



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

January 24, 2025

To: Planning Commission Members

From: Michael A. Lumbis, Planning and Community Development Director

Subject: February 4, 2025, Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, February 4, 2025, at 6:00 p.m. in the Council Chamber at City Hall, 245 Washington Street, Watertown, NY 13601.

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the January 7, 2025, Planning Commission meeting.
2. Tabled – Adoption of the Minutes of the November 5, 2024, Planning Commission meeting.
3. **Subdivision Final Plat Approval** – Request submitted by John Bellanger on behalf of the City of Watertown for a two-lot subdivision of **VL Roundhouse Drive**, Parcel Number 9-43-101.211. A public hearing has been scheduled for 6:05 p.m.
4. **Sketch Plan Approval** – Request submitted by Kayla Kibling of Barton & Loguidice, D.P.C on behalf of Ives Hill Country Club 465, LLC for the construction of a 392 square foot storage shed at **848 Ives Street**, Parcel Number 14-49-118.000.
5. **Zoning Ordinance Amendment*** – Request submitted by the City of Watertown to amend various sections of Chapter 310, Zoning, of the City Code.

Note: The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Sterling Street entrance across from the American Legion.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Eric Wagenaar, City Manager
Thomas Compo, P.E., City Engineer
John Bellanger, Ironbell, LLC, 20195 State Route 3, Watertown, NY 13601
Kayla Kibling, Barton & Loguidice D.P.C., 120 Washington St., Suite 100, Watertown, NY 13601
Jake Johnson, Ives Hill Country Club 465, LLC, 142 Arcade St., Watertown, NY 13601