CITY OF WATERTOWN, NEW YORK
SPECIAL MEETING AGENDA
Thursday, November 19, 2026
11:30 a.m.

This shall serve as notice that a **special meeting** of the City Council will be held on **Thursday, November 19, 2026 at 11:30 a.m.** in the City Council Chambers, 245 Washington Street, Watertown, New York.

ROLL CALL

READING OF NOTICE OF THE MEETING

RESOLUTIONS

Resolution 1 - Rejecting the Proposal for the Lease and Operation of Thompson Park Golf Course and Authorizing Reissuance of the Request for Proposals

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, DECEMBER 7, 2026.

Res. No. 1

November 19, 2026

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Rejecting the Proposal for the Lease and Operation of Thompson Park Golf Course and Authorizing Reissuance of the Request for Proposals

The City of Watertown issued a Request for Proposals (RFP) for the lease and operation of Thompson Park Golf Course, with one proposal received from Jefferson County Business Services, Inc. Following review of the proposal and a presentation to City Council, Council has determined that it is in the City's best interest to reject the current proposal and seek additional proposals for consideration. The proposed resolution would formally rescind the previous authorization to negotiate with Jefferson County Business Services, Inc. and authorize the City Manager to reissue the RFP with a new submission deadline.

Accordingly, a resolution has been prepared for City Council consideration.

RESOLUTION

Rejecting the Proposal for the Lease and Operation of Thompson Park Golf Course and Authorizing Reissuance of the Request for Proposals

	YEA	NAY
Council Member GARRABRANT, Shane A.		
Council Member KIMBALL, Robert O.		
Council Member OSBORNE Jr, Douglas E.		
Council Member SHOEN, Benjamin P.		
Mayor PIERCE, Sarah V.C.		
Total ……..		

Introduced by _____

WHEREAS the City of Watertown issued Request for Proposals No. 2026-11 on September 3, 2026, seeking proposals for the lease and operation of Thompson Park Golf Course, and

WHEREAS one proposal was received at the proposal opening held on October 13, 2026, from Jefferson County Business Services, Inc., and

WHEREAS on October 19, 2026, the City Council adopted Resolution No. 9, authorizing the City Manager to designate a staff negotiating team, with assistance from the City Attorney, to review the proposal and negotiate a proposed lease agreement with Jefferson County Business Services, Inc., and

WHEREAS that resolution authorized negotiations only and expressly provided that it did not constitute acceptance of the proposal, award of a lease, or authorization to execute an agreement, and

WHEREAS representatives of Jefferson County Business Services, Inc. presented an amended proposal and responded to questions at the City Council work session held on November 9, 2026, and

WHEREAS the notice for Request for Proposals No. 2026-11 reserved the City's right to reject any or all proposals deemed not to be in the best interest of the City, and

WHEREAS after considering the proposal and the information presented at the work session, the City Council has determined that proceeding with the proposal is not in the best interest of the City and that proposals should be solicited again for the lease and operation of Thompson Park Golf Course,

NOW THEREFORE BE IT RESOLVED that the City Council hereby rejects the proposal submitted by Jefferson County Business Services, Inc. in response to Request for Proposals No. 2026-11, and

RESOLUTION

Rejecting the Proposal for the Lease and Operation of Thompson Park Golf Course and Authorizing Reissuance of the Request for Proposals

	YEA	NAY
Council Member GARRABRANT, Shane A.		
Council Member KIMBALL, Robert O.		
Council Member OSBORNE Jr, Douglas E.		
Council Member SHOEN, Benjamin P.		
Mayor PIERCE, Sarah V.C.		
Total ……..		

BE IT FURTHER RESOLVED that the authorization to negotiate with Jefferson County Business Services, Inc. granted by Resolution No. 9, adopted October 19, 2026, is hereby rescinded, and

BE IT FURTHER RESOLVED that the City Manager, through the Purchasing Department and with assistance from the City Attorney, is hereby authorized and directed to reissue the Request for Proposals for the lease and operation of Thompson Park Golf Course and establish a new proposal submission deadline.

Seconded by _____