City of Watertown

City Fees and Charges Schedule

Fiscal Year 2026-27

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

City Clerk Fees

Certified Copies	
Certified Birth Certificate	$10
Certified Death Certificate	$10
Certified Marriage Certificate	$10
Genealogy Search	$22
Marriage License and Wedding Ceremony	
Marriage License	$40
Duplicate Marriage License	$20
Wedding Ceremony	$75
One-Day Marriage Officiant License	$25
Dog License	
Spayed or Neutered, per year	$15
Not Spayed or Neutered, per year	$25
Handicap Parking Permit	
Permanent or Temporary	No Fee
Racing and Wagering	
Bingo, per occasion	$18.75 + 3% of proceeds
Bell Jar, per year	$25
Casino Nights, per occasion	$25 + 5% of proceeds
Raffle - Category 1	$25 + 2% of proceeds
Commissioner of Deeds	
Application Fee	$25
Business Permits and Licenses	
Vending in Public Streets, per year	$150
Garbage Collector, Private, per year	
License Fee	$300
Each Additional Vehicle	$150
Inspection Fee for Each Vehicle	$50
Liquidation Sale, per month	
License Fee for 30 Days	$500
Renewal of License for Additional 30 Days	$50
If sale is completed within 30 days, fee will be refunded all except for $75	
Copy of City of Watertown Code Book	Current Cost of Publication
Copies	$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: $2.50 flat fee per transaction*

Credit: $2.50 flat fee for transaction up to $50; 4% of transaction for fee over $50*

* Based on current merchant agreement

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

City Comptroller Fees

Parking Ticket	$30
15 Days After Issue Date	$40
30 Days After Issue Date	$45
Handicap Parking Ticket	$50
Second or Subsequent Offense Within 2 Years	$75
Returned Check Fee	$20
Tax Certification	$5
Tax Search	$10
Lien Search Fee	$95
Tax Sale Advertising Fee	$15
Tax Sale Certificate Filing Fee	$50
Tax Deed Preparation Fee	$15

Online Bill Payment Processing Fee

Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills

Debit/Credit	2.85% + $0.28 per transaction*
eCheck	$2.50 per transaction*

* Based on current merchant agreement

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Civil Service Fees

Open Competitive and Promotional Exams	$15
Decentralized Exams	$15
Uniformed Service Exams	$25
Uniformed Promotional Exams	$15

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

$0 - $500	$30 (minimum fee)
$501 - $2,000	$60.00
$2,001 - $25,000	$60 for the first $2,000; $7 for each additional $1,000 or fraction thereof
$25,001 - $50,000	$221 for the first $25,000; $7 for each additional $1,000 or fraction thereof
$50,001 - $100,000	$396 for the first $50,000; $6 for each additional $1,000 or fraction thereof
$100,001 - $250,000	$696 for the first $100,000; $6 for each additional $1,000 or fraction thereof
$250,001 - $500,000	$1596 for the first $250,000; $5 for each additional $1,000 or fraction thereof
$500,001 - $1,000,000	$2801 for the first $500,000; $5 for each additional $1,000 or fraction thereof
$1,000,001 - $5,000,000	$5256 for the first $1,000,000; $4 for each additional $1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	$200 per sq ft
Commercial	$400 per sq ft
Industrial	$500 per sq ft
Garage/Misc.	$50 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

$0 - $500	$30 (minimum fee)
$501 - $1,000	$40
$1,001 and above	$40 for the first $1,000; $6 for each additional $1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	$75 per sq ft
Commercial	$150 per sq ft
Industrial	$225 per sq ft
Garage/Misc.	$25 per sq ft

Penalty Fee (Work Prior To Permit) $250

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Code Enforcement Fees (con't)

Various Permits		
Blasting	$30	
Fence	$30	
Fireworks	$250	
Food Truck	$50	
Heating (furnace, water heater, pellet stove, etc)	$40	
Operating Permit	$50	
Plumbing	$40	
Sign - Residential	$20	
Sign - Commercial	$150	
Sign - Billboard/Sky Sign	$200	
Tank (propane, oil, natural gas, etc)	$50	
Certificate of Occupancy		
Final Certificate of Occupancy	$0	
First Provisional Certificate of Occupancy (up to 120 Days)	$100	
Extension Beyond the 120 Days From Date of Issuance	$200	
Certificate of Compliance	$30	
Licensed Master Plumber		
Examination Fee (3 Exams)	$100	per exam
Re-Examination Fee After 3 Months (3 Exams)	$125	per exam
License Fee, Annual	$300	*Remaining portion of year the test was passed will be covered by testing fee
Replacement of License Due to Loss	$20	
Demolition of Property Surcharge - addition to direct costs of demolition	$5,000	
Code Violation Surcharge - in addition to actual cost of restraining, correcting or abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [§120-37]		
First Violation	$100	
Second Violation	$250	
Third Violation	$500	
Fourth Violation and All Additional	$1,000	
Vacant Building Registry		
Registration Fee	$50	
Administrative Fee (for failure to register)	$150	
Annual Inspection Fee	$750	
Miscellaneous Fees		
Records Search	$0	
Plan Review - Residential 1 & 2 Family	$0	
Plan Review - Multifamily/Commercial & Industrial		
Projects costing $19,999 or less	$0	
Projects costing $20,000 or more w/NYS required stamped plans	$75	per hour plus cost of permit
Black and White Photo Copies	$0.25	per page
Color Photo Copies	$1	per page

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Department of Public Works Fees

Refuse and Garbage

Trash Sticker For Bag	$5.00	
Trash Tote Service		
32-Gallon Tote	$91.00	per quarter
64-Gallon Tote	$117.00	per quarter
96-Gallon Tote	$143.00	per quarter
Trash tote redelivery fee	$50.00	plus outstanding account balance
Vendor Discount	$0.10	per trash sticker

Property Maintenance Violation

Non-Sticker Bag Removal	$5.00	per bag

Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	$200
Flat Fee For Four or More Trucks Per Business	$800

Conduit Access

Initial Fee	$500
Monthly Fee, Per Foot of Conduit	$0.031

Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of $200 per hour will be assessed."

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Bus Fees

Bus Fares

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare

Individual Base Fare Adult	$1.50
Individual Base Fare Adult, Half-Fare *	$0.75
Children Under 12	$0.50
Children Under 12, Half-Fare *	$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	$10
Regular (10 Rides), Half-Fare *	$5
Regular (20 Rides)	$20
Regular (20 Rides), Half-Fare *	$10
Monthly Unlimited	$40
Monthly Unlimited, Half-Fare *	$20

Paratransit

Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver

Individual	$3

Advertising Displays on CitiBus

* 10% Discount if year is paid in full

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS.

Driver Side/King Board (30" x 160")	
3 Months ($175/mo)	$525
6 Months ($125/mo)	$750
12 Months ($105/mo)	$1,260
Passenger Side/King Board (30" x 160")	
3 Months ($175/mo)	$525
6 Months ($125/mo)	$750
12 Months ($105/mo)	$1,260
Driver Side/Queen Board (30" x 70")	
3 Months ($150/mo)	$450
6 Months ($100/mo)	$600
12 Months ($75/mo)	$900
Passenger Side/Queen Board (30" x 70")	
3 Months ($150/mo)	$450
6 Months ($100/mo)	$600
12 Months ($75/mo)	$900
Back/Tail (21" x 72")	
3 Months ($175/mo)	$525
6 Months ($150/mo)	$900
12 Months ($125/mo)	$1,500
Interior/Rails (11" x 28")	
3 Months ($35/mo)	$105
6 Months ($30/mo)	$180
12 Months ($25/mo)	$300

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Engineering Fees

Floodplain Development Permit* **	$25	
***in addition to any costs necessary for the review, inspection and approval of the project		
Dumpster Permit	$50	
Sidewalk Permit	$0	
Curbs and Pavement Cuts		
Curb Cuts	$100	
Pavement Cuts, up to 3 sq yds	$200	
Pavement Cuts, each additional sq yd thereafter	$30	
Specialty Pavement Cut	$150	+ actual cost of repair and replacement
Septic Tanks and Lateral Disconnections		
Septic Tank Permit	$50	
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	$50	
Repair/Renewal of Existing Sanitary	$0	
Sewer Permits - Inside the City		
Residential Sanitary	$100	
Residential Storm	$100	
Commercial Sanitary	$200	
Commercial Storm	$200	
Industrial Sanitary	$300	
Industrial Storm	$300	
Sewer Permits - Outside the City		
Residential Sanitary	$300	
Residential Storm	$300	
Commercial Sanitary	$550	
Commercial Storm	$550	
Industrial Sanitary	$550	
Industrial Storm	$550	

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident	
Minor Hockey & Figure Skating / Student Groups		$110	per hour
Adult and Non City Groups		$155	per hour
Events Where Admission / Donation is Charged		$235	per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	$5 per student to cover cost of skating and rentals		

Arena - Ice Time	City Resident	Non City Resident	
Public Skating	$5	$5	per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge	
Season Public Skating Pass (Month = $20/$25)	$160	$200	season
Family Public Skating Pass (Month = $45/$50)	$320	$400	season
Family Skate Pass-All Events (Month = $50/$62.50)	$400	$500	season
Skate & Shoot	$5	$5	per day
Season Skate & Shoot Pass (Month = $17.50/$21.25)	$140	$170	season
Season Skate & Shoot Pass and Public Skate (Month=$30/$37.50)	$240	$300	season
Ice Skate Rental	$5	$5	per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge	
Ice Skate Sharpening	$6	$7	per day
Slip Slide & Skate			
Per Season	$30	$60	season
Per Season - With Skate Rental	$40	$80	season
Broomball	$6	$7	per day
Broomball Equipment Rental	$4	$5	per broom
Replacement ID Card	$5	$7	per card

Arena - Rental of Space	City Resident	Non City Resident	
Arena Rental / Performances	$1,400	$1,700	per day
Performances - Day Before / After	$700	$850	per day
Arena Rental Non Ice Time	$115	$145	per hour
Multipurpose Room - Daily	$115	$145	per day
Multipurpose Room - Hourly	$30	$35	per hour
Vendor Space	$115	$145	per day
Large Stage Set Up	$1,200	$1,450	per event
Small Stage Set Up	$600	$725	per event
Hospitality Room	$290	$360	per day
Office Rental - Seasonal	$575	$720	per season
Office Rental - Monthly	$100	$120	per month
Birthday Party Room	$60	$70	per party
Arena Concession - Per Vendor	$290	$360	per day
Arena Concession - Unlimited Concession Stands	$1,150	$1,440	per day
Craft and Vendor Fairs - Booth w/o Electricity	$45	$60	per day
Craft and Vendor Fairs - Booth w/ Electricity	$60	$70	per day

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	**City Resident**	**Non City Resident**	
Admission to Events			
Craft and Vendor Fairs	$4	$5	per day
Special Events Sponsored by Parks & Rec	$5	$6	per day
Advertising Fees			
Advertising Signs in Arena	$460	$575	May-Aug
Advertising on TV in Lobby	$115	$145	per month
Park Bench - Memorial Plaque Spot	$150	$150	

Chairs and Table Rental	**City Resident**	**Non City Resident**	
Chair Rental: Up to 500 Chairs	$1	$1.25	per day
Chair Rental: 501 - 1000	$0.75	$1	per day
Chair Rental: 1001+	$0.50	$0.75	per day
Table Rental: 1 - 20 Tables	$5	$6	per day
Table Rental: 21+ Tables	$4	$5	per day

Field Rental	**City Resident**	**Non City Resident**	
Fairgrounds Main Baseball Field - Grandstand			
Hourly	$100	$125	per hour
Lights	$75	$100	per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium			
Hourly	$85	$115	per hour
Lights	$75	$100	per day
Fairgrounds Horse Ring	$70	$85	per day
Municipal Fairgrounds Rental	$345	$430	per day
Other Athletic Fields			
Hourly	$40	$50	per hour
Lights	$45	$60	per day
Performances	$1,150	$1,440	per day
Day Before / After	$575	$720	per day
Practice - Schools Within City Limits & JCC	50%	N/A	per hr

Field Rental For Tournaments	**City Resident**	**Non City Resident**	
Main Fields - Non-Profit 501C3	$60	$70	per hour
Other Fields - Non-Profit 501C3	$30	$35	per hour
Regular For Profit Events	Hourly rate	Hourly rate	per day
Additional Chalk Lining	$30	$35	per lining

Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)

Regular Athletic Fields (11)	$1,000	per year
Regular Athletic Fields with lights (4)	$1,500	per year
Main Multi-Purpose Field (1)	$3,000	per year
Grandstand (1)	$5,000	per year

	City Resident	**Non City Resident**	
Turface	$20	$25	per bag

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Parks and Recreation Fees (con't)

Parking	**City Resident**	**Non City Resident**	
Parking - Arena Concert / Performance / Show	$1,725	$2,150	per event
Parking - Outdoor Events	$3,450	$4,315	per event

RV sites	**City Resident**	**Non City Resident**	
With Utility Hookup	$30	$35	per night
Without Utility Hookup	$15	$20	per night

Jefferson County Agriculture Society Fair			
Arena Rental - Fair		$3,000	fair
RV Sites - Fair Week		$75	per site
Concessions - Jeff Co Ag Society		$1,000	fair

Marquee Advertising	**City Resident**	**Non City Resident**	
Non Parks and Recreation Events - Daily	$10	$13	per day
Non Parks and Recreation Events - Weekly	$50	$63	per week

Miscellaneous Parks and Recreation Fees	**City Resident**	**Non City Resident**	
Vendor Fee	$50	$63	per event
Vendor Fee - Large Event *(1,000+ anticipated)*	$300	$375	per event
Event Fee	$500	$625	per day
Alcohol Permit Processing Fee	$10	$13	per day

Pavilion Rentals	**City Resident**	**Non City Resident**	
Mayor Butler Pavilion	$50	$75	per day
Fairgrounds Pavilion	$50	$75	per day
Veterans Memorial Pavilion	$50	$75	per day
Marble Park Pavilion	$50	$75	per day
Thompson Park			
Large Pavilion - One of Four Quarters	$50	$75	per day
Large Pavilion - Full	$200	$250	per day
Picnic Areas	$10	$15	per day
Rotary Pavilion	$50	$75	per day
Pinnacle Pavilion	$50	$75	per day
Band Stand	$50	$75	per day

Thompson Park - Garbage Removal for Large Groups			
1-99 people		$30	per day
100-199 people		$60	per day
200+ people		$85	per day

Equipment Rental	**City Resident**	**Non City Resident**	
Cross Country Skis/Boots	$7	$10	per day
Snowshoes	$5	$7	per day

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Parks and Recreation Fees (con't)

Team Sports Programs		
Men's and Coed Adult Softball (Officials included)	$375	per team
Sunday Softball	$345	per team
Volleyball Team	$230	per team
Kickball Team	$260	per team
Soccer Tournament	$260	per team
Basketball Tournament	$145	per team
Soccer Teams	$260	per team
Sunday Football League	$290	per team
Pickleball Tournament	$40	per team

Baseball and Softball Adult	**City Resident**	**Non City Resident**	
Athletic Tournaments	$230	$345	per team

Parks and Recreation Programs	**City Resident**	**Non City Resident**	
Tennis Clinic	$35	$70	per person
Golf Lessons	$60	$115	per person
Youth Baseball & Softball Leagues	$20	$40	per person
Youth Swimming Lessons	$25	$45	per person
Fishing Clinic	$35	$70	per person
Family Yoga	$10	$25	per person
Scuba Diving Lessons	$35	$70	per person
Kid's Zumba	$15	$35	per person
Youth Running Club	$25	$45	per person
Horseback Riding Lessons	$60	$115	per person
Archery Day Camp	$15	$35	per person
Archery Week Camp	$45	$90	per person
Boot Camp Exercise Program	$30	$60	per person
Youth Camps	$30	$60	per person
Parks and Recreation Classes	$30	$60	per person
Pickleball Open Play (Arena)	$4	$5	per person
Pickleball Open Play (Arena) - Season Pass	$50	$60	per person
Pickleball Clinics (Advanced)	$10	$20	per person

Pool Rental Fee (1)			
Daily Rate	$3	$3	per person
Group Rate (Schools, Camps, Rec Groups, etc)	$2	$2	per person
Season Pass - Individual	$25	$35	per person
Season Pass - Family (4)	$80	$100	per family of 4
Additional Family Member	$10	$20	per person

(1) Pool Rental Fees eliminated for 2026 season.

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Parks and Recreation Fees (con't)

Thompson Park Golf Course	City Resident	Non-City Resident
2026 Season		
Season Passes		
18 & Under	$200	$225
22 & Under	$350	$400
Adult	$825	$900
Senior (62)	$675	$750
Senior Couple (62)	$950	$1,025
Family (2 Adults)	$1,050	$1,150
Additional Student	*$90*	*$100*
Green Fees		
9-Holes	$22	$24
18-Holes	$30	$33
Green Fees - Fall Rates (Effective post aeration)		
9-Holes	$15	$17
18-Holes	$22	$25
Carts (Per Golfer)		
9-Holes	$10	$11
18-Holes	$15	$17
Tournament Fees		
Per Entry - First 80 Players	$40	$40
Per Entry - Over 80 Players/No Cart Provided	$30	$30
Driving Range		
Small	$8	$8
Large	$11	$11
Hole Signage		
Per Season, Per Hole	$500	$500
Club Rentals		
Per Outing	$5	$10
School Team		
Per Season	$1,800	
Includes practices & matches		

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Police Fees

Bike License	$1	
Copies	$0.25	per page
Incident Report	$0.25	per page
Motor Vehicle Report	$0.25	per page
Records (Background) Check	$10	

Police Academy

Tuition	$1,700	per enrollee
Tuition Credits	$25	per instructor hour provided to Academy Training
Books and Supplies	$300	

Effective: July 1, 2026
Adopted: May 21, 2026
Amended: July 6, 2026

City of Watertown
City Fees and Charges Schedule
FY 2026-27

Planning Department Fees

Zoning Reviews

Special Use Permit	$125
Site Plan Minor Review *	$150
Site Plan Major Review **	$250
Site Plan Waiver	$75
Variance of Use or Area	$200
Zoning Interpretation	$200
Zone Change	$125
Subdivision Review	$150

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the disturbance of 1 acre or more of ground/soil disturbance and/or construction