

City Manager's Status and Information Update

April 25, 2025

Check out
our Website!

[City of Watertown, New York - City Manager \(watertown-ny.gov\)](http://City of Watertown, New York - City Manager (watertown-ny.gov))



Opportunities with Watertown

There are several exciting job opportunities open with the City of Watertown, including:

✓ Civil Engineer I	✓ Facilities Maintenance Worker
✓ Golf Course Maintenance Worker	✓ Motor Equipment Operator
✓ Lifeguard I & II	✓ Secretary
✓ Refuse/Recycle MEO	✓ Transit Operator

For more opportunities click the QR Code here:



Civil Service & Summer Employment

**CITY OF WATERTOWN
CIVIL SERVICE**

NOW ACCEPTING APPLICATIONS FOR:

- CITY FORESTER
- CIVIL ENGINEER I
- FACILITY MAINTENANCE WORKER
- GOLF COURSE MAINTENANCE WORKER
- INFORMATION TECHNOLOGY SPECIALIST
- LABORER I
- LIFEGUARD I & 2
- MOTOR EQUIPMENT OPERATOR
- MUNICIPAL WORKER
- PARKS & REC ATTENDANT
- REFUSE/RECYCLE MEO
- SECRETARY
- TRANSIT OPERATOR
- WATER TREATMENT PLANT MAINTENANCE MECHANIC

You can find all of our employment and exam opportunities on our website:
www.watertown-ny.gov

civilservice@watertown-ny.gov

We Are **HIRING**

**SUMMER POSITIONS
AVAILABLE
APPLY NOW!**

- ▶ Playground Attendants
- ▶ Golf Course Attendants
- ▶ General Laborers
- ▶ Life Guards

For additional information
please call 315-785-7775

New Hires

We are excited to welcome back all our returning seasonal team members and new seasonal hires to the City of Watertown! Your contributions are essential, and we're glad to have you with us for another great season!

City Council Meetings



Stay updated with the meeting minutes from the April 21, 2025, City Council Meeting:

[Click Photo for Meeting Minutes](#)

Reminder:

The City Council meets on the 1st and 3rd Monday of each month at 7 PM in the Council Chambers, 3rd Floor, 245 Washington St, Watertown, NY. The 2nd Monday of each month is held for Work Sessions, which are open discussions on topics requested by the Mayor and City Council. If there is a holiday on Monday, the Council Meeting or Work Session will take place on the following day, Tuesday. The public is welcome to attend all meetings. City Council Minutes & Agendas are available online, and the Meetings and Work Sessions are captured on video by Steve Weed Productions.

The City has recently transitioned to Rumble as the new platform for broadcasting City Council meetings. Residents can view live broadcasts of City Council meetings at [Rumble Livestreams](#). Archived meeting videos can be accessed at [Rumble Channels](#), and those links, organized by meeting, available through the City's website on the [Meeting Dashboard](#) have been updated through 2020.

The City Council Meetings for May are **Monday, May 5th**, and **Monday, May 19th, 2025**. The May City Council Work Session is on **Monday, May 12th**.

Purchasing

The City of Watertown's Purchasing Department is responsible for acquiring goods, services, and construction projects on behalf of the City. The department ensures that procurement processes are fair, transparent, and competitive through a formal bidding process.

The following Bid opportunities are available:

Bid #2025-06 Process Chemicals for the Water Treatment Plant – Deadline 4/29/25

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and delivery of Process Chemicals for the City's Water Treatment Plant, per departmental specifications. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/431/>

Bid #2025-07 Process Chemicals – Dry Polymer- Pollution Control Facility – Deadline 4/30/25

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and delivery of Process Chemicals – Dry Polymer for the City's Pollution Control Facility, per departmental specifications. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/432/>

Bid #2025-08 Process Chemicals – Phosphorus Coagulation -Ferric Chloride- Pollution Control Facility – Deadline 4/30/25

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and delivery of Process Chemicals – Phosphorus Coagulation – Ferric Chloride for the City's Pollution Control Facility, per departmental specifications. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/433/>

Bid #2025-09 Disinfection Chemicals – Pollution Control Facility – Deadline 4/30/25

The City of Watertown is seeking sealed bids from qualified bidders for the purchase and delivery of Disinfection Chemicals for the City's Pollution Control Facility, per departmental specifications. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/434/>

RFP #2025-02 Mowing Services – Code & Ordinance Enforcement - Deadline 5/8/25

The City of Watertown is seeking sealed proposals from qualified, experienced, skilled lawn care professionals for mowing services to be performed at privately owned, non-compliant lawns located within the City limits upon receiving a request for said services (as needed basis). The intent of this service is to bring the lawn into compliance with the City Code and City Charter as it relates to lawn care and maintenance. Please use the link below for additional information or visit our website at [City of Watertown - Purchasing Department](#).

<https://prod3.evo.cloud/watertownny/portal/bids/435/>

If you are not already in our Evobid system, you will have to create a login to our website system to download the specifications. Once you submit your information, you will be notified of any changes on the Bid or RFP. You will also automatically be invited to view any other project related to your company and have access to our EvoBids platform to view any bids/RFPs currently open by the City of Watertown. Thank you.

For additional information, feel free to reach out to the Purchasing Department at 315-785-7749 or visit our website at [City of Watertown - Purchasing Department](#)

Police Department

Police Academy:

The Black River/St. Lawrence Police Academy Class of 2024-2025 is in week #4 of the FTO (Field Training Officer) program. The recruit officers are continuing their training by putting what they learned in the classroom to work on the street. The recruits will be gradually given more responsibility as the program continues, until they prove that they are ready to do the job on their own. Success in the FTO program leads to graduation and NY State certification as a police officer!

Community:



Officer Matthew Gooshaw is one of WPD's Evidence Technicians. On April 15th, he hosted the local Cub Scout Pack 26 at the Watertown Police Department. Officer Gooshaw gave the scouts an introduction to how law enforcement agencies process evidence. They also got a chance to take a tour of the police department.



Officer Gooshaw is pictured above during his presentation to the Scouts.



Pack 26 Scouts posed for a photo with Officer Gooshaw.



Officers Destiny Hull stopped by to check on Officer Lindsey Maitland during the Earth Day Celebration at the Thompson Park Zoo on April 19th.



Luna, the Watertown Police Department's new therapy dog, is home after four weeks of training. After a two-week break, she heads back to school for three more weeks of training. Once she graduates, she'll officially be on the job!



WPD Detective Matt Preedom volunteered to take Luna out for a walk, but she would rather guard the door and greet the officers as they enter and exit the building.



Luna continues to take plenty of naps. She's still a pup at five months.

Puppy life has its perks!

Police Lateral Transfers:

The Watertown Police Department is continuing to look for **police officer transfers**. NY State-certified police officers may apply by visiting the City of Watertown Civil Service website at:

<https://watertown-portal.mycivilservice.com/jobopps>

Fire Department

Motor Vehicle Accident:

On April 21, 2025, Watertown Fire Department crews responded to a serious motor vehicle accident at the intersection of State St and S. Indiana Ave. Crews had to use hydraulic rescue tools to remove one victim from their vehicle. One individual with critical injuries was flown by helicopter to a trauma center in Syracuse and the occupant of the other vehicle was transported to SMC with non-life-threatening injuries.



Burn Ban:

New York State has implemented a statewide burn ban that began **March 16** and runs through **May 14**. This is part of an effort to reduce the risk of wildfires during peak fire season. The annual ban helps protect communities, forests, and wildlife from potentially devastating fires caused by dry conditions and strong winds.

Under the ban, the following actions are strictly prohibited:

- Burning refuse, trash, tires, and solid waste
- Burning loose leaves and leaf piles
- Burning pressure-treated wood, painted wood, or composite materials
- Large brush pile burns, except in small towns with fewer than 20,000 residents

Despite the restrictions, some types of fires are permitted with specific rules and guidelines but are not recommended during this ban. These rules and guidelines can be found at <https://dec.ny.gov/environmental-protection/air-quality/open-burning> or by contacting local Code Enforcement officials.

Department of Public Works

Roads Crew:



DPW crews work with CSX to remove old, decommissioned rail track on both Burdick and Snell Street. This is a win for both parties and will improve motorists' commutes in these areas.

Sidewalk Repair



Crews work to repair sidewalk damage from trees within the city.

Buildings and Grounds:



Crews mow the downtown area for the first time this season! Trash pickup throughout the city is a daily task; some areas have accumulated over the winter months. DPW is heavily involved in the preparation to plant over 75 trees for



Arbor Day. With coordination from the City Planning Department and community groups, this event showcases Watertown's Tree City USA name.



Electrical:

Our Electrical team continues signal work throughout the city, here in the downtown area. Crews also work to install delineators in areas around the city.

**Sewer Repair:**

Before and after a lateral repair. Tree roots can wreak havoc on lateral sewer lines. It can also be difficult to expose these repairs, so crews work carefully in these conditions.



Transit Department



Syracuse's CENTRO provided us with one of their new Gillig Fixed Route buses. This allowed us to inspect, evaluate and experience the ride and handling of one of the manufacturers we are considering purchasing. Our CitiBus staff as well as members of the City's Transportation Commission were very impressed with the Gillig's bus.

We would like to thank CENTRO for sharing their new Gillig bus with us.

Here is to the future:

CitiBus is preparing to order 3 new buses for our Fixed Route Service. The 3 smaller Medium-duty buses are being retired and replaced.

Once the buses are replaced, CitiBus's Fixed Route fleet will consist of ***all*** Heavy-duty Public Transit buses. These buses will provide more room and result in improved handling of our City streets. They will also stand up better to the North County's extreme climate. All the while, improving our passengers' transit experience.

Water Department



Work is ongoing in preparation for the installation of a new swing pump for Primary Digester 2. This pump will serve as a backup feed or transfer pump, providing critical redundancy. Maintaining a consistent feed rate is essential to ensure the



microbiology within the digesters functions properly and effectively breaks down organic matter.



The rebuilt Final A pump has been reinstalled. This pump is responsible for removing any solids that settle out of the water following biological treatment and before the treated water is discharged into the river. Effective removal of these solids is crucial for the City to remain in compliance with its discharge permit.



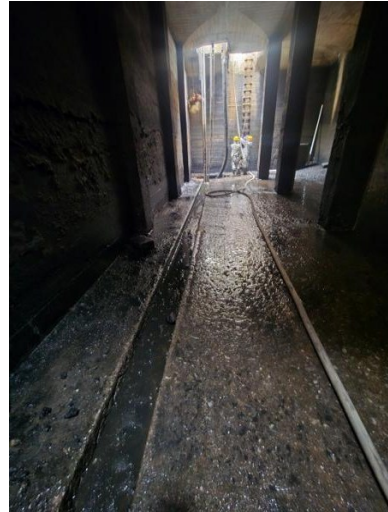
Operators, maintenance staff, and facility workers at the Pollution Control Facility collaborated to clean, reseal, and repaint the secondary containment areas for the chemical bulk storage tanks. These tanks store chemicals used to remove phosphorus from the water

before it is discharged into the river. Controlling phosphorus levels is important, as excess phosphorus can negatively impact water quality and aquatic ecosystems.





Water Treatment Plant staff cleaning the sludge tanks. The sludge tanks receive solid materials that are removed during filtration. The accumulated solids are removed from the filters during the backwash process and sent to the sludge tanks as waste that eventually is sent to the Wastewater Treatment Plant.



Main Break/Leak Investigation:



Staff have continued to perform leak studies on various sections of the Distribution System. On March 27, 2025, Staff repaired a 10-inch main on Moulton Street.



Safety/Training:

On April 15, Distribution Staff received insertion valve training from Hydra-Stop for 4-12-inch insertion valve installations. This will allow department staff to add valves to many city mains without service being interrupted.

Additional Work:

Distribution Staff installed a 12-inch insertion valve on Mill Street on April 16, 2025.



Parks and Recreation Department

Friends of Thompson Park:

Thank you to all the volunteers who helped on Saturday, April 12th, to clear brush, mulch around trees, and pick up trash. Future volunteer days are as follows:

- May 10
- June 14
- July 19
- Aug 9
- Sept 13
- Oct 11
- Nov 8

Tennis Courts:

Parks & Recreation crews have been working to wash and clean the tennis courts in Thompson Park. Work will continue until complete.



Ballfields:



Parks & Recreation crews have been working to get all 17 baseball and multipurpose fields ready for spring and summer use. Many of the fields are already in use by local school districts and local organizations.

Monster Yard Sale:

Community Broadcasters
Monster Yard Sale
will be held on **Saturday, May 10th**
at the Watertown Municipal Arena
from 9:00am – 3:00pm. The event
will feature close to 100 vendors under
one roof!

Pickleball:

A promotional poster for a Pickleball Clinic. The top half features a close-up of a blue and black pickleball paddle and three bright yellow-green pickleballs resting on a green surface. The text "PICKLEBALL Clinic" is prominently displayed in a stylized font. Below this, the event details are listed: "Tuesday & Wednesday May 13th & 14th 2025", "Clinic is Free", and "Fairgrounds Municipal Arena". The address "600 William T. Field Drive, Watertown, NY 13601" is provided. A QR code is included for registration. The bottom section states "Register early - space is limited", "Registration opens Monday, April 14th", and provides the website "https://secure.recl.com/NY/watertown-ny/catalog". A phone number "Call 315-785-7775 if you need assistance" is also listed.

A promotional poster for the Watertown Parks & Rec 3rd Annual Pickleball Tournament. The background is dark blue with a yellow silhouette of a person in a ready stance on the right. The text "WATERTOWN PARKS & REC PRESENTS OUR 3RD ANNUAL PICKLEBALL TOURNAMENT" is at the top. Below, it says "This is a team Tournament and is double elimination. Men and women of all ages & skill levels are welcome!". The "TOURNAMENT FEE \$40 PER TEAM" is highlighted in a yellow banner. The date and time "SATURDAY, MAY 31ST 9:00AM START TIME" are also highlighted. The location "At the Watertown Municipal Arena" is listed. Registration information for April 21-May 28 is provided, along with the website "https://secure.recl.com/ny/watertownny/catalog" and the phone number "315-785-7775". A QR code and the Watertown Parks & Recreation logo are at the bottom.

Baseball & Softball Leagues:


City of Watertown PARKS & RECREATION CITY OF WATERTOWN NY

10U YOUTH BASEBALL

League Runs
**JUNE 24
TO
JULY 31**

**Tues/Thurs
Game Days**

**REGISTRATION PERIOD:
APRIL 14 - JUNE 6**

**COACHES MEETING
WEDNESDAY JUNE 11TH**

Registration open to ages 8-10 as of April 15, 2025
City Residents/Military: \$15 Non-City Residents: \$30
Volunteer coaches are needed!

Accepting all individual players, as well as teams from local Little League Affiliations! Teams must submit Roster Forms.
Scan to register or register online using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog>
Call 315-785-7775 for more information




City of Watertown PARKS & RECREATION CITY OF WATERTOWN NY

13U YOUTH BASEBALL

League Runs
**June 23 to
July 30**

**Mon/Wed
Game Days**

**Registration Period:
April 14 - June 6**

**COACHES MEETING
WEDNESDAY JUNE 11TH**

Registration open to ages 10-13 as of April 15, 2025
City Residents/Military: \$15 Non-City Residents: \$30
Volunteer coaches are needed!

Accepting all individual players, as well as teams from local Little League Affiliations! Teams must submit Roster Forms. Scan to register or register online using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog> Call 315-785-7775 for more information



City of Watertown 

CO-ED SOFTBALL LEAGUE

Mondays & Wednesdays: 6:30 & 8:00
Make up games Fridays
Registration Period
Monday April 7 - Friday May 9th
Captain's Meeting:
Wednesday May 21st
Season Begins the week of June 2nd

A DIVISION	B DIVISION
 COMPETITIVE	 RECREATIONAL

Final day of roster additions or changes is July 11
 Team Registration fee is \$325 using the link below:
<https://secure.rec1.com/NY/watertown-ny/catalog>
 Call 315-785-7775 for more information

City of Watertown 

TEE-BALL & COACH PITCH



6U: Ages 5-6 as of April 30
8U: 6-8 as of April 30
 City Residents/Military: \$15
 Non-City Residents: \$30
 Volunteer coaches are needed!

Registration Period
May 5- June 13

League Dates
June 30 - August 7
6U: Tuesdays/Thursdays
8U: Mondays/Wednesdays

Coaches Meeting
Wednesday June 18th

Schedule Available
June 23

Scan for 6U  Scan for 8U 

Scan to register or register online:
<https://secure.rec1.com/NY/watertown-ny/catalog>
 If you need assistance please call 315-785-7775

Roswell P. Flower Memorial Library



Baby Story Time

Join us on Thursdays for stories, nursery rhymes,
and wiggles!

Every Thursday at 10:30am

Designed for ages 0-2 but all are welcome!

Roswell P. Flower
Memorial Library

Questions? Contact Jamie: 315-785-7709



DIY Windchime Kit Pick Up

For ages 18+ only

Saturday, May 3rd
@ 9 am at the Circulation Desk

Decorate a wooden butterfly to create your own
windchime.

Instructions and most supplies will be provided.
Markers/paints not included.

Limit 1 kit per person, max of 2 if picking up for a friend!
Available while supplies last.

Presented by Amanda [315.785.7715]



Scan to view
event calendar.



Roswell P. Flower
Memorial Library