

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, December 17, 2024

Chairperson Dittrich called the meeting of the Watertown Civil Service Commission to order at 12:37 PM.

ROLL CALL OF COMMISSION: Linda Dittrich, Chairperson
Yvonne Reff, Commissioner
Edwin Thompson, Commissioner
Angela Robbins, Executive Secretary

ALSO IN ATTENDANCE: Erica LeClerc, HR Manager

By motion of Commissioner Reff and seconded by Commissioner Thompson, the minutes from the regular meeting held November 19, 2024 were approved as written.

CORRESPONDENCE All correspondence was approved as written.

OLD BUSINESS

- Civil Service Rules 4 – 10 were reviewed and updated. Proposed edits were approved as written.

NEW BUSINESS

1. The eligible list for Police Officer (OC 87733-010) was approved for a period of four years with an expiration date of 12/17/2028.
2. The eligible list for Water Treatment Plant Operator Trainee (OC 121424-03) was approved for a period of four years with an expiration date of 12/17/2028.
3. The eligible list for Senior Typist (OC 121424-02) was approved for a period of four years with an expiration date of 12/17/2028.
4. The eligible list for Custodian (OC 121424-01) was approved for a period of four years with an expiration date of 12/17/2028.
5. The eligible list for Wastewater Treatment Plant Process Worker Trainee (OC 121424-04) was approved for a period of four years with an expiration date of 12/17/2028.
6. The eligible list for Secretary (OC 121424-05) was approved for a period of four years with an expiration date of 12/17/2028.

OTHER BUSINESS

1. Personnel transactions were approved as written.

EXECUTIVE SESSION

There being no further business to be brought before the Commission the meeting was adjourned at 1:40 PM with the next meeting scheduled January 14, 2025 at 12:30 PM.

Angela M Robbins

Executive Secretary