



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

October 31, 2024

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: November 5, 2024 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, November 5, 2024, at 6:00 p.m. in **Council Chambers at City Hall.**

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the October 1, 2024, Planning Commission meeting.
2. ***Site Plan Approval** – Request submitted by Scott R. Weston of Plans by Design on behalf of American Builders & Contractors Supply Co. Inc. to construct 9,000 square-foot Storage Building at 434 Eastern Boulevard, Parcel Number **5-23-106.002**
3. ***Zoning Ordinance Amendment** – Presentation and discussion regarding proposed amendments to Chapter 310, Zoning, of the City Code.

Note: The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Sterling Street entrance across from the American Legion.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Eric Wagenaar, City Manager
Thomas Compo, P.E., City Engineer
Meredith Griffin, Civil Engineer II
Scott R. Weston, Plans by Design, 561-554 Morrison St, Watertown, NY 13601
ABC Supply Co. Inc., (Attn: Brian Gordon), One ABC Parkway, Beloit, WI, 53511
Pamela Desormo, Town of Watertown Town Clerk, 22867 County Route 67, Watertown, NY 13601