



**INTEROFFICE MEMO  
PLANNING AND COMMUNITY  
DEVELOPMENT DEPARTMENT**

DATE: February 12, 2024

TO: Samuel Thomas, ZBA Chairperson

FROM: Jennifer L. Voss, Senior Planner

SUBJECT: ZBA Meeting Cancellation- February 21, 2024

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Due to a lack of applications, the ZBA meeting scheduled for February 21, 2024 has been cancelled. Our next regularly scheduled meeting will be March 20, 2024.

cc: ZBA Members  
Christina Stone, City Attorney  
Tiffany Ponce, Court Reporter