

Code Enforcement

Submitted Plans

1109 Water Street- Metal Man Services is putting in a 4,000 sq. ft. addition and sprinkler system.

454 Mill Street- Skyline Apartments -building renovations.

1222 Arsenal Street – Planet Fitness- building renovations.

Building Permits/Demolitions

105 Keys Ave- Permit issued to demolish the main structure after being cited for dangerous structure.

516 Jefferson St- Permit issued to demolish the front porch after being cited for dangerous structure.

501 Franklin St – Permit issued to demolish front porch.

Condemnations

7/09/2019-1125 State St- Property condemned for unsafe structure due to fire.

Tall Grass

The tall grass violations are now being referred to a third party to be mowed. We have sent out 44 violation letters in regards to tall grass, 15 have been referred to the third party, all others have been brought into compliance by owner and/or awaiting follow up investigations. In regards to trash and debris, 47 letters have been sent out, 12 of which have been sent to DPW for pick up, all others have been brought into compliance by owners or are awaiting follow up inspections.

BUILDINGS AND GROUNDS:

The Building and Grounds staff at City Hall continues work on the old Water Department offices, as well as finishing the old purchasing room and moving the Civil Service office there. The men have prepped the area around the gazebo in which grass does not seem to grow for the placement of decorative river rock. Maintenance staff has attended a Lock Out/Tag Out safety class Wednesday, August 21, 2019, followed by hands-on training in the boiler room at City Hall.



Engineering Department

Fairgrounds Grandstand Improvements Project

Hyde Stone began work on the HVAC Upgrades to the Red & Black Locker Room on Monday, August 19th, and is approximately 90% complete with the installation of aluminum ductwork, automatic air dampers, exhaust fans, louvers, grilles, humidity sensors, fan control switches, and an electric panel.



Newell Street Boiler Replacement

Ontario HVAC Solutions is the low bidder for this project at \$117,900. Project completion schedule is 60 days.

Thompson Park Swimming Pool and Bathhouse Project

Contracts for construction of the pool were awarded.

Planning Department

Comprehensive Plan

Steering Committee Members discussed a draft version of the Future Land Use map at their most recent committee meeting on Wednesday, August 21, 2019. This map, once finalized, will represent the formal land use recommendations of the Comprehensive Plan and will form the basis for the City's upcoming Zoning Ordinance re-write.

In addition, the City will hold two Open Houses to solicit citizen input on the draft plan's overall vision and recommendations. These events all also bookend the February Open Houses by giving citizens the chance to evaluate how the plan incorporated the public input obtained last winter. The times, dates and places for the September Open Houses are:

- 3:00 to 7:30 p.m. on Tuesday, **September 24, 2019** at the Northern New York Community Foundation (NNYCF), 131 Washington Street
- 3:00 to 7:30 p.m. on Wednesday, **September 25, 2019** at the Italian-American Civic Association, 192 Bellew Avenue

Thompson Park Hazardous Tree Removal Work

Hazardous tree removal work continues at Thompson Park. Since mid-June, DPW Building and Grounds staff have removed 35 of 48 potentially hazardous trees along walking paths, roads and in other high use areas within the park. Recommendations for removal of the trees was originally provided by contracted certified arborists as part of the 2018 street and park tree inventory. Additionally, DPW Buildings and Grounds has worked hard to complete multiple citizen requests for pruning (street, sidewalk and house clearance), as well as annual street sign clearances issues throughout the city.

Upcoming Tree Work

Over the next few months, necessary priority tree removal and pruning work will be dispatched to DPW in various locations throughout the City, including:

- Public Square
- 200-300 Blocks of Washington Street
- St. Mary Street
- Francis Street
- Davidson Street
- Ohio Street
- Pawling Street
- Jefferson County Fairgrounds (Parks and trail)
- Cosgrove Street
- Butterfield Avenue
- Iroquois Avenue W
- Sherman Street
- Paddock Street
- Ball Avenue
- Park Drive, E. & W.

DEC Workshop

On Wednesday August, 21st from 9:00 – 11:00 am, City staff and members of NYS DEC's Forest and Lands Division held an informational workshop in Council Chambers regarding the upcoming round of the Urban and Community Forestry Grant Program. The educational workshop was intended to assist municipalities, towns, villages and non-profits in understanding grant evaluator expectations and ways to strengthen funding applications. City staff and DEC staff participated in presentation for event goers. The City of Watertown has had the most success statewide in acquiring urban forestry grant funding since 2008.

City Manager's
 Status and Information Update
 Financial Information
 August 23, 2019



Comptroller's Department

Sales Tax

Sales tax revenue was up \$157,443 or 9.80% compared to last July. In comparison to the original budget projection for the month, sales tax was up \$113,660 or 6.89%. The year-to-date actual receipts are up \$157,443 or 9.80%, while the year-to-date receipts on a budget basis are up \$113,660 or 6.89%. Please note that this month's payment is an estimate from the State and will be reconciled with the payment received in October.

	<u>Actual 2015- 16</u>	<u>Actual 2016- 17</u>	<u>Actual 2017- 18</u>	<u>Actual 2018- 19</u>	<u>Actual 2019- 20</u>	<u>Variance</u>	<u>% Inc/(Dec)to Prior Year</u>
July	\$ 1,509,325	\$ 1,536,214	\$ 1,573,554	\$ 1,606,413	\$ 1,763,856	\$ 157,443	9.80%
August	\$ 1,494,788	\$ 1,435,666	\$ 1,498,230	\$ 1,573,047	\$ -	\$ -	
September	\$ 1,683,486	\$ 1,982,777	\$ 1,918,505	\$ 2,226,468	\$ -	\$ -	
October	\$ 1,339,731	\$ 1,295,166	\$ 1,381,534	\$ 1,423,970	\$ -	\$ -	
November	\$ 1,375,619	\$ 1,355,551	\$ 1,435,650	\$ 1,466,279	\$ -	\$ -	
December	\$ 1,351,562	\$ 1,752,250	\$ 1,754,106	\$ 1,718,512	\$ -	\$ -	
January	\$ 1,332,286	\$ 1,363,372	\$ 1,360,442	\$ 1,384,533	\$ -	\$ -	
February	\$ 1,084,467	\$ 1,087,663	\$ 1,163,558	\$ 1,149,846	\$ -	\$ -	
March	\$ 1,426,339	\$ 1,548,314	\$ 1,511,911	\$ 1,420,276	\$ -	\$ -	
April	\$ 1,333,096	\$ 1,313,100	\$ 1,392,815	\$ 1,410,924	\$ -	\$ -	
May	\$ 1,348,173	\$ 1,325,536	\$ 1,383,659	\$ 1,501,095	\$ -	\$ -	
June	\$ 1,789,321	\$ 1,821,198	\$ 2,051,011	\$ 1,864,710	\$ -	\$ -	
YTD	<u>\$ 17,068,193</u>	<u>\$ 17,816,807</u>	<u>\$ 18,424,974</u>	<u>\$ 18,746,071</u>	<u>\$ 1,763,856</u>	<u>\$ 157,443</u>	<u>9.80%</u>

	<u>Original Budget 2019- 20</u>	<u>Actual 2019- 20</u>	<u>Variance</u>	<u>%</u>
July	\$ 1,650,196	\$ 1,763,856	\$ 113,660	6.89%
August	\$ 1,616,330	\$ -	\$ -	
September	\$ 2,279,552	\$ -	\$ -	
October	\$ 1,465,016	\$ -	\$ -	
November	\$ 1,507,960	\$ -	\$ -	
December	\$ 1,763,976	\$ -	\$ -	
January	\$ 1,424,988	\$ -	\$ -	
February	\$ 1,186,780	\$ -	\$ -	
March	\$ 1,461,267	\$ -	\$ -	
April	\$ 1,433,395	\$ -	\$ -	
May	\$ 1,424,101	\$ -	\$ -	
June	<u>\$ 2,101,439</u>	<u>\$ -</u>	<u>\$ -</u>	
YTD	<u>\$ 19,315,000</u>	<u>\$ 1,763,856</u>	<u>\$ 113,660</u>	<u>6.89%</u>

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Sale of Excess Hydro-Electricity

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last July, the sale of surplus hydro-electric power on an actual to actual basis was up \$75,555 or 1,859.41%. In comparison to the budget projection for the month, revenue was up \$45,054 or 130.35%. The year-to-date actual revenue is up \$79,618 or 1,859.41%, while the year-to-date revenue on a budget basis is up \$45,054 or 130.35%. The hydro-electric facility was planned to be shut down in August and September for planned capital improvements.

	<u>Actual</u> 2015-16	<u>Actual</u> 2016-17	<u>Actual</u> 2017-18	<u>Actual</u> 2018-19	<u>Actual</u> 2019-20	<u>Variance</u>	<u>%</u> Inc/(Dec)to Prior Year
July	\$ 321,539	\$ 73,815	\$ 644,519	\$ 4,063	\$ 265,466	\$ 261,402	6,433.13%
August	\$ 11,805	\$ 278,611	\$ 308,911	\$ 1,201			
September	\$ 14,857	\$ 22,118	\$ 129,629	\$ 46,149			
October	\$ 260,804	\$ 208,586	\$ 219,082	\$ 323,260			
November	\$ 393,589	\$ 396,753	\$ 610,656	\$ 572,955			
December	\$ 542,231	\$ 470,259	\$ 332,344	\$ 249,645			
January	\$ 380,018	\$ 481,938	\$ 243,768	\$ 171,405			
February	\$ 440,304	\$ 325,684	\$ 353,929	\$ 311,149			
March	\$ 634,598	\$ 418,328	\$ 587,558	\$ 403,524			
April	\$ 555,833	\$ 688,018	\$ 728,661	\$ 673,362			
May	\$ 275,751	\$ 711,278	\$ 584,892	\$ 809,967			
June	\$ 162,659	\$ 681,514	\$ 59,631	\$ 787,591			
YTD	<u>\$3,993,988</u>	<u>\$4,756,903</u>	<u>\$4,803,579</u>	<u>\$4,354,270</u>	<u>\$ 265,466</u>	<u>\$ 261,402</u>	<u>6,433.13%</u>

	<u>Original</u> <u>Budget</u> 2019-20	<u>Actual</u> 2019-20	<u>Variance</u>	<u>%</u>
July	\$ 34,564	\$ 265,466	\$ 230,902	668.04%
August	\$ -			
September	\$ -			
October	\$ 344,902			
November	\$ 491,694			
December	\$ 419,771			
January	\$ 314,882			
February	\$ 264,381			
March	\$ 439,005			
April	\$ 657,489			
May	\$ 591,362			
June	<u>\$ 338,950</u>			
YTD	<u>\$3,897,000</u>	<u>\$ 265,466</u>	<u>\$ 230,902</u>	<u>668.04%</u>