



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 305, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7741
FAX (315) 782-9024

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

September 5, 2024

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: September 10, 2024 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, September 10, 2024, at 6:00 p.m. in Council Chambers at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order.
2. Designating a Planning Commission Chairperson.
3. Reading of the Minutes of the August 6, 2024, Planning Commission meeting.
4. ***Zoning Ordinance Amendment** – Presentation and discussion regarding proposed amendments to Chapter 310, Zoning, of the City Code.

Note: The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Sterling Street entrance across from the American Legion.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Eric Wagenaar, City Manager
Thomas Compo, P.E., City Engineer