

MUNICIPAL CIVIL SERVICE COMMISSION AGENDA
MUNICIPAL BUILDING
LAW LIBRARY, 3rd FLOOR CITY HALL

CALL TO ORDER: Tuesday, May 21, 2024, 12:30 PM

ROLL CALL OF COMMISSION: Yvonne Reff, Commissioner
Edwin Thompson, Commissioner
Linda Dittrich, Commissioner
Angela Robbins, Executive Secretary

MINUTES OF PREVIOUS MEETINGS: Minutes from the regular meeting April 16, 2024.

CORRESPONDENCE

1. Policy Advisory Report (PAR -05-24) dated 05/10/2024 from the NYS Department of Civil Service regarding Correction Officer Training & Experience Examinations and webinar support.
2. Policy Advisory Report (PAR -06-24) dated 05/10/2024 from the NYS Department of Civil Service regarding changes to the scoring of police exams.

OLD BUSINESS

NEW BUSINESS

CIVIL SERVICE DEPARTMENT UPDATES

1. Police Officer candidate agility testing held on April 27, 2024 resulted in one eligible candidate.
2. The city job fair is held on April 27, 2024 was a success with 34 attendees and several potential candidates.
3. Civil service examinations being held on June 1, 2024 will be held at Watertown City School District. June 8, 2024 exams will be held at Flower Memorial Library.
4. The next Police Officer written exam will be held September 28, 2024. We are working to secure a location for this exam.
5. A Public Hearing is being put together for June to discuss the addition of several job specifications for the City and the Watertown City School District.
6. The 2024 Civil Service Conference is June 9 – June 12 in Saratoga Springs.

APPROVAL OF PERSONNEL TRANSACTIONS

1. Report on all personnel changes is included.

OTHER BUSINESS

EXECUTIVE SESSION:

NEXT REGULAR MEETING: June 18, 2024

For additional information regarding any agenda items, please reach out to civilservice@watertown-ny.gov.