

City Manager's Status and Information Update

March 13, 2026

Check out our Website!

[City of Watertown, New York – City Manager \(watertown-ny.gov\)](https://www.watertown-ny.gov)



Opportunities with Watertown

The City of Watertown is more than a workplace; it is a place where your work makes a real difference every day. From maintaining essential services to supporting our active community, our employees play a vital role in shaping the quality of life for residents and visitors alike. If you are looking for meaningful work, professional growth, and the chance to serve your community, we invite you to explore the opportunities currently available with the City of Watertown.

A poster titled "CIVIL SERVICE OPPORTUNITIES" with a blue and white geometric background. It features the City of Watertown seal in the top right corner. The text lists open positions and scheduled exams. At the bottom, there is a QR code and a URL for the application portal.

CIVIL SERVICE OPPORTUNITIES

Open Positions:

- Bus Driver
- Deputy City Clerk
- Facility Maintenance Worker
- Golf Course Maintenance Worker
- Golf Course Maintenance Supervisor
- Laborer I and II
- Lifeguard I and II
- Lineworker I
- Modernization Coordinator
- Municipal Worker
- Motor Equipment Operator
- P&R Attendant
- Refuse/Recycle MEO
- School Crossing Guard
- Supervising Lifeguard
- Urban Forestry Assistant

Scheduled Civil Service Exams

- Athletic Trainer: to be held July 1, 2026
 - Application Deadline: May 30, 2026
- Librarian I: to be held June 1, 2026
 - Application Deadline: May 10, 2026
- Librarian II: to be held June 1, 2026
 - Application Deadline: May 10, 2026
- Librarian III: to be held June 1, 2026
 - Application Deadline: May 10, 2026
- Police Officer : to be held May 9, 2026
 - Application Deadline: March 31, 2026
- Police Sergeant: to be held June 13, 2026
 - Application Deadline: May 10, 2026

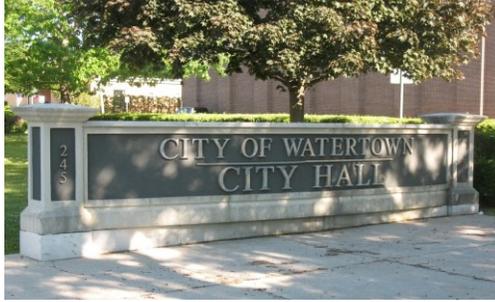
Apply through our portal:
<https://watertown-portal.mycivilservice.com/jobopps>

Vacancies/Civil Service

For a complete list of all the opportunities available, visit our website:

<https://watertown-portal.mycivilservice.com/jobopps>

City Council Meetings



Stay updated with the meeting minutes from the March 2, 2026, City Council Meeting:

[03-02-2026 Meeting Minutes](#)

Reminder:

The City Council Meetings for March are on **Monday, March 2**, and **Monday, March 16, 2026**. The March City Council Work Session is **Monday, Monday 9, 2026**.

New Hires

We are pleased to welcome the newest members of the City of Watertown team and are excited to have them on board!!

- Tyler Young – DPW Municipal Worker I
- James Corrigan – DPW Municipal Worker I
- Brandon Hulbert – Firefighter

Assessment Department

Join us in congratulating Janet Champman for becoming a State Certified Real Property Appraiser. She has completed all her training requirements according to the NYS Office of Real Property. Congratulations Janet!

New York State is currently updating the STAR program and other property tax exemptions. As our office receives updates, we will share information with the public.

The New Veteran Exemption is now back in legislation, and our office will begin distributing and collecting forms in October.

Our staff is actively working on updating forms, data entry, and internal programs to accommodate these changes. This process may take some time, but we are available to assist anyone who has questions or needs help in the meantime.

Purchasing Department

The City of Watertown's Purchasing Department is responsible for acquiring goods, services, and construction projects on behalf of the City. The department ensures that procurement processes are fair, transparent, and competitive through a formal bidding process.

The following Bid opportunities are available:

RFP #2026-01 Community Forestry Tree Pruning – Round 1 - Deadline 3/25/26 11:00 a.m.

The City of Watertown is seeking sealed proposals from qualified tree care professionals to conduct priority tree pruning. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/512/>

Bid #2026-05 SCBA Cylinder Compressor & Fill Station Replacement - WFD – Deadline 3/25/26 11:30 a.m.

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and installation of a SCBA Cylinder Compressor & Fill Station Replacement, per department specifications for use by the City's Fire Department located at 224 S. Massey, Watertown, NY. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/513/>

RFP #2026-03 Community Forestry Tree Planting – Round 1 - Deadline 4/1/26 11:00 a.m.

The City of Watertown is seeking sealed proposals from qualified tree nurseries and landscaping professionals to provide and plant approximately 130 trees throughout the City of Watertown. Please visit our website at [City of Watertown - Purchasing Department](#) for more information.

If you are not already in our Evobid system, you will have to create a log in to our website system to download the specifications. Once you submit your information, you will be notified of any changes on the Bid or RFP. You will also automatically be invited to view any other project related to your company and have access to our EvoBids platform to view any bids/RFPs currently open by the City of Watertown. Thank you.

Police Department

Community Interaction:

On Monday, March 9th, 2026, WPD Evidence Officer Matt Gooshaw hosted Cub Scout Pack 26 at the Public Safety Building.



Dusting for fingerprints is an important skill for future police officers!



Class was conducted in the PSB (Public Safety Building) training classroom. A tour of the Watertown Police Department was included in their Cub Scout Bear Adventure project.

Police Academy (Class of 2026-2027):



The newest police academy class began on Monday, March 2nd, at Jefferson Community College. They now have two weeks under their belts as they work towards completing the 26-week-long “Basic Course for

Police Officers.” So far, classes have included NYS Penal Law, crime control strategies, search & seizure, observation & patrol, discretionary powers and physical fitness/wellness training.

Physical Fitness (PT) raining is conducted through the entire academy. Usually PT is planned:



Other times, PT is spontaneous!



WPD Sgt. Bob Sines speaks to the class during morning PT. Sgt. Sines is the Black River/St. Lawrence Valley Law Police Academy Director.

Police Academy (Class of 2025-2026):

The 2025-2026 police academy is in its last weeks leading up to graduation on April 3, 2026. The Recruit Officers will then be certified as Police Officers by the NY State Division of Criminal Justice Services, Bureau for Municipal Police. Good Luck to the Graduating Officers!

Department of Public Works



CITY OF WATERTOWN, NEW YORK

DEPARTMENT OF PUBLIC WORKS
557 NEWELL STREET
WATERTOWN, NEW YORK 13601-3380
(315) 785-7842



PUBLIC SERVICE ANNOUNCEMENT

From the Department of Public Works

March 10, 2026

City of Watertown Department of Public Works will begin the seasonal collection of brush and green waste from City residential homes on Monday April 6th and continue through November as weather permits.

Items must be prepared in accordance with guidelines and placed in the median between the sidewalk and curb by 7 am on the day of collection.

Collection will be the business day before refuse and recycling pick-up.

e.g. Monday Refuse pick up will have their Brush and Yard waste picked up on the Friday before.

Tuesday Refuse Pick up will have their Brush and Yard waste picked up on Monday.

Copies of the guidelines and schedule can be obtained by:

- Website: [Seasonal Brush and Green Waste, Refuse Pickup Schedule](#)
- Email: publicworks@watertown-ny.gov

Please contact the Department of Public Works at 315-785-7842 with any questions.

Sewer:



Our Sewer crews continue to repair service laterals citywide. This lateral has been inundated with tree roots. Additionally, crews are cautious of adjacent utility lines.

Building Maintenance:

Crews are working at one of the City's facilities to repair deteriorated block walls. Maintaining City-owned infrastructure remains a priority, as these facilities are essential to the continued operation of municipal services.



Central Garage

The Central Garage is performing routine maintenance and repairs on various City vehicles, including the Street Sweeper. The sweeper can be seen operating on City streets as weather conditions allow.



Forestry



Crews are currently clearing trees and vegetation along Huntington Street as part of site preparation for an upcoming City project. Completing this work in advance will help ensure the project can move forward efficiently and minimize delays once construction begins.

Engineering Department

Burlington Street Reconstruction

The Burlington Street Reconstruction Project involves full roadway reconstruction, including installation of new water and sanitary sewer mains, storm sewer improvements, new sidewalks, retaining walls, and a new gas main. POWIS Contracting, Inc. has completed installation of all sanitary, storm, and water mains and associated services. Retaining walls, stairs, and curbing have been fully installed, and most traffic signage has been placed. Sidewalk construction on both sides of the roadway is complete.

Final sub-grading of the roadway has been completed, new chain-link fencing is in place, and installation of new handrails is underway. Construction remains on schedule for completion in Spring 2026.

National Grid has installed new above-ground utility poles, transferred services, and completed installation of the new gas main and associated services. Spectrum and Verizon have transferred their utilities to the new infrastructure, and Verizon has removed the former utility poles.

Richards Drive Reconstruction

The Richards Drive Reconstruction Project consists of water main replacement and full roadway reconstruction aimed at improving infrastructure reliability and overall roadway conditions. The project is currently in the design phase.

The Engineering Department conducted outreach to residents to gather input, but received limited feedback. Staff intended to meet with all households; however, due to low response and unforeseen circumstances, not all residents were available. Discussions with those who participated included project scope, construction schedule, anticipated impacts, and responses to resident questions. The Engineering Department plans to follow up with remaining residents to ensure complete communication prior to construction.

City Hall Court Renovation

Renovations to the Watertown City Court and the first floor of City Hall include upgrades to lighting, plumbing, HVAC systems, and security doors, as well as installation of a new air-handling system and roof repairs. The asbestos abatement contractor is currently removing legacy materials. General Construction, HVAC, Electrical, and Plumbing contractors have commenced demolition activities. Energy and Environment staff are providing ongoing site monitoring and air sampling throughout demolition.

Huntington Street Water Main Replacement

Due to a history of frequent failures along Huntington Street, the existing water main is scheduled to be replaced with a new 16-inch ductile-iron main. Project designs have been submitted to the Department of

Health for approval. Trees within the project limits have been identified and marked for removal by the Department of Public Works.

Water Treatment Plant Coagulation Pump Station Roof Replacement Project

The Coagulation Pump Station at the Water Treatment Plant requires replacement of its existing ballasted roofing system, including insulation, flashing, vapor barrier, metal edge, and fascia. The project scope includes installation of a new fully adhered, fire-retardant EPDM roofing system with tapered insulation, new flashing, vapor barrier, metal edging, fascia, two roof drains, and a roof vent. The contractor has submitted all required documentation and anticipates initiating construction in April 2026.

Water Department



Taking a 770,000-gallon digester tank offline requires many hours of work and places additional stress on the rest of the treatment facility. Digesters are cleaned approximately every four years to remove accumulated grit and rags that take up valuable space needed for the biological decomposition of organics. This is an all-hands-on-deck effort, with operations, maintenance, and



facility maintenance staff working together until the digester is emptied, cleaned, and sealed so it can be returned to service.

During the digester cleaning and inspection process, the transfer pump must be continuously monitored to

prevent plugging or overloading. During this evolution, several improvements were made to the new pump, including the addition of flush water and new access points for hoses to flush the pump. All modifications were completed in-house by operations and maintenance staff.



The primary grit system is currently out to bid for replacement. When the tank becomes overloaded with material, grit must be manually removed by "hand" until enough is cleared for the collector system to operate again. Pollution Control Facility staff work tirelessly during these events to remove sufficient grit and restore normal operation.



Sluice gates control the flow of wastewater from our City sewer system in the treatment plant and are hydraulically operated. Sluice Gate No. 2 developed a water leak that prevented it from opening. Operations and maintenance staff repaired the leak and returned the gate to full operation.



Parks & Recreation

Watertown Municipal Arena

Public Skate: Daily skating is available at the Watertown Municipal Arena. Please visit the following website for up-to-date schedules:

<https://www.watertown-ny.gov/departments/ParksandRecreation/WatertownMunicipalArena>

<https://www.facebook.com/WatertownParksandRecreation>

Watertown Wolves Hockey:



Upcoming Watertown Wolves Games:

March: 13, 14, 15, 20

April: 3,4

For a full schedule visit www.watertownwolves.net

ROCK 'N' SKATE
 WITH DJ JOHNNY SPEZZANO

ADMISSION **SKATE RENTALS**

City Residents & Military: \$6 City Residents & Military: \$5
 Non Residents: \$7 Non Residents: \$5

DATE AND TIME
 March 28th | 7 to 9pm

PARKS & RECREATION
 CITY OF WATERTOWN
 NY

Rock 'N' Skate: Join us for an upcoming Rock & Skate at the Watertown Municipal Arena! Enjoy a fun-filled skating session with music provided by Johnny Spezzano, who will be spinning all your favorite tunes throughout the night. Bring your friends and family, lace up your skates, and come enjoy a great atmosphere, great music, and a fun night on the ice!

Pickleball: Get ready for a fun and competitive day on the court at the Watertown Parks & Recreation Pickleball Tournament! Join players of all ages and skill levels on Saturday, May 30 at 9:00 AM at the Watertown Municipal Arena. This double-elimination tournament will feature four divisions including Women's, Beginner, Intermediate, and Open (2-4.5 combined rating), giving everyone a chance to compete at the right level. The entry fee is \$40 per team, and registration is open March 30 - May 28. Gather your partner, register your team, and come enjoy an exciting day of pickleball!

WATERTOWN PARKS & RECREATION

PICKLEBALL TOURNAMENT

This is a team Tournament and is double elimination. Men and women of all ages & skill levels are welcome! There will be four divisions: Women's only, Beginner, Intermediate, and an Open (rating 2-4.5 combined rating)

TOURNAMENT FEE \$40 PER TEAM

SATURDAY, MAY 30TH
 9:00AM START TIME
 At the Watertown Municipal Arena

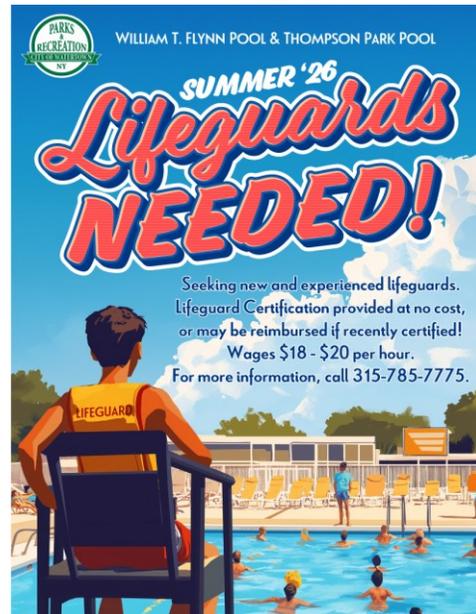
OPEN WOMENS BEGINNER INTERMEDIATE

Registration Information: March 30- May 28
<https://secure.recl.com/ny/watertownny/catalog>
 If you need assistance please call 315-785-7775

Pools:

Join the Parks & Recreation team this summer! We are now hiring lifeguards for the 2026 season for the William T. Flynn Pool and the Thompson Park Pool.

We're seeking both new and experienced lifeguards to join our team for a fun and rewarding summer. Lifeguard certification is provided at no cost, or reimbursement is available for those recently certified. our summer outdoors, gain valuable experience, and make a difference in our community. For more information, call 315-785-7775 today!

**Sunday Softball:**

The City of Watertown Parks & Recreation Department is now welcoming new teams for the 2026 Men's Sunday Softball season! Team registration runs March 2 through April 3, with the season set to begin Sunday, April 26. Gather your team, enjoy competitive play at the ballfield, and be part of another great season of Sunday softball! Register online at <https://secure.rec1.com/NY/watertown-ny/catalog> or call 315-785-7775 for .more information

CO-ED Softball: The City of Watertown Parks & Recreation Department is now welcoming new teams for the 2026 Co-ed Softball season! Team registration runs April 6 through May 15, with the season set to begin June 1. Register online at <https://secure.rec1.com/NY/watertown-ny/catalog> or call 315-785-7775 for more information.

Thompson Park Golf Course: The Thompson Park Golf Course is excited to announce that 2026 Season Passes are now available! Take advantage of unlimited golf on one of the area’s most scenic and well-maintained courses, featuring beautiful views, challenging play, and a welcoming atmosphere for golfers of every age. A season pass is the perfect way to make the most of your summer, whether you’re an early morning regular, a weekend golfer, or someone looking to improve your game all season long. Purchase your 2026 pass today by visiting: <https://thompsonparkgolfcourse.watertown-ny.gov/>



2026 Season Passes

Season Pass	Resident / Military	Non-Resident
18 & under	\$200	\$225
22 & under	\$350	\$400
Adult	\$825	\$900
Senior (62)	\$675	\$750
Senior Couple (62)	\$950	\$1,025
Family (2 Adults)	\$1,050	\$1,150
Per additional student	\$90	\$100

Thompson Park Golf Course:



Host your next tournament at the Thompson Park Golf Course and give your golfers an exceptional day on one of the area's most scenic 18-hole courses, for just \$40 PER PERSON. Food and beverage options are available through DJ's at the Park, making it easy to create a complete event. Perfect for corporate outings, charity fundraisers, and group events. Call to reserve your tournament date today.

Thompson Park Golf Course:

Promote your business at the Thompson Park Golf Course with a tee box sponsor sign and put your company in front of thousands of golfers all season long. With 18 tee box signs available, our custom 6" x 12" sign featuring your business name and logo will be professionally displayed on the course.

At \$500 PER HOLE, this is a great opportunity to gain consistent, local visibility while supporting community recreation. Contact Parks & Recreation at 315-755-6475 for more details and to reserve your spot.

Roswell P. Flower Memorial Library

Pi(e) Lab: Taste & Create MARCH 14TH

AGES 8-17 WELCOME | IN THE COMMUNITY ROOM AT 10:30AM

Come celebrate Pi(e) Day at Flower Library! Make your own mini pie to eat, learn a little about the history of pie, and create a pie magnet to take home!

Limited to 25 participants. First come, First Served.

****Food allergies cannot be accommodated due to the design of this program****

QUESTIONS? CONTACT: ASHLEY M. AT AMORRISON@NCLS.ORG OR 315-785-7714



Between the Covers: Romance Book Club

For ages 18+. No book club experience needed!

All meetings begin at 6:30pm on Zoom. Visit our online Calendar of Events to get the meeting link.



Wednesday, March 18th
Game Changer
by Rachel Reid



Wednesday, April 22nd
The Reluctant Queen
by M. A. Lakewood



Wednesday, May 20th
One Golden Summer
by Carley Fortune

Join us to chat about all things books and romance!
Contact Ashley P. with questions at 315.785.7714.


Roswell P. Flower
Memorial Library

A festive poster for St. Patrick's Day. The background is green with a central orange banner. The banner contains the title 'St. Patrick's Day Celebration' in a large, green, cursive font. Below the title, the text reads: 'Get ready to shamrock and roll! Join us for an evening filled with crafts, games, and plenty of festive fun. Don't forget to wear something green!' followed by the date and time: 'Tuesday, March 17th 6-7pm' and 'All Ages & abilities welcome in the Children's Room'. At the bottom of the banner is the Roswell P. Flower Memorial Library logo and name. The entire poster is decorated with green shamrocks, green leprechaun hats, and orange and green streamers.

**St. Patrick's
Day
Celebration**

Get ready to shamrock and roll! Join us for an evening filled with crafts, games, and plenty of festive fun. Don't forget to wear something green!

**Tuesday, March 17th
6-7pm**

**All Ages & abilities welcome
in the Children's Room**

 Roswell P. Flower
Memorial Library

Questions? Contact Jamie: 315-785-7709

