

**City Manager's
Status and Information Update
May 3, 2019**



New Bus Available in City Parking Lot

We plan to have one of the new buses available on Monday evening in our parking lot so that the City Council Members have an opportunity to walk through. Please plan to arrive about 10-15 minutes before the 7:00 p.m. Council Meeting to allow time to see one of the new buses!



United Way – Over the Edge

Alfreda Augustus has been pushed ‘*Over the Edge*’!! To date, she has raised \$1,073, surpassing the donations needed to repel down Midtown Towers on June 8th for the United Way’s 4th annual ‘*Over the Edge*’ program. For the past 2-1/2 weeks, tickets have been available to purchase for a chance to pie an individual of their choosing. Nine (9) BRAVE souls from various City departments volunteered to be hit in the face with whipped cream for this good cause. The volunteer that sold the most tickets won the opportunity to pie Alfreda. Even the Mayor got in on things and offered a donation if he could pie Bob Gorman from the United Way!



A heartfelt thank you to everyone for making this event a success!!



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City Comptroller

Outstanding Property Taxes

The City Comptroller's office sent out 677 delinquent property tax notices totaling \$833,670 for the current fiscal year's City, School and/or County taxes. Tax sale certificates will be sold for those properties still with outstanding taxes as of the auction scheduled for June 20th. Properties owing over \$5,000 in taxes are the following:

<u>Property Owner</u>	<u>Property Address</u>	<u>Amount Owed</u>
Watertown Daily Times Inc.	260 Washington Street	\$ 47,640
Dealmaker Dodge LLC	137 Main Avenue	\$ 46,054
Watertown Center Development LLC	144 Eastern Boulevard	\$ 14,726
Watertown Spring Services Inc.	445 Coffeen Street	\$ 12,917
Music Box Restaurant Inc.	1116 Arsenal Street	\$ 9,691
Carlos, Louis and Shelly	910 Ives Street	\$ 9,685
Husky Property Management LLC	165 Mechanic Street	\$ 7,555
Focal Point Properties LLC	1035 Coffeen Street	\$ 7,527
I M Blessed LLC	1317 State Street	\$ 7,030
Frederick, Glensy Jr.	323 Butterfield Avenue	\$ 6,448
Allen, Mary	518 Pine Street	\$ 6,357
Victims Assistance Center	418 Washington Street	\$ 6,153
Ronnoco of Watertown Inc.	620 Main Street West	\$ 5,846
Bates, Gerald and Shirley	1304 Marra Drive	\$ 5,206
		<u>\$ 192,835</u>

A summary of this year and past years' delinquency volumes and amounts is as follows:

	Number of Notices	Amount Owed
May 2019	677	\$833,670
May 2018	674	\$1,031,966
May 2017	651	\$870,324
May 2016	576	\$751,305
May 2015	626	\$814,375
May 2014	716	\$953,356

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FY 2019-20 Proposed Budget

In response to Council Member Horbacz's question on the changes in debt service by project between the Adopted FY 2018/19 Budget and the Proposed FY 2019/20 Budget:

Debt Service Additions / Deletions by Project

General Fund

Projects Deleted

Bellew Ave. storm sewer
DPW facility improvements
DPW Facility/bus transfer site
Downtown Streetscape
Vehicles and Equipment
DPW Equipment
Sidewalks-District 3
Hydro-electric equipment

Projects Added

Hydro-electric facility improvements
Western Boulevard extension
Sidewalks - District #12
Thompson Park North Down Drive retaining wall
Flynn Pool improvements

Water Fund

Projects Deleted

S. Rutland St. water main
Downtown Streetscape water mains

Projects Added

Western Boulevard extension - water main

Sewer Fund

Projects Deleted

WWTP fuel tanks removal
Algonquin Ave W sanitary sewer
Butterfield Ave. /Barben Ave. sanitary sewer
Equipment
WWTP equipment

Projects Added

N/A

Library Fund

Projects Deleted

N/A

Projects Added

N/A

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Engineering Department



Western Boulevard – The contractor, Black Horse Group, has been cleaning up the site and grading areas for curbing, sidewalks and trails, and pouring the remaining lightpole foundations. The roundabout landscaping has been completed with shrubs and sod.

WWTP Chemical Building Roof Replacement Project

This project is in the Capital Budget Fiscal Year 2018-2019. Budget Cost is \$55,000. Paradigm Environmental has completed the Roof Asbestos Survey Report and results confirm no asbestos present. Specifications and Drawings are out to bid with the bid opening as Tuesday, May 7th at 2:00 p.m.



Flower Avenue East Reconstruction

The contractor, Luck Brothers, has been planting trees, working on manhole benches, placing topsoil in margins between sidewalk and curb, and preparing to pave driveways. Sod is scheduled for delivery next week which will provide a tremendous finished look to the corridor.

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Cooper Street Sanitary Sewer Outfall

The design of the Cooper Street Outfall is progressing. Detailed evaluation of certain sections of pipe which were not passable for televising will be completed in the next few weeks by a contractor with specialized equipment. Once results are in, the amount of 24" sewer pipe replacement will be known, and the remaining sections will receive a cured in-place liner, which reduces excavation costs significantly by using the existing pipe as the host for the liner.



Harrison Street Sewer Project

A meeting was held on site with National Grid to determine their scope of involvement with the sewer project. The gas main will only need to be moved in the area where the gas conflicts with new catch basins. DPW sewer crew has been out verifying the location and size of the storm sewer outlet for Harrison Street storm sewer.

Huntington Street Sidewalk Project CDBG Phase 3-4

Concrete Slipform Inc (CSI) has placed sod, as well as markers, to try to keep cars off of it. A motor vehicle driver struck a utility pole Wednesday night and NG crews will have to restore the finished topsoil/seeding job that was just completed. About 2/3 of the (20+) HC ramps have been completed or are excavated, formed and ready to be poured. The project is about 80% complete with asphalt driveway work and miscellaneous punchlist items remaining.



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Central Street Sidewalk Project

The Contractor, Luck Brothers, has completed excavation and removal of over 2,000 feet of sidewalk on Central Street and Remington Street in preparation for installation of new sidewalk next week.

Sidewalk Improvement District #13

Excavation and demolition work on existing sidewalks will begin next week on District #13, which includes areas of Indiana Avenue North, Gill Street, and Bronson Street.

Fire Department

Recruits had a busy week this week with a live fire drill conducted at the Fort Drum Emergency Services Training area, and the week concluded with Apparatus Operator Pump whereby recruits operated the department's fire apparatus in a number of different scenarios.



Below, a recruit advances a hose in a simulated basement fire with a seasoned firefighter observing his technique.



A recruit adjusted the water stream on a ground monitor moving 600 gallons of water per minute.

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Recruits will graduate on May 23 at 2 pm at Fire Station #1. Members of City Council are invited to attend.

Parks and Recreation

The Municipal Arena will play host to the Northern New York Builders Exchange 43rd Annual North Country Home Show.



The Monster Yard Sale last weekend was a huge success. Over 3,500 people attended. The yard sale took place in the Municipal Arena and the Jefferson County Fair Building on Saturday, April 27th.



The Sunday Softball League starts this Sunday!

Planning Department

Comprehensive Plan

Steering Committee members discussed recommendations for the West End neighborhood at the sixth Steering Committee meeting on Wednesday, May 1, 2019, as the planning process moved into a new phase. Over the next several meetings, the Steering Committee will examine the City's neighborhoods one-by-one and formulate recommendations for each of them. Topics discussed on May 1 included the potential for a third rail crossing across the CSX tracks, extending Waterman Drive farther west, improvements to Kostyk Field, and others. The next meeting will be at 3:00 p.m. on Wednesday, May 22, 2019.

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Tree Planting

The tree planting phase of the Flower Avenue East reconstruction project has begun as approximately 30 trees have been planted and another 20 are expected to be planted over the next couple of weeks. The site restoration and tree planting component of the project are important as over 20 large and historic trees were removed from the street as part of project construction efforts.

The last of six trees have been planted this week along the new Western Boulevard. In total, 71 trees have been planted as part of this project while another 40 shrubs and 228 flowering plants will be planted to compliment the roundabout and roadway.



Central Street

Sidewalk reconstruction efforts continued along Central Street as older sidewalks have mostly been pulled and a stone base layer temporarily placed. Two young trees have been transplanted and adopted by a neighboring property owner to avoid removal of canopy on the 300 Block of Central Street.



Community Development Block Grant Funding

The City was recently notified by the United States Department of Housing and Urban Development that our annual allocation for fiscal year 2019-2020 will be \$913,077. This is an increase of \$2,851 over last year's allocation. Staff will be finalizing the City's Annual Action Plan in the next two weeks and will present the final plan for adoption by the City Council at the May 20, 2019 meeting.

549 Leray Street

The demolition of this condemned house began on Thursday by Bronze Contracting, LLC. The structure has been demolished and the contractor is now working on removal of the demolition debris. Site restoration will follow, and the project should be completed by next week. The demolition was paid for using CDBG funding from fiscal year 2018-2019.



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Walkable Communities Presentation

On Tuesday, May 14, the City will host Mark Fenton, a national walkability expert, for a morning of events at City Hall. There will be a technical Staff Workshop from 8:30 to 10:00 a.m. that is open to City, County and NYSDOT Staff. Following that, there will be a public presentation and walkabout from 10:00 to 11:00 a.m. that is open to all. The Planning Department invites Council Members, as well as all Department Heads, to participate in the public portion of the event if their schedules allow.

Water Department

Water Treatment

The Plant is in discussions with NYSDOH to allow for chlorination during backwash of the filters in hopes of improving disinfection by-product (DBP) levels throughout the City's distribution system. Changes are planned for June.

Distribution

Distribution crews completed replacement of two lead services this week and have prepped other locations that will be replaced next week.

Crews responded to a Washington Street 6" hydrant service break that contractors hit while working in the area. The water was shut off, which caused some hospital operations to cease for the day. The line was repaired and returned to service around 3:30 p.m.

Flushing of the distribution system will begin Sunday, May 5, 2019, at 6:00 p.m. to 2:00 a.m. and will continue through June 27 (see attached at the end of this report for the schedule). Water main flushing is a routine operation done every year to clean and maintain the city's water system.

Hydroelectric

Last year, National Grid (NG) was having problems at the Black River Substation. Because of the problems, the City was forced to back off on power production until they fixed it or suffer damages to the turbines. The Black River Substation went down again and unit one tripped off on Monday because KVARs were being sent into the plant. The Operators contacted NG, and they were working on the Black River Substation again. We had to keep one unit down or run the risk of damage. NG completed the repairs Friday morning, and we are now running all three turbines.

Wastewater

A pre-construction meeting was held Thursday morning at the Plant for Phase 1B of the Sludge Disposal Process Modifications project. In attendance was GHD (engineers), Falter Construction, S&L Electric, and Ontario HVAC. All were given their notice to proceed and the project has officially begun.

**CITY OF WATERTOWN
WATER DEPARTMENT
PRESS RELEASE**

For Immediate Release
May 3, 2019

Contact: Water Department
(315) 785-8870

WATER ADVISORY

The Water Department began the annual flushing program Sunday evening, May 5, 2019 and will continue through Thursday evening, June 27, 2019. Please check the attached schedule to see when crews will be in your area.

This work is scheduled to begin at **6:00 PM and continue until 2:00 AM each day.** As always, motorists should slow down and exercise extreme caution when encountering work crews and work zones.

Residents and businesses in this area may experience rusty or discolored water during this time. Please refrain from washing laundry or using water when crews are in your area to avoid this problem.

The Water Department would like to thank you for your patience and cooperation while this work is completed.

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Flushing Program 2019

Week One

<i>May 5th</i>	<i>May 6th</i>	<i>May 7th</i>	<i>May 8th</i>	<i>May 9th</i>
Franklin Street	Broadway Ave. W	Harrison Street	Fairmont Avenue	Franklin Street
East Avenue	Gotham Street	Wight Drive	Girard Avenue	Academy Street
S. Pleasant St.	Brett Street	Indiana Ave. S.	Olmsted Dr.	Sterling Street
S. Hamilton St.	Knickerbocker Dr.	Thompson Blvd	Moore Avenue	Park Dr. West
Broadway Ave. E	Harewood Ave.	Madison Avenue	Park Dr. Center	Boyd Street
Thompson Blvd	Ward Street	Brainard Street	Flower Ave. E.	Indiana Ave. S.
Pawling Street	Thompson Park	Nellis Street	Winslow Street	Pleasant St. S.
Moffett Street	Gotham St Hill	Gotham Street	Keyes Avenue	
		Flower Ave. E.	Park Dr. E.	

Week Two

<i>May 12th</i>	<i>May 13th</i>	<i>May 14th</i>	<i>May 15th</i>	<i>May 16th</i>
Haley Street	Ward Street	Thompson Blvd	Eastern Blvd.	Sherman Street
Bowers Avenue	Bishop Street	Green Street	Ohio Street	Knowlton Ave.
Park Avenue	Myrtle Avenue	Myrtle Avenue	Dundon Avenue	Butterfield Ave
Academy Street	Boyd Street	State Street	Walker Avenue	State Street
Arlington Street	S. Rutland Street	Gladstone Ave.	Burns Avenue	Monroe Avenue
Rutland Street S.	William Street	Hunt Street	Washington St.	Columbia Street
Flower Ave. E.	Winthrop Street	Spring Ave.	Iroquois Avenue	N. Pearl Avenue
Hamilton St. S.	Parker Street	Huntington St.		Ohio Street
	Sterling Street	Case Mid. Sch.		Wyoming Ave.
	Union St.			Cosgrove St.

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Flushing Program 2019

Week Three

<i>May 20</i>	<i>May 21</i>	<i>May 22</i>	<i>May 23</i>	<i>May 24</i>
State St.	State St.	State St.	Central St.	Ball Ave.
Colorado Ave.	California Ave.	Pleasant St. N.	State St.	Holcomb St.
Columbia St.	Indiana Ave. N.	Hamilton St. N.	State Pl.	Ontario Dr. S.
Michigan Ave.	Gill St.	Gill St.	Emerson St.	Ontario Dr. N.
Washington St.	Barben Ave.	Elm St.	Washington St.	Pratt St.
Barben Ave.	Marra Dr.	Chestnut St.	Pratt St.	Woodruff St. W.
Butterfield Ave.	Holcomb St.	Sherman St.	Woodruff St.	State St.
Sherman St.	Columbia St.	Schley Dr.	Sherman St.	High St.
Richards Dr.		Holcomb St.	Emerson Pl.	Mechanic St.
				Polk St.

Week Four

<i>May 26</i>	<i>May 27</i>	<i>May 28</i>	<i>May 29</i>	<i>May 30</i>
	Barben Ave	Ives St.	Central St.	Stone Circle
	Sunset Ridge	Lachenauer Dr.	Rutland St. N.	Elmore Ln.
	Spindle Ln.	Newman Dr.	Emerson St.	Weldon Dr.
	Loomis Dr.	California Ave. N.	Olive St.	Jewell Dr.
	Huntington St.	Bronson St.	Harris Dr.	Kief Dr.
	N. Colorado Ave.	McClland St.	Bugbee Dr.	Bronson St.
	N. Michigan Ave.	Logan St.	Ives St.	Burchard St.
	Bronson St.	Hamilton St.N.	Fairway West	Lee St.
	Indiana Ave N.			Olive St.
				Jefferson St.
				Mechanic St.
				IHRC Access Rd.

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Week Five

<i>June 2</i>	<i>June 3</i>	<i>June 4</i>	<i>June 5</i>	<i>June 6</i>
Fairbanks St.	Massey St S.	Paddock St.	Pearl St.	Clinton St.
Factory Sq.	Greensview Dr.	Massey St. S.	Main St. E.	Sherman St.
Factory St.	Eastern Blvd.	Water St.	Flower St.	Massey St. S.
Flower Ave. W.	Marble St.	Pearl St.	Ten Eyck St.	Starbuck Ave.
Washington St.	Water St.		Dimmick St.	Clover St.
Ives St.	Oak St.		Mullin St.	Hoard St. E.
			Massey St. S.	John Adams Pool
			W. TenEyck St.	WICLDC facility
			Washington St.	
			Sherman St.	

Week Six

<i>June 9</i>	<i>June 10</i>	<i>June 11</i>	<i>June 12</i>	<i>June 13</i>
Stone St.	Main St. E.	Mill St.	Arsenal St.	Massey St. N.
Park Pl.	Grant St.	Katherine St.	Court St.	Arsenal St.
Sherman St.	Lincoln St.	Seymour St.	Jackson St.	Prospect St.
Massey St. S.	Tilden St.	Cross St.	Mill St.	Orchard St. N.
Starwood Apts.	Hancock St.	Stone St.	Stuart St.	Meadow St. N.
Division St. E.	Lillian St.	Orchard St. S.	Lansing St.	Mundy St.
Division St. W.	Pine St.	Meadow St. S.	Cleveland St.	Lansing St.
Mill St.	Meadow St. S.		Francis St.	Burlington St.
Haven St.	Portage St.		St. Mary St.	Addison St.
Washington St.	W. Mullin St.			St. Mary St.
Damon Dr.	Rail Dr.			Farwell St.
	Roundhouse Dr.			Main St. E.

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Flushing Program 2019

Week Seven

<i>June 16</i>	<i>June 17</i>	<i>June 18</i>	<i>June 19</i>	<i>June 20</i>
Moulton St. E.	J.B. Wise Pl.	Main St. W.	Cooper St.	Leray St.
Main St. E.	Mill St.	Cooper St.	Davidson St.	Reymours Plaza
Fairview St.	Main Ave.	Lynde St. W.	Griffin St.	Pricechopper Plz.
Grove St.	Public Safety Bldg.	Thompson St.	Highland Ave.	Snell St.
Hillside Ave.	Waterman Dr.	Scio St.	Dorsey St.	Main St. W.
Court St.	Bellew Ave.S.	Arsenal St.	Palmer St.	Coleman Ave.
Newell St.		Sand St.	Duffy St.	Arsenal St.
Howk St.		Willow St.	Casey St.	Haney St.
		Smith St.	Waterman Dr	Burdick St
		Bellew Ave. S.		

Week Eight

<i>June 23</i>	<i>June 24</i>	<i>June 25</i>	<i>June 26</i>	<i>June 27</i>
Morrison St.	Emmett St.	Railroad St.	Coffeen St.	Wealtha Ave.
Alexandria Ave.	W. Prospect St.	Superior St. Ext.	J.C.C.	Hycliff Dr N.
Morrison Ave.	Boon St.	Maple Ave.	Whispering Pines	Glenn Ave.
Main St. W.	Cedar St.	Poplar St.	Coffeen St.	Gaffney Dr.
Coffeen St.	Breen Ave.	Anne St.	Vanduzee St.	College Hgts.
Waltham St.	Superior St.	Martin St.	Earl St.	Faichney Dr.
Howk St.	Main St. W.	Main St. W.	Lawrence St.	Hycliff Dr. S.
Massey St. N.	Meade St.	Coffeen St.	J.C. Fairgrounds	Commerce Park Dr
Engine St.	Seneca St.	Emmett St.		Vision Dev.
Waite Ave.	Summer St.	Conger Ave.		
Bradley St.	New York Ave.	Bellew Ave. N.		
Hazelhurst Ave.	Cayuga Ave.	Palmer St.		
		Commerce Park Dr.		
		Kelsey Creek Apts.		