

WATERTOWN, NEW YORK
AGENDA
Monday, September 16, 2024
7:00 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, September 16, 2024, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

7:15 p.m.	Public Hearing for the Community Development Block Grant Program Consolidated Annual Performance and Evaluation Report (CAPER)
-----------	--

RESOLUTIONS

- | | |
|--------------------|---|
| Resolution No. 1 - | Appointing Donald W. Rutherford as the City's Representative on the Watertown Industrial Center Local Development Corporation |
| Resolution No. 2 - | Approving Change Order No. 1 for the Thompson Park Bandstand Roof Construction Project - Capital Construction & Development Corp. |
| Resolution No. 3 - | Approving Contract Amendment No. 2 with BCA Architects & Engineers for Construction Administration and Inspection Services for the Grant-Seward-Henry Street Reconstruction Project |
| Resolution No. 4 - | Approving the Funding Approval/Agreement for the Program Year 2024 Community Development Block Grant Program |

Resolution No. 5 - Readopting Fiscal Year 2024-25 General and Library Fund
 Budgets to Eliminate and Add Certain Positions

ORDINANCES

LOCAL LAW

OLD BUSINESS

STAFF REPORTS

1. Sales Tax Revenue – August 2024
2. Sale of Surplus Hydro-electricity – August 2024
3. Pool Attendance Summary
4. NYS Retirement System 2026 Employer Contribution Rates

NEW BUSINESS

EXECUTIVE SESSION

1. To discuss proposed, pending or current litigation
2. To discuss the proposed acquisition, sale or lease of real property
3. To discuss collective bargaining

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
OCTOBER 7, 2024 AT 7:00 PM.**

Public Hearing – 7:15 p.m.

September 10, 2024

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Public Hearing for the Community Development Block Grant Program Consolidated Annual Performance and Evaluation Report (CAPER)

As part of the City's Community Development Block Grant (CDBG) Program, the City Council is required to hold at least two public hearings annually to obtain public input and comments on our program. The public hearing scheduled for September 16, 2024, at 7:15 p.m. coincides with the City submitting its Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The CAPER serves as the year-end summary report of the CDBG activities that the City undertook during the most recent program year, which ran from July 1, 2023, through June 30, 2024. The purpose of the public hearing is to give the public the opportunity to comment on the CAPER and the City's annual performance.

Some of the City's accomplishments during the 2023 Program Year included significant progress on both the Grant Street – Seward Street – Henry Street Reconstruction Project and the North Side ADA Ramp Replacement Project Phase 2. The City also completed the North Hamilton Playground Basketball Court Project and began the North Star Playground Enhancement Project. The City also completed most of the Franklin Street ADA Ramp Replacement Project and completed the Burlington Street Reconstruction Design Project. The Northwest Target Area Tree Planting Project and the demolition of 542 Cooper Street were also completed.

In addition, the City continued to work on our various housing rehabilitation programs and the homebuyer program, addressing the City's CDBG goal of providing decent affordable housing for low-to-moderate income residents. Over the course of the year, Neighbors of Watertown, the City's housing rehab subrecipient, rehabilitated six (6) owner occupied housing units and two (2) rental housing units. Five (5) homebuyers (with a total of 7 housing units) were also assisted with down payment assistance toward the purchase of new homes along with funds for minor repairs.

The City also completed the Fair Housing Education Project which provided fair housing training sessions geared toward tenants as well as landlords and

service providers. The project also included a small marketing campaign and investigation of complaints of discrimination related to Fair Housing.

Using CDBG Coronavirus (CDBG-CV) funding that the City received from HUD, Staff continued to work with four local food pantries to implement the food pantry programs that were established by the City Council. A total of approximately \$35,650.84 was expended in PY 2023 on the various food pantry projects.

The Anchor Recovery Center Frontline Employment Partnership Program was also completed during PY 2023. The program was a collaboration between the Anchor Recovery Center of Northern New York, The Workplace - Jefferson County, and the Community Action Planning Council of Jefferson County. The CDBG-CV grant funding allowed for the establishment of a front-line case management position at the Anchor Recovery Center to bridge individuals to the services offered by all three agencies, connect the individuals to employment, and case manage them to successful and sustained employment.

On August 30, 2024, Planning Staff published a draft of our Program Year 2023 CAPER on the City's website, <https://www.watertown-ny.gov/CDBGPublicCommentOpportunities> and made it available for public viewing at the City's Planning and Community Development Department, the City Clerk's Office, the Flower Memorial Library and at the offices of the Watertown Housing Authority.

Attached for your review is a copy of the narrative portion of the CAPER that describes the various accomplishments in more detail.

A legal notice announcing the availability of the draft CAPER and the date and time of the public hearing was published in the *Watertown Daily Times* on August 30, 2024. Following the public hearing, Staff will incorporate any public comments that are received into the CAPER and will submit it to HUD prior to the September 28, 2024, deadline.



Community Development Block Grant Entitlement Communities Program

Consolidated Annual Performance Evaluation Report Program Year 2023

**Prepared by the City of Watertown
Planning & Community Development Department
245 Washington Street
Watertown, NY 13601**

Draft August 30, 2024

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

Program Year 2023 (July 1, 2023 through June 30, 2024) was the tenth year the City of Watertown (the City) participated as an Entitlement Community in the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development (HUD). It was also the third year of our 5-year Consolidated Plan that covers Program Years 2021-2025. Staff made significant accomplishments this year in carrying out the Strategic Plan and Annual Action Plan as a number of projects were completed. Environmental reviews for most of the Program Year (PY) 2023 projects have been completed as well.

The City's strategic plan identifies several high priority needs, including provisions for decent affordable housing, homeownership, public infrastructure improvements and blight elimination. It also includes a medium priority need of environment and quality of life enrichment and several lower priority needs including fair housing education, support of public services, economic development and homeless prevention. These needs are addressed by several goals including neighborhood stabilization and revitalization, affordable housing rehabilitation, homeownership assistance opportunities, environment and quality of life enrichment, fair housing education, homeless assistance, supporting public services, economic development and planning and administration.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Staff made significant accomplishments in carrying out our Strategic Plan and Annual Action Plan in addition to completing projects from previous program years. Two activities related to the Grant Street Reconstruction Project, which were funded with CDBG funds from 2019 and 2021, were completed. The North Hamilton Playground Basketball Court Project was also completed in addition to the Northwest Target Area Tree Planting Project. Design work for the Burlington Street Reconstruction Project was also finished. The City provided support for the homeless by granting funds to Transitional Living Services for the 518 Pine Street Transitional Housing Single Room Occupancy Project. Significant progress continues to be made on the owner-occupied housing rehabilitation program, as well as the first-time homebuyer program, addressing the City's goal of providing decent affordable housing for low-income residents. Further discussion on the City's progress in each of the programmatic areas is below. Projects and accomplishments are listed by program year.

Goal 1. Neighborhood Stabilization and Revitalization

To accomplish the goal of Neighborhood Stabilization and Revitalization, the City identified several projects in several of our recent, as well as our current Annual Action Plan. Many of the projects from our previous plans were completed in previous program years, however, the narrative below outlines the activities that were completed in Program Year 2023.

During Program Year (PY) 2023, the City continued work on the North Side ADA Ramp Replacement Project Phase 2, which was a project identified in our **PY 2020 Annual Action Plan**. This project involves public infrastructure improvements consisting of ADA sidewalk ramp construction. The project scope involves the construction of 31 new accessible ramps in locations where either none currently exist or where the existing ramps do not comply with the current ADA PROWAG requirements. A majority of the ramps are proposed for Census Tract 614, in the northwest quadrant of the City, which has an estimated Disability Rate of 21.9 percent, the highest of any Census Tract in the City according to 2013-2017 American Community Survey (ACS) 5-year Estimates. During PY 2021, seven new ramps were constructed along Meadow Street South. In PY 2023, contractors constructed 20 ramps along Mill Street and Gale Street. There is still funding remaining in this project for additional ramps to be constructed, which will occur in PY 2024.

The City also completed the North Hamilton Playground Basketball Court Project and a portion of the Grant Street Reconstruction Project in Program Year 2023, both of which were projects identified in our **PY 2021 Annual Action Plan**. The North Hamilton Playground Basketball Court Project involved public infrastructure improvements consisting of the construction of a small children's basketball area, a new walkway, and other amenities at the North Hamilton Street Playground. The improvements complemented a previous playground replacement project that utilized 2015 CDBG funds. The new basketball area replaced an existing dirt court, and the project also included approximately sixty-five (65) feet of sidewalk on the interior of the playground property. The new sidewalk provides an ADA accessible connection from the existing City sidewalk network directly to the playground equipment.

In addition to PY 2021, the Grant Street Reconstruction Project was also funded in PY 2019. Project funding from PY 2019 and 2021 for Grant Street was completely drawn down during PY 2023 while work on the overall project made significant progress. The City's contractor for the project began work in June of 2023 and reconstruction of the first block of Grant Street, from Henry Street to Lincoln Street, was substantially completed by the end of the calendar year. Utility replacement also began along the remaining section of the street. Work on the project resumed in Late June of 2024 with completion expected in October 2024.

During PY 2023, the City completed Burlington Street Reconstruction Design Project which was identified in our **PY 2022 Annual Action Plan**. The design for the Burlington Street Reconstruction Project was completed in April of 2024, and the City put the project out to bid. Unfortunately, the City only received one bid for the project, and it was significantly higher than the overall project budget. The City Council, on the recommendation of City Staff, rejected the bid in May. It was decided to look at the design and identify areas where the project could be value engineered to potentially save costs. The project will be put out to bid again in late 2024 or early 2025 with the hope of receiving additional and more competitive bids. Construction should begin in the Spring of 2025. The Burlington Street Reconstruction Project consists of a full reconstruction of the street and will include improvements such as new pavement, new sidewalks, the replacement of various utilities such as water, sanitary sewer, and storm sewer as well as green infrastructure and tree planting.

Work also began on two other construction projects during PY 2023, the Franklin Street ADA Ramp Replacement Project and the Seward Street Reconstruction Project. Both projects were also identified in our PY 2022 Annual Action Plan. The Franklin Street ADA Ramp Replacement Project involves public infrastructure improvements consisting of ADA sidewalk ramp reconstruction. During PY 2023 the City was able to complete the reconstruction of 14 ramps along and near Franklin Street. The area is in Census Tract 621, which has an estimated Disability Rate of 25 percent according to 2016-2020 Five-year American Community Survey (ACS) estimates, almost double the estimated nationwide Disability Rate. In addition, ACS data also estimates that approximately 29 percent of occupied housing units in Census Tract 621 do not have access to a vehicle, making pedestrian trips more likely. The existing ramps did not comply with the current ADA PROWAG requirements. While the project was substantially completed, there were a few remaining items that need to be completed before final payment is made and the project is closed out.

The Seward Street Reconstruction Project involves the complete reconstruction of Seward Street including sidewalk and curbing replacement, replacement of various utilities and repaving the road. Seward Street intersects Grant Street and the reconstruction of both streets were packaged together as one project. Work on Seward Street has followed a similar timeline to Grant Street with work beginning in June of 2023. While the work on Seward Street will conclude during PY 2024, the City's contractor for the project was able to make significant progress on the project during PY 2023. Work completed this year included the installation of new water, sanitary sewer and storm sewer lines.

Finally, under the Neighborhood Stabilization and Revitalization goal, the City completed two projects and began several others that were identified in our **PY 2023 Annual Action Plan**. The Northwest Target Area Tree Planting Project, consisting of the planting of 39 trees in the northwest section of the City was completed in the fall of 2023. In addition, the City completed the 542 Cooper Street Demolition Project in the spring of 2024. This project involved the demolition of a blighted structure located in the City's Northeast Target Area in an effort to prevent blight from spreading to adjacent properties in the neighborhood.

The City also began the Watertown Housing Authority (WHA) Meadowbrook Sidewalk Reconstruction Project by entering into a grant agreement with the WHA for the project and began to develop conceptual design ideas for the North Side ADA Ramp Replacement Project.

Goal 2. Affordable Housing Rehabilitation

To accomplish the goal of Affordable Housing Rehabilitation, the City identified projects in several of our recent, as well as our current Annual Action Plan, including Owner-Occupied and Rental Housing Rehabilitation Programs. The narrative below outlines the housing rehabilitation activities that were completed in Program Year 2023.

During **Program Year 2023**, the City completed a total of six (6) units of owner-occupied rehabilitation, working with Neighbors of Watertown (NOW), the City's sub-recipient for this program. The units completed were from projects identified in **PY 2021** (3 units), and **PY 2022** (3 units). Due to delays in

contractor availability, project completions were not as high as previous years. However, the City is confident that with additional contractor outreach, production will pick up in the next year.

Additionally, the City completed a total of two (2) units of rental rehabilitation during PY 2023. The units completed were from the Rental Rehabilitation Project identified in the PY 2018 Annual Action Plan.

At the time of this writing, there are seven (7) additional projects underway for the owner-occupied rehabilitation program. Additionally, there is one (1) rental rehabilitation project that is nearing completion which totals four (4) additional units. The project is expected to be complete in the fall of 2024.

The City has completed all owner-occupied rehabilitation projects up to and through Program Year 2019. The City expects to close out the owner-occupied grant funds from 2020, 2021 and 2022 within the next eight (8) months, prior to the end of the 2024 program year.

A total of \$286,322.13 in CDBG funds were spent on affordable housing rehabilitation for low- and moderate-income residents within the City.

Since becoming an entitlement community in PY 2014, the City has used CDBG funding to rehabilitate eighty-seven (87) units of affordable housing, sixty-two (62) which have been owner-occupied units and nineteen (19) which have been rental units.

Goal 3. Homeownership Assistance

In PY2023, the City was able to use CDBG grant funds to assist five (5) qualified low-to-moderate income individuals or households with down payment assistance toward the purchase of a new home along with funds for minor rehabilitation of the home after closing. A total of 7 housing units were included in those homes. A total of \$190,618.25 in CDBG funding was spent during PY2023 for homeownership assistance.

At the time of this writing, one (1) additional project is underway for the homeownership assistance program and all funds through PY 2022 are expected to be expended by the spring of 2024.

Since becoming an entitlement community in PY 2014, the City has provided homeownership assistance for the purchase of twenty-seven (27) units.

Goal 4. Environment and Quality of Life Enhancement

During the development of the 2021-2025 Consolidated Plan, the City added an Environment and Quality of Life Enhancement goal that aimed to improve environmental conditions by addressing environmental equity and environmental justice issues in low- and moderate-income neighborhoods by constructing physical improvements such as parks, playgrounds, trails, rain gardens and other green infrastructure, implementing renewable energy initiatives, eliminating combined sewer overflows, narrowing streets to provide increased greenspace, tree planting, tree pit expansion and enhancements, and other urban forestry initiatives such as hazardous tree removal and invasive species management.

The City included several projects in our 2021, 2022 and 2023 Annual Action Plans aimed at supporting this goal including the Seward Street Reconstruction Project, the Northeast Target Area Tree Planting Project, the Northeast and Near East Target Area Tree Planting Project, the North Hamilton Playground Basketball Court Project and the Northwest Target Area Tree Planting Project. As noted above, the Seward Street Reconstruction Project is underway and is expected to be completed early in PY 2024.

The Northwest Target Area Tree Planting Project was completed this year. The Northwest Target Area Tree Planting Project was included in our **PY 2023 Annual Action Plan** and resulted in the planting of 29 trees in various locations throughout the target area. Streets where trees were planted include Main Avenue, Moulton Street, Addison Street, and Lillian Street.

The City also completed the North Hamilton Playground Basketball Court Project, which was included in the **PY 2021 Annual Action Plan**. The project included the construction of a small children's basketball area, a new walkway, and other amenities at the North Hamilton Street Playground. The new basketball area replaced an existing dirt court and included approximately sixty-five (65) feet of sidewalk on the interior of the playground property that provides an ADA accessible connection from the existing City sidewalk network directly to the playground equipment.

The North Star Playground Enhancement Project, included in the City's **PY 2022 Annual Action Plan** was started during the 2023 Program Year. The playground equipment was purchased and awaits installation by the City's Parks and Recreation Department. It is anticipated that this project will be completed by the end of the 2024 calendar year.

Goal 5. Fair Housing Education

During Program Year 2020, CNY Fair Housing completed an Analysis of Impediments to Fair Housing Choice (AI) for the City of Watertown in advance of the City's 2021 Consolidated Plan. One of the prominent impediments to Fair Housing Choice identified in the plan in the Watertown-Jefferson County area housing market was that housing discrimination and lack of knowledge of fair housing rights continues to limit housing opportunities.

To address that impediment, the City included a Fair Housing Education goal in our Consolidated Plan that aimed to reduce barriers to fair housing by increasing knowledge in the community of fair housing rights through education, marketing, outreach, training and technical assistance.

To address that goal, the City has included fair housing education projects in each subsequent Annual Action Plans in this consolidated planning cycle.

In December 2022, the City entered into a Memorandum of Understanding (MOU) with CNY Fair Housing to act as the City's qualified Fair Housing Enforcement Agency and to conduct the Fair Housing Education 2022 project that the City included in its PY 2022 Annual Action Plan. The contract period ran from January 1, 2023 to December 31, 2023. The scope of services included Fair Housing Education and Marketing as well as complaint intake.

To complete the education component, CNY Fair Housing conducted two in-person training sessions on November 9, 2023 at the Watertown Urban Mission, one geared towards landlords and one geared towards service providers and tenants. CNY Fair Housing reported that the total reach was four (4) people for the Service Provider session and six (6) for the Landlord session.

The marketing component consisted of billboards and other advertisements that CNY Fair Housing bought in the greater Watertown metropolitan region. Finally, CNY Fair Housing is also acting as the City's Qualified Fair Housing Enforcement Agency and has the authority to investigate complaints and provide legal representation to victims of discrimination in any case where CNY Fair Housing determines that discrimination has occurred.

In December 2023, the City and CNY Fair Housing entered into an MOU for the Fair Housing Education 2023 project (calendar year 2024). As of June 30, 2024, CNY Fair Housing had spent \$932.19 from this MOU on social media marketing on Facebook and Instagram. CNY Fair Housing reported a year-to-date (YTD) reach of 8,635 for this online advertising.

Additionally, CNY Fair Housing has supplied educational materials such as brochures and informational magnets to the Watertown Urban Mission for distribution to the Urban Mission's clientele.

Finally, CNY Fair Housing conducted one design and construction test on a property in the City of Watertown. The target was chosen based on a complaint the agency received. The case has been referred to the agency staff attorneys to review for possible legal action.

Goals 6 and 7. Homeless Assistance and Public Services Support

Another goal of the City's Strategic Plan was to provide homeless assistance by supporting the Points North Housing Coalition (PNHC), the local Continuum of Care and other local agencies that are working to prevent homelessness in the community. For the first two years of the City's 2021-2026 Consolidated Plan, the City utilized CDBG funding to assist the PNHC with its annual Point-In-Time (PIT) study of the homelessness in Jefferson, Lewis and St. Lawrence Counties, New York. For the 2022 and 2023 Point-In-Time Counts, the Points North Housing Coalition (PNHC) worked with local providers and agencies in Jefferson, Lewis and St. Lawrence Counties to assist with the homelessness surveys. In an effort to continue to develop innovative strategies to address homelessness in the region and specifically expand and improve its outreach and methodology for counting the homeless, PNHC organized fourteen "Homeless No More" Open Houses in the three counties on the date of the PIT Count. The open houses were an opportunity for those struggling with homelessness to connect with resources to secure housing and other needs, as well as participate in the PIT survey.

To make the Homeless No More events as successful as possible, the PNHC and the City of Watertown implemented the Point-In-Time Count Outreach and Education Initiative. Utilizing CDBG funding, small advertising campaigns were developed prior to the Point-In-Time counts. Commercials were developed with a message targeted toward the region's non-traditional homeless population which

provided an opportunity to raise awareness and educate the general North Country population, so they could inform family and friends about this opportunity.

For the **PY 2023 Annual Action Plan**, the City changed its focus from the educational campaign that it had completed previously to granting funds to North Country Transitional Living Services, Inc. (NCTLS) NCTLS partnered with the Jefferson County Department of Social Services (JCDSS) on the 518 Pine Street Transitional Housing Single Room Occupancy (SRO) Project. The 18-bed facility provides safe, supervised transitional housing to individuals experiencing homelessness. On-site Case Managers link and refer individuals to supportive services which may include but not be limited to treatment for mental illness and/or addiction, employment and/or mainstream benefits. The program identified an individual's need not only for housing but also securing other resources needed to maintain housing stability (food security, health insurance, vocational and educational support, medical treatment, transportation, clothing, social connectedness, etc.). CDBG funding provided case-management to assess individuals' needs and barriers relative to independent housing in the community and helped develop a plan of service to assist them to achieve it.

Goal 8. Economic Development

The City's 5-year strategic plan also identified an economic development goal aimed at supporting the efforts of the Watertown Local Development Corporation (WLDC), the Jefferson County Job Development Corporation and the Jefferson County Industrial Development Agency. While there were no CDBG projects during the program year that were identified to allow the City to partner with these agencies to attract business or create new jobs, the City nonetheless continues to work with these agencies throughout the year. The City's Mayor, Sarah V. C. Pierce and Planning and Community Development Director, Michael A. Lumbis, both serve on the WLDC Board of Directors. Future projects and funding commitments will be determined for future program years as opportunities for projects and programs arise.

Goal 9. Planning and Administration

As one can conclude from the various project descriptions noted above, the City has been actively implementing a variety of programs and projects during the last program year from several previous Annual Action Plans. The City expended a total of \$71,094.51 administering the various CDBG grants during the Program Year. In addition to the project management for the various initiatives described above, Staff developed the City's 2022 Consolidated Annual Performance Evaluation Report (CAPER) and 2024 Annual Action Plan during the program year.

The City also completed work on the Zoning Ordinance Rewrite Project that was included in both the **PY 2019 and PY 2020 Annual Action Plans**. This project was identified as a priority project in the City's first ever Comprehensive Plan, which was completed using CDBG funding in December, 2019. The Zoning Ordinance Rewrite represents the primary means to implement the Comprehensive Plan. The project was substantially completed in PY 2022 as the City Council adopted the new Zoning Ordinance on February 21, 2023. The project was officially completed during PY 2023 as City Planning Staff finished working with the consultant that assisted us with the project.

CDBG-Coronavirus Aid, Relief, and Economic Security Act (CARES Act)

In response to the ongoing COVID-19 public health crisis, Congress enacted the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). As part of the CARES Act, the United States Department of Housing and Urban Development (HUD) received funds to allocate to Community Development Block Grant (CDBG) entitlement communities to prevent, prepare and respond to the COVID-19 health crisis. HUD allocated \$541,672 in Community Development Block Grant Coronavirus (CDBG-CV) funding to the City of Watertown in Round 1 and \$280,910 in Round 3 for a total of \$822,582.

During Program Year 2020, the City adopted an amendment to the 2020 Annual Action Plan that detailed how the City planned to utilize the CDBG-CV funding to address the community wide impacts of COVID-19. The City Council decided to utilize the funds on two main initiatives that include economic development in the form of a Small Business Emergency Relief Program and public services which includes support to four local food pantries. Funding was also allocated to establish an employment training program aimed at assisting those struggling with substance abuse with obtaining employment and for program administration.

During the 2023 program year, Staff worked with three food pantries including the Watertown Urban Mission (WUM), the Community Action Planning Council (CAPC), and with the United Way for the Watertown City School District's Food For Families Program to continue to implement the food pantry programs established with each agency and reimburse them for expenses incurred during the program year. Staff also worked with the WUM on the Urban Mission's Pantry 2 You Program, a mobile food pantry. A total of approximately \$35,650.84 was expended in PY 2023 on the various food pantry projects.

In Program Year 2023, Staff completed the Frontline Employment Partnership Program. This program was a collaboration between the Anchor Recovery Center of Northern New York, The Workplace - Jefferson County, and the Community Action Planning Council of Jefferson County. As many community members were, and still are, struggling with substance use and recovery and finding it difficult to reconnect with old employers or find new employment, the Frontline Employment Partnership Program was created to match clients with potential employers and manage the challenges between the employee and employer germane to recovery from substance use. After establishing a grant agreement for the project and a Memorandum of Understanding between the three partner agencies, the project began in February of 2022 and continued through PY 2022 and PY 2023.

The grant provided funding for the establishment of a front-line case management position at the Anchor Recovery Center of Northern New York to appropriately bridge individuals to the services offered by all three agencies, connect the individuals to employment, and case manage the individual to successful and sustained employment by ensuring all services between the three agencies and the employer are appropriately coordinated and managed. Over the course of the program, 291 individuals received services through the Anchor Recovery Center of NNY with a total of 155 finding employment as a result of the program. A total of \$4,064.63 was expended in PY 2023 on this project.

The City returned \$20,000 to HUD in the form of two \$10,000 Committed funds adjustments during PY 2023 due to the lack of accomplishments for two businesses that the City assisted as part of the Small Business Emergency Relief Program.

The program's goal was to aid locally owned small businesses that demonstrated hardships or revenue loss that the business experienced because of the Coronavirus Pandemic. The program assisted locally owned businesses that demonstrated these hardships and revenue loss and helped to retain jobs. Staff worked with the Watertown Local Development Corporation to review and approve applications and then developed Grantee Commitment Agreements for each business.

One of the two businesses in question filed for bankruptcy and was unable to provide documentation of LMI job retention. The other business failed to maintain its pre-award staffing level and therefore was also unable to provide documentation of LMI job retention. These circumstances left the City with no accomplishments to report to HUD for either activity.

The City continues to work with our various partner agencies on the remaining CDBG-CV related projects noted above and expects that all of them will be complete by the end of the current program year.

Res No. 1

September 10, 2024

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: Appointing Donald W. Rutherford as the City's Representative on the Watertown Industrial Center Local Development Corporation

A vacancy currently exists on the Watertown Industrial Center Local Development (WICLDC) Board. The attached resolution appoints, Donald W. Rutherford, 136 Moore Avenue, Watertown, New York 13601, as the City's representative on the WICLDC Board. Mr. Rutherford replaces Francis Murray, who had served as the City's representative since January 2016.

The attached resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Appointing Donald W. Rutherford as the City's
Representative on the Watertown Industrial
Center Local Development Corporation

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS by resolution adopted October 18, 1993, the City Council approved participation in developing a Master Plan of the New York Air Brake's facilities and property, and

WHEREAS by resolution adopted May 7, 1994, the City Council approved the formation of a Local Development Corporation, in order to develop and market the New York Air Brake's facilities and property, and

WHEREAS Section 6 of Article III of the Local Development Corporation's By-laws provided for the composition of the Board to include a member appointed by the City of Watertown, New York,

NOW THEREFORE BE IT RESOLVED by the City Council that it hereby appoints Donald W. Rutherford, 136 Moore Avenue, Watertown, New York 13601 as the City's representative to the Watertown Industrial Center Local Development Corporation.

Seconded by _____

WATERTOWN INDUSTRIAL CENTER LOCAL DEVELOPMENT CORPORATION (WICLDC)

800 Starbuck Avenue, Suite 804
Watertown, New York 13601
(315) 782-9277

“The mission of the Watertown Industrial Center Local Development Corporation (WICLDC) is to facilitate job creation and retention in the community by providing eligible businesses with suitable leased facilities at rents and under conditions that help them succeed.” <http://wicldc.com/>

“This Corporation was incorporated under Section 1411 of the Not-for-Profit Corporation Law of the State of New York by the filing of a Certificate of Incorporation in the Office of the New York State Department of State on June 7, 1994”

Membership Committee: The members of the Corporation shall be appointed one member each of the following:

- a) Jefferson County Industrial Development Agency
- b) City of Watertown, New York
- c) County of Jefferson, New York
- d) New York Air Brake Corporation
- e) Watertown Local Development Corporation
- f) Development Authority of the North Country.

* Any public or private organization or private individual interested in potential economic development programs in Jefferson County, New York generally may become a member of this Corporation which shall be a membership corporation. <http://wicldc.com/index.php/about-wicldc/bylaws/>

Board of Directors (Fiscal Year, July 1, 2024 – June 30, 2025)

Officers:

President	Michelle Capone
Vice President	J. Paul Morgan
Treasure	Mark Bellinger
Secretary	Robert Cantwell, III

Board of Directors:

VACANT	City of Watertown
Robert Cantwell, III	County of Jefferson Board of Legislators
Paul Morgan	New York Air Brake
Michelle Capone	Development Authority of the North Country
Donald Rutherford*	Watertown Local Development Corporation
Mark Bellinger	Watertown Savings Bank
Paul Warneck	Jefferson County Industrial Development Agency
Kent Burto	Independent Board Member

Staff Members:

Director of Site Facilities	Billy Soluri
Facilities Technician	Geno Santamarina

* **Upon the appointment of Donald W. Rutherford to the WICLDC Board as the City representative, Kylee McGrath, will take the Watertown Local Development Corporation appointment.**

September 10, 2024

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving Change Order No. 1 for the Thompson Park Bandstand Roof Construction Project - Capital Construction & Development Corp.

On August 5, 2024, the City Council accepted a bid from Capital Construction & Development Corp. in the amount of \$161,933.00 for the Thompson Park Bandstand Roof Construction Project, and subsequently entered into an Agreement on August 20, 2024, for the project. The project consists of the construction of an approximately 1,550 square foot wood frame roof over the existing bandstand.

The accepted bid included the Base Bid amount of \$167,495.00 and DEDUCT Alternate Bid #1 in the amount of -\$5,562.00 for a total contract price of \$161,933.00.

The funds for this project were raised by the volunteer group, the Thompson Park Bandstand Roof Committee. Since the August 5, 2024, City Council meeting, the Bandstand Roof Committee has raised additional funds to cover the costs of removing and replacing the existing concrete slab/floor.

At the request of the Bandstand Roof Committee, Capital Construction has submitted Change Order No. 1 in the amount of \$24,850.00. If this Change Order is approved, the new contract total will be \$186,783.00.

The Change Order will cover the cost of removing the existing slab in its entirety and installing 8" of crushed stone and a 4" concrete slab. The replacement of the concrete slab will make the installation of the columns easier for the contractor while also providing a much-needed replacement of the existing concrete slab.

A resolution approving the Change Order has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Change Order No. 1
for the Thompson Park Bandstand
Roof Construction Project -
Capital Construction & Development
Corp.

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS on August 5, 2024, the City Council of the City of Watertown accepted a bid from Capital Construction & Development Corp., in the amount of \$161,933.00 for the Thompson Park Bandstand Roof Construction Project, and

WHEREAS the Thompson Park Bandstand Roof Committee, has raised additional funds to replace the existing concrete floor, and

WHEREAS Capital Construction and Development Corp. has submitted Change Order No.1 that would add the removal and replacement of the existing concrete slab floor to the scope of work in the amount of \$24,850,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Contract Change Order No. 1 from Capital Construction & Development Corp. in the amount of \$24,850.00, a copy of which is attached and made a part of this Resolution, bringing the total project cost to \$186,783.00, and

BE IT FURTHER RESOLVED that the City Manager of the City Watertown is hereby authorized and directed to execute the Change Order on behalf of the City of Watertown.

Seconded by _____

CHANGE ORDER

001

PROJECT:

Thompson Park Bandstand Roof
Construction Project

CONTRACT DATE:

August 20, 2024

CHANGE ORDER INFORMATION:

Date: September 09, 2024

OWNER:

City of Watertown
245 Washington Street
Watertown, N.Y. 13601

ARCHITECT:

GYMO,Pc
18969 US Rte.11
Watertown, N.Y. 13601

CONTRACTOR:

Capital Construction & Development Corp.
PO Box 6419
Watertown, N.Y. 13601

THE CONTRACT IS CHANGED AS FOLLOWS:

Bid Alternate Add #1: Slab removal and replacement per contract documents.	\$	24,850.00
--	----	-----------

The original contract sum was	\$	161,933.00
The net change by previous authorized Change Orders	\$	-
The Contract Sum prior to this Change Order was	\$	161,933.00
The Contract sum will be changed by this Change Order in the amount of	\$	24,850.00
The new Contract Sum including the Change Order will be	\$	186,783.00

The Contract Time will be increased by	n/a
The new date of Substantial Completion will be	n/a

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supercede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.**Contractor:**

Capital Construction Corp.

Anthony F Machia

SIGNATURE

Anthony Machia, President
Date: 9/9/24

Owner:

City of Watertown

SIGNATURE

Date:

September 10, 2024

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving Contract Amendment No. 2 with BCA Architects & Engineers for Construction Administration and Inspection Services for the Grant-Seward-Henry Street Reconstruction Project

On December 20, 2021, the City Council approved a contract with BCA Architects & Engineers (BCA) for design services for the Grant-Seward-Henry Street Reconstruction Project in the amount of \$218,000.

On June 5, 2023, the City Council approved Amendment No. 1 to the contract to provide construction and post-construction administrative services, resident project representative inspection services as well as additional design services in an amount of \$295,000.

BCA has now provided Amendment No. 2 to the agreement to account for additional construction phase services, post-construction phase services and resident project representative services needed to complete the project. The completion of the project has taken longer than expected, necessitating additional staff time from BCA to inspect the project and provide construction phase design services.

The amount of Amendment No. 2 to the Engineering Services Agreement is \$97,000 which brings the total amount of the agreement to \$610,000.

The attached resolution approves Amendment No. 2 to the contract and authorizes the City Manager to execute it on behalf of the City.

RESOLUTION

Page 1 of 1

Approving Contract Amendment No. 2
with BCA Architects & Engineers for
Construction Administration and Inspection
Services for the Grant-Seward-Henry
Street Reconstruction Project

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS on December 20, 2021, the City Council approved a contract with BCA Architects & Engineers for the design of the Grant-Seward-Henry Street Reconstruction Project in an amount of \$218,000, and

WHEREAS on June 5, 2023, the City Council amended the contract with BCA Architects & Engineers to provide construction and post-construction administrative services, resident project representative inspection services as well as additional design services in an amount of \$295,000, and

WHEREAS BCA Architects & Engineers has provided Amendment No. 2 to the Engineering Services Agreement dated December 21, 2021, to account for additional construction phase services, post-construction phase services and resident project representative services needed to complete the project, and

WHEREAS the City has sufficient unallocated American Rescue Plan Act of 2021 funds to cover the change order,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No. 2 to the Engineering Services Agreement dated December 21, 2021, in the amount of \$97,000, between the City of Watertown and BCA Architects & Engineers, a copy of which is attached and made a part of this resolution, bringing the total amount of the agreement to \$610,000, and

BE IT FURTHER RESOLVED that the City Manager of the City Watertown is hereby authorized and directed to execute Amendment No. 2 on behalf of the City of Watertown, and

BE IT FURTHER RESOLVED that the City Council of the City of Watertown hereby allocates \$97,000 of American Rescue Plan Act of 2021 funds to the project.

Seconded by _____



BCA ARCHITECTS & ENGINEERS

September 5, 2024

Mr. Eric Wagenaar, City Manager
City of Watertown
245 Washington Street, Suite 305, City Hall
Watertown, NY 13601

Re: City of Watertown
Amendment No. 2 to the Engineering Agreement
Grant Street, Seward Street Reconstruction Project
BCA Project No. 2021-138

Dear Mr. Wagenaar:

We are writing to provide you with Contract Amendment No. 2 to our Engineering Services Agreement dated December 21, 2021 and previously amended June 12, 2023, for the above referenced project.

This amendment proposes to add \$20,000 to the previously contracted Construction Phase Services, \$10,000 to the previously contracted Post-Construction Phase Services, and \$65,000 to the previously contracted Resident Project Representative Services, as well as a \$2000 addition to the existing Additional Services line item.

These services are indicated on the attached Exhibit K, and Appendix 1 to Exhibit C.

These additions to Amendment No. 1 are required as a result of the following conditions:

1. Amendment No. 1, which introduced construction phase services, was based on the contractor provided schedule at contract award.
2. The contractor's original schedule indicated substantial completion near the 4th of July. Substantial completion is now estimated as the end of September, nearly three months beyond the anticipated completion.
3. The figures BCA has estimated will cover all services provided through approximately the end of October, including Resident Project Representative services, and Construction and Post-Construction Phase Services.
4. The cost of Construction Phase and RPR Services described in this amendment are charged on an hourly basis, as requested by the City. Therefore, the only hours billed to the city will be time actually spent on your project. Otherwise, the dollars will never be realized.

If this amendment meets your satisfaction, please execute all three (3) copies, as well as the attached Exhibit K and return two (2) copies to our office.

Should you have any questions or require any additional information, please do not hesitate to contact Mike Altieri or myself.

Very truly yours,

BERNIER, CARR & ASSOCIATES ENGINEERS, ARCHITECTS & LAND SURVEYORS, P.C.

Jeremy Glen, P.E.
Associate / Director of Transportation

I:\Projects\2021-000\2021-138.(C)\Watertown\Agreement\Owner-BCA\Amendment 2\Cover Letter 09.5.24.docx



B C A A R C H I T E C T S & E N G I N E E R S

Enclosures: Appendix 1 to Exhibit C
 Exhibit K – Amendment to Owner-Engineer Agreement

Cc: Mr. Michael Altieri, PE – BCA Architects & Engineers

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated December 21, 2021, and amended May 24, 2023 and September 5, 2024.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 2

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: May 24, 2023
- b. Owner: City of Watertown
- c. Engineer: Bernier, Carr & Associates, Engineers, Architects & Land Surveyors, PC
- d. Project: Grant Street & Seward Street Reconstruction Project

2. *Description of Modifications:*

- ~~a. Engineer shall perform or furnish the following Additional Services:~~
- ~~b.~~ The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as follows:
Add \$20,000 for hourly Construction Phase Services to be charged hourly based on the rates on Appendix 2 of Exhibit C, previously estimated at \$70,000.

Add \$10,000 for hourly Post-Construction Phase Services to be charged hourly based on the rates on Appendix 2 of Exhibit C, previously estimated at \$20,000.
- ~~c. The responsibilities of Owner are modified as follows: _____~~
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
Add \$2,000 to e. Expenses, previously estimated at \$3,000.
- ~~e. The schedule for rendering services is modified as follows: _____~~
- f. Other portions of the Agreement (including previous amendments, if any) are modified as follows:
Add \$65,000 to 3. Resident Project Representative, previously estimated at \$200,000.

5. Agreement Summary (Reference only)

a. Original Agreement amount:	\$ 218,000.00
b. Net change for prior amendments:	\$ 295,000.00
c. This amendment amount:	\$ 97,000.00
d. Adjusted Agreement amount:	\$ 610,000.00

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is **July 17, 2024.**

OWNER:

City of Watertown

By: _____

Title: City Manager

Date

Signed: _____

ENGINEER:

**Bernier, Carr & Associates, Engineers, Architects &
Land Surveyors, PC**

By:  _____

Title: Principal / Engineer

Date Signed:

09/05/24

C.4.08 Summary of Payments to ENGINEER

A. The compensation provisions of this Exhibit C are summarized as follows:

Description of Services	Original Agreement	Amendment No. 1	Amendment No. 2	Total Contract Amount Incl. Amendment, No. 1 & 2	Total Basis of Payment
2. Basic Services					
a. Preliminary Design Phase	\$ 51,000.00	\$ -	\$ -	\$ 51,000.00	Lump Sum
b. Final Design Phase	\$ 74,000.00	\$ -	\$ -	\$ 74,000.00	Lump Sum
c. Bidding and Negotiating Phase	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	Lump Sum
d. Construction Phase	TBD	\$ 70,000.00	\$ 20,000.00	\$ 90,000.00	Hourly/Expenses
e. Post-Construction Phase	TBD	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	Hourly/Expenses
TOTAL (Basic Services)	\$ 135,000.00	\$ 90,000.00	\$ 30,000.00	\$ 255,000.00	
3. Resident Project Representative	TBD	\$ 200,000.00	\$ 65,000.00	\$ 265,000.00	Hourly/Expenses
4. Additional Services					
a. Base Mapping / Topographic Survey	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	Hourly/Expenses
b. Verification of Existing Conditions	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00	Hourly/Expenses
c. Required Approvals and Documentations	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00	Hourly/Expenses
d. Subsurface Investigation	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	Hourly/Expenses
e. Expenses	\$ 3,000.00	\$ -	\$ 2,000.00	\$ 5,000.00	Hourly/Expenses
f. Value Engineering Investigation		\$ 3,000.00	\$ -	\$ 3,000.00	
g. Lincoln Watermain Design		\$ 2,000.00	\$ -	\$ 2,000.00	
TOTAL (Additional Services)	\$ 83,000.00	\$ 5,000.00	\$ 2,000.00	\$ 90,000.00	
TOTAL ESTIMATED CONTRACT AMOUNT	\$ 218,000.00	\$ 295,000.00	\$ 97,000.00	\$ 610,000.00	

(Appendix 1 to Exhibit C - Standard Hourly Rates Schedule)

Res No. 4

September 10, 2024

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving the Funding Approval/Agreement for the Program Year 2024
Community Development Block Grant Program

The City has been notified by the U.S. Department of Housing and Urban Development (HUD) that the City's Community Development Block Grant Program Annual Action Plan for Program Year 2024 has been approved. This year's funding allocation is \$882,736. HUD has prepared a Funding Approval/Agreement and forwarded it for signature.

The attached resolution has been prepared for City Council consideration that approves the Funding Approval/Agreement and authorizes the Mayor to sign it.

RESOLUTION

Page 1 of 1

Approving the Funding Approval/Agreement
for the Program Year 2024 Community
Development Block Grant Program

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown has completed its Program Year 2024 Annual Action Plan for the Community Development Block Grant Program and submitted it to the U.S. Department of Housing and Urban Development (HUD), and

WHEREAS HUD has approved the City's Annual Action Plan and has prepared a Funding Approval/Agreement for the grant funding,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Funding Approval/Agreement with the U.S. Department of Housing and Urban Development for the Program Year 2024 Community Development Block Grant Program, a copy of which is attached and made part of this Resolution, and

BE IT FURTHER RESOLVED that the Mayor, Sarah V. C. Pierce, is hereby authorized and directed to sign the Agreement on behalf of the City Council.

Seconded by _____



U.S. Department of Housing and Urban Development
Buffalo Office
300 Pearl Street, Suite 301
Buffalo, New York 14202
(716) 551-5755

September 1, 2024

Mr. Michael A. Lumbis
Planning and Community Development Director
City of Watertown
245 Washington Street
Watertown, NY 13601

Dear Mr. Lumbis:

SUBJECT: Fiscal Year 2024 Grant Agreement Transmittal

The Buffalo Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low-and moderate-income persons through the Department of Housing and Urban Development (HUD) programs.

One Grant Agreement is attached for each program awarded as follows:

Community Development Block Grant Program (CDBG)	\$882,736.00
Total FY 2024 Award	\$882,736.00

Plan Approval

Transmittal of a grant agreement does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. By executing the Grant Agreement (or Funding Approval/Agreement) you will be entering into a legally binding agreement with HUD to use the awarded funds and carry out the funded activities in accordance with all Federal statutes, regulations, and award terms and conditions that apply to those funds and activities.

Please note the special conditions that may be attached to each agreement.

Affirmatively Furthering Fair Housing

On February 9, 2023, HUD published in the Federal Register a **Notice of Proposed Rulemaking (NPRM)** entitled **“Affirmatively Furthering Fair Housing.”** *The proposed rule implements the Fair Housing Act’s statutory mandate to affirmatively further fair housing (AFFH), which directs HUD to ensure that the agency and its program participants proactively take meaningful actions to overcome patterns of segregation, promote fair housing choice, eliminate disparities in opportunities, and foster inclusive communities free from discrimination. The public comment period ended on April 24, 2023, and HUD is in the process of finalizing the rule. More information, including a Fair Housing Planning Toolkit, updates, and, once*

published, the final rule, is available [here](#). *The AFFH Interim Final Rule (86 FR 30779) remains in effect during proposed rulemaking.*

Preventing Waste, Fraud, and Abuse and Whistleblower Protections

Preventing waste, fraud, and abuse of Federal funds is a shared responsibility and any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its [**online hotline form**](#).

Please be reminded of the Whistleblower Protection requirements contained in 41 U.S.C. § 4712, which, as amended, protect employees of a government contractor, subcontractor, grantee, and subgrantee from retaliation or reprisal as a result of protected disclosures of gross mismanagement, gross waste, abuse of authority, and other violations in connection with Federal contracts or grants. Grantee must inform employees in writing of their rights and remedies.

Federal Funding Accountability and Transparency Act (FFATA)

The FFATA Subaward Reporting System (FSRS) is a reporting tool that Federal prime awardees (i.e., prime grant recipients and prime contractors) use to capture and report subaward and executive compensation data to meet the FFATA reporting requirements. For FSRS reporting, prime awardees will report on all subawards they make. In accordance with 2 CFR part 170, prime awardees awarded a Federal grant are required to file a FFATA subaward report by the end of the month following the month in which the prime awardee awards any subaward equal to or greater than \$30,000 in Federal funds. Additional information can be found on the FSRS website, at <https://www.fsr.gov/>.

Revised Federal Uniform Guidance (2 CFR Part 200)

In April 2024, the Office of Management and Budget (OMB) issued revised OMB Guidance for Grants and Agreements, which is now called the OMB Guidance for Federal Financial Assistance. In this update, there have been significant changes made to 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, commonly known as the "Uniform Guidance." More information on these revision is available [here](#) and [here](#). Of particular note, the revisions increase of the Single Audit threshold from \$750,000 to \$1 million and the *de minimis* indirect cost rate will increase from 10 percent to up to 15 percent of Modified Total Direct Costs (MTDC). The revisions to 2 CFR Part 200, Subpart F (Audit Requirements) will be effective for fiscal years beginning on or after October 1, 2024. The rest of the changes will take effect on October 1, 2024, for (1) awards issued on or after October 1, 2024, and (2) awards HUD has expressly made subject to the regulations as may be amended.

Environmental Review Requirements

You are reminded that all activities are subject to the provisions at 24 CFR Part 58 (Environmental Review Procedures). Furthermore, funds for certain activities may not be obligated or expended until HUD has approved a Request for Release of Funds (RROF) and issued an Authority to Use Grant Funds (AUGF). A RROF must be signed by a certifying officer and

submitted to HUD along with proof of public notice. Until the AUGF has been issued, no HUD funds can be committed. If the project or activity is Exempt per 24 CFR 58.34 or Categorically Excluded Not Subject to 58.5 per 24 CFR 58.35(b), no RROF is required.

On April 23, 2024, HUD published the **Federal Flood Risk Management Standard (FFRMS) Final Rule** to better protect communities from flooding. This Rule amends HUD's existing floodplain regulations to require a greater level of flood protection for HUD-funded projects. The Rule, with a compliance date of June 24, 2024, applies to all CPD programs (with the exception of HTF) as part of the environmental review process. Additional information can be found at

https://www.hud.gov/program_offices/comm_planning/environment_energy/ffrms.

Build America, Buy America (BABA)

The Build America, Buy America (BABA) Act established a Buy America Preference (BAP) which requires that certain CPD-funded infrastructure projects procure all iron and steel, construction materials, and manufactured products from domestic sources, unless exempted by a general or project-specific waiver. HUD issued a Phased Implementation Waiver that phases in the BAP based on the program funding and materials used. In FY24, the BAP will apply to additional covered CPD programs and materials. Grantees are encouraged to utilize BABA resources on the **HUD Exchange**, including the CPD BABA Implementation Guidance, for information on how to determine if the BAP applies to a specific project and resources to maximize the flexibilities provided by current HUD general waivers.

Executing the Agreement

Please execute each agreement with electronic signature and date and return to this office to the attention of Jill M. Casey, Director, Community Planning and Development at Jill.M.Casey@hud.gov and Carol K. Wilke, Program Support Specialist at Carol.K.Wilke@hud.gov. Please ensure the Chief Elected Official or authorized official electronically signs the agreement and maintain a copy of each signed agreement in your local program files.

Indirect Cost Rate Addendum

New for FY2024, the authorized official must complete the Indirect Cost Rate Addendum to each agreement. Please mark one (and only one) checkbox to reflect how indirect costs will be calculated and charged under the grant. Complete this section in full by applying the authorized official's name, title, date, and signature. For grantees electing to use the *de minimis* indirect cost rate: As noted above, under the 2024 Revisions to 2 CFR Part 200, the *de minimis* indirect cost rate will increase from 10 percent to up to 15 percent of MTDC. For FY2024 grants, any grantee that elects to use the *de minimis* indirect cost rate, and indicates this selection on the Indirect Costs Rate Addendum to the agreement (2nd checkbox), is permitted to utilize the *de minimis* rate of up to 15 percent when the 2 CFR revisions become effective on October 1, 2024, regardless of whether the grant agreement is executed before, on, or after October 1, 2024. However, Grantees using the *de minimis* rate may only apply the higher rate to MTDC amounts that are incurred on or after October 1, 2024.


For additional information and guidance on grant-based accounting, please refer to the HUD Exchange at: <https://www.hudexchange.info/manage-a-program/grant-based-accounting/>.

To establish a Line of Credit for Fiscal Year 2024 grant funds, you will need to sign, execute and return one copy of each agreement. If you need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please complete an IDIS Online Access Request Form (HUD 27055), notarize it, and return it to this office. Additionally, if you need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

HUD congratulates the City of Watertown on your grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information or assistance, please contact:

Tremeeka Norman, CPD Representative: Tremeeka.L.Norman@hud.gov or 716-64-7077
Donald Dauman, Financial Analyst: Donald.J.Dauman@hud.gov or 716-646-7066
Carol Wilke, Program Support Specialist: Carol.K.Wilke@hud.gov or 716-646-7027

Sincerely,

A handwritten signature in cursive script that reads "Jill M. Casey".

Jill M. Casey
Director
Community Planning and
Development Division

Enclosure

Funding Approval/Agreement


Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Watertown	3a. Grantee's 9-digit Tax ID Number 156000419	3b. Grantee's 9-digit DUNS Number RMYJFEWF14Z9 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 245 Washington Street; Room 302 Watertown, NY 13601	4. Date use of funds may begin 07/01/2024	
	5a. Project/Grant No. 1 B-24-MC-36-0121	6a. Amount Approved \$882,736.00 (by this action)
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any additional and/or special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the additional and/or special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Jill M. Casey		Grantee Name (Contractual Organization) CITY OF WATERTOWN	
Title CPD Director (Acting)		Title	
Signature <div>Signed by: X  81FEC40FD353497...</div>	Date (mm/dd/yyyy) 9/8/2024	Signature X	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Additional/Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached X	9a. Date HUD Received Submission (mm/dd/yyyy)	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval X <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy)	
		9c. Date of Start of Program Year 07/01/2024	
11. Amount of Community Development			
Block Grant		FY 2024	FY 2023
a. Funds Reserved for this Grantee			
b. Funds now being Approved		\$882,718.00	\$ 18.00
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	
12c. Name of Authorized Official for Designated Public Agency	
Title	
Signature X	

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By		

8. Additional Conditions.

- (a) The period of performance and single budget period for the funding assistance specified in the Funding Approval ("Funding Assistance") shall each begin on the date specified in item 4 and shall each end on September 1, 2031. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2031.
- (b) The Grantee must complete Addendum #1 to Agreement "Grantee Indirect Cost Rate(s)" and return it to HUD with this Agreement. The addendum HUD receives from the Grantee will be incorporated into and made part of this Agreement, provided that the rate information is consistent with the applicable requirements under 2 CFR part 200. The Grantee must immediately notify HUD upon any change in the Grantee's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.
- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water- related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.
- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt

of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).
- (h) The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.
- (h) Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of: 1. Gross mismanagement of a Federal contract or grant; 2. Waste of Federal funds; 3. Abuse of authority relating to a Federal contract or grant; 4. Substantial and specific danger to public health and safety; or 5. Violations of law, rule, or regulation related to a Federal contract or grant.
- (i) The Grantee will comply with the right to report crime and emergencies protections at 34 U.S.C. 12495 of the Violence Against Women Act.

Addendum # 1 to Agreement B-24-MC-36-0121
Grantee Indirect Cost Rate(s)

As the duly authorized representative of the Grantee, I certify that the Grantee:

- ☐ Will not use an indirect cost rate to calculate and charge indirect costs under the grant.
- ☐ Will calculate and charge indirect costs under the grant by applying a *de minimis* rate as provided by 2 CFR 200.414(f), as may be amended from time to time.
- ☐ Will calculate and charge indirect costs under the grant using the indirect cost rate(s) listed below, and each rate listed is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, *if required*, was approved by the cognizant agency for indirect costs.

Agency/department/major function	Indirect cost rate	Type of Direct Cost Base
	%	
	%	
	%	

Name of Authorized Official:

Signature:

X

Date

(mm/dd/yyyy):

Title:

/ /

Instructions for the Grantee's Authorized Representative:

You must mark the one (and only one) checkbox above that best reflects how the Grantee's indirect costs will be calculated and charged under the grant. Do not include indirect cost rate information for subrecipients.

The table following the third box must be completed only if that box is checked. When listing a rate in the table, enter both the percentage amount (e.g., 10%) and the type of direct cost base to be used. For example, if the direct cost base used for calculating indirect costs is Modified Total Direct Costs, then enter "MTDC" in the "Type of Direct Cost Base" column.

If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

If the Grantee is a government and more than one agency or department will carry out activities under the grant, enter each agency or department that will carry out activities under the grant, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E and Appendix VII to Part 200 (for state and local governments).

September 11, 2024

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: Readopting Fiscal Year 2024-25 General and Library Fund Budgets to Eliminate and Add Certain Positions

The Superintendent of Public Works and Library Director are recommending the following position changes be made to the adopted budget to better reflect what the current employees in those positions' duties and responsibilities are as well as provide for more opportunities of efficiencies in the future.

The Fiscal Year 2024-25 General Fund Budget included a MEO Heavy in the Storm Sewers (67%) and Snow Removal (33%) departmental budgets. This position is being proposed to be eliminated and replaced by a Crew Chief.

The Fiscal Year 2024-25 General Fund Budget included a Sign Maintenance Worker I and II in the Traffic Control and Lighting (67%) and Snow Removal (33%) departmental budgets. These positions are being proposed to be eliminated and replaced by a Municipal Worker and Crew Chief respectively.

The Fiscal Year 2024-25 Library Fund Budget included a Secretary position. This position is being proposed to be eliminated and replaced by a Senior Account Clerk.

The attached resolution re-adopts the Fiscal Year 2024-25 General and Library Funds' Budgets to modify the approved positions in each fund and department.

RESOLUTION

Page 1 of 1

Readopting Fiscal Year 2024-25 General
And Library Fund Budgets to Change
Approved Positions

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS on June 3, 2024 the City Council passed a resolution adopting the Budget for Fiscal Year 2024-25, of which \$57,714,496 was appropriated for the General Fund and \$1,690,270 was appropriated for the Library Fund, and

WHEREAS the Fiscal Year 2024-25 General Fund Budget for Traffic Control and Lighting (67%) and Snow Removal (33%) included the positions of Sign Maintenance Worker I and Sign Maintenance Worker II, and

WHEREAS the Fiscal Year 2024-25 General Fund Budget for Storm Sewers (67%) and Snow Removal (33%) included the position of MEO Heavy, and

WHEREAS the Fiscal Year 2024-25 Library Budget included a Secretary position, and

WHEREAS the Superintendent of Public Works and Library Director recommend the elimination of these aforementioned positions with the position replacements identified below to better reflect what the current employees in those positions' duties and responsibilities are as well as provide for more opportunities of efficiencies,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the elimination and creation of the following positions within the respective Funds and Departments.

GENERAL FUND:

Traffic and Lighting (A.5186) /Snow (A.5142)
Traffic and Lighting (A.5186) /Snow (A.5142)
Storm Sewer (A.8140) / Snow (A.5142)

Eliminate

Sign Maintenance Worker I
Sign Maintenance Worker II
MEO Heavy

Add

Municipal Worker I/MEO Light
Crew Chief
Crew Chief

LIBRARY FUND:

Library (L.7410)

Eliminate

Secretary

Add

Senior Account Clerk Typist

Seconded by _____

September 11, 2024

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sales Tax Revenue – August 2024

Sales tax revenue was down \$27,807 or 1.27% compared to last September. In comparison to the original budget projection for the month, sales tax was down \$27,807 or 1.27%. The actual and budget comparisons will match for the first eight months of the current fiscal year as the first eight months of Fiscal Year 2023-24 were used as the basis for the Fiscal year 2024-25 sales tax budget. The year-to-date actual receipts are down \$237,557 or 5.23%, while the year-to-date receipts on a budget basis are up \$237,557 or 5.23%.

	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Actual 2023-24</u>	<u>Actual 2024-25</u>	<u>Variance</u>	<u>Monthly % Inc/(Dec)to Prior Year</u>	<u>Quarterly % Inc/(Dec)to Prior Year</u>
July	\$ 1,948,809	\$ 2,035,333	\$ 2,353,567	\$ 2,143,817	\$ (209,750)	(8.91%)	
August	\$ 1,888,806	\$ 2,008,482	\$ 2,186,214	\$ 2,158,407	\$ (27,807)	(1.27%)	
September	\$ 2,725,797	\$ 2,757,376	\$ 2,490,458	\$	\$	%	%
October	\$ 1,678,723	\$ 1,847,562	\$ 1,907,106	\$	\$	%	
November	\$ 1,643,509	\$ 1,818,188	\$ 1,904,366	\$	\$	%	
December	\$ 2,374,453	\$ 2,232,223	\$ 2,223,964	\$	\$	%	%
January	\$ 1,649,030	\$ 1,849,036	\$ 1,851,962	\$	\$	%	
February	\$ 1,429,187	\$ 1,643,774	\$ 1,645,921	\$	\$	%	
March	\$ 2,253,672	\$ 2,041,305	\$ 1,899,459	\$	\$	%	%
April	\$ 2,064,386	\$ 1,888,370	\$ 1,908,041	\$	\$	%	
May	\$ 2,023,137	\$ 1,835,982	\$ 1,970,375	\$	\$	%	
June	\$ 1,949,070	\$ 2,566,086	\$ 2,542,299	\$ -	\$ -	%	%
YTD	\$23,628,579	\$ 24,614,716	\$ 24,883,732	\$ 4,302,224	\$ (237,557)	(5.23%)	

	<u>Original Budget 2024-25</u>	<u>Actual 2024-25</u>	<u>Variance</u>	<u>%</u>	<u>%</u>
July	\$ 2,353,567	\$ 2,143,817	\$ (209,750)	(8.91%)	
August	\$ 2,186,214	\$ 2,158,407	\$ (27,807)	(1.27%)	
September	\$ 2,490,458	\$	\$	%	%
October	\$ 1,907,106	\$	\$	%	
November	\$ 1,904,366	\$	\$	%	
December	\$ 2,223,964	\$	\$	%	%
January	\$ 1,851,962	\$	\$	%	
February	\$ 1,645,921	\$	\$	%	
March	\$ 1,887,341	\$	\$	%	%
April	\$ 1,831,719	\$	\$	%	
May	\$ 1,780,903	\$	\$	%	
June	\$ 2,491,479	\$ -	\$ -	%	%
YTD	\$ 24,555,000	\$ 4,302,224	\$ (237,557)	(5.23%)	

New York State sales tax distribution methodology: Monthly sales tax payments are prorated to all the jurisdictions using a percentage based on the collections from the prior year. It is important to note that most of the sales tax collections are received as monthly payments. It is not until when sales tax returns are filed in the months of March, June, September, and December that the monthly payment for each business is un-prorated and distributed per the return to the proper jurisdiction. This un-proration and re-distribution is the quarterly reconciliation process that results in how sales tax truly performed for the quarter.

September 11, 2024

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sale of Surplus Hydro-electricity – August 2024

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last August, the sale of surplus hydro-electric power on an actual-to-actual basis was up \$661,445 or 2,480.11%. In comparison to the budget projection for the month, revenue was up \$519,078 or 307.08%. The year-to-date actual revenue is up \$1,073,915 or 263.50%, while the year-to-date revenue on a budget basis is up \$1,010,625 or 214.64%.

	<u>Actual</u> <u>2021-22</u>	<u>Actual</u> <u>2022-23</u>	<u>Actual</u> <u>2023-24</u>	<u>Actual</u> <u>2024-25</u>	<u>Variance</u>	<u>%</u> <u>Inc/(Dec)to</u> <u>Prior Year</u>
July	\$ 673,456	\$ 165,435	\$ 380,883	\$ 793,352	\$ 412,470	108.29%
August	\$ 612,155	\$ 157,460	\$ 26,670	\$ 688,115	\$ 661,445	2,480.11%
September	\$ 307,692	\$ 442,559	\$ 181	\$	\$	%
October	\$ 523,734	\$ 216,702	\$ 184,779	\$	\$	%
November	\$ 731,273	\$ 373,674	\$ 682,240	\$	\$	%
December	\$ 702,586	\$ 533,542	\$ 826,789	\$	\$	%
January	\$ 293,374	\$ 522,759	\$ 533,340	\$	\$	%
February	\$ 246,124	\$ 477,279	\$ 626,162	\$	\$	%
March	\$ 661,611	\$ 612,321	\$ 923,928	\$	\$	%
April	\$ 897,945	\$ 872,321	\$ 785,870	\$	\$	%
May	\$ 539,059	\$ 471,237	\$ 446,726	\$	\$	%
June	<u>\$ 418,974</u>	<u>\$ 234,979</u>	<u>\$ 377,657</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-%</u>
YTD	<u>\$6,604,983</u>	<u>\$5,080,268</u>	<u>\$5,795,225</u>	<u>\$1,481,468</u>	<u>\$ 1,073,915</u>	<u>263.50%</u>

	<u>Original</u> <u>Budget</u> <u>2024-25</u>	<u>Actual</u> <u>2024-25</u>	<u>Variance</u>	<u>%</u>	<u>Power</u> <u>Purchased</u> <u>from</u> <u>National</u> <u>Grid</u>
July	\$ 301,806	\$ 793,352	\$ 491,546	162.87%	\$ -
August	\$ 169,037	\$ 688,115	\$ 519,078	307.08%	\$ -
September	\$ 107,405	\$	\$	%	\$ -
October	\$ 417,778	\$	\$	%	\$ -
November	\$ 679,078	\$	\$	%	\$ -
December	\$ 509,487	\$	\$	%	\$ -
January	\$ 416,033	\$	\$	%	\$ -
February	\$ 325,869	\$	\$	%	\$ -
March	\$ 575,078	\$	\$	%	\$ -
April	\$ 868,118	\$	\$	%	\$ -
May	\$ 626,173	\$	\$	%	\$ -
June	<u>\$ 379,138</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-%</u>	<u>\$ -</u>
YTD	<u>\$5,375,000</u>	<u>\$1,481,468</u>	<u>\$ 1,010,625</u>	<u>214.64%</u>	<u>\$ -</u>

September 6, 2024

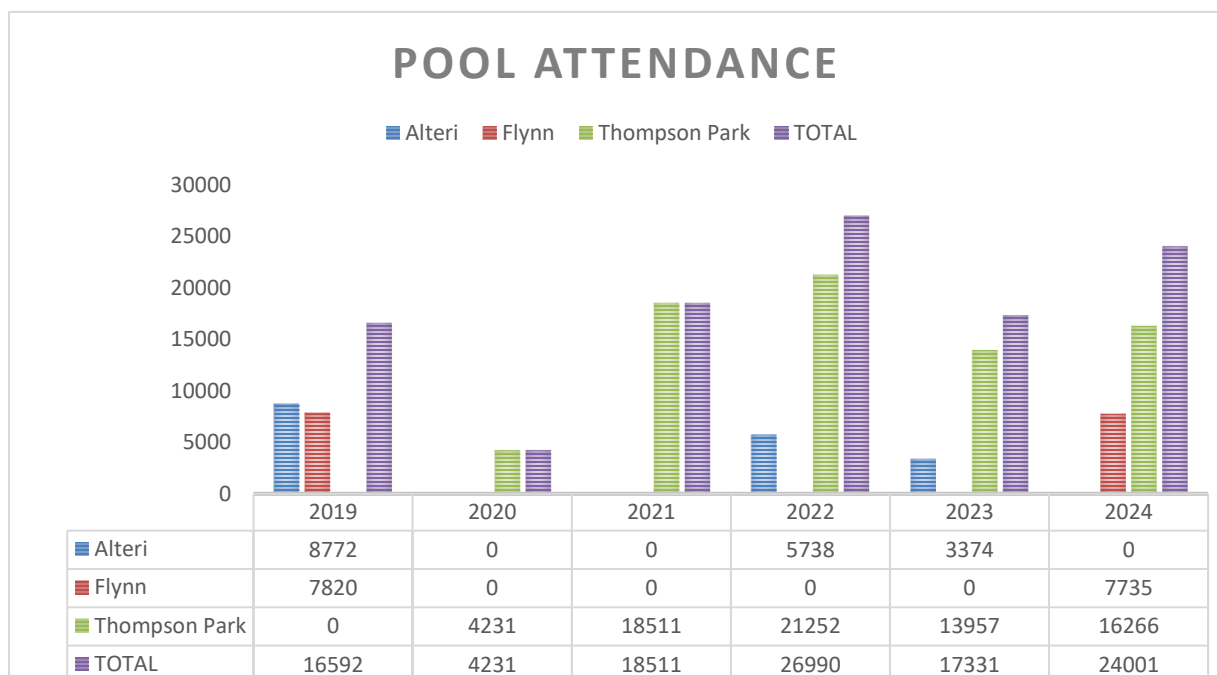
To: The Honorable Mayor and City Council

From: Scott Weller, Superintendent of Parks and Recreation

Subject: Pool Attendance Summary

The Thompson Park Pool was open for 80 days between May 25th – September 2nd, while the Flynn Pool was open for 57 days from June 28th – August 25th. Both pools closed for two full days during the season due to heavy rain events, however the Thompson Park Pool opened for four unplanned days in June due to extreme heat. In total there were two fewer pool days than last year, but attendance increased by 6,670. Attendance was tracked for City residents, non-City residents, non-County residents and military members.

2024	City Residents	Non-Residents (Jefferson Co.)	Non-County Resident	Military	Total	Daily Average
Flynn	6,732	518	33	452	7,735	136
Thompson	12,731	1,445	627	1,463	16,266	203
TOTAL	19,463	1,963	660	1915	24,001	339



September 9, 2024

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: NYS Retirement System 2026 Employer Contribution Rates

The New York State Retirement System has issued the final 2026 contribution rates for the Employees Retirement System (ERS) and the Police and Fire Retirement System (PFRS). For the tiers/plan options applicable to City employees the 2026 ERS and PFRS rates have increased over the 2025 rates. The rates are where the City expected them to be in relation to the multi-year financial forecast included in the FY 2024-25 budget.

Employees Retirement System (ERS)	% of City's Payroll in Tier	2025 Rates	2026 Rates	% Increase to the Rate
Tiers 3 and 4	37%	17.80%	19.50%	9.55%
Tier 5	7%	15.30%	16.40%	7.19%
Tier 6	56%	11.30%	12.70%	12.39%

Police and Fire Retirement System (PFRS)	% of City's Payroll in Tier	2025 Rates	2025 Rates	% Increase to the Rate
Tier 2	63%	34.80%	36.70%	5.46%
Tier 5 (Non-contributory)	6%	33.20%	35.00%	5.42%
Tier 5 (Contributory)	3%	30.00%	31.60%	5.33%
Tier 6 (Contributory)	28%	24.30%	28.50%	17.28%

The projected impact of the retirement rate increases to the FY 2025/26 budgets are as follows below. The increases are the result of not only the increases to the retirement rates themselves but also the underlying wages increases that will occur per the known and estimated collective bargaining agreements for next year as well as employee step increases.

General Fund

- ERS	\$193,122	
- PFRS	<u>581,619</u>	\$ 774,741
Water Fund		44,603
Sewer Fund		39,172
Library Fund		18,830
Community Development Fund		1,264
Self-funded Health Insurance Fund		<u>899</u>
Total Projected Contribution Increase		<u>\$ 879,509</u>

The following tables represent the history of the retirement system rates since the inception of tier 6 and the applicable annual City contribution. Also attached from the NYS Office of the State Comptroller is their press release, a historical rate graph and the 2025/26 rate tables.

Employees Retirement System	Tiers 3 and 4	Tier 5	Tier 6	Amount Paid to Retirement System
% of Payroll in Tier	37%	7%	56%	
2026 Rates	19.5%	16.4%	12.7%	
2025 Rates	17.7%	15.3%	11.3%	\$1,531,098
2024 Rates	14.9%	12.9%	9.5%	\$1,228,610
2023 Rates	13.0%	11.1%	8.2%	\$973,660
2022 Rates	18.2%	15.2%	10.6%	\$1,290,972
2021 Rates	16.1%	13.4%	9.6%	\$1,234,669
2020 Rates	15.8%	13.2%	9.3%	\$1,265,209
2019 Rates	15.8%	13.0%	9.3%	\$1,255,657
2018 Rates	16.0%	13.1%	9.3%	\$1,268,232
2017 Rates	16.0%	13.1%	9.3%	\$1,305,395
2016 Rates	18.8%	15.5%	10.6%	\$1,343,922
2015 Rates	20.3%	16.6%	11.0%	\$1,657,173
2014 Rates	21.0%	16.9%	11.5%	\$1,748,158
2013 Rates	18.6%	15.1%	N/A	\$1,535,739

Police and Fire Retirement System	Tier 2	Tier 5 (Non-contributory)	Tier 5 (Contributory)	Tier 6 (Contributory)	Amount Paid to Retirement System
% of Payroll in Tier	63%	6%	3%	28%	
2026 Rates	36.7%	35.0%	31.6%	28.5%	
2025 Rates	34.8%	33.2%	30.0%	24.7%	\$4,168,452
2024 Rates	30.4%	29.0%	26.2%	21.1%	\$3,538,425
2023 Rates	29.0%	27.6%	25.0%	20.2%	\$3,029,538
2022 Rates	30.4%	28.9%	25.5%	19.8%	\$3,361,570
2021 Rates	25.6%	24.5%	21.0%	15.7%	\$2,720,057
2020 Rates	24.3%	23.2%	19.8%	14.6%	\$2,370,618
2019 Rates	24.0%	22.9%	19.4%	14.4%	\$2,305,182
2018 Rates	24.6%	23.4%	19.9%	14.8%	\$2,354,924
2017 Rates	24.1%	22.9%	19.5%	14.5%	\$2,276,464
2016 Rates	24.7%	23.6%	20.1%	14.3%	\$2,136,795
2015 Rates	27.3%	26.1%	22.0%	15.4%	\$2,494,595
2014 Rates	28.4%	27.1%	24.1%	16.0%	\$2,516,571
2013 Rates	25.1%	24.1%	20.1%	N/A	\$2,423,515



Office of the NEW YORK
STATE COMPTROLLER
NYS Comptroller Thomas P. DiNapoli

NEWS from the Office of the New York State Comptroller

Contact: Press Office 518-474-4015



DiNapoli: NYSLRS Announces Employer Contribution Rates For 2025-26

September 3, 2024

State Comptroller Thomas P. DiNapoli today announced employer contributions rates for the New York State and Local Retirement System (NYSLRS) for State Fiscal Year (SFY) 2025-26. Employers' average contribution rates will increase from 15.2% to 16.5% of payroll for the Employees' Retirement System (ERS) and from 31.2% to 33.7% of payroll for the Police and Fire Retirement System (PFRS).

NYSLRS is made up of these two systems, which pay service and disability retirement benefits to state and local public employees and death benefits to their survivors. There are nearly 3,000 participating employers in ERS and PFRS, and more than 300 different retirement plan combinations. In the SFY that ended March 31, 2024, NYSLRS paid out nearly \$16.2 billion in benefits.

"Despite global tensions and market volatility, our state's pension fund remains one of the strongest and best funded in the nation," DiNapoli said. "These rates – in addition to our prudent management and long-term strategy – will help ensure public employees and their families receive the benefits that they have earned."

Employer rates for NYSLRS are determined based on investment performance and actuarial assumptions recommended by NYSLRS's actuary, who is required to review the actuarial assumptions and issue an annual report. The recommendations are reviewed by the independent Actuarial Advisory Committee and approved by DiNapoli. In addition to investment performance, other factors that impacted rates included inflation, higher salaries, recent legislative changes (including reforms to tier 6) and member retirement rates.

In 2012, DiNapoli began providing employers with access to a two-year projection of their annual pension bills. Employers can use this projection in the preparation of their budgets. Projections of required contributions vary by employer depending on factors such as the types of retirement benefit plans adopted, salaries paid and the distribution of employees among the six membership tiers.

Payments based on the new rates are due by Feb. 1, 2026, but employers receive a discount if payment is made by Dec. 15, 2025.

The New York State Common Retirement Fund’s long-term assumed rate of return will remain at 5.9%. DiNapoli has been a leader in the trend of public pension funds lowering their assumed rates of return to better enable New York to weather volatile markets. The median investment return assumption for public pension funds was 7% in July 2024, according to the National Association of State Retirement Administrators. The Kentucky Employees Retirement System was the only state with an assumed rate of return lower than NYSLRS.

DiNapoli also announced that NYSLRS had a funded ratio of 93.2% as of March 31, 2024. NYSLRS is consistently ranked among the nation’s best funded retirement systems. A high funding ratio means NYSLRS has the funds available to pay out retirement benefits to its more than 1.2 million members, which includes over 710,000 current and former state and local government employees and more than 520,000 retirees and their beneficiaries.

Report

Annual Report to the Comptroller on Actuarial Assumptions

OUR OFFICE	▼
TOOLS	▼
INITIATIVES	▼
HELP	▼

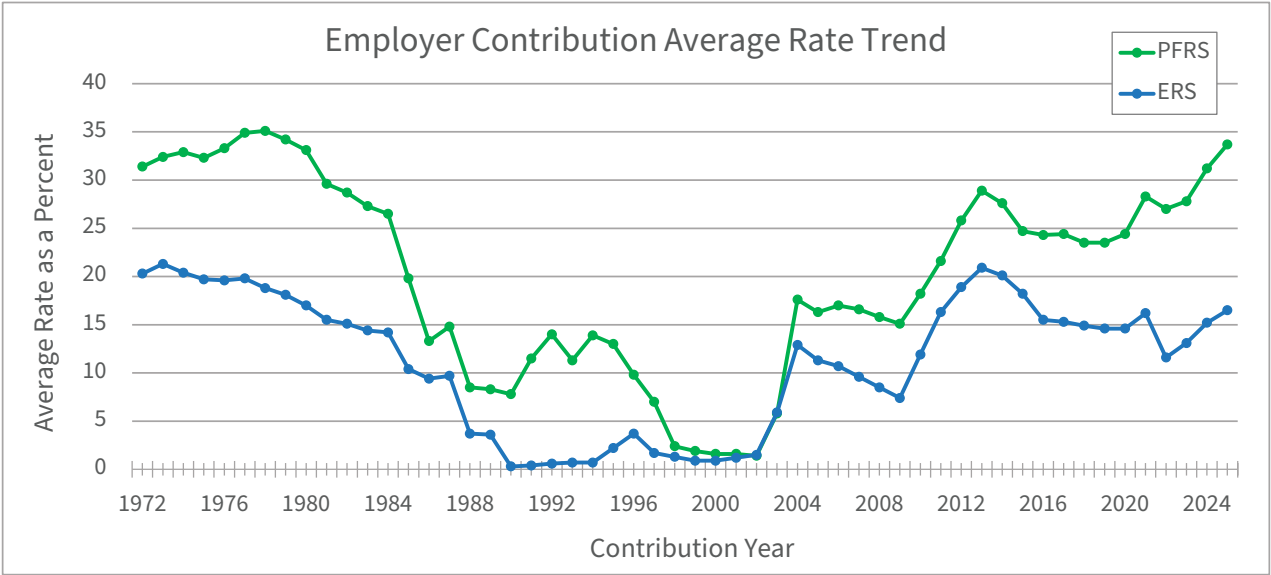
How would you rate our website? ★★★★★

Historic Employer Contribution Average Rate

Average Rate		
Year	ERS	PFRS
1972	21.9	28.8
1973	20.3	31.4
1974	21.3	32.4
1975	20.4	32.9
1976	19.7	32.3
1977	19.6	33.3
1978	19.8	34.9
1979	18.8	35.1
1980	18.1	34.2
1981	17.0	33.1
1982	15.5	29.6
1983	15.1	28.7
1984	14.4	27.3
1985	14.2	26.5
1986	10.4	19.8
1987	9.4	13.3
1988	9.7	14.8
1989	3.7	8.5
1990	3.6	8.3

Average Rate		
Year	ERS	PFRS
1991	0.3	7.8
1992	0.4	11.5
1993	0.6	14.0
1994	0.7	11.3
1995	0.7	13.9
1996	2.2	13.0
1997	3.7	9.8
1998	1.7	7.0
1999	1.3	2.4
2000	0.9	1.9
2001	0.9	1.6
2002	1.2	1.6
2003	1.5	1.4
2004	5.9	5.8
2005	12.9	17.6
2006	11.3	16.3
2007	10.7	17.0
2008	9.6	16.6
2009	8.5	15.8

Average Rate		
Year	ERS	PFRS
2010	7.4	15.1
2011	11.9	18.2
2012	16.3	21.6
2013	18.9	25.8
2014	20.9	28.9
2015	20.1	27.6
2016	18.2	24.7
2017	15.5	24.3
2018	15.3	24.4
2019	14.9	23.5
2020	14.6	23.5
2021	14.6	24.4
2022	16.2	28.3
2023	11.6	27.0
2024	13.1	27.8
2025	15.2	31.2
2026	16.5	33.7



Employer Contribution Rates

Employees' Retirement System Tiers 3 & 4

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Coordinated Plan (Article 14 & Article 15)	A14, A15	17.6	19.3	16.9
25-Year Plan	551	23.3	25.6	22.3
25-Year Plan, Additional 1/60ths	551e	24.5	26.9	23.4
25-Year Plan, Additional 1/60ths, All Service	551ee	25.4	27.9	24.3
20-Year Plan	552	28.2	30.9	27.0
20-Year Plan, Additional 1/60ths	553	28.7	31.6	27.5
20-Year Plan, Additional 1/60ths, All Service	553b	29.8	32.8	28.6
25-Year Plan — Law Enforcement Titles in Certain Towns/Counties	89-e, 89-f, 89-g, 89-h, 89-i, 89-j, 89-k, 89-l, 89-m, 89-n, 89-o, 89-p, 89-q, 89-r, 89-s, 89-t, 89-ts, 89-vr, 89-sp, 89-x, 603r3, 604s4	22.0	24.2	21.1
	89-w	23.1	25.4	22.2
25-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	89-sa	25.4	27.9	24.3
	89-v, 89-ss	22.8	25.1	21.9
20-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	603or, 604pr, 603qs, 604rs	27.4	30.1	26.2
20-Year Plan — Law Enforcement Titles in Certain Towns/Counties	WCI03, WCI04	28.0	30.8	26.8

Options (rates are in addition to plan rates)

School Service	CCSV, SCHSV	0.1	0.1	0.1
Sick Leave	41-j	0.2	0.2	0.1
75% Performance of Duty Disability w/o Heart	607-c	1.4	1.5	1.3
75% Performance of Duty Disability w/ Heart	607-c, 607-d	1.8	1.9	1.5
75% Performance of Duty Disability, Act of a Civilian	607-c(f), 607-c(g)	0.2	0.2	0.2
Return of Pension Reserve	606-b	0.1	0.1	0.1
¾ Accidental Disability	605-g		0.2	0.2

Employer Contribution Rates

Employees' Retirement System Tier 5

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Coordinated Plan (Article 14 & Article 15)	A14, A15	15.2	16.3	14.3
25-Year Plan	551	20.7	22.5	19.6
25-Year Plan, Additional 1/60ths	551e	22.2	24.2	21.1
25-Year Plan, Additional 1/60ths, All Service	551ee	23.1	25.1	21.9
20-Year Plan	552	25.8	28.1	24.5
20-Year Plan, Additional 1/60ths	553	26.7	29.0	25.3
20-Year Plan, Additional 1/60ths, All Service	553b	27.7	30.1	26.3
25-Year Plan — Law Enforcement Titles in Certain Towns/Counties	89-e, 89-f, 89-g, 89-h, 89-i, 89-j, 89-k, 89-l, 89-m, 89-n, 89-o, 89-p, 89-q, 89-r, 89-s, 89-t, 89-ts, 89-vr, 89-sp, 89-x, 603r3, 604s4	19.4	21.1	18.4
	89-w	20.5	22.3	19.5
25-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	89-sa	23.2	25.3	22.0
	89-v, 89-ss	20.6	22.4	19.5
20-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	603or, 604pr, 603qs, 604rs	25.3	27.5	24.0
20-Year Plan — Law Enforcement Titles in Certain Towns/Counties	WCI03, WCI04	25.7	27.9	24.3

Options (rates are in addition to plan rates)

School Service	CCSV, SCHSV	0.1	0.1	0.1
Sick Leave	41-j	0.1	0.2	0.1
75% Performance of Duty Disability w/o Heart	607-c	1.4	1.5	1.3
75% Performance of Duty Disability w/ Heart	607-c, 607-d	1.8	1.9	1.5
75% Performance of Duty Disability, Act of a Civilian	607-c(f), 607-c(g)	0.2	0.2	0.2
Return of Pension Reserve	606-b	0.1	0.1	0.1
¾ Accidental Disability	605-g		0.2	0.2

Employer Contribution Rates

Employees' Retirement System Tier 6

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Coordinated Plan (Article 14 & Article 15)	A14, A15	11.2	12.6	11.1
25-Year Plan	551	16.3	18.6	16.3
25-Year Plan, Additional 1/60ths	551e	17.9	20.4	17.8
25-Year Plan, Additional 1/60ths, All Service	551ee	18.6	21.2	18.5
20-Year Plan	552	21.2	24.3	21.2
20-Year Plan, Additional 1/60ths	553	22.4	25.5	22.3
20-Year Plan, Additional 1/60ths, All Service	553b	23.2	26.5	23.1
25-Year Plan — Law Enforcement Titles in Certain Towns/Counties	89-e, 89-f, 89-g, 89-h, 89-i, 89-j, 89-k, 89-l, 89-m, 89-n, 89-o, 89-p, 89-q, 89-r, 89-s, 89-t, 89-ts, 89-vr, 89-sp, 89-x, 603r3, 604s4	15.1	17.2	15.0
	89-w	16.2	18.5	16.1
25-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	89-sa	18.9	21.7	19.0
	89-v, 89-ss	16.5	18.8	16.4
20-Year Plan, Additional 1/60ths — Law Enforcement Titles in Certain Towns/Counties	603or, 604pr, 603qs, 604rs	21.5	24.4	21.3
20-Year Plan — Law Enforcement Titles in Certain Towns/Counties	WCI03, WCI04	21.4	24.5	21.4

Options (rates are in addition to plan rates)

School Service	CCSV, SCHSV	0.1	0.1	0.1
Sick Leave	41-j	0.1	0.2	0.1
	100-day limit	0.1	0.1	0.1
75% Performance of Duty Disability w/o Heart	607-c	1.3	1.5	1.3
75% Performance of Duty Disability w/ Heart	607-c, 607-d	1.7	1.9	1.5
75% Performance of Duty Disability, Act of a Civilian	607-c(f), 607-c(g)	0.2	0.2	0.2
Return of Pension Reserve	606-b	0.1	0.1	0.1
¾ Accidental Disability	605-g		0.2	0.2

Employer Contribution Rates

Police and Fire Retirement System Tier 2

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Basic Contributory Plan	371-a	13.4	13.9	10.3
Non-Contributory Plan with Guaranteed Benefits	375-c, 375-e	20.8	21.8	16.1
Career Plan	375-g	22.9	24.1	17.7
New Career Plan	375-i, 375-j	23.6	24.8	18.3
25-Year Non-Contributory Plan	384	29.4	31.0	22.7
25-Year Non-Contributory Plan, Additional 1/60ths	384-f	31.0	32.7	24.0
20-Year Non-Contributory Plan	384-d	34.8	36.7	26.9
20-Year Non-Contributory Plan, Additional 1/60ths	384-e	35.9	37.9	27.8
Options (rates are in addition to plan rates)				
5% Increased Take Home Pay	371-a(5)	2.8	2.8	2.8
8% Increased Take Home Pay	371-a(8)	2.8	2.8	2.8
Sick Leave	341-j	0.3	0.3	0.2
One-Year Final Average Salary	302-9(d)	N/A	N/A	N/A
Age 55 Plan	443-f1	4.0	4.2	3.1
25-Year Plan	443-f2	5.0	5.3	3.9
25-Year Plan, Additional 1/60ths	443-f3	5.3	5.7	4.2
20-Year Plan	443-f4	6.0	6.4	4.6
20-Year Plan, Additional 1/60ths	443-f5	6.2	6.6	4.8
20-Year Non-Contributory Plan, Additional 1/60ths, Credit for Non-Member Service	443-f6	6.3	6.7	4.9
Additional 1/60ths, Credit for Non-Member Service	384-ex	0.7	0.7	0.5
Allows Tier 2 members in the listed plans to retire under an age-based plan at age 55 without age reduction	375-i, 375-j	0.6	0.6	0.4
	384-d	0.5	0.6	0.4
	384-e	0.1	0.1	0.1

Employer Contribution Rates

Police and Fire Retirement System Tier 5 Non-Contributory

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Basic Plan	371-a	N/A	N/A	N/A
Non-Contributory Plan with Guaranteed Benefits	375-c, 375-e	N/A	N/A	N/A
Career Plan	375-g	N/A	N/A	N/A
New Career Plan	375-i, 375-j	N/A	N/A	N/A
25-Year Plan	384	28.1	29.6	21.7
25-Year Plan, Additional 1/60ths	384-f	29.7	31.3	23.0
20-Year Plan	384-d	33.2	35.0	25.7
20-Year Plan, Additional 1/60ths	384-e	34.3	36.2	26.5
Options (rates are in addition to plan rates)				
Sick Leave	341-j	0.3	0.3	0.2
One-Year Final Average Salary				
Age 55 Plan	443-f1	N/A	N/A	N/A
25-Year Plan	443-f2	2.4	3.9	2.9
25-Year Plan, Additional 1/60ths	443-f3	2.5	4.2	3.1
20-Year Plan	443-f4	2.8	4.7	3.4
20-Year Plan, Additional 1/60ths	443-f5	2.9	4.9	3.6
20-Year Non-Contributory Plan, Additional 1/60ths, Credit for Non-Member Service	443-f6	3.0	5.0	3.6
Additional 1/60ths, Credit for Non-Member Service	384-ex	0.6	0.7	0.5
Allows Tier 5 members in the listed plans to retire under an age-based plan at age 55 without age reduction	375-i, 375-j	N/A	N/A	N/A
	384-d	0.5	0.6	0.4
	384-e	0.1	0.1	0.1

Employer Contribution Rates

Police and Fire Retirement System Tier 5 Contributory

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Basic Plan	371-a	9.4	9.6	7.1
Non-Contributory Plan with Guaranteed Benefits	375-c, 375-e	16.4	17.1	12.6
Career Plan	375-g	18.4	19.3	14.2
New Career Plan	375-i, 375-j	19.1	20.0	14.7
25-Year Plan	384	24.6	25.9	19.0
25-Year Plan, Additional 1/60ths	384-f	25.9	27.2	20.0
20-Year Plan	384-d	30.0	31.6	23.2
20-Year Plan, Additional 1/60ths	384-e	30.5	32.1	23.6
Options (rates are in addition to plan rates)				
Sick Leave	341-j	0.3	0.3	0.2
One-Year Final Average Salary				
Age 55 Plan	443-f1	1.9	3.2	2.3
25-Year Plan	443-f2	2.4	3.9	2.9
25-Year Plan, Additional 1/60ths	443-f3	2.5	4.2	3.1
20-Year Plan	443-f4	2.8	4.7	3.4
20-Year Plan, Additional 1/60ths	443-f5	2.9	4.9	3.6
20-Year Non-Contributory Plan, Additional 1/60ths, Credit for Non-Member Service	443-f6	3.0	5.0	3.6
Additional 1/60ths, Credit for Non-Member Service	384-ex	0.6	0.7	0.5
Allows Tier 5 members in the listed plans to retire under an age-based plan at age 55 without age reduction	375-i, 375-j	0.5	0.5	0.4
	384-d	0.5	0.6	0.4
	384-e	0.1	0.1	0.1

Employer Contribution Rates

Police and Fire Retirement System Tier 6 Non-Contributory

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Basic Plan	371-a	N/A	N/A	N/A
Non-Contributory Plan with Guaranteed Benefits	375-c, 375-e	N/A	N/A	N/A
Career Plan	375-g	N/A	N/A	N/A
New Career Plan	375-i, 375-j	N/A	N/A	N/A
25-Year Plan	384	25.8	29.6	21.7
25-Year Plan, Additional 1/60ths	384-f	27.2	31.2	22.9
20-Year Plan	384-d	30.4	35.0	25.7
20-Year Plan, Additional 1/60ths	384-e	31.4	36.1	26.5
Options (rates are in addition to plan rates)				
Sick Leave	341-j	0.3	0.3	0.2
Additional 1/60ths, Credit for Non-Member Service	384-ex	0.6	0.7	0.5
Allows Tier 6 members in the listed plans to retire under an age-based plan at age 55 without age reduction	375-i, 375-j	N/A	N/A	N/A
	384-d	0.5	0.6	0.4
	384-e	0.1	0.1	0.1

Employer Contribution Rates

Police and Fire Retirement System Tier 6 Contributory

Comparison of Expected Long-Term Rates with Fiscal Year End 2025 and 2026 Final Rates

(all rates are expressed as a %)

Retirement Plan	Plan ID	2/1/2025 Rates	2/1/2026 Rates	Expected Long-Term Rates
Basic Plan	371-a	5.2	6.1	4.6
Non-Contributory Plan with Guaranteed Benefits	375-c, 375-e	11.7	13.8	10.2
Career Plan	375-g	13.7	16.1	11.9
New Career Plan	375-i, 375-j	14.3	16.8	12.4
25-Year Plan	384	19.1	22.4	16.5
25-Year Plan, Additional 1/60ths	384-f	19.9	23.5	17.3
20-Year Plan	384-d	24.3	28.5	21.0
20-Year Plan, Additional 1/60ths	384-e	24.7	28.9	21.3
Options (rates are in addition to plan rates)				
Sick Leave	341-j	0.3	0.3	0.2
Additional 1/60ths, Credit for Non-Member Service	384-ex	0.5	0.6	0.4
Allows Tier 6 members in the listed plans to retire under an age-based plan at age 55 without age reduction	375-i, 375-j	0.4	0.4	0.3
	384-d	0.4	0.5	0.3
	384-e	0.1	0.1	0.1