

City Manager's Status and Information Update

May 8, 2025

Check out
our Website!

[City of Watertown, New York – City Manager \(watertown-ny.gov\)](http://City of Watertown, New York – City Manager (watertown-ny.gov))



Opportunities with Watertown

There are several exciting job opportunities open with the City of Watertown, including:

✓ Civil Engineer I	✓ Facilities Maintenance Worker
✓ Golf Course Maintenance Worker	✓ IT Specialist
✓ Lifeguard I & II	✓ Secretary
✓ Refuse/Recycle MEO	✓ Urban Forestry Assistant

For more opportunities click the QR Code here:



Civil Service



THE CITY OF WATERTOWN

We are hiring!

Current Vacancies

- City Forester
- Civil Engineer I
- Facility Maintenance Worker
- Golf Course Maintenance Worker
- IT Specialist
- Laborer
- Lifeguard I & II
- Motor Equipment Operator
- Municipal Worker I
- Parks & Rec Attendant
- Principal Account Clerk DPW
- Public Housing Specialist
- Refuse/Recycle MEO
- School Crossing Guard
- Transit Operator
- Urban Forestry Assistant

Exam Opportunities

- Fleet Manager
 - Application Deadline is 5/11/25
- GIS Technician
 - Application Deadline is 5/25/25
- Motor Equipment Shop Foreman
 - Application deadline is 5/14/25

civilservice@watertown-ny.gov



New Hires

We are pleased to welcome the newest City of Watertown team member and are excited to have her on board!!

- Ashley Morrison – Librarian I

City Council Meetings



Stay updated with the meeting minutes from the May 5, 2025, City Council Meeting:

[Click Photo for Meeting Minutes](#)

Reminder:

The City Council meets on the 1st and 3rd Monday of each month at 7 PM in the Council Chambers, 3rd Floor, 245 Washington St, Watertown, NY. The 2nd Monday of each month is held for Work Sessions, which are open discussions on topics requested by the Mayor and City Council. If there is a holiday on Monday, the Council Meeting or Work Session will take place on the following day, Tuesday. The public is welcome to attend all meetings. City Council Minutes & Agendas are available online, and the Meetings and Work Sessions are captured on video by Steve Weed Productions.

The City has recently transitioned to Rumble as the new platform for broadcasting City Council meetings. Residents can view live broadcasts of City Council meetings at [Rumble Livestreams](#). Archived meeting videos can be accessed at [Rumble Channels](#), and those links, organized by meeting, available through the City's website on the [Meeting Dashboard](#) have been updated through 2020.

The City Council Meetings for May are **Monday, May 5th**, and **Monday, May 19th, 2025**. The May City Council Work Session is on **Monday, May 12th**.



In addition, the following dates are the scheduled meetings to discuss the Proposed 2025/26 Budget: **May 7** (6pm-9pm); **May 8** (12pm – 2pm); **May 12** (6pm – 9pm); **May 13** (11am – 1pm) and **May 20** (6pm – 9pm). There is also a public hearing scheduled during the **May 19** meeting at 7:15 pm.

Purchasing

The City of Watertown's Purchasing Department is responsible for acquiring goods, services, and construction projects on behalf of the City. The department ensures that procurement processes are fair, transparent, and competitive through a formal bidding process.

The following Bid opportunities are available:

RFP #2025-02 Mowing Services – Code & Ordinance Enforcement - Deadline 5/8/25

The City of Watertown is seeking sealed proposals from qualified, experienced, skilled lawn care professionals for mowing services to be performed at privately owned, non-compliant lawns located within the City limits upon receiving a request for said services (as needed basis). The intent of this service is to bring the lawn into compliance with the City Code and City Charter as it relates to lawn care and maintenance. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/435/>

Bid #2025-05 Rescue Boat – Watertown Fire Department - Deadline 5/19/25

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and delivery of a Rescue Boat – Watermog 3 Self Righting Inflatable Rescue Boat or equivalent, per departmental specifications for use by the City's Fire Department. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/443/>

Bid #2025-10 Live Streaming & Video Production Services - Deadline 5/23/25

The City of Watertown is seeking sealed bids from qualified bidders for live streaming, video production, recording, and archival services of City Council Meetings, Work sessions, and additional requests on an as-needed basis. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/444/>

If you are not already in our Evobid system, you will have to create a login to our website system to download the specifications. Once you submit your information, you will be notified of any changes on the Bid or RFP. You will also automatically be invited to view any other project related to your company and have access to our EvoBids platform to view any bids/RFPs currently open by the City of Watertown. Thank you.

For additional information, feel free to reach out to the Purchasing Department at 315-785-7749 or visit our website at [City of Watertown - Purchasing Department](#)

Police Department

Homicide Arrest:

At 10:52 am on 12/06/2024, we responded to the 935 State St, apartment 1, for a report of an unconscious, unresponsive 2-year-old female. It was determined that the female was deceased under suspicious circumstances. The female was identified as Aurora Wiles, who resided at 935 State St. The cause of death was determined to be blunt force trauma by the Onondaga County Medical Examiner's Office. The case was presented at Grand Jury by the Jefferson County District Attorney's office. Indictment warrants were signed by the Honorable Judge David Renzi.

On 05/01/2025 Thomas Everett Rose II, a 36-year-old Watertown man, who is currently residing in the Jefferson County Correctional Facility was charged with Murder in the second degree, a class A-I felony, Manslaughter in the first degree, a class B felony, Manslaughter in the second degree, a class C felony, Assault in the first degree, a class B felony, and two counts of Endangering the Welfare of a Child, a class A misdemeanor.

Sarah Mikaylah Waterman, a 24-year-old woman who resides at 25536 James St in Caicum, NY, was charged with Criminally Negligent Homicide, a class E felony, and Endangering the Welfare of a Child, a class A misdemeanor.

They were arraigned in Jefferson County Court. Thomas Rose was remanded to the Jefferson County Correctional Facility on \$100,000 bail. Sarah Waterman was remanded on \$15,000 bail.

Child Sexual Abuse Material Arrest:

Members of our uniformed patrol division responded to investigate a sex offense at 4:38 am on 03/17/2024. It was alleged that Shane Kirkby used hidden cameras to record other people without their knowledge or consent. A search warrant was signed by the Honorable Judge Neddo and executed by our Special Response Team with the assistance of the Jefferson County Sheriff's Office Emergency Response Team. As a result of the evidence seized during the search warrant execution, the case was presented to Grand Jury by the Jefferson County District Attorney's Office. An indictment warrant was signed by the Honorable Judge David Renzi.

On 05/01/2025, Shane Kirkby, a 43-year-old Watertown man was charged with Use of a Child in a Sexual Performance, a class C felony, Promoting an Obscene Sexual Performance by a Child, a class D felony, Obscenity in the first degree, a class D felony, Promoting a Sexual Performance by a Child, a class D felony, Possessing an Obscene Sexual Performance by a Child, a class E felony, Unlawful Surveillance in the second degree, a class E felony, and Possessing a Sexual Performance by a Child, a class E felony.

He was arraigned in Jefferson County Court and remanded to the custody of the Jefferson County Correctional Facility on \$10,000 bail.

Police Academy:

The Black River/St. Lawrence Police Academy Class of 2024-2025 is in week #6 of the FTO (Field Training Officer) program. The recruits are taking on more responsibility each day as the program continues. If successful, they should complete field training by the middle of July!

New K-9 on Duty:

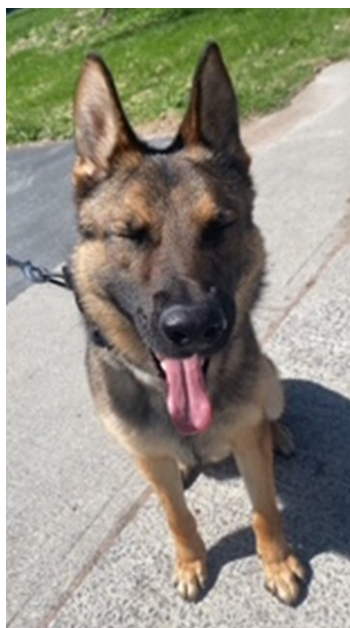


WPD Officer Travis Workman and K9 "Bach" completed training on March 25, 2025. They are now certified in tracking, several types of searches, and narcotics detection.

Training is hard work!



K-9 Bach is happy to be done with his initial training and is ready to get to work!



American Legion Post 61 - Law & Order Night:



The Watertown American Legion Post 61 hosted its 57th annual “Law & Order Night” on April 28, 2025. The American Legion honors law enforcement officers, firefighters, corrections officers, dispatchers, probation officers, and parole officers during their annual awards banquet.

This year’s award winner from the Watertown Police Department was Officer Shane Ryan. Shane is pictured above with Watertown Police Department Captain Cristin Lyon, who presented his award. Also pictured are American Legion Law & Order Chairman James Mashal, who is also a retired Watertown Police Officer (left) and Watertown City Manager Eric Wagenaar (right).

Police Lateral Transfers:

The Watertown Police Department is continuing to look for **police officer transfers**. NY State-certified police officers may apply by visiting the City of Watertown Civil Service website at:

<https://watertown-portal.mycivilservice.com/joboppps>

Fire Department

Community CPR Training:

During the past month, the department provided the American Heart Association Heart Saver CPR course to employees of a local business and new City Parks and Recreation employees. In total, 20 individuals received certification. This program has been a successful addition to our Community Risk Reduction program.

Trench Rescue Technician Training:

The Fire Department is continuing our Technical Rescue series training by receiving Trench Rescue Technician Training. The training is being provided by an expert outside vendor and is being funded through a FEMA Assistance to Firefighters Grant. The training is being provided for all shifts and will take place throughout the month of May. The department has provided this type of protection and equipment since the early 2000’s but we have many employees who don’t have the training, plus we are seeking accreditation with NYS. Thank you to our DPW for providing the trench.



American Legion Post 61 Law and Order Night:

On Monday, April 28th, American Legion Post 61 held their Law-and-Order Night, where they awarded Captain Allen Mullin their Firefighter of the Year award. Captain Mullin was instrumental in the rescue of a community member during a garage fire on July 20, 2024. He is pictured here with the Police Officer of the Year – WPD Officer Shayne Ryan, and Dispatcher of the Year – Jefferson County's Paul Renaud.



Department of Public Works

Roads Crew:



Our roads crew can be seen helping the buildings and grounds crew with our seasonal wildflower planting initiative.

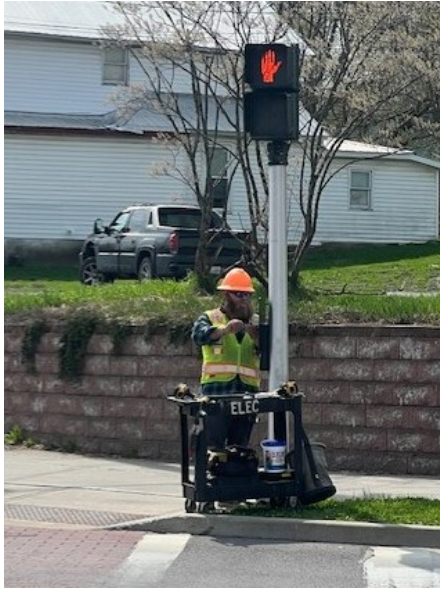


Buildings and Grounds:

DPW is working to prepare and plant wildflowers among City-owned lots to create a more appealing landscape while reducing resources to upkeep these lots.



Electrical:



Electrical crews are out on city streets repairing pedestrian buttons and working on signals.



Sewer:

The sewer department would like to remind everyone of the hazards of “flushable” wipes and other non-flushable items. Save our sewer system!

SAVE OUR SEWER SYSTEM FROM “FLUSHABLE” WIPES

“Flushable” wipes are a growing hazard to public health, causing sewer backups and overflows. These so-called “flushable” wipes are not biodegradable!

THEY CLOG OUR PIPES

Don't flush wipes or other items that can clog pipes in your home, the sewer system, pump stations and equipment at the Waste Water Treatment Plant. Flushable wipes take a long time to break down and will not disintegrate before reaching the wastewater treatment plant, where the wipes can damage equipment. Clogged pipes can lead to overflowing toilets and basement sewer backups. These repairs are costly to everyone.

NEVER FLUSH

- Baby wipes or cleaning wipes
- Tissues
- Cat litter
- Prescription drugs
- Over-the-counter medicines
- Cigarette butts
- Tampons and sanitary products
- Cotton balls and swabs
- Condoms

STICK TO THE 3 Ps

Only three things go in your toilet: pee, poo and (toilet) paper! If you really want to use wipes, throw them in the garbage, not your toilet.

A COSTLY MAINTENANCE MESS

“Flushable” wipes wreak havoc in sewer systems across the region. Throughout the United States an estimated \$441M per year in additional operating costs have been attributed to “flushable wipes.”

CITY OF WATERTOWN

Central Garage:

Our garage works on many different pieces of equipment. Here is a double-wing mower used in Thompson Park as well as a bail chopper for various tasks.



Engineering

Burlington Street Reconstruction:

Burlington Street will be undergoing a full road reconstruction, including new water and sanitary sewer mains, new sidewalks and retaining walls, and a new gas main. The selected contractor, POWIS Contracting, INC., the Engineering Construction Administrator, GYMO Engineering, and the City of Watertown held a pre-construction meeting for this project on 04-02-2025. POWIS Contracting, Inc. will begin mobilizing and preparing Burlington Street for construction on 05-12-2025.



Contracted Sewer Sections Repairs:



The City has contracted POWIS Contracting, Inc., to repair various sections of sanitary sewer throughout the City to help improve infiltration and inflow. POWIS Contracting Inc. began repairs on 04-14-2025 and completed 7 spot location repairs.

Pedestrian Safety Improvement Project (PSAP):

In 2018, the City and NYSDOT entered into a Federal Aid Local Project Agreement to enhance existing pedestrian facilities to help reduce the potential for vehicle/pedestrian collisions.

Fisher Associates was hired to design pedestrian safety improvements to the high-volume intersections listed below. These improvements will include Americans with Disabilities Act compliant pedestrian curb ramps, new pedestrian push buttons, and pedestrian signal poles with up-to-date pedestrian signal heads.

- Arsenal Street at Sherman Street
- Mill Street at East/West Main Street
- Washington Street at Clinton/Sterling Street
- Washington Street at Academy/Mullin Street
- Washington Street at Brook Drive/Watertown High School
- Coffeen Street/Vanduzee Street
- Coffeen Street/Howk Street (curb ramps only)
- Massey Street/Arsenal Street (curb ramps only)

The intersections listed above on Coffeen St. and Massey St., originally included in the Massey, Coffeen, Court St. Bridge project were included in this project because at the time that project went to bid the rights-of-way had not been acquired to construct the improvements.

The State/Federal funding for construction has been approved and we anticipate advertising for bid in the next several weeks.

US Route 11 - Mill St. South Span Over Black River:

In the Fall of 2023 and NYSDOT entered into a Federal Aid Local Project Agreement to rehabilitate the deck and principal elements.

After reviewing qualification proposals from NYSDOT Region 7 LDSA list for professional consulting civil engineering firms the City hired Lu Engineers for the Design of the rehabilitation of the south span over the Black River. The project is in the initial stage of design.

This is a Bridge NY Bridge project and is funded with 95% federal aid. The remaining 5% of the project cost will be City match. Construction is anticipated in 2026.

Total Estimate of Cost: \$1,545,000



Parks and Recreation Department

Monster Yard Sale:



Community Broadcasters Monster Yard Sale will be held on **Saturday, May 10th** at the Watertown Municipal Arena from 9:00am – 3:00pm. The event will feature close to 100 vendors under one roof!

Career Jam:

Career Jam!
May 22, 2025

Watertown Fairgrounds Arena & Surrounding Areas

It's never too early to **Save the Date** for Career Jam!!

Career Jam is a one-day, hands-on career exploration event for 8th grade students to show them what careers are available right here in the North Country! Last year, we had close to 2200 students from Jefferson, Lewis, St. Lawrence, Oswego & Oneida counties participate! If you can be a part of this great event, please contact The WorkPlace to let us know you're interested! Please take a look at the forms below to give you an idea of what the event entails!

MMA Event:

Victory 37 Presents MMA FIGHT NIGHT

MAY 17 2025

Watertown N.Y. Municipal Arena
600 William T Field Drive - Doors @ 5pm / Fights @ 6pm

General Admission \$30
Cage Side Seats - \$100
VIP Tables Available- Call

Online at [eventbrite.com](https://www.eventbrite.com) Search-Victory Fight Night

More Info Call 315-222-3471

Harvest Festival:




VENDORS WANTED FOR HARVEST FESTIVAL

We are seeking vendors and crafters to participate in our Annual Harvest Festival.

Dates: September 27th & 28th
 Times: Saturday 10:00am - 5:00pm
 Sunday 10:00am-4:00pm
 Venue: Alex T. Duffy Fairgrounds
 Vendor setup: 8:00-9:00am

Purchase a spot:
 \$50 for city residents & Military
 \$63 for non-city residents
 Price for spot is per day




Saturday Sunday Both days





 For additional information please call
315-755-6475

Pickleball:


PICKLEBALL Clinic


Tuesday & Wednesday Clinic Fairgrounds
 May 13th & 14th 2025 is Free Municipal Arena

600 William T. Field Drive, Watertown, NY 13601

Register early - space is limited

Registration opens Monday, April 14th
<https://secure.recl.com/NY/watertown-ny/catalog>

Call 315-785-7775 if you need assistance



WATERTOWN PARKS & REC PRESENTS OUR 3RD ANNUAL

PICKLEBALL TOURNAMENT

This is a team Tournament and is double elimination. Men and women of all ages & skill levels are welcome! There will be an open bracket for men & women, and a womens only bracket.

TOURNAMENT FEE \$40 PER TEAM

SATURDAY, MAY 31ST
9:00AM START TIME

At the Watertown Municipal Arena

Registration Information: April 21- May 28
<https://secure.recl.com/nj/watertownny/catalog>
 If you need assistance please call 315-785-7775



CO-ED OR MEN'S WOMEN'S




Baseball & Softball Leagues:


City of Watertown PARKS & RECREATION CITY OF WATERTOWN NY

10U YOUTH BASEBALL

League Runs
**JUNE 24
TO
JULY 31**

**Tues/Thurs
Game Days**

**REGISTRATION PERIOD:
APRIL 14 - JUNE 6**

**COACHES MEETING
WEDNESDAY JUNE 11TH**

Registration open to ages 8-10 as of April 15, 2025
City Residents/Military: \$15 Non-City Residents: \$30
Volunteer coaches are needed!

Accepting all individual players, as well as teams from local Little League Affiliations! Teams must submit Roster Forms.
Scan to register or register online using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog>
Call 315-785-7775 for more information




City of Watertown PARKS & RECREATION CITY OF WATERTOWN NY

13U YOUTH BASEBALL

League Runs
**June 23 to
July 30**

**Mon/Wed
Game Days**

**Registration Period:
April 14 - June 6**

**COACHES MEETING
WEDNESDAY JUNE 11TH**

Registration open to ages 10-13 as of April 15, 2025
City Residents/Military: \$15 Non-City Residents: \$30
Volunteer coaches are needed!

Accepting all individual players, as well as teams from local Little League Affiliations! Teams must submit Roster Forms. Scan to register or register online using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog> Call 315-785-7775 for more information



City of Watertown 

CO-ED SOFTBALL LEAGUE

Mondays & Wednesdays: 6:30 & 8:00
Make up games Fridays
Registration Period
Monday April 7 - Friday May 9th
Captain's Meeting:
Wednesday May 21st
Season Begins the week of June 2nd

A DIVISION	B DIVISION
 COMPETITIVE	 RECREATIONAL

Final day of roster additions or changes is July 11
 Team Registration fee is \$325 using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog>
 Call 315-785-7775 for more information

City of Watertown 

TEE-BALL & COACH PITCH



6U: Ages 5-6 as of April 30
8U: 6-8 as of April 30
 City Residents/Military: \$15
 Non-City Residents: \$30
 Volunteer coaches are needed!

Coaches Meeting
Wednesday June 18th

Schedule Available
June 23

Registration Period
May 5- June 13

League Dates
June 30 - August 7
6U: Tuesdays/Thursdays
8U: Mondays/Wednesdays

Scan for 6U	Scan for 8U
	

Scan to register or register online:
<https://secure.rec1.com/NY/watertown-ny/catalog>
 If you need assistance please call 315-785-7775

Roswell P. Flower Memorial Library





THERAPY DOGS AT THE LIBRARY

Read with the dogs, learn about therapy dogs, watch a demonstration of tricks, make crafts, and so much more at our Therapy Dogs Party at the Library!

May 10 at 10:00 AM
for ages 5-13 and their caregivers





Good & Canine
(Dog Training)

Questions? Contact: Casey (757) 585-0393
Jamie (315) 785-7709

Flower Memorial Library
229 Washington St.



Get to Know Your Technology for Smart TVs

Wednesday May 14th @ 6:30pm
in the South Reading Room



Have questions about your smart TV? Not sure what an icon does or action's intent? Join us for an open discussion as we share our questions and unravel mysteries together! This workshop will not follow a formal curriculum; instead we'll navigate as a group and talk about items as they appear on the screen. Be prepared to ask questions throughout to ensure that you get the most out of your time here!

All ages 18+ welcome to attend. This class will only cover basic questions and is not designed to diagnose or repair TV problems.

Contact Ashley at 315.785.7714.



PAW PATROL PAWTY

In celebration of National Pet Awareness Month, let's have a Paw Patrol Pawty! We'll have snacks, crafts, and activities all relating to the hit TV show.*

TUESDAY, MAY 13TH
6-7 PM

ALL AGES & ABILITIES WELCOME



*First come first served while supplies last.

QUESTIONS? CONTACT JAMIE: 315-785-7709