

CITY OF WATERTOWN, NEW YORK
AGENDA
Tuesday, September 2, 2025
7 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Tuesday, September 2, 2025 at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

| | |
|-----------|--|
| 7:15 p.m. | Proposed Local Law of 2025 - A Local Law to Repeal Local Law No. 1 of 2021, In Part, Which Opted Out of Licensing and Establishing Retail Cannabis Dispensaries Within the City of Watertown |
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RESOLUTIONS

- | | |
|--------------------|---|
| Resolution No. 1 - | Authorizing the Sale of Surplus Fire and Public Works Departments Vehicles and Equipment |
| Resolution No. 2 - | Authorizing Submission of Drinking Water State Revolving Fund (DWSRF) Application for the City of Watertown – East Reservoir and Transmission Main Improvements Project |
| Resolution No. 3 - | Finding That the East Reservoir and Transmission Main Improvements Project Will Not Have a Significant Impact on the Environment |
| Resolution No. 4 - | Readopting Fiscal Year 2025-26 Capital Fund Budget – Western Outfall Trunk Sewer (WOTS) Rehabilitation Project |

- Resolution No. 5 - Authorizing the Submission of New York State Water Infrastructure Improvement Act (WIIA) Grant Application for the City of Watertown - Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project
- Resolution No. 6 - Finding That the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project Will Not Have a Significant Impact on the Environment
- Resolution No. 7 - Approving the Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. for the Vacant Rental Improvement Program

ORDINANCES

- Ordinance No. 1 - Amending City Municipal Code § 293: Vehicles and Traffic
- Ordinance No. 2 - An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance Of \$600,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$675,000 (An Increase of \$75,000)
- Ordinance No. 3 - An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City
- Ordinance No. 4 - An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and for Said City

LOCAL LAW

OLD BUSINESS

- Proposed Local Law of 2025 - A Local Law to Repeal Local Law No. 1 of 2021, In Part, Which Opted Out of Licensing and

Establishing Retail Cannabis Dispensaries Within
the City of Watertown

STAFF REPORTS

1. Amending the City of Watertown's 2020 Community Development Block Grant (CDBG) Annual Action Plan

NEW BUSINESS

EXECUTIVE SESSION

The proposed acquisition, sale or lease of real property when publicity would affect the value thereof.

To discuss the employment history of a particular individual.

To discuss Collective Bargaining.

ADJOURNMENT

WORK SESSION

Next Work Session is scheduled for Monday, September 8, 2025, at 7:00 p.m.

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
SEPTEMBER 15, 2025, AT 7:00 P.M.**

Res No. 1

September 2, 2025

To: The Honorable Mayor and City Council

From: Tina Bartlett-Bearup, Purchasing Manager

Subject: Authorizing the Sale of Surplus Fire and Public Works Departments
Vehicles and Equipment

The Fire (FD) and Public Works (DPW) Departments have submitted a listing of surplus vehicles and equipment to the Purchasing Department that is either no longer useful or beyond repair, and therefore, no longer of value to the City.

Staff are recommending that the vehicles and equipment listed below be sold through Auctions International's online website:

| SURPLUS ITEMS | | | | | |
|---------------|------|-------------------------------|------------|------------|--------|
| LOT # | YEAR | DESCRIPTION | DEPARTMENT | DATE ADDED | Veh ID |
| 1 | 2006 | Pierce Firetruck Pumper | 3410 | 8/8/25 | 8-2 |
| 2 | 2004 | Ford F350 4x2 | 8120 | 8/20/25 | 1-90 |
| 3 | 1987 | Ingersall Rand Air Compressor | 8140 | 8/20/25 | 1-99 |
| 4 | 2011 | Ford F350 4x4 | 5010 | 8/20/25 | 1-84A |
| 5 | UKN | Homemade Landscape Trailer | 5010 | 8/20/25 | 1-150 |
| 6 | 1998 | ProTech 12' Snow Pusher | 5142 | 8/20/25 | SP1 |
| 7 | 2012 | Brush Hog | 5010 | 8/20/25 | 1-50A |
| 8 | 1990 | York Rake | 5010 | 8/20/25 | 1-50R |
| 9 | 1996 | Tarco Drop In Sander | 5142 | 8/20/25 | 1-42S |
| 10 | 1999 | Alamo Flail Mower | 5010 | 8/20/25 | 1-68F |
| 11 | 2000 | Tenco Plow | 5142 | 8/20/25 | 1-33P |
| 12 | UKN | Frink Urban Plow | 5142 | 8/20/25 | 1-15P |
| 13 | UKN | Viking Passenger Side Wing | 5142 | 8/20/25 | NA |
| 14 | UKN | Wain Ray Hydraulic Hammer | 8340 | 8/20/25 | NA |
| 15 | 2015 | John Deere 59" Snowblower | 5142 | 8/20/25 | 1-9SB |
| 16 | 2018 | John Deere 60" Broom | 5142 | 8/20/25 | 1-9BR |

A resolution is attached for City Council consideration.

RESOLUTION

Page 1 of 1

Authorizing the Sale of Surplus Fire
and Public Works Departments
Vehicles and Equipment

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Introduced by _____

WHEREAS the City of Watertown Fire and Public Works Departments have various surplus vehicles and equipment, the description of which is attached and made a part of this resolution, and

WHEREAS these vehicles and equipment may have some value best determined by an online auction,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby authorizes the sale, by online auction, of the various surplus vehicles and equipment as described in the attached listing, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Manager.

Seconded by _____



CITY OF WATERTOWN FIRE DEPARTMENT

224 SOUTH MASSEY STREET
WATERTOWN, NEW YORK 13601
OFFICE: 315-785-7800
FAX: 315-785-1821



To: Manager Wagenaar

CC: City Council

From: Chief Timerman

Date: August 25, 2025

Re: Pumper 8-2 Recommendation

Manager Wagenaar,

The City of Watertown's fire pumper 8-2, a 2006 Pierce Enforcer, has reached the end of its service life. The apparatus was scheduled for refurbishment in 2021; however, during service at the dealer's facility, severe frame corrosion was discovered. The manufacturer, Pierce, declined to warranty the frame rails, and the cost to refurbish the apparatus and replace the frame without warranty coverage was not economically feasible.

Legal action to compel warranty coverage was considered but determined impractical, as the legal expenses would have exceeded the value of pursuing the claim. Instead, a suitable used pumper was identified and acquired as a replacement. The total cost of the used pumper purchase, limited repairs, upgrades, and repainting was significantly less than the projected refurbishment cost of 8-2.

Currently, 8-2 has limited value. It is unsafe to operate due to the damaged frame rails, cannot be viably returned to service, and has already been replaced. Salvageable components have been removed.

Therefore, I recommend that pumper 8-2 be declared surplus and sold at auction.

Respectfully,

A handwritten signature in blue ink, appearing to read "Matthew Timerman".

Matthew Timerman
Fire Chief



CITY OF WATERTOWN FIRE DEPARTMENT

224 SOUTH MASSEY STREET
WATERTOWN, NEW YORK 13601

OFFICE: 315-785-7800

FAX: 315-785-1821



| SURPLUS ITEMS | | | | | |
|---------------|------|-------------------------------|------------|------------|--------|
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Res No. 2

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Authorizing Submission of Drinking Water State Revolving Fund (DWSRF)
Application for the City of Watertown - East Reservoir and Transmission Main
Improvements Project

The City of Watertown is seeking funds and assistance through the New York State Drinking Water Infrastructure Act through the NYS Environmental Facilities Corporation (EFC), including the Drinking Water State Revolving Fund (DWSRF) for the East Reservoir and Transmission Main Improvements Project. This funding opportunity is designed to support municipalities in undertaking critical improvements to their drinking water systems.

The City of Watertown contracted with Wright Pierce to create an intended use plan (IUP) to be submitted to the EFC in May 2025. Wright Pierce, on behalf of the City, submitted the IUP to be eligible to apply for Drinking Water State Revolving Fund (DWSRF) funds for the East Reservoir and Transmission Main Improvements Project. The IUP, based upon the recommendations from Wright Pierce's engineering report, include a new 5-million gallon water storage tank, supporting infrastructure connecting the existing water system with the new tank and the spray coating of the interior of the existing reservoir to stop leakage until construction is completed. These steps are necessary due to the long lead time for construction coupled with the City's obligation to satisfy the Department of Health emergency capacity requirements throughout the project.

The attached resolution has been prepared for City Council consideration. The resolution authorizes the City Manager or their designee to sign and submit the necessary application documents.

RESOLUTION

Page 1 of 1

Authorizing Submission of Drinking
Water State Revolving Fund (DWSRF)
Application for the City of Watertown -
East Reservoir and Transmission Main
Improvements Project

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Introduced by _____

WHEREAS funds and assistance are available through the New York State Drinking Water Infrastructure Act through the NYS Environmental Facilities Corporation, including the Drinking Water State Revolving Fund (DWSRF), and

WHEREAS the City of Watertown wishes to apply for said funds for the East Reservoir and Transmission Main Improvements Project to include a new water storage tank and supporting infrastructure for operation with the existing water system, and the spray coating of the interior of the existing reservoir, as funding allows,

NOW THEREFORE BE IT RESOLVED that the City of Watertown City Council authorizes the City Manager or their designee to sign and submit the application form and any other documents required by the application.

Seconded by _____

Res No. 3

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Finding That the East Reservoir and Transmission Main Improvements Project Will Not Have a Significant Impact on the Environment

The City of Watertown is seeking funding assistance through several grant applications for the 5MG Reservoir Replacement and Transmission Main Project. The City contracted with Wright Pierce to create an intended use plan (IUP) to be submitted to the Environmental Facilities Corporation in May 2025. Wright Pierce, on behalf of the City, submitted the IUP to be eligible to apply for Drinking Water State Revolving Fund (DWSRF) funds for the Water Reservoir Improvements Project.

The City of Watertown is seeking funds and assistance through the New York State Drinking Water Infrastructure Act (WIIA) and through the NYS Environmental Facilities Corporation, including the Drinking Water State Revolving Fund (DWSRF). These funding opportunities are designed to support municipalities in undertaking critical improvements to their drinking water systems.

As part of the application and project development process, the environmental impact of the project must be determined according to the requirements of the State Environmental Quality Review Act (SEQRA).

The 5MG Reservoir Replacement and Transmission Main Project involves the construction of a new 5 million gallon water storage tank, relining of the existing 5 million gallon drinking water reservoir, partial transmission main replacement, and related improvements. A further description of the proposed project is included in the attached materials.

At its August 4, 2025 meeting, the City Council declared its intent to serve as the Lead Agency for SEQRA review and the City began a coordinated review with all involved agencies. The City received concurrence from all involved agencies that the City Council is the appropriate entity to serve as the Lead Agency for SEQRA review.

Part 1 of the Full Environmental Assessment Form for the project is attached for review. The City Council must complete Part 2 and Part 3, if necessary and adopt the attached resolution. The resolution acknowledges that the City Council makes a negative determination of environmental significance ("Negative Declaration") and determines that an Environmental Impact Statement is not required.

RESOLUTION

Page 1 of 2

Finding That the East Reservoir
and Transmission Main Improvements
Project Will Not Have a Significant Impact
on the Environment

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Introduced by _____

WHEREAS the City of Watertown (the “City”) is proposing to undertake the 5MG Reservoir Replacement and Transmission Main Project involving the construction of a new 5 million gallon water storage tank, relining of the existing 5 million gallon drinking water reservoir, partial transmission main replacement, and related improvements (the “Project”) to enhance the City’s public water supply system; and

WHEREAS the City Council of the City of Watertown has reviewed Part I of the Full Environmental Assessment Form (EAF) completed by Wright-Pierce, and

WHEREAS, at the August 4, 2025 City Council meeting, the City Council passed a resolution and declared its intent to serve as Lead Agency to conduct the environmental review and has determined the Project is an Type I Action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617, and that a coordinated review of the Project has been undertaken, and

WHEREAS, the City of Watertown has circulated the Project to all Involved Agencies for 30 days indicating their desire to be Lead Agency in accordance with 6 NYCRR Part 617.6, and no objection was received,

NOW THEREFORE BE IT RESOLVED, that receiving no objections, the City declares itself Lead Agency, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that:

1. Based upon its examination of the Full Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6 NYCRR Part 617, no significant adverse impact to the environment is known, and the East Reservoir and Transmission Main Improvements Project will not have a significant adverse impact on the environment.
2. The Mayor of the City of Watertown is authorized and directed to execute

RESOLUTION

Page 2 of 2

Finding That the East Reservoir
and Transmission Main Improvements
Project Will Not Have a Significant Impact
on the Environment

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Part 3 of the Environmental Assessment Form to the effect that the City
Council is issuing a Negative Declaration under SEQRA.

3. This Resolution shall take effect immediately.

Seconded by _____

To:

New York State Department of Health – Jefferson District Office
New York State Department of Health – State Office
New York State Department of Environmental Conservation
NYS Environmental Facilities Corporation

From: City of Watertown City Council

Date: August 7, 2025

Subject: 5 MG RESERVOIR AND TRANSMISSION MAIN IMPROVEMENTS

NOTICE OF PROJECT AND NOTICE OF INTENT TO ACT AS LEAD AGENCY

With this letter, you are hereby notified of the City of Watertown's (the "Municipality") intent to act as Lead Agency under the New York State Environmental Quality Review Act (SEQRA) for the proposed 5 MG Reservoir and Transmission Main Improvements Project (the "Project"). The City of Watertown classifies the Project as an unlisted action under SEQRA, but will be filed as a Type 1 Action per State Revolving Fund (SRF) and Water Infrastructure Investment Act (financing requirements). Enclosed is Part 1 of the long environmental assessment form which includes a description of the Project scope, project area map, and appropriate reference material.

Please return a copy of this letter-form indicating your consent to the City of Watertown as lead agency (by checking the line below and signing a copy of this form). By SEQRA regulation, if a reply from an involved agency is not received within thirty (30) days of this notification, the City of Watertown and its City Council will deem that your agency has no objection to the Municipality acting as lead agency.

Enclosed with this notice are Part 1 of the Environmental Assessment Form and supporting documentation.

☒ Consent to the City of Watertown Lead Agency status for the Project (Please place a check above if granting consent.)

Claude A. Corley PE Signature

District Eng.
NYS DOH ✓ Watertown DO
317 Washington St.
Watertown, NY
13601

To: New York State Department of Health – Jefferson District Office
New York State Department of Health – State Office
New York State Department of Environmental Conservation
NYS Environmental Facilities Corporation

From: City of Watertown City Council

Date: August 7, 2025

Subject: 5 MG RESERVOIR AND TRANSMISSION MAIN IMPROVEMENTS

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Enclosed with this notice are Part 1 of the Environmental Assessment Form and supporting documentation.

 X Consent to the City of Watertown Lead Agency status for the Project (Please place a check above if granting consent.)

 Shannon Peterson Signature



August 27, 2025

Via email only: tcompo@watertown-ny.gov

City of Watertown
245 Washington St
Watertown, NY 13601

RE: SEQR Lead Agency Request
Watertown 5 MG Reservoir and Transmission Main Improvements

Dear Requestor:

New York State Department of Environmental Conservation (DEC) received your letter on August 7, 2025, regarding the City of Watertown's intent to act as Lead Agency for the proposed project listed above. DEC has no objection for the City of Watertown City Council to act as lead agency for the above project. Below are the department's comments:

SPDES General Permit for Construction Activity (GP-0-25-001):

If one or more acres is disturbed, coverage under New York State's General Stormwater permit GP-0-25-001 will be required. The developer is required to apply for coverage under New York State's General Stormwater permit GP-0-25-001 prior to starting construction. A Stormwater Pollution Prevention Plan is required. The link to submit a Notice of Intent (GP-0-25-001) is <https://www.dec.ny.gov/chemical/43133.html>

Wildlife:

Any cutting and removal of trees over 3" DBH should be conducted within the November 1 - March 31 time period to minimize impacts to endangered bat species in the area.

We cannot provide a definitive statement as to the presence or absence of all rare or state-listed species or significant natural communities. This information should not be substituted for on-site surveys that may be required for environmental impact assessment. Depending on the nature of the project and the conditions at the project site, further information from on-site surveys or other sources may be required to fully assess impacts on biological resources.

Environmental Justice and Disadvantaged Communities:

Since the proposed project site is near a potential Environmental Justice area and Disadvantaged Community, DEC recommends using proposed Environmental Assessment Forms at <https://dec.ny.gov/regulatory/regulations/proposed-emergency-recently-adopted-regulations/state-environmental-quality-review-act-regulatory-revisions>.

Archeological and Historic Resources:

Your project site appears to be located within an area of potential historical or archeological significance. If approvals/permits are ultimately needed from this DEC, consultation with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) will likely be required in order to better evaluate this project's impacts on these resources. To initiate consultation with OPRHP, please visit their project submission website at <https://cris.parks.ny.gov/>.

Please note that construction activities that have the potential to affect historic and/or archeological resources are not eligible for coverage under the SPDES General Permit for Stormwater Discharges from Construction Activity (GP-0-20-001) unless documentation of satisfactory compliance with Section 106 of the National Historic Preservation Act is received from OPRHP for the project site.

Our databases are continuously being updated and amended. If this proposed project is still under development one year from now, we recommend that you contact us again so that we may update this response with the most current information.

Thank you for contacting us regarding this matter. If you have any questions with this letter, I can be reached at (315) 785-2245 or shannon.peterson@dec.ny.gov.

Sincerely,

Region 6 Permits

Cc: dylan.thisse@wright-pierce.com

To: New York State Department of Health – Jefferson District Office
New York State Department of Health – State Office
New York State Department of Environmental Conservation
NYS Environmental Facilities Corporation

From: City of Watertown City Council

Date: August 7, 2025

Subject: 5 MG RESERVOIR AND TRANSMISSION MAIN IMPROVEMENTS

NOTICE OF PROJECT AND NOTICE OF INTENT TO ACT AS LEAD AGENCY

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Please return a copy of this letter-form indicating your consent to the City of Watertown as lead agency (by checking the line below and signing a copy of this form). By SEQRA regulation, if a reply from an involved agency is not received within thirty (30) days of this notification, the City of Watertown and its City Council will deem that your agency has no objection to the Municipality acting as lead agency.

Enclosed with this notice are Part 1 of the Environmental Assessment Form and supporting documentation.

 X Consent to the City of Watertown Lead Agency status for the Project (Please place a check above if granting consent.)

 JL Bensen Signature
Jordan Bensen - Program Aide

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

| | | |
|---|--------|------------|
| Name of Action or Project: | | |
| Project Location (describe, and attach a general location map): | | |
| Brief Description of Proposed Action (include purpose or need): | | |
| Name of Applicant/Sponsor: | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |
| Project Contact (if not same as sponsor; give name and title/role): | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |
| Property Owner (if not same as sponsor): | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

| Government Entity | If Yes: Identify Agency and Approval(s) Required | Application Date (Actual or projected) |
|--|--|--|
| a. City Council, Town Board, or Village Board of Trustees <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| i. Coastal Resources. <i>i.</i> Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>ii.</i> Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>iii.</i> Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☐ No

- **If Yes**, complete sections C, F and G.
- **If No**, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☐ No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☐ No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☐ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed?

☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____

- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year

- Anticipated completion date of final phase _____ month _____ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

| | | | | |
|--|-------------------|-------------------|---------------------|---------------------------------------|
| f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed. | | | | |
| | <u>One Family</u> | <u>Two Family</u> | <u>Three Family</u> | <u>Multiple Family (four or more)</u> |
| Initial Phase | _____ | _____ | _____ | _____ |
| At completion | _____ | _____ | _____ | _____ |
| of all phases | _____ | _____ | _____ | _____ |

| | |
|---|--|
| g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, | |
| i. Total number of structures _____ ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length iii. Approximate extent of building space to be heated or cooled: _____ square feet | |

| | |
|--|--|
| h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, | |
| i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ | |

D.2. Project Operations

| | |
|---|--|
| a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes: | |
| i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No ix. Summarize site reclamation goals and plan: _____ _____ _____ | |

| | |
|---|--|
| b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: | |
| i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ | |

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes ☐ No ☐
 If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No ☐
 If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No ☐
 If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No ☐
 If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No ☐
- Is the project site in the existing district? ☐ Yes ☐ No ☐
- Is expansion of the district needed? ☐ Yes ☐ No ☐
- Do existing lines serve the project site? ☐ Yes ☐ No ☐

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No ☐
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No ☐
 If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No ☐
 If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No ☐
 If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No ☐
- Is the project site in the existing district? ☐ Yes ☐ No ☐
- Is expansion of the district needed? ☐ Yes ☐ No ☐

| | |
|--|--|
| <ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____ | |
| If Yes: <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ | |
| v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ | |
| vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ | |
| | |
| e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____ | |
| If Yes: <ul style="list-style-type: none"> i. How much impervious surface will the project create in relation to total size of project parcel? <div style="margin-left: 20px;"> _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size) </div> ii. Describe types of new point sources. _____ | |
| iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ | |
| <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ | |
| <ul style="list-style-type: none"> • Will stormwater runoff flow to adjacent properties? _____ | |
| iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____ | |
| f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____ | |
| If Yes, identify: <ul style="list-style-type: none"> i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____ ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____ iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____ | |
| g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____ | |
| If Yes: <ul style="list-style-type: none"> i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____ ii. In addition to emissions as calculated in the application, the project will generate: <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) | |

| | | | |
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| <p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p> | | | |
| <p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p> | | | |
| <p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? Yes No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | |
| <p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | |
| <p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table> | | <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ | <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ |
| <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ | <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ | | |

| | |
|---|--|
| <p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p> | |
| <p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p> | |
| <p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p> | |
| <p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p> | |
| <p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p> | |
| <p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p> | |
| <p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p> | |
| <p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | |
| <p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ | |

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

| E.1. Land uses on and surrounding the project site | | | |
|---|--------------------|-------------------------------------|-----------------------|
| a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____ | | | |
| b. Land uses and coverytypes on the project site. | | | |
| Land use or Coverytype | Current Acreage | Acreage After Project Completion | Change (Acres +/-) |
| • Roads, buildings, and other paved or impervious surfaces | | | |
| • Forested | | | |
| • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural) | | | |
| • Agricultural (includes active orchards, field, greenhouse etc.) | | | |
| • Surface water features (lakes, ponds, streams, rivers, etc.) | | | |
| • Wetlands (freshwater or tidal) | | | |
| • Non-vegetated (bare rock, earth or fill) | | | |
| • Other Describe: _____ _____ | | | |

| | |
|---|--|
| c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | |
|--|--|
| v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ _____ | |
| E.2. Natural Resources On or Near Project Site | |
| a. What is the average depth to bedrock on the project site? _____ feet | |
| b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ % | |
| c. Predominant soil type(s) present on project site: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> | |
| d. What is the average depth to the water table on the project site? Average: _____ feet | |
| e. Drainage status of project site soils: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site </div> | |
| f. Approximate proportion of proposed action site with slopes: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site </div> | |
| g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____ | |
| h. Surface water features. <div style="margin-top: 10px;"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> If Yes to either <i>i</i> or <i>ii</i>, continue. If No, skip to E.2.i. </div> <div style="margin-top: 5px;"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> • Streams: Name _____ Classification _____ • Lakes or Ponds: Name _____ Classification _____ • Wetlands: Name _____ Approximate Size _____ • Wetland No. (if regulated by DEC) _____ </div> | |
| v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____ | |
| i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <div style="margin-top: 5px;"> i. Name of aquifer: _____ </div> | |

| | |
|--|--|
| <p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p> | |
| <p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres | |
| <p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p> | |
| <p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p> | |
| <p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p> | |
| <p>E.3. Designated Public Resources On or Near Project Site</p> | |
| <p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p> | |
| <p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p> | |
| <p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p> | |
| <p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p> | |

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| e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____ |
| f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____ |
| h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles. |
| i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No |

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.



| | |
|--|--|
| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | Yes |
| E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID] | C623028 |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.ii [Surface Water Features] | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.iii [Surface Water Features] | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.iv [Surface Water Features - Wetlands Name] | Federal Waters |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |

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| E.2.j. [100 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.k. [500 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.l. [Aquifers] | No |
| E.2.n. [Natural Communities] | No |
| E.2.o. [Endangered or Threatened Species] | Yes |
| E.2.o. [Endangered or Threatened Species - Name] | Northern Long-eared Bat |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook. |
| E.3.e.ii [National or State Register of Historic Places or State Eligible Sites - Name] | Eligible property:1211 Madison Ave., Eligible property:Thompson Park, Eligible property:GRACE BAPTIST CHURCH |
| E.3.f. [Archeological Sites] | Yes |
| E.3.i. [Designated River Corridor] | No |

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

| 1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> | | | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
|---|-----------------------------------|--|---|-----------------------------|------------------------------|
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur | | |
| a. The proposed action may involve construction on land where depth to water table is less than 3 feet. | E2d | <input type="checkbox"/> | <input type="checkbox"/> | | |
| b. The proposed action may involve construction on slopes of 15% or greater. | E2f | <input type="checkbox"/> | <input type="checkbox"/> | | |
| c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface. | E2a | <input type="checkbox"/> | <input type="checkbox"/> | | |
| d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material. | D2a | <input type="checkbox"/> | <input type="checkbox"/> | | |
| e. The proposed action may involve construction that continues for more than one year or in multiple phases. | D1e | <input type="checkbox"/> | <input type="checkbox"/> | | |
| f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides). | D2e, D2q | <input type="checkbox"/> | <input type="checkbox"/> | | |
| g. The proposed action is, or may be, located within a Coastal Erosion hazard area. | B1i | <input type="checkbox"/> | <input type="checkbox"/> | | |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> | | |

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| 2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Identify the specific land form(s) attached: _____ | E2g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____ | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

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|--|------------------------------------|--------------------------------------|---|
| 3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may create a new water body. | D2b, D1h | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water. | D2b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body. | D2a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments. | D2a, D2h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s). | D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies. | D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may involve the application of pesticides or herbicides in or around any water body. | D2q, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities. | D1a, D2d | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|----------------------------------|--|--------------------------|--------------------------|
| I. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
|----------------------------------|--|--------------------------|--------------------------|

| 4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If “Yes”, answer questions a - h. If “No”, move on to Section 5.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | <input type="checkbox"/> NO | <input type="checkbox"/> YES | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____ | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may allow or result in residential uses in areas without water and sewer services. | D1a, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may include or require wastewater discharged to groundwater. | D2d, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated. | D2c, E1f, E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer. | D2p, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources. | E2h, D2q, E2l, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If “Yes”, answer questions a - g. If “No”, move on to Section 6.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | <input type="checkbox"/> NO | <input type="checkbox"/> YES | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in development in a designated floodway. | E2i | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in development within a 100 year floodplain. | E2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in development within a 500 year floodplain. | E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in, or require, modification of existing drainage patterns. | D2b, D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may change flood water flows that contribute to flooding. | D2b, E2i, E2j, E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade? | E1e | <input type="checkbox"/> | <input type="checkbox"/> |

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| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
|----------------------------------|--|--------------------------|--------------------------|

| 6. Impacts on Air The proposed action may include a state regulated air emission source. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If “Yes”, answer questions a - f. If “No”, move on to Section 7.</i> | | | |
|--|--|--|--|
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflouorocarbons (HFCs) emissions vi. 43 tons/year or more of methane | D2g D2g D2g D2g D2g D2h | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour. | D2f, D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may reach 50% of any of the thresholds in “a” through “c”, above. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour. | D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If “Yes”, answer questions a - j. If “No”, move on to Section 8.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |

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| e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect. | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____ | E2n | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site. | E2m | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ | E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides. | D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System. | E2c, E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc). | E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land. | E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District. | E1b, E3a | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may disrupt or prevent installation of an agricultural land management system. | E1 a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland. | C2c, C3, D2c, D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan. | C2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|------------------------------------|--|--|
| 9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views. | E3h, C2b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round | E3h | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities | E3h E2q, E1c | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile | D1a, E1a, D1f, D1g | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
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| 10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. | E3e | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory. | E3f | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____ | E3g | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|---|---|---|
| d. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property’s setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p> | <p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p> | <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> | <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> |

| | | | |
|---|---|--------------------------------------|---|
| 11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat. | D2e, E1b E2h, E2m, E2o, E2n, E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the loss of a current or future recreational resource. | C2a, E1c, C2c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may eliminate open space or recreational resource in an area with few such resources. | C2a, C2c E1c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in loss of an area now used informally by the community as an open space resource. | C2c, E1c | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☐ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|---|-----------------------------------|--|---|
| a. Projected traffic increase may exceed capacity of existing road network. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the construction of paved parking area for 500 or more vehicles. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action will degrade existing transit access. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action will degrade existing pedestrian or bicycle accommodations. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may alter the present pattern of movement of people or goods. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☐ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--|-----------------------------------|--|---|
| a. The proposed action will require a new, or an upgrade to an existing, substation. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use. | D1f, D1q, D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may utilize more than 2,500 MWhrs per year of electricity. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed. | D1g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other Impacts: _____ _____ | | | |

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--|-----------------------------------|--|---|
| a. The proposed action may produce sound above noise levels established by local regulation. | D2m | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home. | D2m, E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in routine odors for more than one hour per day. | D2o | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|----------|--------------------------|--------------------------|
| d. The proposed action may result in light shining onto adjoining properties. | D2n | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions. | D2n, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☐ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|---|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community. | E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The site of the proposed action is currently undergoing remediation. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction). | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health. | D2t | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action involves construction or modification of a solid waste management facility. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may result in the unearthing of solid or hazardous waste. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste. | D2r, D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste. | E1f, E1g E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures. | E1f, E1g | <input type="checkbox"/> | <input type="checkbox"/> |
| l. The proposed action may result in the release of contaminated leachate from the project site. | D2s, E1f, D2r | <input type="checkbox"/> | <input type="checkbox"/> |
| m. Other impacts: _____ _____ | | | |

| 17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i> | | | |
|--|-----------------------------------|-------------------------------|------------------------------------|
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s). | C2, C3, D1a E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%. | C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action is inconsistent with local land use plans or zoning regulations. | C2, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action is inconsistent with any County plans, or other regional land use plans. | C2, C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure. | C3, D1c, D1d, D1f, D1d, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure. | C4, D2c, D2d D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action) | C2a | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i> | | | |
|--|--------------------------------|-------------------------------|------------------------------------|
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community. | E3e, E3f, E3g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may create a demand for additional community services (e.g. schools, police and fire) | C4 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing. | C2, C3, D1f D1g, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources. | C2, E3 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action is inconsistent with the predominant architectural scale and character. | C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Proposed action is inconsistent with the character of the existing natural landscape. | C2, C3 E1a, E1b E2g, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☐ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☐ Part 1 ☐ Part 2 ☐ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person:

Address:

Telephone Number:

E-mail:

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

Res. No. 4

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Readopting Fiscal Year 2025-26 Capital Fund Budget – Western Outfall Trunk Sewer Rehabilitation (WOTS) Project

For staff to proceed with the rehabilitation of the Western Outfall Trunk Sewer (WOTS) and pursue grants to lessen the fiscal burden, City Council is being requested to authorize the re-adoption of the current capital project budget to formally add the attached project. Additionally, City Council is being asked to consider approving a bond ordinance to provide financing for the project, which is a standard prerequisite for most grants. The estimated maximum cost of the project, for which grant funding will be sought, is \$29,740,000.

RESOLUTION

Page 1 of 1

Readopting Fiscal Year 2025-26 Capital Fund
Budget – Western Outfall Trunk Sewer (WOTS)
Rehabilitation Project

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
|-----|-----|
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Introduced by _____

WHEREAS on June 2, 2025 the City Council adopted the Fiscal Years 2025-26 through 2029-30 Capital Budget, and

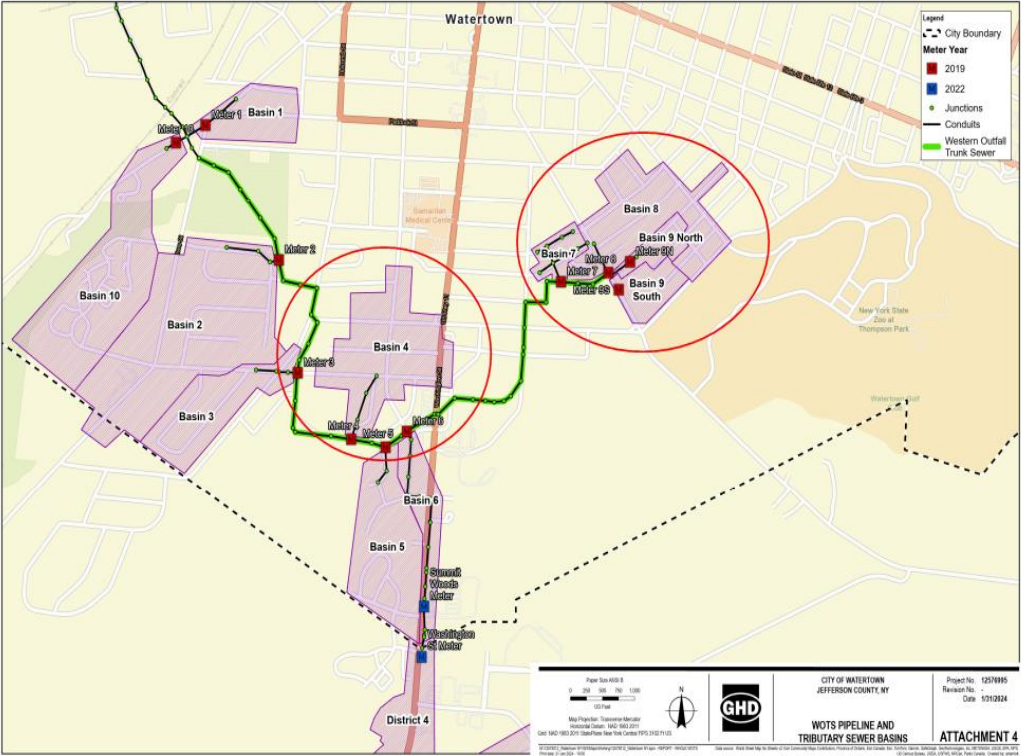
WHEREAS the City has a Preliminary Engineering Report which presents a phased approach to address system inflow and infiltration (I/I), surcharging during wet weather events, and structural vulnerabilities in the trunk and collector systems, and

WHEREAS City staff is recommending re-adopting the Fiscal Year 2025-26 Capital Budget to add this project, which enables staff to pursue grants to reduce the fiscal burden of the project,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby re-adopts the Fiscal Year 2025-26 Capital Budget to add the Western Outfall Trunk Sewer (WOTS) Rehabilitation Project at an estimated maximum cost of \$29,740,000.

Seconded by _____

FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN

| PROJECT DESCRIPTION | COST |
|--|----------------------------|
| <p>Western Outfall Trunk Sewer (WOTS) Rehabilitation</p> <p>The City of Watertown has developed the Western Outfall Trunk Sewer (WOTS) Preliminary Engineering Report Amendment No. 1 which presents a phased approach to address system inflow and infiltration (I/I), surcharging during wet weather events, and structural vulnerabilities in the trunk and collector systems. The City is proposing Phase 1 system improvements in WOTS Sub Basins 1, 4, 7, 8, 9N, and 9S and is seeking grants from multiple sources to reduce the overall cost to the City.</p>  | <p>\$29,740,000</p> |
| <p>Funding to support this project will be from the issuance of a 30-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$2,380,439 IF NO GRANTS ARE AWARDED.</p> | |
| TOTAL | \$29,740,000 |

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Authorizing the Submission of New York State Water Infrastructure Improvement Act (WIIA) Grant Application for the City of Watertown Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project

The City of Watertown is seeking funding assistance through the New York State Environmental Facilities Corporation (EFC) under the Water Infrastructure Improvement Act (WIIA) Grant Program. This funding opportunity supports municipalities undertaking critical wastewater infrastructure projects that protect public health and improve water quality.

The City of Watertown proposes inflow and infiltration (I/I) improvements to reduce excess flows within Sub Basins 1, 4, 7, 8, 9N, and 9S. The project includes targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral-to-main connection points and associated improvements. These efforts will significantly reduce I/I within the system, thereby improving sewer system reliability and efficiency for all users.

The estimated project cost is \$29,740,000. The City proposes to meet the financial obligations necessary to complete the project through Environmental Facilities Corporation short-term and long-term financing. Approval of this resolution is critical for submission of the WIIA application and for positioning the City to secure state funding assistance.

The attached resolution has been prepared for City Council consideration. The resolution authorizes the City Manager or their designee to sign and submit the necessary grant application and to execute the funding agreement with the Environmental Facilities Corporation, along with any associated documents.

RESOLUTION

Page 1 of 2

Authorizing the Submission of New York State Water Infrastructure Improvement Act (WIIA) Grant Application for the City of Watertown Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
|-----|-----|
| | |
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Introduced by _____

WHEREAS the City of Watertown proposes inflow and infiltration improvements to reduce I/I within Sub Basins 1, 4, 7, 8, 9N, and 9S, including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements, and

WHEREAS the project is located within the City of Watertown and benefits all sewer users within the City of Watertown, and

WHEREAS NYS Environmental Facilities Corporation is offering grants for clean and drinking water projects during the 2025-2026 state fiscal year to selected municipalities with infrastructure projects that protect public health and/or improve water quality, and

WHEREAS the City of Watertown is seeking funding through the NYS Water Infrastructure Improvement (WIIA) Grant, and

WHEREAS NYS Environmental Facilities Corporation requires a resolution authorizing the undertaking of the project and the total funding appropriated for the project. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents,

NOW THEREFORE, IT IS RESOLVED that the City of Watertown authorizes the undertaking of project and the estimated project cost is \$29,740,000, and

BE IT FURTHER RESOLVED that the City of Watertown proposes to meet the financial obligations necessary to fully and satisfactorily complete the project through Environmental Facilities Short Term and Long Term Financing, and

BE IT FURTHER RESOLVED that the City of Watertown authorizes and empowers the City Manager or their designee, to sign and submit a grant application and sign the funding agreement with Environmental Facilities Corporation and any associated documents, and

RESOLUTION

Page 2 of 2

Authorizing the Submission of New York State
Water Infrastructure Improvement Act
(WIIA) Grant Application for the City
of Watertown Western Outfall Trunk Sewer
(WOTS) Priority Basin Inflow and Infiltration
Implementation Project

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
|-----|-----|
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BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Seconded by _____

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Finding That the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project Will Not Have a Significant Impact on the Environment

The City of Watertown is seeking funding assistance through several grant applications for the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project. These funding opportunities support municipalities undertaking critical infrastructure projects.

As part of the application and project development process, the environmental impact of the project must be determined according to the requirements of the State Environmental Quality Review Act (SEQRA).

The Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project involves a series of improvements to the WOTS to remove inflow and infiltration from the system and make other needed repairs and upgrades. The project would involve the complete rehabilitation of the WOTS sub-basins 4, 6, 7, 8, 9N and 9S using targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points. A further description of the proposed project is included in the attached materials.

At its July 21, 2025 meeting, the City Council declared its intent to serve as the Lead Agency for SEQRA review and the City began a coordinated review with all involved agencies. The City received concurrence from all involved agencies that the City Council is the appropriate entity to serve as the Lead Agency for SEQRA review.

Part 1 of the Full Environmental Assessment Form for the project is attached for review. The City Council must complete Part 2 and Part 3, if necessary and adopt the attached resolution. The resolution acknowledges that the City Council makes a negative determination of environmental significance ("Negative Declaration") and determines that an Environmental Impact Statement is not required.

RESOLUTION

Page 1 of 2

Finding That the Western Outfall
Trunk Sewer (WOTS) Priority Basin
Inflow and Infiltration Implementation
Project Will Not Have a Significant
Impact on the Environment

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
|-----|-----|
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Introduced by _____

WHEREAS, the City of Watertown has developed the Western Outfall Trunk Sewer (WOTS) Preliminary Engineering Reports to document system infiltration and inflow (I/I) surcharging during wet weather events, and the structural vulnerabilities in the trunk and collector system in the WOTS, and

WHEREAS, these conditions have resulted in sanitary sewer overflows (SSOs), basement backups and emergency pumping operations near Butterfield Avenue, and

WHEREAS, the City proposes inflow and infiltration improvements to remove I/I in the WOTS, and

WHEREAS, the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project involves a series of improvements to the WOTS to remove inflow and infiltration from the system and make other needed repairs and upgrades. The project would involve the complete rehabilitation of the WOTS sub-basins 4, 6, 7, 8, 9N and 9S using targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and

WHEREAS, the Full Environmental Assessment Form (EAF) and supporting documentation has been provided, and

WHEREAS, at the July 21, 2025 City Council meeting, the City Council passed a resolution and declared its intent to serve as Lead Agency to conduct environmental review and has determined the Project is an Type I Action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617, and that a coordinated review of the Project has been undertaken, and

WHEREAS, the City of Watertown has circulated the Project to all Involved Agencies for 30 days indicating their desire to be Lead Agency in accordance with 6 NYCRR Part 617.6, and no objection was received,

RESOLUTION

Page 2 of 2

Finding That the Western Outfall
Trunk Sewer (WOTS) Priority Basin
Inflow and Infiltration Implementation
Project Will Not Have a Significant
Impact on the Environment

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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NOW THEREFORE BE IT RESOLVED, that receiving no objections, the City declares
itself Lead Agency, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that:

1. Based upon its examination of the Full Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6 NYCRR Part 617, no significant adverse impact to the environment is known, and the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project will not have a significant adverse impact on the environment.
2. The Mayor of the City of Watertown is authorized and directed to execute Part 3 of the Environmental Assessment Form to the effect that the City Council is issuing a Negative Declaration under SEQRA.
3. This Resolution shall take effect immediately.

Seconded by _____

Project Name: City of Watertown Priority Basin I & I Implementation Project

**NOTICE TO INVOLVED AGENCIES THAT
LEAD AGENCY MUST BE DESIGNATED
WITHIN 30 CALENDAR DAYS**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law to designate a lead agency.

LEAD AGENCY DESIGNATION

Under the applicable standards of Title 6 NYCRR Section 617.6(b)(3), the agency sending this notice concludes that it should be designated as the lead agency in the environmental review of the proposed action. This notification is being sent to involved agencies with the request that you consent to our agency serving as lead agency. If, however, you do not agree, you may follow the procedures outlined in 6NYCRR 617.6(b)(5).

This notice is being sent on July 22, 2025. We ask that involved agencies fill out the annexed form either consenting or not consenting that our agency serve as lead agency and return it via email or US Mail on or before August 23, 2025, to the contact person at the bottom of the attached Response to Request (consent) form. Questions or requests for further information should be directed to the within named contact person.

IF YOU DO NOT RESPOND WITHIN 30 DAYS, IT WILL BE INTERPRETED AS CONSENT THAT THE AGENCY SENDING THIS NOTICE SERVE AS LEAD AGENCY. YOU WILL CONTINUE TO BE NOTIFIED OF SEQR DETERMINATIONS AND ANY LATER PROCEEDINGS AND HEARINGS, AND COPIES OF ALL ENVIRONMENTAL DOCUMENTS WILL BE MADE AVAILABLE TO YOU.

DATA SHEET

Name of Action/Project: City of Watertown Priority Basin I & I Implementation Project

Name of Project Sponsor: City of Watertown

SEQR Status: Type I Action

Description of Action:

The City of Watertown has caused to be developed the Western Outfall Trunk Sewer (WOTS) Preliminary Engineering Reports to document system infiltration and inflow (I/I), surcharging during wet weather events, and structural vulnerabilities in the trunk and collector systems. These conditions have resulted in multiple sanitary sewer overflows (SSOs), including basement backups and emergency pumping operations near Butterfield Avenue. The City of Watertown proposes inflow and infiltration improvements to reduce I/I within Sub Basins 1, 4, 7, 8, 9N, and 9S including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements.

Location of Action:

Town/Municipality: City of Watertown

County: Jefferson

Street Address: City of Watertown within Western Outfall Trunk Sewer (see attached maps)

Tax Map Parcel: Multiple within existing sewer right of way

Size of Project Area: Approximately 6.5 acres

For further information see contact below:

City of Watertown, City Council
c/o: Eric Wagenaar, City Manager
245 Washington Street, Room 302
Watertown, NY 13601

ewagenaar@watertown-ny.gov

cc: jvaughn@labellapc.com

To: All Involved/Interested Agencies

ATTACHMENTS TO THIS NOTICE:

Full Environmental Assessment Form – Part 1
Site Plan

CITY OF WATERTOWN PRIORITY BASIN I & I IMPLEMENTATION PROJECT

**LEAD AGENCY NOTICE
LIST OF INVOLVED/INTERESTED AGENCIES**

Lead Agency

City of Watertown, City Council
c/o: Eric Wagenaar, City Manager
245 Washington Street, Room 302
Watertown, NY 13601
ewagenaar@watertown-ny.gov

List of Involved or Interested Agencies

NYS Office of Parks, Recreation, and Historic Preservation
Attn: Daniel Mackay, Deputy Commissioner
Division of Historic Preservation
PO Box 189
Waterford, NY 12188-0189
Daniel.Mackay@parks.ny.gov

NYS Department of Environmental Conservation, Region 6
Attn: Permits
317 Washington Street
Watertown, NY 13601
dep.r6@dec.ny.gov

NYS Department of Transportation,
North Country, Region 7
Attn: Mike Burgess, Permits
317 Washington Street
Watertown, NY 13601
Robert.Haynes@dot.ny.gov

Empire State Development
Attn: Steve Hunt, Regional Director
317 Washington Street
2nd Floor
Watertown, NY 13601
nys-northcountry@esd.ny.gov

NYS Environmental Facilities Corporation
Attn: Maire Cunningham, Program Manager
625 Broadway
Albany, NY 12207-2997
Maire.cunningham@efc.ny.gov

STATE OF NEW YORK: JEFFERSON COUNTY
MUNICIPALITY: CITY OF WATERTOWN

Proposed Lead Agency: City of Watertown City Council
Name of Action/Project: CITY OF WATERTOWN PRIORITY BASIN I & I
IMPLEMENTATION PROJECT

RESPONSE TO REQUEST THAT THE ABOVE
NAMED AGENCY SERVE AS LEAD AGENCY
REGARDING THE ABOVE ACTION

On behalf of the DEC (involved agency), I acknowledge receipt
of the lead agency notice in this matter.

The above-named involved agency hereby (Please check one):

- ☒ [x] CONSENTS that the above named agency serve as lead agency in this
application, and requests that the undersigned continue to be notified of
SEQR determinations, proceedings and hearings in this matter.
- ☐ [] DOES NOT CONSENT to the above named agency serving as lead agency in
this application and wishes that _____ serve
as lead agency. To contest lead agency designation, the undersigned intends
to follow the procedures outlined in 6 N.Y.C.R.R. 617.6(e).
- ☐ [] TAKES NO POSITION on Lead Agency designation.

DATED: August 13, 2025

Department of Environmental Conservation

Agency Name

By

Shannon Peterson

(signature)

Shannon Peterson Program Aide

(signer's name and title printed)

PLEASE RETURN ASAP BY EMAIL OR US MAIL TO:

City of Watertown, City Council
c/o: Eric Wagenaar, City Manager
245 Washington Street, Room 302
Watertown, NY 13601
ewagenaar@watertown-ny.gov
cc: jvaughn@labellapc.com

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

| | | |
|---|-----------|------------------------------------|
| Name of Action or Project: City of Watertown Priority Basin I & I Implementation Project | | |
| Project Location (describe, and attach a general location map): City of Watertown within Western Outfall Trunk Sewer, refer to maps | | |
| Brief Description of Proposed Action (include purpose or need): The City of Watertown has caused to be developed the Western Outfall Trunk Sewer (WOTS) Preliminary Engineering Reports to document system infiltration and inflow (I/I), surcharging during wet weather events, and structural vulnerabilities in the trunk and collector systems. These conditions have resulted in multiple sanitary sewer overflows (SSOs), including basement backups and emergency pumping operations near Butterfield Avenue. The City of Watertown proposes inflow and infiltration improvements to reduce I/I within Sub Basins 1, 4, 7, 8, 9N, and 9S including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements. | | |
| Name of Applicant/Sponsor: City of Watertown | | Telephone: (315) 785-7720 |
| | | E-Mail: ewagenaar@watertown-ny.gov |
| Address: 245 Washington Street, Room 302 | | |
| City/PO: Watertown | State: NY | Zip Code: 13601 |
| Project Contact (if not same as sponsor; give name and title/role): Eric Wagenaar, City Manager | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |
| Property Owner (if not same as sponsor): | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

| Government Entity | If Yes: Identify Agency and Approval(s) Required | Application Date (Actual or projected) |
|--|--|---|
| a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees | Watertown City Council | |
| b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission | | |
| c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals | | |
| d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| e. County agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | DEC- General Construction Permit, SPDES. DOT- Highway Permit. SHPO Consult. | DEC - funding. ESD - funding EFC funding |
| h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☒ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☒ No

If Yes, identify the plan(s):

City of Watertown Long Term Control Plan; Black River Watershed Management Plan; Black River Nine Element Plan; City of Watertown Comprehensive Plan

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No

If Yes, what is the zoning classification(s) including any applicable overlay district?

Commercial, Residential, Industrial

b. Is the use permitted or allowed by a special or conditional use permit? ☒ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Watertown City School District

b. What police or other public protection forces serve the project site?

Jefferson County Sheriff's Office

c. Which fire protection and emergency medical services serve the project site?

Emma Flower Taylor Fire Station

d. What parks serve the project site?

Watertown Parks and Recreation, Whitewater Park, Elizabeth Haas Memorial Gardens

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Infrastructure Improvement

b. a. Total acreage of the site of the proposed action? 188.46 acres

b. Total acreage to be physically disturbed? 6.50 acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 188.46 acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☒ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____

- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year

- Anticipated completion date of final phase _____ month _____ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

| | | | | |
|---|-------------------|-------------------|---------------------|---------------------------------------|
| f. Does the project include new residential uses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, show numbers of units proposed. | | | | |
| | <u>One Family</u> | <u>Two Family</u> | <u>Three Family</u> | <u>Multiple Family (four or more)</u> |
| Initial Phase | _____ | _____ | _____ | _____ |
| At completion | _____ | _____ | _____ | _____ |
| of all phases | _____ | _____ | _____ | _____ |

| | |
|---|--|
| g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, | |
| i. Total number of structures _____ ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length iii. Approximate extent of building space to be heated or cooled: _____ square feet | |

| | |
|---|--|
| h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, | |
| i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____ | |

D.2. Project Operations

| | |
|---|--|
| a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes: | |
| i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No ix. Summarize site reclamation goals and plan: _____ _____ _____ | |

| | |
|--|--|
| b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: | |
| i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ | |

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☒ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☒ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

| | | |
|---|---|---|
| <ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p> | | |
| <p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p> | | |
| <p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel? _____ 0.0 Square feet or _____ 0.0 acres (impervious surface) _____ 0.0 Square feet or _____ 0.0 acres (parcel size)</p> <p>ii. Describe types of new point sources. <u>There will be no new point sources.</u> _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____</p> <p>Minor amounts of stormwater runoff will be generated during construction of this linear utility corridor and will be managed with stormwater construction practices managed on site. and the runoff will be managed with BMP during construction</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| <p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p> <p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| <p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | | | |
|---|---|---|---|
| <p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p> | | | |
| <p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p> | | | |
| <p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | |
| <p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | |
| <p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ generally 7 am - 5 pm • Saturday: _____ generally 7 am - 5 pm • Sunday: _____ generally 7 am - 5 pm • Holidays: _____ Minimal if any </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 24 hours a day • Saturday: _____ 24 hours a day • Sunday: _____ 24 hours a day • Holidays: _____ 24 hours a day </td> </tr> </table> | | <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ generally 7 am - 5 pm • Saturday: _____ generally 7 am - 5 pm • Sunday: _____ generally 7 am - 5 pm • Holidays: _____ Minimal if any | <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 24 hours a day • Saturday: _____ 24 hours a day • Sunday: _____ 24 hours a day • Holidays: _____ 24 hours a day |
| <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ generally 7 am - 5 pm • Saturday: _____ generally 7 am - 5 pm • Sunday: _____ generally 7 am - 5 pm • Holidays: _____ Minimal if any | <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 24 hours a day • Saturday: _____ 24 hours a day • Sunday: _____ 24 hours a day • Holidays: _____ 24 hours a day | | |

| | |
|--|---|
| <p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>The proposed action may produce noise that will exceed existing ambient noise levels during construction of the sewer improvements; however, only during the construction hours noted above in Section I, per the Town's Zoning Code. Once construction is complete, there will be no net increase.</p> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p> | |
| <p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> | |
| <p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>During construction activities odor may result from activities associated with manhole and sewer improvements. After construction, during normal operation no new net increase in odors is anticipated.</p> | |
| <p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p> | |
| <p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | |
| <p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

| E.1. Land uses on and surrounding the project site | | | |
|---|--------------------|-------------------------------------|-----------------------|
| a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ | | | |
| ii. If mix of uses, generally describe: _____ _____ | | | |
| b. Land uses and covertypes on the project site. | | | |
| Land use or Covertypes | Current Acreage | Acreage After Project Completion | Change (Acres +/-) |
| • Roads, buildings, and other paved or impervious surfaces | 6.5 | 6.5 | 0 |
| • Forested | | | |
| • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural) | | | |
| • Agricultural (includes active orchards, field, greenhouse etc.) | | | |
| • Surface water features (lakes, ponds, streams, rivers, etc.) | | | |
| • Wetlands (freshwater or tidal) | | | |
| • Non-vegetated (bare rock, earth or fill) | | | |
| • Other Describe: _____ _____ | | | |

| | |
|---|---|
| <p>c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: City of Watertown High School, Knickerbocker School, Samaritan Medical Center _____</p> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____</p> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <input checked="" type="checkbox"/> Yes – Spills Incidents database Provide DEC ID number(s): 2503060, 2303288, 2405007 <input checked="" type="checkbox"/> Yes – Environmental Site Remediation database Provide DEC ID number(s): V00032 <input type="checkbox"/> Neither database ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____</p> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): V00031, V00032 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____</p> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

V00031- Voluntary Cleanup Program. Site should not cause environmental impacts. V00032- Voluntary Cleanup Program. Environmental survey in progress. No threat to resources. Spills database sites record closed with the exception of the 2503060 roadway motor oil spill which has not been administratively closed, no anticipated conflict with proposed work.

| | | | | | | | | | | | | | | | | | |
|---|-----------------------------------|---|------------------------|--|----------------------|---|-----------------|------------|----------------------|---|-----------|------------|------------------------|---|-----------------------------------|-------|--|
| v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ | | | | | | | | | | | | | | | | | |
| E.2. Natural Resources On or Near Project Site | | | | | | | | | | | | | | | | | |
| a. What is the average depth to bedrock on the project site? _____ 4 feet | | | | | | | | | | | | | | | | | |
| b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ % | | | | | | | | | | | | | | | | | |
| c. Predominant soil type(s) present on project site: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Lamson fine sandy loam</td> <td style="border-bottom: 1px solid black; text-align: right;">11.5 %</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Farmington loam, 0 to 8 percent slop</td> <td style="border-bottom: 1px solid black; text-align: right;">10.9 %</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Benson-Galoo complex, very rocky,</td> <td style="border-bottom: 1px solid black; text-align: right;">8.3 %</td> </tr> </table> | | Lamson fine sandy loam | 11.5 % | Farmington loam, 0 to 8 percent slop | 10.9 % | Benson-Galoo complex, very rocky, | 8.3 % | | | | | | | | | | |
| Lamson fine sandy loam | 11.5 % | | | | | | | | | | | | | | | | |
| Farmington loam, 0 to 8 percent slop | 10.9 % | | | | | | | | | | | | | | | | |
| Benson-Galoo complex, very rocky, | 8.3 % | | | | | | | | | | | | | | | | |
| d. What is the average depth to the water table on the project site? Average: _____ 4 feet | | | | | | | | | | | | | | | | | |
| e. Drainage status of project site soils: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px;"><input checked="" type="checkbox"/> Well Drained:</td> <td style="border-bottom: 1px solid black; text-align: right;">19 % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> Moderately Well Drained:</td> <td style="border-bottom: 1px solid black; text-align: right;">13 % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> Poorly Drained</td> <td style="border-bottom: 1px solid black; text-align: right;">14 % of site</td> </tr> </table> | | <input checked="" type="checkbox"/> Well Drained: | 19 % of site | <input checked="" type="checkbox"/> Moderately Well Drained: | 13 % of site | <input checked="" type="checkbox"/> Poorly Drained | 14 % of site | | | | | | | | | | |
| <input checked="" type="checkbox"/> Well Drained: | 19 % of site | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Moderately Well Drained: | 13 % of site | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Poorly Drained | 14 % of site | | | | | | | | | | | | | | | | |
| f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px;"><input checked="" type="checkbox"/> 0-10%:</td> <td style="border-bottom: 1px solid black; text-align: right;">87.5 % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> 10-15%:</td> <td style="border-bottom: 1px solid black; text-align: right;">5 % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> 15% or greater:</td> <td style="border-bottom: 1px solid black; text-align: right;">7.5 % of site</td> </tr> </table> | | <input checked="" type="checkbox"/> 0-10%: | 87.5 % of site | <input checked="" type="checkbox"/> 10-15%: | 5 % of site | <input checked="" type="checkbox"/> 15% or greater: | 7.5 % of site | | | | | | | | | | |
| <input checked="" type="checkbox"/> 0-10%: | 87.5 % of site | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> 10-15%: | 5 % of site | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> 15% or greater: | 7.5 % of site | | | | | | | | | | | | | | | | |
| g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe: _____ | | | | | | | | | | | | | | | | | |
| h. Surface water features. | | | | | | | | | | | | | | | | | |
| i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. | | | | | | | | | | | | | | | | | |
| iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10px;">•</td> <td style="width: 100px;">Streams:</td> <td style="width: 400px;">Name _____</td> <td style="width: 100px;">Classification _____</td> </tr> <tr> <td>•</td> <td>Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>•</td> <td>Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>•</td> <td>Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table> | | • | Streams: | Name _____ | Classification _____ | • | Lakes or Ponds: | Name _____ | Classification _____ | • | Wetlands: | Name _____ | Approximate Size _____ | • | Wetland No. (if regulated by DEC) | _____ | |
| • | Streams: | Name _____ | Classification _____ | | | | | | | | | | | | | | |
| • | Lakes or Ponds: | Name _____ | Classification _____ | | | | | | | | | | | | | | |
| • | Wetlands: | Name _____ | Approximate Size _____ | | | | | | | | | | | | | | |
| • | Wetland No. (if regulated by DEC) | _____ | | | | | | | | | | | | | | | |
| v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ | | | | | | | | | | | | | | | | | |
| i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | |
| l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: | | | | | | | | | | | | | | | | | |
| i. Name of aquifer: _____ | | | | | | | | | | | | | | | | | |

| | | |
|---|-------------------------------|---|
| m. Identify the predominant wildlife species that occupy or use the project site: | | |
| Deer _____ Finches _____ | Rodents _____ Snakes _____ | Migratory birds _____ Animals common to Jefferson County _____ |

n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No

If Yes:

i. Describe the habitat/community (composition, function, and basis for designation): _____

ii. Source(s) of description or evaluation: _____

iii. Extent of community/habitat:

- Currently: _____ acres
- Following completion of project as proposed: _____ acres
- Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☒ Yes ☐ No

If Yes:

i. Species and listing (endangered or threatened): _____

Indiana Bat, Northern Long-Eared Bat

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No

If Yes:

i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☐ Yes ☒ No

If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐ Yes ☒ No

If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? ☐ Yes ☒ No

i. If Yes: acreage(s) on project site? _____

ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No

If Yes:

i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature

ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐ Yes ☒ No

If Yes:

i. CEA name: _____

ii. Basis for designation: _____

iii. Designating agency and date: _____

| | |
|---|--|
| e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| If Yes: <ul style="list-style-type: none"> i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District ii. Name: <u>451 Dimmick St 13601, 502 Dimmick St 13601, 509 Dimmick St 13601</u> iii. Brief description of attributes on which listing is based: _____ | |
| All three are historic homes | |
| f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If Yes: <ul style="list-style-type: none"> i. Describe possible resource(s): _____ ii. Basis for identification: _____ | |
| h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| If Yes: <ul style="list-style-type: none"> i. Identify resource: <u>Zoo New York</u> ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): <u>Local Zoo</u> iii. Distance between project and resource: _____ <u>0.1</u> miles. | |
| i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If Yes: <ul style="list-style-type: none"> i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

F. Additional Information

Attach any additional information which may be needed to clarify your project.

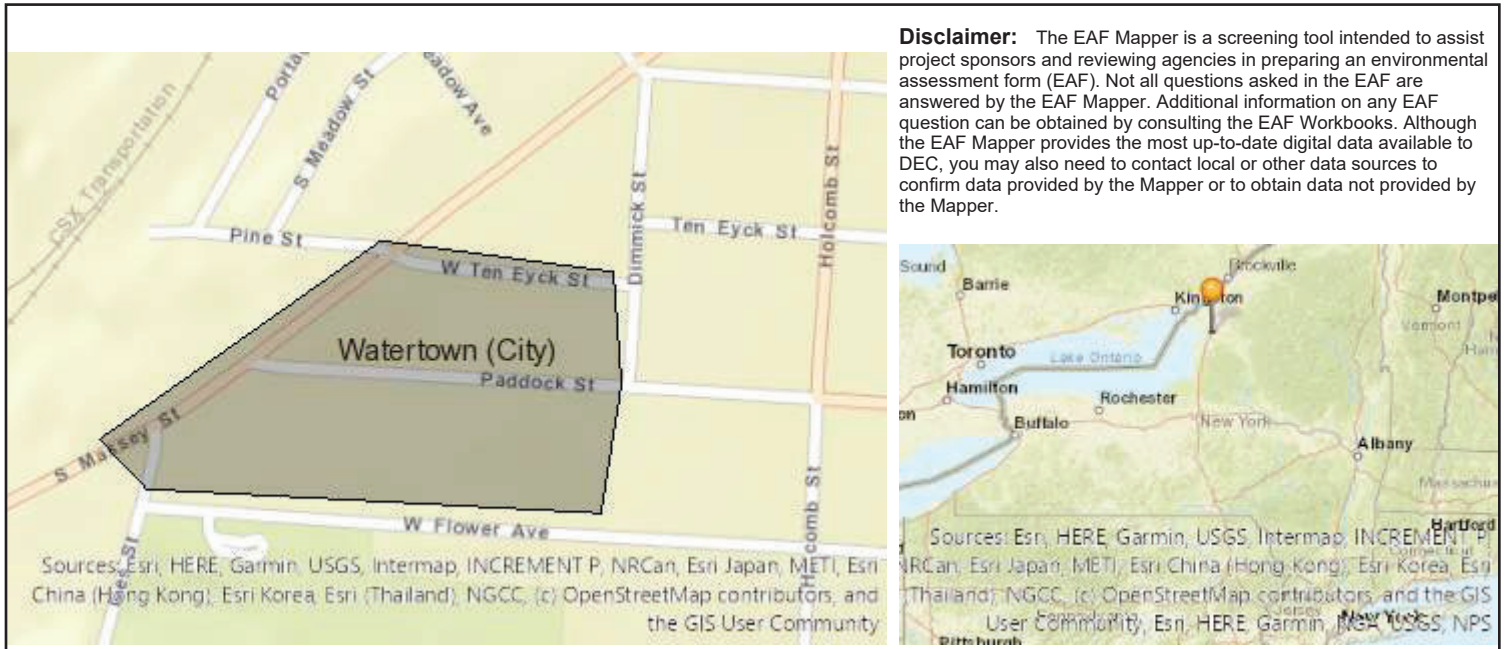
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

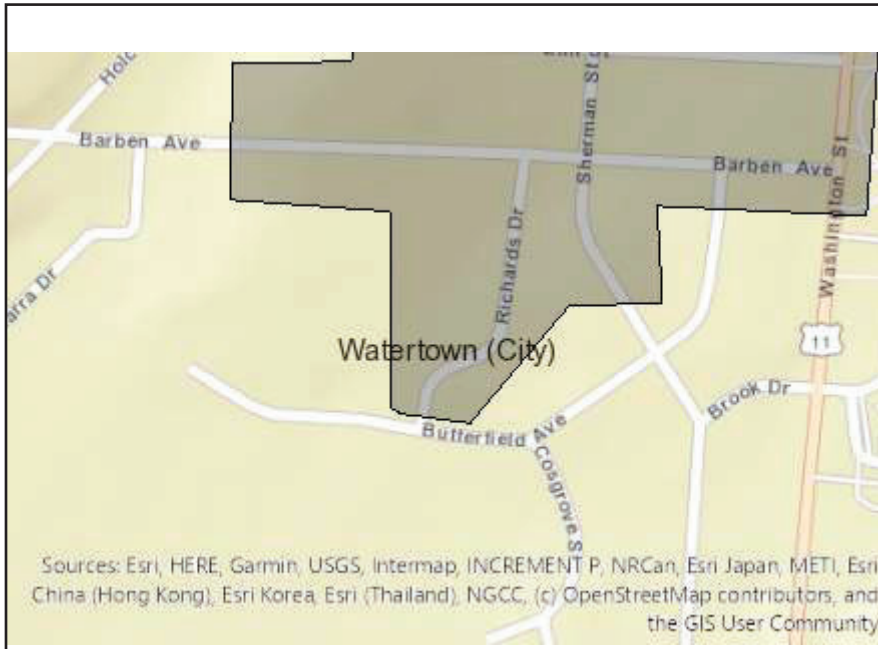
Applicant/Sponsor Name Jennifer Vaughn/LaBella Associates Date 7/22/2025

Signature  Title Engineer



| | |
|--|--|
| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | No |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.ii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.iii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.j. [100 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.k. [500 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.l. [Aquifers] | No |
| E.2.n. [Natural Communities] | No |

| | |
|---|---|
| E.2.o. [Endangered or Threatened Species] | Yes |
| E.2.o. [Endangered or Threatened Species - Name] | Indiana Bat, Northern Long-eared Bat |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook. |
| E.3.e.ii [National or State Register of Historic Places or State Eligible Sites - Name] | |
| E.3.f. [Archeological Sites] | No |
| E.3.i. [Designated River Corridor] | No |

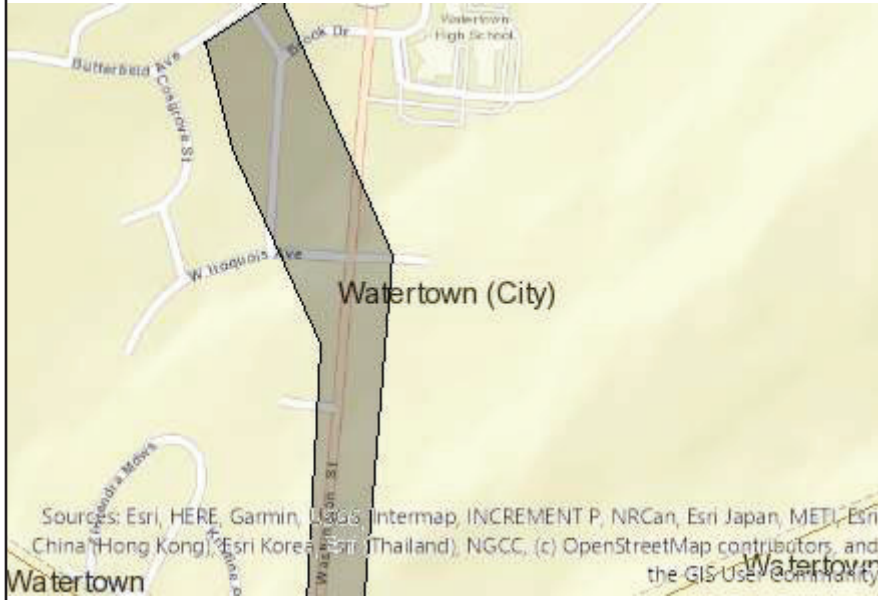


Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.



| | |
|--|---|
| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook. |
| C.2.b. [Special Planning District - Name] | Remediation Sites:V00032 |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Yes - Digital mapping data for Spills Incidents are not available for this location. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Yes |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Yes |
| E.1.h.i [DEC Spills or Remediation Site - DEC ID Number] | V00032 |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | Yes |
| E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID] | V00032 |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.ii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.iii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |

| | |
|--|--|
| E.2.j. [100 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.k. [500 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.l. [Aquifers] | No |
| E.2.n. [Natural Communities] | No |
| E.2.o. [Endangered or Threatened Species] | Yes |
| E.2.o. [Endangered or Threatened Species - Name] | Northern Long-eared Bat |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.3.f. [Archeological Sites] | Yes |
| E.3.i. [Designated River Corridor] | No |



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.



| | |
|--|--|
| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | Yes |
| E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID] | V00032 |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.ii [Surface Water Features] | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.iii [Surface Water Features] | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.j. [100 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |

| | |
|--|--|
| E.2.k. [500 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.l. [Aquifers] | No |
| E.2.n. [Natural Communities] | No |
| E.2.o. [Endangered or Threatened Species] | Yes |
| E.2.o. [Endangered or Threatened Species - Name] | Northern Long-eared Bat |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.3.f. [Archeological Sites] | Yes |
| E.3.i. [Designated River Corridor] | No |

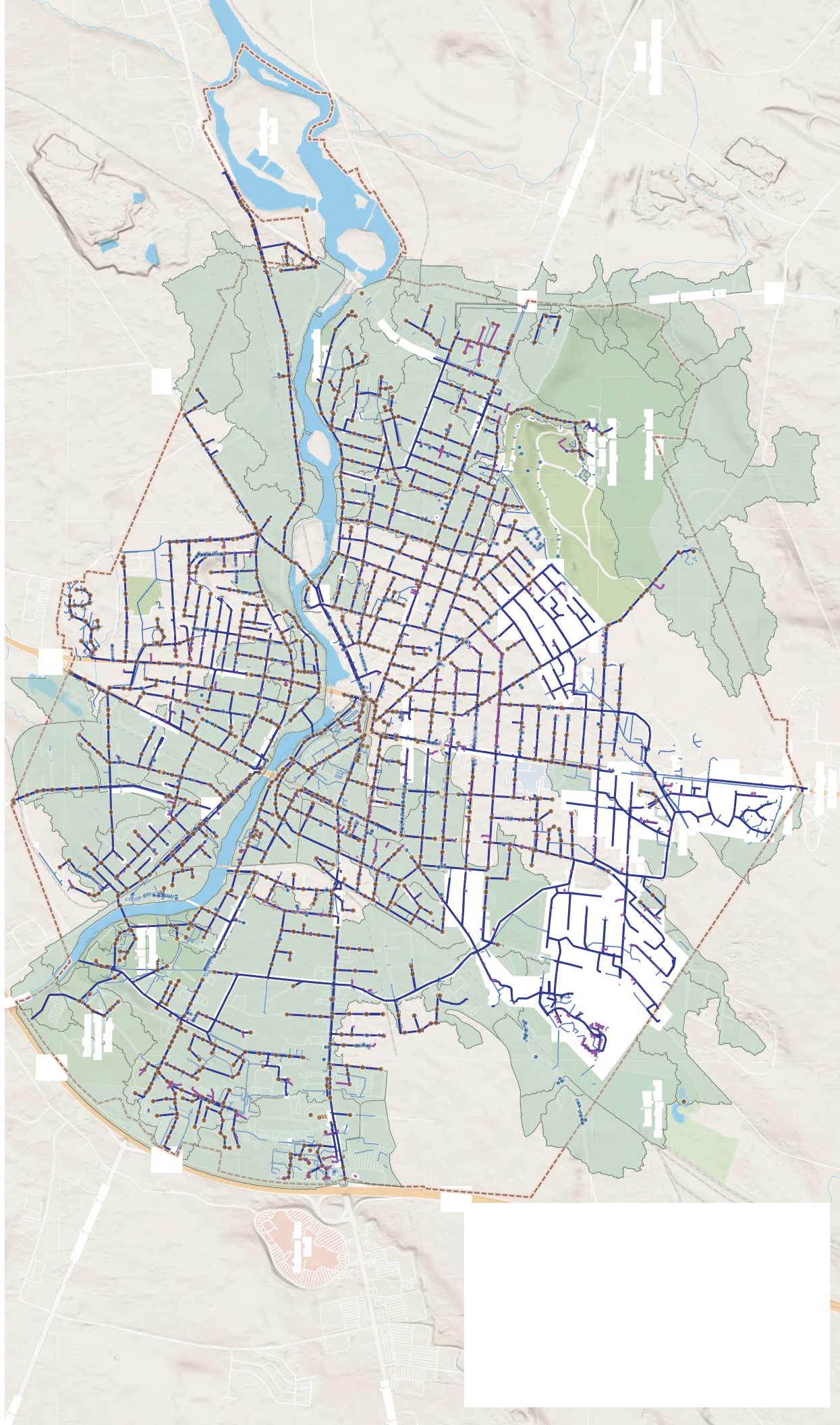


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| | |
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| B.i.i [Coastal or Waterfront Area] | No |
| B.i.ii [Local Waterfront Revitalization Area] | No |
| C.2.b. [Special Planning District] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Listed] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.1.h.iii [Within 2,000' of DEC Remediation Site] | Yes |
| E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID] | V00031, V00032 |
| E.2.g [Unique Geologic Features] | No |
| E.2.h.i [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.ii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.iii [Surface Water Features] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.h.v [Impaired Water Bodies] | No |
| E.2.i. [Floodway] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.j. [100 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.2.k. [500 Year Floodplain] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |

| | |
|--|--|
| E.2.l. [Aquifers] | No |
| E.2.n. [Natural Communities] | No |
| E.2.o. [Endangered or Threatened Species] | Yes |
| E.2.o. [Endangered or Threatened Species - Name] | Northern Long-eared Bat |
| E.2.p. [Rare Plants or Animals] | No |
| E.3.a. [Agricultural District] | No |
| E.3.c. [National Natural Landmark] | No |
| E.3.d [Critical Environmental Area] | No |
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| E.3.f. [Archeological Sites] | Yes |
| E.3.i. [Designated River Corridor] | No |





Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ROBERT A. HAYNES, P.E.
Regional Director

July 24, 2025

City of Watertown, City Council
c/o: Eric Wagenaar, City Manager
245 Washington Street, Room 302
Watertown, NY 13601

**RE: LEAD AGENCY FOR THE CITY COUNCIL OF THE CITY OF WATERTOWN – CITY OF WATERTOWN
PRIORITY BASIN 1 & 1 IMPLEMENTATION PROJECT**

Dear Mr. Wagenaar:

Thank you for sending Part 1 of the Full Environmental Assessment Form (EAF) for the above referenced project. After reviewing the form, the New York State Department of Transportation (NYSDOT) concurs that the City Council of the City of Watertown should serve as lead agency for the project.

Enclosed for your records is the Department's concurrence in lead agency status. If the project comes to life, NYSDOT will need to review the final design plans and engineering report for the project. The purpose of this review is to evaluate the need for permits and identify the requirements necessary for construction on the State's right-of-way.

It is imperative that you contact Mr. Aaron Docteur, Regional Traffic Engineer, at (315) 785-2321 and Mr. Brian Baxter, Regional Utilities Engineer, at (315) 785-2340 to discuss the requirements for work on the State's right-of-way and the need to obtain a highway work permit prior to construction.

Please keep NYSDOT informed of your progress on this project. If you have any questions regarding the enclosed, please contact Desiree Pecore of the Regional Planning & Program Management Office at (315) 785-2531. Any written correspondence should be sent to: NYSDOT, Planning and Program Management, 317 Washington Street, Watertown, NY 13601.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kristopher H. Reff".

Kristopher H. Reff, P.E.
Director
Regional Planning & Program Mgmt.

bc: R. Haynes, P.E., Regional Director, Region 7
R. Swartzentruber, Regional Director of Operations
R. Gaebel, Jefferson County Resident Engineer
S. Gagnon, Regional Design Engineer
A. Docteur, Regional Traffic Engineer
D. Pecore, Regional Lead Agency Coordinator

File/Planning/MainFile



Department of Transportation

KATHY HOCHUL

Governor

MARIE THERESE DOMINGUEZ

Commissioner

ROBERT A. HAYNES, P.E.

Regional Director

July 24, 2025

City of Watertown, City Council
c/o: Eric Wagenaar, City Manager
City of Watertown
245 Washington Street, Room 302
Watertown, NY 13601

**RE: LEAD AGENCY FOR THE CITY COUNCIL OF THE CITY OF WATERTOWN – CITY OF WATERTOWN
PRIORITY BASIN 1 & 1 IMPLEMENTATION PROJECT**

Dear Mr. Wagenaar:

I have received the Part 1 of the Full Environmental Assessment Form for the above referenced project.

The New York State Department of Transportation concurs that the City Council of the City of Watertown should serve as lead agency under the State Environmental Quality Review Act (SEQRA) for the proposed project.

By: Kristopher H. Reff, P.E.
Director, Regional Planning & Program Management

A handwritten signature in blue ink, appearing to read "Kristopher H. Reff", written over a horizontal line.

(Signature)



August 13, 2025

Via email only: jvaughn@LaBellaPC.com; ewagenaar@watertown-ny.gov

City of Watertown, City Council
c/o Eric Wagenaar, City Manager
245 Washington Street, Rm 302
Watertown, NY 13601

RE: SEQR Lead Agency Request
City of Watertown WOTS II

Dear Requestor:

New York State Department of Environmental Conservation (DEC) received your letter on July 22, 2025, regarding a jurisdictional review request for the proposed project listed above. DEC has no objection for the City of Watertown to act as lead agency for the above project. Below are the department's comments:

Freshwater Wetland Jurisdictional Determination:

DEC's new Article 24 Freshwater Wetlands regulations (6 NYCRR Part 664) went into effect on January 1, 2025. Portions of New York State regulated Freshwater Wetlands and their adjacent areas may be located in the project area and any disturbance within the wetland and/or its' 100-foot adjacent area will require an Article 24 - Freshwater Wetlands permit from the DEC. Some wetlands are regulated as wetlands of Unusual Importance (UI). One criterion for Unusual Importance (UI) wetlands is that they are found in mapped urban areas. These wetlands can be of any size.

To determine whether your project will require an Article 24 Freshwater Wetland application, a Parcel Jurisdictional Determination (JD) may be necessary. The JD is an assessment made by DEC as to whether a property includes regulated freshwater wetlands or regulated adjacent areas within the parcel boundary. You may use the link below to request a Parcel Jurisdictional Determination for this project:

<https://dec.ny.gov/nature/waterbodies/wetlands/freshwater-wetlandsprogram/freshwater-wetland-jurisdictional-determination> or consider using the Consultant Option to submit a JD if you are confident wetlands do exist in the project area (<https://dec.ny.gov/sites/default/files/2025-02/parceljdconsultant.pdf>).

If you have any questions regarding the Parcel JD, please email:
R6BEH@dec.ny.gov

Projects requiring coverage that occur at facilities not located on a contiguous parcel will require separate permits.

SPDES/Stormwater:

The project will require coverage under General Permit for Construction Activity (GP-0-25-001):

The developer is required to apply for coverage under New York State's General Stormwater permit GP-0-25-001 prior to starting construction. A Stormwater Pollution Prevention Plan is required. The link to submit a Notice of Intent (GP-0-25-001) is <https://www.dec.ny.gov/chemical/43133.html>

An engineering report, plans, and specifications for the proposed work are required to be submitted to the Department for review and approval.

Wildlife:

For this project, if any tree cutting or removal is conducted, it should be done between the November 1 - March 31 time period to minimize impacts to endangered bat species in the area.

We cannot provide a definitive statement as to the presence or absence of all rare or state-listed species or significant natural communities. This information should not be substituted for on-site surveys that may be required for environmental impact assessment. Depending on the nature of the project and the conditions at the project site, further information from on-site surveys or other sources may be required to fully assess impacts on biological resources.

Environmental Justice (CP-29)

The proposed project/site is located within a potential Environmental Justice (EJ) area. If approvals or permits are needed from this DEC, a determination may need to be made as to whether the project will result in potential adverse environmental impacts that are likely to affect this potential Environmental Justice area. More information on Environmental Justice can be found on the DEC's website at <https://dec.ny.gov/get-involved/environmental-justice/related-policy-regulations>

Division of Environmental Permits

317 Washington Street, Watertown, NY 13601 | dec.ny.gov | Dep.r6@dec.ny.gov | 315-785-2245

Climate Leadership and Community Protection Act

The requirements of the Climate Leadership and Community Protection Act (CLCPA) may apply to any proposed projects which involve sources and activities that result in direct or indirect emissions of greenhouse gases (GHG) or co-pollutants, which are regulated under Article 75 of the Environmental Conservation Law (ECL). Currently, the following permit applications that are considered major under Uniform Procedures Act (UPA) regulations are subject to CLCPA:

- Article 15, Title 15, and Article 17 for facilities withdrawing and using over 20 MGD of water for cooling purposes;
- Article 19, Air Pollution Control;
- Article 23, Title 17, Liquefied Natural Gas and Petroleum Gas;
- Article 27, Title 7, Solid Waste Management;
- Article 27, Title 9, Industrial Hazardous Waste Management;

In addition to the permit applications listed above, CLCPA requirements will apply to any permit administered under the Uniform Procedures Act (UPA) for:

- Projects involving construction of energy production, generation, transmission, or storage facilities; and
- Projects with sources and activities that may result in GHG emissions or co-pollutants, directly or indirectly, including those from mobile emissions.

If the project is subject to the requirements of CLCPA, an analysis pursuant to Section 7(2) and/or Section 7(3) of CLCPA will be required. For further information and guidance on preparing a CLCPA section 7(2) analysis or disproportionate burden analysis, please see DEC Program Policy DAR-21 and DEP-24: https://www.dec.ny.gov/docs/air_pdf/dar21.pdf and <https://dec.ny.gov/sites/default/files/2024-05/prgrmpolicy24dash1.pdf>.

Since the proposed project site is within a potential Environmental Justice area and Disadvantaged Community, DEC recommends using proposed Environmental Assessment Forms at <https://dec.ny.gov/regulatory/regulations/proposed-emergency-recently-adopted-regulations/state-environmental-quality-review-act-regulatory-revisions>.

State Historic Preservation:

For any project that will be classified as Major, the office of Parks, Recreation and Historical Preservation Cultural Resources (OPRHP) maps should be reviewed according to the Uniform Procedures Regulations 6 NYCRR 621.3 (8). Before any project within a mapped archeological or historic site may be

Division of Environmental Permits

317 Washington Street, Watertown, NY 13601 | dec.ny.gov | Dep.r6@dec.ny.gov | 315-785-2245

called complete, consultation with OPRHP must take place. Further information is available at: <https://parks.ny.gov/shpo/online-tools/>

Our databases are continuously being updated and amended. If this proposed project is still under development one year from now, we recommend that you contact us again so that we may update this response with the most current information.

Thank you for contacting us regarding this matter. If you have any questions with this letter, I can be reached at (315) 785-2245 or shannon.peterson@dec.ny.gov.

Sincerely,

Shannon Peterson

Shannon Peterson
Program Aide, Region 6

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

| | | | | | |
|---|--|--|---|-----------------------------|------------------------------|
| 1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> | | | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur | | |
| a. The proposed action may involve construction on land where depth to water table is less than 3 feet. | E2d | <input type="checkbox"/> | <input type="checkbox"/> | | |
| b. The proposed action may involve construction on slopes of 15% or greater. | E2f | <input type="checkbox"/> | <input type="checkbox"/> | | |
| c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface. | E2a | <input type="checkbox"/> | <input type="checkbox"/> | | |
| d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material. | D2a | <input type="checkbox"/> | <input type="checkbox"/> | | |
| e. The proposed action may involve construction that continues for more than one year or in multiple phases. | D1e | <input type="checkbox"/> | <input type="checkbox"/> | | |
| f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides). | D2e, D2q | <input type="checkbox"/> | <input type="checkbox"/> | | |
| g. The proposed action is, or may be, located within a Coastal Erosion hazard area. | B1i | <input type="checkbox"/> | <input type="checkbox"/> | | |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> | | |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Identify the specific land form(s) attached: _____ | E2g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____ | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

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|--|------------------------------------|--------------------------------------|---|
| 3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may create a new water body. | D2b, D1h | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water. | D2b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body. | D2a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments. | D2a, D2h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s). | D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies. | D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may involve the application of pesticides or herbicides in or around any water body. | D2q, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities. | D1a, D2d | <input type="checkbox"/> | <input type="checkbox"/> |

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| I. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
|----------------------------------|--|--------------------------|--------------------------|

| 4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If “Yes”, answer questions a - h. If “No”, move on to Section 5.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | <input type="checkbox"/> NO | <input type="checkbox"/> YES | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____ | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may allow or result in residential uses in areas without water and sewer services. | D1a, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may include or require wastewater discharged to groundwater. | D2d, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated. | D2c, E1f, E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer. | D2p, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources. | E2h, D2q, E2l, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If “Yes”, answer questions a - g. If “No”, move on to Section 6.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | <input type="checkbox"/> NO | <input type="checkbox"/> YES | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in development in a designated floodway. | E2i | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in development within a 100 year floodplain. | E2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in development within a 500 year floodplain. | E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in, or require, modification of existing drainage patterns. | D2b, D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may change flood water flows that contribute to flooding. | D2b, E2i, E2j, E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade? | E1e | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|----------------------------------|--|--------------------------|--------------------------|
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
|----------------------------------|--|--------------------------|--------------------------|

| 6. Impacts on Air The proposed action may include a state regulated air emission source. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If “Yes”, answer questions a - f. If “No”, move on to Section 7.</i> | | | |
|--|--|--|--|
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflouorocarbons (HFCs) emissions vi. 43 tons/year or more of methane | D2g D2g D2g D2g D2g D2h | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour. | D2f, D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may reach 50% of any of the thresholds in “a” through “c”, above. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour. | D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If “Yes”, answer questions a - j. If “No”, move on to Section 8.</i> | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|-----|--------------------------|--------------------------|
| e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect. | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____ | E2n | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site. | E2m | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ | E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides. | D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System. | E2c, E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc). | E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land. | E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District. | E1b, E3a | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may disrupt or prevent installation of an agricultural land management system. | E1 a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland. | C2c, C3, D2c, D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan. | C2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|------------------------------------|--|--|
| 9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views. | E3h, C2b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round | E3h | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities | E3h E2q, E1c | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile | D1a, E1a, D1f, D1g | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
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| 10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. | E3e | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory. | E3f | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____ | E3g | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|---|---|---|
| d. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property’s setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p> | <p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p> | <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> | <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> |

| | | | |
|--|---|--------------------------------------|---|
| <p>11. Impact on Open Space and Recreation</p> <p>The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i></p> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat. | D2e, E1b E2h, E2m, E2o, E2n, E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the loss of a current or future recreational resource. | C2a, E1c, C2c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may eliminate open space or recreational resource in an area with few such resources. | C2a, C2c E1c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in loss of an area now used informally by the community as an open space resource. | C2c, E1c | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| <p>12. Impact on Critical Environmental Areas</p> <p>The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i></p> | | | |
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☐ NO

☐ YES

(See Part 1. D.2.j)

If “Yes”, answer questions a - f. If “No”, go to Section 14.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|---|-----------------------------------|--|---|
| a. Projected traffic increase may exceed capacity of existing road network. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the construction of paved parking area for 500 or more vehicles. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action will degrade existing transit access. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action will degrade existing pedestrian or bicycle accommodations. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may alter the present pattern of movement of people or goods. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☐ NO

☐ YES

(See Part 1. D.2.k)

If “Yes”, answer questions a - e. If “No”, go to Section 15.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--|-----------------------------------|--|---|
| a. The proposed action will require a new, or an upgrade to an existing, substation. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use. | D1f, D1q, D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may utilize more than 2,500 MWhrs per year of electricity. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed. | D1g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other Impacts: _____ _____ | | | |

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If “Yes”, answer questions a - f. If “No”, go to Section 16.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--|-----------------------------------|--|---|
| a. The proposed action may produce sound above noise levels established by local regulation. | D2m | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home. | D2m, E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in routine odors for more than one hour per day. | D2o | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|----------|--------------------------|--------------------------|
| d. The proposed action may result in light shining onto adjoining properties. | D2n | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions. | D2n, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☐ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|---|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community. | E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The site of the proposed action is currently undergoing remediation. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction). | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health. | D2t | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action involves construction or modification of a solid waste management facility. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may result in the unearthing of solid or hazardous waste. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste. | D2r, D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste. | E1f, E1g E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures. | E1f, E1g | <input type="checkbox"/> | <input type="checkbox"/> |
| l. The proposed action may result in the release of contaminated leachate from the project site. | D2s, E1f, D2r | <input type="checkbox"/> | <input type="checkbox"/> |
| m. Other impacts: _____ _____ | | | |

| 17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i> | | | |
|--|-----------------------------------|-------------------------------|------------------------------------|
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s). | C2, C3, D1a E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%. | C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action is inconsistent with local land use plans or zoning regulations. | C2, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action is inconsistent with any County plans, or other regional land use plans. | C2, C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure. | C3, D1c, D1d, D1f, D1d, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure. | C4, D2c, D2d D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action) | C2a | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i> | | | |
|--|--------------------------------|-------------------------------|------------------------------------|
| | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community. | E3e, E3f, E3g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may create a demand for additional community services (e.g. schools, police and fire) | C4 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing. | C2, C3, D1f D1g, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources. | C2, E3 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action is inconsistent with the predominant architectural scale and character. | C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Proposed action is inconsistent with the character of the existing natural landscape. | C2, C3 E1a, E1b E2g, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☐ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☐ Part 1 ☐ Part 2 ☐ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person:

Address:

Telephone Number:

E-mail:

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

EAF Part 3 Narrative Attachment

City of Watertown Priority Basin I & I Implementation Project

The City of Watertown's Western Outfall Trunk Sewer (WOTS) experiences system infiltration and inflow (I/I), surcharging during wet weather events, and structural vulnerabilities in the trunk and collector systems. These conditions have resulted in multiple sanitary sewer overflows (SSOs), including basement backups and emergency pumping operations near Butterfield Avenue. The City of Watertown proposes inflow and infiltration improvements to reduce I/I within Sub Basins 1, 4, 6, 7, 8, 9N, and 9S including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements ("Project").

The Project is classified as a Type I Action as pursuant to SEQRA 6 NYCRR Part 617. The City of Watertown City Council, as the designated Lead Agency under SEQRA, has considered the impacts of short-term construction activities, as well as the long-term operation of the Project in preparing its determination of significance for the Project.

The Lead Agency carefully reviewed the information and answers provided in the Part 1 Full EAF. This information informed the preparation of the Part 2 EAF. In addition, the Part 1 EAF was circulated to the list of Involved Agencies and Interested Parties. To date, the Lead Agency has not received any comments from the Involved Agencies on this Project.

The Lead Agency evaluated the potential impacts from the Project utilizing the criteria provided in the SEQR regulations (6 NYCRR 617.7) to determine if significant adverse impacts to the environment could reasonably be expected.

Based on this analysis, the Lead Agency has not identified any large or significant adverse impacts on the environment resulting from the Project. Instead, the potential impacts identified using Part 2 of the EAF were found to be minimal, particularly in consideration of their magnitude, geographic scope, irreversibility, duration, number of people affected, and probability. The Lead Agency therefore intends to issue a Negative Declaration for the Project.

The following is provided to document the reasoning and the findings of the Lead Agency regarding the significance of potential environmental impacts, including the conclusion that no potentially significant adverse environmental impacts have been found.

The information below documents the potential small impacts that could result from the Project.

Impact on Land

The Project would update the sewer system in the City of Watertown. The updates do not include expansion of the system or the sub basins. All work is anticipated to take place within the City's existing ROW's and paved areas, pending final design.

The Project also includes improvement of existing manholes. The proposed sewer line will include spot repairs and replacement in selected areas installed by open cut and directional drill methods.

The proposed ground disturbance is 6.5 acres. Disturbed areas will be restored in kind. No tree clearing is anticipated as all work will take place within the City's existing ROW's and paved areas. Standard construction practices would be used to minimize ground disturbance, erosion, and excess drainage that may result during and after construction.

As such, no significant adverse impacts to land have been identified as a result of the Project.

Impact on Surface Water

The Project involve improvement of existing sewer and manholes within developed ROW and does not include crossing of state and federal wetlands and streams. Should wetlands or streams be encountered, crossing methods will be determined during the final design phase following a wetland delineation and consultation with NYSDEC and USACE. Crossings will be accomplished via directional drilling methods.

As such, no significant adverse impacts to surface water have been identified as a result of the Project.

Impact on Flooding

The Project site is not located within a designated floodway nor the 100-year or 500-year floodplains. The water main will be installed by open cut and directional drill methods, and thus, minimizing any impacts to floodplains. The Project is not anticipated to increase impervious surfaces or reduce flood water storage capacity.

As such, no significant adverse impacts to flooding have been identified as a result of the Project.

Impact on Plants and Animals

According to the NYSDEC Environmental Assessment Form (EAF) Mapper and the Environmental Resource Mapper (ERM), there are known occurrences of the Northern Long-Eared Bat (endangered) and Indiana Bat (endangered) on or in the vicinity of the Project Site. No occurrences of state listed species were identified on or in the vicinity of the Project Site.

According to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) official species list, there is potential for the following species in the vicinity of the Project site: Northern Long-eared Bat (endangered), tricolored bat (proposed endangered), and Indiana Bat (proposed endangered). The IPaC also states that potential habitat for the Monarch Butterfly, a proposed threatened species, may be found on the Project site. As stated above, all proposed work is anticipated to take place within the City's existing ROW's and paved areas, pending final design, and is not anticipated to impact these species

Since the Project will not involve tree clearing, no impact to the bat species is anticipated.

As such, no significant adverse impacts to plants and animals have been identified as a result of the Project.

Impact on Agriculture

The Project is not located within an Agricultural District. There are no agricultural lands on the Project site. All proposed work is anticipated to take place within the City's existing ROW's and paved areas, pending final design.

Impact on Historic and Archaeological Resources

Based on the review of the New York State Historic Preservation Office (SHPO) Cultural Resource Information System (CRIS) database, the Project does not contain any buildings or districts that are listed or eligible for listing on the State or National Registers. However, there are three buildings: 451 Dimmick St 13601, 502 Dimmick St 13601, 509 Dimmick St are located offsite but substantially contiguous to the Project site. The Project site is not located in an archaeologically sensitive area.

A CRIS consultation was made and coordination with SHPO will occur until a no effect letter is retained. It is anticipated that the Project will have No Adverse Effect on historic or cultural resources.

As such, no significant adverse impacts to historical and archaeological resources have been identified as a result of the Project.

Impact on Noise, Odor, and Light

The Project is anticipated to create temporary noise impacts as a result of construction activities that may exceed existing ambient noise levels during construction, however only during 7AM to 5PM Mondays to Fridays, in accordance with the City of Watertown Municipal Code. Backup beepers on trucks, operating work vehicles, equipment transport and installation (i.e. excavators, loaders, dump trucks), and other related activities would likely produce above-average noise levels at the Project site during construction. However, any impacts on noise would be short in duration based on these types of activities. The Project would not create any noise during operations.

During construction activities odor may result from activities associated with manhole and sewer improvements. After construction, during normal operation, no new net increase in odors is anticipated.

The Project would not have any impacts on lighting.

As such, no significant adverse impacts to noise, odor or light have been identified as a result of the Project.

September 2, 2025

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning & Community Development Director

Subject: Approving the Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. for the Vacant Rental Improvement Program

As discussed at the August 11, 2025, work session, Neighbors of Watertown (NOW) is applying for grant funding from the New York State Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR) through the Vacant Rental Improvement Program (VRP). If awarded, the grant will support repairs and rehabilitation of vacant rental units to increase the supply of critically needed apartments for low- and moderate-income renters.

Properties eligible for rehabilitation under the program include vacant and uninhabitable, 1–5-unit residential properties, mixed use buildings with up to five housing units and other buildings that will be converted to residential use. Repairs and improvements may include health and safety improvements, correction of code violations and/or updating spaces to meet residential standards, accessibility modifications, environmental remediation, and other repairs.

NOW is applying to the program for up to \$2,500,000 to assist with the rehabilitation of approximately 35-40 rental units within the City.

NOW is requesting support from the City with assistance in the administration of the program, similar to the administrative assistance that the City provides with the existing Targeted Housing Improvement Program (THIP) grant that NOW is implementing. In that program, the Code Enforcement Bureau is assisting NOW with initial inspections to develop the work scope for the rehabilitation, required inspections during construction, a final inspection, and a certificate of compliance upon completion.

Staff has worked with NOW to develop the attached Memorandum of Understanding to outline both the City's and NOW's role in the VRP Program, if the grant is awarded. The City's responsibilities would include assisting with the identification of properties to be considered for the program through its vacant property database, assisting NOW in determining each project's feasibility and scope, assisting with initial inspections to develop the work scope for the rehabilitation, required

inspections during construction, a final inspection and issuance of a certificate of compliance upon completion.

The City will be reimbursed for the Code Enforcement Bureau Staff's time with completing the initial inspections, evaluating the various properties and developing the work scope. The City will be reimbursed for this work at a rate of \$250 per unit. Staff time for required inspections during construction, the final inspection and issuance of a certificate of compliance will be reimbursed by typical building permit fees.

A resolution supporting Neighbors of Watertown's grant application and approving the Memorandum of Understanding is attached for City Council consideration.

RESOLUTION

Page 1 of 2

Approving the Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. for the Vacant Rental Improvement Program

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Introduced by _____

WHEREAS Neighbors of Watertown (NOW) is applying for grant funding from the New York State Housing Trust Fund Corporation's Office of Community Renewal through the Vacant Rental Improvement Program, and

WHEREAS the grant funding will support repairs and rehabilitation of vacant rental units to increase the supply of critically needed apartments for low- and moderate-income renters in the City of Watertown, and

WHEREAS staff from the City of Watertown Code Enforcement Bureau has identified approximately 170 vacant and uninhabitable properties containing approximately 225 units within the City that may qualify for rehabilitation under this program, and

WHEREAS repairs and improvements to eligible units may include health and safety improvements, correction of code violations and/or updating spaces to meet residential standards, accessibility modifications, environmental remediation, and other repairs, and

WHEREAS the City Council of the City of Watertown desires to have these properties rehabilitated and brought back into productive use to create safe, quality, and affordable long-term rental units, and

WHEREAS the City desires to enter into a partnership with Neighbors of Watertown to undertake this housing rehabilitation program, and

WHEREAS a Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. has been drafted to outline each organization's responsibilities for the Vacant Rental Improvement Program,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby supports and endorses Neighbors of Watertown's application for funding through the New York State Housing Trust Fund Corporation's Office of Community Renewal through the Vacant Rental Improvement Program, and

RESOLUTION

Page 2 of 2

Approving the Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. for the Vacant Rental Improvement Program

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

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BE IT FURTHER RESOLVED by the City Council of the City of Watertown that it hereby approves the Memorandum of Understanding by and between the City of Watertown and Neighbors of Watertown, Inc. for the Vacant Rental Improvement Program, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, or their designee is hereby authorized and directed to execute the Memorandum of Understanding on behalf of the City of Watertown.

Seconded by _____

MEMORANDUM OF UNDERSTANDING

By and Between

THE CITY OF WATERTOWN and
NEIGHBORS OF WATERTOWN, INC.

The undersigned agree to the following matters with regard to the Vacant Rental Improvement Program to be undertaken within the City of Watertown.

RECITALS

- Neighbors of Watertown (Neighbors) is applying for a \$2,500,000 grant through the New York State Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR) under the Vacant Rental Improvement Program (VRP).
- The VRP will assist property owners within the City of Watertown with repairs such as health and safety improvements, correction of code violations and/or updating spaces to meet residential standards, accessibility modifications, environmental remediation, and other repairs in vacant and uninhabitable, 1 to 5-unit residential properties, mixed use buildings with up to five housing units and other buildings that will be converted to residential use.
- Staff from the City of Watertown (City) Code Enforcement Bureau has identified approximately 170 vacant and uninhabitable properties containing approximately 225 units within the City that may qualify for rehabilitation under this program.
- The City Council of the City of Watertown desires to have these properties rehabilitated and brought back into productive use to create safe, quality, and affordable long-term rental units.
- The City desires to enter into a partnership with Neighbors to undertake this housing rehabilitation program.
- Neighbors has agreed to administer the VRP with assistance from the City Code Enforcement Bureau.
- The parties herein wish to set forth their understandings and agreements relative to such vacant housing rehabilitation program.

In addition, the undersigned further agree to the following:

1. The participating parties shall pre-approve the undertaking of each and every property rehabilitation.
2. Neighbors will be the applicant and administrator of the program.
3. Neighbors will prepare rehabilitation plans, specifications and a project budget for each participating property.
4. Neighbors will select contractors and oversee rehabilitation work.
5. Neighbors will process drawdowns and payment of bills.
6. Neighbors will administer the program, meeting all regulatory and reporting requirements of OCR.
7. The City will assist with the identification of properties for the program through its vacant property database.
8. The City will provide Code Enforcement staff and other necessary City staff to work with Neighbors on determining each project's feasibility and scope.
9. The City will assist Neighbors with initial inspections to develop the work scope for the rehabilitation, required inspections during construction, a final inspection and a certificate of compliance upon completion.
10. The City will provide inspection and administrative services for a fee of \$250 per unit. Such fee will be drawn down from the grant funds by Neighbors on a regular basis and paid to the City throughout the course of the overall project.
11. This agreement represents the entire agreement between the parties and all prior discussions or understandings are hereby merged herein.
12. This agreement cannot be modified except in writing duly signed and acknowledged by the parties.

IN WITNESS WHEREOF the parties set their hands this ____ day of _____ 2025.

City of Watertown

Neighbors of Watertown, Inc.

Name

Name

Title

Title

Date

Date

Ord No. 1

September 2, 2025

To: The Honorable Mayor and City Council

From: Geoffrey Urda, Senior Planner

Subject: Amending City Municipal Code § 293: Vehicles and Traffic

The City is currently in the process of reconstructing Burlington Street. This project converts the street to one-way traffic north of Lynde Street East, with a 22' roadway width and on-street parking on one side.

The City Council adopted a Resolution at its October 16, 2023 meeting endorsing the one-way design concept after evaluating alternatives at its Work Session on October 10, 2023. In addition, LaBella Associates, in partnership with Planning Staff, hosted an open house on August 30, 2023 at North Elementary School to present possible designs to Burlington Street residents and obtain feedback. At that meeting, the attendees overwhelmingly supported the one-way design.

The project has been under construction for the last three months and is approaching the paving stage. Once the street is paved, curbed, and signed, the one-way design will enter operation. However, for all practical purposes, Burlington Street has only been able to accommodate one travel lane since construction began, due to consistent excavations and the presence of construction equipment.

Formally designating Burlington Street as a one-way street requires amending the City Municipal Code. The Ordinance attached for City Council consideration adds Burlington Street to the schedule of one-way streets identified in Chapter § 293 of the City Municipal Code, which governs Vehicles and Traffic.

The proposed amendment is a Type II Action pursuant to SEQRA under 6 CRR-NY 617.5(c)(22), "*installation of traffic control devices on existing streets, roads and highways,*" and identified as an action that does not significantly impact the environment or is otherwise precluded from environmental review under SEQR. Therefore, environmental review under SEQRA is not required.

ORDINANCE

Page 1 of 1

Amending City Municipal Code § 293:
Vehicles and Traffic

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

| YEA | NAY |
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Introduced by _____

BE IT ORDAINED that the City Council of the City of Watertown hereby amends the City Municipal Code § 293, Vehicles and Traffic to **add** the following:

§ 293-52. Schedule IV: One-Way Streets

In accordance with the provisions of § 293-11, the following described streets or parts of streets are hereby designated as one-way streets in the direction indicated:

| <u>Name of Street</u> | <u>Direction of Travel</u> | <u>Limits</u> |
|-----------------------|----------------------------|--|
| Burlington Street | North | From Lynde Street East to Saint Mary Street |

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by _____

September 2, 2025

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Included in the Amended Fiscal Year 2024-25 Capital Budget was funding to purchase a refuse truck and a recycling truck at an estimated total cost of \$600,000. Unfortunately, the estimated cost of the recycling truck has risen to \$370,000. Staff is looking to order this unit as soon as possible due to the lengthy delivery time.

Accordingly, an amended bond ordinance has been prepared for City Council consideration to increase the amount to finance by an additional \$75,000 (\$70,000 for the truck and \$5,000 to cover professional fees related to the issuing of debt) for the remaining recycling truck purchase.

ORDINANCE

Page 1 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Introduced by _____

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on September 2, 2025, at 7:00 o'clock P.M., Eastern Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by _____, who moved its adoption, seconded by _____, to-wit:

BOND ORDINANCE DATED SEPTEMBER 2, 2025.

AN ORDINANCE AMENDING THE ORDINANCE DATED SEPTEMBER 3, 2024, AUTHORIZING THE ISSUANCE OF \$600,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF REFUSE AND RECYCLING TRUCKS, IN AND FOR SAID CITY, TO INCREASE THE ESTIMATED MAXIMUM COST THEREOF AND THE AMOUNT OF BONDS AUTHORIZED TO \$675,000 (AN INCREASE OF \$75,000).

WHEREAS by ordinance dated September 3, 2024, the Council of the City of Watertown, Jefferson County, New York (the "City"), authorized the issuance of \$600,000 bonds of said City to pay the cost of the purchase of refuse and recycling trucks, including incidental expenses in connection therewith; and

WHEREAS the Council now wishes to increase the estimated maximum cost and the amount of bonds authorized for the aforesaid project from \$600,000 to \$675,000 (an increase of \$75,000);

ORDINANCE

Page 2 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section A. The ordinance dated September 3, 2024, authorizing the issuance of \$600,000 bonds to pay the cost of the purchase of refuse and recycling trucks, including incidental expenses in connection therewith, in and for the City, is hereby amended, in its entirety to read as follows:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$675,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COSTS OF THE PURCHASE OF REFUSE AND RECYCLING TRUCKS, IN AND FOR SAID CITY.

WHEREAS all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

Section 1. For the specific object or purpose of paying the cost of refuse and recycling trucks, including incidental expenses in connection therewith, in and for the City, there are hereby authorized to be issued \$675,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose is \$675,000 and that the plan for the financing thereof is by the issuance of the \$675,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

ORDINANCE

Page 3 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is ten years, pursuant to subdivision six of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the City Comptroller shall deem best for the interests of the City; provided, however, that in the exercise of these delegated powers, the City Comptroller shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining

ORDINANCE

Page 4 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of the City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 9. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a longterm basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

ORDINANCE

Page 5 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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(3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section B. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section C. Upon this ordinance taking effect, the same shall be published in summary in the Watertown Daily Times, the official newspaper, of the City, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section D. This ordinance is effective immediately.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

ORDINANCE

Page 6 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Council Member Robert O. Kimball
 Council Member Clifford G. Olney III
 Council Member Lisa A. Ruggiero
 Council Member Benjamin P. Shoen
 Mayor Sarah V.C Pierce

VOTING _____
 VOTING _____
 VOTING _____
 VOTING _____
 VOTING _____

The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

_____ September 2, 2025.

Mayor

STATE OF NEW YORK)

) ss.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO
 HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on September 2, 2025, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

ORDINANCE

Page 7 of 7

An Ordinance Amending the Ordinance Dated September 3, 2024, Authorizing the Issuance of \$600,000 Bonds of the City Of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of Refuse and Recycling Trucks, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount Of Bonds Authorized to \$675,000 (An Increase of \$75,000)

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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I FURTHER CERTIFY that said meeting was (i) open to the general public pursuant to Section 103 of the Public Officers Law or (ii) conducted in conformance with Section 103-a of the Public Officers Law.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspapers and/or Other News Media Date Given

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on September _____, 2025.

City Clerk

(CORPORATE SEAL)

Seconded by _____

September 2, 2025

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Included in the Fiscal Year 2025-26 Capital Budget was funding to purchase a refuse truck at an estimated cost of \$320,000 and a recycling truck at an estimated cost of \$300,000. Unfortunately, the estimated cost of the recycling truck has risen to \$370,000. Staff is looking to order these units as soon as possible due to the lengthy delivery times.

Accordingly, a bond ordinance in the amount of \$700,000 has been prepared for City Council consideration to finance the estimated cost of the trucks and debt issuance costs.

ORDINANCE

Page 1 of 5

An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Introduced by _____

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in said City, on September 2, 2025, at 7:00 o'clock P.M., Eastern Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by _____, who moved its adoption, seconded by _____, to-wit:

BOND ORDINANCE DATED SEPTEMBER 2, 2025.

AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$700,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE ACQUISITION OF REFUSE AND RECYCLING TRUCKS, IN AND FOR SAID CITY.

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

Section 1. For the specific object or purpose of paying the cost of the acquisition of refuse and recycling trucks, including incidental expenses in connection therewith, in and for the City, there are hereby authorized to be issued \$700,000 bonds of said City pursuant to the provisions of the Local Finance Law.

ORDINANCE

Page 2 of 5

An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$700,000 and that the plan for the financing thereof is by the issuance of the \$700,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is ten years, pursuant to subdivision six of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Comptroller shall deem best for the interests of the City; provided, however, that in the exercise of these delegated powers, the Comptroller shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

ORDINANCE

Page 3 of 5

An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of the City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

ORDINANCE

Page 4 of 5

An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Section 11. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times, the official newspaper of the City, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

| | |
|--------------------------------------|--------------|
| Council Member Robert O. Kimball | VOTING _____ |
| Council Member Clifford G. Olney III | VOTING _____ |
| Council Member Lisa A. Ruggiero | VOTING _____ |
| Council Member Benjamin P. Shoen | VOTING _____ |
| Mayor Sarah V.C Pierce | VOTING _____ |

The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

_____ September 2, 2025.

Mayor

STATE OF NEW YORK)

) ss.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO
HEREBY CERTIFY:

ORDINANCE

Page 5 of 5

An Ordinance Authorizing the Issuance of \$700,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Acquisition of Refuse and Recycling Trucks, in and for Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on September 2, 2025, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that said meeting was (i) open to the general public pursuant to Section 103 of the Public Officers Law or (ii) conducted in conformance with Section 103-a of the Public Officers Law.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

| | |
|-----------------------------------|------------|
| Newspaper and/or other news media | Date given |
|-----------------------------------|------------|

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

| | |
|---|-----------------|
| Designated Location(s) of Posted Notice | Date of Posting |
|---|-----------------|

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on September ____, 2025.

City Clerk

(CORPORATE SEAL)

Seconded by _____

September 2, 2025

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and for Said City

Earlier in tonight's agenda, City staff recommended applying to the Drinking Water Infrastructure Improvement (WIIA) program for funding to address issues with the Western Outfall Trunk Sewer. The current estimate of the work to be completed if the grant is awarded is \$29,740,000. Grant applications typically require demonstrating the ability to fund any applicable local share if the grant is awarded.

Accordingly, a bond ordinance has been prepared for City Council consideration to finance the project. The ultimate amount borrowed will be reduced by any grants received for the project.

ORDINANCE

Page 1 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Introduced by _____

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in said City, on September 2, 2025, at 7:00 o'clock P.M., Eastern Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Councilperson _____, who moved its adoption, seconded by Councilperson _____, to-wit:

BOND ORDINANCE DATED SEPTEMBER 2, 2025.

AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$29,740,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE REHABILITATION OF THE WESTERN OUTFALL TRUNK SEWER, INCLUDING INFLOW AND INFILTRATION IMPROVEMENTS, IN AND FOR SAID CITY.

WHEREAS all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

Section 1. For the specific object or purpose of paying the cost of the rehabilitation of the Western Outfall Trunk Sewer, in and for the City, including inflow and infiltration improvements, rehabilitation of sub-basins, system-wide cured-in-place lining of mainline piping and manholes, grouting of lateral to main connection points, and associated improvements and

ORDINANCE

Page 2 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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incidental expenses in connection therewith, there are hereby authorized to be issued \$29,740,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$29,740,000 and that the plan for the financing thereof is by the issuance of the \$29,740,000 bonds of said City authorized to be issued pursuant to this bond ordinance; provided, however, that the amount of bonds ultimately to be issued will be reduced by the amount of any State and, or federal aid or any other revenue received by the City from other sources for such specific object or purpose, which monies are hereby appropriated therefor

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is thirty years, pursuant to subdivision four of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the City Comptroller shall deem best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the City Comptroller shall comply fully

ORDINANCE

Page 3 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the City Comptroller. Such notes shall be of such terms, form and contents as may be prescribed by said City Comptroller consistent with the provisions of the Local Finance Law.

Section 9. The City Comptroller is hereby further authorized, at his or her sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and, or note issue of said City in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The intent of this resolution is to give the City Comptroller sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and, or notes, without resorting to further action of the City Comptroller.

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of its City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges

ORDINANCE

Page 4 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 12. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 13. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a longterm basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 14. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times the official newspaper of the City, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

Council Member Robert O. Kimball
 Council Member Clifford G. Olney III
 Council Member Lisa A. Ruggiero
 Council Member Benjamin P. Shoen
 Mayor Sarah V.C Pierce

VOTING _____
 VOTING _____
 VOTING _____
 VOTING _____
 VOTING _____

ORDINANCE

Page 5 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

_____ September 2, 2025.

Mayor

STATE OF NEW YORK)

) ss.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO
HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on September 2, 2025, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that said meeting was (i) open to the general public pursuant to Section 103 of the Public Officers Law or (ii) conducted in conformance with Section 103-a of the Public Officers Law.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

ORDINANCE

Page 6 of 6

An Ordinance Authorizing the Issuance of \$29,740,000 Bonds of the City of Watertown, Jefferson County, New York, To Pay the Cost of the Rehabilitation of the Western Outfall Trunk Sewer (WOTS), Including Inflow and Infiltration Improvements, in and For Said City

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

| YEA | NAY |
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Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on September _____, 2025.

City Clerk

(CORPORATE SEAL)

Seconded by _____

Proposed Local Law of 2025

September 2, 2025

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: A Local Law to Repeal Local Law No. 1 of 2021, In Part, Which Opted Out of Licensing and Establishing Retail Cannabis Dispensaries Within the City of Watertown

On July 19, 2021, the City Council voted to adopt a Local Law opting out of licensing and establishing retail cannabis dispensaries and on-site cannabis consumption establishments within the City of Watertown. This proposed local law intends to repeal the portion that opted out of licensing and establishing retail cannabis dispensaries and continue the opt-out of licensing and establishing on-site cannabis consumption establishments.

While this proposal supports permitting the sale of retail cannabis within the City, it continues the City's opt-out of licensing and establishing on-site cannabis consumption establishments. This position is based on the fact that New York State's rules and regulations governing on-site consumption, whether at dispensaries or other venues, have not yet been finalized. Maintaining the opt-out status for on-site consumption ensures the City can fully evaluate the State's final guidance before considering any changes.

The proposed Local Law was presented to Council on August 18, 2025 with staff recommending that a public hearing be scheduled for 7:15 p.m. on Tuesday, September 2, 2025, to hear public input on the proposed legislation.

A local law has been prepared for consideration by the City Council.

LOCAL LAW

Page 1 of 2

A Local Law to Repeal Local Law
No. 1 of 2021, In Part, Which Opted
Out of Licensing and Establishing
Retail Cannabis Dispensaries
Within the City of Watertown

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A..

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total

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Introduced by Council Member Clifford G. Olney III

A Local Law to Repeal Local Law No. 1 of 2021, In Part, Which Opted Out of Licensing
and Establishing Retail Cannabis Dispensaries Within the City of Watertown.

BE IT ENACTED by the City Council of the City of Watertown, New York as follows:

Section 1. Legislative Intent

It is the intent of this local law to repeal, in part, Local Law No. 1 of 2021, which opted the City of Watertown out of hosting retail cannabis dispensaries within its boundaries, and thereby opt back in and allow the establishment of cannabis dispensaries within its boundaries.

Section 2. Authority

This local law is adopted pursuant to New York State Cannabis Law § 131, which allowed cities to opt-out of allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments and operate within their boundaries, and additionally allows cities to repeal such opt-out at any date.

Section 3. Repeal of Opt-Out of Local Cannabis Retail Dispensary Licensure and Establishment

The City Council of the City of Watertown hereby repeals, in part, Local Law No. 1 of 2021, and opts back in to permit only the licensure and establishment of retail dispensary licenses within its boundaries, under the terms of Article Four of the New York State Cannabis Law.

Section 4. Continued Opt-Out of On-Site Cannabis Consumption Establishments

This Local Law is not intended to repeal the City of Watertown's opt-out of hosting on-site cannabis consumption establishments within its boundaries. Local Law No. 1 of 2021 shall remain in effect only to the extent it opts out of hosting on-site cannabis consumption establishments.

Section 4. Severability

If any clause, sentence, paragraph, subdivision, or part of this local law, or the application thereof to any person, individual, firm or corporation or circumstance shall be adjudicated by any

LOCAL LAW

Page 2 of 2

A Local Law to Repeal Local Law
No. 1 of 2021, In Part, Which Opted
Out of Licensing and Establishing
Retail Cannabis Dispensaries
Within the City of Watertown

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A..

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total

| YEA | NAY |
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court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Seconded by Council Member Robert O. Kimball

Staff Report

September 2, 2025

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Amending the City of Watertown's 2020 Community Development Block Grant Annual Action Plan

On May 4, 2020, the City Council adopted the City's 2020 Community Development Block Grant (CDBG) Annual Action Plan. The plan included various projects for the 2020-2021 Fiscal Year. Three of the projects came under budget: the North Side ADA Ramp Replacement Project Phase 2, the Target Area Smoke Detector Program, and the Tilden St./Starbuck Ave. Sidewalk Project.

In addition, Staff proposes to eliminate the NDC Housing Stabilization Program. Funding for this project was originally included in the 2020 plan to assist with the redevelopment of a vacant city owned residential structure. The structure has since been torn down so the funding can be reallocated.

Staff proposes to reallocate funding from the NDC project, as well as the remaining funding from the three projects that came in under budget, to the Burlington Street Reconstruction Project. The total amount proposed to be allocated to Burlington Street is \$78,217.40.

The United States Department of Housing and Urban Development (HUD) requires the City of Watertown to officially amend an Annual Action Plan if the budget of a particular project changes by more than 25 percent, if the scope of a project changes significantly or if a new project is added.

Amending an Annual Action Plan requires several steps, including drafting a narrative that describes the amendment and making it available for the public to review during a 30-day public comment period. It also requires a public hearing.

The table below shows the original and proposed budget for each of the existing projects as well as the amount of CDBG funds proposed to be appropriated for the one new project:

| <u>Project</u> | <u>Original Budget</u> | <u>Amendment</u> |
|--|-------------------------------|-------------------------|
| | | |
| Point-in-Time Outreach and Education Initiative 2020 | \$ 8,500.00 | \$ 8,500.00 |
| North Side ADA Ramp Replacement Project Phase 2 | \$ 100,000.00 | \$ 86,218.28 |
| Target Area Smoke Detector Program | \$ 5,000.00 | \$ 4,995.06 |
| Owner-Occupied Rehabilitation 2020 | \$ 215,000.00 | \$ 215,000.00 |
| Homebuyer Program 2020 | \$ 150,000.00 | \$ 150,000.00 |
| Tilden St./Starbuck Ave. Sidewalk Project | \$ 250,000.00 | \$ 212,569.26 |
| Fair Housing Education | \$ 5,000.00 | \$ 5,000.00 |
| WCSD Food 4 Families 2020 | \$ 6,500.00 | \$ 6,500.00 |
| Planning - Zoning Ordinance Update Phase 2 | \$ 75,000.00 | \$ 93,000.00 |
| Program Administration* | \$ 60,652.00 | \$ 67,577.54 * |
| NDC Housing Stabilization Program | \$ 45,000.00 | \$ - |
| Burlington Street Reconstruction Project | \$ - | \$ 78,217.40 |
| | | |
| Total | \$ 920,652.00 | \$ 927,577.54 * |

*Includes the addition of \$6,925.54 in Program Income

In order to begin the formal amendment process, Staff recommends that the City Council schedule a public hearing for **Monday, October 6, 2025, at 7:15 p.m.** to hear public comment on the proposed amendment to the City's 2020 CDBG Annual Action Plan.