



CITY OF WATERTOWN, NEW YORK  
OFFICE OF CITY CLERK

**Private Refuse Haulers  
License Application**

**Instructions:**

1. Complete all applicable sections of the application form.
2. Each collection vehicle must be inspected and registered on an annual basis in order to ensure that certain minimum standards are met. Contact the Code Enforcement Office at (315) 785-7735 to make arrangements for the inspection which will be conducted at the Public Works Maintenance Facility located at 521 Newell Street.
3. Make check payable to the "Watertown City Clerk". The annual fee for this license is **\$250.00** which includes the use of one collection vehicle. There will be an additional license fee of **\$125.00** for each additional collection vehicle. The inspection fee for each collection vehicle is **\$45.00**.
4. Return the Application Form, payment and Vehicle Inspection Sheet to the City Clerk's Office, 245 Washington Street, Watertown, NY 13601 by 4/15.

Refuse Hauler: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

I certify the following:

- I will provide the collection of refuse from each of my city customers at least once per week.
- I will provide the collection of recyclables from each of my city customers at least once every two weeks.
- I will comply with all state, county, and city laws and regulations, including those pertaining to the collection, transportation and disposition of refuse and recyclables.
- Each vehicle used to transport refuse or recyclables has been inspected and registered as required by the City of Watertown.
- I have received a copy of the Watertown City Code - Chapter 161: Garbage, Rubbish and Refuse

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vehicle License #	Make	Year	Type	Color	Cubic Capacity	City Use Only	
						Permit #	Fees
1. _____	_____	_____	_____	_____	_____	_____	\$295
2. _____	_____	_____	_____	_____	_____	_____	\$170
3. _____	_____	_____	_____	_____	_____	_____	\$170
4. _____	_____	_____	_____	_____	_____	_____	\$170
5. _____	_____	_____	_____	_____	_____	_____	\$170
6. _____	_____	_____	_____	_____	_____	_____	\$170

**City Use Only – Fees:**

1<sup>st</sup> Vehicle Permit Fee (\$250) + Inspection Fee (\$45) = \$295

**Total Paid:** \_\_\_\_\_

Additional Vehicle Permit Fee (\$125) + Inspection Fee (\$45) = \$170

Date Issued: \_\_\_\_\_