

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, August 18, 2026

Chairperson Dittrich called the meeting of the Watertown Civil Service Commission to order at 12:28 PM.

ROLL CALL OF COMMISSION: Edwin Thompson, Commissioner
Yvonne Reff, Commissioner
Angela Robbins, Executive Secretary

Also in Attendance:

By motion of Commissioner Reff and seconded by Commissioner Thompson, the minutes from the regular meeting held July 21, 2026 were approved as written.

OLD BUSINESS

NEW BUSINESS

1. By motion of Commissioner Reff and seconded by Commissioner Thompson, the revisions to job specification Confidential Administrative Assistant to the City Manager was approved as written.
2. By motion of Commissioner Thompson and seconded by Commissioner Reff, the revisions to job specification Assistant to the City Manager was approved as written.
3. By motion of Commissioner Reff and seconded by Commissioner Thompson, the eligible list for Police Officer was approved and re-certified for a period of four years to expire 8/18/2030.

CORRESPONDENCE No correspondence was presented.

OTHER BUSINESS

1. Personnel transactions were approved as written.

EXECUTIVE SESSION

There being no further business to be brought before the Commission the meeting was adjourned at 1:01 PM with the next meeting scheduled September 15, 2026 at 12:30 PM.

Angela M Robbins

Executive Secretary