

MUNICIPAL CIVIL SERVICE COMMISSION AGENDA
MUNICIPAL BUILDING
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CALL TO ORDER: Tuesday, November 19, 2024, 12:30 PM

ROLL CALL OF COMMISSION: Yvonne Reff, Commissioner
Edwin Thompson, Commissioner
Linda Dittrich, Chairperson
Angela Robbins, Executive Secretary

MINUTES OF PREVIOUS MEETINGS: Minutes from the regular meeting held October 31, 2024.

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

1. Check and certify the eligible list for Information Technology Specialist (OC 45147-010) for a period of four years to expire 11/19/2028.
2. Check and certify the eligible list for Computer Support Technician (OC 23567-020) for a period of four years to expire 11/19/2028.
3. Review and approve proposed edits to Civil Service Rules 1 through 10.
4. Review and approve proposed meeting schedule for 2025 calendar year.

CIVIL SERVICE DEPARTMENT UPDATES

- The HR Department is still in search of a Benefits Specialist.
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APPROVAL OF PERSONNEL TRANSACTIONS

- Report on all personnel changes is included.

OTHER BUSINESS

EXECUTIVE SESSION:

- The Watertown Fire Department is requesting a change to the eligible list for Firefighter (OC 64-545).

NEXT REGULAR MEETING: December 17, 2024

For additional information regarding any agenda items, please reach out to civilservice@watertown-ny.gov.