



**AMENDMENT  
TO THE CITY OF WATERTOWN'S  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 2024 ANNUAL ACTION PLAN  
DRAFT – SEPTEMBER 23, 2026**

On May 20, 2024, the City Council of the City of Watertown adopted the City's Community Development Block Grant (CDBG) Annual Action Plan for Program Year 2024. The plan included various projects for the 2024-2025 Fiscal Year, several of which this amendment will modify, either in scope or in budget or both.

The list of projects and their originally approved budget amounts are listed below:

| <b>Proposed Project</b>                          | <b>Approved Budget</b> |
|--------------------------------------------------|------------------------|
| Huntington Street Water Main Replacement Project | \$500,000.00           |
| Thompson Park ADA Ramp Replacement Project 2024  | \$82,736.00            |
| Northwest Target Area Tree Planting Project 2024 | \$15,000.00            |
| 531 Bradley Street Demolition Project            | \$65,000.00            |
| Homebuyer Program 2024                           | \$140,000.00           |
| 518 Pine Street Transitional Housing SRO         | \$25,000.00            |
| Fair Housing Education 2025                      | \$5,000.00             |
| WSCD Food for Families (Backpack) Program        | \$8,000.00             |
| Program Administration 2024                      | \$42,000.00            |
| <b>Total</b>                                     | <b>\$882,736.00</b>    |

This amendment changes the budget for several of the above-identified projects. CDBG regulations and our Citizen Participation Plan allow some flexibility for changes in project costs as the City implements the various programs and projects. The City may increase or decrease individual budget line items by up to 25 percent without amending the Annual Action Plan. However, in the case of the 531 Bradley Street Demolition Project, the actual cost was approximately a 54 percent decrease from the originally budgeted amount. Also, in the case of the 518 Pine Street Transitional Housing SRO Project, which could not be completed due to the closure of the facility, the project cost decreased by 100%. Additionally, one new project has been added to the 2024 Annual Action Plan to use the remaining funding. The decrease in the budget

line items for these two projects and the addition of one new project necessitated an amendment. The other project with change to its budget, the Northwest Target Area Tree Planting Project 2024, changed by less than 25 percent.

The 531 Bradley Street balance and the 518 Pine Street allocation collectively total \$54,895.71 under budget. The City proposed to reallocate the surplus to pay for one project that is over budget and one new project. \$1,005 would be allocated to the Northwest Target area Tree Planting and \$53,890.71 would be allocated to the new 405 Arsenal Street Demolition Project.

Below is the revised CDBG Program Year 2024 Annual Action Plan budget, following all approved revisions:

| <b>Proposed Project</b>                                 | <b>Amended Budget</b> |
|---------------------------------------------------------|-----------------------|
| Huntington Street Water Main Replacement Project        | \$500,000.00          |
| Thompson Park ADA Ramp Replacement Project 2024         | \$82,736.00           |
| <b>Northwest Target Area Tree Planting Project 2024</b> | <b>\$16,005.00</b>    |
| <b>531 Bradley Street Demolition Project</b>            | <b>\$35,104.29</b>    |
| Homebuyer Program 2024                                  | \$140,000.00          |
| <b>518 Pine Street Transitional Housing SRO</b>         | <b>\$0.00</b>         |
| Fair Housing Education 2025                             | \$5,000.00            |
| WSCD Food for Families (Backpack) Program               | \$8,000.00            |
| Program Administration 2024                             | \$42,000.00           |
| <b>405 Arsenal Street Demolition Project</b>            | <b>\$53,890.71</b>    |
| <b>Total</b>                                            | <b>\$882,736.00</b>   |

The following is the description for the above identified new project:

**405 Arsenal Street Demolition Project:**

This project will involve the demolition of a blighted structure located at 405 Arsenal Street in the City's Northwest Target Area. The project will remove a blighted structure and will aid in the prevention of blight spreading to adjacent properties.

|    |                                                                                         |                                                                                                                                                                                                                                                    |
|----|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10 | Project Name                                                                            | 405 Arsenal Street Demolition Project                                                                                                                                                                                                              |
|    | Target Area                                                                             | Near West                                                                                                                                                                                                                                          |
|    | Goals Supported                                                                         | Neighborhood Stabilization and Revitalization                                                                                                                                                                                                      |
|    | Needs Addressed                                                                         | Blight Elimination                                                                                                                                                                                                                                 |
|    | Funding                                                                                 | CDBG: \$53,890.71                                                                                                                                                                                                                                  |
|    | Description                                                                             | The project will involve the demolition of a blighted structure at 405 Arsenal Street in the City's Near West Target Area. The project will remove a blighted structure and will aid in the prevention of blight spreading to adjacent properties. |
|    | Target Date                                                                             | 3/14/2026                                                                                                                                                                                                                                          |
|    | Estimate the number and type of families that will benefit from the proposed activities | Not applicable                                                                                                                                                                                                                                     |
|    | Location Description                                                                    | This project will take place at 405 Arsenal Street                                                                                                                                                                                                 |
|    | Planned Activities                                                                      | A dilapidated retail property and attached single family residential home located on the parcel will be demolished and the site will be restored.                                                                                                  |

## Citizen Participation

The City's Community Development Block Grant Program has an adopted Citizen Participation Plan that outlines various steps that the City must take in order to engage the public in the development of our Annual Action Plans and any amendments to them. While developing this amendment to the City's Program Year 2024 Annual Action Plan, the City Council scheduled a public hearing on the proposed amendment for Tuesday, October 5, 2026 at 7:15 p.m. in the City Council Chamber of City Hall. On September 22, 2026, the city advertised in the *Watertown Daily Times* to notify the public of the public hearing date and time and to announce the start of a 30-day public comment period that will last from September 23, 2026 to October 23, 2026.

The City also conducted outreach by email to several agencies identified in our citizen participation plan notifying them of the proposed changes and made the proposed amendment available for review at City Hall in the Planning and Community Development Department, the City Clerk's Office, at the Roswell P. Flower Memorial Library, at the Watertown Housing Authority and on our website at <https://www.watertown-ny.gov/CDBGPublicCommentOpportunities>.