



CITY OF WATERTOWN, NEW YORK  
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 305, CITY HALL  
245 WASHINGTON STREET  
WATERTOWN, NEW YORK 13601-3362  
TEL. (315) 785-7741  
FAX (315) 785-7829

MICHAEL A. LUMBIS  
PLANNING & COMMUNITY  
DEVELOPMENT DIRECTOR

December 29, 2023

To: Zoning Board of Appeals Members  
From: Geoff Urda, Planner  
Subject: January 3, 2024 Zoning Board of Appeals Meeting

The Chairperson of the Zoning Board of Appeals (ZBA) has called a meeting of the ZBA for 5:30 p.m. on **Wednesday, January 3, 2023**, in City Council Chambers at City Hall. At that meeting, the ZBA will discuss the following agenda items:

1. #595 – Use Variance to expand a legal-nonconforming two-unit dwelling use in the Downtown District  
Location: 312 Gotham Street  
Applicant: Michael J. Contryman

**Note: All applicants involved in the above requests must attend the meeting.** If an applicant is not present, the ZBA will not act upon the individual request. The meeting is open to the public. To access City Hall, you must enter through the Sterling Street entrance.

cc: Christina Stone, City Attorney  
Tiffany Ponce, Court Reporter  
Michael J. Contryman