

CITY OF WATERTOWN

NEW YORK



# PROPOSED BUDGET

2025-2026



ALL ROADS LEAD TO  
WATERTOWN  
NEW YORK

43.9748°N, 75.9108°W

# **CITY OF WATERTOWN NEW YORK**

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## **2025-26 BUDGET**

### **City Council**

Sarah V.C. Pierce, Mayor

Robert O. Kimball

Lisa A. Ruggiero

Clifford G. Olney, III

Benjamin P. Shoen

### **City Manager**

Eric F. Wagenaar

### **City Management Team**

Assistant to the City Manager, Erica J. Anderson

City Assessor, Kimberli M. Johnston

City Attorney, Bond Schoeneck & King, PLLC

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Thomas S. Compo

Confidential Secretary to the City Manager, Amber S. Fay

Executive Secretary to Civil Service, Angela M. Robbins

Fire Chief, Matthew R. Timerman

Human Resources Manager, Erica A. LeClerc

Information Technology Manager, David S. Wurzburg

Library Director, Suzanne C. Renzi-Falge

Planning & Community Development Director, Michael A. Lumbis

Police Chief, Charles P. Donoghue

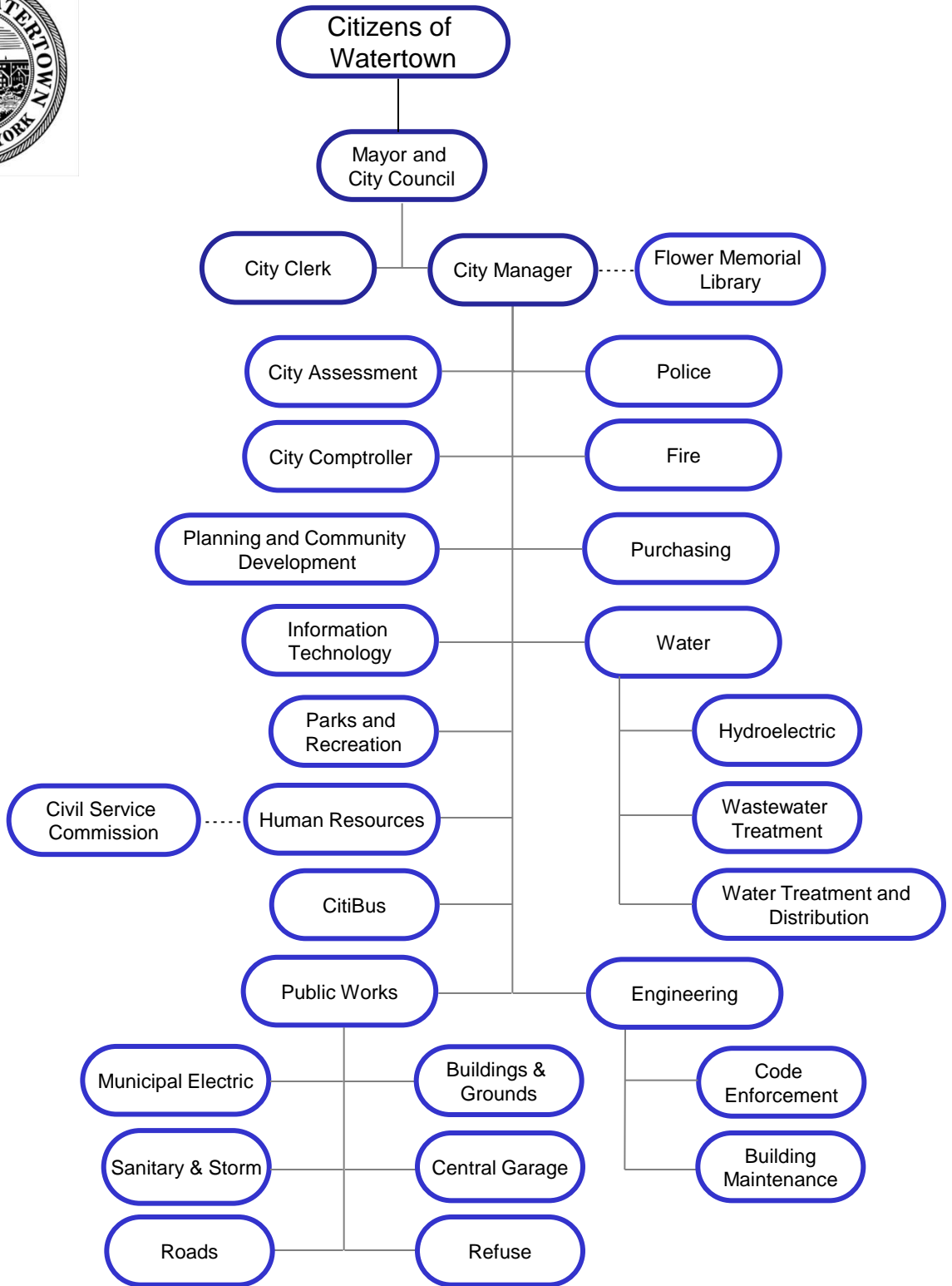
Purchasing Manager, Tina M. Bartlett-Bearup

Superintendent of Parks & Recreation, Scott M. Weller

Superintendent of Public Works, Brian D. MacCue

Superintendent of Water, Aaron T. Harvill

Transit Director, Kyle E. Meehan



- - - - - Management Support



# CITY OF WATERTOWN, NEW YORK

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1869

ERIC WAGENAAR  
CITY MANAGER

April 21, 2025

Dear Mayor, Councilors, Watertown Residents, and City Business Owners:

This year's proposed 2025/2026 City of Watertown budget is the result of our staff's thorough analysis of what is required to provide our residents with the services they deserve. Our Department Heads did a great job adhering to our overall objective of proposing a budget that achieves fiscal responsibility, continues to provide essential services, executes key capital investments, and continues to support the community with important quality of life programs. Our General Fund spending increased only 2.73%, which is conservative considering today's volatile economic environment. Providing for the public safety of our residents, businesses, and visitors remains our top priority.

We are concerned about the impact of uncertain sales tax revenues on the City's overall fiscal health. Our concerns also include the increased costs of goods, high interest rates, and elevated costs for necessary contracted services. We also face rising costs for the mandatory New York State retirement system. To remain budget neutral in our Refuse operation we do recommend an increase in stickers and tote prices, however, our prices remain lower than our competitors'. We also recommend a 5% increase in water rates to meet the increasing costs of Water Department operations. Our sewer rates will remain unchanged for this year.

This budget prioritizes public safety, required services, priority repairs to critical infrastructure, necessary equipment purchases, and increased salaries for the city staff to keep pace with the area's current labor market. The proposed budget is reflective of a stringent review of equipment purchases and capital infrastructure projects. I also eliminated three staff positions that were currently vacant. The City currently has an unbalanced budget with a widening gap and cannot continually rely on appropriating fund balance to close the gap. A blend of corrective actions are needed, such as this year's proposed levy increase. It is probable that future budgets will experience levy increases as well.

As always, our goal is to be open and transparent with the city budget. To support this, we added an additional public hearing to the schedule, to complement the normally scheduled public hearing and budget work sessions. We are committed to ensuring that the city remains financially sound while providing the necessary resources to our departments to effectively operate the City of Watertown.

Thank you for your support. We are always available to answer questions and provide additional information concerning this proposed budget.

Respectfully,

  
Eric Wagenaar



# City Profile

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Date of Incorporation	May 7, 1869
Form of Government	Council-Manager
<u>Per U.S. Census Bureau Census 2020:</u>	
Population	24,685
	Male 51.8%
	Female 48.2%
Race and Hispanic Origin:	
	White alone 80.8%
	Black or African American alone 8.1%
	American Indian or Alaska Native alone .1%
	Asian alone 1.7%
	Two or more races 7.4%
	Hispanic or Latino 7.8%
	White alone, not Hispanic or Latino 77.9%
Households, 2018-2022	11,455
Median Household Income (in 2022 dollars)	\$49,722
Persons in Poverty	19.5%
<u>Education:</u>	
High school graduate or higher, percent of persons 25 years +, 2018-2022	90.8%
Bachelor's degree or higher, percent of persons 25 years +, 2018-2022	25.3%
Housing – owner-occupied housing unit rate, 2018-2022	42.3%
Land Area (square miles)	9.4
Population Density (per acre)	4.27
Unemployment Rate (City) – February 2024	5.4%
Miles of Street	103.1
Number of Acres of Parks and Playgrounds	561
Number of Streetlights	2,670
Public Utilities (number of active water and sewer accounts)	8,225
Bond Rating (General Obligation Bonds):	Moody's Investor Services Aa3
Number of Employees	
	Full Time 324
	Part Time 80

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# City of Watertown

## Fiscal Year 2025-26 Budget

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# GENERAL FUND



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Property Tax Rate Calculation**

	<u><b>FY 2024-25 (1)</b></u>	<u><b>FY 2025-26</b></u>	<u><b>Change</b></u>	<u><b>% Change</b></u>
<b>Appropriations</b>	\$ 57,838,146	\$ 59,414,436	\$ 1,576,290	2.73%
<b>Less Non-Property Tax Levy Revenues</b>	\$ 43,642,715	\$ 43,876,893	\$ 234,178	0.54%
<b>Less Appropriated Fund Balance</b>	\$ 3,540,000	\$ 3,000,000	\$ (540,000)	-15.25%
<b>Less Sidewalk Reserve</b>	\$ 4,459	\$ 4,459	\$ -	0.00%
<b>Less Debt Reserve</b>	\$ -	\$ -	\$ -	#DIV/0!
<b>Less Capital Reserve</b>	\$ -	\$ -	\$ -	#DIV/0!
<b>Real Property Tax Levy</b>	\$ 10,643,072	\$ 12,533,084	\$ 1,890,012	<b>17.76%</b>
<b>Taxable Assessed Valuation</b>	\$ 1,129,410,937	\$ 1,120,132,506	\$ (9,278,431)	-0.82%
<b>Tax Rate per \$1,000 of Taxable Assessed Valuation</b>	\$ <b>9.4076</b>	\$ <b>11.1758</b>	\$ <b>1.7682</b>	<b>18.80%</b>

(1) Fiscal Year 2024-25 Adopted Budget represents the original budget plus any subsequent budget re-adoptions through March 31, 2025.

**City of Watertown  
Fiscal Year 2025-26 Budget  
Constitutional Tax Limit**

Five Year Total Full Valuation	\$ 6,612,592,347
Five Year Average Full Valuation	\$ 1,322,518,469
Constitutional Tax Limit - 2% of 5 Year Average	\$ 26,450,369
Property Tax Levy	\$ 12,533,084
Less Total Exclusions	4,921,431
Tax Levy Subject to Tax Limit	\$ 7,611,653
Percentage of Tax Limit Exhausted	28.78%
Constitutional Tax Margin	\$ 18,838,716

# City of Watertown

## Fiscal Year 2025-26 Budget

### Property Tax Cap Calculation

		<u>FY 2025-26</u>
	Prior Year Adopted Tax Levy	\$ 10,660,315
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>100.63%</u>
	<b>Subtotal</b>	\$ 10,727,475
Plus	PILOTs Receivable from Prior Year	\$ 139,500
Equals	<b>Subtotal</b>	\$ 10,866,975
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>2.00%</u>
Equals	<b>Subtotal</b>	\$ 11,084,315
Less	PILOTs Receivable for Current Year	\$ (152,275)
Plus	Available Carryover from Prior Year	\$ -
Equals	<b>Tax Levy Limit Before Adjustments / Exclusions</b>	\$ 10,932,040
Less	Costs Incurred from Transfer of Local Government Functions	\$ -
Plus	Savings Realized from Transfer of Local Government Functions	\$ -
Equals	<b>Tax Levy Limit (Adjusted for Transfer of Local Government Functions)</b>	\$ 10,932,040
Plus	Tax Levy Necessary for Expenditures Resulting from Tort Orders / Judgments over 5% of Prior Year Levy	\$ -
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Employees Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Police and Fire Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Available Carryover (if any, up to a maximum of 1.5%)	\$ -
Equals	<b>Tax Levy Limit (Adjusted for Transfers and Exclusions)</b>	<u><u>\$ 10,932,040</u></u>
	Tax Levy Increase Allowable per Tax Cap Calculation	\$ 271,725
	Percent Tax Levy Increase Allowable per Tax Cap Calculation	2.55%

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Revenue Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
Taxes and Penalties	\$ 25,550,567	\$ 25,754,474	\$ 25,456,500	\$ 25,503,275
Departmental Revenues	7,308,203	8,287,647	8,052,375	\$ 8,667,875
Intergovernmental Revenues	240,418	238,603	193,320	\$ 184,800
Use of Money and Property	1,222,555	1,975,074	848,825	\$ 673,825
Licenses and Permits	145,877	156,717	153,025	\$ 177,025
Fines and Other Revenues	311,287	289,308	265,600	\$ 315,000
Interfund Transfers	627,231	492,253	585,702	\$ 601,000
State and Federal Aid	8,111,868	7,384,944	8,085,977	\$ 7,753,051
Real Property Taxes	<u>9,486,678</u>	<u>9,362,633</u>	<u>10,644,463</u>	<u>\$ 12,534,126</u>
<b>Total Revenues</b>	<b><u>\$ 53,004,683</u></b>	<b><u>\$ 53,941,653</u></b>	<b><u>\$ 54,285,787</u></b>	<b><u>\$ 56,409,977</u></b>

**Appropriated Reserves and Fund Balance**

Appropriated Debt Reserve (Sidewalk Program)	28,301	24,930	4,459	4,459
Appropriated Debt Reserve	37,714	11,370	-	-
Appropriated Capital Reserve	(1,600,208)	(71,507)	-	-
Appropriated Fund Balance	<u>5,077,691</u>	<u>-</u>	<u>3,540,000</u>	<u>3,000,000</u>
<b>Total Revenues and Appropriated Reserves/Fund Balance</b>	<b><u>\$ 56,548,181</u></b>	<b><u>\$ 53,906,446</u></b>	<b><u>\$ 57,830,246</u></b>	<b><u>\$ 59,414,436</u></b>

**Fund Balance**

Beginning reserves and fund balance	\$ 26,357,531	\$ 22,814,033
+ Revenues	53,004,683	53,941,653
- Expenses	<u>(56,548,181)</u>	<u>(52,854,684)</u>
Ending reserve and fund balances	\$ 22,814,033	\$ 23,901,002
- Non-spendable: for prepaid expenses	-	-
- Reserve for capital	(1,615,426)	(1,686,933)
- Reserve for debt (sidewalk program)	(126,901)	(90,601)
- Reserve for tax stabilization	(909,967)	(1,475,625)
- Reserve for encumbrances	(1,096,564)	(996,269)
- Fund balance appropriated to subsequent fiscal year (original budget adoption)	<u>(2,095,077)</u>	<u>(3,500,000)</u>
Unreserved un-appropriated fund balance	<b><u>\$ 16,970,098</u></b>	<b><u>\$ 16,151,574</u></b>

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Tax and Penalty Revenues**

<u><b>Budget Summary</b></u>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
A.0000.1080 Federal PILOTs	\$ 48,881	\$ 56,334	\$ 55,000	\$ 61,275
A.0000.1081 Other PILOTs	77,249	78,873	84,500	91,000
A.0000.1090 Interest and Penalties on Real Property Taxes	146,208	125,880	146,000	150,000
A.0000.1110 State Administered Sales and Use Tax	24,614,716	24,882,431	24,555,000	24,555,000
A.0000.1130 Utilities Gross Receipts Tax	340,084	317,183	324,000	383,000
A.0000.1170 Franchises	<u>323,429</u>	<u>293,773</u>	<u>292,000</u>	<u>263,000</u>
<b>Taxes and Penalties</b>	<u>\$ 25,550,567</u>	<u>\$ 25,754,474</u>	<u>\$ 25,456,500</u>	<u>\$ 25,503,275</u>

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A.0000.1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A.0000.1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A.0000.1090 - Interest and Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A.0000.1110 - State Administered Sales and Use Tax - Per agreement with Jefferson County, the City receives 24% of the four percent county sales tax collected within the County.

A.0000.1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A.0000.1170 - Franchises - The City receives 5% of the gross revenue earned by Charter Communications from its subscribers in the City.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Departmental Revenues**

<b><u>Budget Summary</u></b>	<b><u>FY 2022-23</u></b> <b><u>Actual</u></b>	<b><u>FY 2023-24</u></b> <b><u>Actual</u></b>	<b><u>FY 2024-25</u></b> <b><u>Adopted Budget</u></b>	<b><u>FY 2025-26</u></b> <b><u>Proposed Budget</u></b>
A.0000.1235 Tax Sale Advertising	\$ 5,765	\$ 2,695	\$ 20,000	\$ 20,000
A.0000.1240 Comptroller Fees	7,903	8,783	10,000	9,000
A.0000.1250 Assessor Fees	-	250	250	250
A.0000.1255 Clerk Fees	143,134	130,971	135,000	135,000
A.0000.1260 Civil Service Fees	2,605	2,895	1,125	1,300
A.0000.1520 Police Fees	581	4,870	1,000	1,000
A.0000.1710 Public Works Fee	128,986	177,736	130,000	200,000
A.0000.1715 DPW Charges - Fuel	24,974	20,988	23,000	21,000
A.0000.1750 Bus Fares	97,696	103,962	100,000	115,000
A.0000.1751 Bus Advertising	9,828	12,240	20,000	15,000
A.0000.2001 Park and Recreation Charges	52,322	36,181	45,500	50,000
A.0000.2002 Field Use Charges	74,503	42,971	41,600	53,000
A.0000.2012 Recreation Concessions	190,737	155,661	175,000	175,000
A.0000.2025 Stadium Charges	(935)	(11,910)	17,500	16,675
A.0000.2026 Pool Fees	-	4,966	10,000	60,000
A.0000.2027 Golf Course Fees	205,283	393,754	454,000	468,000
A.0000.2030 Arena Fees	38,541	16,098	35,000	24,350
A.0000.2065 Skating Rink Charges	223,489	243,742	249,400	283,300
A.0000.2110 Zoning Fees	4,700	3,175	5,000	5,000
A.0000.2130 Refuse and Garbage Charges	425,046	471,642	492,000	441,000
A.0000.2135 Refuse and Garbage Totes	592,777	614,552	712,000	804,000
A.0000.2150 Sale of Surplus Power	<u>5,080,268</u>	<u>5,795,225</u>	<u>5,375,000</u>	<u>5,525,000</u>
<b>Departmental Revenues</b>	<b>\$ <u>7,308,203</u></b>	<b>\$ <u>8,287,647</u></b>	<b>\$ <u>8,052,375</u></b>	<b>\$ <u>8,667,875</u></b>



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Departmental Revenues**

A.0000.1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A.0000.1240 - Comptroller Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A.0000.1250 - Assessor Fees - Fees for copies of property record cards and sales reports.

A.0000.1255 - Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A.0000.1260 - Civil Service Fees - City share of Civil Service exam fees.

A.0000.1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A.0000.1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A.0000.1589 - Fire Department Fees - Fees charged to other fire departments for recruit training at our fire academy.

A.0000.1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW or a third-party, at properties whose owner is in violation of the municipal code.

A.0000.1715 - DPW Charges - Fuel - Charges to the School District for purchase of fuel.

A.0000.1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A.0000.1751 - Bus Advertising - Revenue received from advertising on City buses.

A.0000.2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf and tennis.

A.0000.2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A.0000.2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A.0000.2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A.0000.2026 - Pool Fees - Fees associated with the charges to non-City residents for use of City pools.

A.0000.2027 - Golf Course Fees - Fees associated with the municipal golf course.

A.0000.2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A.0000.2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena.

A.0000.2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeals.

A.0000.2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A.0000.2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A.0000.2150 - Sale of Surplus Power - National Grid purchases all of the excess power the City produces at its hydro-electric power plant under the terms of a 40 year agreement expiring December 31, 2030.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Intergovernmental Revenues**

<b><u>Budget Summary</u></b>	<b><u>FY 2022-23 Actual</u></b>	<b><u>FY 2023-24 Actual</u></b>	<b><u>FY 2024-25 Adopted Budget</u></b>	<b><u>FY 2025-26 Proposed Budget</u></b>
A.0000.2210 Tax and Assessment Services for Other Governments	\$ 26,750	\$ 26,750	\$ 26,750	\$ 5,200
A.0000.2220 Civil Service Charges for School District	26,266	34,027	42,250	49,000
A.0000.2260 Police Services	187,402	175,326	118,720	125,000
A.0000.2300 Transportation, Other Governments	<u>-</u>	<u>2,500</u>	<u>5,600</u>	<u>5,600</u>
<b>Intergovernmental Revenues</b>	<b><u>\$ 240,418</u></b>	<b><u>\$ 238,603</u></b>	<b><u>\$ 193,320</u></b>	<b><u>\$ 184,800</u></b>

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A.0000.2210 - Tax and Assessment Services for Other Governments - The Watertown City School District pays the City for the City Assessor's preparation of its tax roll and tax bills and for the City Comptroller's office collection of the payments.

A.0000.2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A.0000.2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A.0000.2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Use of Money and Property Revenues**

<b><u>Budget Summary</u></b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
A.0000.2401 Interest and Earnings	\$ 1,197,288	\$ 1,938,070	\$ 816,000	\$ 641,000
A.0000.2410 Rental of Real Property	(14,753)	1,920	-	-
			-	-
A.0000.2421 Leases on Real Property	<u>40,020</u>	<u>35,084</u>	<u>32,825</u>	<u>32,825</u>
<b>Use of Money and Property</b>	<b><u>\$ 1,222,555</u></b>	<b><u>\$ 1,975,074</u></b>	<b><u>\$ 848,825</u></b>	<b><u>\$ 673,825</u></b>

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A.0000.2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts, purchase of government securities and leases.

A.0000.2410 - Rental of Real Property - This account is n longer being used due to Governmental Accounting Standards Board Statement No. 87 - Leases

A.0000.2421 - Leases on Real Property - Revenue is received from the rental of land to the Fairgrounds YMCA and rental of office space at the baseball stadium.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund License and Permit Revenues**

<b><u>Budget Summary</u></b>	<b><u>FY 2022-23</u></b> <b><u>Actual</u></b>	<b><u>FY 2023-24</u></b> <b><u>Actual</u></b>	<b><u>FY 2024-25</u></b> <b><u>Adopted Budget</u></b>	<b><u>FY 2025-26</u></b> <b><u>Proposed Budget</u></b>
A.0000.2501 Business and Occupational Licenses	\$ 8,210	\$ 11,805	\$ 7,725	\$ 7,725
A.0000.2530 Games of Chance Licenses	50	50	50	50
A.0000.2540 Bingo Licenses	486	705	750	750
A.0000.2555 Building and Alteration Permits	90,531	89,455	100,000	125,000
A.0000.2560 City Permits	600	15,952	2,500	2,500
A.0000.2590 Other Permits	4,050	2,450	4,000	4,000
A.0000.2591 Storm and Sanitary Sewer Permits	3,500	1,450	3,000	2,000
A.0000.2592 Vacant Property Registration Fees	<u>38,450</u>	<u>34,850</u>	<u>35,000</u>	<u>35,000</u>
<b>Licenses and Permits</b>	<b><u>\$ 145,877</u></b>	<b><u>\$ 156,717</u></b>	<b><u>\$ 153,025</u></b>	<b><u>\$ 177,025</u></b>

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A.0000.2501 - Business and Occupational Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A.0000.2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A.0000.2540 - Bingo Licenses - The City's share of the profit and license fee.

A.0000.2555 - Building and Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A.0000.2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A.0000.2590 - Other Permits - The Municipal Code allows for the City to charge for snow dump permits.

A.0000.2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

A.0000.2592 - Vacant Property Registration Fees - Fees charged to owners of vacant properties.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Fines and Other Revenues**

<u><b>Budget Summary</b></u>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<u><b>Actual</b></u>	<u><b>Actual</b></u>	<u><b>Adopted Budget</b></u>	<u><b>Proposed Budget</b></u>
A.0000.2610 Fines and Forfeited Bail	\$ 84,052	\$ 121,861	\$ 105,000	\$ 110,000
A.0000.2650 Scrap and Excess Material Sale	11,071	12,536	5,000	10,000
A.0000.2660 Sale of Real Property	16,683	-	-	-
A.0000.2665 Sale of Equipment	55,780	34,265	50,000	60,000
A.0000.2680 Insurance Recoveries	78,882	58,982	50,000	60,000
A.0000.2701 Refund of Prior Year Expenses	17,703	12,105	10,000	10,000
A.0000.2705 Gifts and Donations	16,625	7,870	8,600	10,000
A.0000.2770 Other Unclassified Revenues	3,288	6,279	2,000	2,000
A.0000.2773 Payment Processing Fees	27,203	32,252	35,000	53,000
<b>Fines and Other Revenue</b>	<u><b>\$ 311,287</b></u>	<u><b>\$ 289,308</b></u>	<u><b>\$ 265,600</b></u>	<u><b>\$ 315,000</b></u>

A.0000.2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A.0000.2650 - Scrap and Excess Material Sales - Sale of excess scrap and miscellaneous items.

A.0000.2660 - Sale of Real Property - Revenue received from sale of City owned property net of back taxes.

A.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

A.0000.2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A.0000.2701 - Refund of Prior Year Expenses - Refunds received for a prior year expenditure.

A.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

A.0000.2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A.0000.2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Interfund Transfer Revenues**

<u><b>Budget Summary</b></u>	<b>FY 2022-23</b> <u><b>Actual</b></u>	<b>FY 2023-24</b> <u><b>Actual</b></u>	<b>FY 2024-25</b> <u><b>Adopted Budget</b></u>	<b>FY 2025-26</b> <u><b>Proposed Budget</b></u>
A.0000.2801 Interfund Services	\$ -	\$ -	\$ 82,158	\$ 90,000
A.0000.2802 Central Printing and Mailing	6,425	3,439	6,000	4,000
A.0000.2803 Central Garage	111,835	105,925	105,000	110,000
A.0000.5031 Interfund Transfers	<u>508,971</u>	<u>382,889</u>	<u>392,544</u>	<u>397,000</u>
<b>Interfund Revenues</b>	<u><u>\$ 627,231</u></u>	<u><u>\$ 492,253</u></u>	<u><u>\$ 585,702</u></u>	<u><u>\$ 601,000</u></u>

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A.0000.2801 - Interfund Services - Charges to other funds, other than the General Fund, for engineering, GIS and safety services.

A.0000.2802 - Central Printing and Mailing - Charges to funds, other than the General Fund, for postage and office supplies used.

A.0000.2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A.0000.5031 - Interfund Transfers - Contributions from the Debt Service, Community Development and Tourism Funds.



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund State and Federal Aid Revenues**

<b><u>Budget Summary</u></b>	<b>FY 2022-23 <u>Actual</u></b>	<b>FY 2023-24 <u>Actual</u></b>	<b>FY 2024-25 <u>Adopted Budget</u></b>	<b>FY 2025-26 <u>Proposed Budget</u></b>
A.0000.3001 State Aid, Per Capita	\$ 4,703,208	\$ 4,703,354	\$ 5,249,351	\$ 5,249,351
A.0000.3005 State Aid, Mortgage Tax	613,140	375,611	400,000	386,000
A.0000.3089 State Reimbursement, Workers' Compensation	52,073	10,802	33,000	30,000
A.0000.3330 State Reimbursement, Court Security	30,738	40,983	38,000	47,000
A.0000.3331 State Reimbursement, Court Costs	1,752	876	-	-
A.0000.3389 State Reimbursement, Public Safety	197,300	200,300	5,700	151,000
A.0000.3501 State Reimbursement, CHIPS	461,914	304,430	508,600	355,200
A.0000.3589 State Mass Transportation Assistance	350,509	408,415	375,000	445,000
A.0000.3594 State Aid, Bus Projects	-	-	49,850	-
A.0000.3989 State Aid, Home and Community Services	73,963	9,269	180,000	181,500
A.0000.4389 Federal Aid, Public Safety	160,944	168,271	5,000	-
A.0000.4510 Federal Aid, Highway Safety	1,885	-	6,300	-
A.0000.4589 Federal Aid, Transportation Asst.	1,259,770	707,567	1,109,426	908,000
A.0000.4960 Federal Aid, Disaster Assistance	<u>204,672</u>	<u>455,066</u>	<u>125,750</u>	<u>-</u>
<b>State and Federal Aid</b>	<b><u>\$ 8,111,868</u></b>	<b><u>\$ 7,384,944</u></b>	<b><u>\$ 8,085,977</u></b>	<b><u>\$ 7,753,051</u></b>

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund State and Federal Aid Revenues**

A.0000.3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A.0000.3005 - State Aid, Mortgage Tax - The City receives 1/2% tax for each mortgage recorded on property located within the City.

A.0000.3089 - State Reimbursement, Workers' Compensation - The State reimburses the City for certain workers compensation expenses incurred by the City.

A.0000.3330 - State Reimbursement, Court Security - The City is reimbursed for the space provided to the State Court system.

A.0000.3331 - State Reimbursement, Court Costs - The Court system reimburses the City for telephone expense.

A.0000.3389 - State Reimbursement, Public Safety- Aid for public safety purposes such reimbursement received for EMT certifications.

A.0000.3501 - State Reimbursement, CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A.0000.3589 - State Mass Transportation Assistance - The City receives operating assistance from the NYS Department of Transportation for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of State for Brownfield related project costs.

A.0000.4389 - Federal Aid, Public Safety - Grants for bullet proof vests, hiring of firefighters (SAFER), etc.

A.0000.4510 - Federal Aid, Highway Safety - Revenues received from the Police Traffic Services (PTS) program.

A.0000.4589 - Federal Aid, Transportation Assistance - The City receives a lump sum award from the federal government for partial reimbursement of the City bus system and para-transit system costs. The funds are for operating assistance or capital expenditures.

A.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Property Tax Revenues**

<u>Budget Summary</u>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
A.0000.1001 Real Property Taxes	\$ 9,764,546	\$ 9,903,007	\$ 10,643,072	\$ 12,533,084
A.0000.1030 Special Assessments	3,021	2,293	1,391	1,042
A.0000.1050 Real Property Tax Reserve	<u>(280,889)</u>	<u>(542,667)</u>	<u>-</u>	<u>-</u>
<b>Real Property Taxes</b>	<u>\$ 9,486,678</u>	<u>\$ 9,362,633</u>	<u>\$ 10,644,463</u>	<u>\$ 12,534,126</u>

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A.0000.1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law, certain properties are tax exempt, ie: school, churches, government buildings.

A.0000.1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A.0000.1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Expenditure Summary**

<b><u>Budget Summary</u></b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
City Council	\$ 75,739	\$ 72,778	\$ 89,854	73,947
Mayor	29,427	29,083	31,509	31,277
City Manager	277,734	363,929	367,934	428,767
City Comptroller	488,430	526,852	598,060	608,779
Purchasing	179,288	187,780	214,276	224,117
Assessment	244,945	294,164	341,613	321,452
Tax Advertising	9,061	5,512	20,000	20,000
Property Acquired	1,130	49,650	1,000	1,000
City Clerk	239,089	254,243	279,086	295,136
Law	359,720	406,055	425,000	435,000
Civil Service	83,804	123,222	119,916	115,262
Human Resources	156,526	150,544	217,547	193,000
Engineering	532,674	505,276	763,840	796,384
Public Works Administration	458,223	609,535	583,652	627,927
Municipal Building	304,219	355,656	329,205	340,474
Central Garage	783,328	789,115	943,646	871,113
Central Printing and Mailing	73,663	70,246	68,000	68,000
Information Technology	689,048	739,005	1,005,704	1,100,965
Judgments and Claims	20,805	11,406	13,000	15,000
Real Property Taxes	26,106	34,990	37,000	30,785
Contingency	-	-	855,000	685,000
Police	9,647,048	11,087,971	12,360,072	13,003,633
Fire	11,184,922	12,578,071	12,762,316	12,718,540
Animal Control	164,703	164,944	176,500	181,850
Code Enforcement	625,994	790,767	850,968	1,017,696
Municipal Grounds Maintenance	726,664	855,823	1,177,941	1,249,652
Maintenance of Roads	833,323	994,521	1,376,211	1,282,765
Snow Removal	1,477,080	1,322,837	1,580,990	1,869,603
Hydroelectric Production	431,952	490,995	609,049	598,653
Traffic Control and Lighting	980,054	963,542	1,217,018	1,487,262
Bus	1,587,322	1,458,572	2,307,729	2,027,050
Parking Facilities	15,314	29,570	113,855	58,425
Other Health Services	-	225,000	-	-
Community Action Planning Council	10,000	-	10,000	-
Publicity	2,359	12,288	5,000	5,000
Parks and Recreation Administration	305,223	330,669	317,229	356,519
Parks and Playgrounds Maintenance	777,045	970,051	977,282	640,050
Athletic Facilities Maintenance	460,252	372,911	424,879	432,123
Recreation Programs and Events	88,864	144,043	240,849	233,589
Pools	415,771	483,982	431,904	441,360
Golf Course	379,647	621,754	770,848	503,107
Arena	1,139,062	1,077,933	946,505	933,421

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**General Fund Expenditure Summary**

<b><u>Budget Summary</u></b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
Zoning	\$ 6,089	\$ 6,093	\$ 7,500	7,000
Planning	433,005	472,904	694,897	424,220
Storm Sewers	495,019	432,046	495,199	759,255
Refuse and Recycling	806,695	877,978	1,039,583	1,026,585
Workers' Compensation	80,469	85,473	91,250	91,000
Unemployment Claims	3,533	41,681	5,000	5,000
Health Insurance - Retirees	3,769,386	4,506,492	4,914,041	4,910,918
Medicare Part B - Retirees	532,885	527,985	580,000	609,000
Other Employee Benefits	4,240	4,079	4,750	4,750
General Liability Reserve	45,000	50,000	75,000	75,000
Transfer to Library Fund	1,556,212	1,452,672	1,539,773	1,842,590
Transfer Capital Fund	9,685,720	1,571,102	225,000	1,023,000
Black River Trust Reserve	19,747	20,409	21,500	21,500
Debt Service	2,824,623	2,250,485	2,182,666	2,290,935
<b>Total Expenditures</b>	<b><u>\$ 56,548,181</u></b>	<b><u>\$ 52,854,684</u></b>	<b><u>\$ 57,838,146</u></b>	<b><u>\$ 59,414,436</u></b>

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** City Council

**Account Code:** A1010

**Function:** General Government Support

The City Council is responsible for fostering public relations; establishing the overall policies of the City; voting on appropriations, ordinances, local laws and resolutions; and adopting the City's annual budget. The Council conducts legislative matters as a body and implements policy decisions through the office of the City Manager.



**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** City Council

**Account Code:** A1010

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 53,256	\$ 53,256	\$ 53,256	\$ 53,256
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 53,256</u>	<u>\$ 53,256</u>	<u>\$ 53,256</u>	<u>\$ 53,256</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 275	\$ 1,824	\$ 1,825	\$ 720
420 Insurance	-	-	-	-
430 Contracted Services	11,107	11,303	12,750	12,750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	620	619	1,150	1,125
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	5	-	250	250
465 Equipment < \$5,000	<u>4,265</u>	<u>-</u>	<u>15,000</u>	<u>-</u>
Total Operating Expenses	<u>\$ 16,272</u>	<u>\$ 13,746</u>	<u>\$ 30,975</u>	<u>\$ 14,845</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 2,137	\$ 1,702	\$ 1,547	\$ 1,770
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,074	4,074	4,076	4,076
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fringe Benefits	<u>\$ 6,211</u>	<u>\$ 5,776</u>	<u>\$ 5,623</u>	<u>\$ 5,846</u>
<b>Department Total</b>	<u><u>\$ 75,739</u></u>	<u><u>\$ 72,778</u></u>	<u><u>\$ 89,854</u></u>	<u><u>\$ 73,947</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****City Council****Account Code:****A1010****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1010.0110	Salaries		
	Council Members (4)	\$	53,256
	Total Personal Services	\$	53,256
Operating Expenses			
A.1010.0410	Utilities		
	Tablet Data Plans	\$	720
A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	12,000
	Legal Ads	750	\$ 12,750
A.1010.0450	Miscellaneous		
	Travel and Training	500	
	Membership Dues	625	1,125
A.1010.0460	Materials and Supplies		
	Business Cards, Nameplates, Letterhead		250
	Total Operating Expenses	\$	14,845
Fringe Benefits			
A.1010.0810	New York State Employees' Retirement System	\$	1,770
A.1010.0830	Social Security		4,076
	Total Fringe Benefits	\$	5,846
	TOTAL BUDGET	\$	73,947

**City of Watertown****Fiscal Year: FY 2025-26****Department: Mayor****Account Code: A1210****Function: General Government Support**

The Mayor presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Mayor

**Account Code:** A1210

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 17,753	\$ 17,753	\$ 17,753	\$ 17,753
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 17,753</u>	<u>\$ 17,753</u>	<u>\$ 17,753</u>	<u>\$ 17,753</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 69	\$ 456	\$ 475	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	6,559	6,820	9,150	9,150
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	15	-	-	-
465 Equipment < \$5,000	<u>1,297</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenses	<u>\$ 7,940</u>	<u>\$ 7,276</u>	<u>\$ 9,625</u>	<u>\$ 9,150</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 2,376	\$ 2,696	\$ 2,773	\$ 3,016
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,358	1,358	1,358	1,358
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fringe Benefits	<u>\$ 3,734</u>	<u>\$ 4,054</u>	<u>\$ 4,131</u>	<u>\$ 4,374</u>
<b>Department Total</b>	<u><u>\$ 29,427</u></u>	<u><u>\$ 29,083</u></u>	<u><u>\$ 31,509</u></u>	<u><u>\$ 31,277</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Mayor****Account Code: A1210****Function: General Government Support****FY 2025-26 Proposed Budget****Personal Services**

A.1210.0110	Salaries		
	Mayor	\$	17,753
	Total Personal Services	\$	17,753

**Operating Expenses**

A.1210.0450	Miscellaneous		
	Memberships	\$	7,000
	Travel Expenses		750
	Mayoral Portrait		400
	Employee and Volunteer Recognitions	1,000	\$ 9,150
	Total Operating Expenses		\$ 9,150

**Fringe Benefits**

A.1210.0810	NYS Employees' Retirement System	\$	3,016
A.1210.0830	Social Security		1,358
	Total Fringe Benefits	\$	4,374

<b>TOTAL BUDGET</b>		\$	31,277
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**City of Watertown****Fiscal Year: FY 2025-26****Department: City Manager****Account Code: A1230****Function: General Government Support**

The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor, and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager's Office includes the City Manager, Assistant to the City Manager and Confidential Secretary.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** City Manager

**Account Code:** A1230

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 218,320	\$ 285,049	\$ 286,245	\$ 307,494
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 218,320</u>	<u>\$ 285,049</u>	<u>\$ 286,245</u>	<u>\$ 307,494</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 443	\$ 989	\$ 850	\$ 850
420 Insurance	-	-	-	-
430 Contracted Services	926	13,345	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	5,571	3,121	3,850	3,850
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	91	1,002	750	750
465 Equipment < \$5,000	5,970	1,468	3,400	1,700
Total Operating Expenses	<u>\$ 13,001</u>	<u>\$ 19,925</u>	<u>\$ 8,850</u>	<u>\$ 7,150</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 7,142	\$ 12,803	\$ 33,259	\$ 46,560
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	16,196	21,138	21,898	23,523
840 Workers' Compensation	-	-	-	-
850 Health Insurance	23,075	25,014	17,682	44,040
Total Fringe Benefits	<u>\$ 46,413</u>	<u>\$ 58,955</u>	<u>\$ 72,839</u>	<u>\$ 114,123</u>
<b>Department Total</b>	<u><u>\$ 277,734</u></u>	<u><u>\$ 363,929</u></u>	<u><u>\$ 367,934</u></u>	<u><u>\$ 428,767</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****City Manager****Account Code:****A1230****Function:****General Government Support**

		<b>FY 2025-26 Proposed Budget</b>	
<b>Personal Services</b>			
A.1230.0110	Salaries		
	City Manager	\$ 160,479	
	Assistant to the City Manager	81,731	
	Confidential Secretary to the City Manager	<u>65,284</u>	<u>\$ 307,494</u>
	Total Personal Services		<u>\$ 307,494</u>
<b>Operating Expenses</b>			
A.1230.0410	Utilities		
	Cell Phone		\$ 850
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	\$ 2,000	
	Membership/Organizational Dues	1,750	
	Shipping	<u>100</u>	<u>\$ 3,850</u>
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		750
A.1230.0465	Equipment < \$5,000		
	Computer		<u>1,700</u>
	Total Operating Expenses		<u>\$ 7,150</u>
<b>Fringe Benefits</b>			
A.1230.0810	New York State Employees' Retirement System	\$ 46,560	
A.1230.0830	Social Security		23,523
A.1230.0850	Health Insurance		<u>44,040</u>
	Total Fringe Benefits		<u>\$ 114,123</u>
	<b>TOTAL BUDGET</b>		<u>\$ 428,767</u>



**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>City Comptroller</b>
<b>Account Code:</b>	<b>A1315</b>
<b>Function:</b>	<b>General Government Support</b>

The City Comptroller is the Chief Fiscal Officer of the City and custodian of all City funds. The Comptroller's Office is responsible for general accounting functions which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office oversees investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and School property taxes, special assessments, and water and sewer charges. Annually, the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of five employees and is highly utilized by the taxpayers of the City and the public in general.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** City Comptroller

**Account Code:** A1315

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 132,021	\$ 142,516	\$ 161,884	\$ 171,063
120 Clerical	153,645	161,376	163,789	168,460
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	2,683	1,174	3,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 291,149</u>	<u>\$ 307,866</u>	<u>\$ 331,473</u>	<u>\$ 345,323</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	2,626	2,626	2,850	1,200
430 Contracted Services	78,391	86,698	114,535	116,475
440 Fees Non Employees	31,120	27,360	33,040	31,840
450 Miscellaneous	2,680	1,366	3,900	4,065
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	3,778	4,240	4,000	4,250
465 Equipment < \$5,000	3,039	5,997	3,000	3,000
Total Operating Expenses	<u>\$ 121,634</u>	<u>\$ 128,287</u>	<u>\$ 161,325</u>	<u>\$ 160,830</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 30,301	\$ 38,655	\$ 47,439	\$ 55,577
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,615	22,826	25,358	26,417
840 Workers' Compensation	-	-	-	-
850 Health Insurance	23,731	29,218	32,465	20,632
Total Fringe Benefits	<u>\$ 75,647</u>	<u>\$ 90,699</u>	<u>\$ 105,262</u>	<u>\$ 102,626</u>
<b>Department Total</b>	<u><u>\$ 488,430</u></u>	<u><u>\$ 526,852</u></u>	<u><u>\$ 598,060</u></u>	<u><u>\$ 608,779</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****City Comptroller****Account Code:****A1315****Function:****General Government Support****FY 2025-26 Proposed Budget****Personal Services**

A.1315.0110	Salaries		
	City Comptroller	\$ 121,083	
	Accountant (.57)	<u>49,980</u>	\$ 171,063
A.1315.0120	Clerical		
	Principal Account Clerk (2)	114,457	
	Senior Account Clerk Typist	<u>54,003</u>	168,460
A.1315.0150	Overtime		3,000
A.1315.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 345,323</u>

**Operating Expenses**

A.1315.0420	Insurance		\$ 1,200
A.1315.0430	Contracted Services		
	Advertising - Tax/Audit/Debt Notices	\$ 1,075	
	Bankruptcy Search Services	100	
	Financial Software Maintenance	32,050	
	Credit Card Processing Fees	64,200	
	Record Management Services	400	
	Debt Disclosure Filing	1,600	
	Parking Ticket Software Maintenance	15,000	
	Fixed Asset Software Maintenance	2,000	
	Shipping	<u>50</u>	116,475
A.1315.0440	Fees, Non Employees		
	Single Audit	29,840	
	Actuarial Services	<u>2,000</u>	31,840
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	2,940	
	Dues and Publications	<u>1,125</u>	4,065
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	500	
	Checks, 1099s, W-2s	<u>3,750</u>	4,250
A.1315.0465	Equipment < \$5,000		
	Computer	1,700	
	Miscellaneous Office Equipment	<u>1,300</u>	3,000
	Total Operating Expenses		<u>\$ 160,830</u>
<b>Fringe Benefits</b>			
A.1315.0810	New York State Employees' Retirement System		\$ 55,577
A.1315.0830	Social Security		26,417
A.1315.0850	Health Insurance		<u>20,632</u>
	Total Fringe Benefits		<u>\$ 102,626</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 608,779</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Purchasing****Account Code: A1345****Function: General Government Support**

The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Purchasing

**Account Code:** A1345

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 77,090	\$ 85,786	\$ 89,830	\$ 92,525
120 Clerical	41,964	38,710	43,927	47,667
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 119,054</u>	<u>\$ 124,496</u>	<u>\$ 133,757</u>	<u>\$ 140,192</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	150	-	300	200
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,347	502	1,650	2,500
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	188	279	300	300
465 Equipment < \$5,000	4,227	308	2,750	-
Total Operating Expenses	<u>\$ 5,912</u>	<u>\$ 1,089</u>	<u>\$ 5,000</u>	<u>\$ 3,000</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 15,515	\$ 17,885	\$ 21,453	\$ 25,072
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	8,117	8,500	10,232	10,725
840 Workers' Compensation	-	-	-	-
850 Health Insurance	30,690	35,810	43,834	45,128
Total Fringe Benefits	<u>\$ 54,322</u>	<u>\$ 62,195</u>	<u>\$ 75,519</u>	<u>\$ 80,925</u>
<b>Department Total</b>	<u><u>\$ 179,288</u></u>	<u><u>\$ 187,780</u></u>	<u><u>\$ 214,276</u></u>	<u><u>\$ 224,117</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Purchasing****Account Code:****A1345****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1345.0110	Salaries		
	Purchasing Manager	\$	92,525
A.1345.0120	Clerical		
	Senior Account Clerk Typist		47,667
	Total Personal Services	\$	140,192
Operating Expenses			
A.1345.0430	Contracted Services		
	Printing	\$	200
A.1345.0450	Miscellaneous		
	Association Fees	\$	500
	Education/Travel and Training		2,500
A.1345.0460	Materials and Supplies		300
	Total Operating Expenses	\$	3,000
Fringe Benefits			
A.1345.0810	New York State Employees' Retirement System	\$	25,072
A.1345.0830	Social Security		10,725
A.1345.0850	Health Insurance		45,128
	Total Fringe Benefits	\$	80,925
	TOTAL BUDGET	\$	224,117

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Assessment

**Account Code:** A1355

**Function:** General Government Support

The City Assessor's primary responsibility is to ensure the fairness of tax assessments. This involves actively managing a database of over 9,000 parcels, updating information through physical inspections and tracking building and maintenance permits. The department oversees changes and corrections to tax maps based on the approximately 700 property transfers filed each year.

In addition, the department generates more than 25,000 tax bills annually for properties within the City of Watertown, covering City, School, and County taxes. The billing process includes re-levying delinquent water/sewer, DPW, and sidewalk improvement charges.

In the course of our work, we administer more than 3,000 escrow accounts and 5,100 real property tax exemptions. The department is staffed by three individuals: the City Assessor, Real Property Appraiser, and Real Property Tax Aide.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Assessment

**Account Code:** A1355

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 79,006	\$ 84,761	\$ 81,494	\$ 78,725
120 Clerical	-	-	-	-
130 Wages	90,609	106,690	111,639	108,023
140 Temporary	-	-	-	-
150 Overtime	163	265	250	250
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	370	538	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 170,148</u>	<u>\$ 192,254</u>	<u>\$ 193,383</u>	<u>\$ 189,798</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	6,240	-	-	-
Total Equipment	<u>\$ 6,240</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 264	\$ 264	\$ 300	\$ 300
420 Insurance	-	-	-	-
430 Contracted Services	3,733	3,731	3,820	3,900
440 Fees Non Employees	11,764	17,804	35,000	35,000
450 Miscellaneous	8,815	11,083	11,600	11,600
455 Vehicle Expenses	1,651	1,163	1,925	2,050
460 Materials and Supplies	3,107	1,298	1,880	2,480
465 Equipment < \$5,000	1,190	1,698	1,700	1,700
Total Operating Expenses	<u>\$ 30,524</u>	<u>\$ 37,041</u>	<u>\$ 56,225</u>	<u>\$ 57,030</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 15,946	\$ 23,395	\$ 30,416	\$ 27,769
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,604	13,949	14,794	14,519
840 Workers' Compensation	-	-	-	-
850 Health Insurance	9,483	27,525	46,795	32,336
Total Fringe Benefits	<u>\$ 38,033</u>	<u>\$ 64,869</u>	<u>\$ 92,005</u>	<u>\$ 74,624</u>
<b>Department Total</b>	<u><u>\$ 244,945</u></u>	<u><u>\$ 294,164</u></u>	<u><u>\$ 341,613</u></u>	<u><u>\$ 321,452</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Assessment****Account Code:****A1355****Function:****General Government Support****Personal Services****FY 2025-26 Proposed Budget**

A.1355.0110	Salaries		
	City Assessor	\$	78,725
A.1355.0130	Wages		
	Real Property Appraiser	60,468	
	Real Property Tax Services Aide	47,555	108,023
A.1355.0150	Overtime		250
	Total Personal Services	\$	189,798

**Operating Expenses**

A.1355.0410	Utilities		
	Tablet Data Plan	\$	300
A.1355.0430	Contracted Services		
	Advertising Expenses	\$	200
	Fulcrum	800	
	SDG Link Maintenance	1,100	
	Data Processing Service (RPS)	1,800	\$ 3,900
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		35,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues	500	
	Travel and Training	2,500	
	Postage	8,600	11,600
A.1355.0455	Vehicle Expenses		
	Fuel	250	
	Vehicle Maintenance	600	
	Insurance	1,200	2,050
A.1355.0460	Materials and Supplies		
	Tax Bills and Notices	1,600	
	Office Supplies	880	2,480
A.1355.0465	Equipment < \$5,000		
	Computer		1,700
	Total Operating Expenses	\$	57,030

**Fringe Benefits**

A.1355.0810	New York State Employees' Retirement System	\$	27,769
A.1355.0830	Social Security		14,519
A.1355.0850	Health Insurance		32,336
	Total Fringe Benefits	\$	74,624
	<b>TOTAL BUDGET</b>	\$	<b>321,452</b>

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Miscellaneous

**Account Code:** A1362, A1380, A1930, A1950, A1990

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
A.1362.0430 Tax Advertising	\$ 9,061	\$ 5,512	\$ 20,000	\$ 20,000
A.1930.0430 Judgments and Claims	20,805	11,406	13,000	15,000
A.1950.0430 Real Property Taxes	26,106	34,990	37,000	30,785
A.1990.0430 Contingency	-	-	855,000	685,000
<b>TOTAL BUDGET</b>	<u>\$ 55,972</u>	<u>\$ 51,908</u>	<u>\$ 925,000</u>	<u>\$ 750,785</u>

A.1362.0430 - Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A.1930.0430 - Judgments and Claims - Expenses associated with settlements in certiorari cases.

A.1950.0430 - Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A.1990.0430 - Contingency - Projected salary and benefit increases for outstanding collective bargaining units, deferred compensation payments and other miscellaneous items.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Property Acquired

**Account Code:** A1364

**Function:** General Government Support

Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes and property acquired through donation. Expenses include maintenance, repairs and demolitions.

## City of Watertown

Fiscal Year: FY 2025-26

Department: Property Acquired

Account Code: A1364

Function: General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	620	49,470	500	500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	184	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	326	180	500	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 1,130</u>	<u>\$ 49,650</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Department Total</b>	<u><u>\$ 1,130</u></u>	<u><u>\$ 49,650</u></u>	<u><u>\$ 1,000</u></u>	<u><u>\$ 1,000</u></u>

City of Watertown  
Fiscal Year: FY 2025-26  
Department: Property Acquired  
Account Code: A1364  
Function: General Government Support

Operating Expenses		<u>FY 2025-26 Proposed Budget</u>	
A.1364.0430	Contracted Services		
	Auction Notices	\$ 250	
	Deed Filings	<u>250</u>	\$ 500
A.1364.0460	Materials and Supplies		<u>500</u>
	Total Operating Expenses		<u>\$ 1,000</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 1,000</u></u>

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>City Clerk</b>
<b>Account Code:</b>	<b>A1410</b>
<b>Function:</b>	<b>General Government Support</b>

As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of Vital Statistics and the Clerk for the City Council. The City Clerk's Office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of whom are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner while striving to provide quality service to the citizens of the community, other government agencies and departments within our City government structure.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** City Clerk

**Account Code:** A1410

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 156,989	\$ 165,466	\$ 171,890	\$ 181,238
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 156,989</u>	<u>\$ 165,466</u>	<u>\$ 171,890</u>	<u>\$ 181,238</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	12,702	7,050	9,275	9,275
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	894	624	2,910	2,970
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,756	1,714	2,300	2,300
465 Equipment < \$5,000	1,190	251	1,700	1,700
Total Operating Expenses	<u>\$ 16,542</u>	<u>\$ 9,639</u>	<u>\$ 16,185</u>	<u>\$ 16,245</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 16,888	\$ 21,283	\$ 26,243	\$ 30,646
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,969	11,399	13,149	13,865
840 Workers' Compensation	-	-	-	-
850 Health Insurance	37,701	46,456	51,619	53,142
Total Fringe Benefits	<u>\$ 65,558</u>	<u>\$ 79,138</u>	<u>\$ 91,011</u>	<u>\$ 97,653</u>
<b>Department Total</b>	<u><u>\$ 239,089</u></u>	<u><u>\$ 254,243</u></u>	<u><u>\$ 279,086</u></u>	<u><u>\$ 295,136</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****City Clerk****Account Code:****A1410****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1410.0110	Salaries		
	City Clerk	\$ 80,266	
	Deputy City Clerk (2)	<u>100,972</u>	<u>\$ 181,238</u>
	Total Personal Services		<u>\$ 181,238</u>
Operating Expenses			
A.1410.0430	Contracted Services		
	BAS Clerk Software Fee	\$ 2,700	
	BAS Online Dog Licensing Software Fee	350	
	Online Code Book Updates (E-Code)	1,300	
	General Code Supplements	4,000	
	Copier Maintenance Agreement	600	
	Records Management Disposal Services	125	
	Shipping	<u>200</u>	\$ 9,275
A.1410.0450	Miscellaneous		
	Education/Staff Training	2,700	
	Membership Dues	150	
	Notary Renewal	<u>120</u>	2,970
A.1410.0460	Materials and Supplies		
	Office Supplies	<u>2,300</u>	2,300
A.1410.0465	Equipment < \$5,000		
	Computer		<u>1,700</u>
	Total Operating Expenses		<u>\$ 16,245</u>
Fringe Benefits			
A.1410.0810	New York State Employees' Retirement System	\$ 30,646	
A.1410.0830	Social Security	13,865	
A.1410.0850	Health Insurance	<u>53,142</u>	
	Total Fringe Benefits		<u>\$ 97,653</u>
TOTAL BUDGET			<u>\$ 295,136</u>



**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Law

**Account Code:** A1420

**Function:** General Government Support

The City Attorney is retained by the City Council to serve as legal advisor to the Mayor, the City Council, City staff, City boards and officers of the City. The City Attorney defends and prosecutes all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the City Attorney. The City Attorney provides interpretation of City Code, State and Federal laws and provides legal opinion as required. The City employs specialized counsel as circumstances require.

## City of Watertown

Fiscal Year: FY 2025-26

Department: Law

Account Code: A1420

Function: General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	73	621	-	-
440 Fees Non Employees	355,176	390,037	425,000	435,000
450 Miscellaneous	4,471	15,397	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 359,720	\$ 406,055	\$ 425,000	\$ 435,000
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
<b>Department Total</b>	<u>\$ 359,720</u>	<u>\$ 406,055</u>	<u>\$ 425,000</u>	<u>\$ 435,000</u>

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Law

**Account Code:** A1420

**Function:** General Government Support

		<u><b>FY 2025-26 Proposed Budget</b></u>	
<b>Operating Expenses</b>			
A.1420.0440	Fees, Non Employees		
	General Counsel Law Firm	\$ 375,000	
	Other Law Firms	50,000	
	Miscellaneous Legal Support (Arbitrators, Stenographers, etc.)	<u>10,000</u>	<u>\$ 435,000</u>
	Total Operating Expenses		<u>\$ 435,000</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 435,000</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Civil Service****Account Code: A1430****Function: General Government Support**

The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 340 competitive, 253 non-competitive, 95 labor, 8 exempt, and 4 unclassified positions (for a total of 699 employees). The department is staffed with a full-time Executive Secretary.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Civil Service

**Account Code:** A1430

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 58,114	\$ 55,680	\$ 58,755	\$ 63,177
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	200	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 58,314</u>	<u>\$ 55,680</u>	<u>\$ 58,755</u>	<u>\$ 63,177</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	2,466	3,427	24,150	10,734
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,085	3,341	3,000	4,800
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	198	-	300	300
465 Equipment < \$5,000	894	199	-	-
Total Operating Expenses	<u>\$ 6,643</u>	<u>\$ 6,967</u>	<u>\$ 27,450</u>	<u>\$ 15,834</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 4,281	\$ 5,577	\$ 6,827	\$ 8,398
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,104	3,802	4,495	4,833
840 Workers' Compensation	-	31,947	1,000	1,000
850 Health Insurance	10,462	19,249	21,389	22,020
Total Fringe Benefits	<u>\$ 18,847</u>	<u>\$ 60,575</u>	<u>\$ 33,711</u>	<u>\$ 36,251</u>
<b>Department Total</b>	<u><u>\$ 83,804</u></u>	<u><u>\$ 123,222</u></u>	<u><u>\$ 119,916</u></u>	<u><u>\$ 115,262</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Civil Service****Account Code:****A1430****Function:****General Government Support****FY 2025-26 Proposed Budget****Personal Services**

A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	63,177
	Total Personal Services	\$	63,177

**Operating Expenses**

A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	600
	Merchant Fees for Online Applications		3,200
	Governmentjobs.com Civil Service Software		6,100
	Betterteam Recruitment Online Subscription		834
		\$	10,734
A.1430.0450	Miscellaneous		
	Membership Dues		200
	Job Fair Registrations		150
	Job Fair Travel		250
	Annual Civil Service Conference-Executive Se		1,400
	Annual Civil Service Conference - HR Manage		1,400
	Annual Human Resources Conference		1,400
			4,800
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		300
	Total Operating Expenses	\$	15,834
<b>Fringe Benefits</b>			
A.1430.0810	New York State Employees' Retirement System	\$	8,398
A.1430.0830	Social Security		4,833
A.1430.0840	Workers Compensation		1,000
A.1430.0850	Health Insurance		22,020
	Total Fringe Benefits	\$	36,251
	<b>TOTAL BUDGET</b>	\$	115,262

**City of Watertown****Fiscal Year:** FY 2025-26**Department:** Human Resources**Account Code:** A1435**Function:** General Government Support

The City of Watertown Human Resources Department is responsible for Personnel Administration of the City's roughly 325 full-time employees. This Department facilitates the hiring of new employees, employee discipline, supports contract negotiations, Workers' Compensation, unemployment, civil rights, employee safety, employee leaves, labor relations and oversees the City's HR Benefits Specialist and Executive Secretary to the Civil Service Commission.

**City of Watertown****Fiscal Year: FY 2025-26****Department: Human Resources****Account Code: A1435****Function: General Government Support**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 85,400	\$ 73,357	\$ 95,711	\$ 100,289
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 85,400</u>	<u>\$ 73,357</u>	<u>\$ 95,711</u>	<u>\$ 100,289</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	33,862	41,704	74,615	56,571
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,119	2,908	3,400	3,425
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,288	1,086	1,850	1,700
465 Equipment < \$5,000	1,298	1,468	-	-
Total Operating Expenses	<u>\$ 37,567</u>	<u>\$ 47,166</u>	<u>\$ 79,865</u>	<u>\$ 61,696</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 10,377	\$ 11,712	\$ 11,121	\$ 13,331
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	5,998	5,260	7,322	7,672
840 Workers' Compensation	-	-	-	-
850 Health Insurance	17,184	13,049	23,528	10,012
Total Fringe Benefits	<u>\$ 33,559</u>	<u>\$ 30,021</u>	<u>\$ 41,971</u>	<u>\$ 31,015</u>
<b>Department Total</b>	<u><u>\$ 156,526</u></u>	<u><u>\$ 150,544</u></u>	<u><u>\$ 217,547</u></u>	<u><u>\$ 193,000</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Human Resources****Account Code:****A1435****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1435.0110	Salaries		
	Human Resources Manager (1 @ .90)	\$ 87,823	
	HR Benefits Specialist (1 @ .20)	12,466	\$ 100,289
	Total Personal Services		\$ 100,289
Operating Expenses			
A.1435.0430	Contracted Services		
	Safety Consultant	\$ 27,000	
	Unemployment Services	1,671	
	Employee Investigation Services	4,500	
	Background Checks	4,125	
	Employee Learning Management System	15,000	
	Federally Mandated Training and Employee Assistance Program	4,275	\$ 56,571
A.1435.0450	Miscellaneous		
	Membership Dues	425	
	Travel and Training	3,000	3,425
A.1435.0460	Materials and Supplies		
	Office Supplies	750	
	Labor Law Posters	350	
	ID Card Printer Supplies	600	1,700
	Total Operating Expenses		\$ 61,696
Fringe Benefits			
A.1435.0810	New York State Employees' Retirement System		\$ 13,331
A.1435.0830	Social Security		7,672
A.1435.0850	Health Insurance		10,012
	Total Fringe Benefits		\$ 31,015
	TOTAL BUDGET		\$ 193,000

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Engineering  
**Account Code:** A1440  
**Function:** General Government Support

The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management, property surveys, Planning Board reviews, Zoning and oversight of the Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of one and a half Civil Engineer II's, and four Civil Engineer I's and a Secretary which is shared between the Planning Department and Engineering Department. The Department is postured to respond promptly to inter-departmental needs; maximize in-house design of projects; perform project management work on capital projects; and serve the public as promptly and efficiently as possible.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Engineering

**Account Code:** A1440

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 387,222	\$ 362,227	\$ 487,696	\$ 520,276
120 Clerical	17,509	18,220	19,061	18,117
130 Wages	-	-	-	-
140 Temporary	-	5,042	-	-
150 Overtime	-	905	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 404,731</u>	<u>\$ 386,394</u>	<u>\$ 506,757</u>	<u>\$ 538,393</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	35,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 900	\$ 1,312	\$ 1,200	\$ 1,550
420 Insurance	-	-	-	-
430 Contracted Services	8,016	10,290	58,450	35,150
440 Fees Non Employees	-	-	23,000	20,000
450 Miscellaneous	4,634	17	11,200	11,200
455 Vehicle Expenses	3,589	1,819	5,075	3,250
460 Materials and Supplies	569	2,729	13,350	6,800
465 Equipment < \$5,000	7,918	3,913	6,100	4,150
Total Operating Expenses	<u>\$ 25,626</u>	<u>\$ 20,080</u>	<u>\$ 118,375</u>	<u>\$ 82,100</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 34,038	\$ 43,398	\$ 63,138	\$ 64,101
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	29,859	28,632	38,767	41,187
840 Workers' Compensation	-	175	-	-
850 Health Insurance	38,420	26,597	36,803	35,603
Total Fringe Benefits	<u>\$ 102,317</u>	<u>\$ 98,802</u>	<u>\$ 138,708</u>	<u>\$ 140,891</u>
<b>Department Total</b>	<u><u>\$ 532,674</u></u>	<u><u>\$ 505,276</u></u>	<u><u>\$ 763,840</u></u>	<u><u>\$ 796,384</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Engineering****Account Code:****A1440****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$ 135,190	
	Civil Engineer II (1.5), (1 @ .60)	119,303	
	Civil Engineer I (3 @ 1.0)	<u>265,783</u>	\$ 520,276
A.1440.0120	Clerical		
	Secretary (1 @ .5)		<u>18,117</u>
	Total Personal Services		<u>\$ 538,393</u>
Equipment			
A.1440.0250	Other Equipment		
	Total Station - Survey Equipment		<u>\$ 35,000</u>
	Total Equipment Expenses		<u>\$ 35,000</u>
Operating Expenses			
A.1440.0410	Utilities		\$ 1,550
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$ 1,200	
	Software and Tech Support	12,000	
	Monument Survey and Installation	10,000	
	Legal Advertisements	1,000	
	Filing Fees for Deeds/Easements	500	
	Pre-Design Engineering Inspections	5,000	
	Traffic Counts	1,500	
	Accela - AA User License	2,600	
	Equipment Maintenance Agreements	1,000	
	U-Dig Services	<u>350</u>	35,150
A.1440.0440	Fees, Non Employee		
	Surveying Agreement	<u>20,000</u>	20,000
A.1440.0450	Miscellaneous		
	Travel	1,000	
	Training and Professional Development	4,000	
	Mileage Reimbursement	1,000	
	Professional Memberships	1,200	
	Texts/Reference Materials	<u>4,000</u>	11,200
A.1440.0455	Vehicle Expense		
	Insurance	1,200	
	Fuel and Oil	1,250	
	Maintenance/Repairs	<u>800</u>	3,250
A.1440.0460	Materials and Supplies		
	CAD/Drafting Supplies	500	
	Monument Supplies	2,500	
	Field Supplies	1,500	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Engineering****Account Code:****A1440****Function:****General Government Support**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.1440.0460	Materials and Supplies continued		
	Office Supplies	2,000	
	Safety Shoes	<u>300</u>	6,800
A.1440.0465	Equipment < \$5,000		
	Field Equipment	750	
	Computers	<u>3,400</u>	<u>4,150</u>
	Total Operating Expenses		<u>\$ 82,100</u>
<b>Fringe Benefits</b>			
A.1440.0810	New York State Employees' Retirement System	\$	64,101
A.1440.0830	Social Security		41,187
A.1440.0850	Health Insurance		<u>35,603</u>
	Total Fringe Benefits	\$	<u>140,891</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 796,384</u></u>

Fiscal Year 2025-26  
Vehicles and Equipment

Survey Equipment

\$35,000

This request is to replace Surveying Equipment currently utilized by Department staff to undertake topographical survey work required for the design of capital construction projects as well as providing field stake-out for projects and the collection of as-built locations of various infrastructure assets.

The decision to proceed with replacement hardware is based on the following considerations:

- Inconsistent operation of the current receiver and data collection devices resulting in delays in completing projects.
- Older technology which limits connectivity-over 10 years old.
- Inability for equipment support/repair & training services due to age.

The Engineering Department will work with the IT/GIS Department as well as City Water Department to standardize on a survey/data collection solution which can meet the needs of all Departments and provide redundancy and the potential for sharing of resources.



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Public Works Administration  
**Account Code:** A1490  
**Function:** General Government Support

This account is responsible for the administrative, operational supervision and coordination of a multi-tasked, full service traditional Public Works Department. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full-time & temporary employees. In addition, the office administers all of the requests for refuse service including new account set-up and quarterly billing. Administration staff maintains safety compliance, employee training, project management and budgeting functions. There are a total of three full time employees within this account with two other employees splitting time between Central Garage and Refuse services.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Public Works Administration  
**Account Code:** A1490  
**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 190,733	\$ 197,469	\$ 196,630	\$ 207,814
120 Clerical	62,637	71,291	82,444	89,329
130 Wages	-	-	-	-
140 Temporary	-	2,155	-	-
150 Overtime	13,731	7,048	7,000	7,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 267,101</u>	<u>\$ 277,963</u>	<u>\$ 286,074</u>	<u>\$ 304,143</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	10,000	7,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 7,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 27,388	\$ 24,649	\$ 29,000	\$ 31,750
420 Insurance	8,357	11,228	12,125	14,225
430 Contracted Services	46,608	135,250	68,960	96,100
440 Fees Non Employees	3,554	3,448	3,000	3,000
450 Miscellaneous	985	3,584	7,400	3,300
455 Vehicle Expenses	3,957	4,591	4,625	5,250
460 Materials and Supplies	14,013	28,611	29,000	29,000
465 Equipment < \$5,000	4,762	16,643	13,200	3,400
Total Operating Expenses	<u>\$ 109,624</u>	<u>\$ 228,004</u>	<u>\$ 167,310</u>	<u>\$ 186,025</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 29,001	\$ 33,170	\$ 33,240	\$ 40,426
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,530	20,328	21,885	23,268
840 Workers' Compensation	-	1,151	-	-
850 Health Insurance	32,967	48,919	65,143	67,065
Total Fringe Benefits	<u>\$ 81,498</u>	<u>\$ 103,568</u>	<u>\$ 120,268</u>	<u>\$ 130,759</u>
<b>Department Total</b>	<u><u>\$ 458,223</u></u>	<u><u>\$ 609,535</u></u>	<u><u>\$ 583,652</u></u>	<u><u>\$ 627,927</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support****FY 2025-26 Proposed Budget****Personal Services**

A.1490.0110	Salaries		
	Superintendent of Public Works	\$ 111,199	
	Asst. Superintendent of Public Works	<u>96,615</u>	\$ 207,814
A.1490.0120	Clerical		
	Principal Account Clerk	64,657	
	Senior Account Clerk Typist (1 @ .15), (1 @ .85)	<u>24,672</u>	89,329
A.1490.0150	Overtime		<u>7,000</u>
	Total Personal Services		<u>\$ 304,143</u>

**Equipment**

A.1490.0250	Other Equipment		
	Plotter		<u>\$ 7,000</u>
	Total Equipment Expenses		<u>\$ 7,000</u>

**Operating Expenses**

A.1490.0410	Utilities		
	Water/Sewer	\$ 1,400	
	Electric	10,650	
	Natural Gas	15,000	
	Westelcom Telephone	3,000	
	Tablet Aircard (x3)	1,000	
	Cellular Phone Service	<u>700</u>	\$ 31,750
A.1490.0420	Insurance		14,225
A.1490.0430	Contracted Services		
	GPS Tracking	12,000	
	Rug/Mat Rentals	1,600	
	Pest Control	700	
	Cartegraph Software Maintenance	12,000	
	Annual Monitoring of Heat Detectors	300	
	HVAC/Plumbing Maintenance	3,000	
	Annual Fire Extinguisher Maintenance	400	
	Sprinkler System Maintenance	2,500	
	Generator Maintenance	1,100	
	Admin Office Build-out	7,000	
	Overhead Door Preventive Maintenance	6,000	
	Access Control Gate	35,000	
	Sidewalk Inventory	14,500	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.1490.0430	Contracted Services continued		
	Fence and Gate Repairs	1,500	
	Office Equipment Maint./Repair	1,500	
	Small Equipment Repairs	<u>1,000</u>	96,100
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		3,000
A.1490.0450	Miscellaneous		
	Subscriptions and Memberships	1,000	
	PESH Training / First Aid	2,000	
	Conference and Special Training/Webinars	100	
	Reference Manuals	<u>200</u>	3,300
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel and Lubricants	1,000	
	Maintenance and Repairs	650	
	Insurance	<u>3,600</u>	5,250
A.1490.0460	Materials and Supplies		
	<u>Public Works Administration:</u>		
	Safety Shoes/Related Equipment	9,500	
	Safety Apparel	2,000	
	Janitorial/Restroom Supplies	4,000	
	Office Equipment Supplies	1,500	
	<u>Central Storeroom Materials:</u>		
	Barricade Parts/Batteries	2,000	
	Lumber and Materials	2,000	
	Small Hand Tools/Equipment	2,000	
	Safety Vests, Gloves, etc. (Stock)	4,500	
	Miscellaneous Supplies	<u>1,500</u>	29,000
A.1490.0465	Equipment < \$5,000		
	Computer	<u>3,400</u>	<u>3,400</u>
	Total Operating Expenses		<u>\$ 186,025</u>
<b>Fringe Benefits</b>			
A.1490.0810	New York State Employees' Retirement System	\$	40,426
A.1490.0830	Social Security		23,268
A.1490.0850	Health Insurance		<u>67,065</u>
	Total Fringe Benefits	\$	<u>130,759</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 627,927</u></u>

A1490 – Public Works Administration

Fiscal Year 2025-26  
Vehicles and Equipment

Plotter	\$7,000
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Existing plotter software has become unavailable for the new computers coming in and also it has reached the end of its useful life.



**City of Watertown****Fiscal Year: FY 2025-26****Department: Municipal Building****Account Code: A1620****Function: General Government Support**

The staff of this department is responsible for City Hall, including the leased areas of the building for the City Court facilities, A2486 the NYS Unified Court Administration and the Flower Memorial Library pertaining to cleaning, systems maintenance, grounds upkeep, minor repairs and any renovation projects. They also provide services to the Department of Public Works facility.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Municipal Building**

**Account Code:**

**A1620**

**Function:**

**General Government Support**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	93,180	120,016	119,525	122,023
140 Temporary	-	-	-	-
150 Overtime	7,002	8,810	10,000	10,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,285	2,204	1,400	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 102,467	\$ 131,030	\$ 130,925	\$ 133,423
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ 47,631	\$ 42,623	\$ 45,950	\$ 46,530
420 Insurance	16,302	18,518	21,500	23,250
430 Contracted Services	37,387	42,597	47,800	48,400
440 Fees Non Employees	170	262	-	-
450 Miscellaneous	698	1,052	-	-
455 Vehicle Expenses	3,122	6,323	5,000	8,900
460 Materials and Supplies	49,854	52,716	15,000	20,000
465 Equipment < \$5,000	16,601	10,948	7,500	2,000
Total Operating Expenses	\$ 171,765	\$ 175,039	\$ 142,750	\$ 149,080
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 7,990	\$ 13,653	\$ 19,262	\$ 20,736
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,718	9,775	10,016	10,207
840 Workers' Compensation	-	-	-	-
850 Health Insurance	14,279	26,159	26,252	27,028
Total Fringe Benefits	\$ 29,987	\$ 49,587	\$ 55,530	\$ 57,971
<b>Department Total</b>	<u>\$ 304,219</u>	<u>\$ 355,656</u>	<u>\$ 329,205</u>	<u>\$ 340,474</u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Municipal Building****Account Code:****A1620****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1620.0130	Wages		
	Custodial and Maintenance Supervisor (1 @ .5)	\$ 35,806	
	Facilities Maintenance Worker (2 @.50), (1 @ 1.0)	86,217	\$ 122,023
A.1620.0150	Overtime		10,000
A.1620.0175	Health Insurance Buyout		1,400
	Total Personal Services		\$ 133,423
Operating Expenses			
A.1620.0410	Utilities		
	Phone System	\$ 15,000	
	Water and Sewer	3,780	
	Electric	22,750	
	Natural Gas	5,000	\$ 46,530
A.1620.0420	Insurance		23,250
A.1620.0430	Contracted Services		
	Security System Contract	1,500	
	Seimen's Contract	12,000	
	Buildings and Grounds Repairs	2,500	
	HVAC Maintenance and Repairs	25,000	
	Fire Extinguisher Inspections/Service	1,000	
	Elevator Maintenance	3,100	
	Town Clock Maintenance	2,500	
	Generator Contract	800	48,400
A.1620.0455	Vehicle Expenses		
	Equipment Maintenance	3,500	
	Insurance	2,400	
	Vehicle Maintenance	1,500	
	Gasoline/Diesel	1,500	8,900
A.1620.0460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax		20,000
A.1620.0465	Equipment < \$5,000		
	Maintenance Tools	2,000	2,000
	Total Operating Expenses		\$ 149,080
Fringe Benefits			
A.1620.0810	New York State Employees' Retirement System		\$ 20,736
A.1620.0830	Social Security		10,207
A.1620.0840	Workers' Compensation		-
A.1620.0850	Health Insurance		27,028
	Total Fringe Benefits		\$ 57,971
	TOTAL BUDGET		\$ 340,474

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Central Garage

**Account Code:** A1640

**Function:** General Government Support

This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently seven employees in this department consisting of a Fleet Manager, Motor Equipment Shop Foreman, four Motor Equipment Mechanics, and a Senior Account Clerk/Typist splitting time with DPW Administration.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Central Garage

**Account Code:** A1640

**Function:** General Government Support

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 95,471	\$ 79,089	\$ 82,412	\$ 84,884
120 Clerical	33,524	36,209	38,073	41,316
130 Wages	251,097	267,198	283,242	287,401
140 Temporary	-	2,456	-	-
150 Overtime	5,146	5,171	6,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,277	2,800	2,800	4,300
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 387,515</u>	<u>\$ 392,923</u>	<u>\$ 412,527</u>	<u>\$ 425,901</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	15,686	-	-	-
Total Equipment	<u>\$ 15,686</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 15,595	\$ 12,660	\$ 12,900	\$ 7,600
420 Insurance	7,395	8,906	10,300	10,050
430 Contracted Services	61,335	97,014	160,975	102,475
440 Fees Non Employees	430	873	300	500
450 Miscellaneous	185	6,460	6,050	3,400
455 Vehicle Expenses	8,112	5,228	7,540	7,800
460 Materials and Supplies	137,092	105,561	137,180	121,500
465 Equipment < \$5,000	12,306	11,894	17,100	17,700
Total Operating Expenses	<u>\$ 242,450</u>	<u>\$ 248,596</u>	<u>\$ 352,345</u>	<u>\$ 271,025</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 39,267	\$ 46,718	\$ 59,485	\$ 65,431
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	28,423	28,772	31,556	32,582
840 Workers' Compensation	938	-	250	-
850 Health Insurance	69,049	72,106	87,483	76,174
Total Fringe Benefits	<u>\$ 137,677</u>	<u>\$ 147,596</u>	<u>\$ 178,774</u>	<u>\$ 174,187</u>
<b>Department Total</b>	<u><u>\$ 783,328</u></u>	<u><u>\$ 789,115</u></u>	<u><u>\$ 943,646</u></u>	<u><u>\$ 871,113</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A1640.0110	Salaries		
	Fleet Manager	\$	84,884
A.1640.0120	Clerical		
	Senior Account Clerk/Typist (1 @ .85)		41,316
A.1640.0130	Wages		
	Motor Equipment Mechanic Shop Foreman (1)	64,588	
	Motor Equipment Mechanic (4)	222,813	287,401
A.1640.0150	Overtime		8,000
A.1640.0175	Health Insurance Buyout		4,300
	Total Personal Services	\$	425,901
Operating Expenses			
A.1640.0410	Utilities		
	Gas	\$	3,700
	Water/Sewer		3,500
	Cell Phone	400	\$ 7,600
A.1640.0420	Insurance		10,050
A.1640.0430	Contracted Services		
	Copier Maintenance Contract	500	
	Pest Control	700	
	Uniforms/Rug Rental	6,000	
	Annual Sprinkler Inspection	500	
	Fire Alarm Testing	500	
	Fire Alarm Monitoring	500	
	Mandown Alarm Monitoring	400	
	Fire Extinguisher Service	200	
	Heating/Plumbing Maintenance and Repairs	2,500	
	HVAC Service Agreement	1,000	
	HVAC Repairs/Replacements	5,000	
	Roof Repair	20,000	
	Fuel System Services		
	Fuel Dispenser and Sump Pump Testing	3,000	
	Fuel Farm Maintenance	4,000	
	Fuelmaster System Maintenance Contract	1,175	
	Veeder Root and Leak Detector Testing	2,000	
	Garage Services		
	Fork Lift Maintenance	1,000	
	Vehicle Lift Annual OSHA Inspection	2,000	
	Vehicle Lift Repair	3,500	
	Part Washer Servicing	4,600	
	Oil, Filters and Antifreeze Disposal	5,000	
	Overhead Door Preventive Maintenance	4,500	

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Central Garage**

**Account Code:**

**A1640**

**Function:**

**General Government Support**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.1640.0430	Contracted Services continued		
	Overhead Garage Door Openers / Parts	6,000	
	Brake Lathe Maintenance	600	
	Shop Air Compressor Maintenance	1,800	
	Car Wash Maintenance	3,500	
	Overhead Crane Inspection and Certificat	1,900	
	Overhead Crane Repairs	1,200	
	Cylinder Rental	1,000	
	<u>Fleet and Vehicle Diagnostic Sytem:</u>		
	Fleet Maintenance Software (RTA)	6,200	
	Shop Key Program	3,300	
	Snapon Scanner Update	1,100	
	CUMMINS Insite & QSOL Program Re	1,700	
	Diagnostic Link 8	900	
	Ford VCM	900	
	Allison Software	1,000	
	Caterpillar Electronic Technician (CAT ET) and Service Information System (SIS) - diagnostic and	2,800	102,475
A.1640.0440	Fees, Non Employees		
	Employee Testing		500
A.1640.0450	Miscellaneous		
	Training/PESH	2,500	
	Repair Manuals	800	
	Licensing/Subscriptions	100	3,400
A.1640.0455	Vehicle Expenses		
	Equipment Maintenance and Repair	1,500	
	Preventive Maintenance	1,000	
	Gasoline / Diesel	2,900	
	Insurance	2,400	7,800
A.1640.0460	Materials and Supplies		
	NYSI Authorization	300	
	Bulk Fluids; Oil, Coolant, Washer, Etc	18,500	
	Fuel Additives	3,500	
	Fuel Inventory (a)	50,000	
	Propane (1-127)	600	
	Diesel Exhaust Fluid	5,000	
	Shop Tool Replacements	3,000	
	Flooring	14,000	
	Welding Gas	1,200	
	Shop Towels, Hand Soap, etc.	2,800	
	Water Cooler/Delivery	600	
	Misc. Parts for Maintenance/Repair (a)	22,000	121,500

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.1640.0465	Equipment < \$5,000		
	Computer	1,700	
	Lift Light Replacements (3)	3,500	
	ESOC 455 - Fuel Primer	5,000	
	Overhead Exhaust Hoses (2)	5,000	
	Pneumatic Pump and Dolly For 55 Gal Drum	2,500	17,700
	Total Operating Expenses		<u>\$ 271,025</u>
<b>Fringe Benefits</b>			
A.1640.0810	New York State Employees' Retirement System	\$	65,431
A.1640.0830	Social Security		32,582
A.1640.0840	Workers' Compensation		-
A.1640.0850	Health Insurance		76,174
	Total Fringe Benefits	\$	<u>174,187</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>871,113</u></u>

(a) Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Central Printing and Mailing  
**Account Code:** A1670  
**Function:** General Government Support

It is the responsibility of Central Printing and Mailing, which is overseen by the Purchasing Manager, to operate and maintain the copiers, mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing for this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Central Printing and Mailing**

**Account Code:**

**A1670**

**Function:**

**General Government Support**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	6,788	-	-	-
Total Equipment	\$ 6,788	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	5,805	4,227	5,800	6,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	28,000	29,232	30,000	32,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	32,828	26,251	32,200	30,000
465 Equipment < \$5,000	242	10,536	-	-
Total Operating Expenses	\$ 66,875	\$ 70,246	\$ 68,000	\$ 68,000
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
<b>Department Total</b>	<u>\$ 73,663</u>	<u>\$ 70,246</u>	<u>\$ 68,000</u>	<u>\$ 68,000</u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Central Printing and Mailing****Account Code:****A1670****Function:****General Government Support**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
<b>Operating Expenses</b>			
A.1670.0430	Contracted Services		
	Postage Meter Rental	\$ 800	
	Mail Machine Maintenance	1,000	
	Copier Maintenance and Supplies (2nd Floor)	2,100	
	Copier Maintenance and Supplies (3rd Floor)	<u>2,100</u>	\$ 6,000
A.1670.0450	Miscellaneous		
	Postage		32,000
A.1670.0460	Materials and Supplies		
	Office Supplies	29,000	
	Postage Machine Supplies (Ink and Tapes)	<u>1,000</u>	<u>30,000</u>
	Total Operating Expenses		<u>\$ 68,000</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 68,000</u></u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Information Technology  
**Account Code:** A1680  
**Function:** General Government Support

The Information Technology Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The department's staff operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Information Technology**

**Account Code:**

**A1680**

**Function:**

**General Government Support**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 153,906	\$ 157,844	\$ 169,209	\$ 174,954
120 Clerical	-	-	-	-
130 Wages	188,305	203,088	272,578	293,056
140 Temporary	9,903	-	15,680	17,640
150 Overtime	285	-	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	367	-	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 352,766</u>	<u>\$ 360,932</u>	<u>\$ 461,267</u>	<u>\$ 489,450</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	<u>11,000</u>	<u>19,709</u>	<u>115,000</u>	<u>20,600</u>
Total Equipment	<u>\$ 11,000</u>	<u>\$ 19,709</u>	<u>\$ 115,000</u>	<u>\$ 20,600</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 20,983	\$ 20,897	\$ 21,426	\$ 23,979
420 Insurance	-	25,139	27,150	24,500
430 Contracted Services	191,257	181,943	182,325	327,860
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	7,000	7,000
455 Vehicle Expenses	-	28	-	-
460 Materials and Supplies	138	67	1,000	1,030
465 Equipment < \$5,000	<u>8,815</u>	<u>7,590</u>	<u>23,600</u>	<u>22,815</u>
Total Operating Expenses	<u>\$ 221,193</u>	<u>\$ 235,664</u>	<u>\$ 262,501</u>	<u>\$ 407,184</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 32,981	\$ 40,614	\$ 57,754	\$ 70,212
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,917	26,478	35,288	37,443
840 Workers' Compensation	549	-	-	-
850 Health Insurance	<u>44,642</u>	<u>55,608</u>	<u>73,894</u>	<u>76,076</u>
Total Fringe Benefits	<u>\$ 104,089</u>	<u>\$ 122,700</u>	<u>\$ 166,936</u>	<u>\$ 183,731</u>
<b>Department Total</b>	<u><u>\$ 689,048</u></u>	<u><u>\$ 739,005</u></u>	<u><u>\$ 1,005,704</u></u>	<u><u>\$ 1,100,965</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

		FY 2025-26 Proposed Budget	
Personal Services			
A.1680.0110	Salaries		
	Information Technology Manager	\$ 97,581	
	Information Technology Project Manager	<u>77,373</u>	\$ 174,954
A.1680.0130	Wages		
	GIS Coordinator	79,403	
	GIS Technician	52,992	
	Information Technology Specialist (3)	<u>160,661</u>	293,056
A.1680.0140	Temporary		17,640
A.1680.0150	Overtime		1,000
A.1680.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 489,450</u>
Equipment			
A.1680.0250	Other Equipment		
	Servers	<u>\$ 20,600</u>	<u>\$ 20,600</u>
	Total Equipment		<u>\$ 20,600</u>
Operating Expenses			
A.1680.0410	Utilities		
	Westelcom Data/RPI	\$ 17,429	
	Spectrum Data	3,844	
	Cell phones	<u>2,706</u>	\$ 23,979
A.1680.0420	Insurance		24,500
A.1680.0430	Contracted Services		
	<u>Software Maintenance:</u>		
	ESRI (ARCGIS Maintenance and Support)	10,150	
	Hosted E-mail and Office	147,400	
	Website Hosting	3,100	
	Emergency Notification Service	4,100	
	Antimalware Annual Subscription	7,550	
	Managed Detection and Response	7,200	
	Patch Management Licenses	2,700	
	E-Mail Security	10,600	
	Digicert SSL Certs	900	
	Firewall Support	15,600	
	Accela - KVS oracle	6,000	
	Accela - User License	2,900	
	Telephone System & Support	60,000	
	Fiber Work	4,120	
	Technical Support / Consulting Services	1,000	
	STAT Communications Server RM	350	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

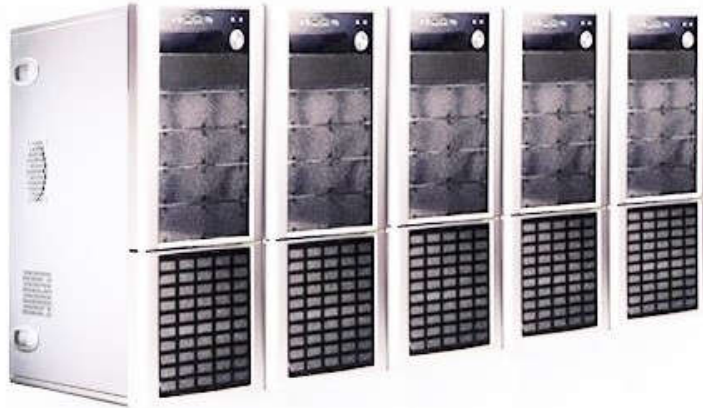
		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.1680.0430	Contracted Services continued		
	Mobile Device Management Solution	14,400	
	Remote Connection Software	1,250	
	See Click Fix Software	16,950	
	Electronic Equipment Recycling	100	
	Password Vault	375	
	PDF Software	4,215	
	Amazon Web Services	<u>6,900</u>	327,860
A.1680.0450	Miscellaneous		
	Travel and Training		7,000
A.1680.0460	Materials and Supplies		
	Miscellaneous		1,030
A.1680.0465	Equipment < \$5,000		
	Computers / Tablets / Printers	1,700	
	Office Furniture	515	
	Switches and Routers	<u>20,600</u>	<u>22,815</u>
	Total Operating Expenses		<u>\$ 407,184</u>
<b>Fringe Benefits</b>			
A.1680.0810	New York State Employees' Retirement System	\$ 70,212	
A.1680.0830	Social Security	37,443	
A.1680.0850	Health Insurance	<u>76,076</u>	
	Total Fringe Benefits	<u>\$ 183,731</u>	
<b>TOTAL BUDGET</b>			<u><u>\$ 1,100,965</u></u>

A1680 – Information Technology

Fiscal Year 2025-26  
Vehicles and Equipment

Servers (2) \$20,600

A percentage of servers are replaced annually. This helps to ensure that we replace aging and end of life hardware and software which is integral to minimizing vulnerability to security threats.



**City of Watertown****Fiscal Year: FY 2025-26****Department: Police****Account Code: A3120****Function: Public Safety**

The City of Watertown Police Department provides 24-hour service to the city through the deterrence of crime, the prosecution of criminals, the safeguarding of citizens, the protection of property and the maintenance of order. The department is staffed with 67 of 72 sworn officers and four full-time and part-time civilian personnel. It is divided into three main divisions: Patrol, Investigations, and Administration. In 2024, the Watertown Police Department received 27,894 calls for service, including 1,536 domestic incidents, 922 motor vehicle accidents, 146 drug offenses, 103 burglaries, 104 aggravated assaults, 35 weapons offenses, 48 sex offenses, 93 DWIs and 62 drug overdoses. WPD officers made 1,907 adult arrests, 59 juvenile arrests, 2,829 vehicle stops and issued 1,658 uniform traffic tickets, and 1,452 parking tickets (1019 tickets and 433 warnings).

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Police  
**Account Code:** A3120  
**Function:** Public Safety

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 256,309	\$ 271,784	\$ 268,252	\$ 275,858
120 Clerical	117,010	136,793	139,531	133,211
130 Wages	4,775,149	5,379,120	5,836,843	5,939,751
140 Temporary	45,972	52,544	46,000	46,000
150 Overtime	478,379	595,639	475,000	500,000
155 Holiday Pay	57,832	72,226	70,000	70,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	26,308	34,454	36,250	36,250
180 Roll Call Pay	43,761	45,249	45,000	45,000
185 On Call Pay	13,996	15,000	15,000	15,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	19,850	18,900	19,000	19,000
Total Personal Services	\$ 5,834,566	\$ 6,621,709	\$ 6,950,876	\$ 7,080,070
<b>Equipment</b>				
230 Vehicles	\$ 258,300	\$ -	\$ 292,000	\$ 331,600
250 Other Equipment	-	104,080	24,500	28,000
Total Equipment	\$ 258,300	\$ 104,080	\$ 316,500	\$ 359,600
<b>Operating Expenses</b>				
410 Utilities	\$ 20,872	\$ 23,469	\$ 27,900	\$ 25,800
420 Insurance	2,662	214	550	1,275
430 Contracted Services	346,004	386,975	404,750	448,050
440 Fees Non Employees	6,584	29,979	28,700	24,350
450 Miscellaneous	60,192	76,899	110,500	350,065
455 Vehicle Expenses	207,626	189,473	228,000	231,175
460 Materials and Supplies	69,857	139,685	173,250	194,050
465 Equipment < \$5,000	107,565	341,487	254,000	226,100
Total Operating Expenses	\$ 821,362	\$ 1,188,181	\$ 1,227,650	\$ 1,500,865
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 9,926	\$ 12,621	\$ 14,192	\$ 17,707
820 NYS Police/Fire Retirement System	1,457,282	1,657,258	2,093,367	2,304,361
830 Social Security	428,682	484,452	531,739	541,622
840 Workers' Compensation	117,320	69,944	100,000	125,000
850 Health Insurance	719,610	949,726	1,125,748	1,074,408
Total Fringe Benefits	\$ 2,732,820	\$ 3,174,001	\$ 3,865,046	\$ 4,063,098
<b>Department Total</b>	<u>\$ 9,647,048</u>	<u>\$ 11,087,971</u>	<u>\$ 12,360,072</u>	<u>\$ 13,003,633</u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Police  
**Account Code:** A3120  
**Function:** Public Safety

		FY 2025-26 Proposed Budget	
Personal Services			
A.3120.0110	Salaries		
	Police Chief	\$ 141,349	
	Police Captain	134,509	\$ 275,858
A.3120.0120	Clerical		
	Parking Enforcement Officer/Records Clerk	46,852	
	Secretary	46,784	
	Records Clerk	39,575	133,211
A.3120.0130	Wages		
	Police Lieutenant (6)	686,846	
	Police Sergeant (6)	590,381	
	Police Detective (9)	841,962	
	Police Officer (48)	3,820,562	5,939,751
A.3120.0140	Temporary		
	School Crossing Guards		46,000
A.3120.0150	Overtime		500,000
A.3120.0155	Holiday Pay		70,000
A.3120.0175	Health Insurance Buyout		36,250
A.3120.0180	Roll Call Pay		45,000
A.3120.0185	On Call Pay		15,000
A.3120.0195	Clothing/Cleaning Allowance		19,000
	Total Personal Services		\$ 7,080,070
Equipment			
A.3120.0230	Motor Vehicles		
	Marked Patrol Car (3)	\$ 201,600	
	Special Response Team Vehicle	130,000	\$ 331,600
A.3120.0250	Other Equipment		
	Special Response Team Ballistic Vest Replacement	28,000	28,000
	Total Equipment		\$ 359,600
Operating Expenses			
A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	1,500	
	Cellular and Wireless Communications	24,000	\$ 25,800
A.3120.0420	Insurance		1,275
A.3120.0430	Contracted Services		
	TriTech (Central Square) Software Maintenance	45,000	
	Live Scan Maintenance/Licensing	4,000	
	AXON Body Worn Cameras and Storage	67,000	
	AXON Body Worn Cameras Licensing	27,000	
	AXON In-car Video Systems	43,000	
	AXON Recorded Interview Room	5,700	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Police****Account Code:****A3120****Function:****Public Safety****FY 2025-26 Proposed Budget****Operating Expenses**

A.3120.0430	Contracted Services continued		
	Officer Wellness	8,000	
	Ambulance Service	9,000	
	Lightbar/Radio Maintenance	5,000	
	Recruitment / Advertising	8,500	
	Towing Service	3,000	
	Public Safety Building Maintenance	210,000	
	Radar Recertification	3,000	
	Copier Maintenance	4,600	
	Shred-con	750	
	Range Safety / Grounds Upgrades	4,000	
	Shipping Expenses	500	448,050
A.3120.0440	Fees, Non Employee		
	K9 Boarding	1,500	
	K9 Veterinary Care	6,000	
	Range Instructor Hearing Test	500	
	New Hires Physicals	5,000	
	New Hires Psychologicals	8,500	
	New Hires Polygraph	2,000	
	Crossing Guard Physicals	850	24,350
A.3120.0450	Miscellaneous		
	Jefferson Community College Rental Fee	6,200	
	Tuition Assistance	7,500	
	Training Schools	35,000	
	DLG Training	6,290	
	Membership Fees	1,900	
	Employee Recognition Supplies	2,000	
	Travel Reimbursements	15,000	
	Investigation Funds	25,000	
	Police Academy	20,000	350,065
A.3120.0455	Vehicle Expenses		
	Gasoline	110,000	
	Replacement Tires	20,000	
	Insurance	35,675	
	General and Collision Repairs	50,000	
	Vehicle Supplies	2,500	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	6,000	231,175

**City of Watertown****Fiscal Year: FY 2025-26****Department: Police****Account Code: A3120****Function: Public Safety**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.3120.0460	Materials and Supplies		
	Training Ammo	20,000	
	Service Ammo	10,000	
	Simulation Rounds	5,500	
	Range Supplies	6,000	
	Pepperball Supplies	5,000	
	Quartermaster Program	37,500	
	New Hires - Quartermaster Program	30,000	
	Bulletproof Vests Replacements	10,000	
	Peer Support Team Supplies	2,500	
	Safety Flares	500	
	Evidence Materials	5,000	
	Evidence Electronic Storage Supplies	5,000	
	K-9 Dog Food	5,000	
	K-9 Supplies	3,000	
	Parking Tickets	1,800	
	General Office Supplies	4,000	
	Printed Forms	6,000	
	Special Response Team (SRT)	15,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	5,000	
	Portable Radio Batteries	2,500	
	Pepper Spray Replacement	500	
	Law Books	4,500	
	Training Supplies	5,000	194,050
A.3120.0465	Equipment < \$5,000		
	In-vehicle Tablet Replacements	15,000	
	Computers and Printers	27,600	
	Radio Replacements	55,000	
	Officer/Vehicle First Aid Supplies	4,000	
	Office Equipment	2,000	
	Weapons - Trade/Replace (18)	25,500	
	AXON Taser Replacements	60,000	
	Police Equipment	15,000	
	Evidence Camera Replacements	6,000	
	Radar Units and Remotes(4)	16,000	226,100
	Total Operating Expenses		<u>\$ 1,500,865</u>



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Police  
**Account Code:** A3120  
**Function:** Public Safety

**FY 2025-26 Proposed Budget**

**Fringe Benefits**

A.3120.0810	New York State Employees' Retirement System	\$ 17,707
A.3120.0820	New York State Police/Fire Retirement System	2,304,361
A.3120.0830	Social Security	541,622
A.3120.0840	Workers' Compensation	125,000
A.3120.0850	Health Insurance	<u>1,074,408</u>
	Total Fringe Benefits	<u>\$ 4,063,098</u>
	<b>TOTAL BUDGET</b>	<b><u>\$ 13,003,633</u></b>

## A3120 – Police Department

### Fiscal Year 2025-26 Vehicles and Equipment

#### Patrol Vehicle Replacements (3) -

\$201,600

To effectively maintain the department's fleet in a cost-effective manner, three (3) high mileage marked patrol cars (100,000 +) will be replaced. The NYS mini-bid process (if available) will be utilized to get the best pricing.

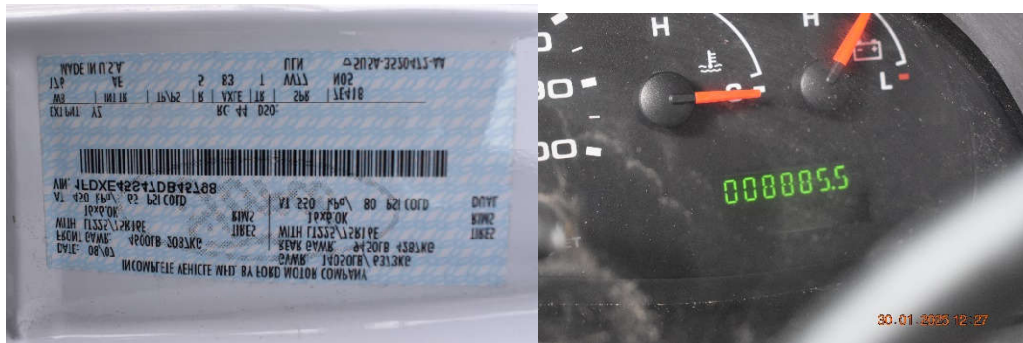


#### Special Response Team Vehicle

\$130,000

This Special Response Team (SRT) vehicle will replace our current SRT vehicle that is eighteen (18) years old. The current SRT vehicle has significant mechanical issues requiring costly repairs, and there are concerns it will not pass NYS inspection.

The SRT vehicle is essential to SRT operations.



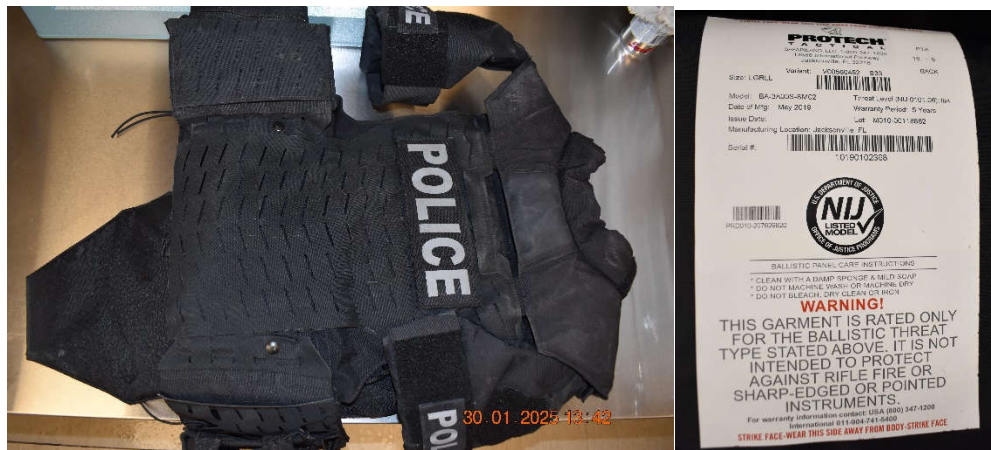
A3120 – Police Department

Fiscal Year 2025-26  
Vehicles and Equipment

Special Response Team Ballistic Vest Replacement (5) -

\$28,000

The Special Response Team (SRT) Ballistic Vests need replacement. The useful life period of a ballistic vest is 60 months from the date of purchase. The replacement of 10 SRT Ballistic Vests will occur over a 2-year period, with the replacement of 5 requested during this fiscal year.



**City of Watertown****Fiscal Year: FY 2025-26****Department: Fire****Account Code: A3410****Function: Public Safety**

The City of Watertown Fire Department is an “all-hazards” department providing emergency and non-emergent services for the citizens of Watertown and the larger regional area. The department is staffed with 76 uniformed personnel (72 operational and 4 administrative) and one civilian Senior Account Clerk. Services provided include fire suppression and investigation, non-transport basic life support first response emergency medical care, hazardous materials, water/ice rescue and many technical rescue services. The department staffs three fire stations – the Massey Street Station houses Engine #1 and Truck #1 and Rescue #1, reserve apparatus, technical rescue trailers and serves as the department headquarters. The stations on State and Mill Streets house Engine #2 and Engine #3 respectively along with reserve apparatus. The department responds to over 5100 incidents annually. The department has an Insurance Services Office rating of 1, placing it in the top 1% of departments nationally.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Fire  
**Account Code:** A3410  
**Function:** Public Safety

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 240,769	\$ 252,921	\$ 256,110	\$ 267,235
120 Clerical	38,091	50,193	50,543	54,969
130 Wages	5,033,539	5,388,280	5,836,506	5,908,020
140 Temporary	-	-	-	-
150 Overtime	1,335,291	1,433,175	900,000	600,000
155 Holiday Pay	201,834	220,121	245,575	248,725
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	50,696	48,526	50,000	52,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive (a)	201,600	31,000	33,000	33,000
191 Sick Leave Incentive	16,250	11,250	15,000	15,000
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 7,118,070</u>	<u>\$ 7,435,466</u>	<u>\$ 7,386,734</u>	<u>\$ 7,179,449</u>
<b>Equipment</b>				
230 Vehicles	\$ 104,518	\$ 157,691	\$ -	\$ -
250 Other Equipment Equipment	-	62,334	-	100,000
Total Equipment	<u>\$ 104,518</u>	<u>\$ 220,025</u>	<u>\$ -</u>	<u>\$ 100,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 37,131	\$ 30,394	\$ 44,850	\$ 31,100
420 Insurance	23,543	29,216	27,750	6,800
430 Contracted Services	118,869	290,461	123,850	154,550
440 Fees Non Employees	16,932	17,284	23,100	22,700
450 Miscellaneous	21,613	71,591	62,250	101,500
455 Vehicle Expenses	187,367	166,861	158,595	176,350
460 Materials and Supplies	60,960	65,397	70,350	66,950
465 Equipment < \$5,000	112,188	302,861	327,300	263,350
Total Operating Expenses	<u>\$ 578,603</u>	<u>\$ 974,065</u>	<u>\$ 838,045</u>	<u>\$ 823,300</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 3,804	\$ 6,677	\$ 9,199	\$ 11,131
820 NYS Police/Fire Retirement System	1,903,320	2,167,142	2,602,007	2,692,391
830 Social Security	519,884	539,974	565,079	549,213
840 Workers' Compensation	79,631	146,322	100,000	150,000
850 Health Insurance	877,092	1,088,400	1,261,252	1,213,056
Total Fringe Benefits	<u>\$ 3,383,731</u>	<u>\$ 3,948,515</u>	<u>\$ 4,537,537</u>	<u>\$ 4,615,791</u>
<b>Department Total</b>	<u><u>\$ 11,184,922</u></u>	<u><u>\$ 12,578,071</u></u>	<u><u>\$ 12,762,316</u></u>	<u><u>\$ 12,718,540</u></u>

(a) Fiscal Year 2022-23 included the NYS Healthcare Workers Bonus Program in the amount of \$183,000.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Fire****Account Code:****A3410****Function:****Public Safety****FY 2025-26 Proposed Budget****Personal Services**

A.3410.0110	Salaries		
	Fire Chief	\$ 136,823	
	Deputy Fire Chief	<u>130,412</u>	\$ 267,235
A.3410.0120	Clerical		
	Senior Account Clerk Typist		54,969
A.3410.0130	Wages		
	Battalion Fire Chief (4)	428,320	
	Fire Captain (22)	1,966,544	
	Firefighter (48)	3,503,156	
	Out of Rank	<u>10,000</u>	5,908,020
A.3410.0150	Overtime		600,000
A.3410.0155	Holiday Pay		248,725
A.3410.0175	Health Insurance Buyout		52,500
A.3410.0190	EMT Incentive		33,000
A.3410.0191	Sick Leave Incentive		<u>15,000</u>
	Total Personal Services		<u>\$ 7,179,449</u>

**Equipment**

A.3410.0250	Other Equipment > \$5,000		
	Self-Contained Breathing Apparatus (SCBA) Compressor	\$ 100,000	
	Total Equipment	<u>\$ 100,000</u>	

**Operating Expenses**

A.3410.0410	Utilities		
	Telephone/Mobile Data	\$ 1,500	
	Westelcom	5,400	
	Natural Gas	6,000	
	Water and Sewer	7,500	
	Electric	<u>10,700</u>	\$ 31,100
A.3410.0420	Insurance		6,800
A.3410.0430	Contracted Services		
	Fire Apparatus Pump and Aerial Testing	12,500	
	Ground Ladder / Life Safety Equipment Testing	7,400	
	Printing, Copy Machine Service	250	
	Hydraulic Rescue Tool Maintenance	3,100	
	Fire Alarm / Sprinkler Monitoring and Maint.	2,300	
	Miscellaneous Bldg. Repairs	20,000	
	Pest Control	1,950	
	Electric, Plumbing/HVAC Repairs	7,800	
	HVAC Service Contracts	9,500	
	Exhaust System Maintenance	2,000	
	Apparatus Door Maintenance	10,000	
	Compressed Gas Cylinder Leases	250	
	Radio Repair and Service	7,400	

**City of Watertown****Fiscal Year: FY 2025-26****Department: Fire****Account Code: A3410****Function: Public Safety**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.3410.0430	Contracted Services continued:		
	Portable Radio Software Programming	2,550	
	Turnout Gear Repair	7,000	
	Small Equipment Repair	4,400	
	Self-Contained Breathing Apparatus (SCBA)		
	Equipment Testing and Repair	5,150	
	Self-Contained Breathing Apparatus (SCBA)		
	Compressor Maintenance and Testing	4,600	
	Software Licensing and Support	40,800	
	Generator Service	2,050	
	Water Rescue Outboard Svc./Repair	3,250	
	Shipping	300	154,550
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing	19,700	
	Physicals, OSHA Testing - New Hires	3,000	22,700
A.3410.0450	Miscellaneous		
	Dues, Memberships	800	
	Tuition	2,500	
	Books and Publications	700	
	Travel Reimbursement	17,000	
	Fire Service / EMT Training	10,500	
	Firefighter Training Academy - external agencies	45,000	
	Firefighter Training Academy	25,000	101,500
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	50,000	
	DPW Repairs	27,800	
	DPW Fuel/Oil	36,150	
	Automobile Parts, Repairs	6,000	
	Tires	8,400	
	Insurance	48,000	176,350
A.3410.0460	Materials and Supplies		
	Office Supplies	1,700	
	Uniforms and Accessories	18,000	
	Maintenance and Cleaning Supplies	21,000	
	Training Supplies	3,300	
	Fire Extinguisher Supplies	450	
	Medical Supplies / Personal Protective Equipment	8,000	
	Foam	600	
	Small Equipment Parts and Materials	1,400	
	Haz Mat Cal. Gas and Cylinders	3,000	
	HVAC Filters	500	
	Fire Prevention Bureau Publications / Supplies	9,000	66,950

**City of Watertown****Fiscal Year: FY 2025-26****Department: Fire****Account Code: A3410****Function: Public Safety**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.3410.0465	Equipment < \$5,000		
	Turnout Gear (21 sets)	130,000	
	SCBA Components / Parts	14,000	
	Computers (6)	17,300	
	Bail Out Systems	1,500	
	Radio Equipment	55,000	
	Fire Service Equipment	15,000	
	Fire Investigation Equipment	2,500	
	Technical Rescue Equipment	15,000	
	Hazardous Monitoring Equipment	4,300	
	Office Furniture	2,300	
	Station Equipment	4,300	
	Station Appliances	2,150	263,350
	Total Operating Expenses		<u>823,300</u>
<b>Fringe Benefits</b>			
A.3410.0810	New York State Employees' Retirement System	\$ 11,131	
A.3410.0820	New York State Police/Fire Retirement System	2,692,391	
A.3410.0830	Social Security	549,213	
A.3410.0840	Workers' Compensation	150,000	
A.3410.0850	Health Insurance	<u>1,213,056</u>	
	Total Fringe Benefits	\$ <u>4,615,791</u>	
	<b>TOTAL BUDGET</b>		<u><u>\$ 12,718,540</u></u>



Fiscal Year 2025-26  
Vehicles and Equipment

Self-Contained Breathing Apparatus Compressor and Filling Station \$100,000

This project would replace the 30+ year old SCBA compressor and filling station located at the Massey Street Station. The compressor and filling station will be used to fill air tanks for the department's self-contained breathing apparatus. The equipment is necessary to allow department personnel to operate in dangerous atmospheres, such as structure fires, oxygen deficient, and toxic environments.



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Animal Control  
**Account Code:** A3510  
**Function:** Public Safety

The City has contracted with Jefferson County since April 1, 1999 to provide Dog Control Services. These services include the provision of the following: a dog control officer, as required by New York Agricultural and Markets Law, who will enforce certain sections of Chapter 81 of the City Code; a shelter for seized dogs with a process to care for and make available for adoption; enumeration services; investigation into circumstances of unlicensed dogs; the removal of dog carcasses from public property; and assistance to the City Police on animal cruelty investigations and removal of dogs during drug raids and arrests.

The City has contracted with Loomacres Wildlife Management to conduct crow harassment activities since the winter of 2011-2012. Loomacres visits the City several times each winter to conduct dispersal activities with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. A variety of non-lethal harassment techniques, such as pyrotechnics, lasers, spotlights, distress callers, and other sensory harassments, is used to break up the crow flocks that roost in the City and minimize the nuisance the crows create. During the 2015-2016 hazing season, Loomacres initiated the reinforcement of non-lethal harassment with lethal means.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Animal Control  
**Account Code:** A3510  
**Function:** Public Safety

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	164,703	164,944	176,500	181,850
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 164,703	\$ 164,944	\$ 176,500	\$ 181,850
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
<b>Department Total</b>	<u>\$ 164,703</u>	<u>\$ 164,944</u>	<u>\$ 176,500</u>	<u>\$ 181,850</u>

City of Watertown  
Fiscal Year: FY 2025-26  
Department: Animal Control  
Account Code: A3510  
Function: Public Safety

		<u>FY 2025-26 Proposed Budget</u>	
Operating Expenses			
A.3510.0430	Contracted Services		
	Dog Control Services	\$ 173,700	
	Crow Dispersal Services	<u>8,150</u>	\$ 181,850
	Total Operating Expenses		<u>\$ 181,850</u>
	TOTAL BUDGET		<u>\$ 181,850</u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Code Enforcement  
**Account Code:** A3620  
**Function:** Public Safety

Public Safety is the priority of the Bureau of Code Enforcement. Local and State regulations pertaining to life, safety and the general welfare of the public are enforced, as well as zoning laws of the City of Watertown. Code Enforcement unifies supports and works closely with Engineering, Planning, Zoning, Public Works, Water, Parks & Rec, Police and Fire departments in addition to assisting Jefferson County Social Services, NYS Health Department, Community and Private Organizations.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Code Enforcement  
**Account Code:** A3620  
**Function:** Public Safety

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 74,368	\$ 78,284	\$ 82,745	\$ 87,452
120 Clerical	74,564	81,117	84,799	92,547
130 Wages	231,832	250,691	259,971	282,439
140 Temporary	68	-	-	-
150 Overtime	13,687	12,492	12,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	9,677	9,900	9,900	9,900
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 404,196</u>	<u>\$ 432,484</u>	<u>\$ 449,415</u>	<u>\$ 492,338</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ 57,593	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 57,593</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 2,545	\$ 2,853	\$ 3,000	\$ 2,500
420 Insurance	-	-	-	-
430 Contracted Services	94,643	136,682	222,000	322,000
440 Fees Non Employees	-	1,200	-	-
450 Miscellaneous	8,729	13,814	9,200	8,700
455 Vehicle Expenses	4,219	4,556	8,200	11,000
460 Materials and Supplies	9,827	5,903	6,500	5,000
465 Equipment < \$5,000	3,399	5,198	5,600	5,100
Total Operating Expenses	<u>\$ 123,362</u>	<u>\$ 170,206</u>	<u>\$ 254,500</u>	<u>\$ 354,300</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 29,161	\$ 50,113	\$ 58,942	\$ 78,075
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	30,030	32,014	34,380	37,665
840 Workers' Compensation	-	-	-	-
850 Health Insurance	39,245	48,357	53,731	55,318
Total Fringe Benefits	<u>\$ 98,436</u>	<u>\$ 130,484</u>	<u>\$ 147,053</u>	<u>\$ 171,058</u>
<b>Department Total</b>	<u><u>\$ 625,994</u></u>	<u><u>\$ 790,767</u></u>	<u><u>\$ 850,968</u></u>	<u><u>\$ 1,017,696</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Code Enforcement****Account Code:****A3620****Function:****Public Safety**

		FY 2025-26 Proposed Budget	
Personal Services			
A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	87,452
A.3620.0120	Clerical		
	Code Enforcement Aide	\$	50,746
	Secretary	41,801	92,547
A.3620.0130	Wages		
	Senior Code Enforcement Officer	74,020	
	Code Enforcement Officer (3)	208,419	282,439
A3620.0150	Overtime		20,000
A3620.0175	Health Insurance Buyout		9,900
	Total Personal Services	\$	492,338
Operating Expenses			
A.3620.0410	Utilities		
	Cell Phones and Tablet Data Plans	\$	2,500
A.3620.0430	Contracted Services		
	Health Officer	\$	1,200
	Printing	500	
	Blight Removal/Demolitions	200,000	
	Title Searches	300	
	Copier Maintenance and Supplies	500	
	Accela - AA User Licenses	19,000	
	Private Property Cleanup	100,000	
	Tire Disposal	500	322,000
A.3620.0450	Miscellaneous		
	Travel and Training	5,000	
	NFPA Software License	1,600	
	Publications	500	
	Dues	600	
	Safety Gear/Supplies	1,000	8,700
A.3620.0455	Vehicle Expenses		
	Gasoline	4,000	
	Insurance	6,000	
	Maintenance	1,000	11,000
A.3620.0460	Materials and Supplies		
	Property Securing Materials	5,000	5,000
A.3620.0465	Equipment < \$5,000		
	Computers	5,100	5,100
	Total Operating Expenses	\$	354,300

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Code Enforcement**

**Account Code:**

**A3620**

**Function:**

**Public Safety**

**FY 2025-26 Proposed Budget**

**Fringe Benefits**

A.3620.0810	New York State Employees' Retirement System	\$	78,075
A.3620.0830	Social Security		37,665
A.3620.0850	Health Insurance		<u>55,318</u>
	Total Fringe Benefits	\$	<u>171,058</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>1,017,696</u></u>



**City of Watertown****Fiscal Year: FY 2025-26****Department: Municipal Grounds Maintenance****Account Code: A5010****Function: Transportation**

This is an eight-month account, having a total of 11 full time employees. Grounds maintenance tasks performed by this unit consists of mowing, trimming, mulching, litter collection as well as snow and ice control of all City owned parcels which average over 200 locations. The crew is responsible for the maintenance of more than 7,000 city-owned trees located along streets, within playgrounds and parks, including Thomposn Park. Tree planting and maintenance responsibilities include; the preperation of planting sites and supplies for annual spring and fall volunteer tree planting projects, the annual spring DPW Tree Planting and Replacement Project, summer watering and post planting care, the anual structural pruning of more than 1,000 smaller diameter trees, the removal and pruning of several dozen larger diameter trees. Additional maintenance work, as the crew performs numerous other tasks, ranging from fountain maintenance to the placement of the downtown area holiday decorations, to establishing traffic control for various community events. The division routinely supports Code Enforcement operations, responding to requests for service ranging from mowing yards, to shoveling sidewalks, to private tree removal, to the boarding of windows and doors, removing infested/ contaminated/ unsanitary personal affects, refuse and debris from private homes.

This account also collects yard waste and brush bi-weekly on a seasonal basis. It is estimated that approximately 1,200 tons of yard waste comprised of brush, leaves, and grass clippings are collected annually. This waste is combined and mulched. The mulch is stored in loose flat layers that are tilled over monthly and will eventually decompose into topsoil that will be re-used within the City. This process is new to the City but managed efficiently it will produce topoil after 3 years and into the future.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Municipal Grounds Maintenance**

**Account Code:**

**A5010**

**Function:**

**Transportation**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 48,738	\$ 46,315	\$ 46,975	\$ 113,150
120 Clerical	-	-	-	-
130 Wages	260,753	279,355	290,580	358,672
140 Temporary	14,705	15,668	52,000	130,000
150 Overtime	13,904	23,528	15,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,363	6,631	5,762	4,757
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 343,463</u>	<u>\$ 371,497</u>	<u>\$ 410,317</u>	<u>\$ 626,579</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ 12,500	\$ 70,000	\$ -
250 Other Equipment	<u>52,400</u>	<u>16,652</u>	<u>75,000</u>	<u>10,000</u>
Total Equipment	<u>\$ 52,400</u>	<u>\$ 29,152</u>	<u>\$ 145,000</u>	<u>\$ 10,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 2,878	\$ 3,796	\$ 5,170	\$ 4,970
420 Insurance	3,922	3,995	4,600	3,525
430 Contracted Services	36,387	136,289	166,200	92,500
440 Fees Non Employees	1,756	2,263	2,900	1,500
450 Miscellaneous	6,742	6,068	31,450	22,500
455 Vehicle Expenses	97,869	117,933	105,800	119,775
460 Materials and Supplies	57,649	39,721	109,850	124,400
465 Equipment < \$5,000	<u>15,644</u>	<u>9,818</u>	<u>6,900</u>	<u>-</u>
Total Operating Expenses	<u>\$ 222,847</u>	<u>\$ 319,883</u>	<u>\$ 432,870</u>	<u>\$ 369,170</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 26,257	\$ 42,284	\$ 54,307	\$ 85,222
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,514	27,470	31,390	47,933
840 Workers' Compensation	21,281	10,454	25,000	15,000
850 Health Insurance	<u>34,902</u>	<u>55,083</u>	<u>79,057</u>	<u>95,748</u>
Total Fringe Benefits	<u>\$ 107,954</u>	<u>\$ 135,291</u>	<u>\$ 189,754</u>	<u>\$ 243,903</u>
<b>Department Total</b>	<u><u>\$ 726,664</u></u>	<u><u>\$ 855,823</u></u>	<u><u>\$ 1,177,941</u></u>	<u><u>\$ 1,249,652</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Municipal Grounds Maintenance****Account Code:****A5010****Function:****Transportation****FY 2025-26 Proposed Budget****Personal Services**

A.5010.0110

## Salaries

Street/Sewer Maintenance Supervisor (1 @ .67	\$	48,384	
City Forester		<u>64,766</u>	\$ 113,150

A.5010.0130

## Wages

Crew Chief (1 @ .67)	\$	43,772	
Motor Equipment Operator / Municipal Worker I (7 @ .67)		220,363	
Tree Trimmer (1 @ .67)		36,383	
Refuse Motor Equipment Operator (2 @ .67)		<u>58,154</u>	358,672

A.5010.0140

## Temporary

130,000

A.5010.0150

## Overtime

20,000

A.5010.0175

## Health Insurance Buyout

4,757

## Total Personal Services

\$ 626,579**Equipment**

A.5010.0250

## Other Equipment

JD Loader Arms and Bucket (1-009)		<u>10,000</u>
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## Total Equipment

\$ 10,000**Operating Expenses**

A.5010.0410

## Utilities

Water/Sewer	\$	1,500	
Monument, Cemetery, Flag and Sign Lighting		1,350	
Clinton and Marble St Park Lighting		700	
Tablet Air Card		320	
Verizon Cell Phone		500	
Veterans' Memorial Walkway Lights		<u>600</u>	4,970

A.5010.0420

## Insurance

3,525

A.5010.0430

## Contracted Services

Material Disposal	1,500
Kelsey Creek Beaver Control	4,000
Lift Rental	5,000
Landscaping Services	10,000
Brick Pavers	12,000
Tree Removal / Pruning	25,000
Emerald Ash Borer Treatment (Pop. B)	15,000
Brush Grinding/Disposal	16,000
Miscellaneous Equipment Rental	4,000

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Municipal Grounds Maintenance**

**Account Code:**

**A5010**

**Function:**

**Transportation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.5010.0430	Contracted Services continued:		
	Tree Program - NYS DEC grant	75,000	
	Storage Area Window Repairs	12,000	
	Sewalls Island Monitoring, Sampling and Testing	15,000	92,500
A.5010.0440	Fees, Non Employees		
	Employee Testing	1,000	
	Employee Vaccinations	500	1,500
A.5010.0450	Miscellaneous		
	Tree Trimmer Training Certification (3)	1,000	
	ACRT Certified Trainer - Arborist Training (3) and Line Recertification (2)	12,000	
	ACRT Arborist Training (2)	2,500	
	Herbicide Certification	1,000	
	Safety Training/Seminars/PESH	2,000	
	Commercial Driver License (CDL) Training	4,000	22,500
A.5010.0455	Vehicle Expenses		
	Insurance	21,025	
	Vehicle Maintenance and Repairs	45,100	
	Vehicle Radio Repairs	650	
	Routine Preventive Maintenance	6,500	
	Tire Repairs/Replacements	8,000	
	Bucket Truck Certification	2,500	
	Gas and Diesel Fuel	36,000	119,775
A.5010.0460	Materials and Supplies		
	Supplies for Private Property Codes Orders	1,200	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run etc.	3,000	
	Ropes and Related Equipment	500	
	Tree Program - NYS DEC grant	75,000	
	Annual Tree Replacement Program	18,500	
	Replacement Parts and Supplies for Mowers, Trimmers, Chainsaws, etc.	2,500	
	New Downtown Furniture	2,000	
	Park Furniture Repairs	1,500	
	Flowers, Bulbs, Mulch	2,500	
	Work Zone Safety Devices	2,000	
	Streetscape Bollards (2)	8,000	
	Dogi-Pot Pet Station Supplies	200	
	Holiday Decorations	2,000	
	Miscellaneous Supplies	5,000	124,400
	Total Operating Expenses		\$ 369,170

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Municipal Grounds Maintenance**

**Account Code:**

**A5010**

**Function:**

**Transportation**

**FY 2025-26 Proposed Budget**

**Fringe Benefits**

A.5010.0810	New York State Employees' Retirement System	\$	85,222
A.5010.0830	Social Security		47,933
A.5010.0840	Workers Compensation		15,000
A.5010.0850	Health Insurance		<u>95,748</u>
	Total Fringe Benefits	\$	<u>243,903</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>1,249,652</u></u>

A5010 – Municipal Grounds Maintenance

Fiscal Year 2025-26  
Vehicles and Equipment

Loader Arms and Bucket (1-009)

\$10,000

The Department of Public Works is requesting to purchase a new set of loader arms with bucket to outfit current unit 1-009. The additional attachment will help in yearly activities throughout the city. The new attachment will be purchased through contract or bid.



**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Maintenance of Roads</b>
<b>Account Code:</b>	<b>A5110</b>
<b>Function:</b>	<b>Transportation</b>

This is an eight-month account, having a total of 14 budgeted full-time employees responsible for pavement maintenance, overlay and rebuilding of 100 miles of accepted City streets, as well as all associated concrete curbing and sidewalk/crosswalk construction. Funding for street overlay and ramp construction is provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT.

This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. A total of 446 miles of travel ways were swept in 2024.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Maintenance of Roads  
**Account Code:** A5110  
**Function:** Transportation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 20,237	\$ 51,535	\$ 55,216	\$ 56,872
120 Clerical	-	-	-	-
130 Wages	345,073	387,763	409,224	468,777
140 Temporary	-	-	11,000	-
150 Overtime	15,898	18,267	12,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,165	3,481	5,628	3,886
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 383,373</u>	<u>\$ 461,046</u>	<u>\$ 493,068</u>	<u>\$ 549,535</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ 80,000	\$ -
250 Other Equipment	<u>11,929</u>	<u>-</u>	<u>86,000</u>	<u>90,000</u>
Total Equipment	<u>\$ 11,929</u>	<u>\$ -</u>	<u>\$ 166,000</u>	<u>\$ 90,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 311	\$ 459	\$ 456	\$ 500
420 Insurance	7,968	8,005	9,175	9,875
430 Contracted Services	36,425	41,372	149,620	111,500
440 Fees Non Employees	3,697	8,630	6,000	9,000
450 Miscellaneous	17,283	2,075	14,075	6,000
455 Vehicle Expenses	115,166	114,535	153,800	129,225
460 Materials and Supplies	86,459	136,874	126,200	80,000
465 Equipment < \$5,000	<u>1,900</u>	<u>5,834</u>	<u>8,200</u>	<u>-</u>
Total Operating Expenses	<u>\$ 269,209</u>	<u>\$ 317,784</u>	<u>\$ 467,526</u>	<u>\$ 346,100</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 42,900	\$ 59,955	\$ 74,599	\$ 93,364
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	28,115	33,505	37,121	42,042
840 Workers' Compensation	21,231	21,170	25,000	35,000
850 Health Insurance	<u>76,566</u>	<u>101,061</u>	<u>112,897</u>	<u>126,724</u>
Total Fringe Benefits	<u>\$ 168,812</u>	<u>\$ 215,691</u>	<u>\$ 249,617</u>	<u>\$ 297,130</u>
<b>Department Total</b>	<u><u>\$ 833,323</u></u>	<u><u>\$ 994,521</u></u>	<u><u>\$ 1,376,211</u></u>	<u><u>\$ 1,282,765</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Maintenance of Roads****Account Code:****A5110****Function:****Transportation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67)	\$	56,872
A.5110.0130	Wages		
	Crew Chief (4 @ .67)	\$	168,326
	Motor Equipment Operator / Municipal Worker I (9 @.67)	300,451	468,777
A.5110.0150	Overtime		20,000
A.5110.0175	Health Insurance Buyout		3,886
	Total Personal Services	\$	549,535
Equipment			
A.5110.0250	Other Equipment		
	Heavy Duty Paving Roller (1-060) (a)	\$	90,000
	Total Equipment	\$	90,000
Operating Expenses			
A.5110.0410	Utilities		
	Cell Phone and Aircard	\$	500
A.5110.0420	Insurance		9,875
A.5110.0430	Contracted Services		
	Bridge Sealing and Maintenance	20,000	
	Cayuga Avenue Bridge Welding	50,000	
	Crack Sealing Contract	30,000	
	Guiderail Repair/Install	500	
	Radio Repairs	500	
	Material Disposal	1,000	
	Miscellaneous Equipment Repairs	500	
	Milling Machine Rental	5,000	
	Equipment Transport	1,000	
	Outside Equipment Rentals	3,000	111,500
A.5110.0440	Fees, Non Employees		
	Employee Testing	1,000	
	Monument Surveying	8,000	9,000
A.5110.0450	Miscellaneous		
	Training/PESH	2,000	
	Commercial Driver License (CDL) Training	4,000	6,000

(a) To be funded by CHIPS

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Maintenance of Roads  
**Account Code:** A5110  
**Function:** Transportation

		<u>FY 2025-26 Proposed Budget</u>	
A.5110.0455	Vehicle Expenses		
	Maintenance and Repairs	35,000	
	Routine Preventive Maintenance	8,000	
	Gas and Diesel Fuel	48,000	
	Tire Replacements	6,000	
	Sweeper Brooms	4,000	
	Insurance	28,225	129,225
A.5110.0460	Materials and Supplies		
	Blacktop and Related Materials - Road Patch Only	40,000	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run, etc.	3,000	
	Ready-mix Concrete	10,000	
	Materials for Concrete Forms	3,000	
	Milling Machine Bits	1,500	
	ADA Truncated Sidewalk Domes	12,000	
	Concrete Sealant	2,500	
	Work Zone Safety Devices	5,000	
	Miscellaneous Supplies	2,500	80,000
	Total Operating Expenses		\$ 346,100
<b>Fringe Benefits</b>			
A.5110.0810	New York State Employees' Retirement System	\$	93,364
A.5110.0830	Social Security		42,042
A.5110.0840	Workers Compensation		35,000
A.5110.0850	Health Insurance		126,724
	Total Fringe Benefits	\$	297,130
	<b>TOTAL BUDGET</b>	\$	<u>1,282,765</u>

(b) To be funded by CHIPS

A5110 – Maintenance of Roads

Fiscal Year 2025-26  
Vehicles and Equipment

Heavy Asphalt Paving Roller (1-060)

\$90,000

Vehicle 1-060, 1997 Ingersoll Rand DD90 Heavy Asphalt Roller is an important piece of equipment in the City's fleet. It is used during the summer season for street paving and patching. The existing unit has aged out and is becoming maintenance heavy. It is our intent to replace this unit with a similar style machine after investigating what is currently offered within the industry.

The present unit will be traded towards the purchase of the replacement.



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Snow Removal  
**Account Code:** A5142  
**Function:** Transportation

The 39 employees in this account within the Department of Public Works are responsible for the surface treatment, plowing and snow removal from 100 center line miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 4 medium duty spreader/plow combination units, 1 medium duty spreader unit, 7 heavy duty wing plows, (6 equipped with spreader units), 2 rotary blowers, 4 utility plows (1 with spreader unit), 2 skid-steer loaders, 1 multi-purpose unit, 1 compact tractor/blower/broom and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 104 inches of snow per year.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Snow Removal  
**Account Code:** A5142  
**Function:** Transportation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 27,592	\$ 54,753	\$ 50,271	\$ 51,780
120 Clerical	-	-	-	-
130 Wages	442,088	530,380	547,249	640,047
140 Temporary	92	1,920	10,000	10,000
150 Overtime	162,789	129,010	125,000	160,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,396	5,034	8,514	7,590
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 636,957</u>	<u>\$ 721,097</u>	<u>\$ 741,034</u>	<u>\$ 869,417</u>
<b>Equipment</b>				
230 Vehicles	\$ 39,350	\$ -	\$ -	\$ -
250 Other Equipment	14,618	21,800	-	60,000
Total Equipment	<u>\$ 53,968</u>	<u>\$ 21,800</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 5,198	\$ 4,698	\$ 4,835	\$ 4,865
420 Insurance	6,147	5,735	6,625	6,475
430 Contracted Services	86,619	24,355	77,501	120,300
440 Fees Non Employees	760	1,477	1,500	1,500
450 Miscellaneous	-	1,862	-	-
455 Vehicle Expenses	195,637	147,743	205,425	202,600
460 Materials and Supplies	293,529	172,784	258,500	259,300
465 Equipment < \$5,000	847	1,579	-	-
Total Operating Expenses	<u>\$ 588,737</u>	<u>\$ 360,233</u>	<u>\$ 554,386</u>	<u>\$ 595,040</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 65,945	\$ 60,699	\$ 101,286	\$ 133,661
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	47,264	52,884	56,690	66,510
840 Workers' Compensation	-	-	-	-
850 Health Insurance	84,209	106,124	127,594	144,975
Total Fringe Benefits	<u>\$ 197,418</u>	<u>\$ 219,707</u>	<u>\$ 285,570</u>	<u>\$ 345,146</u>
<b>Department Total</b>	<u><u>\$ 1,477,080</u></u>	<u><u>\$ 1,322,837</u></u>	<u><u>\$ 1,580,990</u></u>	<u><u>\$ 1,869,603</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Snow Removal****Account Code:****A5142****Function:****Transportation****FY 2025-26 Proposed Budget****Personal Services**

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2 @.33)	\$	51,780
A.5142.0130	Wages		
	Crew Chief (9 @ .33)	\$	183,022
	Refuse/Recycle MEO (2 @ .33)		28,643
	Motor Equipment Operator / Municipal Worker I (25 @ .33)	<u>428,382</u>	640,047
A.5142.0140	Temporary		10,000
A.5142.0150	Overtime		160,000
A.5142.0175	Health Insurance Buyout		<u>7,590</u>
	Total Personal Services	\$	<u>869,417</u>

**Equipment**

A.5142.0250	Other Equipment		
	Slide-in Dual Auger Stainless Spreader	<u>60,000</u>	<u>60,000</u>
	Total Equipment	\$	<u>60,000</u>

**Operating Expenses**

A.5142.0 410	Utilities		
	Tablet Aircards	\$	480
	Water/Fire Service		300
	Natural Gas		1,575
	Electric		1,500
	Telephone/Alarm System		750
	Cell Phone	<u>260</u>	\$ 4,865
A.5142.0420	Insurance		6,475
A.5142.0430	Contracted Services		
	Annual Fire Alarm Monitoring		500
	Overhead Door Preventive Maintenance (4)		1,500
	Plow / Pusher Repairs		7,500
	Radio Repairs		500
	Equipmental Rentals		45,000
	Snow Dump Repairs		30,000
	Private Haulers for Snow Removal		35,000
	Small Engine Repair	<u>300</u>	120,300
A.5142.0440	Fees, Non Employees		
	Post Accident Employee Testing		1,500

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Snow Removal  
**Account Code:** A5142  
**Function:** Transportation

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.5142.0455	Vehicle Expenses		
	Plow Tires and Wheels	4,000	
	Tire Replacements	8,000	
	Service and Repair Pickup Truck Plows	3,500	
	Sander Chains (4)	6,500	
	Rotary Blower Maintenance	4,000	
	Equipment Maintenance and Repair	80,000	
	Gas and Diesel Fuel	65,000	
	Preventive Maintenance	8,600	
	Insurance	<u>23,000</u>	202,600
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	240,000	
	Sander Grate Material	1,500	
	Patching Materials	5,000	
	Cutting Edges and Bolts	12,000	
	Plow Frame Paint	500	
	Miscellaneous Hand Tools/Supplies	<u>300</u>	<u>259,300</u>
	Total Operating Expenses		<u>\$ 595,040</u>
<b>Fringe Benefits</b>			
A.5142.0810	New York State Employees' Retirement System	\$	133,661
A.5142.0830	Social Security		66,510
A.5142.0850	Health Insurance		<u>144,975</u>
	Total Fringe Benefits	\$	<u>345,146</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>1,869,603</u></u>

A5142 – Snow Removal

Fiscal Year 2025-26  
Vehicles and Equipment

Slide-in Dual Auger Spreader - Stainless

\$60,000

This request is to replace an existing 1997 sander unit with a similar style unit. The new unit will be stainless top and bottom with an auger style set-up for distribution. The existing unit has exceeded its useful life expectancy. The spreader will be purchased on contract. The present spreader will be declared surplus and sold through an online auction service.





**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Hydroelectric Production  
**Account Code:** A5184  
**Function:** Home and Community Services

This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Ampersand NY Operations Co., LLC which is responsible for the day-to-day operation of the plant in conformance with the City's FERC permit and includes maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production within the limits imposed by the the FERC permit. During Fiscal Year 2023-2024 generation totaled 23,961,768 kwh, which is up from 22,523,441 kwh during Fiscal Year 2022-2023.

## City of Watertown

Fiscal Year:

FY 2025-26

Department:

Hydroelectric Production

Account Code:

A5184

Function:

Home and Community Services

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 35,780	\$ 35,690	\$ 42,050	\$ 42,365
120 Clerical	-	-	-	-
130 Wages	12,061	12,497	12,497	14,788
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 47,841</u>	<u>\$ 48,187</u>	<u>\$ 54,547</u>	<u>\$ 57,153</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	8,091	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 8,091</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 1,532	\$ 1,551	\$ 2,500	\$ 2,500
420 Insurance	11,106	14,324	16,550	28,975
430 Contracted Services	309,467	364,319	431,032	406,677
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	50	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,223	-	20,000	5,000
465 Equipment < \$5,000	23,385	15,826	25,000	64,200
Total Operating Expenses	<u>\$ 347,713</u>	<u>\$ 396,070</u>	<u>\$ 496,082</u>	<u>\$ 508,352</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 5,205	\$ 6,304	\$ 9,105	\$ 10,545
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,531	3,504	4,173	4,371
840 Workers' Compensation	21,101	19,686	35,000	10,000
850 Health Insurance	6,561	9,153	10,142	8,232
Total Fringe Benefits	<u>\$ 36,398</u>	<u>\$ 38,647</u>	<u>\$ 58,420</u>	<u>\$ 33,148</u>
<b>Department Total</b>	<u><u>\$ 431,952</u></u>	<u><u>\$ 490,995</u></u>	<u><u>\$ 609,049</u></u>	<u><u>\$ 598,653</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Hydroelectric Production****Account Code:****A5184****Function:****Home and Community Services**

		FY 2025-26 Proposed Budget	
Personal Services			
A.5184.0110	Salaries		
	Water Superintendent (1 @ .10)	\$ 10,267	
	Civil Engineer I (1 @ .40)	32,098	\$ 42,365
A.5184.0130	Wages		
	SCADA Technician (1 @ .20)		14,788
	Total Personal Services		\$ 57,153
Operating Expenses			
A.5184.0410	Utilities		
	Telephone	\$ 1,100	
	Electric (Huntington Dam)	1,400	\$ 2,500
A.5184.0420	Insurance		28,975
A.5184.0430	Contracted Services		
	Operations and Maintenance	301,577	
	Additional Services	20,000	
	Arc Flash Study	40,000	
	Dam Toe Inspection	15,000	
	Building/Plant Repairs	10,000	
	Fire Extinguisher Inspection	600	
	Crane Inspection	2,000	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	4,000	
	FERC License Fee	13,500	406,677
A.5184.0450	Miscellaneous		
	Training		1,000
A.5184.0460	Materials and Supplies		
	Paints, Sealants and Lights		5,000
A.5184.0465	Equipment < \$5,000		
	Computer	1,700	
	Safety/Security Equipment	5,000	
	Turbine Spare Parts	30,000	
	Spare Cards and Parts	27,500	64,200
	Total Operating Expenses		\$ 508,352
Fringe Benefits			
A.5184.0810	New York State Employees' Retirement System	\$ 10,545	
A.5184.0830	Social Security		4,371
A.5184.0840	Workers Compensation		10,000
A.5184.0850	Health Insurance		8,232
	Total Fringe Benefits		\$ 33,148
	TOTAL BUDGET		\$ 598,653

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Traffic Control and Lighting  
**Account Code:** A5186  
**Function:** Transportation

This account within the Department of Public Works is responsible for the care and maintenance of traffic signage and roadway markings as well as signal devices at the City's 44 controlled intersections. This division consists of three IBEW employees: the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level I Traffic Signal Technician, two Journeymen Line Workers II and one CSEA Crew Chief and one Municipal Worker I. This division is also assigned the maintenance of the lighting systems at the City owned parking lots, some City Streets, and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees support all lighting and electrical requirements at City owned facilities.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Traffic Control and Lighting

**Account Code:** A5186

**Function:** Transportation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	261,732	249,067	299,841	308,453
140 Temporary	17,223	7,808	10,000	12,000
150 Overtime	31,203	31,533	22,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	1,005	1,005
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 310,158</u>	<u>\$ 288,408</u>	<u>\$ 332,846</u>	<u>\$ 351,458</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ 80,000
250 Other Equipment	<u>16,900</u>	<u>-</u>	<u>80,500</u>	<u>138,200</u>
Total Equipment	<u>\$ 16,900</u>	<u>\$ -</u>	<u>\$ 80,500</u>	<u>\$ 218,200</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 476,062	\$ 453,282	\$ 445,900	\$ 576,020
420 Insurance	2,394	3,136	3,625	2,700
430 Contracted Services	5,755	12,411	19,300	46,450
440 Fees Non Employees	819	540	600	600
450 Miscellaneous	1,482	3,510	13,700	9,500
455 Vehicle Expenses	22,800	31,509	37,700	38,275
460 Materials and Supplies	32,318	45,524	142,450	114,850
465 Equipment < \$5,000	<u>10,152</u>	<u>24,151</u>	<u>27,450</u>	<u>6,700</u>
Total Operating Expenses	<u>\$ 551,782</u>	<u>\$ 574,063</u>	<u>\$ 690,725</u>	<u>\$ 795,095</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 31,160	\$ 36,330	\$ 43,721	\$ 51,910
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	22,783	21,222	25,462	26,886
840 Workers' Compensation	141	-	250	-
850 Health Insurance	<u>47,130</u>	<u>43,519</u>	<u>43,514</u>	<u>43,713</u>
Total Fringe Benefits	<u>\$ 101,214</u>	<u>\$ 101,071</u>	<u>\$ 112,947</u>	<u>\$ 122,509</u>
<b>Department Total</b>	<u><u>\$ 980,054</u></u>	<u><u>\$ 963,542</u></u>	<u><u>\$ 1,217,018</u></u>	<u><u>\$ 1,487,262</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.5186.0130	Wages		
	Line Crew Chief	\$ 85,010	
	Lineworker II (2)	154,836	
	Crew Chief	41,276	
	Municipal Worker	27,331	\$ 308,453
A.5186.0140	Temporary		12,000
A.5186.0150	Overtime		30,000
A.5186.0175	Health Insurance Buyout		1,005
	Total Personal Services		\$ 351,458
Equipment			
A.5186.0230	Motor Vehicles		
	Service Truck (1-039)	\$ 80,000	\$ 80,000
A.5186.0250	Other Equipment		
	Message Board (2)	60,000	
	Traffic Signal Cabinets Complete (2) (a)	38,200	
	Grid Smart Camera System Detection (2) (a)	40,000	\$ 138,200
	Total Equipment		\$ 218,200
Operating Expenses			
A.5186.0410	Utilities		
	Verizon Cellular Phone	\$ 250	
	Tablet Aircard	500	
	Traffic Signals - Electric	18,000	
	Street Lighting - Electric	550,000	
	Lachenauer Fountain	600	
	Public Square Gazebo/Woodruff Site	1,600	
	Electric for Christmas Decorations	750	
	Natural Gas and Electric - Engine St.	2,900	
	Alarm / FAX Line	420	
	Water/Sewer	1,000	\$ 576,020
A.5186.0420	Insurance		2,700
A.5186.0430	Contracted Services		
	Annual Overhead Door Maintenance	600	
	Radio Repairs	500	
	Materials Disposal / City Bulb Recycle	500	
	Clock Tower Fire Alarm Monitoring	700	
	Striping Contract	40,000	
	Equipment Rentals	850	
	Electrical Inspection Fees	400	
	Signal Maintenance / Repairs	2,000	
	Tool Repairs	900	46,450

(a) To be funded by CHIPS

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.5186.0440	Fees, Non Employees		
	Employment Related Testing		600
A.5186.0450	Miscellaneous		
	Professional Certification/Traffic Signal Class	2,500	
	International Municipal Signal Association		
	Certification Training (5)	2,000	
	Training/PESH	1,000	
	CDL Training	<u>4,000</u>	9,500
A.5186.0455	Vehicle Expenses		
	Maintenance and Repairs	6,000	
	Routine Preventive Maintenance	1,600	
	Tires	1,200	
	Gas and Diesel Fuel	10,500	
	Vehicle Safety Inspection (aerial)	4,400	
	Insurance	<u>14,575</u>	38,275
A.5186.0460	Materials and Supplies		
	<u>Electrical:</u>		
	Street Lighting (Public Sq./Arsenal corridor)	2,750	
	Signal Heads, Components and Bracket	18,000	
	Signal LED Lights (Red, Yellow, Green	2,800	
	Electrical Supplies	2,000	
	Traffic Movement Display	1,000	
	Traffic Signal Wire	3,200	
	Building Maintenance/Repair	500	
	Hand Tools	1,000	
	Personnel / Vehicular Safety Equipment	1,200	
	ADA Temporary Wire Bridges	1,450	
	Aerial Unit Equipmemnt	1,500	
	LED Heads Cobra Style	2,700	
	Complete PED Pole Package	2,800	
	Safety Cones and Cone Bars	1,800	
	Electrical / Lighting Hardware	5,000	
	Arc Protection Gear	2,700	
	Accessible Pedestrian Signal Push Buttons (8)	5,500	
	Electrical Hazard Boots and Vests (3)	1,500	
	DPW LED Vaporproof Lighting	2,500	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.5186.0460	Materials and Supplies continued		
	<u>Sign and Paint Crew:</u>		
	Sign Blanks, Faces, Hardware	9,000	
	Reflective Sheeting	8,000	
	Delineators, ABS Plastic Road Supplies	1,500	
	Sign Posts	7,200	
	Road Tape, Arrows, Paint, Beads	19,500	
	Sign Foundations	1,500	
	Miscellaneous Supplies	2,000	
	Printer Ink	2,500	
	Paint Stencils	2,500	
	Portable Radio Batteries	250	
	Blower for Paint and Beads	<u>1,000</u>	114,850
A.5186.0465	Equipment < \$5,000		
	5 Gallon Paint Shaker	5,000	
	Computer	<u>1,700</u>	<u>6,700</u>
	Total Operating Expenses		<u>\$ 795,095</u>
<b>Fringe Benefits</b>			
A.5186.0810	New York State Employees' Retirement System	\$	51,910
A.5186.0830	Social Security		26,886
A.5186.0850	Health Insurance		<u>43,713</u>
	Total Fringe Benefits	\$	<u>122,509</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>1,487,262</u></u>



A5186 – Traffic Lighting and Control

Fiscal Year 2025-26  
Vehicles and Equipment

Service Truck (1-039) \$80,000

Vehicle 1-039; 2005 Ford F350 two-wheel drive, crew cab equipped with an eleven-foot service body, lift gate, and towing package. Part of the City fleet for 20 years transporting crew members, materials, and equipment to multiple job sites, community events, etc. averaging 116,000 miles.

Due to the age and condition of the truck service body prevents crews from using it effectively. Multiple cabinets in the service body have rust holes letting water in while other doors have rotted off the frames completely, rendering the body ineffective for carrying materials and tools required to execute tasks. A replacement vehicle built to similar specifications would be purchased using NYS OGS Mini-Bid process. The existing unit will be disposed of through an online surplus or transferred to another department for crew transportation only.



A5186 – Traffic Lighting and Control

Fiscal Year 2025-26  
Vehicles and Equipment

Message boards (2) \$60,000

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This request is to replace (2) 2007 TRAFCON TC1 ADS Variable Message Boards. The existing units are antiquated and the software to program them are not maintained/serviced by the manufacturer anymore. The (2) new machines will be procured from a NYSOGS purchase contract. The present machines will either be traded towards the new units or be declared surplus and sold through an online auction service.



## A5186 – Traffic Lighting and Control

Fiscal Year 2025-26  
Vehicles and Equipment

### Traffic Control Cabinets (2)

\$38,200

This request is for two new complete traffic control cabinets to replace aging and outdated ones in the field. These will enhance traffic control and the needs of today.



### Two camera Grid Smart System Detection (2) -

\$40,000

This request is for two traffic camera detection packages. The Grid Smart Camera detection system will be replacing existing pavement loops which are installed in the road surface to provide vehicle detection data used by the signal controller.



**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Bus

**Account Code:** A5630

**Function:** Transportation

The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

Effective July 1, 2009, the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. Ticket coupon books have been replaced by magnetic cards which were implemented with the new Genfare system. Preloaded cards of 10 rides or more are charged at the rate of \$1.00 per ride. In January 2010 the City began offering a \$40 unlimited ride monthly pass, which is still available and issued as a 30-day pass. Paratransit fares are \$3.00 one-way. The federally mandated “Half Fare” program was adopted in September 2015.

## City of Watertown

Fiscal Year: FY 2025-26

Department: Bus

Account Code: A5630

Function: Transportation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 84,968	\$ 88,739	\$ 90,450	\$ 93,164
120 Clerical	2,248	1,637	-	-
130 Wages	378,107	419,706	505,486	533,023
140 Temporary	46,009	36,617	98,000	105,000
150 Overtime	22,452	22,120	20,000	22,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,800	1,400	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 536,584</u>	<u>\$ 571,619</u>	<u>\$ 715,336</u>	<u>\$ 753,687</u>
<b>Equipment</b>				
230 Vehicles	\$ 46,049	\$ -	\$ 310,000	\$ -
250 Other Equipment	<u>65,882</u>	<u>-</u>	<u>50,000</u>	<u>96,000</u>
Total Equipment	<u>\$ 111,931</u>	<u>\$ -</u>	<u>\$ 360,000</u>	<u>\$ 96,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 9,039	\$ 7,735	\$ 7,200	\$ 7,500
420 Insurance	10,014	6,638	7,675	7,700
430 Contracted Services	520,198	415,672	531,450	452,945
440 Fees Non Employees	3,219	1,901	2,500	3,500
450 Miscellaneous	6,461	5,698	19,500	19,500
455 Vehicle Expenses	170,056	174,451	218,275	274,415
460 Materials and Supplies	24,842	14,562	14,550	15,200
465 Equipment < \$5,000	<u>8,643</u>	<u>30,880</u>	<u>111,200</u>	<u>23,200</u>
Total Operating Expenses	<u>\$ 752,472</u>	<u>\$ 657,537</u>	<u>\$ 912,350</u>	<u>\$ 803,960</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 43,888	\$ 59,136	\$ 86,042	\$ 100,813
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	38,690	40,746	54,722	57,658
840 Workers' Compensation	11,584	12,627	13,000	13,000
850 Health Insurance	<u>92,173</u>	<u>116,907</u>	<u>166,279</u>	<u>201,932</u>
Total Fringe Benefits	<u>\$ 186,335</u>	<u>\$ 229,416</u>	<u>\$ 320,043</u>	<u>\$ 373,403</u>
<b>Department Total</b>	<u><u>\$ 1,587,322</u></u>	<u><u>\$ 1,458,572</u></u>	<u><u>\$ 2,307,729</u></u>	<u><u>\$ 2,027,050</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Bus****Account Code: A5630****Function: Transportation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.5630.0110	Salaries		
	Transit Director	\$	93,164
A.5630.0130	Wages		
	Transit Supervisor	\$	83,262
	Senior Bus Driver		59,375
	Bus Driver (7)		340,556
	Motor Equipment Mechanic		<u>49,830</u>
			533,023
A.5630.0140	Temporary		105,000
A.5630.0150	Overtime		22,500
A.5630.0175	Health Insurance Buyout		-
	Total Personal Services	\$	<u>753,687</u>
Equipment			
A.5630.0250	Other Equipment		.
	Safety/Security Live Stream/Cloud Based Bus Camera System Upgrade	\$	40,000
	Asset Management/Building Security with Camera Monitoring & Equipment		<u>56,000</u>
			96,000
	Total Equipment	\$	<u>96,000</u>
Operating Expenses			
A.5630.0410	Utilities		
	Water/Sewer	\$	1,500
	Electric - Newell Street		1,200
	Electric - Transfer Site		1,200
	Natural Gas		<u>3,600</u>
		\$	7,500
A.5630.0420	Insurance		7,700
A.5630.0430	Contracted Services		
	Paratransit Contract		265,000
	Paratransit Contract - Sunday Bus Run (4)		3,500
	Fixed Route Sunday Holiday Bus Run		8,250
	Pest Control for Buses		5,200
	Safe Fleet Remote / Live / Cloud Video		
	Security Monitoring and Backup Support		6,800
	Farebox Maintenance/Support		22,000
	Language Assistance Plan - Limited English Proficiency		750
	HIPAA Shredding Service		275
	Rug Rentals		420
	Pressure Washer Maintenance		500

(a) Funded by Federal Transit Administration (90%), NYS Department of Transportation (5%) and City (5%).

**City of Watertown**

**Fiscal Year: FY 2025-26**

**Department: Bus**

**Account Code: A5630**

**Function: Transportation**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.5630.0430	Contracted Services continued:		
	Snow Blower Maintenance	200	
	Pickup Plow Service (B-1)	150	
	Mobility Management Contract	105,000	
	AVL/Annunciator / Wifi - Data/Support	7,000	
	GPS Tracking - Paratransit (4)	1,500	
	Seal Coat Bus Blacktop at Bay Entrance	4,000	
	Reseal Interior Bus Bay Concrete Floor	3,500	
	Marketing / Advertising Materials	10,000	
	Alarm System Monitoring	2,000	
	Radio Repairs	100	
	Overhead Door Maintenance/Repair	2,500	
	Semi-annual Sprinkler Inspections	300	
	Heating System Maintenance	1,500	
	Miscellaneous Services/Repairs	<u>2,500</u>	452,945
A.5630.0440	Fees, Non Employee		
	Employment Related Testing		3,500
A.5630.0450	Miscellaneous		
	Reference Books	750	
	Postage	250	
	Seminars	5,000	
	Transit Industry Association Membership		
	Dues	2,000	
	FTA Procurement Series Training	5,000	
	Driver Safety Training	<u>6,500</u>	19,500
A.5630.0455	Vehicle Expenses		
	Insurance	17,450	
	Tires CitiBuses	10,000	
	Fuel for Truck and Administration Vehicles	1,320	
	Fuel for Buses	129,800	
	Fuel for Paratransits	28,875	
	Bus Run (4)	770	
	Tires Paratransit Buses	3,500	
	Repairs and Maintenance	55,000	
	Preventive Maintenance	4,500	
	Repairs and Maintenance Paratransit	<u>8,000</u>	274,415
A.5630.0460	Materials and Supplies		
	Weather Gear	800	
	Uniforms	5,000	
	Safety Shoes	1,200	
	Office Supplies	1,500	
	Cleaning and Maintenance Supplies	2,200	
	Fare Media	<u>4,500</u>	15,200

**City of Watertown****Fiscal Year: FY 2025-26****Department: Bus****Account Code: A5630****Function: Transportation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.5630.0465	Equipment < \$5,000		
	Audio/Video Remote Training and Meeting Equipment	17,500	
	Computer	1,700	
	Tablets for Buses (Routing and Scheduling Project)	4,000	23,200
	Total Operating Expenses		<u>\$ 803,960</u>
<b>Fringe Benefits</b>			
A.5630.0810	New York State Employees' Retirement System	\$	100,813
A.5630.0830	Social Security		57,658
A.5630.0840	Workers Compensation		13,000
A.5630.0850	Health Insurance		201,932
	Total Fringe Benefits	\$	<u>373,403</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>2,027,050</u></u>

(a) Funded by NYS Accelerated Transit Capital Program (ATC) / Modernization and Enhancement Program (MEP) (100%)



## A5630 – Bus

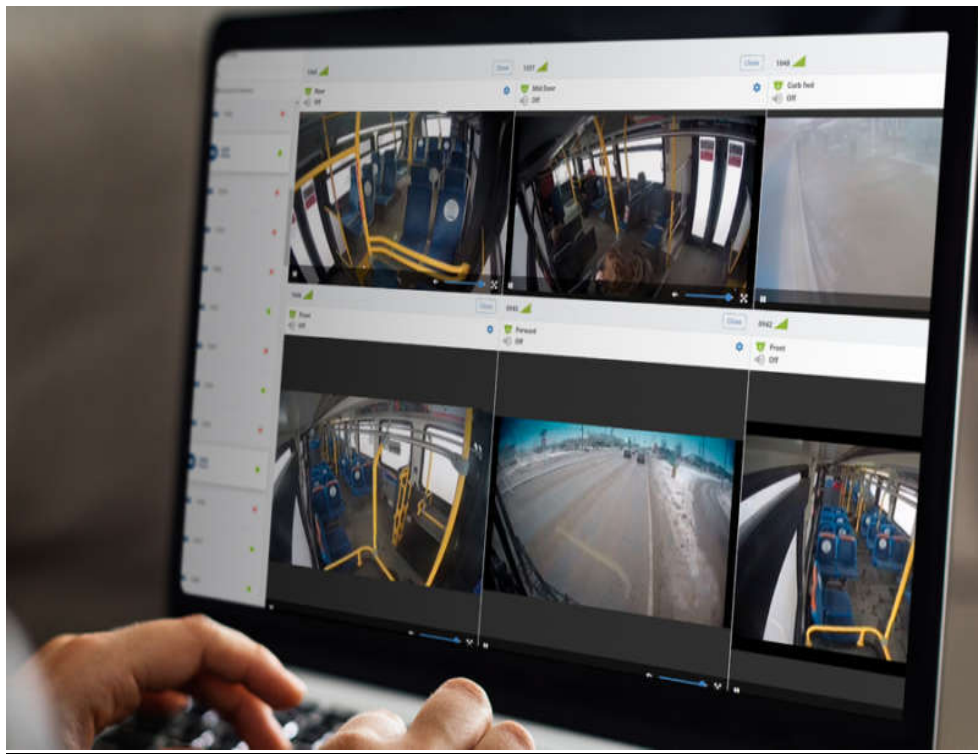
### Fiscal Year 2025-26 Vehicles and Equipment

Safety/Security Live Stream/Cloud Based Bus Camera System Upgrade - \$40,000

Our current hardware situation limits the amount of camera footage (number of days) we can store to the capacity of the physical hard-drive that is installed before it is overwritten and therefore lost. If we aren't aware of an incident for a period of time, we will not be able to recover the footage.

Additionally, we have to physically switch out a hard-drive and bring it back to the office to view resulting with us being unable to address security or safety issues in real-time.

The cost sharing will be FTA 80% / NYS 10% / City 10%.



A5630 – Bus

Fiscal Year 2025-26  
Vehicles and Equipment

Asset Management/Building Security with Camera Monitoring & Equipment - \$56,000

A component of the Federal Transit Administration mandates that Urban Transit Providers invest a minimum of one percent of the 5307 funded dollars into security equipment at its facilities. This proposed system will include an alarm system at CitiBus, Arsenal Street Transfer Station, and security cameras at fueling island, dedicated maintenance bays, garage parking bays, fleet maintenance, along with the exterior of CitiBus's operations building exterior.

After receiving approval of the system from both FTA and DOT, the cost sharing will be FTA 80% / NYS 10% / City 10%.



**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Parking Facilities</b>
<b>Account Code:</b>	<b>A5650</b>
<b>Function:</b>	<b>Transportation</b>

Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

- J.B. Wise Parking Lot
- Clinton/Stone Street Parking Lot
- Arsenal Street Parking including Deck and covered parking
- Court Street Parking Lot
- State Street Parking Lot
- Arcade Street Parking Lot
- High Street Parking Lot
- Union Street Parking Lot

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Parking Facilities  
**Account Code:** A5650  
**Function:** Transportation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ 8,916	\$ 8,428	\$ 12,000	\$ 12,000
420 Insurance	1,683	2,182	2,525	2,475
430 Contracted Services	-	10,238	69,450	24,450
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,715	8,722	29,880	19,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 15,314	\$ 29,570	\$ 113,855	\$ 58,425
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
<b>Department Total</b>	<u>\$ 15,314</u>	<u>\$ 29,570</u>	<u>\$ 113,855</u>	<u>\$ 58,425</u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Parking Facilities****Account Code:****A5650****Function:****Transportation**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
<b>Operating Expenses</b>			
A.5650.0410	Utilities		
	Electric	\$	12,000
A.5650.0420	Insurance		2,475
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	\$	22,950
	Riverwalk Parking Lease	<u>1,500</u>	24,450
A.5650.0460	Materials and Supplies		
	Bulbs , Ballasts, Leds	1,800	
	Mulch Material	2,000	
	Top Soil	1,200	
	Asphalt Patching	3,000	
	Painting and Striping Road Markings	2,500	
	Arsenal St Deck Light Pole Replacement	5,000	
	Routine Maintenance of Facilities	<u>4,000</u>	<u>19,500</u>
	Total Operating Expenses		<u>58,425</u>
	<b>TOTAL BUDGET</b>	<b>\$</b>	<b><u><u>58,425</u></u></b>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Miscellaneous****Account Code: A4989, A6310, A6410, A8010****Function: Home and Community Services**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Budget Summary</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
A.4989.0430 Other Health Services	\$ -	\$ 225,000	\$ -	\$ -
A.6310.0430 Community Action Administration	10,000	-	10,000	-
A.6410.0430 Publicity	2,359	12,288	5,000	5,000
A.8010.0430 Zoning	<u>6,089</u>	<u>6,093</u>	<u>7,500</u>	<u>7,000</u>
<b>Total Budget</b>	<b><u>\$ 18,448</u></b>	<b><u>\$ 243,381</u></b>	<b><u>\$ 22,500</u></b>	<b><u>\$ 12,000</u></b>

A.4989.0430 - Other Health Services - Transfer of American Rescue Plan Act (ARPA) funds to Hospice of Jefferson County.

A.6310.0430 - Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A.6410.0430 - Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A.8010.0430 - Zoning - Costs associated with the Zoning Board of Appeals.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Parks and Recreation Administration  
**Account Code:** A7020  
**Function:** Culture and Recreation

Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account currently contains four full-time employees: Superintendent, Program Manager, Senior Account Clerk Typist and Account Clerk Typist. In total, the department consists of thirteen full-time employees and 50-100 part-time and seasonal employees. The Administration office coordinates a variety of indoor and outdoor shows, athletic field usage, park reservations, arena and fairgrounds events, programs, and facility maintenance.

## City of Watertown

**Fiscal Year:** FY 2025-26  
**Department:** Parks and Recreation Administration  
**Account Code:** A7020  
**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 130,737	\$ 142,506	\$ 116,994	\$ 132,279
120 Clerical	76,964	83,320	87,112	94,519
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	338	1,976	3,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 210,839	\$ 230,602	\$ 209,906	\$ 231,598
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ 7,261	\$ 7,266	\$ 5,485	\$ 5,485
420 Insurance	-	486	-	725
430 Contracted Services	11,161	11,647	11,800	13,700
440 Fees Non Employees	430	-	-	-
450 Miscellaneous	799	2,372	5,475	5,475
455 Vehicle Expenses	2,360	3,566	2,885	3,260
460 Materials and Supplies	2,516	2,786	3,100	3,100
465 Equipment < \$5,000	6,527	1,579	1,700	1,700
Total Operating Expenses	\$ 31,054	\$ 29,702	\$ 30,445	\$ 33,445
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 13,736	\$ 20,952	\$ 24,064	\$ 30,413
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,034	16,333	16,058	17,717
840 Workers' Compensation	1,158	-	-	-
850 Health Insurance	33,402	33,080	36,756	43,346
Total Fringe Benefits	\$ 63,330	\$ 70,365	\$ 76,878	\$ 91,476
<b>Department Total</b>	<u>\$ 305,223</u>	<u>\$ 330,669</u>	<u>\$ 317,229</u>	<u>\$ 356,519</u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Parks and Recreation Administration****Account Code:****A7020****Function:****Culture and Recreation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$ 97,581	
	Program Manager (1 @ .50)	<u>34,698</u>	\$ 132,279
A.7020.0120	Clerical		
	Senior Account Clerk Typist	51,752	
	Account Clerk Typist	<u>42,767</u>	94,519
A.7020.0150	Overtime		2,000
A.7020.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 231,598</u>
Operating Expenses			
A.7020.0410	Utilities		
	Telephone	\$ 5,050	
	Cellular Phone Service	<u>435</u>	\$ 5,485
A.7020.0420	Insurance		725
A.7020.0430	Contracted Services		
	Copier/Printer Maintenance	1,000	
	Software Maintenance	12,500	
	Monitoring of Alarm System	<u>200</u>	13,700
A.7020.0450	Miscellaneous		
	CPRP Certification	500	
	NYS Rec. and Park Membership	500	
	National Inst. Parks and Recreation	375	
	Conferences and Seminars	4,000	
	Mileage Reimbursements	<u>100</u>	5,475
A.7020.0455	Vehicle Expenses		
	Fuel	600	
	Vehicle Maintenance	500	
	Insurance	<u>2,160</u>	3,260
A.7020.0460	Materials and Supplies		
	Paper and Poster Board	2,500	
	Janitorial/Cleaning Supplies	300	
	Maintenance Supplies	<u>300</u>	3,100
A.7020.0465	Equipment < \$5,000		
	Computer		<u>1,700</u>
	Total Operating Expenses		<u>\$ 33,445</u>
Fringe Benefits			
A.7020.0810	New York State Employees' Retirement System	\$ 30,413	
A.7020.0830	Social Security		17,717
A.7020.0850	Health Insurance		<u>43,346</u>
	Total Fringe Benefits		<u>\$ 91,476</u>
	TOTAL BUDGET		<u>\$ 356,519</u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Parks and Playgrounds Maintenance  
**Account Code:** A7110  
**Function:** Culture and Recreation

The City's largest park, John C. Thompson Park, was given as a gift to the City of Watertown. It was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th century. The park contains 429 acres, including large open green space, woodlands, a children's playground, splash pad, tennis and pickleball courts, picnic areas, pavilions, exercise trails, Zoo NY, cross country ski trails, sledding areas and the Thompson Park Golf Course. The park is open year-round from 5:00 am to 11:00 pm.

In addition to Thompson Park, the City operates and maintains several neighborhood parks, eight of which have playgrounds. The additional parks and playgrounds consist of: North Hamilton, Portage, Academy, Taylor, Bicentennial, Jefferson, Emerson Place, North Star, Marble Street, Waterworks, JB Wise, and Kostyk.

## City of Watertown

**Fiscal Year:** FY 2025-26  
**Department:** Parks and Playgrounds Maintenance  
**Account Code:** A7110  
**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	135,166	140,607	145,828	165,895
140 Temporary	50,268	54,606	60,500	65,000
150 Overtime	12,415	20,245	17,000	25,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	168	165
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 197,849	\$ 215,458	\$ 223,496	\$ 256,060
<b>Equipment</b>				
230 Vehicles	\$ -	\$ 64,207	\$ -	\$ -
250 Other Equipment	6,020	50,458	25,000	-
Total Equipment	\$ 6,020	\$ 114,665	\$ 25,000	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ 121,771	\$ 87,588	\$ 90,675	\$ 80,375
420 Insurance	6,622	9,826	9,975	8,775
430 Contracted Services	299,605	387,806	437,425	71,750
440 Fees Non Employees	434	275	400	2,000
450 Miscellaneous	775	-	8,500	5,500
455 Vehicle Expenses	30,621	43,364	38,800	39,775
460 Materials and Supplies	47,122	28,353	58,845	78,120
465 Equipment < \$5,000	2,106	7,504	2,700	3,700
Total Operating Expenses	\$ 509,056	\$ 564,716	\$ 647,320	\$ 289,995
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 20,238	\$ 26,789	\$ 31,428	\$ 40,210
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,859	16,088	17,098	19,589
840 Workers' Compensation	2,630	1,497	1,000	1,000
850 Health Insurance	26,393	30,838	31,940	33,196
Total Fringe Benefits	\$ 64,120	\$ 75,212	\$ 81,466	\$ 93,995
<b>Department Total</b>	<u>\$ 777,045</u>	<u>\$ 970,051</u>	<u>\$ 977,282</u>	<u>\$ 640,050</u>

New department title in FY 2021/22. Previous title was Thompson Park.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Parks and Playgrounds Maintenance****Account Code:****A7110****Function:****Culture and Recreation**

		<b>FY 2025-26 Proposed Budget</b>	
<b>Personal Services</b>			
A.7110.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .06)	\$ 2,996	
	Crew Chief (1 @ .93), (1 @ .18)	69,482	
	Facilities Maintenance Worker (1 @ .76), (1 @ .23), (1 @ .73), (1@.06)	<u>93,417</u>	\$ 165,895
A.7110.0140	Temporary		65,000
A.7110.0150	Overtime		25,000
A.7110.0175	Health Insurance Buyout		<u>165</u>
	Total Personal Services		<u>\$ 256,060</u>
<b>Operating Expenses</b>			
A.7110.0410	Utilities		
	Water/Sewer	\$ 65,000	
	Electricity	7,000	
	Natural Gas	7,500	
	DSL Internet Connection	<u>875</u>	\$ 80,375
A.7110.0420	Insurance		8,775
A.7110.0430	Contracted Services		
	Alarm Systems Monitoring	300	
	Stone Work Repairs	30,000	
	Maintenance Service and Repairs	20,000	
	Small Engine Maintenance	750	
	Fence Repairs	2,500	
	Welding Lease and Supplies	1,000	
	Solid Waste Disposal	3,500	
	Seasonal Bathroom Preparation	2,000	
	Generator Maintenance/Repair	700	
	Fecon Rental	5,000	
	Equipment Rental	5,000	
	Playground Equipment Repairs	<u>1,000</u>	71,750
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		2,000
A.7110.0450	Miscellaneous		
	Mileage Reimbursement	500	
	Commercial Driver License (CDL) Training	<u>5,000</u>	5,500
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	10,000	
	Vehicle Maintenance	7,500	
	Fuel	10,000	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Parks and Playgrounds Maintenance****Account Code:****A7110****Function:****Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7110.0455	Vehicle Expenses continued:		
	Small Equipment	1,000	
	Insurance	<u>11,275</u>	39,775
A.7110.0460	Materials and Supplies		
	Asphalt Sealer	1,500	
	Miscellaneous Equipment Supplies	5,600	
	Signage	4,000	
	Hardware Materials and Supplies	500	
	Safety Equipment	1,000	
	Uniforms and Protective Clothing	1,000	
	Safety Shoes	420	
	Lumber, Paint and Stain	4,325	
	Cleaning Supplies	1,000	
	Rakes, Shovels, Lawn Care	500	
	Grass Seed/Top Soil	7,000	
	Trees/Shrubs	1,250	
	Fertilizer	1,000	
	Roadway and Walkway Materials	500	
	Plumbing/Electric Supplies	5,500	
	Dogi-Pot Pet Station Supplies	5,000	
	Park Benches	3,000	
	Playground Repairs and Maintenance	3,500	
	Grill Replacements	2,000	
	Pavilion Light Replacement	6,500	
	Equipment Parts	1,750	
	AED and Supplies	500	
	Fence Repairs	1,000	
	Wood Fiber	<u>7,500</u>	78,120
A.7110.0465	Equipment < \$5,000		
	Computer	1,700	
	Sting Mower	500	
	Weedeaters	<u>1,500</u>	<u>3,700</u>
	Total Operating Expenses		<u>\$ 289,995</u>
<b>Fringe Benefits</b>			
A.7110.0810	New York State Employees' Retirement System	\$	40,210
A.7110.0830	Social Security		19,589
A.7110.0840	Workers Compensation		1,000
A.7110.0850	Health Insurance		<u>33,196</u>
	Total Fringe Benefits	\$	<u>93,995</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>640,050</u></u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Athletic Facilities Maintenance  
**Account Code:** A7140  
**Function:** Culture and Recreation

The Parks and Recreation Department oversees the buildings and grounds located at the Fairgrounds, John Adams (North Elementary), Kostyk and Marble. These facilities support the athletic and recreation programs of the Department, local schools, and other community organizations. The Fairgrounds is the City's busiest year-round facility and includes a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area that compliments the Riverfront Development trail, a pavilion, the fair building, the Watertown Municipal Arena, and the Fairgrounds YMCA. Kostyk, John Adams and Marble fields host numerous leagues and tournaments.

The Fairgrounds hosts some of Watertown's largest events including DPAO concerts and the Jefferson County Fair. Other notable users of these facilities include the Watertown Red & Black, Watertown Rapids, Jefferson Community College, Watertown City School District, Pop Warner Football, Black River Valley Horse Association, Watertown Little League and Babe Ruth Baseball and the American Cancer Society.

## City of Watertown

Fiscal Year:

FY 2025-26

Department:

Athletic Facilities Maintenance

Account Code:

A7140

Function:

Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	40,424	40,089	59,981	57,782
140 Temporary	105,397	117,412	101,000	110,000
150 Overtime	14,710	17,799	11,000	17,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	754	862	994	555
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 161,285</u>	<u>\$ 176,162</u>	<u>\$ 172,975</u>	<u>\$ 185,337</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	<u>74,749</u>	<u>25,258</u>	<u>40,500</u>	<u>20,000</u>
Total Equipment	<u>\$ 74,749</u>	<u>\$ 25,258</u>	<u>\$ 40,500</u>	<u>\$ 20,000</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 27,724	\$ 10,653	\$ 30,175	\$ 20,425
420 Insurance	3,488	4,224	5,125	4,750
430 Contracted Services	29,021	22,065	16,590	26,590
440 Fees Non Employees	-	-	400	2,000
450 Miscellaneous	140	140	200	200
455 Vehicle Expenses	39,700	34,764	35,925	34,150
460 Materials and Supplies	65,081	46,018	76,750	89,650
465 Equipment < \$5,000	<u>28,928</u>	<u>12,912</u>	<u>1,500</u>	<u>2,000</u>
Total Operating Expenses	<u>\$ 194,082</u>	<u>\$ 130,776</u>	<u>\$ 166,665</u>	<u>\$ 179,765</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 6,258	\$ 14,756	\$ 17,400	\$ 20,400
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,242	13,355	13,235	14,179
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>11,636</u>	<u>12,604</u>	<u>14,104</u>	<u>12,442</u>
Total Fringe Benefits	<u>\$ 30,136</u>	<u>\$ 40,715</u>	<u>\$ 44,739</u>	<u>\$ 47,021</u>
<b>Department Total</b>	<u><u>\$ 460,252</u></u>	<u><u>\$ 372,911</u></u>	<u><u>\$ 424,879</u></u>	<u><u>\$ 432,123</u></u>

New department title in FY 2021/22. Previous title was Playgrounds.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Athletic Facilities Maintenance****Account Code:****A7140****Function:****Culture and Recreation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.7140.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .26)	\$ 15,730	
	Crew Chief (1 @.23)	11,240	
	Facilites Maintenance Worker (1 @ .14), (1 @ .31), (1 @ .28)	<u>30,812</u>	\$ 57,782
A.7140.0140	Temporary		110,000
A.7140.0150	Overtime		17,000
A.7140.0175	Health Insurance Buyout		<u>555</u>
	Total Personal Services		<u>\$ 185,337</u>
Equipment			
A.7140.0250	Other Equipment		
	Zero Turn Mower		<u>20,000</u>
	Total Equipment		<u>\$ 20,000</u>
Operating Expenses			
A.7140.0410	Utilities		
	Water / Sewer	\$ 12,500	
	Electric	6,750	
	Telephone / Security	750	
	Natural Gas	<u>425</u>	\$ 20,425
A.7140.0420	Insurance		4,750
A.7140.0430	Contracted Services		
	Small Equipment Repairs	1,000	
	Pest Control	1,500	
	Bleacher Repairs	1,000	
	Audio Repairs	2,500	
	Facility Building Repairs	1,000	
	Grandstand Door Handle Replacements (25)	10,000	
	Portable Toilet Rentals	5,000	
	Alarm Monitoring Fees	240	
	Annual Fire Inspections and Repairs	600	
	Key Work	250	
	Fence Repairs and Upgrades	<u>3,500</u>	26,590
A.7140.0440	Fees, Non Employee		
	Employee Related Testing		2,000
A.7140.0450	Miscellaneous		
	NYS Turfgrass Association		200



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Athletic Facilities Maintenance****Account Code:****A7140****Function:****Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7140.0455	Vehicle Expenses		
	Fuel	13,000	
	Vehicle Maintenance	4,500	
	Outdoor Equipment Repairs	5,000	
	Tires for Aerifier	900	
	Insurance	<u>10,750</u>	34,150
A.7140.0460	Materials and Supplies		
	Athletic Equipment (Bases, Home Plates, Pitching Slabs, Mats, Nets)	10,000	
	Field Maintenance (Soil, Fertilizer, Grass Seed, Turface, Clay, Stone Dust)	40,000	
	Marking Chalk and Paint	6,750	
	Water Wheel Parts	3,000	
	Gravel for Grandstand Parking	500	
	Paint Supplies	1,600	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Infield Tarps	1,800	
	Lacrosse Goals (2)	2,600	
	Main Ball Field Net	10,000	
	Water Pumps	300	
	Lumber and Hardware	2,500	
	Mowing Equipment and Supplies	2,000	
	Benches	1,300	
	Door Locks	1,500	
	Plumbing	750	
	Ground Sockets	300	
	Fence Repairs	1,000	
	Electrical Supplies	<u>2,400</u>	89,650
A.7140.0465	Equipment < \$5,000		
	Walk Behind Edger	500	
	Weedeaters	<u>1,500</u>	<u>2,000</u>
	Total Operating Expenses		<u>\$ 179,765</u>
<b>Fringe Benefits</b>			
A.7140.0810	New York State Employees' Retirement System	\$	20,400
A.7140.0830	Social Security		14,179
A.7140.0850	Health Insurance		<u>12,442</u>
	Total Fringe Benefits	\$	<u>47,021</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 432,123</u></u>

A7140 – Athletic Facilities

Fiscal Year 2025-26  
Vehicles and Equipment

Zero Turn Mower - \$20,000

Vehicle 3-531 is a 2013 Kubota ZD331 Zero-Turn Mower equipped with a sixty-inch (60”) deck.

The Department of Parks and Recreation has utilized this mower daily from spring through fall for 12 years, accumulating 1,456 hours. The sixty-inch (60”) mowing deck is ideal for maintaining multiple city-owned properties in areas where a larger mower cannot fit.

In fall 2024, this mower was taken out of service for a blown engine. Age, hours, and estimated repair cost exceed the current value.

The new zero-turn mower will be purchased using the NYSOGS contract or other approved procurement method. The existing mower will be disposed of through an online auction.



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Recreation Programs and Events  
**Account Code:** A7141  
**Function:** Culture and Recreation

The Parks and Recreation Department provides several recreational opportunities including events, programs, and leagues. Primary examples include concerts, tournaments, youth baseball, adult softball and adult kickball. Additional recreation programs include tennis, pickleball, golf, learn to skate, horseback riding, the annual fall harvest festival, and Concert in the Park.

The Parks & Recreation Department also staffs multiple playgrounds during the summer months. Activities include arts and crafts, age-appropriate games, board games and other low risk activities. This year's plan is to staff four playgrounds (Thompson Park, North Hamilton, North Elementary, Emerson Place) with a drop-in program from 10am-3pm.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Recreation Programs and Events  
**Account Code:** A7141  
**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<b>Budget Summary</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ 13,867	\$ 49,256	\$ 34,698
120 Clerical	-	-	-	-
130 Wages	-	343	13,560	13,529
140 Temporary	25,312	28,304	35,000	40,000
150 Overtime	8,187	17,577	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	215	105
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 33,499	\$ 60,091	\$ 118,031	\$ 108,332
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	13,892	-	-	-
Total Equipment	\$ 13,892	\$ -	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	3,000	5,000
430 Contracted Services	20,557	25,825	55,500	56,500
440 Fees Non Employees	800	-	3,500	5,000
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	3,576	-	5,825
460 Materials and Supplies	10,742	31,760	20,175	17,675
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 32,099	\$ 61,161	\$ 82,175	\$ 90,000
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 6,826	\$ 3,252	\$ 12,751	\$ 13,056
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,548	4,496	9,031	8,287
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	15,043	18,861	13,914
Total Fringe Benefits	\$ 9,374	\$ 22,791	\$ 40,643	\$ 35,257
<b>Department Total</b>	<b>\$ 88,864</b>	<b>\$ 144,043</b>	<b>\$ 240,849</b>	<b>\$ 233,589</b>

New department title in FY 2021/22. Previous title was Outdoor Recreation.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Recreation Programs and Events****Account Code:****A7141****Function:****Culture and Recreation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.7141.0110	Salaries		
	Program Manager (1 @ .50)	\$	34,698
A.7141.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .07)	\$	5,243
	Crew Chief (2 @ .02)		2,447
	Facilities Maintenance Worker (3 @ .02), (2 @ .05)	5,839	\$ 13,529
A.7141.0140	Temporary		40,000
A.7141.0150	Overtime		20,000
A.7141.0175	Health Insurance Buyout		105
	Total Personal Services	\$	108,332
Operating Expenses			
A.7141.0420	Insurance		
	Baseball / Softball Insurance		5,000
A.7141.0430	Contracted Services		
	Harvest Festival	\$	10,000
	Slip, Slide and Skate Instructors		1,000
	Tennis Instructions		1,200
	Officials Fees		13,000
	Program Instruction		3,000
	Uniform Cleaning		300
	Concert in the Park		5,000
	Volunteer Background Checks		1,000
	League Registrations		2,500
	Advertising		7,500
	Bandstand Programming		2,000
	Special Events - Portable Toilet Rentals, First Aid	10,000	56,500
A.7141.0440	Fees, Non Employees		
	Employment Related Testings		2,000
	Background Checks		1,000
	First Aid and CPR Instruction	2,000	5,000
A.7141.0455	Vehicle Expenses		
	Fuel		1,000
	Vehicle Maintenance		500
	Insurance	4,325	5,825

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Recreation Programs and Events****Account Code:****A7141****Function:****Culture and Recreation**

		<u><b>FY 2025-26 Proposed Budget</b></u>	
A.7141.0460	Materials and Supplies		
	Athletic Equipment	5,000	
	Playground Supplies	1,000	
	Arts and Craft Supplies	600	
	First Aid Supplies	500	
	Uniforms and Equipment	725	
	T-League Shirts (20 Teams)	2,000	
	Movies Indoor/Outdoor	1,500	
	Awards, Ribbon and Trophies	750	
	Program Materials	2,500	
	Cross Country Skis and Snowshoes	500	
	Outfield Fence	1,600	
	Miscellaneous Equipment and Supplies	1,000	17,675
	Total Operating Expenses		<u>\$ 90,000</u>
<b>Fringe Benefits</b>			
A.7141.0810	New York State Employees' Retirement System	\$	13,056
A.7141.0830	Social Security		8,287
A.7141.0850	Health Insurance		<u>13,914</u>
	Total Fringe Benefits	\$	<u>35,257</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>233,589</u></u>

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Pools

**Account Code:** A7180

**Function:** Culture and Recreation

The Parks & Recreation Department plans to operate the pool and splashpad at both Flynn and Thompson Park.

Obtaining lifeguards is challenging, but efforts are being made to recruit as many interested individuals as possible. All lifeguards must be certified to meet New York State requirements. Reserved lap-swim times, senior swim and swim lessons will again be scheduled. City pools are maintained by certified pool operators within the Department.

The goal is for one pool to be open on weekends beginning Memorial Day weekend, and for the remaining pool to be open in late June. Both splashpads are open based on the weather, but are typically open May-September.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Pools

**Account Code:** A7180

**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	9,604	13,544	20,787	14,794
140 Temporary	176,158	200,683	200,000	200,000
150 Overtime	6,468	8,636	7,000	8,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	115	-	829	435
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 192,345	\$ 222,863	\$ 228,616	\$ 223,729
<b>Equipment</b>				
230 Vehicles	\$ -	\$ 57,667	\$ -	\$ -
250 Other Equipment	21,465	-	-	-
Total Equipment	\$ 21,465	\$ 57,667	\$ -	\$ -
<b>Operating Expenses</b>				
410 Utilities	\$ 76,641	\$ 64,725	\$ 64,375	\$ 74,900
420 Insurance	2,721	6,782	5,233	8,150
430 Contracted Services	16,601	5,050	11,850	21,850
440 Fees Non Employees	4,990	10,422	9,750	9,750
450 Miscellaneous	1,050	2,234	300	300
455 Vehicle Expenses	-	450	-	-
460 Materials and Supplies	66,388	73,607	64,650	64,650
465 Equipment < \$5,000	10,133	7,948	9,700	-
Total Operating Expenses	\$ 178,524	\$ 171,218	\$ 165,858	\$ 179,600
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 6,947	\$ 13,978	\$ 18,092	\$ 19,992
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,686	17,044	17,491	17,115
840 Workers' Compensation	153	-	500	-
850 Health Insurance	1,651	1,212	1,347	924
Total Fringe Benefits	\$ 23,437	\$ 32,234	\$ 37,430	\$ 38,031
<b>Department Total</b>	<u>\$ 415,771</u>	<u>\$ 483,982</u>	<u>\$ 431,904</u>	<u>\$ 441,360</u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Pools****Account Code:****A7180****Function:****Culture and Recreation**

		<b>FY 2025-26 Proposed Budget</b>	
<b>Personal Services</b>			
A.7180.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .04)	\$ 1,498	
	Crew Chief (1 @ .02)	1,183	
	Facilities Maintenance Worker (1 @ .31), (1 @ .13)	<u>12,113</u>	\$ 14,794
A.7180.0140	Temporary		200,000
A.7180.0150	Overtime		8,500
A.7180.0175	Health Insurance Buyout		<u>435</u>
	Total Personal Services		<u>\$ 223,729</u>
<b>Operating Expenses</b>			
A.7180.0410	Utilities		
	Water and Sewer	\$ 72,000	
	Electric	2,700	
	Cell Phones	<u>200</u>	\$ 74,900
A.7180.0420	Insurance		8,150
A.7180.0430	Contracted Services		
	Building Repairs/Maintenance	3,000	
	Mechanical Repairs	5,000	
	Splashpad Maintenance	5,000	
	Sand Blasting	500	
	Key Work	750	
	Seasonal Service	5,000	
	Uniform Cleaning	600	
	Fence Repairs/Replacement	<u>2,000</u>	21,850
A.7180.0440	Fees, Non Employee		
	First Aid and CPR	2,000	
	Lifeguard Course	7,500	
	Employment Related Testing	<u>250</u>	9,750
A.7180.0450	Miscellaneous		
	Mileage Reimbursements	200	
	Water Safety Instructor Course	<u>100</u>	300
A.7180.0460	Materials and Supplies		
	Chemicals	40,000	
	Pool Supplies	3,000	
	Maintenance Supplies	3,500	
	First Aid Supplies	1,750	
	Lifeguard Equipment	4,000	
	Swim Lesson Supplies	1,000	
	Swim Lesson Recognition	400	
	Paint and Hardware	1,000	

**City of Watertown****Fiscal Year: FY 2025-26****Department: Pools****Account Code: A7180****Function: Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7180.0460	Materials and Supplies continued:		
	Pool Repairs	2,000	
	Electrical/Plumbing Supplies	500	
	Filtration Equipment	500	
	Uniforms	4,000	
	Office Supplies	1,500	
	AED and Supplies	500	
	Signage	<u>1,000</u>	<u>64,650</u>
	Total Operating Expenses		<u>\$ 179,600</u>
<b>Fringe Benefits</b>			
A.7180.0810	New York State Employees' Retirement System	\$ 19,992	
A.7180.0830	Social Security	17,115	
A.7180.0840	Workers Compensation	-	
A.7180.0850	Health Insurance	<u>924</u>	
	Total Fringe Benefits		<u>\$ 38,031</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 441,360</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Golf Course****Account Code: A7190****Function: Culture and Recreation**

The Parks and Recreation Department oversees the Thompson Park Golf Course, which sits inside historic Thompson Park and offers 18 holes with various tee boxes for all skill levels. The golf course opened as a 9-hole course in 1926 as the Watertown Golf Club, with an additional 9 holes built in 1967. The golf course operates open play, leagues, tournaments, a driving range, and a fully stocked pro shop throughout the season. Food and Beverage service is provided by a licensee.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Golf Course

**Account Code:** A7190

**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 14,694	\$ 49,129	\$ 46,038	\$ 5,710
120 Clerical	-	-	-	-
130 Wages	-	3,001	20,657	25,341
140 Temporary	67,453	192,691	196,000	196,000
150 Overtime	8,170	26,489	30,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	258	240
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 90,317</u>	<u>\$ 271,310</u>	<u>\$ 292,953</u>	<u>\$ 257,291</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	<u>12,708</u>	<u>29,210</u>	<u>158,000</u>	<u>-</u>
Total Equipment	<u>\$ 12,708</u>	<u>\$ 29,210</u>	<u>\$ 158,000</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 15,470	\$ 23,864	\$ 24,000	\$ 29,500
420 Insurance	-	11,736	13,575	13,075
430 Contracted Services	108,591	69,447	73,200	59,500
440 Fees Non Employees	3,505	-	-	-
450 Miscellaneous	-	162	-	-
455 Vehicle Expenses	57,918	74,424	50,000	55,000
460 Materials and Supplies	72,357	100,878	97,000	33,500
465 Equipment < \$5,000	<u>11,872</u>	<u>13,090</u>	<u>8,200</u>	<u>4,200</u>
Total Operating Expenses	<u>\$ 269,713</u>	<u>\$ 293,601</u>	<u>\$ 265,975</u>	<u>\$ 194,775</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ 3,058	\$ 26,567	\$ 25,758
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	6,909	20,737	22,411	19,683
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>-</u>	<u>3,838</u>	<u>4,942</u>	<u>5,600</u>
Total Fringe Benefits	<u>\$ 6,909</u>	<u>\$ 27,633</u>	<u>\$ 53,920</u>	<u>\$ 51,041</u>
<b>Department Total</b>	<u><u>\$ 379,647</u></u>	<u><u>\$ 621,754</u></u>	<u><u>\$ 770,848</u></u>	<u><u>\$ 503,107</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Golf Course****Account Code:****A7190****Function:****Culture and Recreation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.7190.0110	Salaries		
	Program Manager (1 @ .08)	\$	5,710
A.7190.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .15)	\$	14,232
	Crew Chief (1 @ .03)		1,775
	Facilities Maintenance Worker (3 @ .06), (1 @ .03)	<u>9,334</u>	\$ 25,341
A.7190.0140	Temporary		196,000
A.7190.0150	Overtime		30,000
A.7190.0175	Health Insurance Buyout		<u>240</u>
	Total Personal Services	\$	<u>257,291</u>
Operating Expenses			
A.7190.0410	Utilities		
	Water/Sewer	\$	15,000
	TV/Phone		2,500
	Electric	<u>12,000</u>	\$ 29,500
A.7190.0420	Insurance		13,075
A.7190.0430	Contracted Services		
	Cart Rentals		6,000
	Advertising		5,000
	Equipment Rentals		4,000
	Software		7,500
	Reel Sharpening		15,000
	Trash removal		2,000
	Aeration		8,000
	Course Maintenance		10,000
	Miscellaneous Fees	<u>2,000</u>	59,500
A.7190.0455	Vehicle Expenses		
	Golf Cart Expenses		15,000
	Equipment Repairs		25,000
	Fuel and Oil	<u>15,000</u>	55,000
A.7190.0460	Materials and Supplies		
	Tournament Supplies		2,500
	Golf Balls/Clubs/Tees		8,000
	Office Supplies		1,000
	Event Supplies		1,000
	Cleaning Supplies		2,500
	Irrigation System Supplies		15,000
	Driving Range Supplies		3,500

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Golf Course****Account Code:****A7190****Function:****Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7190.0460	Materials and Supplies continued:		
	Sand/Seed/Topsoil	15,000	
	Hole Signage	10,000	
	Sod	2,000	
	Shop Supplies	1,500	
	Signage	1,000	
	Fertilizers/Pesticides	<u>40,000</u>	33,500
A.7190.0465	Equipment < \$5,000		
	Restaurant Equipment	2,500	
	Computer	<u>1,700</u>	<u>4,200</u>
	Total Operating Expenses		<u>\$ 194,775</u>
<b>Fringe Benefits</b>			
A.7190.0810	New York State Employees' Retirement System	\$	25,758
A.7190.0830	Social Security		19,683
A.7190.0850	Health Insurance		<u>5,600</u>
	Total Fringe Benefits	\$	<u>51,041</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>503,107</u></u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Arena  
**Account Code:** A7265  
**Function:** Culture and Recreation

The Watertown Municipal Arena was first opened in 1975, and re-opened in 2016 following complete renovations. It provides the community with quality facilities that enable it to host a wide variety of events. For eight months of the year, a high-quality ice surface is maintained and used by several local teams and organizations. Primary users include the Watertown Wolves, Watertown Minor Hockey Association, Watertown Figure Skating Club, IHC School, JCC, and adult hockey groups. Rock N Skate, Slip, Slide, & Skate and public skating are also offered.

During the remaining 4 months, the arena is used for a variety of community events such as DPAO concerts, MMA events, Comic Con, craft fairs, Career Jam, and the Jefferson County Fair. With a non-ice capacity of 4000, this is a ideal facility for large events.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Arena

**Account Code:** A7265

**Function:** Culture and Recreation

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ 11,358	\$ 12,968	\$ -
120 Clerical	-	-	-	-
130 Wages	180,524	186,389	129,146	150,794
140 Temporary	281,906	324,544	259,500	275,000
150 Overtime	56,000	88,824	55,000	65,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,692	293	1,836	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 520,122</u>	<u>\$ 611,408</u>	<u>\$ 458,450</u>	<u>\$ 492,294</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	111,910	-	-	-
Total Equipment	<u>\$ 111,910</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 99,261	\$ 73,932	\$ 95,200	\$ 95,000
420 Insurance	19,500	16,098	18,600	20,025
430 Contracted Services	70,057	75,600	79,700	81,700
440 Fees Non Employees	819	676	1,200	3,000
450 Miscellaneous	4,005	2,379	2,700	4,250
455 Vehicle Expenses	34,527	26,408	21,550	36,100
460 Materials and Supplies	156,716	136,152	148,000	65,200
465 Equipment < \$5,000	22,244	8,463	9,200	8,700
Total Operating Expenses	<u>\$ 407,129</u>	<u>\$ 339,708</u>	<u>\$ 376,150</u>	<u>\$ 313,975</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 36,464	\$ 53,413	\$ 46,768	\$ 57,077
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	39,201	46,029	35,072	37,662
840 Workers' Compensation	-	-	250	-
850 Health Insurance	24,236	27,375	29,815	32,413
Total Fringe Benefits	<u>\$ 99,901</u>	<u>\$ 126,817</u>	<u>\$ 111,905</u>	<u>\$ 127,152</u>
<b>Department Total</b>	<u><u>\$ 1,139,062</u></u>	<u><u>\$ 1,077,933</u></u>	<u><u>\$ 946,505</u></u>	<u><u>\$ 933,421</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Arena****Account Code:****A7265****Function:****Culture and Recreation**

		FY 2025-26 Proposed Budget	
Personal Services			
A.7265.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .42)	\$ 35,205	
	Crew Chief (1 @ .05), (1 @ .52)	36,207	
	Facilities Maintenance Worker (1 @ .16), (2 @ .44), (1 @ .42), (1 @ .22)	<u>79,382</u>	\$ 150,794
A.7265.0140	Temporary		
	General Arena	230,000	
	Concession Stand	<u>45,000</u>	275,000
A.7265.0150	Overtime		65,000
A.7265.0175	Health Insurance Buyout		<u>1,500</u>
	Total Personal Services		<u>\$ 492,294</u>
Operating Expenses			
A.7265.0410	Utilities		
	Water/Sewer	\$ 16,000	
	Electric	60,000	
	Natural Gas	17,500	
	Cable Television	<u>1,500</u>	\$ 95,000
A.7265.0420	Insurance		20,025
A.7265.0430	Contracted Services		
	Outside Equipment Rentals	500	
	Facility Maintenance and Repairs	5,000	
	Trash Service	5,000	
	Pest Control	2,500	
	Zamboni Blades Sharpening	2,000	
	Sprinkler Maintenance/Inspection	3,000	
	DJ Service for Skating Events	2,500	
	Heating Maintenance	25,000	
	Elevator Maintenance	1,500	
	PA System Maintenance	500	
	Merchant Processing Fees	8,000	
	First Aid/CPR	1,200	
	Zamboni Repairs	2,000	
	Forklift Repair	3,000	
	Refrigeration System Maintenance	<u>20,000</u>	81,700
A.7265.0440	Fees, Non Employee		
	Physicals for Employees		3,000

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Arena****Account Code:****A7265****Function:****Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7265.0450	Miscellaneous		
	Automatic Skate Sharpener	1,800	
	Mileage Reimbursement	250	
	Crowd Control Training	400	
	Music Licensing Charges	1,200	
	Ice Skating Institute and Managers' Association Membership	600	4,250
A.7265.0455	Vehicle Expenses		
	Vehicle Repairs	5,000	
	Insurance	3,600	
	Zamboni Engine Work	15,000	
	Zamboni Fuel	5,000	
	Fuel	7,500	36,100
A.7265.0460	Materials and Supplies		
	Safety Shoes	1,300	
	Safety Equipment, Jackets, Gloves	1,800	
	Skate Sharpening Supplies	1,200	
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Ballast Replacement	2,500	
	Ice Paint	2,500	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	25,000	
	Dasher Board Maintenance	1,000	
	Rink Glass	10,000	
	Emergency Lights	500	
	Hardware, Lumber, Paint	750	
	Electrical/Plumbing Supplies	2,000	
	Uniforms and Jackets	2,500	
	Tables and Chairs	3,000	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	1,000	
	Zamboni Supplies	1,500	
	Stage and Concert Supplies	500	
	Paint Storage	1,300	
	Tool Kit	700	

**City of Watertown****Fiscal Year: FY 2025-26****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.7265.0460	Materials and Supplies continued:		
	Hockey Goal Netting	800	
	AED and Supplies	1,000	
	Safety Barriers	1,300	
	Crowd Control Stanchions	2,000	
	Concession Stand Food	70,000	
	Concession Stand Supplies	<u>7,500</u>	65,200
A.7265.0465	Equipment < \$5,000		
	Computer	1,700	
	Hockey Goals	2,500	
	Concession Equipment	2,000	
	Rental Skate Replacements	<u>2,500</u>	<u>8,700</u>
	Total Operating Expenses		<u>\$ 313,975</u>
<b>Fringe Benefits</b>			
A.7265.0810	New York State Employees' Retirement System	\$	57,077
A.7265.0830	Social Security		37,662
A.7265.0850	Health Insurance		<u>32,413</u>
	Total Fringe Benefits	\$	<u>127,152</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>933,421</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Planning****Account Code: A8020****Function: Home and Community Services**

The Planning Department is responsible for guiding development and managing future growth patterns within the City. It proposes and implements programs, projects and legislation that positively affect the development of the City as a community. Topics that fall under the purview of Planning include downtown revitalization, riverfront development, housing programs, urban forestry, historic preservation, zoning and economic development. Many of the projects and programs within these categories involve grant applications and contract administration. The department provides staff support to the Planning Commission and the Zoning Board of Appeals and is responsible for the administration of the Zoning Ordinance. The Department's staff is comprised of the Planning & Community Development Director, a Senior Planner, a Planner and a Secretarial position that is shared with the Engineering Department.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Planning

**Account Code:** A8020

**Function:** Home and Community Services

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 249,341	\$ 287,737	\$ 288,610	\$ 183,857
120 Clerical	15,059	16,277	17,155	16,305
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	989	304	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 265,389</u>	<u>\$ 304,318</u>	<u>\$ 306,515</u>	<u>\$ 200,912</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 264	\$ 264	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	64,634	45,679	247,200	127,575
440 Fees Non Employees	-	8,604	-	-
450 Miscellaneous	7,154	1,043	8,000	8,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	560	78	-	-
465 Equipment < \$5,000	2,935	1,733	6,200	3,200
Total Operating Expenses	<u>\$ 75,547</u>	<u>\$ 57,401</u>	<u>\$ 261,400</u>	<u>\$ 138,775</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 28,762	\$ 39,972	\$ 49,312	\$ 31,935
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	18,848	19,898	23,447	15,369
840 Workers' Compensation	-	-	-	-
850 Health Insurance	44,459	51,315	54,223	37,229
Total Fringe Benefits	<u>\$ 92,069</u>	<u>\$ 111,185</u>	<u>\$ 126,982</u>	<u>\$ 84,533</u>
<b>Department Total</b>	<u><u>\$ 433,005</u></u>	<u><u>\$ 472,904</u></u>	<u><u>\$ 694,897</u></u>	<u><u>\$ 424,220</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Planning****Account Code: A8020****Function: Home and Community Services**

		FY 2025-26 Proposed Budget	
Personal Services			
A.8020.0110	Salaries		
	Planning and Community Development		
	Director (1 @ .75)	\$	74,396
	Senior Planner (1 @ .80)		58,248
	Planner (1 @ .85; 1 temporary part-time @ .17)		51,213
			\$ 183,857
A.8020.0120	Clerical		
	Secretary (1 @ .45)		16,305
A.8020.0150	Overtime		750
	Total Personal Services		\$ 200,912
Operating Expenses			
A.8020.0430	Contracted Services		
	Grant Writer	\$	85,000
	VanDuzee Site Phase 1 and 2 Environmental		
	Investigation (a)		35,000
	Accela - AA User License		2,950
	Adobe User Licenses (3)		825
	Legal Ads		2,500
	Planning Commission Meeting Security		1,300
			127,575
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships		3,000
	Travel and Training		5,000
			8,000
A.8020.0465	Equipment < \$5,000		
	Computer		1,700
	Office Equipment		1,500
			3,200
	Total Operating Expenses		\$ 138,775
Fringe Benefits			
A.8020.0810	New York State Employees' Retirement System	\$	31,935
A.8020.0830	Social Security		15,369
A.8020.0850	Health Insurance		37,229
	Total Fringe Benefits		\$ 84,533
	TOTAL BUDGET		\$ 424,220

(a) Contingent upon a successful grant application to the NYS Department of State for a Brownfield Opportunity Area (BOA) grant; NYS (90%) and City (10%)

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Storm Sewers</b>
<b>Account Code:</b>	<b>A8140</b>
<b>Function:</b>	<b>Home and Community Services</b>

This account is responsible for the repair and maintenance of the City's 78 miles of storm sewer mains, 4,500 catch basins and 1,331 manholes. This department is staffed with two Working Crew Chief, four Motor Equipment Operators. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Storm Sewers

**Account Code:** A8140

**Function:** Home and Community Services

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 37,862	\$ 39,967	\$ 41,206	\$ 42,442
120 Clerical	-	-	-	-
130 Wages	136,953	138,541	152,027	176,957
140 Temporary	298	-	10,000	-
150 Overtime	8,622	5,348	8,000	15,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	231	750	2,010	1,005
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 183,966</u>	<u>\$ 184,606</u>	<u>\$ 213,243</u>	<u>\$ 235,404</u>
<b>Equipment</b>				
230 Vehicles	\$ 50,191	\$ -	\$ -	\$ 45,000
250 Other Equipment	-	6,675	-	81,500
Total Equipment	<u>\$ 50,191</u>	<u>\$ 6,675</u>	<u>\$ -</u>	<u>\$ 126,500</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 447	\$ 602	\$ 925	\$ 925
420 Insurance	1,725	1,569	1,825	1,800
430 Contracted Services	90,514	45,251	28,857	73,900
440 Fees Non Employees	1,103	1,341	1,480	1,480
450 Miscellaneous	1,295	1,724	15,000	16,800
455 Vehicle Expenses	27,058	35,838	36,350	45,075
460 Materials and Supplies	54,724	75,633	99,800	134,300
465 Equipment < \$5,000	8,109	3,767	11,150	9,151
Total Operating Expenses	<u>\$ 184,975</u>	<u>\$ 165,725</u>	<u>\$ 195,387</u>	<u>\$ 283,431</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 19,264	\$ 25,372	\$ 30,599	\$ 39,613
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,384	13,520	16,312	18,009
840 Workers' Compensation	870	338	500	500
850 Health Insurance	42,369	35,810	39,158	55,798
Total Fringe Benefits	<u>\$ 75,887</u>	<u>\$ 75,040</u>	<u>\$ 86,569</u>	<u>\$ 113,920</u>
<b>Department Total</b>	<u><u>\$ 495,019</u></u>	<u><u>\$ 432,046</u></u>	<u><u>\$ 495,199</u></u>	<u><u>\$ 759,255</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Storm Sewers****Account Code:****A8140****Function:****Home and Community Services**

		FY 2025-26 Proposed Budget	
Personal Services			
A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .25)	\$	42,442
A.8140.0130	Wages		
	Crew Chief (2 @ .67)	\$	81,350
	Motor Equipment Operators / Municipal Workers I (3 @ .67)	95,607	176,957
A.8140.0150	Overtime		15,000
A.8140.0175	Health Insurance Buyout		1,005
	Total Personal Services	\$	235,404
Equipment			
A.8140.0230	Vehicles		
	Pickup Truck 4x2 with Utility Box (1-090)	\$	45,000
A.8140.0250	Other Equipment		
	Sewer Pipe Inspection Camera Trailer (1-124) (split with Sewer Fund)	\$	65,000
	Equipment Trailer (1-118) (split with Sewer Fund)	7,500	
	Back Hoe Rock Breaker (split with Sewer Fund) (1-070)	9,000	81,500
		\$	126,500
Operating Expenses			
A.8140.0410	Utilities		
	Tablet Aircards	\$	425
	Cellular Phone	500	\$ 925
A.8140.0420	Insurance		1,800
A.8140.0430	Contracted Services		
	Asbestos Pipe Removal	4,000	
	Camera Equipment Repair (large camera)	500	
	Camera Equipment Repair (small camera)	2,000	
	Camera Software Maintenance	200	
	Cartegraph Software Maintenance	2,000	
	Cleaning - Storm	50,000	
	Material Disposal	4,000	
	Radio Repairs	500	
	Safety Equipment Certification	1,500	
	Small Equipment Repairs	1,500	
	Specialized Equipment Rental for Right-of-Way Maintenance	5,000	
	Uniforms	700	

(a) Cost is split between A.8140.0230 and G.8120.0230

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Storm Sewers****Account Code:****A8140****Function:****Home and Community Services**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
A.8140.0430	Contracted Services		
	Ventis Mx4 Multi-Gas Monitor Repairs	1,500	
	Warthog Sewer Nozzle Service (Cyncon) (a)	500	73,900
A.8140.0440	Fees, Non Employees		
	Employee Testing	1,000	
	Employee Vaccinations	480	1,480
A.8140.0450	Miscellaneous		
	WinCan Cloud Service	12,000	
	CDL Training	3,500	
	Public Safety Emp Training/PESH	500	
	Jefferson County Stormwater Coalition	500	
	NASSCO Membership	300	16,800
A.8140.0455	Vehicle Expenses		
	Maintenance and Repairs	12,100	
	Tires	3,600	
	Tires 1-64 (8)	5,100	
	Preventive Maintenance	2,200	
	Gas and Diesel Fuel	13,200	
	Insurance	8,875	45,075
A.8140.0460	Materials and Supplies		
	Catch Basin Grade Ring Materials	5,000	
	Manholes and Catch Basins	15,000	
	Radio Batteries	500	
	Asphalt Patching Material	10,000	
	Concrete Products	9,500	
	Pipes and Fittings	40,000	
	Castings and Grates	30,000	
	Crusher Run and Stone Products	10,000	
	Sewer Camera Accessories (a)	5,000	
	Sewer Camera Supplies (a)	500	
	Sewer Vac Hose, 500 LF (a)	1,800	
	Work Zone Safety Devices	5,000	
	Small Hand Tools, Related Supplies	2,000	134,300
A.8140.0465	Equipment < \$5,000		
	Computer	1,700	
	Twelve (12) Inch Diamond Tip Tap Cutter (a)	551	
	Multi-Size Domehead-Back Plugs (a)	3,200	
	Shoring Components Replacement (a)	2,000	
	iPad for Cleaning Crew	1,700	9,151
	Total Operating Expenses		\$ 283,431

**City of Watertown**

**Fiscal Year:** FY 2025-26

**Department:** Storm Sewers

**Account Code:** A8140

**Function:** Home and Community Services

		<u><b>FY 2025-26 Proposed Budget</b></u>
<b>Fringe Benefits</b>		
A.8140.0810	New York State Employees' Retirement System	\$ 39,613
A.8140.0830	Social Security	18,009
A.8140.0840	Workers Compensation	500
A.8140.0850	Health Insurance	<u>55,798</u>
	Total Fringe Benefits	<u>\$ 113,920</u>
	<b>TOTAL BUDGET</b>	<u><u>\$ 759,255</u></u>

(a) Split 50% A8140 and 50% G8120

A8140 – Storm Sewers

Fiscal Year 2025-26  
Vehicles and Equipment

Service Pickup Truck Replacement (1-090) - \$45,000

Vehicle 1-90 is a 2004 Ford F350 two-wheel drive, single cab with an eleven-foot service body, and towing package. Part of the City fleet for 17 years transporting crew members, materials, and equipment to multiple job sites averaging 75,189 miles.

Age, miles and condition have rendered this vehicle unreliable for crews to use during day-to-day operation. Powertrain issues; engine is burning excessive amounts of oil indicating internal wear, directly affecting the performance and fuel economy. Trailer hitch has separated from the service body frame due to the amount of rust making it unsafe for towing. The vehicle has had multiple repairs in the past and the cost to restore and return to service will exceed the value of the vehicle. A more fuel-efficient replacement vehicle with upgraded safety features, a service body would be purchased using NYS OGS Mini-Bid process. The existing vehicle will be disposed of through an online surplus auction.

The cost of the truck is split between the General Fund and Sewer Fund.



Utility Van to replace Enclosed Trailer (1-124) -

\$65,000

This request is to purchase a utility van to replace the 2003 Wells Cargo Trailer equipped with Closed Circuit Television Inspection (CCTV) equipment and a generator. The trailer is used daily to transport tools and equipment required for inspecting and documenting the condition of the City's sewer collection system.

Deterioration of the exterior structure allows water to seep between the wall panels and into the enclosed body. The frame is rusted and delaminated compromising the structural integrity and reliability. Internal wiring and circuitry have been repaired multiple times, climate control system does not operate adequately, and generator is unreliable.

Replacing the trailer with an outfitted utility van will reduce the vehicle's roadside footprint ensuring crew safety. The van will be equipped with up-to-date safety features, LED lighting, an operator workspace, wall-mounted monitors, equipment storage, a washdown station, and a safety supply cabinet. The Envirosight sewer inspection camera and related components purchased in 2023 will be relocated to the van.

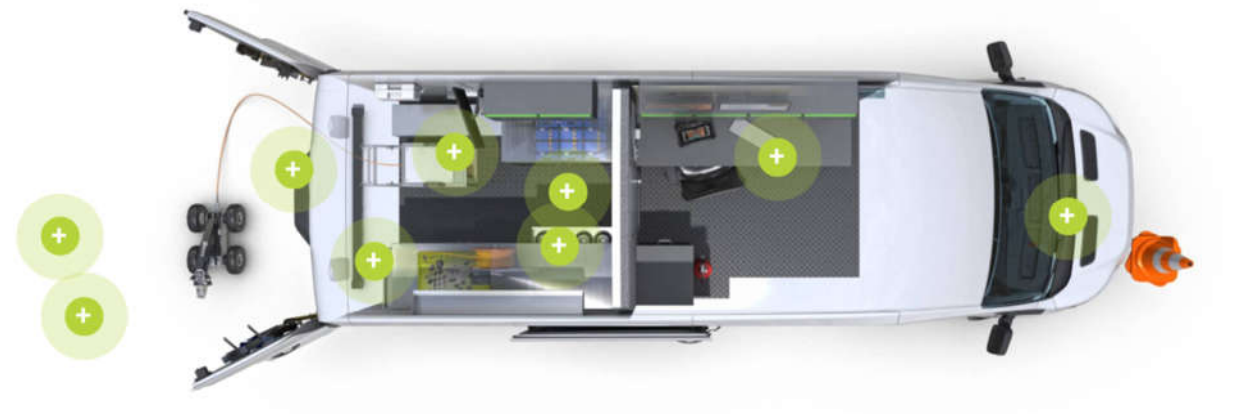
EPA and DEC require the City's collection system to be inspected and cleaned on a revolving 10-year schedule. The sewer infrastructure includes 69 miles of sanitary, 46 miles of storm and 30 miles of combined storm and sanitary sewer.

The new utility van would be purchased using NYS OGS Mini-Bid process. The existing trailer will be disposed of through an online auction. The cost of the utility van is split between the General Fund and Sewer Fund.



Utility Van to replace Enclosed Trailer (1-124) continued -

\$65,000



A8140 – Storm Sewer

Fiscal Year 2025-26  
Vehicles and Equipment

<u>Equipment Trailer</u>	<u>\$7,500</u>
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This request is for a new 7-ton equipment trailer. This trailer will be used regularly by the sewer account to transport equipment to job sites. The trailer is sized to tow various equipment including excavators, skid steer units and shoring boxes. The trailer will also be utilized by many other departments within DPW and at times outside. It will be purchased from the NY SOGS or other municipal procurement contract if one exists at the time or bid out.

The cost of the trailer is split between the General Fund and Sewer Fund.





A8140 – Storm Sewer

Fiscal Year 2025-26  
Vehicles and Equipment

Backhoe Rock Breaker

\$9,000

The Department of Public Work's current rock breaker for backhoe (1-070) is 18 years old. The unit has outlived its useful life and needs replacing. It will be purchased from the NYSOGS or other municipal procurement contracts. The existing unit will be disposed of through an on-line surplus vehicle auction.

The cost of the trailer is split between the General Fund and Sewer Fund.





**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Refuse and Recycling  
**Account Code:** A8160  
**Function:** Home and Community Services

There are a total of 6 employees in this division associated with the Department of Public Works. They are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables. In 2024 the call-in service for pickup of bulk items was once again offered from mid-May until mid-November. Also included in this account is the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993. Tipping fees at the County Transfer Facility have been increased to \$90.00/ton, up from \$84.00.

In 2024, City crews collected 3,000 tons of residential refuse, a decrease of 149 tons from 2023. Crews also collected 437 tons of source separated recyclable materials. Recycling continues to be about 14+/- % of the solid waste stream.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Refuse and Recycling  
**Account Code:** A8160  
**Function:** Home and Community Services

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Personal Services</b>				
110 Salaries	\$ 12,996	\$ 7,847	\$ 12,362	\$ 12,733
120 Clerical	21,133	25,521	24,458	26,401
130 Wages	209,773	239,581	283,110	295,166
140 Temporary	20,260	9,032	20,000	-
150 Overtime	11,545	17,796	19,000	22,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,205	8,400	8,400	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 280,912</u>	<u>\$ 308,177</u>	<u>\$ 367,330</u>	<u>\$ 361,900</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 321	\$ 396	\$ 330	\$ 330
420 Insurance	-	-	-	-
430 Contracted Services	294,664	297,880	327,712	348,225
440 Fees Non Employees	1,383	1,297	14,200	7,700
450 Miscellaneous	3,665	4,150	10,000	5,700
455 Vehicle Expenses	108,221	115,700	143,100	117,100
460 Materials and Supplies	28,273	26,644	27,000	22,500
465 Equipment < \$5,000	649	-	-	8,500
Total Operating Expenses	<u>\$ 437,176</u>	<u>\$ 446,067</u>	<u>\$ 522,342</u>	<u>\$ 510,055</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 23,650	\$ 31,017	\$ 45,224	\$ 48,245
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,663	22,486	28,102	27,685
840 Workers' Compensation	1,478	10,686	5,000	5,000
850 Health Insurance	42,816	59,545	71,585	73,700
Total Fringe Benefits	<u>\$ 88,607</u>	<u>\$ 123,734</u>	<u>\$ 149,911</u>	<u>\$ 154,630</u>
<b>Department Total</b>	<u><u>\$ 806,695</u></u>	<u><u>\$ 877,978</u></u>	<u><u>\$ 1,039,583</u></u>	<u><u>\$ 1,026,585</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

		FY 2025-26 Proposed Budget	
Personal Services			
A.8160.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .15)	\$	12,733
A.8160.0120	Clerical		
	Senior Account Clerk/Typist (1 @ .60)		26,401
A.8160.0130	Wages		
	Crew Chief	\$ 51,940	
	Refuse Motor Equipment Operator (5)	243,226	295,166
A.8160.0150	Overtime		22,000
A.8160.0175	Health Insurance Buyout		5,600
	Total Personal Services	\$	361,900
Operating Expenses			
A.8160.0410	Utilities		
	Water/Sewer	\$	330
A.8160.0430	Contracted Services		
	Tipping Fees (Regular)	\$ 320,000	
	Fees/Advertising	2,000	
	Education/Public Awareness/Ads	5,000	
	Employee Uniform Rental	500	
	Radio Repairs	500	
	Pressure Washer Repair	1,000	
	Financial Software Annnual Maintenance	9,225	
	Mowing of Closed Landfill	10,000	348,225
A.8160.0440	Fees Non Employee		
	Employment Related Testing	1,200	
	Landfill Monitoring Fees	6,500	7,700
A.8160.0450	Miscellaneous		
	Bulk Postage for Tote Bills	5,000	
	Safety Training/PESH	500	
	Permits and Miscellaneous	200	5,700
A.8160.0455	Vehicle Expenses		
	Vehicle Maintenance and Repairs	50,000	
	Preventive Maintenance	6,500	
	Tires	6,000	
	Gas and Diesel Fuels	45,000	
	Insurance	9,600	117,100
A.8160.0460	Materials and Supplies		
	Refuse Bag Stickers and Forms	10,000	
	Totes	10,000	
	Tote Repair Parts	1,000	
	Miscellaneous Supplies	1,500	22,500

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

		<b><u>FY 2025-26 Proposed Budget</u></b>
A.8160.0465	Equipment < \$5,000	
	GPS Units (5)	<u>8,500</u>
	Total Operating Expenses	<u>\$ 510,055</u>
<b>Fringe Benefits</b>		
A.8160.0810	New York State Employees' Retirement System	\$ 48,245
A.8160.0830	Social Security	27,685
A.8160.0840	Workers Compensation	5,000
A.8160.0850	Health Insurance	<u>73,700</u>
	Total Fringe Benefits	<u>\$ 154,630</u>
	<b>TOTAL BUDGET</b>	<u><u>\$ 1,026,585</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: General****Account Code: A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9950, A9960****Function: General Government Support**

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
A.9040.0800 Workers' Compensation	\$ 80,469	\$ 85,473	\$ 91,250	\$ 91,000
A.9050.0800 Unemployment Claims	3,533	41,681	5,000	5,000
A.9060.0800 Health Insurance - Retirees	3,769,386	4,506,492	4,914,041	4,910,918
A.9065.0800 Medicare Part B - Retirees	532,885	527,985	580,000	609,000
A.9089.0800 Other Employee Benefits	4,240	4,079	4,750	4,750
A.9501.0900 Transfer to Risk Retention Fund	45,000	50,000	75,000	75,000
A.9512.0900 Transfer to Library Fund	1,556,212	1,452,672	1,539,773	1,842,590
A.9950.0900 Transfer to Capital Fund	9,685,720	1,571,102	225,000	1,023,000
A.9960.0900 Black River Trust Reserve	19,747	20,409	21,500	21,500
<b>Total</b>	<u>\$ 15,697,192</u>	<u>\$ 8,259,893</u>	<u>\$ 7,456,314</u>	<u>\$ 8,582,758</u>

Accounts A.9040.0800, A.9050.0800, A.9060.0800, A.9065.0800, A.9070.0800 and A.9089.0800 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A.9501.0900 - Transfer to Risk Retention Fund - This represents the annual transfer to support the costs associated with defending claims against the City.

A.9512.0900 - Transfer to Library Fund - Operating support of the Flower Memorial Library.

A.9950.0900 - Transfer to Capital Fund - Represents the City's operating support of capital equipment purchases and capital projects.

A.9960.0900 - Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Debt Service  
**Account Code:** A9710  
**Function:** Debt Service

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
<b>Serial Bonds</b>				
A.9710.0600 Serial Bond Principal	\$ 2,149,385	\$ 1,657,399	\$ 1,573,399	\$ 1,493,399
A.9710.0700 Serial Bond Interest	650,788	568,636	503,267	439,036
<b>Bond Anticipation Notes</b>				
A.9730.0600 Bond Anticipation Note Principal	-	-	78,500	263,500
A.9730.0700 Bond Anticipation Note Interest	-	-	27,500	95,000
A.9788.0600 Leases - Principal	23,379	23,746	-	-
A.9788.0700 Leases - Interest	1,071	704	-	-
<b>Total</b>	<u>\$ 2,824,623</u>	<u>\$ 2,250,485</u>	<u>\$ 2,182,666</u>	<u>\$ 2,290,935</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

**OUTSTANDING SERIAL BONDS**

DATE OF ISSUE / (INTEREST RATE) /		PRINCIPAL			PRINCIPAL
MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	BALANCE AT
					END OF FISCAL
					YEAR
6/20/2013 (3.00 - 3.50%)	10/15/2027	45,000	3,881	48,881	90,000
6/25/2015 A (3.00 - 3.50%)	6/15/2040	360,000	243,088	603,088	6,665,000
6/25/2015 B (2.00 - 3.125%)	6/15/2030	31,500	4,764	36,264	126,000
6/15/2017 (2.00 - 3.00%)	6/15/2032	231,850	20,134	251,984	575,850
3/29/2019 (5.00 - 3.00%)	9/1/2033	375,049	79,669	454,718	1,679,302
9/30/2020 (3.00 - 5.00%)	2/15/2026	165,000	8,250	173,250	-
5/15/2021 (5.00%)	5/15/2039	285,000	79,250	364,250	1,300,000
<b>TOTAL</b>		<u>\$ 1,493,399</u>	<u>\$ 439,036</u>	<u>\$ 1,932,435</u>	<u>\$ 10,436,152</u>

# WATER FUND

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Water Fund Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
Water Rents	\$ 3,788,633	\$ 4,166,704	\$ 4,208,000	\$ 4,435,000
Unmetered Water Sales	9,218	7,526	10,000	8,000
Outside User Fees	1,524,403	1,664,988	1,721,000	1,939,000
Water Service Charges	40,763	43,303	35,000	40,000
Interest and Penalties on Water Rents	65,414	69,118	65,000	70,000
Interest and Earnings	80,305	129,584	116,000	75,000
Rental of Real Property	9,500	9,500	9,500	9,500
Sale of Scrap	1,510	1,093	2,000	2,000
Sale of Equipment	2,750	3,223	2,500	3,000
Refund of Prior Year Expenses	658	-	-	-
Premium on Obligations	2,646	4,435	-	-
Unclassified Revenues	1,512	50	1,500	1,000
Payment Processing Fees	12,145	14,035	15,000	16,000
Metered Water Sales - Other Funds	335,472	308,517	326,000	290,000
State Aid, Home & Community Services	58,625	20,387	-	-
Federal Aid, Disaster Assistance	896,054	(9,912)	144,021	-
Interfund Transfer	-	8,554	1,000	1,000
Sub-Total	\$ 6,829,608	\$ 6,441,105	\$ 6,656,521	\$ 6,889,500
Appropriated Fund Balance	53,466	715,937	577,824	663,888
<b>Total Revenues</b>	<b>\$ 6,883,074</b>	<b>\$ 7,157,042</b>	<b>\$ 7,234,345</b>	<b>\$ 7,553,388</b>
<b><u>Expenditures</u></b>				
Administration	\$ 270,511	\$ 284,508	\$ 310,629	\$ 307,105
Source, Supply, Power and Pumping	1,050,679	925,738	925,425	965,770
Purification	2,055,194	2,490,295	2,915,202	3,110,580
Transmission and Distribution	2,065,195	1,800,622	1,647,871	1,730,352
General	813,780	999,880	818,337	879,952
Debt Service	627,715	655,999	616,881	559,629
<b>Total Expenditures</b>	<b>\$ 6,883,074</b>	<b>\$ 7,157,042</b>	<b>\$ 7,234,345</b>	<b>\$ 7,553,388</b>
<b><u>Fund Balance</u></b>				
Beginning reserve and fund balances	\$ 3,199,757	\$ 3,146,291		
+ Revenues	6,829,608	6,441,105		
- Expenses	(6,883,074)	(7,157,042)		
Ending reserve and fund balances	\$ 3,146,291	\$ 2,430,354		
Fund balance reserved for encumbrances	(221,020)	(20,886)		
Fund balance appropriated to subsequent fiscal year (original budget adoption)	(567,175)	(577,824)		
Unreserved un-appropriated fund balance	<u>\$ 2,358,096</u>	<u>\$ 1,831,644</u>		

(1) Fiscal Year 2024-25 Adopted Budget represents the original budget plus any subsequent budget re-adoptions through March 31, 2025.



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Water Fund Revenue Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
F.0000.2140 Water Rents	\$ 3,788,633	\$ 4,166,704	\$ 4,208,000	\$ 4,435,000
F.0000.2142 Unmetered Water Sales	9,218	7,526	10,000	8,000
F.0000.2143 Outside User Fees	1,524,403	1,664,988	1,721,000	1,939,000
F.0000.2144 Water Service Charges	40,763	43,303	35,000	40,000
F.0000.2148 Interest and Penalties on Water Rents	65,414	69,118	65,000	70,000
F.0000.2401 Interest and Earnings	80,305	129,584	116,000	75,000
F.0000.2410 Rental of Real Property	9,500	9,500	9,500	9,500
F.0000.2650 Sale of Scrap	1,510	1,093	2,000	2,000
F.0000.2665 Sale of Equipment	2,750	3,223	2,500	3,000
F.0000.2701 Refund of Prior Year Expenses	658	-	-	-
F.0000.2710 Premium on Obligations	2,646	4,435	-	-
F.0000.2770 Unclassified Revenues	1,512	50	1,500	1,000
F.0000.2773 Payment Processing Fees	12,145	14,035	15,000	16,000
F.0000.2830 Metered Water Sales - Other Funds	335,472	308,517	326,000	290,000
F.0000.3989 State Aid - Home & Community	58,625	20,387	-	-
F.0000.4960 Federal Aid - Disaster Assistance	896,054	(9,912)	144,021	-
F.0000.5031 Interfund Transfers	-	8,554	1,000	1,000
<b>Sub-Total</b>	6,829,608	6,441,105	6,656,521	6,889,500
Appropriated Fund Balance	53,466	715,937	577,824	663,888
<b>Total Revenues</b>	<u>\$ 6,883,074</u>	<u>\$ 7,157,042</u>	<u>\$ 7,234,345</u>	<u>\$ 7,553,388</u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Water Fund  
**Account Code:** Revenues  
**Function:** Revenue Descriptions

F.0000.2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F.0000.2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F.0000.2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F.0000.2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F.0000.2148 - Interest and Penalties on Water Rents - Charges of 10% penalties for late water payments.

F.0000.2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F.0000.2410 - Rental of Real Property - Revenue is received from the rental of office space to the Sewer Fund Administration at the Water Treatment Facility.

F.0000.2650 - Sale of Scrap – Sales of excess scrap.

F.0000.2665 – Sale of Equipment – Sales of equipment.

F2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

F.0000.2710 - Premiums on Obligations - Premiums received on the issuance of debt.

F.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

F.0000.2830 - Metered Water Sales - Other Funds – Sales of water to other City funds.

F.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of Health for the Lead Service Line Replacement Program.

F.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

F.0000.5301 – Interfund Transfers – Transfers from other funds.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Administration  
**Account Code:** F8310  
**Function:** Administration

The Water Department administrative staff is responsible for; processing water and sewer bills for approximately 8,942 residential, commercial, and industrial accounts; approximately 300 bills for the sale of bulk water; labor and material bills for water service work; and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the; water and sewer bills; paperwork associated with departmental personnel, payroll and purchases; permits and billings for water service installations; repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYSDOH, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Administration****Account Code:****F8310****Function:****Administration**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 45,318	\$ 48,755	\$ 48,988	\$ 46,203
120 Clerical	71,869	75,400	75,511	81,135
130 Wages	24,122	24,993	24,993	29,576
140 Temporary	-	-	-	-
150 Overtime	273	541	500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 141,582</u>	<u>\$ 149,689</u>	<u>\$ 149,992</u>	<u>\$ 158,414</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ 20,245	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ 20,245</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 256	\$ 231	\$ 300	\$ 630
420 Insurance	453	328	375	150
430 Contracted Services	27,382	37,224	47,150	35,343
440 Fees Non Employees	3,890	3,420	3,420	3,980
450 Miscellaneous	15,910	15,946	19,000	22,400
455 Vehicle Expenses	212	1,073	1,150	1,700
460 Materials and Supplies	2,523	3,646	3,175	4,500
465 Equipment < \$5,000	2,081	545	4,200	1,850
Total Operating Expenses	<u>\$ 52,707</u>	<u>\$ 62,413</u>	<u>\$ 78,770</u>	<u>\$ 70,553</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 16,236	\$ 20,319	\$ 24,335	\$ 28,509
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,225	10,636	11,475	12,120
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,516	41,451	46,057	37,509
Total Fringe Benefits	<u>\$ 55,977</u>	<u>\$ 72,406</u>	<u>\$ 81,867</u>	<u>\$ 78,138</u>
<b>Department Total</b>	<u><u>\$ 270,511</u></u>	<u><u>\$ 284,508</u></u>	<u><u>\$ 310,629</u></u>	<u><u>\$ 307,105</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Administration****Account Code:****F8310****Function:****Administration****FY 2025-26 Proposed Budget****Personal Services**

F.8310.0110	Salaries		
	Superintendent of Water (1 @ .45)	\$	46,203
F.8310.0120	Clerical		
	Principal Account Clerk (1 @ .50)	\$	32,141
	Senior Account Clerk Typist (1 @ .50)		27,260
	Account Clerk Typist (1 @.50)		21,734
			81,135
F.8310.0130	Wages		
	SCADA Technician (.40) (c )		29,576
F.8310.0150	Overtime		1,500
	Total Personal Services	\$	158,414

**Operating Expenses**

F.8310.0410	Utilities		
	Cell Phones	\$	630
F.8310.0420	Insurance		150
F.8310.0430	Contracted Services		
	Software Support Fees	\$	12,400
	Merchant Fees		13,500
	Debt Disclosure Filing Fees		200
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Safety Consultant		3,600
	Unemployment Services		223
	Employee Investigation Services		600
	Background Checks		550
	Employee Learning Management System		2,000
	Federally Mandated Training and Employee Assistance Program		570
	Equipment Maintenance Contracts		900
			35,343
F.8310.0440	Fees, Non Employees		
	Audit Services		3,730
	Actuarial Services		250
			3,980
F.8310.0450	Miscellaneous		
	Membership AWWA		2,200
	Travel and Training		2,000
	Postage for Non-billing Events		2,000
	Postage For Billing		15,000
	Postage For Annual Report		1,200
			22,400
F.8310.0455	Vehicle Expenses		
	Fuel		600
	Maintenance and Repairs		500
	Insurance		600
			1,700

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Administration****Account Code:****F8310****Function:****Administration****FY 2025-26 Proposed Budget**

F.8310.0460	Materials and Supplies		
	Printed Forms, Bills	3,500	
	Office Supplies	<u>1,000</u>	4,500
F.8310.0465	Equipment < \$5,000		
	Computer (a)	850	
	Printer (a)	<u>1,000</u>	<u>1,850</u>
	Total Operating Expenses		<u>\$ 70,553</u>
<b>Fringe Benefits</b>			
F.8310.0810	New York State Employees' Retirement System	\$	28,509
F.8310.0830	Social Security		12,120
F.8310.0850	Health Insurance		<u>37,509</u>
	Total Fringe Benefits	\$	<u>78,138</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>307,105</u></u>

(a) Split between F.8310 (50%) and G.8110 (50%).

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Source of Supply, Power and Pumping</b>
<b>Account Code:</b>	<b>F8320</b>
<b>Function:</b>	<b>Water Operations</b>

Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000 gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Source of Supply, Power and Pumping**

**Account Code:**

**F8320**

**Function:**

**Water Operations**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	31,372	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 31,372</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 890,276	\$ 759,208	\$ 787,700	\$ 852,420
420 Insurance	10,322	4,436	5,125	5,850
430 Contracted Services	129,791	98,487	59,300	44,000
440 Fees Non Employees	450	25	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	1,631	-	-	-
460 Materials and Supplies	13,021	17,439	28,300	28,500
465 Equipment < \$5,000	5,188	14,771	45,000	35,000
Total Operating Expenses	<u>\$ 1,050,679</u>	<u>\$ 894,366</u>	<u>\$ 925,425</u>	<u>\$ 965,770</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Department Total</b>	<u><u>\$ 1,050,679</u></u>	<u><u>\$ 925,738</u></u>	<u><u>\$ 925,425</u></u>	<u><u>\$ 965,770</u></u>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Source of Supply, Power and Pumping****Account Code:****F8320****Function:****Water Operations****FY 2025-26 Proposed Budget****Operating Expenses**

F.8320.0410	Utilities		
	Electric	845,000	
	Natural Gas	6,100	
	Phone	220	
	Water and Sewer (Town of Pamela)	<u>1,100</u>	\$ 852,420
F.8320.0420	Insurance		5,850
F.8320.0430	Contracted Services		
	Maintenance Contracts Generators	2,900	
	Pump Repairs	5,000	
	Electric Repairs and Service	3,000	
	Boiler Repairs, Maintenance and Service	4,000	
	Miscellaneous Repairs and Services	5,500	
	Fence Repairs	2,500	
	Switch Gear Inspection and Cleaning	20,000	
	Hoist Inspection	<u>1,100</u>	44,000
F.8320.0460	Materials and Supplies		
	Grease and Oil	1,500	
	Fuel Oil, Generator	2,500	
	Diesel for Dredge	3,000	
	Dredge Equipment Parts	2,500	
	Soda Ash System Maintenance Parts	4,000	
	Electrical Equipment Parts and Repairs	5,000	
	Mechanical Equipment Parts and Repairs	5,000	
	Pipes, Fittings and Valves	<u>5,000</u>	28,500
F.8320.0465	Equipment < \$5,000		
	Process Controllers	1,500	
	Chemical Metering Pumps (2)	10,000	
	Instrumentation Gauges and Check Valves	2,000	
	SCADA Equipment	5,000	
	Pump Control Valve Seal Kits	4,500	
	Sump Pump Controls (2)	5,000	
	Sump Pump	4,000	
	Security Cameras	<u>3,000</u>	35,000
	Total Operating Expenses		<u>\$ 965,770</u>
	<b>TOTAL BUDGET</b>		<u><b>\$ 965,770</b></u>

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Purification</b>
<b>Account Code:</b>	<b>F8330</b>
<b>Function:</b>	<b>Water Operations</b>

Description: The City's 15 MGD Water Plant purified and delivered more than 2.54 billion gallons of high quality potable water last year. An average of 6.96 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Hounsfield, Pamela, Leray, Champion, and personnel at Fort Drum. The plant is staffed with a Chief Operator, five WTP operators, three Operator trainees, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. At full staffing, all but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Purification****Account Code:****F8330****Function:****Water Operations**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 82,164	\$ 89,062	\$ 90,450	\$ 78,964
120 Clerical	-	-	-	-
130 Wages	556,717	649,546	676,513	723,744
140 Temporary	4,997	4,569	-	16,500
150 Overtime	32,504	34,095	30,000	35,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	7,861	5,743	7,100	7,100
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 684,243</u>	<u>\$ 783,015</u>	<u>\$ 804,063</u>	<u>\$ 861,308</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	<u>8,975</u>	<u>20,538</u>	<u>82,400</u>	<u>7,800</u>
Total Equipment	<u>\$ 8,975</u>	<u>\$ 20,538</u>	<u>\$ 82,400</u>	<u>\$ 7,800</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 424,916	\$ 501,124	\$ 442,250	\$ 523,000
420 Insurance	6,758	15,408	17,800	24,300
430 Contracted Services	37,409	75,425	87,630	63,200
440 Fees Non Employees	3,056	2,517	4,100	4,675
450 Miscellaneous	16,996	11,854	15,500	19,000
455 Vehicle Expenses	11,145	11,448	21,175	22,950
460 Materials and Supplies	699,188	772,476	1,043,000	1,158,000
465 Equipment < \$5,000	<u>18,828</u>	<u>27,932</u>	<u>84,200</u>	<u>80,220</u>
Total Operating Expenses	<u>\$ 1,218,296</u>	<u>\$ 1,418,184</u>	<u>\$ 1,715,655</u>	<u>\$ 1,895,345</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 66,425	\$ 80,643	\$ 106,693	\$ 121,997
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	50,648	57,616	61,511	65,890
840 Workers' Compensation	(59,501)	8,362	5,000	5,000
850 Health Insurance	<u>86,108</u>	<u>121,937</u>	<u>139,880</u>	<u>153,240</u>
Total Fringe Benefits	<u>\$ 143,680</u>	<u>\$ 268,558</u>	<u>\$ 313,084</u>	<u>\$ 346,127</u>
<b>Department Total</b>	<u><u>\$ 2,055,194</u></u>	<u><u>\$ 2,490,295</u></u>	<u><u>\$ 2,915,202</u></u>	<u><u>\$ 3,110,580</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Purification****Account Code:****F8330****Function:****Water Operations****FY 2025-26 Proposed Budget****Personal Services**

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator	\$	78,964
F.8330.0130	Wages		
	Water Treatment Plant Maint. Supervisor	\$	59,745
	Laboratory Technician		71,575
	Water Treatment Plant Maintenance Mechanic (2)		122,209
	Building Maintenance Worker		49,986
	Water Treatment Plant Operator III, II, I (8)		420,229
			<u>723,744</u>
F.8330.0140	Temporary		16,500
F.8330.0150	Overtime		35,000
F.8330.0175	Health Insurance Buyout		<u>7,100</u>
	Total Personal Services	\$	<u>861,308</u>

**Equipment**

F.8330.0250	Other Equipment		
	Online Turbidimeter and Controller		<u>7,800</u>
		\$	<u>7,800</u>

**Operating Expenses**

F.8330.0410	Utilities		
	Sewer Charges	\$	510,000
	Natural Gas		10,000
	Telephone		<u>3,000</u>
		\$	523,000
F.8330.0420	Insurance		24,300
F.8330.0430	Contracted Services		
	AC Boiler Repair and Maintenance		3,000
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee		4,500
	Bulkfill Cloud Maintenance Fee		600
	Maintenance of Instruments Fee		900
	Electric Repair and Maintenance		2,500
	Equipment Repairs		5,000
	Analytical Testing		21,500
	Hazardous Material Disposal		2,000
	Hoist Inspection		1,100
	Alum Tank Inspection		1,500
	Equipment Rental		1,000
	Reduced Pressure Zone Valve Inspection		3,000
	Pressure Reducing Valve Repair		2,000
	Cartegraph Software Licences and Support		13,100
	Inspection of Fire/Intrusion Alarms		<u>1,500</u>
			63,200

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Purification****Account Code:****F8330****Function:****Water Operations**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
F.8330.0440	Fees, Non Employee		
	Haz-Mat License Fee	400	
	Tier II Registration	25	
	Occupational Tests	3,500	
	Lab Accreditation Fee	750	4,675
F.8330.0450	Miscellaneous		
	Operation Credit Courses	7,500	
	Pesticide Training	1,500	
	Travel and Training, C.E.D	4,000	
	Reference Materials and Texts	1,000	
	Safety Training and Equipment	3,000	
	Miscellaneous	2,000	19,000
F.8330.0455	Vehicle Expenses		
	Maintenance and Repairs	5,000	
	Fuel	11,000	
	Insurance	6,950	22,950
F.8330.0460	Materials and Supplies		
	Process Chemicals	1,100,000	
	Boots, Helmets, Goggles	3,000	
	Materials and Supplies	45,000	
	Mechanical Parts and Repair	5,000	
	Electrical Parts and Repair	5,000	1,158,000
F.8330.0465	Equipment < \$5,000		
	Computers (3)	5,100	
	Electrical Equipment	5,000	
	Mechanical Equipment	5,000	
	Raw Water Sampling Equipment	1,000	
	Chlorine Equipment	6,500	
	HVAC Equipment	5,000	
	SCADA Equipment	5,000	
	Chemical Metering and Sample Pumps	5,000	
	Dehumidifier Parts	5,000	
	Chemical Tank Level Transducer(s)	5,000	
	Security Cameras	3,000	
	Exterior Lighting	3,500	
	Process Controllers	4,000	
	Sump Pump	5,000	
	Pump Control Panel(s)	5,000	
	Lab Glassware Drying Rack	1,000	
	Ladder Replacement	2,000	
	Lockout Tagout Equipment	1,000	

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Purification****Account Code:****F8330****Function:****Water Operations**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
F.8330.0465	Equipment < \$5,000 continued		
	Grinder Pump	2,200	
	LAN Ethernet upgrade (8)	1,120	
	TCP/IP upgrade (8)	<u>4,800</u>	<u>80,220</u>
	Total Operating Expenses		<u>\$ 1,895,345</u>
<b>Fringe Benefits</b>			
F.8330.0810	New York State Employees' Retirement System	\$	121,997
F.8330.0830	Social Security		65,890
F.8330.0840	Workers' Compensation		5,000
F.8330.0850	Health Insurance		<u>153,240</u>
	Total Fringe Benefits	\$	<u>346,127</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>3,110,580</u></u>

F8330 – Purification

Fiscal Year 2025-26  
Vehicles and Equipment

Finished Water Online Turbidimeter with Controller -

\$7,800

The current online finished water turbidimeter and controller is no longer supported by the manufacturer and needs to be replaced.



**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Transmission and Distribution  
**Account Code:** F8340  
**Function:** Water Operations

Description: This departmental unit has 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 1049 fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair, and replace many water services and 350 to 500 water meters annually. Additionally, these employees install, replace, and extend water mains, maintain the two finished water reservoirs (5M and 3M capacity), and the 250,000-gallon elevated water tank. Layout and design assistance, as well as inspection of water line installation is provided for construction and maintenance projects. A Senior Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks (7), backhoes (2), bobcat and dump trucks (2) used in providing these services.



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 72,050	\$ 75,485	\$ 79,709	\$ 84,207
120 Clerical	-	-	-	-
130 Wages	494,646	489,951	594,913	647,551
140 Temporary	22,330	20,632	22,200	22,200
150 Overtime	30,459	40,259	36,500	45,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	7,079	4,016	4,300	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 626,564</u>	<u>\$ 630,343</u>	<u>\$ 737,622</u>	<u>\$ 801,758</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ -	\$ 191,732	\$ -	\$ -
250 Other Equipment	<u>889,903</u>	<u>(3,583)</u>	<u>167,021</u>	<u>-</u>
Total Equipment	<u>\$ 889,903</u>	<u>\$ 188,149</u>	<u>\$ 167,021</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 42,052	\$ 34,685	\$ 36,800	\$ 34,500
420 Insurance	5,967	6,357	7,350	7,500
430 Contracted Services	39,457	94,872	53,550	54,250
440 Fees Non Employees	1,834	2,039	3,150	4,150
450 Miscellaneous	4,032	978	8,600	18,050
455 Vehicle Expenses	53,535	55,969	76,600	75,950
460 Materials and Supplies	158,149	162,847	98,000	237,250
465 Equipment < \$5,000	<u>32,146</u>	<u>126,781</u>	<u>83,550</u>	<u>90,400</u>
Total Operating Expenses	<u>\$ 337,172</u>	<u>\$ 484,528</u>	<u>\$ 367,600</u>	<u>\$ 522,050</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 70,921	\$ 84,823	\$ 107,007	\$ 133,584
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	46,116	45,388	56,427	61,336
840 Workers' Compensation	480	229,331	15,000	15,000
850 Health Insurance	<u>94,039</u>	<u>138,060</u>	<u>197,194</u>	<u>196,624</u>
Total Fringe Benefits	<u>\$ 211,556</u>	<u>\$ 497,602</u>	<u>\$ 375,628</u>	<u>\$ 406,544</u>
<b>Department Total</b>	<u><u>\$ 2,065,195</u></u>	<u><u>\$ 1,800,622</u></u>	<u><u>\$ 1,647,871</u></u>	<u><u>\$ 1,730,352</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations****FY 2025-26 Proposed Budget****Personal Services**

F.8340.0110	Salaries		
	Supervisor Water Distribution System	\$	84,207
F.8340.0130	Wages		
	Water Distribution Systems Operator	\$	73,292
	Crew Chief (2)		124,674
	Senior Engineering Technician		54,585
	Water Meter Service Mechanic (2 @ .50)		55,904
	Stock Attendant		49,254
	Motor Equipment Operator (3)		156,763
	Municipal Worker (3)		133,079
			647,551
F.8340.0140	Temporary		22,200
F.8340.0150	Overtime		45,000
F.8340.0175	Health Insurance Buy-out		2,800
	Total Personal Services	\$	801,758

**Operating Expenses**

F.8340.0410	Utilities		
	Natural Gas	\$	8,000
	Electric		22,000
	Telephone		4,500
			34,500
F.8340.0420	Insurance		7,500
F.8340.0430	Contracted Services		
	Equipment Repair and Maintenance		2,500
	Equipment Rental		4,500
	Copier Maintenance Contract		750
	Neptune 360 for Meter Service (a)		12,000
	Facility Maintenance		6,000
	CAD Maintenance Annual Fee		1,100
	WaterCad Select Service Fee		2,200
	ArcGIS Editor License Fee		750
	Cartegraph Software Maintenance		13,000
	Overhead Door Operator(s)		6,400
	Annual Crane Hoist Inspection		600
	Radio Repairs		300
			54,250
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for Commercial Drive Licen		850
	Annual Hearing Tests		2,750
	Physicals		550
			4,150

(a) Cost is split between F.8340.0250 and G.8120.0250

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations**

		<b><u>FY 2025-26 Proposed Budget</u></b>	
F.8340.0450	Miscellaneous		
	Travel and Training	8,000	
	In-house Training Expenses	8,550	
	PESH Training	1,000	
	AWWA Dues and Manuals	500	18,050
F.8340.0455	Vehicle Expenses		
	Fuel and Fluids	40,500	
	Maintenance and Repairs	17,000	
	Insurance	18,450	75,950
F.8340.0460	Materials and Supplies		
	Stationary Stores	750	
	Safety Items	5,000	
	Protective Clothing	3,000	
	Cleaning and Mechanical Supplies	2,500	
	Maintenance Supplies	4,750	
	Hand Tools	3,000	
	Redi-mix Concrete	2,000	
	Top Soil	2,750	
	Top Soil -Lead Service Line Replacement Program	2,500	
	Crushed Stone	6,500	
	Black Top - Road Repair and Cold Patch	21,250	
	Fire Hydrant Antifreeze	800	
	Ductile Iron Pipe and Fittings	8,550	
	Gate Valves and Hydrant Valves	7,500	
	Repair Sleeves and Pipe Clamps	12,500	
	Copper Pipe	7,500	
	Brass Fittings	12,000	
	Copper Fittings	1,000	
	Curb Boxes, Repair Lids, Extensions	7,250	
	Valve Boxes, Covers, Risers	8,000	
	Fire Hydrant Repair Parts	10,000	
	Tapping Sleeves, Valves and Saddles	8,500	
	Facility Repair Supplies	3,250	
	Insertion Valves for Varous Streets	60,000	237,250
F.8340.0465	Equipment < \$5,000		
	Computer (3)	5,100	
	Magnetic Locators (2)	2,000	
	Fire Hydrants (4)	14,800	
	Work Zone Reflective Signage	4,500	
	Hammer Drill / Chipping Hammer	3,000	
	Drill Press	2,000	
	Tools and Accessories	5,000	

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Transmission and Distribution  
**Account Code:** F8340  
**Function:** Water Operations

		<b><u>FY 2025-26 Proposed Budget</u></b>	
F.8340.0465	Equipment < \$5,000 continued:		
	Water Meter Dials	10,000	
	Commercial Water Meters	<u>44,000</u>	<u>90,400</u>
	Total Operating Expenses		<u>\$ 522,050</u>
<b>Fringe Benefits</b>			
F.8340.0810	New York State Employees' Retirement System	\$	133,584
F.8340.0830	Social Security		61,336
F.8340.0840	Workers' Compensation		15,000
F.8340.0850	Health Insurance		<u>196,624</u>
	Total Fringe Benefits		<u>406,544</u>
	<b>TOTAL BUDGET</b>	<b>\$</b>	<b><u>1,730,352</u></b>

**City of Watertown****Fiscal Year: FY 2025-26****Department: General****Account Code: F1950, F1990, F9010, F9040, F9050, F9060, F9061, F9065, F9070, F9089, F9501, F9950****Function: Government Support**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
F.1950.0430 Taxes on Real Property	\$ 741	\$ 788	\$ 775	\$ 775
F.1990.0430 Contingency	-	-	140,000	80,000
F.9010.0800 State Retirement System Pension Liability	156,744	125,000	-	-
F.9040.0800 Workers' Compensation	6,726	7,146	6,000	6,300
F.9050.0800 Unemployment Claims	-	11,308	1,000	1,000
F.9060.0800 Health Insurance - Retirees	295,220	353,696	412,351	421,502
F.9061.0800 Other Post Employment Benefits (OPEB)	(139,353)	37,851	-	-
F.9065.0800 Medicare Part B - Retirees	34,952	35,509	43,000	55,000
F.9089.0800 Other Employee Benefits	312	294	375	375
F.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	20,000	20,000
F.9510.0900 Transfer to General Fund	115,863	115,863	154,836	167,000
F.9950.0900 Transfer to Capital Fund	<u>327,575</u>	<u>297,425</u>	<u>40,000</u>	<u>128,000</u>
Total	<u>\$ 813,780</u>	<u>\$ 999,880</u>	<u>\$ 818,337</u>	<u>\$ 879,952</u>

These accounts represent charges not directly associated with specific operating departments.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Debt Service  
**Account Code:** F9710  
**Function:** Debt Service

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
<b><u>Serial Bonds</u></b>				
F.9710.0600 Serial Bond Principal	\$ 538,211	\$ 408,197	\$ 379,197	\$ 344,196
F.9710.0700 Serial Bond Interest	89,076	73,154	62,184	49,933
<b><u>Bond Anticipation Notes</u></b>				
F.9730.0600 Bond Anticipation Note Principal	-	122,500	122,500	122,500
F.9730.0700 Bond Anticipation Note Interest	428	52,148	53,000	43,000
<b>Total</b>	<b>\$ 627,715</b>	<b>\$ 655,999</b>	<b>\$ 616,881</b>	<b>\$ 559,629</b>

These accounts represent the annual principal and interest payments on Water Fund debt.

**OUTSTANDING SERIAL BONDS**

<b>DATE OF ISSUE / (INTEREST RATE)</b>		<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>	<b>PRINCIPAL BALANCE AT END OF FISCAL YEAR</b>
<b>/ MATURITY DATE</b>					
6/20/2013 (3.00 - 3.50%)	10/15/2022	\$ 30,000	\$ 2,588	\$ 32,588	\$ 60,000
6/25/2015 (2.00 - 3.125%)	6/15/2030	187,000	28,222	215,222	746,000
6/15/2017 (2.00 - 3.00%)	6/15/2027	67,500	1,660	69,160	10,000
3/29/2019 (5.00 - 3.00%)	9/1/2033	59,696	17,463	77,159	412,961
<b>TOTAL</b>		<b>\$ 344,196</b>	<b>\$ 49,933</b>	<b>\$ 394,129</b>	<b>\$ 1,228,961</b>

# SEWER FUND

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Sewer Fund Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
Sewer Rents	\$ 2,634,489	\$ 2,601,718	\$ 2,763,000	\$ 2,740,000
Sewer Charges	1,614,850	1,966,228	1,871,306	2,207,000
Interest and Penalties on Sewer Rents	52,319	55,906	50,000	60,000
Sewer Rents - Outside Users	2,217,772	2,163,637	2,416,620	2,366,000
Interest and Earnings	177,202	328,441	136,488	137,000
Permit Fees	22,875	21,625	22,000	24,000
Sale of Equipment	2,750	3,630	5,000	5,000
Refund of Prior Year Expenses	734	2,292	-	-
Gifts and Donations	2,500	7,500	-	-
Unclassified Revenues	4,634	2,373	-	-
Payment Processing Fees	12,145	14,035	15,000	16,000
Interfund Revenues	501,878	562,130	507,211	579,000
Interfund Transfers	129,986	384,548	1,000	1,000
<b>Sub-Total</b>	<b>\$ 7,374,264</b>	<b>\$ 8,117,940</b>	<b>\$ 7,787,625</b>	<b>\$ 8,135,000</b>
Appropriated Fund Balance	175,352	-	360,708	531,930
<b>Total Revenues</b>	<b><u>\$ 7,549,616</u></b>	<b><u>\$ 8,117,940</u></b>	<b><u>\$ 8,148,333</u></b>	<b><u>\$ 8,666,930</u></b>
<b><u>Expenditures</u></b>				
Administration	\$ 276,692	\$ 289,401	\$ 314,902	\$ 303,805
Sanitary Sewer	508,148	736,374	859,334	1,165,114
Sewage Treatment and Disposal	4,458,826	3,981,125	5,260,283	4,977,776
General	1,219,777	1,219,688	584,830	1,092,312
Debt Service	1,086,173	1,008,526	1,128,984	1,127,923
<b>Total Expenditures</b>	<b><u>\$ 7,549,616</u></b>	<b><u>\$ 7,235,114</u></b>	<b><u>\$ 8,148,333</u></b>	<b><u>\$ 8,666,930</u></b>
<b>Fund Balance:</b>				
Beginning reserve and fund balances	\$ 3,316,545	\$ 3,141,193		
+ Revenues	7,374,264	8,117,940		
- Expenses	(7,549,616)	(7,235,114)		
Ending reserve and fund balances	\$ 3,141,193	\$ 4,024,019		
Fund balance reserved for encumbrances	(298,385)	(325,681)		
Fund balance appropriated to subsequent fiscal year	(497,619)	(400,708)		
Unreserved un-appropriated fund balance	<b><u>\$ 2,345,189</u></b>	<b><u>\$ 3,297,630</u></b>		

(1) Fiscal Year 2024-25 Adopted Budget represents the original budget plus any subsequent budget re-adoptions through March 31, 2025.



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Sewer Fund Revenue Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
G.0000.2120 Sewer Rents	\$ 2,634,489	\$ 2,601,718	\$ 2,763,000	\$ 2,740,000
G.0000.2122 Sewer Charges	1,614,850	1,966,228	1,871,306	2,207,000
G.0000.2128 Interest and Penalties on Sewer Rents	52,319	55,906	50,000	60,000
G.0000.2370 Sewer Rents - Outside Users	2,217,772	2,163,637	2,416,620	2,366,000
G.0000.2401 Interest and Earnings	177,202	328,441	136,488	137,000
G.0000.2590 Permit Fees	22,875	21,625	22,000	24,000
G.0000.2665 Sale of Equipment	2,750	3,630	5,000	5,000
G.0000.2701 Refund of Prior Year Expenses	734	2,292	-	-
G.0000.2705 Gifts and Donations	2,500	7,500	-	-
G.0000.2770 Unclassified Revenues	4,634	2,373	-	-
G.0000.2773 Payment Processing Fees	12,145	14,035	15,000	16,000
G.0000.2810 Interfund Revenues	501,878	562,130	507,211	579,000
G.0000.5031 Interfund Transfers	129,986	384,548	1,000	1,000
<b>Sub-Total</b>	<u>7,374,264</u>	<u>8,117,940</u>	<u>7,787,625</u>	<u>8,135,000</u>
Appropriated Fund Balance	<u>175,352</u>	<u>-</u>	<u>360,708</u>	<u>531,930</u>
<b>Total Revenues</b>	<u><u>\$ 7,549,616</u></u>	<u><u>\$ 8,117,940</u></u>	<u><u>\$ 8,148,333</u></u>	<u><u>\$ 8,666,930</u></u>

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Sewer Fund</b>
<b>Account Code:</b>	<b>Revenue</b>
<b>Function:</b>	<b>Revenue Descriptions</b>

G.0000.2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G.0000.2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G.0000.2128 - Interest and Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G.0000.2370 – Sewer Rents - Outside Users - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G.0000.2401 - Interest Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G.0000.2590 - Permit Fees - Fees charged for the issuance of permits to outside haulers.

G.0000.2665 – Sale of Equipment – Sales of equipment.

G.0000.2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

G.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

G.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

G.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

G.0000.2810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G.0000.5031- Interfund Transfers – Transfers from other funds.

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Administration</b>
<b>Account Code:</b>	<b>G8110</b>
<b>Function:</b>	<b>Administration</b>

The Water Department administrative staff is responsible for; processing water and sewer bills for approximately 8,942 residential, commercial, and industrial accounts; approximately 300 bills for the sale of bulk water; labor and material bills for water service work; and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the; water and sewer bills; paperwork associated with departmental personnel, payroll and purchases; permits and billings for water service installations; repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYSDOH, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Administration  
**Account Code:** G8110  
**Function:** Administration

<b>Budget Summary</b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 45,318	\$ 48,755	\$ 48,988	\$ 46,203
120 Clerical	71,869	75,400	75,511	81,135
130 Wages	24,122	24,993	24,993	29,576
140 Temporary	-	-	-	-
150 Overtime	199	566	375	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 141,508</u>	<u>\$ 149,714</u>	<u>\$ 149,867</u>	<u>\$ 158,414</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ 20,245	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ 20,245</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 256	\$ 231	\$ 630	\$ 630
420 Insurance	328	328	375	150
430 Contracted Services	38,028	46,673	57,275	45,343
440 Fees Non Employees	3,890	3,420	3,420	3,980
450 Miscellaneous	13,132	13,031	13,000	11,500
455 Vehicle Expenses	697	76	1,150	1,300
460 Materials and Supplies	2,514	3,551	3,150	3,100
465 Equipment < \$5,000	132	-	4,200	1,250
Total Operating Expenses	<u>\$ 58,977</u>	<u>\$ 67,310</u>	<u>\$ 83,200</u>	<u>\$ 67,253</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 16,227	\$ 20,287	\$ 24,312	\$ 28,509
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,219	10,638	11,466	12,120
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,516	41,452	46,057	37,509
Total Fringe Benefits	<u>\$ 55,962</u>	<u>\$ 72,377</u>	<u>\$ 81,835</u>	<u>\$ 78,138</u>
<b>Department Total</b>	<u><u>\$ 276,692</u></u>	<u><u>\$ 289,401</u></u>	<u><u>\$ 314,902</u></u>	<u><u>\$ 303,805</u></u>

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Administration  
**Account Code:** G8110  
**Function:** Administration

**FY 2025-26 Proposed Budget****Personal Services**

G.8110.0110	Salaries		
	Superintendent of Water (1 @ .45)	\$	46,203
G.8110.0120	Clerical		
	Principal Account Clerk (1 @ .50)	\$	32,141
	Senior Account Clerk Typist (1 @ .50)		27,260
	Account Clerk Typist (1 @ .50)		21,734
			81,135
G.8110.0130	Wages		
	SCADA Technician (1 @ .40)		29,576
G.8110.0150	Overtime		1,500
	Total Personal Services	\$	158,414

**Operating Expenses**

G.8110.0410	Utilities		
	Telephone	\$	630
G.8110.0420	Insurance		150
G.8110.0430	Contracted Services		
	Software Support Fees	\$	12,400
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Merchant Fees		13,000
	Debt Disclosure Filing Fees		1,200
	Office Rent		9,500
	Safety Consultant		3,600
	Unemployment Services		223
	Employee Investigation Services		600
	Background Checks		550
	Employee Learning Management System		2,000
	Federally Mandated Training and Employee Assistance Program		570
	Equipment Maintenance Contracts		900
			45,343
G.8110.0440	Fees, Non Employee		
	Audit Services		3,730
	Actuarial Services		250
			3,980
G.8110.0450	Miscellaneous		
	Travel and Traiing		500
	Postage		11,000
			11,500
G.8110.0455	Vehicle Expenses		
	Fuel		400
	Maintenance and Repairs		300
	Insurance		600
			1,300

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Administration****Account Code:****G8110****Function:****Administration****FY 2025-26 Proposed Budget**

G.8110.0460	Materials and Supplies		
	Printed Forms, Bills (a)	2,500	
	Office Supplies (a)	<u>600</u>	3,100
G.8110.0465	Equipment < \$5,000		
	Computer (a)	850	
	Office Chairs (a)	150	
	Sit Stand Desk (a)	<u>250</u>	<u>1,250</u>
	Total Operating Expenses		<u>\$ 67,253</u>
<b>Fringe Benefits</b>			
G.8110.0810	New York State Employees' Retirement System	\$	28,509
G.8110.0830	Social Security		12,120
G.8110.0850	Health Insurance		<u>37,509</u>
	Total Fringe Benefits	\$	<u>78,138</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>303,805</u></u>

(a) Split between F.8310 (50%) and G.8110 (50%).

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Sanitary Sewers</b>
<b>Account Code:</b>	<b>G8120</b>
<b>Function:</b>	<b>Sewer Operations</b>

This department is responsible for the repair and maintenance of the City's sixty-nine (69) miles of sanitary sewer mains, thirty (30) miles of combined sewer mains and two thousand and three hundred fifty-five (2,355) sewer manholes. This department is led by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account. The department is staffed with one Working Crew Chief, five Motor Equipment Operator Light and two Water Meter Service Mechanics. In 2024, the DPW Sewer Crew responded to one thousand five hundred and fourteen (1,514) requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains, manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Sanitary Sewers**

**Account Code:**

**G8120**

**Function:**

**Sewer Operations**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Budget Summary</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
<b>Personal Services</b>				
110 Salaries	\$ 38,678	\$ 39,238	\$ 41,206	\$ 42,442
120 Clerical	-	-	-	-
130 Wages	169,796	213,179	248,370	288,306
140 Temporary	298	-	-	-
150 Overtime	6,721	5,179	7,000	10,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,831	2,235	2,881	4,757
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
<b>Total Personal Services</b>	<b>\$ 217,324</b>	<b>\$ 259,831</b>	<b>\$ 299,457</b>	<b>\$ 345,505</b>
<b>Equipment</b>				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 45,000
250 Other Equipment	-	6,675	23,000	81,500
<b>Total Equipment</b>	<b>\$ -</b>	<b>\$ 6,675</b>	<b>\$ 23,000</b>	<b>\$ 126,500</b>
<b>Operating Expenses</b>				
410 Utilities	\$ 12,190	\$ 12,131	\$ 10,650	\$ 10,750
420 Insurance	3,248	8,307	9,600	3,975
430 Contracted Services	21,166	19,462	44,650	183,900
440 Fees Non Employees	2,129	1,144	1,000	1,000
450 Miscellaneous	7,743	35,133	16,600	6,000
455 Vehicle Expenses	95,710	74,217	73,150	86,200
460 Materials and Supplies	44,623	112,779	157,500	149,900
465 Equipment < \$5,000	16,980	81,429	63,500	74,151
<b>Total Operating Expenses</b>	<b>\$ 203,789</b>	<b>\$ 344,602</b>	<b>\$ 376,650</b>	<b>\$ 515,876</b>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 24,894	\$ 33,666	\$ 40,717	\$ 53,773
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,698	18,641	22,908	26,432
840 Workers' Compensation	2,226	18,083	35,000	40,000
850 Health Insurance	44,217	54,876	61,602	57,028
<b>Total Fringe Benefits</b>	<b>\$ 87,035</b>	<b>\$ 125,266</b>	<b>\$ 160,227</b>	<b>\$ 177,233</b>
<b>Department Total</b>	<b>\$ 508,148</b>	<b>\$ 736,374</b>	<b>\$ 859,334</b>	<b>\$ 1,165,114</b>



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Sanitary Sewers****Account Code:****G8120****Function:****Sewer Operations****FY 2025-26 Proposed Budget****Personal Services**

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (1 @ .50)	\$	42,442
G.8120.0130	Wages		
	Crew Chief (1 @ .67)	\$	36,867
	Water Meter Service Mechanic (2 @.50)		55,904
	Motor Equipment Operator / Municipal Worker I (6 @ .67)	195,535	288,306
G.8120.0150	Overtime		10,000
G.8120.0175	Health Insurance Buyout		4,757
	Total Personal Services	\$	345,505

**Equipment**

G.8120.0230	Vehicles		
	Pickup Truck 4x2 with Utility Box (1-090)	\$	45,000
G.8120.0250	Other Equipment		
	Sewer Pipe Inspection Camera Trailer (1-124) (split with General Fund)	\$	65,000
	Equipment Trailer (1-118) (split with General Fund)		7,500
	Back Hoe Rock Breaker (split with General Fund) (1-070)	9,000	81,500
	Total Equipment	\$	126,500

**Operating Expenses**

G.8120.0410	Utilities		
	Electric - Lift Stations	\$	5,125
	Electric - City Billed		5,100
	Tablet Aircards		425
	Cellular Phone	100	10,750
G.8120.0420	Insurance		3,975
G.8120.0430	Contracted Services		
	Asbestos Pipe Removal	\$	6,000
	Camera Equipment Repair (large camera)		500
	Camera Equipment Repair (small camera)		2,000
	Camera Software Maintenance		100
	Cartegraph Software Maintenance		2,000
	Cleaning - Sewer		150,000
	Material Disposal		4,000

(a) Cost is split between A.8140.0230 and G.8120.0230

(b) Cost is split between F.8340.0250 and G.8120.0250

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Sanitary Sewers  
**Account Code:** G8120  
**Function:** Sewer Operations

		<u>FY 2025-26 Proposed Budget</u>	
G.8120.0430	Contracted Services continued		
	Pipeline Assessment Certification Training	100	
	Neptune 360 for Meter Service (a)	12,000	
	Radio Repairs	500	
	Recertify Safety Equipment	1,500	
	Small Equipment Repair	1,500	
	Uniforms	700	
	Ventis Mx4 Multi-Gas Monitor Repairs	1,500	
	Warthog Sewer Nozzle Service (Cyncon) (a)	500	
	Employee Safety Training	1,000	183,900
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		1,000
G.8120.0450	Miscellaneous		
	Commercial Driver License (CDL) Training	3,500	
	DEC Permits	1,500	
	CSX (4) Pipeline Sewer Easements	1,000	6,000
G.8120.0455	Vehicle Expenses		
	Maintenance and Repairs	21,000	
	Combination Sewer Cleaner (1-71) Boom		
	Tube Replacement	8,000	
	Combination Sewer Cleaner Service (1-71)	9,000	
	Preventive Maintenance	3,000	
	Tires	4,000	
	Tires 1-70 (4)	2,900	
	Fuel	28,000	
	Insurance	10,300	86,200
G.8120.0460	Materials and Supplies		
	Manholes	7,000	
	Manhole Frames and Covers	30,000	
	Manhole Grade Ring Materials	6,000	
	Radio Batteries	500	
	Piping and Pipe Fittings	50,000	
	Chemical Root Control	100	
	Concrete Products	9,500	
	Crusher Run and Related Materials	15,000	
	Asphalt Road Patching Products	15,000	
	Sewer Camera Accessories (a)	4,000	
	Sewer Camera Supplies (a)	2,000	
	Sewer Vac Hose, 500 LF (a)	1,800	

(a) Split between A.8140 (50%) and G.8120 (50%).

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Sanitary Sewers  
**Account Code:** G8120  
**Function:** Sewer Operations

		<u>FY 2025-26 Proposed Budget</u>	
G.8120.0460	Materials and Supplies continued		
	Replacement Sewer Cleaning Tools	2,000	
	Work Zone Safety Devices	5,000	
	Miscellaneous Supplies	<u>2,000</u>	149,900
G.8120.0465	Equipment < \$5,000		
	Computer	1,700	
	Twelve (12) Inch Diamond Tip Tap Cutter (a)	551	
	Multi-Size Domehead-Back Plugs (a)	3,200	
	Shoring Components Replacment (a)	4,000	
	Computer	1,700	
	Water Meter Dials	10,000	
	Commercial Water Meters	<u>44,000</u>	<u>74,151</u>
<b>Fringe Benefits</b>	Total Operating Expenses		<u>\$ 515,876</u>
G.8120.0810	New York State Employees' Retirement System		\$ 53,773
G.8120.0830	Social Security		26,432
G.8120.0840	Workers' Compensation		40,000
G.8120.0850	Health Insurance		<u>57,028</u>
	Total Fringe Benefits		<u>\$ 177,233</u>
	<b>TOTAL BUDGET</b>		<u><u>\$ 1,165,114</u></u>

(a) Split between A.8140 (50%) and G.8120 (50%).

G8120 – Sanitary Sewers

Fiscal Year 2025-26  
Vehicles and Equipment

Service Pickup Truck Replacement (1-090) - \$45,000

Vehicle 1-90 is a 2004 Ford F350 two-wheel drive, single cab with an eleven-foot service body, and towing package. Part of the City fleet for 17 years transporting crew members, materials, and equipment to multiple job sites averaging 75,189 miles.

Age, miles and condition have rendered this vehicle unreliable for crews to use during day-to-day operation. Powertrain issues; engine is burning excessive amounts of oil indicating internal wear, directly affecting the performance and fuel economy. Trailer hitch has separated from the service body frame due to the amount of rust making it unsafe for towing. The vehicle has had multiple repairs in the past and the cost to restore and return to service will exceed the value of the vehicle. A more fuel-efficient replacement vehicle with upgraded safety features, a service body would be purchased using NYS OGS Mini-Bid process. The existing vehicle will be disposed of through an online surplus auction.

The cost of the truck is split between the General Fund and Sewer Fund.



Utility Van to replace Enclosed Trailer (1-124) -

\$65,000

This request is to purchase a utility van to replace the 2003 Wells Cargo Trailer equipped with Closed Circuit Television Inspection (CCTV) equipment and a generator. The trailer is used daily to transport tools and equipment required for inspecting and documenting the condition of the City's sewer collection system.

Deterioration of the exterior structure allows water to seep between the wall panels and into the enclosed body. The frame is rusted and delaminated compromising the structural integrity and reliability. Internal wiring and circuitry have been repaired multiple times, climate control system does not operate adequately, and generator is unreliable.

Replacing the trailer with an outfitted utility van will reduce the vehicle's roadside footprint ensuring crew safety. The van will be equipped with up-to-date safety features, LED lighting, an operator workspace, wall-mounted monitors, equipment storage, a washdown station, and a safety supply cabinet. The Envirosight sewer inspection camera and related components purchased in 2023 will be relocated to the van.

EPA and DEC require the City's collection system to be inspected and cleaned on a revolving 10-year schedule. The sewer infrastructure includes 69 miles of sanitary, 46 miles of storm and 30 miles of combined storm and sanitary sewer.

The new utility van would be purchased using NYS OGS Mini-Bid process. The existing trailer will be disposed of through an online auction. The cost of the utility van is split between the General Fund and Sewer Fund.



Utility Van to replace Enclosed Trailer (1-124) continued -

\$65,000



Fiscal Year 2025-26  
Vehicles and Equipment

Equipment Trailer \$7,500

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This request is for a new 7-ton equipment trailer. This trailer will be used regularly by the sewer account to transport equipment to job sites. The trailer is sized to tow various equipment including excavators, skid steer units and shoring boxes. The trailer will also be utilized by many other departments within DPW and at times outside. It will be purchased from the NYSOGS or other municipal procurement contract if one exists at the time or bid out.

The cost of the trailer is split between the General Fund and Sewer Fund.





G8120 – Sanitary Sewer

Fiscal Year 2025-26  
Vehicles and Equipment

Backhoe Rock Breaker

\$9,000

The Department of Public Work's current rock breaker for backhoe (1-070) is 18 years old. The unit has outlived its useful life and needs replacing. It will be purchased from the NYSOGS or other municipal procurement contracts. The existing unit will be disposed of through an on-line surplus vehicle auction.

The cost of the trailer is split between the General Fund and Sewer Fund.





**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Sewage Treatment and Disposal</b>
<b>Account Code:</b>	<b>G8130</b>
<b>Function:</b>	<b>Sewer Operations</b>

Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2023 the facility treated an average 11.5 MGD The facility operates 24 hours per day, 7 days per week, and is to be staffed with 19 City employees currently, there is 18 employees (11 of which are certified by the NYS Department of Environmental Conservation).

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Sewage Treatment and Disposal**

**Account Code:**

**G8130**

**Function:**

**Sewer Operations**

<b>Budget Summary</b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 71,175	\$ 74,966	\$ 77,495	\$ 81,903
120 Clerical	-	-	-	-
130 Wages	816,315	837,878	920,498	998,128
140 Temporary	14,350	21,333	24,000	33,000
150 Overtime	73,411	65,881	55,000	75,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	3,000	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 975,251</u>	<u>\$ 1,000,058</u>	<u>\$ 1,079,993</u>	<u>\$ 1,188,031</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ 69,962	\$ -	\$ -	\$ -
250 Other Equipment	102,930	185,264	719,200	272,500
Total Equipment	<u>\$ 172,892</u>	<u>\$ 185,264</u>	<u>\$ 719,200</u>	<u>\$ 272,500</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 1,352,263	\$ 1,161,823	\$ 1,148,000	\$ 1,102,000
420 Insurance	67,091	79,127	91,450	96,775
430 Contracted Services	526,082	445,662	580,350	700,430
440 Fees Non Employees	20,752	23,450	20,500	21,000
450 Miscellaneous	30,538	17,698	59,000	52,000
455 Vehicle Expenses	27,419	23,533	39,425	40,575
460 Materials and Supplies	600,589	595,263	857,900	765,900
465 Equipment < \$5,000	42,978	33,729	100,400	124,800
Total Operating Expenses	<u>\$ 2,667,712</u>	<u>\$ 2,380,285</u>	<u>\$ 2,897,025</u>	<u>\$ 2,903,480</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 92,945	\$ 112,020	\$ 136,727	\$ 170,172
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	71,330	72,259	82,618	90,885
840 Workers' Compensation	304,086	11,526	85,000	75,000
850 Health Insurance	174,610	219,713	259,720	277,708
Total Fringe Benefits	<u>\$ 642,971</u>	<u>\$ 415,518</u>	<u>\$ 564,065</u>	<u>\$ 613,765</u>
<b>Department Total</b>	<u><u>\$ 4,458,826</u></u>	<u><u>\$ 3,981,125</u></u>	<u><u>\$ 5,260,283</u></u>	<u><u>\$ 4,977,776</u></u>

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Sewage Treatment and Disposal</b>
<b>Account Code:</b>	<b>G8130</b>
<b>Function:</b>	<b>Sewer Operations</b>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Sewage Treatment and Disposal****Account Code:****G8130****Function:****Sewer Operations****FY 2025-26 Proposed Budget****Operating Expenses**

G.8130.0430	Contracted Services continued:		
	Telog (CSO comms)	2,600	
	Hach WIMS	3,000	
	Bid Advertising	300	
	Core Climate	3,000	
	Backflow/Gas Regulator	2,000	
	Boiler/HVAC	14,300	
	Welding Machine Shop Service	25,000	
	Shipping	3,000	
	Cartegraph Software Maintenance	6,000	
	Factory Repair Service Electrical/Mechanical	20,000	
	Biosolid Land Application Disposal	247,760	
	Crane Inspection	2,500	
	Gas Engines Contract Maintenance	40,000	
	Grinders Contract Maintenance	9,000	
	Generator Contract Maintenance	11,000	
	Electrical Maintenance Contract	40,500	
	Boiler Maintenance Contract	14,300	
	Scales/Weights Calibration	2,000	
	Occupational Medicine	5,000	
	Maintenance Contract Copier	2,000	
	Rebuild Trickling Filter Pump (2)	105,000	
	Rerouting piping for small boiler	36,000	
	Replace Glass Around Incinerator	20,000	700,430
G.8130.0440	Fees, Non Employee		
	Employee Physicals	3,500	
	Permit Fees	17,500	21,000
G.8130.0450	Miscellaneous		
	Travel and Training	18,000	
	Membership Dues	3,000	
	Safety	23,000	
	Books and Periodicals	5,000	
	Commercial Driver License (CDL) Training	3,000	52,000
G.8130.0455	Vehicle Expenses		
	Maintenance and Repairs	10,000	
	Gas	8,500	
	Central Garage	12,000	
	Insurance	10,075	40,575

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Sewage Treatment and Disposal****Account Code:****G8130****Function:****Sewer Operations****FY 2025-26 Proposed Budget**

G.8130.0460	Materials and Supplies		
	Process Chemicals	600,000	
	Computers/Electrical Supplies	9,400	
	Mechanical and Control Supplies	100,000	
	Grease and Oil	5,000	
	Office Supplies	3,500	
	Cleaning Supplies	7,000	
	Laboratory Supplies	25,000	
	Building and Grounds Supplies	6,000	
	Miscellaneous Supplies	5,000	
	Fuel Oil	<u>5,000</u>	765,900
G.8130.0465	Equipment < \$5,000		
	Computers (4)	6,800	
	Tools	6,000	
	Database Server	5,000	
	Repair Parts - Mech/Elect/Control	62,000	
	Equipment-Mech/Elect/Ctr/B&G	30,000	
	Lab Equipment	<u>15,000</u>	<u>124,800</u>
	Total Operating Expenses		<u>\$ 2,903,480</u>
<b>Fringe Benefits</b>			
G.8130.0810	New York State Retirement	\$	170,172
G.8130.0830	Social Security		90,885
G.8130.0840	Workers' Compensation		75,000
G.8130.0850	Health Insurance		<u>277,708</u>
	Total Fringe Benefits	\$	<u>613,765</u>
<b>TOTAL BUDGET</b>		\$	<u><u>4,977,776</u></u>

G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

Grit Pump \$20,000

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The current grit pump is significantly worn and nearing the end of its operational lifespan, posing a risk of reduced efficiency and potential failure. A new grit pump is essential to maintain reliable operation and ensure uninterrupted performance of the treatment process. The twin pump to this unit was worn and replaced with a more robust model in July 2024.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

Peristaltic Pump (Sodium Hypochlorite) -

\$14,000

Disinfection of effluent from the pollution control facility is mandatory from April 1 to October 31. The existing Sodium Hypochlorite pumps, which are between 5 and 9 years old, have been regularly maintained. This additional pump will serve as a backup to guarantee adherence to permit regulations if necessary.



Peristaltic Pump (Sodium Bisulfite) -

\$11,000

While disinfecting, the pollution control facility must undergo de-chlorination. The current Sodium Bisulfite pumps, ranging from 5 to 9 years old, have been properly maintained. This extra pump will act as a contingency to ensure compliance with permit regulations if the need arises.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

Spare Lift Station Pump (East Hills) \$10,000

Currently East Hills pump station does not have a spare pump. The pumps at this station are unique and cannot be interchanged with any other pumps in the system. Given the long lead times for ordering a replacement, any pump failure would result in significant downtime. Having a spare pump ensures operational resilience, allowing the station to remain functional if the primary pump fails. This will reduce downtime by eliminating delays associated with ordering a pump after it has failed. Additionally, it will help avoid the higher costs of emergency repairs and expedited shipping. Ensuring the availability of a spare pump also supports continued compliance with regulatory requirements, preventing potential disruptions.





G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

<u>Mixer for Disinfection System</u>	<u>\$10,000</u>
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The disinfection system relies on mixers at four chemical addition points to properly blend chemicals, ensuring effective treatment and compliance with SPDES permit requirements. These mixers are critical components of the system, as improper blending can lead to inadequate disinfection, compromising water quality and public health.

Currently, the facility does not have a backup mixer. If any of the mixers were to fail, obtaining a replacement could take an unknown amount of time due to potential manufacturing and shipping delays. This would leave the facility unable to maintain proper disinfection, potentially resulting in SPDES permit violations, environmental harm, and risks to public safety. One backup mixer, compatible with all four chemical addition points, would mitigate these risks by ensuring that operations can continue seamlessly if a failure occurs. This approach is cost-effective while still providing the necessary operational resilience.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

Portable Sampler \$7,500

A new portable sampler to meet EPA requirements for sampling industrial users. This equipment is essential for collecting representative samples of industrial wastewater discharges to ensure compliance with regulatory standards and support accurate monitoring and reporting.

The current sampling equipment is either insufficient or not portable, limiting the ability to conduct the required sampling efficiently and effectively. A new portable sampler will provide the flexibility needed to collect samples at various industrial sites, ensuring compliance with EPA regulations and avoiding potential enforcement actions or fines.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2025-26  
Vehicles and Equipment

Emergency Generators at Lift Stations (3)

\$200,000

The emergency generators would be installed with an emergency transfer to minimize the amount of sewage back up in the event of a loss of National Grid power.



**City of Watertown****Fiscal Year:****FY 2025-26****Department:****General****Account Code:****G1990, G9010, G9040, G9050, G9060, G9061, G9065, G9070, G9089, G9501, G9950****Function:****Government Support**

<b><u>Budget Summary</u></b>	<b><u>FY 2022-23 Actual</u></b>	<b><u>FY 2023-24 Actual</u></b>	<b><u>FY 2024-25 Adopted Budget</u></b>	<b><u>FY 2025-26 Proposed Budget</u></b>
G.1990.0430 Contingency	\$ -	\$ -	\$ 115,000	\$ 55,000
G.9010.0800 State Retirement System Pension Liability	168,205	97,797	-	-
G.9040.0800 Workers' Compensation	6,543	6,958	5,400	5,900
G.9050.0800 Unemployment Claims	-	-	1,000	1,000
G.9060.0800 Health Insurance - Retirees	206,491	258,549	245,458	252,712
G9061 Other Post Employment Benefits (OPEB)	(387,238)	(249,996)	-	-
G.9065.0800 Medicare Part B - Retirees	22,970	28,226	28,000	35,000
G.9089.0800 Employee Benefits - Other	126	149	200	200
G.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	20,000	20,000
G.9510.0900 Transfer to General Fund	-	-	54,772	60,000
G.9950.0900 Transfer to Capital	<u>1,187,680</u>	<u>1,063,005</u>	<u>115,000</u>	<u>662,500</u>
<b>Total</b>	<b><u>\$ 1,219,777</u></b>	<b><u>\$ 1,219,688</u></b>	<b><u>\$ 584,830</u></b>	<b><u>\$ 1,092,312</u></b>

These accounts represent charges not directly associated with specific operating departments.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Debt Service  
**Account Code:** G9710  
**Function:** Debt Service

<u>Budget Summary</u>	<u>FY 2022-23 Actual</u>	<u>FY 2023-24 Actual</u>	<u>FY 2024-25 Adopted Budget</u>	<u>FY 2025-26 Proposed Budget</u>
<b>Serial Bonds</b>				
G.9710.0600 Serial Bond Principal	\$ 941,727	\$ 883,727	\$ 886,530	\$ 911,727
G.9710.0700 Serial Bond Interest	144,446	124,368	109,954	91,696
<b><u>Bond Anticipation Notes</u></b>				
G.9730.0600 Bond Anticipation Note Principal	-	-	92,500	92,500
G.9730.0700 Bond Anticipation Note Interest	-	431	40,000	32,000
<b>Total Budget</b>	<u>\$ 1,086,173</u>	<u>\$ 1,008,526</u>	<u>\$ 1,128,984</u>	<u>\$ 1,127,923</u>

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

**OUTSTANDING SERIAL BONDS**

<u>DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
4/10/2014 B (2.00 - 3.25%) 4/1/2029	\$ 380,000	\$ 50,238	\$ 430,238	\$ 1,210,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	156,500	21,452	177,952	553,000
6/15/2017 (2.00 - 3.00%) 6/15/2032	50,000	9,313	59,313	300,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	36,247	10,693	46,940	253,729
EFC 2021 serial bond (interest free) 1/22/2046	288,980	-	288,980	5,779,600
<b>TOTAL</b>	<u>\$ 911,727</u>	<u>\$ 91,696</u>	<u>\$ 1,003,423</u>	<u>\$ 8,096,329</u>

# LIBRARY FUND

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Library</b>
<b>Account Code:</b>	<b>L7410</b>
<b>Function:</b>	<b>Library</b>

The Roswell P. Flower Memorial Library serves Watertown and surrounding communities as a center for reading, culture, and research. The Library is a vibrant institution, committed to promoting a well-rounded and informed citizenry. As a premier historical and community asset, the Library offers educational and recreational opportunities for all ages.

The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Library Fund Summary**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
Fines	\$ 3,532	\$ 2,425	\$ -	\$ -
Sale of Equipment	-	-	-	-
Gifts and Donations	289	-	-	-
Grants	91,318	74,511	75,497	34,093
General Fund Transfer	<u>1,556,212</u>	<u>1,452,672</u>	<u>1,539,773</u>	<u>1,842,590</u>
Total Revenues	\$ 1,651,351	\$ 1,529,608	\$ 1,615,270	\$ 1,876,683
Appropriated Fund Balance	<u>-</u>	<u>323</u>	<u>75,000</u>	<u>150,000</u>
<b>Total Revenues and Appropriated Reserves/Fund Balance</b>	<b><u>\$ 1,651,351</u></b>	<b><u>\$ 1,529,931</u></b>	<b><u>\$ 1,690,270</u></b>	<b><u>\$ 2,026,683</u></b>

**Expenditures**

Library	\$ 1,175,508	\$ 1,244,177	\$ 1,377,356	\$ 1,502,390
Contingency	-	-	35,000	15,000
Workers' Compensation	2,993	3,177	2,625	2,800
Health Insurance - Retirees	123,097	141,271	137,835	143,551
Medicare Part B - Retirees	17,607	16,631	15,100	18,000
Other Employee Benefits	107	83	175	175
Transfer to Capital Fund	77,440	-	-	225,000
Debt Service	<u>127,005</u>	<u>124,592</u>	<u>122,179</u>	<u>119,767</u>
<b>Total Expenditures</b>	<b><u>\$ 1,523,757</u></b>	<b><u>\$ 1,529,931</u></b>	<b><u>\$ 1,690,270</u></b>	<b><u>\$ 2,026,683</u></b>

**Fund Balance**

Beginning reserves and fund balance	\$ 129,059	\$ 256,653
+ Revenues	1,651,351	1,529,608
- Expenses	<u>(1,523,757)</u>	<u>(1,529,931)</u>
Ending reserve and fund balances	256,653	256,330
- Reserve for encumbrances	(101)	-
- Fund balance appropriated to subsequent fiscal year	<u>(50,000)</u>	<u>(75,000)</u>
Unreserved un-appropriated fund balance	<b><u>\$ 206,552</u></b>	<b><u>\$ 181,330</u></b>

(1) Fiscal Year 2024-25 Adopted Budget represents the original budget plus any subsequent budget re-adoptions through March 31, 2025.



**City of Watertown**  
**Fiscal Year 2025-26 Proposed Budget**  
**Library Fund Revenue Summary**

<b><u>Revenues</u></b>	<b><u>FY 2022-23 Actual</u></b>	<b><u>FY 2023-24 Actual</u></b>	<b><u>FY 2024-25 Adopted Budget</u></b>	<b><u>FY 2025-26 Proposed Budget</u></b>
L.0000.2082 Fines	\$ 3,532	\$ 2,425	\$ -	\$ -
L.0000.2705 Gifts and Donations	289	-	-	-
L.0000.2760 Grant	91,318	74,511	75,497	34,093
L.0000.5031 General Fund Transfer	<u>1,556,212</u>	<u>1,452,672</u>	<u>1,539,773</u>	<u>1,842,590</u>
Total Revenues	\$ 1,651,351	\$ 1,529,608	\$ 1,615,270	\$ 1,876,683
Appropriated Fund Balance	<u>-</u>	<u>323</u>	<u>75,000</u>	<u>150,000</u>
<b>Total Revenues and Appropriated Reserves/Fund Balance</b>	<b><u>\$ 1,651,351</u></b>	<b><u>\$ 1,529,931</u></b>	<b><u>\$ 1,690,270</u></b>	<b><u>\$ 2,026,683</u></b>

L.0000.2082 - Fines - Fees charged for overdue and lost books.

L.0000.2705 - Gifts and Donations - Gifts and donations received by the City for library purposes.

L.0000.2760 - Grant - Funding received from the North Country Library System for general operations and one part-time clerk.

L.0000.5031 - General Fund Transfer - The contribution from the General Fund that is needed to fund the expenditures of the Library.

**City of Watertown****Fiscal Year: FY 2025-26****Department: Library****Account Code: L7410****Function: Library**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Budget Summary</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
<b>Personal Services</b>				
110 Salaries	\$ 145,529	\$ 154,583	\$ 162,249	\$ 171,392
120 Clerical	290,254	306,927	311,098	341,561
130 Wages	202,619	225,974	263,360	267,413
140 Temporary	-	-	-	-
150 Overtime	3,742	1,354	5,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,202	5,108	8,500	5,700
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 647,346</u>	<u>\$ 693,946</u>	<u>\$ 750,207</u>	<u>\$ 791,066</u>
<b>Equipment</b>				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ 100,234	\$ 87,561	\$ 108,175	\$ 103,775
420 Insurance	28,610	32,886	38,000	29,225
430 Contracted Services	132,104	126,162	120,940	176,186
440 Fees Non Employees	-	1,000	1,000	1,000
450 Miscellaneous	5,959	2,487	3,500	3,500
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	16,119	12,188	15,625	15,625
465 Equipment < \$5,000	8,294	10,716	10,000	10,000
Total Operating Expenses	<u>\$ 291,320</u>	<u>\$ 273,000</u>	<u>\$ 297,240</u>	<u>\$ 339,311</u>
<b>Fringe Benefits</b>				
810 New York State Retirement	\$ 71,847	\$ 82,350	\$ 106,117	\$ 129,967
820 Police/Fire Retirement	-	-	-	-
830 Social Security	46,966	49,943	57,390	60,516
840 Workers' Compensation	-	-	100	-
850 Health Insurance	118,029	144,938	166,302	181,530
Total Fringe Benefits	<u>\$ 236,842</u>	<u>\$ 277,231</u>	<u>\$ 329,909</u>	<u>\$ 372,013</u>
<b>Department Total</b>	<u><u>\$ 1,175,508</u></u>	<u><u>\$ 1,244,177</u></u>	<u><u>\$ 1,377,356</u></u>	<u><u>\$ 1,502,390</u></u>

**City of Watertown****Fiscal Year: FY 2025-26****Department: Library****Account Code: L7410****Function: Library****FY 2025-26 Proposed Budget****Personal Services**

L.7410.0110	Salaries		
	Library Director	\$ 88,428	
	Librarian III	<u>82,964</u>	\$ 171,392
L.7410.0120	Clerical		
	Senior Account Clerk Typist	53,821	
	Library Clerk (6)	261,084	
	Library Clerk - Part-time (1 @ .70) (a)	<u>26,656</u>	341,561
L.7410.0130	Wages		
	Librarian II	72,620	
	Librarian I (2)	115,471	
	Custodial and Maintenance Supervisor (1 @ .50)	35,806	
	Facilities Maintenance Worker (2 @ .50)	<u>43,516</u>	267,413
L.7410.0150	Overtime		5,000
L.7410.0175	Health Insurance Buyout		<u>5,700</u>
	Total Personal Services		<u>\$ 791,066</u>

**Operating Expenses**

L.7410.0410	Utilities		
	Water and Sewer	\$ 2,100	
	Electric	93,750	
	Telephone	2,225	
	Natural Gas	<u>5,700</u>	103,775
L.7410.0420	Insurance		29,225
L.7410.0430	Contracted Services		
	Elevator Maintenance	1,500	
	Fire Alarm System	1,700	
	Meraki Router, Access Points (NCLS)	465	
	Joint Automation Board Fee (NCLS)	12,000	
	Security Services	91,300	
	Fire Extinguisher Inspection	500	
	Siemens Industry	4,800	
	Safety Consultant	1,800	
	Unemployment Services	111	
	Employee Investigation Services	300	
	Background Checks	275	
	Employee Learning Management System	1,000	
	Federally Mandated Training and Employee Assistance Program	285	
	HVAC and Other Maintenance	<u>7,000</u>	

(a) Part-time Clerk is contingent upon grant funding from the North Country Library System

**City of Watertown****Fiscal Year: FY 2025-26****Department: Library****Account Code: L7410****Function: Library****FY 2025-26 Proposed Budget**

L.7410.0430	Contracted Services continued		
	Front Marble Balustrade Cleaning and Repairs	24,200	
	Southside Entrance Concrete Repair	5,950	
	Fountain Repairs	<u>23,000</u>	176,186
L.7410.0440	Fees		
	Board of Trustees Audit		1,000
L.7410.0450	Miscellaneous		
	Postage	1,500	
	Travel and Training	<u>2,000</u>	3,500
L.7410.0460	Materials and Supplies		
	Office and Library Supplies	6,000	
	Sidewalk Salt	2,600	
	Labor Law Posters	25	
	Maintenance Supplies	<u>7,000</u>	15,625
L.7410.0465	Equipment < \$5,000		
	Books		<u>10,000</u>
	Total Operating Expenses		<u>\$ 339,311</u>
<b>Fringe Benefits</b>			
L.7410.0810	New York State Employees' Retirement System	\$	129,967
L.7410.0830	Social Security		60,516
L.7410.0850	Health Insurance		<u>181,530</u>
	Total Fringe Benefits	\$	<u>372,013</u>
	<b>TOTAL BUDGET</b>	\$	<u><u>1,502,390</u></u>

**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**General**

**Account Code:**

**L1990, L9040, L9050, L9060, L9065, L9070, L9089, L9710, L9950**

**Function:**

**Government Support and Debt Service**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
L.1990.0430 Contingency	\$ -	\$ -	\$ 35,000	\$ 15,000
L.9040.0800 Workers' Compensation	2,993	3,177	2,625	2,800
L.9060.0800 Health Insurance - Retirees	123,097	141,271	137,835	143,551
L.9065.0800 Medicare Part B - Retirees	17,607	16,631	15,100	18,000
L.9089.0800 Other Employee Benefits	107	83	175	175
L.9950.0900 Transfer to Capital Fund	77,440	-	-	225,000
<b>General Expenses Total</b>	<b>\$ 221,244</b>	<b>\$ 161,162</b>	<b>\$ 190,735</b>	<b>\$ 404,526</b>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
L.9710.0600 Serial Bond Principal	\$ 114,657	\$ -	\$ 114,657	\$ 114,658
L.9710.0700 Serial Bond Interest	12,348	114,657	7,522	5,109
<b>Debt Expenses Total</b>	<b>\$ 127,005</b>	<b>\$ 124,592</b>	<b>\$ 122,179</b>	<b>\$ 119,767</b>

**OUTSTANDING SERIAL BONDS**

<b>DATE OF ISSUE / (INTEREST RATE)</b>				<b>PRINCIPAL BALANCE AT END OF FISCAL YEAR</b>
<b>/ MATURITY DATE</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>	
6/15/2017 (2.00 - 3.00%) 6/15/2027	\$ 110,650	\$ 4,808	\$ 115,458	\$ 109,150
3/29/2019 (5.00 - 3.00%) 9/1/2033	4,008	301	4,309	4,008
<b>TOTAL</b>	<b>\$ 114,658</b>	<b>\$ 5,109</b>	<b>\$ 119,767</b>	<b>\$ 113,158</b>

# COMMUNITY DEVELOPMENT FUND

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Community Development****Account Code:****CD8668****Function:****Home and Community Services**

The City participated in the Community Development Block Grant (CDBG) Small Cities Program from 1979 to 2013. Grants obtained during this time period funded a variety of housing programs, infrastructure and economic development programs. Beginning in 2014, the City became an entitlement community under the CDBG program, making it eligible to receive an annual allocation of CDBG funds rather than applying for funding through the State. The CDBG funds can be utilized for a wide variety of community development projects that benefit low to moderate income persons such as housing rehabilitation, infrastructure improvements and public services. The Planning & Community Development Department is responsible for the administration of the CDBG funds, including the writing of 5-Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports and general program administration. Staff is also responsible for the oversight of other community development projects such as housing and historic preservation projects associated with grant funding.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Community Development****Account Code:****CD8668****Function:****Home and Community Services**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CD.0000.4940.8605 Restore NY	\$ -	\$ 385,841	\$ 1,350,000	\$ 500,000
CD.0000.4940.8611 Entitlement - 2017	-	-	-	-
CD.0000.4940.8612 Entitlement - 2018	40,972	61,633	-	-
CD.0000.4940.8613 Entitlement - 2019	41,419	116,170	-	-
CD.0000.4940.8614 Entitlement - 2020	113,037	5,902	82,000	82,000
CD.0000.4940.8615 CARES Act - 2020	179,692	20,143	25,000	-
CD.0000.4940.8616 Entitlement - 2021	264,978	243,729	5,000	5,000
CD.0000.4940.8617 Entitlement - 2022	-	604,408	253,360	-
CD.0000.4940.8618 Entitlement - 2023	-	-	624,962	325,000
CD.0000.4940.8619 Entitlement - 2024	-	-	573,286	802,236
CD.0000.4940.8620 Entitlement - 2025	-	-	-	614,966
<b>Total Revenues</b>	<b>\$ 640,098</b>	<b>\$ 1,467,554</b>	<b>\$ 2,913,608</b>	<b>\$ 2,329,202</b>
<b><u>Expenditures</u></b>				
CD.8668.1 Personal Services	\$ 52,673	\$ 49,096	\$ 64,597	\$ 60,880
CD.8668.4 Contractual Expenditures	579,728	\$ 1,197,850	2,296,086	1,152,236
CD.8668.8 Fringe Benefits	18,904	\$ 19,184	27,925	24,086
CD.9950.0900 Transfer to Capital Fund	29,558	\$ 320,991	525,000	1,092,000
<b>Total Expenditures</b>	<b>\$ 680,863</b>	<b>\$ 1,596,849</b>	<b>\$ 2,913,608</b>	<b>\$ 2,329,202</b>



**City of Watertown**

**Fiscal Year:**

**FY 2025-26**

**Department:**

**Community Development**

**Account Code:**

**CD8668**

**Function:**

**Home and Community Services**

<b>Budget Summary</b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 50,467	\$ 45,902	\$ 61,941	\$ 58,318
120 Clerical	1,229	1,983	1,906	1,812
130 Wages	836	99	-	-
140 Temporary	-	-	-	-
150 Overtime	141	1,112	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 52,673</u>	<u>\$ 49,096</u>	<u>\$ 64,597</u>	<u>\$ 60,880</u>
<b>Equipment</b>				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	579,481	1,079,676	2,296,086	1,152,236
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	247	118,174	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 579,728</u>	<u>\$ 1,197,850</u>	<u>\$ 2,296,086</u>	<u>\$ 1,152,236</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 6,043	\$ 5,066	\$ 10,376	\$ 9,871
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,029	5,256	4,941	4,658
840 Workers' Compensation	-	-	-	-
850 Health Insurance	8,832	8,862	12,608	9,557
Total Fringe Benefits	<u>\$ 18,904</u>	<u>\$ 19,184</u>	<u>\$ 27,925</u>	<u>\$ 24,086</u>
<b>Department Total</b>	<u><u>\$ 651,305</u></u>	<u><u>\$ 1,266,130</u></u>	<u><u>\$ 2,388,608</u></u>	<u><u>\$ 1,237,202</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Community Development****Account Code:****CD****Function:****Home and Community Services****FY 2025-26 Proposed Budget****Personal Services**

CD.8668.0110

## Salaries

Planning and Community Development

Director (1 @ .25)

\$ 24,799

Senior Planner (1 @ .20)

14,562

Planner (1 @ .15; 1 temporary part-time @ .1

18,957

\$ 58,318

CD.8668.0120

## Clerical

Secretary (1 @ .10)

1,812

CD.8668.0150

## Overtime

750

## Total Personal Services

\$ 60,880**Operating Expenses**

CD.8668.0430

## Contracted Services

Restore NY - Masonic Temple

\$ 500,000

ADA Ramps

157,736

Tree Plantings

15,000

Demolition Project

65,000

Food Pantries

14,000

Fair Housing Education

5,500

Smoke Detector Program

5,000

Housing Programs

390,0001,152,236

## Total Operating Expenses

\$ 1,152,236**Fringe Benefits**

CD.8668.0810

New York State Employees' Retirement System

\$ 9,871

CD.8668.0830

Social Security

4,658

CD.8668.0850

Health Insurance

9,557

## Total Fringe Benefits

\$ 24,086**TOTAL OPERATING BUDGET**\$ 1,237,202

CD.9950.0900

## Transfer to Capital Fund

Black River Trail Extension

\$ 250,000

Burlington Street Reconstruction (Streets and Sidewalks)

282,000

Huntington Street Water Main Replacement

450,000

Sidewalk Program - Division Street East

110,000**TOTAL BUDGET**\$ 1,092,000

# TOURISM FUND

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Tourism Fund****Account Code:****CT****Function:****Culture and Recreation**

In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CT.0000.1113 Occupancy Tax	\$ 255,306	\$ 252,512	\$ 250,000	\$ 260,000
Sub-Total	255,306	252,512	250,000	260,000
Appropriated Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>\$ 255,306</b>	<b>\$ 252,512</b>	<b>\$ 250,000</b>	<b>\$ 260,000</b>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Expenditures</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CT.9510.0900 Transfer to General Fund	\$ 255,306	\$ 252,512	\$ 250,000	\$ 260,000
<b>Total Expenditures</b>	<b>\$ 255,306</b>	<b>\$ 252,512</b>	<b>\$ 250,000</b>	<b>\$ 260,000</b>

**Fund Balance**

Beginning reserves and fund balance	\$ -	\$ -
+ Revenues	255,306	252,512
- Expenses	(255,306)	(252,512)
Ending reserve and fund balances	<u>\$ -</u>	<u>\$ -</u>

# RESERVE FUNDS

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Workers' Compensation Reserve Fund****Account Code:****CR****Function:****Employee Fringe Benefits**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CR.0000.2401 Interest and Earnings	\$ 7,270	\$ 13,505	\$ 1,200	\$ 1,200
Sub-Total	7,270	13,505	1,200	1,200
Appropriated Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>\$ 7,270</b>	<b>\$ 13,505</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Expenditures</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CR.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund Balance**

Beginning reserves and fund balance	\$ 238,869	\$ 246,139
+ Revenues	7,270	13,505
- Expenses	-	-
Ending reserve and fund balances	\$ 246,139	\$ 259,644
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	<b>\$ 246,139</b>	<b>\$ 259,644</b>

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims.

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Risk Retention****Account Code:****CS****Function:****Self-Funded Liability**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Revenues</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CS.0000.2401 Interest and Earnings	\$ 21,255	\$ 36,310	\$ 10,000	\$ 10,000
CS.0000.2770 Unclassified Revenues	171	-	-	-
CS.0000.5031 Interfund Transfers	<u>75,000</u>	<u>80,000</u>	<u>115,000</u>	<u>115,000</u>
Sub-Total	96,426	116,310	125,000	125,000
Appropriated Fund Balance	<u>9,977</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 106,403</u>	<u>\$ 116,310</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b><u>Expenditures</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Proposed Budget</u></b>
CS.1740.0440 Fees - Non Employees	\$ 419	\$ 73,622	\$ 110,000	\$ 110,000
CS.1930.0430 Judgments and Claims	<u>105,984</u>	<u>22,657</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures	<u>\$ 106,403</u>	<u>\$ 96,279</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>

**Fund Balance**

Beginning reserves and fund balance	\$ 682,430	\$ 672,453
+ Revenues	96,426	116,310
- Expenses	<u>(106,403)</u>	<u>(96,279)</u>
Ending reserve and fund balances	\$ 672,453	\$ 692,484
- Fund balance appropriated to subsequent fiscal year	<u>(44,000)</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 628,453</u>	<u>\$ 692,484</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability.

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Debt Service  
**Account Code:** V  
**Function:** Debt Service

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
V.0000.2401 Interest and Earnings	\$ -	\$ -	\$ -	\$ -
V.0000.2710 Premium and Accrued Interest on Obligations	-	-	-	-
V.0000.5791 Proceeds of Advance Refundir	-	-	-	-
Sub-Total	-	-	-	-
Appropriated Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
V.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
V.9510.0900 Transfer to Capital Fund	-	-	-	-
V.9991.0430 Payment to Escrow Agent and Professionals	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund Balance**

Beginning reserves and fund balance	\$ -	\$ -
+ Revenues	-	-
- Expenses	-	-
Ending reserve and fund balances	\$ -	\$ -
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	<u>\$ -</u>	<u>\$ -</u>

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.



# SELF- FUNDED HEALTH INSURANCE FUND

**City of Watertown**

<b>Fiscal Year:</b>	<b>FY 2025-26</b>
<b>Department:</b>	<b>Self-Funded Health Insurance</b>
<b>Account Code:</b>	<b>MS</b>
<b>Function:</b>	<b>Employee Fringe Benefits</b>

The City self-insures its Health Insurance benefits for its eligible active and retired employees. A third-party administrator, UMR, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$195,000 (\$215,000 threshold for the first reimbursement).

**City of Watertown**
**Fiscal Year:**
**FY 2025-26**
**Department:**
**Self-Funded Health Insurance**
**Account Code:**
**MS**
**Function:**
**Employee Fringe Benefits**

	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
<b>Revenues</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>
MS.0000.1270 Shared Service Charges (a)	\$ 7,507,060	\$ 9,227,011	\$ 10,431,384	\$ 10,432,704
MS.0000.2401 Interest and Earnings	83,056	81,405	50,000	100,000
MS.0000.2680 Insurance Recovery	9,064	1,210,369	-	-
MS.0000.2700 Medicare Part D Reimbursement	292,598	240,922	210,000	210,000
MS.0000.2701 Refund of Prior Year Expenditures	11,000	26,871	-	-
MS.0000.2708 Employee Contributions (a)	577,151	735,842	876,360	874,785
MS.0000.2709 Retirees' Contributions (a)	281,677	351,694	394,816	403,680
MS.0000.2771 Prescription Reimbursement	1,127,185	1,154,004	1,000,000	1,150,000
MS.0000.2773 Payment Processing Fees	863	985	1,100	2,200
Sub-Total	\$ 9,889,654	\$ 13,029,103	\$ 12,963,660	\$ 13,173,369
Appropriated Fund Balance	821,629	(280,507)	51,340	5,127
<b>Total Revenues and Appropriated Fund Balance</b>	<b>\$ 10,711,283</b>	<b>\$ 12,748,596</b>	<b>\$ 13,015,000</b>	<b>\$ 13,178,496</b>

**Expenditures**

MS.1710 Administration	\$ 550,404	\$ 584,720	\$ 670,000	\$ 775,996
MS 9060.0430.0020 Medical Claims	6,083,302	7,607,115	7,175,000	7,292,500
MS 9060.0430.0030 Prescriptions	4,077,577	4,556,761	5,170,000	5,110,000
<b>Total Expenditures</b>	<b>\$ 10,711,283</b>	<b>\$ 12,748,596</b>	<b>\$ 13,015,000</b>	<b>\$ 13,178,496</b>

**Fund Balance**

Beginning reserves and fund balance	\$ 2,447,844	\$ 1,626,215
+ Revenues	9,889,654	13,029,103
- Expenses	(10,711,283)	(12,748,596)
Ending reserve and fund balances	\$ 1,626,215	\$ 1,906,722
- Fund balance appropriated to subsequent fiscal year	(45,284)	(51,340)
Unreserved un-appropriated fund balance	<b>\$ 1,580,931</b>	<b>\$ 1,855,382</b>

(a) Fiscal Year 2024-25 monthly health insurance premiums will be:

Individual: \$ 1,011.38

Family: \$ 2,265.49

**City of Watertown**

**Fiscal Year:** FY 2025-26  
**Department:** Self-Funded Health Insurance  
**Account Code:** MS1710  
**Function:** Employee Fringe Benefits

<b>Budget Summary</b>	<b>FY 2022-23 Actual</b>	<b>FY 2023-24 Actual</b>	<b>FY 2024-25 Adopted Budget</b>	<b>FY 2025-26 Proposed Budget</b>
<b>Personal Services</b>				
110 Salaries	\$ 47,686	\$ 49,919	\$ 57,589	\$ 59,621
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 47,686</u>	<u>\$ 49,919</u>	<u>\$ 57,589</u>	<u>\$ 59,621</u>
<b>Equipment</b>				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operating Expenses</b>				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	241,786	275,614	315,000	350,932
430 Contracted Services	234,334	230,489	259,315	337,015
440 Fees Non Employees	4,422	1,500	5,750	5,750
450 Miscellaneous	-	-	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	408	241	1,000	1,000
465 Equipment < \$5,000	169	1,718	-	-
Total Operating Expenses	<u>\$ 481,119</u>	<u>\$ 509,562</u>	<u>\$ 582,065</u>	<u>\$ 695,697</u>
<b>Fringe Benefits</b>				
810 NYS Employees' Retirement System	\$ 4,269	\$ 5,418	\$ 6,692	\$ 7,925
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,270	3,399	4,406	4,561
840 Workers' Compensation	-	-	-	-
850 Health Insurance	14,060	16,422	19,248	8,192
Total Fringe Benefits	<u>\$ 21,599</u>	<u>\$ 25,239</u>	<u>\$ 30,346</u>	<u>\$ 20,678</u>
<b>Department Total</b>	<u><u>\$ 550,404</u></u>	<u><u>\$ 584,720</u></u>	<u><u>\$ 670,000</u></u>	<u><u>\$ 775,996</u></u>

**City of Watertown****Fiscal Year:****FY 2025-26****Department:****Self-Funded Health Insurance****Account Code:****MS****Function:****Employee Fringe Benefits****FY 2025-26 Proposed Budget****Personal Services**

MS.1710.0110	Salaries		
	Human Resources Manager (1 @ .10)	\$ 9,758	
	HR Benefits Specialist (1 @ .80)	<u>49,863</u>	\$ 59,621
	Total Personal Services		<u>\$ 59,621</u>

**Operating Expenses**

MS.1710.0420	Insurance		
	Stop Loss Insurance		\$ 350,932
MS.1710.0430	Contracted Services		
	Third-party Administration Fees	\$ 256,315	
	Benefit Plan Consulting and Actuary Services	75,000	
	Merchant Fees	2,700	
	Affordable Care Act Program / IRS Forms		
	Printing	<u>3,000</u>	337,015
MS.1710.0440	Fees, Non Employee		
	Attestation	2,614	
	Patient Protection and Affordable Care Act		
	Transitional Reinsurance Fee	<u>3,136</u>	5,750
MS.1710.0450	Miscellaneous		
	Training		1,000
MS.1710.0460	Materials and Supplies		
	Supplies		<u>1,000</u>
	Total Operating Expenses		<u>\$ 695,697</u>

**Fringe Benefits**

MS.1710.0810	New York State Employees' Retirement System	\$ 7,925	
MS.1710.0830	Social Security		4,561
MS.1710.0850	Health Insurance		<u>8,192</u>
	Total Fringe Benefits		<u>\$ 20,678</u>

**TOTAL BUDGET****\$ 775,996**

# CAPITAL PROJECTS FUND

**CITY OF WATERTOWN  
FISCAL YEAR 2025-26 BUDGET  
COMPUTATION OF DEBT LIMIT  
As of July 1, 2025**

Five Year Average Full Valuation of Taxable Real Property	\$	1,279,642,780
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Debt Limit - 7% thereof	\$	89,574,995
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Inclusions:

Outstanding Bonds	\$	27,332,580
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Exclusions:

Self-liquidating Debt	\$	797,952
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Water Debt		1,573,157
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Sewer Debt		<u>9,008,056</u>
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	\$	<u>11,379,165</u>
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Total Net Indebtedness	\$	<u>15,953,415</u>
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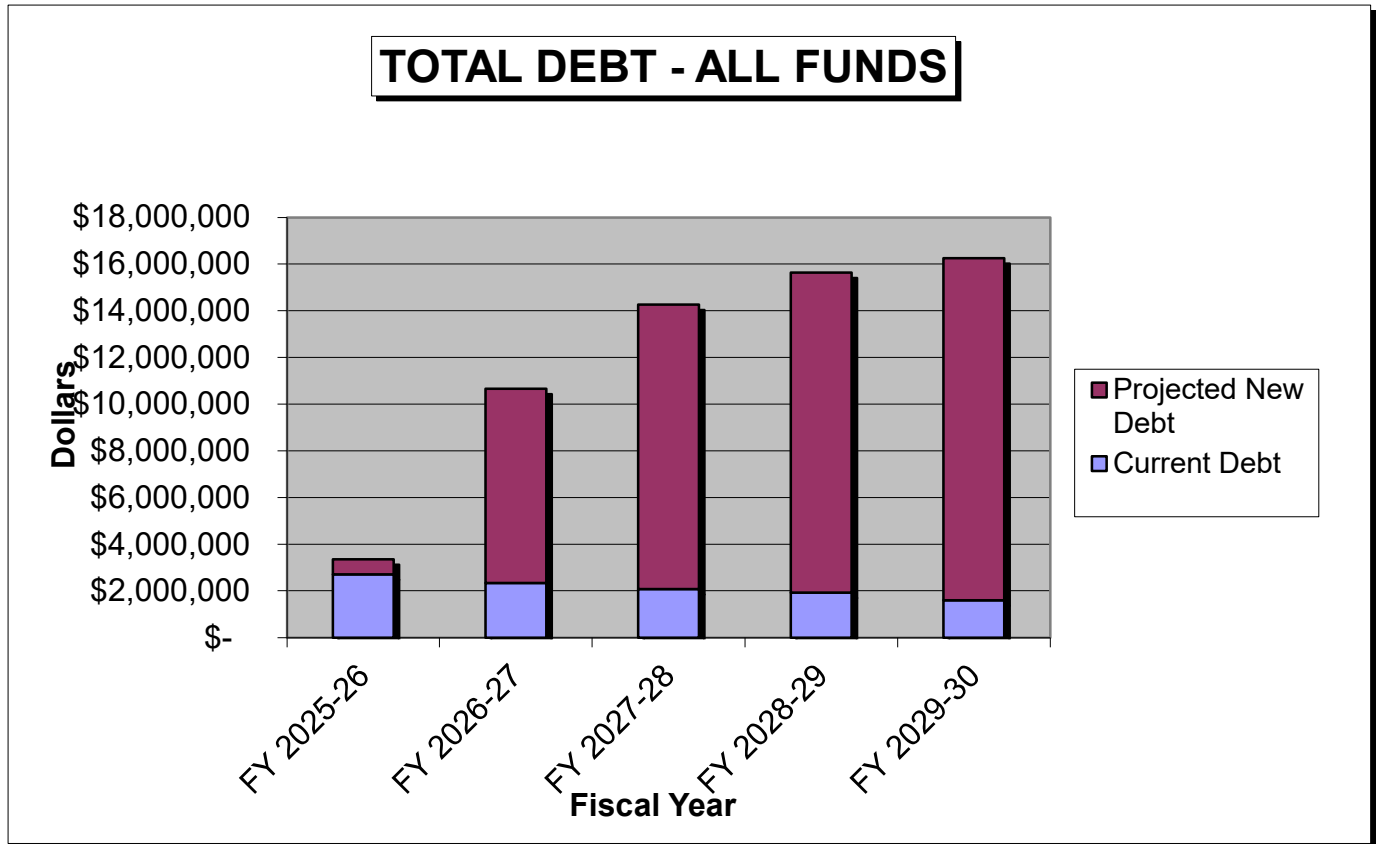
Net Debt Contracting Margin	\$	<u>73,621,580</u>
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The percent of debt contracting power exhausted is		<u>17.81%</u>
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## DEBT

### ALL FUNDS

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
<b>Current Debt</b>	(1) \$ 2,709,510	\$ 2,338,340	\$ 2,080,210	\$ 1,924,631	\$ 1,598,789
<b>Projected New Debt</b>	<u>642,950</u>	<u>8,313,337</u>	<u>12,179,800</u>	<u>13,705,503</u>	<u>14,642,902</u>
<b>TOTAL</b>	<u>\$ 3,352,460</u>	<u>\$ 10,651,677</u>	<u>\$ 14,260,010</u>	<u>\$ 15,630,134</u>	<u>\$ 16,241,691</u>



(1) Current debt is net of the following debt that will have offsetting revenues:

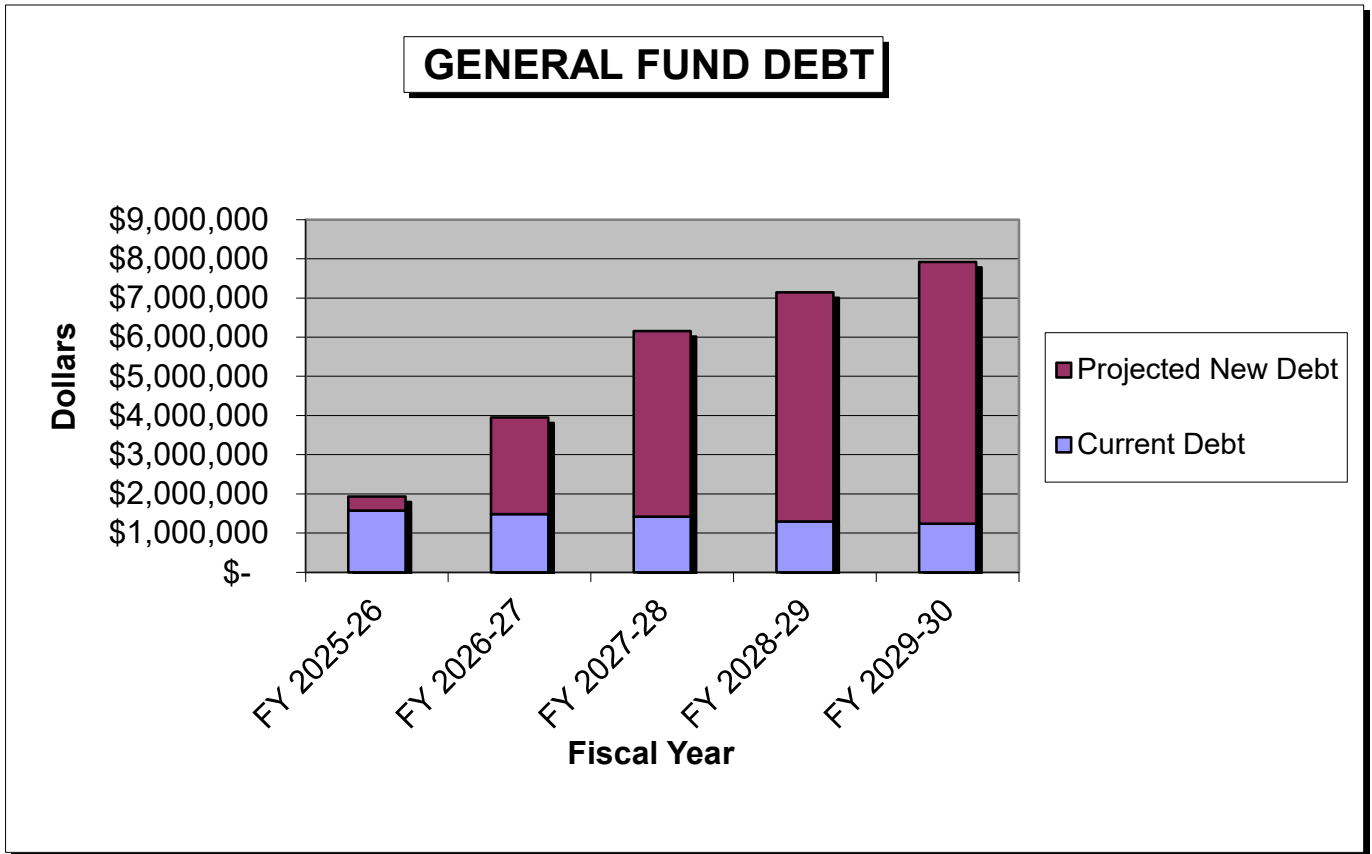
	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Hydro-electric Plant debt	\$ 357,597	\$ 176,435	\$ 168,523	\$ 161,403	\$ -
Water Treatment Plant debt	\$ 48,694	\$ 1,091,874	\$ 1,132,214	\$ 1,113,834	\$ 1,095,454
Wastewater Treatment Plant debt	\$ 333,948	\$ 577,067	\$ 604,222	\$ 594,608	\$ 415,878



## DEBT

### GENERAL FUND

		<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Current Debt	(1)	\$ 1,574,837	\$ 1,479,656	\$ 1,414,084	\$ 1,297,702	\$ 1,236,385
Projected New Debt		<u>358,075</u>	<u>2,466,845</u>	<u>4,738,648</u>	<u>5,847,957</u>	<u>6,680,142</u>
<b>TOTAL</b>		<u>\$ 1,932,912</u>	<u>\$ 3,946,501</u>	<u>\$ 6,152,732</u>	<u>\$ 7,145,659</u>	<u>\$ 7,916,527</u>

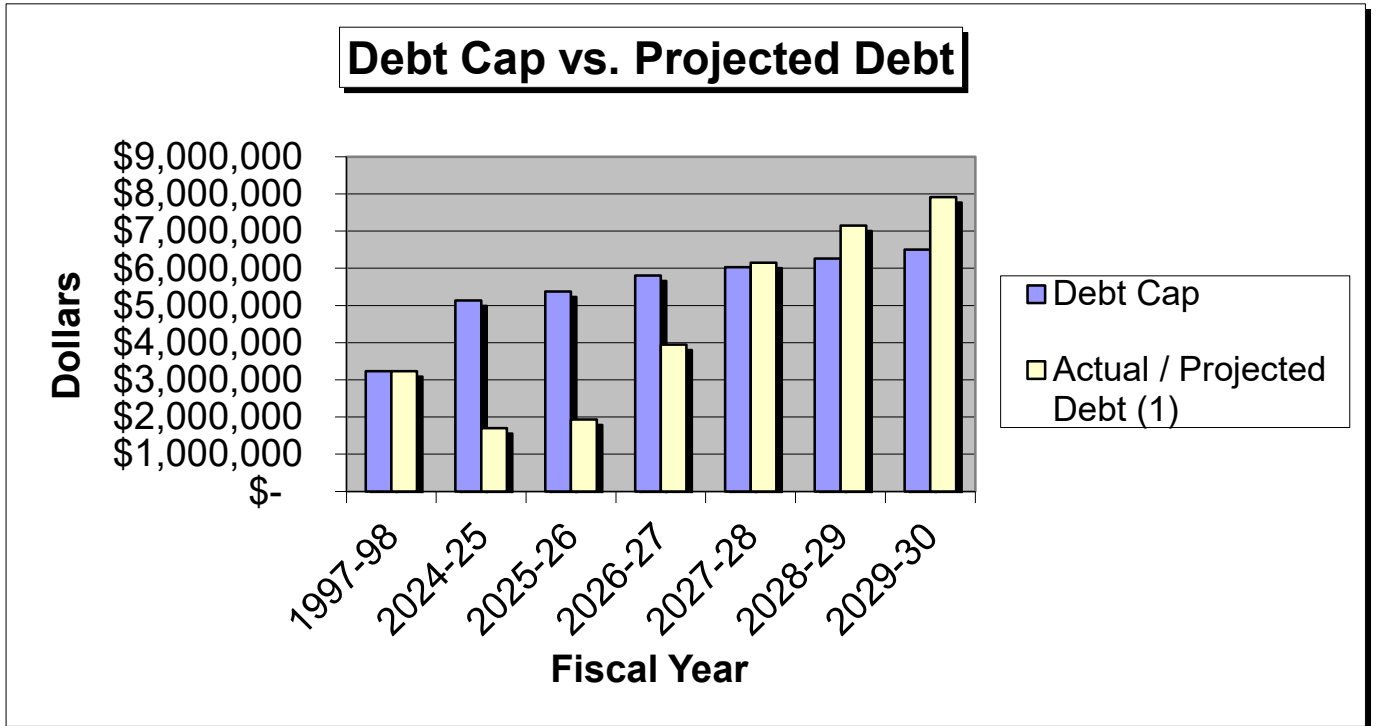


(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Hydro-electric Plant debt	\$ 357,597	\$ 176,435	\$ 168,523	\$ 161,403	\$ -

## GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>	
		<u>Projected</u>	<u>Debt (1)</u>	<u>Margin</u>
1997-98	base year		\$ 3,231,475	N/A
2024-25	actual		\$ 1,702,906	\$ (3,428,022)
2025-26	actual		\$ 1,932,912	\$ (3,439,068)
2026-27	projected		\$ 3,946,501	\$ (1,855,385)
2027-28	projected		\$ 6,152,732	\$ 125,535
2028-29	projected		\$ 7,145,659	\$ 884,402
2029-30	projected		\$ 7,916,527	\$ 1,412,119



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Hydro-electric Plant debt	\$ 357,597	\$ 176,435	\$ 168,523	\$ 161,403	\$ -

	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	TOTAL
<b>GENERAL FUND - Existing Debt Service</b>						
<b>Serial Bonds:</b>						
Hydro-electric Facility Improvements (non-taxable)	\$ 173,250	\$ -	\$ -	\$ -	\$ -	\$ 173,250
Clinton Street reconstruction	\$ 48,882	\$ 47,363	\$ 45,788	\$ -	\$ -	\$ 142,033
Arena rehabilitation	\$ 647,038	\$ 644,547	\$ 645,183	\$ 646,776	\$ 646,792	\$ 9,432,211
Factory Street reconstruction	\$ 141,760	\$ 138,458	\$ 135,052	\$ 131,520	\$ 127,857	\$ 674,647
Fire Pumper Truck	\$ 54,637	\$ -	\$ -	\$ -	\$ -	\$ 54,637
City Hall boiler	\$ 17,873	\$ -	\$ -	\$ -	\$ -	\$ 17,873
Sidewalks -District #10	\$ 5,584	\$ 5,470	\$ -	\$ -	\$ -	\$ 11,054
Sidewalks - District #11	\$ 5,741	\$ 5,624	\$ -	\$ -	\$ -	\$ 11,365
Thompson Park playground	\$ 34,964	\$ 34,253	\$ -	\$ -	\$ -	\$ 69,217
Flower Avenue East reconstruction	\$ 143,692	\$ 138,123	\$ 131,590	\$ 126,843	\$ 123,138	\$ 997,143
Massey Street Fire Station HVAC	\$ 39,627	\$ 37,866	\$ 36,105	\$ -	\$ -	\$ 113,598
Hydro-electric Facility Improvements	\$ 184,347	\$ 176,435	\$ 168,523	\$ 161,403	\$ -	\$ 690,708
Western Boulevard Extention Construction	\$ 38,757	\$ 37,296	\$ 35,834	\$ 34,518	\$ 33,348	\$ 304,549
Sidewalk District #12	\$ 4,893	\$ 4,683	\$ 4,473	\$ 4,284	\$ -	\$ 18,333
Thompson Park North Down Drive Retaining Wall	\$ 27,140	\$ 25,975	\$ 24,810	\$ 23,761	\$ -	\$ 101,686
Thompson Park pool and bathhouse	\$ 155,850	\$ 154,650	\$ 154,200	\$ 142,450	\$ 124,950	\$ 732,100
Pearl St Bridge reconstruction (north span)	\$ 42,900	\$ 42,200	\$ 41,450	\$ 41,650	\$ 36,750	\$ 204,950
Sidewalk Special Assessment District #13	\$ 10,000	\$ 9,600	\$ 9,200	\$ 8,800	\$ 8,400	\$ 46,000
Fire Ladder Truck	\$ 155,500	\$ 153,550	\$ 150,400	\$ 137,100	\$ 135,150	\$ 857,700
<b>Bond Anticipation Notes:</b>						
Fire Pumper Truck	\$ 101,461	\$ 101,461	\$ 98,910	\$ 96,359	\$ 93,808	\$ 922,768
Fire Engine Truck	\$ 135,476	\$ 129,250	\$ 126,000	\$ 122,750	\$ 119,500	\$ 1,181,726
DPW Property Acquisition	\$ 81,813	\$ 80,025	\$ 78,238	\$ 76,450	\$ 74,663	\$ 1,039,504
DPW Refuse Truck	\$ 39,750	\$ 38,775	\$ 37,800	\$ 36,825	\$ 35,850	\$ 353,625
<b>GENERAL FUND - Existing / Estimated Debt Service</b>	<b>\$ 2,290,935</b>	<b>\$ 2,005,604</b>	<b>\$ 1,923,556</b>	<b>\$ 1,791,489</b>	<b>\$ 1,560,206</b>	<b>\$ 18,150,677</b>
<b>GENERAL FUND - Projected Debt Service</b>						
Municipal Building - City Court rehab	\$ -	\$ 635,417	\$ 620,167	\$ 604,917	\$ 589,667	\$ 7,930,001
Municipal Building - City Hall Renovation	\$ -	\$ 322,917	\$ 315,167	\$ 307,417	\$ 299,667	\$ 4,030,001
Flower Ave W / Washington St Combined Sewer Separation Design/Phase I/Phase II	\$ -	\$ 36,458	\$ 35,583	\$ 34,708	\$ 33,833	\$ 454,999
DPW Facility Construction (design)	\$ -	\$ 104,167	\$ 101,667	\$ 99,167	\$ 96,667	\$ 1,300,001
DPW Refuse & Recycling - Side loader vehicle (1-008)	\$ -	\$ 41,250	\$ 40,125	\$ 39,000	\$ 37,875	\$ 361,875
DPW Facility - Underground Fuel Tank Replacement	\$ -	\$ 82,500	\$ 80,250	\$ 78,000	\$ 75,750	\$ 723,750
DPW Refuse and Recycling - Recycling Truck (1-004)	\$ -	\$ 41,250	\$ 40,125	\$ 39,000	\$ 37,875	\$ 361,875
DPW Refuse and Recycling - Side Load Refuse Packer (1-001)	\$ -	\$ 44,000	\$ 42,800	\$ 41,600	\$ 40,400	\$ 386,000
Newell St - (Engine St to Arch St) - sidewalk	\$ -	\$ 52,083	\$ 50,833	\$ 49,583	\$ 48,333	\$ 649,999
Newell St - (Engine St to Arch St) - storm sewer	\$ -	\$ 104,167	\$ 101,667	\$ 99,167	\$ 96,667	\$ 1,300,001
Newell St - (Engine St to Arch St) - street	\$ -	\$ 520,833	\$ 508,333	\$ 495,833	\$ 483,333	\$ 6,499,999
Bronson St (800-900 blocks) - Engine St to Arch St - sidewalk	\$ -	\$ 9,896	\$ 9,658	\$ 9,421	\$ 9,183	\$ 123,500
Bronson St (800-900 blocks)- Engine St to Arch St - storm sewer	\$ -	\$ 36,458	\$ 35,583	\$ 34,708	\$ 33,833	\$ 454,999
Bronson St (800-900 blocks)- Engine St to Arch St - street	\$ -	\$ 85,938	\$ 83,875	\$ 81,813	\$ 79,750	\$ 1,072,502
DPW Facility - 337 Engine St	\$ -	\$ -	\$ 426,667	\$ 416,000	\$ 405,333	\$ 5,280,000
DPW Facility - 521 Engine Street	\$ -	\$ -	\$ 426,667	\$ 416,000	\$ 405,333	\$ 5,280,000
Municipal Building - Windows and door replacements	\$ -	\$ -	\$ 170,100	\$ 165,240	\$ 160,380	\$ 1,482,300
Municipal Building - Insulation and skin	\$ -	\$ -	\$ 254,800	\$ 247,520	\$ 240,240	\$ 2,220,400
Parking Lots - City Hall Parking Lot Expansion	\$ -	\$ -	\$ 112,000	\$ 108,800	\$ 105,600	\$ 976,000
River Parks - Howk Street Gateway Enhancements	\$ -	\$ -	\$ 24,500	\$ 23,800	\$ 23,100	\$ 213,500
DPW Refuse and Recycling - Rear Packer Recycling Truck (cardboard) (1-007)	\$ -	\$ -	\$ 35,000	\$ 34,000	\$ 33,000	\$ 305,000
Maintenance of Bridges - Pearl Street South Span Joint replacement, polymer overlay	\$ -	\$ -	\$ 106,667	\$ 104,000	\$ 101,333	\$ 1,320,000
Paddock Street storm sewer - Dimmick St to Sherman St	\$ -	\$ -	\$ 89,600	\$ 87,360	\$ 85,120	\$ 1,108,800

	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>TOTAL</u>
Loomis Drive Storm Outfall	\$ -	\$ -	\$ 26,667	\$ 26,000	\$ 25,333	\$ 330,000
Leray St - (Main St W to City Limit) - sidewalk	\$ -	\$ -	\$ 42,667	\$ 41,600	\$ 40,533	\$ 528,000
Leray St - (Main St W to City Limit) - storm sewer	\$ -	\$ -	\$ 37,333	\$ 36,400	\$ 35,467	\$ 462,000
Leray St - (Main St W to City Limit) - street	\$ -	\$ -	\$ 480,000	\$ 468,000	\$ 456,000	\$ 5,940,000
California Avenue - Huntington Street to Bronson St - sidewalk	\$ -	\$ -	\$ 5,867	\$ 5,720	\$ 5,573	\$ 72,600
California Avenue - Huntington Street to Bronson St - storm sewer	\$ -	\$ -	\$ 24,000	\$ 23,400	\$ 22,800	\$ 297,000
California Avenue - Huntington Street to Bronson St - street	\$ -	\$ -	\$ 69,333	\$ 67,600	\$ 65,867	\$ 858,000
Arena - Ice Chiller	\$ -	\$ -	\$ -	\$ 112,000	\$ 108,800	\$ 976,000
Bus - Construction of new bus facility	\$ -	\$ -	\$ -	\$ 38,400	\$ 37,440	\$ 475,200
Downtown - Washington Street Streetscape Enhancements	\$ -	\$ -	\$ -	\$ 13,333	\$ 13,000	\$ 165,000
DPW Facility - 521C Engine Street Plow Shed	\$ -	\$ -	\$ -	\$ 210,000	\$ 204,000	\$ 1,830,000
Fire - Storage building	\$ -	\$ -	\$ -	\$ 70,000	\$ 68,000	\$ 610,000
Outdoor Recreation - Baseball Stadium Field Lighting	\$ -	\$ -	\$ -	\$ 49,000	\$ 47,600	\$ 427,000
DPW Refuse & Recycling - Side load refuse packer (1-002)	\$ -	\$ -	\$ -	\$ 44,800	\$ 43,520	\$ 390,400
Maintenance of Bridges - Cayuga Avenue Bridge Replacement	\$ -	\$ -	\$ -	\$ 160,000	\$ 156,000	\$ 1,980,000
Loomis Drive Storm Outfall	\$ -	\$ -	\$ -	\$ 26,667	\$ 26,000	\$ 330,000
Howk St - (Coffeen St to Newell St) - sidewalks	\$ -	\$ -	\$ -	\$ 10,667	\$ 10,400	\$ 132,000
Howk St - Howk Street (Coffeen St to Newell St) - storm sewer	\$ -	\$ -	\$ -	\$ 10,667	\$ 10,400	\$ 132,000
Howk St - (Coffeen St to Newell St) - street	\$ -	\$ -	\$ -	\$ 53,333	\$ 52,000	\$ 660,000
East Main St sidewalk - Mill St to Pearl St	\$ -	\$ -	\$ -	\$ 64,000	\$ 62,400	\$ 792,000
East Main St storm sewer - Mill St to Pearl St	\$ -	\$ -	\$ -	\$ 25,600	\$ 24,960	\$ 316,800
East Main St street - Mill St to Pearl St	\$ -	\$ -	\$ -	\$ 341,333	\$ 332,800	\$ 4,224,000
DPW Facility - Marble Street Facility Replacement	\$ -	\$ -	\$ -	\$ -	\$ 69,333	\$ 858,000
Municipal Building - Air handlers and ductwork	\$ -	\$ -	\$ -	\$ -	\$ 51,800	\$ 451,400
Municipal Building - Ceiling replacements	\$ -	\$ -	\$ -	\$ -	\$ 43,400	\$ 378,200
Municipal Building - Lighting replacements	\$ -	\$ -	\$ -	\$ -	\$ 25,900	\$ 225,700
River Parks Development - Sewall's Island Park Enhancements	\$ -	\$ -	\$ -	\$ -	\$ 32,375	\$ 282,125
Fire - Engine 3 replacement (8-3)	\$ -	\$ -	\$ -	\$ -	\$ 111,680	\$ 1,382,040
Maintenance of Bridges - West Main Street - Kelsey Creek Culvert	\$ -	\$ -	\$ -	\$ -	\$ 85,333	\$ 1,056,000
Stone Street - Massey Street to Exchange Street - sidewalk	\$ -	\$ -	\$ -	\$ -	\$ 96,000	\$ 1,188,000
Stone Street - Massey Street to Exchange Street - storm sewer	\$ -	\$ -	\$ -	\$ -	\$ 96,000	\$ 1,188,000
Stone Street - Massey Street to Exchange Street - street	\$ -	\$ -	\$ -	\$ -	\$ 96,000	\$ 1,188,000
Pearl Street - Starbuck Avenue Round Intersection - sidewalk	\$ -	\$ -	\$ -	\$ -	\$ 74,667	\$ 924,000
Pearl Street - Starbuck Avenue Round Intersection - storm sewer	\$ -	\$ -	\$ -	\$ -	\$ 74,667	\$ 924,000
Pearl Street - Starbuck Avenue Round Intersection - street	\$ -	\$ -	\$ -	\$ -	\$ 128,000	\$ 1,584,000
Downtown - Stone Street Streetscape Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 457,498
Outdoor Recreation - Elevated Dugout Seating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000
Fire - Engine 1 Pumper refurbishment (8-31)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,240
Maintenance of Bridges - Morrison Avenue Bridge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,122,000
Arsenal St - Massey St to Public Square - sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,112,000
Arsenal St - Massey St to Public Square - storm sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,112,000
Arsenal St - Massey St to Public Square - street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,112,000
<b>GENERAL FUND - Projected Debt Service</b>	<b>\$ -</b>	<b>\$ 2,117,334</b>	<b>\$ 4,397,701</b>	<b>\$ 5,515,574</b>	<b>\$ 6,356,320</b>	<b>\$ 86,213,705</b>
<b>GENERAL FUND - Existing and Projected Debt Service</b>	<b>\$ 2,290,935</b>	<b>\$ 4,122,938</b>	<b>\$ 6,321,257</b>	<b>\$ 7,307,063</b>	<b>\$ 7,916,526</b>	<b>\$ 104,364,382</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source      FY 2025-26      FY 2026-27      FY 2027-28      FY 2028-29      FY 2029-30**

**GENERAL FUND - Facility Improvements**

<b>Arena</b>						
Ice Rink Door Replacement	Operating Transfer	\$ -	\$ 125,000	\$ -	\$ -	\$ -
Ice Chiller	Debt	\$ -	\$ -	\$ 800,000	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Brownfield Redevelopment</b>						
Ogilvie Site Infill Housing Development Project	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Bus</b>						
Bus Facility	FTA Grant (80%) / NYSDOT (10%) / Debt (10%)	\$ -	\$ -	\$ 3,600,000	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,600,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Downtown</b>						
Washington Street Streetscape Enhancements (200 - 300 blocks)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Stone Street Streetscape Enhancements	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

<b>DPW Newell Street Facilities</b>						
Underground Fuel Tank Replacement	Debt/FTA Grant	\$ 900,000	\$ -	\$ -	\$ -	\$ -
Public Works Facility - 337 Engine Street	Debt	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -
Public Works Facility - 521 Engine Street	Debt	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -
Maintenance Facility Boiler / HVAC System	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<b><u>Funding</u></b>		<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
Public Workss Facility - 521C							
Engine Street Plow Shed	Debt	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	
Public Works Facility - 521A	Operating						
Engine Street Demolition	Transfer	\$ -	\$ -	\$ 200,000	\$ -	\$ -	
Public Works Facility - Marble							
Street Facility Replacement	Debt	\$ -	\$ -	\$ -	\$ 650,000	\$ -	
Vanduzee Street Facility	Operating						
Updates	Transfer	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
	<b>Total</b>	<b>\$ 900,000</b>	<b>\$ 8,200,000</b>	<b>\$ 1,700,000</b>	<b>\$ 650,000</b>	<b>\$ 250,000</b>	

<b>Fire</b>							
Kitchen Upgrade - Station #1	Operating						
	Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
Driveway Apron and Sidewalk							
Replacement - Mill Street	Operating						
Station	Transfer	\$ -	\$ 75,000	\$ -	\$ -	\$ -	
Storage Building	Debt	\$ -	\$ -	\$ 500,000	\$ -	\$ -	
	<b>Total</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Golf Course</b>							
Clubhouse Renovations - Roof	Operating						
Replacement	Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
	<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Hydro-Electric Facility</b>							
Forebay and Canal Stairs	Operating						
	Transfer	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
Window Replacements	Operating						
	Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Driveway Replacement	Operating						
	Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -	
Building Painting	Operating						
	Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -	
Roof Repair	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ 70,000	\$ -	
	<b>Total</b>	<b>\$ 300,000</b>	<b>\$ 170,000</b>	<b>\$ 100,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>	

<b>Municipal Building</b>							
Window and Door							
Replacements	Debt	\$ -	\$ 1,215,000	\$ -	\$ -	\$ -	
Building Insulation and Skin	Debt	\$ -	\$ 1,820,000	\$ -	\$ -	\$ -	
Air Handlers and Ductwork	Debt	\$ -	\$ -	\$ -	\$ 370,000	\$ -	
Ceiling Replacements	Debt	\$ -	\$ -	\$ -	\$ 310,000	\$ -	
Lighting Replacements	Debt	\$ -	\$ -	\$ -	\$ 185,000	\$ -	
	<b>Total</b>	<b>\$ -</b>	<b>\$ 3,035,000</b>	<b>\$ -</b>	<b>\$ 865,000</b>	<b>\$ -</b>	

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

	<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
<b>Outdoor Recreation</b>						
Fairgrounds Pedestrian Event Safety Walkway	Operating Transfer	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Fairgrounds Grandstand Beam Painting	Operating Transfer	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Baseball Stadium Field Lighting	Debt	\$ -	\$ -	\$ 350,000	\$ -	\$ -
John Adams (North) Bathroom Rehab	Operating Transfer	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Elevated Dugout Seating	Debt	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ 350,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>

<b>Parking Lots</b>						
City Hall Parking Lot Expansion	Debt	\$ -	\$ 800,000	\$ -	\$ -	\$ -
Arsenal Street Covered Parking Deck Substructure Cleaning and Painting	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Newell Street Public Parking Lot Overlay	Operating Transfer	\$ -	\$ 175,000	\$ -	\$ -	\$ -
Court Street Parking Lot Milling, Structure Repair and Pave	Operating Transfer	\$ -	\$ -	\$ 175,000	\$ -	\$ -
State Street Olympic 1 Parking Lot Overlay	Operating Transfer	\$ -	\$ -	\$ -	\$ 150,000	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 1,225,000</b>	<b>\$ 175,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>

<b>Playgrounds</b>						
Kostyk	Operating Transfer	\$ -	\$ -	\$ 110,000	\$ -	\$ -
Sacred Heart	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>

<b>Pools</b>						
Alteri Pool Demolition	Operating Transfer	\$ 45,000	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>River Parks Development</b>						
Veterans Memorial Riverwalk and Whitewater Park Pedestrian Connection / Newell St. Streetscape Enhancement	Grant (75%) / Debt (25%)	\$ -	\$ 615,000	\$ -	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<b><u>Funding</u></b>		<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
<b><u>Source</u></b>						
Howk Street Gateway Enhancements	Grant (85%) / CHIPs (15%)	\$ -	\$ 700,000	\$ -	\$ -	\$ -
Downtown Riverfront Connection Project (J.B. Wise Parking Lot to Newell Street)	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Sewall's Island Park Enhancements	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ 925,000	\$ -
Riverfront Parks Surface Enhancement Project (Whitewater Park & Fairgrounds Trail)	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ -	\$ 430,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ 1,315,000</b>	<b>\$ 500,000</b>	<b>\$ 925,000</b>	<b>\$ 430,000</b>
<b>Total Facility Improvements</b>		<b>\$ 1,245,000</b>	<b>\$ 14,960,000</b>	<b>\$ 8,335,000</b>	<b>\$ 2,710,000</b>	<b>\$ 2,550,000</b>
Debt		\$ 600,000	\$ 12,163,750	\$ 3,635,000	\$ 1,746,250	\$ 982,500
Operating Fund Transfer		\$ 345,000	\$ 1,435,000	\$ 710,000	\$ 270,000	\$ 120,000
Grant		\$ 300,000	\$ 1,361,250	\$ 3,990,000	\$ 693,750	\$ 1,447,500
<b>Total Facility Improvements By Funding Sources</b>		<b>\$ 1,245,000</b>	<b>\$ 14,960,000</b>	<b>\$ 8,335,000</b>	<b>\$ 2,710,000</b>	<b>\$ 2,550,000</b>



**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source      FY 2025-26      FY 2026-27      FY 2027-28      FY 2028-29      FY 2029-30**

**GENERAL FUND - Vehicles and Equipment**

<b>Arena</b>						
Fork Lift	Operating Transfer	\$ -	\$ -	\$ 40,000	\$ -	\$ -
<b>Total Arena</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Athletic Facilities</b>						
Portable Stage	Operating Transfer	\$ -	\$ 120,000	\$ -	\$ -	\$ -
Pickup Truck with Stake Rack and Plow (3-5)	Operating Transfer	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Jeep (3-52)	Operating Transfer	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 210,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

<b>Bus</b>						
Transit Bus (26') (B-2711)	Grant (90%)/ Operating Transfer (10%)	\$ 635,000	\$ -	\$ -	\$ -	\$ -
Transit Bus (26') (B-2733)	Grant (90%)/ Operating Transfer (10%)	\$ 635,000	\$ -	\$ -	\$ -	\$ -
Transit Bus (26') (B-2756)	Grant (90%)/ Operating Transfer (10%)	\$ 635,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT1000)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ 160,000	\$ -	\$ -	\$ -
Para-transit Bus (PT1100)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ 165,000	\$ -	\$ -
4x4 Pickup Truck with Plow (B-001)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ 55,000	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<b><u>Funding</u></b>		<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
Transit Director Vehicle (B-003)	Grant (90%)/ Operating Transfer (10%)		\$ -	\$ -	\$ 45,000	\$ -	\$ -
Utility Snow Removal Equipment (B-002)	Grant (90%)/ Operating Transfer (10%)		\$ -	\$ -	\$ -	\$ 75,000	\$ -
Para-transit Bus (PT800)	Grant (90%)/ Operating Transfer (10%)		\$ -	\$ -	\$ -	\$ -	\$ 175,000
	<b>Total</b>		<b>\$ 1,905,000</b>	<b>\$ 160,000</b>	<b>\$ 265,000</b>	<b>\$ 75,000</b>	<b>\$ 175,000</b>

**Central Garage**

Forklift (1-127)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 30,000
	<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>

**DPW Administration**

Superintendent Vehicle (1-034)	Operating Transfer		\$ -	\$ -	\$ 50,000	\$ -	\$ -
Asst. Superintendent Vehicle (1-030)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 50,000
	<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>

**Electric**

55' Bucket Truck (55') with Material Handler (6-002)	Operating Transfer		\$ -	\$ 200,000	\$ -	\$ -	\$ -
Variable Message Board (1-145)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Digger and Pole Setting Truck (6-006)	Operating Transfer		\$ -	\$ -	\$ 75,000	\$ -	\$ -
Variable Message Board (1-146)	Operating Transfer		\$ -	\$ -	\$ -	\$ 25,000	\$ -
Variable Message Board (1-147)	Operating Transfer		\$ -	\$ -	\$ -	\$ 25,000	\$ -
	<b>Total</b>		<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 75,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**Fire**

Boat 1 Replacement	Operating Transfer		\$ -	\$ 28,000	\$ -	\$ -	\$ -
Engine 3 Replacement (new 8-3)	Debt		\$ -	\$ -	\$ -	\$ 1,047,000	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<b><u>Funding</u></b>		<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
Battalion Chief Crew Cab Pickup Truck Replacement (8-23)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 107,000
Engine 1 Refurbishment (8-31)	Debt		\$ -	\$ -	\$ -	\$ -	\$ 492,000
	<b>Total</b>		<b>\$ -</b>	<b>\$ 28,000</b>	<b>\$ -</b>	<b>\$ 1,047,000</b>	<b>\$ 599,000</b>

<b>Golf Course</b>							
Cart Fleet Replacement	Operating Transfer		\$ -	\$ -	\$ 250,000	\$ -	\$ -
<b>Total Golf Course</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Maintenance of Roads</b>							
Bulldozer (1-044)	Operating Transfer		\$ -	\$ 220,000	\$ -	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-089)	Operating Transfer		\$ -	\$ 90,000	\$ -	\$ -	\$ -
4x4 Pickup Truck with Plow and Spreader (1-029)	Operating Transfer		\$ -	\$ -	\$ 65,000	\$ -	\$ -
Curbing Machine (1-143)	Operating Transfer		\$ -	\$ -	\$ -	\$ 95,000	\$ -
Dual Wheel Pickup Truck with Service Body (1-025)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 95,000
Crack Sealer Trailer (1-125)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 25,000
Supervisor Vehicle (1-036)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 55,000
	<b>Total</b>		<b>\$ -</b>	<b>\$ 310,000</b>	<b>\$ 65,000</b>	<b>\$ 95,000</b>	<b>\$ 175,000</b>

<b>Municipal Maintenance</b>							
Single Axle Dump Truck (1-096)	Operating Transfer		\$ 185,000	\$ -	\$ -	\$ -	\$ -
Forestry Bucket Truck with Chip Box (75') (1-59)	Operating Transfer		\$ -	\$ 225,000	\$ -	\$ -	\$ -
Zero Turn Mower 60" (1-154)	Operating Transfer		\$ -	\$ -	\$ 25,000	\$ -	\$ -
Pickup Truck with Utility Box (1-046)	Operating Transfer		\$ -	\$ -	\$ -	\$ 90,000	\$ -
4x2 Crew Cab Pickup Truck with Stake Rack and Liftgate (1-023)	Operating Transfer		\$ -	\$ -	\$ -	\$ 70,000	\$ -
Supervisor Pickup Truck (1-032)	Operating Transfer		\$ -	\$ -	\$ -	\$ 60,000	\$ -
4x2 Crew Cab Pickup Truck with Stake Rack and Liftgate (1-024)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 90,000
	<b>Total</b>		<b>\$ 185,000</b>	<b>\$ 225,000</b>	<b>\$ 25,000</b>	<b>\$ 220,000</b>	<b>\$ 90,000</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source**

**FY 2025-26**

**FY 2026-27**

**FY 2027-28**

**FY 2028-29**

**FY 2029-30**

<b>Parks and Playgrounds</b>						
Flatbed truck with Plow (4-11)	Operating Transfer	\$ -	\$ 80,000	\$ -	\$ -	\$ -
Extended Pickup Truck with Plow (3-10)	Operating Transfer	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Wing Mower (4-8)	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Pickup Truck with Plow and Liftgate (4-1)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 90,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 85,000</b>	<b>\$ 100,000</b>	<b>\$ 90,000</b>

<b>Police</b>						
Marked Patrol Vehicles	Operating Transfer	\$ -	\$ 208,000	\$ 214,000	\$ 221,000	\$ 227,000
Un-marked Vehicles	Operating Transfer	\$ -	\$ 109,000	\$ 112,000	\$ 115,000	\$ 119,000
Evidence Van	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Special Response Team Ballistic Vest Replacements	Operating Transfer	\$ -	\$ 29,000	\$ -	\$ -	\$ -
K9 Vehicle	Operating Transfer	\$ -	\$ 75,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 521,000</b>	<b>\$ 326,000</b>	<b>\$ 336,000</b>	<b>\$ 346,000</b>

<b>Refuse and Recycle</b>						
Recycling Truck (1-004)	Debt	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Side Load Refuse Packer (1-001)	Debt	\$ 320,000	\$ -	\$ -	\$ -	\$ -
Rear Packer Recycling Truck (cardboard) (1-007)	Debt	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Side Load Refuse Packer (1-002)	Debt	\$ -	\$ -	\$ 320,000	\$ -	\$ -
	<b>Total</b>	<b>\$ 620,000</b>	<b>\$ 250,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Snow Removal</b>						
Rotary Snowblower (1-078)	Operating Transfer	\$ 240,000	\$ -	\$ -	\$ -	\$ -
Urban Snow Plow with Wing (1-021)	Operating Transfer	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Single Axle Dump Truck with Plow and Spreader (1-097)	Operating Transfer	\$ -	\$ 220,000	\$ -	\$ -	\$ -
Slide-in Dual Auger Stainless Spreader	Operating Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Two-stage Plow for Sander Truck	Operating Transfer	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Single Axle Dump Truck with Plow and Spreader (1-033)	Operating Transfer	\$ -	\$ -	\$ 220,000	\$ -	\$ -
Urban Snow Plow with Wing and Spreader (1-016)	Operating Transfer	\$ -	\$ -	\$ 305,000	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

	<u>Funding</u>					
	<u>Source</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Pickup truck 4x4 with Plow (1-086)	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Tandem Axle Dump Truck (1-013)	Operating Transfer	\$ -	\$ -	\$ -	\$ 215,000	\$ -
Jeep 4x4 with Plow (1-053)	Operating Transfer	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Pickup Truck 4x4 with Plow (1-026)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Urban Snow Plow with Wing and Spreader (1-022)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 310,000
	<b>Total</b>	<b>\$ 240,000</b>	<b>\$ 620,000</b>	<b>\$ 595,000</b>	<b>\$ 265,000</b>	<b>\$ 380,000</b>

<b>Storm Sewers</b>						
Tractor / Loader / Backhoe (split with Sewer Fund) (1-072)	Operating Transfer	\$ 62,500	\$ -	\$ -	\$ -	\$ -
Tractor / Loader / Backhoe (split with Sewer Fund) (1-070)	Operating Transfer	\$ -	\$ 92,500	\$ -	\$ -	\$ -
Single Axle Dump Truck with Spreader (split with Sewer Fund) (1-045)	Operating Transfer	\$ -	\$ 120,000	\$ -	\$ -	\$ -
Rubber Tire Excavator (split with Sewer Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Tractor / Loader / Backhoe (split with Sewer Fund) (1-085)	Operating Transfer	\$ -	\$ -	\$ 95,000	\$ -	\$ -
Core Attachment for Skid Steer (split with Sewer Fund) (1-157)	Operating Transfer	\$ -	\$ -	\$ 15,000	\$ -	\$ -
6" Pump (split with Sewer Fund) (1-141)	Operating Transfer	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Tow Behind Air Compressor (split with Sewer Fund) (1-099)	Operating Transfer	\$ -	\$ -	\$ -	\$ 12,500	\$ -
Trailered Sewer Jetter (split with Sewer Fund) (1-158)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Mini-Excavator (split with Sewer Fund) (1-170)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000
		<b>\$ 62,500</b>	<b>\$ 212,500</b>	<b>\$ 235,000</b>	<b>\$ 62,500</b>	<b>\$ 110,000</b>

<b>Total Vehicles and Equipment</b>	<b>\$ 3,012,500</b>	<b>\$ 2,816,500</b>	<b>\$ 2,331,000</b>	<b>\$ 2,300,500</b>	<b>\$ 2,045,000</b>
Debt	\$ 620,000	\$ 250,000	\$ 320,000	\$ 1,047,000	\$ 492,000
Operating Fund Transfer	\$ 678,000	\$ 2,422,500	\$ 1,772,500	\$ 1,186,000	\$ 1,395,500
Grant	\$ 1,714,500	\$ 144,000	\$ 238,500	\$ 67,500	\$ 157,500
<b>Total Vehicles and Equipment By Funding Sources</b>	<b>\$ 3,012,500</b>	<b>\$ 2,816,500</b>	<b>\$ 2,331,000</b>	<b>\$ 2,300,500</b>	<b>\$ 2,045,000</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source**

**FY 2025-26**

**FY 2026-27**

**FY 2027-28**

**FY 2028-29**

**FY 2029-30**

**GENERAL FUND - Infrastructure**

<b>Maintenance of Bridges</b>						
Pearl Street South Span Joint Replacement, Polymer Overlay	Debt	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Cayuga Avenue Bridge Replacement	Debt	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
West Main Street - Kelsey Creek Culvert	Debt	\$ -	\$ -	\$ -	\$ 800,000	\$ -
Morrison Avenue Bridge	Debt	\$ -	\$ -	\$ -	\$ -	\$ 850,000
	<b>Total</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,500,000</b>	<b>\$ 800,000</b>	<b>\$ 850,000</b>

<b>Traffic Signals</b>						
Washington Street / Paddock Street Signal #33 Rehabilitation	Grant (CHIPS)	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Sherman Street / Clinton Street Signal #7 Rehabilitation	Grant (CHIPS)	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Pearl Street / Water Street Signal #22 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Washington Street / Mullin Street / Academy Street Signal #30 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Pearl Street / Main Street East / Starbuck Avenue Signal #21 Rebuild	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Mill Street / Lynde Street Signal #18 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Stone Street / Sherman Street Signal #29 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 250,000</b>

<b>Sidewalk Construction</b>						
ADA Ramps (CHIPS)	Grant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Division Street East	Grant	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Newell Street (Engine St to Arch St)	Debt	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ 95,000	\$ -	\$ -	\$ -	\$ -
California Avenue - Huntington Street to Broinson Street	Debt	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Leray Street - Main Street West to City limit	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Howk Street (Coffeen Street tot Newell Street)	Debt	\$ -	\$ -	\$ 100,000	\$ -	\$ -
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ 600,000	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<u>Funding</u>		<u>Source</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Stone Street - Massey Street to Exchange Street	Debt	\$ -	\$ -	\$ -	\$ 900,000	\$ -	
Pearl Street - Starbuck Avenue Round Intersection	Debt	\$ -	\$ -	\$ -	\$ 700,000	\$ -	
Arsenal Street - Massey Street to Public Square	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	
	<b>Total</b>	<b>\$ 805,000</b>	<b>\$ 555,000</b>	<b>\$ 800,000</b>	<b>\$ 1,700,000</b>	<b>\$ 1,700,000</b>	

<b>Storm Sewers</b>						
Newell Street (Engine St to Arch St)	Debt	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ 350,000	\$ -	\$ -	\$ -	\$ -
California Avenue - Huntington Street to Broinson Street	Debt	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Leray Street - Main Street West to City limit	Debt	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Paddock Street (Dimmick Street to Sherman Street)	Debt	\$ -	\$ 840,000	\$ -	\$ -	\$ -
Loomus Drive Storm Outfall	Debt	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -
Howk Street (Coffeen Street tot Newell Street)	Debt	\$ -	\$ -	\$ 100,000	\$ -	\$ -
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ 240,000	\$ -	\$ -
Stone Street - Massey Street to Exchange Street	Debt	\$ -	\$ -	\$ -	\$ 900,000	\$ -
Pearl Street - Starbuck Avenue Round Intersection	Debt	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Arsenal Street - Massey Street to Public Square	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
	<b>Total</b>	<b>\$ 1,350,000</b>	<b>\$ 1,665,000</b>	<b>\$ 590,000</b>	<b>\$ 1,600,000</b>	<b>\$ 1,600,000</b>

<b>Street Construction</b>						
CHIPS Streets	Grant	\$ 333,000	\$ 925,000	\$ 1,335,000	\$ 835,000	\$ 1,004,000
Touring Route Funds Streets	Grant	\$ 888,000	\$ 625,000	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ 825,000	\$ -	\$ -	\$ -	\$ -
California Avenue - Huntington Street to Broinson Street	Debt	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Leray Street - Main Street West to City Limit	Debt	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ 500,000	\$ -	\$ -

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**



<b><u>Funding</u></b>		<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
East Main Street - Mill Street to Pearl Street		Debt	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -
Stone Street - Massey Street to Exchange Street		Debt	\$ -	\$ -	\$ -	\$ 900,000	\$ -
Pearl Street - Starbuck Avenue Round Intersection		Debt	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -
Arsensal Street - Massey Street to Public Square		Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
		<b>Total</b>	<b>\$ 7,046,000</b>	<b>\$ 6,700,000</b>	<b>\$ 5,035,000</b>	<b>\$ 2,935,000</b>	<b>\$ 2,604,000</b>
Debt			\$ 7,770,000	\$ 8,270,000	\$ 6,490,000	\$ 6,100,000	\$ 5,650,000
Grant			\$ 1,681,000	\$ 1,900,000	\$ 1,935,000	\$ 1,435,000	\$ 1,354,000
<b>Total Infrastructure By Funding Sources</b>			<b>\$ 9,451,000</b>	<b>\$ 10,170,000</b>	<b>\$ 8,425,000</b>	<b>\$ 7,535,000</b>	<b>\$ 7,004,000</b>
<b>GENERAL FUND GRAND TOTAL</b>			<b>\$ 13,708,500</b>	<b>\$ 27,946,500</b>	<b>\$ 19,091,000</b>	<b>\$ 12,545,500</b>	<b>\$ 11,599,000</b>
Facility Improvements			\$ 1,245,000	\$ 14,960,000	\$ 8,335,000	\$ 2,710,000	\$ 2,550,000
Vehicles and Equipment			\$ 3,012,500	\$ 2,816,500	\$ 2,331,000	\$ 2,300,500	\$ 2,045,000
Maintenance of Bridges			\$ -	\$ 1,000,000	\$ 1,500,000	\$ 800,000	\$ 850,000
Traffic Signals			\$ 250,000	\$ 250,000	\$ 500,000	\$ 500,000	\$ 250,000
Sidewalk Reconstruction			\$ 805,000	\$ 555,000	\$ 800,000	\$ 1,700,000	\$ 1,700,000
Storm Sewers			\$ 1,350,000	\$ 1,665,000	\$ 590,000	\$ 1,600,000	\$ 1,600,000
Street Reconstruction			\$ 7,046,000	\$ 6,700,000	\$ 5,035,000	\$ 2,935,000	\$ 2,604,000
<b>General Fund Grand Total by Category</b>			<b>\$ 13,708,500</b>	<b>\$ 27,946,500</b>	<b>\$ 19,091,000</b>	<b>\$ 12,545,500</b>	<b>\$ 11,599,000</b>
Debt			\$ 8,990,000	\$ 20,683,750	\$ 10,445,000	\$ 8,893,250	\$ 7,124,500
Operating Fund Transfer			\$ 1,023,000	\$ 3,857,500	\$ 2,482,500	\$ 1,456,000	\$ 1,515,500
Grant			\$ 3,695,500	\$ 3,405,250	\$ 6,163,500	\$ 2,196,250	\$ 2,959,000
<b>General Fund Grand Total By Funding Sources</b>			<b>\$ 13,708,500</b>	<b>\$ 27,946,500</b>	<b>\$ 19,091,000</b>	<b>\$ 12,545,500</b>	<b>\$ 11,599,000</b>



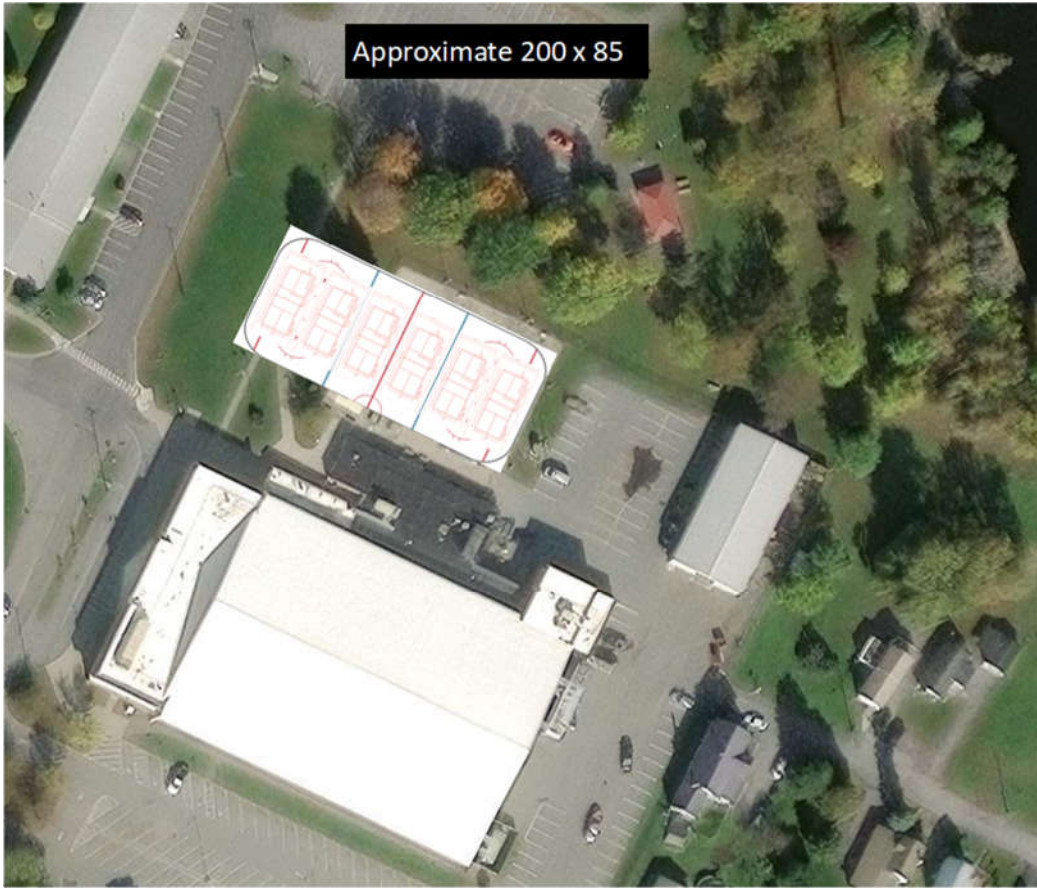
**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
DEPARTMENT OF PUBLIC WORKS**

PROJECT DESCRIPTION	COST
<p><b>Newell Street Fuel Farm</b></p> <p>Public Works operates a fuel filling facility at our Newell Street location. The facility dispenses a combined 160,000 gallons of diesel &amp; unleaded product annually to all City Departments as well as the City School District. City Police do not get fuel from Public Works as they need twenty-four-hour year around access. The system was installed in 1998 to comply with EPA/DEC regulations at that time. The system is inspected bi-annually by the NYSDEC and the leak detection system is tested annually by an outside contractor. There are three major components comprising this system: the underground storage tank, the fuel dispensing hardware, and the tank monitoring equipment. This work will require removal and replacement of the whole system. This work will be done by an outside contractor with assistance from the City's Electric Department.</p>  <p>Funding to support this project will be the Federal Transit Authority (FTA) (\$300,000) and from a 10-year serial bond with Fiscal Year 2026-27 debt service of \$82,500</p>	<p><b>\$900,000</b></p>
<b>TOTAL</b>	<b>\$900,000</b>

# FISCAL YEAR 2025-2026 CAPITAL BUDGET FACILITY IMPROVEMENTS HYDRO-ELECTRIC FACILITY

PROJECT DESCRIPTION	COST
<p data-bbox="159 453 532 495"><b>Forebay and Canal Stairs</b></p> <p data-bbox="159 541 1208 646">This project will construct two sets of retractable stairs. One set of stairs will be in the Forebay area, and the second set will be in the canal area: just off the raking deck.</p> <p data-bbox="159 688 1235 867">The purpose for these stairs is to allow safer and easier access to the Forebay and canal during maintenance projects. In both locations there will be a lower deck and stairs that will be under water, but below the ice layer of the canal. There will be an upper deck with retractable stairs above the water line. When the canal is dewatered, the upper stairs will be lowered to the lower deck for access.</p> <div data-bbox="280 903 1114 1318">  </div> <div data-bbox="256 1362 1138 1803">  </div> <p data-bbox="159 1843 1143 1913">Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p data-bbox="1284 436 1446 478"><b>\$300,000</b></p>
<b>TOTAL</b>	<b>\$300,000</b>

**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
POOLS**


PROJECT DESCRIPTION	COST
<p><b>Alteri Pool Demolition</b></p> <p>The Parks and Recreation Department is proposing demolition of Alteri Pool as a phase one project in order to repurpose the site for future year-round activities. The cost reflected for this project is for phase one only.</p> <p>Phase two would involve redevelopment of the area. With proximity to the Arena, Bicentennial Park and outside restroom access this location has great potential for new year-round recreational activities.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p><b>\$45,000</b></p>
<b>TOTAL</b>	<b>\$45,000</b>




# FISCAL YEAR 2025-2026 CAPITAL BUDGET VEHICLES AND EQUIPMENT MUNICIPAL MAINTENANCE

PROJECT DESCRIPTION	COST
<p><b>Fixed Route Buses (3)</b></p> <p>Fixed Route Buses 2711, 2733 and 2756. Description: ARBOC “Spirit of Mobility”, Chevy 4500 Chassis, 26ft. 17A/15S/2WC to be replaced with ≥ 29ft, Heavy Duty Rear-Engine Transit Bus with 30A/30S/2WC and a useful life of 12 yrs 500,000 miles. The type of buses being replaced have not held up well due to our climate, road salt and road conditions. Our CitiBus Fleet Maintenance staff have worked tirelessly to keep these buses in service. However, it is getting more difficult. Additionally, these buses are very limited in terms of their size and how many passengers they can accommodate. For these reasons, it is not recommended that these types of buses be purchased in the future.</p> <p>The replacements buses proposed are to be purchased via a NYSOGS procurement contract if available. Otherwise, we will seek procurement through a piggyback contract or bid process. The retired buses will be sold at auction in accordance to FTA guidelines. Funding Source: FTA Grant Programs 5307, 5339 ND &amp; 5339 SUZA with a share matrix of FED -80% / STATE – 10% / LOCAL – 10%.</p> <div style="display: flex; align-items: center; margin-top: 20px;">  <div style="margin-left: 20px;"> <p>----- <i>Bus Type to be Replaced</i></p> </div> </div> <div style="display: flex; align-items: center; margin-top: 20px;"> <div style="margin-right: 20px;"> <p>Replacement Bus Type -----</p> </div>  </div> <p>Funding to support the purchase will be from the Federal Transit Administration (\$1,524,000 (80%)); NYS Department of Transportation (for \$190,500 (10%) and from a transfer from the General Fund (\$190,500) (A.9950.0900).</p>	<p><b>\$1,905,000</b></p>
<b>TOTAL</b>	<b>\$1,905,000</b>

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
MUNICIPAL MAINTENANCE

PROJECT DESCRIPTION	COST
<p><b>Dump Truck</b></p> <p>Vehicle 1-96 is a 2000 International single axle dump truck which is no longer operational. The frame has 2 severe cracks in it and the rest of the frame has deteriorated/rusted/delaminated. The truck was declared unsafe to be on the road anymore (red tagged) and was taken off during the summer of 2024.</p> <p>The truck will be purchased on contract. The present truck will be declared surplus and sold through an online auction service.</p> <div data-bbox="159 806 1211 1570">  </div> <p>Funding to support the purchase will be from a transfer from the General Fund (A.9950.0900).</p>	<p><b>\$ 185,000</b></p>
<b>TOTAL</b>	<b>\$ 185,000</b>

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
REFUSE AND RECYCLING


PROJECT DESCRIPTION	COST
<p>Side Load Refuse Collection Vehicle (1-001)</p> <p>This request is to purchase a right-hand drive, tandem rear axle chassis equipped with dual compartment material compactors. The truck will be deployed daily for collection of household trash from city residences. We will dispose of the current 2019 Refuse truck (The worse of 1-001 or 1-002 At the time of delivery) replaced in the previous budget through on-line auction or trade-in.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2026-27 debt service of \$44,000.</p>	<p>\$ 320,000</p>
<b>TOTAL</b>	<b>\$ 320,000</b>



FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
REFUSE AND RECYCLING

PROJECT DESCRIPTION	COST
<p>Side Load Refuse Collection Vehicle (1-004)</p> <p>This request is to purchase a recycle truck with compartment material dividers and a front plastic compactor. The truck will be deployed daily for collection of household recyclables. We will dispose of the current 2014 Recycle truck (1-004) through on-line auction or trade-in and reconfigure the fleet.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2026-27 debt service of \$41,250.</p>	<p>\$ 300,000</p>
<b>TOTAL</b>	<b>\$ 300,000</b>

**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
SNOW REMOVAL**

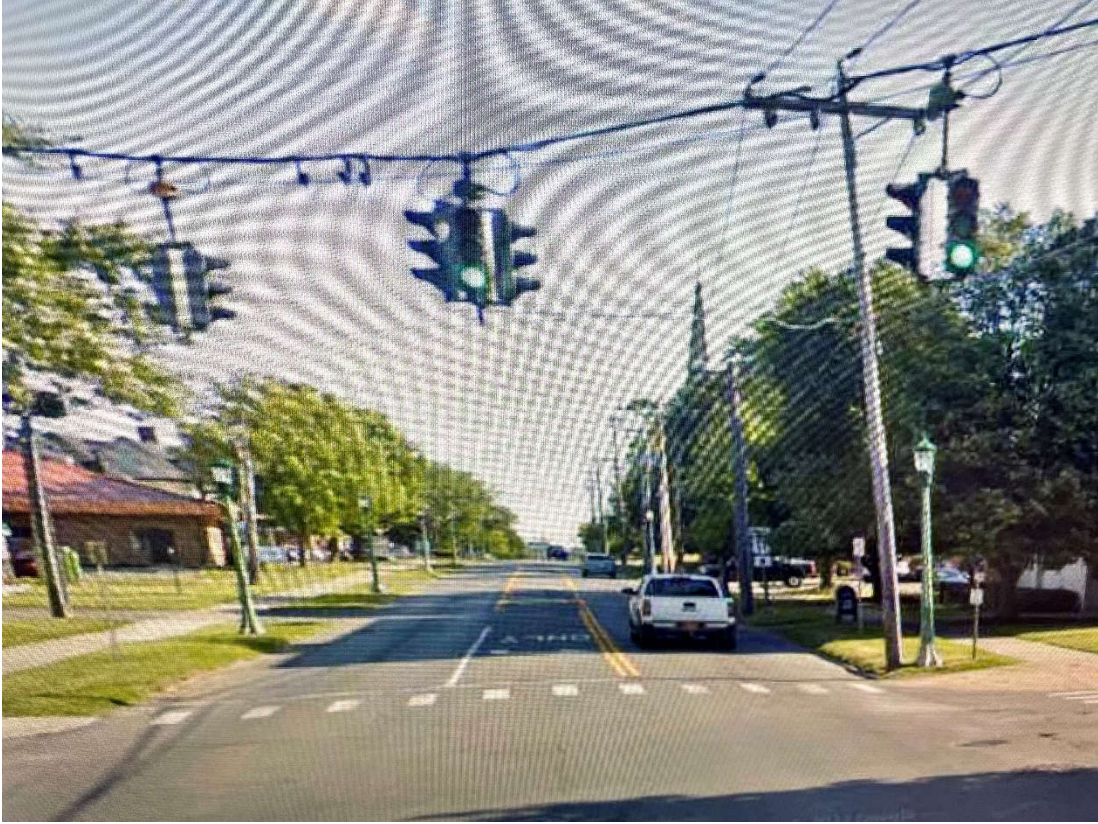
PROJECT DESCRIPTION	COST
<p><b>Rotary Snow Blower (1-078)</b></p> <p>This request is to replace an existing 2003 VOHL Rotary Snow Blower utilized by the Snow removal Division to clear snow throughout the city including the Public Square, Various City Streets, and City owned parking facilities. The proposed blower will be an attachment (pushed) by a City DPW Loader. The new machine will be procured from a NYSOGS purchase contract. The present machine will either traded towards the new unit or be declared surplus and sold through an online auction service.</p>  <p>Funding to support the purchase will be from a transfer from the General Fund (A.9950.0900).</p>	<p><b>\$ 240,000</b></p>
<b>TOTAL</b>	<b>\$ 240,000</b>



**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
STORM SEWER**


PROJECT DESCRIPTION	COST
<p>Excavator</p> <p>Vehicle 1-072 is a 2001 CASE 590 SM 4WD loader backhoe (5198hrs.) equipped with a hydraulically extendible arm. It is also equipped with provisions for the installation of a hydraulic breaker in place of the rear bucket for rock removal and is also equipped with a “side dump” bucket on the front for work in tight urban streets. The machine will be replaced by a like size equipped machine so all present attachments will be compatible. It will be purchased from NYSOGS procurement if possible. The present machine along with 2-009 (2004 Case Backhoe) will be traded towards the replacement.</p>  <p>Funding to support the purchase will be from a transfer from the General Fund (A.9950.0900) (\$62,500) and from a transfer from the Sewer Fund (G.9950.0900) (\$62,500).</p>	<p>\$ 125,000</p>
<b>TOTAL</b>	<b>\$ 125,000</b>

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
TRAFFIC SIGNALS


PROJECT DESCRIPTION	COST
<p>Signal 33, Washington Street / Paddock Street</p> <p>This request is to remove the traffic signal facilities at the Washington Street and Paddock Street intersection and install new mast arms. The current signal is a span wire assembly with all the components nearing the end of their life cycle at 40 +years.</p>  <p>Funding to support this project will be through New York State Department of Transportation Consolidated Local Street and Highway Improvement Program (CHIPS).</p>	<p>\$ 250,000</p>
TOTAL	\$250,000




# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE SIDEWALKS

PROJECT DESCRIPTION	COST
<p>Community Development Block Grant (CDBG) Sidewalk Construction Project – Division Street East</p> <p>This CDBG Sidewalk Construction project involves the design and construction of sidewalks along the south side of Division Street East from Starwood Apartments to Woodbury Street. Using CDBG funding provided by HUD, this project will close a 900’ gap that currently exists in the sidewalk network on the street. Closing the gap will connect the 200-unit Starwood Apartment complex with the John Adams athletic fields, the William T. Flynn Pool and North Elementary School, allowing safe pedestrian passage out of the street area. The project is located in the City’s CDBG Northeast Target Area and is eligible for CDBG funding because it meets HUD’s primary national objective of benefiting low and moderate income persons.</p>  <p>Funding to support this project will be a transfer from the Community Development Fund (CD.9950.0900)</p>	<p>\$ 110,000</p>
<b>TOTAL</b>	<b>\$110,000</b>

# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE SIDEWALKS / STORM SEWERS / STREETS

PROJECT DESCRIPTION	COST
<p><b>Newell Street Reconstruction Project</b></p> <p>This project will include new pavement, curbs, sidewalks, major utility upgrades including water and sewer along with landscaping and other surface treatments. The project will extend from Arch Street to Engine Street.</p>  <p>General Fund – sidewalks      \$ 500,000  General Fund – storm sewer    \$ 1,000,000  General Fund – street            \$ 5,000,000  Water Fund – water main        \$ 250,000  Sewer Fund – sanitary sewer    \$ 750,000  <b>Total</b>                                <u><u>\$ 7,500,000</u></u></p> <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 General Fund debt service of \$677,083.</p>	<p><b>\$7,500,000</b></p>
<b>TOTAL</b>	<b>\$7,500,000</b>

# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE STREETS

PROJECT DESCRIPTION	COST
<p data-bbox="180 438 1006 478"><b>Bronson Street (800-900 Blocks) Street Reconstruction</b></p> <p data-bbox="180 525 1234 741">The Bronson Street (800-900 Blocks) Reconstruction Project involves the complete reconstruction of Bronson Street between Rutland Street North and Hamilton Street North. This street was rated #1 worst street in the Transmap data. Improvements will include new pavement, curbs, sidewalks, and trees on this 825' +/- long section of the street. Utility upgrades will include the replacement of the existing water main, along with upgrades to the sanitary sewer and storm sewer.</p>  <p data-bbox="155 1375 521 1593"> Sidewalks -     \$   95,000  Storm Sewer -   \$ 825,000  Street -         \$ 350,000  Water -         \$ 475,000  Sanitary sewer - <u>\$ 250,000</u>  Total            <u>\$1,995,000</u> </p> <p data-bbox="155 1814 1190 1883">Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 General Fund debt service of \$132,292.</p>	<p data-bbox="1268 438 1464 478"><b>\$1,995,000</b></p>
<b>TOTAL</b>	<b>\$1,995,000</b>

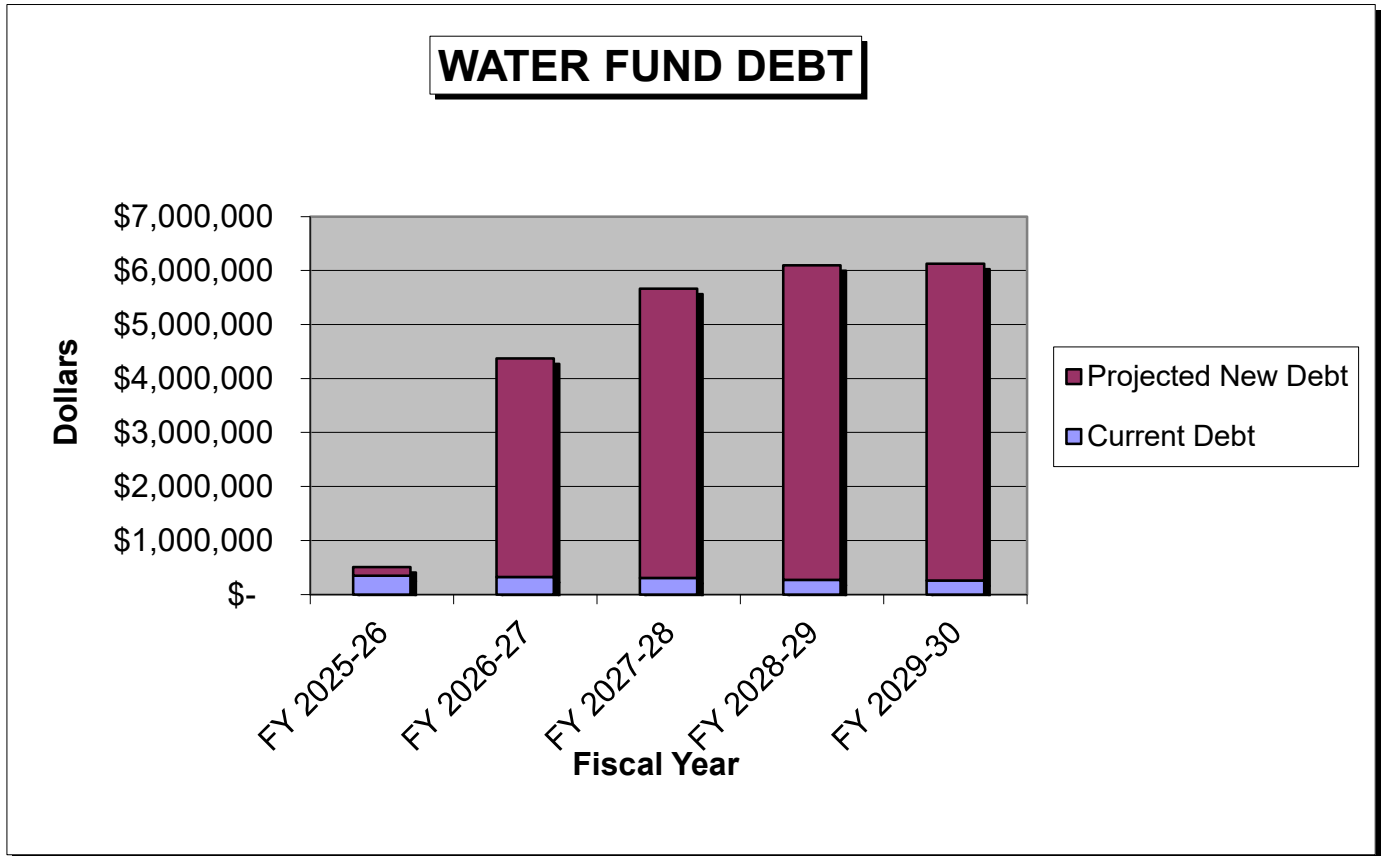
**FISCAL YEAR 2025-26  
CAPITAL BUDGET  
INFRASTRUCTURE  
STREETS – CHIPS PROGRAM**

<b>CHIPS, Extreme Weather, Pave NY, Pave our Pothole Funded Streets</b>			
<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>COST</b>
Emerson St	High St.	N. Rutland	\$88,000
Haven St	Mill St.	Dead End	\$36,000
Park Drive East	State St.	Olmsted	\$79,000
Meriline Ave	Bradley St.	Morrison	\$31,000
Colorado Ave	Columbia St.	Ohio St.	\$99,000
<b>Touring Route Funded Streets</b>			
Bellew Ave.	Arsenal St.	Waterman Sr.	\$172,000
Vanduzee St	Coffeen St.	Bridge	\$61,000
Water St	City limit	Pearl St.	\$655,000
<b>ADA Curb Ramps</b>			
<p>In conjunction with the paving work listed, 42 ADA compliant corner ramps will be installed. The ramp work is funded through a combination of CDBG and CHIPS programs.</p> <p style="text-align: right;">\$100,000</p>			
<b>TOTAL \$1,321,000</b>			

## DEBT

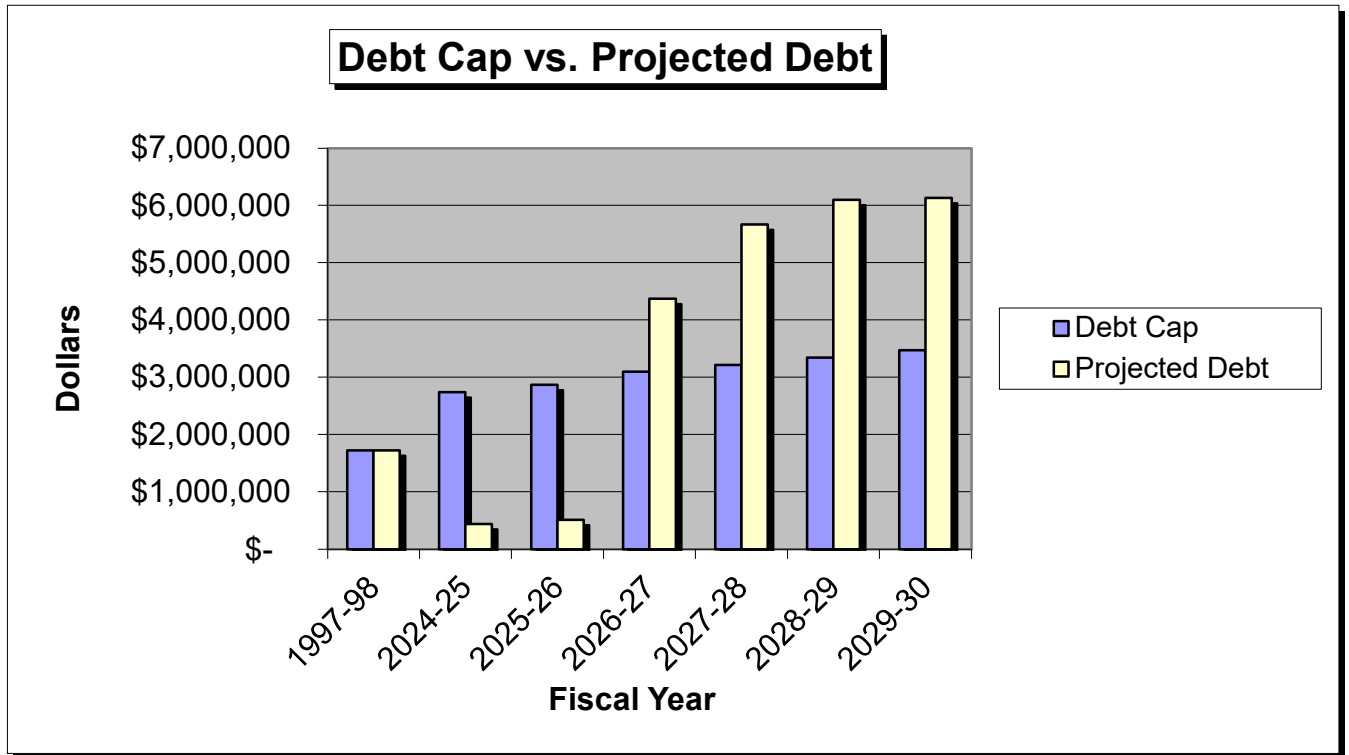
### WATER FUND

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Current Debt	\$ 345,433	\$ 325,585	\$ 305,716	\$ 266,894	\$ 256,896
Projected New Debt	<u>162,313</u>	<u>4,043,540</u>	<u>5,358,600</u>	<u>5,828,994</u>	<u>5,870,875</u>
<b>TOTAL</b>	<u>\$ 507,746</u>	<u>\$ 4,369,125</u>	<u>\$ 5,664,316</u>	<u>\$ 6,095,888</u>	<u>\$ 6,127,771</u>



## WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>	
		<u>Projected</u>	<u>Debt (1)</u>	<u>Margin</u>
1997-98	base year		\$ 1,724,127	\$ 1,724,127
2024-25	actual		\$ 435,199	\$ 2,737,565
2025-26	actual		\$ 507,746	\$ 2,866,176
2026-27	projected		\$ 4,369,125	\$ 3,095,548
2027-28	projected		\$ 5,664,316	\$ 3,215,761
2028-29	projected		\$ 6,095,888	\$ 3,340,643
2029-30	projected		\$ 6,127,771	\$ 3,470,373



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the water service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the water treatment plant's debt service is included as an offsetting revenue in the Water Fund.

(1) Debt excluded from the debt cap calculation:

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Water Treatment Plant debt	\$ 48,694	\$ 1,091,874	\$ 1,132,214	\$ 1,113,834	\$ 1,095,454



	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31 - FY 2034/35	FY 2035/36 - FY 2039/40	FY 2040/41 - FY 2044/45	FY 2045/46 - FY 2049/50	FY 2050/51 - FY 2054/55	FY 2055/56 - FY 2059/60	FY 2060/61 - FY 2064/65	FY 2065/66 - FY 2069/70	TOTAL
<b>WATER FUND - Existing Debt Service</b>														
<b>Serial Bonds:</b>														
Clinton St - water main	\$ 32,588	\$ 31,575	\$ 30,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,688
Meter replacements	\$ 58,722	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,722
Thompson Park parallel main	\$ 69,075	\$ 67,275	\$ 65,475	\$ 63,675	\$ 61,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 327,375
Thompson Park Water Tank rehab	\$ 74,831	\$ 72,881	\$ 70,931	\$ 68,981	\$ 67,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 354,655
Factory Street Reconstruction - Water Main	\$ 79,975	\$ 77,756	\$ 75,537	\$ 73,353	\$ 69,206	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,827
Knickerbocker Dr. water main	\$ 10,439	\$ 10,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,664
Flower Avenue East Street Reconstruction - Water Main	\$ 68,499	\$ 65,873	\$ 63,248	\$ 60,885	\$ 58,784	\$ 182,015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499,304
<b>Bond Anticipation Notes:</b>														
Water Building Roofs	\$ 73,500	\$ 71,088	\$ 69,300	\$ 67,513	\$ 65,725	\$ 301,813	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,939
Water Soda Ash Dry Chemical System	\$ 92,000	\$ 87,244	\$ 85,050	\$ 82,856	\$ 80,663	\$ 370,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 798,219
<b>WATER FUND - Existing / Estimated Debt Service</b>	<b>\$ 559,629</b>	<b>\$ 483,916</b>	<b>\$ 460,066</b>	<b>\$ 417,263</b>	<b>\$ 403,284</b>	<b>\$ 854,234</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,178,392</b>
<b>WATER FUND - Projected Debt Service</b>														
Disinfection By-Products Project	\$ -	\$ 3,481,250	\$ 3,429,031	\$ 3,376,813	\$ 3,324,594	\$ 15,839,688	\$ 14,534,219	\$ 13,228,750	\$ 11,923,281	\$ 10,617,813	\$ 9,312,344	\$ 8,006,875	\$ 1,444,719	\$ 98,519,377
Burlington Street	\$ -	\$ 29,688	\$ 28,975	\$ 28,263	\$ 27,550	\$ 127,063	\$ 109,250	\$ 19,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,502
East Reservoir in Thompson Park Reconstruction	\$ -	\$ 1,050,000	\$ 1,027,500	\$ 1,005,000	\$ 982,500	\$ 4,575,000	\$ 4,012,500	\$ 3,450,000	\$ 622,500	\$ -	\$ -	\$ -	\$ -	\$ 16,725,000
Huntington (Factory St. to Eastern Blvd.)	\$ -	\$ 312,500	\$ 305,000	\$ 297,500	\$ 290,000	\$ 1,337,500	\$ 1,150,000	\$ 207,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,900,000
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	\$ -	\$ 28,125	\$ 27,450	\$ 26,775	\$ 26,100	\$ 120,375	\$ 103,500	\$ 18,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 351,000
Newell Street - (Engine St to Arch St)	\$ -	\$ 26,042	\$ 25,417	\$ 24,792	\$ 24,167	\$ 111,458	\$ 95,833	\$ 17,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,001
Bronson Street (800 - 900 blocks)	\$ -	\$ 49,479	\$ 48,292	\$ 47,104	\$ 45,917	\$ 211,771	\$ 182,083	\$ 32,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 617,500
Clearwell Rehabilitation	\$ -	\$ -	\$ 106,667	\$ 104,000	\$ 101,333	\$ 466,667	\$ 400,000	\$ 141,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,320,000
Process Complex Gas Boiler Replacement	\$ -	\$ -	\$ 14,000	\$ 13,600	\$ 13,200	\$ 60,000	\$ 21,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Process Complex HVAC Replacement	\$ -	\$ -	\$ 70,000	\$ 68,000	\$ 66,000	\$ 300,000	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 610,000
Settled Water Line Inspection / Repair	\$ -	\$ -	\$ 80,000	\$ 78,000	\$ 76,000	\$ 350,000	\$ 300,000	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 990,000
West Reservoir Relining	\$ -	\$ -	\$ 160,000	\$ 156,000	\$ 152,000	\$ 700,000	\$ 600,000	\$ 212,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,980,000
East Reservoir Replacement	\$ -	\$ -	\$ 612,000	\$ 598,400	\$ 584,800	\$ 2,720,000	\$ 2,380,000	\$ 2,040,000	\$ 720,800	\$ -	\$ -	\$ -	\$ -	\$ 9,656,000
Variable Frequency Drive Replacements at Low and High Lift Stations	\$ -	\$ -	\$ 57,600	\$ 55,680	\$ 53,760	\$ 101,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 268,800
Leray Street (Main St W to Damon Dr)	\$ -	\$ -	\$ 240,000	\$ 234,000	\$ 228,000	\$ 1,050,000	\$ 900,000	\$ 318,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,970,000
Curtis Street (520' of 6")	\$ -	\$ -	\$ 29,867	\$ 29,120	\$ 28,373	\$ 130,667	\$ 112,000	\$ 39,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,600
California Avenue - Huntington Street to Bronson St	\$ -	\$ -	\$ 42,667	\$ 41,600	\$ 40,533	\$ 186,667	\$ 160,000	\$ 56,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 528,000
Bugbee Dr (Harris Dr to Harris Dr)	\$ -	\$ -	\$ 32,000	\$ 31,200	\$ 30,400	\$ 140,000	\$ 120,000	\$ 42,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 396,000
Distribution Building Roof Replacement	\$ -	\$ -	\$ -	\$ 40,000	\$ 39,000	\$ 180,000	\$ 155,000	\$ 81,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,000
Pump House Gas Boiler Replacement	\$ -	\$ -	\$ -	\$ 14,000	\$ 13,600	\$ 62,000	\$ 32,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Pumphouse HVAC Improvements	\$ -	\$ -	\$ -	\$ 28,000	\$ 27,200	\$ 124,000	\$ 64,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,000
Howk Street - Coffeen St to Newell St	\$ -	\$ -	\$ -	\$ 32,000	\$ 31,200	\$ 144,000	\$ 124,000	\$ 64,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 396,000
East Main St. (Mill St to end)	\$ -	\$ -	\$ -	\$ 213,333	\$ 208,000	\$ 960,000	\$ 826,667	\$ 432,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000
Iroquois Ave W (Washington St to end)	\$ -	\$ -	\$ -	\$ 17,280	\$ 16,848	\$ 77,760	\$ 66,960	\$ 34,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 213,840
Bradley St. (W. Main to City Limits)	\$ -	\$ -	\$ -	\$ 232,000	\$ 226,200	\$ 1,044,000	\$ 899,000	\$ 469,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,871,000
Pearl Street - Starbuck Avenue to Round Intersection	\$ -	\$ -	\$ -	\$ -	\$ 162,667	\$ 752,333	\$ 650,667	\$ 447,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,013,000
Moulton St. (Mill St - Pearl St)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 456,000	\$ 396,000	\$ 336,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,188,000
Cogroove St. (Butterfield Ave to Iroquois Ave W.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,520	\$ 67,320	\$ 57,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,960
Stone Street (Washington St to Massey Street S)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 633,333	\$ 550,000	\$ 466,667	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000
Arsenal St - Sherman St to Massey St S	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,013,333	\$ 880,000	\$ 746,667	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000
<b>WATER FUND - Projected Debt Service</b>	<b>\$ -</b>	<b>\$ 4,977,084</b>	<b>\$ 6,336,466</b>	<b>\$ 6,792,460</b>	<b>\$ 6,819,942</b>	<b>\$ 34,052,895</b>	<b>\$ 29,999,399</b>	<b>\$ 23,067,002</b>	<b>\$ 13,266,581</b>	<b>\$ 10,617,813</b>	<b>\$ 9,312,344</b>	<b>\$ 8,006,875</b>	<b>\$ 1,444,719</b>	<b>\$ 154,693,580</b>
<b>WATER FUND - Existing and Projected Debt Service</b>	<b>\$ 559,629</b>	<b>\$ 5,461,000</b>	<b>\$ 6,796,532</b>	<b>\$ 7,209,723</b>	<b>\$ 7,223,226</b>	<b>\$ 34,907,129</b>	<b>\$ 29,999,399</b>	<b>\$ 23,067,002</b>	<b>\$ 13,266,581</b>	<b>\$ 10,617,813</b>	<b>\$ 9,312,344</b>	<b>\$ 8,006,875</b>	<b>\$ 1,444,719</b>	<b>\$ 157,871,972</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source**

**FY 2025-26**

**FY 2026-27**

**FY 2027-28**

**FY 2028-29**

**FY 2029-30**

**WATER FUND**

<b>Facility Improvements</b>						
Coagulation Pumping Station Roof	Operating Transfer	\$ 53,000	\$ -	\$ -	\$ -	\$ -
Distribution Pole Barn	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Dredge Intake Channel Entrance	Operating Transfer	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Permangante Storage Tank	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Dosing Station Roof	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Backwash Tank Painting	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Settled Water Line Inspection / Repair	Debt	\$ -	\$ 750,000	\$ -	\$ -	\$ -
West Reservoir Relining	Debt	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Clearwell Rehabilitation	Debt	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Process Complex Gas Boiler Replacement	Debt	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Process Complex HVAC Replacement	Debt	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Thompson Park Pump House Roof	Operating Transfer	\$ -	\$ 40,000	\$ -	\$ -	\$ -
West Reservoir Replacement	Debt	\$ -	\$ 6,800,000	\$ -	\$ -	\$ -
Procees Complex Window Replacements	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Pumphouse Window Replacements	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Dosing Station Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Coagulation Basin Fence	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Distribution Parking Lot Rehabilitation and Overlay	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Distribution Building Roof Replacement	Debt	\$ -	\$ -	\$ 375,000	\$ -	\$ -
Pumphouse Gas Boiler Replacement	Debt	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Pumphouse HVAC Replacement	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Dosing Station Fence	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 75,000
	<b>Total</b>	<b>\$ 53,000</b>	<b>\$ 11,440,000</b>	<b>\$ 1,145,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**


<u>Funding</u>		<u>Source</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Vehicles and Equipment							
Variable Frequency Drive Replacements at Low and High Lift Stations	Debt	\$ -	\$ 240,000	\$ -	\$ -	\$ -	
Yard Valve Replacement	Operating Transfer	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 120,000	
Silicate Storage Tank Upgrade and Containment	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -	
Pickup Truck (2-007)	Operating Transfer	\$ -	\$ 77,000	\$ -	\$ -	\$ -	
Pickup Truck (2-015)	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -	
Pickup Truck (2-022)	Operating Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
Pickup Truck (2-027)	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -	
Pickup Truck (2-004)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
	Total	\$ -	\$ 577,000	\$ 130,000	\$ 80,000	\$ 170,000	

Water Mains						
Lansing Street (E. Hoard St. - Katherine St.)	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	Debt	\$ 270,000	\$ -	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ 475,000	\$ -	\$ -	\$ -	\$ -
California Avenue - Huntington Street to Broinson Street	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Curtis Street	Debt	\$ -	\$ 280,000	\$ -	\$ -	\$ -
Bugbee Drive (Harris Drive to Harris Drive)	Debt	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Leray Street (Main St. West to Damon Dr.)	Debt	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -
Howk Street (Coffeen Street to Newell Street)	Debt	\$ -	\$ -	\$ 300,000	\$ -	\$ -
East Main Street (Mill Street to End)	Debt	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
Iroquois Avenue W (Washington Street to End)	Debt	\$ -	\$ -	\$ 162,000	\$ -	\$ -
Bradley St. (W. Main to City Limits)	Debt	\$ -	\$ -	\$ 2,175,000	\$ -	\$ -
Pearl Street - Starbuck Avenue to Round Intersection	Debt	\$ -	\$ -	\$ -	\$ 1,525,000	\$ -
Stone Street (Washington to Massey Street S)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000


**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

<b><u>Funding</u></b>		<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
Cosgrove St. (Butterfield Ave. to Iroquois Ave. West)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 153,000	
Arsenal Street (Sherman Street to Massey Street South)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
Moulton St. (Mill St. to Moulton St.)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 900,000	
	<b>Total</b>	<b>\$ 1,070,000</b>	<b>\$ 3,230,000</b>	<b>\$ 4,637,000</b>	<b>\$ 1,525,000</b>	<b>\$ 4,303,000</b>	
<b>WATER FUND GRAND TOTAL</b>		<b>\$ 1,123,000</b>	<b>\$ 15,247,000</b>	<b>\$ 5,912,000</b>	<b>\$ 1,605,000</b>	<b>\$ 4,548,000</b>	
Facility Improvements		\$ 53,000	\$ 11,440,000	\$ 1,145,000	\$ -	\$ 75,000	
Vehicles and Equipment		\$ -	\$ 577,000	\$ 130,000	\$ 80,000	\$ 170,000	
Water Main Replacement		\$ 1,070,000	\$ 3,230,000	\$ 4,637,000	\$ 1,525,000	\$ 4,303,000	
<b>Water Fund Grand Total By Type</b>		<b>\$ 1,123,000</b>	<b>\$ 15,247,000</b>	<b>\$ 5,912,000</b>	<b>\$ 1,605,000</b>	<b>\$ 4,548,000</b>	
Debt		\$ 995,000	\$ 14,120,000	\$ 5,312,000	\$ 1,525,000	\$ 4,303,000	
Operating Fund Transfer		\$ 128,000	\$ 1,127,000	\$ 600,000	\$ 80,000	\$ 245,000	
<b>Water Fund Grand Total By Funding Sources</b>		<b>\$ 1,123,000</b>	<b>\$ 15,247,000</b>	<b>\$ 5,912,000</b>	<b>\$ 1,605,000</b>	<b>\$ 4,548,000</b>	

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
SOURCE OF SUPPLY, POWER AND PUMPING


PROJECT DESCRIPTION	COST
<p data-bbox="159 495 933 533"><b>Coagulation Basin Pump Station Roof Replacement</b></p> <p data-bbox="159 567 1235 674">The roof on the coagulation basin pump station is need of replacement. The roof is stone covered, and a leak has developed. The roof is damaged in a few areas beyond what a simple patch or repair can fix.</p>  <p data-bbox="159 1850 1120 1915">Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p data-bbox="1295 495 1437 533"><b>\$53,000</b></p>
<b>TOTAL</b>	<b>\$53,000</b>

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
WATER MAIN


PROJECT DESCRIPTION	COST
<p>Lansing Street (East Hoard Street to Katherine Street)</p> <p>The project is to add an 8-inch water main to the 700 block of Lansing Street to improve fire flow and interconnection for the corridor. Currently there is no water main in this block. This work is to be completed by Water Department Distribution staff.</p>  <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$75,000</p>
<b>TOTAL</b>	<b>\$75,000</b>



**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
WATER MAIN**


PROJECT DESCRIPTION	COST
<p>Butterfield Avenue (Barben Avenue to 328 Butterfield Avenue)</p> <p>The project is to remove 6 and 8-inch AC watermain project necessity was identified during the Sherman Street/Barben Ave. projects conducted in 2023. Replacement main size TBD by fire flow demands and hydraulics in corridor (based off new numbers from the Sheman and Barben projects).</p>  <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Water Fund debt service of \$28,125.</p>	<p>\$270,000</p>
<b>TOTAL</b>	<b>\$270,000</b>

# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE WATER MAIN

PROJECT DESCRIPTION	COST
<p><b>Newell Street Reconstruction Project</b></p> <p>This project will include new pavement, curbs, sidewalks, major utility upgrades including water and sewer along with landscaping and other surface treatments. The project will extend from Arch Street to Engine Street.</p>  <p>General Fund – sidewalks      \$    500,000  General Fund – storm sewer    \$ 1,000,000  General Fund – street            \$ 5,000,000  Water Fund – water main        \$    250,000  Sewer Fund – sanitary sewer    \$    750,000  <b>Total</b>                                <u><u>\$ 7,500,000</u></u></p> <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Water Fund debt service of \$26,042.</p>	<p><b>\$7,500,000</b></p>
<b>TOTAL</b>	<b>\$7,500,000</b>



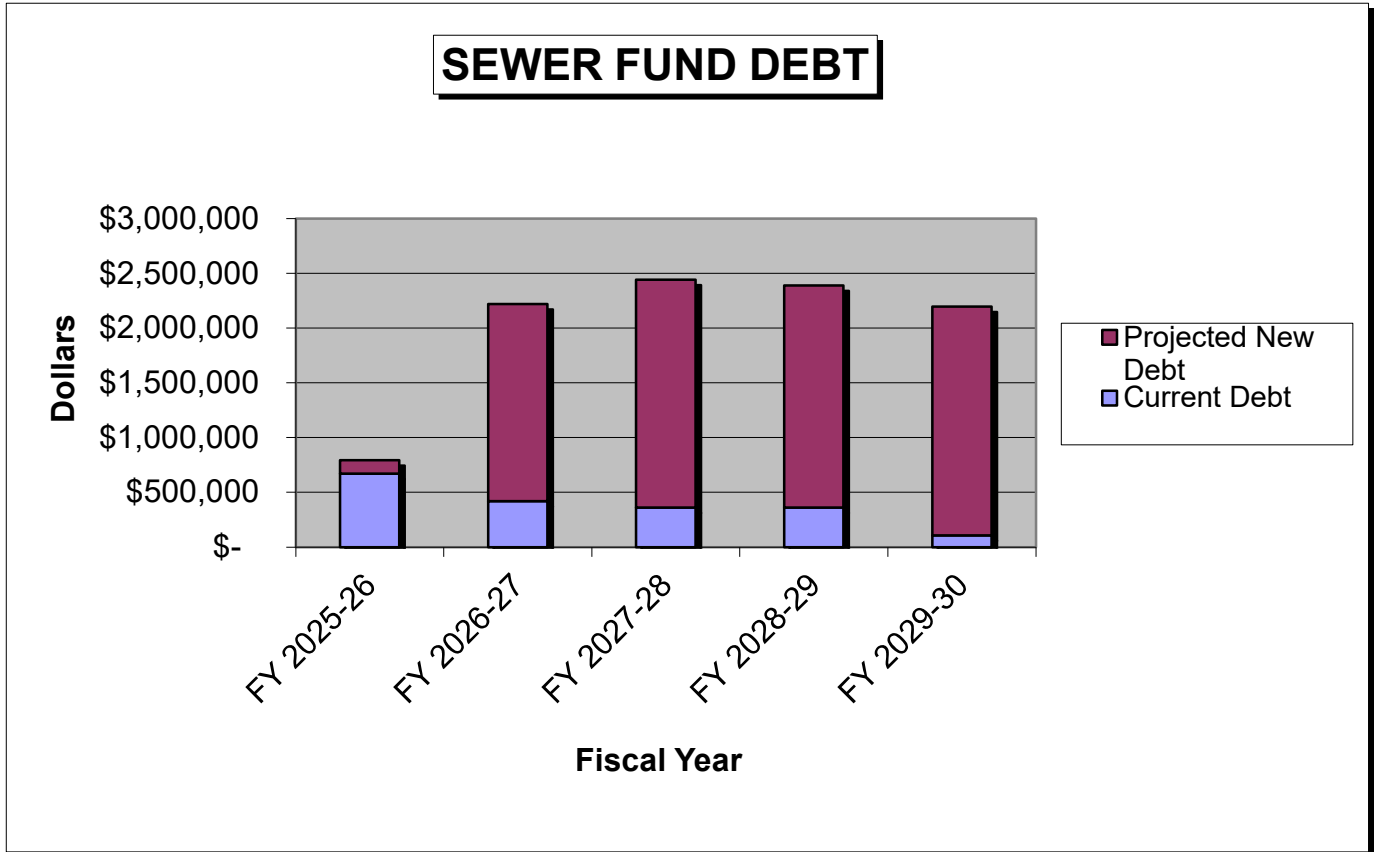
FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
WATER MAIN

PROJECT DESCRIPTION	COST
<p><b>Bronson Street (800-900 Blocks) Street Reconstruction</b></p> <p>The Bronson Street (800-900 Blocks) Reconstruction Project involves the complete reconstruction of Bronson Street between Rutland Street North and Hamilton Street North. This street was rated #1 worst street in the Transmap data. Improvements will include new pavement, curbs, sidewalks, and trees on this 825' +/- long section of the street. Utility upgrades will include the replacement of the existing water main, along with upgrades to the sanitary sewer and storm sewer.</p>  <p> Sidewalks - \$ 95,000  Storm Sewer - \$ 825,000  Street - \$ 350,000  Water - \$ 475,000  Sanitary sewer - <u>\$ 250,000</u>  Total <u>\$1,995,000</u> </p> <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 General Fund debt service of \$49,979.</p>	<p><b>\$1,995,000</b></p>
<b>TOTAL</b>	<b>\$1,995,000</b>

## DEBT

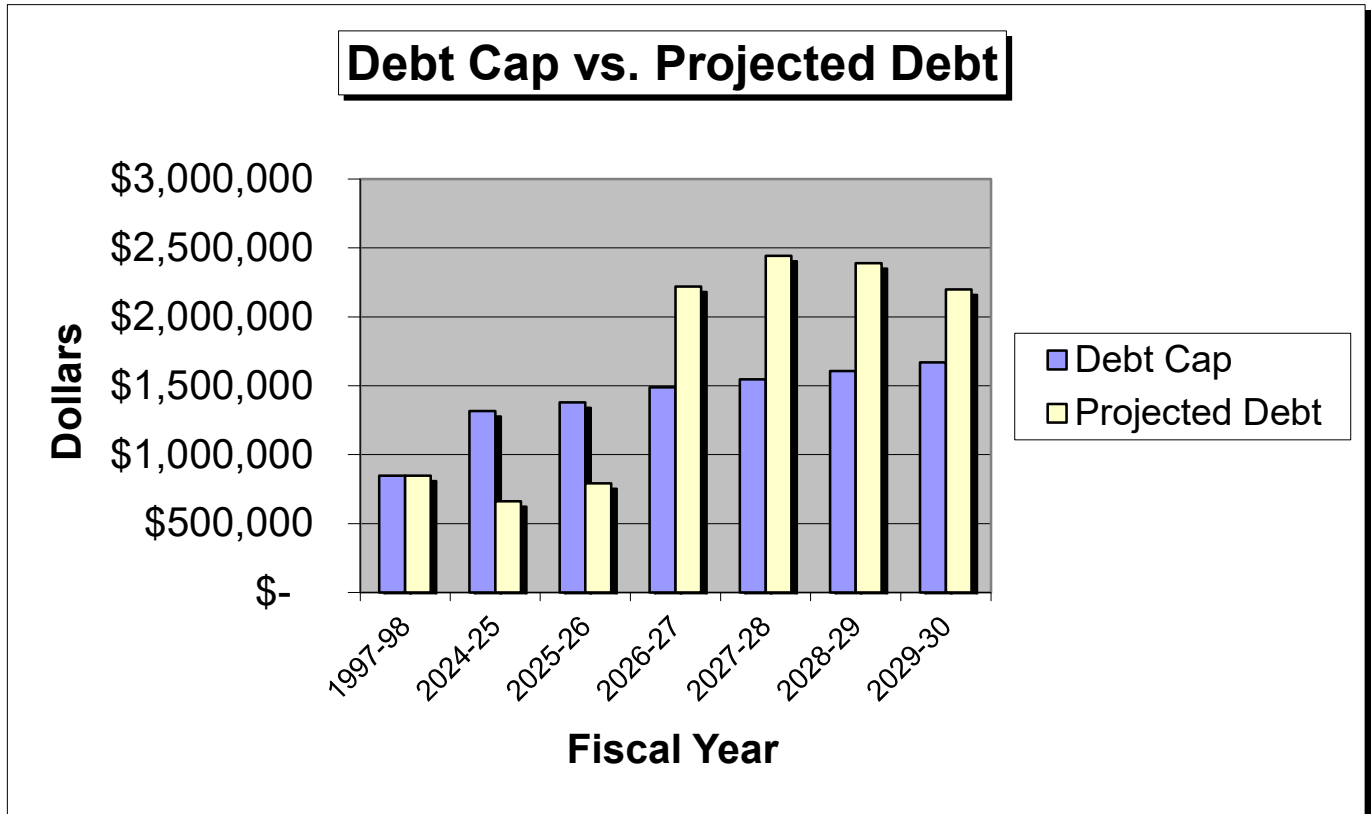
### SEWER FUND

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
<b>Current Debt</b>	\$ 669,474	\$ 417,385	\$ 360,410	\$ 360,035	\$ 105,508
<b>Projected New Debt</b>	<u>122,563</u>	<u>1,802,952</u>	<u>2,082,552</u>	<u>2,028,552</u>	<u>2,091,885</u>
<b>TOTAL</b>	<u>\$ 792,037</u>	<u>\$ 2,220,337</u>	<u>\$ 2,442,962</u>	<u>\$ 2,388,587</u>	<u>\$ 2,197,393</u>



## SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>	
		<u>Projected</u>	<u>Debt (1)</u>	<u>Margin</u>
1997-98	base year		\$ 847,546	\$ 847,546
2024-25	actual		\$ 661,139	\$ 1,316,652
2025-26	actual		\$ 792,037	\$ 1,378,508
2026-27	projected		\$ 2,220,337	\$ 1,488,827
2027-28	projected		\$ 2,442,962	\$ 1,546,644
2028-29	projected		\$ 2,388,587	\$ 1,606,706
2029-30	projected		\$ 2,197,393	\$ 1,669,101



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the Sewer Fund.

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Wastewater Treatment Plant debt	\$ 333,948	\$ 577,067	\$ 604,222	\$ 594,608	\$ 415,878

	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31 - FY 2034/35	FY 2035/36 - FY 2039/40	FY 2040/41 - FY 2044/45	FY 2045/46 - FY 2049/50	TOTAL
<b>SEWER FUND - Existing Debt Service</b>										
<u>Serial Bonds:</u>										
Disinfection system	\$ 445,780	\$ 443,975	\$ 446,382	\$ 442,814	\$ 13,922	\$ -	\$ -	\$ -	\$ -	\$ 1,792,873
Trickling filter distributors	\$ 46,050	\$ 44,850	\$ 43,650	\$ 42,450	\$ 41,250	\$ -	\$ -	\$ -	\$ -	\$ 218,250
Factory St. sanitary sewer	\$ 116,360	\$ 113,270	\$ 85,180	\$ 82,840	\$ 82,500	\$ -	\$ -	\$ -	\$ -	\$ 480,150
Bar screens	\$ 59,313	\$ 58,249	\$ 57,125	\$ 55,875	\$ 54,500	\$ 104,500	\$ -	\$ -	\$ -	\$ 389,562
Flower Avenue East Street Reconstruction - Sanitary Sewer Main	\$ 46,940	\$ 45,128	\$ 43,315	\$ 41,684	\$ 40,234	\$ 113,635	\$ -	\$ -	\$ -	\$ 330,936
Sludge disposal process modification program phase 1a- (conveyor upgrade and HVAC	\$ 288,980	\$ 288,980	\$ 288,980	\$ 288,980	\$ 288,980	\$ 1,444,900	\$ 1,444,900	\$ 1,444,900	\$ 288,980	\$ 6,068,580
<u>Bond Anticipation Notes:</u>										
Washington St and Keyes Ave sanitary sewer	\$ 124,500	\$ 119,556	\$ 116,550	\$ 113,544	\$ 110,538	\$ 507,594	\$ -	\$ -	\$ -	\$ 1,092,282
<b>SEWER FUND - Existing / Estimated Debt Service</b>	<b>\$ 1,127,923</b>	<b>\$ 1,114,008</b>	<b>\$ 1,081,182</b>	<b>\$ 1,068,187</b>	<b>\$ 631,924</b>	<b>\$ 2,170,629</b>	<b>\$ 1,444,900</b>	<b>\$ 1,444,900</b>	<b>\$ 288,980</b>	<b>\$ 10,372,633</b>
<b>SEWER FUND - Projected Debt Service</b>										
Treatment plant womens locker room and bathroom upgrade	\$ -	\$ 35,750	\$ 34,775	\$ 33,800	\$ 32,825	\$ 149,500	\$ 26,975	\$ -	\$ -	\$ 313,625
Treatment plant generator	\$ -	\$ 72,875	\$ 70,888	\$ 68,900	\$ 66,913	\$ 304,750	\$ 54,988	\$ -	\$ -	\$ 639,314
Polymer Make-op System	\$ -	\$ 11,000	\$ 10,700	\$ 10,400	\$ 10,100	\$ 46,000	\$ 8,300	\$ -	\$ -	\$ 96,500
Biosolids Hopper	\$ -	\$ 68,750	\$ 66,875	\$ 65,000	\$ 63,125	\$ 287,500	\$ 51,875	\$ -	\$ -	\$ 603,125
Scum Troughs for final settling tank B	\$ -	\$ 32,313	\$ 31,431	\$ 30,550	\$ 29,669	\$ 135,125	\$ 24,381	\$ -	\$ -	\$ 283,469
Central St sanitary sewer	\$ -	\$ 46,875	\$ 45,750	\$ 44,625	\$ 43,500	\$ 200,625	\$ 172,500	\$ 31,125	\$ -	\$ 585,000
Cooper St outlet sanitary sewer replacement (600 block Leray St)	\$ -	\$ 41,667	\$ 40,667	\$ 39,667	\$ 38,667	\$ 178,333	\$ 153,333	\$ 27,667	\$ -	\$ 520,001
Western Outfall Trunk Sewer rehab	\$ -	\$ 26,042	\$ 25,417	\$ 24,792	\$ 24,167	\$ 111,458	\$ 95,833	\$ 17,292	\$ -	\$ 325,001
Western Outfall Trunk Sewer rehab	\$ -	\$ 333,333	\$ 325,333	\$ 317,333	\$ 309,333	\$ 1,426,667	\$ 1,226,667	\$ 221,333	\$ -	\$ 4,159,999
Newell St Interceptor Capacity Analysis, Pipe rehabilitation	\$ -	\$ 62,500	\$ 61,000	\$ 59,500	\$ 58,000	\$ 267,500	\$ 230,000	\$ 41,500	\$ -	\$ 780,000
Huntington Street	\$ -	\$ 135,417	\$ 132,167	\$ 128,917	\$ 125,667	\$ 579,583	\$ 498,333	\$ 89,917	\$ -	\$ 1,690,001
Primary Grit Collection System	\$ -	\$ 312,500	\$ 305,000	\$ 297,500	\$ 290,000	\$ 1,337,500	\$ 1,150,000	\$ 207,500	\$ -	\$ 3,900,000
Influent B Screen	\$ -	\$ 82,500	\$ 80,250	\$ 78,000	\$ 75,750	\$ 345,000	\$ 62,250	\$ -	\$ -	\$ 723,750
Bradley Street Structure and Lining	\$ -	\$ 52,083	\$ 50,833	\$ 49,583	\$ 48,333	\$ 222,917	\$ 191,667	\$ 34,583	\$ -	\$ 649,999
Richards Drive - Barben Avenue to Butterfield Avenue sanitary sewer	\$ -	\$ 125,000	\$ 122,000	\$ 119,000	\$ 116,000	\$ 535,000	\$ 460,000	\$ 83,000	\$ -	\$ 1,560,000
Newell St - (Engine St to Arch St) - sanitary sewer	\$ -	\$ 78,125	\$ 76,250	\$ 74,375	\$ 72,500	\$ 334,375	\$ 287,500	\$ 51,875	\$ -	\$ 975,000
Central Street - Huntington Street to Bronson St	\$ -	\$ 52,083	\$ 50,833	\$ 49,583	\$ 48,333	\$ 222,917	\$ 191,667	\$ 34,583	\$ -	\$ 649,999
Biosolids Storage Barn	\$ -	\$ -	\$ 84,000	\$ 81,600	\$ 79,200	\$ 360,000	\$ 127,200	\$ -	\$ -	\$ 732,000
Black River sewer main crossing rehab (Pearl St) design	\$ -	\$ -	\$ 144,000	\$ 139,200	\$ 134,400	\$ 254,400	\$ -	\$ -	\$ -	\$ 672,000
Leray St - Main St W to City limit	\$ -	\$ -	\$ 96,000	\$ 93,600	\$ 91,200	\$ 420,000	\$ 360,000	\$ 127,200	\$ -	\$ 1,188,000
Howk Street - Coffeen Street to Newell Street sanitary sewer	\$ -	\$ 31,250	\$ 30,500	\$ 29,750	\$ 29,000	\$ 133,750	\$ 115,000	\$ 20,750	\$ -	\$ 390,000
East Main St - Mill St to Pearl St	\$ -	\$ 83,333	\$ 81,333	\$ 79,333	\$ 77,333	\$ 356,667	\$ 306,667	\$ 55,333	\$ -	\$ 1,039,999
Stone Street - Massey Street to Exchange Street	\$ -	\$ -	\$ -	\$ -	\$ 53,333	\$ 246,667	\$ 213,333	\$ 146,667	\$ -	\$ 660,000
Pearl Street - Starbuck Avenue to Round Intersection	\$ -	\$ -	\$ -	\$ -	\$ 64,000	\$ 296,000	\$ 256,000	\$ 176,000	\$ -	\$ 792,000
Arsensal Street - Massey Street to Public Square	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 608,000	\$ 528,000	\$ 448,000	\$ -	\$ 1,584,000
<b>SEWER FUND - Projected Debt Service</b>	<b>\$ -</b>	<b>\$ 1,683,396</b>	<b>\$ 1,966,002</b>	<b>\$ 1,915,008</b>	<b>\$ 1,981,348</b>	<b>\$ 9,360,234</b>	<b>\$ 6,792,469</b>	<b>\$ 1,814,325</b>	<b>\$ -</b>	<b>\$ 25,512,782</b>
<b>SEWER FUND - Existing and Projected Debt Service</b>	<b>\$ 1,127,923</b>	<b>\$ 2,797,404</b>	<b>\$ 3,047,184</b>	<b>\$ 2,983,195</b>	<b>\$ 2,613,272</b>	<b>\$ 11,530,863</b>	<b>\$ 8,237,369</b>	<b>\$ 3,259,225</b>	<b>\$ 288,980</b>	<b>\$ 35,885,415</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source**

**FY 2025-26**

**FY 2026-27**

**FY 2027-28**

**FY 2028-29**

**FY 2029-30**

**SEWER FUND**

<b>Facility Improvements</b>						
Primary Grit Collection System	Debt	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
Influent B Screen	Debt	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Biosolids Storage Curbing and Paving	Operating Transfer	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Biosolids Storage Barn	Debt	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Control Building Roof	Operating Transfer	\$ -	\$ 120,000	\$ -	\$ -	\$ -
Final B Building Roof	Operating Transfer	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Aeration Blower	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Maintenance Building Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Final Tank A Rehab	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 80,000
	<b>Total</b>	<b>\$ 3,600,000</b>	<b>\$ 810,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>

**Vehicles and Equipment**

**Sanitary Sewer**

Tractor / Loader Backhoe (Split with General Fund) (1-072)	Operating Transfer	\$ 62,500	\$ -	\$ -	\$ -	\$ -
Tractor / Loader Backhoe (Split with General Fund) (1-070)	Operating Transfer	\$ -	\$ 92,500	\$ -	\$ -	\$ -
Single Axle Dump Truck (split with General Fund) (1-045)	Operating Transfer	\$ -	\$ 120,000	\$ -	\$ -	\$ -
Rubber Tire Excavator (split with Genral Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Tractor / Loader / Backhoe (split with General Fund) (1-085)	Operating Transfer	\$ -	\$ -	\$ 95,000	\$ -	\$ -
Core Atttchment for Skid Steer (Split with General Fund) (1-157)	Operating Transfer	\$ -	\$ -	\$ 15,000	\$ -	\$ -
6" Pump (split with General Fund) (1-141)	Operating Transfer	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Tow Behind Air Compressor (split with General Fund) (1-099)	Operating Transfer	\$ -	\$ -	\$ -	\$ 12,500	\$ -
Trailered Sewer Jetter (split with General Fund) (1-158)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Mini-Excavator (split with General Fund) (1-170)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

<b>Source</b>		<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>FY 2029-30</b>
<b>Wastewater Treatment Plant</b>						
Pretreatment SUV (11-011)	Operating Transfer	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Dump Truck (11-20)	Operating Transfer	\$ -	\$ -	\$ 200,000	\$ -	\$ -
	<b>Total</b>	<b>\$ 62,500</b>	<b>\$ 212,500</b>	<b>\$ 475,000</b>	<b>\$ 62,500</b>	<b>\$ 110,000</b>
<b>Sanitary Sewers</b>						
Lachenaer Pump Station Rebuild	Operating Transfer	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Central Street - Huntington to Bronson	Debt	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Bradley Street Structure and Lining	Debt	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Richards Drive - Barben Avenue to Butterfield Avenue sanitary sewer	Debt	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ 750,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Operating Transfer	\$ 250,000	\$ -	\$ -	\$ -	\$ -
California Avenue - Huntington Street to Broinson Street	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Black River Sewer Main Crossing (Pearl Street)	Debt	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Leray Street - Main Street West to City Limit sanitary sewer	Debt	\$ -	\$ 900,000	\$ -	\$ -	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ 300,000	\$ -	\$ -
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ 800,000	\$ -	\$ -
Stone Street - Massey Street to Exchange Street	Debt	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Pearl Street - Starbuck Avenue to Round Intersection	Debt	\$ -	\$ -	\$ -	\$ 600,000	\$ -
Arsensal Street - Massey Street to Public Square	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
	<b>Total</b>	<b>\$ 3,550,000</b>	<b>\$ 1,750,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,200,000</b>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**


<b><u>Source</u></b>	<b><u>FY 2025-26</u></b>	<b><u>FY 2026-27</u></b>	<b><u>FY 2027-28</u></b>	<b><u>FY 2028-29</u></b>	<b><u>FY 2029-30</u></b>
<b>SEWER FUND GRAND TOTAL</b>	<b>\$ 7,212,500</b>	<b>\$ 2,772,500</b>	<b>\$ 1,775,000</b>	<b>\$ 1,262,500</b>	<b>\$ 1,510,000</b>
Facility Improvements	\$ 3,600,000	\$ 810,000	\$ 200,000	\$ 100,000	\$ 200,000
Vehicles and Equipment	\$ 62,500	\$ 212,500	\$ 475,000	\$ 62,500	\$ 110,000
Sanitary Sewers	\$ 3,550,000	\$ 1,750,000	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
<b>Sewer Fund Grand Total by Category</b>	<b>\$ 7,212,500</b>	<b>\$ 2,772,500</b>	<b>\$ 1,775,000</b>	<b>\$ 1,262,500</b>	<b>\$ 1,510,000</b>
Debt	\$ 6,550,000	\$ 2,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
Operating Fund Transfer	\$ 662,500	\$ 672,500	\$ 675,000	\$ 162,500	\$ 310,000
<b>Sewer Fund Grand Total By Funding</b>	<b>\$ 7,212,500</b>	<b>\$ 2,772,500</b>	<b>\$ 1,775,000</b>	<b>\$ 1,262,500</b>	<b>\$ 1,510,000</b>
	-	-	-	-	-

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
SANITARY SEWER



PROJECT DESCRIPTION	COST
<p>Lachenauer Pump Station Rebuild</p> <p>The Lachenauer lift station dates to the mid 1960's. An interim repair was made in the 1980's, however an upgrade to the wet well of the pump station is required. Repairs will likely require work in the street to the existing manholes and the sewer pipes.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$ 350,000</p>
<b>TOTAL</b>	<b>\$ 350,000</b>



**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
WASTEWATER TREATMENT**

PROJECT DESCRIPTION	COST
<p><b>Primary Grit System Replacement</b></p> <p>The primary tank was commissioned in 1981, and the current grit collection system has remained unchanged since then. This system has far exceeded its expected lifespan and urgently requires replacement. The grit towers have undergone multiple rehabilitations and demand frequent repairs. A major concern is that if these systems fail, the cost of replacing them post-failure would rise exponentially.</p>  <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$312,500.</p>	<p><b>\$ 3,000,000</b></p>
<b>TOTAL</b>	<b>\$ 3,000,000</b>


**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
WASTEWATER TREATMENT**

PROJECT DESCRIPTION	COST
<p><b>Influent B Screen</b></p> <p>In 2020, the wastewater treatment plant upgraded the Influent A screen and grit removal system. This upgrade significantly reduced the amount of grit and screenings passing through Influent A. However, excessive rags continue to accumulate through the entire plant, indicating they are entering through the Influent B line and causing damage to downstream components. Installing a screen on the Influent B line would help minimize repairs to downstream equipment.</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p>Funding to support this project will be from the issuance of a 10-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$82,500.</p>	<p><b>\$ 600,000</b></p>
<b>TOTAL</b>	<b>\$ 600,000</b>

**FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
VEHICLES AND EQUIPMENT  
SANITARY SEWER**


PROJECT DESCRIPTION	COST
<p>Excavator</p> <p>Vehicle 1-072 is a 2001 CASE 590 SM 4WD loader backhoe (5198hrs.) equipped with a hydraulically extendible arm. It is also equipped with provisions for the installation of a hydraulic breaker in place of the rear bucket for rock removal and is also equipped with a “side dump” bucket on the front for work in tight urban streets. The machine will be replaced by a like size equipped machine so all present attachments will be compatible. It will be purchased from NYSOGS procurement if possible. The present machine along with 2-009 (2004 Case Backhoe) will be traded towards the replacement.</p>  <p>Funding to support the purchase will be from a transfer from the General Fund (A.9950.0900) (\$62,500) and from a transfer from the Sewer Fund (G.9950.0900) (\$62,500).</p>	<p>\$ 125,000</p>
<b>TOTAL</b>	<b>\$ 125,000</b>

# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN

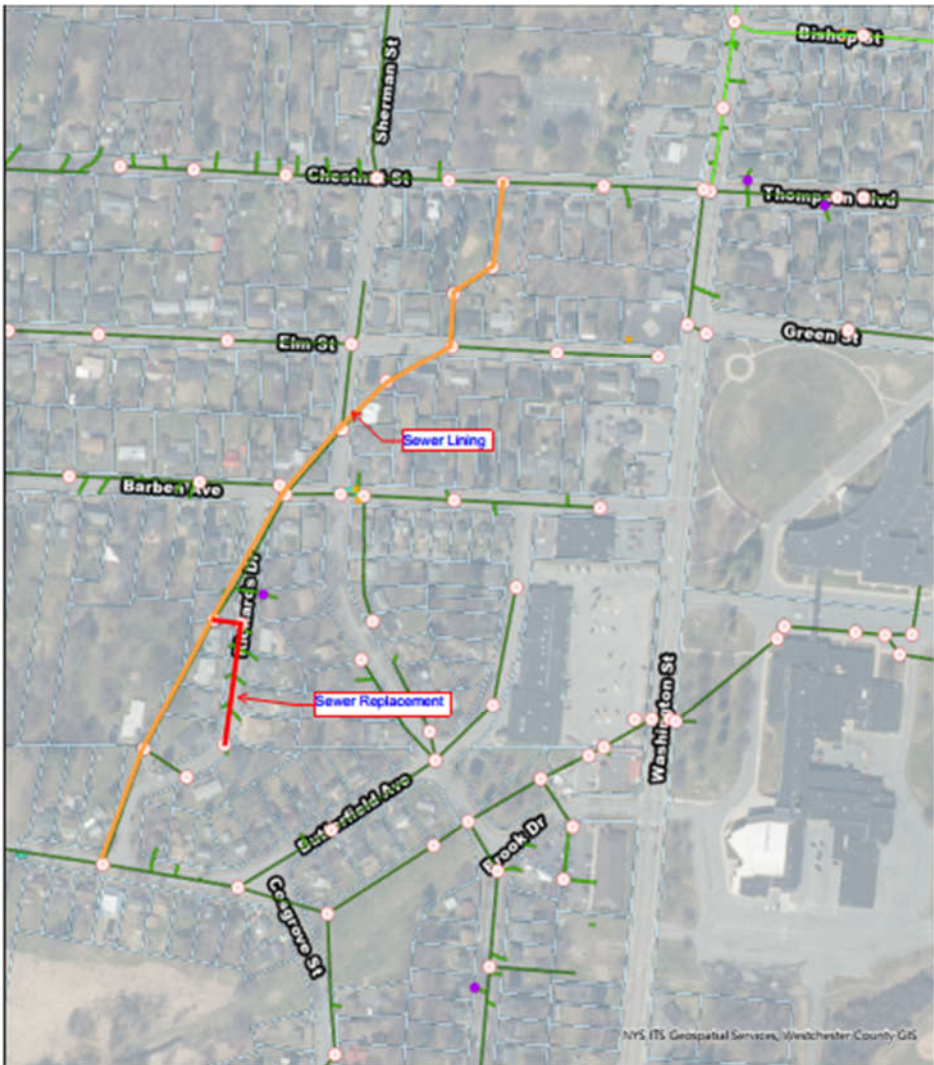
PROJECT DESCRIPTION	COST
<p>Central Street (Huntington Street to Bronson Street)</p> <p>This request is for the replacement of 600 compromised of 20" VIT Tile Pipe all associated laterals installed back in 1893. The pipe has reached the end of its useful life. DPW has had numerous issues in the stretch. The existing pipe and structures are broke, cracked, has severe I&amp;I and has become egg shaped. Further collapse of the sewer main will lead to disruption of sewer service with resulting health and safety concerns for residents. The intent would be to reconstruct the sewer in the same rock trench at the same elevations.</p>  <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$52,083.</p>	<p>\$500,000</p>
TOTAL	\$500,000



FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
SANITARY SEWER MAIN


PROJECT DESCRIPTION	COST
<p>Bradley Street (Main Street to City Limit)</p> <p>The Bradley Street Sewer is comprised of 4500ft of 12"VT, 10" VT, 8"VT, 8" clay and 14 MH's, built back in 1956. The project would consist of lining (UV Cured) the piping, structures, and laterals. This work would be in preparation for expansion to sewer flows from new customers. Lining would occur on Bradley Street from Main Street to the City limits.</p>  <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$52,083.</p>	<p>\$500,000</p>
TOTAL	\$500,000

# FISCAL YEAR 2025-2026 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN


PROJECT DESCRIPTION	COST
<p>Richards Drive - Barben Avenue to Butterfield Avenue</p> <p>This project has been developed based on data collected during the Western Outfall Trunk Sewer Inflow and Infiltration study. The project involves the replacement of 345 linear feet of 8" clay sanitary sewer main and service laterals on Richards Drive. The project will also include the installation of a cured-in-place liner in 2000 feet of existing sanitary sewer main extending from Butterfield Avenue to Chestnut Street and the relining of or up to 10 sanitary sewer manholes.</p>  <p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$125,000.</p>	<p>\$1,200,000</p>
<b>TOTAL</b>	<b>\$1,200,000</b>



FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
SANITARY SEWER MAIN

PROJECT DESCRIPTION		COST												
Newell Street Reconstruction		\$ 7,500,000												
<p>This project will include new pavement, curbs, sidewalks, major utility upgrades including water and sewer along with landscaping and other surface treatments. The project will extend from Arch Street to Engine Street.</p>														
														
<table><tr><td>General Fund – sidewalks</td><td>\$ 500,000</td></tr><tr><td>General Fund – storm sewer</td><td>\$ 1,000,000</td></tr><tr><td>General Fund – street</td><td>\$ 5,000,000</td></tr><tr><td>Water Fund – water main</td><td>\$ 250,000</td></tr><tr><td>Sewer Fund – sanitary sewer</td><td>\$ 750,000</td></tr><tr><td>Total</td><td><u>\$ 7,500,000</u></td></tr></table>		General Fund – sidewalks	\$ 500,000	General Fund – storm sewer	\$ 1,000,000	General Fund – street	\$ 5,000,000	Water Fund – water main	\$ 250,000	Sewer Fund – sanitary sewer	\$ 750,000	Total	<u>\$ 7,500,000</u>	
General Fund – sidewalks	\$ 500,000													
General Fund – storm sewer	\$ 1,000,000													
General Fund – street	\$ 5,000,000													
Water Fund – water main	\$ 250,000													
Sewer Fund – sanitary sewer	\$ 750,000													
Total	<u>\$ 7,500,000</u>													
<p>Funding to support this project will be from the issuance of a 15-year serial bond with Fiscal Year 2026-27 Sewer Fund debt service of \$78,125.</p>														
TOTAL		\$7,500,000												

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
INFRASTRUCTURE  
SANITARY SEWER MAIN

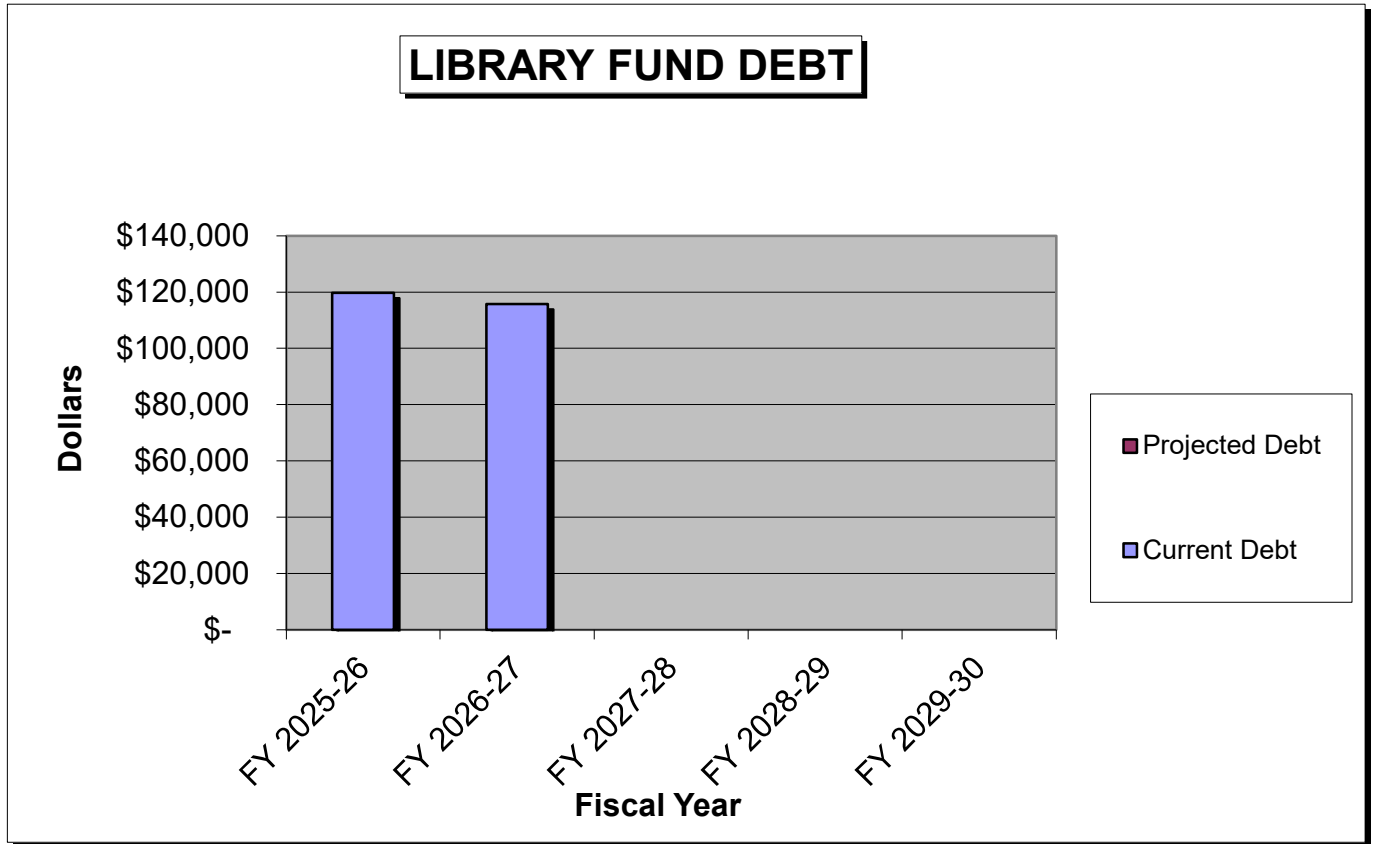
PROJECT DESCRIPTION	COST
<p data-bbox="180 438 1006 478"><b>Bronson Street (800-900 Blocks) Street Reconstruction</b></p> <p data-bbox="180 525 1234 741">The Bronson Street (800-900 Blocks) Reconstruction Project involves the complete reconstruction of Bronson Street between Rutland Street North and Hamilton Street North. This street was rated #1 worst street in the Transmap data. Improvements will include new pavement, curbs, sidewalks, and trees on this 825' +/- long section of the street. Utility upgrades will include the replacement of the existing water main, along with upgrades to the sanitary sewer and storm sewer.</p>  <p data-bbox="157 1413 521 1629"> Sidewalks -     \$   95,000  Storm Sewer -   \$  825,000  Street -         \$  350,000  Water -         \$  475,000  Sanitary sewer - <u>\$  250,000</u>  Total            <u>\$1,995,000</u> </p> <p data-bbox="157 1816 1122 1885">Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p data-bbox="1268 438 1463 478"><b>\$1,995,000</b></p>
<b>TOTAL</b>	<b>\$1,995,000</b>



**DEBT**

**LIBRARY FUND**

	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>	<u>FY 2028-29</u>	<u>FY 2029-30</u>
Current Debt	\$ 119,766	\$ 115,714	\$ -	\$ -	\$ -
Projected New Debt	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 119,766</b>	<b>\$ 115,714</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



		<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>TOTAL</u>
<b>LIBRARY FUND</b>	<u>Serial Bonds:</u>						
HVAC system		\$ 119,767	\$ 115,715	\$ -	\$ -	\$ -	\$ 235,482
TOTAL LIBRARY FUND		<u>\$ 119,767</u>	<u>\$ 115,715</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 235,482</u>

**CITY OF WATERTOWN  
CAPITAL BUDGET  
FY 2025/26 - FY 2039/40**

**Funding**

**Source**

**FY 2025-26**

**FY 2026-27**

**FY 2027-28**

**FY 2028-29**


**FY 2029-30**

**LIBRARY FUND**

<b>Facility Improvements</b>						
Loading Dock Replacement / Widen Driveway / Parking Lot	Operating Transfer	\$ 225,000	\$ -	\$ -	\$ -	\$ -
Roof Replacement (Building Addition Section)	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Carpet Replacement/New Flooring - Main level and Upper Level	Grant (50%) / Debt (50%)	\$ -	\$ -	\$ 225,000	\$ -	\$ -
Bathroom Updates (6)	Operating Transfer	\$ -	\$ -	\$ -	\$ 160,000	\$ -
Window Replacements- Casement Windows in Front Part of the Library	Grant (50%) / Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 110,000
	<b>Total</b>	<b>\$ 225,000</b>	<b>\$ 200,000</b>	<b>\$ 225,000</b>	<b>\$ 160,000</b>	<b>\$ 110,000</b>

<b>LIBRARY FUND GRAND TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 200,000</b>	<b>\$ 225,000</b>	<b>\$ 160,000</b>	<b>\$ 110,000</b>
Operating Fund Transfer	\$ 225,000	\$ 200,000	\$ 112,500	\$ 160,000	\$ 55,000
Grant	-	-	112,500	-	55,000
<b>Library Fund Grand Total By Funding Sources</b>	<b>\$ 225,000</b>	<b>\$ 200,000</b>	<b>\$ 225,000</b>	<b>\$ 160,000</b>	<b>\$ 110,000</b>

FISCAL YEAR 2025-2026  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
LIBRARY

PROJECT DESCRIPTION	COST
<p><b>Loading Dock Replacement</b></p> <p>The loading dock on the north side of the library needs replacement. It is crumbling in multiple locations and safety is an issue. This is our staff entrance to the library. It has been patched and repaired multiple times over the years and continues to deteriorate.</p> <div data-bbox="159 646 961 1738">  </div> <p>Funding to support this project will be from a transfer from the Library Fund (L.9950.0900).</p>	<p><b>\$ 225,000</b></p>
<b>TOTAL</b>	<b>\$ 225,000</b>

# MULTI YEAR FINANCIAL FORECAST

## **Disclaimer**

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial forecast consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

## **Introduction**

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial forecast the City continues to prepare the multi-year financial forecast as it is a critical component to its financial planning for the future of the City.

This forecast uses the 2025-26 Proposed Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2021-22 through estimated 2024-25). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five-year Capital budget included in the 2025-26 Proposed Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

### **Assumptions**

Some of the assumptions made in developing the financial forecast included:

#### **Estimated 2024-25**

The amounts presented as the 2024-25 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2025 projected to June 30, 2025 based upon our current knowledge, trends and expectations.

#### **Cost of Living Increase**

Wherever a cost-of-living increase was calculated into an estimate, the percentage used (4.20%) was the previous five years' average annual change in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

#### **Property Tax Levy**

The property tax levy was held constant at the Proposed fiscal year 2025-26 level in the initial surplus/deficit forecast for fiscal years 2026-27 through 2029-30. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

#### **Sales Tax Revenue**

Sales tax revenue was held flat at the Adopted Fiscal Year 2024-25 amount and increased by 2% annual growth for fiscal years 2026-27 through 2029-30.

#### **State Aid Revenue Sharing**

State Aid revenue sharing for the fiscal years 2025-26 through 2028-29 was held constant at the FY 2024-25 funding level of \$5,249,351.

#### **Personal Services**

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases were included for fiscal years 2026-27 through 2029-30.

**Employee Benefits**

The Employees' Retirement System rates used for Tier 4 employees for all of the forecasted fiscal years was 22.5% while the rate used for Tier 6 employees for all of the forecasted fiscal years was 14.8%.

The Police and Fire Retirement System rates used for Tier 2 employees for all of the forecasted fiscal years was 41.20% while the rate used for Tier 6 employees for all of the forecasted fiscal years was 31.99%.

Health insurance costs are forecasted to increase 7.05% for fiscal year 2026-27, 7.01% for fiscal year 2027-28, 6.98% for fiscal year 2028-29 and 6.95% for fiscal year 2029-30.

**Debt Service**

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.



**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**Major Fund Summary**

	<b>Actual</b>		<b>Estimated</b>		<b>Budget</b>	<b>Forecast</b>			
	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>General Fund</b>									
Revenues	\$ 52,023,336	\$ 53,004,682	\$ 53,941,651	\$ 53,871,079	\$ 56,274,977	\$ 57,092,282	\$ 58,336,993	\$ 59,617,761	\$ 60,935,795
Expenditures by Object	\$ 44,348,178	\$ 56,548,183	\$ 52,629,682	\$ 57,645,015	\$ 59,334,402	\$ 65,974,418	\$ 68,963,264	\$ 71,294,789	\$ 74,667,774
Surplus (Deficit)	\$ 7,675,158	\$ (3,543,500)	\$ 1,311,968	\$ (3,773,936)	\$ (3,059,425)	\$ (8,882,136)	\$ (10,626,271)	\$ (11,677,028)	\$ (13,731,979)
Unreserved Fund Balance	\$ 24,354,581	\$ 19,065,177	\$ 19,651,574	\$ 16,544,068	\$ (3,299,264)	\$ (10,593,817)	\$ (12,342,999)	\$ (13,389,653)	\$ (15,443,860)
<b>Water Fund</b>									
Revenues	\$ 5,620,796	\$ 6,829,610	\$ 6,441,102	\$ 6,467,310	\$ 6,889,500	\$ 8,097,967	\$ 8,213,641	\$ 8,051,666	\$ 8,092,297
Expenditures by Object	\$ 5,235,249	\$ 6,883,070	\$ 7,157,126	\$ 7,149,172	\$ 7,553,388	\$ 13,822,163	\$ 14,886,263	\$ 15,088,787	\$ 15,583,632
Surplus (Deficit)	\$ 385,547	\$ (53,460)	\$ (716,025)	\$ (681,862)	\$ (663,888)	\$ (5,724,196)	\$ (6,672,622)	\$ (7,037,121)	\$ (7,491,335)
Unreserved Fund Balance	\$ 2,558,072	\$ 2,925,274	\$ 2,409,383	\$ 1,748,407	\$ 1,084,519	\$ (4,639,677)	\$ (11,312,299)	\$ (18,349,420)	\$ (25,840,755)
<b>Sewer Fund</b>									
Revenues	\$ 7,028,476	\$ 7,374,265	\$ 8,117,941	\$ 8,129,521	\$ 8,135,000	\$ 8,429,714	\$ 8,574,216	\$ 8,563,832	\$ 8,440,158
Expenditures by Object	\$ 7,679,443	\$ 7,549,614	\$ 7,235,547	\$ 8,077,827	\$ 8,666,930	\$ 10,308,588	\$ 10,893,490	\$ 10,631,259	\$ 10,724,192
Surplus (Deficit)	\$ (650,967)	\$ (175,349)	\$ 882,394	\$ 51,694	\$ (531,930)	\$ (1,878,874)	\$ (2,319,274)	\$ (2,067,427)	\$ (2,284,034)
Unreserved Fund Balance	\$ 3,184,562	\$ 2,842,811	\$ 3,697,909	\$ 4,075,284	\$ 3,543,354	\$ 1,664,480	\$ (654,794)	\$ (2,722,221)	\$ (5,006,255)
<b>All Major Funds</b>									
Revenues	\$ 64,672,608	\$ 67,208,558	\$ 68,500,693	\$ 68,467,910	\$ 71,299,477	\$ 73,619,963	\$ 75,124,850	\$ 76,233,259	\$ 77,468,250
Expenditures by Object	\$ 57,262,870	\$ 70,980,867	\$ 67,022,355	\$ 72,872,014	\$ 75,554,720	\$ 90,105,169	\$ 94,743,017	\$ 97,014,835	\$ 100,975,598
Surplus (Deficit)	\$ 7,409,738	\$ (3,772,310)	\$ 1,478,338	\$ (4,404,104)	\$ (4,255,243)	\$ (16,485,206)	\$ (19,618,167)	\$ (20,781,576)	\$ (23,507,348)
Unreserved Fund Balance	\$ 30,097,215	\$ 24,833,262	\$ 25,758,866	\$ 22,367,759	\$ 1,328,609	\$ (13,569,014)	\$ (24,310,092)	\$ (34,461,294)	\$ (46,290,870)

**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**General Fund Revenues**

	<b>Actual</b>		<b>Estimate</b>		<b>Budget</b>	<b>Forecast</b>			
	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>Revenues</b>									
Real Property Taxes	\$10,215,096	\$9,486,679	\$9,362,633	\$9,879,386	\$12,534,126	\$12,784,788	\$13,040,463	\$13,301,251	\$13,567,255
% Change from Prior Year		-7.13%	-1.31%	5.52%	26.87%	2.00%	2.00%	2.00%	2.00%
Real Property Tax Items	284,941	272,338	261,087	302,010	302,275	312,397	322,945	333,935	345,387
% Change from Prior Year		-4.42%	-4.13%	15.67%	0.09%	3.35%	3.38%	3.40%	3.43%
Sales and Use Tax	23,628,579	24,614,716	24,882,431	24,857,100	24,555,000	25,046,100	25,547,022	26,057,962	26,579,121
% Change from Prior Year		4.17%	1.09%	-0.10%	-1.22%	2.00%	2.00%	2.00%	2.00%
Other Non-Property Taxes	678,635	663,513	610,956	639,670	646,000	662,086	678,848	696,314	714,513
% Change from Prior Year		-2.23%	-7.92%	4.70%	0.99%	2.49%	2.53%	2.57%	2.61%
Departmental Income	8,565,794	7,308,202	8,287,647	8,317,467	8,622,875	8,845,436	9,140,276	9,447,928	9,768,949
% Change from Prior Year		-14.68%	13.40%	0.36%	3.67%	2.58%	3.33%	3.37%	3.40%
Other Local Revenue	903,636	1,920,137	2,659,699	1,787,387	1,350,650	1,397,270	1,445,849	1,496,467	1,549,212
% Change from Prior Year		112.49%	38.52%	-32.80%	-24.43%	3.45%	3.48%	3.50%	3.52%
State Aid - AIM	4,703,208	4,703,208	4,703,354	5,249,351	5,249,351	5,249,351	5,249,351	5,249,351	5,249,351
% Change from Prior Year		0.00%	0.00%	11.61%	0.00%	0.00%	0.00%	0.00%	0.00%
State Aid - Mortgage Tax	533,592	613,140	375,611	377,603	386,000	402,212	419,105	436,708	455,050
% Change from Prior Year		14.91%	-38.74%	0.53%	2.22%	4.20%	4.20%	4.20%	4.20%
State Aid Other	560,332	1,168,249	975,075	960,410	1,209,700	914,043	952,433	992,435	1,034,118
% Change from Prior Year		108.49%	-16.54%	-1.50%	25.96%	-24.44%	4.20%	4.20%	4.20%
Federal Aid	1,408,589	1,627,271	1,330,904	992,501	908,000	946,137	985,875	1,027,282	1,070,429
% Change from Prior Year		15.52%	-18.21%	-25.43%	-8.51%	4.20%	4.20%	4.20%	4.20%
Interfund Transfers	540,935	627,231	492,254	508,195	511,000	532,462	554,826	578,128	602,410
% Change from Prior Year		15.95%	-21.52%	3.24%	0.55%	4.20%	4.20%	4.20%	4.20%
<b>Total Revenues</b>	<b>\$52,023,336</b>	<b>\$53,004,682</b>	<b>\$53,941,651</b>	<b>\$53,871,079</b>	<b>\$56,274,977</b>	<b>\$57,092,282</b>	<b>\$58,336,993</b>	<b>\$59,617,761</b>	<b>\$60,935,795</b>
% Change from Prior Year		1.89%	1.77%	-0.13%	4.46%	1.45%	2.18%	2.20%	2.21%
<b>Nonrecurring Revenues Included in Revenue, Above (List):</b>									
Fed Aid, Public Safety Grants	26,193	160,944	168,271	101,051	-	-	-	-	-
<b>Nonrecurring Revenues</b>	<b>\$26,193</b>	<b>\$160,944</b>	<b>\$168,271</b>	<b>\$101,051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Recurring Revenues</b>	<b>\$51,997,143</b>	<b>\$52,843,738</b>	<b>\$53,773,380</b>	<b>\$53,770,028</b>	<b>\$56,274,977</b>	<b>\$57,092,282</b>	<b>\$58,336,993</b>	<b>\$59,617,761</b>	<b>\$60,935,795</b>
<b>Annual Percentage Change</b>	<b>12.85%</b>	<b>1.63%</b>	<b>1.76%</b>	<b>-0.01%</b>	<b>4.66%</b>	<b>1.45%</b>	<b>2.18%</b>	<b>2.20%</b>	<b>2.21%</b>

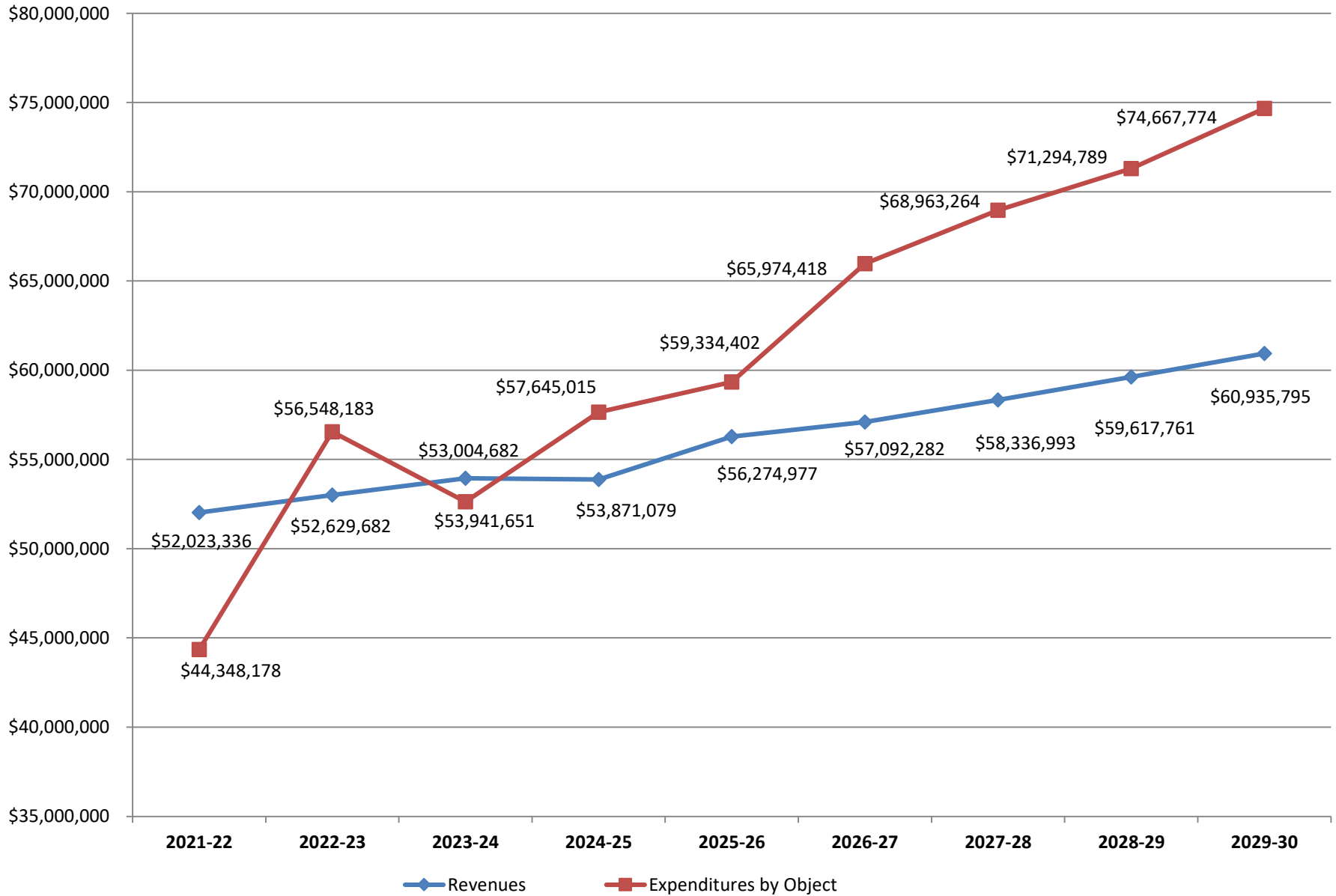
**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**General Fund Expenditures**

	Actual				Estimate	Budget	Forecast			
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
<b>Expenditures by Object</b>										
Personal Services	\$ 18,881,281	\$ 20,436,693	\$ 22,360,927	\$ 23,427,452	\$ 23,722,339	\$ 24,758,215	\$ 25,511,654	\$ 26,281,532	\$ 26,960,685	
% Change from Prior Year		8.24%	9.42%	4.77%	1.26%	4.37%	3.04%	3.02%	2.58%	
Equipment and Capital Outlay	1,893,784	10,626,315	2,265,026	2,235,814	2,165,900	4,011,250	2,482,500	1,456,000	1,873,001	
% Change from Prior Year		461.12%	-78.68%	-1.29%	-3.13%	85.20%	-38.11%	-41.35%	28.64%	
Contractual	6,755,403	8,284,299	9,412,370	10,858,508	11,258,252	11,731,104	12,223,820	12,737,220	13,272,189	
% Change from Prior Year		22.63%	13.62%	15.36%	3.68%	4.20%	4.20%	4.20%	4.20%	
Debt (Principal and Interest)	2,861,011	2,824,623	2,250,485	2,182,666	2,290,935	4,122,936	6,321,255	7,307,062	7,916,527	
% Change from Prior Year		-1.27%	-20.33%	-3.01%	4.96%	79.97%	53.32%	15.60%	8.34%	
Employee Benefits	12,365,438	12,755,292	15,042,794	17,304,804	17,957,886	19,333,528	20,325,070	21,329,004	22,372,821	
% Change from Prior Year		3.15%	17.93%	15.04%	3.77%	7.66%	5.13%	4.94%	4.89%	
Interfund Transfers to Other Funds	1,591,261	1,620,959	1,523,081	1,635,771	1,939,090	2,017,383	2,098,964	2,183,971	2,272,550	
% Change from Prior Year		1.87%	-6.04%	7.40%	18.54%	4.04%	4.04%	4.05%	4.06%	
<b>Total Expenditures (by Object)</b>	<b>\$44,348,178</b>	<b>\$56,548,185</b>	<b>\$52,854,682</b>	<b>\$57,645,016</b>	<b>\$59,334,402</b>	<b>\$65,974,418</b>	<b>\$68,963,263</b>	<b>\$71,294,789</b>	<b>\$74,667,773</b>	
% Change from Prior Year		27.51%	-6.53%	9.06%	2.93%	11.19%	4.53%	3.38%	4.73%	
<b>Expenditures By Function</b>										
General Governmental Support	\$3,959,436	\$4,223,362	\$4,671,388	\$5,012,770	\$ 5,697,998	\$5,911,199	\$6,122,909	\$6,335,056	\$6,557,460	
% Change from Prior Year		6.67%	10.61%	7.31%	13.67%	3.74%	3.58%	3.46%	3.51%	
Public Safety	20,407,345	21,622,666	24,621,750	27,087,585	26,916,719	27,881,257	28,923,354	29,788,588	30,710,970	
% Change from Prior Year		5.96%	13.87%	10.01%	-0.63%	3.58%	3.74%	2.99%	3.10%	
Transportation	5,996,160	6,861,305	7,023,514	9,027,895	9,409,031	9,450,853	9,765,013	10,289,310	10,688,185	
% Change from Prior Year		14.43%	2.36%	28.54%	4.22%	0.44%	3.32%	5.37%	3.88%	
Economic Opportunity and Development	63,809	12,359	12,288	10,000	5,000	5,210	5,429	5,657	5,895	
% Change from Prior Year		-80.63%	-0.57%	-18.62%	-50.00%	4.20%	4.20%	4.20%	4.21%	
Culture and Recreation	2,515,032	3,565,865	4,001,342	4,077,321	3,540,169	3,658,602	3,787,610	3,909,856	4,030,594	
% Change from Prior Year		41.78%	12.21%	1.90%	-13.17%	3.35%	3.53%	3.23%	3.09%	
Home and Community Services	1,448,217	1,740,809	1,789,023	1,803,727	2,206,792	2,202,664	2,310,754	2,414,412	2,519,736	
% Change from Prior Year		20.20%	2.77%	0.82%	22.35%	-0.19%	4.91%	4.49%	4.36%	
Employee Benefits (retirees only)	4,185,063	4,390,512	5,165,709	5,676,852	5,620,668	5,999,292	6,401,726	6,829,890	7,285,318	
% Change from Prior Year		4.91%	17.66%	9.89%	-0.99%	6.74%	6.71%	6.69%	6.67%	
Debt Service	2,861,011	2,824,623	2,250,485	2,182,666	2,290,935	4,122,936	6,321,255	7,307,062	7,916,527	
% Change from Prior Year		-1.27%	-20.33%	-3.01%	4.96%	79.97%	53.32%	15.60%	8.34%	
Interfund Transfers to Other Funds	2,912,105	11,306,679	3,094,183	1,911,199	2,962,090	6,028,633	4,581,464	3,639,971	4,145,551	
% Change from Prior Year		288.26%	-72.63%	-38.23%	54.99%	103.53%	-24.00%	-20.55%	13.89%	
Other (Contingency)	-	-	-	855,000	685,000	713,770	743,749	774,987	807,537	
% Change from Prior Year		#DIV/0!	#DIV/0!	#DIV/0!	-19.88%	4.20%	4.20%	4.20%	4.20%	
<b>Total Expenditures (by Function)</b>	<b>\$44,348,178</b>	<b>\$56,548,183</b>	<b>\$52,629,682</b>	<b>\$57,645,015</b>	<b>\$59,334,402</b>	<b>\$65,974,418</b>	<b>\$68,963,264</b>	<b>\$71,294,789</b>	<b>\$74,667,774</b>	
% Change from Prior Year		27.51%	-6.93%	9.53%	2.93%	11.19%	4.53%	3.38%	4.73%	
<b>Nonrecurring Expenditures Included Above (List):</b>										
Fire / Police grant expenditures	29,103	178,827	186,968	112,279	-	-	-	-	-	
<b>Nonrecurring Expenditures</b>	<b>\$29,103</b>	<b>\$178,827</b>	<b>\$186,968</b>	<b>\$112,279</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Annual Percentage Change</b>	<b>9.88%</b>	<b>27.51%</b>	<b>-6.93%</b>	<b>9.53%</b>	<b>2.93%</b>	<b>11.19%</b>	<b>4.53%</b>	<b>3.38%</b>	<b>4.73%</b>	

**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**General Fund Surplus (Deficit), Reserves, and Impact of Local Actions**

	2021-22	Actual 2022-23	2023-24	Estimate 2024-25	Budget 2025-26	Forecast 2026-27	2027-28	2028-29	2029-30
<b>Surplus (Deficit)</b>	\$ 7,727,250	\$ (3,543,497)	\$ 1,086,968	\$ (3,773,936)	\$ (2,969,425)	\$ (8,788,354)	\$ (10,528,551)	\$ (11,575,205)	\$ (13,625,878)
<b>Budgetary Reserves and Other Net Assets</b>									
Fund Equity, Beg. of Year	\$ 18,630,282	\$ 26,357,532	\$ 22,814,034	\$ 23,901,002	\$ 3,232,998	\$ 1,737,212	\$ 1,717,050	\$ 1,705,873	\$ 1,694,696
Fund Equity, End of Year	\$ 26,357,532	\$ 22,814,035	\$ 23,901,002	\$ 20,127,066	\$ 263,573	\$ (7,051,142)	\$ (8,811,501)	\$ (9,869,332)	\$ (11,931,182)
Reserved Fund Balance (Non-spendable)									
- Prepaid Expenses	\$ 6,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Encumbrances	\$ 1,388,257	\$ 1,096,564	\$ 996,269	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 192,917	\$ 126,901	\$ 90,601	\$ 70,440	\$ 50,279	\$ 30,117	\$ 18,940	\$ 7,763	\$ 120
Reserved Fund Balance-Tax Stabilization	\$ 400,000	\$ 909,967	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625
Reserved Fund Balance - Capital Reserve	\$ 15,218	\$ 1,615,426	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933
Unreserved Fund Balance - Appropriated	\$ 6,564,644	\$ 2,095,077	\$ 3,540,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unreserved Fund Balance - Unappropriated</b>	<b>\$ 17,789,937</b>	<b>\$ 16,970,100</b>	<b>\$ 16,111,574</b>	<b>\$ 13,544,068</b>	<b>\$ (3,299,264)</b>	<b>\$ (10,593,817)</b>	<b>\$ (12,342,999)</b>	<b>\$ (13,389,653)</b>	<b>\$ (15,443,860)</b>
<b>Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue</b>	<b>45.95%</b>	<b>35.34%</b>	<b>36.48%</b>	<b>29.40%</b>	<b>-5.78%</b>	<b>-18.16%</b>	<b>-20.70%</b>	<b>-21.97%</b>	<b>-24.85%</b>
<b>Potential Strategies to Promote Fiscal Balance</b>									
<i>Describe Recurring Local Actions:</i>									
Increase FY 26/27 property tax levy by: 2.00%						\$ 250,662	\$ 250,662	\$ 250,662	\$ 250,662
Increase FY 27/28 property tax levy by: 2.00%						\$ -	\$ 255,675	\$ 255,675	\$ 255,675
Increase FY 28/29 property tax levy by: 2.00%						\$ -	\$ -	\$ 260,788	\$ 260,788
Increase FY 29/30 property tax levy by: 2.00%						\$ -	\$ -	\$ -	\$ 266,004
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 3,000,000	\$ 8,533,233	\$ 10,017,754	\$ 10,808,080	\$ 12,592,749
Appropriate debt reserve fund balance (sidewalk program)					\$ 4,459	\$ 4,459	\$ 4,460	\$ -	\$ -
Appropriate capital reserve fund balance					\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Effect of Potential Strategies to Promote Fiscal Balance</b>					<b>\$ 3,004,459</b>	<b>\$ 8,788,354</b>	<b>\$ 10,528,551</b>	<b>\$ 11,575,205</b>	<b>\$ 13,625,878</b>
<b>Fiscal Condition AFTER Adjusting for Effects of All Strategies to Promote Fiscal Balance</b>									
<b>New Surplus (Deficit)</b>	<b>\$ 7,727,250</b>	<b>\$ (3,543,497)</b>	<b>\$ 1,086,968</b>	<b>\$ (3,773,936)</b>	<b>\$ (2,969,425)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Fund Equity, Beg. of Year	\$ 18,630,282	\$ 26,357,532	\$ 22,814,034	\$ 23,901,002	\$ 3,232,998	\$ 263,573	\$ (8,274,119)	\$ (18,296,334)	\$ (29,104,414)
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Equity, End of Year	\$ 26,357,532	\$ 22,814,035	\$ 23,901,002	\$ 20,127,066	\$ 263,573	\$ (8,274,119)	\$ (18,296,334)	\$ (29,104,414)	\$ (41,697,163)
Reserved Fund Balance (Non-spendable)									
- Prepaid Expenses	\$ 6,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Encumbrances	\$ 1,388,257	\$ 1,096,564	\$ 996,269	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 192,917	\$ 126,901	\$ 90,601	\$ 70,440	\$ 50,279	\$ 30,117	\$ 18,940	\$ 7,763	\$ 120
Reserved Fund Balance-Sidewalk Program Debt	\$ 400,000	\$ 909,967	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625	\$ 1,475,625
Reserved Fund Balance - Capital Reserve	\$ 15,218	\$ 1,615,426	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933	\$ 1,686,933
Unreserved Fund Balance - Appropriated	\$ 6,564,644	\$ 2,095,077	\$ 3,540,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unreserved Fund Balance</b>	<b>\$ 17,796,496</b>	<b>\$ 16,970,100</b>	<b>\$ 16,111,574</b>	<b>\$ 13,544,068</b>	<b>\$ (3,299,264)</b>	<b>\$ (11,816,794)</b>	<b>\$ (21,827,832)</b>	<b>\$ (32,624,735)</b>	<b>\$ (45,209,841)</b>
<b>Percentage of Subsequent Year's Revenue</b>	<b>45.96%</b>	<b>35.34%</b>	<b>36.48%</b>	<b>29.40%</b>	<b>-5.78%</b>	<b>-20.26%</b>	<b>-36.61%</b>	<b>-53.54%</b>	<b>-72.74%</b>

## General Fund: Revenues and Expenditures



**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**Water Fund**

	Actual		Estimate		Budget	Forecast			
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues</b>									
Water Rents and Charges	\$ 5,389,060	\$ 5,698,489	\$ 6,191,038	\$ 6,281,797	\$ 6,712,000	\$ 7,922,317	\$ 8,034,709	\$ 7,869,313	\$ 7,906,381
Other (Interest, Penalties, Misc.)	\$ 231,736	\$ 1,131,121	\$ 241,511	\$ 185,513	\$ 176,500	\$ 174,650	\$ 177,932	\$ 181,353	\$ 184,916
Interfund Transfers	\$ -	\$ -	\$ 8,554	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total Revenues</b>	<b>\$ 5,620,796</b>	<b>\$ 6,829,610</b>	<b>\$ 6,441,102</b>	<b>\$ 6,467,310</b>	<b>\$ 6,889,500</b>	<b>\$ 8,097,967</b>	<b>\$ 8,213,641</b>	<b>\$ 8,051,666</b>	<b>\$ 8,092,297</b>
<b>Expenditures</b>									
Personal Services	\$ 1,431,353	\$ 1,452,388	\$ 1,563,045	\$ 1,662,900	\$ 1,821,480	\$ 1,928,638	\$ 2,018,041	\$ 2,082,750	\$ 2,143,964
Equipment and Capital Outlay	\$ 74,569	\$ 919,122	\$ 240,060	\$ 251,942	\$ 7,800	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 2,337,483	\$ 2,659,593	\$ 2,860,279	\$ 3,193,817	\$ 3,534,493	\$ 3,682,944	\$ 3,760,443	\$ 3,918,384	\$ 4,082,959
Debt Service (Principal and Interest)	\$ 677,877	\$ 627,715	\$ 656,084	\$ 616,881	\$ 559,629	\$ 5,461,000	\$ 6,796,531	\$ 7,209,722	\$ 7,223,225
Employee Benefits	\$ 537,121	\$ 765,814	\$ 1,409,370	\$ 1,208,796	\$ 1,314,986	\$ 1,435,581	\$ 1,524,248	\$ 1,610,931	\$ 1,701,484
Interfund Transfers to Other Funds	\$ 176,845	\$ 458,438	\$ 428,289	\$ 214,836	\$ 315,000	\$ 1,314,000	\$ 787,000	\$ 267,000	\$ 432,000
<b>Total Expenditures</b>	<b>\$ 5,235,249</b>	<b>\$ 6,883,070</b>	<b>\$ 7,157,126</b>	<b>\$ 7,149,172</b>	<b>\$ 7,553,388</b>	<b>\$ 13,822,163</b>	<b>\$ 14,886,263</b>	<b>\$ 15,088,787</b>	<b>\$ 15,583,632</b>
<b>Surplus (Deficit)</b>	<b>\$ 385,547</b>	<b>\$ (53,460)</b>	<b>\$ (716,025)</b>	<b>\$ (681,862)</b>	<b>\$ (663,888)</b>	<b>\$ (5,724,196)</b>	<b>\$ (6,672,622)</b>	<b>\$ (7,037,121)</b>	<b>\$ (7,491,335)</b>
<b>Potential Strategies to Promote Fiscal Balance</b>									
<i>Describe Local Actions</i>									
Increase water rates (FY 26/27) = 50.00%						\$ 2,921,625	\$ 2,921,625	\$ 2,921,625	\$ 2,921,625
Increase water rates (FY 27/28) = 15.00%						\$ -	\$ 1,314,731	\$ 1,314,731	\$ 1,314,731
Increase water rates (FY 28/29) = 10.00%						\$ -	\$ -	\$ 1,007,961	\$ 1,007,961
Increase water rates (FY 29/30) = 0.00%						\$ -	\$ -	\$ -	\$ -
Appropriate/ (replenish) fund balance					\$ 663,888	\$ 2,802,571	\$ 2,436,266	\$ 1,792,804	\$ 2,247,018
<i>Describe Other Actions</i>									
<b>Total Effect of Potential Strategies to Promote Fiscal Balance</b>					<b>\$ 663,888</b>	<b>\$ 5,724,196</b>	<b>\$ 6,672,622</b>	<b>\$ 7,037,121</b>	<b>\$ 7,491,335</b>
<b>Budgetary Reserves and Other Net Assets</b>									
Fund Equity, Beg. of Year	\$ 2,814,207	\$ 3,199,754	\$ 3,146,294	\$ 2,430,269	\$ 1,748,407	\$ 1,084,519	\$ (4,639,677)	\$ (11,312,299)	\$ (18,349,420)
Fund Equity, End of Year	\$ 3,199,754	\$ 3,146,294	\$ 2,430,269	\$ 1,748,407	\$ 1,084,519	\$ (4,639,677)	\$ (11,312,299)	\$ (18,349,420)	\$ (25,840,755)
Reserved Fund Balance - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Encumbrances	\$ 641,681	\$ 221,020	\$ 20,886	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Appropriated	\$ 472,053	\$ 567,175	\$ 577,824	\$ 663,888	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unappropriated</b>	<b>\$ 2,086,019</b>	<b>\$ 2,358,099</b>	<b>\$ 1,831,559</b>	<b>\$ 1,084,519</b>	<b>\$ 1,084,519</b>	<b>\$ (4,639,677)</b>	<b>\$ (11,312,299)</b>	<b>\$ (18,349,420)</b>	<b>\$ (25,840,755)</b>
<b>Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments</b>	<b>30.54%</b>	<b>36.61%</b>	<b>28.32%</b>	<b>15.74%</b>	<b>13.39%</b>	<b>-56.49%</b>	<b>-140.50%</b>	<b>-226.75%</b>	<b>-319.33%</b>
<b>Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance</b>									
<b>New Surplus (Deficit)</b>					<b>\$ -</b>	<b>\$ (2,802,571)</b>	<b>\$ (2,436,266)</b>	<b>\$ (1,792,804)</b>	<b>\$ (2,247,018)</b>
Fund Equity, Beg. of Year					\$ 1,748,407	\$ 1,084,519	\$ (1,718,052)	\$ (4,154,318)	\$ (5,947,122)
Fund Equity, End of Year					\$ 1,084,519	\$ (1,718,052)	\$ (4,154,318)	\$ (5,947,122)	\$ (8,194,140)
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unreserved Fund Balance</b>					<b>\$ 1,084,519</b>	<b>\$ (1,718,052)</b>	<b>\$ (4,154,318)</b>	<b>\$ (5,947,122)</b>	<b>\$ (8,194,140)</b>
<b>Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments</b>	<b>30.54%</b>	<b>36.61%</b>	<b>28.32%</b>	<b>15.74%</b>	<b>9.84%</b>	<b>-20.92%</b>	<b>-51.60%</b>	<b>-73.49%</b>	<b>-101.26%</b>

**City of Watertown**  
**Five Year Financial Forecast, Fiscal Years 2025/26 through 2029/30**  
**Sewer Fund**

	Actual				Estimate	Budget	Forecast			
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
Revenues										
Sewer Rents and Charges	\$ 6,747,226	\$ 6,968,990	\$ 7,293,713	\$ 7,359,679	\$ 7,892,000	\$ 8,185,960	\$ 8,324,466	\$ 8,307,835	\$ 8,177,651	
Other (Interest, Penalties, Misc.)	\$ 168,007	\$ 275,289	\$ 439,680	\$ 384,294	\$ 242,000	\$ 242,754	\$ 248,750	\$ 254,997	\$ 261,507	
Interfund Transfers	\$ 113,243	\$ 129,986	\$ 384,548	\$ 385,548	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Revenues	\$ 7,028,476	\$ 7,374,265	\$ 8,117,941	\$ 8,129,521	\$ 8,135,000	\$ 8,429,714	\$ 8,574,216	\$ 8,563,832	\$ 8,440,158	
Expenditures										
Personal Services	\$ 1,244,821	\$ 1,334,082	\$ 1,409,604	\$ 1,506,837	\$ 1,691,950	\$ 1,798,313	\$ 1,894,778	\$ 1,968,907	\$ 2,034,990	
Equipment and Capital Outlay	\$ 88,599	\$ 193,136	\$ 191,939	\$ 992,843	\$ 399,000	\$ -	\$ -	\$ -	\$ -	
Contractual	\$ 2,707,450	\$ 2,930,479	\$ 2,792,198	\$ 3,238,621	\$ 3,541,609	\$ 3,690,359	\$ 3,845,356	\$ 4,006,864	\$ 4,175,155	
Debt Service (Principal and Interest)	\$ 1,253,172	\$ 1,086,173	\$ 1,008,957	\$ 1,036,484	\$ 1,127,923	\$ 2,797,404	\$ 3,047,184	\$ 2,983,195	\$ 2,613,271	
Employee Benefits	\$ 230,519	\$ 803,064	\$ 754,844	\$ 1,173,378	\$ 1,163,948	\$ 1,270,012	\$ 1,351,172	\$ 1,429,793	\$ 1,510,776	
Interfund Transfers to Other Funds	\$ 2,154,882	\$ 1,202,680	\$ 1,078,005	\$ 129,664	\$ 742,500	\$ 752,500	\$ 755,000	\$ 242,500	\$ 390,000	
Total Expenditures	\$ 7,679,443	\$ 7,549,614	\$ 7,235,547	\$ 8,077,827	\$ 8,666,930	\$ 10,308,588	\$ 10,893,490	\$ 10,631,259	\$ 10,724,192	
Surplus (Deficit)	\$ (650,967)	\$ (175,349)	\$ 882,394	\$ 51,694	\$ (531,930)	\$ (1,878,874)	\$ (2,319,274)	\$ (2,067,427)	\$ (2,284,034)	
Potential Strategies to Promote Fiscal Balance										
Describe Local Actions										
Increase sewer rates (FY 26/27) = 5.0%						\$ 214,200	\$ 214,200	\$ 214,200	\$ 214,200	
Increase sewer rates (FY 27/28) = 30.0%						\$ -	\$ 1,349,460	\$ 1,349,460	\$ 1,349,460	
Increase sewer rates (FY 28/29) = 10.0%						\$ -	\$ -	\$ 584,767	\$ 584,767	
Increase sewer rates (FY 29/30) = 5.0%						\$ -	\$ -	\$ -	\$ 318,172	
Appropriate/ (replenish) fund balance					\$ 531,930	\$ 1,664,674	\$ 755,614	\$ (81,000)	\$ (182,565)	
Describe Other Actions										
Total Effect of Strategies to Promote Fiscal Balance										
					\$ 531,930	\$ 1,878,874	\$ 2,319,274	\$ 2,067,427	\$ 2,284,034	
Budgetary Reserves and Other Net Assets										
Fund Equity, Beg. of Year	\$ 3,967,512	\$ 3,316,545	\$ 3,141,196	\$ 4,023,590	\$ 4,075,284	\$ 3,543,354	\$ 1,664,480	\$ (654,794)	\$ (2,722,221)	
Fund Equity, End of Year	\$ 3,316,545	\$ 3,141,196	\$ 4,023,590	\$ 4,075,284	\$ 3,543,354	\$ 1,664,480	\$ (654,794)	\$ (2,722,221)	\$ (5,006,255)	
Reserved Fund Balance - Encumbrances	\$ 131,983	\$ 298,385	\$ 325,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Appropriated	\$ 510,202	\$ 497,619	\$ 400,708	\$ 531,930	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance	\$ 2,674,360	\$ 2,345,192	\$ 3,297,201	\$ 3,543,354	\$ 3,543,354	\$ 1,664,480	\$ (654,794)	\$ (2,722,221)	\$ (5,006,255)	
Unreserved Unappropriated Fund										
Balance as % of next fiscal year										
revenues BEFORE rate										
adjustments	36.27%	28.89%	40.56%	43.56%	42.03%	19.41%	-7.65%	-32.25%	-59.31%	
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance										
New Surplus (Deficit)					\$ (531,930)	\$ (1,664,674)	\$ (755,614)	\$ 81,000	\$ 182,565	
Fund Equity, Beg. of Year					\$ 4,075,284	\$ 3,543,354	\$ 1,878,680	\$ 1,123,066	\$ 1,204,066	
Fund Equity, End of Year					\$ 3,543,354	\$ 1,878,680	\$ 1,123,066	\$ 1,204,066	\$ 1,386,631	
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance					\$ 3,543,354	\$ 1,878,680	\$ 1,123,066	\$ 1,204,066	\$ 1,386,631	
Unreserved Fund Balance as % of										
next fiscal year revenues AFTER										
rate adjustments	36.27%	28.89%	40.56%	43.56%	42.03%	21.91%	13.11%	14.27%	16.43%	

# EXEMPTION IMPACT REPORT



# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

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**U.S.A. OWNED - RPTL §400(1)** Real property that is owned by the U.S. Government.

\$9,278,700 - 0.56%

# of parcels 1

PILOT Payments \$0

Impact\* \$10.31

STATE MANDATED

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**NYS OWNED - RPTL §404(1)** Real property owned by the State of New York or any of its departments or agencies.

\$19,870,750 - 1.19%

# of parcels 36

PILOT Payments \$0

Impact\* \$21.87

STATE MANDATED

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**CITY OWNED - RPTL §406(1)** Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$111,876,550 - 6.71%

# of parcels 218

PILOT Payments \$0

Impact\* \$113.92

STATE MANDATED

---

**COUNTY OWNED - RPTL §406(1)** Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$51,631,920 - 3.09%

# of parcels 53

PILOT Payments \$0

Impact\* \$55.28

STATE MANDATED

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**City Tax Sale CT - RPTL §406(5)** City owned property obtained through tax sale not used for a public purpose. Exempt from City and County taxes for 3 years

\$307,600 - 0.02%

# of parcels 24

PILOT Payments \$0

Impact\* \$0.34

STATE MANDATED

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**SCHOOLPROP - RPTL §408** Real property owned by a school district or Board of Cooperative Educational Services (BOCES).

\$51,105,900 - 3.06%

# of parcels 12

PILOT Payments \$0

Impact\* \$54.74

STATE MANDATED

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\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<b>Ind Develop Agency - RPTL §412-a &amp; Gen Muny L §874</b> \$24,853,100 - 1.49% # of parcels 12 PILOT Payments \$47,205 Impact* \$22.61 STATE MANDATED	Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.
<b>NotForProfit-Char - RPTL §420-a</b> \$13,667,000 - 0.82% # of parcels 11 PILOT Payments \$0 Impact* \$15.12 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
<b>NotForProfit-Educ - RPTL §420-a</b> \$17,103,100 - 1.03% # of parcels 3 PILOT Payments \$0 Impact* \$18.87 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
<b>NotForProfit-Hosp - RPTL §420-a</b> \$93,530,272 - 5.61% # of parcels 16 PILOT Payments \$0 Impact* \$96.68 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
<b>NotForProfit-Moral - RPTL §420-a</b> \$15,329,600 - 0.92% # of parcels 21 PILOT Payments \$0 Impact* \$16.94 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
<b>NotForProfit-Relig - RPTL §420-a</b> \$46,802,841 - 2.81% # of parcels 56 PILOT Payments \$0 Impact* \$50.31 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner.  
Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed).

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<b>HOSTEL - RPTL §422</b> \$2,273,250 - 0.14% # of parcels 19 PILOT Payments \$0 Impact* \$2.54 STATE MANDATED	Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.
<b>NOPROF-HSG - RPTL §422</b> \$2,602,100 - 0.16% # of parcels 2 PILOT Payments \$0 Impact* \$2.91 STATE MANDATED	This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.
<b>NPROFNURSG - RPTL §422</b> \$21,184,800 - 1.27% # of parcels 2 PILOT Payments \$0 Impact* \$23.29 STATE MANDATED	Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.
<b>CEMTRYASSC - RPTL §446</b> \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.32 STATE MANDATED	Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.
<b>Veterans Organization - RPTL §452</b> \$691,100 - 0.04% # of parcels 2 PILOT Payments \$0 Impact* \$0.77 STATE MANDATED	Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).
<b>CLERGY - RPTL §460</b> \$1,500 - 0.00% # of parcels 1 PILOT Payments \$0 Impact* \$0.00 STATE MANDATED	Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<b>Religious Residence - RPTL §462</b> \$961,500 - 0.06% # of parcels 6 PILOT Payments \$0 Impact* \$1.08 STATE MANDATED	Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.
<b>NOPROFMED - RPTL §486 &amp; Ins L §4310(j)</b> \$2,729,800 - 0.16% # of parcels 1 PILOT Payments \$0 Impact* \$3.05 STATE MANDATED	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.
<b>RAILROAD - RPTL §489-d, 489-dd</b> \$1,771,385 - 0.11% # of parcels 1 PILOT Payments \$0 Impact* \$1.98 STATE MANDATED	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
<b>Sub Totals for State Mandated Exemptions</b>	
<b>Exempt amount \$487,858,268</b>	
<b># of parcels 498</b>	
<b>% of assessment roll 29.24%</b>	
<b>PILOT payments \$47,205.00</b>	
<b>Impact* \$512.91</b>	

Name - Legal Authority	Description
<b>Housing Dev Fund CTS - PHFL §577(1),(3)</b> \$10,686,200 - 0.64% # of parcels 5 PILOT Payments \$43,783 Impact* \$7.51 LOCAL OPTION	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<b>Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)</b> \$19,834,600 - 1.19% # of parcels 10 PILOT Payments \$61,275 Impact* \$15.80 LOCAL OPTION	Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.
<b>Town O/S Limits - RPTL §406(2)</b> \$250,000 - 0.01% # of parcels 1 PILOT Payments \$0 Impact* \$0.28 LOCAL OPTION	Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.
<b>NotForProfit-Permis - RPTL §420-b</b> \$2,141,500 - 0.13% # of parcels 3 PILOT Payments \$0 Impact* \$2.39 LOCAL OPTION	Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).
<b>Home Imp 421-F City - RPTL §421-f</b> \$158,015 - 0.01% # of parcels 7 PILOT Payments \$0 Impact* \$0.18 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.
<b>Home Imp 421-F City &amp;S - RPTL §421-f</b> \$314,001 - 0.02% # of parcels 39 PILOT Payments \$0 Impact* \$0.35 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<b>% VET CT - RPTL §458</b> \$325,668 - 0.02% # of parcels 8 PILOT Payments \$0 Impact* \$0.36 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.
<b>VETFUNDC/T - RPTL §458</b> \$8,500 - 0.00% # of parcels 4 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".
<b>VET COM CT - RPTL §458-a</b> \$7,105,919 - 0.43% # of parcels 373 PILOT Payments \$0 Impact* \$7.91 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.
<b>VET DIS CT - RPTL §458-a</b> \$9,354,675 - 0.56% # of parcels 302 PILOT Payments \$0 Impact* \$10.39 LOCAL OPTION	The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.
<b>VET WAR CT - RPTL §458-a</b> \$2,768,049 - 0.17% # of parcels 243 PILOT Payments \$0 Impact* \$3.09 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war.
<b>AGED C/T - RPTL §467</b> \$1,193,750 - 0.07% # of parcels 37 PILOT Payments \$0 Impact* \$1.34 LOCAL OPTION	

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .

# City of Watertown 2025 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

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## **AGED C/T/S - RPTL §467**

\$453,832 - 0.03%

# of parcels 13

PILOT Payments \$0

Impact\* \$0.51

LOCAL OPTION

Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.

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## **AGED T/S - RPTL §467**

\$67,180 - 0.00%

# of parcels 2

PILOT Payments \$0

Impact\* \$0.08

LOCAL OPTION

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## **Bus Improv 485-B - RPTL §485-b**

\$5,502,943 - 0.33%

# of parcels 27

PILOT Payments \$0

Impact\* \$6.13

LOCAL OPTION

Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

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### **Sub Totals for Local Option Exemptions**

**Exempt amount \$60,164,832**

**# of parcels 1074**

**% of assessment roll 3.61%**

**PILOT payments \$105,058.00**

**Impact\* \$56.33**

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### **Grand Totals for All Exemptions**

**Exempt amount \$548,023,100**

**# of parcels 1572**

**% of assessment roll 32.85%**

**PILOT payments \$152,263.00**

**Impact\* \$569.25**

\*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$112,120 and a tax levy of \$12,533,084 (Proposed) .



**NYS BOARD OF REAL PROPERTY SERVICES  
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 04/18/2025

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2025

Total equalized value in taxing jurisdiction: \$2,285,335,326

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS - GENERALLY	RPTL 404(1)	36	\$27,220,205	1.19%
13100	CO - GENERALLY	RPTL 406(1)	53	\$70,728,658	3.09%
13350	CITY - GENERALLY	RPTL 406(1)	218	\$153,255,548	6.71%
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	\$342,466	0.01%
13800	SCHOOL DISTRICT	RPTL 408	12	\$70,008,082	3.06%
14100	USA - GENERALLY	RPTL 400(1)	1	\$12,710,548	0.56%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	12	\$34,045,342	1.49%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	10	\$27,170,685	1.19%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	6	\$1,317,123	0.06%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	56	\$64,113,481	2.81%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	3	\$23,428,904	1.03%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	11	\$18,721,918	0.82%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	16	\$128,123,660	5.61%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	21	\$20,999,452	0.92%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	3	\$2,933,562	0.13%
25500	NONPROF MED, DENTAL, HOSP SVCE	RPTL 486	1	\$3,739,452	0.16%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$946,712	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$391,096	0.02%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	\$3,564,521	0.16%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	2	\$29,020,274	1.27%
28540	NOT-FOR-PROFIT HOUS CO - HOSTELS	RPTL 422	19	\$3,114,041	0.14%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	24	\$421,370	0.02%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	4	\$11,644	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	8	\$446,121	0.02%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	243	\$3,791,848	0.17%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	373	\$9,734,136	0.43%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	302	\$12,814,623	0.56%
41400	CLERGY	RPTL 460	1	\$2,055	0.00%
41800	PERSONS AGE 65 OR OVER	RPTL 467	13	\$621,688	0.03%
41801	PERSONS AGE 65 OR OVER	RPTL 467	37	\$1,635,274	0.07%
41806	PERSONS AGE 65 OR OVER	RPTL 467	2	\$92,027	0.00%
44213	HOME IMPROVEMENTS	RPTL 421-f	7	\$216,459	0.01%
44216	HOME IMPROVEMENTS	RPTL 421-f	39	\$430,138	0.02%
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	\$190,660	0.01%
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	1	\$2,426,555	0.11%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/11	RPTL 485-b	27	\$7,538,278	0.33%
48660	HOUSING DEVELOPMENT FUND CO	P H F I L 577,654-a	5	\$14,638,630	0.64%
<b>Totals</b>			1576	\$750,907,236	32.86%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$152,263.00

(details contained on RP-495-PILOT)





**Date: 04/18/2025**

**Taxing Jurisdiction: City of Watertown**

**Fiscal Year Begining: July 1, 2025**

**Total equalized value in taxing jurisdiction: \$ 2,285,335,326**

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# FEES AND CHARGES SCHEDULE



City of Watertown  
City Fees and Charges Schedule  
Fiscal Year 2025-26

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**City Clerk Fees**

**Certified Copies**

Certified Birth Certificate	\$10
Certified Death Certificate	\$10
Certified Marriage Certificate	\$10
Genealogy Search	\$22

**Marriage License and Wedding Ceremony**

Marriage License	\$40
Duplicate Marriage License	\$20
Wedding Ceremony	\$75
One-Day Marriage Officiant License	\$25

**Dog License**

Spayed or Neutered, per year	\$15
Not Spayed or Neutered, per year	\$25

**Handicap Parking Permit**

Permanent or Temporary	No Fee
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**Racing and Wagering**

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25
Casino Nights, per occasion	\$25 + 5% of proceeds
Raffle - Category 1	\$25 + 2% of proceeds

**Commissioner of Deeds**

Application Fee	\$25
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**Business Permits and Licenses**

Vending in Public Streets, per year	\$150
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**Garbage Collector, Private, per year**

License Fee	\$300
Each Additional Vehicle	\$150
Inspection Fee for Each Vehicle	\$50

**Liquidation Sale, per month**

License Fee for 30 Days	\$500
Renewal of License for Additional 30 Days	\$50

If sale is completed within 30 days, fee will be refunded all except for \$75

**Copy of City of Watertown Code Book**

Current Cost of Publication

**Copies**

\$0.25 per page

**Credit Card Processing Fees (In-Person)**

Debit: \$2.50 flat fee per transaction\*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50\*

\* Based on current merchant agreement

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**City Comptroller Fees**

<b>Parking Ticket</b>	\$30
15 Days After Issue Date	\$40
30 Days After Issue Date	\$45
<b>Handicap Parking Ticket</b>	\$50
Second or Subsequent Offense Within 2 Years	\$75
<b>Returned Check Fee</b>	\$20
<b>Tax Certification</b>	\$5
<b>Tax Search</b>	\$10
<b>Lien Search Fee</b>	\$95
<b>Tax Sale Advertising Fee</b>	\$15
<b>Tax Sale Certificate Filing Fee</b>	\$50
<b>Tax Deed Preparation Fee</b>	\$15
<b>Online Bill Payment Processing Fee</b>	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

\* Based on current merchant agreement

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Civil Service Fees**

Open Competitive and Promotional Exams	\$15
Decentralized Exams	\$15
Uniformed Service Exams	\$25
Uniformed Promotional Exams	\$15

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### Code Enforcement Fees

##### **Building Fees for New Construction**

Permit Fee Based on Estimated Cost of Work\*

\$0 - \$500	<del>\$20</del> \$30 (minimum fee)
\$501 - \$2,000	<del>\$50</del> \$60
\$2,001 - \$25,000	<del>\$50</del> \$60 for the first \$2,000; \$7 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	<del>\$211</del> \$221 for the first \$25,000; <del>\$6</del> \$7 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	<del>\$361</del> \$396 for the first \$50,000; \$6 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	<del>\$661</del> \$696 for the first \$100,000; <del>\$5</del> \$6 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	<del>\$1,411</del> \$1596 for the first \$250,000; \$5 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	<del>\$2,611</del> \$2801 for the first \$500,000; \$5 for each additional \$1,000 or fraction thereof
\$1,000,001 - \$5,000,000	<del>\$4,555</del> \$5256 for the first \$1,000,000; \$4 for each additional \$1,000 or fraction thereof

\* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$200 per sq ft
Commercial	\$400 per sq ft
Industrial	\$500 per sq ft
Garage/Misc.	\$50 per sq ft

##### **Building Fees for Maintenance & Repairs**

Permit Fee Based on Estimated Cost of Work\*\*

\$0 - \$500	<del>\$20</del> \$30 (minimum fee)
\$501 - \$1,000	<del>\$20 for the first \$500; \$4 for each additional \$100 or fraction thereof</del> \$40
\$1,001 and above	<del>\$35</del> \$40 for the first \$1,000; <del>\$4</del> \$6 for each additional \$1,000 or fraction thereof

\*\* Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$75 per sq ft
Commercial	\$150 per sq ft
Industrial	\$225 per sq ft
Garage/Misc.	\$25 per sq ft

**Penalty Fee (Work Prior To Permit)**

~~\$100~~ \$250

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### **Code Enforcement Fees (con't)**

##### **Various Permits**

Blasting		\$30
Fence	<del>\$20</del>	\$30
Fireworks	<del>\$100</del>	\$250
Food Truck	<del>\$30</del>	\$50
Heating (furnace, water heater, pellet stove, etc)	<del>\$30</del>	\$40
Operating Permit	<del>\$30</del>	\$50
Plumbing	<del>\$30</del>	\$40
Sign - Residential		\$20
Sign - Commercial	<del>\$100</del>	\$150
Sign - Billboard/Sky Sign	<del>\$150</del>	\$200
Tank (propagae, oil, natural gas, etc)	<del>\$30</del>	\$50

##### **Certificate of Occupancy**

Final Certificate of Occupancy		\$0
First Provisional Certificate of Occupancy (up to 120 Days)	<del>\$75</del>	\$100
Extension Beyond the 120 Days From Date of Issuance		\$200

##### **Certificate of Compliance**

\$30

##### **Licensed Master Plumber**

Examination Fee (3 Exams)	\$100 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$125 per exam

\*Remaining portion of year  
the test was passed will be  
covered by testing fee

License Fee, Annual	\$300
Replacement of License Due to Loss	\$20

<b>Demolition of Property Surcharge</b> - addition to direct costs of demolition	<del>\$4,000</del>	\$5,000
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**Code Violation Surcharge** - in addition to actual cost of restraining, correcting  
or abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37]

First Violation		\$100
Second Violation		\$250
Third Violation	<del>\$450</del>	\$500
Fourth Violation and All Additional	<del>\$550</del>	\$1,000

##### **Vacant Building Registry**

Registration Fee	\$50
Administrative Fee (for failure to register)	\$150
Annual Inspection Fee	\$750

##### **Miscellaneous Fees**

Records Search	\$0
Plan Review - Residential 1 & 2 Family	\$0
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0



**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

Projects costing \$20,000 or more w/NYS required stamped plans	\$75 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1 per page

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Department of Public Works Fees**

**Refuse and Garbage**

Trash Sticker For Bag	<del>\$4</del>	\$5.00	
Trash Tote Service			
32-Gallon Tote	<del>\$65</del>	\$84.50	per quarter
64-Gallon Tote	<del>\$98</del>	\$110.50	per quarter
96-Gallon Tote	<del>\$130</del>	\$136.50	per quarter
Trash tote redelivery fee		\$50.00	plus outstanding account balance
Vendor Discount		\$0.10	per trash sticker

**Property Maintenance Violation**

Non-Sticker Bag Removal	\$5	per bag
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**Bulk Drop Off Program (Fall Season)**

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

**On-Demand Bulk Item Curbside Collection Service (Summer Season)**

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

**Snow Dump Permit**

Per Truck, Up To Three Trucks Per Business	\$150
Flat Fee For Four or More Trucks Per Business	\$600

**Conduit Access**

Initial Fee	\$500
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### **Bus Fees**

##### **Bus Fares**

\* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10
Regular (10 Rides), Half-Fare *	\$5
Regular (20 Rides)	\$20
Regular (20 Rides), Half-Fare *	\$10
Monthly Unlimited	\$40
Monthly Unlimited, Half-Fare *	\$20

##### **Paratransit**

Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver

Individual	\$3
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##### **Advertising Displays on CitiBus**      \* 10% Discount if year is paid in full

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS.

Driver Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260

Passenger Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260

Driver Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900

Passenger Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900

Back/Tail (21" x 72")	
3 Months (\$175/mo)	\$525
6 Months (\$150/mo)	\$900
12 Months (\$125/mo)	\$1,500

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

Interior/Rails (11" x 28")	
3 Months (\$35/mo)	\$105
6 Months (\$30/mo)	\$180
12 Months (\$25/mo)	\$300

**Engineering Fees**

<b>Floodplain Development Permit***</b>	\$25
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\*\*\*in addition to any costs necessary for the review, inspection and approval of the project

<b>Dumpster Permit</b>	\$50
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<b>Sidewalk Permit</b>	\$0
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**Curbs and Pavement Cuts**

Curb Cuts	\$100
Pavement Cuts, up to 3 sq yds	\$200
Pavement Cuts, each additional sq yd thereafter	\$30
Specialty Pavement Cut	\$150 + actual cost of repair and replacement

**Septic Tanks and Lateral Disconnections**

Septic Tank Permit	\$50
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50
Repair/Renewal of Existing Sanitary	\$0

**Sewer Permits - Inside the City**

Residential Sanitary	\$100
Residential Storm	\$100
Commercial Sanitary	\$200
Commercial Storm	\$200
Industrial Sanitary	\$300
Industrial Storm	\$300

**Sewer Permits - Outside the City**

Residential Sanitary	\$300
Residential Storm	\$300
Commercial Sanitary	\$550
Commercial Storm	\$550
Industrial Sanitary	\$550
Industrial Storm	\$550

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### Parks and Recreation Fees\*

\* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

<b>Arena - Ice Time for Groups</b>	<b>City Resident</b>	<b>Non City Resident</b>	
Minor Hockey & Figure Skating / Student Groups		<del>\$90</del> \$105	per hour
Adult and Non City Groups		<del>\$130</del> \$150	per hour
Events Where Admission / Donation is Charged		<del>\$200</del> \$230	per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$5 per student to cover cost of skating and rentals		
	<del>\$3 per student to cover cost of skating and rentals</del>		

<b>Arena - Ice Time</b>	<b>City Resident</b>	<b>Non City Resident</b>	
Public Skating	<del>\$4</del> \$5		\$5 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge	
Season Public Skating Pass	<del>\$125</del> \$145	<del>\$156</del> \$180	season
Family Public Skating Pass	<del>\$250</del> \$290	<del>\$313</del> \$360	season
Family Skate Pass (All Events)	<del>\$350</del> \$400	<del>\$438</del> \$500	season
Skate & Shoot	\$5	<del>\$6</del> \$5	per day
Season Skate & Shoot Pass	<del>\$125</del> \$145	<del>\$156</del> \$180	season
Season Skate & Shoot Pass and Public Skate	<del>\$200</del> \$230	<del>\$250</del> \$290	season
Ice Skate Rental	<del>\$4</del> \$5		\$5 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge	
Ice Skate Sharpening	<del>\$5</del> \$6	<del>\$6</del> \$7	per day
Rock & Skate	<del>\$5</del> \$6	<del>\$6</del> \$7	per day
Slip Slide & Skate			
Per Season	<del>\$25</del> \$30	<del>\$50</del> \$60	season
Per Season - With Skate Rental	<del>\$35</del> \$40	<del>\$70</del> \$80	season
Broomball	<del>\$5</del> \$6	<del>\$6</del> \$7	per day
Broomball Equipment Rental	<del>\$3</del> \$4	<del>\$4</del> \$5	per broom
Replacement ID Card	<del>\$5</del> \$5	<del>\$6</del> \$7	per card

<b>Arena - Rental of Space</b>	<b>City Resident</b>	<b>Non City Resident</b>	
Arena Rental / Performances	<del>\$1,250</del> \$1,400	<del>\$1,500</del> \$1,700	per day
Performances - Day Before / After	<del>\$625</del> \$700	<del>\$750</del> \$850	per day
Arena Rental Non Ice Time	<del>\$100</del> \$115	<del>\$125</del> \$145	per hour
Multipurpose Room - Daily	<del>\$100</del> \$115	<del>\$125</del> \$145	per day
Multipurpose Room - Hourly	<del>\$25</del> \$30	<del>\$31</del> \$35	per hour
Vendor Space	<del>\$100</del> \$115	<del>\$125</del> \$145	per day
Large Stage Set Up	<del>\$1,000</del> \$1,150	<del>\$1,250</del> \$1,440	per event
Small Stage Set Up	<del>\$500</del> \$575	<del>\$625</del> \$720	per event
Hospitality Room	<del>\$250</del> \$290	<del>\$313</del> \$360	per day
Office Rental - Seasonal	<del>\$500</del> \$575	<del>\$625</del> \$720	per season
Office Rental - Monthly	<del>\$85</del> \$100	<del>\$105</del> \$120	per month
Birthday Party Room	<del>\$50</del> \$60	<del>\$63</del> \$70	per party
Arena Concession - Per Vendor	<del>\$250</del> \$290	<del>\$313</del> \$360	per day
Arena Concession - Unlimited Concession Sta	<del>\$1,000</del> \$1,150	<del>\$1,250</del> \$1,440	per day
Craft and Vendor Fairs - Booth w/o Electricity	<del>\$40</del> \$45	<del>\$50</del> \$60	per day
Craft and Vendor Fairs - Booth w/ Electricity	<del>\$50</del> \$60	<del>\$63</del> \$70	per day

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident		Non City Resident	
Admission to Events				
Craft and Vendor Fairs	<del>\$3</del>	\$4	<del>\$3</del>	\$5 per day
Special Events Sponsored by Parks & Rec		\$5	<del>\$5</del>	\$6 per day
Advertising Fees				
Advertising Signs in Arena	<del>\$400</del>	\$460	<del>\$500</del>	\$575 May-Aug
Advertising on TV in Lobby	<del>\$100</del>	\$115	<del>\$125</del>	\$145 per month

Chairs and Table Rental	City Resident		Non City Resident	
Chair Rental: Up to 500 Chairs		\$1		\$1.25 per day
Chair Rental: 501 - 1000		\$0.75		\$1 per day
Chair Rental: 1001+		\$0.50		\$0.75 per day
Table Rental: 1 - 20 Tables	<del>\$4</del>	\$5	<del>\$5</del>	\$6 per day
Table Rental: 21+ Tables	<del>\$3</del>	\$4	<del>\$4</del>	\$5 per day

Field Rental	City Resident		Non City Resident	
Fairgrounds Main Baseball Field - Grandstand				
Hourly	<del>\$85</del>	\$100	<del>\$110</del>	\$125 per hour
Lights		\$75		\$100 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium				
Hourly	<del>\$75</del>	\$85	<del>\$100</del>	\$115 per hour
Lights		\$75		\$100 per day
Fairgrounds Horse Ring	<del>\$60</del>	\$70	<del>\$75</del>	\$85 per day
Municipal Fairgrounds Rental	<del>\$300</del>	\$345	<del>\$375</del>	\$430 per day
Other Athletic Fields				
Hourly	<del>\$30</del>	\$35	<del>\$38</del>	\$45 per hour
Lights	<del>\$40</del>	\$45	<del>\$50</del>	\$60 per day
Performances	<del>\$1,000</del>	\$1,150	<del>\$1,250</del>	\$1,440 per day
Day Before / After	<del>\$500</del>	\$575	<del>\$625</del>	\$720 per day
Practice - Schools Within City Limits & JCC		50%		N/A per hr

Field Rental For Tournaments	City Resident		Non City Resident	
Main Fields - Non-Profit 501C3	<del>\$50</del>	\$60	<del>\$63</del>	\$70 per hour
Other Fields - Non-Profit 501C3	<del>\$20</del>	\$25	<del>\$25</del>	\$30 per hour
Regular For Profit Events		Hourly rate		Hourly rate per day
Additional Chalk Lining	<del>\$25</del>	\$30	<del>\$34</del>	\$35 per lining

#### **Naming Rights - Athletic Fields** (5 year term - fields used mid-April through early-October)

Regular Athletic Fields (11)	\$1,000 per year
Regular Athletic Fields with lights (4)	\$1,500 per year
Main Multi-Purpose Field (1)	\$3,000 per year
Grandstand (1)	\$5,000 per year

	City Resident	Non City Resident
<b>Turf</b>	\$20	\$25 per bag

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### Parks and Recreation Fees (con't)

<b>Parking</b>	<b>City Resident</b>		<b>Non City Resident</b>	
Parking - Arena Concert / Performance / Show	<del>\$1,500</del>	\$1,725	<del>\$1,875</del>	\$2,150 per event
Parking - Outdoor Events	<del>\$3,000</del>	\$3,450	<del>\$3,750</del>	\$4,315 per event

<b>RV sites</b>	<b>City Resident</b>		<b>Non City Resident</b>	
With Utility Hookup	<del>\$25</del>	\$30	<del>\$31</del>	\$35 per night
Without Utility Hookup		\$15	<del>\$19</del>	\$20 per night

#### **Jefferson County Agriculture Society Fair**

Arena Rental - Fair		\$3,000	fair
RV Sites - Fair Week		\$75	per site
Concessions - Jeff Co Ag Society		\$1,000	fair

<b>Marquee Advertising</b>	<b>City Resident</b>		<b>Non City Resident</b>	
Non Parks and Recreation Events - Daily		\$10	\$13	per day
Non Parks and Recreation Events - Weekly		\$50	\$63	per week

<b>Miscellaneous Parks and Recreation Fees</b>	<b>City Resident</b>		<b>Non City Resident</b>	
Vendor Fee		\$50	\$63	per event
Vendor Fee - Large Event ( <i>1,000+ anticipated</i> )		\$300	\$375	per event
Event Fee		\$500	\$625	per day
Alcohol Permit Processing Fee		\$10	\$13	per day

<b>Pavilion Rentals</b>	<b>City Resident</b>		<b>Non City Resident</b>	
Mayor Butler Pavilion		\$50	<del>\$63</del>	\$75 per day
Fairgrounds Pavilion		\$50	<del>\$63</del>	\$75 per day
Veterans Memorial Pavilion		\$50	<del>\$63</del>	\$75 per day
Marble Park Pavilion		\$50	<del>\$63</del>	\$75 per day
Thompson Park				
Large Pavilion - One of Four Quarters		\$50	<del>\$63</del>	\$75 per day
Large Pavilion - Full		\$200		\$250 per day
Picnic Areas		\$10	<del>\$13</del>	\$15 per day
Rotary Pavilion		\$50	<del>\$63</del>	\$75 per day
Pinnacle Pavilion		\$50	<del>\$63</del>	\$75 per day
Band Stand	<del>\$25</del>	\$50	<del>\$31</del>	\$75 per day

#### **Thompson Park - Garbage Removal for Large Groups**

1-99 people	<del>\$25</del>	\$30	per day
100-199 people	<del>\$50</del>	\$60	per day
200+ people	<del>\$75</del>	\$85	per day

<b>Equipment Rental</b>	<b>City Resident</b>		<b>Non City Resident</b>	
Cross Country Skis/Boots		\$7	\$10	per day
Snowshoes		\$5	\$7	per day

# City of Watertown

## City Fees and Charges Schedule

### FY 2025-26

#### Parks and Recreation Fees (con't)

##### Team Sports Programs

Men's and Coed Adult Softball	<del>\$325</del>	\$375	per team
Sunday Softball	<del>\$300</del>	\$345	per team
Volleyball Team	<del>\$200</del>	\$230	per team
Kickball Team	<del>\$225</del>	\$260	per team
Soccer Tournament	<del>\$225</del>	\$260	per team
Basketball Tournament	<del>\$125</del>	\$145	per team
Soccer Teams	<del>\$225</del>	\$260	per team
Sunday Football League	<del>\$250</del>	\$290	per team
Pickleball Tournament		\$40	per team

##### Baseball and Softball Adult

	City Resident		Non City Resident	
Athletic Tournaments	<del>\$200</del>	\$230	<del>\$300</del>	\$345 per team

##### Parks and Recreation Programs

	City Resident		Non City Resident	
Tennis Clinic	<del>\$30</del>	\$35	<del>\$60</del>	\$70 per person
Golf Lessons	<del>\$50</del>	\$60	<del>\$100</del>	\$115 per person
Youth Baseball & Softball Leagues	<del>\$15</del>	\$20	<del>\$30</del>	\$40 per person
Youth Swimming Lessons	<del>\$20</del>	\$25	<del>\$40</del>	\$45 per person
Fishing Clinic	<del>\$30</del>	\$35	<del>\$60</del>	\$70 per person
Family Yoga	<del>\$10</del>	\$10	<del>\$20</del>	\$25 per person
Scuba Diving Lessons	<del>\$30</del>	\$35	<del>\$60</del>	\$70 per person
Kid's Zumba		\$15	<del>\$30</del>	\$35 per person
Youth Running Club	<del>\$20</del>	\$25	<del>\$40</del>	\$45 per person
Horseback Riding Lessons	<del>\$50</del>	\$60	<del>\$100</del>	\$115 per person
Archery Day Camp		\$15	<del>\$30</del>	\$35 per person
Archery Week Camp	<del>\$40</del>	\$45	<del>\$80</del>	\$90 per person
Boot Camp Exercise Program	<del>\$25</del>	\$30	<del>\$50</del>	\$60 per person
Youth Camps	<del>\$25</del>	\$30	<del>\$50</del>	\$60 per person
Parks and Recreation Classes	<del>\$25</del>	\$30	<del>\$50</del>	\$60 per person
Pickleball Open Play (Arena)		\$4		\$5 per person
Pickleball Clinics		\$10		\$20 per person

##### Pool Rental Fee

Groups of 25 or less		\$150		\$150 per hour for 1 or 2 hrs
Larger Groups—additional fee		\$25		\$25 per hour per lifeguard
Daily Rate	<del>\$0</del>	\$3	<del>\$0</del>	\$3 per person
Group Rate (Schools, Camps, Rec Groups, etc)	<del>\$0</del>	\$2	<del>\$0</del>	\$2 per person
Season Pass - Individual	<del>\$0</del>	\$25	<del>\$0</del>	\$35 per person
Season Pass - Family (4)	<del>\$0</del>	\$80	<del>\$0</del>	\$100 per family of 4
Additional Family Member	<del>\$0</del>	\$10	<del>\$0</del>	\$20 per person



**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**City of Watertown**  
**City Fees and Charges Schedule**  
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**Parks and Recreation Fees (con't)**

<b>Thompson Park Golf Course</b>	<b>City Resident</b>	<b>Non-City Resident</b>
Season Passes		
18 & Under	\$175	\$200
22 & Under	\$325	\$375
Adult	\$800	\$875
Senior (62)	\$650	\$725
Senior Couple (62)	\$900	\$975
Family (2 Adults)	\$1,000	\$1,100
<i>Additional Student</i>	\$80	\$90
Green Fees		
9-Holes	\$20	\$22
18-Holes	\$27	\$30
Green Fees - Fall Rates (Effective post aeration)		
9-Holes	\$9	\$11
18-Holes	\$13	\$15
Carts (Per Golfer)		
9-Holes	\$10	\$11
18-Holes	\$15	\$16
Tournament Fees		
Per Entry	\$40	\$40
Driving Range		
Small	\$8	\$8
Large	\$11	\$11
Club Rentals		
Per Outing	\$5	\$10
School Team		
Per Season	\$0	\$1,800
<i>Includes practices &amp; matches</i>		

**City of Watertown**  
**City Fees and Charges Schedule**  
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**Police Fees**

Bike License	\$1
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10

**Police Academy**

Tuition	\$1,700 per enrollee
Tuition Credits	\$25 per instructor hour provided to Academy Training
Books and Supplies	\$300

**City of Watertown**  
**City Fees and Charges Schedule**  
**FY 2025-26**

**Planning Department Fees**

**Zoning Reviews**

Special Use Permit	\$125
Site Plan Minor Review *	\$150
Site Plan Major Review **	\$250
Site Plan Waiver	\$75
Variance of Use or Area	\$200
Zoning Interpretation	\$200
Zone Change	\$125
Subdivision Review	\$150

\* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

\*\* Site Plan Major is defined as a site plan approval application which involves the disturbance of 1 acre or more of ground/soil disturbance and/or construction