



CITY OF WATERTOWN, NEW YORK

OFFICE OF CITY CLERK

CITY HALL, ROOM 101

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3387

(315) 785-7780 Fax (315) 785-7796

Ann M. Saunders
City Clerk/City Historian

Vending in Public Streets License Application

Instructions:

1. Complete application form.
2. If vending food, a valid NYS Dept of Health Permit must be in place.
3. Return the Application Form and a copy of DOH permit (if applicable) to the City Clerk's Office, 245 Washington Street, Watertown, NY 13601.
4. The License covers May 1st through April 30th of the following year.
5. Once the application is approved by the City Manager, payment will be due prior to the issuance of the license
6. Annual fee - \$100.00 (*Fees for Licenses requested between November 1st and April 30th of the following year will be half the rate*)

Name of Applicant: _____

Phone #: _____ Sales Tax #: _____

If Corporation, name of Manager or Agent: _____

Address of Applicant: _____

Type of Vending: _____

Location where vending will be conducted: _____

Days and Hours of Operation: _____

If previous experience of applicant with similar work, where: _____

In signing this application, I herewith agree to abide by all the Ordinances or Regulations relating to the license desired and I understand that failure to abide by the same is just cause for the revocation of license.

Applicant's Signature: _____ Date: _____

City Use Only:

Code Enforcement Operating Permit # _____ Code Enforcement Approved by: _____

Restrictions _____

Approved / Denied by: _____ Date: _____ Rev 4/6/2023