



CITY OF WATERTOWN

ADOPTED BUDGET

2022-2023

CITY OF WATERTOWN NEW YORK

2022-23 BUDGET

City Council

Jeffrey M. Smith, Mayor

Patrick J. Hickey

Sarah V.C. Pierce

Clifford G. Olney, III

Lisa A. Ruggiero

City Manager

Kenneth A. Mix

City Management Team

City Assessor, Brian S. Phelps

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Michael Delaney

Executive Secretary to Civil Service, Amie L. McIntyre

Fire Chief, Matthew Timerman

Human Resources Manager, Matthew D. Roy

Information Technology Manager, David S. Wurzburg

Library Director, Suzanne C. Renzi-Falge

Planning & Community Development Director, Michael A. Lumbis

Police Chief, Charles P. Donoghue

Purchasing Manager, Vacant

Superintendent of Parks & Recreation, Scott Weller

Superintendent of Public Works, Patrick W. Keenan

Superintendent of Water, Vicky L. Murphy

Transit Director, Kyle Meehan

City Counsel, Slye Law Offices, P.C.

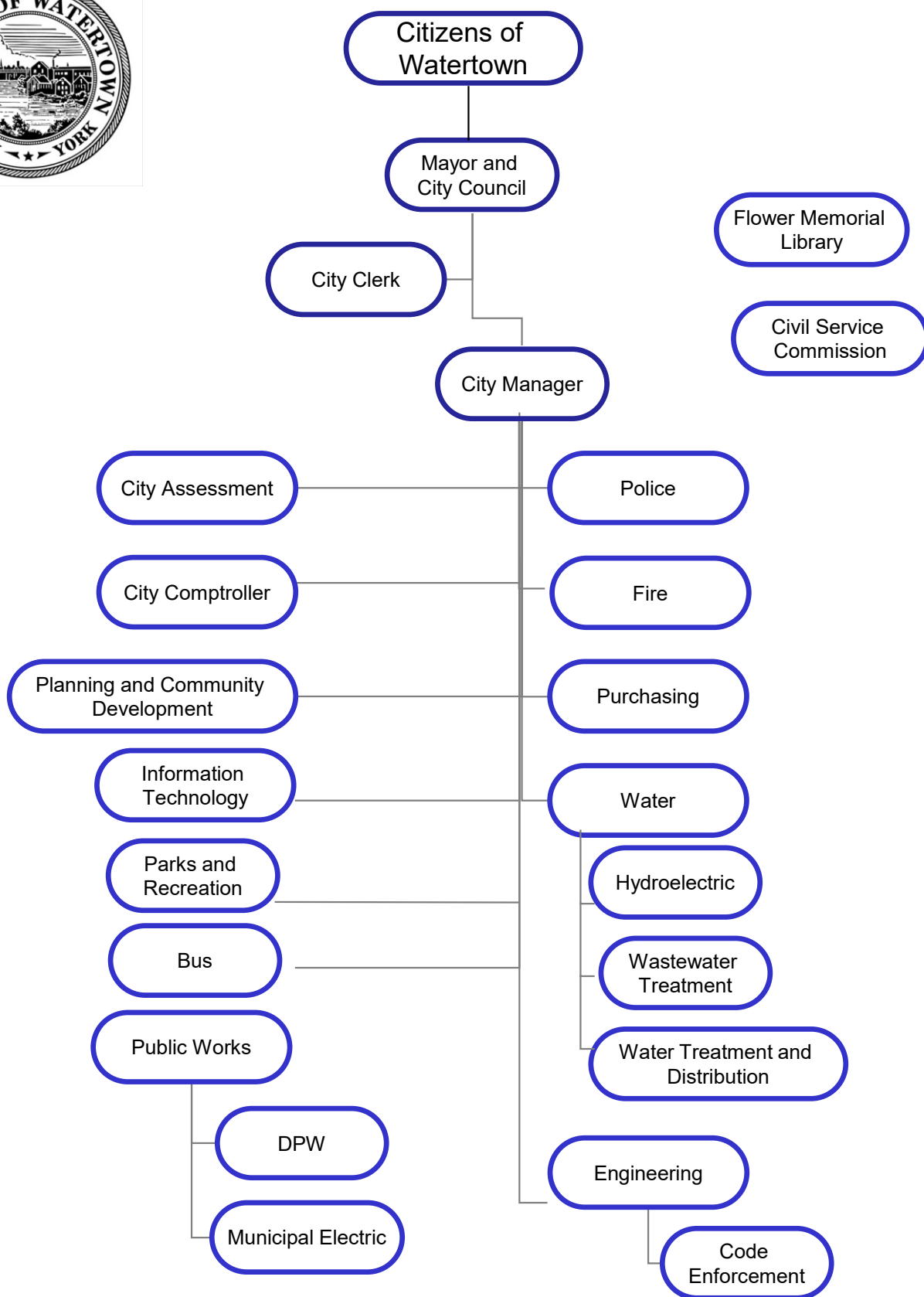
Confidential Secretary to the City Manager, Leta Harp

City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2020 Census)	24,685
Population Density (per acre)	4.10
Land Area (square miles)	9.4
Annual Unemployment Rate (City) 2021	5.5%
2022 Equalized Full Value of Real Property @ 88%	\$1,864,785,507
Median Household Income (2020)	\$41,918
Miles of Street	103.1
Number of Acres of Parks and Playgrounds	497
Number of Streetlights	2,670
Public Utilities (number of active accounts)	
Water and Sewer	8,837
Bond Rating (General Obligation Bonds):	Moody's Investor Services Aa3
Number of Employees	
Full Time	309
Part Time	67



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April 22, 2022

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Fiscal Year 2022-23 Proposed Budget

The Proposed Budget for FY 2022-23 continues what was started with the current budget, which is funding a large number of projects that will improve the City's facilities and utilities. It also adds staff to increase our capacity to provide services and complete construction projects, while keeping operational budgets within recurring revenue. Non-recurring funding (i.e., ARPA) has generally been used for one-time "optional" projects.

The City is currently in a very good financial position. This is occurring after many years of tight budgets and the fear that COVID-19 would wreck the economy. Sales tax has rebounded beyond previous levels after taking an initial dip due to COVID. Revenue from the sale of hydropower has also come in above expectations. We expect that the current fiscal year will end with a substantial surplus.

The American Rescue Plan Act of 2021 funds are allowing us to undertake an unprecedented number of capital projects in a short time. This however presents a challenge. We are not staffed to handle this many projects. There are currently 34 projects underway with an estimated cost of \$26.1 million. This budget proposes adding 68 projects that will cost \$23.6 million.

This Proposed Budget adds a net 24 positions. They are as follows:

Assessment - A Real Property Tax Services Aide is added. This position was eliminated in 2018. It will allow complete office hours coverage and more field work to be accomplished.

City Comptroller - A Deputy Comptroller is added. This position was created by the City Charter but was eliminated from the budget in 2019. It will help with the workload in the office.

Code Enforcement - A Secretary has been added. The office has not had a second Secretary before. The position will help keep the paperwork flowing so that permits are issued in a timely manner.

Engineering - A Civil Engineer I and a Civil Engineer II have been added. This brings full-time staff up to where it was in 2016. These positions will help design and oversee the many projects that are being constructed.

Fire - Five Firefighters have been added. The cost of these positions will be paid by the SAFER grant for a three-year period. They will also reduce the amount budgeted for over-time.

Library - A part-time (70%) Library Clerk has been made full-time. This is done instead of bringing back Pages that were let go when the Library was closed due to COVID.

Municipal Building - A Facility Maintenance Worker has been added. While this position will be headquartered with the City Hall/Library custodial maintenance crew, their responsibility will be to do cleaning and maintenance work at other buildings such the DPW and bus facilities. The cost of this position will be partially offset by not contracting for the janitorial services.

Parks and Recreation - A Program Manager has been added to coordinate and market recreation programs and events. This brings the number of full-time staff to where it was in 2020. Also, the six Parks & Recreation Maintenance Workers will be upgraded to Facilities Maintenance Workers.

Planning and Community Development - One Planner has been added to help oversee the increasing number of projects. Planning became responsible for zoning administration in 2019, but with no additional staff.

Police - Three Police Officers, a Detective, and a Sergeant have been added. One of the Officers will be a Patrol Officer, one will be an Evidence Technician, and one will be a Warrants Officer. The additional Patrol Officer will bring the total Officers on each platoon to 10.

There are currently two Evidence Technicians that must cover 24 hours per day, 365 days per year. That means they are on-call much of the time. An additional tech will help them keep up with the flow of evidence and processing crime scenes, especially with the additional body camera evidence. It will also reduce the on-call time.

There is currently one Warrants Officer. There were two at one time and two are needed to effectively carry out the unit's duties.

There are currently four general crimes Detectives. The addition of one Detective will allow for more manpower on major investigations, will relieve some of the caseload on each of the current Detectives, and will reduce the number/frequency of on-call days for each Detective.

There are four Detectives assigned to the Metro-Jefferson Drug Task Force that do not have full-time direct supervision. The new Sergeant would assist with the heavy workload at the task force, in addition to providing supervision.

Public Works - Five Motor Equipment Operators Light have been added. One will go on the Building and Grounds Crew, two will go on the Sewer Crew, and two will be on the Road Crew. These positions will help complete the projects we are constructing in-house and the routine maintenance that needs to be done. They will also be available for better snow plowing coverage.

A Fleet Manager has been added. Managing our vehicle fleet is currently the responsibility of the Assistant Superintendent. This will free him up for project oversight. A second Assistant Superintendent has been added as an over-hire for part of the year, in anticipation of the current one retiring. The vacant Senior Engineering Technician position is eliminated. Engineering duties will be handled through the Engineering Department or contracted out.

Water - A Water Maintenance Mechanic has been upgraded to a Motor Equipment Operator Light in Water Distribution. A Process Worker 1 has been added at the Wastewater Treatment Plant. The two Municipal Worker 1s at that plant have been upgraded to Facility Maintenance Workers.

The City was allocated \$22,265,728 in American Rescue Plan Act funding. The City Council has allocated \$11,376,532 of it. This budget allocates the remaining funds. Decisions must be made how the money will be spent so that we can start planning the projects to complete them by the deadline. Much of the remaining funding is proposed for recreational projects like Thompson Park Renovation, Zoo New York Phase 1, Black River Parks and Trails, and Sidewalk Reconstruction.

\$5.5 million of Fund Balance is transferred into the Capital Reserve Fund (\$5 million) and the Tax Stabilization Fund (\$500,000). The Capital Reserve Fund will provide money for projects after we complete the current round of projects.

The only borrowing that is proposed in the General Fund is for the refurbishment of two fire trucks.

The City is currently in a financial situation that I am not aware of having ever happened before. All the above will be done while keeping property tax levy the same as the current year. The tax rate decreases by 1.74% because the total taxable assessed valuation has increased. The sewer and water rates will also remain the same.

City of Watertown

Fiscal Year 2022-23 Budget

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GENERAL FUND

**City of Watertown
Fiscal Year 2022-23 Adopted Budget
Property Tax Rate Calculation**

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>Change</u>	<u>% Change</u>
Appropriations	\$ 46,946,210	\$ 57,731,644	\$ 10,785,434	22.97%
Less Non-Property Tax Levy Revenues	\$ 35,601,431	\$ 41,336,823	\$ 5,735,392	16.11%
Less Appropriated Fund Balance	\$ 1,506,826	\$ 6,564,644	\$ 5,057,818	335.66%
Less Sidewalk Reserve	\$ 34,347	\$ 27,852	\$ (6,495)	-18.91%
Less Debt Reserve	\$ 39,089	\$ 37,808	\$ (1,281)	-3.28%
Less Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
Real Property Tax Levy	\$ 9,764,517	\$ 9,764,517	\$ -	0.00%
Taxable Assessed Valuation	\$ 1,089,950,957	\$ 1,109,682,875	\$ 19,731,918	1.81%
Tax Rate per \$1,000 of Taxable Assessed Valuation	\$ 8.9450	\$ 8.7871	\$ (0.1579)	-1.77%

Fiscal Year 2021-22 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

**City of Watertown
Fiscal Year 2022-23 Budget
Constitutional Tax Limit**

Five Year Total Full Valuation	<u><u>\$ 5,940,692,697</u></u>
Five Year Average Full Valuation	<u><u>\$ 1,188,138,539</u></u>
Constitutional Tax Limit - 2% of 5 Year Average	<u><u>\$ 23,762,771</u></u>
Property Tax Levy	\$ 9,764,517
Less Total Exclusions	<u>6,379,638</u>
Tax Levy Subject to Tax Limit	<u><u>\$ 3,384,879</u></u>
Percentage of Tax Limit Exhausted	<u><u>14.24%</u></u>
Constitutional Tax Margin	<u><u>\$ 20,377,892</u></u>

City of Watertown

Fiscal Year 2022-23 Budget

Property Tax Cap Calculation

		<u>FY 2022-23</u>
	Prior Year Adopted Tax Levy	\$ 9,822,889
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>100.00%</u>
	Subtotal	\$ 9,822,889
Plus	PILOTs Receivable from Prior Year	\$ 128,000
Equals	Subtotal	\$ 9,950,889
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>2.00%</u>
Equals	Subtotal	\$ 10,149,907
Less	PILOTs Receivable for Current Year	\$ (119,825)
Plus	Available Carryover from Prior Year	\$ -
Equals	Tax Levy Limit Before Adjustments / Exclusions	\$ 10,030,082
Less	Costs Incurred from Transfer of Local Government Functions	\$ -
Plus	Savings Realized from Transfer of Local Government Functions	\$ -
Equals	Tax Levy Limit (Adjusted for Transfer of Local Government Functions)	\$ 10,030,082
	Tax Levy Necessary for Expenditures Resulting from Tort Orders /	
Plus	Judgments over 5% of Prior Year Levy	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Employees Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Police and Fire Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Available Carryover (if any, up to a maximum of 1.5%)	\$ -
Equals	Tax Levy Limit (Adjusted for Transfers and Exclusions)	<u><u>\$ 10,030,082</u></u>
	Tax Levy Increase Allowable per Tax Cap Calculation	\$ 207,193
	Percent Tax Levy Increase Allowable per Tax Cap Calculation	2.11%

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Revenue Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Taxes and Penalties	\$ 19,988,955	\$ 23,144,232	\$ 20,884,000	\$ 25,762,825
Departmental Revenues	5,974,248	4,570,342	6,456,630	6,864,530
Intergovernmental Revenues	97,454	146,945	202,275	218,100
Use of Money and Property	220,803	75,835	73,750	150,750
Licenses and Permits	99,430	122,000	125,600	118,550
Fines and Other Revenues	493,422	235,541	302,100	323,600
Interfund Transfers	711,598	293,111	551,900	504,258
State and Federal Aid	6,755,052	8,026,986	7,001,176	7,389,060
Real Property Taxes	<u>9,529,065</u>	<u>9,481,984</u>	<u>9,768,517</u>	<u>9,769,667</u>
Total Revenues	\$ 43,870,027	\$ 46,096,976	\$ 45,365,948	\$ 51,101,340

Appropriated Reserves and Fund Balance

Appropriated Debt Reserve (Sidewalk Program)	34,760	28,774	34,347	27,852
Appropriated Debt Reserve	-	42,924	39,089	37,808
Appropriated Capital Reserve	210,294	206,285	-	-
Appropriated Fund Balance	<u>167,490</u>	<u>-</u>	<u>1,506,826</u>	<u>6,564,644</u>
Total Revenues and Appropriated Reserves/Fund Balance	\$ 44,282,571	\$ 46,374,959	\$ 46,946,210	\$ 57,731,644

Fund Balance

Beginning reserves and fund balance	\$ 13,399,581	\$ 12,987,037
+ Revenues	43,870,027	46,096,976
+ Transfer to debt reserve (sidewalk program)	-	79,141
- Expenses	<u>(44,282,571)</u>	<u>(40,532,872)</u>
Ending reserve and fund balances	\$ 12,987,037	\$ 18,630,282
- Reserve for capital	(216,577)	(10,292)
- Reserve for debt (sidewalk program)	(268,249)	(265,334)
- Reserve for encumbrances	(862,430)	(573,753)
- Fund balance appropriated to subsequent fiscal year	<u>(466,878)</u>	<u>(1,506,826)</u>
Unreserved un-appropriated fund balance	<u>\$ 11,172,903</u>	<u>\$ 16,274,077</u>

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Tax and Penalty Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1080 Federal PILOTs	\$ 55,114	\$ 53,706	\$ 58,000	\$ 47,500
A.0000.1081 Other PILOTs	114,869	70,012	70,000	72,325
A.0000.1090 Interest and Penalties on Real Property Taxes	213,296	178,401	190,000	190,000
A.0000.1110 State Administered Sales and Use Tax	18,998,780	22,201,114	19,895,000	24,776,000
A.0000.1130 Utilities Gross Receipts Tax	254,709	285,654	310,000	330,000
A.0000.1170 Franchises	<u>352,187</u>	<u>355,345</u>	<u>361,000</u>	<u>347,000</u>
Taxes and Penalties	<u>\$ 19,988,955</u>	<u>\$ 23,144,232</u>	<u>\$ 20,884,000</u>	<u>\$ 25,762,825</u>

A.0000.1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A.0000.1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A.0000.1090 - Interest and Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A.0000.1110 - State Administered Sales and Use Tax - Per agreement with Jefferson County, the City receives 24% of the four percent county sales tax collected within the County.

A.0000.1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A.0000.1170 - Franchises - The City receives 5% of the gross revenue earned by Charter Communications from its subscribers in the City.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Departmental Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1235 Tax Sale Advertising	\$ 17,925	\$ 13,365	\$ 21,000	\$ 21,000
A.0000.1240 Comptroller Fees	9,193	9,389	10,000	10,000
A.0000.1250 Assessor Fees	537	370	500	250
A.0000.1255 Clerk Fees	125,138	140,868	135,000	140,000
A.0000.1260 Civil Service Fees	3,590	738	2,000	2,600
A.0000.1520 Police Fees	934	748	1,500	1,000
A.0000.1570 Demolitions	71,592	102	-	-
A.0000.1710 Public Works Fee	93,120	60,323	95,000	95,000
A.0000.1715 DPW Charges - Fuel	15,929	14,247	20,000	28,000
A.0000.1750 Bus Fares	110,703	82,848	115,000	100,000
A.0000.1751 Bus Advertising	3,799	13,818	15,000	18,000
A.0000.2001 Park and Recreation Charges	23,824	21,462	31,800	29,800
A.0000.2002 Field Use Charges	20,867	17,033	34,250	35,250
A.0000.2012 Recreation Concessions	178,045	34,259	127,000	142,000
A.0000.2025 Stadium Charges	(50)	16,581	20,350	18,350
A.0000.2030 Arena Fees	20,301	1,863	36,530	39,020
A.0000.2065 Skating Rink Charges	185,355	163,926	206,700	213,260
A.0000.2110 Zoning Fees	3,800	4,250	4,000	4,000
A.0000.2130 Refuse and Garbage Charges	462,176	478,257	465,000	465,000
A.0000.2135 Refuse and Garbage Totes	471,512	528,126	492,000	550,000
A.0000.2150 Sale of Surplus Power	<u>4,155,958</u>	<u>2,967,769</u>	<u>4,624,000</u>	<u>4,952,000</u>
Departmental Revenues	<u><u>\$ 5,974,248</u></u>	<u><u>\$ 4,570,342</u></u>	<u><u>\$ 6,456,630</u></u>	<u><u>\$ 6,864,530</u></u>

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Departmental Revenues

A.0000.1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A.0000.1240 - Comptroller Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A.0000.1250 - Assessor Fees - Fees for copies of property record cards and sales reports.

A.0000.1255 - Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A.0000.1260 - Civil Service Fees - City share of Civil Service exam fees.

A.0000.1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A.0000.1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A.0000.1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW or a third-party, at properties whose owner is in violation of the municipal code.

A.0000.1715 - DPW Charges - Fuel - Charges to the School District for purchase of fuel.

A.0000.1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A.0000.1751 - Bus Advertising - Revenue received from advertising on City buses.

A.0000.2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf and tennis.

A.0000.2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A.0000.2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A.0000.2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A.0000.2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A.0000.2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena.

A.0000.2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeals.

A.0000.2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A.0000.2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A.0000.2150 - Sale of Surplus Power - National Grid purchases all of the excess power the City produces at its hydro-electric power plant under the terms of a 40 year agreement expiring December 31, 2030.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Intergovernmental Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2210 Tax and Assessment Services for Other Governments	\$ 5,171	\$ 5,179	\$ 22,175	\$ 26,750
A.0000.2220 Civil Service Charges for School District	22,208	42,820	25,000	28,000
A.0000.2260 Police Services	64,475	93,346	149,500	157,750
A.0000.2300 Transportation, Other Governments	<u>5,600</u>	<u>5,600</u>	<u>5,600</u>	<u>5,600</u>
Intergovernmental Revenues	<u>\$ 97,454</u>	<u>\$ 146,945</u>	<u>\$ 202,275</u>	<u>\$ 218,100</u>

A.0000.2210 - Tax and Assessment Services for Other Governments - The Watertown City School District pays the City for the City Assessor's preparation of its tax roll and tax bills and for the City Comptroller's office collection of the payments.

A.0000.2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A.0000.2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A.0000.2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Use of Money and Property Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2401 Interest and Earnings	\$ 160,051	\$ 15,083	\$ 13,000	\$ 110,000
A.0000.2410 Rental of Real Property	<u>60,752</u>	<u>60,752</u>	<u>60,750</u>	<u>40,750</u>
Use of Money and Property	<u>\$ 220,803</u>	<u>\$ 75,835</u>	<u>\$ 73,750</u>	<u>\$ 150,750</u>

A.0000.2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A.0000.2410 - Rental of Real Property - Revenue is received from the rental of land to the Watertown Golf Course and rental of office space at the baseball stadium.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund License and Permit Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2501 Business and Occupational Licenses	\$ 6,130	\$ 12,455	\$ 8,000	\$ 8,000
A.0000.2530 Games of Chance Licenses	70	40	100	50
A.0000.2540 Bingo Licenses	1,856	-	1,500	-
A.0000.2555 Building and Alteration Permits	49,548	55,008	75,000	75,000
A.0000.2560 City Permits	9,126	1,797	5,000	5,000
A.0000.2590 Other Permits	3,000	3,450	3,000	3,500
A.0000.2591 Storm and Sanitary Sewer Permits	500	1,500	3,000	2,000
A.0000.2592 Vacant Property Registration Fees	<u>29,200</u>	<u>47,750</u>	<u>30,000</u>	<u>25,000</u>
Licenses and Permits	<u>\$ 99,430</u>	<u>\$ 122,000</u>	<u>\$ 125,600</u>	<u>\$ 118,550</u>

A.0000.2501 - Business and Occupational Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A.0000.2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A.0000.2540 - Bingo Licenses - The City's share of the profit and license fee.

A.0000.2555 - Building and Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A.0000.2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A.0000.2590 - Other Permits - The Municipal Code allows for the City to charge for snow dump permits.

A.0000.2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

A.0000.2592 - Vacant Property Registration Fees - Fees charged to owners of vacant properties.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Fines and Other Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2610 Fines and Forfeited Bail	\$ 86,251	\$ 63,608	\$ 113,000	\$ 115,000
A.0000.2650 Scrap and Excess Material Sale	11,791	1,734	12,000	10,000
A.0000.2660 Sale of Real Property	1,888	100	20,000	20,000
A.0000.2665 Sale of Equipment	60,855	74,284	25,000	25,000
A.0000.2680 Insurance Recoveries	119,547	45,819	30,000	40,000
A.0000.2701 Refund of Prior Year Expenses	187,542	1,617	5,000	5,000
A.0000.2705 Gifts and Donations	10,150	28,250	81,100	82,600
A.0000.2770 Other Unclassified Revenues	2,024	983	1,000	1,000
A.0000.2773 Payment Processing Fees	13,374	19,146	15,000	25,000
Fines and Other Revenue	\$ 493,422	\$ 235,541	\$ 302,100	\$ 323,600

A.0000.2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A.0000.2650 - Scrap and Excess Material Sales - Sale of excess scrap and miscellaneous items.

A.0000.2660 - Sale of Real Property - Revenue received from sale of City owned property net of back taxes.

A.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

A.0000.2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A.0000.2701 - Refund of Prior Year Expenses - Refunds received for a prior year expenditure.

A.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

A.0000.2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A.0000.2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Interfund Transfer Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2801 Interfund Services	\$ -	\$ -	\$ 163,575	\$ 89,258
A.0000.2802 Central Printing and Mailing	5,145	4,142	5,500	6,000
A.0000.2803 Central Garage	61,728	68,441	85,000	75,000
A.0000.5031 Interfund Transfers	<u>644,725</u>	<u>220,528</u>	<u>297,825</u>	<u>334,000</u>
Interfund Revenues	<u>\$ 711,598</u>	<u>\$ 293,111</u>	<u>\$ 551,900</u>	<u>\$ 504,258</u>

A.0000.2801 - Interfund Services - Charges to other funds, other than the General Fund, for engineering, GIS and safety services.

A.0000.2802 - Central Printing and Mailing - Charges to funds, other than the General Fund, for postage and office supplies used.

A.0000.2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A.0000.5031 - Interfund Transfers - Contributions from the Debt Service, Community Development and Tourism Funds.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund State and Federal Aid Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.3001 State Aid, Per Capita	\$ 3,779,257	\$ 5,627,159	\$ 4,703,208	\$ 4,703,208
A.0000.3005 State Aid, Mortgage Tax	312,103	461,180	300,000	325,000
A.0000.3088 State Reimbursement, Other	-	484	1,000	500
A.0000.3089 State Reimbursement, Workers' Compensation	24,739	24,020	23,500	23,500
A.0000.3330 State Reimbursement, Court Security	30,499	29,939	32,000	21,000
A.0000.3331 State Reimbursement, Court Costs	1,752	1,752	1,752	1,752
A.0000.3389 State Reimbursement, Public Safety	(1,805)	-	18,000	600
A.0000.3501 State Reimbursement, CHIPS	296,406	245,178	306,000	280,000
A.0000.3589 State Mass Transportation Assistance	279,948	259,014	260,000	280,000
A.0000.3594 State Aid, Bus Projects	-	-	7,500	-
A.0000.3989 State Aid, Home and Community Services	147,730	43,608	50,000	-
A.0000.4389 Federal Aid, Public Safety	274,344	179,600	31,575	611,000
A.0000.4510 Federal Aid, Highway Safety	1,875	523	4,480	5,000
A.0000.4589 Federal Aid, Transportation Asst.	1,608,204	1,154,529	742,275	789,000
A.0000.4960 Federal Aid, Disaster Assistance	-	-	519,886	348,500
State and Federal Aid	\$ 6,755,052	\$ 8,026,986	\$ 7,001,176	\$ 7,389,060

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund State and Federal Aid Revenues

A.0000.3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A.0000.3005 - State Aid, Mortgage Tax - The City receives 1/2% tax for each mortgage recorded on property located within the City.

A.0000.3088 - State Reimbursement, Other - Miscellaneous reimbursements received from NYS for training.

A.0000.3089 - State Reimbursement, Workers' Compensation - The State reimburses the City for certain workers, compensation expenses incurred by the City.

A.0000.3330 - State Reimbursement, Court Security - The City is reimbursed for the space provided to the State Court system.

A.0000.3331 - State Reimbursement, Court Costs - The Court system reimburses the City for telephone expense.

A.0000.3389 - State Reimbursement, Public Safety- Aid for public safety purposes such reimbursement received for EMT certifications.

A.0000.3501 - State Reimbursement, CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A.0000.3589 - State Mass Transportation Assistance - The City receives operating assistance from the NYS Department of Transportation for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A.0000.3594 - State Aid, Bus Projects - Aid from NYS Department of Transportation to offset costs related to the City's bus system.

A.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of State for Brownfield related project costs.

A.0000.4389 - Federal Aid, Public Safety - Grants for bullet proof vests, computers, hiring of firefighters (SAFER),etc.

A.0000.4510 - Federal Aid, Highway Safety - Revenues received from the Police Traffic Services (PTS) program.

A.0000.4589 - Federal Aid, Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or capital expenditures.

A.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Property Tax Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1001 Real Property Taxes	\$ 9,514,652	\$ 9,770,739	\$ 9,764,517	\$ 9,764,517
A.0000.1030 Special Assessments	4,471	4,931	4,000	5,150
A.0000.1050 Real Property Tax Reserve	<u>9,942</u>	<u>(293,686)</u>	<u>-</u>	<u>-</u>
Real Property Taxes	<u>\$ 9,529,065</u>	<u>\$ 9,481,984</u>	<u>\$ 9,768,517</u>	<u>\$ 9,769,667</u>

A.0000.1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law, certain properties are tax exempt, ie: school, churches, government buildings.

A.0000.1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A.0000.1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Expenditure Summary

<u>Expenditures</u>	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
City Council	\$ 77,878	\$ 78,807	\$ 76,791	85,514
Mayor	48,485	27,756	30,200	31,902
City Manager	267,206	246,384	245,901	329,739
City Comptroller	451,511	385,308	481,887	586,919
Purchasing	169,184	170,708	175,542	170,388
Assessment	190,741	216,399	216,104	285,057
Tax Advertising	19,691	16,528	21,000	21,000
Property Acquired	160,680	5,792	600	1,000
City Clerk	218,254	215,044	224,924	234,188
Law	256,955	226,542	251,000	276,000
Civil Service	91,440	61,523	62,103	71,396
Human Resources	147,649	148,485	204,735	248,196
Engineering	559,512	532,065	585,189	845,776
Public Works Administration	729,879	533,098	469,948	557,455
Municipal Building	183,313	182,988	241,847	329,626
Central Garage	615,847	704,473	723,505	811,934
Central Printing and Mailing	50,775	58,553	64,450	79,450
Information Technology	659,216	653,164	827,560	872,068
Judgments and Claims	-	1,182	34,000	43,000
Real Property Taxes	21,735	20,870	22,000	27,000
Contingency	-	-	722,432	1,305,469
Police	8,792,317	8,856,613	10,110,992	11,015,852
Fire	9,687,003	9,606,546	9,636,494	10,281,445
Animal Control	152,879	33,740	159,750	160,000
Code Enforcement	782,066	392,481	517,547	706,696
Buildings and Grounds Maintenance	447,622	633,635	898,407	934,008
Maintenance of Roads	818,805	720,316	969,070	1,050,173
Snow Removal	1,150,577	1,124,626	1,364,381	1,461,989
Hydroelectric Production	414,607	425,968	475,743	659,101
Traffic Control and Lighting	909,570	842,321	888,723	1,011,445
Bus	959,436	1,033,361	1,371,831	1,481,523
Parking Facilities	56,623	45,101	67,897	66,180
Community Action Planning Council	14,500	10,000	10,000	10,000
Publicity	27,676	3,282	55,000	5,000
Parks and Recreation Administration	299,586	240,293	249,364	410,203
Parks and Playgrounds Maintenance	352,046	426,529	577,319	831,487
Athletic Facilities Maintenance	71,525	27,794	399,773	393,524
Recreation Programs and Events	302,154	324,480	105,232	122,246
Pools	235,988	148,185	317,559	478,948
Arena	771,740	582,255	902,882	821,784

City of Watertown
Fiscal Year 2022-23 Adopted Budget
General Fund Expenditure Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Zoning	\$ 1,950	\$ 2,377	\$ 4,000	\$ 4,500
Planning	596,201	298,285	416,083	\$ 450,312
Storm Sewers	351,591	319,368	509,496	\$ 498,368
Refuse and Recycling	750,569	787,638	1,026,319	\$ 937,348
Workers' Compensation	86,384	87,188	82,000	\$ 90,000
Unemployment Claims	48,662	24,265	25,000	\$ 25,000
Health Insurance - Retirees	4,252,876	3,742,100	3,663,791	\$ 3,688,367
Medicare Part B - Retirees	483,020	493,594	525,000	\$ 570,000
Other Employee Benefits	4,394	4,290	4,500	\$ 4,500
General Liability Reserve	40,000	40,000	45,000	\$ 45,000
Transfer to Library Fund	1,446,362	1,252,723	1,527,711	\$ 1,532,712
Transfer Capital Fund	2,159,523	484,871	1,101,000	\$ 2,450,683
Black River Trust Reserve	17,097	17,330	18,000	\$ 20,000
Transfer to Contingency and Tax Stabilization Reserve	-	-	400,000	\$ 500,000
Debt Service	<u>2,877,271</u>	<u>3,015,648</u>	<u>2,838,628</u>	<u>\$ 2,800,173</u>
Total Expenditures	<u>\$ 44,282,571</u>	<u>\$ 40,532,872</u>	<u>\$ 46,946,210</u>	<u>\$ 57,731,644</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: City Council****Account Code: A1010****Function: General Government Support**

The City Council is responsible for fostering public relations; establishing the overall policies of the City; voting on appropriations, ordinances, local laws and resolutions; and adopting the City's annual budget. The Council conducts legislative matters as a body and implements policy decisions through the office of the City Manager.

City of Watertown

Fiscal Year: FY 2022-23

Department: City Council

Account Code: A1010

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 53,256	\$ 46,285	\$ 53,256	\$ 53,256
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 53,256	\$ 46,285	\$ 53,256	\$ 53,256
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ 3,840
420 Insurance	-	-	-	-
430 Contracted Services	15,033	24,201	12,500	13,900
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,108	480	1,150	1,150
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	55	300	300
465 Equipment < \$5,000	-	-	850	7,500
Total Operating Expenses	\$ 16,141	\$ 24,736	\$ 14,800	\$ 26,690
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,407	\$ 4,245	\$ 4,659	\$ 1,492
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,074	3,541	4,076	4,076
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 8,481	\$ 7,786	\$ 8,735	\$ 5,568
Department Total	\$ 77,878	\$ 78,807	\$ 76,791	\$ 85,514

City of Watertown**Fiscal Year:****FY 2022-23****Department:****City Council****Account Code:****A1010****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1010.0110	Salaries		
	Council Members (4)	\$	53,256
	Total Personal Services	\$	53,256
Operating Expenses			
A.1010.0410	Utilities		
	Tablet Data Plans	\$	3,840
A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	13,400
	Legal Ads	500	\$ 13,900
A.1010.0450	Miscellaneous		
	Travel and Training	500	
	Membership Dues	650	1,150
A.1010.0460	Materials and Supplies		
	Business Cards, Nameplates, Letterhead		300
A.1010.0465	Equipment < \$5,000		
	Tablets	4,000	
	Audio and Visual Equipment	3,500	7,500
	Total Operating Expenses	\$	26,690
Fringe Benefits			
A.1010.0810	New York State Employees' Retirement System	\$	1,492
A.1010.0830	Social Security		4,076
	Total Fringe Benefits	\$	5,568
	TOTAL BUDGET	\$	85,514

City of Watertown**Fiscal Year: FY 2022-23****Department: Mayor****Account Code: A1210****Function: General Government Support**

The Mayor is the head of City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

City of Watertown

Fiscal Year: FY 2022-23

Department: Mayor

Account Code: A1210

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 17,753	\$ 16,732	\$ 17,753	\$ 17,753
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 17,753	\$ 16,732	\$ 17,753	\$ 17,753
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ 960
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	20,007	-	-	-
450 Miscellaneous	6,572	6,863	8,000	8,500
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	1,000
Total Operating Expenses	\$ 26,579	\$ 6,863	\$ 8,000	\$ 10,460
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,795	\$ 2,881	\$ 3,089	\$ 2,331
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,358	1,280	1,358	1,358
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 4,153	\$ 4,161	\$ 4,447	\$ 3,689
Department Total	\$ 48,485	\$ 27,756	\$ 30,200	\$ 31,902

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Mayor****Account Code:****A1210****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.1210.0110	Salaries		
	Mayor	\$	<u>17,753</u>
	Total Personal Services	\$	<u>17,753</u>
Operating Expenses			
A.1210.0410	Utilities		
	Tablet Data Plan	\$	960
A.1210.0450	Miscellaneous		
	Memberships	\$	7,000
	Travel Expenses		500
	Employee and Volunteer Recognitions	<u>1,000</u>	\$ 8,500
A.1210.0465	Equipment < \$5,000		
	Tablet		<u>1,000</u>
	Total Operating Expenses	\$	<u>10,460</u>
Fringe Benefits			
A.1210.0810	NYS Employees' Retirement System	\$	2,331
A.1210.0830	Social Security		<u>1,358</u>
	Total Fringe Benefits	\$	<u>3,689</u>
	TOTAL BUDGET	\$	<u>31,902</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: City Manager****Account Code: A1230****Function: General Government Support**

The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor, and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager's Office includes the City Manager, Confidential Assistant to the City Manager and Confidential Secretary.

City of Watertown

Fiscal Year: FY 2022-23

Department: City Manager

Account Code: A1230

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 190,865	\$ 182,953	\$ 185,528	\$ 238,771
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 190,865	\$ 182,953	\$ 185,528	\$ 238,771
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 244	\$ 378	\$ 400	\$ 400
420 Insurance	-	-	-	-
430 Contracted Services	5,626	2,490	-	20,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,367	1,263	4,400	4,100
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	493	60	500	500
465 Equipment < \$5,000	1,523	19	850	-
Total Operating Expenses	\$ 11,253	\$ 4,210	\$ 6,150	\$ 25,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 23,616	\$ 22,932	\$ 9,662	\$ 9,005
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,940	13,513	14,193	18,266
840 Workers' Compensation	-	-	-	-
850 Health Insurance	27,532	22,776	30,368	38,697
Total Fringe Benefits	\$ 65,088	\$ 59,221	\$ 54,223	\$ 65,968
Department Total	\$ 267,206	\$ 246,384	\$ 245,901	\$ 329,739

City of Watertown**Fiscal Year:****FY 2022-23****Department:****City Manager****Account Code:****A1230****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1230.0110	Salaries		
	City Manager	\$ 130,000	
	Assistant to the the City Manager	61,212	
	Confidential Secretary to the City Manager	<u>47,559</u>	<u>\$ 238,771</u>
	Total Personal Services		<u>\$ 238,771</u>
Operating Expenses			
A.1230.0410	Utilities		
	Cell Phone		\$ 400
A.1230.0430	Contracted Services		
	Agenda Management Software		20,000
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	\$ 2,000	
	Membership/Organizational Dues	2,000	
	Shipping	<u>100</u>	<u>\$ 4,100</u>
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		<u>500</u>
	Total Operating Expenses		<u>\$ 25,000</u>
Fringe Benefits			
A.1230.0810	New York State Employees' Retirement System	\$ 9,005	
A.1230.0830	Social Security		18,266
A.1230.0850	Health Insurance		<u>38,697</u>
	Total Fringe Benefits		<u>\$ 65,968</u>
	TOTAL BUDGET		<u>\$ 329,739</u>

City of Watertown

Fiscal Year:	FY 2022-23
Department:	City Comptroller
Account Code:	A1315
Function:	General Government Support

The City Comptroller is the Chief Fiscal Officer of the City and custodian of all City funds. The Comptroller's Office is responsible for general accounting functions which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office oversees investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually, the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of six employees and is highly utilized by the taxpayers of the City and the public in general.

City of Watertown

Fiscal Year: FY 2022-23

Department: City Comptroller

Account Code: A1315

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 118,724	\$ 119,136	\$ 117,492	\$ 194,036
120 Clerical	144,684	99,932	145,576	147,155
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	995	4,634	2,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,908	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 267,203</u>	<u>\$ 226,610</u>	<u>\$ 267,868</u>	<u>\$ 346,991</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	2,546	2,547	2,916	2,725
430 Contracted Services	63,795	64,611	83,175	80,475
440 Fees Non Employees	23,840	28,000	37,440	43,040
450 Miscellaneous	2,652	1,306	4,405	5,530
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,617	2,062	2,700	3,600
465 Equipment < \$5,000	1,054	804	2,150	2,525
Total Operating Expenses	<u>\$ 96,504</u>	<u>\$ 99,330</u>	<u>\$ 132,786</u>	<u>\$ 137,895</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 43,586	\$ 35,523	\$ 39,075	\$ 36,154
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,826	17,045	20,491	26,544
840 Workers' Compensation	-	-	-	-
850 Health Insurance	24,392	6,800	21,667	39,335
Total Fringe Benefits	<u>\$ 87,804</u>	<u>\$ 59,368</u>	<u>\$ 81,233</u>	<u>\$ 102,033</u>
Department Total	<u><u>\$ 451,511</u></u>	<u><u>\$ 385,308</u></u>	<u><u>\$ 481,887</u></u>	<u><u>\$ 586,919</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****City Comptroller****Account Code:****A1315****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1315.0110	Salaries		
	City Comptroller	\$ 101,873	
	Deputy City Comptroller	64,093	
	Accountant (.5)	<u>28,070</u>	\$ 194,036
A.1315.0120	Clerical		
	Principal Account Clerk (2)	101,175	
	Sr. Account Clerk Typist	<u>45,980</u>	147,155
A.1315.0150	Overtime		3,000
A.1315.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 346,991</u>
Operating Expenses			
A.1315.0420	Insurance		\$ 2,725
A.1315.0430	Contracted Services		
	Office Equipment Maintenance	\$ 250	
	Advertising - Tax/Audit/Debt Notices	750	
	Bankruptcy Search Services	100	
	KVS Financial Software Maintenance	36,000	
	Credit Card Processing Fees	25,000	
	Record Management Services	300	
	Debt Disclosure Filing	1,425	
	Parking Ticket Software Maintenance	15,000	
	Fixed Asset Software Maintenance	<u>1,650</u>	80,475
A.1315.0440	Fees, Non Employees		
	Single Audit	25,600	
	Allocated Indirect Cost Plan	12,000	
	Actuarial Services	<u>5,440</u>	43,040
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	3,730	
	Dues and Publications	1,750	
	Shipping	<u>50</u>	5,530
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	500	
	Checks, 1099s, W-2s	<u>3,100</u>	3,600
A.1315.0465	Equipment < \$5,000		
	Computer	1,000	
	Miscellaneous Office Equipment	<u>1,525</u>	2,525
	Total Operating Expenses		<u>\$ 137,895</u>

City of Watertown

Fiscal Year:

FY 2022-23

Department:

City Comptroller

Account Code:

A1315

Function:

General Government Support

		<u>FY 2022-23 Adopted Budget</u>	
Fringe Benefits			
A.1315.0810	New York State Employees' Retirement System	\$	36,154
A.1315.0830	Social Security		26,544
A.1315.0850	Health Insurance		<u>39,335</u>
	Total Fringe Benefits	\$	<u>102,033</u>
TOTAL BUDGET		\$	<u>586,919</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Purchasing****Account Code: A1345****Function: General Government Support**

The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption.

City of Watertown

Fiscal Year: FY 2022-23

Department: Purchasing

Account Code: A1345

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 77,127	\$ 75,188	\$ 74,825	\$ 80,820
120 Clerical	37,907	39,445	40,178	40,178
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 115,034	\$ 114,633	\$ 115,003	\$ 120,998
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	318	-	325	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	741	150	1,100	1,200
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	200	200
465 Equipment < \$5,000	776	-	850	-
Total Operating Expenses	\$ 1,835	\$ 150	\$ 2,475	\$ 1,400
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 11,727	\$ 18,791	\$ 20,011	\$ 15,881
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,841	7,880	8,798	9,257
840 Workers' Compensation	-	-	-	-
850 Health Insurance	32,747	29,254	29,255	22,852
Total Fringe Benefits	\$ 52,315	\$ 55,925	\$ 58,064	\$ 47,990
Department Total	\$ 169,184	\$ 170,708	\$ 175,542	\$ 170,388

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Purchasing****Account Code:****A1345****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.1345.0110	Salaries		
	Purchasing Manager	\$	80,820
A.1345.0120	Clerical		
	Account Clerk Typist		<u>40,178</u>
	Total Personal Services	<u>\$</u>	<u>120,998</u>
Operating Expenses			
A.1345.0450	Miscellaneous		
	Association Fees	\$	380
	Education/Travel and Training	<u>820</u>	1,200
A.1345.0460	Materials and Supplies		<u>200</u>
	Total Operating Expenses	<u>\$</u>	<u>1,400</u>
Fringe Benefits			
A.1345.0810	New York State Employees' Retirement System	\$	15,881
A.1345.0830	Social Security		9,257
A.1345.0850	Health Insurance		<u>22,852</u>
	Total Fringe Benefits	<u>\$</u>	<u>47,990</u>
	TOTAL BUDGET	<u>\$</u>	<u>170,388</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Assessment****Account Code: A1355****Function: General Government Support**

The City Assessor's primary function is to provide, on an annual basis, equitable tax rolls. In addition, the department produces over 25,000 City, School and County tax bills annually for all real property located within the City of Watertown. Billing includes the re-levying of delinquent water/sewer, DPW and sidewalk improvement charges. The department maintains inventory and values for over 9,000 parcels with inventory being collected and updated using building permits and periodic area-wide inspections. The department processes approximately 700 property transfers annually, requiring the review of deeds and transfer documents. The department oversees the changes to tax maps required by subdivisions and merges. The department administers over 3,000 escrow accounts and 5,100 real property tax exemptions. The department is comprised of a staff of three, City Assessor, Real Property Appraiser and Real Property Tax Aide.

City of Watertown

Fiscal Year: FY 2022-23

Department: Assessment

Account Code: A1355

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 72,920	\$ 71,086	\$ 70,743	\$ 77,820
120 Clerical	-	-	-	-
130 Wages	54,967	57,108	60,914	103,964
140 Temporary	-	-	-	-
150 Overtime	-	279	200	200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 127,887</u>	<u>\$ 128,473</u>	<u>\$ 131,857</u>	<u>\$ 181,984</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	7,400
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,400</u>
Operating Expenses				
410 Utilities	\$ 480	\$ 253	\$ 300	\$ 300
420 Insurance	-	-	-	-
430 Contracted Services	3,643	3,604	3,780	3,780
440 Fees Non Employees	21,657	48,449	35,000	35,000
450 Miscellaneous	7,665	5,557	11,050	11,175
455 Vehicle Expenses	1,001	945	1,725	1,800
460 Materials and Supplies	1,346	1,640	2,530	2,530
465 Equipment < \$5,000	776	785	1,200	1,000
Total Operating Expenses	<u>\$ 36,568</u>	<u>\$ 61,233</u>	<u>\$ 55,585</u>	<u>\$ 55,585</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 16,821	\$ 17,127	\$ 18,575	\$ 18,847
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,465	9,566	10,087	13,922
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	7,319
Total Fringe Benefits	<u>\$ 26,286</u>	<u>\$ 26,693</u>	<u>\$ 28,662</u>	<u>\$ 40,088</u>
Department Total	<u><u>\$ 190,741</u></u>	<u><u>\$ 216,399</u></u>	<u><u>\$ 216,104</u></u>	<u><u>\$ 285,057</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Assessment****Account Code:****A1355****Function:****General Government Support****Personal Services****FY 2022-23 Adopted Budget**

A.1355.0110	Salaries		
	City Assessor	\$	77,820
A.1355.0130	Wages		
	Real Property Appraiser	63,786	
	Real Property Tax Services Aide	40,178	103,964
A.1355.0150	Overtime		200
	Total Personal Services	\$	181,984

Equipment

A.1355.0250	Other Equipment		
	Folder/Sealer	\$	7,400
	Total Equipment	\$	7,400

Operating Expenses

A.1355.0410	Utilities		
	Tablet Data Plan	\$	300
A.1355.0430	Contracted Services		
	Advertising Expenses	\$	100
	Fulcrum	780	
	SDG Link Maintenance	1,100	
	Data Processing Service (RPS)	1,800	\$ 3,780
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		35,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues	475	
	Travel and Training	2,500	
	Postage	8,200	11,175
A.1355.0455	Vehicle Expenses		
	Fuel	500	
	Vehicle Maintenance	250	
	Insurance	1,050	1,800
A.1355.0460	Materials and Supplies		
	Tax Bills and Notices	2,250	
	Office Supplies	280	2,530
A.1355.0465	Equipment < \$5,000		
	Computer		1,000
	Total Operating Expenses	\$	55,585

Fringe Benefits

A.1355.0810	New York State Employees' Retirement System	\$	18,847
A.1355.0830	Social Security		13,922
A.1355.0850	Health Insurance		7,319
	Total Fringe Benefits	\$	40,088
	TOTAL BUDGET	\$	285,057

A1355 – Assessment

Fiscal Year 2022-23

Equipment

Folder/Sealer Machine

\$7,400

The City Assessment and Comptroller's offices rely heavily on having a dependable folder/sealer machine to process annually approximately 21,000 City, School and County property tax bills, 10,000 payroll checks and 6,250 accounts payable checks. The current folder/sealer machine is needing more service calls and is past its useful life.



City of Watertown**Fiscal Year: FY 2022-23****Department: Miscellaneous****Account Code: A1362, A1380, A1930, A1950, A1990****Function: General Government Support**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
A.1362.0430 Tax Advertising	\$ 19,691	\$ 16,528	\$ 21,000	\$ 21,000
A.1930.0430 Judgments and Claims	-	1,182	34,000	43,000
A.1950.0430 Real Property Taxes	21,735	20,870	22,000	27,000
A.1990.0430 Contingency	<u>-</u>	<u>-</u>	<u>722,432</u>	<u>1,305,469</u>
TOTAL BUDGET	<u>\$ 41,426</u>	<u>\$ 38,580</u>	<u>\$ 799,432</u>	<u>\$ 1,396,469</u>

A.1362.0430 - Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A.1930.0430 - Judgments and Claims - Expenses associated with settlements in certiorari cases.

A.1950.0430 - Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A.1990.0430 - Contingency - Projected salary and benefit increases for outstanding collective bargaining units, deferred compensation payments and other miscellaneous items.

City of Watertown

Fiscal Year: FY 2022-23

Department: Property Acquired

Account Code: A1364

Function: General Government Support

Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes and property acquired through donation. Expenses include maintenance, repairs and demolitions.

City of Watertown

Fiscal Year: FY 2022-23

Department: Property Acquired

Account Code: A1364

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	160,680	4,680	500	500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	909	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	203	100	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 160,680	\$ 5,792	\$ 600	\$ 1,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 160,680	\$ 5,792	\$ 600	\$ 1,000

City of Watertown
Fiscal Year: FY 2022-23
Department: Property Acquired
Account Code: A1364
Function: General Government Support

Operating Expenses		<u>FY 2022-23 Adopted Budget</u>	
A.1364.0430	Contracted Services		
	Auction Notices	\$ 250	
	Deed Filings	<u>250</u>	\$ 500
A.1364.0460	Materials and Supplies		<u>500</u>
	Total Operating Expenses		<u>\$ 1,000</u>
	TOTAL BUDGET		<u><u>\$ 1,000</u></u>

City of Watertown

Fiscal Year:	FY 2022-23
Department:	City Clerk
Account Code:	A1410
Function:	General Government Support

As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of Vital Statistics and the Clerk for the City Council. The City Clerk's Office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of whom are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner while striving to provide quality service to the citizens of the area, other government agencies and departments within our City government structure.

City of Watertown

Fiscal Year: FY 2022-23

Department: City Clerk

Account Code: A1410

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 144,517	\$ 143,465	\$ 145,396	\$ 153,279
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 144,517	\$ 143,465	\$ 145,396	\$ 153,279
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	6,647	5,193	8,675	8,750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	412	514	2,905	2,910
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,164	1,478	1,700	1,825
465 Equipment < \$5,000	776	785	-	1,200
Total Operating Expenses	\$ 8,999	\$ 7,970	\$ 13,280	\$ 14,685
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 17,895	\$ 19,206	\$ 20,676	\$ 16,796
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,044	9,953	11,122	11,726
840 Workers' Compensation	1,750	-	-	-
850 Health Insurance	35,049	34,450	34,450	37,702
Total Fringe Benefits	\$ 64,738	\$ 63,609	\$ 66,248	\$ 66,224
Department Total	\$ 218,254	\$ 215,044	\$ 224,924	\$ 234,188

City of Watertown**Fiscal Year:****FY 2022-23****Department:****City Clerk****Account Code:****A1410****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.1410.0110	Salaries		
	City Clerk	\$ 69,397	
	Deputy City Clerk (2)	<u>83,882</u>	\$ <u>153,279</u>
	Total Personal Services		<u>\$ 153,279</u>
Operating Expenses			
A.1410.0430	Contracted Services		
	BAS Clerk Software Fee	\$ 2,350	
	BAS Online Dog Licensing Software Fee	325	
	Online Code Book Updates (E-Code)	1,300	
	Copier Maintenance Agreement	650	
	Records Management Disposal Services	125	
	General Code Supplements	<u>4,000</u>	\$ 8,750
A.1410.0450	Miscellaneous		
	Education/Staff Training	2,400	
	Membership Dues/Travel	350	
	Notary Renewal	60	
	Shipping	<u>100</u>	2,910
A.1410.0460	Materials and Supplies		
	Historian Supplies	100	
	Office Supplies	<u>1,725</u>	1,825
A.1410.0465	Equipment < \$5,000		
	Historian Shelving	200	
	Computer	<u>1,000</u>	<u>1,200</u>
	Total Operating Expenses		<u>\$ 14,685</u>
Fringe Benefits			
A.1410.0810	New York State Employees' Retirement System		\$ 16,796
A.1410.0830	Social Security		11,726
A.1410.0850	Health Insurance		<u>37,702</u>
	Total Fringe Benefits		<u>\$ 66,224</u>
TOTAL BUDGET			<u>\$ 234,188</u>

City of Watertown

Fiscal Year: FY 2022-23

Department: Law

Account Code: A1420

Function: General Government Support

Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, City staff, City boards and officers of the City. Corporation Counsel defends and prosecutes all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws and provides legal opinion as required. The City employs specialized counsel as circumstances require.

City of Watertown

Fiscal Year: FY 2022-23

Department: Law

Account Code: A1420

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	255,864	226,542	250,000	275,000
450 Miscellaneous	1,091	-	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 256,955	\$ 226,542	\$ 251,000	\$ 276,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 256,955	\$ 226,542	\$ 251,000	\$ 276,000

City of Watertown**Fiscal Year: FY 2022-23****Department: Law****Account Code: A1420****Function: General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Operating Expenses			
A.1420.0440	Fees, Non Employees		
	Slye Law Firm	\$	215,000
	Other Law Firms		50,000
	Miscellaneous Legal Support (Arbitrators, Stenographers, etc.)	<u></u>	<u>10,000</u> \$ 275,000
A.1420.0450	Miscellaneous		
	Conference		<u>1,000</u>
	Total Operating Expenses		<u>\$ 276,000</u>
TOTAL BUDGET			<u>\$ 276,000</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Civil Service****Account Code: A1430****Function: General Government Support**

The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 297 competitive, 184 non-competitive, 83 labor, 8 exempt, and 4 unclassified positions (for a total of 576 employees). The department is staffed with a full-time Executive Secretary.

City of Watertown

Fiscal Year: FY 2022-23

Department: Civil Service

Account Code: A1430

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 47,301	\$ 46,637	\$ 46,940	\$ 52,165
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	243	-	-	200
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 47,544	\$ 46,637	\$ 46,940	\$ 52,365
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	35,502	6,454	150	7,850
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	428	480	6,320	1,530
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	359	132	300	300
465 Equipment < \$5,000	-	-	-	1,000
Total Operating Expenses	\$ 36,289	\$ 7,066	\$ 6,770	\$ 10,680
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,272	\$ 4,549	\$ 4,802	\$ 4,345
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,335	3,271	3,591	4,006
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 7,607	\$ 7,820	\$ 8,393	\$ 8,351
Department Total	\$ 91,440	\$ 61,523	\$ 62,103	\$ 71,396

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Civil Service****Account Code:****A1430****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	52,165
A.1430.0170	Out of Code (Exam Monitors)		<u>200</u>
	Total Personal Services	\$	<u>52,365</u>
Operating Expenses			
A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	150
	Merchant Fees for Online Applications		2,000
	Software Maintenance Agreement	<u>5,700</u>	\$ 7,850
A.1430.0450	Miscellaneous		
	Membership Dues		150
	Law Book Update		480
	Annual Conference	<u>900</u>	1,530
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		300
A.1430.0465	Equipment < \$5,000		
	Computer		<u>1,000</u>
	Total Operating Expenses	\$	<u>10,680</u>
Fringe Benefits			
A.1430.0810	New York State Employees' Retirement System	\$	4,345
A.1430.0830	Social Security		<u>4,006</u>
	Total Fringe Benefits	\$	<u>8,351</u>
	TOTAL BUDGET	\$	<u>71,396</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Human Resources****Account Code: A1435****Function: General Government Support**

The City of Watertown Human Resources Department is responsible for Personnel Administration of the City's roughly 320 full-time employees. This Department facilitates the hiring of new employees, employee discipline, supports contract negotiations, Workers' Compensation, unemployment, civil rights, employee safety, employee leaves, labor relations and oversees the City's Benefits Administrator and Safety Officer.

City of Watertown

Fiscal Year: FY 2022-23

Department: Human Resources

Account Code: A1435

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 76,611	\$ 75,631	\$ 102,341	\$ 154,424
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 76,611	\$ 75,631	\$ 102,341	\$ 154,424
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	35,701	37,760	52,833	25,840
440 Fees Non Employees	300	-	-	-
450 Miscellaneous	871	1,139	1,475	4,400
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	301	1,105	1,350	1,350
465 Equipment < \$5,000	-	-	850	1,200
Total Operating Expenses	\$ 37,173	\$ 40,004	\$ 56,508	\$ 32,790
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 11,191	\$ 11,835	\$ 15,218	\$ 16,363
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	5,202	5,313	7,829	11,813
840 Workers' Compensation	-	-	-	-
850 Health Insurance	17,472	15,702	22,839	32,806
Total Fringe Benefits	\$ 33,865	\$ 32,850	\$ 45,886	\$ 60,982
Department Total	\$ 147,649	\$ 148,485	\$ 204,735	\$ 248,196

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Human Resources****Account Code:****A1435****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1435.0110	Salaries		
	Human Resources Manager (.90) (a)	\$ 73,854	
	Safety Officer	70,764	
	Benefits Administrator (.20) (b)	<u>9,806</u>	\$ 154,424
	Total Personal Services		<u>\$ 154,424</u>
Operating Expenses			
A.1435.0430	Contracted Services		
	Safety Consultant	\$ 9,300	
	Unemployment Services	1,815	
	Drug Testing Annual Fee	300	
	Investigation Services	6,000	
	Background Checks	2,725	
	Federally Mandated Training and Employee Assistance Program	<u>5,700</u>	\$ 25,840
A.1435.0450	Miscellaneous		
	Membership Dues	400	
	Travel and Training	<u>4,000</u>	4,400
A.1435.0460	Materials and Supplies		
	Toner / Postage / Supplies	500	
	Labor Law Posters	350	
	ID Card Printer Supplies	<u>500</u>	1,350
A.1435.0465	Equipment < \$5,000		
	File Cabinet and Chairs		<u>1,200</u>
	Total Operating Expenses		<u>\$ 32,790</u>
Fringe Benefits			
A.1435.0810	New York State Employees' Retirement System	\$ 16,363	
A.1435.0830	Social Security	11,813	
A.1435.0850	Health Insurance	<u>32,806</u>	
	Total Fringe Benefits		<u>\$ 60,982</u>
TOTAL BUDGET			<u>\$ 248,196</u>

(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

City of Watertown**Fiscal Year: FY 2022-23****Department: Engineering****Account Code: A1440****Function: General Government Support**

The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management, property surveys, Planning Board reviews, Zoning and oversight of the Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of one and a half Civil Engineer II's, and four Civil Engineer I's and a Secretary which is shared between the Planning Department and Engineering Department. The Department is postured to respond promptly to inter-departmental needs; maximize in-house design of projects; perform project management work on capital projects; and serve the public as promptly and efficiently as possible.

City of Watertown

Fiscal Year: FY 2022-23

Department: Engineering

Account Code: A1440

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 326,419	\$ 282,479	\$ 339,855	\$ 483,855
120 Clerical	35,058	15,152	16,759	16,298
130 Wages	12,442	(90)	-	-
140 Temporary	-	-	-	-
150 Overtime	176	-	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 374,095	\$ 297,541	\$ 357,614	\$ 501,153
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	9,000	-
Total Equipment	\$ -	\$ -	\$ 9,000	\$ -
Operating Expenses				
410 Utilities	\$ 960	\$ 884	\$ 1,000	\$ 1,000
420 Insurance	-	-	-	-
430 Contracted Services	29,864	71,742	51,400	148,300
440 Fees Non Employees	2,280	21,048	15,000	15,000
450 Miscellaneous	882	2,505	11,500	10,500
455 Vehicle Expenses	2,337	2,554	3,984	3,400
460 Materials and Supplies	1,292	1,644	8,000	7,000
465 Equipment < \$5,000	680	-	2,700	3,800
Total Operating Expenses	\$ 38,295	\$ 100,377	\$ 93,584	\$ 189,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 60,827	\$ 53,418	\$ 46,817	\$ 48,888
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	27,018	21,740	27,358	38,339
840 Workers' Compensation	977	21,894	1,000	1,000
850 Health Insurance	58,300	37,095	49,816	67,396
Total Fringe Benefits	\$ 147,122	\$ 134,147	\$ 124,991	\$ 155,623
Department Total	\$ 559,512	\$ 532,065	\$ 585,189	\$ 845,776

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Engineering****Account Code:****A1440****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$	98,090
	Civil Engineer II (1.5)		103,475
	Civil Engineer I (4 @ 1.0), (1 @ .60) (a)		<u>282,290</u>
		\$	483,855
A.1440.0120	Clerical		
	Secretary (.5) (b)		16,298
A.1440.0150	Overtime		<u>1,000</u>
	Total Personal Services	\$	<u>501,153</u>
Operating Expenses			
A.1440.0410	Utilities		\$ 1,000
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$	1,200
	Software and Tech Support		12,000
	Monument Survey and Installation		10,000
	Legal Advertisements		1,000
	Filing Fees for Deeds/Easements		500
	Pre-Design Engineering Inspections		15,000
	Preliminary Design - City Hall Rehabilitation (c)		100,000
	Traffic Counts		5,000
	Accela - AA User License		2,600
	Equipment Maintenance Agreements		<u>1,000</u>
			148,300
A.1440.0440	Fees, Non Employee		
	Surveying Agreement		15,000
A.1440.0450	Miscellaneous		
	Travel		1,500
	Training and Professional Development		5,000
	Mileage Reimbursement		1,500
	Professional Memberships		1,000
	Texts/Reference Materials		<u>1,500</u>
			10,500
A.1440.0455	Vehicle Expense		
	Insurance		800
	Fuel and Oil		1,600
	Maintenance/Repairs		1,000
			3,400

(a) Split between A.1440 (60%) and A.5184 (40%).

(b) Split between A.8020 (45%), CD.8668 (5%) and A.1440 (50%)

(c) To be funded by the American Rescue Plan Act of 2021

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Engineering****Account Code:****A1440****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
A.1440.0460	Materials and Supplies		
	CAD/Drafting Supplies	1,500	
	Monument Supplies	4,000	
	Field Supplies	500	
	Office Supplies	<u>1,000</u>	7,000
A.1440.0465	Equipment < \$5,000		
	Field Equipment	300	
	Total Station - Miscellaneous Equipment	500	
	Printer	1,000	
	Computers	<u>2,000</u>	<u>3,800</u>
	Total Operating Expenses		<u>\$ 189,000</u>
Fringe Benefits			
A.1440.0810	New York State Employees' Retirement System	\$	48,888
A.1440.0830	Social Security		38,339
A.1440.0840	Workers' Compensation		1,000
A.1440.0850	Health Insurance		<u>67,396</u>
	Total Fringe Benefits	\$	<u>155,623</u>
	TOTAL BUDGET	\$	<u><u>845,776</u></u>

City of Watertown

Fiscal Year: FY 2022-23
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

This account is responsible for the administrative, operational supervision and coordination of a multi-tasked, full service traditional Public Works Department. In addition, Administration manages CitiBus transit operations, City Electric & Traffic Signal operations as well as Central Garage operations. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full-time employees. In addition, the office administers all of the requests for refuse service including new account set-up and quarterly billing. Administration staff maintains employee training and safety compliance functions. There are a total of three full time employees within this account with three other employees splitting time between Central Garage and Refuse services.

City of Watertown

Fiscal Year: FY 2022-23
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 179,526	\$ 176,981	\$ 105,956	\$ 212,258
120 Clerical	114,233	88,161	76,655	76,885
130 Wages	54,605	40,152	44,787	-
140 Temporary	-	-	-	-
150 Overtime	4,319	2,618	2,500	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 352,683	\$ 307,912	\$ 229,898	\$ 291,143
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	121,880	-	-	-
Total Equipment	\$ 121,880	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 22,906	\$ 26,358	\$ 25,285	\$ 27,185
420 Insurance	3,788	5,170	6,588	4,300
430 Contracted Services	76,099	52,713	67,335	78,020
440 Fees Non Employees	1,658	3,522	3,000	3,000
450 Miscellaneous	334	3,025	7,400	7,400
455 Vehicle Expenses	2,753	2,770	3,200	4,575
460 Materials and Supplies	27,228	18,741	28,200	25,250
465 Equipment < \$5,000	1,418	815	5,850	4,500
Total Operating Expenses	\$ 136,184	\$ 113,114	\$ 146,858	\$ 154,230
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 49,236	\$ 51,556	\$ 32,342	\$ 35,729
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,952	22,489	17,587	22,273
840 Workers' Compensation	5,047	(380)	5,000	1,000
850 Health Insurance	38,897	38,407	38,263	53,080
Total Fringe Benefits	\$ 119,132	\$ 112,072	\$ 93,192	\$ 112,082
Department Total	\$ 729,879	\$ 533,098	\$ 469,948	\$ 557,455

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support****FY 2022-23 Adopted Budget****Personal Services**

A.1490.0110	Salaries		
	Superintendent of Public Works	\$ 101,873	
	Asst. Superintendent of Public Works (1.35), (a), (b)	<u>110,385</u>	\$ 212,258
A.1490.0120	Clerical		
	Principal Account Clerk	55,137	
	Senior Account Clerk Typist (.65), (c) (d)	<u>21,748</u>	76,885
A.1490.0150	Overtime		<u>2,000</u>
	Total Personal Services		<u>\$ 291,143</u>

Operating Expenses

A.1490.0410	Utilities		
	Water/Sewer	\$ 1,300	
	Electric	7,000	
	Natural Gas	14,225	
	Westelcom Telephone	3,000	
	Tablet Aircard (x3)	960	
	Cellular Phone Service	<u>700</u>	\$ 27,185
A.1490.0420	Insurance		4,300
A.1490.0430	Contracted Services		
	Rug/Mat Rentals	730	
	Pest Control	1,560	
	Cartegraph Software Maintenance	14,800	
	Weather Forecast Service	875	
	Elevator Maintenance/Repair	3,000	
	Annual Monitoring of Heat Detectors	180	
	HVAC/Plumbing Maintenance	6,000	
	Sprinkler System Maintenance	2,000	
	Generator Maintenance	875	
	Fire Detection Sprinklers	550	
	Fire Supression System Inspection	1,000	
	Overhead Door Preventive Maintenance (21)	4,000	
	Overhead Door Repairs	3,500	
	Window In-fill (521 Newell St.-west side)	12,000	
	Replace Overhead Door (521a)	3,500	
	Replace Overhead Door (521d)	2,750	
	Replace Roof (521d)	15,000	
	Annual Fire Extinguisher Inspections	300	
	Fastenal Vending Machine Lease	500	

(a) Split between A.1490 (85%) and A.8160 (15%).

(b) Six month over-hire - A.1490 (100%)

(c) Split between A.1490 (15%) and A.1640 (85%).

(d) Split between A.1490 (40%) and A.8160 (60%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
A.1490.0430	Contracted Services continued		
	Fence and Gate Repairs	900	
	Elevator Inspection	1,200	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	<u>1,000</u>	78,020
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		3,000
A.1490.0450	Miscellaneous		
	Subscriptions and Memberships	1,000	
	PESH Training / First Aid	1,000	
	Conference and Special Training/Webinars	5,000	
	Reference Manuals	<u>400</u>	7,400
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel and Lubricants	825	
	Maintenance and Repairs	600	
	Insurance	<u>3,150</u>	4,575
A.1490.0460	Materials and Supplies		
	<u>Public Works Administration:</u>		
	Safety Shoes/Related Equipment	1,500	
	Small Tools and Materials	1,750	
	Building/Grounds Maintenance and Repair Materials	4,000	
	LED Safety Wall Pack Lighting - various buildings (10)	2,500	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Small Tools and Safety Lights	700	
	<u>Central Storeroom Materials:</u>		
	Barricade Parts/Batteries	2,500	
	Lumber and Materials	2,000	
	Small Hand Tools/Equipment	1,800	
	Safety Vests, Gloves, etc. (Stock)	4,000	
	Miscellaneous Supplies	<u>2,000</u>	25,250
A.1490.0465	Equipment < \$5,000		
	Dual Slope Construction Laser	3,500	
	Computer	<u>1,000</u>	4,500
	Total Operating Expenses		<u>\$ 154,230</u>

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Public Works Administration

Account Code:

A1490

Function:

General Government Support

FY 2022-23 Adopted Budget

Fringe Benefits

A.1490.0810	New York State Employees' Retirement System	\$	35,729
A.1490.0830	Social Security		22,273
A.1490.0840	Workers' Compensation		1,000
A.1490.0850	Health Insurance		<u>53,080</u>
	Total Fringe Benefits	\$	<u>112,082</u>

TOTAL BUDGET

\$ 557,455

City of Watertown

Fiscal Year: FY 2022-23

Department: Municipal Building

Account Code: A1620

Function: General Government Support

The staff of this department is responsible for City Hall, including the leased areas of the building for the City Court facilities, the NYS Unified Court Administration and the Flower Memorial Library pertaining to cleaning, systems maintenance, grounds upkeep, minor repairs and any renovation projects.

City of Watertown

Fiscal Year: FY 2022-23
Department: Municipal Building
Account Code: A1620
Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	59,505	44,182	62,152	98,040
140 Temporary	-	-	-	-
150 Overtime	7,314	3,818	6,500	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,400	1,454	1,400	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 68,219	\$ 49,454	\$ 70,052	\$ 105,840
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	15,000	-
Total Equipment	\$ -	\$ -	\$ 15,000	\$ -
Operating Expenses				
410 Utilities	\$ 38,108	\$ 42,506	\$ 38,150	\$ 44,800
420 Insurance	12,416	16,935	14,229	14,950
430 Contracted Services	17,581	27,811	56,000	96,000
440 Fees Non Employees	84	150	-	-
450 Miscellaneous	747	54	-	-
455 Vehicle Expenses	660	393	2,700	2,150
460 Materials and Supplies	17,718	23,605	12,500	12,500
465 Equipment < \$5,000	270	2,947	3,500	18,700
Total Operating Expenses	\$ 87,584	\$ 114,401	\$ 127,079	\$ 189,100
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,987	\$ 8,016	\$ 9,377	\$ 10,972
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,946	3,627	5,359	8,098
840 Workers' Compensation	-	-	-	100
850 Health Insurance	14,577	7,490	14,980	15,516
Total Fringe Benefits	\$ 27,510	\$ 19,133	\$ 29,716	\$ 34,686
Department Total	\$ 183,313	\$ 182,988	\$ 241,847	\$ 329,626

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Municipal Building****Account Code:****A1620****Function:****General Government Support****FY 2022-23 Adopted Budget****Personal Services**

A.1620.0130

Wages

Custodial and Maintenance Supervisor (.5), (a) \$ 26,338

Facilities Maintenance Worker (2 @.50), (a), (1
@1.0)71,702 \$ 98,040

A.1620.0150

Overtime

5,000

A.1620.0175

Health Insurance Buyout

2,800

Total Personal Services

\$ 105,840**Operating Expenses**

A.1620.0410

Utilities

Phone System \$ 18,500

Water and Sewer 3,250

Electric 14,500

Electric (Town Clock) 550

Natural Gas 8,000 \$ 44,800

A.1620.0420

Insurance

14,950

A.1620.0430

Contracted Services

Stat Contract 1,500

Town Clock Rehabilitation 30,000

Seimen's Contract 11,500

Buildings and Grounds Repairs 4,500

HVAC Maintenance and Repairs 22,000

Fire Extinguisher Inspections/Service 1,200

Elevator Lockout Devices 3,500

Elevator Maintenance 11,000

Town Clock Maintenance 10,000

Generator Contract 800 96,000

A.1620.0455

Vehicle Expenses

Small Engine Repair 1,000

Gasoline 1,150 2,150

A.1620.0460

Materials and Supplies

Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint 12,500

A.1620.0465

Equipment < \$5,000

Locksets for Accessibility & Security 1,000

Tractor Loader and Attachments 4,900

Tractor Salt Spreader 4,700

Floor Buffer/Stripper Machine 5,100

Maintenance Tools 3,000 18,700

Total Operating Expenses

\$ 189,100

(a) Split between A.1620 (50%) and L.7410 (50%)

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Municipal Building****Account Code:****A1620****Function:****General Government Support****Fringe Benefits****FY 2022-23 Adopted Budget**

A.1620.0810	New York State Employees' Retirement System	\$	10,972
A.1620.0830	Social Security		8,098
A.1620.0840	Workers' Compensation		100
A.1620.0850	Health Insurance		<u>15,516</u>
	Total Fringe Benefits	\$	<u>34,686</u>
	TOTAL BUDGET	\$	<u><u>329,626</u></u>

City of Watertown

Fiscal Year: FY 2022-23

Department: Central Garage

Account Code: A1640

Function: General Government Support

This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently seven employees in this department consisting of a Fleet Manager, five Motor Equipment Mechanics, a Senior Account Clerk/Typist, and the Assistant Superintendent.

City of Watertown

Fiscal Year: FY 2022-23

Department: Central Garage

Account Code: A1640

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ 56,174	\$ 61,212
120 Clerical	44,976	46,998	39,083	32,360
130 Wages	226,620	242,772	251,382	255,700
140 Temporary	-	-	-	-
150 Overtime	3,679	2,992	4,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,908	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 278,075</u>	<u>\$ 295,670</u>	<u>\$ 353,439</u>	<u>\$ 356,072</u>
Equipment				
230 Vehicles	\$ -	\$ 91,218	\$ -	\$ -
250 Other	-	-	-	10,000
Total Equipment	<u>\$ -</u>	<u>\$ 91,218</u>	<u>\$ -</u>	<u>\$ 10,000</u>
Operating Expenses				
410 Utilities	\$ 12,059	\$ 12,476	\$ 12,700	\$ 12,700
420 Insurance	3,338	4,954	3,834	6,400
430 Contracted Services	69,879	44,442	66,589	104,164
440 Fees Non Employees	205	210	300	300
450 Miscellaneous	481	187	3,350	6,350
455 Vehicle Expenses	4,979	4,540	4,547	6,100
460 Materials and Supplies	84,996	89,988	107,600	139,550
465 Equipment < \$5,000	16,641	17,597	11,725	19,650
Total Operating Expenses	<u>\$ 192,578</u>	<u>\$ 174,394</u>	<u>\$ 210,645</u>	<u>\$ 295,214</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 42,164	\$ 43,057	\$ 56,893	\$ 37,100
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,117	21,382	27,039	27,241
840 Workers' Compensation	-	-	500	250
850 Health Insurance	82,913	78,752	74,989	86,057
Total Fringe Benefits	<u>\$ 145,194</u>	<u>\$ 143,191</u>	<u>\$ 159,421</u>	<u>\$ 150,648</u>
Department Total	<u><u>\$ 615,847</u></u>	<u><u>\$ 704,473</u></u>	<u><u>\$ 723,505</u></u>	<u><u>\$ 811,934</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support****FY 2022-23 Adopted Budget****Personal Services**

A1640.0110	Salaries		
	Fleet Manager	\$	61,212
A.1640.0120	Clerical		
	Senior Account Clerk/Typist (.85), (a)		32,360
A.1640.0130	Wages		
	Motor Equipment Mechanic (5)		255,700
A.1640.0150	Overtime		4,000
A.1640.0175	Health Insurance Buyout		2,800
	Total Personal Services	\$	<u>356,072</u>

Equipment

A.1640.0250	Other Equipment		
	Pressure Washer Replacement	\$	10,000
	Total Equipment Expenses	\$	<u>10,000</u>

Operating Expenses

A.1640.0410	Utilities		
	Gas	\$	9,000
	Water/Sewer		3,500
	Cell Phone		200
			<u>12,700</u>
A.1640.0420	Insurance		6,400
A.1640.0430	Contracted Services		
	Sanor Service		575
	Uniforms/Rug Rental		3,500
	Part Machine Servicing		4,200
	Annual Sprinkler Inspection		300
	Oil, Filters and Antifreeze Disposal		2,000
	Overhead Door Repairs		1,200
	Overhead Door Preventive Maintenance (11)		1,800
	Brake Lathe Maintenance		600
	Shop Air Compressor Maintenance		800
	Building Roof Repairs		2,000
	Veeder Root and Leak Detector Testing		1,000
	Heating/Plumbing Maintenance and Repairs		2,500
	HVAC Service Agreement		2,500
	Pest Control		1,200
	Mandown Alarm Monitoring		384
	Fire Alarm Testing		250
	Fire Alarm Monitoring		330
	Car Wash Maintenance		3,000

(a) Split between A.1490 (15%) and A.1640 (85%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
A.1640.0430	Contracted Services continued:		
	Vehicle Lift Annual OSHA Inspection	2,150	
	Vehicle Lift Repair	2,200	
	Fork Lift Maintenance	1,000	
	Pressure Washer Maintenance	1,500	
	Concrete Floor Repair	12,000	
	<u>Vehicle Diagnostic Sytem Upgrades:</u>		
	Shop Key Program	2,500	
	Snapon Scanner Update (2)	1,800	
	CUMMINS Insite Program Renewal	900	
	Detroit Diesel	700	
	Ford VCM	700	
	Allison Update	1,000	
	Fuelmaster System Maintenance Contract	1,175	
	Fleet Maintenance Software (RTA)	4,800	
	Copier Maintenance Contract	300	
	Fuel Farm Maintenance	2,000	
	Parts Inventory	1,200	
	Interior Wall Cleaning	37,500	
	Crane Inspection and Certification (3)	1,000	
	Crane Repairs	1,000	
	Cylinder Rental	600	104,164
A.1640.0440	Fees, Non Employees		
	Employee Testing		300
A.1640.0450	Miscellaneous		
	Training/PESH	400	
	Fleet Maintenance Software (RTA) Training	2,500	
	Sweeper Training	3,000	
	Repair Manuals	300	
	Licensing/Subscriptions	150	6,350
A.1640.0455	Vehicle Expenses		
	Equipment Maintenance and Repair	1,000	
	Preventive Maintenance	600	
	Gasoline	2,400	
	Insurance	2,100	6,100

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
A.1640.0460	Materials and Supplies		
	Safety Shoes and Safety Apparel (7)	2,000	
	NYSI Authorization	150	
	Gas / Diesel / Lubricants (a)	102,000	
	Fuel Additives	5,000	
	Propane (1-127)	600	
	Diesel Exhaust Fluid	4,500	
	Shop Tool Replacements	2,700	
	Welding Gas	750	
	Building / Janitorial / Restroom Supplies	4,250	
	Shop Towels, Hand Soap, etc.	2,000	
	Water Cooler/Delivery	600	
	Misc. Parts for Maintenance/Repair (a)	15,000	139,550
A.1640.0465	Equipment < \$5,000		
	11' Rolling Ladder	1,750	
	Overhead Exhaust Hoses (2)	4,800	
	Lift Light Replacements (3)	3,000	
	Floor Jacks (2)	1,000	
	NYS Inspection System	1,750	
	Plasma Cutter	4,500	
	Parts Shelving	850	
	Vehicle Diagnostic Software	2,000	19,650
	Total Operating Expenses		\$ 295,214
Fringe Benefits			
A.1640.0810	New York State Employees' Retirement System	\$	37,100
A.1640.0830	Social Security		27,241
A.1640.0840	Workers' Compensation		250
A.1640.0850	Health Insurance		86,057
	Total Fringe Benefits	\$	150,648
	TOTAL BUDGET	\$	811,934

(a) Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

A1640 – Central Garage

Fiscal Year 2022-23 Equipment

Pressure Washer

\$10,000

This request is to replace a fifteen-year-old natural gas fired hot water pressure washer. It is used almost daily cleaning everything from refuse totes, snowplows, to lawn mowers and any other equipment at Public Works that needs grit and grime removed. It pushes water at 2500 psi. The present machine needs the hot water coil replaced along with some burner parts. The heating coil deteriorated to the point of failure and has put the machine out of service. The cost of the repairs is nearly 50% of the cost of a replacement machine which hopefully will give the city another twelve to fifteen years of service.



City of Watertown

Fiscal Year:	FY 2022-23
Department:	Central Printing and Mailing
Account Code:	A1670
Function:	General Government Support

It is the responsibility of Central Printing and Mailing to operate and maintain the copiers, mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing for this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Central Printing and Mailing

Account Code:

A1670

Function:

General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	15,000
Total Equipment	\$ -	\$ -	\$ -	\$ 15,000
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,841	4,944	5,600	5,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	20,000	28,000	28,000	28,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	25,934	25,609	30,850	30,850
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 50,775	\$ 58,553	\$ 64,450	\$ 64,450
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 50,775	\$ 58,553	\$ 64,450	\$ 79,450

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Central Printing and Mailing****Account Code:****A1670****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
Equipment			
A.1670.0250	Other Equipment		
	Copier - City Hall 3rd Floor	\$	15,000
	Total Equipment	\$	15,000
Operating Expenses			
A.1670.0430	Contracted Services		
	Postage Meter Rental	\$	900
	Mail Machine Maintenance		800
	Copier Maintenance and Supplies (2nd Floor)		1,900
	Copier Maintenance and Supplies (3rd Floor)	<u>2,000</u>	\$ 5,600
A.1670.0450	Miscellaneous		
	Postage		28,000
A.1670.0460	Materials and Supplies		
	Office Supplies		30,000
	Postage Machine Supplies (Ink and Tapes)	<u>850</u>	<u>30,850</u>
	Total Operating Expenses	\$	<u>64,450</u>
	TOTAL BUDGET	\$	<u><u>79,450</u></u>

A1670 – Central Printing and Mailing

Fiscal Year 2022-23
Equipment



Color Copier for City Hall 3rd floor

\$15,000

This is the purchase of a color copier for the third floor of City Hall to improve the efficiency of printing agendas and budgets. The existing copier will be moved to the second floor to replace the seven years old that is experiencing an increasing number of failures.

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Information Technology
Account Code:	A1680
Function:	General Government Support

The Information Technology Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The department's staff operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

City of Watertown

Fiscal Year: FY 2022-23
Department: Information Technology
Account Code: A1680
Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 140,352	\$ 137,709	\$ 138,605	\$ 153,311
120 Clerical	-	-	-	-
130 Wages	230,338	219,955	253,655	258,530
140 Temporary	2,128	-	-	-
150 Overtime	-	261	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,300	3,649	2,800	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 377,118	\$ 361,574	\$ 396,060	\$ 418,441
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	15,000
Total Equipment	\$ -	\$ -	\$ -	\$ 15,000
Operating Expenses				
410 Utilities	\$ 17,061	\$ 16,952	\$ 24,608	\$ 19,582
420 Insurance	14,642	19,554	16,767	20,000
430 Contracted Services	120,008	134,772	220,450	256,960
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,213	5	6,000	7,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	329	346	1,000	1,000
465 Equipment < \$5,000	5,730	1,730	29,000	6,600
Total Operating Expenses	\$ 160,983	\$ 173,359	\$ 297,825	\$ 311,142
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 31,116	\$ 39,229	\$ 44,767	\$ 37,245
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	27,662	26,624	30,299	32,011
840 Workers' Compensation	7,540	4,219	1,000	2,500
850 Health Insurance	54,797	48,159	57,609	55,729
Total Fringe Benefits	\$ 121,115	\$ 118,231	\$ 133,675	\$ 127,485
Department Total	\$ 659,216	\$ 653,164	\$ 827,560	\$ 872,068

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

		FY 2022-23 Adopted Budget	
Personal Services			
A.1680.0110	Salaries		
	Information Technology Manager	\$ 87,098	
	Information Technology Project Manager	<u>66,213</u>	\$ 153,311
A.1680.0130	Wages		
	GIS Coordinator	63,285	
	GIS Technician	49,275	
	Information Technology Specialist (3)	<u>145,970</u>	258,530
A.1680.0150	Overtime		1,000
A.1680.0175	Health Insurance Buyout		<u>5,600</u>
	Total Personal Services		<u>\$ 418,441</u>
Equipment			
A.1680.0250	Other Equipment		
	Servers		<u>\$ 15,000</u>
	Total Equipment		<u>\$ 15,000</u>
Operating Expenses			
A.1680.0410	Utilities		
	Westelcom Data/RPI	\$ 15,000	
	Spectrum Data	3,732	
	Cell phones	<u>850</u>	\$ 19,582
A.1680.0420	Insurance		20,000
A.1680.0430	Contracted Services		
	<u>Software Maintenance:</u>		
	ESRI (ARCGIS Maintenance and Support)	7,931	
	Hosted E-mail and Office	67,940	
	Website Hosting	2,472	
	Citizen and Staff Alerting Software	10,290	
	Antimalware Annual Subscription	7,509	
	Patch Management Licenses	3,096	
	E-Mail Security	8,164	
	Digicert SSL Certs	900	
	Firewall Support	4,620	
	Accela - KVS oracle	5,832	
	Telephone System Maintenance	18,355	
	STAT Communications Server RM	340	
	Fiber Repairs	4,000	
	Technical Support Services	1,000	
	Virtual Meeting Software	2,880	
	Remote Connection Software	1,236	
	Amazon Web Services	3,420	
	See Click Fix Software	22,000	
	Phone System Lease	84,975	256,960

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

		<u>FY 2022-23 Adopted Budget</u>	
A.1680.0450	Miscellaneous		
	Travel and Training		7,000
A.1680.0460	Materials and Supplies		
	Miscellaneous		1,000
A.1680.0465	Equipment < \$5,000		
	Office Furniture	500	
	Computers / Tablets / Printers	1,000	
	Phone Handsets and Equipment	100	
	Network Switch Replacement	<u>5,000</u>	<u>6,600</u>
	Total Operating Expenses		<u>\$ 311,142</u>
Fringe Benefits			
A.1680.0810	New York State Employees' Retirement System	\$	37,245
A.1680.0830	Social Security		32,011
A.1680.0840	Workers' Compensation		2,500
A.1680.0850	Health Insurance		<u>55,729</u>
	Total Fringe Benefits	\$	<u>127,485</u>
TOTAL BUDGET			<u><u>\$ 872,068</u></u>

A1680 – Information Technology

Fiscal Year 2022-23 Equipment

Servers

\$15,000

A percentage of servers are replaced annually. This helps to ensure that we replace aging and end of life hardware and software which is integral to minimizing vulnerability to security threats.



City of Watertown**Fiscal Year: FY 2022-23****Department: Police****Account Code: A3120****Function: Public Safety**

The City of Watertown Police Department provides 24-hour service to the city through the deterrence of crime, the prosecution of criminals, the safeguarding of citizens, the protection of property and the maintenance of order. The department is staffed with 72 sworn officers and three full-time civilian personnel. It is divided into three main divisions: Patrol, Investigations and Administration. In 2021, the Watertown Police Department received 26,349 calls for service, including 1,461 domestic incidents, 1,131 motor vehicle accidents, 105 drug offenses, 306 burglaries, 62 assaults, 101 weapons offenses, 95 sex offenses, 88 DWIs and 123 drug overdoses. WPD officers made 1,407 adult arrests, 23 juvenile arrests, 2,281 vehicle stops, and issued 1,743 uniform traffic tickets, and 1,572 parking tickets (1,298 tickets and 274 warnings).

City of Watertown

Fiscal Year: FY 2022-23
Department: Police
Account Code: A3120
Function: Public Safety

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 237,353	\$ 234,042	\$ 230,268	\$ 250,965
120 Clerical	110,983	113,478	134,882	127,411
130 Wages	4,717,495	4,681,719	5,166,161	5,451,999
140 Temporary	36,616	37,391	53,000	53,000
150 Overtime	464,530	311,559	413,000	500,000
155 Holiday Pay	55,148	48,099	59,000	62,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	23,653	24,760	50,000	28,750
180 Roll Call Pay	48,430	42,375	45,000	45,000
185 On Call Pay	13,759	13,652	14,000	15,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	14,800	14,000	23,000	19,000
Total Personal Services	\$ 5,722,767	\$ 5,521,075	\$ 6,188,311	\$ 6,553,125
Equipment				
230 Vehicles	\$ -	\$ 241,166	\$ 232,500	\$ 315,000
250 Other	19,713	19,600	30,000	55,000
Total Equipment	\$ 19,713	\$ 260,766	\$ 262,500	\$ 370,000
Operating Expenses				
410 Utilities	\$ 14,176	\$ 18,981	\$ 27,900	\$ 27,900
420 Insurance	2,726	3,730	3,013	5,500
430 Contracted Services	189,975	219,295	220,850	360,100
440 Fees Non Employees	7,888	4,444	5,950	5,950
450 Miscellaneous	31,597	41,089	83,000	83,000
455 Vehicle Expenses	198,919	209,392	235,665	244,150
460 Materials and Supplies	77,694	48,650	89,350	97,750
465 Equipment < \$5,000	86,896	9,945	84,000	197,000
Total Operating Expenses	\$ 609,871	\$ 555,526	\$ 749,728	\$ 1,021,350
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,928	\$ 10,689	\$ 11,917	\$ 9,026
820 NYS Police/Fire Retirement System	1,137,624	1,295,426	1,538,781	1,601,674
830 Social Security	418,359	404,529	473,467	501,312
840 Workers' Compensation	60,929	94,778	95,000	97,000
850 Health Insurance	813,126	713,824	791,288	862,365
Total Fringe Benefits	\$ 2,439,966	\$ 2,519,246	\$ 2,910,453	\$ 3,071,377
Department Total	\$ 8,792,317	\$ 8,856,613	\$ 10,110,992	\$ 11,015,852

City of Watertown

Fiscal Year: FY 2022-23
Department: Police
Account Code: A3120
Function: Public Safety

		FY 2022-23 Adopted Budget	
Personal Services			
A.3120.0110	Salaries		
	Police Chief	\$ 128,419	
	Police Captain	<u>122,546</u>	\$ 250,965
A.3120.0120	Clerical		
	Parking Enforcement Officer/Records Clerk	40,178	
	Parking Enforcement Officer (.5)	18,385	
	Secretary	37,878	
	Records Clerk	<u>30,970</u>	127,411
A.3120.0130	Wages		
	Police Lieutenant (5)	554,403	
	Police Sergeant (8) (a)	646,280	
	Police Detective (9)	736,775	
	Police Officer (48)	<u>3,514,541</u>	5,451,999
A.3120.0140	Temporary		
	School Crossing Guards		53,000
A.3120.0150	Overtime		500,000
A.3120.0155	Holiday Pay		62,000
A.3120.0175	Health Insurance Buyout		28,750
A.3120.0180	Roll Call Pay		45,000
A.3120.0185	On Call Pay		15,000
A.3120.0195	Clothing/Cleaning Allowance		<u>19,000</u>
	Total Personal Services		<u>\$ 6,553,125</u>
Equipment			
A.3120.0230	Motor Vehicles		
	Marked Patrol Car (5)	\$ 255,000	
	K9 Vehicle	<u>60,000</u>	\$ 315,000
A.3120.0250	Other Equipment		
	Shooting Range Safety Upgrades and Propane Generator		<u>55,000</u>
	Total Equipment		<u>\$ 370,000</u>

(a) The number of Sergeants at the start of the fiscal year will be 9 due to City Council decision on April 2, 2022 to allow for the early promotion of an additional Sergeant due to an on-the-job injury of a current Sergeant. There is an expected Lieutenant retiring in August that will result in the promotion of a Sergeant and thus the return to 8 Sergeants at that time.

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Police****Account Code:****A3120****Function:****Public Safety**

		FY 2022-23 Adopted Budget	
Operating Expenses			
A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	3,300	
	Cellular Telephones	6,300	
	Wireless Communication	<u>18,000</u>	\$ 27,900
A.3120.0420	Insurance		5,500
A.3120.0430	Contracted Services		
	Software Maintenance	37,500	
	Ambulance Service	2,500	
	Net Motion Security Contract	5,200	
	Live Scan Maintenance/Licensing	4,000	
	AXON Body Worn Cameras and Storage	55,000	
	AXON In-car Video Systems	43,000	
	AXON Body Worn Cameras Call Tagging	10,000	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	8,000	
	Advertising	500	
	Towing Service	1,800	
	Public Safety Building Maintenance	150,000	
	Radar Recertification	3,000	
	Portable Toilets	700	
	Taser Maintenance/Insurance	3,000	
	Copier Maintenance	3,800	
	Sierra Wireless Update Plan	350	
	Shred-con	600	
	K9 Boarding	750	
	Laser Printer Maintenance	<u>1,000</u>	360,100
A.3120.0440	Fees, Non Employee		
	Veterinary Care	3,200	
	New Hires Physicals	1,000	
	New Hires Psychologicals	1,000	
	Crossing Guard Physicals	<u>750</u>	5,950
A.3120.0450	Miscellaneous		
	Jefferson Community College Rental Fee	5,000	
	Tuition Assistance	2,500	
	Training Schools	25,000	
	Shipping Expenses	500	
	Travel Reimbursements	10,000	
	Investigation Funds	25,000	
	Police Academy	15,000	83,000

City of Watertown**Fiscal Year: FY 2022-23****Department: Police****Account Code: A3120****Function: Public Safety**

		<u>FY 2022-23 Adopted Budget</u>	
A.3120.0455	Vehicle Expenses		
	Gasoline	110,000	
	Replacement Tires	20,000	
	Insurance	54,650	
	General and Collision Repairs	50,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	<u>2,500</u>	244,150
A.3120.0460	Materials and Supplies		
	Range Supplies	5,000	
	Service Ammo	7,000	
	Training Ammo	15,000	
	Pepperball Supplies	5,200	
	Quartermaster Program	30,000	
	Safety Flares	500	
	Identification Materials	5,000	
	K-9 Dog Food	2,400	
	K-9 Supplies	2,000	
	Parking Tickets	1,400	
	General Office Supplies	3,000	
	Printed Forms	2,500	
	Special Response Team (SRT)	5,000	
	Training Supplies	2,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	2,000	
	Portable Radio Batteries	2,500	
	Pepper Spray Replacement	500	
	Taser Cartridges	3,500	
	Printed Materials/Brochures	3,500	
	Evidence Electronic Storage Supplies	5,000	
	Defensive Tactics Supplies	<u>2,000</u>	97,750
A.3120.0465	Equipment < \$5,000		
	Computers and Printer (11)	19,000	
	In-vehicle Tablets	25,000	
	Radio Replacements Upgrades	40,000	
	Range Safety/Grounds Upgrades	50,000	
	Officer/Vehicle First Aid Supplies	4,000	
	Office Equipment	1,500	
	Weapons - Trade/Replace (15)	2,500	
	Portable Tower Light System	7,000	

City of Watertown**Fiscal Year: FY 2022-23****Department: Police****Account Code: A3120****Function: Public Safety**

		<u>FY 2022-23 Proposed Budget</u>	
A.3120.0465	Equipment < \$5,000 continued		
	Taser Replacements	4,000	
	Interview Room Recording Equipment	29,000	
	Police Equipment	<u>15,000</u>	<u>197,000</u>
	Total Operating Expenses		<u>\$ 1,021,350</u>
Fringe Benefits			
A.3120.0810	New York State Employees' Retirement System	\$ 9,026	
A.3120.0820	New York State Police/Fire Retirement System	1,601,674	
A.3120.0830	Social Security	501,312	
A.3120.0840	Workers' Compensation	97,000	
A.3120.0850	Health Insurance	<u>862,365</u>	
	Total Fringe Benefits	<u>\$ 3,071,377</u>	
	TOTAL BUDGET	<u>\$ 11,015,852</u>	

A3120 – Police Department

Fiscal Year 2022-23 Equipment

Patrol Vehicle Replacements (5) -

\$255,000

To effectively maintain the department's fleet in a cost-effective manner, five (5) high mileage marked patrol cars (100,000 +) will be replaced. The NYS min bid process (if available) will be utilized to get the best pricing.



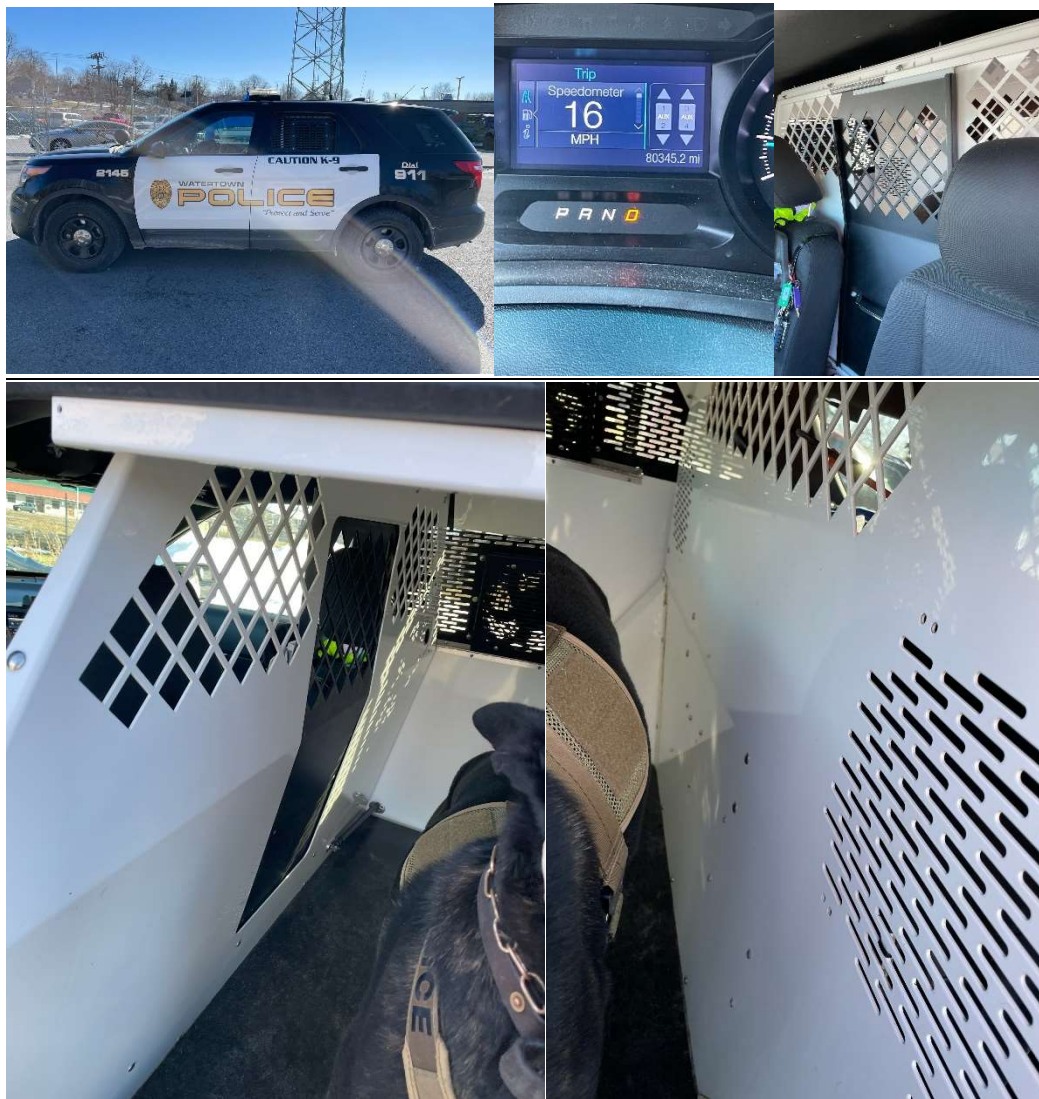
A3120 – Police Department

Fiscal Year 2022-23 Equipment

K9 Patrol Vehicle Replacement (1) -

\$60,000

To effectively maintain the department's K9 fleet in a cost-effective manner, one (1) 2015 Ford Utility Interceptor (80,000 +) will be replaced. The NYS min bid process (if available) will be utilized to get the best pricing.



A3120 – Police Department

Fiscal Year 2022-23 Equipment

Shooting Range Safety Upgrades and Generator - \$55,000

This project includes new building (already in place, shell) upgrades.

The existing range has not had any safety upgrades to the grounds in over 30 years. This project will remedy safety hazards on the grounds for City employees. The area in front of the shed is the original black top and is very poor condition as well as the walkway to the shooting line. This is creating a safety hazard for Officers attending annual or monthly range training and needs to be replaced with concrete. The black top is heaved, cracked and broken making for unsafe conditions while range is in session.



City of Watertown**Fiscal Year: FY 2022-23****Department: Fire****Account Code: A3410****Function: Public Safety**

The City of Watertown Fire Department is an “all-hazards” department providing emergency and non-emergent services for the citizens of Watertown and the larger regional area. The department is staffed with 69 uniformed personnel. These services include fire suppression and investigation, non-transport basic life support first response emergency medical care, hazardous materials, water/ice rescue and many technical rescue services. The department man’s three fire stations – the Massey Street Station houses Engine #1 and Truck #1, reserve apparatus, technical rescue trailers and serves as the department headquarters. The stations on State and Mill Streets house Engine #2 and Engine #3 respectively. The department responds to over 4000 incidents annually. The department has an Insurance Services Office rating of 2, placing it in the top 5% of departments nationally.

City of Watertown

Fiscal Year: FY 2022-23

Department: Fire

Account Code: A3410

Function: Public Safety

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 125,055	\$ 110,533	\$ 162,725	\$ 232,767
120 Clerical	33,386	35,015	37,278	35,898
130 Wages	4,803,903	4,639,753	4,564,430	4,862,697
140 Temporary	-	-	-	-
150 Overtime	827,672	1,051,795	910,000	777,000
155 Holiday Pay	193,897	188,824	175,000	205,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	17,499	42,305	52,500	60,000
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	17,100	18,000	18,000	18,000
191 Sick Leave Incentive	11,250	22,500	25,000	23,000
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 6,029,762</u>	<u>\$ 6,108,725</u>	<u>\$ 5,944,933</u>	<u>\$ 6,214,362</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ 54,000	\$ 60,000
250 Other Equipment	-	-	40,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 94,000</u>	<u>\$ 60,000</u>
Operating Expenses				
410 Utilities	\$ 33,511	\$ 35,736	\$ 37,400	\$ 40,100
420 Insurance	13,394	12,887	19,440	14,500
430 Contracted Services	54,039	42,010	82,800	117,350
440 Fees Non Employees	3,965	6,362	5,100	17,500
450 Miscellaneous	10,878	24,020	23,550	60,350
455 Vehicle Expenses	147,664	203,551	133,290	149,100
460 Materials and Supplies	43,249	39,180	41,600	61,000
465 Equipment < \$5,000	102,818	64,958	110,950	219,800
Total Operating Expenses	<u>\$ 409,518</u>	<u>\$ 428,704</u>	<u>\$ 454,130</u>	<u>\$ 679,700</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,923	\$ 3,224	\$ 3,813	\$ 4,712
820 NYS Police/Fire Retirement System	1,747,975	1,538,336	1,796,308	1,822,709
830 Social Security	435,108	445,099	454,795	475,401
840 Workers' Compensation	52,757	255,970	75,000	75,000
850 Health Insurance	1,008,960	826,488	813,515	949,561
Total Fringe Benefits	<u>\$ 3,247,723</u>	<u>\$ 3,069,117</u>	<u>\$ 3,143,431</u>	<u>\$ 3,327,383</u>
Department Total	<u><u>\$ 9,687,003</u></u>	<u><u>\$ 9,606,546</u></u>	<u><u>\$ 9,636,494</u></u>	<u><u>\$ 10,281,445</u></u>

City of Watertown

Fiscal Year: FY 2022-23
Department: Fire
Account Code: A3410
Function: Public Safety

FY 2022-23 Adopted Budget**Personal Services**

A.3410.0110	Salaries		
	Fire Chief	\$ 117,456	
	Deputy Fire Chief	<u>115,311</u>	\$ 232,767
A.3410.0120	Clerical		
	Secretary		35,898
A.3410.0130	Wages		
	Battalion Fire Chief (4)	344,245	
	Fire Captain (22) (a)	1,597,933	
	Firefighter (47) (a)	2,910,519	
	Out of Rank	<u>10,000</u>	4,862,697
A.3410.0150	Overtime		777,000
A.3410.0155	Holiday Pay		205,000
A.3410.0175	Health Insurance Buyout		60,000
A.3410.0190	EMT Incentive		18,000
A.3410.0191	Sick leave Incentive		<u>23,000</u>
	Total Personal Services		<u>\$ 6,214,362</u>

Equipment

A.3410.0230	Motor Vehicles		
	Crew Cab Pickup Truck (8-13)		<u>\$ 60,000</u>
	Total Equipment		<u>\$ 60,000</u>

Operating Expenses

A.3410.0410	Utilities		
	Telephone	\$ 8,800	
	Westelcom	7,900	
	Gas	9,400	
	Water and Sewer	7,200	
	Electric	<u>6,800</u>	\$ 40,100
A.3410.0420	Insurance		14,500
A.3410.0430	Contracted Services		
	Fire Apparatus Pump and Aerial Testing	8,700	
	Ground Ladder / Life Safety Equipment Testing	4,700	
	Printing, Copy Machine Service	500	
	Hydraulic Rescue Tool Maintenance	2,500	
	Fire Alarm / Sprinkler Monitoring and Maint.	2,000	
	Miscellaneous Bldg. Repairs	8,000	
	Pest Control	1,800	

(a) Five firefighter positions are funded by a 2022 SAFER grant application. If the grant application is not approved and accepted the number of Captains will be reduced to 21 after the demotion of the Administrative Captain back to a firefighter and the number of firefighter positions will be 43.

City of Watertown

Fiscal Year: FY 2022-23

Department: Fire

Account Code: A3410

Function: Public Safety

		<u>FY 2022-23 Adopted Budget</u>	
A.3410.0430	Contracted Services continued:		
	Electric, Plumbing/HVAC Repairs	7,000	
	HVAC Service Contracts	8,000	
	Exhaust System Maintenance	4,000	
	Apparatus Door Maintenance	7,000	
	Compressed Gas Cylinder Leases	250	
	Radio Repair and Service	5,000	
	Turnout Gear Repair	2,000	
	SCBA Equipment Testing and Repair	5,000	
	SCBA Compressor Maintenance and Testing	3,100	
	Software Licensing and Support	24,800	
	Oil Separator Repair	20,000	
	Generator Service	3,000	117,350
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing	10,500	
	Physicals, OSHA Testing - New Hires	2,000	
	Physicals, OSHA Testing - SAFER Grant (if awarded)	5,000	17,500
A.3410.0450	Miscellaneous		
	Dues, Memberships	1,100	
	Technical Rescue Training	3,000	
	Tuition	2,000	
	Books and Publications	2,000	
	Shipping	250	
	Travel Reimbursement	10,000	
	Fire Service / EMT Training	7,000	
	Firefighter Training - New Hires	10,000	
	Firefighter Training - SAFER grant (if awarded)	25,000	60,350
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	52,000	
	DPW Repairs, Gas, Diesel and Oil	62,500	
	Automobile Parts, Repairs	6,000	
	Tires	8,000	
	Insurance	20,600	149,100
A.3410.0460	Materials and Supplies		
	Office Supplies	3,500	
	Uniforms and Accessories	8,100	
	Uniforms and Accessories - SAFER (if awarded)	10,000	
	Maintenance and Cleaning Supplies	19,000	
	Training Supplies	3,100	

City of Watertown

Fiscal Year: FY 2022-23

Department: Fire

Account Code: A3410

Function: Public Safety

		<u>FY 2022-23 Adopted Budget</u>	
A.3410.0460	Materials and Supplies continued:		
	Fire Extinguisher Supplies	400	
	Medical Supplies / Personal Protective Equipment	6,000	
	Foam	500	
	Small Equipment Parts and Materials	2,500	
	HVAC Filters	500	
	Station # 1 Lighting / Ceiling Tile Upgrades	1,400	
	Fire Prevention Bureau Publications / Supplies	6,000	61,000
A.3410.0465	Equipment < \$5,000		
	Turnout Gear (14)	75,000	
	Turnout Gear / PPE - SAFER grant (if awarded)	50,000	
	Spare Air Cylinders	6,500	
	Computers (6)	10,000	
	Security Camera Systems	8,800	
	Boots (10)	10,000	
	Gloves, Face Pieces, Hoods	7,000	
	Fire Helmets (10)	6,000	
	Bail Out Systems	1,500	
	Radio Equipment	5,000	
	Cardiac Defibrillators / Pads	12,500	
	Fire Service Equipment	8,500	
	Fire Investigation Equipment	1,000	
	Technical Rescue Equipment	5,000	
	Hazardous Monitoring Equipment	4,000	
	Station Equipment	4,000	
	Station Appliances	2,000	
	Water Rescue Outboard Motors Svc./Repair	3,000	219,800
	Total Operating Expenses		679,700
Fringe Benefits			
A.3410.0810	New York State Employees' Retirement System	\$	4,712
A.3410.0820	New York State Police/Fire Retirement System		1,822,709
A.3410.0830	Social Security		475,401
A.3410.0840	Workers' Compensation		75,000
A.3410.0850	Health Insurance		949,561
	Total Fringe Benefits	\$	3,327,383
	TOTAL BUDGET	\$	<u>10,281,445</u>

A3410 – Fire Department

Fiscal Year 2022-23 Equipment

Crew Cab Pickup Truck (8-13) -

\$55,000

Vehicle 8-13 is a 2006 Chevrolet Silverado 2500 pick-up with 59104 miles at the time of this report. This vehicle has multiple uses within the department. It is the main plow vehicle, tow vehicle for the fire prevention trailer, equipment and man-power transportation for emergencies, transports training props for fire prevention details and training evolutions and general pick-up truck use for maintenance projects around the three engine houses. The vehicle has an excessive amount of rust damage to the frame, body panels, floor pans and suspension components. The vehicle was inspected, and several “band-aid” repairs were made recently by DPW crews, and their recommendation was to replace the truck soon. It will be replaced with a F-250 crew cab pick-up with a greater towing capacity.



City of Watertown

Fiscal Year: FY 2022-23
Department: Animal Control
Account Code: A3510
Function: Public Safety

The City has contracted with Jefferson County since April 1, 1999 to provide Dog Control Services. These services include the provision of the following: a dog control officer, as required by New York Agricultural and Markets Law, who will enforce certain sections of Chapter 81 of the City Code; a shelter for seized dogs with a process to care for and make available for adoption; enumeration services; investigation into circumstances of unlicensed dogs; the removal of dog carcasses from public property; and assistance to the City Police on animal cruelty investigations and removal of dogs during drug raids and arrests.

The City has contracted with Loomacres Wildlife Management to conduct crow harassment activities since the winter of 2011-2012. Loomacres visits the City several times each winter to conduct dispersal activities with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. A variety of non-lethal harassment techniques, such as pyrotechnics, lasers, spotlights, distress callers, and other sensory harassments, is used to break up the crow flocks that roost in the City and minimize the nuisance the crows create. During the 2015-2016 hazing season, Loomacres initiated the reinforcement of non-lethal harassment with lethal means.

City of Watertown

Fiscal Year: FY 2022-23
Department: Animal Control
Account Code: A3510
Function: Public Safety

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	152,879	33,740	159,750	160,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 152,879	\$ 33,740	\$ 159,750	\$ 160,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 152,879	\$ 33,740	\$ 159,750	\$ 160,000

City of Watertown
Fiscal Year: FY 2022-23
Department: Animal Control
Account Code: A3510
Function: Public Safety

		<u>FY 2022-23 Adopted Budget</u>	
Operating Expenses			
A.3510.0430	Contracted Services		
	Dog Control Services	\$ 153,000	
	Crow Dispersal Services	<u>7,000</u>	\$ 160,000
	Total Operating Expenses		<u>\$ 160,000</u>
	TOTAL BUDGET		<u><u>\$ 160,000</u></u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Code Enforcement****Account Code: A3620****Function: Public Safety**

Public Safety is the priority of the Bureau of Code Enforcement. Local and State regulations pertaining to life, safety and the general welfare of the public are enforced, as well as zoning laws of the City of Watertown. Code Enforcement unifies supports and works closely with Engineering, Planning, Zoning, Public Works, Water, Parks & Rec, Police and Fire departments in addition to assisting Jefferson County Social Services, NYS Health Department, Community and Private Organizations.

City of Watertown

Fiscal Year: FY 2022-23
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 80,418	\$ 76,278	\$ 67,574	\$ 59,248
120 Clerical	32,478	34,055	36,249	73,497
130 Wages	143,426	129,935	168,419	226,065
140 Temporary	23,442	7,362	19,000	-
150 Overtime	6,166	4,869	6,500	5,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	3,661	5,833	9,900
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 288,730	\$ 256,160	\$ 303,575	\$ 374,210
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 60,000
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ 60,000
Operating Expenses				
410 Utilities	\$ 3,625	\$ 1,865	\$ 3,300	\$ 3,000
420 Insurance	-	-	-	-
430 Contracted Services	371,286	28,318	83,300	133,900
440 Fees Non Employees	-	170	-	-
450 Miscellaneous	2,184	5,738	3,600	9,600
455 Vehicle Expenses	3,349	7,468	9,180	13,050
460 Materials and Supplies	2,078	1,228	5,300	5,500
465 Equipment < \$5,000	3,860	7,530	1,700	4,500
Total Operating Expenses	\$ 386,382	\$ 52,317	\$ 106,380	\$ 169,550
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 36,628	\$ 37,721	\$ 32,643	\$ 34,964
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,151	19,023	23,224	28,626
840 Workers' Compensation	-	-	-	100
850 Health Insurance	49,175	27,260	51,725	39,246
Total Fringe Benefits	\$ 106,954	\$ 84,004	\$ 107,592	\$ 102,936
Department Total	\$ 782,066	\$ 392,481	\$ 517,547	\$ 706,696

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Code Enforcement****Account Code:****A3620****Function:****Public Safety****FY 2022-23 Adopted Budget****Personal Services**

A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	59,248
A.3620.0120	Clerical		
	Code Enforcement Aide	\$	40,693
	Secretary	<u>32,804</u>	\$ 73,497
A.3620.0130	Wages		
	Senior Code Enforcement Officer	59,054	
	Code Enforcement Officer (4)	<u>167,011</u>	226,065
A.3620.0150	Overtime		<u>5,500</u>
	Total Personal Services		<u>\$ 374,210</u>

Equipment

A.3620.0230	Motor Vehicles		
	Mid Size Truck 4wd (2)	\$	60,000
	Total Equipment		<u>\$ 60,000</u>

Operating Expenses

A.3620.0410	Utilities		
	Cell Phones and Tablet Data Plans	\$	3,000
A.3620.0430	Contracted Services		
	Health Officer	\$	1,200
	Printing		400
	Blight Removal/Demolitions		110,000
	Title Searches		800
	Copier Maintenance and Supplies		600
	Accela - AA User Licenses		15,300
	Private Property Cleanup		5,000
	Tire Disposal	<u>600</u>	133,900
A.3620.0450	Miscellaneous		
	Travel and Training		3,500
	NFPA Software License		1,800
	Publications		2,500
	Dues		300
	Safety Gear/Supplies	<u>1,500</u>	9,600
A.3620.0455	Vehicle Expenses		
	Gasoline		5,500
	Insurance		4,250
	Maintenance	<u>3,300</u>	13,050
A.3620.0460	Materials and Supplies		
	Property Securing Materials		3,500
	Safety Gear/Supplies	<u>2,000</u>	5,500

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Code Enforcement****Account Code:****A3620****Function:****Public Safety**

		<u>FY 2022-23 Adopted Budget</u>	
A.3620.0465	Equipment < \$5,000		
	Tablet/Computer Update (2)	3,000	
	Office Workstation	<u>1,500</u>	<u>4,500</u>
	Total Operating Expenses		<u>\$ 169,550</u>
Fringe Benefits			
A.3620.0810	New York State Employees' Retirement System	\$	34,964
A.3620.0830	Social Security		28,626
A.3620.0840	Workers' Compensation		100
A.3620.0850	Health Insurance		<u>39,246</u>
	Total Fringe Benefits	\$	<u>102,936</u>
	TOTAL BUDGET	\$	<u><u>706,696</u></u>

A3620 – Code Enforcement

Fiscal Year 2022-23 Equipment

Pickup truck (2) -

\$60,000

Vehicle CE-3 was a 2016 Ford Explorer, a four wheel-drive former police patrol vehicle, in which the water pump failed leading to a blown engine. Because of its age and milage, and retirements in the Code Enforcement Department this vehicle was not repaired or replaced. CE-4 is a 2017 Ford Explorer, a four wheel-drive former police patrol vehicle, in need of suspension and brake repairs. These vehicles are/were used daily for construction and complaint inspections. Due this department hiring two new employees recently, and the attempt to not resemble Police vehicles, these vehicles require replacement. They will be replaced by two four-wheel drive mid-sized trucks. The replacement vehicle will be purchased from the NYSOGS mini-bid process. The pictured vehicle below will be disposed of at auction.



City of Watertown

Fiscal Year: FY 2022-23
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

This is an eight-month account, having a total of 11 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. Grounds maintenance tasks performed by this unit consists of mowing, trimming, mulching, litter collection as well as snow and ice control of all City owned parcels which average over 200 locations. This crew is also responsible for the maintenance of over 3,000 street trees and 1,600 park trees located throughout the City of Watertown. Maintenance responsibilities include the annual pruning of over 800 small diameter trees, the removal and trimming of larger diameter trees and the planting, mulching and watering of 200-250 trees each spring. In addition to this maintenance work, the crew performs numerous other tasks, ranging from fountain maintenance to the placement of the downtown area holiday decorations, to establishing traffic control for various community events. The division routinely supports Code Enforcement operations, responding to requests for service ranging from mowing yards, to shoveling sidewalks, to private tree removal, to the boarding of windows and doors, removing infested/contaminated/unsanitary personal affects, refuse and debris from private homes.

Yard waste and brush is also collected bi-weekly on a seasonal basis. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves, and grass clippings are collected annually. Jefferson County Solid Waste has agreed to accept the City's compost at their facility at no charge. Funding is also included for brush processing. In the past there has been a contract with a bio-mass company who would process the City's brush at no cost. Due to the uncertainty of the bio-mass market, funding will continue to be included in the next fiscal year.

City of Watertown

Fiscal Year: FY 2022-23
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 30,894	\$ 36,992	\$ 46,797	\$ 51,050
120 Clerical	-	-	-	-
130 Wages	144,203	149,466	190,425	255,084
140 Temporary	32,637	18,453	51,250	48,660
150 Overtime	6,062	3,737	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	4,757
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 213,796	\$ 208,648	\$ 296,472	\$ 367,551
Equipment				
230 Vehicles	\$ -	\$ 48,467	\$ -	\$ -
250 Other	-	-	148,000	17,000
Total Equipment	\$ -	\$ 48,467	\$ 148,000	\$ 17,000
Operating Expenses				
410 Utilities	\$ 3,915	\$ 3,222	\$ 4,805	\$ 4,805
420 Insurance	4,076	4,605	4,671	1,100
430 Contracted Services	17,718	9,939	148,588	156,801
440 Fees Non Employees	1,003	1,735	2,900	2,900
450 Miscellaneous	468	901	2,550	15,250
455 Vehicle Expenses	33,887	82,554	58,856	108,700
460 Materials and Supplies	32,951	31,448	54,100	42,600
465 Equipment < \$5,000	4,503	3,886	2,150	30,000
Total Operating Expenses	\$ 98,521	\$ 138,290	\$ 278,620	\$ 362,156
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 28,577	\$ 26,420	\$ 38,866	\$ 33,990
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,759	15,172	22,781	28,116
840 Workers' Compensation	49,180	154,188	55,000	50,000
850 Health Insurance	41,789	42,450	58,668	75,195
Total Fringe Benefits	\$ 135,305	\$ 238,230	\$ 175,315	\$ 187,301
Department Total	\$ 447,622	\$ 633,635	\$ 898,407	\$ 934,008

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Buildings and Grounds Maintenance****Account Code:****A5010****Function:****Transportation****FY 2022-23 Adopted Budget****Personal Services**

A.5010.0110	Salaries		
	Street/Sewer Maintenance Supervisor (.67) (a)	\$	51,050
A.5010.0130	Wages		
	Crew Chief (.67) (a)	\$	32,213
	Motor Equipment Operator (Light) /		
	Municipal Worker I (6 @ .67) (a)		147,381
	Tree Trimmer (.67) (a)		27,812
	Refuse Motor Equipment Operator (2 @ .67)		
	(a)		
			<u>47,678</u>
			255,084
A.5010.0140	Temporary		48,660
A.5010.0150	Overtime		8,000
A.5010.0175	Health Insurance Buyout		4,757
	Total Personal Services	\$	<u>367,551</u>

Equipment

A.5010.0250	Other Equipment		
	Alamo Timber Cat Boom Mower Attachment		17,000
	Total Equipment	\$	<u>17,000</u>

Operating Expenses

A.5010.0410	Utilities		
	Water/Sewer	\$	1,700
	Monument, Cemetery, Flag and Sign Lighting		1,350
	Clinton and Marble St Park Lighting		700
	Tablet Air Card		320
	Verizon Cell Phone		135
	Veterans' Memorial Walkway Lights		600
			<u>4,805</u>
A.5010.0420	Insurance		1,100
A.5010.0430	Contracted Services		
	GPS Tracking		1,901
	Material Disposal		1,500
	Repairs/Maintenance on Equipment		3,600
	Misc. Building and Grounds Maintenance		1,400
	Kelsey Creek Beaver Control		1,400
	Telescopic Rental		4,500
	Landscaping Services		50,000
	Tree Pruning		50,000
	Roswell P. Flower Monument Cleaning		30,000
	Brush Grinding/Disposal		8,500
	Miscellaneous Equipment Rental		4,000
			<u>156,801</u>
A.5010.0440	Fees, Non Employees		
	Employee Testing		1,900
	Employee Vaccinations		1,000
			<u>2,900</u>

(a) Split between A.5010 (67%) and A5142 (33%).

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Buildings and Grounds Maintenance

Account Code:

A5010

Function:

Transportation

		<u>FY 2022-23 Adopted Budget</u>	
A.5010.0450	Miscellaneous		
	Tree Trimmer Training Certification (3)	1,000	
	Pesticide Recertification	450	
	Safety Training/Seminars/PESH	1,800	
	Commercial Driver License (CDL) Training	12,000	15,250
A.5010.0455	Vehicle Expenses		
	Insurance	15,900	
	Vehicle Maintenance and Repairs	40,500	
	Vehicle Radio Repairs	600	
	Routine Preventive Maintenance	4,000	
	Skid Steer Tires (1-93)	1,200	
	Tool Cat Tires	1,000	
	Tire Repairs/Replacements	3,000	
	Chip Box Repairs (1-59)	7,000	
	Bucket Truck Certification	1,750	
	Gas and Diesel Fuel	33,750	108,700
A.5010.0460	Materials and Supplies		
	Safety Shoes/Jackets/Related Equipment	2,600	
	Waferboard Codes Orders	550	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run etc.	4,500	
	Ropes and Related Equipment	4,000	
	Annual Tree Replacement Program	15,200	
	Replacement Parts and Supplies for Mowers, Trimmers, Chainsaws, etc.	4,500	
	Park Furniture Repairs	5,000	
	Flowers, Bulbs, Mulch	1,200	
	Small Hand Tools	1,800	
	Dogi-Pot Pet Station Supplies	250	
	Miscellaneous Supplies	2,500	42,600
A.5010.0465	Equipment < \$5,000		
	Computer	1,000	
	Self Propelled String Trimmer	4,000	
	Holiday Decorations	25,000	30,000
	Total Operating Expenses		\$ 362,156
Fringe Benefits			
A.5010.0810	New York State Employees' Retirement System	\$	33,990
A.5010.0830	Social Security		28,116
A.5010.0840	Workers Compensation		50,000
A.5010.0850	Health Insurance		75,195
	Total Fringe Benefits	\$	187,301
	TOTAL BUDGET	\$	934,008

Fiscal Year 2022-23
Equipment

Timber Cat Limb Cutting Attachment for Boom Mower Tractor \$17,000

The City operates a tractor mounted boom mower which is utilized for roadside mowing as well as maintenance clearing in drainage right of ways, the former City landfill and Thompson Park. The unit is equipped with a heavy-duty rotary cutter which works on small/medium brush accumulations as well as grasses. We are proposing to expand the capacity of this equipment with a limb cutting attachment which is essentially a heavy-duty sickle bar. Aside from cutting up to 4" diameter material, the finish cut provided by this attachment is clean as opposed to the shredded cuts you see with the rotary units. This attachment offers significant safety advantages when clearing roadside vegetation that would require the rotary cutter to be oriented vertically to reach overhanging debris.



City of Watertown

Fiscal Year: FY 2022-23
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

This is an eight-month account, having a total of 14 budgeted full-time employees responsible for pavement maintenance, overlay and rebuilding of 100 miles of accepted City streets, as well as all associated concrete curbing and sidewalk/crosswalk construction. Funding for street overlay and ramp construction is provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT.

This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. A total of 446 miles of travel ways were swept in 2020.

City of Watertown

Fiscal Year: FY 2022-23
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 47,818	\$ 46,964	\$ 46,797	\$ 49,469
120 Clerical	-	-	-	-
130 Wages	318,349	304,708	369,937	396,764
140 Temporary	-	-	11,000	11,000
150 Overtime	3,787	3,731	2,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,318	1,921	1,876	2,881
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 375,272</u>	<u>\$ 357,324</u>	<u>\$ 431,610</u>	<u>\$ 463,114</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	46,237	-	-	12,000
Total Equipment	<u>\$ 46,237</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,000</u>
Operating Expenses				
410 Utilities	\$ 425	\$ 271	\$ 456	\$ 456
420 Insurance	6,777	7,055	9,018	1,400
430 Contracted Services	11,495	5,214	51,120	63,120
440 Fees Non Employees	572	1,209	1,000	1,000
450 Miscellaneous	888	537	2,075	14,075
455 Vehicle Expenses	96,996	87,740	122,328	147,300
460 Materials and Supplies	68,297	52,171	99,100	100,200
465 Equipment < \$5,000	500	30	700	3,000
Total Operating Expenses	<u>\$ 185,950</u>	<u>\$ 154,227</u>	<u>\$ 285,797</u>	<u>\$ 330,551</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 53,202	\$ 52,575	\$ 60,907	\$ 52,011
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	27,195	25,916	33,020	35,430
840 Workers' Compensation	50,626	39,711	60,000	55,000
850 Health Insurance	80,323	90,563	97,736	102,067
Total Fringe Benefits	<u>\$ 211,346</u>	<u>\$ 208,765</u>	<u>\$ 251,663</u>	<u>\$ 244,508</u>
Department Total	<u><u>\$ 818,805</u></u>	<u><u>\$ 720,316</u></u>	<u><u>\$ 969,070</u></u>	<u><u>\$ 1,050,173</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Maintenance of Roads****Account Code:****A5110****Function:****Transportation****FY 2022-23 Adopted Budget****Personal Services**

A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor (.67) (a)	\$	49,469
A.5110.0130	Wages		
	Crew Chief (3 @ .67) (a)	\$	98,605
	Motor Equipment Operator (Heavy) (.67)(a)		33,722
	Motor Equipment Operator (Light) / Municipal Worker I (10 @.67) (a)	<u>264,437</u>	396,764
A.5110.0140	Temporary		11,000
A.5110.0150	Overtime		3,000
A.5110.0175	Health Insurance Buyout		<u>2,881</u>
	Total Personal Services	\$	<u>463,114</u>

Equipment

A.5110.0250	Other Equipment		
	Utility Trailer Replacement (1-110) (b)		<u>12,000</u>
	Total Equipment	\$	<u>12,000</u>

Operating Expenses

A.5110.0410	Utilities		
	Cell Phone and Aircard	\$	456
A.5110.0420	Insurance		1,400
A.5110.0430	Contracted Services		
	GPS Tracking (6)	\$	2,020
	Bridge Sealing and Maintenance		20,000
	Radio Repairs		600
	Material Disposal		4,000
	Miscellaneous Equipment Repairs		2,000
	Milling Machine Rental		30,000
	Equipment Transport		1,500
	Outside Equipment Rentals	<u>3,000</u>	63,120
A.5110.0440	Fees, Non Employees		
	Employee Testing		1,000
A.5110.0450	Miscellaneous		
	Membership Dues		75
	Training/PESH		2,000
	Commercial Driver License (CDL) Training	<u>12,000</u>	14,075
A.5110.0455	Vehicle Expenses		
	Maintenance and Repairs		47,000
	Routine Preventive Maintenance		6,000
	Gas and Diesel Fuel		52,200

(a) Split between A.5110 (67%) and A.5142 (33%).

(b) To be funded by CHIPS

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Maintenance of Roads****Account Code:****A5110****Function:****Transportation**

		<u>FY 2022-23 Adopted Budget</u>	
A.5110.0455	Vehicle Expenses continued:		
	Tire Replacements	5,000	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Skid Steer Tires (1-92)	1,400	
	Insurance	24,200	147,300
A.5110.0460	Materials and Supplies		
	Safety Shoes, Apparel and Related Materials	3,100	
	Small Tools	3,500	
	Blacktop and Related Materials - Road Patch Only	50,000	
	Portable Radio Batteries	600	
	Top Soil, Crusher Run, etc.	5,000	
	Ready-mix Concrete	8,000	
	Materials for Concrete Forms	3,000	
	Milling Machine Bits	1,500	
	ADA Truncated Sidewalk Domes (b)	11,000	
	Concrete Sealant	1,500	
	Roadsaver Sealant (Crack Sealer)	7,000	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	3,000	100,200
A.5110.0465	Equipment < \$5,000		
	Plate Tamper		3,000
	Total Operating Expenses		\$ 330,551
Fringe Benefits			
A.5110.0810	New York State Employees' Retirement System	\$	52,011
A.5110.0830	Social Security		35,430
A.5110.0840	Workers Compensation		55,000
A.5110.0850	Health Insurance		102,067
	Total Fringe Benefits	\$	244,508
	TOTAL BUDGET	\$	1,050,173

(b) To be funded by CHIPS

A5110 – Maintenance of Roads

Fiscal Year 2022-23 Equipment

Utility Trailer (1-110) - \$12,000

Trailer 1-110 is a 1997 four (4) ton capacity tilt bed trailer primarily used to transport the asphalt roller and milling equipment that has reached the end of its useful life. Replacement will be a similar tilt bed model with a hot dipped galvanized finish in lieu of paint for longer life with less rust deterioration. This purchase will be covered by CHIPs funding.



City of Watertown

Fiscal Year: FY 2022-23
Department: Snow Removal
Account Code: A5142
Function: Transportation

The forty-one (41) employees in this account within the Department of Public Works are responsible for the surface treatment, plowing and snow removal from 100 center line miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 4 medium duty spreader/plow combination units, 1 medium duty spreader unit, 7 heavy duty wing plows, (5 equipped with spreader units), 2 rotary blowers, 4 utility plows (1 with spreader unit), 2 skid-steer loaders, 1 multi-purpose unit, 1 compact tractor/blower/broom and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 104 inches of snow per year.

City of Watertown

Fiscal Year: FY 2022-23
Department: Snow Removal
Account Code: A5142
Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 48,356	\$ 42,757	\$ 46,100	\$ 50,412
120 Clerical	-	-	-	-
130 Wages	407,657	426,877	477,736	522,122
140 Temporary	-	-	6,000	6,000
150 Overtime	98,394	85,194	107,000	107,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,900	3,427	4,686	6,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 559,307	\$ 558,255	\$ 641,522	\$ 692,134
Equipment				
230 Vehicles	\$ -	\$ -	\$ 48,000	\$ -
250 Other	13,898	-	6,000	43,000
Total Equipment	\$ 13,898	\$ -	\$ 54,000	\$ 43,000
Operating Expenses				
410 Utilities	\$ 3,916	\$ 4,099	\$ 4,835	\$ 4,835
420 Insurance	7,884	7,966	9,045	7,000
430 Contracted Services	34,222	19,533	36,335	36,335
440 Fees Non Employees	1,739	1,926	1,500	1,500
450 Miscellaneous	200	-	-	-
455 Vehicle Expenses	108,333	108,877	159,367	207,600
460 Materials and Supplies	193,988	210,859	199,700	206,300
465 Equipment < \$5,000	3,394	4,521	-	-
Total Operating Expenses	\$ 353,676	\$ 357,781	\$ 410,782	\$ 463,570
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 89,594	\$ 76,826	\$ 91,477	\$ 74,504
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	41,106	40,898	49,077	52,946
840 Workers' Compensation	-	-	2,000	1,000
850 Health Insurance	92,996	90,866	115,523	134,835
Total Fringe Benefits	\$ 223,696	\$ 208,590	\$ 258,077	\$ 263,285
Department Total	\$ 1,150,577	\$ 1,124,626	\$ 1,364,381	\$ 1,461,989

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Snow Removal****Account Code:****A5142****Function:****Transportation****FY 2022-23 Adopted Budget****Personal Services**

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2 @ .33) (a)	\$	50,412
A.5142.0130	Wages		
	Crew Chief (6 @ .33) (a)	\$	93,445
	Motor Equipment Operator (Heavy) (2 @ .33)		32,510
	Sign Maintenance Worker (2 @ .33) (a)		29,010
	Tree Trimmer (.33) (a)		13,699
	Refuse/Recycle MEO (2 @ .33) (a)		23,353
	Motor Equipment Operator (Light) / Municipal Worker I (25 @ .33) (a)	<u>330,105</u>	522,122
A.5142.0140	Temporary		6,000
A.5142.0150	Overtime		107,000
A.5142.0175	Health Insurance Buyout		<u>6,600</u>
	Total Personal Services	\$	<u>692,134</u>

Equipment

A.5142.0250	Other Equipment		
	Loader Mounted Multi-Position Snow Pusher	\$	28,000
	Two-Stage Moldboard 1-45	<u>15,000</u>	43,000
	Total Equipment	\$	<u>43,000</u>

Operating Expenses

A.5142.0410	Utilities		
	Tablet Aircards	\$	480
	Water/Fire Service		288
	Natural Gas		1,575
	Electric		1,500
	Telephone/Alarm System		732
	Cell Phone	<u>260</u>	\$ 4,835
A.5142.0420	Insurance		7,000
A.5142.0430	Contracted Services		
	GPS Tracking (8)		951
	Annual Fire Alarm Monitoring		384
	Snow Shack Siding and Repair		500
	Overhead Door Preventive Maintenance (4)		600
	Plow / Pusher Repairs		7,500
	Radio Repairs		600
	Heat System Annual Maintenance Inspection		300
	Heat System Repair		250

(a) Split between either A.5110, A.8140, A.8160 or G.8120 (67%) and A.5142 (33%).

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Snow Removal

Account Code:

A5142

Function:

Transportation

		<u>FY 2022-23 Adopted Budget</u>	
A.5142.0430	Contracted Services continued:		
	Private Haulers for Snow Removal	25,000	
	Small Engine Repair	<u>250</u>	36,335
A.5142.0440	Fees, Non Employees		
	Post Accident Employee Testing		1,500
A.5142.0455	Vehicle Expenses		
	Plow Tires and Wheels	3,000	
	Tire Replacements	5,000	
	Sandblast & Paint Frame 1-18	1,000	
	Tires (4) 1-789 VOHL Blower	8,500	
	Service and Repair Pickup Truck Plows	2,500	
	Sander Chains (4)	5,000	
	Rotary Blower Maintenance	4,000	
	Equipment Maintenance and Repair	80,000	
	Gas and Diesel Fuel	71,000	
	Preventive Maintenance	5,500	
	Insurance	<u>22,100</u>	207,600
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	175,000	
	Sander Grate Material	3,500	
	Patching Materials	5,000	
	Cutting Edges and Bolts	10,000	
	Plow Frame Paint	600	
	Repair Parts for Snow Pushers	6,000	
	Wing Braces, Slides, Trip Blocks	6,000	
	Miscellaneous Hand Tools/Supplies	<u>200</u>	206,300
	Total Operating Expenses		<u>\$ 463,570</u>
Fringe Benefits			
A.5142.0810	New York State Employees' Retirement System	\$	74,504
A.5142.0830	Social Security		52,946
A.5142.0840	Workers Compensation		1,000
A.5142.0850	Health Insurance		<u>134,835</u>
	Total Fringe Benefits	\$	<u>263,285</u>
	TOTAL BUDGET	\$	<u><u>1,461,989</u></u>

A5142 Snow Removal

Fiscal Year 2022-23 Vehicles and Equipment

Two Stage Moldboard Replacement \$15,000

This request is for a hydraulically reversible moldboard snowplow attachment to be used in the downtown business district and City parking facilities. This piece of equipment will be configured with a JRB compatible quick hitch coupler allowing it to be mounted on any of our existing front-end loaders.

Based on the success of this style plow assembly currently in use within the Department, we are requesting a second unit to be deployed for use in the downtown area as well as parking facilities.

The attachment has the capability of being configured on-the-fly as either a box style pusher or as a conventional reversible moldboard. This added capability gives the operator the option of carrying snow away from parked cars & crosswalks, etc. or casting the snow either left or right. These features increase the safety and efficiency of plowing operations which are carried out in close proximity to vehicular and pedestrian traffic alike.



A5142 Snow Removal

Fiscal Year 2022-23 Vehicles and Equipment

Two Stage Moldboard Replacement \$15,000

This request is for a one way, two-stage moldboard snowplow to replace a current moldboard on one of our medium duty combination plow spreader trucks.

The two-stage plow consists of a standard front push plow with an underbody scraper mounted immediately behind the moldboard. The full trip edge plow in front is lightweight and designed to push the top layer of snow/ice while the spring tooth scraper behind it does the dirty work of cutting the ice and cleaning the surface. The benefit of the 2nd stage is the individual tension spines that are designed to fit the contour of the road surface for optimal cleaning and coverage.

This will be the second such moldboard of this configuration to be deployed on our trucks.



City of Watertown

Fiscal Year: FY 2022-23
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

This account covers costs associated with daily operation and maintenance of the City's hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Ampersand NY Operations Co., LLC (formerly Upstate Testing & Control) which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit.

City of Watertown

Fiscal Year: FY 2022-23
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 33,851	\$ 32,864	\$ 35,688	\$ 38,305
120 Clerical	-	-	-	-
130 Wages	11,293	11,334	11,544	11,544
140 Temporary	-	-	-	-
150 Overtime	97	81	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 45,241	\$ 44,279	\$ 47,232	\$ 49,849
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	35,794	17,646	18,000	40,000
Total Equipment	\$ 35,794	\$ 17,646	\$ 18,000	\$ 40,000
Operating Expenses				
410 Utilities	\$ 1,582	\$ 1,377	\$ 1,900	\$ 2,000
420 Insurance	8,975	10,872	10,255	13,900
430 Contracted Services	276,651	297,430	319,485	472,495
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	358	-	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,381	4,016	5,000	5,000
465 Equipment < \$5,000	500	3,380	25,850	28,500
Total Operating Expenses	\$ 289,447	\$ 317,075	\$ 363,490	\$ 522,895
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 5,767	\$ 6,763	\$ 7,391	\$ 5,983
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,328	3,262	3,613	3,813
840 Workers' Compensation	28,325	30,926	30,000	30,000
850 Health Insurance	6,705	6,017	6,017	6,561
Total Fringe Benefits	\$ 44,125	\$ 46,968	\$ 47,021	\$ 46,357
Department Total	\$ 414,607	\$ 425,968	\$ 475,743	\$ 659,101

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Hydroelectric Production****Account Code:****A5184****Function:****Home and Community Services**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.5184.0110	Salaries		
	Water Superintendent (.10) (a)	\$ 10,187	
	Civil Engineer I (.40) (b)	<u>28,118</u>	\$ 38,305
A.5184.0130	Wages		
	SCADA Technician (.20) (c)		<u>11,544</u>
	Total Personal Services		<u>\$ 49,849</u>
Equipment			
A.5184.0250	Other Equipment		
	Battery Replacement	\$ 25,000	
	Interior Caged Safety Ladder	<u>15,000</u>	\$ 40,000
	Total Equipment		<u>\$ 40,000</u>
Operating Expenses			
A.5184.0410	Utilities		
	Telephone	\$ 1,500	
	Electric (Huntington Dam)	<u>500</u>	\$ 2,000
A.5184.0420	Insurance		13,900
A.5184.0430	Contracted Services		
	Operations and Maintenance	273,590	
	Additional Services	40,000	
	Building/Plant Repairs	25,000	
	Plant Survey	15,000	
	Fire Extinguisher Inspection	50	
	Crane Inspection	1,500	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	3,855	
	FERC License Fee	13,500	
	Engineering Evaluation of Increasing Plant Production	<u>100,000</u>	472,495
A.5184.0450	Miscellaneous		
	Safety / Training		1,000
A.5184.0460	Materials and Supplies		
	Paints, Sealants, Lights		5,000
A.5184.0465	Equipment < \$5,000		
	Computer	1,000	
	Safety/Security Equipment	5,000	
	Thrust Bearing Oil Tank Warmers	2,500	
	Spare Cards and Parts	<u>20,000</u>	<u>28,500</u>
	Total Operating Expenses		\$ 522,895

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between A.1440 (60%) and A.5184 (40%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Hydroelectric Production****Account Code:****A5184****Function:****Home and Community Services****FY 2022-23 Adopted Budget****Fringe Benefits**

A.5184.0810	New York State Employees' Retirement System	\$	5,983
A.5184.0830	Social Security		3,813
A.5184.0840	Workers Compensation		30,000
A.5184.0850	Health Insurance		<u>6,561</u>
	Total Fringe Benefits	\$	<u>46,357</u>
	TOTAL BUDGET	\$	<u><u>659,101</u></u>

A5184 – Hydro-electric Facility

Fiscal Year 2022-23 Equipment

Battery Replacement - \$25,000

The 20 batteries that are a part of the excitation system are reaching the end of their typical life span, which is around 20 years. Given the lead time to get just one battery, which was around eight weeks, and the current state of extended time for material delivery. It is better to replace all of them at one time and do it before a number of them start to fail all at once.



A5184 – Hydro-electric Facility

Fiscal Year 2022-23 Equipment

Interior Caged Safety Ladder - \$15,000

This is the replacement of the existing interior ladder that provides access to the building roof. The current ladder is a series of ladder rungs with no safety cage or fall arrester. The current ladder is a serious safety issue.



City of Watertown

Fiscal Year: FY 2022-23
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

This account within the Department of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 43 controlled intersections. This division consists of three IBEW employees: the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level I Traffic Signal Technician, two Line Workers II and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots, some City Streets, and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

City of Watertown

Fiscal Year: FY 2022-23
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	243,480	255,609	260,845	265,630
140 Temporary	3,511	3,802	8,000	8,700
150 Overtime	22,513	20,475	22,000	22,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	646	1,938	1,876	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 270,150	\$ 281,824	\$ 292,721	\$ 298,206
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	76,686	42,711	36,750	30,000
Total Equipment	\$ 76,686	\$ 42,711	\$ 36,750	\$ 30,000
Operating Expenses				
410 Utilities	\$ 321,532	\$ 337,370	\$ 326,535	\$ 427,830
420 Insurance	2,508	2,752	2,889	1,550
430 Contracted Services	1,456	1,636	8,250	8,350
440 Fees Non Employees	375	400	600	600
450 Miscellaneous	1,464	2,640	8,400	8,400
455 Vehicle Expenses	19,132	23,933	21,082	28,350
460 Materials and Supplies	37,710	46,987	65,225	79,875
465 Equipment < \$5,000	11,747	6,070	18,950	30,700
Total Operating Expenses	\$ 395,924	\$ 421,788	\$ 451,931	\$ 585,655
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 34,989	\$ 32,292	\$ 38,646	\$ 30,565
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,750	20,568	22,394	22,814
840 Workers' Compensation	69,158	-	5,000	2,500
850 Health Insurance	42,913	43,138	41,281	41,705
Total Fringe Benefits	\$ 166,810	\$ 95,998	\$ 107,321	\$ 97,584
Department Total	\$ 909,570	\$ 842,321	\$ 888,723	\$ 1,011,445

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation****FY 2022-23 Adopted Budget****Personal Services**

A.5186.0130

Wages

Line Crew Chief

\$ 78,978

Lineworker II (2)

127,754

Sign Maintenance Worker (2 @ .67) (a)

58,898

\$ 265,630

A.5186.0140

Temporary

8,700

A.5186.0150

Overtime

22,000

A.5186.0175

Health Insurance Buyout

1,876

Total Personal Services

\$ 298,206**Equipment**

A.5186.0250

Other Equipment

Two camera Grid Smart System Detection (b)

\$ 24,000

School Zone Flasher Package (b)

6,000

\$ 30,000

Total Equipment

\$ 30,000**Operating Expenses**

A.5186.0410

Utilities

Verizon Cellular Phone

\$ 220

Tablet Aircard

480

Traffic Signals - Electric

15,000

Street Lighting - Electric

405,000

Lachenauer Fountain

600

Public Square Gazebo/Woodruff Site

1,600

Electric for Christmas Decorations

750

Natural Gas and Electric - Engine St.

2,900

FAX Line

360

Water/Sewer

920

\$ 427,830

A.5186.0420

Insurance

1,550

A.5186.0430

Contracted Services

GPS Monitoring Fee

1,200

Annual Overhead Door Maintenance

300

Radio Repairs

300

Materials Disposal / City Bulb Recycle

750

Clock Tower Fire Alarm Monitoring

500

Fire Suppression Inspection

2,000

(a) Split between either A.5186 (67%) and A.5142 (33%).

(b) To be funded by CHIPS

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Traffic Control and Lighting

Account Code:

A5186

Function:

Transportation

			<u>FY 2022-23 Adopted Budget</u>
A.5186.0430	Contracted Services continued:		
	Equipment Rentals	750	
	Electrical Inspection Fees	300	
	Building Maintenance	1,250	
	Tool Repairs	<u>1,000</u>	8,350
A.5186.0440	Fees, Non Employees		
	Employment Related Testing		600
A.5186.0450	Miscellaneous		
	Professional Certification/Traffic Signal Class	2,200	
	International Municipal Signal Association		
	Certification Training (2)	4,000	
	Training/PESH	1,000	
	Personnel/Vehicular Safety Equipment	<u>1,200</u>	8,400
A.5186.0455	Vehicle Expenses		
	Maintenance and Repairs	7,000	
	Routine Preventive Maintenance	700	
	Gas and Diesel Fuel	9,750	
	Vehicle Safety Inspection (4)	4,000	
	Insurance	<u>6,900</u>	28,350
A.5186.0460	Materials and Supplies		
	<u>Electrical:</u>		
	Street Lighting (Public Sq./Arsenal		
	corridor)	2,550	
	Signal Heads and Brackets	10,000	
	Knox Box	300	
	Electrical Supplies	2,500	
	Loop Wire, PODs and sealant	1,750	
	Traffic Signal Wire	2,750	
	Signal Maintenance/Repair	3,500	
	Building Maintenance/Repair	1,150	
	Hand Tools and Supplies	2,025	
	Electrical Hardware and LEDs	2,500	
	ARC Protection Gear	950	
	Janitorial Supplies	750	
	Miscellaneous Supplies	1,950	
	LED Safety Lighting	1,750	
	APS Push Buttons	2,600	
	EH Boots and Vests (3)	600	
	LED Lights for Garage Bay (337		
	Engine St.)	2,000	
	Snow Dump Lights	2,500	

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Traffic Control and Lighting

Account Code:

A5186

Function:

Transportation

		<u>FY 2022-23 Adopted Budget</u>	
A.5186.0460	Materials and Supplies continued		
	<u>Sign and Paint Crew:</u>		
	Aluminum Sign Blanks	3,600	
	Hardware and Sign Faces	2,500	
	Reflective Sheeting	7,000	
	Sign Posts	6,000	
	Road Tape and Arrows	5,600	
	Road Paint	7,750	
	Sign Foundations	1,200	
	Paint Stencils	1,500	
	Portable Radio Batteries	250	
	Miscellaneous Supplies	1,950	
	Safety Boots / Glasses / Protective Gear	<u>400</u>	79,875
A.5186.0465	Equipment < \$5,000		
	ADA Temporary Wire Bridges	1,000	
	Computer	1,000	
	Aerial Unit Equipment	1,500	
	LED Heads Cobra Style	1,500	
	Signs Portable Gen.	1,350	
	Extension Base for P cabinet	800	
	Ped Pole Package	1,500	
	Safety Cones and Cone Bars	1,800	
	Arsenal St. Spare Pole Assembly	5,000	
	Arsenal Upper Deck Package	5,200	
	Western Blvd Spare Pole Assembly	5,000	
	Paint Machine Laser Guide	500	
	Signs -Hammer Drill / Chipper	750	
	Traffic Signal Commander	<u>3,800</u>	<u>30,700</u>
	Total Operating Expenses		<u>\$ 585,655</u>
Fringe Benefits			
A.5186.0810	New York State Employees' Retirement System	\$	30,565
A.5186.0830	Social Security		22,814
A.5186.0840	Workers Compensation		2,500
A.5186.0850	Health Insurance		<u>41,705</u>
	Total Fringe Benefits	\$	<u>97,584</u>
	TOTAL BUDGET	\$	<u><u>1,011,445</u></u>

A5186 – Traffic Lighting and Control

Fiscal Year 2022-23 Equipment

Two camera Grid Smart System Detection - \$24,000

This request is for (1) 2 camera traffic detection packages. The Grid Smart Camera detection system will be replacing loops and pod detection, now and in the future. This purchase will be covered by CHIPs funding.



A5186 – Traffic Lighting and Control

Fiscal Year 2022-23 Equipment

School Zone Flasher Package - \$6,000

This request is for a School Zone Flasher package to upgrade the aging system at the High School Area that is in place now. This purchase will be covered by CHIPs funding.



City of Watertown

Fiscal Year: FY 2022-23
Department: Bus
Account Code: A5630
Function: Transportation

The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

With a total passenger count of 133,209, our combined fixed route/Paratransit Program experienced a 1.5% decrease in ridership during the 2018-2019 fiscal year. Total revenues decreased by 6% to \$124,761 while State contributions increased by 11 %.

Effective July 1, 2009, the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. Ticket coupon books have been replaced by magnetic cards which were implemented with the new Genfare system. Preloaded cards of 10 rides or more are charged at the rate of \$1.00 per ride. In January 2010 the City began offering a \$40 unlimited ride monthly pass, which is still available and issued as a 30-day pass. Paratransit fares are \$3.00 one-way. The federally mandated “Half Fare” program was adopted in September 2015 and as of January 2020 there have been 242 City residents who have participated with the program.

City of Watertown

Fiscal Year: FY 2022-23

Department: Bus

Account Code: A5630

Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ 71,669	\$ 84,642
120 Clerical	-	-	-	-
130 Wages	332,684	343,547	365,587	374,469
140 Temporary	42,649	40,704	76,000	70,000
150 Overtime	30,164	25,890	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	6,569	8,377	8,400	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 412,066	\$ 418,518	\$ 541,656	\$ 554,711
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 50,000
250 Other	5,275	-	75,000	-
Total Equipment	\$ 5,275	\$ -	\$ 75,000	\$ 50,000
Operating Expenses				
410 Utilities	\$ 6,557	\$ 7,320	\$ 7,200	\$ 7,200
420 Insurance	1,209	2,478	1,383	4,500
430 Contracted Services	233,870	355,912	355,394	471,100
440 Fees Non Employees	2,394	2,187	2,500	2,500
450 Miscellaneous	5,464	1,042	28,950	28,950
455 Vehicle Expenses	124,607	92,150	165,073	143,310
460 Materials and Supplies	24,976	15,001	11,600	10,050
465 Equipment < \$5,000	9,878	7,927	850	26,000
Total Operating Expenses	\$ 408,955	\$ 484,017	\$ 572,950	\$ 693,610
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 43,535	\$ 46,957	\$ 61,492	\$ 48,081
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	30,535	31,110	41,437	42,435
840 Workers' Compensation	12,093	11,629	15,000	15,000
850 Health Insurance	46,977	41,130	64,296	77,686
Total Fringe Benefits	\$ 133,140	\$ 130,826	\$ 182,225	\$ 183,202
Department Total	\$ 959,436	\$ 1,033,361	\$ 1,371,831	\$ 1,481,523

City of Watertown**Fiscal Year: FY 2022-23****Department: Bus****Account Code: A5630****Function: Transportation****FY 2022-23 Adopted Budget****Personal Services**

A.5630.0110	Salaries		
	Transit Director	\$	84,642
A.5630.0130	Wages		
	Transit Supervisor	\$	70,107
	Head Bus Driver		46,939
	Bus Driver (5)		204,748
	Motor Equipment Mechanic		<u>52,675</u>
			374,469
A.5630.0140	Temporary		70,000
A.5630.0150	Overtime		20,000
A.5630.0175	Health Insurance Buyout		<u>5,600</u>
	Total Personal Services	\$	<u>554,711</u>

Equipment

A.5630.0230	Motor Vehicles		
	Transit Director Vehicle (B-003)	\$	<u>50,000</u>
	Total Equipment	\$	<u>50,000</u>

Operating Expenses

A.5630.0410	Utilities		
	Water/Sewer	\$	1,200
	Electric - Newell Street		1,500
	Electric - Transfer Site		1,500
	Natural Gas		<u>3,000</u>
		\$	7,200
A.5630.0420	Insurance		4,500
A.5630.0430	Contracted Services		
	Paratransit Contract		250,000
	Paratransit Contract - Sunday Bus Run (4)		3,000
	Fixed Route Sunday Holiday Bus Run		7,500
	Pest Control for Buses		4,025
	Farebox Maintenance/Support		2,500
	Tripspark		25,000
	Language Assistance Plan - Limited English Proficiency		500
	Bus Cleaning Service		20,000
	Rug Rentals		475
	Pressure Washer Maintenance		500
	Snow Blower Maintenance		400
	Pickup Plow Service (B-1)		150
	Mobility Management Contract		140,000
	GPS Tracking (10)		1,200

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Bus****Account Code:****A5630****Function:****Transportation**

		<u>FY 2022-23 Adopted Budget</u>	
A.5630.0430	Contracted Services continued:		
	Advertising	2,500	
	Alarm System Monitoring	2,000	
	Relocate Overhead Exhaust Reels	6,000	
	Radio Repairs	600	
	Overhead Door Maintenance/Repair	1,500	
	Semi Annual Sprinkler Inspections	300	
	Heating System Maintenance	1,200	
	Miscellaneous Services/Repairs	<u>1,750</u>	471,100
A.5630.0440	Fees, Non Employee		
	Employment Related Testing		2,500
A.5630.0450	Miscellaneous		
	Reference Books	500	
	Miscellaneous Postage	100	
	Seminars	8,500	
	NY Public Transit Dues	350	
	FTA Procurement Series Training	5,000	
	Training for MPO/Urban Public Transp.	10,000	
	Driver Safety Training	<u>4,500</u>	28,950
A.5630.0455	Vehicle Expenses		
	Insurance	16,700	
	Tires CitiBuses	6,600	
	Fuel for Truck	610	
	Fuel for Buses	66,200	
	Fuel for Paratransits	17,500	
	Fuel for Buses and Paratransits for Sunday Bus Run (4)	700	
	Tires Paratransit Buses	2,000	
	Repairs and Maintenance	25,000	
	Preventive Maintenance	3,000	
	Repairs and Maintenance Paratransit	<u>5,000</u>	143,310
A.5630.0460	Materials and Supplies		
	Weather Gear	400	
	Uniforms	2,500	
	Safety Shoes	750	
	Water Cooler / Delivery	300	
	Portable Radio Batteries	300	
	Office Supplies	500	
	Cleaning and Maintenance Supplies	1,800	
	Fare Media	<u>3,500</u>	10,050

City of Watertown**Fiscal Year: FY 2022-23****Department: Bus****Account Code: A5630****Function: Transportation**

		<u>FY 2022-23 Adopted Budget</u>	
A.5630.0465	Equipment < \$5,000		
	Mobile Wi-Fi Routers - Paratransit	5,000	
	Audio Visual Meeting Equipment	15,000	
	Office Furniture	3,500	
	Color Printer	1,500	
	Computer	1,000	26,000
	Total Operating Expenses		<u>\$ 693,610</u>
Fringe Benefits			
A.5630.0810	New York State Employees' Retirement System	\$	48,081
A.5630.0830	Social Security		42,435
A.5630.0840	Workers Compensation		15,000
A.5630.0850	Health Insurance		<u>77,686</u>
	Total Fringe Benefits	\$	<u>183,202</u>
	TOTAL BUDGET	\$	<u><u>1,481,523</u></u>

A5630 – Bus

Fiscal Year 2022-23
Equipment

Transit Director Vehicle (B-003) - \$50,000

This request is to purchase a 2022 or newer Ford Explorer Hybrid Admin/Driver Shuttle vehicle for CitiBus. It will be used by the Transit Director as well as serving as a shuttle vehicle for drivers changing shifts. It will be purchased with FTA funds, utilizing the mini-bid process of NYSOGS purchase plan.



City of Watertown

Fiscal Year:	FY 2022-23
Department:	Parking Facilities
Account Code:	A5650
Function:	Transportation

Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

- J.B. Wise Parking Lot
- Clinton/Stone Street Parking Lot
- Arsenal Street Parking including Deck and covered parking
- Court Street Parking Lot
- State Street Parking Lot
- Arcade Street Parking Lot
- High Street Parking Lot
- Union Street Parking Lot

City of Watertown

Fiscal Year: FY 2022-23
Department: Parking Facilities
Account Code: A5650
Function: Transportation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 9,508	\$ 9,398	\$ 12,000	\$ 12,000
420 Insurance	1,663	1,709	1,917	2,400
430 Contracted Services	27,748	27,382	28,350	23,550
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	17,704	6,612	25,630	28,230
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 56,623	\$ 45,101	\$ 67,897	\$ 66,180
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 56,623	\$ 45,101	\$ 67,897	\$ 66,180

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Parking Facilities****Account Code:****A5650****Function:****Transportation**

		<u>FY 2022-23 Adopted Budget</u>	
Operating Expenses			
A.5650.0410	Utilities		
	Electric	\$	12,000
A.5650.0420	Insurance		2,400
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	\$	22,050
	Riverwalk Parking Lease	<u>1,500</u>	23,550
A.5650.0460	Materials and Supplies		
	Olympic Lots 1 and 2 LED Lights	1,000	
	City Hall LED Lights	1,200	
	Repair Olympic 1 Lot	10,000	
	Mulch Material	2,250	
	Top Soil	1,080	
	Asphalt Patching	2,000	
	Painting and Striping Road Markings	2,350	
	Parking Deck Supplies	5,000	
	Routine Maintenance of Lights/Signs/Facilities	<u>3,350</u>	<u>28,230</u>
	Total Operating Expenses		<u>66,180</u>
	TOTAL BUDGET	\$	<u>66,180</u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Miscellaneous****Account Code: A6310, A6410, A6530, A7510, A8010****Function: Home and Community Services**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
A.6310.0430 Community Action Administration	\$ 14,500	\$ 10,000	\$ 10,000	\$ 10,000
A.6410.0430 Publicity	27,676	3,282	55,000	5,000
A.8010.0430 Zoning	<u>1,950</u>	<u>2,377</u>	<u>4,000</u>	<u>4,500</u>
Total Budget	<u>\$ 44,126</u>	<u>\$ 15,659</u>	<u>\$ 69,000</u>	<u>\$ 19,500</u>

A.6310.0430 - Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A.6410.0430 - Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions as well as funding for the Thompson Park Zoo.

A.8010.0430 - Zoning - Costs associated with the Zoning Board of Appeals.

City of Watertown

Fiscal Year: FY 2022-23
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account currently contains four full-time employees: Superintendent, Program Manager, Senior Account Clerk Typist and Account Clerk Typist. In total, the department consists of eleven full-time employees and 50-60 seasonal employees dedicated to Parks and Recreation. The Administration office coordinates a variety of indoor and outdoor shows, athletic field usage, park reservations, arena and fairgrounds events, programs, and facility maintenance.

City of Watertown

Fiscal Year: FY 2022-23
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 140,140	\$ 108,663	\$ 78,000	\$ 141,198
120 Clerical	56,463	36,376	71,272	74,040
130 Wages	-	-	-	-
140 Temporary	336	-	-	-
150 Overtime	1,674	1,772	2,500	3,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	1,938	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 198,613	\$ 148,749	\$ 154,572	\$ 221,538
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	6,750	-
Total Equipment	\$ -	\$ -	\$ 6,750	\$ -
Operating Expenses				
410 Utilities	\$ 6,647	\$ 6,540	\$ 5,485	\$ 5,485
420 Insurance	-	-	-	-
430 Contracted Services	7,467	27,889	16,430	97,800
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,603	1,665	3,425	4,475
455 Vehicle Expenses	788	1,885	2,367	3,117
460 Materials and Supplies	1,429	2,137	1,400	3,000
465 Equipment < \$5,000	-	-	2,150	1,000
Total Operating Expenses	\$ 19,934	\$ 40,116	\$ 31,257	\$ 114,877
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 21,004	\$ 20,800	\$ 15,705	\$ 18,277
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,108	10,570	11,825	16,948
840 Workers' Compensation	-	-	-	-
850 Health Insurance	45,927	20,058	29,255	38,563
Total Fringe Benefits	\$ 81,039	\$ 51,428	\$ 56,785	\$ 73,788
Department Total	\$ 299,586	\$ 240,293	\$ 249,364	\$ 410,203

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Parks and Recreation Administration****Account Code:****A7020****Function:****Culture and Recreation**

		FY 2022-23 Adopted Budget	
Personal Services			
A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$ 85,353	
	Program Manager	<u>55,845</u>	\$ 141,198
A.7020.0120	Clerical		
	Senior Account Clerk Typist	\$ 40,491	
	Account Clerk Typist	<u>33,549</u>	74,040
A.7020.0150	Overtime		3,500
A.7020.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 221,538</u>
Operating Expenses			
A.7020.0410	Utilities		
	Telephone	\$ 5,050	
	Cellular Phone Service	<u>435</u>	\$ 5,485
A.7020.0430	Contracted Services		
	Advertising	1,000	
	Copier/Printer Maintenance	1,000	
	Software Maintenance	10,600	
	Merchant Processing Fees	5,000	
	Recreation Needs Assessment (a)	80,000	
	Monitoring of Alarm System	<u>200</u>	97,800
A.7020.0450	Miscellaneous		
	NYS Rec. and Park Membership	500	
	National Inst. Parks and Recreation	375	
	Conferences and Seminars	3,500	
	Mileage Reimbursements	<u>100</u>	4,475
A.7020.0455	Vehicle Expenses		
	Fuel	250	
	Vehicle Maintenance	750	
	Insurance	<u>2,117</u>	3,117
A.7020.0460	Materials and Supplies		
	Paper and Poster Board	2,400	
	Janitorial/Cleaning Supplies	300	
	Maintenance Supplies	<u>300</u>	3,000
A.7020.0465	Equipment < \$5,000		
	Computer		<u>1,000</u>
	Total Operating Expenses		<u>\$ 114,877</u>

(a) To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Parks and Recreation Administration

Account Code:

A7020

Function:

Culture and Recreation

		<u>FY 2022-23 Adopted Budget</u>	
Fringe Benefits			
A.7020.0810	New York State Employees' Retirement System	\$	18,277
A.7020.0830	Social Security		16,948
A.7020.0850	Health Insurance		<u>38,563</u>
	Total Fringe Benefits	\$	<u>73,788</u>
	TOTAL BUDGET	\$	<u><u>410,203</u></u>

City of Watertown

Fiscal Year: FY 2022-23
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

The John C. Thompson Park, given as a gift to the City of Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th century. The park contains 355 acres including large open green spaces, untouched woodlands, a children's creative playground, splash pad, tennis courts, picnic areas, pavilions, exercise trails, a modern habitat zoo, cross country ski trails, sledding areas and a private golf course. The park is open year-round from 7:00 am to 9:00 pm and is maintained by three full-time employees. Seasonal employees assist during the spring and summer seasons. The City works closely with the Thompson Park Conservancy, including general maintenance of certain buildings and lawn areas.

In addition to Thompson Park, the City has and maintains several neighborhood parks, eight of which have playgrounds. The additional parks and playgrounds within the department consist of: North Hamilton, Portage, Academy, Taylor, Bicentennial, Jefferson, Emerson Place, North Star, Marble Street, Waterworks and Kostyk.

City of Watertown

Fiscal Year: FY 2022-23
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	97,034	112,250	131,400	143,044
140 Temporary	33,780	36,605	80,000	55,000
150 Overtime	10,588	8,696	16,000	16,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	308
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 141,402	\$ 157,551	\$ 227,400	\$ 214,352
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	9,930	-	74,800	9,000
Total Equipment	\$ 9,930	\$ -	\$ 74,800	\$ 9,000
Operating Expenses				
410 Utilities	\$ 67,977	\$ 87,668	\$ 60,750	\$ 65,975
420 Insurance	5,830	8,006	6,761	7,350
430 Contracted Services	43,019	73,935	63,100	367,675
440 Fees Non Employees	153	311	480	400
450 Miscellaneous	111	-	1,300	9,300
455 Vehicle Expenses	22,335	25,168	21,719	39,600
460 Materials and Supplies	12,083	25,737	42,795	47,895
465 Equipment < \$5,000	-	1,210	5,900	3,500
Total Operating Expenses	\$ 151,508	\$ 222,035	\$ 202,805	\$ 541,695
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,931	\$ 19,571	\$ 29,108	\$ 22,483
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,509	11,724	17,396	16,399
840 Workers' Compensation	720	-	2,000	1,000
850 Health Insurance	18,046	15,648	23,810	26,558
Total Fringe Benefits	\$ 49,206	\$ 46,943	\$ 72,314	\$ 66,440
Department Total	\$ 352,046	\$ 426,529	\$ 577,319	\$ 831,487

New department title in FY 2021/22. Previous title was Thompson Park.

City of Watertown

Fiscal Year: FY 2022-23
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		FY 2022-23 Adopted Budget	
Personal Services			
A.7110.0130	Wages		
	Parks and Recreation Maintenance Supervisor (.14), (a)	\$	8,380
	Crew Chief (.92), (b)		46,305
	Facilities Maintenance Workers (c, d, e, f, g, h)		<u>88,359</u>
		\$	143,044
A.7110.0140	Temporary		55,000
A.7110.0150	Overtime		<u>16,000</u>
	Total Personal Services		<u>\$ 214,352</u>
Equipment			
A.7110.0250	Other Equipment		
	Toolcat Sweeper		<u>\$ 9,000</u>
	Total Equipment		<u>\$ 9,000</u>
Operating Expenses			
A.7110.0410	Utilities		
	Water/Sewer	\$	51,000
	Electricity		5,600
	Natural Gas		8,500
	DSL Internet Connection		<u>875</u>
		\$	65,975
A.7110.0420	Insurance		7,350
A.7110.0430	Contracted Services		
	Thompson Park Conservancy Public Benefit Services Agreement		100,000
	Solar Eclipse		3,000
	Alarm Systems Monitoring		300
	Stone Work Repairs		30,000
	Maintenance Service and Repairs		20,000
	Small Engine Maintenance		750
	Fence Repairs		2,500
	Welding Lease and Supplies		1,000
	Solid Waste Disposal		3,500
	Seasonal Bathroom Preparation		2,000
	Portable Toilet Rental		3,000

(a) Split between A.7110 (14%), A.7140 (33%), A.7180 (4%) and A.7265 (49%).

(b) Split between A.7110 (92%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (36%) and A.7265 (47%).

(d) Split between A.7110 (23%), A.7140 (30%), and A.7265 (47%).

(e) Split between A.7110 (71%), and A.7265 (29%).

(f) Split between A.7110 (23%), A.7140 (23%), A.7180 (2%) and A.7265 (52%).

(g) Split between A.7110 (11%), A.7140 (44%) and A.7265 (45%).

(h) Split between A.7110 (92%) and A.7265 (8%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Parks and Playgrounds Maintenance****Account Code:****A7110****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7110.0430	Contracted Services continued:		
	Zoo Directors House Window Replacement	15,000	
	Generator Maintenance/Repair	625	
	Quonset Hut Improvements	35,000	
	Playground Equipment Repairs	1,000	
	River Parks Vegetation Management	100,000	
	River Parks Repairs	<u>50,000</u>	367,675
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		400
A.7110.0450	Miscellaneous		
	Mileage Reimbursement	500	
	Certified Playground Safety Inspector Course	800	
	Commercial Driver License (CDL) Training	<u>8,000</u>	9,300
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	14,000	
	Vehicle Maintenance	5,000	
	Fuel	10,400	
	Small Equipment	1,000	
	Insurance	<u>9,200</u>	39,600
A.7110.0460	Materials and Supplies		
	Solar Eclipse Supplies	2,000	
	Miscellaneous Equipment Supplies	5,600	
	Hardware Materials and Supplies	500	
	Safety Equipment	1,000	
	Uniforms and Protective Clothing	1,000	
	Safety Shoes	420	
	Lumber, Paint and Stain	4,325	
	Cleaning Supplies	1,000	
	Rakes, Shovels, Lawn Care	500	
	Grass Seed/Top Soil	7,000	
	Fertilizer	1,000	
	Roadway and Walkway Materials	500	
	Signage Materials	1,500	
	Plumbing/Electric Supplies	5,500	
	Dogi-Pot Pet Station Supplies	5,000	
	Tool Kit	800	
	Benches for Fishing Access	1,000	
	Playground Repairs and Maintenance	3,500	
	Grill Replacements	2,000	
	Equipment Parts	1,750	
	Fence Repairs	1,000	
	Wood Chips	<u>1,000</u>	47,895

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Parks and Playgrounds Maintenance****Account Code:****A7110****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7110.0465	Equipment < \$5,000		
	Computer	1,000	
	Power Door Openers	1,500	
	Weedeaters	<u>1,000</u>	<u>3,500</u>
	Total Operating Expenses		<u>\$ 541,695</u>
Fringe Benefits			
A.7110.0810	New York State Employees' Retirement System	\$	22,483
A.7110.0830	Social Security		16,399
A.7110.0840	Workers Compensation		1,000
A.7110.0850	Health Insurance		<u>26,558</u>
	Total Fringe Benefits	\$	<u>66,440</u>
	TOTAL BUDGET		<u><u>\$ 831,487</u></u>

A7110 – Thompson Park

Fiscal Year 2022-23
Equipment

Broom Attachment - \$9,000

The Parks and Recreation Department is requesting a broom that will attach to the Toolcat. This attachment will help keep to paths and walkways clear of snow and other debris throughout the year.



City of Watertown

Fiscal Year: FY 2022-23
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

The Parks and Recreation Department oversees the buildings and grounds located at the Fairgrounds, North Elementary, Kostyk and Marble. These facilities support the athletic and recreation programs of the Parks and Recreation Department, local schools, and other community organizations. The Fairgrounds is the City's busiest year-round facility and includes a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area that compliments the Riverfront Development trail, a pavilion, the fair building, the Watertown Municipal Arena, Steve D. Alteri swimming pool, and the Fairgrounds YMCA. Kostyk, North Elementary and Marble fields play host to numerous leagues and tournaments. Parks and Recreation crews are responsible for maintaining all the above-named facilities.

The Fairgrounds hosts some of Watertown's largest events including DPAO concerts and the Jefferson County Fair. Other notable users of these facilities include the Watertown Red & Black, Watertown Rapids, Jefferson Community College, Watertown City School District, Pop Warner Football, Black River Valley Horse Association, Watertown Little League and Babe Ruth Baseball, American Cancer Society, and many more.

City of Watertown

Fiscal Year: FY 2022-23
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	9,414	10,462	56,437	60,911
140 Temporary	44,180	2,272	75,000	84,000
150 Overtime	449	739	10,000	10,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	1,232
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 54,043	\$ 13,473	\$ 141,437	\$ 156,143
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	71,500	33,000
Total Equipment	\$ -	\$ -	\$ 71,500	\$ 33,000
Operating Expenses				
410 Utilities	\$ 154	\$ 15	\$ 27,700	\$ 25,675
420 Insurance	53	-	713	3,025
430 Contracted Services	1,831	300	16,840	27,590
440 Fees Non Employees	1,436	400	400	400
450 Miscellaneous	894	11	700	200
455 Vehicle Expenses	399	262	25,945	32,000
460 Materials and Supplies	3,121	6,182	72,250	76,850
465 Equipment < \$5,000	-	-	1,000	3,000
Total Operating Expenses	\$ 7,888	\$ 7,170	\$ 145,548	\$ 168,740
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,917	\$ 3,855	\$ 13,147	\$ 11,294
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,090	987	10,820	11,945
840 Workers' Compensation	-	-	-	-
850 Health Insurance	2,587	2,309	17,321	12,402
Total Fringe Benefits	\$ 9,594	\$ 7,151	\$ 41,288	\$ 35,641
Department Total	\$ 71,525	\$ 27,794	\$ 399,773	\$ 393,524

New department title in FY 2021/22. Previous title was Playgrounds.

City of Watertown

Fiscal Year: FY 2022-23
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

		FY 2022-23 Adopted Budget	
Personal Services			
A.7140.0130	Wages		
	Parks and Recreation Maintenance Supervisor (.33), (a)	\$ 19,753	
	Faciltites Maintenance Workers (c, d, f, g)	<u>41,158</u>	\$ 60,911
A.7140.0140	Temporary		84,000
A.7140.0150	Overtime		10,000
A.7140.0175	Health Insurance Buyout		<u>1,232</u>
	Total Personal Services		<u>\$ 156,143</u>
Equipment			
A.7140.0250	Other Equipment		
	Kostyk Outfield Softball Fence (i)	11,000	
	Zero Turn Mower	<u>22,000</u>	<u>\$ 33,000</u>
	Total Equipment		<u>\$ 33,000</u>
Operating Expenses			
A.7140.0410	Utilities		
	Water / Sewer	\$ 19,000	
	Electric	5,500	
	Telephone / Security	750	
	Natural Gas	<u>425</u>	\$ 25,675
A.7140.0420	Insurance		3,025
A.7140.0430	Contracted Services		
	Small Equipment Repairs	\$ 1,000	
	Pest Control	1,500	
	Bleacher Repairs	1,000	
	Audio Repairs	2,500	
	Facility Building Repairs	1,000	

(a) Split between A.7110 (14%), A.7140 (33%), A.7180 (4%) and A.7265 (49%).

(b) Split between A.7110 (92%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (36%) and A.7265 (47%).

(d) Split between A.7110 (23%), A.7140 (30%), and A.7265 (47%).

(e) Split between A.7110 (71%), and A.7265 (29%).

(f) Split between A.7110 (23%), A.7140 (21%), A.7180 (4%) and A.7265 (52%).

(g) Split between A.7110 (11%), A.7140 (44%) and A.7265 (45%).

(h) Split between A.7110 (92%) and A.7265 (8%).

(i) To be funded by the American Rescue Plan Act of 2021

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Athletic Facilities Maintenance****Account Code:****A7140****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7140.0430	Contracted Services continued		
	Portable Toilet Rentals	3,000	
	Grandstand Fire Alarm Panel Replacement	13,000	
	Alarm Monitoring Fees	240	
	Annual Fire Inspections and Repairs	600	
	Key Work	250	
	Fence Repairs and Upgrades	<u>3,500</u>	27,590
A.7140.0440	Fees, Non Employee		
	Employee Related Testing		400
A.7140.0450	Miscellaneous		
	NYS Turfgrass Association		200
A.7140.0455	Vehicle Expenses		
	Fuel	10,900	
	Vehicle Maintenance	3,000	
	Outdoor Equipment Repairs	8,000	
	Tires for Aerifier	900	
	Insurance	<u>9,200</u>	32,000
A.7140.0460	Materials and Supplies		
	Athletic Equipment (Bases, Home Plates, Pitching Slabs, Mats, Nets)	10,000	
	Seed, Turface, Clay, Stone Dust)	40,000	
	Marking Chalk and Paint	6,750	
	Gravel for Grandstand Parking	500	
	Paint Supplies	1,600	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Infield Tarps	1,500	
	Water Pumps	300	
	Lumber and Hardware	2,500	
	Mowing Equipment and Supplies	2,000	
	Benches	1,300	
	Goal Post Padding	1,500	
	Infield Protector	1,100	
	Training Table	1,000	
	Plumbing	750	
	Top Rail Fence Protection	1,000	
	Ground Sockets	300	
	Fence Repairs	1,000	
	Electrical Supplies	<u>2,400</u>	76,850

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Athletic Facilities Maintenance****Account Code:****A7140****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7140.0465	Equipment < \$5,000		
	Brush Saw	1,400	
	Edger	600	
	Weedeaters	<u>1,000</u>	<u>3,000</u>
	Total Operating Expenses		<u>\$ 168,740</u>
Fringe Benefits			
A.7140.0810	New York State Employees' Retirement System	\$	11,294
A.7140.0830	Social Security		11,945
A.7140.0850	Health Insurance		<u>12,402</u>
	Total Fringe Benefits	\$	<u>35,641</u>
	TOTAL BUDGET	\$	<u><u>393,524</u></u>

A7140 – Athletic Facilities Maintenance

Fiscal Year 2022-23

Equipment

Koystk Outfield Softball Fence -

\$11,000

The current temporary outfield fencing used at Kostyk field has reached the end of useful life. The Parks & Recreation Department recommends installing a permanent chain-link fence. The permanent fence will eliminate daily repairs and maintenance that a temporary fence requires. Funding for this purchase would be from the American Rescue Plan Act of 2021.



A7140 – Athletic Facilities Maintenance

Fiscal Year 2022-23
Equipment

Zero Turn Mower - \$22,000

The Parks and Recreation Department needs an additional zero-turn mower. Currently, the department has one zero-turn allocated for Thompson Park and one for all other parks and facilities. With the amount of mowing that is required, an additional mower will help to better maintain the grounds.



City of Watertown

Fiscal Year: FY 2022-23
Department: Recreation Programs and Events
Account Code: A7141
Function: Culture and Recreation

The Parks and Recreation Department provides several recreational opportunities through events, programs, and leagues. Primary examples include, youth baseball (ages 4-13) coed softball, Sunday softball and adult kickball. Combined these leagues are made up of over 1,200 participants. Additional recreation programs include tennis, golf, learn to skate, horseback riding, the Memorial to Monument run and a fall harvest festival.

The Parks & Recreation Department traditionally staffs multiple playgrounds during the summer months. Activities include arts and crafts, age-appropriate games, board games and other low risk activities. This year's plan is to staff four playgrounds (Thompson Park, North Hamilton, North Elementary, Academy) with a drop-in program from 10am-3pm. While the free snack and lunch program was not available last summer due to COVID-19 and external staffing shortages, we hope to again work with CAPC to provide these services.

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Recreation Programs and Events

Account Code:

A7141

Function:

Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	54,769	81,057	-	-
140 Temporary	69,158	58,264	32,500	36,400
150 Overtime	4,992	5,359	2,000	10,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 128,919	\$ 144,680	\$ 34,500	\$ 46,400
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	12,000
Total Equipment	\$ -	\$ -	\$ -	\$ 12,000
Operating Expenses				
410 Utilities	\$ 24,396	\$ 26,000	\$ -	\$ -
420 Insurance	4,761	5,495	1,550	1,750
430 Contracted Services	27,170	18,275	44,875	35,000
440 Fees Non Employees	340	240	2,900	2,500
450 Miscellaneous	140	1,515	-	-
455 Vehicle Expenses	24,614	28,701	-	-
460 Materials and Supplies	46,040	58,784	16,425	17,675
465 Equipment < \$5,000	3,424	-	-	-
Total Operating Expenses	\$ 130,885	\$ 139,010	\$ 65,750	\$ 56,925
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 16,492	\$ 16,637	\$ 2,343	\$ 3,121
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,641	10,757	2,639	3,550
840 Workers' Compensation	317	-	-	250
850 Health Insurance	15,900	13,396	-	-
Total Fringe Benefits	\$ 42,350	\$ 40,790	\$ 4,982	\$ 6,921
Department Total	\$ 302,154	\$ 324,480	\$ 105,232	\$ 122,246

New department title in FY 2021/22. Previous title was Outdoor Recreation.

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Recreation Programs and Events****Account Code:****A7141****Function:****Culture and Recreation**

		FY 2022-23 Adopted Budget	
Personal Services			
A.7141.0140	Temporary	\$	36,400
A.7141.0150	Overtime		10,000
	Total Personal Services	\$	46,400
Equipment			
A.7141.0250	Other Equipment		
	Utility Cart	\$	12,000
	Total Equipment	\$	12,000
Operating Expenses			
A.7141.0420	Insurance		
	Baseball / Softball Insurance		1,750
A.7141.0430	Contracted Services		
	Harvest Festival	3,000	
	Memorial to Monument Run	2,500	
	Slip, Slide and Skate Instructors	1,000	
	Outdoor Movies	2,000	
	Tennis Instructions	1,200	
	Officials Fees	13,000	
	Program Instruction	1,200	
	Uniform Cleaning	300	
	Golf Instruction	1,700	
	Concert in the Park	5,000	
	League Registrations	2,500	
	Special Events - Portable Toilet Rentals, First Aid	1,600	35,000
A.7141.0440	Fees, Non Employees		
	Employment Related Testings	500	
	First Aid and CPR Instruction	2,000	2,500
A.7141.0460	Materials and Supplies		
	Athletic Equipment	5,000	
	Playground Supplies	1,000	
	Arts and Craft Supplies	600	
	First Aid Supplies	500	
	Uniforms and Equipment	725	
	T-League Shirts (20 Teams)	2,000	
	Outdoor Movies	1,000	
	Awards, Ribbon and Trophies	750	
	Program Materials	1,000	

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Recreation Programs and Events****Account Code:****A7141****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7141.0460	Materials and Supplies continued:		
	Memorial to Monument Run	2,500	
	Outfield Fence	1,600	
	Miscellaneous Equipment and Supplies	<u>1,000</u>	<u>17,675</u>
	Total Operating Expenses		<u>\$ 56,925</u>
Fringe Benefits			
A.7141.0810	New York State Employees' Retirement System	\$	3,121
A.7141.0830	Social Security		3,550
A.7141.0840	Workers Compensation		250
A.7141.0850	Health Insurance		<u>-</u>
	Total Fringe Benefits	\$	<u>6,921</u>
	TOTAL BUDGET		<u><u>\$ 122,246</u></u>

A7141 – Recreation Programs and Events

Fiscal Year 2022-23 Equipment

Utility Cart - \$12,000

The Parks and Recreation Department would benefit from a utility cart to transport staff, equipment and supplies during programs and events. Example events include Concert in the Park, DPAO concerts and the Harvest Festival. When not in use during programs and events, the cart will be used for routine maintenance of the grounds.



City of Watertown

Fiscal Year: FY 2022-23
Department: Pools
Account Code: A7180
Function: Culture and Recreation

This summer, the Parks & Recreation Department intends to operate two pools, Thompson Park and Alteri. Work is currently underway at the Alteri pool with completion anticipated later this spring.

Obtaining lifeguards has been a challenge over the past couple of years due to COVID-19 and external competitive wages. Efforts are being made to recruit as many interested individuals as possible. All lifeguards must be certified to meet New York State requirements. Depending on COVID guidelines, learn to swim lessons may or may not be offered. Reserved lap-swim times will again be scheduled. City pools are maintained by certified pool operators within the Parks & Recreation department.

The splash pad has proven to be a very popular destination and will remain open as the weather permits. The typical season runs May-September.

City of Watertown

Fiscal Year: FY 2022-23

Department: Pools

Account Code: A7180

Function: Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	17,243	14,639	16,006	16,034
140 Temporary	101,738	24,637	87,000	210,000
150 Overtime	1,959	1,732	3,000	7,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	265	35	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 121,205	\$ 41,043	\$ 106,006	\$ 233,034
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 50,000
250 Other	7,745	-	8,100	16,000
Total Equipment	\$ 7,745	\$ -	\$ 8,100	\$ 66,000
Operating Expenses				
410 Utilities	\$ 34,855	\$ 54,629	\$ 8,750	\$ 57,300
420 Insurance	1,545	2,497	2,700	3,500
430 Contracted Services	14,012	5,465	116,131	7,100
440 Fees Non Employees	2,540	235	8,200	11,400
450 Miscellaneous	351	610	950	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	29,215	25,275	36,200	60,350
465 Equipment < \$5,000	1,851	1,434	10,500	4,000
Total Operating Expenses	\$ 84,369	\$ 90,145	\$ 183,431	\$ 144,650
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,084	\$ 9,084	\$ 7,805	\$ 12,817
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,235	3,070	8,111	17,828
840 Workers' Compensation	2,495	3,195	500	1,000
850 Health Insurance	1,855	1,648	3,606	3,619
Total Fringe Benefits	\$ 22,669	\$ 16,997	\$ 20,022	\$ 35,264
Department Total	\$ 235,988	\$ 148,185	\$ 317,559	\$ 478,948

City of Watertown

Fiscal Year: FY 2022-23
Department: Pools
Account Code: A7180
Function: Culture and Recreation

FY 2022-23 Adopted Budget**Personal Services**

A.7180.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(.04) (a)	\$ 2,394	
	Facilities Maintenance Workers (c, f)	<u>13,640</u>	\$ 16,034
A.7180.0140	Temporary		210,000
A.7180.0150	Overtime		<u>7,000</u>
	Total Personal Services		<u>\$ 233,034</u>

Equipment

A.7180.0230	Motor Vehicles		
	Pickup Truck (3-7)		\$ 50,000
A.7180.0250	Other Equipment		
	PH System Upgrade - Alteri		<u>16,000</u>
	Total Equipment		<u>\$ 66,000</u>

Operating Expenses

A.7180.0410	Utilities		
	Fuel Oil	\$ 300	
	Water and Sewer	52,000	
	Electric	4,800	
	Cell Phones	<u>200</u>	\$ 57,300
A.7180.0420	Insurance		3,500
A.7180.0430	Contracted Services		
	Building Repairs/Maintenance	3,000	
	Sand Blasting	1,000	
	Key Work	500	
	Uniform Cleaning	600	
	Fence Repairs/Replacement	<u>2,000</u>	7,100
A.7180.0440	Fees, Non Employee		
	First Aid and CPR	2,500	
	Lifeguard Course	8,400	
	Employment Related Testing	<u>500</u>	11,400

(a) Split between A.7110 (14%), A.7140 (33%), A.7180 (4%) and A.7265 (49%).

(b) Split between A.7110 (92%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (36%) and A.7265 (47%).

(d) Split between A.7110 (23%), A.7140 (30%), and A.7265 (47%).

(e) Split between A.7110 (71%), and A.7265 (29%).

(f) Split between A.7110 (23%), A.7140 (23%), A.7180 (2%) and A.7265 (52%).

(g) Split between A.7110 (11%), A.7140 (44%) and A.7265 (45%).

(h) Split between A.7110 (92%) and A.7265 (8%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Pools****Account Code:****A7180****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7180.0450	Miscellaneous		
	Mileage Reimbursements	100	
	Water Safety Instructor Course	<u>900</u>	1,000
A.7180.0460	Materials and Supplies		
	Chemicals	36,000	
	Pool Supplies	3,000	
	Maintenance Supplies	3,500	
	First Aid Supplies	1,500	
	Lifeguard Equipment	4,000	
	Swim Lesson Supplies	1,000	
	Swim Lesson Recognition	600	
	Paint and Hardware	1,000	
	Pool Repairs	2,000	
	Electrical/Plumbing Supplies	500	
	Filtration Equipment	500	
	Uniforms	4,000	
	Office Supplies	750	
	Signage	<u>1,000</u>	60,350
A.7180.0465	Equipment < \$5,000		
	Trash Pump	2,000	
	Chlorine Pump	1,500	
	Office Chairs (6)	<u>500</u>	<u>4,000</u>
	Total Operating Expenses		<u>\$ 144,650</u>
Fringe Benefits			
A.7180.0810	New York State Employees' Retirement System	\$	12,817
A.7180.0830	Social Security		17,828
A.7180.0840	Workers Compensation		1,000
A.7180.0850	Health Insurance		<u>3,619</u>
	Total Fringe Benefits	\$	<u>35,264</u>
TOTAL BUDGET			<u><u>\$ 478,948</u></u>

A7180 – Pools

Fiscal Year 2022-23 Equipment

Pickup Truck (3-7) - \$50,000

Vehicle 3-7 is a 1997 two-wheel drive utility pickup truck, used seasonally, primarily for pool maintenance. The Department would like to replace this vehicle with a four-wheel drive, regular cab truck that includes a plow and liftgate. The liftgate will help to lift heavy objects such as pool motors. The four-wheel drive and plow options will allow this truck to be used year-round and assist with snow clearing efforts.



A7180 – Pools

Fiscal Year 2022-23 Equipment

PH Balancing System - \$16,000

The Parks and Recreation Department is seeking to upgrade the PH balancing system at the Alteri pool. Upgrading from muriatic acid to Co2 will provide greater buffering of PH levels as well as create a safer environment. Currently, both muriatic acid and chlorine are housed in the same storage area, which is not recommended.



City of Watertown

Fiscal Year: FY 2022-23
Department: Arena
Account Code: A7265
Function: Culture and Recreation

The Watertown Municipal Arena, which first opened in 1975, and re-opened in 2016 following complete renovations, provides the community with quality facilities that enable it to host a wide variety of events. For eight months of the year, a high-quality ice surface is maintained and used by several local teams and organizations. Primary users include the Watertown Wolves, Watertown Minor Hockey Association, Watertown Figure Skating Club, IHC School, and adult hockey groups. Rock N Skate, Slip, Slide, & Skate and public skating are also offered.

During the remaining 4 months, the arena is used for a variety of community events such as concerts, MMA fights, a circus, boxing, Jefferson County Fair, Bravo Italiano Festival, a spa show, and a home show. With a non-ice capacity of 4000, this facility is a prime choice for large events.

City of Watertown

Fiscal Year: FY 2022-23

Department: Arena

Account Code: A7265

Function: Culture and Recreation

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	6,814	-	-	-
130 Wages	142,173	68,239	129,569	120,369
140 Temporary	164,791	193,290	203,000	227,000
150 Overtime	31,906	26,978	45,000	45,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	369	9	-	1,260
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 346,053	\$ 288,516	\$ 377,569	\$ 393,629
Equipment				
230 Vehicles	\$ 32,298	\$ -	\$ -	\$ -
250 Other	12,860	-	120,500	-
Total Equipment	\$ 45,158	\$ -	\$ 120,500	\$ -
Operating Expenses				
410 Utilities	\$ 60,488	\$ 70,336	\$ 70,350	\$ 72,100
420 Insurance	6,652	8,929	7,641	15,875
430 Contracted Services	81,168	39,889	66,640	69,200
440 Fees Non Employees	924	391	1,200	1,200
450 Miscellaneous	2,312	1,176	3,750	3,875
455 Vehicle Expenses	11,776	21,442	12,276	19,350
460 Materials and Supplies	115,828	49,098	131,400	138,800
465 Equipment < \$5,000	5,886	3,386	7,650	17,900
Total Operating Expenses	\$ 285,034	\$ 194,647	\$ 300,907	\$ 338,300
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 36,623	\$ 35,952	\$ 38,884	\$ 30,437
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,913	21,733	28,885	30,114
840 Workers' Compensation	-	10,650	2,500	2,500
850 Health Insurance	32,959	30,757	33,637	26,804
Total Fringe Benefits	\$ 95,495	\$ 99,092	\$ 103,906	\$ 89,855
Department Total	\$ 771,740	\$ 582,255	\$ 902,882	\$ 821,784

City of Watertown

Fiscal Year: FY 2022-23
Department: Arena
Account Code: A7265
Function: Culture and Recreation

		FY 2022-23 Adopted Budget	
Personal Services			
A.7265.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(.49) (a)	\$ 29,330	
	Crew Chief (.08), (b)	4,027	
	Facilities Maintenance Workers (c, d, e, f, g, h)	<u>87,012</u>	\$ 120,369
A.7265.0140	Temporary		
	General Arena	190,000	
	Concession Stand	<u>37,000</u>	227,000
A.7265.0150	Overtime		<u>45,000</u>
	Total Personal Services		<u>\$ 393,629</u>
Operating Expenses			
A.7265.0410	Utilities		
	Water/Sewer	\$ 16,000	
	Electric	27,000	
	Natural Gas	28,000	
	Cable Television	<u>1,100</u>	\$ 72,100
A.7265.0420	Insurance		15,875
A.7265.0430	Contracted Services		
	Outside Equipment Rentals	500	
	Facility Maintenance and Repairs	5,000	
	Trash Service	5,000	
	Pest Control	2,500	
	Zamboni Blades Sharpening	2,000	
	Sprinkler Maintenance/Inspection	3,000	
	DJ Service for Skating Events	2,500	
	Heating Maintenance	15,000	
	Elevator Maintenance	1,500	
	PA System Maintenance	500	
	Merchant Processing Fees	7,500	
	First Aid/CPR	1,200	
	Zamboni Repairs	2,000	
	Forklift Repair	1,000	
	Refrigeration System Maintenance	20,000	69,200

(a) Split between A.7110 (14%), A.7140 (33%), A.7180 (4%) and A.7265 (49%).

(b) Split between A.7110 (92%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (36%) and A.7265 (47%).

(d) Split between A.7110 (23%), A.7140 (30%), and A.7265 (47%).

(e) Split between A.7110 (71%), and A.7265 (29%).

(f) Split between A.7110 (23%), A.7140 (23%), A.7180 (2%) and A.7265 (52%).

(g) Split between A.7110 (11%), A.7140 (44%) and A.7265 (45%).

(g) Split between A.7110 (92%) and A.7265 (8%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Arena****Account Code:****A7265****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7265.0440	Fees, Non Employee		
	Physicals for Employees		1,200
A.7265.0450	Miscellaneous		
	Crowd Control Training	375	
	Mileage Reimbursement	250	
	Chamber of Commerce	250	
	Music Licensing Charges	900	
	Ice Tech Class	1,500	
	Ice Skating Institute and Managers'		
	Association Membership	600	3,875
A.7265.0455	Vehicle Expenses		
	Vehicle Repairs	2,300	
	Insurance	4,200	
	Zamboni Fuel	5,000	
	Fuel	7,850	19,350
A.7265.0460	Materials and Supplies		
	Safety Shoes	700	
	Safety Equipment, Jackets, Gloves	1,800	
	Skate Sharpening Supplies	1,200	
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Ballast Replacement	2,500	
	Ice Paint	2,500	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	25,000	
	Dasher Board Maintenance	1,000	
	Rink Glass	3,000	
	Emergency Lights	500	
	Hardware, Lumber, Paint	750	
	Electrical/Plumbing Supplies	2,000	
	Uniforms and Jackets	2,500	
	Tables and Chairs	3,000	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	1,000	
	Zamboni Supplies	1,500	
	Stage and Concert Supplies	500	
	Tool Kit	700	
	Safety Barriers	1,200	
	Hockey Goal Netting	600	
	AED and Supplies	3,200	

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Arena****Account Code:****A7265****Function:****Culture and Recreation**

		<u>FY 2022-23 Adopted Budget</u>	
A.7265.0460	Materials and Supplies continued:		
	Concession Stand Food	70,000	
	Concession Stand Supplies	<u>7,500</u>	138,800
A.7265.0465	Equipment < \$5,000		
	Computer	1,000	
	Event Lighting (a)	7,500	
	Steam Cleaner	4,900	
	Concession Equipment	2,000	
	Rental Skate Replacements	<u>2,500</u>	<u>17,900</u>
	Total Operating Expenses		<u>\$ 338,300</u>
Fringe Benefits			
A.7265.0810	New York State Employees' Retirement System	\$	30,437
A.7265.0830	Social Security		30,114
A.7265.0840	Workers Compensation		2,500
A.7265.0850	Health Insurance		<u>26,804</u>
	Total Fringe Benefits	\$	<u>89,855</u>
	TOTAL BUDGET		<u><u>\$ 821,784</u></u>

(a) To be funded by the American Rescue Plan Act of 2021

City of Watertown**Fiscal Year: FY 2022-23****Department: Planning****Account Code: A8020****Function: Home and Community Services**

The Planning Department is responsible for guiding development and managing future growth patterns within the City. It proposes and implements programs, projects and legislation that positively affect the development of the City as a community. Topics that fall under the purview of Planning include downtown revitalization, riverfront development, housing programs, urban forestry, historic preservation, zoning and economic development. Many of the projects and programs within these categories involve grant applications and contract administration. The department provides staff support to the Planning Board and the Zoning Board of Appeals and is responsible for the administration of the Zoning Ordinance. The Department's staff is comprised of the Planning & Community Development Director, a Senior Planner, three Planners and a Secretarial position that is shared with the Engineering Department.

City of Watertown

Fiscal Year: FY 2022-23

Department: Planning

Account Code: A8020

Function: Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 195,857	\$ 171,192	\$ 176,757	\$ 246,631
120 Clerical	-	13,884	15,083	14,668
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	112	403	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 195,969	\$ 185,479	\$ 192,590	\$ 262,049
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ 219	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	316,291	39,318	135,650	85,650
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	4,950	1,450	7,000	7,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	55	204	-	-
465 Equipment < \$5,000	848	905	1,850	2,650
Total Operating Expenses	\$ 322,144	\$ 42,096	\$ 144,500	\$ 95,300
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 27,043	\$ 25,935	\$ 29,717	\$ 29,300
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,664	12,823	14,733	20,046
840 Workers' Compensation	-	-	-	-
850 Health Insurance	37,381	31,952	34,543	43,617
Total Fringe Benefits	\$ 78,088	\$ 70,710	\$ 78,993	\$ 92,963
Department Total	\$ 596,201	\$ 298,285	\$ 416,083	\$ 450,312

City of Watertown**Fiscal Year: FY 2022-23****Department: Planning****Account Code: A8020****Function: Home and Community Services**

		FY 2022-23 Adopted Budget	
Personal Services			
A.8020.0110	Salaries		
	Planning and Community Development		
	Director (.75), (a)	\$ 61,933	
	Senior Planner (.75), (a)	51,048	
	Planner (3) (b), (c)	133,650	\$ 246,631
A.8020.0120	Clerical		
	Secretary (d)		14,668
A.8020.0150	Overtime		750
	Total Personal Services		\$ 262,049
Operating Expenses			
A.8020.0430	Contracted Services		
	Grant Writer	\$ 7,500	
	Accela - AA User License	2,550	
	Legal Ads	600	
	Route 3 Wave Restoration Project (e)	75,000	85,650
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships	3,000	
	Travel and Training	4,000	7,000
A.8020.0465	Equipment < \$5,000		
	Office Equipment	750	
	Computer	1,000	
	Trail Use Counter	900	2,650
	Total Operating Expenses		\$ 95,300
Fringe Benefits			
A.8020.0810	New York State Employees' Retirement System	\$ 29,300	
A.8020.0830	Social Security		20,046
A.8020.0850	Health Insurance		43,617
	Total Fringe Benefits		\$ 92,963
	TOTAL BUDGET		\$ 450,312

(a) Split between A.8020 (75%) and CD.8668 (25%).

(b) Split between A.8020 (80%) and CD.8668 (20%).

(c) Split between A.8020 (90%) and CD.8668 (10%).

(d) Split between A.8020 (45%), CD.8668 (5%) and A.1440 (50%)

(e) Funded by a transfer from the Black River Trust Fund

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Storm Sewers
Account Code:	A8140
Function:	Home and Community Services

This account is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 4,100 catch basins and 1,275 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

City of Watertown

Fiscal Year: FY 2022-23

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 35,192	\$ 34,698	\$ 34,924	\$ 37,717
120 Clerical	-	-	-	-
130 Wages	152,405	142,990	162,472	161,489
140 Temporary	-	-	-	-
150 Overtime	4,831	5,834	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	346	772	2,010	2,010
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 192,774	\$ 184,294	\$ 207,406	\$ 209,216
Equipment				
230 Vehicles	\$ -	\$ -	\$ 52,000	\$ -
250 Other	-	-	5,625	-
Total Equipment	\$ -	\$ -	\$ 57,625	\$ -
Operating Expenses				
410 Utilities	\$ 523	\$ 382	\$ 525	\$ 525
420 Insurance	1,691	1,738	1,944	1,900
430 Contracted Services	25,288	5,085	89,857	98,357
440 Fees Non Employees	395	223	940	940
450 Miscellaneous	2,154	1,374	2,790	2,790
455 Vehicle Expenses	15,911	17,002	20,480	29,325
460 Materials and Supplies	30,529	35,107	49,600	62,100
465 Equipment < \$5,000	6,020	2,407	4,250	11,050
Total Operating Expenses	\$ 82,511	\$ 63,318	\$ 170,386	\$ 206,987
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,503	\$ 25,707	\$ 27,348	\$ 20,243
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,041	13,527	15,868	16,005
840 Workers' Compensation	75	-	250	250
850 Health Insurance	41,687	32,522	30,613	45,667
Total Fringe Benefits	\$ 76,306	\$ 71,756	\$ 74,079	\$ 82,165
Department Total	\$ 351,591	\$ 319,368	\$ 509,496	\$ 498,368

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Storm Sewers****Account Code:****A8140****Function:****Home and Community Services**

		FY 2022-23 Adopted Budget	
Personal Services			
A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor (.50) (a)	\$	37,717
A.8140.0130	Wages		
	Crew Chief (.67), (b)	\$	29,851
	Motor Equipment Operator (Heavy) (.67), (b)		32,281
	Motor Equipment Operator (Light) / Municipal Worker I (4) (b)		
		99,357	161,489
A.8140.0150	Overtime		8,000
A.8140.0175	Health Insurance Buyout		2,010
	Total Personal Services	\$	209,216
Operating Expenses			
A.8140.0410	Utilities		
	Tablet Aircards	\$	425
	Cellular Phone		
		100	\$ 525
A.8140.0420	Insurance		1,900
A.8140.0430	Contracted Services		
	GPS Tracking		357
	Cartegraph Software Maintenance		2,000
	Material Disposal		4,000
	Stormwater Utility Fee Study		75,000
	Safety Equipment Certification		1,000
	Radio Repairs		600
	Camera Software Maintenance		900
	Camera Equipment Repair		3,000
	Specialized Equipment Rental for Right-of-Way Maintenance		8,000
	Small Equipment Repairs		
		3,500	98,357
A.8140.0440	Fees, Non Employees		
	Employee Testing		700
	Employee Vaccinations		
		240	940
A.8140.0450	Miscellaneous		
	Public Safety Emp Training/PESH		1,200
	Jefferson County Stormwater Coalition		1,500
	NASSCO Membership		90
			2,790

(a) Split between A.5010 (50%), A8140 (25%) and G8120 (25%).

(b) Split between either A.5010, A.5110 or A.8140 (67%) and A.5142 (33%).

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Storm Sewers

Account Code:

A8140

Function:

Home and Community Services

		<u>FY 2022-23 Adopted Budget</u>	
A.8140.0455	Vehicle Expenses		
	Maintenance and Repairs	8,000	
	Tires	2,500	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	10,525	
	Insurance	<u>7,100</u>	29,325
A.8140.0460	Materials and Supplies		
	Safety Apparel and Shoes	1,500	
	Catch Basin Grade Ring Materials	4,000	
	Manholes and Catch Basins	11,000	
	Radio Batteries	300	
	Asphalt Patching Material	4,000	
	Pipes and Fittings	12,500	
	LED Lights Sparacino Garage	2,000	
	Castings and Grates	10,000	
	Crusher Run and Stone Products	7,500	
	Sewer Camera Supplies (a)	1,500	
	Sewer Vac Hose, 500 LF (a)	1,800	
	Work Zone Safety Devices	3,000	
	Small Hand Tools, Related Supplies	<u>3,000</u>	62,100
A.8140.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads (a)	1,250	
	Demo Saw	2,000	
	Plate Compactor (23")	3,000	
	Bypass Hose 6" Diameter with Camlocks	1,800	
	Shoring Components Replacement (a)	<u>3,000</u>	11,050
	Total Operating Expenses		<u>\$ 206,987</u>
Fringe Benefits			
A.8140.0810	New York State Employees' Retirement System	\$	20,243
A.8140.0830	Social Security		16,005
A.8140.0840	Workers Compensation		250
A.8140.0850	Health Insurance		<u>45,667</u>
	Total Fringe Benefits	\$	<u>82,165</u>
	TOTAL BUDGET	\$	<u><u>498,368</u></u>

(a) Split 50% A8140 and 50% G8120

City of Watertown

Fiscal Year: FY 2022-23
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

There are a total of 6 employees in this division associated with the Department of Public Works. They are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables. In 2021 the call-in service for pickup of bulk items was expanded from the previous July/August time frame. The service was offered from mid-May until mid-November. Also included in this account is the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2021, City crews collected 3,306 tons of residential refuse, an increase of 131 tons from 2020. Crews also collected 518 tons of source separated recyclable materials. Recycling continues to be about 17+/- % of the solid waste stream. The division participated in thirty-two (32) Codes ordered private property cleanups removing a total of 16.4 tons of trash and debris from these premises.

City of Watertown

Fiscal Year: FY 2022-23
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ 12,037	\$ 13,194
120 Clerical	-	-	22,378	24,055
130 Wages	239,320	225,937	293,263	247,944
140 Temporary	19,467	18,030	20,000	25,000
150 Overtime	11,756	11,101	18,500	18,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,806	5,849	1,876	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 274,349	\$ 260,917	\$ 368,054	\$ 334,293
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 332	\$ 319	\$ 330	\$ 330
420 Insurance	-	-	-	-
430 Contracted Services	237,227	290,120	327,925	313,712
440 Fees Non Employees	1,630	1,247	14,200	14,200
450 Miscellaneous	2,786	3,236	5,000	5,000
455 Vehicle Expenses	96,605	90,861	105,327	106,575
460 Materials and Supplies	16,314	14,700	21,000	21,000
465 Equipment < \$5,000	-	-	425	-
Total Operating Expenses	\$ 354,894	\$ 400,483	\$ 474,207	\$ 460,817
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 32,112	\$ 29,383	\$ 42,993	\$ 31,911
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,011	19,014	28,156	25,572
840 Workers' Compensation	7,608	25,266	25,000	25,000
850 Health Insurance	61,595	52,575	87,909	59,755
Total Fringe Benefits	\$ 121,326	\$ 126,238	\$ 184,058	\$ 142,238
Department Total	\$ 750,569	\$ 787,638	\$ 1,026,319	\$ 937,348

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

		<u>FY 2022-23 Adopted Budget</u>	
Personal Services			
A.8160.0110	Salaries		
	Asst. Superintendent of Public Works (.15), (a)	\$	13,194
A.8160.0120	Clerical		
	Senior Account Clerk/Typist (.60), (b)		24,055
A.8160.0130	Wages		
	Crew Chief	\$ 50,332	
	Refuse Motor Equipment Operator (5)	<u>197,612</u>	\$ 247,944
A.8160.0140	Temporary		25,000
A.8160.0150	Overtime		18,500
A.8160.0175	Health Insurance Buyout		<u>5,600</u>
	Total Personal Services		<u>\$ 334,293</u>
Operating Expenses			
A.8160.0410	Utilities		
	Water/Sewer	\$	330
A.8160.0430	Contracted Services		
	GPS Tracking (7)	\$ 1,782	
	Tipping Fees (Regular)	245,000	
	Tip Fee Mixed Recycling	20,000	
	Refuse/Recycle Services at Creekwood	31,000	
	Fees/Advertising	3,000	
	Education/Public Awareness/Ads	2,000	
	Employee Uniform Rental	1,000	
	Radio Repairs	600	
	Overhead Door Preventative Maintenance	800	
	Annual Fire Alarm Monitoring	330	
	Pressure Washer Repair	1,200	
	Mowing of Closed Landfill	<u>7,000</u>	313,712
A.8160.0440	Fees Non Employee		
	Employment Related Testing	1,200	
	Landfill Monitoring Fees	<u>13,000</u>	14,200
A.8160.0450	Miscellaneous		
	Bulk Postage for Tote Bills	3,000	
	Safety Training/PESH	1,800	
	Permits and Miscellaneous	200	5,000

(a) Split between A.1490 (15%), A.1640 (70%) and A.8160 (15%).

(b) Split between A.1490 (40%) and A.8160 (60%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

		<u>FY 2022-23 Adopted Budget</u>	
A.8160.0455	Vehicle Expenses		
	Vehicle Maintenance and Repairs	36,500	
	Preventive Maintenance	3,800	
	Tires	5,000	
	Gas and Diesel Fuels	56,925	
	Insurance	<u>4,350</u>	106,575
A.8160.0460	Materials and Supplies		
	Safety Shoes and Equipment	3,000	
	Refuse Bag Stickers and Forms	7,000	
	Totes	7,500	
	Tote Repair Parts	1,000	
	Landfill Drainage/Ground Materials	1,500	
	Miscellaneous Supplies	<u>1,000</u>	21,000
	Total Operating Expenses		<u>\$ 460,817</u>
Fringe Benefits			
A.8160.0810	New York State Employees' Retirement System	\$ 31,911	
A.8160.0830	Social Security	25,572	
A.8160.0840	Workers Compensation	25,000	
A.8160.0850	Health Insurance	<u>59,755</u>	
	Total Fringe Benefits	<u>\$ 142,238</u>	
	TOTAL BUDGET		<u><u>\$ 937,348</u></u>

City of Watertown

Fiscal Year: FY 2022-23

Department: General

Account Code: A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9950, A9960

Function: General Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
A.9040.0800 Workers' Compensation	\$ 86,384	\$ 87,188	\$ 82,000	\$ 90,000
A.9050.0800 Unemployment Claims	48,662	24,265	25,000	25,000
A.9060.0800 Health Insurance - Retirees	4,252,876	3,742,100	3,663,791	3,688,367
A.9065.0800 Medicare Part B - Retirees	483,020	493,594	525,000	570,000
A.9089.0800 Other Employee Benefits	4,394	4,290	4,500	4,500
A.9501.0900 Transfer to Risk Retention Fund	40,000	40,000	45,000	45,000
A.9512.0900 Transfer to Library Fund	1,446,362	1,252,723	1,527,711	1,532,712
A9945 Transfer to Capital Reserve	-	-	-	5,000,000
A.9950.0900 Transfer to Capital Fund	2,159,523	484,871	1,101,000	2,450,683
A.9960.0900 Black River Trust Reserve	17,097	17,330	18,000	20,000
A.9970.0900 Transfer to Contingency and Tax Stabilization Reserve	-	-	400,000	500,000
Total	<u>\$ 8,538,318</u>	<u>\$ 6,146,361</u>	<u>\$ 7,392,002</u>	<u>\$ 13,926,262</u>

Accounts A.9040.0800, A.9050.0800, A.9060.0800, A.9065.0800, A.9070.0800 and A.9089.0800 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A.9501.0900 - Transfer to Risk Retention Fund - This represents the annual transfer to support the costs associated with defending claims against the City.

A.9512.0900 - Transfer to Library Fund - Operating support of the Flower Memorial Library.

A.9950.0900 - Transfer to Capital Fund - Represents the City's operating support of capital equipment purchases and capital projects.

A.9960.0900 - Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust.

A.9970.0900 - Transfer to Contingency and Tax Stabilization Reserve - In accordance with General Municipal Law Section 6-e the City established a Contingency and Tax Stabilization Fund which may be used to finance certain unanticipated revenue losses or expenditures and to lessen or prevent projected increases in excess of 2.5% of the real property tax levy.

City of Watertown

Fiscal Year: FY 2022-23
Department: Debt Service
Account Code: A9710
Function: Debt Service

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Serial Bonds				
A.9710.0600 Serial Bond Principal	\$ 2,148,337	\$ 2,083,037	\$ 2,096,385	\$ 2,149,385
A.9710.0700 Serial Bond Interest	728,934	643,592	742,243	650,788
Bond Anticipation Notes				
A.9730.0600 Bond Anticipation Note Principal	-	254,500	-	-
A.9730.0700 Bond Anticipation Note Interest	-	34,519	-	-
Total	<u>\$ 2,877,271</u>	<u>\$ 3,015,648</u>	<u>\$ 2,838,628</u>	<u>\$ 2,800,173</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
4/15/2011 C (2.00 - 6.00%) 11/15/2022	\$	400,000	\$ 12,000	\$ 412,000	\$ -
6/20/2013 (3.00 - 3.50%) 10/15/2027		60,800	8,280	69,080	225,000
4/10/2014 A (1.50 - 2.75%) 4/1/2024		51,000	2,677	53,677	51,000
6/18/2014 (1.00 - 2.625%) 11/15/2023		28,000	1,068	29,068	28,000
6/25/2015 A (3.00 - 3.50%) 6/15/2040		320,000	274,788	594,788	7,705,000
6/25/2015 B (2.00 - 3.125%) 6/15/2030		31,500	7,600	39,100	220,500
6/15/2017 (2.00 - 3.00%) 6/15/2032		231,851	34,044	265,895	1,271,402
3/29/2019 (5.00 - 3.00%) 9/1/2033		411,234	138,831	550,065	2,844,447
9/30/2020 (3.00 - 5.00%) 2/15/2026		315,000	45,000	360,000	585,000
5/15/2021 (5.00%) 5/15/2039		300,000	126,500	426,500	2,230,000
TOTAL	<u>\$</u>	<u>2,149,385</u>	<u>\$ 650,788</u>	<u>\$ 2,800,173</u>	<u>\$ 15,160,349</u>

WATER FUND

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Water Fund Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
<u>Revenues</u>				
Water Rents	\$ 3,506,249	\$ 3,667,028	\$ 3,403,000	\$ 3,845,750
Unmetered Water Sales	6,833	12,894	10,000	10,000
Outside User Fees	1,217,063	1,227,561	1,188,993	1,540,655
Water Service Charges	29,474	25,374	40,000	35,000
Interest and Penalties on Water Rents	52,491	50,900	55,000	52,000
Interest and Earnings	42,526	3,519	3,775	11,500
Rental of Real Property	-	9,500	9,500	9,500
Sale of Scrap	1,435	513	2,500	2,000
Sale of Equipment	2,185	-	-	-
Insurance Recoveries	-	-	1,000	-
Refund of Prior Year Expenses	-	1,629	-	-
Premium on Obligations	-	30,433	-	-
Unclassified Revenues	3,022	4,222	1,000	1,000
Payment Processing Fees	7,040	10,303	10,000	12,000
Metered Water Sales - Other Funds	189,453	228,634	203,918	226,000
State Aid, Home & Community Services	131,933	152,505	105,000	140,000
Federal Aid, Disaster Assistance	-	-	189,172	-
Interfund Transfer	25,067	-	1,000	1,000
Sub-Total	\$ 5,214,771	\$ 5,425,015	\$ 5,223,858	\$ 5,886,405
Appropriated Debt Reserve	22,551	9,041	-	-
Appropriated Fund Balance	77,578	-	517,825	472,053
Total Revenues	\$ 5,314,900	\$ 5,434,056	\$ 5,741,683	\$ 6,358,458
<u>Expenditures</u>				
Administration	\$ 236,654	\$ 250,823	\$ 294,050	\$ 275,676
Source, Supply, Power and Pumping	629,302	631,048	805,771	\$ 814,825
Purification	1,768,204	1,684,555	2,088,884	\$ 2,349,742
Transmission and Distribution	1,013,632	1,108,822	1,298,767	\$ 1,365,690
General	775,158	432,023	571,944	\$ 921,255
Debt Service	891,950	878,092	682,267	\$ 631,270
Total Expenditures	\$ 5,314,900	\$ 4,985,363	\$ 5,741,683	\$ 6,358,458
<u>Fund Balance</u>				
Beginning reserve and fund balances	\$ 2,474,684	\$ 2,374,555		
+ Revenues	5,214,771	5,425,015		
- Expenses	(5,314,900)	(4,985,363)		
Ending reserve and fund balances	\$ 2,374,555	\$ 2,814,207		
Fund balance reserved for encumbrances	(167,596)	(151,566)		
Fund balance reserved for debt	(9,041)	-		
Fund balance appropriated to subsequent fiscal year	(161,494)	(517,825)		
Unreserved un-appropriated fund balance	<u>\$ 2,036,424</u>	<u>\$ 2,144,816</u>		

Fiscal Year 2021-22 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Water Fund Revenue Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
F.0000.2140 Water Rents	\$ 3,506,249	\$ 3,667,028	\$ 3,403,000	\$ 3,845,750
F.0000.2142 Unmetered Water Sales	6,833	12,894	10,000	10,000
F.0000.2143 Outside User Fees	1,217,063	1,227,561	1,188,993	1,540,655
F.0000.2144 Water Service Charges	29,474	25,374	40,000	35,000
F.0000.2148 Interest and Penalties on Water Rents	52,491	50,900	55,000	52,000
F.0000.2401 Interest and Earnings	42,526	3,519	3,775	11,500
F.0000.2410 Rental of Real Property	-	9,500	9,500	9,500
F.0000.2650 Sale of Scrap	1,435	513	2,500	2,000
F.0000.2665 Sale of Equipment	2,185	-	-	-
F.0000.2680 Insurance Recoveries	-	-	1,000	-
F.0000.2701 Refund of Prior Year Expenses	-	1,629	-	-
F.0000.2710 Premium on Obligations	-	30,433	-	-
F.0000.2770 Unclassified Revenues	3,022	4,222	1,000	1,000
F.0000.2773 Payment Processing Fees	7,040	10,303	10,000	12,000
F.0000.2830 Metered Water Sales - Other Funds	189,453	228,634	203,918	226,000
F.0000.3989 State Aid - Home & Community	131,933	152,505	105,000	140,000
F.0000.4960 Federal Aid - Disaster Assistance	-	-	189,172	-
F.0000.5031 Interfund Transfers	25,067	-	1,000	1,000
Sub-Total	5,214,771	5,425,015	5,223,858	5,886,405
Appropriated Debt Reserve	22,551	9,041	-	-
Appropriated Fund Balance	77,578	-	517,825	472,053
Total Revenues	\$ 5,314,900	\$ 5,434,056	\$ 5,741,683	\$ 6,358,458

City of Watertown

Fiscal Year: FY 2022-23
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions

F.0000.2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F.0000.2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F.0000.2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F.0000.2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F.0000.2148 - Interest and Penalties on Water Rents - Charges of 10% penalties for late water payments.

F.0000.2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F.0000.2410 - Rental of Real Property - Revenue is received from the rental of office space to the Sewer Fund Administration at the Water Treatment Facility.

F.0000.2650 - Sale of Scrap – Sales of excess scrap.

F.0000.2665 – Sale of Equipment – Sales of equipment.

F.0000.2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

F2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

F.0000.2710 - Premiums on Obligations - Premiums received on the issuance of debt.

F.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

F.0000.2830 - Metered Water Sales - Other Funds – Sales of water to other City funds.

F.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of Health for the Lead Service Line Replacement Program.

F.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

F.0000.5301 – Interfund Transfers – Transfers from other funds.

City of Watertown

Fiscal Year: FY 2022-23
Department: Administration
Account Code: F8310
Function: Administration

The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2022-23
Department: Administration
Account Code: F8310
Function: Administration

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 42,555	\$ 42,282	\$ 42,230	\$ 45,843
120 Clerical	64,955	63,772	66,965	68,306
130 Wages	22,585	22,668	23,089	23,089
140 Temporary	-	-	-	-
150 Overtime	609	161	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 130,704</u>	<u>\$ 128,883</u>	<u>\$ 133,784</u>	<u>\$ 138,738</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 15,000
250 Other	-	-	30,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>\$ 15,000</u>
Operating Expenses				
410 Utilities	\$ 701	\$ 446	\$ 630	\$ 630
420 Insurance	318	318	378	350
430 Contracted Services	20,489	29,463	38,950	33,260
440 Fees Non Employees	2,980	13,361	4,680	5,380
450 Miscellaneous	14,059	15,435	19,100	19,100
455 Vehicle Expenses	480	467	824	1,650
460 Materials and Supplies	1,772	4,319	3,175	3,175
465 Equipment < \$5,000	1,823	612	725	2,000
Total Operating Expenses	<u>\$ 42,622</u>	<u>\$ 64,421</u>	<u>\$ 68,462</u>	<u>\$ 65,545</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,201	\$ 18,433	\$ 20,453	\$ 16,264
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,132	9,625	10,234	10,613
840 Workers' Compensation	-	-	-	-
850 Health Insurance	34,995	29,461	31,117	29,516
Total Fringe Benefits	<u>\$ 63,328</u>	<u>\$ 57,519</u>	<u>\$ 61,804</u>	<u>\$ 56,393</u>
Department Total	<u><u>\$ 236,654</u></u>	<u><u>\$ 250,823</u></u>	<u><u>\$ 294,050</u></u>	<u><u>\$ 275,676</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Administration****Account Code:****F8310****Function:****Administration****FY 2022-23 Adopted Budget****Personal Services**

F.8310.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	45,843
F.8310.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	27,569
	Senior Account Clerk Typist (.50) (b)		23,690
	Account Clerk Typist (.50) (b)	<u>17,047</u>	68,306
F.8310.0130	Wages		
	SCADA Technician (.40) (c)		23,089
F.8310.0150	Overtime		<u>1,500</u>
	Total Personal Services	\$	<u>138,738</u>

Equipment

F.8310.0230	Vehicles		
	Vehicle Replacement (2-6) (hybrid)	\$	<u>15,000</u>
	Total Equipment	\$	<u>15,000</u>

Operating Expenses

F.8310.0410	Utilities		
	Cell Phones	\$	630
F.8310.0420	Insurance		350
F.8310.0430	Contracted Services		
	Software Support Fees	\$	15,750
	Merchant Fees		12,000
	Debt Disclosure Filing Fees		250
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Federally Mandated Training and Employee Assistance Program		700
	Unemployment Services		220
	Safety Consultant		2,400
	Background Checks		240
	Equipment Maintenance Contracts	<u>900</u>	33,260
F.8310.0440	Fees, Non Employees		
	Audit Services		3,200
	Allocated Indirect Cost Plan		1,500
	Actuarial Services	<u>680</u>	5,380

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Administration****Account Code:****F8310****Function:****Administration**

		<u>FY 2022-23 Adopted Budget</u>	
F.8310.0450	Miscellaneous		
	Membership AWWA	1,900	
	Travel and Training	1,000	
	Postage for Lead Service Line Replacement Program	100	
	Postage for Non-compliance Events	5,000	
	Postage For Billing	11,000	
	Postage For Annual Report	<u>100</u>	19,100
F.8310.0455	Vehicle Expenses		
	Fuel	300	
	Maintenance and Repairs	300	
	Insurance	<u>1,050</u>	1,650
F.8310.0460	Materials and Supplies		
	Printed Forms, Bills	2,500	
	Labor Law Posters	75	
	Office Supplies	<u>600</u>	3,175
F.8310.0465	Equipment < \$5,000		
	Computer (b)	1,000	
	Printer	<u>1,000</u>	2,000
	Total Operating Expenses		<u>\$ 65,545</u>
Fringe Benefits			
F.8310.0810	New York State Employees' Retirement System	\$	16,264
F.8310.0830	Social Security		10,613
F.8310.0850	Health Insurance		<u>29,516</u>
	Total Fringe Benefits	\$	<u>56,393</u>
	TOTAL BUDGET	\$	<u><u>275,676</u></u>

(b) Split between F.8310 (50%) and G.8110 (50%).

F8310 / G8110 – Water / Sewer Administration

Fiscal Year 2022-23
Equipment

Vehicle Replacement hybrid (2-6) \$30,000

The water & sewer administration 2012 Ford Fusion with 30,222 miles is 10 years old and the transmission is slipping. 2-6 will be replaced with an electric more fuel-efficient model reducing the annual vehicle budget. The total cost will be split 50/50 between the Water Fund Administration (F.8310.0230) and the Sewer Fund Administration (G.8110.0230).



City of Watertown

Fiscal Year:	FY 2022-23
Department:	Source of Supply, Power and Pumping
Account Code:	F8320
Function:	Water Operations

Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000 gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Source of Supply, Power and Pumping

Account Code:

F8320

Function:

Water Operations

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	125,000	45,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 125,000</u>	<u>\$ 45,000</u>
Operating Expenses				
410 Utilities	\$ 590,161	\$ 555,617	\$ 613,200	\$ 668,200
420 Insurance	4,072	7,396	4,671	14,300
430 Contracted Services	6,004	40,317	32,900	42,900
440 Fees Non Employees	25	450	-	425
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	1,073	2,500	2,500
460 Materials and Supplies	28,134	17,533	14,000	23,000
465 Equipment < \$5,000	906	8,662	13,500	18,500
Total Operating Expenses	<u>\$ 629,302</u>	<u>\$ 631,048</u>	<u>\$ 680,771</u>	<u>\$ 769,825</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 629,302</u></u>	<u><u>\$ 631,048</u></u>	<u><u>\$ 805,771</u></u>	<u><u>\$ 814,825</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Source of Supply, Power and Pumping****Account Code:****F8320****Function:****Water Operations****FY 2022-23 Adopted Budget****Equipment**

F.8320.0250

Other Equipment

Highlift Pump Rebuild

\$ 45,000

Total Equipment

\$ 45,000

Operating Expenses

F.8320.0410

Utilities

Electric

\$ 658,000

Natural Gas

9,000

Phone

200

Water and Sewer (Town of Pamela)

1,000

\$ 668,200

F.8320.0420

Insurance

14,300

F.8320.0430

Contracted Services

Maintenance Contracts Generators

2,800

Pump Repairs

5,000

Electric Repairs and Service

3,000

Boiler Repairs, Maintenance and Service

3,000

Miscellaneous Repairs and Services

5,500

Propane Tank Rental

400

Portable Toilet Rental

700

Fence Repairs

2,500

Arc Flash Study

9,000

Hoist Inspection

1,000

Inspection of Lightning Suppresion System

Pumphouse

10,000

42,900

F.8320.0455

Fees Non Employee

Chemical Storage Permit

425

F.8320.0455

Vehicle Expenses

Diesel for Dredge

2,500

F.8320.0460

Materials and Supplies

Grease and Oil

1,800

Fuel Oil, Generator

2,500

Dredge Equipment Parts

2,500

Propane, Small Generator

1,200

Mechanical Equipment Parts and Repairs

5,000

Electrical Repair Parts

5,000

HVAC Repair Parts

5,000

23,000

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Source of Supply, Power and Pumping****Account Code:****F8320****Function:****Water Operations****FY 2022-23 Adopted Budget**

F.8320.0465

Equipment < \$5,000

Process Controllers

1,500

Chemical Metering Pump

3,000

Instrumentation Gauges and Check Valves

2,000

SCADA Equipment

2,000

Valves

2,000

Chemical Day Tank

1,000

Floor Scale

5,000

Turbidity Curtain

2,00018,500

Total Operating Expenses

\$ 769,825**TOTAL BUDGET****\$ 814,825**

F8320 – Source of Supply, Power and Pumping

Fiscal Year 2022-23 Equipment

Highlift Pump Rebuild (1) - \$45,000

The WTP supplies water to the Distribution System and the Reservoirs by way of four vertical turbine pumps. The pumps were installed as part of the plant upgrades in 1989-90. The rebuild will replace wear items within the pump, clean and inspect the electric motors and rebuild the flow isolation valves. The cost for repair is only an estimate and could change depending upon the amount of wear.



City of Watertown

Fiscal Year: FY 2022-23
Department: Purification
Account Code: F8330
Function: Water Operations

The City's 15 MGD Water Plant purified and delivered more than 1.89 billion gallons of high quality potable water last year. An average of 6.56million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamelaia, Leray, Champion, and personnel at Fort Drum in 2019. The plant is staffed with a Chief Operator, five WTP operators, two Operator trainees, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. At full staffing, all but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

City of Watertown**Fiscal Year: FY 2022-23****Department: Purification****Account Code: F8330****Function: Water Operations**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 65,531	\$ 67,237	\$ 65,759	\$ 71,488
120 Clerical	-	-	-	-
130 Wages	490,610	551,860	622,354	622,136
140 Temporary	-	-	-	26,000
150 Overtime	21,609	22,791	28,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	7,983	9,800	11,200	9,900
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 585,733</u>	<u>\$ 651,688</u>	<u>\$ 727,313</u>	<u>\$ 759,524</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 45,000
250 Other	23,900	-	-	22,000
Total Equipment	<u>\$ 23,900</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 67,000</u>
Operating Expenses				
410 Utilities	\$ 378,280	\$ 326,551	\$ 395,600	\$ 371,600
420 Insurance	17,433	14,864	19,980	8,300
430 Contracted Services	40,937	60,060	106,465	81,705
440 Fees Non Employees	2,724	3,253	4,100	4,100
450 Miscellaneous	7,434	8,949	15,500	15,500
455 Vehicle Expenses	7,406	11,087	12,320	22,650
460 Materials and Supplies	378,803	391,222	512,200	720,000
465 Equipment < \$5,000	38,362	10,383	61,200	62,000
Total Operating Expenses	<u>\$ 871,379</u>	<u>\$ 826,369</u>	<u>\$ 1,127,365</u>	<u>\$ 1,285,855</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 84,994	\$ 73,883	\$ 89,898	\$ 72,831
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	42,129	50,038	55,640	58,105
840 Workers' Compensation	80,519	(2,910)	2,000	2,500
850 Health Insurance	79,550	85,487	86,668	103,927
Total Fringe Benefits	<u>\$ 287,192</u>	<u>\$ 206,498</u>	<u>\$ 234,206</u>	<u>\$ 237,363</u>
Department Total	<u><u>\$ 1,768,204</u></u>	<u><u>\$ 1,684,555</u></u>	<u><u>\$ 2,088,884</u></u>	<u><u>\$ 2,349,742</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Purification****Account Code:****F8330****Function:****Water Operations****FY 2022-23 Adopted Budget****Personal Services**

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator	\$	71,488
F.8330.0130	Wages		
	Water Treatment Plant Maint. Supervisor	\$	56,001
	Laboratory Technician		60,438
	Water Treatment Plant Maintenance Mechanic (2)		100,672
	Building Maintenance Worker		42,021
	Water Treatment Plant Operator (8)	<u>363,004</u>	622,136
F.8330.0140	Temporary		26,000
F.8330.0150	Overtime		30,000
F.8330.0175	Health Insurance Buyout		<u>9,900</u>
	Total Personal Services	\$	<u>759,524</u>

Equipment

F.8330.0230	Vehicles		
	Vehicle Replacement 2-30 (hybrid)	\$	45,000
F.8330.0250	Other Equipment		
	Level 2 Electric Vehicle Charging Station		10,000
	Lab Autoclave	<u>12,000</u>	<u>22,000</u>
		\$	<u>67,000</u>

Operating Expenses

F.8330.0410	Utilities		
	Sewer Charges	\$	360,000
	Natural Gas		9,000
	Telephone	<u>2,600</u>	\$ 371,600
F.8330.0420	Insurance		8,300
F.8330.0430	Contracted Services		
	AC Boiler Repair and Maintenance		3,000
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee		4,275
	Maintenance of Instruments Fee		830
	Electric Repair and Maintenance		2,500
	Equipment Repairs		5,000
	Analytical Testing		17,500
	Hazardous Material Disposal		2,000
	Hoist Inspection		1,000
	Equipment Rental		1,000
	Reduced Pressure Zone Valve Inspection		3,000
	Pressure Reducing Valve Repair		2,000
	Cartograph Software Licences and Support		13,100
	Engineering Services - Disinfection By-products		25,000
	Inspection of Fire/Intrusion Alarms	<u>1,500</u>	81,705

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Purification****Account Code:****F8330****Function:****Water Operations**

		<u>FY 2022-23 Adopted Budget</u>	
F.8330.0440	Fees, Non Employee		
	Haz-Mat License Fee	375	
	Tier II Registration	25	
	Occupational Tests	3,000	
	Lab Accreditation Fee	<u>700</u>	4,100
F.8330.0450	Miscellaneous		
	Operation Credit Courses	5,000	
	Pesticide Training	1,500	
	Travel and Training, C.E.D	3,000	
	Reference Materials and Texts	1,000	
	Safety Training and Equipment	3,000	
	Miscellaneous	<u>2,000</u>	15,500
F.8330.0455	Vehicle Expenses		
	Maintenance and Repairs	5,000	
	Fuel	10,350	
	Insurance	<u>7,300</u>	22,650
F.8330.0460	Materials and Supplies		
	Process Chemicals	675,000	
	Boots, Helmets, Goggles	3,000	
	Materials and Supplies	35,000	
	Mechanical Parts and Repair	3,500	
	Electrical Parts and Repair	<u>3,500</u>	720,000
F.8330.0465	Equipment < \$5,000		
	Computers (2)	2,000	
	Electrical Equipment	5,000	
	Mechanical Equipment	5,000	
	Raw Water Sampling Equipment	1,000	
	Chlorine Equipment	5,000	
	Online Chlorine Monitor	3,500	
	HVAC Equipment	5,000	
	SCADA Equipment	3,000	
	Chemical Metering Pump	3,000	
	Dehumidifier Parts	5,000	
	Chemical Tank Level Transducer(s)	5,000	
	Exterior Lighting	3,500	
	Turbidimeter	4,000	
	Chlorine Analyzer	4,000	
	Security Cameras	5,000	
	Process Controllers	<u>3,000</u>	<u>62,000</u>
	Total Operating Expenses		<u>\$ 1,285,855</u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Purification****Account Code:****F8330****Function:****Water Operations****FY 2022-23 Adopted Budget****Fringe Benefits**

F.8330.0810	New York State Employees' Retirement System	\$	72,831
F.8330.0830	Social Security		58,105
F.8330.0840	Workers' Compensation		2,500
F.8330.0850	Health Insurance		<u>103,927</u>
	Total Fringe Benefits	\$	<u>237,363</u>

TOTAL BUDGET**\$ 2,349,742**

F8330 – Purification

Fiscal Year 2022-23 Equipment

Vehicle Replacement – hybrid (2-30) - \$45,000

The water treatment plant 2013 Ford SUV with 54,102 miles is the least efficient and most costly vehicle at the WTP. 2-30 will be replaced with a smaller and more fuel-efficient model reducing the annual vehicle budget.



F8330 – Purification

Fiscal Year 2022-23 Equipment

Laboratory Autoclave -

\$12,000

The water treatment plant laboratory is looking to upgrade the current autoclave. It was purchased in 2014 and has become less reliable in its operation. The Lab's current backup autoclave has been parted out to keep the current unit functioning and is no longer viable as a backup. The new unit will allow the current autoclave to be reserved as a good backup.



City of Watertown

Fiscal Year: FY 2022-23
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

This departmental unit has 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 1054 fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair and replace many water services and 350 to 500 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs (5M and 3M capacity), and the 250,000 gallon elevated water tank. Layout and design assistance, as well as, inspection of water line installation is provided for construction and maintenance projects. An Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks, backhoes and dump trucks used in providing these services.

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 71,845	\$ 77,699	\$ 89,700	\$ 76,553
120 Clerical	-	-	-	-
130 Wages	503,606	494,702	513,885	569,847
140 Temporary	12,335	13,833	16,000	18,000
150 Overtime	33,265	33,203	30,000	35,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	3,877	2,800	7,100
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 623,851</u>	<u>\$ 623,314</u>	<u>\$ 652,385</u>	<u>\$ 706,500</u>
Equipment				
230 Motor Vehicle	\$ 30,438	\$ -	\$ 45,000	\$ 55,000
250 Other	10,921	6,995	-	5,000
Total Equipment	<u>\$ 41,359</u>	<u>\$ 6,995</u>	<u>\$ 45,000</u>	<u>\$ 60,000</u>
Operating Expenses				
410 Utilities	\$ 30,431	\$ 26,024	\$ 29,300	\$ 28,800
420 Insurance	4,713	7,028	5,400	4,900
430 Contracted Services	18,874	23,641	55,400	26,100
440 Fees Non Employees	450	190	950	2,900
450 Miscellaneous	3,242	737	6,400	10,400
455 Vehicle Expenses	37,708	55,093	60,802	72,875
460 Materials and Supplies	101,363	114,710	116,950	117,700
465 Equipment < \$5,000	13,248	2,576	29,350	30,650
Total Operating Expenses	<u>\$ 210,029</u>	<u>\$ 229,999</u>	<u>\$ 304,552</u>	<u>\$ 294,325</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 91,004	\$ 85,919	\$ 93,589	\$ 82,556
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	44,945	48,247	49,878	54,047
840 Workers' Compensation	(138,592)	(4,827)	25,000	25,000
850 Health Insurance	141,036	119,175	128,363	143,262
Total Fringe Benefits	<u>\$ 138,393</u>	<u>\$ 248,514</u>	<u>\$ 296,830</u>	<u>\$ 304,865</u>
Department Total	<u><u>\$ 1,013,632</u></u>	<u><u>\$ 1,108,822</u></u>	<u><u>\$ 1,298,767</u></u>	<u><u>\$ 1,365,690</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations****FY 2022-23 Adopted Budget****Personal Services**

F.8340.0110	Salaries		
	Supervisor Water Distribution System	\$	76,553
F.8340.0130	Wages		
	Water Distribution Systems Operator	\$	63,285
	Crew Chief (2)		102,064
	Engineering Technician		48,102
	Water Meter Service Mechanic (2 @ .50) (a)		46,983
	Stock Attendant		42,021
	Motor Equipment Operator (3)		117,846
	Water Maintenance Mechanic (3)		117,722
	Municipal Worker		31,824
			<u>569,847</u>
F.8340.0140	Temporary		18,000
F.8340.0150	Overtime		35,000
F.8340.0175	Health Insurance Buy-out		7,100
	Total Personal Services	\$	<u>706,500</u>

Equipment

F.8340.0230	Vehicles		
	Service Pickup Truck (2-11)	\$	55,000
F.8340.0250	Other Equipment		
	Concrete Mixer		5,000
	Total Equipment	\$	<u>60,000</u>

Operating Expenses

F.8340.0410	Utilities		
	Natural Gas	\$	5,800
	Electric		19,000
	Telephone		4,000
			<u>28,800</u>
F.8340.0420	Insurance		4,900
F.8340.0430	Contracted Services		
	Equipment Repair and Maintenance		1,500
	Equipment Rental		1,000
	Maintenance Contract on Copier		400
	Facility Maintenance		6,000
	CAD Maintenance Annual Fee		1,100
	WaterCad Select Service Fee		2,200
	Cartegraph Software Maintenance		13,000
	Annual Crane Hoist Inspection		600
	Radio Repairs		300
			<u>26,100</u>

(a) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations**

		<u>FY 2022-23 Adopted Budget</u>	
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for CDLs	600	
	Annual Hearing Tests	1,950	
	Physicals	350	2,900
F.8340.0450	Miscellaneous		
	Travel and Training	5,200	
	In-house Training Expenses	300	
	PESH Training	400	
	AWWA Dues and Manuals	500	
	Commercial Driver License (CDL) Training	4,000	10,400
F.8340.0455	Vehicle Expenses		
	Fuel and Fluids	46,400	
	Maintenance and Repairs	15,000	
	Insurance	11,475	72,875
F.8340.0460	Materials and Supplies		
	Stationary Stores	500	
	Safety Items	2,000	
	Protective Clothing	2,000	
	Cleaning and Mechanical Supplies	2,000	
	Maintenance Supplies	4,000	
	Hand Tools	1,500	
	Redi-mix Concrete	1,500	
	Top Soil	2,500	
	Top Soil -Lead Service Line Replacement Program	5,000	
	Crushed Stone	3,000	
	Crushed Stone-Lead Service Line Replacement Program	6,000	
	Black Top - Road Repair and Cold Patch	5,000	
	Black Top - Road Repair and Cold Patch - Lead Service Line Replacement Program	19,000	
	Fire Hydrant Antifreeze	500	
	Ductile Iron Pipe and Fittings	5,000	
	Gate Valves and Hydrant Valves	2,000	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe	3,000	
	Copper Pipe -Lead Service Line Replacement Program	4,500	
	Brass Fittings	9,000	
	Copper Fittings - Lead Service Line Replacement Program	1,500	

City of Watertown

Fiscal Year: FY 2022-23
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2022-23 Adopted Budget</u>	
F.8340.0460	Materials and Supplies continued:		
	Curb Boxes, Repair Lids, Extensions	3,000	
	Curb Boxes and Stops - Lead Service Line Replacement Program	5,000	
	Valve Boxes, Covers, Risers	6,000	
	Fire Hydrant Repair Parts	12,000	
	Tapping Sleeves, Valves and Saddles	2,200	
	Facility Repair Supplies	<u>3,000</u>	117,700
F.8340.0465	Equipment < \$5,000		
	Computer	2,000	
	Magnetic Locators (2)	1,500	
	2" Electric Pump	450	
	Cement Mixer	5,000	
	Fire Hydrants	12,500	
	PESH Mandated Equipment	1,500	
	Work Zone Reflective Signage	1,500	
	Generators (2)	2,200	
	Tools and Accessories	<u>4,000</u>	<u>30,650</u>
	Total Operating Expenses		<u>\$ 294,325</u>
Fringe Benefits			
F.8340.0810	New York State Employees' Retirement System	\$	82,556
F.8340.0830	Social Security		54,047
F.8340.0840	Workers' Compensation		25,000
F.8340.0850	Health Insurance		<u>143,262</u>
	Total Fringe Benefits		<u>304,865</u>
	TOTAL BUDGET	\$	<u><u>1,365,690</u></u>

F8340 – Transmission and Distribution

Fiscal Year 2022-23 Equipment

Service Pickup Truck (2-11) - \$55,000

Requesting replacement for 2-11; 2008 Ford F-350 4-wheel drive service truck with major engine issues (119,000 miles), engine replacement will cost more than the value of the vehicle, with this vehicle being commissioned “out of service” has left the department a service truck short and has caused delays in response time to service calls. This vehicle will therefore be sold on City surplus auction.



F8340 – Transmission and Distribution

Fiscal Year 2022-23
Equipment

Concrete Mixer - \$5,000

This request is to purchase a concrete mixer which can be towed behind our service trucks for making site restoration repairs like city sidewalk, entry walk and curb repairs after excavation and water service repairs have been made.



F8340 – Transmission and Distribution

Fiscal Year 2022-23
Equipment

<u>Level 2 Electric Vehicle Charging Station</u>	<u>\$10,000</u>
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This request is to add a Level 2 EV charging station at Distribution.



City of Watertown**Fiscal Year: FY 2022-23****Department: General****Account Code: F1950, F1990, F9010, F9040, F9050, F9060, F9061, F9065, F9070, F9089, F9501, F9950****Function: Government Support**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
F.1950.0430 Taxes on Real Property	\$ 801	\$ 810	\$ 850	\$ 850
F.1990.0430 Contingency	-	-	33,094	88,611
F.9010.0800 State Retirement System Pension Liability	238,644	(36,278)	-	-
F.9040.0800 Workers' Compensation	7,249	7,290	7,000	7,000
F.9050.0800 Unemployment Claims	176	-	1,000	1,000
F.9060.0800 Health Insurance - Retirees	285,583	258,515	290,938	336,397
F.9061.0800 Other Post Employment Benefits (OPEB)	194,318	(75,486)	-	-
F.9065.0800 Medicare Part B - Retirees	22,256	24,757	37,000	42,000
F.9089.0800 Other Employee Benefits	307	313	350	350
F.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
F.9510.0900 Transfer to General Fund	-	-	186,712	150,047
F.9950.0900 Transfer to Capital Fund	<u>10,824</u>	<u>237,102</u>	<u>-</u>	<u>280,000</u>
Total	<u>\$ 775,158</u>	<u>\$ 432,023</u>	<u>\$ 571,944</u>	<u>\$ 921,255</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2022-23
Department: Debt Service
Account Code: F9710
Function: Debt Service

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
<u>Serial Bonds</u>				
F.9710.0600 Serial Bond Principal	\$ 746,275	\$ 732,558	\$ 569,211	\$ 538,211
F.9710.0700 Serial Bond Interest	145,675	145,534	113,056	93,059
Total	<u>\$ 891,950</u>	<u>\$ 878,092</u>	<u>\$ 682,267</u>	<u>\$ 631,270</u>

These accounts represent the annual principal and interest payments on Water Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
6/20/2013 (3.00 - 3.50%) 10/15/2022	\$ 64,200	\$ 5,875	\$ 70,075	\$ 150,000
4/10/2014 A (1.50 - 2.75%) 4/1/2024	24,000	1,260	25,260	24,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	207,000	46,851	253,851	1,347,000
6/15/2017 (2.00 - 3.00%) 6/15/2027	67,500	5,710	73,210	212,500
3/29/2019 (5.00 - 3.00%) 9/1/2033	83,511	27,263	110,774	597,051
9/30/2020 (3.00 - 5.00%) 2/15/2026	92,000	6,100	98,100	30,000
TOTAL	<u>\$ 538,211</u>	<u>\$ 93,059</u>	<u>\$ 631,270</u>	<u>\$ 2,360,551</u>

SEWER FUND

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Sewer Fund Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Revenues	Actual	Actual	Adopted Budget	Adopted Budget
Sewer Rents	\$ 2,879,611	\$ 2,538,361	\$ 2,393,000	\$ 2,637,000
Sewer Charges	1,312,438	1,287,863	1,617,000	1,529,000
Interest and Penalties on Sewer Rents	42,389	40,868	50,000	42,000
Sewer Rents - Outside Users	1,958,923	1,929,088	2,191,000	2,417,073
Interest and Earnings	41,574	4,318	5,000	18,000
Permit Fees	21,250	20,000	20,000	22,000
Sale of Equipment	2,940	6,800	1,000	5,000
Gain on Bond Refunding	-	3,801	-	-
Insurance Recoveries	-	1,210	-	-
Refund of Prior Year Expenses	76	466,841	-	-
Gifts and Donations	-	2,500	-	-
Premium on Obligations	-	24,005	-	-
Unclassified Revenues	-	854	-	-
Payment Processing Fees	7,040	10,303	10,000	12,000
Interfund Revenues	416,286	378,184	496,000	429,000
Federal Aid - Disaster Aid	-	-	-	-
Interfund Transfers	276	684	1,000	1,000
Sub-Total	\$ 6,682,803	\$ 6,715,680	\$ 6,784,000	\$ 7,112,073
Appropriated Fund Balance	-	-	1,216,000	510,202
Total Revenues	\$ 6,682,803	\$ 6,715,680	\$ 8,000,000	\$ 7,622,275
Expenditures				
Administration	\$ 233,077	\$ 253,375	\$ 269,661	\$ 280,231
Sanitary Sewer	397,526	619,366	566,601	681,977
Sewage Treatment and Disposal	3,603,280	3,941,566	4,102,053	4,314,983
General	1,137,964	721,875	1,965,744	1,254,023
Debt Service	991,140	977,524	1,135,113	1,091,061
Total Expenditures	\$ 6,362,987	\$ 6,513,706	\$ 8,039,172	\$ 7,622,275
Fund Balance:				
Beginning reserve and fund balances	\$ 3,445,722	\$ 3,765,538		
+ Revenues	6,682,803	6,715,680		
- Expenses	(6,362,987)	(6,513,706)		
Ending reserve and fund balances	\$ 3,765,538	\$ 3,967,512		
Fund balance reserved for encumbrances	(314,077)	(49,663)		
Fund balance appropriated to subsequent fiscal year	(312,472)	(1,216,000)		
Unreserved un-appropriated fund balance	\$ 3,138,989	\$ 2,701,849		

Fiscal Year 2021-22 Adopted Budget represents the original budget plus any subsequent budget re-adoption.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Sewer Fund Revenue Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
G.0000.2120 Sewer Rents	\$ 2,879,611	\$ 2,538,361	\$ 2,393,000	\$ 2,637,000
G.0000.2122 Sewer Charges	1,312,438	1,287,863	1,617,000	1,529,000
G.0000.2128 Interest and Penalties on Sewer Rents	42,389	40,868	50,000	42,000
G.0000.2370 Sewer Rents - Outside Users	1,958,923	1,929,088	2,191,000	2,417,073
G.0000.2401 Interest and Earnings	41,574	4,318	5,000	18,000
G.0000.2590 Permit Fees	21,250	20,000	20,000	22,000
G.0000.2650 Sale of Scrap	-	-	-	-
G.0000.2665 Sale of Equipment	2,940	6,800	1,000	5,000
G.0000.2675 Gain on Bond Refunding	-	3,801	-	-
G.0000.2680 Insurance Recoveries	-	1,210	-	-
G.0000.2701 Refund of Prior Year Expenses	76	466,841	-	-
G.0000.2705 Gifts and Donations	-	2,500	-	-
G.0000.2710 Premium on Obligations	-	24,005	-	-
G.0000.2770 Unclassified Revenues	-	854	-	-
G.0000.2773 Payment Processing Fees	7,040	10,303	10,000	12,000
G.0000.2810 Interfund Revenues	416,286	378,184	496,000	429,000
G.0000.4960 Federal Aid - Disaster Aid	-	-	39,172	-
G.0000.5031 Interfund Transfers	276	684	1,000	1,000
Sub-Total	6,682,803	6,715,680	6,823,172	7,112,073
Appropriated Fund Balance	-	-	1,216,000	510,202
Total Revenues	\$ 6,682,803	\$ 6,715,680	\$ 8,039,172	\$ 7,622,275

City of Watertown

Fiscal Year: FY 2022-23
Department: Sewer Fund
Account Code: Revenue
Function: Revenue Descriptions

G.0000.2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G.0000.2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G.0000.2128 - Interest and Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G.0000.2370 – Sewer Rents - Outside Users - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G.0000.2401 - Interest Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G.0000.2590 - Permit Fees - Fees charged for the issuance of permits to outside haulers.

G.0000.2650 - Sale of Scrap – Sales of excess scrap.

G.0000.2665 – Sale of Equipment – Sales of equipment.

G.0000.2675 – Gain on Bond Refundings – Gain on issuance of new debt to call existing debt that are not amortized over the remaining life of the bonds.

G.0000.2680 - Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

G.0000.2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

G.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

G.0000.2710 - Premium on Obligations - Premiums received on the issuance of debt.

G.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

G.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

G.0000.2810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

G.0000.5031- Interfund Transfers – Transfers from other funds.

City of Watertown

Fiscal Year: FY 2022-23
Department: Administration
Account Code: G8110
Function: Administration

The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2022-23
Department: Administration
Account Code: G8110
Function: Administration

Budget Summary	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted Budget	FY 2022-23 Adopted Budget
Personal Services				
110 Salaries	\$ 42,555	\$ 42,143	\$ 42,230	\$ 45,843
120 Clerical	64,955	63,695	66,814	68,306
130 Wages	22,585	22,668	23,089	23,089
140 Temporary	-	-	-	-
150 Overtime	701	161	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 130,796</u>	<u>\$ 128,667</u>	<u>\$ 133,633</u>	<u>\$ 138,738</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 15,000
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>
Operating Expenses				
410 Utilities	\$ 552	\$ 446	\$ 630	\$ 630
420 Insurance	318	318	378	350
430 Contracted Services	21,470	40,824	50,875	43,940
440 Fees Non Employees	2,980	8,366	4,680	5,380
450 Miscellaneous	11,415	12,723	13,000	13,000
455 Vehicle Expenses	480	670	824	1,650
460 Materials and Supplies	1,570	3,851	3,150	3,150
465 Equipment < \$5,000	160	-	725	2,000
Total Operating Expenses	<u>\$ 38,945</u>	<u>\$ 67,198</u>	<u>\$ 74,262</u>	<u>\$ 70,100</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,202	\$ 18,440	\$ 20,426	\$ 16,264
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,138	9,609	10,223	10,613
840 Workers' Compensation	-	-	-	-
850 Health Insurance	34,996	29,461	31,117	29,516
Total Fringe Benefits	<u>\$ 63,336</u>	<u>\$ 57,510</u>	<u>\$ 61,766</u>	<u>\$ 56,393</u>
Department Total	<u><u>\$ 233,077</u></u>	<u><u>\$ 253,375</u></u>	<u><u>\$ 269,661</u></u>	<u><u>\$ 280,231</u></u>

City of Watertown

Fiscal Year: FY 2022-23
Department: Administration
Account Code: G8110
Function: Administration

FY 2022-23 Adopted Budget**Personal Services**

G.8110.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	45,843
G.8110.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	27,569
	Senior Account Clerk Typist (.50) (b)		23,690
	Account Clerk Typist (.50) (b)		17,047
			68,306
G.8110.0130	Wages		
	SCADA Technician (.40) (c)		23,089
G.8110.0150	Overtime (b)		1,500
	Total Personal Services	\$	138,738

Equipment

G.8110.0230	Vehicles		
	Vehicle Replacement (2-6) (hybrid)	\$	15,000
	Total Equipment	\$	15,000

Operating Expenses

G.8110.0410	Utilities		
	Telephone	\$	630
G.8110.0420	Insurance		350
G.8110.0430	Contracted Services		
	Software Support Fees	\$	15,750
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Merchant Fees		12,000
	Debt Disclosure Filing Fees		950
	Federally Mandated Training and Employee Assistance Program		600
	Unemployment Services		200
	Safety Consultant		3,000
	Background Checks		240
	Office Rent		9,500
	Equipment Maintenance Contracts		900
			43,940
G.8110.0440	Fees, Non Employee		
	Audit Services		3,200
	Allocated Indirect Cost Plan		1,500
	Actuarial Services		680
			5,380

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Administration****Account Code:****G8110****Function:****Administration****FY 2022-23 Adopted Budget**

G.8110.0450	Miscellaneous		
	Travel and Trailing	2,000	
	Postage	<u>11,000</u>	13,000
G.8110.0455	Vehicle Expenses		
	Fuel	300	
	Maintenance and Repairs	300	
	Insurance	<u>1,050</u>	1,650
G.8110.0460	Materials and Supplies		
	Printed Forms, Bills (b)	2,500	
	Labor Law Posters	50	
	Office Supplies (b)	<u>600</u>	3,150
G.8110.0465	Equipment < \$5,000		
	Computer (b)	1,000	
	Printer	<u>1,000</u>	2,000
	Total Operating Expenses		<u>\$ 70,100</u>
Fringe Benefits			
G.8110.0810	New York State Employees' Retirement System	\$	16,264
G.8110.0830	Social Security		10,613
G.8110.0850	Health Insurance		<u>29,516</u>
	Total Fringe Benefits	\$	<u>56,393</u>
	TOTAL BUDGET	\$	<u><u>280,231</u></u>

(b) Split between F.8310 (50%) and G.8110 (50%).

F8310 / G8110 – Water / Sewer Administration

Fiscal Year 2022-23
Equipment

Vehicle Replacement hybrid (2-6) \$30,000

The water & sewer administration 2012 Ford Fusion with 30,222 miles is 10 years old and the transmission is slipping. 2-6 will be replaced with an electric more fuel-efficient model reducing the annual vehicle budget. The total cost will be split 50/50 between the Water Fund Administration (F.8310.0230) and the Sewer Fund Administration (G.8110.0230).



City of Watertown

Fiscal Year:	FY 2022-23
Department:	Sanitary Sewers
Account Code:	G8120
Function:	Sewer Operations

This department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is led by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, two Water Meter Service Mechanics and a Municipal Worker I. In 2020, the DPW Sewer Crew responded to 1,346 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Sanitary Sewers****Account Code:****G8120****Function:****Sewer Operations**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 35,192	\$ 34,469	\$ 34,924	\$ 37,717
120 Clerical	-	-	-	-
130 Wages	148,113	167,377	182,647	231,161
140 Temporary	-	-	-	-
150 Overtime	7,079	6,062	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,235	1,938	1,876	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 192,619</u>	<u>\$ 209,846</u>	<u>\$ 225,447</u>	<u>\$ 276,754</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	5,625	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,625</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 9,745	\$ 9,154	\$ 10,775	\$ 11,775
420 Insurance	3,937	3,774	5,589	4,075
430 Contracted Services	10,238	15,599	30,713	56,213
440 Fees Non Employees	410	223	735	735
450 Miscellaneous	2,951	2,542	3,865	3,900
455 Vehicle Expenses	44,729	48,817	49,154	59,850
460 Materials and Supplies	22,793	60,483	71,500	82,300
465 Equipment < \$5,000	5,081	3,427	4,250	7,050
Total Operating Expenses	<u>\$ 99,884</u>	<u>\$ 144,019</u>	<u>\$ 176,581</u>	<u>\$ 225,898</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 23,933	\$ 27,243	\$ 33,586	\$ 30,205
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,136	15,730	17,247	21,171
840 Workers' Compensation	24,911	171,729	50,000	50,000
850 Health Insurance	42,043	50,799	58,115	77,949
Total Fringe Benefits	<u>\$ 105,023</u>	<u>\$ 265,501</u>	<u>\$ 158,948</u>	<u>\$ 179,325</u>
Department Total	<u><u>\$ 397,526</u></u>	<u><u>\$ 619,366</u></u>	<u><u>\$ 566,601</u></u>	<u><u>\$ 681,977</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Sanitary Sewers****Account Code:****G8120****Function:****Sewer Operations****FY 2022-23 Adopted Budget****Personal Services**

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (.50) (a)	\$	37,717
G.8120.0130	Wages		
	Crew Chief (.67) (b)	\$	33,292
	Water Meter Service Mechanic (2 @ .50) (c)		47,224
	Motor Equipment Operator (Light) / Municipal Worker I (6 @ .67) (b)	150,645	231,161
G.8120.0150	Overtime		6,000
G.8120.0175	Health Insurance Buyout		1,876
	Total Personal Services	\$	276,754

Operating Expenses

G.8120.0410	Utilities		
	Electric - Lift Stations	\$	5,250
	Electric - City Billed		6,000
	Tablet Aircards		425
	Cellular Phone	100	\$ 11,775
G.8120.0420	Insurance		4,075
G.8120.0430	Contracted Services		
	GPS Tracking (4)	713	
	Recertify Safety Equipment	1,000	
	Radio Repairs	600	
	Chemical Root Control	7,000	
	Material Disposal	4,000	
	Camera Software Maintenance	900	
	Cartegraph Software Maintenance	7,500	
	Camera Equipment Repair	2,000	
	Pipeline Assessment Certification Training	5,000	
	Pearl Street Sewer Bridge Inspection / Design	25,000	
	Small Equipment Repair	2,500	56,213
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		735
G.8120.0450	Miscellaneous		
	Employee Safety Training	1,000	
	DEC Permits	1,500	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easements	800	3,900

(a) Split between A.8140 (50%) and G.8120 (50%).

(b) Split between G.8120 (67%) and A.5142 (33%).

(c) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Sanitary Sewers

Account Code:

G8120

Function:

Sewer Operations

		<u>FY 2022-23 Adopted Budget</u>	
G.8120.0455	Vehicle Expenses		
	Maintenance and Repairs	20,000	
	Preventive Maintenance	2,500	
	Tires	4,000	
	Fuel	25,000	
	Insurance	<u>8,350</u>	59,850
G.8120.0460	Materials and Supplies		
	Safety Apparel, Uniforms and Shoes	1,750	
	Manholes	5,000	
	Manhole Frames and Covers	6,000	
	Manhole Grade Ring Materials	2,000	
	Radio Batteries	300	
	Piping and Pipe Fittings	20,000	
	Crusher Run and Related Materials	15,450	
	Asphalt Road Patching Products	16,000	
	Sewer Camera Supplies (a)	1,500	
	Sewer Vac Hose, 500 LF (a)	1,800	
	Replacement Sewer Cleaning Tools	2,000	
	Residential Lateral Repair Program	4,500	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	<u>3,000</u>	82,300
G.8120.0465	Equipment < \$5,000		
	Bypass Hose 6" Diameter with Camlocks	1,800	
	Jetter Trailer Storage Bin	1,000	
	Sewer Jet Cleaning Heads (a)	1,250	
	Shoring Components Replacement (a)	<u>3,000</u>	<u>7,050</u>
	Total Operating Expenses		<u>\$ 225,898</u>
Fringe Benefits			
G.8120.0810	New York State Employees' Retirement System	\$	30,205
G.8120.0830	Social Security		21,171
G.8120.0840	Workers' Compensation		50,000
G.8120.0850	Health Insurance		<u>77,949</u>
	Total Fringe Benefits	\$	<u>179,325</u>
	TOTAL BUDGET	\$	<u><u>681,977</u></u>

(a) Split between A.8140 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Sewage Treatment and Disposal
Account Code:	G8130
Function:	Sewer Operations

The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2020 the facility treated an average 12.5 MGD. The facility operates 24 hours per day, 7 days per week, and is staffed with 19 City employees (14 of which are certified by the NYS Department of Environmental Conservation).

City of Watertown
Fiscal Year:
FY 2022-23
Department:
Sewage Treatment and Disposal
Account Code:
G8130
Function:
Sewer Operations

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 79,492	\$ 81,232	\$ 77,119	\$ 67,125
120 Clerical	-	-	-	-
130 Wages	765,317	769,130	831,322	856,495
140 Temporary	4,560	17,746	18,500	18,500
150 Overtime	50,809	37,332	50,000	50,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	1,500	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 900,178	\$ 905,440	\$ 978,441	\$ 993,620
Equipment				
230 Motor Vehicle	\$ -	\$ 107,638	\$ 30,000	\$ 30,000
250 Other	130,325	84,252	221,240	394,000
Total Equipment	\$ 130,325	\$ 191,890	\$ 251,240	\$ 424,000
Operating Expenses				
410 Utilities	\$ 1,155,114	\$ 1,045,237	\$ 1,134,000	\$ 1,122,000
420 Insurance	78,037	73,755	89,640	96,500
430 Contracted Services	454,572	393,780	388,495	400,095
440 Fees Non Employees	20,510	24,841	20,000	20,000
450 Miscellaneous	27,701	18,221	45,940	49,940
455 Vehicle Expenses	20,751	15,503	35,576	42,350
460 Materials and Supplies	402,474	582,697	630,100	683,550
465 Equipment < \$5,000	47,798	90,073	80,750	31,200
Total Operating Expenses	\$ 2,206,957	\$ 2,244,107	\$ 2,424,501	\$ 2,445,635
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 108,239	\$ 110,376	\$ 126,994	\$ 97,145
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	64,447	68,870	74,852	76,013
840 Workers' Compensation	(2,438)	249,723	75,000	75,000
850 Health Insurance	195,572	171,160	171,025	203,570
Total Fringe Benefits	\$ 365,820	\$ 600,129	\$ 447,871	\$ 451,728
Department Total	\$ 3,603,280	\$ 3,941,566	\$ 4,102,053	\$ 4,314,983

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Sewage Treatment and Disposal****Account Code:****G8130****Function:****Sewer Operations****FY 2022-23 Adopted Budget****Personnal Services**

G.8130.0110	Salaries		
	Chief WWTP Operator	\$	67,125
G.8130.0130	Wages		
	WWTP Operations and Maintenance Supervisor	\$	65,328
	WWTP Lab. Technician		60,438
	Industrial Pretreatment Laboratory Technician		49,581
	WWTP Process Worker III		61,838
	WWTP Process Worker II (2)		105,350
	WWTP Process Worker I (7)		321,806
	WWTP Process Worker Trainee (3)		116,479
	Facilities Maintenance Worker / Municipal Worker I (2)	<u>75,675</u>	856,495
G.8130.0140	Temporary		
	General Plant		10,000
	Internship	<u>8,500</u>	18,500
G.8130.0150	Overtime		50,000
G.8130.0175	Health Insurance Buyout		<u>1,500</u>
	Total Personal Services	\$	<u>993,620</u>

Equipment

G.8130.0230	Vehicles		
	Chief WWTP Operator Vehicle (11-17)	\$	30,000
G.8130.0250	Other Equipment > \$5,000		
	Lift Station Flow Monitoring and Control System Upgrades (5)	\$	80,000
	Lift Station Emergency Generators (3)		150,000
	Communication System Upgrades (10)		50,000
	Laboratory Autoclave		14,000
	Thickener #2 Replacement		35,000
	Level 2 Electric Vehicle Charging Station		10,000
	Dual Gas Burner	<u>55,000</u>	<u>394,000</u>
	Total Equipment	\$	<u>424,000</u>

Operating Expenses

G.8130.0410	Utilities		
	Water		135,000
	Electric		965,000
	Natural Gas		16,000
	Telephone	<u>6,000</u>	\$ 1,122,000
G.8130.0420	Insurance		96,500

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Sewage Treatment and Disposal

Account Code:

G8130

Function:

Sewer Operations

		<u>FY 2022-23 Adopted Budget</u>	
G.8130.0430	Contracted Services		
	Uniform Rental	8,000	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	4,275	
	Contract Lab	63,270	
	Bid Advertising	300	
	Core Climate	3,000	
	HVAC/Backflow/Gas Regulator	12,000	
	Communication Services	6,000	
	Welding Machine Shop Service	29,000	
	Shipping	3,000	
	Cartegraph Software Maintenance	5,500	
	Factory Repair Service Electrical/Mechanical	36,000	
	Biosolid Land Application Disposal	200,000	
	Crane Inspection	2,500	
	Meter Calibration	1,250	
	Generator/Electrical Contract Maintenance	24,000	
	Maintenance Contract Copier	<u>2,000</u>	400,095
G.8130.0440	Fees, Non Employee		
	Employee Physicals	2,500	
	Permit Fees	<u>17,500</u>	20,000
G.8130.0450	Miscellaneous		
	Travel and Training	23,400	
	Safety	17,540	
	Books and Periodicals	5,000	
	Commercial Driver License (CDL) Training	<u>4,000</u>	49,940
G.8130.0455	Vehicle Expenses		
	Maintenance and Repairs	10,000	
	Gas	12,350	
	Central Garage	12,000	
	Insurance	<u>8,000</u>	42,350

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Sewage Treatment and Disposal****Account Code:****G8130****Function:****Sewer Operations****FY 2022-23 Adopted Budget**

G.8130.0460	Materials and Supplies		
	Process Chemicals	425,000	
	Final B Chain Replacement, Side 2	24,000	
	Filter Press Clothes	26,000	
	Electrical Supplies	6,250	
	Mechanical and Control Supplies	130,700	
	Grease and Oil	3,000	
	Office Supplies	3,500	
	Cleaning Supplies	7,000	
	Miscellaneous Supplies	5,000	
	Laboratory Supplies	38,900	
	Building and Grounds Supplies	<u>14,200</u>	683,550
G.8130.0465	Equipment < \$5,000		
	Computers (4)	4,000	
	Gas Monitoring System	5,000	
	Variable Frequency Drives for Press Feed		
	Pumps (2)	12,000	
	Scum Pit Mixer	8,000	
	Ultrasonic Meters for CSO's	<u>2,200</u>	<u>31,200</u>
	Total Operating Expenses		<u>\$ 2,445,635</u>
Fringe Benefits			
G.8130.0810	New York State Retirement	\$	97,145
G.8130.0830	Social Security		76,013
G.8130.0840	Workers' Compensation		75,000
G.8130.0850	Health Insurance		<u>203,570</u>
	Total Fringe Benefits	\$	<u>451,728</u>
TOTAL BUDGET		\$	<u><u>4,314,983</u></u>

G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23 Equipment

<u>Vehicle Replacement</u>	<u>\$30,000</u>
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Current Ford Fusion purchased in 2011 has outlived its projected useful lifespan. Keeping a rolling stock of fleet vehicles prevents maintenance costs from exceeding the vehicles value. To be replaced with a PHEV (plug-in hybrid electric vehicle).



G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23
Equipment

<u>Level 2 Electric Vehicle Charging Station</u>	<u>\$10,000</u>
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This request is to add a Level 2 EV charging station at Distribution.



G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23

Equipment

Lift Station Flow Monitoring and Pump Control System Upgrades (5)- \$80,000

Installing of these 5 units will standardize all 10 lift stations. The new flow monitoring will give accurate volumes being pumped through the lift station and allow remote operation of station.



G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23
Equipment

Emergency Generators at Lift Stations (3) \$150,000

The emergency generators would be installed with an emergency transfer to minimize the amount of sewage back up in the event of a loss of National Grid power.

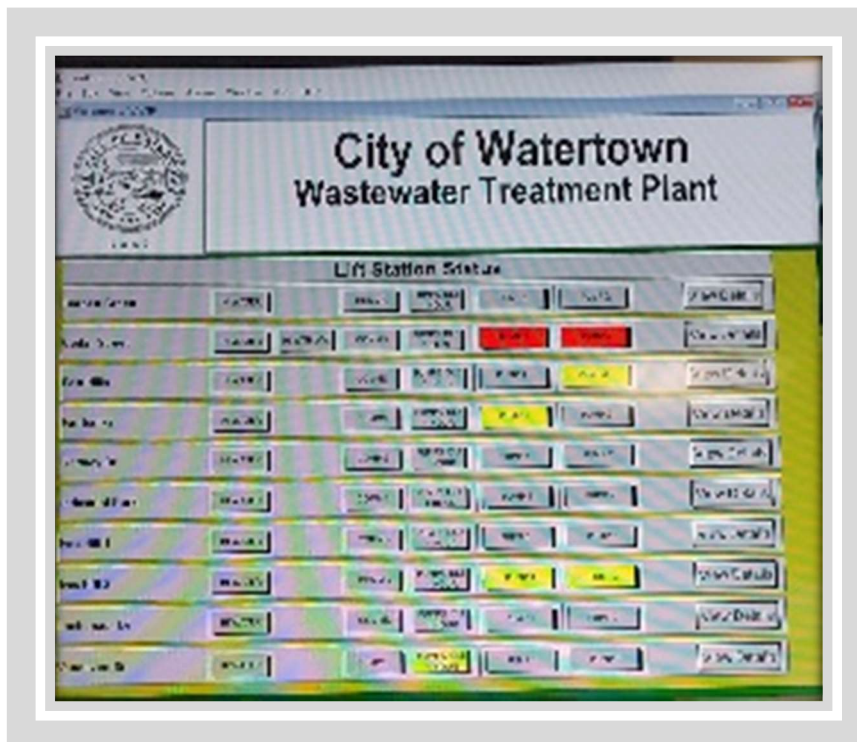


G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23 Equipment

Communication System Upgrades (10) \$50,000

Communication upgrades will allow the lifts stations to have an improved connection to the supervisory control and data acquisition (SCADA) system.



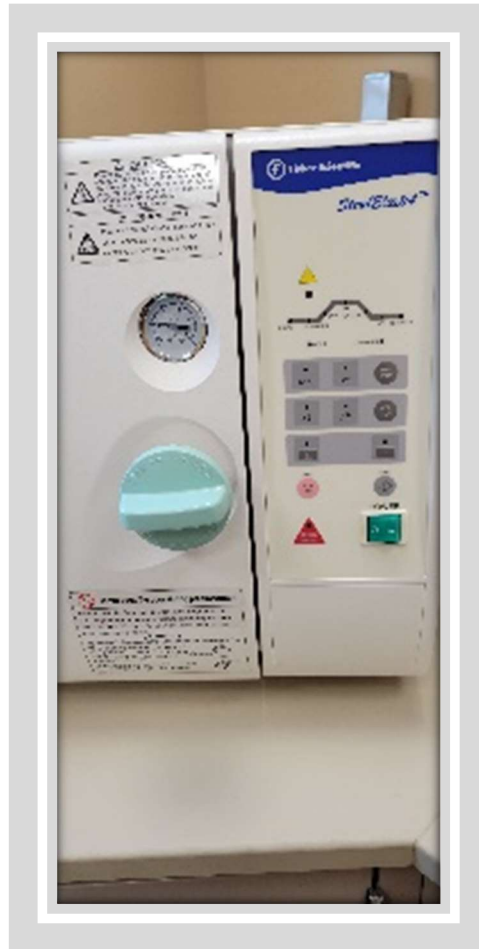
G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23 Equipment

Autoclave

\$14,000

During the Plant's last DOH ELAP inspection the inspector recommended that the autoclave be replaced with a new autoclave with a printer to verify temperature, pressure, and times of cycles.

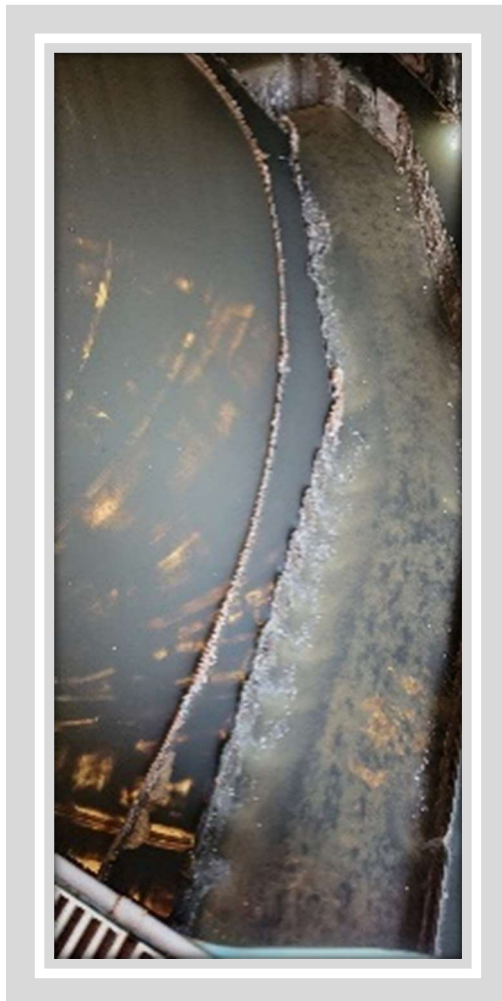


G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23
Equipment

<u>Thickener #2 Replacement</u>	<u>\$35,000</u>
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Thickener #2 is badly corroded and needs replacement.



G8130 – Sewage Treatment Plant and Disposal

Fiscal Year 2022-23 Equipment

Dual Gas Burner

\$55,000

Upgrades to the facility have led to our ability to reuse our Biogas reducing the consumption of electricity and natural gas. The current burner will not automatically switch from natural gas to biogas causing an excessive use of natural gas or the possibility of shutting down the direct drive engine increasing electrical usage. The burner to be replaced is not functioning and obsolete therefor we are unable to find repair parts for it.



City of Watertown

Fiscal Year:

FY 2022-23

Department:

General

Account Code:

G1990, G9010, G9040, G9050, G9060, G9061, G9065, G9070, G9089, G9501, G9950

Function:

Government Support

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
G.1990.0430 Contingency	\$ -	\$ -	\$ 37,290	\$ 78,285
G.9010.0800 State Retirement System Pension Liability	250,216	(53,592)	-	-
G.9040.0800 Workers' Compensation	7,104	7,102	6,000	6,000
G.9050.0800 Unemployment Claims	426	(250)	1,000	1,000
G.9060.0800 Health Insurance - Retirees	197,412	178,676	146,901	152,984
G9061 Other Post Employment Benefits (OPEB)	263,358	(200,730)	-	-
G.9065.0800 Medicare Part B - Retirees	11,081	15,461	17,000	22,000
G.9089.0800 Employee Benefits - Other	123	124	150	150
G.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
G.9510.0900 Transfer to General Fund	-	-	93,903	53,604
G.9950.0900 Transfer to Capital	<u>393,244</u>	<u>760,084</u>	<u>1,648,500</u>	<u>925,000</u>
Total	<u>\$ 1,137,964</u>	<u>\$ 721,875</u>	<u>\$ 1,965,744</u>	<u>\$ 1,254,023</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2022-23
Department: Debt Service
Account Code: G9710
Function: Debt Service

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
Serial Bonds				
G.9710.0600 Serial Bond Principal	\$ 788,594	\$ 751,901	\$ 710,747	\$ 941,727
G.9710.0700 Serial Bond Interest	202,546	202,123	170,366	149,334
Bond Anticipation Notes				
G.9730.0600 Bond Anticipation Note Principal	-	23,500	254,000	-
G.9730.0700 Bond Anticipation Note Interest	-	-	-	-
Total Budget	\$ 991,140	\$ 977,524	\$ 1,135,113	\$ 1,091,061

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
4/10/2014 B (2.00 - 3.25%) 4/1/2029	\$ 345,000	\$ 82,488	\$ 427,488	\$ 2,320,000
6/18/2014 (1.00 - 2.625%) 11/15/2023	7,000	267	7,267	7,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	136,500	33,737	170,237	982,500
6/15/2017 (2.00 - 3.00%) 6/15/2032	50,000	12,312	62,312	450,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	36,247	16,130	52,377	362,470
9/30/2020 (3.00 - 5.00%) 2/15/2026	78,000	4,400	82,400	10,000
EFC 2021 serial bond (interest free) 1/22/2046	288,980	-	288,980	6,646,343
TOTAL	\$ 941,727	\$ 149,334	\$ 1,091,061	\$ 10,778,313

LIBRARY FUND

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Library
Account Code:	L7410
Function:	Library

The Roswell P. Flower Memorial Library serves Watertown and surrounding communities as a center for reading, culture, and research. The Library is a vibrant institution, committed to promoting a well-rounded and informed citizenry. As a premier historical and community asset, the Library offers educational and recreational opportunities for all ages.

The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Library Fund Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Fines	\$ 8,880	\$ 1,471	\$ 10,000	\$ 10,000
Grants	64,989	63,879	72,489	70,279
Federal Aid	-	-	99,021	-
General Fund Transfer	<u>1,446,362</u>	<u>-</u>	<u>1,527,711</u>	<u>1,532,712</u>
Total Revenues	\$ 1,520,471	\$ 72,050	\$ 1,709,221	\$ 1,612,991
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,520,471</u>	<u>\$ 72,050</u>	<u>\$ 1,759,221</u>	<u>\$ 1,612,991</u>

Expenditures

Library	\$ 1,123,877	\$ 1,014,839	\$ 1,258,630	\$ 1,256,564
Contingency	-	-	20,000	37,251
Workers' Compensation	3,335	3,239	3,000	3,000
Health Insurance - Retirees	130,783	107,131	103,787	111,565
Medicare Part B - Retirees	17,558	18,594	18,500	20,000
Other Employee Benefits	111	147	100	150
Transfer to General Fund	-	-	785	3,516
Transfer to Capital Fund	62,500	-	225,000	53,940
Debt Service	<u>168,497</u>	<u>165,007</u>	<u>129,419</u>	<u>127,005</u>
Total Expenditures	<u>\$ 1,509,217</u>	<u>\$ 1,313,953</u>	<u>\$ 1,759,221</u>	<u>\$ 1,612,991</u>

Fund Balance

Beginning reserves and fund balance	\$ 73,368	\$ 84,622
+ Revenues	1,520,471	72,050
- Expenses	<u>(1,509,217)</u>	<u>(1,313,953)</u>
Ending reserve and fund balances	84,622	(1,157,281)
- Reserve for encumbrances	(28,269)	(37,340)
- Fund balance appropriated to subsequent fiscal year	<u>(20,943)</u>	<u>(50,000)</u>
Unreserved un-appropriated fund balance	<u>\$ 35,410</u>	<u>\$ (1,244,621)</u>

Fiscal Year 2021-22 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2022-23 Adopted Budget
Library Fund Revenue Summary

<u>Revenues</u>	<u>FY 2019-20 Actual</u>	<u>FY 2020-21 Actual</u>	<u>FY 2021-22 Adopted Budget</u>	<u>FY 2022-23 Adopted Budget</u>
L.0000.2082 Fines	\$ 8,880	\$ 1,471	\$ 10,000	\$ 10,000
L.0000.2760 Grant	64,989	63,879	72,489	70,279
L.0000.4960 Federal Aid - Disaster Aid	-	-	99,021	-
L.0000.5031 General Fund Transfer	<u>1,446,362</u>	<u>1,252,723</u>	<u>1,527,711</u>	<u>1,532,712</u>
Total Revenues	\$ 1,520,471	\$ 1,324,773	\$ 1,709,221	\$ 1,612,991
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,520,471</u>	<u>\$ 1,324,773</u>	<u>\$ 1,759,221</u>	<u>\$ 1,612,991</u>

L.0000.2082 - Fines - Fees charged for overdue and lost books.

L.0000.2760 - Grant - Funding received from the North Country Library System for general operations and one part-time clerk.

L.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

L.0000.5031 - General Fund Transfer - The contribution from the General Fund that is needed to fund the expenditures of the Library.

City of Watertown

Fiscal Year: FY 2022-23

Department: Library

Account Code: L7410

Function: Library

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 77,461	\$ 76,367	\$ 142,279	\$ 143,648
120 Clerical	250,106	263,334	276,372	287,263
130 Wages	298,104	234,409	236,972	246,132
140 Temporary	23,983	-	31,200	-
150 Overtime	6,053	1,570	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,200	4,362	4,200	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 659,907</u>	<u>\$ 580,042</u>	<u>\$ 697,023</u>	<u>\$ 688,643</u>
Equipment				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 77,558	\$ 77,971	\$ 81,925	\$ 90,925
420 Insurance	20,196	21,159	23,139	22,725
430 Contracted Services	68,106	82,400	152,190	145,280
440 Fees Non Employees	1,000	-	1,000	1,000
450 Miscellaneous	3,139	1,889	3,500	3,500
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	14,274	12,730	15,625	15,625
465 Equipment < \$5,000	13,755	9,962	10,000	10,000
Total Operating Expenses	<u>\$ 198,028</u>	<u>\$ 206,111</u>	<u>\$ 287,379</u>	<u>\$ 289,055</u>
Fringe Benefits				
810 New York State Retirement	\$ 81,366	\$ 86,149	\$ 98,653	\$ 75,396
820 Police/Fire Retirement	-	-	-	-
830 Social Security	48,090	42,302	53,323	52,683
840 Workers' Compensation	-	-	250	100
850 Health Insurance	136,486	100,235	122,002	150,687
Total Fringe Benefits	<u>\$ 265,942</u>	<u>\$ 228,686</u>	<u>\$ 274,228</u>	<u>\$ 278,866</u>
Department Total	<u><u>\$ 1,123,877</u></u>	<u><u>\$ 1,014,839</u></u>	<u><u>\$ 1,258,630</u></u>	<u><u>\$ 1,256,564</u></u>

City of Watertown**Fiscal Year: FY 2022-23****Department: Library****Account Code: L7410****Function: Library****FY 2022-23 Adopted Budget****Personal Services**

L.7410.0110	Salaries		
	Library Director	\$ 72,472	
	Librarian III	<u>71,176</u>	\$ 143,648
L.7410.0120	Clerical		
	Secretary	40,178	
	Senior Library Clerk	41,578	
	Library Clerk (5)	183,907	
	Library Clerk - Part-time (.70) (b)	<u>21,600</u>	287,263
L.7410.0130	Wages		
	Librarian II	66,280	
	Librarian I (2)	115,487	
	Custodial and Maintenance Supervisor (.50), (a)	26,338	
	Facilities Maintenance Worker (2 @ .50) (a)	<u>38,027</u>	246,132
L.7410.0150	Overtime		6,000
L.7410.0175	Health Insurance Buyout		<u>5,600</u>
	Total Personal Services		<u>\$ 688,643</u>

Operating Expenses

L.7410.0410	Utilities		
	Water and Sewer	\$ 10,000	
	Electric	73,000	
	Telephone	2,225	
	Natural Gas	<u>5,700</u>	90,925
L.7410.0420	Insurance		22,725
L.7410.0430	Contracted Services		
	Elevator Maintenance	1,500	
	Fire Alarm System	1,700	
	Meraki Router, Access Points (NCLS)	465	
	Joint Automation Board Fee (NCLS)	12,000	
	Security Services	91,300	
	Fire Extinguisher Inspection	500	
	Siemens Industry	4,800	
	Intercom Speaker system upgrade	7,000	
	Front Flood Lights	6,100	
	Façade Repair	12,000	
	Federally Mandated Training and Employee Assistance Program	275	

(a) Split between A.1620 (50%) and L.7410 (50%)

(b) Part-time Clerk is contingent upon grant funding from the North Country Library System

City of Watertown**Fiscal Year: FY 2022-23****Department: Library****Account Code: L7410****Function: Library**

		<u>FY 2022-23 Adopted Budget</u>	
L.7410.0430	Contracted Services continued		
	Unemployment Services	100	
	Safety Consultant	300	
	Background Checks	240	
	HVAC, Fountains and Other Maintenance	<u>7,000</u>	145,280
L.7410.0440	Miscellaneous		
	Board of Trustees Audit		1,000
L.7410.0450	Miscellaneous		
	Postage	1,500	
	Travel and Training	<u>2,000</u>	3,500
L.7410.0460	Materials and Supplies		
	Office and Library Supplies	6,000	
	Sidewalk Salt	2,600	
	Labor Law Posters	25	
	Maintenance Supplies	<u>7,000</u>	15,625
L.7410.0465	Equipment < \$5,000		
	Books		<u>10,000</u>
	Total Operating Expenses		<u>\$ 289,055</u>
Fringe Benefits			
L.7410.0810	New York State Employees' Retirement System	\$	75,396
L.7410.0830	Social Security		52,683
L.7410.0840	Workers' Compensation		100
L.7410.0850	Health Insurance		<u>150,687</u>
	Total Fringe Benefits		<u>\$ 278,866</u>
TOTAL BUDGET			<u><u>\$ 1,256,564</u></u>

City of Watertown

Fiscal Year: FY 2022-23

Department: General

Account Code: L1990, L9040, L9050, L9060, L9065, L9070, L9089, L9710, L9950

Function: Government Support and Debt Service

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted Budget	FY 2022-23 Adopted Budget
L.1990.0430 Contingency	\$ -	\$ -	\$ 20,000	\$ 37,251
L.9040.0800 Workers' Compensation	3,335	3,239	3,000	3,000
L.9060.0800 Health Insurance - Retirees	130,783	107,131	103,787	111,565
L.9065.0800 Medicare Part B - Retirees	17,558	18,594	18,500	20,000
L.9089.0800 Other Employee Benefits	111	147	100	150
L.9510.0900 Transfer to General Fund	-	-	785	3,516
L.9950.0900 Transfer to Capital Fund	62,500	-	225,000	53,940
General Expenses Total	<u>\$ 216,843</u>	<u>\$ 134,107</u>	<u>\$ 371,172</u>	<u>\$ 229,422</u>

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Adopted Budget	FY 2022-23 Adopted Budget
L.9710.0600 Serial Bond Principal	\$ 148,043	\$ 147,504	\$ 114,657	\$ 114,657
L.9710.0700 Serial Bond Interest	20,454	17,503	14,762	12,348
L.9730.0600 Bond Anticipation Note - Principal	-	-	-	-
L.9730.0700 Bond Anticipation Note - Interest	-	-	-	-
Debt Expenses Total	<u>\$ 168,497</u>	<u>\$ 165,007</u>	<u>\$ 129,419</u>	<u>\$ 127,005</u>

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
6/15/2017 (2.00 - 3.00%)	6/15/2027	\$ 110,649	\$ 11,446	\$ 122,095	\$ 441,098
3/29/2019 (5.00 - 3.00%)	9/1/2033	4,008	902	4,910	16,032
TOTAL		<u>\$ 114,657</u>	<u>\$ 12,348</u>	<u>\$ 127,005</u>	<u>\$ 457,130</u>

COMMUNITY DEVELOPMENT FUND

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Community Development
Account Code:	CD8668
Function:	Home and Community Services

The City participated in the Community Development Block Grant (CDBG) Small Cities Program from 1979 to 2013. Grants obtained during this time period funded a variety of housing programs, infrastructure and economic development programs. Beginning in 2014, the City became an entitlement community under the CDBG program, making it eligible to receive an annual allocation of CDBG funds rather than applying for funding through the State. The CDBG funds can be utilized for a wide variety of community development projects that benefit low to moderate income persons such as housing rehabilitation, infrastructure improvements and public services. The Planning & Community Development Department is responsible for the administration of the CDBG funds, including the writing of 5-Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports and general program administration. Staff is also responsible for the oversight of other community development projects such as housing and historic preservation projects associated with grant funding.

City of Watertown

Fiscal Year: FY 2022-23
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Actual	Adopted Budget	Adopted Budget
<u>Revenues</u>				
CD.0000.2170 Program Income	\$ (16,276)	\$ -	\$ -	\$ -
CD.0000.2401 Interest Revenue	16	-	-	-
CD.0000.2701 Refund of Prior Years' Exp	325	1,225	-	-
CD.0000.4940.8600 CDBG Program Income	6,583	14,875	-	-
CD.0000.4940.8605 Restore NY/Main Street	458,133	-	1,031,867	885,841
CD.0000.4940.8609 Entitlement - 2015	38,598	104,336	-	-
CD.0000.4940.8611 Entitlement - 2017	145,651	52,659	-	-
CD.0000.4940.8612 Entitlement - 2018	303,951	61,114	120,000	100,000
CD.0000.4940.8613 Entitlement - 2019	261,915	433,064	169,669	116,170
CD.0000.4940.8614 Entitlement - 2020	-	230,199	515,580	196,417
CD.0000.4940.8615 CARES Act - 2020	-	41,228	535,000	201,500
CD.0000.4940.8616 Entitlement - 2021	-	-	675,000	474,062
CD.0000.4940.8617 Entitlement - 2022	-	-	-	671,700
CD.0000.5031 Interfund Transfer	5,853	-	-	-
Total Revenues	\$ 1,204,749	\$ 938,700	\$ 3,047,116	\$ 2,645,690
<u>Appropriated Reserves and Fund Balance</u>				
Appropriated Fund Balance	34,462	-	-	-
Total Revenues and Appropriated Reserves / Fund Balance	\$ 1,239,211	\$ 938,700	\$ 3,047,116	\$ 2,645,690
<u>Expenditures</u>				
CD.8668.1 Personal Services	\$ 46,705	\$ 72,525	\$ 58,729	\$ 66,989
CD.8668.2 Equipment	-	-	-	-
CD.8668.4 Contractual Expenditures	897,154	703,944	2,416,627	1,999,248
CD.8668.8 Fringe Benefits	20,959	29,806	26,271	24,711
CD.9510.0900 Transfer to General Fund	31	780	-	-
CD.9950.0900 Transfer to Capital Fund	274,362	131,645	545,489	554,742
Total Expenditures	\$ 1,239,211	\$ 938,700	\$ 3,047,116	\$ 2,645,690
<u>Fund Balance</u>				
Beginning reserves and fund balance	\$ 34,462	\$ -		
+ Revenues	1,204,749	938,700		
- Expenses	(1,239,211)	(938,700)		
Ending reserve and fund balances	<u>\$ -</u>	<u>\$ -</u>		

City of Watertown

Fiscal Year:

FY 2022-23

Department:

Community Development

Account Code:

CD8668

Function:

Home and Community Services

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 38,170	\$ 59,522	\$ 56,303	\$ 64,609
120 Clerical	-	1,315	1,676	1,630
130 Wages	7,803	11,004	-	-
140 Temporary	-	-	-	-
150 Overtime	732	667	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	17	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 46,705</u>	<u>\$ 72,525</u>	<u>\$ 58,729</u>	<u>\$ 66,989</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	892,902	700,635	2,416,627	1,999,248
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,252	3,309	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 897,154</u>	<u>\$ 703,944</u>	<u>\$ 2,416,627</u>	<u>\$ 1,999,248</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,750	\$ 10,830	\$ 9,420	\$ 7,930
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,822	5,549	6,792	5,125
840 Workers' Compensation	-	-	-	-
850 Health Insurance	10,387	13,427	10,059	11,656
Total Fringe Benefits	<u>\$ 20,959</u>	<u>\$ 29,806</u>	<u>\$ 26,271</u>	<u>\$ 24,711</u>
Department Total	<u><u>\$ 964,818</u></u>	<u><u>\$ 806,275</u></u>	<u><u>\$ 2,501,627</u></u>	<u><u>\$ 2,090,948</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Community Development****Account Code:****CD****Function:****Home and Community Services****FY 2022-23 Adopted Budget****Personal Services**

CD.8668.0110

Salaries

Planning and Community Development

Director (.25), (a)

\$ 20,644

Senior Planner (.25), (a)

17,016

Planner (2 @ .20), (b), (1 @ .10), (c)

26,949

\$ 64,609

CD.8668.0120

Clerical

Secretary (.05), (d)

1,630

CD.8668.0150

Overtime

750

Total Personal Services

\$ 66,989**Operating Expenses**

CD.8668.0430

Contracted Services

Masonic Temple Revitalization Project

\$ 500,000

Restore NY - Court Street Commons

385,841

Burlington St. Reconstruction Design Services

50,000

ADA Ramps

246,417

Tree Plantings

10,000

Demolitions

35,000

Economic Development Grant Program

30,000

Food Pantries

143,000

Fair Housing Education

5,000

Point-in-Time Outreach and Education

7,500

Smoke Detector Program

5,000

Anchor Employment Training Program

30,000

Housing Programs

551,4901,999,248

Total Operating Expenses

\$ 1,999,248**Fringe Benefits**

CD.8668.0810

New York State Employees' Retirement System

\$ 7,930

CD.8668.0830

Social Security

5,125

CD.8668.0850

Health Insurance

11,656

Total Fringe Benefits

\$ 24,711**TOTAL OPERATING BUDGET****\$ 2,090,948**

CD.9950.0900

Transfer to Capital Fund

Seward Street Reconstruction (Streets and Sidewalks)

\$ 300,000

Grant Street Reconstruction (Streets and Sidewalks)

254,742**TOTAL BUDGET****\$ 554,742**

(a) Split between A.8020 (75%) and CD.8668 (25%).

(b) Split between A.8020 (80%) and CD.8668 (20%).

(c) Split between A.8020 (90%) and CD.8668 (10%).

(d) Split between A.1440 (50%), A.8020 (40%) and CD.8668 (10%).

TOURISM FUND

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Tourism Fund****Account Code:****CT****Function:****Culture and Recreation**

In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.0000.1113 Occupancy Tax	\$ 189,043	\$ 133,745	\$ 180,000	\$ 215,000
Sub-Total	189,043	133,745	180,000	215,000
Appropriated Fund Balance	38,596	-	-	-
Total Revenues	\$ 227,639	\$ 133,745	\$ 180,000	\$ 215,000

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.9510.0900 Transfer to General Fund	\$ 215,000	\$ 133,745	\$ 180,000	\$ 215,000
CT.9950.0900 Transfer to Capital Fund	12,639	-	-	-
Total Expenditures	\$ 227,639	\$ 133,745	\$ 180,000	\$ 215,000

Fund Balance

Beginning reserves and fund balance	\$ 38,596	\$ -
+ Revenues	189,043	133,745
- Expenses	(227,639)	(133,745)
Ending reserve and fund balances	\$ -	\$ -

RESERVE FUNDS

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Workers' Compensation Reserve Fund****Account Code:****CR****Function:****Employee Fringe Benefits**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.0000.2401 Interest and Earnings	\$ 3,142	\$ 211	\$ 2,350	\$ 1,200
Sub-Total	3,142	211	2,350	1,200
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 3,142	\$ 211	\$ 2,350	\$ 1,200

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -

Fund Balance

Beginning reserves and fund balance	\$ 235,265	\$ 238,407
+ Revenues	3,142	211
- Expenses	-	-
Ending reserve and fund balances	\$ 238,407	\$ 238,618
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	<u>\$ 238,407</u>	<u>\$ 238,618</u>

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2021 the balance in the fund was \$238,618.

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Risk Retention****Account Code:****CS****Function:****Self-Funded Liability**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.0000.2401 Interest and Earnings	\$ 10,416	\$ 681	\$ 1,000	\$ 1,000
CS.0000.5031 Interfund Transfers	<u>70,000</u>	<u>70,000</u>	<u>75,000</u>	<u>75,000</u>
Sub-Total	80,416	70,681	76,000	76,000
Appropriated Fund Balance	<u>-</u>	<u>36,270</u>	<u>-</u>	<u>49,000</u>
Total Revenues	<u>\$ 80,416</u>	<u>\$ 106,951</u>	<u>\$ 76,000</u>	<u>\$ 125,000</u>

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.1740.0430 Administration	\$ 44,204	\$ 55,766	\$ 60,000	\$ 110,000
CS.1930.0430 Judgments and Claims	<u>9,576</u>	<u>51,185</u>	<u>16,000</u>	<u>15,000</u>
Total Expenditures	<u>\$ 53,780</u>	<u>\$ 106,951</u>	<u>\$ 76,000</u>	<u>\$ 125,000</u>

Fund Balance

Beginning reserves and fund balance	\$ 765,575	\$ 792,211
+ Revenues	80,416	70,681
- Expenses	<u>(53,780)</u>	<u>(106,951)</u>
Ending reserve and fund balances	\$ 792,211	\$ 755,941
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 792,211</u>	<u>\$ 755,941</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2021 the balance in the reserve fund was \$755,941.

City of Watertown

Fiscal Year: FY 2022-23
Department: Debt Service
Account Code: V
Function: Debt Service

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.0000.2401 Interest and Earnings	\$ -	\$ 7	\$ -	\$ -
V.0000.2710 Premium and Accrued Interest on Obligations	8,335	757,534	-	-
V.0000.5791 Proceeds of Advance Refundir	-	1,225,000	-	-
Sub-Total	8,335	1,982,541	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 8,335	\$ 1,982,541	\$ -	\$ -

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
V.9991.0430 Payment to Escrow Agent and Professionals	-	1,987,032	-	-
Total Expenditures	\$ -	\$ 1,987,032	\$ -	\$ -

Fund Balance

Beginning reserves and fund balance	\$ -	\$ 8,335
+ Revenues	8,335	1,982,541
- Expenses	-	(1,987,032)
Ending reserve and fund balances	\$ 8,335	\$ 3,844
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	<u>\$ 8,335</u>	<u>\$ 3,844</u>

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

SELF- FUNDED HEALTH INSURANCE FUND

City of Watertown

Fiscal Year:	FY 2022-23
Department:	Self-Funded Health Insurance
Account Code:	MS
Function:	Employee Fringe Benefits

The City self-insures its Health Insurance benefits for its eligible active and retired employees. A third-party administrator, UMR, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$185,000.

City of Watertown
Fiscal Year:
FY 2022-23
Department:
Self-Funded Health Insurance
Account Code:
MS
Function:
Employee Fringe Benefits

	FY 2019-20		FY 2020-21	FY 2021-22	FY 2022-23
Revenues	Actual	Actual	Adopted Budget	Adopted Budget	
MS.0000.1270 Shared Service Charges (a)	\$ 8,345,721	\$ 7,261,302	\$ 7,455,300	\$ 8,019,351	
MS.0000.2401 Interest and Earnings	39,477	3,498	3,500	15,000	
MS.0000.2680 Insurance Recovery	168,976	191,791	25,000	25,000	
MS.0000.2700 Medicare Part D Reimbursement	180,120	194,548	185,000	210,000	
MS.0000.2701 Refund of Prior Year Expenditures	14,250	5,907	-	-	
MS.0000.2708 Employee Contributions (a)	596,599	536,718	591,664	692,232	
MS.0000.2709 Retirees' Contributions (a)	232,865	234,429	228,724	259,073	
MS.0000.2771 Prescription Reimbursement	701,172	668,978	700,000	775,000	
MS.0000.2773 Payment Processing Fees	-	83	-	750	
Sub-Total	10,279,180	9,097,254	9,189,188	9,996,406	
Appropriated Fund Balance	(1,348,143)	783,665	534,122	399,265	
Total Revenues and Appropriated Fund Balance	\$ 8,931,037	\$ 9,880,919	\$ 9,723,310	\$ 10,395,671	
Expenditures					
MS.1710 Administration	\$ 546,014	\$ 543,650	\$ 580,425	\$ 595,265	
MS 9060.0430.0020 Medical Claims	4,865,294	6,013,957	5,631,885	5,425,011	
MS 9060.0430.0030 Prescriptions	3,519,729	3,323,312	3,511,000	4,375,395	
Total Expenditures	\$ 8,931,037	\$ 9,880,919	\$ 9,723,310	\$ 10,395,671	
Fund Balance					
Beginning reserves and fund balance	\$ 2,451,066	\$ 3,799,209			
+ Revenues	10,279,180	9,097,254			
- Expenses	(8,931,037)	(9,880,919)			
Ending reserve and fund balances	\$ 3,799,209	\$ 3,015,544			
- Reserve for encumbrances	(3,916)	-			
- Fund balance appropriated to subsequent fiscal year	(642,668)	(534,122)			
Unreserved un-appropriated fund balance	\$ 3,152,625	\$ 2,481,422			

(a) Fiscal Year 2022-23 monthly health insurance premiums will be \$717.51 per month for an individual plan and \$1,607.22 per month for a family plan.

City of Watertown

Fiscal Year: FY 2022-23
Department: Self-Funded Health Insurance
Account Code: MS1710
Function: Employee Fringe Benefits

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 43,951	\$ 43,735	\$ 45,451	\$ 48,737
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 43,951</u>	<u>\$ 43,735</u>	<u>\$ 45,451</u>	<u>\$ 48,737</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	259,555	253,515	275,000	275,000
430 Contracted Services	215,401	221,266	231,000	241,000
440 Fees Non Employees	4,376	4,455	4,600	4,820
450 Miscellaneous	975	-	1,475	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	90	132	700	700
465 Equipment < \$5,000	12	-	500	500
Total Operating Expenses	<u>\$ 480,409</u>	<u>\$ 479,368</u>	<u>\$ 513,275</u>	<u>\$ 523,495</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,398	\$ 4,716	\$ 5,343	\$ 4,495
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,961	2,984	3,509	4,478
840 Workers' Compensation	-	-	-	-
850 Health Insurance	14,295	12,847	12,847	14,060
Total Fringe Benefits	<u>\$ 21,654</u>	<u>\$ 20,547</u>	<u>\$ 21,699</u>	<u>\$ 23,033</u>
Department Total	<u><u>\$ 546,014</u></u>	<u><u>\$ 543,650</u></u>	<u><u>\$ 580,425</u></u>	<u><u>\$ 595,265</u></u>

City of Watertown**Fiscal Year:****FY 2022-23****Department:****Self-Funded Health Insurance****Account Code:****MS****Function:****Employee Fringe Benefits****FY 2022-23 Adopted Budget****Personal Services**

MS.1710.0110	Salaries		
	Human Resources Manager (.10), (a)	\$ 8,432	
	Benefits Administrator (.20), (b)	<u>40,305</u>	\$ 48,737
	Total Personal Services		<u>\$ 48,737</u>

Operating Expenses

MS.1710.0420	Insurance		
	Stop Loss Insurance		\$ 275,000
MS.1710.0430	Contracted Services		
	Third-party Administration Fees	\$ 237,812	
	Affordable Care Act Program / IRS Forms Printing	<u>3,188</u>	241,000
MS.1710.0440	Fees, Non Employee		
	Attestation	1,750	
	Patient Protection and Affordable Care Act		
	Transitional Reinsurance Fee	<u>3,070</u>	4,820
MS.1710.0450	Miscellaneous		
	Training		1,475
MS.1710.0460	Materials and Supplies		
	Supplies		700
MS.1710.0465	Equipment < \$5,000		
	Desk File Drawer		<u>500</u>
	Total Operating Expenses		<u>\$ 523,495</u>

Fringe Benefits

MS.1710.0810	New York State Employees' Retirement System	\$ 4,495	
MS.1710.0830	Social Security		4,478
MS.1710.0850	Health Insurance		<u>14,060</u>
	Total Fringe Benefits		<u>\$ 23,033</u>

TOTAL BUDGET**\$ 595,265**

(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

CAPITAL PROJECTS FUND

Capital Projects Currently in Process

Coagulation Basin Generator	\$ 530,000
East Reservoir Relining	500,000
Water Plant Building Repointing	72,700
Barben/Holcomb/Bugbee Water Main and Sewer	1,475,000
Division Street East Water Main	500,000
East Street Water Main	200,000
Henry Street/Grant Street Water Mains	400,000
Ohio Street Water Main	900,000
Pratt Street Water Main	650,000
Sherman Street Water Main	390,000
Thompson Street Water Main	350,000
Tilden Street Water Main	400,000
Winslow Street Water Main	1,000,000
Seward Street Reconstruction	850,000
Burlington Street Reconstruction	1,231,000
Court/Franklin Streetscape	3,700,000
Wayfinding Signage	320,000
Public Square Art Project	155,000
Public Square Fountain	55,000
Arcade/Arsenal Signal	225,000
Downtown Traffic Signal Coordination	672,000
Massey/Coffeen/Court St Bridge Resurfacing	6,740,000
Library Windows	136,000
Flynn Pool	750,000
Pinnacle Pavilion	175,000
Taylor Playground	50,000
Route 3 Wave Restoration	75,000
Trickling Filter Domes	129,900
William T. Field Drive Reconstruction	320,000
Lachenauer Pump Station	200,000
Soda Ash	626,000
Cooper Street Outfall	326,000
City Court Renovations	1,500,000
Washington and Keyes Sewer	475,000
TOTAL	<u>\$ 26,078,600</u>

**CITY OF WATERTOWN
FISCAL YEAR 2022-23 BUDGET
COMPUTATION OF DEBT LIMIT
As of June 30, 2022**

Five Year Average Full Valuation of Taxable Real Property	\$ 1,168,882,110
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Debt Limit - 7% thereof	\$ 81,821,748
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Inclusions:

Outstanding Bonds	\$ 32,500,323	
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Exclusions:

Self-liquidating Debt	\$	2,142,666
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Water Debt		2,898,762
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Sewer Debt		11,720,040
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	\$	<u>16,761,468</u>
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Total Net Indebtedness	<u>\$ 15,738,855</u>
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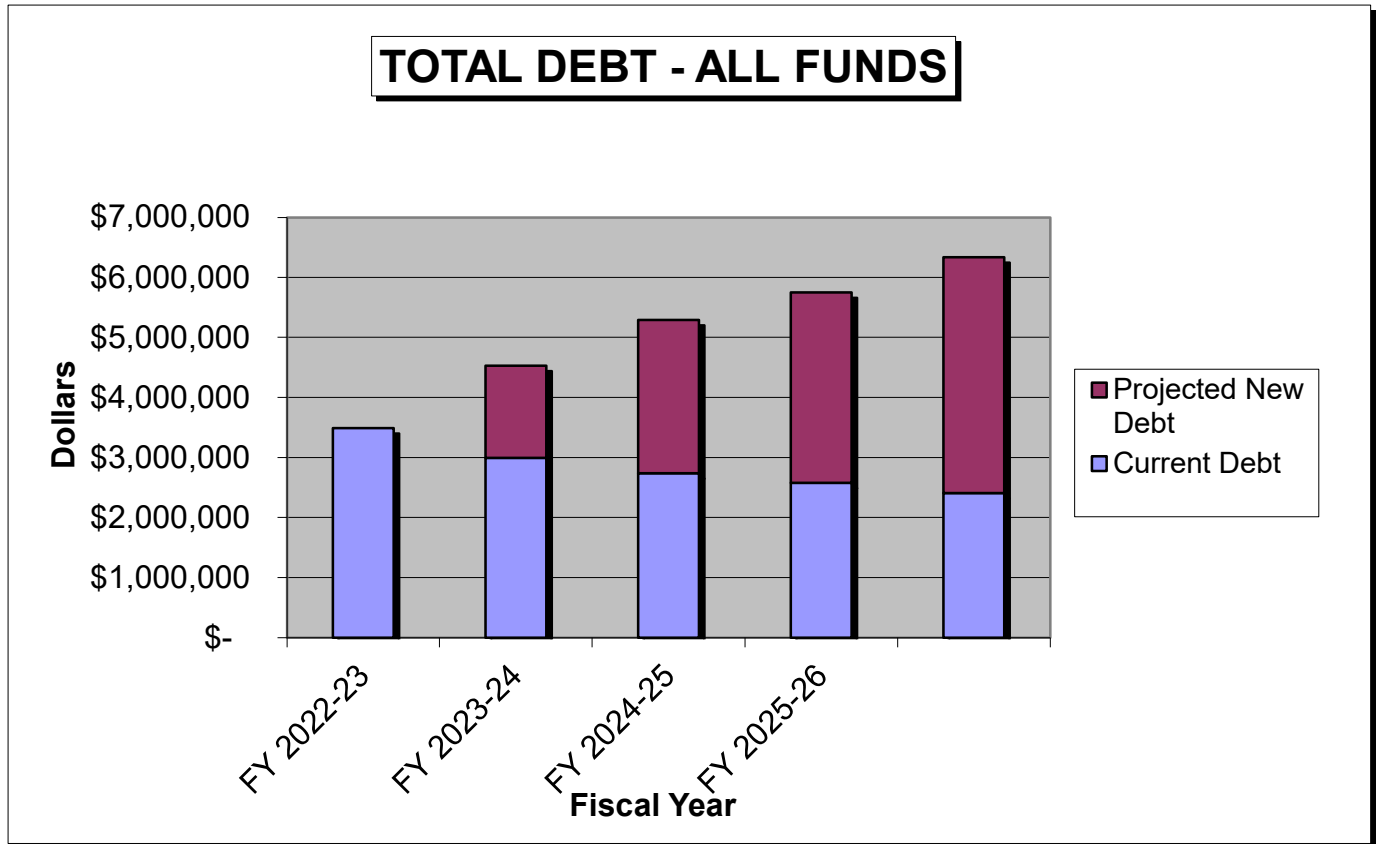
Net Debt Contracting Margin	<u><u>\$ 66,082,893</u></u>
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The percent of debt contracting power exhausted is	<u><u>19.24%</u></u>
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DEBT

ALL FUNDS

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Current Debt	(1) \$ 3,488,975	\$ 2,993,675	\$ 2,736,035	\$ 2,576,782	\$ 2,405,619
Projected New Debt	<u>-</u>	<u>1,535,533</u>	<u>2,552,340</u>	<u>3,172,012</u>	<u>3,929,015</u>
TOTAL	<u>\$ 3,488,975</u>	<u>\$ 4,529,208</u>	<u>\$ 5,288,375</u>	<u>\$ 5,748,793</u>	<u>\$ 6,334,634</u>



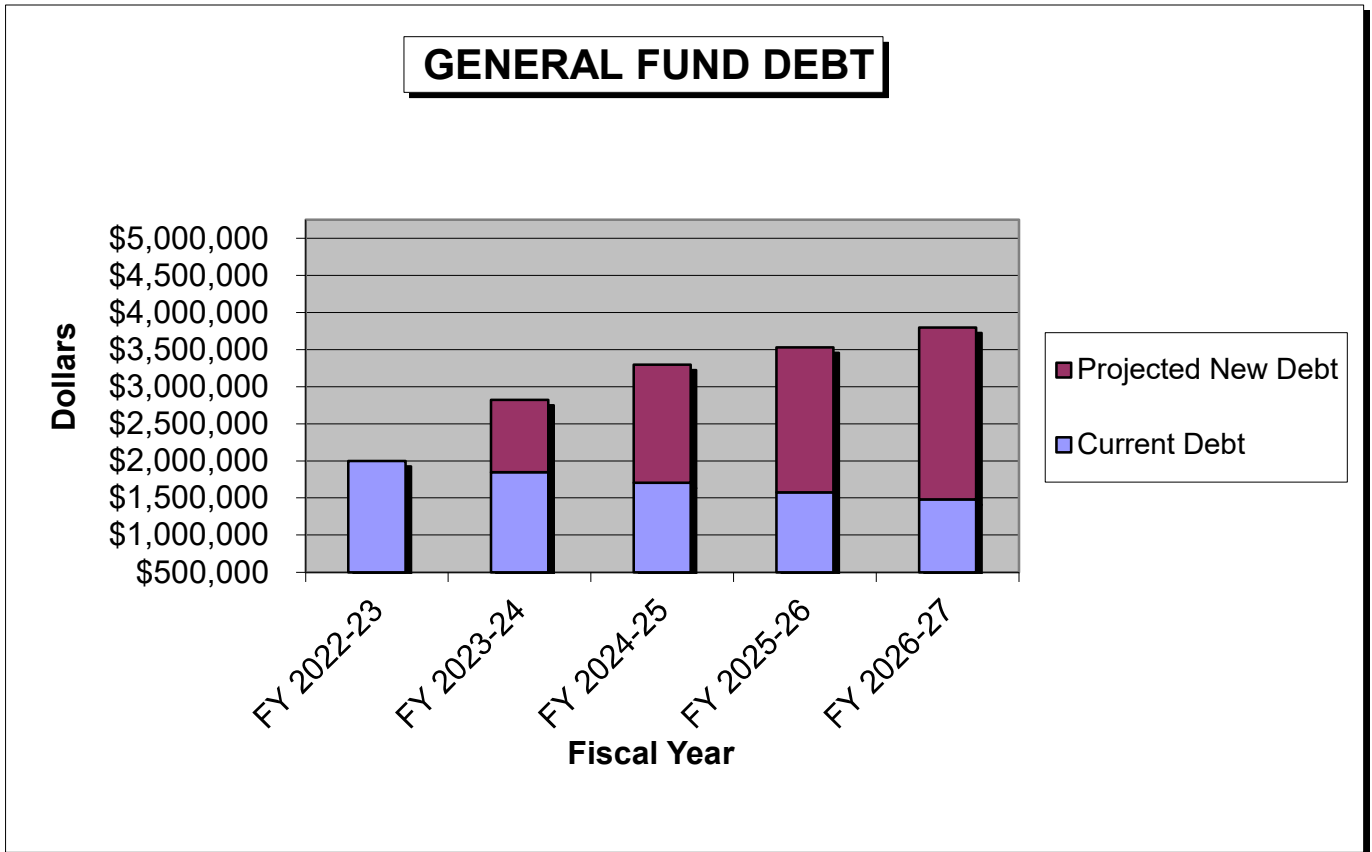
(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Hydro-electric Plant debt	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435
Water Treatment Plant debt	\$ 22,739	\$ 135,863	\$ 191,567	\$ 181,422	\$ 177,457
Wastewater Treatment Plant debt	\$ 335,962	\$ 336,775	\$ 335,343	\$ 333,948	\$ 332,331

DEBT

GENERAL FUND

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Current Debt	(1) \$ 1,998,340	\$ 1,846,614	\$ 1,702,906	\$ 1,574,837	\$ 1,479,656
Projected New Debt	-	974,775	1,593,149	1,952,985	2,314,623
TOTAL	\$ 1,998,340	\$ 2,821,389	\$ 3,296,055	\$ 3,527,822	\$ 3,794,279

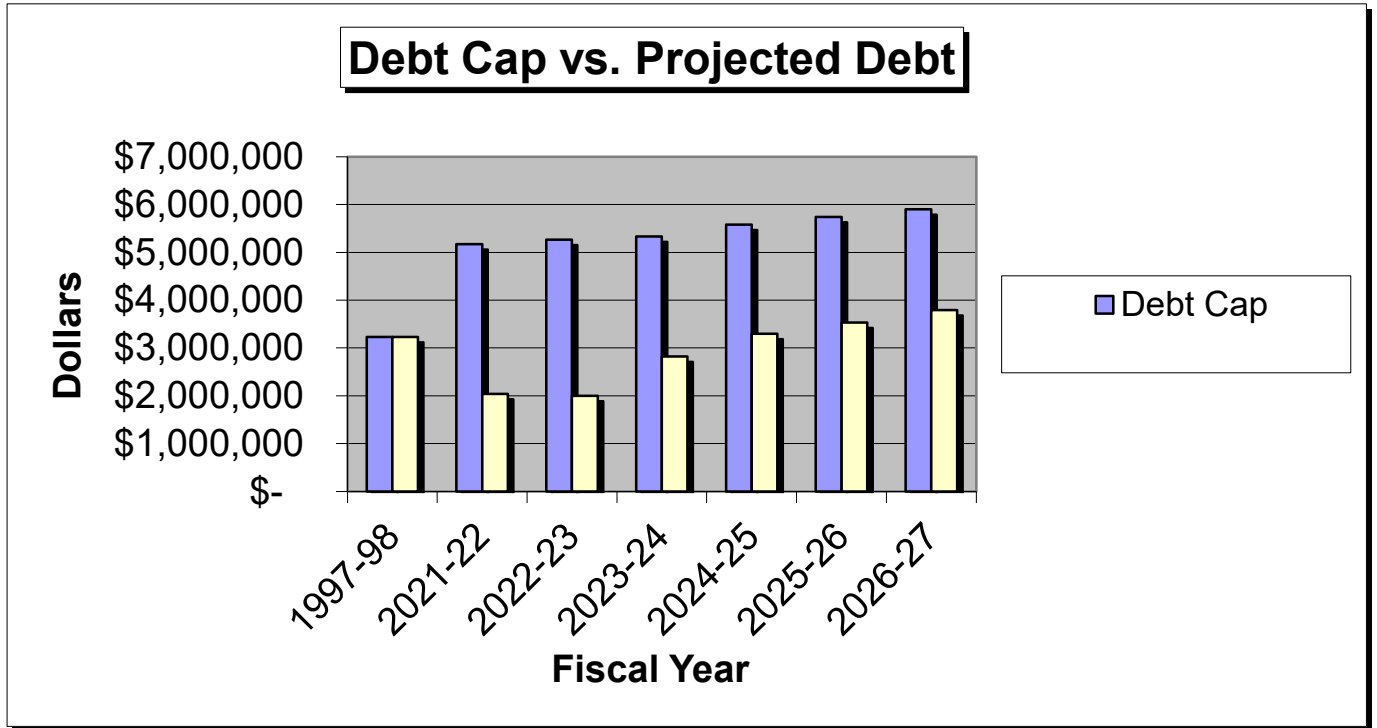


(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Hydro-electric Plant debt	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435

GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>	
		<u>Projected</u>	<u>Debt (1)</u>	<u>Margin</u>
1997-98	base year		\$ 3,231,475	N/A
2021-22	actual		\$ 2,038,091	\$ (3,133,649)
2022-23	actual		\$ 1,998,340	\$ (3,267,111)
2023-24	projected		\$ 2,821,389	\$ (2,509,021)
2024-25	projected		\$ 3,296,055	\$ (2,284,778)
2025-26	projected		\$ 3,527,822	\$ (2,211,173)
2026-27	projected		\$ 3,794,279	\$ (2,107,359)



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represents FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Hydro-electric Plant debt	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31	FY 2031/32	FY 2032/33 - FY 2036/37	FY 2037/38 - FY 2041/42	FY 2042/43 - FY 2046/47	FY 2047/48 - FY 2050/51	TOTAL
GENERAL FUND - Existing Debt Service															
Hydro-electric Facility Improvements (non-taxable)	\$ 181,750	\$ 179,250	\$ 181,500	\$ 173,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 715,750
Hydro-electric Facility Improvements (taxable)	412,000	-	-	-	-	-	-	-	-	-	-	-	-	-	412,000
Fire Truck	29,068	28,368	-	-	-	-	-	-	-	-	-	-	-	-	57,436
Ten Eyck Street reconstruction	120,750	-	-	-	-	-	-	-	-	-	-	-	-	-	120,750
Breen Avenue reconstruction	57,500	55,000	52,500	-	-	-	-	-	-	-	-	-	-	-	165,000
Clinton Street reconstruction	90,484	76,354	50,316	48,882	47,363	45,788	-	-	-	-	-	-	-	-	359,187
Sidewalk district #8	3,857	-	-	-	-	-	-	-	-	-	-	-	-	-	3,857
Fairgrounds storage bldg	22,103	21,578	-	-	-	-	-	-	-	-	-	-	-	-	43,681
Sidewalk district #9	6,315	6,165	-	-	-	-	-	-	-	-	-	-	-	-	12,480
Arena rehabilitation	640,976	645,630	643,997	647,038	644,547	645,183	646,776	646,792	645,425	644,325	3,064,975	1,847,150	-	-	11,362,814
Factory Street reconstruction	151,376	148,169	144,965	141,760	138,458	135,052	131,520	127,857	-	-	-	-	-	-	1,119,157
Fire Pumper Truck	57,847	56,777	55,707	54,637	-	-	-	-	-	-	-	-	-	-	224,968
City Hall boiler	18,922	18,572	18,222	17,873	-	-	-	-	-	-	-	-	-	-	73,589
Sidewalks -District #10	5,905	5,798	5,691	5,584	5,470	-	-	-	-	-	-	-	-	-	28,448
Sidewalks - District #11	6,071	5,961	5,851	5,741	5,624	-	-	-	-	-	-	-	-	-	29,248
Thompson Park playground	36,972	36,304	35,633	34,964	34,253	-	-	-	-	-	-	-	-	-	178,126
Flower Avenue East reconstruction	159,639	157,835	149,258	143,692	138,123	131,590	126,843	123,138	114,445	111,253	108,059	-	-	-	1,463,875
Massey Street Fire Station HVAC	44,911	43,149	41,388	39,627	37,866	36,105	-	-	-	-	-	-	-	-	243,046
Hydro-electric Facility Improvements	208,083	200,171	192,259	184,347	176,435	168,523	161,403	-	-	-	-	-	-	-	1,291,221
Western Boulevard Extention Construction	43,143	41,681	40,219	38,757	37,296	35,834	34,518	33,348	32,327	31,448	61,021	-	-	-	429,592
Sidewalk District #12	5,523	5,313	5,103	4,893	4,683	4,473	4,284	-	-	-	-	-	-	-	34,272
Thompson Park North Down Drive Retaining Wall	30,634	29,469	28,305	27,140	25,975	24,810	23,761	-	-	-	-	-	-	-	190,094
Flynn Pool Improvements	39,845	37,992	-	-	-	-	-	-	-	-	-	-	-	-	77,837
Thompson Park pool and bathhouse	155,800	156,450	156,800	155,850	154,650	154,200	142,450	124,950	-	-	-	-	-	-	1,201,150
Mill St Bridge reconstruction (north span)	22,000	22,050	22,050	-	-	-	-	-	-	-	-	-	-	-	66,100
Pearl St Bridge reconstruction (north span)	43,550	43,050	42,500	42,900	42,200	41,450	41,650	36,750	-	-	-	-	-	-	334,050
Sidewalk Special Assessment District #13	11,200	10,800	10,400	10,000	9,600	9,200	8,800	8,400	-	-	-	-	-	-	78,400
DPW Storm sewer - sewer cleaner/vac truck (1-71) (split 50% wG8120)	40,500	41,750	38,850	-	-	-	-	-	-	-	-	-	-	-	121,100
Fire Ladder Truck	153,540	152,400	155,150	155,500	153,550	150,400	137,100	135,150	126,000	-	-	-	-	-	1,318,700
GENERAL FUND - Existing Debt Service	\$ 2,800,174	\$ 2,226,036	\$ 2,076,664	\$ 1,932,435	\$ 1,656,093	\$ 1,582,608	\$ 1,459,105	\$ 1,236,385	\$ 918,197	\$ 787,026	\$ 3,234,055	\$ 1,847,150	\$ -	\$ -	\$ 21,755,920

GENERAL FUND - Projected Debt Service															
Cooper Street Outfall Replacement	-	25,896	25,392	24,888	24,383	23,879	23,375	22,871	22,367	21,863	101,750	18,838	-	-	335,500
Massey St. - Coffeen St. - Court St Bridge (MPO project)	-	197,750	193,900	190,050	186,200	182,350	178,500	174,650	170,800	166,950	777,000	143,850	-	-	2,562,000
Refuse and Recycling - Transfer Building Construction	-	89,250	87,325	85,400	83,475	81,550	79,625	77,700	75,775	73,850	71,925	-	-	-	805,875
Fire - Engine 4 (8-4) replacement	-	95,625	93,563	91,500	89,438	87,375	85,313	83,250	81,188	79,125	77,063	-	-	-	863,438
DPW Refuse and Recycling - Transfer Compactor Containers	-	15,925	15,540	15,155	14,770	14,385	-	-	-	-	-	-	-	-	75,775
DPW Refuse and Recycling - Recycling Totes	-	40,950	39,960	38,970	37,980	36,990	-	-	-	-	-	-	-	-	194,850
DPW Refuse and Recycling - Transfer Compactors	-	36,400	35,520	34,640	33,760	32,880	-	-	-	-	-	-	-	-	173,200
DPW Refuse and Recycling - Roll-off Transit Vehicle	-	39,813	38,850	37,888	36,925	35,963	-	-	-	-	-	-	-	-	189,438
Waterman Drive West (design)	-	433,167	424,733	416,300	407,867	399,433	391,000	382,567	374,133	365,700	1,702,000	315,100	-	-	5,612,000
Fire - Engine 2 Refurbishment (8-2)	-	40,163	39,296	38,430	37,564	36,698	35,831	34,965	34,099	33,233	32,366	-	-	-	362,644
Fire - Truck 1 Refurbishment (8-5)	-	83,513	81,711	79,910	78,109	76,308	74,506	72,705	70,904	69,103	67,301	-	-	-	754,069
Fire - Storage building	-	-	65,000	63,500	62,000	60,500	59,000	57,500	56,000	54,500	104,500	-	-	-	582,500
Athletic Facilities - Baseball Stadium Field Lighting	-	-	45,500	44,450	43,400	42,350	41,300	40,250	39,200	38,150	73,150	-	-	-	407,750
Municipal Building - window replacements	-	-	325,000	317,500	310,000	302,500	295,000	287,500	280,000	272,500	522,500	-	-	-	2,912,500
Maintenance of Bridges - Mill Street Bridge (south span) Rehabilitation	-	-	97,500	95,250	93,000	90,750	88,500	86,250	84,000	81,750	156,750	-	-	-	873,750
Flower Ave W / Washington St Combined Sewer Separation Design	-	-	33,833	33,133	32,433	31,733	31,033	30,333	29,633	28,933	134,167	48,767	-	-	434,000
Burlington St - sidewalk	-	-	8,700	8,520	8,340	8,160	7,980	7,800	7,620	7,440	34,500	12,540	-	-	111,600
Burlington St - storm sewer	-	-	14,500	14,200	13,900	13,600	13,300	13,000	12,700	12,400	57,500	20,900	-	-	186,000
Burlington St - street	-	-	48,333	47,333	46,333	45,333	44,333	43,333	42,333	41,333	191,667	69,667	-	-	620,000
Parks and Playgrounds - Thompson Park pocket parking lots	-	-	-	33,125	32,313	31,500	30,688	29,875	29,063	28,250	79,875	-	-	-	294,688
Fire - Engine 1 Replacement (8-1)	-	-	103,350	100,815	98,280	95,745	93,210	90,675	88,140	249,210	-	-	-	-	919,425
Flower Ave W / Washington St Combined Sewer Separation Phase I	-	-	-	148,750	145,500	142,250	139,000	135,750	132,500	129,250	597,500	319,500	-	-	1,890,000
Pawling Street - Storm and Sanitary Sewer Outlet to Gotham Street	-	-	-	19,833	19,400	18,967	18,533	18,100	17,667	17,233	79,667	42,600	-	-	252,000
Bronson Street (800 - 900 blocks) - sidewalk	-	-	-	9,917	9,700	9,483	9,267	9,050	8,833	8,617	39,833	21,300	-	-	126,000
Bronson Street (800 - 900 blocks) storm sewer	-	-	-	19,833	19,400	18,967	18,533	18,100	17,667	17,233	79,667	42,600	-	-	252,000
Bronson Street (800 - 900 blocks) street	-	-	-	39,667	38,800	37,933	37,067	36,200	35,333	34,467	159,333	85,200	-	-	504,000
Washington Street Public Square to Academy St StreetScape Related Paving	-	-	-	19,833	19,400	18,967	18,533	18,100	17,667	17,233	79,667	42,600	-	-	252,000
Brownfield Redevelopment - Van Duzee Street Site Remediation	-	-	-	-	50,625	49,313	48,000	46,688	45,375	44,063	163,125	-	-	-	447,188
DPW Facility Construction	-	-	-	-	405,000	394,500	384,000	373,500	363,000	352,500	1,305,000	-	-	-	3,577,500
DPW - Former Public Works Facility Demolition	-	-	-	-	27,000	26,300	25,600	24,900	24,200	23,500	87,000	-	-	-	238,500
Maintenance of Bridges - Pearl Street South Span, Joint Replacement, Polymer Overlay	-	-	-	-	94,500	92,050	89,600	87,150	84,700	82,250	304,500	-	-	-	834,750
Paddock Street (Dimmick St. - Sherman St.) - storm sewer	-	-	-	-	61,000	59,600	58,200	56,800	55,400	54,000	249,000	174,000	-	-	768,000
Pawling St - Hungerford St to Dead End - sidewalk	-	-	-	-	12,150	11,835	11,520	11,205	10,890	10,575	39,150	-	-	-	107,325
Pawling St - Hungerford St to Dead End - street	-	-	-	-	33,750	32,875	32,000	31,125	30,250	29,375	108,750	-	-	-	298,125
Newell St - Engine St to Arch St - sidewalk	-	-	-	-	20,333	19,867	19,400	18,933	18,467	18,000	83,000	58,000	-	-	256,000
Newell St - Engine St to Arch St - storm sewer	-	-	-	-	40,667	39,733	38,800	37,867	36,933	36,000	166,000	116,000	-	-	512,000
Newell St - Engine St to Arch St - street	-	-	-	-	30,500	29,800	29,100	28,400	27,700	27,000	124,500	87,000	-	-	384,000
Hawk St - Coffeen St to Newell St - sidewalk	-	-	-	-	7,625	7,450	7,275	7,100	6,925	6,750	31,125	21,750	-	-	96,000
Hawk St - Coffeen St to Newell St - storm sewer	-	-	-	-	9,150	8,940	8,730	8,520	8,310	8,100	37,350	26,100	-	-	115,200
Hawk St - Coffeen St to Newell St - street	-	-	-	-	17,792	17,383	16,975	16,567	16,158	15,750	72,625	50,750	-	-	224,000
DPW Facility Construction	-	-	-	-	-	480,000	464,000	448,000	432,000	416,000	1,840,000	-	-	-	4,080,000
Flower Ave W / Washington St Combined Sewer Separation Phase II	-	-	-	-	-	160,000	156,000	152,000	148,000	144,000	660,000	560,000	-	-	1,980,000
Arsenal Street - Public Square N to Massey St	-	-	-	-	-	80,000	78,000	76,000	74,000	72,000	330,000	280,000	-	-	990,000
Arena - Ice chiller	-	-	-	-	-	-	56,000	54,400	52,800	51,200	232,000	41,600	-	-	488,000
DPW Facilities- Underground Fuel Tank Replacement	-	-	-	-	-	-	72,000	69,600	67,200	64,800	288,000	50,400	-	-	612,000
Holcomb Street - Clinton St to Barben Ave - sidewalk	-	-	-	-	-	-	53,333	52,000	50,667	49,333	226,667	193,333	34,667	-	660,000
Holcomb Street - Clinton St to Barben Ave - storm sewer	-	-	-	-	-	-	106,667	104,000	101,333	98,667	453,333	386,667	69,333	-	1,320,000
Holcomb Street - Clinton St to Barben Ave - street	-	-	-	-	-	-	160,000	156,000	152,000	148,000	680,000	580,000	104,000	-	1,980,000
Public Square - mill and overlay	-	-	-	-	-	-	53,333	52,000	50,667	49,333	226,667	193,333	34,667	-	660,000
Downtown - Public Square Walkability	-	-	-	-	-	-	-	26,250	25,500	24,750	112,500	39,750	-	-	228,750

	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33 - FY</u> <u>2036/37</u>	<u>FY 2037/38 - FY</u> <u>2041/42</u>	<u>FY 2042/43 - FY</u> <u>2046/47</u>	<u>FY 2047/48 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
DPW Facilities - Maintenance Facility Roof	-	-	-	-	-	-	-	72,000	69,600	67,200	300,000	103,200	-	-	612,000
Fire - Engine 3 replacement (8-3)	-	-	-	-	-	-	-	123,200	119,680	116,160	528,000	186,560	-	-	1,073,600
East Avenue Reconstruction - sidewalk	-	-	-	-	-	-	-	13,333	13,000	12,667	58,333	50,000	17,667	-	165,000
East Avenue Reconstruction - storm sewer	-	-	-	-	-	-	-	21,333	20,800	20,267	93,333	80,000	28,267	-	264,000
East Avenue Reconstruction - street	-	-	-	-	-	-	-	26,667	26,000	25,333	116,667	100,000	35,333	-	330,000
Lawrence Street Reconstruction (Vanduzee St to Sill St)- storm sewer	-	-	-	-	-	-	-	10,667	10,400	10,133	46,667	40,000	14,133	-	132,000
Lawrence Street Reconstruction (Vanduzee St to Sill St)- street	-	-	-	-	-	-	-	21,333	20,800	20,267	93,333	80,000	28,267	-	264,000
Downtown - Stone Street Streetscape Enhancements	-	-	-	-	-	-	-	-	52,500	51,000	232,500	121,500	-	-	457,500
Fire - Pumpier refurbishment (8-31)	-	-	-	-	-	-	-	-	54,600	53,040	241,800	126,360	-	-	475,800
Haney Street storm channelization and culvert replacement	-	-	-	-	-	-	-	-	32,000	31,200	144,000	124,000	64,800	-	396,000
Sherman Street (600 and 700 blocks) - storm sewer	-	-	-	-	-	-	-	-	32,000	31,200	144,000	124,000	64,800	-	396,000
Sherman Street (600 and 700 blocks) - street	-	-	-	-	-	-	-	-	48,000	46,800	216,000	186,000	97,200	-	594,000
DPW Facilities - 521e Newell St. Roof Replacement	-	-	-	-	-	-	-	-	-	42,000	189,000	126,000	-	-	357,000
DPW Facilities - 337 Engine St. Roof Replacement	-	-	-	-	-	-	-	-	-	42,000	189,000	126,000	-	-	357,000
Winslow Street - Washington St to Franklin St - storm sewer	-	-	-	-	-	-	-	-	-	53,333	246,667	213,333	146,667	-	660,000
Winslow Street - Washington St to Franklin St - street	-	-	-	-	-	-	-	-	-	85,333	394,667	341,333	234,667	-	1,056,000
DPW Facilities - 547 Newell St. Roof Replacement	-	-	-	-	-	-	-	-	-	-	196,000	161,000	-	-	357,000
Athletic Facilities - Lighting for Kostyk Fields and Multi-purpose Field #2	-	-	-	-	-	-	-	-	-	-	165,000	140,000	-	-	305,000
Maintenance of Bridges - Cayuga Avenue Bridge Replacement	-	-	-	-	-	-	-	-	-	-	396,000	336,000	-	-	732,000
Mill Street - Main St W to City - storm sewer	-	-	-	-	-	-	-	-	-	-	506,667	440,000	373,333	-	1,320,000
Mill Street - Main St W to City - street	-	-	-	-	-	-	-	-	-	-	810,667	704,000	597,333	-	2,112,000
Fire - Engine 2 replacement (8-2)	-	-	-	-	-	-	-	-	-	-	530,640	574,200	102,960	-	1,207,800
East Main Street - Mill St to Pearl St - sidewalk	-	-	-	-	-	-	-	-	-	-	205,333	226,667	193,333	34,667	660,000
East Main Street - Mill St to Pearl St - storm sewer	-	-	-	-	-	-	-	-	-	-	287,467	317,333	270,667	48,533	924,000
East Main Street - Mill St to Pearl St - street	-	-	-	-	-	-	-	-	-	-	492,800	544,000	464,000	83,200	1,584,000
Fire - Engine 4 (8-4) refurbishment	-	-	-	-	-	-	-	-	-	-	179,520	264,000	93,280	-	536,800
Washington Street - Academy St to Green St - storm sewer	-	-	-	-	-	-	-	-	-	-	234,000	350,000	300,000	106,000	990,000
Washington Street - Academy St to Green St - street	-	-	-	-	-	-	-	-	-	-	624,000	933,333	800,000	282,667	2,640,000
DPW - Electric aerial bucket truck 35' (6-001)	-	-	-	-	-	-	-	-	-	-	106,200	234,000	118,800	-	459,000
Fire - truck replacement (8-5)	-	-	-	-	-	-	-	-	-	-	579,600	1,302,000	680,400	-	2,562,000
Huntington Street - Colorado Ave N to Lee Street - storm sewer	-	-	-	-	-	-	-	-	-	-	158,000	360,000	310,000	162,000	990,000
Huntington Street - Colorado Ave N to Lee Street - street	-	-	-	-	-	-	-	-	-	-	252,800	576,000	496,000	259,200	1,584,000
Leray Street - Main St West to City limit - sidewalk	-	-	-	-	-	-	-	-	-	-	64,000	296,000	256,000	176,000	792,000
Leray Street - Main St West to City limit - storm sewer	-	-	-	-	-	-	-	-	-	-	106,667	493,333	426,667	293,333	1,320,000
Leray Street - Main St West to City limit - street	-	-	-	-	-	-	-	-	-	-	160,000	740,000	640,000	440,000	1,980,000
GENERAL FUND - Projected Debt Service	\$ -	\$ 1,098,450	\$ 1,714,157	\$ 2,071,325	\$ 2,835,296	\$ 3,488,729	\$ 3,784,496	\$ 4,000,597	\$ 4,112,011	\$ 4,221,132	\$ 22,578,508	\$ 15,162,298	\$ 7,097,240	\$ 1,885,600	\$ 74,049,838
GENERAL FUND - Existing and Projected Debt Service	\$ 2,800,174	\$ 3,324,486	\$ 3,790,821	\$ 4,003,760	\$ 4,491,389	\$ 5,071,337	\$ 5,243,601	\$ 5,236,982	\$ 5,030,208	\$ 5,008,158	\$ 25,812,563	\$ 17,009,448	\$ 7,097,240	\$ 1,885,600	\$ 95,805,766

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

**Funding
Source**

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

GENERAL FUND - Facility Improvements

Arena						
Speakers	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Total Arena		\$ -	\$ 55,000	\$ -	\$ -	\$ -

Brownfield Redevelopment						
Ogilvie Site Infill Housing Project - Infrastructure and Park Development	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Van Duzee Street Site Remediation	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Total Brownfield Redevelopment		\$ -	\$ -	\$ 300,000	\$ 1,500,000	\$ -

Bus						
Administrative Office Construction	Grant (90%) / Operating Transfer (10%)	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Transit Facility Relocation	FTA Grant (90%) / ARPA (10%)	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Total Bus		\$ 245,000	\$ -	\$ -	\$ -	\$ -

Downtown						
Washington Street Streetscape Enhancements (200 - 300 blocks)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Total Downtown		\$ -	\$ -	\$ 500,000	\$ -	\$ -

DPW Newell Street Facilities						
Public Works Facility (new) Design	ARPA	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Public Works Facility (new) Construction	Debt	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 2,000,000
Public Works Facility (former) Demolition	Debt	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Maintenance Facility Boiler/HVAC System	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total DPW Newell Street Facilities		\$ 200,000	\$ -	\$ -	\$ 3,200,000	\$ 2,200,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

<u>Funding</u>		<u>Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
DPW Snow Removal							
Salt Storage Facility	ARPA	\$	300,000	\$ -	\$ -	\$ -	\$ -
Total DPW Snow Removal		\$	300,000	\$ -	\$ -	\$ -	\$ -
Fire							
Station #1 - 2nd Floor Bathrooms and Floor	Operating Transfer	\$	70,000	\$ -	\$ -	\$ -	\$ -
Station #2 and #3 Portico Rehabilitations	Operating Transfer	\$	35,000	\$ -	\$ -	\$ -	\$ -
Plymovent Exhaust System Replacements	Grantr (\$181,817)/ Operating Transfer (\$18,183)	\$	200,000	\$ -	\$ -	\$ -	\$ -
Storage Building	Debt	\$	-	\$ 500,000	\$ -	\$ -	\$ -
Front Apron - Massey Street Station	Operating Transfer	\$	-	\$ 100,000	\$ -	\$ -	\$ -
Driveway Apron and sidewalk - Mill Street Station	Operating Transfer	\$	-	\$ -	\$ 40,000	\$ -	\$ -
Total Fire		\$	305,000	\$ 600,000	\$ 40,000	\$ -	\$ -
Hydro-Electric Facility							
Concrete Rehabilitation - Stair Demolitions	ARPA	\$	320,000	\$ -	\$ -	\$ -	\$ -
Window Replacements	Operating Transfer	\$	-	\$ 100,000	\$ -	\$ -	\$ -
Building Painting	Operating Transfer	\$	-	\$ 35,000	\$ -	\$ -	\$ -
Canal Ladder	Operating Transfer	\$	-	\$ 30,000	\$ -	\$ -	\$ -
Roof Repair	Operating Transfer	\$	-	\$ -	\$ 50,000	\$ -	\$ -
Total Hydro-electric Facility		\$	320,000	\$ 165,000	\$ 50,000	\$ -	\$ -
Municipal Building							
City Hall Renovationa	ARPA	\$	220,000	\$ -	\$ -	\$ -	\$ -
Window Replacements	Debt	\$	-	\$ 2,500,000	\$ -	\$ -	\$ -
Total Municipal Building		\$	220,000	\$ 2,500,000	\$ -	\$ -	\$ -
Outdoor Recreation							
Basketball Court Resurfacing	Operating Transfer	\$	45,000	\$ -	\$ -	\$ -	\$ -
Scoreboard - Baseball Stadium	ARPA	\$	85,000	\$ -	\$ -	\$ -	\$ -
Scoreboard - Football Stadium	ARPA	\$	30,000	\$ -	\$ -	\$ -	\$ -
Clubhouse Shower Renovations	ARPA	\$	50,000	\$ -	\$ -	\$ -	\$ -
Fairgrounds Grandstand Structural Beam Repair	ARPA	\$	300,000	\$ -	\$ -	\$ -	\$ -
Fairgrounds Grandstand Concrete Masonry Unit repair	Operating Transfer	\$	-	\$ 35,000	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Speaker System - Football Stadium	Operating Transfer	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Baseball Stadium Field Lighting	Debt	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Fairgrounds Grandstand Beam Painting	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Total Outdoor Recreation		\$ 510,000	\$ 420,000	\$ 50,000	\$ -	\$ -

Parking Lots						
Arsenal Street Parking Lot Milling, Structure Repair and Paving	ARPA	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Arsenal Street Covered Parking Deck Substructure Cleaning and Painting	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Newell Street Public Parking Lot Overlay	Operating Transfer	\$ -	\$ -	\$ 175,000	\$ -	\$ -
City Hall Parking Lot Mill and Pave	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Parking Lots		\$ 175,000	\$ 200,000	\$ 175,000	\$ -	\$ 100,000

Playgrounds						
Portage Street Playground	Operating Transfer	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Fairgrounds Playground	Operating Transfer	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Total Playgrounds		\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -

River Parks Development						
Black River Trail Western Extension	Grant	\$ 2,079,705	\$ -	\$ -	\$ -	\$ -
Factory Square Park - Trail Connection to Factory Street	ARPA	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Downtown Riverfront Connection Project (J.B. Wise Parking Lot to Newell Street)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Veterans Memorial Riverwalk and Whitewater Park Pedestrian Connection / Newell St. Streetscape Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Sewall's Island Park Enhancements	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ 750,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Newell Street Riverfront District Gateway Improvements & Howk Street Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Total River Parks Development		\$ 2,179,705	\$ 400,000	\$ 500,000	\$ 750,000	\$ 250,000

Thompson Park						
Thompson Park Renovation	ARPA	\$ 4,250,000	\$ -	\$ -	\$ -	\$ -
Zoo New York Phase I	ARPA	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Disc Golf Course	Operating Transfer	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Thompson Park Parking Lots	Debt	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Total Thompson Park		\$ 5,250,000	\$ 35,000	\$ 250,000	\$ -	\$ -

Total Facility Improvements						
		\$ 9,704,705	\$ 4,450,000	\$ 1,865,000	\$ 5,525,000	\$ 2,550,000
Debt		\$ -	\$ 3,350,000	\$ 250,000	\$ 3,575,000	\$ 2,000,000
Operating Fund Transfer		\$ 172,683	\$ 800,000	\$ 640,000	\$ 1,387,500	\$ 362,500
Grant		\$ 9,532,022	\$ 300,000	\$ 975,000	\$ 562,500	\$ 187,500
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Total Facility Improvements By Funding Sources		\$ 9,704,705	\$ 4,450,000	\$ 1,865,000	\$ 5,525,000	\$ 2,550,000

GENERAL FUND - Vehicles and Equipment

Bus						
Electronic Payment, Trip Scheduling and Routing Software	Grant (90%)/ Operating Transfer (10%)	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Security Monitoring Upgrades	Grant (90%)/ Operating Transfer (10%)	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT1000)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Para-transit Bus (PT900)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ 85,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Transit Bus (26') (B-2711)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Total Bus		\$ 250,000	\$ -	\$ 85,000	\$ 85,000	\$ 475,000

Electric

55' Bucket Truck (55') with Material Handler (6-002)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Pickup Truck 4x4 with Stakerack (6-004)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Electric		\$ -	\$ -	\$ -	\$ -	\$ 200,000

Engineering

GPS Receiver and Base Station	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Engineering		\$ -	\$ 50,000	\$ -	\$ -	\$ -

Fire

Engine 2 Refurbishment (8-2)	Operating Transfer	\$ 315,000	\$ -	\$ -	\$ -	\$ -
Truck 1 Refurbishment (8-5)	Operating Transfer	\$ 655,000	\$ -	\$ -	\$ -	\$ -
Vehicle Replacement (8-12)	Operating Transfer	\$ -	\$ 56,000	\$ -	\$ -	\$ -
Engine 1 Replacement (8-1)	Debt	\$ -	\$ -	\$ 780,000	\$ -	\$ -
RIT Vehicle Replacement (8-17)	Operating Transfer	\$ -	\$ -	\$ -	\$ 62,000	\$ -
Total Fire		\$ 970,000	\$ 56,000	\$ 780,000	\$ 62,000	\$ -

Hydro-electric Facility

Safety Ladder	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Turbine Roller Bearings	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Hydro-electric Facility		\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 25,000

Information Technology

Financial Management Software	Operating Transfer	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Total Information Technology		\$ 500,000	\$ -	\$ -	\$ -	\$ -

Maintenance of Roads

Front-end Loader (2.5yd3) (1-074)	Operating Transfer	\$ 190,000	\$ -	\$ -	\$ -	\$ -
Lowboy Trailer (20T) (1-048T)	Operating Transfer	\$ 78,000	\$ -	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Asphalt Paver (1-73)	CHIPS (50%) / Operating Transfer (50%)	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Skid Steer Loader (1-92)	Operating Transfer	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-025)	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Front-end Loader (2.5yd3) (1-076)	Operating Transfer	\$ -	\$ -	\$ 195,000	\$ -	\$ -
Regenerative Air Street Sweeper (1-061)	Operating Transfer	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Double Drum Roller (1-062)	Operating Transfer	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Dual Wheel Pickup Truck with Service Body (1-089)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Single Axle Dump Truck with Angle Plow, Spreader and Controls (1-42)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Total Maintenance of Roads		\$ 728,000	\$ 55,000	\$ 195,000	\$ 355,000	\$ 230,000

Municipal Maintenance						
Compact Utility Tractor, mower, blower, broom, spreader (1-009)	Operating Transfer	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Zero Turn Mower 60" (1-107)	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Zero Turn Mower 60" (1-117)	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -
All Wheel Utility Machine (1-088)	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Skid Steer Loader (1-093)	Operating Transfer	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Forestry Bucket Truck with Chip Box (75') (1-59)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Municipal Maintenance		\$ 70,000	\$ 25,000	\$ 95,000	\$ 60,000	\$ 200,000

Athletic Facilities						
Mower (3-03)	Operating Transfer	\$ 125,000	\$ -	\$ -	\$ -	\$ -
Portable Stage	Operating Transfer	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Pickup Truck with Stake rack and plow (3-5)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Athletic Facilities		\$ 125,000	\$ 150,000	\$ -	\$ -	\$ 55,000

Police						
Marked Patrol Vehicles	Operating Transfer	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Un-marked Vehicles	Operating Transfer	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
SRT Transport Van	Operating Transfer	\$ -	\$ 85,000	\$ -	\$ -	\$ -
License Plate Reader System	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Identification Van	Operating Transfer	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Wireless Antenna Upgrade	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ -
K9 Vehicle	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Total Police		\$ -	\$ 310,000	\$ 330,000	\$ 315,000	\$ 375,000
Refuse and Recycle						
Green Waste Vehicle (1-008)	Operating Transfer	\$ -	\$ 185,000	\$ -	\$ -	\$ -
Green Waste Vehicle (1-006)	Operating Transfer	\$ -	\$ -	\$ 185,000	\$ -	\$ -
Recycling Truck (1-005)	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Recycling Truck (1-004)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Refuse and Recycle		\$ -	\$ 185,000	\$ 185,000	\$ 200,000	\$ 200,000
Snow Removal						
Urban Snow Plow with Wing (1-015)	Operating Transfer	\$ -	\$ 285,000	\$ -	\$ -	\$ -
Single Axle Dump Truck with Plow and Spreader (1-097)	Operating Transfer	\$ -	\$ -	\$ 185,000	\$ -	\$ -
Tandem Axle Dump truck (1-013)	Operating Transfer	\$ -	\$ -	\$ -	\$ 185,000	\$ -
Urban Snow Plow with Wing(1-021)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 285,000
Total Snow Removal		\$ -	\$ 285,000	\$ 185,000	\$ 185,000	\$ 285,000
Storm Sewers						
Rubber Tire Excavator (split 50% with Sewer Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Rubber Tire Excavator (split 50% with General Fund) (1-010)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Supervisor Vehicle (split 50/50 with Sewer Fund) (1-037)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Total Storm Sewers		\$ -	\$ -	\$ -	\$ 150,000	\$ 138,000
Parks and Playgrounds						
Mower (4-3)	Operating Transfer	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Pickup truck with plow and liftgate (4-5)	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Flatbed truck with plow (4-11)	Operating Transfer	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Pickup truck with plow and liftgate (4-1)	Operating Transfer	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Total Parks and Playgrounds		\$ -	\$ 65,000	\$ 50,000	\$ 110,000	\$ -

Total Vehicles and Equipment	\$ 2,643,000	\$ 1,211,000	\$ 1,905,000	\$ 1,547,000	\$ 2,183,000
Debt	\$ -	\$ -	\$ 780,000	\$ -	\$ -
Operating Fund Transfer	\$ 2,218,000	\$ 1,211,000	\$ 1,048,500	\$ 1,470,500	\$ 1,755,500
Grant	\$ 425,000	\$ -	\$ 76,500	\$ 76,500	\$ 427,500
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment By Funding Sources	\$ 2,643,000	\$ 1,211,000	\$ 1,905,000	\$ 1,547,000	\$ 2,183,000

GENERAL FUND - Infrastructure

Maintenance of Bridges						
Vanduzee Street Bridge Rehabilitation	ARPA	\$ 550,000	\$ -	\$ -	\$ -	\$ -
Mill Street Bridge (South span) Rehabilitation	Debt	\$ -	\$ 750,000	\$ -	\$ -	\$ -
Pearl Street South Span, Joint Replacement, Polymer Overlay	(Grant) Debt	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Total Maintenance of Bridges		\$ 550,000	\$ 750,000	\$ -	\$ 700,000	\$ -

Traffic Signals						
Mill Street / Main Avenue #20 and Pearl Street /Starbuck Avenue #21 Signal Replacement Design	Grant (CHIPS)	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Pearl Street / Main Street East / Starbuck Avenue Signal #21 Rebuild	Grant (CHIPS)	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Mill Street / Main Avenue Signal #20 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Washington Street / Paddock Street Signal #33 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 175,000	\$ -
Massey Street / Stone Street Signal #17 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 125,000	\$ -
Sherman Street / Clinton Street Signal #7 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Total Traffic Signals		\$ 100,000	\$ 150,000	\$ 150,000	\$ 300,000	\$ 125,000

Sidewalk Construction						
Sidewalk Program	ARPA	\$ 2,134,060	\$ -	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Sidewalk Program - Community Development Block Grant Districts	CDBG Grant	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 250,000
ADA Ramps (CHIPS)	Grant		\$ 168,000	\$ 176,000	\$ 160,000	\$ 156,000
ADA Ramps (CDBG)	CDBG Grant	\$ -	\$ 25,000	\$ 100,000	\$ 100,000	\$ 100,000
Burlington Street - Main Street West to St. Mary Street	Debt	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Pawling Street - Hungerford Street to Dead End	Debt	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Total Sidewalk Construction		\$ 2,134,060	\$ 283,000	\$ 576,000	\$ 875,000	\$ 506,000


Storm Sewers						
Storm Sewer Master Plan	ARPA	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Grant / Henry Street (CDBG)	ARPA	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Burlington Street	Debt	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Flower Ave W / Washington Sr Combined Sewer Separation Design / Phase I / Phase II	Debt	\$ -	\$ 350,000	\$ 1,500,000	\$ -	\$ 1,500,000
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Pawling Street - Storm and Sanitary Outlet to Gotham Street	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 400,000	\$ -
Paddock Street (Dimmick Street to Sherman Street)	Debt	\$ -	\$ -	\$ -	\$ 600,000	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Total Storm Sewers		\$ 600,000	\$ 500,000	\$ 1,900,000	\$ 1,090,000	\$ 1,500,000

Street Construction						
CHIPS Streets	Grant	\$ 1,065,000	\$ 855,040	\$ 921,535	\$ 848,832	\$ 765,125
Touring Route Funds Streets	Grant	\$ 774,000	\$ 1,059,985	\$ 606,500	\$ -	\$ -
Grant / Henry Street (CDBG)	Grant (CDBG \$254,742), ARPA (\$345,258)	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Huntington Street Wall Repair	Operating Transfer	\$ 60,000	\$ -	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Burlington Street	Debt	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -
Washington Street Public Square to Academy St StreetScape Related Paving	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Pawling Street	Debt	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 175,000	\$ -
Arsenal Street (Public Square N to Massey St.)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Total Street Construction		\$ 2,499,000	\$ 2,415,025	\$ 2,128,035	\$ 1,573,832	\$ 1,515,125
Debt		\$ -	\$ 1,840,000	\$ 2,600,000	\$ 2,880,000	\$ 2,250,000
Operating Fund Transfer		\$ 60,000	\$ -	\$ -	\$ -	\$ -
Grant		\$ 5,823,060	\$ 2,258,025	\$ 2,154,035	\$ 1,658,832	\$ 1,396,125
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner		\$ -	\$ -	\$ -	\$ -	\$ -
Total Infrastructure By Funding Sources		\$ 5,883,060	\$ 4,098,025	\$ 4,754,035	\$ 4,538,832	\$ 3,646,125
		\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL FUND GRAND TOTAL		\$ 18,230,765	\$ 9,759,025	\$ 8,524,035	\$ 11,610,832	\$ 8,379,125
Facility Improvements		\$ 9,704,705	\$ 4,450,000	\$ 1,865,000	\$ 5,525,000	\$ 2,550,000
Vehicles and Equipment		\$ 2,643,000	\$ 1,211,000	\$ 1,905,000	\$ 1,547,000	\$ 2,183,000
Maintenance of Bridges		\$ 550,000	\$ 750,000	\$ -	\$ 700,000	\$ -
Traffic Signals		\$ 100,000	\$ 150,000	\$ 150,000	\$ 300,000	\$ 125,000
Sidewalk Reconstruction		\$ 2,134,060	\$ 283,000	\$ 576,000	\$ 875,000	\$ 506,000
Storm Sewers		\$ 600,000	\$ 500,000	\$ 1,900,000	\$ 1,090,000	\$ 1,500,000
Street Reconstruction		\$ 2,499,000	\$ 2,415,025	\$ 2,128,035	\$ 1,573,832	\$ 1,515,125
General Fund Grand Total by Category		\$ 18,230,765	\$ 9,759,025	\$ 8,524,035	\$ 11,610,832	\$ 8,379,125
Debt		\$ -	\$ 5,190,000	\$ 3,630,000	\$ 6,455,000	\$ 4,250,000
Operating Fund transfer		\$ 2,450,683	\$ 2,011,000	\$ 1,688,500	\$ 2,858,000	\$ 2,118,000
Grant		\$ 15,780,082	\$ 2,558,025	\$ 3,205,535	\$ 2,297,832	\$ 2,011,125
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner		\$ -	\$ -	\$ -	\$ -	\$ -
General Fund Grand Total By Funding Sources		\$ 18,230,765	\$ 9,759,025	\$ 8,524,035	\$ 11,610,832	\$ 8,379,125
		-	-	-	-	-


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
BUS**

PROJECT DESCRIPTION	COST
<p>CitiBus Administration Office Construction</p> <p>This project will construct an additional administrative office at the CitiBus facility on Newel Street for the Transit Director who is currently working from City Hall. The project includes the building of the office space within the existing footprint of the structure. Minor alterations to the existing facilities will be required to accommodate the new floorplan.</p> <p>CitiBus, will utilize a local architecture firm to develop plans, with the construction phase put out for competitive bidding.</p>  <p>Funding to support this project will be from Federal reimbursements (80% = \$36,000), NYS reimbursements (10% = \$4,500) and through a transfer from the General Fund (10% = \$4,500) (A.9950.0900).</p>	<p>\$45,000</p>
TOTAL	\$45,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
BUS**

PROJECT DESCRIPTION	COST
<p>CitiBus Transit Facility Relocation</p> <p>This request is to proceed with the design of a new CitiBus Transit Facility. The current building is located adjacent to the Public Works Facility on Newell Street. The 7500 SF steel framed structure was built in 2004 with Federal Section 5311 funding administered by NYS DOT. The purpose for the relocation is to accommodate the anticipated growth of the CitiBus system and the possible integration with a County system as well as facilitate expansion of the DPW facility. This project will identify a new site for the structure after which detailed construction drawings and bid documents will be prepared. Staff will prepare an application for an award through FTA section 5307 & 5339 programs to fund 80% of the project costs.</p>  <p>Funding to support this project will be from Federal reimbursements (80% = \$160,000), NYS reimbursements (10% = \$20,000) and from the American Rescue Plan Act of 2021 (10% = \$20,000).</p>	<p>\$200,000</p>
TOTAL	\$200,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DEPARTMENT OF PUBLIC WORKS**

PROJECT DESCRIPTION	COST
<p>DPW Newell Street Facility Improvements Design</p> <p>This request is to proceed with the design of improvements for the Public Works Facility on Newell Street. With the disposition of the National Grid site on Engine Street uncertain for the foreseeable future, the City will explore the possibility of acquiring the current CitiBus building and converting it to the administration and operations center for the Department. It is anticipated the building will be enlarged to consolidate administrative functions, provide a venue for employee training areas as well as locker room facilities. This project will be contingent upon the City receiving FTA funding for construction of a new transit facility.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$200,000</p>
TOTAL	\$200,000


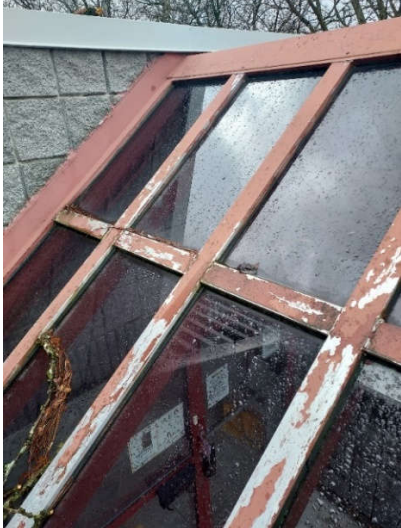


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
SNOW REMOVAL**

PROJECT DESCRIPTION	COST
<p>Public Works Salt Storage Facility</p> <p>This project involves the construction of a salt storage facility to be located at the Newell Street Public Works Facility. The department applies an average of 2500 tons of salt annually as part of our winter maintenance operations. Salt has traditionally been stored outside, uncovered, which presents significant issues in handling and stockpile management. In accordance with industry best management guidelines, salt must be stored appropriately to eliminate environmental hazards and allow for quick deployment during an icing event. Piles should be placed on an impermeable pad with a waterproof covering so that contaminated liquids cannot seep into the ground and pollute streams, wells and ground-water, or affect surrounding vegetation and agricultural operations. The proposed structure will utilize precast concrete foundation walls which will support either a fabric covered galvanized steel frame or a traditional wood framed structure.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$300,000</p>
TOTAL	\$300,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE**

PROJECT DESCRIPTION	COST
<p>Fire Station #1 – 2nd Floor Bathrooms and Floor Rehabilitation</p> <p>This project will replace the shower facilities at the Massey Street Fire Station. The showers are original to the building redesign as a fire station (1992) and have been in disrepair for many years. Water from the bathrooms occasionally flood into the Chief and Deputy Chief's offices. Recent plumbing issues have caused water damage to the adjacent flooring on the 2nd floor. The Engineering Department recommends replacement of the original floor tile throughout the 2nd floor with a commercial grade ceramic tile.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$70,000</p>
TOTAL	\$70,000



**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE**

PROJECT DESCRIPTION	COST
<p>Fire Stations #2 and #3 – Portico Rehabilitations</p> <p>The entrance porticos at the State and Mill Street fire stations have significant water damage. The design of the porticos, while aesthetically pleasing, allows for water to pool in certain locations rather than shedding the water. Without regular maintenance, water infiltrates the structure and causes damage to the concrete blocks, mortar, and the structural components themselves. At the State Street Station, water has also run into the station's vestibule and lifted the flooring tile. This project replaces the caulking and repairs the block and mortar at both stations; and replaces the vestibule tile at Station #2.</p> <div style="display: flex; flex-wrap: wrap;">     </div> <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$35,000</p>
TOTAL	\$35,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE**

PROJECT DESCRIPTION	COST
<p>Fire Stations – Plymovent System Replacements</p> <p>The department has applied for a FEMA Assistance to Firefighters Grant to fund replacement of the vehicle exhaust capture systems at the city’s three fire stations. The systems capture the vehicle exhaust and route it to the exterior of the stations. This reduces the employee’s exposure to carcinogens in the vehicle exhaust. The systems were installed in 2001 and 2003. Due to the age of the systems costly repairs happen frequently. The grant proposal budget is \$200,000. The federal share is \$181,817 with a local match of \$18,183.</p>  <p>Funding to support this project will be from an Assistance to Firefighters (AFG) grant (91% = \$181,817) and through a transfer from the General Fund (9% = \$18,183) (A.9950.0900).</p>	<p>\$200,000</p>
TOTAL	\$200,000


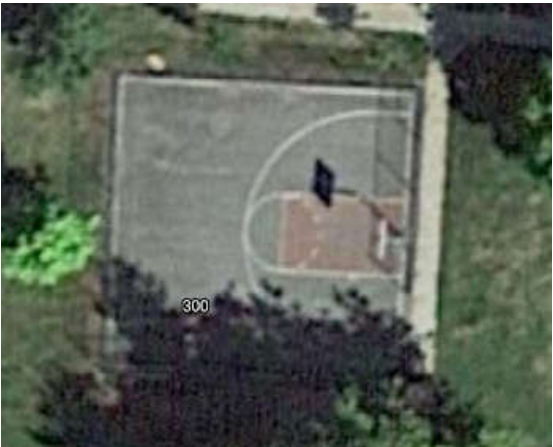
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
HYDRO-ELECTRIC FACILITY

PROJECT DESCRIPTION	COST
<p>Concrete Repair Project:</p> <p>The hydro plant has a few areas where the building's concrete is old and failing. There are some areas that need an overlay, other areas need to have cracks pumped with concrete, and the back stairs on the building need to be removed. The back stairs are no longer used and are falling apart. The stairs are a significant safety hazard.</p>   <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$320,000</p>
TOTAL	\$320,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
CITY HALL**

PROJECT DESCRIPTION	COST
<p>City Hall Renovations</p> <p>The second floor of City Hall will be reconfigured and renovated which will consolidate departments and provide a more centralized area to service the public. The reconfiguration includes demolition and construction of walls to facilitate the consolidation of departments. The renovation portion of this project includes patching and painting walls which require attention, the removal of carpet and the installation of new commercial flooring surface. Rolling shelves will be placed in the Clerk's vault. Walls will also be built and flooring replaced in the Planning Office on the third floor.</p> <p>Reconfigurations \$70,000 Renovations \$100,000 Shelving \$50,000</p>  <p>The floor plan diagram illustrates the layout of the second floor. It includes the following rooms and their square footages: City Clerk (1,000 S.F.), Vault (300 S.F.), Controller (1,000 S.F.), Assessor (800 S.F.), Purchasing (700 S.F.), Vault (100 S.F.), Human Resources (1,000 S.F.), City Department (1,000 S.F.), Central Copy Room, two Toilet Rooms, Stairs, and an Elevator. The plan is color-coded: yellow for the City Clerk and Vault areas, blue for the Controller and Human Resources areas, green for the Assessor and Purchasing areas, and orange for the City Department area. A large white rectangular area is outlined in the upper right portion of the plan, indicating a space for future expansion or a specific project area.</p> <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$220,000</p>
TOTAL	\$220,000

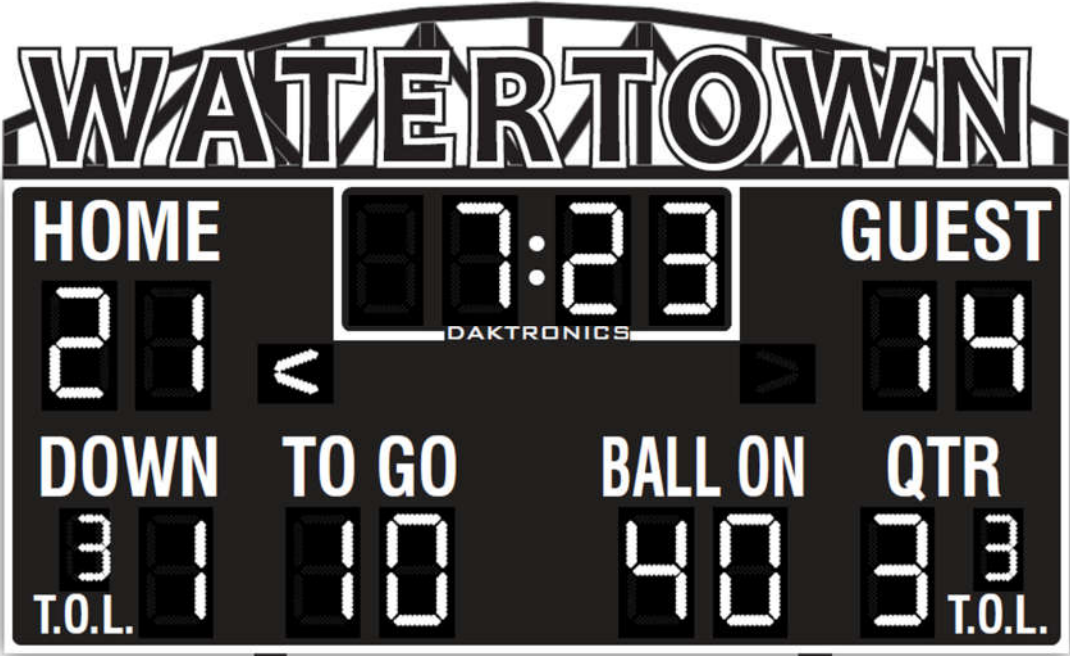
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE

PROJECT DESCRIPTION	COST
<p>Basketball Court Resurfacing – North & Academy Streets</p> <p>The Parks and Recreation Department is requesting that the basketball courts at John Adams Recreational Park (North) and Academy Street be repaired and resurfaced. The current surfaces are in poor condition. Resurfacing will improve the facilities and help extend their useful life.</p> <p>North:</p>  <p>Academy Street:</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$45,000</p>
TOTAL	\$45,000


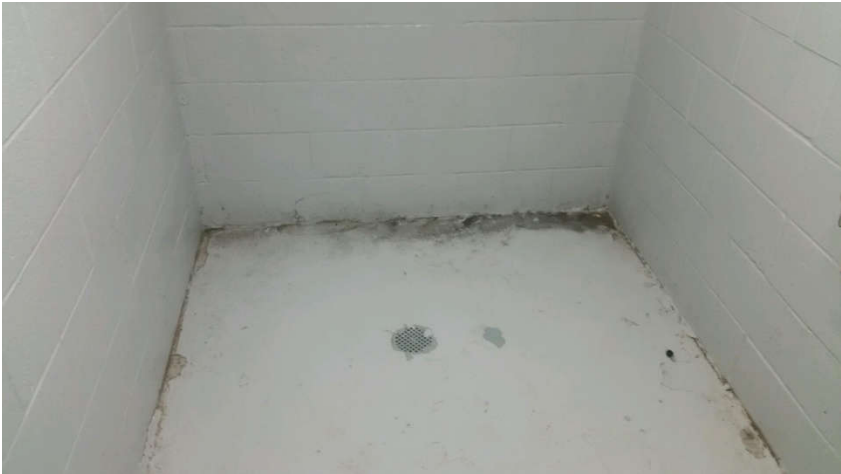
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE

PROJECT DESCRIPTION	COST
<p>Main Baseball Field Scoreboard</p> <p>The Parks and Recreation department is requesting a new Daktronics scoreboard/message center to replace the current scoreboard that has been failing for several years. The new scoreboard will be wireless and include a 13' x 5' full color video display.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$85,000</p>
TOTAL	\$85,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE

PROJECT DESCRIPTION	COST
<p data-bbox="159 436 634 474">Main Football Field Scoreboard</p> <p data-bbox="159 520 1224 621">The Parks and Recreation department is requesting a new Daktronics scoreboard to replace the current scoreboard that is approximately 25 years old. The current scoreboard is reaching the end of its useful life. The new scoreboard will be wireless.</p>  <p data-bbox="159 1852 1224 1885">Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p data-bbox="1295 436 1437 474">\$30,000</p>
TOTAL	\$30,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE**

PROJECT DESCRIPTION	COST
<p>Main Baseball Field – Clubhouse Renovations</p> <p>The Parks and Recreation Department is proposing new shower surface upgrades to the clubhouse at the main ball field. These renovations will include new tile surfacing to the floor and a portion of the walls. By adding new tile, it not only will help aesthetically, but will make it easier to maintain cleanliness. As seen the photo below, mold is a problem. In present condition, the showers require regular scraping and painting to maintain cleanliness and to uphold their appearance.</p>   <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$50,000</p>
TOTAL	\$50,000

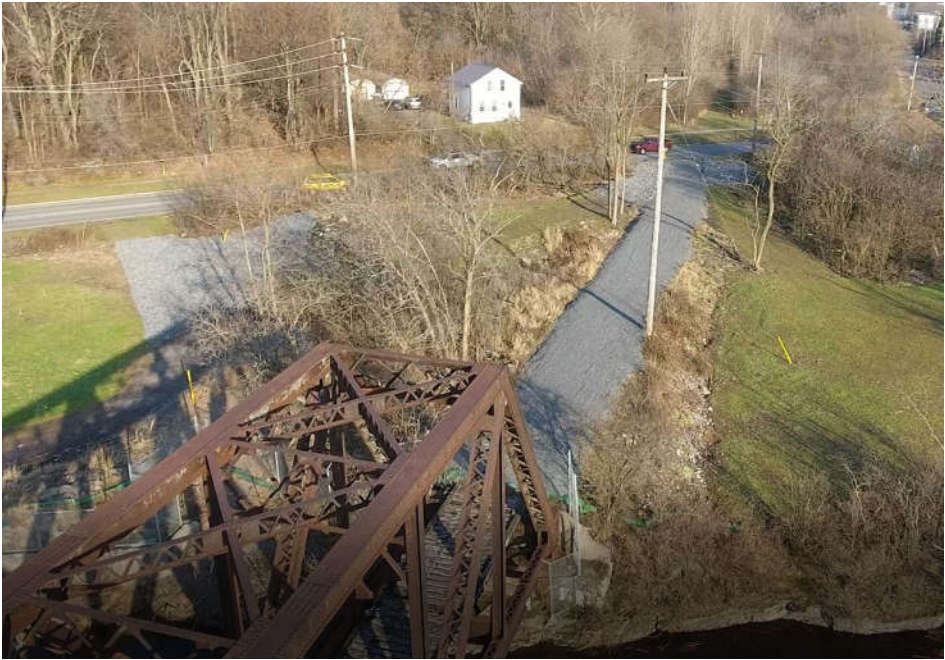
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE

PROJECT DESCRIPTION	COST
<p>Fairgrounds Grandstand Steel Repair</p> <p>This project includes the removal and replacement of portions of all corroded angled Rakers and Main Supported Carrier Beams beneath the Fairgrounds Grandstand Bleachers. Several of the Rakers and Beams have significant corrosion and deterioration beyond repair and will require replacement.</p> <div data-bbox="370 732 1024 1224" data-label="Image"> </div> <div data-bbox="485 1264 932 1684" data-label="Image"> </div> <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$300,000</p>
TOTAL	\$300,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PARKING LOTS**

PROJECT DESCRIPTION	COST
<p data-bbox="159 457 1117 499">Arsenal Street Parking Lot Milling, Structure Repair and Paving</p> <p data-bbox="159 531 1239 751">This request is for the rehabilitation of the Arsenal Street parking lot adjacent to the proposed YMCA Aquatics Center. This project will be scheduled to follow immediately after construction of the proposed building expansion associated with the YMCA's project. Approximately 2" of the parking lot asphalt will be removed and replaced with new asphalt. The existing drainage structures will be repaired as needed. The project will also include re-striping of the parking spaces.</p>  <p data-bbox="159 1879 1230 1915">Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p data-bbox="1287 441 1448 483">\$175,000</p>
TOTAL	\$175,000

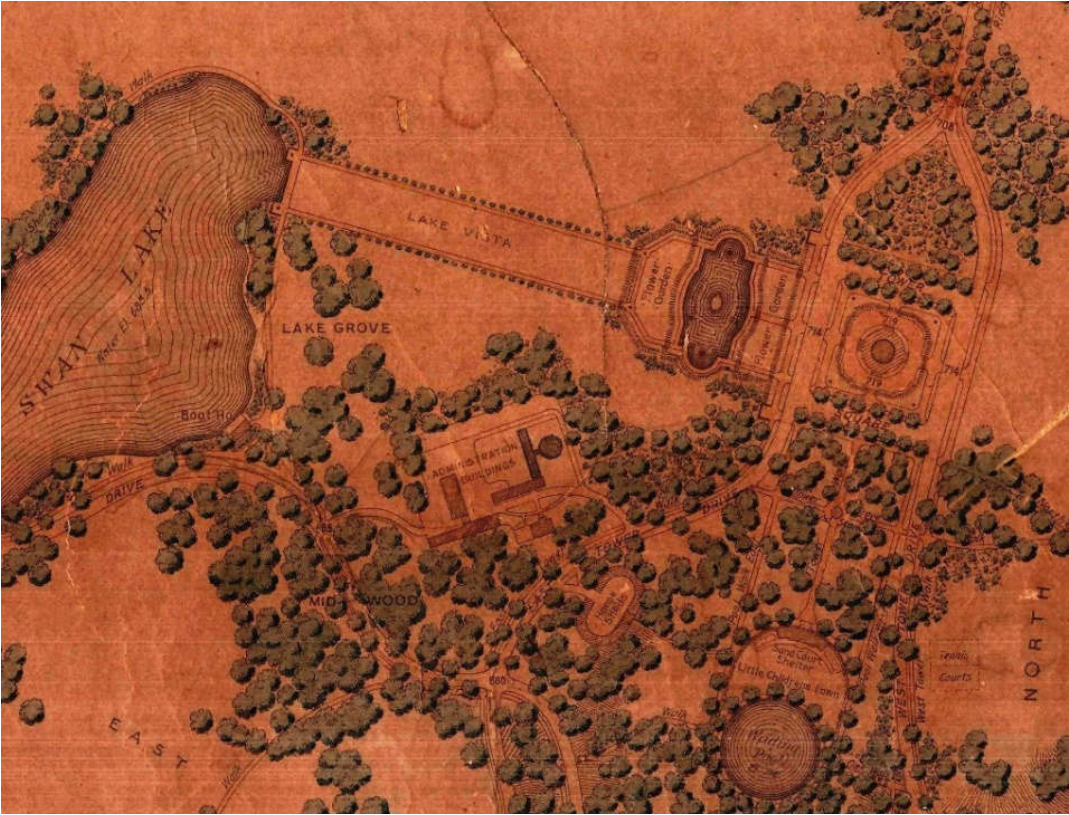
**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
RIVER PARKS DEVELOPMENT**

PROJECT DESCRIPTION	COST
<p>Black River Trail Western Extension</p> <p>The western extension of the Black River Trail will include the construction of sidewalks and multi-use trails connecting the existing Black River Trail from the intersection of New York State Route 3 and Huntington Street to Factory Square Park at the edge of downtown Watertown. The project will extend the Black River Trail west by approximately 1.6 miles to the north side of the City through Marble Street Park, parallel to Water Street and across Sewall's Island. The project will increase connectivity within the City's trail system, providing off-road access to and from downtown Watertown via the region's signature trail.</p>  <p>Funding to support this project will include a \$1,663,764 in grant funding from the Transportation Alternatives Program and \$415,941 in Community Development Block Grant funding.</p>	<p>\$2,079,705</p>
TOTAL	\$2,079,705

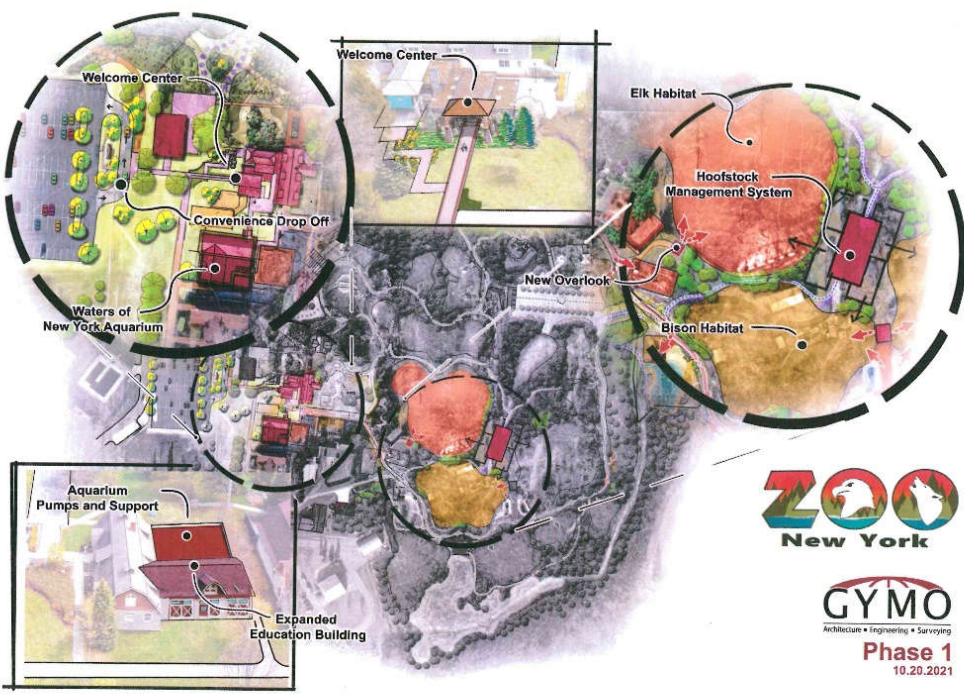
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
RIVER PARKS DEVELOPMENT

PROJECT DESCRIPTION	COST
<p>Black River Trail - Factory Square Park Connection to Factory Street</p> <p>This project involves the extension of the existing riverfront trail system within Factory Square Park so that the trail connects with the sidewalk and bike lanes located on Factory Street. The project includes the paving of 550' of an existing stone dust trail and the construction of 765' of new trail to complete the street connections on the west and east ends of the park. By connecting Factory Square Park with the pedestrian and bicycling network on Factory Street it will provide safe and direct access to the park from surrounding neighborhoods and will complete another section of the riverfront trail and walkway system that will one day span the entire length of the Black River in the City.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$100,000</p>
TOTAL	\$100,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Thompson Park Renovation</p> <p>Thompson Park is Watertown's premiere park. It is by far the largest one with 366 acres. Only about 100 acres of it was built following the plan prepared by Olmsted Brothers, Landscape Architects. The Olmsted acres need work to maintain their design. Much of the rest of the land has been only minimally or not at all developed as a park. This under-utilized land provides a substantial opportunity for expanding the use of the park.</p> <p>This project includes preparing a Master Plan and implementing the recommendations from the plan. It is anticipated that the recommendations will include trails, landscape restoration, lighting, parking, and appropriate recreational facilities such as an ice rink, a band stage/shelter, basketball courts, a disc golf course, sand volleyball courts, and tennis courts.</p>  <p>Funding for this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$4,250,000</p>
TOTAL	\$4,250,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Zoo New York Phase I</p> <p>Phase I of the Zoo New York Project includes an Adventure Park, reworking the existing entry, and a hoof stock area.</p> <p>The Adventure Park will include an entry road, parking area, utility connections, and a bathroom/ticket building. The entry work will include removing the fence, reconfiguring the entry, and a commercial building suitable for concessions and possible rental space. The hoof stock area will include a new pen and utility connections.</p> 	<p>\$1,000,000</p>
<p style="text-align: right;">TOTAL</p>	<p>\$1,000,000</p>


FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS

PROJECT DESCRIPTION	COST
<p>CitiBus Electronic Payments, Trip Scheduling, Real-time Routing and FTA, DOT and ADA required reporting Solution</p> <p>This project is a multi-faceted solution that will allow us to offer electronic/cash-less web and mobile payment for both our Fixed and Paratransit busses, (our number 1 requested service add-on) optimized schedules and routes, generate accurate FTA, DOT and ADA required reports, improve efficiency of service. In addition, it provides a user portal for Paratransit clients and human services agency “delegates to load funds, make reservations, cancel/reschedule transports. and send out trip reminder, pre-arrival ETA’s, service updates or interruptions notifications.</p> <p>The following are bullet-points and links of one vendor’s solution(s) offerings.</p> <p>Optimizing Schedules and Routes Single or batch scheduling happens in seconds rather than minutes. Our unique and incredibly powerful algorithm can also automatically adjust on actual day of operation.</p> <p>Generating Accurate Reports Accurate data allows you to customize and create accurate and dynamic reports. Quality reports translates into transparency to your funding agents and auditors.</p> <p>Complete Operational Insight Make informed decisions through analytics that allow you to track all your important information. From driver manifests, productivity reports, cancelations & no shows, and more.</p> <p>This is a game changer both in efficiency of service and real-time data collection that is needed, for required reporting to multiple entities including FTA, DOT and ADA. Our ownership of this technology also ensures us access to this data no matter what changes occur with the contracted service provider of our Paratransit system</p> <p>https://www.tripsark.com/paratransit-demand-response-softwarehttps://www.tripsark.com/fixed-route-software</p> <p>Funding to support this project will be from Federal reimbursements (80% = \$160,000), NYS reimbursements (10% = \$20,000) and through a transfer from the General Fund (10% = \$20,000) (A.9950.0900).</p>	\$200,000
TOTAL	\$200,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS**

PROJECT DESCRIPTION	COST
<p>CitiBus Security Monitoring System</p> <p>A component of the Federal Transit Administration mandates that Urban Transit Providers invest a minimum of one percent of the 5307 funded dollars into security equipment at its facilities. This proposed system will include an alarm system at CitiBus, and security cameras at fueling island, dedicated maintenance bays, garage parking bays, fleet maintenance along with the exterior of CitiBus's operations building exterior, Arcade Street Transit/Transfer Station and some, if not all, of our bus shelters.</p> <p>This project was originally included the 2016-17 Capital Budget at \$20,000 but was not executed. The increase in the estimate for the project is due in part, to the five plus years since obtaining of estimates and given the fact that this project has grown in both size and scope to meet the current security needs of the department and its assets.</p> <p>Funding to support this project will be from Federal reimbursements (80% = \$40,000), NYS reimbursements (10% = \$5,000) and through a transfer from the General Fund (10% = \$5,000) (A.9950.0900).</p>	<p>\$50,000</p>
TOTAL	\$50,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
CITY COMPTROLLER**

PROJECT DESCRIPTION	COST
<p>Financial Management Software System</p> <p>The City's current financial management system was purchased in 1999 due to the Y2K concerns with the former system. While there have been some upgrades to some of the system's modules over the years others are essentially the same as the original version purchased.</p>  <p>Download from Dreamstime.com <small>This watermarked copy image is for previewing purposes only.</small></p> <p>51946471 Scanral Dreamstime.com</p> <p>Funding to support this project will be a transfer of funds from the General Fund (\$500,000 - A.9950.0900), the Water Fund (\$75,000 – F9950.0900) and the Sewer Fund (\$75,000 – G.9950.0900).</p>	<p>\$650,000</p>
TOTAL	\$650,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE**

PROJECT DESCRIPTION	COST
<p>Engine 2 Refurbishment (8-2)</p> <p>Engine 2 is a 2006 Pierce 1500 GPM pumper. This vehicle has 84048 miles and 12166.2 engine hours on it at the time of this report. The vehicle has been in service as a front-line pumper at the State Street fire station for 16 years. Refurbishment will look at all components of the apparatus and will rebuild, replace, or refresh as necessary. These components include but are not limited to the engine, pump, frame, suspension, body, and paint. Upon its return 8-2 will be placed in reserve status for the remainder of its useful life.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$315,000</p>
TOTAL	\$315,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE**

PROJECT DESCRIPTION	COST
<p>Truck 1 Refurbishment (8-5)</p> <p>Truck 1 is a 2004 Pierce 100' Aerial Platform Quint. This vehicle has 6833 miles and 1338 hours on it as of 2/1/2022. This vehicle has been in service as the front-line truck the past 18 years and is housed at Station 1 on Massey Street. Refurb will address all components of the apparatus and will rebuild, replace, or refresh as necessary. These components include but are not limited to the engine, pump, frame, suspension, body, multiplex system, aerial ladder, platform, and paint. Due to proprietary elements, including the control module for the aerial portion of the truck, and the extent of the refurb, the job will have to be completed at the Pierce plant in Wisconsin. Upon its return 8-5 will be placed in reserve status for the remainder of its useful life.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$655,000</p>
TOTAL	\$655,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Front-end Loader</p> <p>Vehicle 1-074 is a 2008 CASE 621E front end loader equipped with a 2.5yd³ bucket. It has approximately 10,000 hours on the meter. Due to its age and hours, it has reached the end of its dependable life cycle. In the winter it is used to load de-icing materials and in the summer it is used for tree removal as it is equipped with a “clam bucket” for grabbing/gripping and loading large objects. The replacement will be of like size and configuration. All the City’s loaders have quick attach couplers that allows the loaders the capabilities of using all the various attachments. The replacement loader will be purchased using a NYSOGS purchase contract. This unit will be declared surplus and sold through an online auction service.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$190,000</p>
TOTAL	\$190,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Lowboy Trailer</p> <p>Vehicle 1-048T will be a twenty-five (25) ton three axle “tag trailer” that will be towed by a tandem axle dump truck. In planning for this purchase, a recently ordered tandem axle dump truck approved in the 2021-22 budget was specified with the appropriate equipment to tow this trailer. The city previously had a lowboy tractor trailer. The twenty-one (21) year old trailer was declared surplus and sold as scrap as it would not pass NYS safety inspection due to frame deterioration. By using this configuration (dump truck/trailer combination) it eliminates a vehicle (semi-tractor) from the fleet. This trailer will allow the department the same capabilities of moving equipment as the previous tractor trailer. It will have the capability to move any piece that other departments may need transported. It will also be equipped with a winch to allow the loading of vehicles that need assistance. The trailer will be ordered with a galvanized coating in lieu of standard paint to curb frame deterioration and extend its useful life cycle. The trailer will be ordered from a NYS purchase contract.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$78,000</p>
TOTAL	\$78,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Asphalt Paver</p> <p>Vehicle 1-073 is a 1988 Barber-Green 220B road paver. The machine is thirty-four years old and has reached the end of its useful life cycle. The manufacturer, Barber-Green Corp. ceased operations ten plus years ago. Replacement parts are extremely difficult to obtain and when they are available, they are very costly. With the emphasis on infrastructure/paving projects in the coming years the city needs a dependable machine that will provide a superior asphalt mat. The replacement machine will be basically the same size and configuration. It will also meet all the required standards for asphalt fume exhaustion from the leveling screed. The new paver will be purchased from a NYSOGS purchase contract. The present paver will be declared surplus and sold through an online auction service.</p>  <p>Funding to support this project will be from CHIPS (\$200,000) and from a transfer from the General Fund (A.9950.0900) (\$200,000).</p>	<p>\$400,000</p>
TOTAL	\$400,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Skid Steer Loader</p> <p>Vehicle 1-092 is a 2012 Bobcat S650 skid steer loader with approximately 3200 hours. This machine may be the most versatile machine in the City's fleet. It is used almost daily for a variety of tasks. In the summer it powers the City's 24" milling machine and 24" wheel saw for pavement cutting. In the wintertime it may be equipped with any number of attachments to include snow blower, angle blade, broom, or bucket. It has reached the end of its <u>dependable</u> useful life cycle. It will be replaced with a comparable size and configured machine. The new machine will be procured from a NYSOGS purchase contract. The present machine will either traded towards the new unit or be declared surplus and sold through an online auction service</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$60,000</p>
TOTAL	\$60,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MUNICIPAL MAINTENANCE**

PROJECT DESCRIPTION	COST
<p>Compact Tractor</p> <p>This request is to replace an existing John Deere Compact Tractor with a similar unit. This tractor is primarily used for snow removal operations from sidewalks and corner ramps throughout the City. It is also equipped with a finish mower for summer operation.</p> <p>For several years, we have been trying to find a piece of snow removal equipment that is narrow enough to fit on our bridges, offers heavy duty construction for reliability, has the capability for 20+ mph travel speeds all while being relatively affordable. (A purpose-built sidewalk machine is in excess of \$120,000). Our compromise has been to use a compact tractor which meets most of our criteria with the exception of the manufacturers snow removal attachments which are simply not durable enough for the conditions encountered. In speaking with other Municipalities and vendors, we have found a solution combining a purpose built, heavy duty snow blower unit which can be coupled with a standard compact tractor. Our intent is to replace our current tractor with a new unit which will have an upgraded power take-off and front hitch assembly designed to handle the heavy duty blower.</p> <p>Our existing tractor will be disposed of through a dealer trade or sold at auction.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$70,000</p>
TOTAL	\$70,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
ATHLETIC FACILITY MAINTENANCE

PROJECT DESCRIPTION	COST
<p>16' Wing Mower</p> <p>The Parks and Recreation Department is proposing to replace our 16ft wing mower (3-3, a 2006 Jacobsen 9016). Due to age and wear the annual upkeep for this mower ranges between \$5,000 - \$10,000. This mower is used daily from April – November. It's the primary mower for all athletic fields and playgrounds throughout the city.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$125,000</p>
TOTAL	\$125,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
BRIDGES**

PROJECT DESCRIPTION	COST
<p>Vanduzee Street Bridge Rehabilitation</p> <p>The Van Duzee Street Bridge is located between Main Street West and Coffeen Street. It was constructed in 1993 and spans approximately 450 ft, across the Black River, with a curb-to-curb width of 28 feet. Bridge rehabilitation work will include cleaning joints, abutments, painting beam ends, grouting and sealing curb and sidewalk joints.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$550,000</p>
TOTAL	\$550,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS**

PROJECT DESCRIPTION	COST
<p>Traffic Signals (#20 & #21) Upgrades</p> <p>The Public Works Department Electric Division maintains traffic signal facilities at 40 intersections throughout the City. This request is for funding to design upgrades to the signalized intersections at Pearl Street and Starbuck Avenue as well as Mill Street and Main Avenue. The designs will address the signal components as well as provide for the installation of pedestrian crossing facilities and ADA compliant ramps at these intersections.</p>  <p>Funding to support this project will be through CHIPS.</p>	<p>\$100,000</p>
TOTAL	\$100,000


**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALKS**

PROJECT DESCRIPTION	COST
<p>Sidewalk Reconstruction Program</p> <p>This is a City-wide sidewalk reconstruction program. Good sidewalks are a hallmark of a quality community. Many sidewalks in Watertown need repair.</p> <p>The City's Charter makes it the responsibility of each property owner to build and maintain public sidewalks in front of their properties. In some cases, they are provided by the City when a street is being re-constructed or as part of a CDBG project. Some property owners have paid through Special Assessment Districts.</p> <p>Staff plans to discuss with the City Council a policy for sidewalks going forward.</p>  <p>The funding for this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$2,134,060</p>
TOTAL	\$2,134,060

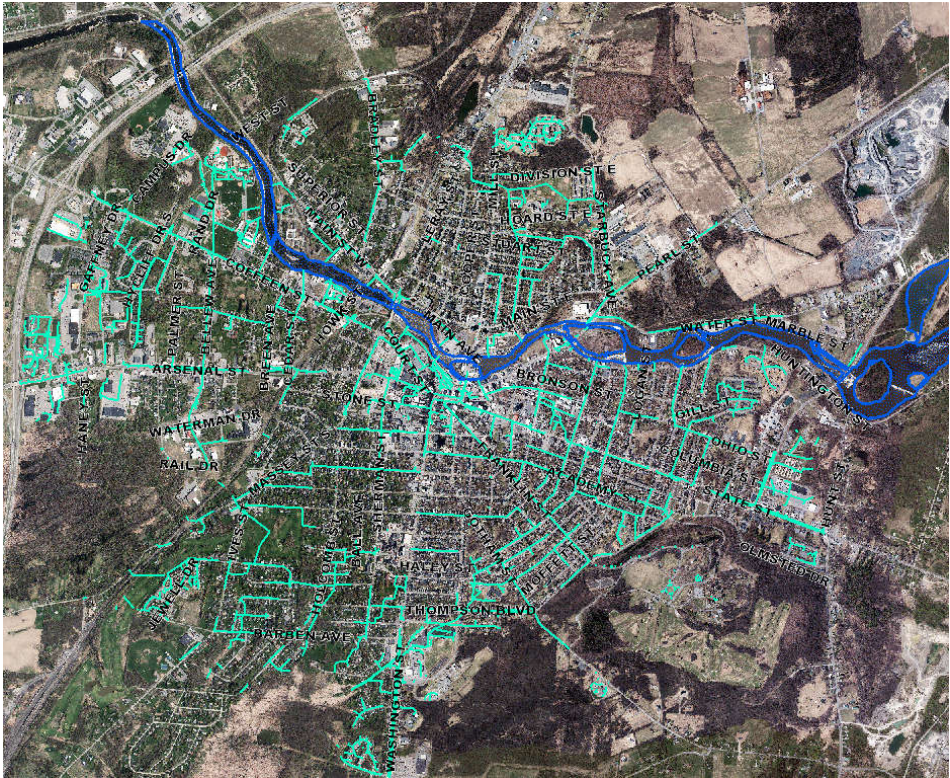
**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
STREETS**

PROJECT DESCRIPTION	COST
<p>Grant / Henry Street Reconstruction</p> <p>The Grant / Henry Street Reconstruction Project involves the replacement of curbs and repaving of Grant and Henry Streets between Main Street East and Starbuck Avenue Street using CDBG grant funding provided by HUD. CDBG funding allocated in fiscal year 21-22 was utilized for sidewalks in the same area. Remaining funds from the sidewalk project will be used for a portion of the street reconstruction. American Rescue Plan Act and CHIPs funding have also been allocated for the replacement of the water main and paving.</p>  <p>Storm Sewer \$350,000 (American Rescue Plan Act)</p> <p>Street \$600,000 Transfer of \$254,742 from the Community Development Fund (CD.9950.0900) and \$345,258 from the American Rescue Plan Act of 2021</p> <p>Sanitary sewer \$250,000 Transfer from the Sewer Fund (G.9950.0900)</p>	<p>\$1,200,000</p>
TOTAL	\$1,200,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
STREETS**

PROJECT DESCRIPTION	COST
<p>Huntington Street Stone Retaining Wall Repointing Restoration</p> <p>This project includes restoration work to the existing Stone Retaining Wall due to severely deteriorated mortar and now is reverted back to sand composite. The mortar deterioration is causing the Stone Retaining Wall structure to be compromised and therefore mortar repointing is critically necessary.</p> <p>Restoration Project includes removal of plant life, mortar repointing, replacing missing stone, and cleaning the Stone Wall.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$60,000</p>
TOTAL	\$60,000

FISCAL YEAR 2022-23 CAPITAL BUDGET INFRASTRUCTURE STORM SEWER

PROJECT DESCRIPTION	COST
<p>Storm Sewer Master Plan</p> <p>This request is to create a City-Wide Storm Sewer Master Plan which will be used as a planning tool for future infrastructure work throughout the City. The last comprehensive storm sewer plan was done in 1986. There have been several sanitary-storm sewer separation projects undertaken since that time which resulted in the construction of new storm sewers in various sections of the City. The new plan will include data collection of existing assets and creation of a dynamic model of the system to determine system capacity and the impacts of planned capital projects.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$250,000</p>
TOTAL	\$250,000

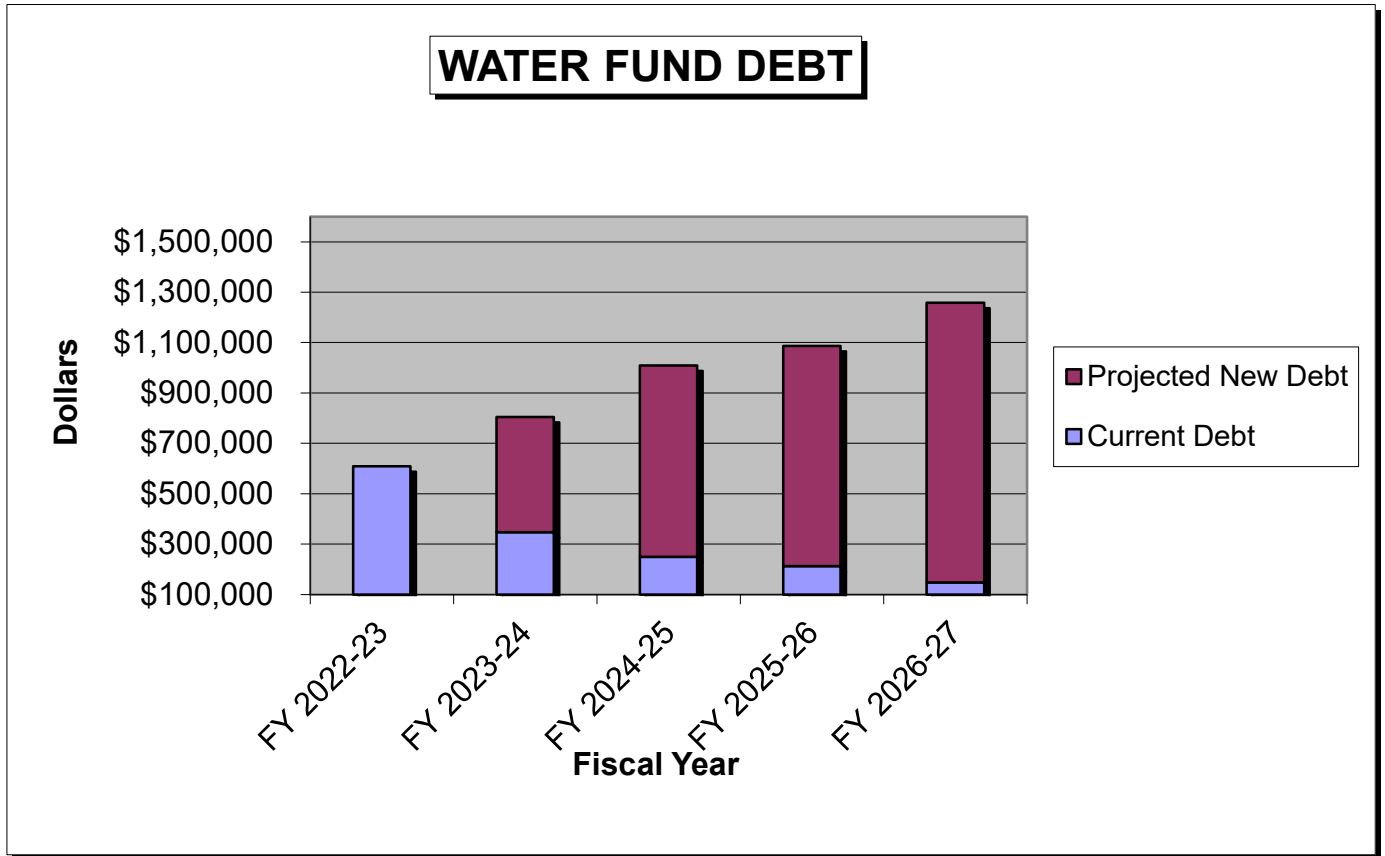
**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
STREETS – CHIPS PROGRAM**

CHIPS STREET PAVING PROGRAM 2022-23				
STREET	FROM	TO	TOTAL COST	
Vanduzee St	West Main St	Black River Bridge	\$142,000	
Lawrence Street	Vanduzee St	Sill St	\$46,000	
South Massey St	Greensview Dr	City Limit	\$280,000	
Cedar St.	Coffeen St	Arsenal St	\$183,000	
Clay St	Academy St	Sterling St	\$50,000	
Gale St	Cooper St	Mill St	\$24,000	
Gotham St	Thompson Blvd	City Limit	\$340,000	
		TOTAL	\$1,065,000	
TOURING ROUTE FUNDED PAVING PROGRAM 2022-23				
STREET	FROM	TO	COST	
Mill St	West Main St	Phelps St	\$288,000	
High St	Factory St	State St	\$182,000	
Academy St	Park Circle	William St	\$242,000	
Academy St	Washington St	Gotham St	\$61,000	
		TOTAL	\$773,000	
<p>All street paving projects include reconstructing sidewalk corner ramps that are not in compliance with current ADA guidelines.</p> <p>** Pin-on curbing will be included with projects where conditions allow for proper drainage.</p>				

DEBT

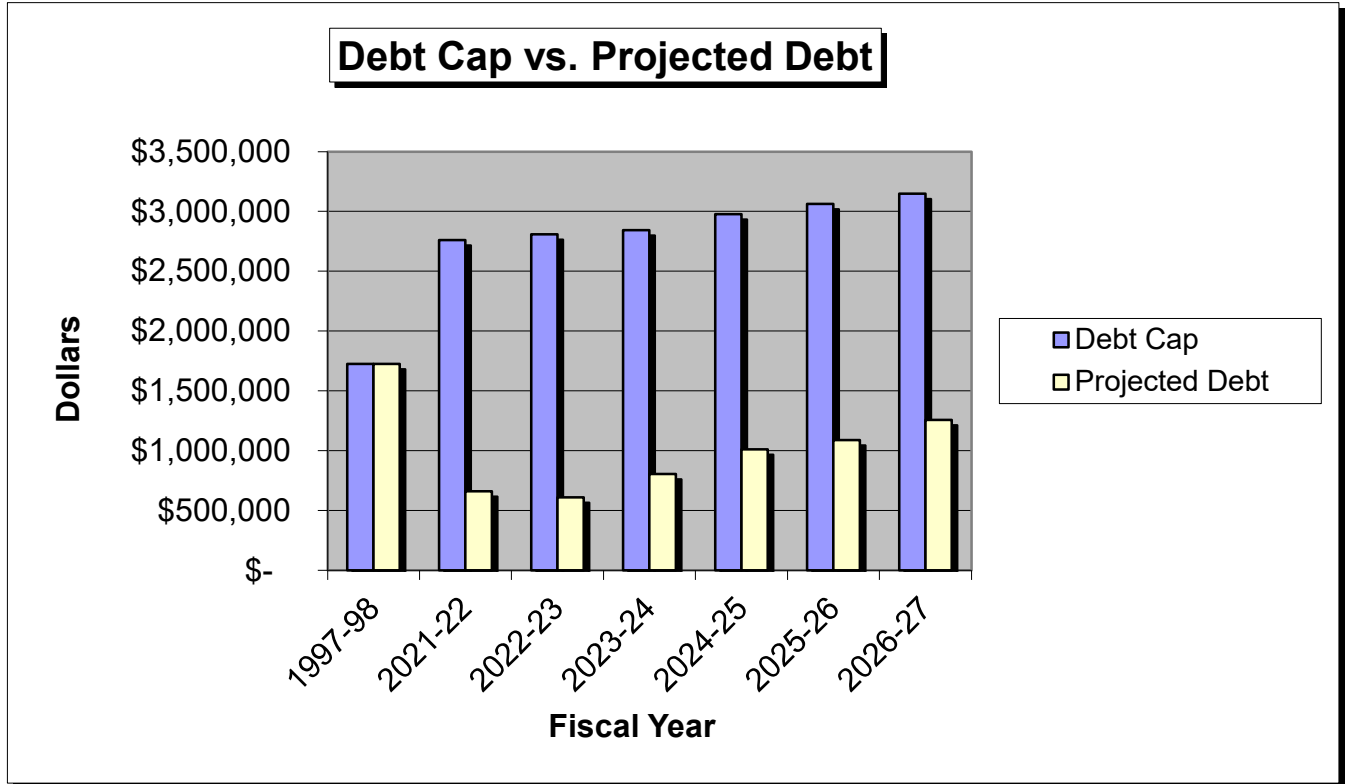
WATER FUND

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Current Debt	\$ 608,531	\$ 347,516	\$ 249,812	\$ 212,705	\$ 148,128
Projected New Debt	-	457,175	759,024	874,167	1,109,088
TOTAL	\$ 608,531	\$ 804,691	\$ 1,008,836	\$ 1,086,872	\$ 1,257,217



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>		<u>Debt Cap</u>	
		<u>Debt (1)</u>		<u>Debt Cap</u>	<u>Margin</u>
1997-98	base year	\$ 1,724,127		\$ 1,724,127	N/A
2021-22	actual	\$ 658,758		\$ 2,759,339	\$ (2,100,582)
2022-23	actual	\$ 608,531		\$ 2,809,338	\$ (2,200,807)
2023-24	projected	\$ 804,691		\$ 2,843,996	\$ (2,039,306)
2024-25	projected	\$ 1,008,836		\$ 2,977,608	\$ (1,968,772)
2025-26	projected	\$ 1,086,872		\$ 3,061,994	\$ (1,975,122)
2026-27	projected	\$ 1,257,217		\$ 3,148,771	\$ (1,891,554)



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98. The City excludes the debt payments (actual and projected) related to the water service contract with the

(1) Debt excluded from the debt cap calculation:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Water Treatment Plant debt	\$ 22,739	\$ 135,863	\$ 191,567	\$ 181,422	\$ 177,457

	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33 - FY</u> <u>2036/37</u>	<u>FY 2037/38 - FY</u> <u>2041/42</u>	<u>FY 2042/43 - FY</u> <u>2046/47</u>	<u>FY 2047/48 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
WATER FUND - Existing Debt Service															
Ten Eyck St water main	50,400	-	-	-	-	-	-	-	-	-	-	-	-	-	50,400
Ontario Drive Water main	30,450	-	-	-	-	-	-	-	-	-	-	-	-	-	30,450
Breen Ave. - water main	17,250	16,500	15,750	-	-	-	-	-	-	-	-	-	-	-	49,500
Clinton St - water main	35,363	34,463	33,544	32,588	31,575	30,525	-	-	-	-	-	-	-	-	198,058
Filter media	34,713	-	-	-	-	-	-	-	-	-	-	-	-	-	34,713
Meter replacements	87,432	85,682	59,872	58,722	-	-	-	-	-	-	-	-	-	-	291,708
Thompson Park parallel main	74,475	72,675	70,875	69,075	67,275	65,475	63,675	61,875	-	-	-	-	-	-	545,400
Thompson Park Water Tank rehab	80,681	78,731	76,781	74,831	72,881	70,931	68,981	67,031	-	-	-	-	-	-	590,848
Dosing station dam rehab phase II	21,800	21,200	20,600	-	-	-	-	-	-	-	-	-	-	-	63,600
Factory Street Reconstruction - Water Main	86,633	84,414	82,195	79,975	77,756	75,537	73,353	69,206	-	-	-	-	-	-	629,069
Knickerbocker Dr. water main	11,047	10,837	10,637	10,437	10,225	-	-	-	-	-	-	-	-	-	53,183
Flower Avenue East Street Reconstruction - Water Main	76,367	73,751	71,125	68,499	65,873	63,248	60,885	58,784	62,413	60,672	58,930	-	-	-	720,547
Water Treatment Plant Pump House and Valve Shack Roofs	19,284	-	-	-	-	-	-	-	-	-	-	-	-	-	19,284
Western Boulevard Extention Construction - Water Main	5,375	5,125	-	-	-	-	-	-	-	-	-	-	-	-	10,500
WATER FUND - Existing Debt Service	<u>\$ 631,270</u>	<u>\$ 483,378</u>	<u>\$ 441,379</u>	<u>\$ 394,127</u>	<u>\$ 325,585</u>	<u>\$ 305,716</u>	<u>\$ 266,894</u>	<u>\$ 256,896</u>	<u>\$ 62,413</u>	<u>\$ 60,672</u>	<u>\$ 58,930</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,287,260</u>
WATER FUND - Projected Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Soda ash system rebuild	-	98,175	96,058	93,940	91,823	89,705	87,588	85,470	83,353	81,235	79,118	-	-	-	886,463
Water Storage Tank Rehabilitation	-	165,750	162,175	158,600	155,025	151,450	147,875	144,300	140,725	137,150	133,575	-	-	-	1,496,625
Filter Underdrain Upgrade with filter media replacement	-	282,500	277,000	271,500	266,000	260,500	255,000	249,500	244,000	238,500	1,110,000	205,500	-	-	3,660,000
Pump House EDPM Roof	-	25,500	24,950	24,400	23,850	23,300	22,750	22,200	21,650	21,100	20,550	-	-	-	230,250
Process Complex EDPM Roof	-	51,000	49,900	48,800	47,700	46,600	45,500	44,400	43,300	42,200	41,100	-	-	-	460,500
Dredge intake channel entrance	-	-	65,000	63,500	62,000	60,500	59,000	57,500	56,000	54,500	104,500	-	-	-	582,500
Pumphouse Window Replacements	-	-	13,000	12,700	12,400	12,100	11,800	11,500	11,200	10,900	20,900	-	-	-	116,500
Backwash Tank Painting	-	-	32,500	31,750	31,000	30,250	29,500	28,750	28,000	27,250	52,250	-	-	-	291,250
Process Complex Generator Auto transfer switch	-	-	130,000	127,000	124,000	121,000	118,000	115,000	112,000	109,000	209,000	-	-	-	1,165,000
Backhoe (2-9)	-	-	17,550	17,145	16,740	16,335	15,930	15,525	15,120	14,715	28,215	-	-	-	157,275
Dump Truck (2-17)	-	-	26,000	25,400	24,800	24,200	23,600	23,000	22,400	21,800	41,800	-	-	-	233,000
Burlington Street	-	-	27,067	26,507	25,947	25,387	24,827	24,267	23,707	23,147	107,333	39,013	-	-	347,200
Hydro-excavator	-	-	-	73,575	71,668	69,760	67,853	65,945	64,038	62,130	174,945	-	-	-	649,913
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	-	-	-	27,450	26,820	26,190	25,560	24,930	24,300	23,670	108,900	57,780	-	-	345,600
Bronson Street (800 - 900 blocks)	-	-	-	30,500	29,800	29,100	28,400	27,700	27,000	26,300	121,000	64,200	-	-	384,000
East Reservoir Roof	-	-	-	-	54,000	52,600	51,200	49,800	48,400	47,000	174,000	-	-	-	477,000
West Reservoir Roof	-	-	-	-	77,625	75,613	73,600	71,588	69,575	67,563	250,125	-	-	-	685,688
Settled Water Line Survey	-	-	-	-	70,500	68,400	66,300	64,200	62,100	-	-	-	-	-	331,500
Woodruff Street West (4" to 6")	-	-	-	-	27,000	26,300	25,600	24,900	24,200	23,500	87,000	-	-	-	238,500
Newell Street - (Engine St to Arch St)	-	-	-	-	25,417	24,833	24,250	23,667	23,083	22,500	103,750	72,500	-	-	320,000
Process Complex Gas Boiler Replacement	-	-	-	-	-	14,000	13,600	13,200	12,800	12,400	56,000	-	-	-	122,000
Process Complex HVAC Replacement	-	-	-	-	-	70,000	68,000	66,000	64,000	62,000	280,000	-	-	-	610,000
Distribution Building Roof Replacement	-	-	-	-	-	-	35,000	34,000	33,000	32,000	145,000	26,000	-	-	305,000
Pumphouse HVAC Improvements	-	-	-	-	-	-	28,000	27,200	26,400	25,600	116,000	20,800	-	-	244,000
Filter Media Replacement	-	-	-	-	-	-	132,000	127,600	123,200	118,800	114,400	-	-	-	616,000
Iroquois Ave W (Washington St to end)	-	-	-	-	-	-	22,680	22,032	21,384	20,736	93,960	77,760	13,608	-	272,160
East Main St. (Mill St to end)	-	-	-	-	-	-	213,333	208,000	202,667	197,333	906,667	773,333	138,667	-	2,640,000
Cosgrove St. (Butterfield Ave to Iroquois Ave W.)	-	-	-	-	-	-	-	16,320	15,912	15,504	71,400	61,200	21,624	-	201,960
Moulton St. (Mill St - Pearl St)	-	-	-	-	-	-	-	-	96,000	93,600	432,000	372,000	194,400	-	1,188,000
Clear Well Rehabilitation	-	-	-	-	-	-	-	-	-	106,667	493,333	426,667	293,333	-	1,320,000
Alum Storage Tanks	-	-	-	-	-	-	-	-	-	-	165,000	140,000	-	-	305,000
Chlorine System Improvements	-	-	-	-	-	-	-	-	-	-	134,000	145,000	26,000	-	305,000
Boon St (Arsenal St - Emmett St)	-	-	-	-	-	-	-	-	-	-	98,560	108,800	92,800	16,640	316,800
Filter Media Replacement	-	-	-	-	-	-	-	-	-	-	382,800	233,200	-	-	616,000
Bugbee Dr (Harris Dr to Harris Dr)	-	-	-	-	-	-	-	-	-	-	93,600	140,000	120,000	42,400	396,000
WATER FUND - Projected Debt Service	<u>\$ -</u>	<u>\$ 622,925</u>	<u>\$ 921,199</u>	<u>\$ 1,032,767</u>	<u>\$ 1,264,113</u>	<u>\$ 1,318,123</u>	<u>\$ 1,716,745</u>	<u>\$ 1,688,493</u>	<u>\$ 1,739,513</u>	<u>\$ 1,738,799</u>	<u>\$ 6,550,781</u>	<u>\$ 2,963,753</u>	<u>\$ 900,432</u>	<u>\$ 59,040</u>	<u>\$ 22,516,683</u>

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

**Funding
Source**

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

WATER FUND

Facility Improvements						
Administrative Building Drainage Improvements	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Filter Underdrain Upgrade and Media Replacement	Debt	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
Pump House EDPM Roof	Debt	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Process Complex EDPM Roof	Debt	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Building Exterior Door Replacements	Operating Transfer	\$ 130,000	\$ -	\$ -	\$ -	\$ -
Dredge Intake Channel Entrance	Debt	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Thompson Park Reservoir Fence	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Process Complex Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Pumphouse Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Dosing Station Roof	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Coagulation Pumping Station Roof	Operating Transfer	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Backwash Tank Painting	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Process Complex Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Dosing Station Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Coagulation Basin Fence	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Parking Lot Rehabilitation and Overlay (Distribution)	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
East Reservoir Roof	Debt	\$ -	\$ -	\$ -	\$ 400,000	\$ -
West Reservoir Roof	Debt	\$ -	\$ -	\$ -	\$ 575,000	\$ -
Distribution Pole Barn	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Process Complex Gas Boiler Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Process Complex HVAC Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Facility Improvements		\$ 3,805,000	\$ 1,070,000	\$ 170,000	\$ 1,275,000	\$ 600,000

Vehicles and Equipment						
Financial Management Software	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Yard Valve Replacement	Operating Transfer	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Highlift Pump Rebuild	Operating Transfer	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -
Process Complex Generator Auto Transfer Switch	Debt	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Variable Frequency Drive Replacements at Low and High Lift Stations	Operating Transfer	\$ -	\$ 30,000	\$ 50,000	\$ -	\$ -
Silicate Storage Tank Upgrade and Containment	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Backhoe (2-9)	Operating Transfer	\$ -	\$ 135,000	\$ -	\$ -	\$ -
Dumptruck (2-17)	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Pickup Truck (2-11)	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Park Pump House Pump Rebuild	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
Hydro-excavator	Debt	\$ -	\$ -	\$ 545,000	\$ -	\$ -
Settled Water Line Survey	Operating Transfer	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Pickup Truck (2-2)	Operating Transfer	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Pickup Truck with Plow (2-7)	Operating Transfer	\$ -	\$ -	\$ -	\$ 48,000	\$ -
Filter Media Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Pickup Truck (2-15)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Total Vehicles and Equipment		\$ 75,000	\$ 1,520,000	\$ 790,000	\$ 498,000	\$ 60,000

Water Mains						
Burlington Street	Debt	\$ -	\$ 280,000	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	Debt	\$ -	\$ -	\$ 270,000	\$ -	\$ -
Woodruff Street West	Debt	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Lansing Street (E. Hoard St. - Katherine St.)	Operating Transfer	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Total Water Mains		\$ -	\$ 280,000	\$ 570,000	\$ 525,000	\$ -

WATER FUND GRAND TOTAL		\$ 3,880,000	\$ 2,870,000	\$ 1,530,000	\$ 2,298,000	\$ 660,000
Facility Improvements		\$ 3,805,000	\$ 1,070,000	\$ 170,000	\$ 1,275,000	\$ 600,000
Vehicles and Equipment		\$ 75,000	\$ 1,520,000	\$ 790,000	\$ 498,000	\$ 60,000
Water Main Replacement		\$ -	\$ 280,000	\$ 570,000	\$ 525,000	\$ -
Water Fund Grand Total By Type		\$ 3,880,000	\$ 2,870,000	\$ 1,530,000	\$ 2,298,000	\$ 660,000

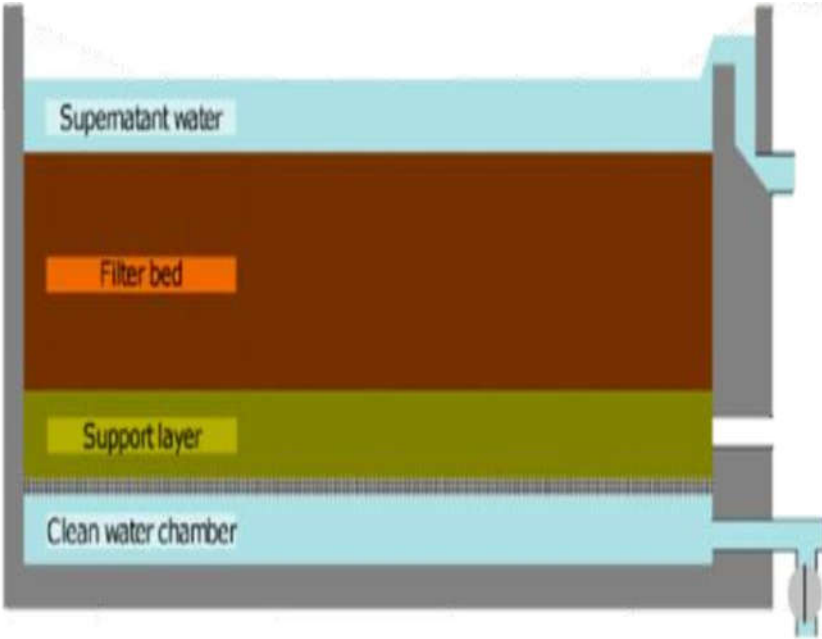
**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Debt	\$ 3,675,000	\$ 1,810,000	\$ 1,115,000	\$ 1,425,000	\$ 600,000
Operating Fund Transfer	\$ 205,000	\$ 1,060,000	\$ 415,000	\$ 873,000	\$ 60,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources	\$ 3,880,000	\$ 2,870,000	\$ 1,530,000	\$ 2,298,000	\$ 660,000
	-	-	-	-	-

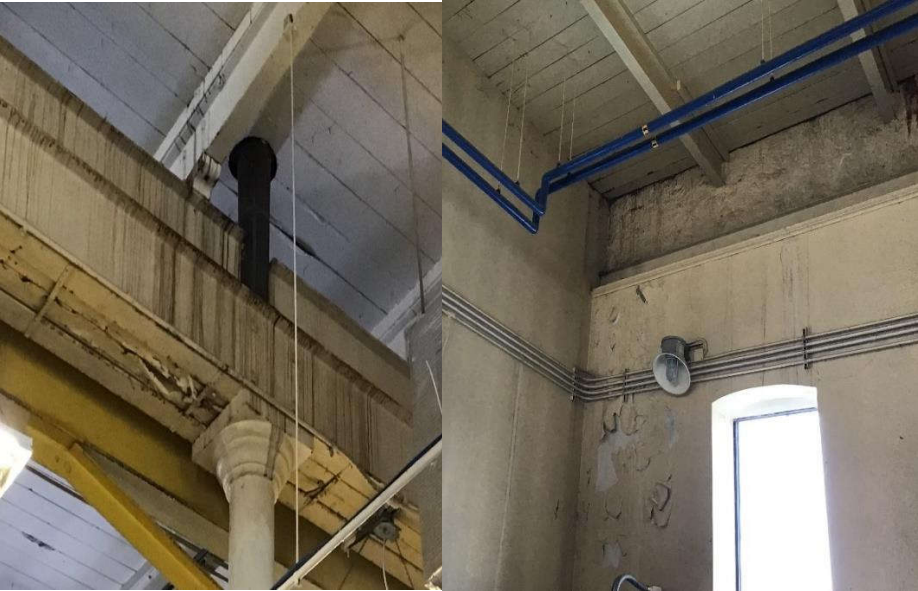
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ADMINISTRATION

PROJECT DESCRIPTION	COST
<p>Administrative Building Improvements: Foundation Perimeter Drains</p> <p>The Water Department Administrative office sits below grade and is subject to ground water intrusion from rain and snow melt. The project would be to install perimeter drains and or paving to divert runoff away from the building.</p>  <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$75,000</p>
TOTAL	\$75,000


FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PURIFICATION

PROJECT DESCRIPTION	COST
<p>Filter Underdrain and Media Bed Replacement</p> <p>Increase the bed depth and replace filter media bed in each of the 5 gravity filters with granular activated carbon (GAC) to reduce levels of disinfection by products. The City's water treatment plant has difficulties meeting the Stage II disinfection by products rule due to the levels of organics that occur in the Black River. The current media material was installed in 2012 is not as effective in the removal of organic compounds. The GAC material will improve the adsorption of natural organic material and reduce the disinfection by products.</p>  <p>Funding to support this project will be from a 15-year serial bond with Fiscal Year 2023-24 debt service of \$282,500.</p>	<p>\$3,000,000</p>
TOTAL	\$3,000,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PURIFICATION

PROJECT DESCRIPTION	COST
<p>Pumphouse Roof Replacement</p> <p>The flat sections that are cover with EDPM membrane roof. The current roof was installed in the early 2000's and has developed leaks. The flat sections are approximatly 7200 sqft.</p>   <p>Funding to support this project will be a 10-year serial bond with Fiscal Year 2023-24 debt service of \$25,500.</p>	<p>\$200,000</p>
TOTAL	\$200,000

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PURIFICATION

PROJECT DESCRIPTION	COST
<p>Process Complex Building Roof Replacement</p> <p>The flat sections that are cover with EDPM membrane roof. The current roof was installed in the early 2000's. The roof has developed some ponding and small leaks have developed. The flat sections are approximatly 13,200 sqft.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2023-24 debt service of \$51,000.</p>	<p>\$400,000</p>
TOTAL	\$400,000

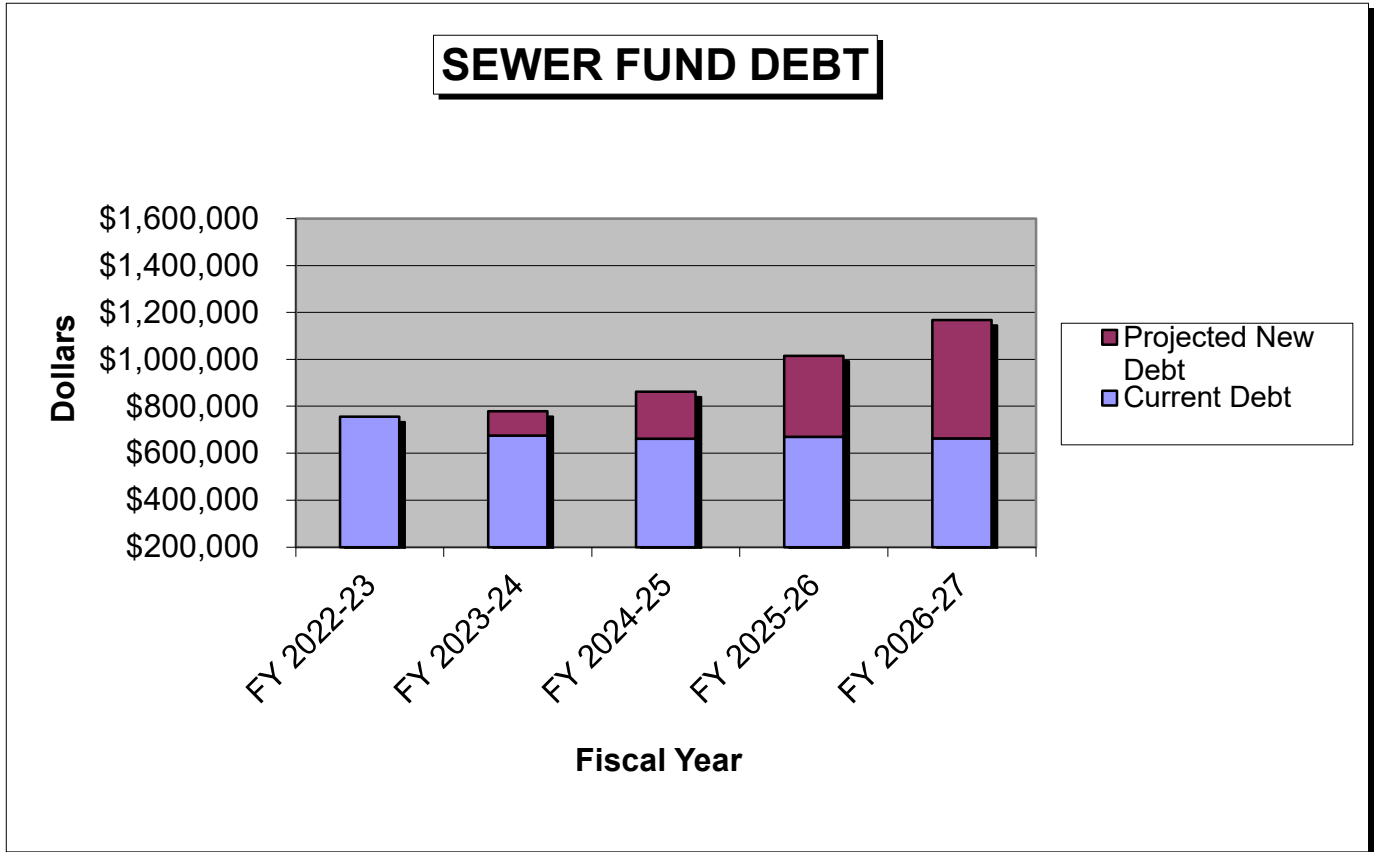
**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PURIFICATION**

PROJECT DESCRIPTION	COST
<p>Door Replacements</p> <p>Replace 2 single entrance and 7 double exterior insulated metal doors. The doors located at the Dose station, COAG pump station, Pumphouse and Process Complex. Replacing these will improve energy efficiency and building security. The current doors were installed in 1990. The door frames and casing have deteriorated resulting in difficulties in operation and created gaping allowing cold air infiltration.</p> <div data-bbox="157 739 1114 1245" data-label="Image"> </div> <div data-bbox="157 1278 1040 1860" data-label="Image"> </div> <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$130,000</p>
TOTAL	\$130,000

DEBT

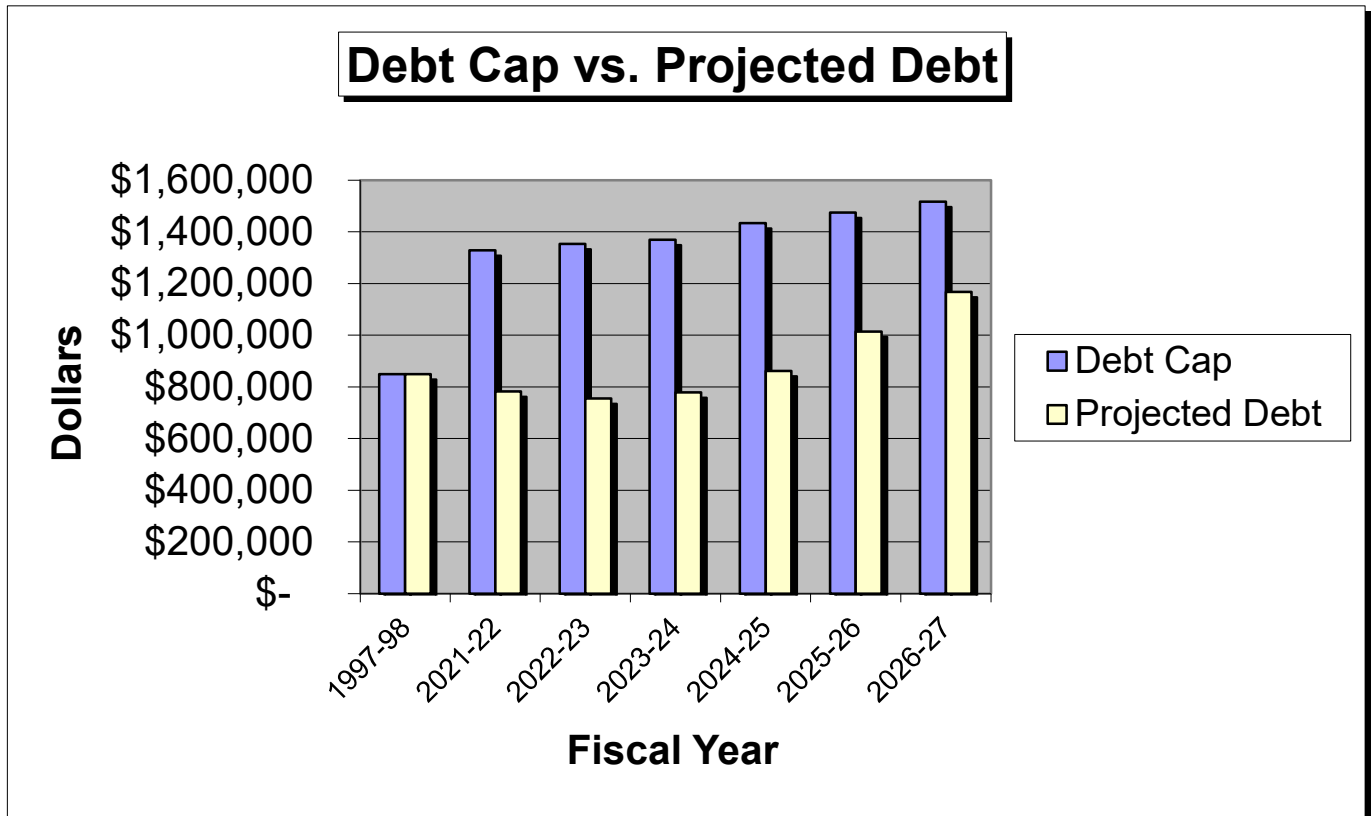
SEWER FUND

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Current Debt	\$ 755,099	\$ 674,953	\$ 661,139	\$ 669,474	\$ 662,121
Projected New Debt	-	103,583	200,167	344,860	505,303
TOTAL	\$ 755,099	\$ 778,537	\$ 861,306	\$ 1,014,334	\$ 1,167,424



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>		<u>Debt Cap</u>
		<u>Projected</u>	<u>Debt (1)</u>		<u>Margin</u>
1997-98	base year		\$ 849,245	\$ 849,245	N/A
2021-22	actual		\$ 782,408	\$ 1,328,669	\$ (546,261)
2022-23	actual		\$ 755,099	\$ 1,352,744	\$ (597,645)
2023-24	projected		\$ 778,537	\$ 1,369,433	\$ (590,896)
2024-25	projected		\$ 861,306	\$ 1,433,769	\$ (572,463)
2025-26	projected		\$ 1,014,334	\$ 1,474,402	\$ (460,069)
2026-27	projected		\$ 1,167,424	\$ 1,516,187	\$ (348,763)



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98

(1) The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the sewer fund.

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Wastewater Treatment Plant debt	\$ 335,962	\$ 336,775	\$ 335,343	\$ 333,948	\$ 332,331

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

**Funding
Source**

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

SEWER FUND

Facility Improvements						
Womens Locker Room Upgrades	Operating Transfer	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Aerated Grit Chambers (PST) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Aerated Grit Chambers (PST) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Aerated Grit Chambers (FST A Cycle) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ -	\$ 70,000	\$ -
Aerated Grit Chambers (FST B Cycle) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Control Building Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Total Facility Improvements		\$ 200,000	\$ 45,000	\$ 45,000	\$ 70,000	\$ 190,000

Vehicles and Equipment						
Financial Management Software	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Tractor / Loader Backhoe (1-070)	Operating Transfer	\$ -	\$ -	\$ 175,000	\$ -	\$ -
Rubber Tire Excavator (split 50/50 with General Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Rubber Tire Excavator (split 50% with General Fund) (1-010)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Supervisor Vehicle (split 50/50 with General Fund) (1-037)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Total Vehicles and Equipment		\$ 75,000	\$ -	\$ 175,000	\$ 150,000	\$ 138,000

Sanitary Sewers						
Main Avenue Sewer Bridge	Operating Transfer	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Central Street	Operating Transfer	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Cooper Street Outlet Sanitary Sewer Replacement (600 block Leray Street)	Operating Transfer	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Grant / Henry Street	Operating Transfer	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Western Outfall Trunk Sewer Rehabilitation	Debt	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

	<u>Funding Source</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Burlington Street	Operating Transfer	\$ -	\$ 170,000	\$ -	\$ -	\$ -
North Side Trunk Sewer Reduntant River Crossing Design/Construct	Operating Transfer / Debt	\$ -	\$ 50,000	\$ -	\$ 500,000	\$ -
Flower Avenue West / Washington Street Combined Sewer Separation Design	Operating Transfer/ Debt	\$ -	\$ 50,000	\$ 250,000	\$ -	\$ 250,000
Newell Street relining (Engine Street to Meadow Street North)	Debt	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Black River Sewer Main Crossings Rehabilitation (Mill Street and Pearl Street)	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Washington Street (Flower Avenue West to Thompson Boulevard) Structure and Lining	Debt	\$ -	\$ -	\$ 750,000	\$ -	\$ -
Howk Street, Coffeen Street to Newell Street	Operating Transfer	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Paddock Street 200 Block	Debt	\$ -	\$ -	\$ -	\$ 900,000	\$ -
Pawling Street	Debt	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Cooper Street / Highland Avenue	Debt	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Moore Avenue Alley	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Sanitary Sewers		\$ 1,750,000	\$ 1,120,000	\$ 1,600,000	\$ 1,740,000	\$ 1,050,000


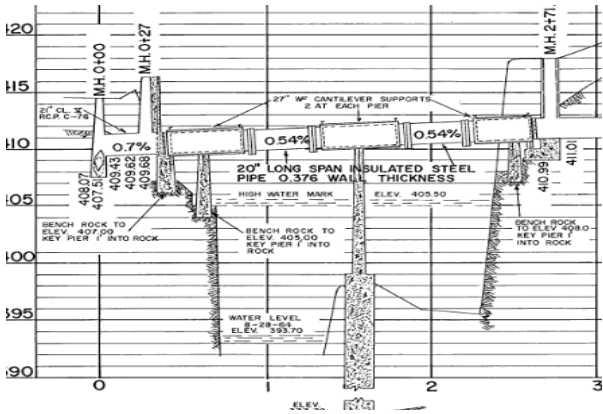
SEWER FUND GRAND TOTAL		\$ 2,025,000	\$ 1,165,000	\$ 1,820,000	\$ 1,960,000	\$ 1,378,000
Facility Improvements		\$ 200,000	\$ 45,000	\$ 45,000	\$ 70,000	\$ 190,000
Vehicles and Equipment		\$ 75,000	\$ -	\$ 175,000	\$ 150,000	\$ 138,000
Sanitary Sewers		\$ 1,750,000	\$ 1,120,000	\$ 1,600,000	\$ 1,740,000	\$ 1,050,000
Sewer Fund Grand Total by Category		\$ 2,025,000	\$ 1,165,000	\$ 1,820,000	\$ 1,960,000	\$ 1,378,000
Debt		\$ 250,000	\$ 1,020,000	\$ 1,500,000	\$ 1,650,000	\$ 1,050,000
Operating Fund Transfer		\$ 1,775,000	\$ 145,000	\$ 320,000	\$ 310,000	\$ 328,000
Grant		\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fund Grand Total By Funding		\$ 2,025,000	\$ 1,165,000	\$ 1,820,000	\$ 1,960,000	\$ 1,378,000
		-	-	-	-	-

	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33 - FY</u> <u>2036/37</u>	<u>FY 2037/38 - FY</u> <u>2041/42</u>	<u>FY 2042/43 - FY</u> <u>2046/47</u>	<u>FY 2047/48 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
SEWER FUND - Existing Debt Service															
Eastern Blvd sanitary sewer	7,267	7,092	-	-	-	-	-	-	-	-	-	-	-	-	14,359
Greensview/Ives Hills sanitary sewer	21,000	-	-	-	-	-	-	-	-	-	-	-	-	-	21,000
Ten Eyck St sanitary sewer	55,650	-	-	-	-	-	-	-	-	-	-	-	-	-	55,650
Breen Ave. - sanitary sewer	5,750	5,500	5,250	-	-	-	-	-	-	-	-	-	-	-	16,500
Disinfection system	444,245	448,488	447,285	445,780	443,975	446,382	442,814	13,922	-	-	-	-	-	-	3,132,891
Trickling filter distributors	49,650	48,450	47,250	46,050	44,850	43,650	42,450	41,250	-	-	-	-	-	-	363,600
Factory St. sanitary sewer	103,830	101,340	98,850	116,360	113,270	85,180	82,840	82,500	-	-	-	-	-	-	784,170
Bar screens	62,312	61,313	60,312	59,312	58,249	57,125	55,875	54,500	53,000	51,500	-	-	-	-	573,498
Flower Avenue East Street Reconstruction - Sanitary Sewer Main	52,377	50,565	48,752	46,940	45,128	43,315	41,684	40,234	38,966	37,878	36,791	-	-	-	482,630
Sludge disposal process modification program phase 1a- (conveyor upgrade and HVAC)	288,980	288,980	288,783	288,980	288,980	288,980	288,980	288,980	288,980	288,980	1,444,900	1,444,900	1,155,920	-	6,935,323
SEWER FUND - Existing Debt Service	\$ 1,091,061	\$ 1,011,728	\$ 996,482	\$ 1,003,422	\$ 994,452	\$ 964,632	\$ 954,643	\$ 521,386	\$ 380,946	\$ 378,358	\$ 1,481,691	\$ 1,444,900	\$ 1,155,920	\$ -	\$ 12,379,621
SEWER FUND - Projected Debt Service															
Central St sanitary sewer	\$ -	\$ 42,375	\$ 41,550	\$ 40,725	\$ 39,900	\$ 39,075	\$ 38,250	\$ 37,425	\$ 36,600	\$ 35,775	\$ 166,500	\$ 30,825	\$ -	\$ -	\$ 549,000
Cooper St outlet sanitary sewer replacement (600 block Leray St)	\$ -	\$ 37,667	\$ 36,933	\$ 36,200	\$ 35,467	\$ 34,733	\$ 34,000	\$ 33,267	\$ 32,533	\$ 31,800	\$ 148,000	\$ 27,400	\$ -	\$ -	\$ 488,000
Western Outfall Trunk Sewer rehab	\$ -	\$ 23,542	\$ 23,083	\$ 22,625	\$ 22,167	\$ 21,708	\$ 21,250	\$ 20,792	\$ 20,333	\$ 19,875	\$ 92,500	\$ 17,125	\$ -	\$ -	\$ 305,000
Newell St relining (engine St to Meadow St N)	\$ -	\$ -	\$ 58,000	\$ 56,800	\$ 55,600	\$ 54,400	\$ 53,200	\$ 52,000	\$ 50,800	\$ 49,600	\$ 230,000	\$ 83,600	\$ -	\$ -	\$ 744,000
Western Outfall Trunk Sewer rehab	\$ -	\$ -	\$ 24,167	\$ 23,667	\$ 23,167	\$ 22,667	\$ 22,167	\$ 21,667	\$ 21,167	\$ 20,667	\$ 95,833	\$ 34,833	\$ -	\$ -	\$ 310,000
Burlington St	\$ -	\$ -	\$ 16,433	\$ 16,093	\$ 15,753	\$ 15,413	\$ 15,073	\$ 14,733	\$ 14,393	\$ 14,053	\$ 65,167	\$ 23,687	\$ -	\$ -	\$ 210,800
Flower Ave W / Washington St combined sewer seperation construct	\$ -	\$ -	\$ -	\$ 24,792	\$ 24,250	\$ 23,708	\$ 23,167	\$ 22,625	\$ 22,083	\$ 21,542	\$ 99,583	\$ 53,250	\$ -	\$ -	\$ 315,000
Bronson St 800-900 blocks	\$ -	\$ -	\$ -	\$ 49,583	\$ 48,500	\$ 47,417	\$ 46,333	\$ 45,250	\$ 44,167	\$ 43,083	\$ 199,167	\$ 106,500	\$ -	\$ -	\$ 630,000
Washington St (Flower Ave W to Thompson Blvd) structure and sewer main lining	\$ -	\$ -	\$ -	\$ 74,375	\$ 72,750	\$ 71,125	\$ 69,500	\$ 67,875	\$ 66,250	\$ 64,625	\$ 298,750	\$ 159,750	\$ -	\$ -	\$ 945,000
Paddock St 200 block main replacement	\$ -	\$ -	\$ -	\$ -	\$ 91,500	\$ 89,400	\$ 87,300	\$ 85,200	\$ 83,100	\$ 81,000	\$ 373,500	\$ 261,000	\$ -	\$ -	\$ 1,152,000
North Side Trunk Sewer redundant river crossing construction	\$ -	\$ -	\$ -	\$ -	\$ 50,833	\$ 49,667	\$ 48,500	\$ 47,333	\$ 46,167	\$ 45,000	\$ 207,500	\$ 145,000	\$ -	\$ -	\$ 640,000
Pawling Street	\$ -	\$ -	\$ -	\$ -	\$ 25,417	\$ 24,833	\$ 24,250	\$ 23,667	\$ 23,083	\$ 22,500	\$ 103,750	\$ 72,500	\$ -	\$ -	\$ 320,000
Flower Ave W / Washington St combined sewer seperation construct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,667	\$ 26,000	\$ 25,333	\$ 24,667	\$ 24,000	\$ 110,000	\$ 93,333	\$ -	\$ -	\$ 330,000
Cooper St. / Highland Ave replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ 31,200	\$ 30,400	\$ 29,600	\$ 28,800	\$ 132,000	\$ 112,000	\$ -	\$ -	\$ 396,000
Moore Avenue alley replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,333	\$ 52,000	\$ 50,667	\$ 49,333	\$ 48,000	\$ 220,000	\$ 186,667	\$ -	\$ -	\$ 660,000
Holcomb Street sewer replacement (Clinton St to Barben Ave)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,667	\$ 104,000	\$ 101,333	\$ 98,667	\$ 453,333	\$ 386,667	\$ 69,333	\$ -	\$ 1,320,000
Arsenal Street sanitary sewer manhole relining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,333	\$ 52,000	\$ 50,667	\$ 233,333	\$ 200,000	\$ 70,667	\$ -	\$ 660,000
Sherman Street (600 & 700 blocks) sanitary sewer replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,667	\$ 41,600	\$ 192,000	\$ 165,333	\$ 86,400	\$ -	\$ 528,000
Winslow St - Franklin St to Washington St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 370,000	\$ 320,000	\$ 220,000	\$ -	\$ 990,000
Mill St - Main St W to City limit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 456,000	\$ 396,000	\$ 336,000	\$ -	\$ 1,188,000
East Main St - Mill St to Pearl St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 492,800	\$ 544,000	\$ 464,000	\$ 83,200	\$ 1,584,000
Washington St - Academy St to Green St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,400	\$ 326,667	\$ 280,000	\$ 98,933	\$ 924,000
Huntington St. - Colorado Ave N to Lee St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,467	\$ 336,000	\$ 289,333	\$ 151,200	\$ 924,000
Leray St - Main St W to City limit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,333	\$ 394,667	\$ 341,333	\$ 234,667	\$ 1,056,000
SEWER FUND - Projected Debt Service	\$ -	\$ 103,583	\$ 200,167	\$ 344,860	\$ 505,303	\$ 606,147	\$ 698,857	\$ 735,567	\$ 760,277	\$ 821,253	\$ 5,190,917	\$ 4,476,803	\$ 2,157,067	\$ 568,000	\$ 17,168,800
SEWER FUND - Existing and Projected Debt Service	\$ 1,091,061	\$ 1,115,311	\$ 1,196,649	\$ 1,348,282	\$ 1,499,756	\$ 1,570,780	\$ 1,653,501	\$ 1,256,954	\$ 1,141,224	\$ 1,199,612	\$ 6,672,608	\$ 5,921,703	\$ 3,312,987	\$ 568,000	\$ 29,548,421

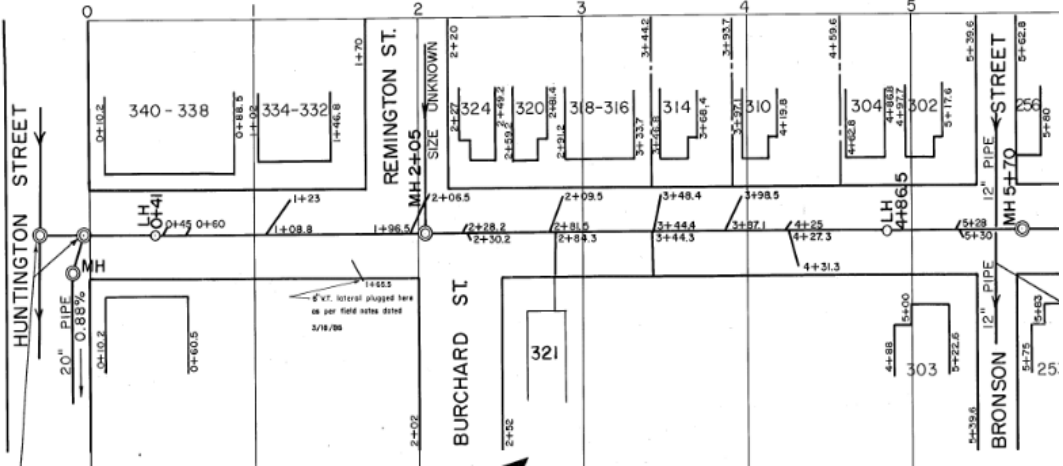
FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENT
WASTEWATER TREATMENT FACILITY

PROJECT DESCRIPTION	COST
<p>Locker Room Construction</p> <p>The women's locker room is insufficient for more than one female employee. The wastewater treatment plant has two female employees. During the summer of 2021 there were a total of four female employees. A large portion of the cost will be the cost of moving an emergency generator to the outside of the building.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$200,000</p>
TOTAL	\$200,000

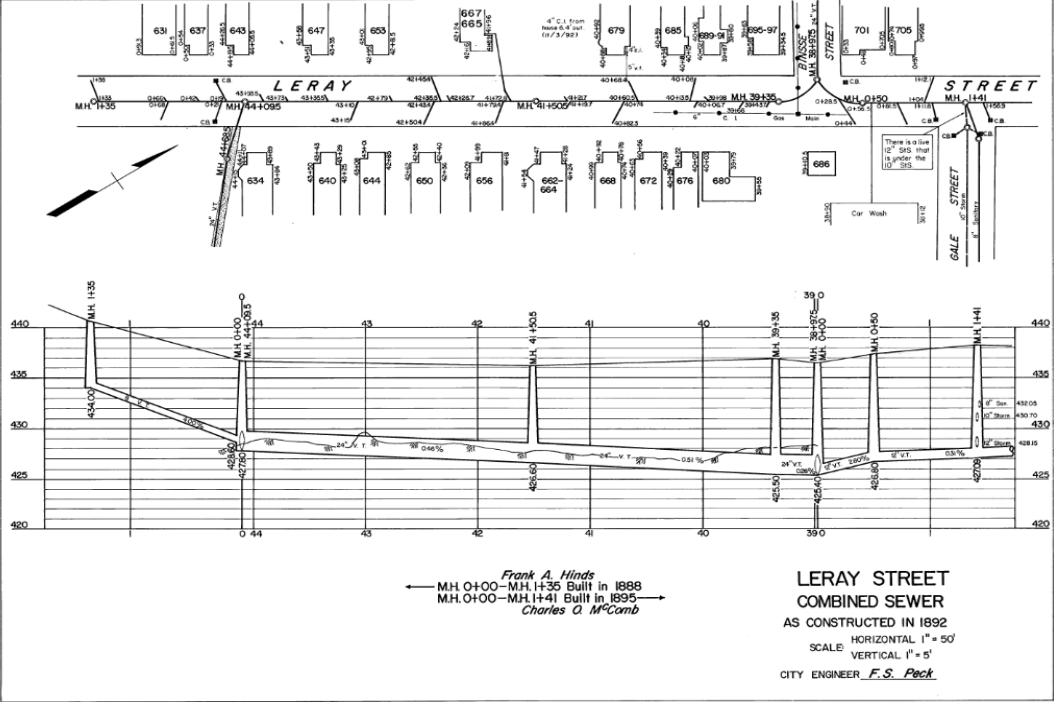
FISCAL YEAR 2022-2023 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER

PROJECT DESCRIPTION	COST
<p data-bbox="159 438 1029 478">Main Avenue / Newell Street Utility Bridge Rehabilitation</p> <p data-bbox="159 516 1240 659">This request is for the rehabilitation of the utility bridge carrying a 20" steel sanitary sewer main, approximately 200 feet in length across the Black River. The bridge & pipeline was constructed in 1965 and is due for rehabilitation including painting of the support structure and replacement of damaged insulation on the pipe itself.</p>   <p data-bbox="159 1860 1122 1929">Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p data-bbox="1284 438 1446 478">\$400,000</p>
TOTAL	\$400,000


FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Central Street Sewer Main Repair</p> <p>This request is for the replacement of an additional 560 lineal feet of 20" diameter sanitary sewer on the 300 block of Central Street. Past investigation of this sewer main revealed sections of broken and partially collapsed pipe. In 2021, a sinkhole formed in the pavement above one such defect resulting in an emergency repair effort. Further collapse of the sewer main will lead to disruption of sewer service with resulting health and safety concerns for residents. The scope of this project is to replace approximately 560 lineal feet of main sewer, 4 sanitary sewer manholes and replacement to margin of sanitary lateral services. The existing pipe was installed in 1893.</p>  <p>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$42,375.</p>	<p>\$450,000</p>
TOTAL	\$450,000

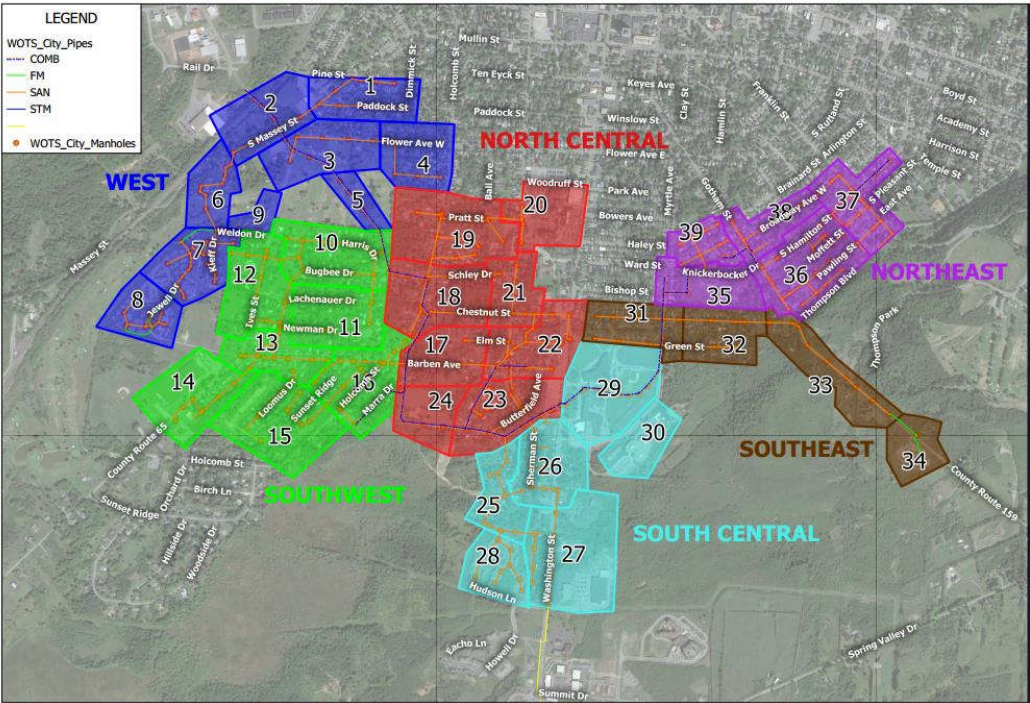
FISCAL YEAR 2022-2023 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Cooper Street Outlet Sanitary Sewer Replacement</p> <p>This request is for the replacement of 650 lineal feet of sanitary sewer on the 600 block of Leray Street in advance of a street overlay project. Past investigation of this sewer main revealed extensive broken pipe. Further collapse of the sewer main will lead to disruption of sewer service with resulting health and safety concerns for residents. The scope of this project is to replace approximately 520 lineal feet of 20" main sewer, 135 lineal feet of 8" sanitary main, 4 sanitary sewer manholes and replacement to margin of sanitary lateral services. The existing pipe was installed in 1892 & 1898.</p>  <p style="text-align: center;"> <i>Frank A. Hinds</i> M.H. 0+00—M.H. 1+35 Built in 1888 M.H. 0+00—M.H. 1+41 Built in 1895 <i>Charles O. McComb</i> </p> <p style="text-align: center;"> LERAY STREET COMBINED SEWER AS CONSTRUCTED IN 1892 SCALE HORIZONTAL 1" = 50' VERTICAL 1" = 5' CITY ENGINEER <i>F. S. Peck</i> </p> <p>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$37,667.</p>	<p>\$400,000</p>
TOTAL	\$400,000

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER**

PROJECT DESCRIPTION	COST
<p>Grant / Henry Street Reconstruction</p> <p>The Grant / Henry Street Reconstruction Project involves the replacement of curbs and repaving of Grant and Henry Streets between Main Street East and Starbuck Avenue Street using CDBG grant funding provided by HUD. CDBG funding allocated in fiscal year 21-22 was utilized for sidewalks in the same area. Remaining funds from the sidewalk project will be used for a portion of the street reconstruction. American Rescue Plan Act and CHIPs funding have also been allocated for the replacement of the water main and paving.</p>  <p>Storm Sewer \$350,000 (American Rescue Plan Act)</p> <p>Street \$600,000 Transfer of \$254,742 from the Community Development Fund (CD.9950.0900) and \$345,258 from the American Rescue Plan Act of 2021</p> <p>Sanitary sewer \$250,000 Transfer from the Sewer Fund (G.9950.0900)</p>	<p>\$1,200,000</p>
TOTAL	\$1,200,000

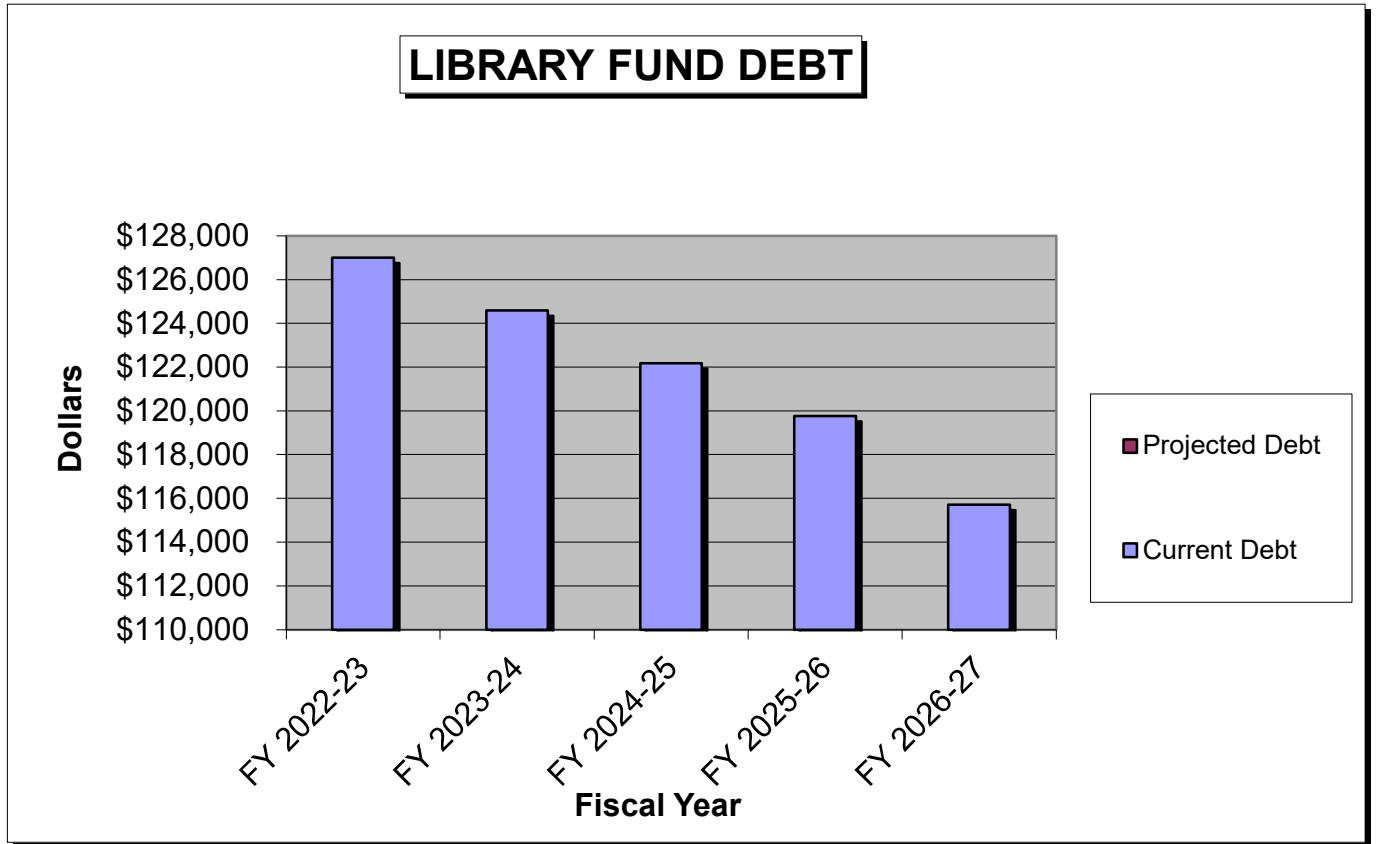
FISCAL YEAR 2022-2023 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Western Outfall Trunk Sewer Rehabilitation</p> <p>This request is part of the continuing rehabilitation of the Western Outfall Trunk Sewer to reduce inflow and infiltration. Based on the review of data collected from manhole inspections and pipeline smoke testing conducted in 2021, several sources of inflow were identified as contributing factors to backups and surcharging within the Western Outfall drainage basin. The planned rehabilitation efforts include sealing leaking manhole structures, identifying and removing cross connections with storm sewers as well as additional flow monitoring to further define sources of inflow. The net result of the planned rehabilitation will be the reduction of sewer backups and the increase in carrying capacity for the pipe network.</p>  <p>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$23,542.</p>	<p>\$250,000</p>
TOTAL	\$250,000

DEBT

LIBRARY FUND

	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
Current Debt	\$ 127,005	\$ 124,592	\$ 122,178	\$ 119,766	\$ 115,714
Projected New Debt	-	-	-	-	-
TOTAL	<u>\$ 127,005</u>	<u>\$ 124,592</u>	<u>\$ 122,178</u>	<u>\$ 119,766</u>	<u>\$ 115,714</u>





	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33 - FY</u> <u>2036/37</u>	<u>FY 2037/38 - FY</u> <u>2041/42</u>	<u>FY 2042/43 - FY</u> <u>2046/47</u>	<u>FY 2047/48 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
LIBRARY FUND															
HVAC system	<u>127,005</u>	<u>124,592</u>	<u>122,179</u>	<u>119,766</u>	<u>115,715</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>609,257</u>
TOTAL LIBRARY FUND	<u>127,005</u>	<u>124,592</u>	<u>122,179</u>	<u>119,766</u>	<u>115,715</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ 609,257</u>

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2022/23 - FY 2036/37**

<u>Funding Source</u>		<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>
LIBRARY FUND						
Facility Improvements						
Window Replacements - Main Floor and Upper Level , LED Lights	Grant (69%) / Operating Transfer (31%)	\$ 174,000	\$ -	\$ -	\$ -	\$ -
Roof Replacement (original building)	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Window Replacements- Casement Windows in Front part of the Library	Grant (50%) / Operating Transfer (50%)	\$ -	\$ -	\$ 110,000	\$ -	\$ -
Roof Replacement (building addition section)	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Carpet Replacement/New Flooring - Main level and Upper Level	Grant (50%) / Debt (50%)	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Total Facility Improvements		\$ 174,000	\$ 200,000	\$ 110,000	\$ 200,000	\$ 225,000
Vehicles and Equipment						
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY FUND GRAND TOTAL		\$ 174,000	\$ 200,000	\$ 110,000	\$ 200,000	\$ 225,000
Facility Improvements		\$ 174,000	\$ 200,000	\$ 110,000	\$ 200,000	\$ 225,000
Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ -
Library Fund Grand Total by Category		\$ 174,000	\$ 200,000	\$ 110,000	\$ 200,000	\$ 225,000
Debt		\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Transfer		53,940	200,000	55,000	200,000	225,000
Grant		120,060	-	55,000	-	-
Reserve Fund Transfer		-	-	-	-	-
Library Fund Grand Total By Funding Sources		\$ 174,000	\$ 200,000	\$ 110,000	\$ 200,000	\$ 225,000
		-	-	-	-	-

FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
LIBRARY

PROJECT DESCRIPTION	COST
<p>Flower Memorial Library Window Replacements</p> <p>This project is to replace the single pane windows in the 1974 library addition. Currently, the single pane glass allows the ice to build up on the windows. As the ice melts, the water runs down the sill and walls into the carpet, soaking everything. Staff currently place cloths to capture water and fans to try to dry the carpets. Also as part of this construction project, the old tube fluorescent lights in the upstairs Old Watertown Room, 1812 room and two other smaller rooms will be replaced with more historical accurate LED lights.</p> <div style="display: flex; justify-content: space-around;">   </div>  <p>Funding provided by NCLS/NYS Construction Grant (69% = \$120,060) and a transfer from the Library Fund (31% = \$53,940) (L.9950.0900).</p>	<p>\$174,000</p>
TOTAL	\$174,000

MULTI YEAR FINANCIAL FORECAST

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial forecast consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial forecast the City continues to prepare the multi-year financial forecast as it is a critical component to its financial planning for the future of the City.

This forecast uses the 2022-23 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2018-19 through estimated 2021-22). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five-year Capital budget included in the 2022-23 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2021-22

The amounts presented as the 2021-22 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2022 projected to June 30, 2022 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost-of-living increase was calculated into an estimate, the percentage used (2.46%) was the previous five years' average annual change in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant at the Adopted fiscal year 2022-23 level in the initial surplus/deficit forecast for fiscal years 2023-24 through 2026-27. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by **2%** annual growth for fiscal year 2023-24 through 2026-27.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal year 2023-24 is expected to increase 1.20% followed by 0.75% annual increases for years 2024-25 through 2026-27.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2023-24 through 2026-27 was held constant at the FY 2022-23 base funding level of \$4,703,208.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to the Adopted Fiscal Year 2022-23 staffing levels are planned at this time.

Employee Benefits

Annually the City Manager and City Comptroller discuss the projected rates for each tier with an actuary of the NYS Retirement System.

The Employees' Retirement System rates used for Tier 4 employees for the forecasted fiscal years were 13.5% for the payment due February 1, 2024, 13.5% for the payment due February 1, 2025, 13.5% for the payment due February 1, 2026, 13.5% for the payment due February 1, 2027 and 13.5% for the payment due February 1, 2028. The Employees' Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 8.5% for the payment due February 1, 2024, 8.5% for the payment due February 1, 2025, 8.5% for the payment due February 1, 2026, 8.5% for the payment due February 1, 2027 and 8.5% for the payment due February 1, 2028.

The Police and Fire Retirement System rates used for Tier 2 employees for the forecasted fiscal years were 29.0% for the payment due February 1, 2024, 29.0% for the payment due February 1, 2025, 29.0% for the payment due February 1, 2026, 29.0% for the payment due February 1, 2027 and 29.0% for the payment due February 1, 2028. The Police and Fire Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 20.2% for the payment due February 1, 2024, 20.2% for the payment due February 1, 2025, 20.2% for the payment due February 1, 2026, 20.2% for the payment due February 1, 2027 and 20.2% for the payment due February 1, 2028.

Health insurance costs are forecasted to increase 5.91% for fiscal year 2023-24, 8.40% for fiscal year 2024-25, 8.19% for fiscal year 2024-25 and 8.00% for fiscal year 2026-27.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

City of Watertown
Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27
Major Fund Summary

		Actual		Estimated	Budget		Forecast		
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
General Fund									
Revenues	\$43,832,753	\$ 43,870,028	\$ 46,096,973	\$ 51,008,452	\$ 51,012,082	\$ 51,047,926	\$ 52,069,840	\$ 53,117,969	\$ 54,193,088
Expenditures by Object	\$43,511,804	\$ 44,282,571	\$ 40,532,865	\$ 46,454,131	\$ 57,731,646	\$ 53,708,900	\$ 55,485,878	\$ 57,548,855	\$ 59,301,288
Surplus (Deficit)	\$ 320,948	\$ (412,543)	\$ 5,564,108	\$ 4,554,320	\$ (6,719,564)	\$ (2,660,974)	\$ (3,416,038)	\$ (4,430,886)	\$ (5,108,200)
Unreserved Fund Balance	\$12,285,443	\$11,639,778	\$17,780,903	\$ 22,210,339	\$11,007,887	\$ 8,462,770	\$ 5,160,431	\$ 845,552	\$ (4,144,273)
Water Fund									
Revenues	\$ 5,510,635	\$ 5,214,771	\$ 5,415,516	\$ 5,709,638	\$ 5,886,405	\$ 5,921,999	\$ 5,885,722	\$ 5,863,544	\$ 5,880,425
Expenditures by Object	\$ 4,404,138	\$ 5,314,898	\$ 4,966,095	\$ 5,641,867	\$ 6,358,458	\$ 6,788,619	\$ 7,167,998	\$ 7,577,807	\$ 7,417,236
Surplus (Deficit)	\$ 1,106,497	\$ (100,126)	\$ 449,420	\$ 67,771	\$ (472,053)	\$ (866,621)	\$ (1,282,277)	\$ (1,714,264)	\$ (1,536,811)
Unreserved Fund Balance	\$ 2,196,879	\$ 2,033,126	\$ 2,507,618	\$ 2,726,955	\$ 2,254,902	\$ 1,388,281	\$ 106,005	\$ (1,608,259)	\$ (3,145,070)
Sewer Fund									
Revenues	\$ 6,747,059	\$ 6,682,802	\$ 6,713,180	\$ 6,780,473	\$ 7,112,073	\$ 6,805,792	\$ 6,827,448	\$ 6,861,934	\$ 6,897,514
Expenditures by Object	\$ 5,521,049	\$ 6,362,988	\$ 6,494,704	\$ 7,712,912	\$ 7,622,275	\$ 6,623,250	\$ 7,069,022	\$ 7,396,659	\$ 7,756,873
Surplus (Deficit)	\$ 1,226,010	\$ 319,814	\$ 218,476	\$ (932,438)	\$ (510,202)	\$ 182,542	\$ (241,573)	\$ (534,726)	\$ (859,359)
Unreserved Fund Balance	\$ 2,816,976	\$ 3,083,799	\$ 3,566,688	\$ 2,683,913	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 720,595
All Major Funds									
Revenues	\$56,090,447	\$55,767,601	\$58,225,669	\$ 63,498,563	\$64,010,560	\$ 63,775,717	\$ 64,783,010	\$ 65,843,446	\$ 66,971,027
Expenditures by Object	\$53,436,991	\$55,960,457	\$51,993,665	\$ 59,808,910	\$71,712,379	\$ 67,120,769	\$ 69,722,898	\$ 72,523,322	\$ 74,475,398
Surplus (Deficit)	\$ 2,653,455	\$ (192,856)	\$ 6,232,004	\$ 3,689,653	\$ (7,701,819)	\$ (3,345,053)	\$ (4,939,888)	\$ (6,679,875)	\$ (7,504,371)
Unreserved Fund Balance	\$17,299,298	\$16,756,703	\$23,855,209	\$ 27,621,207	\$15,436,500	\$ 12,207,305	\$ 7,381,115	\$ 817,248	\$ (6,568,748)

City of Watertown

Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27

Property Tax Worksheet

	Actual				Budget	Projected			
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Levy and Assessed Value / Rate									
Levy (excluding sidewalk special assessments, DPW relevies, water/sewer relevies and ommitted taxes)	\$ 8,737,403	\$ 9,095,429	\$ 9,303,466	\$ 9,764,517	\$ 9,764,517	\$9,959,807	\$10,159,003	\$10,362,183	\$10,569,427
% Change from Prior Year		4.10%	2.29%	4.96%	0.00%	2.00%	2.00%	2.00%	2.00%
Assessed Value of Taxable Property	\$ 1,062,382,815	\$ 1,068,353,552	\$ 1,076,727,691	\$ 1,089,950,957	\$ 1,109,682,875	\$1,122,999,070	\$1,131,421,563	\$1,139,907,225	\$1,148,456,529
% Change from Prior Year as Actual / Estimated by City Assessor		0.56%	0.78%	1.23%	1.81%	1.20%	0.75%	0.75%	0.75%
Tax Rate per \$1,000 of Assessed Value	\$ 8.2219	\$ 8.5135	\$ 8.6405	\$ 8.9450	\$ 8.7871	\$8.869	\$8.979	\$9.090	\$9.203
% Change from Prior Year		3.55%	1.49%	3.52%	-1.77%	0.93%	1.24%	1.24%	1.24%
Tax Limit									
Property Tax Limit (2% of Rolling 5 Year Avg)	\$ 22,924,689	\$ 23,294,274	\$ 23,354,314	\$ 23,231,165	\$ 23,217,881	\$ 23,361,287	\$ 23,733,338	\$ 24,231,148	\$ 24,878,954
% Change from Prior Year		1.61%	0.26%	-0.53%	-0.06%	0.62%	1.59%	2.10%	2.67%
Exclusions to Tax Limit	\$ 5,044,026	\$ 5,161,570	\$ 5,631,900	\$ 5,228,758	\$ 4,956,337	\$ 5,790,128	\$ 5,206,976	\$ 5,493,991	\$ 5,112,633
% Change from Prior Year		2.33%	9.11%	-7.16%	-5.21%	16.82%	-10.07%	5.51%	-6.94%
Tax Levy Subject to Limit (Levy - Exclusions)	\$ 3,707,225	\$ 3,943,474	\$ 3,680,282	\$ 4,286,205	\$ 4,808,180	\$ 4,169,679	\$ 4,952,027	\$ 4,868,192	\$ 5,456,794
% Change from Prior Year		6.37%	-6.67%	16.46%	12.18%	-13.28%	18.76%	-1.69%	12.09%
Percent of Tax Limit Exhausted (Levy subject to Limit / Limit)	16.17%	16.93%	15.76%	18.45%	20.71%	17.85%	20.87%	20.09%	21.93%
% Change from Prior Year		4.68%	-6.91%	17.08%	12.24%	-13.81%	16.90%	-3.71%	9.17%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27
General Fund Revenues

	Actual			Estimate	Budget	Forecast			
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Revenues									
Real Property Taxes	\$9,341,350	\$9,529,065	\$9,481,984	\$9,773,908	\$9,769,667	\$9,964,957	\$10,164,153	\$10,367,333	\$10,574,577
% Change from Prior Year		2.01%	-0.49%	3.08%	-0.04%	2.00%	2.00%	2.00%	2.00%
Real Property Tax Items	358,236	383,279	302,119	304,697	309,825	316,288	322,911	329,697	336,650
% Change from Prior Year		6.99%	-21.18%	0.85%	1.68%	2.09%	2.09%	2.10%	2.11%
Sales and Use Tax	18,746,071	18,998,780	22,201,114	24,057,082	24,776,000	25,271,520	25,776,950	26,292,489	26,818,339
% Change from Prior Year		1.35%	16.86%	8.36%	2.99%	2.00%	2.00%	2.00%	2.00%
Other Non-Property Taxes	626,182	606,896	641,000	669,114	677,000	685,131	693,462	701,998	710,745
% Change from Prior Year		-3.08%	5.62%	4.39%	1.18%	1.20%	1.22%	1.23%	1.25%
Departmental Income	6,253,753	5,974,247	4,570,340	8,210,092	6,864,530	7,089,926	7,325,000	7,570,170	7,825,876
% Change from Prior Year		-4.47%	-23.50%	79.64%	-16.39%	3.28%	3.32%	3.35%	3.38%
Other Local Revenue	864,177	911,109	580,320	662,590	811,000	823,954	837,227	850,827	864,762
% Change from Prior Year		5.43%	-36.31%	14.18%	22.40%	1.60%	1.61%	1.62%	1.64%
State Aid - AIM	4,703,208	3,779,257	5,627,159	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208
% Change from Prior Year		-19.65%	48.90%	-16.42%	0.00%	0.00%	0.00%	0.00%	0.00%
State Aid - Mortgage Tax	249,933	312,103	461,180	485,430	325,000	333,008	341,213	349,620	358,234
% Change from Prior Year		24.87%	47.77%	5.26%	-33.05%	2.46%	2.46%	2.46%	2.46%
State Aid Other	894,229	779,269	603,994	690,485	607,352	621,146	636,407	652,044	668,068
% Change from Prior Year		-12.86%	-22.49%	14.32%	-12.04%	2.27%	2.46%	2.46%	2.46%
Federal Aid	1,303,272	1,884,423	1,334,652	1,016,206	1,753,500	813,563	833,608	854,147	875,193
% Change from Prior Year		44.59%	-29.17%	-23.86%	72.55%	-53.60%	2.46%	2.46%	2.46%
Interfund Transfers	492,342	711,599	293,111	435,639	415,000	425,225	435,701	446,436	457,436
% Change from Prior Year		44.53%	-58.81%	48.63%	-4.74%	2.46%	2.46%	2.46%	2.46%
Total Revenues	\$43,832,753	\$43,870,028	\$46,096,973	\$51,008,452	\$51,012,082	\$51,047,926	\$52,069,840	\$53,117,969	\$54,193,088
% Change from Prior Year		0.09%	5.08%	10.65%	0.01%	0.07%	2.00%	2.01%	2.02%
Nonrecurring Revenues Included in Revenue, Above (List):									
Fed Aid, Public Safety Grants	205,890	274,344	179,600	36,000	611,000	-	-	-	-
Nonrecurring Revenues	\$205,890	\$274,344	\$179,600	\$36,000	\$611,000	\$0	\$0	\$0	\$0
Recurring Revenues	\$43,626,863	\$43,595,684	\$45,917,373	\$50,972,452	\$50,401,082	\$51,047,926	\$52,069,840	\$53,117,969	\$54,193,088
Annual Percentage Change	4.47%	-0.07%	5.33%	361 11.01%	-1.12%	1.28%	2.00%	2.01%	2.02%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27
General Fund Expenditures

	Actual				Estimate	Budget	Forecast			
	2018-19	2019-20	2020-21	2021-22		2022-23	2023-24	2024-25	2025-26	2026-27
Expenditures by Object										
Personal Services	\$ 17,807,725	\$ 18,061,284	\$ 17,473,080	\$ 19,045,104	\$	20,630,386	\$ 21,377,421	\$ 21,922,625	\$ 22,575,210	\$ 23,145,332
% Change from Prior Year		1.42%	-3.26%	9.00%		8.32%	3.62%	2.55%	2.98%	2.53%
Equipment and Capital Outlay	1,276,722	2,541,838	945,679	2,358,848		3,300,083	2,011,000	1,688,500	1,733,000	1,633,000
% Change from Prior Year		99.09%	-62.80%	149.43%		39.90%	-39.06%	-16.04%	2.64%	-5.77%
Contractual	6,178,809	6,227,834	5,459,914	7,756,034		10,394,798	10,650,911	10,913,342	11,182,234	11,457,763
% Change from Prior Year		0.79%	-12.33%	42.05%		34.02%	2.46%	2.46%	2.46%	2.46%
Debt (Principal and Interest)	3,034,559	2,877,271	3,015,648	2,838,628		2,800,173	3,360,185	3,825,752	4,037,919	4,119,777
% Change from Prior Year		-5.18%	4.81%	-5.87%		-1.35%	20.00%	13.86%	5.55%	2.03%
Employee Benefits	13,705,906	13,070,884	12,328,493	12,464,251		13,508,492	14,173,907	14,961,488	15,806,673	16,690,972
% Change from Prior Year		-4.63%	-5.68%	1.10%		8.38%	4.93%	5.56%	5.65%	5.59%
Interfund Transfers to Other Funds	1,508,084	1,503,459	1,310,053	1,991,261		7,097,712	2,135,476	2,174,171	2,213,819	2,254,444
% Change from Prior Year		-0.31%	-12.86%	52.00%		256.44%	-69.91%	1.81%	1.82%	1.84%
Total Expenditures (by Object)	\$43,511,804	\$44,282,570	\$40,532,866	\$46,454,128		\$57,731,645	\$53,708,900	\$55,485,878	\$57,548,855	\$59,301,288
% Change from Prior Year		1.77%	-8.47%	14.61%		24.28%	-6.97%	3.31%	3.72%	3.05%
Expenditures By Function										
General Governmental Support	\$4,062,405	\$3,988,826	\$3,674,066	\$4,092,763		\$5,197,320	\$5,278,275	\$5,416,387	\$5,556,240	\$5,719,316
% Change from Prior Year		-1.81%	-7.89%	11.40%		26.99%	1.56%	2.62%	2.58%	2.94%
Public Safety	19,229,228	19,414,265	18,889,380	20,786,276		22,163,993	22,395,850	23,162,148	23,905,042	24,629,633
% Change from Prior Year		0.96%	-2.70%	10.04%		6.63%	1.05%	3.42%	3.21%	3.03%
Transportation	5,873,533	5,688,359	5,636,926	6,568,097		7,374,707	7,480,184	7,645,694	7,974,067	8,229,534
% Change from Prior Year		-3.15%	-0.90%	16.52%		12.28%	1.43%	2.21%	4.29%	3.20%
Economic Opportunity and Development	18,678	42,176	13,282	62,844		15,000	15,369	15,747	16,135	16,533
% Change from Prior Year		125.81%	-68.51%	373.16%		-76.13%	2.46%	2.46%	2.46%	2.47%
Culture and Recreation	2,172,247	2,033,044	1,749,535	2,527,452		3,058,192	3,033,947	3,116,908	3,198,607	3,283,953
% Change from Prior Year		-6.41%	-13.95%	44.46%		21.00%	-0.79%	2.73%	2.62%	2.67%
Home and Community Services	1,526,263	1,700,309	1,407,669	1,617,259		1,890,528	1,966,073	2,033,486	2,105,096	2,174,904
% Change from Prior Year		11.40%	-17.21%	14.89%		16.90%	4.00%	3.43%	3.52%	3.32%
Employee Benefits (retirees only)	5,316,966	4,875,337	4,351,436	4,175,074		4,377,867	4,694,907	5,036,493	5,404,568	5,801,230
% Change from Prior Year		-8.31%	-10.75%	-4.05%		4.86%	7.24%	7.28%	7.31%	7.34%
Debt Service	3,034,559	2,877,271	3,015,648	2,838,628		2,800,173	3,360,185	3,825,752	4,037,919	4,119,777
% Change from Prior Year		-5.18%	4.81%	-5.87%		-1.35%	20.00%	13.86%	5.55%	2.03%
Interfund Transfers to Other Funds	2,277,925	3,662,983	1,794,925	3,092,261		9,548,395	4,146,476	3,862,671	3,946,819	3,887,444
% Change from Prior Year		60.80%	-51.00%	72.28%		208.78%	-56.57%	-6.84%	2.18%	-1.50%
Other (Contingency)	-	-	-	693,472		1,305,469	1,337,634	1,370,592	1,404,362	1,438,964
% Change from Prior Year		#DIV/0!	#DIV/0!	#DIV/0!		88.25%	2.46%	2.46%	2.46%	2.46%
Total Expenditures (by Function)	\$43,511,804	\$44,282,571	\$40,532,865	\$46,454,131		\$57,731,646	\$53,708,900	\$55,485,878	\$57,548,855	\$59,301,288
% Change from Prior Year		1.77%	-8.47%	14.61%		24.28%	-6.97%	3.31%	3.72%	3.05%
Nonrecurring Expenditures Included Above (List):										
Fire / Police grant expenditures	228,766	304,827	199,556	40,000		-	-	-	-	-
Nonrecurring Expenditures	\$228,766	\$304,827	\$199,556	\$40,000		\$0	\$0	\$0	\$0	\$0
Annual Percentage Change	1.48%	1.77%	-8.47%	14.61%	362	24.28%	-6.97%	3.31%	3.72%	3.05%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27
General Fund Surplus (Deficit), Reserves, and Impact of Local Actions

	Actual		Estimate		Budget	Forecast				
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Surplus (Deficit)	\$ 320,948	\$ (412,542)	\$ 5,564,106	\$ 4,644,325	\$ (6,630,304)	\$ (2,569,517)	\$ (3,322,328)	\$ (4,334,867)	\$ (5,009,815)	
Budgetary Reserves and Other Net Assets										
Fund Equity, Beg. of Year	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 23,274,607	\$ 16,644,303	\$ 14,074,786	\$ 10,752,458	\$ 6,417,591	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Special Assessment Sidewalk Program Debt Issued	\$ 41,240	\$ -	\$ 79,141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Equity, End of Year	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 23,274,607	\$ 16,644,303	\$ 14,074,786	\$ 10,752,458	\$ 6,417,591	\$ 1,407,776	
Reserved Fund Balance - Encumbrances	\$ 515,218	\$ 862,430	\$ 573,753	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	
Reserved Fund Balance-Sidewalk Program Debt	\$ 172,044	\$ 268,249	\$ 265,334	\$ 303,976	\$ 276,124	\$ 251,723	\$ 231,735	\$ 211,746	\$ 191,757	
Reserved Fund Balance-Tax Stabilization	\$ -	\$ -	\$ -	\$ 400,000	\$ 900,000	\$ 1,400,000	\$ 1,900,000	\$ 2,400,000	\$ 2,900,000	
Reserved Fund Balance - Capital Reserve	\$ 426,872	\$ 216,577	\$ 10,292	\$ 10,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	
Reserved Fund Balance - Fairgrounds Stadium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Appropriated	\$ 2,712,697	\$ 435,000	\$ 1,506,826	\$ 6,564,644	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Unappropriated	\$ 9,572,746	\$ 11,204,778	\$ 16,274,077	\$ 15,645,695	\$ 11,007,887	\$ 8,462,770	\$ 5,160,431	\$ 845,552	\$ (4,144,273)	
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	28.00%	25.25%	34.86%	43.54%	21.56%	16.25%	9.72%	1.56%	-7.50%	
Potential Strategies to Promote Fiscal Balance										
<i>Describe Recurring Local Actions:</i>										
Increase FY 23/24 property tax levy by: 2.00%						\$ 195,290	\$ 195,290	\$ 195,290	\$ 195,290	
Increase FY 24/25 property tax levy by: 2.00%						\$ -	\$ 199,196	\$ 199,196	\$ 199,196	
Increase FY 25/26 property tax levy by: 2.00%						\$ -	\$ -	\$ 203,180	\$ 203,180	
Increase FY 26/27 property tax levy by: 2.00%						\$ -	\$ -	\$ -	\$ 207,244	
<i>Describe Nonrecurring Local Actions:</i>										
Appropriate unreserved fund balance					\$ 6,564,644	\$ 2,349,826	\$ 2,907,853	\$ 3,717,212	\$ 4,184,915	
Appropriate debt reserve fund balance (sidewalk program)					\$ 27,852	\$ 24,401	\$ 19,989	\$ 19,989	\$ 19,990	
Appropriate Fairgrounds capital reserve fund balance					\$ 37,808	\$ -	\$ -	\$ -	\$ -	
Appropriate capital reserve fund balance					\$ -	\$ -	\$ -	\$ -	\$ -	
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 6,630,304	\$ 2,569,517	\$ 3,322,328	\$ 4,334,867	\$ 5,009,815	
Fiscal Condition <u>AFTER</u> Adjusting for Effects of All Strategies to Promote Fiscal Balance										
New Surplus (Deficit)	\$ 320,948	\$ (412,542)	\$ 5,564,106	\$ 4,644,325	\$ (6,630,304)	\$ -	\$ -	\$ -	\$ -	
Fund Equity, Beg. of Year	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 23,274,607	\$ 16,644,303	\$ 14,270,076	\$ 11,342,235	\$ 7,605,034	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Equity, End of Year	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 23,274,607	\$ 16,644,303	\$ 14,270,076	\$ 11,342,235	\$ 7,605,034	\$ 3,400,129	
Reserved Fund Balance - Encumbrances	\$ 515,218	\$ 862,430	\$ 573,753	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	
Reserved Fund Balance-Sidewalk Program Debt	\$ 172,044	\$ 268,249	\$ 265,334	\$ 303,976	\$ 276,124	\$ 251,723	\$ 231,735	\$ 211,746	\$ 191,757	
Reserved Fund Balance - Capital Reserve	\$ 426,872	\$ 216,577	\$ 10,292	\$ 10,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	\$ 5,010,292	
Reserved Fund Balance - Fairgrounds Stadium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Appropriated	\$ 2,712,697	\$ 435,000	\$ 1,506,826	\$ 6,564,644	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance	\$ 9,572,746	\$ 11,204,778	\$ 16,274,077	\$ 16,045,695	\$ 11,007,887	\$ 8,658,061	\$ 5,750,208	\$ 2,032,996	\$ (2,151,919)	
Percentage of Subsequent Year's Revenue	28.00%	25.25%	34.86%	44.32%	21.56% 36.36%	16.63%	10.83%	3.75%	-3.89%	

City of Watertown
Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27
Water Fund

	Actual				Estimate	Budget	Forecast				nual Increa	Assumptions 2021/22 - 2024/25				
	2018-19	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	present	2023-24	2024-25	2025-26	2026-27	Description
Revenues																
Water Rents and Charges	\$ 5,302,117	\$ 4,949,072	\$ 5,161,491	\$ 5,320,928	\$ 5,657,405	\$ 5,694,715	\$ 5,798,148	\$ 5,775,672	\$ 5,792,249		2%	1%	2%	0%	0%	Water rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 311,261	\$ 240,632	\$ 254,025	\$ 388,710	\$ 228,000	\$ 226,283	\$ 86,574	\$ 86,871	\$ 87,176		-1%	-1%	-62%	0%	0%	Incremental increases
Interfund Transfers	\$ (102,744)	\$ 25,067	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		#DIV/0!	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 5,510,635	\$ 5,214,771	\$ 5,415,516	\$ 5,709,638	\$ 5,886,405	\$ 5,921,999	\$ 5,885,722	\$ 5,863,544	\$ 5,880,425		2%	3%	2%	1%	0%	
Expenditures																
Personal Services	\$ 1,437,210	\$ 1,340,286	\$ 1,403,885	\$ 1,459,332	\$ 1,604,762	\$ 1,658,743	\$ 1,711,982	\$ 1,760,034	\$ 1,804,167		3%	3%	3%	3%	3%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay	\$ 5,777	\$ 65,258	\$ 6,995	\$ 236,466	\$ 187,000	\$ -	\$ -	\$ -	\$ -		N/A	N/A	N/A	N/A	N/A	CPI
Contractual	\$ 1,750,755	\$ 1,754,134	\$ 1,752,649	\$ 2,411,170	\$ 2,505,011	\$ 2,564,170	\$ 2,551,448	\$ 2,614,313	\$ 2,678,727		10%	2%	0%	2%	2%	CPI
Debt Service (Principal and Interest)	\$ 972,709	\$ 891,950	\$ 858,823	\$ 682,267	\$ 631,270	\$ 940,553	\$ 1,200,403	\$ 1,268,294	\$ 1,434,673		-10%	49%	28%	6%	13%	Per debt schedules plus projected new debt
Employee Benefits	\$ 118,144	\$ 1,237,445	\$ 691,641	\$ 837,632	\$ 985,368	\$ 1,055,106	\$ 1,124,118	\$ 1,197,120	\$ 1,274,622		236%	7%	7%	6%	6%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	\$ 119,543	\$ 25,824	\$ 252,102	\$ 15,000	\$ 445,047	\$ 570,047	\$ 580,047	\$ 738,047	\$ 225,047		893%	28%	2%	27%	-70%	Projected capital project transfers
Total Expenditures	\$ 4,404,138	\$ 5,314,898	\$ 4,966,095	\$ 5,641,867	\$ 6,358,458	\$ 6,788,619	\$ 7,167,998	\$ 7,577,807	\$ 7,417,236		10%	7%	10%	8%	4%	
	(0)	(0)	0	(186,712)	-	0	0	0	(0)							
Surplus (Deficit)	\$ 1,106,497	\$ (100,126)	\$ 449,420	\$ 67,771	\$ (472,053)	\$ (866,621)	\$ (1,282,277)	\$ (1,714,264)	\$ (1,536,811)							
Potential Strategies to Promote Fiscal Balance																
<i>Describe Local Actions</i>																
Increase water rates (FY 23/24) = 5.0%						\$ 245,886	\$ 245,886	\$ 245,886	\$ 245,886							
Increase water rates (FY 24/25) = 10.0%						\$ -	\$ 516,360	\$ 516,360	\$ 516,360							
Increase water rates (FY 25/26) = 20.0%						\$ -	\$ -	\$ 1,135,991	\$ 1,135,991							
Increase water rates (FY 26/27) = 0.0%						\$ -	\$ -	\$ -	\$ -							
Appropriate/ (replenish) fund balance					\$ 472,053	\$ 620,735	\$ 520,031	\$ (183,973)	\$ (361,426)							
<i>Describe Other Actions</i>																
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 472,053	\$ 866,621	\$ 1,282,277	\$ 1,714,264	\$ 1,536,811							
Budgetary Reserves and Other Net Assets																
Fund Equity, Beg. of Year	\$ 1,407,250	\$ 2,309,890	\$ 2,209,764	\$ 2,659,184	\$ 2,726,955	\$ 2,254,902	\$ 1,388,281	\$ 106,005	\$ (1,608,259)							
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ (203,857)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Fund Equity, End of Year	\$ 2,309,890	\$ 2,209,764	\$ 2,659,184	\$ 2,726,955	\$ 2,254,902	\$ 1,388,281	\$ 106,005	\$ (1,608,259)	\$ (3,145,070)							
Reserved Fund Balance - Debt Service	\$ 31,592	\$ 9,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Reserved Fund Balance - Encumbrances	\$ 81,419	\$ 167,596	\$ 151,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Unreserved Fund Balance - Appropriated	\$ 115,950	\$ 76,784	\$ 159,288	\$ 472,053	\$ -	\$ -	\$ -	\$ -	\$ -							
Unappropriated	\$ 2,080,929	\$ 1,956,342	\$ 2,348,330	\$ 2,254,902	\$ 2,254,902	\$ 1,388,281	\$ 106,005	\$ (1,608,259)	\$ (3,145,070)							
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	39.90%	36.12%	41.13%	38.31%	38.08%	23.59%	1.81%	-27.35%	-53.48%							
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance																
New Surplus (Deficit)					\$ -	\$ (620,735)	\$ (520,031)	\$ 183,973	\$ 361,426							
Fund Equity, Beg. of Year					\$ 2,726,955	\$ 2,254,902	\$ 1,634,167	\$ 1,114,137	\$ 1,298,110							
Fund Equity, End of Year					\$ 2,254,902	\$ 1,634,167	\$ 1,114,137	\$ 1,298,110	\$ 1,659,536							
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -							
Unreserved Fund Balance					\$ 2,254,902	\$ 1,634,167	\$ 1,114,137	\$ 1,298,110	\$ 1,659,536							
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	39.90%	36.12%	41.13%	38.31%	36.56%	27.76%	19.00%	22.08%	28.22%							

City of Watertown

Five Year Financial Forecast, Fiscal Years 2022/23 through 2026/27

Sewer Fund

	Actual		Estimate		Budget	Forecast				Annual Increase	Assumptions 2021/22 - 2024/25				
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	present	2023-24	2024-25	2025-26	2026-27	Description
Revenues															
Sewer Rents and Charges	\$ 6,488,716	\$ 6,567,257	\$ 6,133,496	\$ 6,617,072	\$ 7,012,073	\$ 6,710,349	\$ 6,731,551	\$ 6,765,570	\$ 6,800,673	2%	-4%	0%	1%	1%	Sewer rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 213,164	\$ 115,268	\$ 579,000	\$ 162,401	\$ 99,000	\$ 94,444	\$ 94,898	\$ 95,364	\$ 95,841	61%	-5%	0%	0%	1%	Held constant
Interfund Transfers	\$ 45,179	\$ 276	\$ 684	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	24%	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 6,747,059	\$ 6,682,802	\$ 6,713,180	\$ 6,780,473	\$ 7,112,073	\$ 6,805,792	\$ 6,827,448	\$ 6,861,934	\$ 6,897,514	1%	-4%	0%	1%	1%	
Expenditures															
Personal Services	\$ 1,184,902	\$ 1,223,592	\$ 1,243,953	\$ 1,252,916	\$ 1,409,112	\$ 1,472,089	\$ 1,527,464	\$ 1,576,082	\$ 1,623,217	5%	4%	4%	3%	3%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay	\$ 204,144	\$ 130,325	\$ 191,890	\$ 221,966	\$ 439,000	\$ -	\$ -	\$ -	\$ -	31%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	CPI
Contractual	\$ 2,289,371	\$ 2,345,788	\$ 2,455,323	\$ 2,763,016	\$ 2,819,918	\$ 2,889,398	\$ 2,960,590	\$ 3,033,536	\$ 3,108,279	5%	2%	2%	2%	2%	CPI
Debt Service (Principal and Interest)	\$ 1,127,296	\$ 991,140	\$ 958,524	\$ 1,020,113	\$ 1,091,061	\$ 1,115,311	\$ 1,196,649	\$ 1,348,282	\$ 1,499,755	0%	2%	7%	13%	11%	Per debt schedules plus projected new debt
Employee Benefits	\$ 194,728	\$ 1,263,899	\$ 869,931	\$ 870,598	\$ 869,580	\$ 932,848	\$ 995,715	\$ 1,060,155	\$ 1,129,018	129%	7%	7%	6%	6%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	\$ 520,608	\$ 408,244	\$ 775,084	\$ 1,584,303	\$ 993,604	\$ 213,604	\$ 388,604	\$ 378,604	\$ 396,604	34%	-79%	82%	-3%	5%	Projected capital project transfers
Total Expenditures	\$ 5,521,049	\$ 6,362,988	\$ 6,494,704	\$ 7,712,912	\$ 7,622,275	\$ 6,623,250	\$ 7,069,022	\$ 7,396,659	\$ 7,756,873	9%	-13%	7%	5%	5%	
	(0)	(0)	0	(93,903)	-	(0)	(0)	(0)	0						
Surplus (Deficit)	\$ 1,226,010	\$ 319,814	\$ 218,476	\$ (932,438)	\$ (510,202)	\$ 182,542	\$ (241,573)	\$ (534,726)	\$ (859,359)						
Potential Strategies to Promote Fiscal Balance															
<i>Describe Local Actions</i>															
Increase water rates (FY 23/24) = 0.0%						\$ -	\$ -	\$ -	\$ -						
Increase water rates (FY 24/25) = 0.0%						\$ -	\$ -	\$ -	\$ -						
Increase water rates (FY 25/26) = 0.0%						\$ -	\$ -	\$ -	\$ -						
Increase water rates (FY 26/27) = 9.0%						\$ -	\$ -	\$ -	\$ 374,760						
Appropriate/ (replenish) fund balance					\$ 510,202	\$ (182,542)	\$ 241,573	\$ 534,726	\$ 484,599						
<i>Describe Other Actions</i>															
Total Effect of Strategies to Promote Fiscal Balance					\$ 510,202	\$ (182,542)	\$ 241,573	\$ 534,726	\$ 859,359						
Budgetary Reserves and Other Net Assets															
Fund Equity, Beg. of Year	\$ 2,179,856	\$ 3,078,062	\$ 3,397,876	\$ 3,616,351	\$ 2,683,913	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954						
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ (327,804)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Fund Equity, End of Year	\$ 3,078,062	\$ 3,397,876	\$ 3,616,351	\$ 2,683,913	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 720,595						
Reserved Fund Balance - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Reserved Fund Balance - Encumbrances	\$ 261,086	\$ 314,077	\$ 49,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ 456,547	\$ -	\$ 310,556	\$ 510,202	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance	\$ 2,360,429	\$ 3,083,799	\$ 3,256,132	\$ 2,173,711	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 720,595						
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	35.32%	45.94%	48.02%	30.56%	31.94%	34.51%	30.82%	22.91%	10.45%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance															
New Surplus (Deficit)	\$ (510,202)					\$ 182,542	\$ (241,573)	\$ (534,726)	\$ (484,599)						
Fund Equity, Beg. of Year	\$ 2,683,913	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 1,095,355									
Fund Equity, End of Year	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 1,095,355										
Reserved Fund Balances	\$ -	\$ -	\$ -	\$ -	\$ -										
Unreserved Fund Balance	\$ 2,173,711	\$ 2,356,253	\$ 2,114,680	\$ 1,579,954	\$ 1,095,355										
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	35.32%	45.94%	48.02%	30.56%	31.94%	34.51%	30.82%	22.91%	15.88%						

EXEMPTION IMPACT REPORT

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
U.S.A. OWNED - RPTL §400(1)	Real property that is owned by the U.S. Government.
\$9,278,700 - 0.57%	
# of parcels 1	
PILOT Payments \$0	
Impact* \$8.04	
STATE MANDATED	
NYS OWNED - RPTL §404(1)	Real property owned by the State of New York or any of its departments or agencies.
\$20,233,950 - 1.23%	
# of parcels 45	
PILOT Payments \$0	
Impact* \$17.37	
STATE MANDATED	
CITY OWNED - RPTL §406(1)	Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.
\$112,065,550 - 6.83%	
# of parcels 236	
PILOT Payments \$0	
Impact* \$88.95	
STATE MANDATED	
COUNTY OWNED - RPTL §406(1)	Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.
\$50,024,720 - 3.05%	
# of parcels 52	
PILOT Payments \$0	
Impact* \$41.83	
STATE MANDATED	
SCHOOLPROP - RPTL §408	Real property owned by a school district or Board of Cooperative Educational Services (BOCES).
\$51,105,900 - 3.11%	
# of parcels 12	
PILOT Payments \$0	
Impact* \$42.70	
STATE MANDATED	
Ind Develop Agency - RPTL §412-a & Gen Muny L §874	Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.
\$13,437,500 - 0.82%	
# of parcels 10	
PILOT Payments \$36,666	
Impact* \$8.01	
STATE MANDATED	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed).

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

NotForProfit-Char - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.

\$9,166,900 - 0.56%

of parcels 10

PILOT Payments \$0

Impact* \$7.95

STATE MANDATED

NotForProfit-Educ - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.

\$17,103,100 - 1.04%

of parcels 3

PILOT Payments \$0

Impact* \$14.72

STATE MANDATED

NotForProfit-Hosp - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.

\$93,408,872 - 5.69%

of parcels 13

PILOT Payments \$0

Impact* \$75.29

STATE MANDATED

NotForProfit-Moral - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.

\$12,895,700 - 0.79%

of parcels 22

PILOT Payments \$0

Impact* \$11.14

STATE MANDATED

NotForProfit-Relig - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.

\$46,845,891 - 2.85%

of parcels 60

PILOT Payments \$0

Impact* \$39.28

STATE MANDATED

HOSTEL - RPTL §422 Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.

\$2,404,950 - 0.15%

of parcels 19

PILOT Payments \$0

Impact* \$2.10

STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed) .

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
NOPROF-HSG - RPTL §422 \$2,602,100 - 0.16% # of parcels 2 PILOT Payments \$0 Impact* \$2.27 STATE MANDATED	This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.
NPROFNURSG - RPTL §422 \$21,184,800 - 1.29% # of parcels 2 PILOT Payments \$0 Impact* \$18.17 STATE MANDATED	Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.
CEMTRYASSC - RPTL §446 \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.25 STATE MANDATED	Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.
Veterans Organization - RPTL §452 \$691,100 - 0.04% # of parcels 2 PILOT Payments \$0 Impact* \$0.60 STATE MANDATED	Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).
CLERGY - RPTL §460 \$1,500 - 0.00% # of parcels 1 PILOT Payments \$0 Impact* \$0.00 STATE MANDATED	Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.
Religious Residence - RPTL §462 \$1,176,700 - 0.07% # of parcels 7 PILOT Payments \$0 Impact* \$1.03 STATE MANDATED	Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed) .

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
NOPROFMED - RPTL §486 & Ins L §4310(j)	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.
\$1,530,800 - 0.09%	
# of parcels 2	
PILOT Payments \$0	
Impact* \$1.34	
STATE MANDATED	
RAILROAD - RPTL §489-d, 489-dd	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
\$2,295,594 - 0.14%	
# of parcels 1	
PILOT Payments \$0	
Impact* \$2.00	
STATE MANDATED	
Sub Totals for State Mandated Exemptions	
Exempt amount \$467,739,827	
# of parcels 501	
% of assessment roll 28.50%	
PILOT payments \$36,666.00	
Impact* \$383.03	
Name - Legal Authority	Description
Housing Dev Fund CTS - PHFL §577(1),(3)	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.
\$14,689,050 - 0.90%	
# of parcels 9	
PILOT Payments \$35,659	
Impact* \$9.17	
LOCAL OPTION	
Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)	Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.
\$19,834,600 - 1.21%	
# of parcels 10	
PILOT Payments \$47,515	
Impact* \$12.39	
LOCAL OPTION	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed) .

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.22 LOCAL OPTION	Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.
NotForProfit-Permis - RPTL §420-b \$2,141,500 - 0.13% # of parcels 3 PILOT Payments \$0 Impact* \$1.87 LOCAL OPTION	Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).
Home Imp 421-F City - RPTL §421-f \$372,527 - 0.02% # of parcels 8 PILOT Payments \$0 Impact* \$0.33 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.
Home Imp 421-F City &S - RPTL §421-f \$709,182 - 0.04% # of parcels 52 PILOT Payments \$0 Impact* \$0.62 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.
% VET CT - RPTL §458 \$689,216 - 0.04% # of parcels 15 PILOT Payments \$0 Impact* \$0.60 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.
VETFUNDC/T - RPTL §458 \$12,000 - 0.00% # of parcels 6 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed).

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
VET COM CT - RPTL §458-a \$7,996,133 - 0.49% # of parcels 376 PILOT Payments \$0 Impact* \$6.94 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.
VET DIS CT - RPTL §458-a \$8,355,673 - 0.51% # of parcels 270 PILOT Payments \$0 Impact* \$7.25 LOCAL OPTION	The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.
VET WAR CT - RPTL §458-a \$3,539,066 - 0.22% # of parcels 281 PILOT Payments \$0 Impact* \$3.08 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war.
AGED C/T - RPTL §467 \$10,850 - 0.00% # of parcels 1 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION	
AGED C/T/S - RPTL §467 \$1,953,881 - 0.12% # of parcels 69 PILOT Payments \$0 Impact* \$1.70 LOCAL OPTION	Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.
Bus Improv 485-B - RPTL §485-b \$3,121,273 - 0.19% # of parcels 32 PILOT Payments \$0 Impact* \$2.72 LOCAL OPTION	Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed) .

City of Watertown 2022 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

Sub Totals for Local Option Exemptions

Exempt amount \$63,674,951

of parcels 1133

% of assessment roll 3.88%

PILOT payments \$83,174.00

Impact* \$46.92

Grand Totals for All Exemptions

Exempt amount \$531,414,778

of parcels 1634

% of assessment roll 32.38%

PILOT payments \$119,840.00

Impact* \$429.95

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$110,187 and a tax levy of \$9,764,517 (Proposed) .



**NYS BOARD OF REAL PROPERTY SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 04/21/2022

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2022

Total equalized value in taxing jurisdiction: \$1,864,785,507

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS - GENERALLY	RPTL 404(1)	45	\$22,993,125	1.23%
13100	CO - GENERALLY	RPTL 406(1)	52	\$56,846,273	3.05%
13350	CITY - GENERALLY	RPTL 406(1)	236	\$127,347,216	6.83%
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	\$284,091	0.02%
13800	SCHOOL DISTRICT	RPTL 408	12	\$58,074,886	3.11%
14100	USA - GENERALLY	RPTL 400(1)	1	\$10,543,977	0.57%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	10	\$15,269,886	0.82%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	10	\$22,539,318	1.21%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	7	\$1,337,159	0.07%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	60	\$53,233,967	2.85%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	3	\$19,435,341	1.04%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	10	\$10,416,932	0.56%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	13	\$106,146,445	5.69%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	22	\$14,654,205	0.79%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	3	\$2,433,523	0.13%
25500	NONPROF MED, DENTAL, HOSP SVCE	RPTL 486	2	\$1,739,545	0.09%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$785,341	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$324,432	0.02%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	\$2,956,932	0.16%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	2	\$24,073,636	1.29%
28540	NOT-FOR-PROFIT HOUS CO - HOSTELS	RPTL 422	19	\$2,732,898	0.15%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	6	\$13,636	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	15	\$783,200	0.04%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	281	\$4,021,666	0.22%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	376	\$9,086,515	0.49%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	270	\$9,495,083	0.51%
41400	CLERGY	RPTL 460	1	\$1,705	0.00%
41800	PERSONS AGE 65 OR OVER	RPTL 467	69	\$2,220,319	0.12%
41801	PERSONS AGE 65 OR OVER	RPTL 467	1	\$12,330	0.00%
44213	HOME IMPROVEMENTS	RPTL 421-f	8	\$423,326	0.02%
44216	HOME IMPROVEMENTS	RPTL 421-f	52	\$805,889	0.04%
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	4	\$40,617	0.00%
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	1	\$2,608,630	0.14%
48660	HOUSING DEVELOPMENT FUND CO	P H F I L 577,654-a	9	\$16,692,102	0.90%
Totals			1606	\$600,374,146	32.20%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$119,840.00

(details contained on RP-495-PILOT)



Date: 04/21/2022

Taxing Jurisdiction: City of Watertown

Fiscal Year Begining: July 1, 2022

Total equalized value in taxing jurisdiction: \$ **\$1,864,785,507**

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FEES AND CHARGES SCHEDULE



City of Watertown

City Fees and Charges Schedule

Fiscal Year 2022-23

To Be Effective: July 1, 2022
Adopted on: June 6, 2022

City of Watertown
City Fees and Charges Schedule
FY 2022-23

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10.00
Certified Death Certificate	\$10.00
Certified Marriage Certificate	\$10.00
Genealogy Search	\$22.00

Marriage License and Wedding Ceremony

Marriage License	\$40.00
Duplicate Marriage License	\$20.00
Wedding Ceremony	\$70.00

Dog License

Spayed or Neutered, per year	\$15.00
Not Spayed or Neutered, per year	\$25.00

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2.00 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25.00
Casino Nights, per occasion	\$25.00 + 5% of proceeds
Raffle - Category 1	\$25.00 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25.00
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Business Permits and Licenses

Vending in Public Streets, per year	\$100.00
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Garbage Collector, Private, per year

License Fee	\$250.00
Each Additional Vehicle	\$125.00
Inspection Fee for Each Vehicle	\$45.00

Liquidation Sale, per month

License Fee for 30 Days	\$500.00
Renewal of License for Additional 30 Days	\$50.00
If Sale is completed within 30 days, fee will be refunded all except for \$75	

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*
Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2022-23

City Comptroller Fees

Parking Ticket	\$30.00
15 Days After Issue Date	\$40.00
30 Days After Issue Date	\$45.00
Handicap Parking Ticket	\$50.00
Second or Subsequent Offense Within 2 Years	\$75.00
Returned Check Fee	\$20.00
Tax Certification	\$5.00
Tax Search	\$10.00
Lien Search Fee	\$95.00
Tax Sale Advertising Fee	\$15.00
Tax Sale Certificate Filing Fee	\$50.00
Tax Deed Preparation Fee	\$15.00
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Civil Service Fees

Open Competitive and Promotional Exams	\$15.00
Decentralized Exams	\$15.00
Uniformed Service Exams	\$25.00
Uniformed Promotional Exams	\$15.00

City of Watertown

City Fees and Charges Schedule

FY 2022-23

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$2,000	\$34.50
\$2,001 - \$25,000	\$34.50 for the first \$2,000; \$4.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$138.00 for the first \$25,000; \$2.00 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$188.00 for the first \$50,000; \$2.00 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	\$288.00 for the first \$100,000; \$2.00 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$588.00 for the first \$250,000; \$1.90 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$1,063.00 for the first \$500,000; \$1.80 for each additional \$1,000 or fraction thereof
\$100,001 - \$5,000,000	\$1,963.00 for the first \$1,000,000; \$1.75 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$150.00 per sq ft
Commercial	\$300.00 per sq ft
Industrial	\$400.00 per sq ft
Garage/Misc.	\$30.00 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$1,000	\$5.00 for the first \$500; \$2.00 for each additional \$100 or fraction thereof
\$1,001 and above	\$17.00 for the first \$1,000; \$2.00 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$50.00 per sq ft
Commercial	\$100.00 per sq ft
Industrial	\$150.00 per sq ft
Garage/Misc.	\$15.00 per sq ft

Penalty Fee (Work Prior To Permit)

\$50.00

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Code Enforcement Fees (con't)

Various Permits

Sign - Residential	\$10.00
Sign - Business	\$75.00
Sign - Billboard/Sky Sign	\$100.00
Furnace	\$20.00
Woodstove	\$20.00
Hot Water Heater	\$20.00
Plumbing	\$20.00
Propane	\$20.00
Fence	\$20.00
Alarm System	\$20.00
Blasting	\$20.00
Fireworks	\$20.00
Operating Permit	\$20.00

Certificate of Occupancy

Final Certificate of Occupancy	\$0.00
First Provisional Certificate of Occupancy (up to 120 Days)	\$50.00
Extension Beyond the 120 Days From Date of Issuance	\$150.00

Certificate of Compliance

\$20.00

Licensed Master Plumber

Application Fee	\$50.00
Examination Fee (3 Exams)	\$75.00 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100.00 per exam
License Fee, Annual	\$250.00
Replacement of License Due to Loss	\$5.00

Demolition of Property Surcharge - in addition to direct costs of demolition \$3,000.00

Code Violation Surcharge - in addition to actual cost of restraining, correcting
abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37] \$250.00

Vacant Building Registry

Registration Fee	\$50.00
Administrative Fee (for failure to register)	\$150.00
Annual Inspection Fee	\$750.00

Miscellaneous Fees

Records Search	\$0.00
Plan Review - Residential 1 & 2 Family	\$0.00
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0.00
Projects costing \$20,000 or more w/NYS required stamped plans	\$50.00 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1.00 per page

City of Watertown

City Fees and Charges Schedule

FY 2022-23

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.25
Trash Tote Service	
32-Gallon Tote	\$48.10 per quarter
64-Gallon Tote	\$72.15 per quarter
96-Gallon Tote	\$96.20 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5.00 per bag
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Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10.00
Regular (10 Rides), Half-Fare *	\$5.00
Regular (20 Rides)	\$20.00
Regular (20 Rides), Half-Fare *	\$10.00
Monthly Unlimited	\$40.00
Monthly Unlimited, Half-Fare *	\$20.00

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3.00
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150.00
Flat Fee For Four or More Trucks Per Business	\$600.00

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Department of Public Works (con't)

Advertising Displays on CitiBus

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS. and removal.

Driver Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525.00
6 Months (\$125/mo)	\$750.00
12 Months (\$105/mo)	\$1,260.00
Passenger Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525.00
6 Months (\$125/mo)	\$750.00
12 Months (\$105/mo)	\$1,260.00
Driver Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450.00
6 Months (\$100/mo)	\$600.00
12 Months (\$75/mo)	\$900.00
Passenger Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450.00
6 Months (\$100/mo)	\$600.00
12 Months (\$75/mo)	\$900.00
Back/Tail (21" x 72")	
3 Months (\$175/mo)	\$525.00
6 Months (\$150/mo)	\$900.00
12 Months (\$125/mo)	\$1,500.00
Interior/Rails (11" x 28")	
3 Months (\$35/mo)	\$105.00
6 Months (\$30/mo)	\$180.00
12 Months (\$25/mo)	\$300.00

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500.00
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Engineering Fees

Floodplain Development Permit***	\$25.00
***in addition to any costs necessary for the review, inspection and approval of the project	
Dumpster Permit	\$50.00
Sidewalk Permit	\$0.00
Curbs and Pavement Cuts	
Curb Cuts	\$100.00
Pavement Cuts, up to 3 sq yds	\$200.00
Pavement Cuts, each additional sq yd thereafter	\$30.00
Specialty Pavement Cut	\$150.00 + actual cost of repair and replacement
Septic Tanks and Lateral Disconnections	
Septic Tank Permit	\$50.00
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50.00
Repair/Renewal of Existing Sanitary	\$0.00
Sewer Permits - Inside the City	
Residential Sanitary	\$100.00
Residential Storm	\$100.00
Commercial Sanitary	\$200.00
Commercial Storm	\$200.00
Industrial Sanitary	\$300.00
Industrial Storm	\$300.00
Sewer Permits - Outside the City	
Residential Sanitary	\$300.00
Residential Storm	\$300.00
Commercial Sanitary	\$550.00
Commercial Storm	\$550.00
Industrial Sanitary	\$550.00
Industrial Storm	\$550.00

City of Watertown

City Fees and Charges Schedule

FY 2022-23

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$85.00 per hour
Adult and Non City Groups		\$125.00 per hour
Events Where Admission / Donation is Charged	\$160.00	\$200.00 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$3 per student to cover cost of skating and rentals	
 Arena - Ice Time	 City Resident	 Non City Resident
Public Skating	\$3.00	\$4.00 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$125.00	\$156.00 season
Family Ice Skating Pass	\$250.00	\$313.00 season
Skate & Shoot	\$5.00	\$6.00 per day
Season Skate & Shoot Pass	\$125.00	\$156.00 season
Season Skate & Shoot Pass and Public Skate	\$200.00	\$250.00 season
Ice Skate Rental	\$3.00	\$4.00 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$5.00	\$6.00 per day
Rock & Skate	\$5.00	\$6.00 per day
Slip Slide & Skate		
Per Season	\$25.00	\$50.00 season
Per Season - With Skate Rental	\$35.00	\$70.00 season
Broomball	\$5.00	\$6.00 per day
Broomball Equipment Rental	\$3.00	\$4.00 per broom
Replacement ID Card	\$5.00	\$6.00 per card
 Arena - Rental of Space	 City Resident	 Non City Resident
Arena Rental / Performances	\$1,000.00	\$1,250.00 per day
Performances - Day Before / After	\$500.00	\$625.00 per day
Arena Rental Non Ice Time	\$100.00	\$125.00 per hour
Multipurpose Room - Daily	\$100.00	\$125.00 per day
Multipurpose Room - Hourly	\$25.00	\$31.00 per hour
Vendor Space	\$100.00	\$125.00 per day
Large Stage Set Up	\$1,000.00	\$1,250.00 per event
Small Stage Set Up	\$500.00	\$625.00 per event
Large Bleacher Set Up	\$500.00	\$625.00 per event
Small Bleacher Set Up	\$250.00	\$313.00 per event
PA System Rental	\$50.00	\$63.00 per event
Hang Signage	\$50.00	\$63.00 per hour
Hospitality Room	\$250.00	\$313.00 per day
Office Rental - Seasonal	\$500.00	\$625.00 per season
Office Rental - Monthly	\$85.00	\$105.00 per month
Birthday Party Room	\$50.00	\$63.00 per party
Arena Concession - Per Vendor	\$250.00	\$313.00 per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250.00 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50.00 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50.00	\$63.00 per day

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3.00	\$3.00 per day
Special Events Sponsored by Parks & Rec	\$5.00	\$5.00 per day
Advertising Fees		
Advertising Signs in Arena	\$400.00	\$500.00 May-Aug
Advertising on TV in Lobby	\$100.00	\$125.00 per month
 Chairs and Table Rental	 City Resident	 Non City Resident
Chair Rental: Up to 500 Chairs	\$1.00	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1.00 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4.00	\$5.00 per day
Table Rental: 21+ Tables	\$3.00	\$4.00 per day
 Field Rental	 City Resident	 Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$85.00	\$110.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Horse Ring	\$60.00	\$75.00 per day
Municipal Fairgrounds Rental	\$250.00	\$313.00 per day
Other Athletic Fields		
Hourly	\$25.00	\$30.00 per hour
Lights	\$30.00	\$38.00 per day
Performances	\$1,000.00	\$1,250.00 per day
Day Before / After	\$500.00	\$625.00 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr
 Field Rental For Tournaments	 City Resident	 Non City Resident
Main Fields - Non-Profit 501C3	\$50.00	\$63.00 per hour
Other Fields - Non-Profit 501C3	\$20.00	\$25.00 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25.00	\$31.00 per lining
 Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year
 Turf	 City Resident	 Non City Resident
	\$15.00	\$19.00 per bag

City of Watertown
City Fees and Charges Schedule
FY 2022-23

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500.00	\$1,875.00 per event
Parking - Outdoor Events	\$3,000.00	\$3,750.00 per event

RV sites	City Resident	Non City Resident
With Utility Hookup	\$25.00	\$31.00 per night
Without Utility Hookup	\$15.00	\$19.00 per night

Jefferson County Agriculture Society Fair

Arena Rental - Fair	\$3,000.00	fair
RV Sites - Fair Week	\$75.00	per site
Concessions - Jeff Co Ag Society	\$1,000.00	fair

Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10.00	\$13.00 per day
Non Parks and Recreation Events - Weekly	\$50.00	\$63.00 per week

Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50.00	\$63.00 per event
Vendor Fee - Large Event	\$300.00	\$375.00 per event
Event Fee	\$500.00	\$625.00 per day
Alcohol Permit Processing Fee	\$10.00	\$13.00 per day

Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50.00	\$63.00 per day
Fairgrounds Pavilion	\$50.00	\$63.00 per day
Veterans Memorial Pavilion	\$50.00	\$63.00 per day
Marble Park Pavilion	\$50.00	\$63.00 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50.00	\$63.00 per day
Large Pavilion - Full	\$200.00	\$250.00 per day
Picnic Areas	\$10.00	\$13.00 per day
Rotary Pavilion	\$50.00	\$63.00 per day
Pinnacle Pavilion	\$50.00	\$63.00 per day
Band Stand	\$25.00	\$31.00 per day

Thompson Park - Garbage Removal for Large Groups

1-99 people	\$25.00 per day
100-199 people	\$50.00 per day
200+ people	\$75.00 per day

Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5.00	\$6.00
Bubble Ball Event Fee	\$100.00	\$125.00

City of Watertown
City Fees and Charges Schedule
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Parks and Recreation Fees (con't)

Team Sports Programs

Men's and Coed Adult Softball	\$325.00	per team
Sunday Softball	\$300.00	per team
Volleyball Team	\$200.00	per team
Kickball Team	\$225.00	per team
Soccer Tournament	\$225.00	per team
Basketball Tournament	\$125.00	per team
Soccer Teams	\$225.00	per team
Sunday Football League	\$250.00	per team

Baseball and Softball Adult

Athletic Tournaments	City Resident \$200.00	Non City Resident \$300.00 per team
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Parks and Recreation Programs

	City Resident	Non City Resident
Tennis Clinic	\$30.00	\$60.00 per person
Golf Lessons	\$35.00	\$70.00 per person
Youth Baseball & Softball Leagues	\$15.00	\$30.00 per person
Youth Swimming Lessons	\$15.00	\$30.00 per person
Fishing Clinic	\$30.00	\$60.00 per person
Family Yoga	\$10.00	\$20.00 per person
Scuba Diving Lessons	\$30.00	\$60.00 per person
Kid's Zumba	\$15.00	\$30.00 per person
Youth Running Club	\$20.00	\$40.00 per person
Horseback Riding Lessons	\$50.00	\$100.00 per person
Archery Day Camp	\$15.00	\$30.00 per person
Archery Week Camp	\$40.00	\$80.00 per person
Boot Camp Exercise Program	\$25.00	\$50.00 per person
Youth Camps	\$25.00	\$50.00 per person
Parks and Recreation Classes	\$25.00	\$50.00 per person

City of Watertown
City Fees and Charges Schedule
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Police Fees

Bike License	\$1.00
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10.00

Police Academy

Tuition	\$1,700.00 per enrollee
Tuition Credits	\$25.00 per instructor hour provided to Academy Training
Books and Supplies	\$300.00

City of Watertown
City Fees and Charges Schedule
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Planning Department Fees

Zoning Reviews

Special Use Permit	\$125.00
Site Plan Minor Review *	\$150.00
Site Plan Major Review **	\$250.00
Site Plan Waiver	\$75.00
Variance of Use or Area	\$200.00
Zoning Interpretation	\$200.00
Zone Change	\$125.00
Subdivision Review	\$150.00

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the