



CITY OF WATERTOWN, NEW YORK

AGENDA

Monday, June 5, 2023

6:30 p.m.

This shall serve as notice that an Adjourned City Council Meeting from May 15, 2023, is scheduled to be held on Monday, June 5, 2023, at 6:30 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

The City Council meeting is open to the public.

AGENDA

RESOLUTIONS

- Resolution No. 17 - Approving 2023-24 Operating Budgets, City of Watertown, New York
- Resolution No. 18 - Establishing Property Tax Rate for Fiscal Year 2023-24
- Resolution No. 19 - Approving 2023-24 through 2027-28 Capital Program Budget, City of Watertown, New York
- Resolution No. 20 - Establishing Annual City Fees and Charges Schedule
- Resolution No. 21 - Adopting the Annual Rates of Pay for Management Employees for Fiscal Year 2023-24

ORDINANCE

- Ordinance No. 1 - Amending the Code of the City of Watertown, §301-17 Water Rates and Charges, §301-19 Fire Service Charges and §301-28 Bulk Water Charges

LOCAL LAW

- Proposed Local Law No. 1 of 2023 - A Local Law amending Sections 253-17 Of the City of Watertown Code of the City of Watertown

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 5, 2023 at 7:00 p.m.

Res Nos. 17, 18, 19, 20, and 21
Ord No. 1
Proposed Local Law No. 1 of 2023

May 31, 2023

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject; Fiscal Year 2023-24 Budget Resolutions, Ordinance, and Local Law

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2023-24 Budget.

The first resolution approves the City's Operating Budgets for the upcoming fiscal year. The changes made to the Proposed Budget by the City Council are attached to the resolution.

The second resolution establishes the Property Tax Rate for Fiscal Year 2023-24 at \$8.7871 per \$1,000 of assessed valuation. This represents no change to the property tax rate from the current year. The property tax levy of \$9,903,017 represents a \$138,500 or 1.42% increase from the current year.

The third resolution approves the Capital Program Budget for Fiscal Years 2023-24 through 2027-28.

The fourth resolution establishes the fees and charges for the upcoming fiscal year.

The fifth resolution establishes the Annual Rates of Pay for Management Employees for the Fiscal Year 2023-24. The Proposed Budget included funds for a 3.75% cost of living increase.

An ordinance has been included to establish the water rates for the upcoming fiscal year. The Fiscal Year 2023-24 Water Fund Budget contains an increase of ten percent (10.00%) to all water rates.

A local law has been included to establish the sewer rates for the upcoming fiscal year. The Fiscal Year 2023-24 Sewer Fund Budget contains an increase of ten percent (10.00%) to the general sewer usage rates. A public hearing is required before voting on the local law. Staff is recommending that the public hearing be scheduled for June 19, 2023 at 7:15 p.m.

RESOLUTION

Page 1 of 1

Approving 2023-24 Operating Budgets,
City of Watertown, New York

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2023-24 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2023-24 will be amended as indicated in the Fiscal Year 2023-24 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2023-24 in the total amount of \$74,910,999 of which in the General Fund \$42,422,137 is to be raised by estimated revenues other than real property taxes, \$2,095,077 is to be appropriated from fund balance, \$4,459 is to be appropriated from the sidewalk program reserve, \$11,400 from the debt reserve, \$20,089 is estimated to be received from omitted taxes and \$9,882,928 is to be raised by the real property tax levy. In adopting the Budget, the City Council hereby appropriates \$74,910,999 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$10,750,375 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Fiscal Year 2023-24 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

Seconded by

Fiscal Year 2023-24 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

		<u>Proposed Fiscal</u>	<u>Adopted Fiscal</u>		
		<u>Year 2023/24</u>	<u>Year 2023/24</u>		
		<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Reason</u>
<u>GENERAL FUND REVENUE AND APPROPRIATED FUND BALANCE</u>					
A.0000.1001	Real Property Tax Levy	\$ 10,099,517	\$ 9,903,017	\$ (196,500)	To lower levy increase to result in no change to the
A.0000.2026	Pool Fees	\$ -	\$ 25,000	\$ 25,000	Fiscal Year 2022-23 property tax rate To add pool fees
	Total	\$ 10,099,517	\$ 9,928,017	\$ (171,500)	
A.0000.0909	Fund Balance	\$ 2,011,860	\$ 2,095,077	\$ 83,217	
		<u>\$ 12,111,377</u>	<u>\$ 12,023,094</u>	<u>\$ (88,283)</u>	
<u>GENERAL FUND EXPENDITURES</u>					
A.1010.0110	City Council - Salaries	\$ 59,256	\$ 53,256	\$ (6,000)	To eliminate proposed salary increases
A.1010.0810	City Council - NYS Employees Retirement System	\$ 1,985	\$ 1,784	\$ (201)	To reduce retirement expense due to eliminating proposed salary increases
A.1010.0830	City Council - Social Security	\$ 4,532	\$ 4,076	\$ (456)	To reduce social security expense due to eliminating proposed salary increases
A.1210.0110	Mayor - Salaries	\$ 19,253	\$ 17,753	\$ (1,500)	To eliminate proposed salary increase
A.1210.0810	Mayor - NYS Employees Retirement System	\$ 2,990	\$ 2,757	\$ (233)	To reduce retirement expense due to eliminating proposed salary increase
A.1210.0830	Mayor - Social Security	\$ 1,473	\$ 1,358	\$ (115)	To reduce social security expense due to eliminating proposed salary increase
A.1315.0110	City Comptroller - Salaries	\$ 202,486	\$ 150,490	\$ (51,996)	To delete Deputy City Comptroller position and increase part-time Accountant
A.1315.0810	City Comptroller - NYS Employees Retirement System	\$ 45,758	\$ 39,065	\$ (6,693)	To reduce retirement expense due to eliminating Deputy City Comptroller position
A.1315.0830	City Comptroller - Social Security	\$ 28,280	\$ 24,302	\$ (3,978)	To reduce social security expense due to eliminating Deputy City Comptroller position and increasing part- time Accountant
A.1315.0850	City Comptroller - Health Insurance	\$ 43,083	\$ 25,972	\$ (17,111)	To reduce health insurance expense due to eliminating Deputy City Comptroller position
	Total	<u>\$ 409,096</u>	<u>\$ 320,813</u>	<u>\$ (88,283)</u>	
	Total Net Change			<u>\$ -</u>	

Fiscal Year 2023-24 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

		<u>Proposed Fiscal</u>	<u>Adopted Fiscal</u>		
		<u>Year 2023/24</u>	<u>Year 2023/24</u>		
		<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Reason</u>
SELF-FUNDED HEALTH INSURANCE FUND REVENUE AND APPROPRIATED FUND BALANCE					
MS.0000.1270	Shared Service Charges	\$ 8,592,108	\$ 8,574,997	\$ (17,111)	To reduce revenue due to elimination of Deputy City Comptroller position
		\$ 8,592,108	\$ 8,574,997	\$ (17,111)	
MS.0000.0909	Appropriated Fund Balance	\$ 28,173	\$ 45,284	\$ 17,111	To offset reduction in shared service charges
		\$ 8,620,281	\$ 8,620,281	\$ -	

RESOLUTION

Page 1 of 1

Establishing Property Tax Rate for
Fiscal Year 2023-24

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has adopted the General Fund Budget for Fiscal Year 2023-24 to be in the amount of \$54,436,090, and of this amount \$9,882,928 is to be raised by taxes on real estate and \$20,089 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$9,903,017 is hereby levied and the rate to produce \$9,882,928 of this levy is hereby established at \$8.7871 per \$1,000 of assessed valuation, and the remaining \$20,089 is to be collected in omitted taxes.

Seconded by

RESOLUTION

Page 1 of 1

Approving 2023-24 through 2027-28
Capital Program Budget, City of Watertown,
New York

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2023-24, including the Proposed Capital Program for the years 2023-24 through 2027-28 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Proposed Capital Program shall constitute the Capital Program Budget with the exception of any changes referenced herein this resolution,

NOW THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2023-24 through 2027-28.

Seconded by

RESOLUTION

Page 1 of 1

Establishing Annual City Fees and Charges
Schedule

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS City Council established a City Fees and Charges Schedule for the City of Watertown, as authorized by Local Law No. 2 of 2016, and

WHEREAS Local Law No. 2 of 2016 requires that the “City Fees and Charges Schedule” be established at least annually by the City Council of the City of Watertown through a budget resolution, and

WHEREAS through budget deliberations, fees being collected by the City have been reviewed for the FY 2023-2024 and is reflected in the City Fees and Charges Schedule,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the City Fees and Charges Schedule attached and made a part of this Resolution for FY 2023-2024.

Seconded by



City of Watertown

City Fees and Charges Schedule

Fiscal Year 2023-24

Effective: July 1, 2023
Adopted on: June 5, 2023

City of Watertown

City Fees and Charges Schedule

FY 2023-24

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10
Certified Death Certificate	\$10
Certified Marriage Certificate	\$10
Genealogy Search	\$22

Marriage License and Wedding Ceremony

Marriage License	\$40
Duplicate Marriage License	\$20
Wedding Ceremony	\$70
One-Day Marriage Officiant License	\$25

Dog License

Spayed or Neutered, per year	\$15
Not Spayed or Neutered, per year	\$25

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25
Casino Nights, per occasion	\$25 + 5% of proceeds
Raffle - Category 1	\$25 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25
-----------------	------

Business Permits and Licenses

Vending in Public Streets, per year	\$100
-------------------------------------	-------

Garbage Collector, Private, per year

License Fee	\$250
Each Additional Vehicle	\$125
Inspection Fee for Each Vehicle	\$45

Liquidation Sale, per month

License Fee for 30 Days	\$500
Renewal of License for Additional 30 Days	\$50

If Sale is completed within 30 days, fee will be refunded all except for \$75

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2023-24

City Comptroller Fees

Parking Ticket	\$30
15 Days After Issue Date	\$40
30 Days After Issue Date	\$45
Handicap Parking Ticket	\$50
Second or Subsequent Offense Within 2 Years	\$75
Returned Check Fee	\$20
Tax Certification	\$5
Tax Search	\$10
Lien Search Fee	\$95
Tax Sale Advertising Fee	\$15
Tax Sale Certificate Filing Fee	\$50
Tax Deed Preparation Fee	\$15
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Civil Service Fees

Open Competitive and Promotional Exams	\$15
Decentralized Exams	\$15
Uniformed Service Exams	\$25
Uniformed Promotional Exams	\$15

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$20 (minimum fee)
\$501 - \$2,000	\$50.00
\$2,001 - \$25,000	
	\$50 for the first \$2,000; \$6.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	
	\$200 for the first \$25,000; \$4.50 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	
	\$275 for the first \$50,000; \$3 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	
	\$650 for the first \$100,000; \$3 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	
	\$725 for the first \$250,000; \$2.50 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	
	\$1,475 for the first \$500,000; \$2.50 for each additional \$1,000 or fraction thereof
\$100,001 - \$5,000,000	
	\$2,725 for the first \$1,000,000; \$2.25 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$200 per sq ft
Commercial	\$400 per sq ft
Industrial	\$500 per sq ft
Garage/Misc.	\$50 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$20 (minimum fee)
\$501 - \$1,000	
	\$20 for the first \$500; \$3 for each additional \$100 or fraction thereof
\$1,001 and above	
	\$35 for the first \$1,000; \$3 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$75 per sq ft
Commercial	\$150 per sq ft
Industrial	\$225 per sq ft
Garage/Misc.	\$25 per sq ft

Penalty Fee (Work Prior To Permit)

\$100

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Code Enforcement Fees (con't)

Various Permits

Blasting	\$30
Fence	\$20
Fireworks	\$100
Food Truck	\$30
Heating (furnace, water heater, pellet stove, etc)	\$30
Operating Permit	\$30
Plumbing	\$30
Sign - Residential	\$20
Sign - Commercial	\$100
Sign - Billboard/Sky Sign	\$150
Tank (propace, oil, natural gas, etc)	\$30

Certificate of Occupancy

Final Certificate of Occupancy	\$0
First Provisional Certificate of Occupancy (up to 120 Days)	\$75
Extension Beyond the 120 Days From Date of Issuance	\$200

Certificate of Compliance

\$30

Licensed Master Plumber

Examination Fee (3 Exams)	\$75 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100 per exam

*Remaining portion of year
the test was passed will be
covered by testing fee

License Fee, Annual	\$250
Replacement of License Due to Loss	\$5

Demolition of Property Surcharge - in addition to direct costs of demolition \$4,000

**Code Violation Surcharge - in addition to actual cost of restraining, correcting
or abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37]**

First Violation	\$100
Second Violation	\$250
Third Violation	\$350
Fourth Violation	\$450

Vacant Building Registry

Registration Fee	\$50
Administrative Fee (for failure to register)	\$150
Annual Inspection Fee	\$750

Miscellaneous Fees

Records Search	\$0
Plan Review - Residential 1 & 2 Family	\$0
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0
Projects costing \$20,000 or more w/NYS required stamped plans	\$75 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1 per page

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.50
Trash Tote Service	
32-Gallon Tote	\$52.00 per quarter
64-Gallon Tote	\$78.00 per quarter
96-Gallon Tote	\$104.00 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5 per bag
-------------------------	-------------

Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10
Regular (10 Rides), Half-Fare *	\$5
Regular (20 Rides)	\$20
Regular (20 Rides), Half-Fare *	\$10
Monthly Unlimited	\$40
Monthly Unlimited, Half-Fare *	\$20

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150
Flat Fee For Four or More Trucks Per Business	\$600

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Department of Public Works (con't)

Advertising Displays on CitiBus

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS. and removal.

Driver Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260
Passenger Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260
Driver Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900
Passenger Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900
Back/Tail (21" x 72")	
3 Months (\$175/mo)	\$525
6 Months (\$150/mo)	\$900
12 Months (\$125/mo)	\$1,500
Interior/Rails (11" x 28")	
3 Months (\$35/mo)	\$105
6 Months (\$30/mo)	\$180
12 Months (\$25/mo)	\$300

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Engineering Fees

Floodplain Development Permit***	\$25
***in addition to any costs necessary for the review, inspection and approval of the project	
Dumpster Permit	\$50
Sidewalk Permit	\$0
Curbs and Pavement Cuts	
Curb Cuts	\$100
Pavement Cuts, up to 3 sq yds	\$200
Pavement Cuts, each additional sq yd thereafter	\$30
Specialty Pavement Cut	\$150 + actual cost of repair and replacement
Septic Tanks and Lateral Disconnections	
Septic Tank Permit	\$50
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50
Repair/Renewal of Existing Sanitary	\$0
Sewer Permits - Inside the City	
Residential Sanitary	\$100
Residential Storm	\$100
Commercial Sanitary	\$200
Commercial Storm	\$200
Industrial Sanitary	\$300
Industrial Storm	\$300
Sewer Permits - Outside the City	
Residential Sanitary	\$300
Residential Storm	\$300
Commercial Sanitary	\$550
Commercial Storm	\$550
Industrial Sanitary	\$550
Industrial Storm	\$550

City of Watertown

City Fees and Charges Schedule

FY 2023-24

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$85 per hour
Adult and Non City Groups		\$125 per hour
Events Where Admission / Donation is Charged	\$160	\$200 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$3 per student to cover cost of skating and rentals	
Arena - Ice Time	City Resident	Non City Resident
Public Skating	\$4	\$5 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$125	\$156 season
Family Ice Skating Pass	\$250	\$313 season
Family Ice Skating (All Events)	\$350	\$438 season
Skate & Shoot	\$5	\$6 per day
Season Skate & Shoot Pass	\$125	\$156 season
Season Skate & Shoot Pass and Public Skate	\$200	\$250 season
Ice Skate Rental	\$3	\$4 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$5	\$6 per day
Rock & Skate	\$5	\$6 per day
Slip Slide & Skate		
Per Season	\$25	\$50 season
Per Season - With Skate Rental	\$35	\$70 season
Broomball	\$5	\$6 per day
Broomball Equipment Rental	\$3	\$4 per broom
Replacement ID Card	\$5	\$6 per card
Arena - Rental of Space	City Resident	Non City Resident
Arena Rental / Performances	\$1,250	\$1,500 per day
Performances - Day Before / After	\$625	\$750 per day
Arena Rental Non Ice Time	\$100	\$125 per hour
Multipurpose Room - Daily	\$100	\$125 per day
Multipurpose Room - Hourly	\$25	\$31 per hour
Vendor Space	\$100	\$125 per day
Large Stage Set Up	\$1,000	\$1,250 per event
Small Stage Set Up	\$500	\$625 per event
Hospitality Room	\$250	\$313 per day
Office Rental - Seasonal	\$500	\$625 per season
Office Rental - Monthly	\$85	\$105 per month
Birthday Party Room	\$50	\$63 per party
Arena Concession - Per Vendor	\$250	\$313 per day
Arena Concession - Unlimited Concession Stands	\$1,000	\$1,250 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40	\$50 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50	\$63 per day

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3	\$3 per day
Special Events Sponsored by Parks & Rec	\$5	\$5 per day
Advertising Fees		
Advertising Signs in Arena	\$400	\$500 May-Aug
Advertising on TV in Lobby	\$100	\$125 per month

Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4	\$5 per day
Table Rental: 21+ Tables	\$3	\$4 per day

Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$85	\$110 per hour
Lights	\$75	\$100 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75	\$100 per hour
Lights	\$75	\$100 per day
Fairgrounds Horse Ring	\$60	\$75 per day
Municipal Fairgrounds Rental	\$300	\$375 per day
Other Athletic Fields		
Hourly	\$30	\$38 per hour
Lights	\$40	\$50 per day
Performances	\$1,000	\$1,250 per day
Day Before / After	\$500	\$625 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr

Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$50	\$63 per hour
Other Fields - Non-Profit 501C3	\$20	\$25 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25	\$31 per lining

Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year

	City Resident	Non City Resident
Turf		
Surface	\$20	\$25 per bag

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500	\$1,875 per event
Parking - Outdoor Events	\$3,000	\$3,750 per event

RV sites	City Resident	Non City Resident
With Utility Hookup	\$25	\$31 per night
Without Utility Hookup	\$15	\$19 per night

Jefferson County Agriculture Society Fair

Arena Rental - Fair	\$3,000	fair
RV Sites - Fair Week	\$75	per site
Concessions - Jeff Co Ag Society	\$1,000	fair

Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10	\$13 per day
Non Parks and Recreation Events - Weekly	\$50	\$63 per week

Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50	\$63 per event
Vendor Fee - Large Event	\$300	\$375 per event
Event Fee	\$500	\$625 per day
Alcohol Permit Processing Fee	\$10	\$13 per day

Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50	\$63 per day
Fairgrounds Pavilion	\$50	\$63 per day
Veterans Memorial Pavilion	\$50	\$63 per day
Marble Park Pavilion	\$50	\$63 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50	\$63 per day
Large Pavilion - Full	\$200	\$250 per day
Picnic Areas	\$10	\$13 per day
Rotary Pavilion	\$50	\$63 per day
Pinnacle Pavilion	\$50	\$63 per day
Band Stand	\$25	\$31 per day

Thompson Park - Garbage Removal for Large Groups

1-99 people	\$25 per day
100-199 people	\$50 per day
200+ people	\$75 per day

Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5	\$6
Bubble Ball Event Fee	\$100	\$125

City of Watertown

City Fees and Charges Schedule

FY 2023-24

Parks and Recreation Fees (con't)

Team Sports Programs

Men's and Coed Adult Softball	\$325	per team
Sunday Softball	\$300	per team
Volleyball Team	\$200	per team
Kickball Team	\$225	per team
Soccer Tournament	\$225	per team
Basketball Tournament	\$125	per team
Soccer Teams	\$225	per team
Sunday Football League	\$250	per team
Pickleball Tournament	\$40	per team

Baseball and Softball Adult

	City Resident	Non City Resident
Athletic Tournaments	\$200	\$300 per team

Parks and Recreation Programs

	City Resident	Non City Resident
Tennis Clinic	\$30	\$60 per person
Golf Lessons	\$50	\$100 per person
Youth Baseball & Softball Leagues	\$15	\$30 per person
Youth Swimming Lessons	\$15	\$30 per person
Fishing Clinic	\$30	\$60 per person
Family Yoga	\$10	\$20 per person
Scuba Diving Lessons	\$30	\$60 per person
Kid's Zumba	\$15	\$30 per person
Youth Running Club	\$20	\$40 per person
Horseback Riding Lessons	\$50	\$100 per person
Archery Day Camp	\$15	\$30 per person
Archery Week Camp	\$40	\$80 per person
Boot Camp Exercise Program	\$25	\$50 per person
Youth Camps	\$25	\$50 per person
Parks and Recreation Classes	\$25	\$50 per person
Pickleball Open Play (Arena)	\$4	\$5 per person

Pool Fees

Daily Rate	\$0	\$3 per person
Group Rate (Schools, Camps, Rec Groups, etc.)	\$0	\$2 per person
Season Pass - Individual	\$0	\$30
Season Pass - Family (4)	\$0	\$90
Additional Family Members	\$0	\$15 per person

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Parks and Recreation Fees (con't)

Thompson Park Golf Course	City Resident	Non-City Resident
Season Passes		
18 & Under	\$100	\$125
22 & Under	\$250	\$300
Adult	\$725	\$800
Senior (62)	\$575	\$650
Senior Couple (62)	\$800	\$875
Family (2 Adults)	\$900	\$1,000
<i>Additional Student</i>	\$60	\$70
Green Fees		
9-Holes	\$15	\$17
18-Holes	\$22	\$25
Green Fees - Fall Rates (Effective September 15th)		
9-Holes	\$9	\$11
18-Holes	\$13	\$15
Carts (Per Golfer)		
9-Holes	\$10	\$11
18-Holes	\$15	\$16
League Fees (<i>No league fee for season pass holder. Cart fees apply</i>)		
Season - 9 Holes	\$225	\$250
Cart Pass	\$200	\$225
Tournament Fees		
Per Entry	\$40	\$40
Driving Range		
Small	\$5	\$5
Large	\$8	\$8
Club Rentals		
Per Outing	\$5	\$10

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Police Fees

Bike License	\$1
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10

Police Academy

Tuition	\$1,700 per enrollee
Tuition Credits	\$25 per instructor hour provided to Academy Training
Books and Supplies	\$300

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Planning Department Fees

Zoning Reviews

Special Use Permit	\$125
Site Plan Minor Review *	\$150
Site Plan Major Review **	\$250
Site Plan Waiver	\$75
Variance of Use or Area	\$200
Zoning Interpretation	\$200
Zone Change	\$125
Subdivision Review	\$150

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the

RESOLUTION

Page 1 of 1

Adopting the Annual Rates of Pay for
Management Employees
for Fiscal Year 2023-24

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council has held budget meetings to review the Proposed Fiscal Year 2023-24 Budget and approves a 3.75% increase to the current Annual Rates of Pay for Management Employees, and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the Annual Rates of Pay for Management Employees chart that is attached and made part of this resolution, effective July 1, 2023, and

BE IT FURTHER RESOLVED that the City Manager is authorized to start individual employees at the step he/she determines to be appropriate at the time of hire.

Seconded by

City of Watertown , NY
Annual Rates of Pay for Management Employees- Effective July 1, 2023

[illegible]

ORDINANCE

Page 1 of 5

Amending the Code of the City of Watertown,
 §301-17 Water Rates and Charges,
 §301-19 Fire Service Charges and
 §301-28 Bulk Water Charges

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT ORDAINED by the City Council that Chapter 301 of the Code of the City of Watertown is hereby amended by deleting Sections 301-17 (A), (B), (D), (E) and (H), Sections 301-19 and Sections 301-28 and

BE IT FURTHER ORDAINED by the City Council that the Code of the City of Watertown, Chapter 301 is hereby amended by adding thereto new Sections 301-17 (A), (B), (D), (E) and (H), Section 301-19 and Section 301-28 as follows:

301-17. Water Rates and Charges.

The rate for both domestic and industrial metered water within the City of Watertown shall be as follows:

A. Meter rates:

(1) Quarterly meter rates

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 1,200 cubic feet (8,976 gallons)	\$ 45.02 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$ 30.43 per 1,000 cubic feet (7,480 gallons)

(2) Monthly meter rates

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 400 cubic feet (2,992 gallons)	\$ 45.02 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$ 30.43 per 1,000 cubic feet (7,480 gallons)

ORDINANCE

Page 2 of 5

Amending the Code of the City of Watertown,
 §301-17 Water Rates and Charges,
 §301-19 Fire Service Charges and
 §301-28 Bulk Water Charges

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

B. Minimum charge for City use:**(1) Quarterly charge for City use**

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 40.51
3/4	1,500	11,220	63.15
1	2,700	20,196	99.65
1 1/2	5,100	38,148	172.66
2	8,400	62,832	273.05
3	15,900	118,932	501.20
4	26,400	197,472	820.60
6	51,900	388,212	1,596.31
8	84,000	628,320	2,572.79
10	120,000	897,600	3,667.90

(2) Monthly charge for City use

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	300	2,244	\$ 13.50
3/4	500	3,740	21.05
1	900	6,732	33.22
1 1/2	1,700	12,716	57.55
2	2,800	20,944	91.01
3	5,300	39,644	167.07
4	8,800	65,824	273.54
6	17,300	129,404	532.11
8	28,000	209,440	857.60
10	40,000	299,200	1,222.64

ORDINANCE

Page 3 of 5

Amending the Code of the City of Watertown,
 §301-17 Water Rates and Charges,
 §301-19 Fire Service Charges and
 §301-28 Bulk Water Charges

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

- D. Where water is supplied to premises situated outside the City and not covered by contract, the rates for both domestic and industrial metered water shall be as follows:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons)]</u>
First 1,200 cubic feet (8,976 gallons)	\$ 54.02 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$ 36.52 per 1,000 cubic feet (7,480 gallons)

- E. Minimum Charge Quarterly for outside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 48.62
3/4	1,500	11,220	75.79
1	2,700	20,196	119.58
1 1/2	5,100	38,148	207.20
2	8,400	62,832	327.67
3	15,900	118,932	601.40
4	26,400	197,472	984.72
6	51,900	388,212	1,915.57
8	84,000	628,320	3,087.35
10	120,000	897,600	4,401.47

- H. Partial tax exemption rates:

- (1) For those customers who qualify under the partial tax exemption for real property of aged persons and who reside within the City of Watertown, the quarterly basis on which they will be billed for water usage shall be the amount of water actually used by such a property owner. The rates set forth in §301-17A, B and C shall not apply to these property owners.
- (2) The rates set forth within this subsection shall only apply to that portion of a

ORDINANCE

Page 4 of 5

Amending the Code of the City of Watertown,
 §301-17 Water Rates and Charges,
 §301-19 Fire Service Charges and
 §301-28 Bulk Water Charges

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

residence which is actually inhabited by the elderly property owner who qualifies for the partial tax exemption of real property. If other portions of the residence are occupied by nonqualified rate payers, they shall pay the standard City rates.

(3) The rate structure for this subsection shall be as follows:

<u>Unit</u>	<u>Charge</u>
1	\$ 4.51
2	\$ 9.02
3	\$ 13.53
4	\$ 18.04
5	\$ 22.55
6	\$ 27.06
7	\$ 31.57
8	\$ 36.08

301-19. Fire Service Charges.

The charge for fire service pipes shall be as follows:

<u>Size of Service (inches)</u>	<u>Monthly Charges</u>	
	<u>Inside City</u>	<u>Outside City</u>
2	\$ 4.06	\$ 8.12
3	\$ 8.23	\$ 16.46
4	\$ 11.86	\$ 23.72
6	\$ 23.87	\$ 47.74
8	\$ 35.72	\$ 71.43
10	\$ 47.72	\$ 95.44

301-28 Bulk water charges.

A. The charges for water obtained from the bulk fill station at the Water Treatment Plant, 1707 Huntington Street, or through fire hydrants, if proper permits have been

ORDINANCE

Page 5 of 5

Amending the Code of the City of Watertown,
 §301-17 Water Rates and Charges,
 §301-19 Fire Service Charges and
 §301-28 Bulk Water Charges

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

obtained and authorization has been given by the Department for such use, or from any other authorized source within the City shall be as follows:

(1) Zero to 1,000 gallons: \$ 7.91

(2) For each additional 100 gallons or fractional portion thereof: \$0.79

- B. There shall be a minimum charge of \$7.91 plus a service and processing fee of \$2.50 for each bill sent to a consumer or user of bulk water. Bills shall normally be sent once per month for each month in which water is obtained. Payment is due within 30 days from the date of the invoice. Failure to pay the outstanding balance within 30 days will result in termination of service. There shall be a fee of \$10 to reinstate the bulk-fill-station account after the outstanding balance has been paid in full.

And,

BE IT FURTHER ORDAINED that this ordinance shall take effect on July 1, 2023, after it has been published once in the official newspaper of the City of Watertown, or as the City Manager directs.

Seconded by _____

LOCAL LAW

Page 1 of 3

A Local Law amending Sections 253-17
Of the City of Watertown Code of the City
of Watertown

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

A Local Law to amend Section 253-17 of the City of Watertown Code of the City of Watertown.

WHEREAS a public hearing was held on this amendment on June 19, 2023, at 7:15 p.m. in the City Council Chambers;

NOW THEREFORE BE IT ENACTED by the City Council of the City of Watertown, New York that §253-17 of the City Code of the City of Watertown is modified to read as follows:

C. Rates.

(1) The basis for the normal sewer service charge shall be the volume of water consumed from the Public Water Supply System by the individual property owner. The rates for both domestic and industrial metered sewer service within the City of Watertown shall be as follows:

(a) Quarterly meter rates:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 1,200 cubic feet (8,976 gallons)	\$39.50 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$23.05 per 1,000 cubic feet (7,480 gallons)

(b) Monthly meter rates:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 400 cubic feet (2,992 gallons)	\$39.50 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$23.05 per 1,000 cubic feet (7,480 gallons)

LOCAL LAW

Page 2 of 3

A Local Law amending Sections 253-17
Of the City of Watertown Code of the City
of Watertown

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

(c) Minimum charge for quarterly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 35.55
3/4	1,500	11,220	54.32
1	2,700	20,196	81.97
1 1/2	5,100	38,148	137.27
2	8,400	62,832	213.30
3	15,900	118,932	386.13
4	26,400	197,472	628.07
6	51,900	388,212	1,215.65
8	84,000	628,320	1,955.31
10	120,000	897,600	2,784.83

(d) Minimum charge for monthly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	300	2,244	\$ 11.85
3/4	500	3,740	18.11
1	900	6,732	27.32
1 1/2	1,700	12,716	45.76
2	2,800	20,944	71.10
3	5,300	39,644	128.71
4	8,800	65,824	209.35
6	17,300	129,404	405.22
8	28,000	209,440	651.77
10	40,000	299,200	928.28

(2) Elderly Exemption

<u>Unit</u>	<u>Charge</u>
1	\$ 3.95

LOCAL LAW

Page 3 of 3

A Local Law amending Sections 253-17
Of the City of Watertown Code of the City
of Watertown

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

2	\$ 7.90
3	\$11.85
4	\$15.80
5	\$19.75
6	\$23.70
7	\$ 27.65
8	\$ 31.60

And,

BE IT FURTHER ENACTED that the Sewer Service Charges shall be instituted with the sewer bills dated on or after July 1, 2023 and contained on all bills, and

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon its being filed in the Office of the Secretary of State.

Seconded by _____