



CITY OF WATERTOWN, NEW YORK
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 304, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7740
FAX (315) 785-7829

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

April 30, 2020

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: May 5, 2020 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, May 5, 2020 at 3:00 p.m. using the online videoconferencing platform GoToMeeting.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the March 3, 2020 Planning Board meeting.
2. **Subdivision Final Plat Approval** – Request submitted by Patsy A. Storino, PLS, on behalf of LKR Enterprises, Inc. and C. William Stoodley, Jr., for a two-lot subdivision of **650 State Street**, Parcel Number 12-05-232.000. A public hearing has been scheduled for 3:05 p.m.
3. **Subdivision Final Plat Approval** – Request submitted by Ronald J. Pope for a two-lot subdivision of **890 Pearl Street**, Parcel Number 4-20-102.000. A public hearing has been scheduled for 3:10 p.m.
4. ***Site Plan Approval** – Request submitted by Howard Ganter of the ARC of Jefferson-Saint Lawrence for the construction of a 44-space parking lot, a reconfiguration of the existing parking lot and associated site improvements at **420 Gaffney Drive**, Parcel Numbers 8-40-101.003, 8-40-101.005, 8-40-108.000, 8-19-206.100, 8-18-322.000, 8-19-207.100, and 8-18-303.000.
5. ***Zone Change Request** – Request submitted by Howard Ganter of the ARC of Jefferson-Saint Lawrence to change the approved zoning classification of **VL-2 Gaffney Drive**, Parcel Number 8-140-108.000 from Commercial to Planned Development District #2 and to change the approved zoning classification of **234-238 Glenn Avenue, 419 Glenn Avenue, 233 Stanton Street and M151 Carlton Avenue**, Parcel Numbers 8-19-206.100, 8-19-207.100, 8-18-322.000 and 8-18-303.000 from Residence C to Planned Development District #2.

6. **Zone Change Request** – Request submitted by Michael Altieri, P.E. of the Bernier, Carr & Associates, Engineers and Land Surveyors, P.C. on behalf of Sundus and Sarah, LLC to change the approved zoning classification of **1348, 1352 and 1356 Washington Street**, Parcel Numbers 14-21-106.000, 14-21-107.000, and 14-21-108.000 from Residence B to Neighborhood Business.

*239-m review by the Jefferson County Planning Board required.

Note: In accordance with New York State Executive Order 202.1, the Planning Board will convene the meeting and public hearings using the video conference platform GoToMeeting. Any member of the public that wishes to listen to, view or participate in the public hearings and/or meeting may email planning@watertown-ny.gov or call (315) 785-7725 and leave a voice mail with their name, email address and phone number. Please email or call no later than 12:00 p.m. on Tuesday, May 5, 2020. City Staff will email a personalized invitation and instructions in advance of the meeting that will allow access to the virtual meeting room. Any member of the public wishing to address the Planning Board regarding either subdivision may do so at the appointed time during the Public Hearing. At the discretion of the Planning Board Chairman, there will also be an opportunity for the public to comment on the other applications.

Copies of the above applications are available for public inspection on the City's website at <https://www.watertown-ny.gov/archive.asp?AMID=44&Type=&ADID=> or can be made available in print format by contacting the Planning and Community Development Department by calling (315) 785-7725 or by email planning@watertown-ny.gov.

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

cc: City Council Members
Ben Arquitt, Civil Engineer I
Patsy A. Storino, PLS, 17972 North Adams Heights, Adams, NY 13605
C. William Stoodley, Jr., 632 State Street, Watertown, NY 13601
Ronald J. Pope, 10673 Rockledge Drive, Adams, NY 13605
Alan J. Pope, Coughlin & Gerhart, LLP, 99 Corporate Drive, Binghamton, NY 13904
Howard Ganter, The ARC of Jefferson-St. Lawrence, 420 Gaffney Dr, Watertown, NY 13601
Patrick Currier Jr., RA, C&S Companies, 200 Washington St, Suite 402B, Watertown, NY 13601
Robert M. Seeley, Environmental Design & Research, 217 Montgomery Street, Suite 1000, Syracuse, New York 13202
Michael Altieri, P.E., Bernier, Carr & Associates, 327 Mullin Street, Watertown, NY 13601
Dr. Sarah Latif, DDS, 1340 Washington Street, Watertown, NY 13601