

City Manager's Status and Information Update

November 8, 2024

Check out
our Website!

[City of Watertown, New
York – City Manager
\(watertown-ny.gov\)](https://www.watertown-ny.gov)



Opportunities with Watertown

There are several exciting job opportunities open with the City of Watertown, including:

✓	HR Benefits Specialist	✓	Civil Engineer
✓	Municipal Worker	✓	Laborer I & II
✓	Real Property Appraiser	✓	MEO (Light)
✓	Transit Operator	✓	Motor Equip Mechanic

For more opportunities click the QR Code here:



Civil Service

CIVIL SERVICE OPPORTUNITIES

Civil Service Exams:

- Custodian
- Principal Account Clerk
- Secretary
- Senior Typist
- Senior Account Clerk Typist
- Water Treatment Plant Operator Trainee
- WWTP Process Worker Trainee

Open Position:

- Civil Engineer
- HR Benefits Specialist
- Laborer I
- Laborer II
- Motor Equipment Mechanic
- Municipal Worker
- MEO Light
- P&R Attendant
- Planner
- Real Property Appraiser
- Refuse/Recycle MEO
- School Crossing Guard
- Senior Engineering Technician
- Superintendent of Water
- Transit Operator

Apply through our portal:
<https://watertown-portal.mycivilservice.com/jobopps>



Job Fair

THE CITY OF WATERTOWN IS LOOKING FOR YOU!

Come see us at the upcoming Job Fair at the Watertown Ice Arena



The City of Watertown will be hosting a job fair on **Wednesday, November 13, 2024 from 11:00 am to 3:00 pm** at the Watertown Ice Arena. Applications will be accepted for open positions and upcoming civil service exams for positions within the City of Watertown, Watertown Housing Authority and Watertown City

School District. Hiring managers will be available to answer questions and meet potential candidates.

Full-time permanent and part-time seasonal positions are available including Senior Engineering Technician, Human Resources Benefits Specialist, Seasonal Laborer II, Planner, Motor Equipment Mechanic, Motor Equipment Operator, Real Property Appraiser, Facility Maintenance Worker, Senior Typist, Custodian and many more!

For further information or questions, contact City of Watertown Civil Service Office at (315) 785-7733.

**BRING YOUR RESUME, ASK YOUR QUESTIONS...
WE CAN'T WAIT TO TELL YOU ALL ABOUT THE BENEFITS OF
WORKING FOR THE CITY OF WATERTOWN!**

Onward and Upward!

Known by many as City of Watertown's beloved "Tree Guy", Michael DeMarco has accepted a position as a Forester in the NYS Department of Conservation's Urban Forestry Division. After eight years of exemplary service in the City's Planning Department, he will be leaving the City of Watertown.

Mike has a genuine love of the outdoors and everything trees. He would often be spotted pruning City trees on his off hours and volunteering his time at the Annual Fall Tree Planting event. His passion and knowledge contributed to the success of many projects in his role as a Planner.



Planning Director, Michael Lumbis along with the City Manager and many City employees gathered this week to congratulate him on his new position.

Mike was also honored by Tree Watertown, the City's Street Tree Advisory Board, at its meeting held on November 7th, where members thanked him for his years of volunteer service to the community.



Thank you for your commitment and contributions to the City of Watertown – you'll be greatly missed!

Purchasing Department

The City of Watertown's Purchasing Department is responsible for acquiring goods, services and construction projects on behalf of the City. The department ensures that procurement processes are fair, transparent and competitive through a formal bidding process.

The following Bid opportunities are available:

Bid #2024-33 Fire Department Confined Space Rescue & Trench Rescue Technician Training Services

The City of Watertown is seeking to contract with a qualified firm to provide technician level trainings (trench rescue and confined space rescue) for City of Watertown's Fire Department at identified City location(s). Contractor must provide National testing for both disciplines and *All training provided will meet or exceed the qualifications in NFPA and/or OSHA.*

Please find below the link to download the Specifications for the bid referenced above:

<https://prod3.evo.cloud/watertownny/portal/bids/390/>

If you are not already in our Evobid system, you will have to create a log in to our website system to download the specifications. Once you submit your information, you will be notified of any changes on this bid. You will also automatically be invited to view any other project related to your company and have access to our EvoBids platform to view any bids currently open by the City of Watertown.

For additional information, feel free to reach out to the Purchasing Department at 315-785-7749 or visit our website at [City of Watertown - Purchasing Department](#)

City Council Meetings

Stay updated with the most recent meeting minutes from the November 4, 2024 City Council Meeting:



[Click Photo for Meeting Minutes](#)

Reminder:

The City Council meets the 1st and 3rd Monday of each month at 7 PM in the Council Chambers, 3rd Floor, 245 Washington St, Watertown NY. The 2nd Monday of each month is held for Work

Sessions, which are open discussions of topics requested by the Mayor and City Council. If there is a holiday on Monday, the Council Meeting or Work Session will take place on the following day, Tuesday. Public is welcome to attend all meetings. City Council Minutes & Agendas are available online and the Meetings and Work Sessions are captured on video by Steve Weed Productions.

The City has recently transitioned to Rumble as the new platform for broadcasting City Council meetings. Residents can view live broadcasts of City

Council meetings at [Rumble Livestreams](#). Archived meeting videos can be accessed at [Rumble Channels](#), and those links, organized by meeting, available through the City's website on the [Meeting Dashboard](#) have been updated through 2020.

The City Council Meetings for November will be **Monday, November 4th** and **Monday, November 18th**. The City Council Work Session Meeting will be **Tuesday, November 12th** due to the Veterans Day Holiday.

Police Department

Police Academy:

The Black River/St. Lawrence Police Academy Class of 2024-2025 is now in the ninth week of classes. Over the past two weeks, the recruits have been training in topics such as: cultural diversity/bias-related incidents and sexual harassment, standards of proof, evidence concepts, decision making, ethics & professionalism, vehicle & traffic law, victim & witness services, discretionary powers, vehicle stops & traffic enforcement, arrest processing, case law, intoxication and observation & patrol. Classroom and practical training will continue through the end of March 2025, followed by 14 weeks of field training that will lead to graduation and certification through the NY State Division of Criminal Justice Services, Bureau for Municipal Police. The police academy recruits are pictured below participating in the EVOC course in October.



Community Events:

The Watertown Police Benevolent Association (PBA) regularly donates money to charitable organizations.



WPD Officers Miranda Kolb (center) and Shane Ryan (right) presented a check for \$1,000.00 to Johnny Spezzano for the Children's Miracle Network.

Watertown Police Officers participated in the Thompson Park Harvest Festival held on October 26th, 2024.



Officer Destiny Hull handing out candy to trick-or-treaters at the Thompson Park Harvest Fest.

Police Lateral Transfers:

The Watertown Police Department is continuing to look for **police officer transfers**. NY State certified police officers may apply by visiting the City of Watertown Civil Service website at:

<https://watertown-portal.mycivilservice.com/jobopps>



The new WPD equipment trailer has arrived and has had the finishing touches applied.

Fire Department

Hospice Fund Raiser:



Scotty's NYP is donating 100% of all sales on Nov 6th to Hospice of Jefferson County, Inc.

City of Watertown Firefighters placed their lunch and dinner orders for on-duty personnel

and recruits in the Recruit Firefighting Training Academy. We as a department are proud to support this great event and Hospice of Jefferson County.

Recruit Firefighter Academy:



Another week of recruit training is completed. This was a busy week that involved their third live burn, auto extrication certification and wildland fire training. Recruits are scheduled to graduate on December 6, 2024.

Water Rescue Event:



On October 31, 2024, WFD units were requested by the Jefferson County Sheriff's Office to assist with a sailboat stranded on a sand bar in Black River Bay. The boat had two occupants onboard and the sheriff's boat was unable to get to them due to there only being one foot of water. We responded with

the water rescue trailer to the Village of Dexter public boat launch. Two boats with a total of 5 personnel were able to get to the stranded vessel and remove the occupants one at a time due to boat draft. Occupants were transferred to the sheriff's boat and safely brought to shore. No injuries were reported.

Planning Department

Fair Housing Education Sessions:

CNY Fair Housing, the City's qualified Fair Housing enforcement agency, will host two in-person Fair Housing Education Sessions on Thursday, December 5, 2024 at the Watertown Urban Mission. Pre-registration will be encouraged, but not required.

Information on how to register, as well as exact start times will be announced later this month. CNY Fair Housing will be presenting new material from previous years' classes, which will reflect updates in Fair Housing law with an emphasis on practical application.

Fall Tree Planting Projects:

The City's 2024 fall tree planting program included the planting of **88** trees as part of several contracted tree planting projects, and a large volunteer tree planting event.

Annual Fall Volunteer Tree Planting Event:

On Saturday, November 2, 2024, at 9:00 a.m., Tree Watertown hosted the City's 23rd Annual Fall Volunteer Tree Planting Event. This year's project included the planting of **51** trees at various locations along Grant Street, Seward Street, Henry Street, Starbuck Avenue, and the grounds of Starbuck Elementary School. Over 40 volunteers included Tree Watertown members; students, parents, and faculty of Watertown City School District (WCSD) and Immaculate Heart Central Schools (IHC); City staff; Department of Environmental Conservation staff; and other area partners. This project was part of the final touches of a multi-year street reconstruction, in addition to other various neighborhood improvement projects.

Trees and other supplies for the project were funded through the City's successful grant application through the *Northern New York Community Foundation's (NNYCF) Carolyn Whitney Tree Fund*. City DPW Buildings and Grounds team supported the event by organizing tools and supplies, preparing planting sites for volunteers, and will provide weekly watering throughout the 2025 growing season.

Tree Watertown members would like to acknowledge the following project donors: ***State Street Hardware*** for their donation of mulch for the event, and ***Burrville Cider Mill*** for refreshments.

Fall Contracted Tree Planting Projects:

Thirty-seven (**37**) trees were planted as funded by the American Rescue Plan Act (ARPA) and the City.

- Thompson Park West Sector Trail Project – 17 trees.
- Washington Street Tree Replacement Project – 13 trees.
- Winslow Street Watermain Project - 7 trees.



Engineering

City Maintenance Department Nativity Restoration:

Big thanks to North and Jarred Brown (pictured below) and the rest of our incredible maintenance crew for bringing the Christmas spirit to life early this year! From crafting a new manger to repainting our cherished, decades-old nativity figures, they've made sure the City's decorations are as merry and bright as ever!



Newell Street-Black River Crossing Sewer:

DC Building Systems has installed the pipe liner, and construction on the bridge is complete. Cleaning and the lining of two manholes on both sides of the river is scheduled for next week.

**Richards Drive Stormwater Improvements:**

DPW has paved the area surrounding the new catch basins, and construction for this project is complete.

Department of Public Works

Topsoil Screening:



DPW crews screening topsoil on city property from soil saved from many sites throughout the 2024 season. Screened topsoil saves the city cost.

Electrical:

DPW electricians installing conduit for the new sign/base at Massey Street Fire station. Project is now nearing completion.



Brush and Yard Waste Collection:

DPW and tree/brush grinding subcontractor cleaning up after this years collection of brush and yard waste. The collection was larger than normal due to the storm events we had this year. The grinds will go to good use to create walking trails and/or breakdown into topsoil.

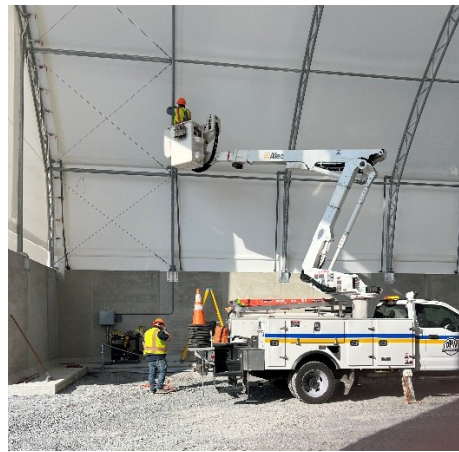
**Sewer Maintenance:**

DPW sewer crew completing a sewer lateral repair on Haley Street.



Salt Storage Building:

Work is in progress on the DPW salt storage building. Work is projected to be completed by December. This new structure will reduce the waste of salt, reduce crew down time, and avoid runoff.

**Equipment Mobilization:**

DPW crews are now able to move heavy equipment around when necessary and without being restricted. This not only saves cost but increases our response time to emergencies.



Parks and Recreation Department

Thompson Park Harvest Festival – October 26, 2024:



This year's harvest festival featured music, bounce houses, face painting, crafts, food and much, much more! Once again, the weather was fantastic for the annual fall event.



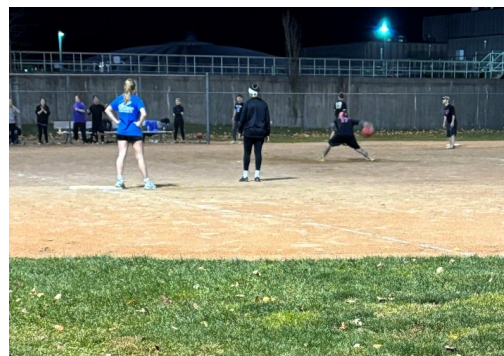
Many thanks to all of those who helped make this year another one to remember!



The Thompson Park Golf course has been winterized for the season and the carts have been moved to winter storage.



Co-ed kickball is wrapping up it's 10th season! This fall activity is available to anyone 18+, and is a great way to keep active while having fun and meeting new people! Consider forming a team and joining next fall...you'll have a ball!



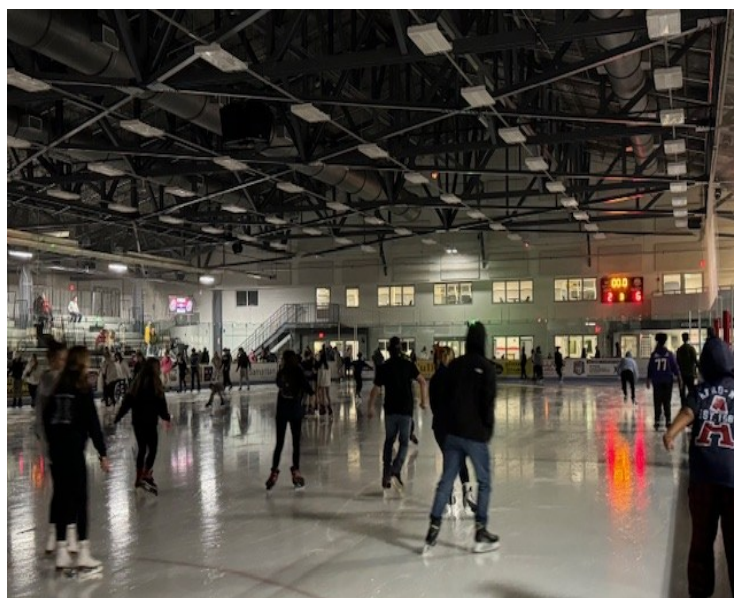
Upcoming Watertown Wolves Games:



Saturday, November 9th
 Friday, November 15th
 Saturday, November 16th

For a full schedule visit
www.watertownwolves.net

The first Rock N' Skate of the season was held on Saturday, November 2nd! A



great time of skating, music and lights! Mark your calendars for the next one scheduled on Saturday, January 4th!

CHECK OUT OUR UPCOMING PROGRAMS AND EVENTS:


ROCK 'N' SKATE

With DJ JOHNNY SPEZZANO

ADMISSION City Residents & Military: \$5 Non Residents: \$6	SKATE RENTALS City Residents & Military: \$4 Non Residents: \$5
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DATES AND TIMES
 November 2nd | 7 to 9pm
 January 4th | 7 to 9pm
 March 8th | 7 to 9pm



CITY OF WATERTOWN Christmas Parade

6:00 PM Friday, December 6th, 2024

Parade Route along Washington, from Green St. to Stone St.

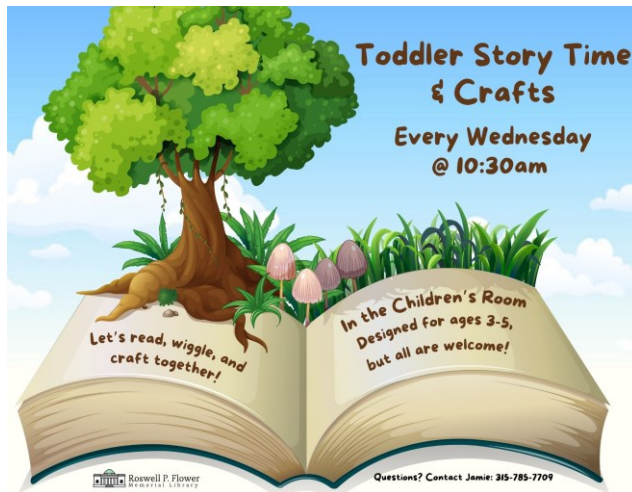
POSSIBLE SPECIAL GUEST FROM THE NORTH POLE!



FLOATS & MARCHING BANDS NEEDED!

Email parksrec@watertown-ny.gov to Register

Roswell P. Flower Memorial Library



Family History Kits

a Take-Home Set of Resources

Available Friday, November 8th starting @ 10am
at the Circulation Desk

Gathering family stories and vital statistics from loved ones is the perfect place to start your family history research! But how do you organize it all? What types of questions do you really ask? And what do you do after that?

This kit will help you figure all of that out - and more! Enclosed in a binder, it will include:

- sample questions for you to use when interviewing loved ones
- blank pedigree charts
- lists of library resources
- important contacts
- tips and tricks for research

All ages 18+ welcome! 1 kit per person.

Contact Ashley with questions at 315.785.7714.

Roswell P. Flower
Memorial Library

EVERYTHING BUT THE TURKEY

Our meal kit includes
side dishes and dessert
to feed a family of 4.

Plus choose a cookbook!
(Gently used condition.)

DESSERT
STUFFING MIX
TURKEY GRAVY MIX
CANNED VEGETABLES
INSTANT MASHED POTATO

Kits will be distributed on
Wednesday, November 20th
starting @ 6:15 pm
First come, first served. No reservations.