



CITY OF WATERTOWN, NEW YORK  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING AND COMMUNITY  
DEVELOPMENT DIRECTOR

August 1, 2024

To: Planning Commission Members  
From: Michael A. Lumbis, Planning and Community Development Director  
Subject: August 6, 2024 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, August 6, 2024, at 6:00 p.m. in the **South Reading Room at the Flower Memorial Library**.

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the June 04, 2024, Planning Commission meeting.
2. **\*Zone Change** – Request submitted by Matthew R. Morgia, P.E., of Aubertine and Currier PLLC, on behalf of Washington Street Properties to amend the approved plan for Planned Development District #1 to develop vacant land and allow a self-storage facility use, located at **VL College Heights**, Parcel Number 8-40-101.001.
3. **Zoning Ordinance Discussion**

**Note:** The Planning Commission meeting will be held in person and is open to the public. To access the Flower Memorial Library please use the side entrance that faces Sterling Street.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

**\*239-m review by the Jefferson County Planning Board required**

cc: City Council Members  
Eric Wagenaar, City Manager  
Thomas Compo, P.E., City Engineer  
Meredith Griffin, Civil Engineer II  
Shawn Thomas, Washington Street Properties, 215 Washington Street, Watertown, NY, 13601  
Matthew R. Morgia, P.E., Aubertine and Currier, Architects, Engineers and Land Surveyors,  
PLLC, 522 Bradley Street, Watertown, NY 13601