

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, October 1, 2024

Commissioner Reff called the meeting of the Watertown Civil Service Commission to order at 12:27 PM.

ROLL CALL OF COMMISSION: Yvonne Reff, Commissioner
 Edwin Thompson, Commissioner
 Angela Robbins, Executive Secretary

ALSO IN ATTENDANCE:

By motion of Commissioner Reff and seconded by Commissioner Thompson, the minutes from the regular meeting held August 20, 2024 were approved as written.

CORRESPONDENCE All correspondence was noted and accepted into the record by motion of Commissioner Thompson and seconded by Commissioner Reff.

OLD BUSINESS

- Job specifications for Police Chief, Police captain, Police Lieutenant, Police Sergeant, and Police Detective were reviewed to determine if proposed changes to the job specification for Police Lieutenant were appropriate. Proposed changes to the Police Lieutenant job specification were denied by motion of Commissioner Reff and seconded by Commissioner Thompson.

NEW BUSINESS

- All eligible lists were checked and certified for a period of four years to expire 09/17/2028 by motion of Commissioner Reff and seconded by Commissioner Thompson.
- Proposed updates the job specification for Planner were approved as written by motion of Commissioner Reff and seconded by Commissioner Thompson.

OTHER BUSINESS

EXECUTIVE SESSION

There being no further business to be brought before the Commission the meeting was adjourned at 1:03 PM with the next meeting scheduled October 15, 2024 at 12:30 PM.

Angela M Robbins

Executive Secretary