

**CITY OF WATERTOWN, NEW YORK**  
**ADJOURNED MEETING**  
**AGENDA**  
**Monday, June 2, 2025**  
**6:30 p.m.**

This shall serve as notice that an Adjourned City Council Meeting from May 19, 2025, is scheduled to be held on Monday, June 2, 2025, at 6:30 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**RESOLUTIONS**

- Resolution No. 9 - Approving 2025-26 Operating Budgets, City of Watertown, New York
- Resolution No. 10 - Establishing Property Tax Rate for Fiscal Year 2025-26
- Resolution No. 11 - Approving 2025-26 through 2029-30 Capital Program Budget, City of Watertown, New York
- Resolution No. 12 - Establishing Annual City Fees and Charges Schedule
- Resolution No. 13 - Adopting the Annual Rates of Pay for Management Employees for Fiscal Year 2025-26

**ORDINANCE**

- Ordinance No. 1 - Amending the Code of the City of Watertown, §301-17 Water Rates and Charges, §301-19 Fire Service Charges and §301-28 Bulk Water Charges

**LOCAL LAW**

- Proposed Local Law of 2025 - A Local Law Amending Section 253-17 and 253-77 of the City of Watertown Code of the City of Watertown

**ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING WILL FOLLOW.**

June 2, 2025

To: The Honorable Mayor and City Council  
From: Eric Wagenaar, City Manager  
Subject: Fiscal Year 2025-26 Budget Resolutions

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2025-26 Budget.

The first resolution approves the City's Operating Budgets for the upcoming fiscal year. The changes made to the Proposed Budget by the City Council are attached to the resolution.

The second resolution establishes the Property Tax Rate for Fiscal Year 2025-26 at \$10.2700 per \$1,000 of assessed valuation which represents an increase of \$0.8624 per \$1,000 of assessed value or 9.17% from the current year. The property tax levy of \$11,518,551 represents a \$875,479 or 8.23% increase from the current year.

The third resolution approves the Capital Program Budget for Fiscal Years 2025-26 through 2029-30 and includes the funding changes for various projects.

The fourth resolution establishes the fees and charges for the upcoming fiscal year.

The fifth resolution establishes the Annual Rates of Pay for Management Employees for the Fiscal Year 2025-26. The Proposed Budget included funds for a 3.00% cost of living increase. In addition to the cost of living increase the following position grades have been changed:

<u>Position</u>	<u>Current Grade</u>	<u>New Grade</u>
Deputy City Clerk	15	17
Deputy Fire Chief	34	35
Fire Chief	35	36

An ordinance has been included to establish the water rates for the upcoming fiscal year. The Fiscal Year 2025-26 Water Fund Budget contains an increase of three percent (3.00%) to all water usage rates.

A local law has been included to establish the sewer rates for the upcoming fiscal year. The Fiscal Year 2025-26 Sewer Fund Budget contains an increase of three percent (3.00%) to the general sewer usage rates. A public hearing is required before voting on the local law. Staff is recommending that the public hearing be scheduled for June 16, 2025 at 7:15 p.m.

**RESOLUTION**

Page 1 of 1

Approving 2025-26 Operating Budgets,  
City of Watertown, New York

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

**Introduced by** \_\_\_\_\_

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2025-26 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2025-26 will be amended as indicated in the Fiscal Year 2025-26 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2025-26 in the total amount of \$79,068,547 of which in the General Fund \$43,819,033 is to be raised by estimated revenues other than real property taxes, \$3,000,000 is to be appropriated from fund balance, \$4,459 is to be appropriated from the sidewalk program reserve, \$14,752 is estimated to be received from omitted taxes and \$11,503,799 is to be raised by the real property tax levy. In adopting the Budget, the City Council hereby appropriates \$79,068,547 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$13,303,496 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Fiscal Year 2025-26 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

**Seconded by** \_\_\_\_\_

**Fiscal Year 2025-26 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets**

		<u>Proposed Fiscal</u> <u>Year 2025/26</u> <u>Budget</u>	<u>Revised Fiscal</u> <u>Year 2025/26</u> <u>Budget</u>	<u>Change</u>	<u>Reason</u>
<b><u>GENERAL FUND REVENUE AND APPROPRIATED FUND BALANCE</u></b>					
A.0000.1001	Real Property Tax	\$ 12,533,084	\$ 11,518,551	\$ (1,014,533)	Impact of all other General Fund changes
A.0000.1001	Real Property Tax	\$ 60,000	\$ 5,000	\$ (55,000)	To eliminate general pool fees for all attendees (\$60,000) except non-City attendess (\$5,000)
A.0000.4589	Federal Aid, Transportation Asst.	\$ 908,000	\$ 905,140	\$ (2,860)	Net of decrease to initial expense correction (\$8,360) and increased for cleaning services (\$5,500)
A.0000.0909	Total Fund Balance	<b>\$ 13,501,084</b> <b>\$ 3,000,000</b> <b>\$ 16,501,084</b>	<b>\$ 12,428,691</b> <b>\$ 3,000,000</b> <b>\$ 15,428,691</b>	<b>\$ (1,072,393)</b> <b>\$ -</b> <b>\$ (1,072,393)</b>	
<b><u>GENERAL FUND EXPENDITURES</u></b>					
A.1010.0410	City Council - Utilities	\$ 720	\$ -	\$ (720)	To eliminate tablet data plans
A.1210.0450	Mayor - Miscellaneous	\$ 9,150	\$ 7,400	\$ (1,750)	To eliminate travel (\$750) and employee/volunteer recogniton (\$1,000)
A.1355.0130	Assessment - Wages	\$ 108,023	\$ 60,468	\$ (47,555)	To eliminate Real Property Tax Services
A.1355.0440	Assessment - Fees	\$ 35,000	\$ 20,000	\$ (15,000)	Aid position
A.1355.0810	Assessment - Retirement	\$ 27,769	\$ 21,448	\$ (6,321)	To reduce legal and appraisal services
A.1355.0830	Assessmentnt - Social Security	\$ 14,519	\$ 10,881	\$ (3,638)	To eliminate Real Property Tax Services
A.1355.0850	Assessment - Health Insurance	\$ 32,336	\$ 22,020	\$ (10,316)	Aid position
A.1440.0130	Engineering - Salaries	\$ 520,276	\$ 518,799	\$ (1,477)	To eliminate Real Property Tax Services
A.1440.0810	Engineering - Retirement	\$ 64,101	\$ 69,047	\$ 4,946	To add Assistant City Engineer and eliminate Civil Engineer I (1.5 FTE) per 5/5/25 City Council resolution #4
A.1440.0830	Engineering - Social Security	\$ 41,187	\$ 41,074	\$ (113)	To add Assistant City Engineer and eliminate Civil Engineer I (1.5 FTE) per 5/5/25 City Council resolution #4
A.1490.0430	Public Works Administration - Contracted Services	\$ 96,100	\$ 90,100	\$ (6,000)	To correct initial line item total (+\$4,000), eliminate access control gate (\$35,000) and add cleaning service
A.1620.0130	Municipal Building - Wages	\$ 122,023	\$ 79,322	\$ (42,701)	To eliminate Facilities Maintenance
A.1620.0810	Municipal Building - Retirement	\$ 20,736	\$ 15,060	\$ (5,676)	Worker
A.1620.0830	Municipal Building - Social Security	\$ 10,207	\$ 6,940	\$ (3,267)	To eliminate Facilities Maintenance
A.1620.0850	Municipal Building - Health Insurance	\$ 27,028	\$ 16,712	\$ (10,316)	Worker
A.1680.0140	Information Technology - Temporary	\$ 17,640	\$ 10,000	\$ (7,640)	To reduce temporary wages
A.1680.0430	Information Technology - Contracted Services	\$ 327,860	\$ 307,860	\$ (20,000)	To reduce estimate for phone system
A.1680.0810	Information Technology - Retirement	\$ 70,212	\$ 69,196	\$ (1,016)	To reduce temporary wages
A.1680.0830	Information Technology - Social Security	\$ 37,443	\$ 36,859	\$ (584)	To reduce temporary wages
A.3120.0230	Police - Vehicles	\$ 331,600	\$ 201,600	\$ (130,000)	To eliminate the special response team van
A.3120.0450	Police - Miscellaneous	\$ 350,065	\$ 118,890	\$ (231,175)	To correct initial line item total
A.3120.0460	Police - Materials and Supplies	\$ 194,050	\$ 191,550	\$ (2,500)	To delete "Peer Support Team Supplies"
A.3120.0465	Police - Equipment less than \$5,000	\$ 226,100	\$ 216,600	\$ (9,500)	To reduce cost of "Weapons - Trade/Replace"
A.3410.0130	Fire - Wages	\$ 5,908,020	\$ 5,845,970	\$ (62,050)	To delete vacant Firefighter position and reassign Administrative Captain to the line
A.3410.0130	Fire - Holiday Pay	\$ 248,725	\$ 246,100	\$ (2,625)	To delete vacant Firefighter position and reassign Administrative Captain to the line
A.3410.0430	Fire - Contracted Services	\$ 154,550	\$ 137,050	\$ (17,500)	To reduce cost of "Miscellaneous Building Repairs"
A.3410.0820	Fire - Retirement	\$ 2,692,391	\$ 2,673,172	\$ (19,219)	To delete vacant Firefighter position and reassign Administrative Captain to the line

**Fiscal Year 2025-26 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets**

		<u>Proposed Fiscal</u>	<u>Revised Fiscal</u>		
		<u>Year 2025/26</u>	<u>Year 2025/26</u>		
		<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Reason</u>
A.3410.0830	Fire - Social Security	\$ 549,213	\$ 544,266	\$ (4,947)	To delete vacant Firefighter position and reassign Administrative Captain to the line
A.3410.0850	Fire -Health Insurance	\$ 1,213,056	\$ 1,189,948	\$ (23,108)	To delete vacant Firefighter position and reassign Administrative Captain to the line
A.5010.0430	Municipal Maintenance - Contracted Services	\$ 92,500	\$ 194,500	\$ 102,000	To correct initial line item total
A.5142.0430	Snow Removal - Contracted Services	\$ 120,300	\$ 85,300	\$ (35,000)	To eliminate equipment rentals
A.5142.0460	Snow Removal - Materials and Supplies	\$ 259,300	\$ 239,300	\$ (20,000)	To reduce estimate for road salt
A.5184.0430	Hydroelectric Production - Contracted Services	\$ 406,677	\$ 396,677	\$ (10,000)	To reduce additional services
A.5184.0465	Hydroelectric Production - Miscellaneous Equipment	\$ 64,200	\$ 56,950	\$ (7,250)	To reduce spare turbine parts(\$4,500) and spare card parts (\$2,750)
A.5186.0250	Traffic Control & Lighting - Equipment	\$ 138,200	\$ 108,200	\$ (30,000)	To eliminate one message board
A.5630.0454	Bus - Contracted Services	\$ 452,945	\$ 462,945	\$ 10,000	To add cleaning services
A.5630.0455	Bus - Vehicle Expenses	\$ 274,415	\$ 259,215	\$ (15,200)	To correct initial line item total
A.7110.0430	Parks and Playground Maintenance - Contracted Services	\$ 71,750	\$ 156,750	\$ 85,000	To add funding for Zoo NY (\$100,000) and reduce stone work repairs (\$15,000)
A.7110.0460	Parks and Playground Maintenance - Materials and Supplies	\$ 78,120	\$ 65,845	\$ (12,275)	To correct initial line item total
A.7190.0460	Golf - Materials and Supplies	\$ 33,500	\$ 103,000	\$ 69,500	To correct initial line item total
A.7265.0460	Arena - Materials and Supplies	\$ 65,200	\$ 147,800	\$ 82,600	To correct initial line item total
A.8020.0430	Planning - Contracted Services	\$ 127,575	\$ 102,575	\$ (25,000)	To reduce grant writing amount
A.9950.0900	Transfer to Capital Fund	\$ 1,023,000	\$ 438,000	\$ (585,000)	To delete hydro facility forebay and canal stairs (\$300,000), Alteri Pool demolition (\$45,000) and Snow Blower (\$240,000)
	Total	<u>\$ 16,647,912</u>	<u>\$ 15,577,989</u>	<u>\$ (1,072,393)</u>	
	Total Net Change			<u>\$ -</u>	

**WATER FUND REVENUE AND APPROPRIATED FUND BALANCE**

F.0000.2140	Water Rents	\$ 4,435,000	\$ 4,350,000	\$ (85,000)	To reduce rate increase from 5% to 3%
F.0000.2143	Outside User Fees	\$ 1,939,000	\$ 1,875,000	\$ (64,000)	To reduce rate increase from 5% to 3%
F.0000.2140	Metered Water Rents - Other Funds	\$ 290,000	\$ 284,000	\$ (6,000)	To reduce rate increase from 5% to 3%
	Total	<u>\$ 6,664,000</u>	<u>\$ 6,509,000</u>	<u>\$ (155,000)</u>	
F.0000.0909	Appropriated Fund Balance	\$ 663,888	\$ 548,338	\$ (115,550)	To reduce amount of appropriated fund balance
		<u>\$ 7,327,888</u>	<u>\$ 7,057,338</u>	<u>\$ (270,550)</u>	

**WATER FUND EXPENDITURES**

F.8330.0460	Purification - Materials and Supplies	\$ 1,158,000	\$ 928,000	\$ (230,000)	To decrease chemical budget based on bid opening subsequent to the release of the Proposed Budget
F.8340.0430	Transmission and Distribution - Contracted Services	\$ 54,250	\$ 50,100	\$ (4,150)	To correct initial line item total
F.8340.0460	Transmission and Distribution - Materials and Supplies	\$ 237,250	\$ 200,850	\$ (36,400)	To correct initial line item total
	Total	<u>\$ 1,449,500</u>	<u>\$ 1,178,950</u>	<u>\$ (270,550)</u>	
	Total Net Change			<u>\$ -</u>	

**Fiscal Year 2025-26 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets**

		<u>Proposed Fiscal</u>	<u>Revised Fiscal</u>		
		<u>Year 2025/26</u>	<u>Year 2025/26</u>		
		<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Reason</u>
<b><u>SEWER FUND REVENUE AND APPROPRIATED FUND BALANCE</u></b>					
G.0000.2120	Sewer Rents	\$ 2,740,000	\$ 2,821,000	\$ 81,000	To increase rate increase from 0% to 3%
G.0000.2370	Sewer Rents - Outside User Fees	\$ 2,366,000	\$ 2,433,097	\$ 67,097	To increase rate increase from 0% to 3%
G.0000.2810	Interfund Revenues	\$ 579,000	\$ 596,000	\$ 17,000	To increase rate increase from 0% to 3%
	Total	<b>\$ 5,685,000</b>	<b>\$ 5,850,097</b>	<b>\$ 165,097</b>	
G.0000.0909	Appropriated Fund Balance	\$ 531,930	\$ 527,684	\$ (4,246)	Net adjustment after all other changes
		<b>\$ 6,216,930</b>	<b>\$ 6,377,781</b>	<b>\$ 160,851</b>	
<b><u>SEWER FUND EXPENDITURES</u></b>					
G.8120.0465	Sanitary Sewers - Equipment < \$5,000	\$ 74,151	\$ 65,151	\$ (9,000)	To correct initial line item total
					To increase the number of WWTP Process Worker III positions from one to two and decrease the number of WWTP Process Worker I/Trainees positions from ten to nine.
G.8130.0130	Wastewater Treatment Plant - Wages	\$ 998,128	\$ 1,002,140	\$ 4,012	To increase chemical budget based on bid opening subsequent to the release of the Proposed Budget
G.8130.0460	Wastewater Treatment Plant - Materials and Supplies	\$ 765,900	\$ 930,900	\$ 165,000	To increase the number of WWTP Process Worker III positions from one to two and decrease the number of WWTP Process Worker I/Trainees positions from ten to nine.
G.8130.0810	Wastewater Treatment Plant - Retirement	\$ 170,172	\$ 170,705	\$ 533	To increase the number of WWTP Process Worker III positions from one to two and decrease the number of WWTP Process Worker I/Trainees positions from ten to nine.
G.8130.0830	Wastewater Treatment Plant - Social Security	\$ 90,885	\$ 91,191	\$ 306	
	Total	<b>\$ 2,099,236</b>	<b>\$ 2,260,087</b>	<b>\$ 160,851</b>	
	Total Net Change			<b>\$ -</b>	
<b><u>SELF-FUNDED HEALTH INSURANCE FUND REVENUE AND APPROPRIATED FUND BALANCE</u></b>					
MS.0000.1270	Shared Service Charges	\$ 10,432,704	\$ 10,388,964	\$ (43,740)	To reduce revenue from deleted Real Property Tax Services Aid, Firefighter and Facilities Maintenance Worker positions
MS.0000.2708	Employee Contributions	\$ 874,785	\$ 872,964	\$ (1,821)	To reduce revenue from deleted Real Property Tax Services Aid position
	Total	<b>\$ 11,307,489</b>	<b>\$ 11,261,928</b>	<b>\$ (45,561)</b>	
MS.0000.0909	Appropriated Fund Balance	\$ 5,127	\$ 50,688	\$ 45,561	To offset revenue loss from deleted Real Property Tax Services Aid position
	Total	<b>\$ 11,312,616</b>	<b>\$ 11,312,616</b>	<b>\$ -</b>	

# RESOLUTION

Page 1 of 1

Establishing Property Tax Rate for  
Fiscal Year 2025-26

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

**Introduced by** \_\_\_\_\_

WHEREAS the City Council of the City of Watertown, New York has adopted the General Fund Budget for Fiscal Year 2025-26 to be in the amount of \$58,342,043, and of this amount \$11,518,551 is to be raised by taxes on real estate and \$14,752 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$11,518,551 is hereby levied and the rate to produce \$11,503,799 of this levy is hereby established at \$10.2700 per \$1,000 of assessed valuation, and the remaining \$14,752 is to be collected in omitted taxes.

**Seconded by** \_\_\_\_\_

**RESOLUTION**

Page 1 of 1

Approving 2025-26 through 2029-30  
Capital Program Budget, City of Watertown,  
New York

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2025-26, including the Proposed Capital Program for the years 2025-26 through 2029-30 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Proposed Capital Program shall constitute the Capital Program Budget with the exception of the changes referenced herein this resolution,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby makes the following changes to the Proposed Capital Program for the years 2025-26 through 2029-30:

<u>Capital Project</u>	<u>Proposed FY 2025-26</u>	<u>Adopted FY 2025-26</u>
Hydro-electric Facility Forebay and Canal Stairs	\$ 300,000	\$ 0 (Moved to Fiscal Year 2026-27 of the Capital Program Budget)
Pools – Alteri Pool Demolition	\$ 45,000	\$ 0 (Moved to Fiscal Year 2026-27 of the Capital Program Budget)
Snow Removal – Rotary Snow Blower	\$ 240,000	\$ 0 (Moved to Fiscal Year 2026-27 of the Capital Program Budget)

And,

BE IT FURTHER RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2025-26 through 2029-30.

***Seconded by*** \_\_\_\_\_



# RESOLUTION

Page 1 of 1

Establishing Annual City Fees and Charges  
Schedule

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

WHEREAS City Council established a City Fees and Charges Schedule for the City of Watertown, as authorized by Local Law No. 2 of 2016, and

WHEREAS Local Law No. 2 of 2016 requires that the “City Fees and Charges Schedule” be established at least annually by the City Council of the City of Watertown through a budget resolution, and

WHEREAS through budget deliberations, fees being collected by the City have been reviewed for the Fiscal Year 2025-26 and are reflected in the City Fees and Charges Schedule,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the City Fees and Charges Schedule attached and made a part of this Resolution for Fiscal Year 2025-26.

***Seconded by*** \_\_\_\_\_



City of Watertown  
City Fees and Charges Schedule  
Fiscal Year 2025-26

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**City Clerk Fees**

**Certified Copies**

Certified Birth Certificate	\$10
Certified Death Certificate	\$10
Certified Marriage Certificate	\$10
Genealogy Search	\$22

**Marriage License and Wedding Ceremony**

Marriage License	\$40
Duplicate Marriage License	\$20
Wedding Ceremony	\$75
One-Day Marriage Officiant License	\$25

**Dog License**

Spayed or Neutered, per year	\$15
Not Spayed or Neutered, per year	\$25

**Handicap Parking Permit**

Permanent or Temporary	No Fee
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**Racing and Wagering**

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25
Casino Nights, per occasion	\$25 + 5% of proceeds
Raffle - Category 1	\$25 + 2% of proceeds

**Commissioner of Deeds**

Application Fee	\$25
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**Business Permits and Licenses**

Vending in Public Streets, per year	\$150
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**Garbage Collector, Private, per year**

License Fee	\$300
Each Additional Vehicle	\$150
Inspection Fee for Each Vehicle	\$50

**Liquidation Sale, per month**

License Fee for 30 Days	\$500
Renewal of License for Additional 30 Days	\$50

If sale is completed within 30 days, fee will be refunded all except for \$75

**Copy of City of Watertown Code Book**

Current Cost of Publication

**Copies**

\$0.25 per page

**Credit Card Processing Fees (In-Person)**

Debit: \$2.50 flat fee per transaction\*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50\*

\* Based on current merchant agreement

Effective: July 1, 2025  
Adopted on: June 2, 2025

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**City Comptroller Fees**

<b>Parking Ticket</b>	\$30
15 Days After Issue Date	\$40
30 Days After Issue Date	\$45
<b>Handicap Parking Ticket</b>	\$50
Second or Subsequent Offense Within 2 Years	\$75
<b>Returned Check Fee</b>	\$20
<b>Tax Certification</b>	\$5
<b>Tax Search</b>	\$10
<b>Lien Search Fee</b>	\$95
<b>Tax Sale Advertising Fee</b>	\$15
<b>Tax Sale Certificate Filing Fee</b>	\$50
<b>Tax Deed Preparation Fee</b>	\$15
<b>Online Bill Payment Processing Fee</b>	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

\* Based on current merchant agreement

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Civil Service Fees**

Open Competitive and Promotional Exams	\$15
Decentralized Exams	\$15
Uniformed Service Exams	\$25
Uniformed Promotional Exams	\$15

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Code Enforcement Fees**

**Building Fees for New Construction**

Permit Fee Based on Estimated Cost of Work\*

\$0 - \$500	\$30 (minimum fee)
\$501 - \$2,000	\$60.00
\$2,001 - \$25,000	\$60 for the first \$2,000; \$7 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$221 for the first \$25,000; \$7 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$396 for the first \$50,000; \$6 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	\$696 for the first \$100,000; \$6 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$1596 for the first \$250,000; \$5 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$2801 for the first \$500,000; \$5 for each additional \$1,000 or fraction thereof
\$1,000,001 - \$5,000,000	\$5256 for the first \$1,000,000; \$4 for each additional \$1,000 or fraction thereof

\* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$200 per sq ft
Commercial	\$400 per sq ft
Industrial	\$500 per sq ft
Garage/Misc.	\$50 per sq ft

**Building Fees for Maintenance & Repairs**

Permit Fee Based on Estimated Cost of Work\*\*

\$0 - \$500	\$30 (minimum fee)
\$501 - \$1,000	
	\$40
\$1,001 and above	\$40 for the first \$1,000; \$6 for each additional \$1,000 or fraction thereof

\*\* Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$75 per sq ft
Commercial	\$150 per sq ft
Industrial	\$225 per sq ft
Garage/Misc.	\$25 per sq ft

**Penalty Fee (Work Prior To Permit)**

\$250

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Code Enforcement Fees (con't)**

**Various Permits**

Blasting	\$30
Fence	\$30
Fireworks	\$250
Food Truck	\$50
Heating (furnace, water heater, pellet stove, etc)	\$40
Operating Permit	\$50
Plumbing	\$40
Sign - Residential	\$20
Sign - Commercial	\$150
Sign - Billboard/Sky Sign	\$200
Tank (propane, oil, natural gas, etc)	\$50

**Certificate of Occupancy**

Final Certificate of Occupancy	\$0
First Provisional Certificate of Occupancy (up to 120 Days)	\$100
Extension Beyond the 120 Days From Date of Issuance	\$200

**Certificate of Compliance**

\$30

**Licensed Master Plumber**

Examination Fee (3 Exams)	\$100 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$125 per exam

\*Remaining portion of year  
the test was passed will be  
covered by testing fee

License Fee, Annual	\$300
Replacement of License Due to Loss	\$20

**Demolition of Property Surcharge** - addition to direct costs of demolition

\$5,000

**Code Violation Surcharge** - in addition to actual cost of restraining, correcting  
or abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37]

First Violation	\$100
Second Violation	\$250
Third Violation	\$500
Fourth Violation and All Additional	\$1,000

**Vacant Building Registry**

Registration Fee	\$50
Administrative Fee (for failure to register)	\$150
Annual Inspection Fee	\$750

**Miscellaneous Fees**

Records Search	\$0
Plan Review - Residential 1 & 2 Family	\$0
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Code Enforcement Fees (con't)**

Projects costing \$20,000 or more w/NYS required stamped plans	\$75 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1 per page



**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Department of Public Works Fees**

**Refuse and Garbage**

Trash Sticker For Bag	\$5.00
Trash Tote Service	
32-Gallon Tote	\$84.50 per quarter
64-Gallon Tote	\$110.50 per quarter
96-Gallon Tote	\$136.50 per quarter
Trash tote redelivery fee	\$50.00 plus outstanding account balance
Vendor Discount	\$0.10 per trash sticker

**Property Maintenance Violation**

Non-Sticker Bag Removal	\$5 per bag
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**Bulk Drop Off Program (Fall Season)**

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

**On-Demand Bulk Item Curbside Collection Service (Summer Season)**

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

**Snow Dump Permit**

Per Truck, Up To Three Trucks Per Business	\$150
Flat Fee For Four or More Trucks Per Business	\$600

**Conduit Access**

Initial Fee	\$500
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Bus Fees**

**Bus Fares**

\* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10
Regular (10 Rides), Half-Fare *	\$5
Regular (20 Rides)	\$20
Regular (20 Rides), Half-Fare *	\$10
Monthly Unlimited	\$40
Monthly Unlimited, Half-Fare *	\$20

**Paratransit**

Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver

Individual	\$3
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**Advertising Displays on CitiBus**

\* 10% Discount if year is paid in full

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS.

**Driver Side/King Board (30" x 160")**

3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260

**Passenger Side/King Board (30" x 160")**

3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260

**Driver Side/Queen Board (30" x 70")**

3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900

**Passenger Side/Queen Board (30" x 70")**

3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900

**Back/Tail (21" x 72")**

3 Months (\$175/mo)	\$525
6 Months (\$150/mo)	\$900
12 Months (\$125/mo)	\$1,500

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Bus Fees continued**

Interior/Rails (11" x 28")	
3 Months (\$35/mo)	\$105
6 Months (\$30/mo)	\$180
12 Months (\$25/mo)	\$300

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Engineering Fees**

<b>Floodplain Development Permit***</b>	\$25
***in addition to any costs necessary for the review, inspection and approval of the project	
<b>Dumpster Permit</b>	\$50
<b>Sidewalk Permit</b>	\$0
<b>Curbs and Pavement Cuts</b>	
Curb Cuts	\$100
Pavement Cuts, up to 3 sq yds	\$200
Pavement Cuts, each additional sq yd thereafter	\$30
Specialty Pavement Cut	\$150 + actual cost of repair and replacement
<b>Septic Tanks and Lateral Disconnections</b>	
Septic Tank Permit	\$50
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50
Repair/Renewal of Existing Sanitary	\$0
<b>Sewer Permits - Inside the City</b>	
Residential Sanitary	\$100
Residential Storm	\$100
Commercial Sanitary	\$200
Commercial Storm	\$200
Industrial Sanitary	\$300
Industrial Storm	\$300
<b>Sewer Permits - Outside the City</b>	
Residential Sanitary	\$300
Residential Storm	\$300
Commercial Sanitary	\$550
Commercial Storm	\$550
Industrial Sanitary	\$550
Industrial Storm	\$550

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### **Parks and Recreation Fees\***

\* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

<b>Arena - Ice Time for Groups</b>	<b>City Resident</b>	<b>Non City Resident</b>
Minor Hockey & Figure Skating / Student Groups		\$105 per hour
Adult and Non City Groups		\$150 per hour
Events Where Admission / Donation is Charged		\$230 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$5 per student to cover cost of skating and rentals	

<b>Arena - Ice Time</b>	<b>City Resident</b>	<b>Non City Resident</b>
Public Skating	\$5	\$5 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$145	\$180 season
Family Public Skating Pass	\$290	\$360 season
Family Skate Pass (All Events)	\$400	\$500 season
Skate & Shoot	\$5	\$5 per day
Season Skate & Shoot Pass	\$145	\$180 season
Season Skate & Shoot Pass and Public Skate	\$230	\$290 season
Ice Skate Rental	\$5	\$5 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$6	\$7 per day
Rock & Skate	\$6	\$7 per day
Slip Slide & Skate		
Per Season	\$30	\$60 season
Per Season - With Skate Rental	\$40	\$80 season
Broomball	\$6	\$7 per day
Broomball Equipment Rental	\$4	\$5 per broom
Replacement ID Card	\$5	\$7 per card

<b>Arena - Rental of Space</b>	<b>City Resident</b>	<b>Non City Resident</b>
Arena Rental / Performances	\$1,400	\$1,700 per day
Performances - Day Before / After	\$700	\$850 per day
Arena Rental Non Ice Time	\$115	\$145 per hour
Multipurpose Room - Daily	\$115	\$145 per day
Multipurpose Room - Hourly	\$30	\$35 per hour
Vendor Space	\$115	\$145 per day
Large Stage Set Up	\$1,150	\$1,440 per event
Small Stage Set Up	\$575	\$720 per event
Hospitality Room	\$290	\$360 per day
Office Rental - Seasonal	\$575	\$720 per season
Office Rental - Monthly	\$100	\$120 per month
Birthday Party Room	\$60	\$70 per party
Arena Concession - Per Vendor	\$290	\$360 per day
Arena Concession - Unlimited Concession Stands	\$1,150	\$1,440 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$45	\$60 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$60	\$70 per day

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### **Parks and Recreation Fees (con't)**

<b>Miscellaneous Arena Fees</b>	<b>City Resident</b>	<b>Non City Resident</b>
Admission to Events		
Craft and Vendor Fairs	\$4	\$5 per day
Special Events Sponsored by Parks & Rec	\$5	\$6 per day
Advertising Fees		
Advertising Signs in Arena	\$460	\$575 May-Aug
Advertising on TV in Lobby	\$115	\$145 per month

<b>Chairs and Table Rental</b>	<b>City Resident</b>	<b>Non City Resident</b>
Chair Rental: Up to 500 Chairs	\$1	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$5	\$6 per day
Table Rental: 21+ Tables	\$4	\$5 per day

<b>Field Rental</b>	<b>City Resident</b>	<b>Non City Resident</b>
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$100	\$125 per hour
Lights	\$75	\$100 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$85	\$115 per hour
Lights	\$75	\$100 per day
Fairgrounds Horse Ring	\$70	\$85 per day
Municipal Fairgrounds Rental	\$345	\$430 per day
Other Athletic Fields		
Hourly	\$35	\$45 per hour
Lights	\$45	\$60 per day
Performances	\$1,150	\$1,440 per day
Day Before / After	\$575	\$720 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr

<b>Field Rental For Tournaments</b>	<b>City Resident</b>	<b>Non City Resident</b>
Main Fields - Non-Profit 501C3	\$60	\$70 per hour
Other Fields - Non-Profit 501C3	\$25	\$30 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$30	\$35 per lining

<b>Naming Rights - Athletic Fields</b> (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year

	<b>City Resident</b>	<b>Non City Resident</b>
<b>Turf</b>	\$20	\$25 per bag

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### **Parks and Recreation Fees (con't)**

<b>Parking</b>	<b>City Resident</b>	<b>Non City Resident</b>
Parking - Arena Concert / Performance / Show	\$1,725	\$2,150 per event
Parking - Outdoor Events	\$3,450	\$4,315 per event

<b>RV sites</b>	<b>City Resident</b>	<b>Non City Resident</b>
With Utility Hookup	\$30	\$35 per night
Without Utility Hookup	\$15	\$20 per night

#### **Jefferson County Agriculture Society Fair**

Arena Rental - Fair	\$3,000 fair
RV Sites - Fair Week	\$75 per site
Concessions - Jeff Co Ag Society	\$1,000 fair

<b>Marquee Advertising</b>	<b>City Resident</b>	<b>Non City Resident</b>
Non Parks and Recreation Events - Daily	\$10	\$13 per day
Non Parks and Recreation Events - Weekly	\$50	\$63 per week

<b>Miscellaneous Parks and Recreation Fees</b>	<b>City Resident</b>	<b>Non City Resident</b>
Vendor Fee	\$50	\$63 per event
Vendor Fee - Large Event ( <i>1,000+ anticipated</i> )	\$300	\$375 per event
Event Fee	\$500	\$625 per day
Alcohol Permit Processing Fee	\$10	\$13 per day

<b>Pavilion Rentals</b>	<b>City Resident</b>	<b>Non City Resident</b>
Mayor Butler Pavilion	\$50	\$75 per day
Fairgrounds Pavilion	\$50	\$75 per day
Veterans Memorial Pavilion	\$50	\$75 per day
Marble Park Pavilion	\$50	\$75 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50	\$75 per day
Large Pavilion - Full	\$200	\$250 per day
Picnic Areas	\$10	\$15 per day
Rotary Pavilion	\$50	\$75 per day
Pinnacle Pavilion	\$50	\$75 per day
Band Stand	\$50	\$75 per day

#### **Thompson Park - Garbage Removal for Large Groups**

1-99 people	\$30 per day
100-199 people	\$60 per day
200+ people	\$85 per day

<b>Equipment Rental</b>	<b>City Resident</b>	<b>Non City Resident</b>
Cross Country Skis/Boots	\$7	\$10 per day
Snowshoes	\$5	\$7 per day

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Parks and Recreation Fees (con't)**

**Team Sports Programs**

Men's and Coed Adult Softball	\$375	per team
Sunday Softball	\$345	per team
Volleyball Team	\$230	per team
Kickball Team	\$260	per team
Soccer Tournament	\$260	per team
Basketball Tournament	\$145	per team
Soccer Teams	\$260	per team
Sunday Football League	\$290	per team
Pickleball Tournament	\$40	per team

**Baseball and Softball Adult**

Athletic Tournaments	<b>City Resident</b>	<b>Non City Resident</b>
	\$230	\$345 per team

**Parks and Recreation Programs**

	<b>City Resident</b>	<b>Non City Resident</b>
Tennis Clinic	\$35	\$70 per person
Golf Lessons	\$60	\$115 per person
Youth Baseball & Softball Leagues	\$20	\$40 per person
Youth Swimming Lessons	\$25	\$45 per person
Fishing Clinic	\$35	\$70 per person
Family Yoga	\$10	\$25 per person
Scuba Diving Lessons	\$35	\$70 per person
Kid's Zumba	\$15	\$35 per person
Youth Running Club	\$25	\$45 per person
Horseback Riding Lessons	\$60	\$115 per person
Archery Day Camp	\$15	\$35 per person
Archery Week Camp	\$45	\$90 per person
Boot Camp Exercise Program	\$30	\$60 per person
Youth Camps	\$30	\$60 per person
Parks and Recreation Classes	\$30	\$60 per person
Pickleball Open Play (Arena)	\$4	\$5 per person
Pickleball Clinics	\$10	\$20 per person

**Pool Rental Fee**

Daily Rate	\$0	\$3 per person
Group Rate (Schools, Camps, Rec Groups, etc)	\$0	\$2 per person
Season Pass - Individual	\$0	\$35 per person
Season Pass - Family (4)	\$0	\$100 per family of 4
Additional Family Member	\$0	\$20 per person



**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Parks and Recreation Fees (con't)**

<b>Thompson Park Golf Course</b>	<b>City Resident</b>	<b>Non-City Resident</b>
Season Passes		
18 & Under	\$175	\$200
22 & Under	\$325	\$375
Adult	\$800	\$875
Senior (62)	\$650	\$725
Senior Couple (62)	\$900	\$975
Family (2 Adults)	\$1,000	\$1,100
<i>Additional Student</i>	\$80	\$90
Green Fees		
9-Holes	\$20	\$22
18-Holes	\$27	\$30
Green Fees - Fall Rates (Effective post aeration)		
9-Holes	\$15	\$17
18-Holes	\$22	\$25
Carts (Per Golfer)		
9-Holes	\$10	\$11
18-Holes	\$15	\$16
Tournament Fees		
Per Entry	\$40	\$40
Driving Range		
Small	\$8	\$8
Large	\$11	\$11
Club Rentals		
Per Outing	\$5	\$10
School Team		
Per Season	\$1,800	
<i>Includes practices &amp; matches</i>		

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Police Fees**

Bike License	\$1
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10

**Police Academy**

Tuition	\$1,700 per enrollee
Tuition Credits	\$25 per instructor hour provided to Academy Training
Books and Supplies	\$300

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Planning Department Fees**

**Zoning Reviews**

Special Use Permit	\$125
Site Plan Minor Review *	\$150
Site Plan Major Review **	\$250
Site Plan Waiver	\$75
Variance of Use or Area	\$200
Zoning Interpretation	\$200
Zone Change	\$125
Subdivision Review	\$150

\* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

\*\* Site Plan Major is defined as a site plan approval application which involves the disturbance of 1 acre or more of ground/soil disturbance and/or construction

**RESOLUTION**

Page 1 of 1

Adopting the Annual Rates of Pay for  
Management Employees  
for Fiscal Year 2025-26

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

WHEREAS the City Council has held budget meetings to review the Proposed Fiscal Year 2025-26 Budget and approves a 3.00% increase to the current Annual Rates of Pay for Management Employees, and

WHEREAS the City Council is making the following position changes that are incorporated into the Annual Rates of Pay for Management Employees:

<u>Position</u>	<u>Current Grade</u>	<u>New Grade</u>
Deputy City Clerk	15	17
Deputy Fire Chief	34	35
Fire Chief	35	36

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the Annual Rates of Pay for Management Employees chart that is attached and made part of this resolution, effective July 1, 2025, and

BE IT FURTHER RESOLVED that the City Manager is authorized to start individual employees at the step he/she determines to be appropriate at the time of hire.

***Seconded by*** \_\_\_\_\_

**Annual Rates of Pay for Management Employees- Effective July 1, 2025**

[illegible]

**Annual Rates of Pay for Management Employees- Effective July 1, 2025**

[illegible]

**ORDINANCE**

Page 1 of 5

Amending the Code of the City of Watertown,  
 §301-17 Water Rates and Charges,  
 §301-19 Fire Service Charges and  
 §301-28 Bulk Water Charges

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

BE IT ORDAINED by the City Council that Chapter 301 of the Code of the City of Watertown is hereby amended by deleting Sections 301-17 (A), (B), (D), (E) and (H), Sections 301-19 and Sections 301-28 and

BE IT FURTHER ORDAINED by the City Council that the Code of the City of Watertown, Chapter 301 is hereby amended by adding thereto new Sections 301-17 (A), (B), (D), (E) and (H), Section 301-19 and Section 301-28 as follows:

**301-17. Water Rates and Charges.**

The rate for both domestic and industrial metered water within the City of Watertown shall be as follows:

**A. Meter rates:****(1) Quarterly meter rates**

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons)]</u>
First 1,200 cubic feet (8,976 gallons)	\$ 47.76 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$ 32.28 per 1,000 cubic feet (7,480 gallons)

**(2) Monthly meter rates**

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons)]</u>
First 400 cubic feet (2,992 gallons)	\$ 47.76 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$ 32.28 per 1,000 cubic feet (7,480 gallons)

**ORDINANCE**

Page 2 of 5

Amending the Code of the City of Watertown,  
 §301-17 Water Rates and Charges,  
 §301-19 Fire Service Charges and  
 §301-28 Bulk Water Charges

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

**B. Minimum charge for City use:****(1) Quarterly charge for City use**

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 42.98
3/4	1,500	11,220	66.99
1	2,700	20,196	105.72
1 1/2	5,100	38,148	183.18
2	8,400	62,832	289.68
3	15,900	118,932	531.73
4	26,400	197,472	870.58
6	51,900	388,212	1,693.53
8	84,000	628,320	2,729.47
10	120,000	897,600	3,891.28

**(2) Monthly charge for City use**

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	300	2,244	\$ 14.33
3/4	500	3,740	22.33
1	900	6,732	35.25
1 1/2	1,700	12,716	61.06
2	2,800	20,944	96.55
3	5,300	39,644	177.24
4	8,800	65,824	290.20
6	17,300	129,404	564.51
8	28,000	209,440	909.83
10	40,000	299,200	1,297.10



**ORDINANCE**

Page 3 of 5

Amending the Code of the City of Watertown,  
 §301-17 Water Rates and Charges,  
 §301-19 Fire Service Charges and  
 §301-28 Bulk Water Charges

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

- D. Where water is supplied to premises situated outside the City and not covered by contract, the rates for both domestic and industrial metered water shall be as follows:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 1,200 cubic feet (8,976 gallons)	\$ 57.31 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$ 38.75 per 1,000 cubic feet (7,480 gallons)

- E. Minimum Charge Quarterly for outside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 51.58
3/4	1,500	11,220	80.40
1	2,700	20,196	126.87
1 1/2	5,100	38,148	219.82
2	8,400	62,832	347.63
3	15,900	118,932	638.02
4	26,400	197,472	1,044.69
6	51,900	388,212	2,032.23
8	84,000	628,320	3,275.37
10	120,000	897,600	4,669.52

- H. Partial tax exemption rates:

- (1) For those customers who qualify under the partial tax exemption for real property of aged persons and who reside within the City of Watertown, the quarterly basis on which they will be billed for water usage shall be the amount of water actually used by such a property owner. The rates set forth in §301-17A, B and C shall not apply to these property owners.
- (2) The rates set forth within this subsection shall only apply to that portion of a residence which is actually inhabited by the elderly property owner who qualifies for the partial tax exemption of real property. If other portions of the residence are occupied by nonqualified rate payers, they shall pay the standard City rates.

## ORDINANCE

Page 4 of 5

Amending the Code of the City of Watertown,  
 §301-17 Water Rates and Charges,  
 §301-19 Fire Service Charges and  
 §301-28 Bulk Water Charges

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

(3) The rate structure for this subsection shall be as follows:

<u>Unit</u>	<u>Charge</u>
1	\$ 4.79
2	\$ 9.57
3	\$ 14.36
4	\$ 19.14
5	\$ 23.93
6	\$ 28.71
7	\$ 33.50
8	\$ 38.27

301-19. Fire Service Charges.

The charge for fire service pipes shall be as follows:

Monthly Charges		
<u>Size of Service (inches)</u>	<u>Inside City</u>	<u>Outside City</u>
2	\$ 4.31	\$ 8.62
3	\$ 8.73	\$ 17.46
4	\$12.59	\$ 25.18
6	\$25.33	\$ 50.66
8	\$37.69	\$ 75.38
10	\$50.62	\$101.24

301-28 Bulk water charges.

A. The charges for water obtained from the bulk fill station at the Water Treatment Plant, 1707 Huntington Street, or through fire hydrants, if proper permits have been obtained and authorization has been given by the Department for such use, or from any other authorized source within the City shall be as follows:

(1) Zero to 1,000 gallons: \$ 8.39

**ORDINANCE**

Page 5 of 5

Amending the Code of the City of Watertown,  
 §301-17 Water Rates and Charges,  
 §301-19 Fire Service Charges and  
 §301-28 Bulk Water Charges

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total .....

YEA	NAY

(2) For each additional 100 gallons or fractional portion thereof: \$0.84

- B. There shall be a minimum charge of \$8.39 plus a service and processing fee of \$2.50 for each bill sent to a consumer or user of bulk water. Bills shall normally be sent once per month for each month in which water is obtained. Payment is due within 30 days from the date of the invoice. Failure to pay the outstanding balance within 30 days will result in termination of service. There shall be a fee of \$10 to reinstate the bulk-fill-station account after the outstanding balance has been paid in full.

And,

BE IT FURTHER ORDAINED that this ordinance shall be instituted with the water bills dated on or after July 1, 2025 and contained on all bills after it has been published once in the official newspaper of the City of Watertown, or as the City Manager directs.

*Seconded by* \_\_\_\_\_

**LOCAL LAW**

Page 1 of 3

A Local Law amending Sections 253-17  
And 253-77 of the City of Watertown Code of  
the City of Watertown

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

A Local Law to amend Section 253-17 and 253-77 of the City of Watertown Code of the City of Watertown.

WHEREAS a public hearing was held on this amendment on June 16, 2025, at 7:15 p.m. in the City Council Chambers,

NOW THEREFORE BE IT ENACTED by the City Council of the City of Watertown, New York that §253-17 of the City Code of the City of Watertown is modified to read as follows:

**C. Rates.**

(1) The basis for the normal sewer service charge shall be the volume of water consumed from the Public Water Supply System by the individual property owner. The rates for both domestic and industrial metered sewer service within the City of Watertown shall be as follows:

**(a) Quarterly meter rates:**

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 1,200 cubic feet (8,976 gallons)	\$41.91 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$24.45 per 1,000 cubic feet (7,480 gallons)

**(b) Monthly meter rates:**

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 400 cubic feet (2,992 gallons)	\$41.91 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$24.45 per 1,000 cubic feet (7,480 gallons)

## LOCAL LAW

Page 2 of 3

A Local Law amending Sections 253-17  
And 253-77 of the City of Watertown Code of  
the City of Watertown

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total .....

YEA	NAY

(c) Minimum charge for quarterly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 37.72
3/4	1,500	11,220	57.63
1	2,700	20,196	86.96
1 1/2	5,100	38,148	145.63
2	8,400	62,832	226.29
3	15,900	118,932	409.64
4	26,400	197,472	666.32
6	51,900	388,212	1,289.68
8	84,000	628,320	2,074.39
10	120,000	897,600	2,954.42

(d) Minimum charge for monthly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	300	2,244	\$ 12.58
3/4	500	3,740	19.21
1	900	6,732	28.98
1 1/2	1,700	12,716	48.54
2	2,800	20,944	75.43
3	5,300	39,644	136.55
4	8,800	65,824	222.10
6	17,300	129,404	429.90
8	28,000	209,440	691.46
10	40,000	299,200	984.81

(2) Elderly Exemption

**LOCAL LAW**

Page 3 of 3

A Local Law amending Sections 253-17  
And 253-77 of the City of Watertown Code of  
the City of Watertown

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total .....

YEA	NAY

<u>Unit</u>	<u>Charge</u>
1	\$ 4.19
2	\$ 8.38
3	\$12.58
4	\$16.76
5	\$20.95
6	\$25.14
7	\$29.33
8	\$33.53

And,

BE IT FURTHER ENACTED by the City Council of the City of Watertown, New York  
that §253-77 of the City Code of the City of Watertown is modified to read as follows:

- A.(1) Six cents (\$0.060) per gallon for all sewage, septage and slurries less than or equal to 5.6% solids by weight.
- A.(2) For all leachate: six cents (\$0.060) per gallon.
- A.(3) Thirteen cents (\$0.13) per pound (dry weight) for all deliveries over 5.6% solids by weight.
- A.(4) Minimum charge of \$43.22 per delivery.

BE IT FURTHER ENACTED that the Sewer Service Charges shall be instituted with the sewer bills dated on or after July 1, 2025 and contained on all bills, and

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon its being filed in the Office of the Secretary of State.

**Seconded by** \_\_\_\_\_