

CITY OF WATERTOWN  
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES  
Tuesday, May 21, 2024

Commissioner Thompson called the meeting of the Watertown Civil Service Commission to order at 12:25 PM.

ROLL CALL OF COMMISSION: Yvonne Reff, Commissioner  
Edwin Thompson, Commissioner  
Linda Dittrich, Commissioner  
Angela Robbins, Executive Secretary

ALSO IN ATTENDANCE: Erica LeClerc, HR Manager

By motion of Commissioner Reff and seconded by Commissioner Thompson, the minutes from the regular meeting held April 16, 2024 were approved as written.

**CORRESPONDENCE** All correspondence was noted and accepted into the record by motion of Commissioner Dittrich and seconded by Commissioner Thompson.

**OLD BUSINESS**

- No old business was presented at the meeting.

**NEW BUSINESS**

- No new business was presented at the meeting.

**OTHER BUSINESS**

1. Discussions were had regarding the decision for further preparation to move away from a Civil Service Commission and towards the appointment of a Personnel Officer.
2. By motion of Commissioner Reff and seconded by Commissioner Thompson, all personnel transactions were approved as written.

**EXECUTIVE SESSION**

There being no further business to be brought before the Commission the meeting was adjourned at 2:03 PM with the next meeting scheduled June 18, 2024 at 12:30 PM.

*Angela M Robbins*

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Executive Secretary