

CITY OF WATERTOWN, NEW YORK
AGENDA
Tuesday, September 8, 2015

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Tuesday, September 8, 2015, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Approving Intent to Enter into a Franchise Agreement Between the City of Watertown and the Watertown Bucks, Inc.
- Resolution No. 2 - Releasing Deed Restriction on 1171 Coffeen Street
- Resolution No. 3 - Adopting City of Watertown Transit Half Fare Program
- Resolution No. 4 - Re-Adoption of Fiscal Years 2015-16 through 2019-20 Capital Budget
- Resolution No. 5 - Accepting Bid for Fire Department Pumper Truck

ORDINANCES

- Ordinance No. 1 - An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

LOCAL LAW

Local Law No. 1 of 2015 - A Local Law Amending Section 48-3, and Adopting Sections 48-4 and 48-5 of the Code of the City of Watertown

PUBLIC HEARING

7:30 p.m. Adjourned: Eminent Domain Procedure – Palmer Street Extension

OLD BUSINESS

STAFF REPORTS

1. Proposed Consolidation and Extension of PILOT Agreements
2. Donation Offer of 825 Academy Street
3. Board and Commission Appointments
4. Sales Tax Revenue – July 2015
5. Update on Stateway Plaza and Loomis Drive Dedication

NEW BUSINESS

EXECUTIVE SESSION

To Discuss the Employment History of a Particular Individual

WORK SESSION

Next Work Session is scheduled for Monday, September 14, 2015, at 7:00 p.m.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, SEPTEMBER 21, 2015.

Res No. 1

August 27, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Intent to Enter into a Franchise Agreement Between the City of Watertown and Watertown Bucks, Inc.

The owner of the Watertown Bucks, Inc., has every intention of playing the 2016 baseball season at the Alex T. Duffy Fairgrounds. As stated in the attached report from Superintendent Gardner, she is pleased with the positive relationship built between the Watertown Bucks, Inc., and the Parks and Recreation Department, as well as with the community.

In order to assist the team with soliciting sponsorship and advertising for the next season, the owner asked us to provide him with a Resolution assuring him of our intent to enter into a Franchise Agreement for the 2016 season.

A Resolution is attached for Council consideration.

RESOLUTION

Page 1 of 1

Approving Intent to Enter into a Franchise Agreement Between the City of Watertown and the Watertown Bucks, Inc.

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown owns and operates a facility known as the Alex T. Duffy Fairgrounds, a community recreational facility, and

WHEREAS the City of Watertown desires to promote recreational activities at the Fairgrounds for the valid public purpose of the benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City, and

WHEREAS in pursuit of that valid public purpose, the City of Watertown desires to enter into a contract for the use, operation, management and maintenance of the Fairgrounds baseball facilities and all baseball-related activities, and

WHEREAS the Watertown Bucks, Inc., owns and operates a summer professional baseball team, as a member and franchise of the North Country Baseball League, and

WHEREAS the Watertown Bucks, Inc., desires to enter into a Franchise Agreement with the City of Watertown to have its team play baseball games within the confines of the Fairgrounds baseball fields and is in a unique position to contract to use, operate, manage and maintain the Fairgrounds baseball facilities,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Intent to Enter into a Franchise Agreement between the City and the Watertown Bucks, Inc., for the 2016 baseball season.

Seconded by

August 27, 2015

To: Sharon Addison, City Manager
From: Erin E. Gardner, Superintendent of Parks and Recreation
Subject: Watertown Bucks, Inc. Professional Baseball Season

As Superintendent of the City of Watertown Parks and Recreation Department, I recommend that we draft a resolution to express our intent to enter into a Franchise Agreement with the Watertown Bucks, Inc. for the 2016 baseball season.

The positive relationship between the Watertown Bucks and the Parks and Recreation Department is one of the many reasons for this recommendation. With more time to plan for the 2016 season, I foresee a very successful season.

The Parks and Recreation Department, as well as many members of our community, are looking forward to having the Watertown Bucks back in the 2016 baseball season.

Res No. 2

August 31, 2015

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, Planning & Community Development Coordinator
Subject: Releasing Deed Restriction on 1171 Coffeen Street

At its August 17, 2015 meeting, the City Council requested a resolution releasing the deed restriction on 1171 Coffeen Street, P.N. 8-18-312.100. A resolution for Council consideration is attached.

The deed restriction was placed on the property in 1945. It restricts the use of the property to a residence or a dry cleaning business.

The deed states that the covenant is enforceable by neighboring property owners or the City of Watertown. It is unusual for the City to be listed as an enforcer of a deed restriction. Typically the City's role in controlling land use is limited to exercising its police power with the Zoning Ordinance. The property is currently in a Neighborhood Business District.

The current owner, Augustine Romeo, is attempting to mortgage the property, but the bank will not loan money with the restriction in place. As stated in the attached letter, Christina Stone, on behalf of Mr. Romeo, is requesting that the City of Watertown release the deed restriction. They are requesting the same from all of the neighboring property owners.

RESOLUTION

Page 1 of 1

Releasing Deed Restriction on 1171 Coffeen Street

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS a deed restriction was placed on 1171 Coffeen Street on November 24, 1945 that restricted the property’s use to residential or dry cleaning purposes, and

WHEREAS the covenant lists the City of Watertown as an enforcer of the restriction, and,

WHEREAS the neighborhood around 1171 Coffeen Street has changed significantly since 1945, and

WHEREAS the City’s current policy on allowed land uses is enforced through its Zoning Ordinance,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby releases the deed restriction on 1171 Coffeen Street that restricts its use to residential or dry cleaning purposes, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign the “Release of Deed Restriction.”

Seconded by

SLYE & BURROWS

ATTORNEYS AT LAW

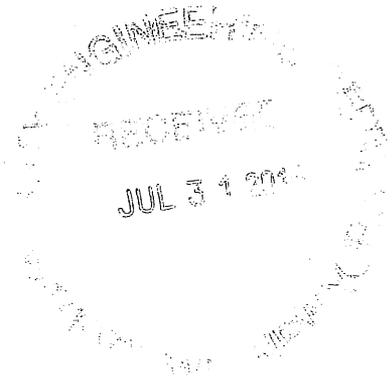
104 WASHINGTON STREET

WATERTOWN, NEW YORK 13601

ROBERT J. SLYE
JAMES A. BURROWS
CHRISTINA E. STONE

(315) 786-0266
FAX: (315) 786-3488

July 29, 2015



City of Watertown
245 Washington Street
Watertown, New York 13601

Attn: Kenneth Mix

**Re: Augustine Romeo (Nelson's Dry Cleaning)
1171 Coffeen Street; Tax Map No. 8-18-312.100**

Dear Mr. Mix:

Pursuant to our recent telephone conversation, this letter is an attempt to provide you with additional information with regards to the deed restriction placed on real property known as 1171 Coffeen Street, Tax Map No. 8-18-312.100. Augustine Romeo acquired the real property that houses Nelson Dry Cleaning from his parents. It has been a dry cleaning business for over 50 years. The real property contains a deed restriction which restricts the property for use a residence or for a dry cleaning business. It prohibits any other business or commercial purposes. This deed restriction dates back to a deed dated November 24, 1945, when Karl Hynes transferred the property to Nelson and Irene Castro.

Mr. Romeo is obtaining a blanket mortgage from Watertown Savings Bank. Before Watertown Saving Bank will provide him with a loan, it requires the deed restriction be removed. I have circulated a Release of Deed Restriction Agreement to and among all of the neighbors in the area. I am providing a copy to you. At this time on behalf of Augustine Romeo we would request that City release the deed restriction as a property owner as well as an enforcer. The Deed Restriction further states that Corporation Counsel of the City of Watertown can institute or prosecute a proceeding which violates the deed restriction. I am also attaching a copy of the deed from Irene Castro to Augustine and Concetta Romeo, which further outlines the deed restriction in full.

By copy of this letter I am also sending a copy to Sharon Addison, City Manager. I am requesting that the City Council allow the removal of said deed restriction.

Mr. Kenneth Mix
July 29, 2015
Page 2

If you should have any questions, please feel free to contact me.

Very truly yours,

SLYE & BURROWS

By: 
Christina E. Stone

CES/sf
Enclosures

cc: Sharon Addison, City Manager
(w/enclosures)

STATE OF NEW YORK

COUNTY OF JEFFERSON SS

Recorded on the 3rd day of

May 1960 at 2:34 o'clock

P. M. in Book No. 692

of Page 111

CLERK

This Indenture,

Made the 3rd day of April 1964

Nineteen Hundred and Sixty

Between IRENE M. CASTRO, glen Avenue, City of Watertown, County of Jefferson, State of New York

part y of the first part, and

AUGUSTINE and CONCETTA ROMEO, husband and wife as tenants by the entirety, 233 Breen Avenue, City of Watertown, County of Jefferson State of New York

Handwritten: 233 Breen Ave. Watertown

Witnesseth that the party of the first part, in consideration of One Dollar

Dollar (\$ 1.00)

lawful money of the United States, paid by the parties of the second part, do es hereby grant and release unto the parties of the second part, their distributees and assigns forever, all

THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, and State of New York, being lots Nos. 21, 22, and 159 according to a map placed on file in the Jefferson County Clerk's Office December 22, 1890, of lands conveyed by Willard Ives and wife to William H. Smith by deed recorded in the Jefferson County Clerk's Office in Liber 263 of Deeds at page 37, said map being filed in said clerk's office in book 1 of maps at page 63.

Being the same premises conveyed by Carl J. Hynes to Nelson A. Castro and Irene M. Castro, his wife, by Warranty Deed dated November 24, 1945, Recorded January 24, 1946 in Liber 456 of Deeds at page 75

This deed is subject to the covenants contained in the deed from Carl J. Hynes to Nelson A. Castro and Irene M. Castro, his wife, dated November 24, 1945 in Liber 456 of Deeds at page 75, which recites as follows:

The grantees herein covenant and agree that the premises hereby conveyed shall be used for residence purposes only except the grantees shall have the right to maintain upon said premises an establishment for the operation of dry cleaning business but for no other business or commercial purpose whatever.

The grantees covenant and agree that the above restriction and condition shall be inserted in all deed of conveyance hereafter made by the said grantees; their successors or assigns; it being understood and agreed that the said restrictions shall be deemed a covenant running with the land and that the premises hereby conveyed are and shall be burdened therewith.

It is further understood and agreed that it shall be lawful not only for the grantor above named and his successors and assigns, but also for the owner or owners of any lot or lots adjoining the premises of the grantees, or for the owner or owners of any lots or premises in the neighborhood of the premises hereby granted, or for the City of Watertown and its proper municipal boards or agencies,

LIBER 692 page 112

or for the Corporation Counsel of the said City of Watertown, to institute or prosecute any proceedings at law or in equity against the grantees, their successors in interest or assigns; or against any person or corporation deriving any interest in the said premises by or their said grantees, their successors in interest or assigns, violating or threatening to violate the above covenant of restrictions, it being understood and agreed that the said City of Watertown and the said persons owning lots or premises adjoining those hereby conveyed or in the general neighborhood thereof have an interest in maintaining the residential character of the neighborhood and in preventing the maintenance of any commercial activity thereon except as herein above stated.

WARRANTY DEED

Ack'd May 3, 1960

Rec'd May 3, 1960

Liber 692 of Deeds at page 111.

MEMO: Information provided to Brownell Abstract by Augustine A. Romeo, son of Augustine and Concetta Romeo, shows that Augustine Romeo, the grantee in the above deed, died in 1987. We find no record of his death or estate in the Jefferson County Surrogate's Office.

RELEASE OF DEED RESTRICTION

This Agreement made the ___ day of _____, 2015 between and among Augustine Romeo ("Romeo") as owner of certain lands known as 1171 Coffeen Street, Tax Map No. 8-18-312.100, in the City of Watertown, New York and the Neighbors ("Neighbors") in the blocks of Coffeen Street, Vista Avenue, Glenn Avenue and Gaffney Drive which are set forth in the attached Schedule A.

WHEREAS, Romeo acquired his real property from his parents, Augustine and Concetta Romeo in 1995. Said real property was transferred to the Romeos by Warranty Deed from Irene Castro in 1960. The transfer was subject to a Deed Restriction placed on real property from Castros' predecessor in title, Carl J. Hynes, when he transferred the property to Nelson A. Castro and Irene M. Castro by deed dated November 24, 1945 and recorded in Liber 456 of Deeds at Page 75 in the Jefferson County Clerk's Office. The deed restricted the property's use to residential or dry cleaning purposes only. No other business or commercial use is allowed on the real property pursuant to the deed restriction said Deed Restriction is attached as Schedule B to this Agreement.

The purpose of maintaining the residential character of the neighborhood as defined in the Deed Restrictions is no longer necessary. The character of the neighborhood has been altered overtime. The zoning has changed has from Residential to Neighborhood Business and/or Residential C. Various businesses currently operate in the neighborhood

NOW, upon the considerations contained herein and other good and valuable consideration, the receipt of which is hereby mutually acknowledged, the parties heretofore themselves and their heirs, legal representatives, successors and assigns hereby agree and consent that the 1945 Deed Restriction affecting the real property known as 1171 Coffeen Street

in the City of Watertown, New York are no longer applicable and the same should be released and be extinguished as of record and no longer be a restriction placed on the real property.

The parties further agree that this Agreement should be recorded in the real property records in the County Clerk's Office of Jefferson County and a notation made on the original Deed recorded in the Jefferson County Clerk's Office referencing this Agreement.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on the date first above mentioned. This Agreement can be signed in counterparts.

Dated: _____

Augustine Romeo
1171 Coffeen Street
Watertown, New York 13601

Dated: _____

Dale S. Porter
1155 Coffeen Street and
446 Glenn Avenue
Watertown, New York 13601

Dated: _____

John Van Brocklin

C. Van Brocklin
454 Glenn Avenue
Watertown, New York

Dated: _____

Thomas L. Leeder
432 Glenn Avenue
Watertown, New York 13601

Dated: _____

Anh Tuyet Nguyen
418 Glenn Avenue
Watertown, New York 13601

Dated: _____

John P. Lamon
423 Glenn Avenue
Watertown, New York 13601

Dated: _____

Cecil Typhair

Beverly A. Typhair
430 Glenn Avenue
Watertown, New York 13601

Dated: _____

Gaetano Williams

Julie Williams
433 Glen Avenue
Watertown, New York 13601

Dated: _____

Paul Thompson

Jane Thompson
414 Glenn Avenue
Watertown, New York 13601

Dated: _____

CITY OF WATERTOWN

By:

Dated: _____

WGS HOUSING ARSENAL
ASSOCIATES, LLC

By:
207 Wealtha Avenue
Watertown, New York 13601

Dated: _____

JEFFERSON HOSTELS, INC.

By:
438 Glenn Avenue
Watertown, New York 13601

Dated: _____

JEFFERSON COMMUNITY MENTAL
RETARDATION SERVICE COMPANY, INC.

By:
420 Gaffney Drive
Watertown, New York 13601

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared AUGUSTINE A. ROMEO, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared DALE S. PORTER, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared JOHN VAN BROCKLIN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared C. VAN BROCKLIN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity and that by her signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared THOMAS LEEDER, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared ANHTUYET NGUYEN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared GAETANO WILLIAMS, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared JULIE WILLIAMS, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity and that by her signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared PAUL THOMPSON, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared JANE THOMPSON, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity and that by her signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared _____, on behalf of the CITY OF WATERTOWN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity and that by his/her signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS.:
COUNTY OF JEFFERSON)

On _____, 2015, before me, personally appeared _____, on behalf of the WGS HOUSING ARSENAL ASSOCIATES, INC., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity and that by his/her signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Notary Public

Res No. 3

September 2, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Adopting Citi-Bus Half Fare Program

With our recent urbanized area designation, Federal regulations mandate the City of Watertown to adopt a Half Fare Policy for fixed route service supported with Section 5307 assistance.

As detailed in the attached report of Superintendent Eugene Hayes, he has proposed that the City adopt a City of Watertown Transit Half Fare Program to address the needs of the elderly, persons with disabilities or an individual presenting a Medicare card. This program will position us in preparing for the official FTA Triennial Review scheduled for this October.

The attached resolution for Council consideration adopts this program effective October 1, 2015. Staff will be present to answer any questions.

RESOLUTION

Page 1 of 1

Adopting City of Watertown Transit
Half Fare Program

Introduced by

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

WHEREAS the City of Watertown is the recipient of Urbanized Area Formula Funding, 5307 funds, and

WHEREAS Federal regulations mandate that the City of Watertown adopt a Half Fare Program to address the needs of the elderly, persons with disabilities or an individual presenting a Medicare card,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the City of Watertown Transit Half Fare Program, a copy of which is attached and made part of this resolution, effective October 1, 2015.

Seconded by

City of Watertown Transit

Half Fare Program

City of Watertown Transit Half Fare Program--50% Discount on Fixed Route Services

The City of Watertown Transit's Half-Fare Program is a federally mandated program designed to provide reduced fares on fixed route services for seniors, people with disabilities or Medicare cardholders in compliance with the Federal Transit Administration's half-fare requirements (Code of Federal Regulations, Title 49, Subtitle B, Chapter VI, Part 609).

The designation of Half-Fare is the name assigned to a category of customers who are eligible to receive a 50% discount of the cash fare upon boarding fixed route services and/or all current discounted price rates on 10 and 20 coupon books as well as the monthly unlimited pass.

If you are a senior, disabled or Medicare card holder you can enjoy greater traveling freedom at one-half of the regular one-way fare when traveling on the CitiBus Fixed Route System.

Who can use the Program?

Special Reduced rates are available for senior citizens (65 years of age or older), persons with disabilities and Medicare card holders.

Eligibility

- **Seniors or Persons with Disabilities** means those individuals who, by reason of illness, injury, age, congenital malfunction, or other permanent or temporary incapacity or disability, including those who are non-ambulatory wheelchair-bound and those with semi-ambulatory capabilities, are unable without special facilities or special planning or design to utilize mass transportation facilities and services as effectively as persons who are not so affected.

- **Medicare Cardholders** means those individuals who have been issued a Medicare card, regardless of age or disability.

Who is not eligible? People whose sole incapacity is pregnancy, obesity, acute or chronic alcoholism or drug addiction, or have a contagious disease. Financial need is NOT a consideration

Where is the reduced fare in effect?

You can only ride on the CitiBus Fixed Route Transit System at the reduced rate. Paratransit and demand response services are not included in this program.

When is the reduced fare in effect?

Seniors (65 and over), Disabled & Medicare card holders may take advantage of the reduced fare during all hours of the CitiBus Fixed Route operations.

How to ride for less?

In order to receive the Half-Fare discounts when using CitiBus' services, individuals must show proof of eligibility as detailed below. While only persons with disabilities are required to obtain a CitiBus Half-Fare Photo ID in order to receive the half fare discounts, for ease in boarding, all eligible individuals wishing to receive the Half-Fare discounts are encouraged (but not required) to obtain an CitiBus Half-Fare ID.

Required Proof of Eligibility When Boarding

1. **Seniors (Age 65 and older)**
 - a. State issued driver's license showing qualifying age, or
 - b. State issued non-driver's ID card showing qualifying age, or
 - c. Medicare card with a matching photo ID, or
 - d. CitiBus Half-Fare ID

2. **Medicare Cardholders**
 - a. Medicare card with a matching photo ID, or

b. CitiBus Half-Fare ID

3. **Persons with Disabilities**

a. CitiBus Half-Fare ID

Accepted forms of Photo Identification

- State-issued driver's license or non-driver ID, or
- Valid (non-expired) passport, or
- Current Employee ID

Passengers with disabilities simply show your valid CitiBus Transit Reduced Fare Identification Card or Medicare card to the bus operator and present the appropriate fare. Senior citizens and Medicare card holders may be asked to present additional proof of identify (i.e. another card with photo id).

How to apply for a City of Watertown Transit Reduced Fare Identification Card

Senior citizens and people with disabilities who don't have a Medicare card may obtain a reduced fare ID card as follows:

Applicants

Ask your bus driver, a limited number of application forms and/or self-addressed request cards are available on each bus for immediate distribution upon request. You can also visit the City of Watertown Transit Facility located at 524 Newell Street or online at www.cwt.org for an application. Once you have completed your application simply return the completed form, in person, to the City of Watertown Transit's office located at:

City Hall
Department of Public Works, Suite 206
245 Washington Street
Watertown, NY 13601

Application Process: There are two parts to the certification process:

Part 1 - Applicant Information

- All applicants are required to submit a completed **Part 1 – Application Information form**. If you are 65 years or over and/of if you have a Medicare card issued by the Social Security Administration then this form and an accepted (as previously identified) Photo Identification is all that you need to obtain your City of Watertown Transit Half-Fare Identification Card.
- Be sure to complete the **ENTIRE** application. Incomplete applications will be returned. Print clearly in ink and return the original application, in person, along with the required documentation to City of Watertown Transit office located at City Hall, Department of Public Works, Suite 206, 245 Washington Street, Watertown, NY. **Copies and faxes are not accepted.**

Part 2 - Health Care Professional Verification

- This form is required in addition to the **Part 1 – Application Information form** if you are disabled, and under the age of 65 and/or do not have a Medicare card issued by the Social Security Administration.
- You must take your complete application to your health care professional for their verification. You must **ask them to complete Part 2 – Health Care Professional Verification** form stating that the information within this application is true and correct and that you are eligible for City of Watertown Transit Half-Fare service based upon your meeting the Federal Transit Administration's eligibility criteria.

Once Parts 1 and 2 are completed bring them, in person, to the City Hall along with a current photo ID for further processing. In most instances we should be able to review and certify your application and issue your City of Watertown Reduced Fare photo ID at the time of your visit. If there are problems or insufficient documentation then we will let you know what corrective actions are required.

You may also obtain an application by writing or calling the Transit Supervisor at (315) 785-7772 or The Department of Public Works at (315) 785-7770 and we will be happy to send you the complete program packet.

Eligible applicants will need to have their photograph taken at City Hall, 245 Washington Street, Watertown, NY to receive their ID card.

City of Watertown Half-Fare ID Card Application

WHAT IS THE HALF-FARE PROGRAM?

The City of Watertown Transit Half-Fare Program provides discounted bus fares for eligible individuals.

WHO IS ELIGIBLE?

1. An eligible person is one who meets the Federal Transit Administration's (FTA is a department of the United States Department of Transportation) definition of disabled, which is, "disabled persons means any individual who, by reason of illness, injury, age, congenital malfunction, or other permanent or temporary disability, are unable, without special facilities or special planning or design, to utilize mass transportation and services as effectively as persons who are not so affected"; or
2. Persons who present a Medicare card; or
3. Persons who are 65 years of age or older.

ARE THERE DIFFERENT LEVELS OF ELIGIBILITY?

Eligibility can either be permanent or temporary.

- A. **Permanent** means any impairment that is expected to last a lifetime that impairs an individual's ability to ride the bus.
- B. **Temporary** means any impairment that is expected to last for a period of not less than three months and not more than twelve months.

HOW DO I OBTAIN A CITY OF WATERTOWN HALF-FARE ID CARD?

Return the completed Half-Fare Identification Card application for processing to City of Watertown Transit's offices at City Hall, Department of Public Works, Suite 206, 245 Washington Street between the hours of 9 AM and 5:00 PM, Monday through Friday.

Upon review and approval of completed application, a picture of applicant will be taken and a City of Watertown Transit Half-Fare photo identification card will be issued.

No charge will be made for the original card; replacements for lost or stolen cards will cost five dollars (\$5.00).

**DO NOT MAIL OR FAX APPLICATION
THIS FORM MUST BE RETURNED TO CITY OF WATERTOWN TRANSIT IN
PERSON BY APPLICANT**

City of Watertown Half-Fare ID Card Application

Part 1 – Applicant Information

Please complete in full:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Birthdate: _____

Emergency Contact Person: _____

Relationship to Applicant: _____

Emergency Phone Number: _____

I am applying for a City of Watertown Transit Half-Fare I.D. Card on the following basis:

(Please check only one; Photo I.D. Required)

- I am providing proof of eligibility and am receiving Social Security Disability Benefits or Supplemental Security Income Benefits due to disability.
- I am 65 years of age or older.
- I am presenting a valid Medicare card issued by the Social Security Administration.
- I am medically disabled as certified in the attached Part 2-Health Care Professional Verification form by a Physician, Psychiatrist, Psychologist (Ph.D.), Audiologist, or other qualified professional licensed in the State of New York. The City of Watertown Transit System reserves the right to contact your Health Care Provider for verification.

Applicant's Signature _____ Date _____

**DO NOT MAIL OR FAX APPLICATION
THIS FORM MUST BE RETURNED TO CITY OF WATERTOWN TRANSIT IN PERSON BY
APPLICANT**

City of Watertown Half-Fare ID Card Application

DEFINITIONS OF DISABILITIES

Indicate the disability that keeps this applicant from using City of Watertown Transit buses as effectively as someone without such limitations:

1. Wheelchair/Non-Ambulatory: requires use of wheelchair or three-wheeler for transportation that prevents independent mobility.
2. Restricted Mobility/Semi-Ambulatory: causes difficulty walking and requiring use of mobility aid (such as a cane or walker), and prevents independent mobility.
3. Arthritis: causes a functional motor defect in any two major limbs, and prevents independent mobility.
4. Loss of Extremities: with loss of major function that prevents independent mobility.
5. Head injury: with functional motor defect that prevents independent mobility.
6. Respiratory Impairment (dyspnea): occurs during activities such as climbing one flight of stairs, walking 200 yards on the level, or less exertion, or even at rest.
7. Cardiac Disease: results in marked limitation of physical activity.
8. Disorders of the Spine: fractures with motor and sensory loss, osteoporosis with pain and limitation of movement, that prevents independent mobility.
9. Nerve Root Compression Syndrome: with pain and motion limitation in back of neck that prevents independent mobility
10. Motor Impairment: due to faulty coordination or palsy from brain, spinal, or peripheral nerve injury that prevents independent mobility.
11. Visual Impairment: that prevents independent mobility.
12. Hearing Impairment: that prevents independent mobility.
13. Development Disabilities: that prevents independent mobility.
14. Autism: that prevents independent mobility.
15. Neurological Impairment: caused by cerebral palsy, muscular dystrophy, multiple sclerosis, seizure disorder, or other neurological impairments not controlled by medication, and prevents independent mobility.
16. Mental Impairment: to the degree that independent mobility is prevented
17. Other

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PERSON BY APPLICANT**

City of Watertown Half-Fare ID Card Application

Part 2 – Health Care Professional Verification

TO BE COMPLETED BY THE CERTIFYING AGENT:

(This section *must* be completed by a licensed professional for all applicants who are disabled)

Applicant Release

I authorize _____ to complete this application and verify my disability to City of Watertown Transit.

Name: _____ Birth date: _____

Signature: _____ Today's Date: _____



Licensed Professional Certification

We are aware that your patient may have a disability; however, their disability is not an automatic qualifying factor for approval of a City of Watertown Transit half-Fare ID Card (card entitles disabled passengers to receive reduced fare privileges). We are depending on you as a professional to review the Federal Transit Administration's eligibility criteria (as outlined on pages 2-4) and determine if your patient is eligible for this program based on the criteria listed.

Please answer the following questions accordingly:

I certify that _____, can be defined as disabled
(Print Name of Applicant)

according to the Federal Transit Administration's definition of disabled (as noted on page 1).

I have marked the appropriate section(s) on Page 3 and believe this applicant should be certified _____ eligible.
(either *Temporarily/Permanently)

*Length of temporary disability is estimated to be _____
(Numbers of Months)

**DO NOT MAIL OR FAX APPLICATION
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PERSON BY APPLICANT**

City of Watertown Half-Fare ID Card Application

COMMENTS regarding applicant's disability:

Certifying Agent/Physician Name: _____

Agency Name & Address/Physician's Address: _____

Agency Phone Number/Physician's Phone Number: _____

Are you a licensed Physician? YES NO

License # / Appropriate Credentialing: _____

(Signature of Certifying Agent/Physician)

(Date)

For more information, call City of Watertown Transit Customer Service at 315-785-7772

Spanish translations can be requested.

**DO NOT MAIL OR FAX APPLICATION
THIS FORM MUST BE RETURNED TO CITY OF WATERTOWN TRANSIT IN
PERSON BY APPLICANT**

City of Watertown Transit Fare Schedule

Current Bus Fare Rates:

Individual Base Fare Adult: \$1.50

Children Under 12: \$0.50

Transfer: No Charge

Coupon Books:

Regular (10 rides) [GREEN BOOK]: \$10.00

Regular (20 rides) [BLUE BOOK]: \$20.00

Monthly Unlimited: \$40.00

New Rates incorporating the FTA Mandated "Half-Fare" Program

Individual Base Fare Adult: \$1.50

Individual Base Fare Adult=Half-Fare: \$0.75

Children Under 12: \$0.50

Children Under 12=Half-Fare: \$0.25

Transfer: No Charge

Coupon Books:

Regular (10 rides) [GREEN BOOK]: \$10.00

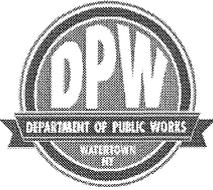
Regular (10 rides) [GREEN BOOK]=Half-Fare: \$5.00

Regular (20 rides) [BLUE BOOK]: \$20.00

Regular (20 rides) [BLUE BOOK]=Half Fare: \$10.00

Monthly Unlimited: \$40.00

Monthly Unlimited=Half-Fare: \$20.00

	<h1>MEMORANDUM</h1>	E.P. Hayes Superintendent
	<h2>Dept. Public Works</h2>	Date: 09-02-15 Ref: PW 012-15
To:	Sharon Addison, City Manager	
Subject:	Citi-Bus Half Fare Policy Federal Transit Administration Formal Policy Requirement	

Over the past several months staff has been actively engaged in preparing for the official FTA Triennial Review now scheduled for October 13th and 14th, 2015. Mandated by Congress in 1982, the Triennial Review is one of the Federal Transit Administration's management tools for examining how recipients of Urbanized Area Formula Program funds meet statutory and administrative requirements concentrating on 17 specific areas. The purpose of this memorandum is review and addresses item 12: Half Fare.

Under Federal regulations 49 U.S.C. Chapter 53, Section 5307 d)(1)(D), 49 CFR 609.23 and FTA C. 9030.1E, Ch.VI, Section 1.a(6), "for fixed route service supported with Section 5307 assistance, fares charged elderly persons, persons with disabilities or an individual presenting a Medical card during off peak hours will not be more than one half the peak hour fares. This requirement is for fixed route services only and not complementary paratransit. It is applied to all posted "standard" fare schedules to include volume discount books and monthly passes. Attached are the pertinent sections of each of the three regulations.

Hence, before the City sees any grant funding we must formally adopt and introduce the "Half-Fare" policy meeting all of the federal requirements. This was briefly introduced and discussed during a pre-budget Work Session in which we discussed an increase in fares in order to help offset the revenue drop associated with the Half-Fare requirements.

The program components consists of the following:

1. Program Description
2. Eligibility Requirements for Participation
3. Operational Times when the reduced fare is in effect.
4. Posting of the fare/half-fare schedule.
5. Process of eligibility qualification.
6. Acceptable Reduced Fare Identification Documents

Attached for Council's consideration is the proposed formal City of Watertown's Citi-Bus Half Fare Policy establishing the protocol to respond to such requests in conformance to the federal regulations contained in 49 CFR Part 604. As you will note, we are not obligated to honor requests received and may deny a request based on staffing limitations and/or vehicle availability.

It is my recommendation that Council formally adopt the Charter Bus Policy so that we are in a position to respond to any such requests received that are in compliance with the Federal regulations

Should you have any questions concerning this recommendation please do not hesitate to contact me at your convenience.

cc: Matt Roy, Confidential Assistant to the City Manager
James Mills, City Comptroller
Amy Pastuf, City Purchasing Manager
Christine Cratsenberg, Transit Supervisor
DPW files: Citi-Bus Charter Bus Policy

Res No. 4

September 2, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Fiscal Year 2015-16 Capital Fund Budget Re-adoption

At the request of Michael J. Sligar, Superintendent of Water, a resolution has been prepared for City Council consideration to re-allocate the funds appropriated for the design of the dosing station control ph facility in the amount of \$80,000 to the video surveillance project at an estimated cost of \$19,500 and the fiber optic project at an estimated cost of \$56,000.

RESOLUTION

Page 1 of 1

Re-Adoption of Fiscal Years 2015-16 through
2019-20 Capital Budget

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS on June 1, 2015 the City Council adopted the Fiscal Years 2015-16 through 2019-20 Capital Budget, and

WHEREAS City Council desires to re-allocate the funds appropriated for the design of the dosing station control ph facility in the amount of \$80,000 to the video surveillance project at an estimated cost of \$19,500 and the fiber optic project at an estimated cost of \$56,000,

NOW THEREFORE BE IT RESOLVED that the Fiscal Years 2015-16 through 2019-20 Capital Budget is amended to include the Video Surveillance project at an estimated cost of \$19,500 and the Fiber Optic project at an estimated cost of \$56,000 in FY 2015-16.

Seconded by

FISCAL YEAR 2015-2016
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 WATER TREATMENT PLANT FACILITIES

PROJECT DESCRIPTION	COST
<p>Video Surveillance:</p> <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is discussed under a separate request. This is the video equipment component for the Water Filtration Plant on Huntington Street, the Chemical Dosing Station, the Dredge Barn, and the Low Lift Pump Station.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$19,500</p>
TOTAL	\$19,500



FISCAL YEAR 2015-2016
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 WATER TREATMENT PLANT FACILITIES

PROJECT DESCRIPTION	COST
<p>Fiber Optic Expansion Project:</p>  <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is in two parts, the first reaching from existing fiber and encompassing the reservoirs at Thompson Park, and the second reaching the dosing station and low lift pumping station at the coagulation basin. This particular project is the second part of the fiber installation which will enable direct Supervisory Collection and Data Acquisition (SCADA) for the facilities at and around the coagulation basin (the Dosing Station and Dosing Station Dam, the Low Lift Pump Station and the Dredge Barn.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$56,000</p>
TOTAL	\$56,000



Michael J. Sligar
Superintendent

Julie Bailey
Principal Account Clerk

Water Department City of Watertown, New York

Municipal Building, Suite 202
245 Washington Street
Watertown, New York 13601

Phone: (315) 785-7757
Fax: (315) 785-7738
Email: msligar@watertown-ny.gov

Aaron T. Harvill
Chief Plant Operator
Water Treatment

R. Mark Crandall
Chief Plant Operator
Wastewater Trmt

Kevin Patchen
Supervisor
Water Distribution

Date: September 2, 2015

To: Sharon Addison, City Manager

CC: James Mills, Comptroller; Aaron Harvill WTP Chief Operator; Mark Crandall, WWTP Chief Operator; Kevin Patchen, Supervisor Water Distribution, Maxwell French, SCADA Technician

From: Michael J. Sligar, Superintendent of Water *m. sligar*

Subject: **Amendment to FY 2015-16 Approved Capital Budget**
Attached are documents in support of the Amendment Request outlined below.

- I. In the adopted FY 2014-15 Capital Budget the first year of a two year program was outlined for:
 1. Fiber optic expansion at the WTP and WWTP Facilities and various remote sites located within each respective account groupings;
 2. Video surveillance infrastructure to significantly enhance security protection at the respective sites of critical infrastructure; and
 3. Wireless communication with remotely located pump stations.

- II. As indicated in the attached documents (excerpts from CY 2014-15 and CY 2015-16 approved Capital Budgets) approximately half of total program was approved in FY 2014-15 (with the costs currently being drawn down) and the second half of the program was delayed until FY 2016-17.

- III. Also shown in the FY 2015-16 approved Capital Budget is an \$80,000 approved allocation for the "Dosing Station pH Control Facility Design." \$300,000 is earmarked for the FY 2016-17 Capital Budget for the actual installation of the pH Control Facility (that would be properly scoped for appropriate size and capacity of the facility during the pilot study currently being

done by WTP staff). The full scale pilot program has been initiated this calendar year (planned in the January thru March 2015 period and implemented starting in June 2015). The expense for this pilot has been charged against WTP operational funding leaving the \$80,000 approved Capital Budget intact for the more formal design.

IV. The pilot study has already established two things:

1. The temporary pilot facility set up in the existing dosing station is adequately sized and capable of becoming the permanent installation and thereby accomplish all the intended goals of the more formally designed and constructed facility which up to now was envisioned. And,
2. The \$80,000 set aside in the current Capital Budget for the design, as well as the \$300,000 targeted for the FY 2016-17 Capital Budget for construction and startup are no longer needed and may be deleted from the Capital Program Schedule.

V. It is, therefore, my request to move the items specified in "I.1, 2, and 3 above to the current fiscal year replacing the money no longer needed for the design of the pH facility. My goal is to take advantage of funds already allocated and complete the comprehensive fiber optic expansion and video surveillance a year ahead of original plans. The value of completing the communication and surveillance capabilities of critical infrastructure strongly argues in favor of such a move.

CITY OF WATERTOWN
CAPITAL BUDGET
FY 2015/16 - FY 2019/20

WATER FUND		Funding Source	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Facility Improvements							
Video surveillance	Operating Transfer	\$ -	\$ 19,500	\$ -	\$ -	\$ -	\$ -
Fiber optic expansion	Operating Transfer	\$ -	\$ 56,000	\$ -	\$ -	\$ -	\$ -
Dosing station ph control facility design	Operating Transfer	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -
Dosing station ph Facility	Debt	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Total Facility Improvements			\$ 80,000	\$ 375,500	\$ -	\$ -	\$ -
Vehicles and Equipment							
Meter replacement program	Debt	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -	\$ -
Pickup truck (compact) (3)	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 25,000
Backhoe loader	Operating Transfer	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ -
Air compressor	Operating Transfer	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Total Vehicles and Equipment			\$ 325,000	\$ 500,000	\$ 20,000	\$ 125,000	\$ 25,000
Water Mains							
Flower Avenue East	Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
Harrison Street (Riggs Ave. Phase II)	Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 640,000
Newell Street (Engine Street to Whitewater Way)	Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 383,000
Engine Street CSO Phase I - Flower Ave West reconstruction	Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415,000
Total Water Mains			\$ -	\$ -	\$ -	\$ -	\$ 2,588,000
WATER FUND GRAND TOTAL			\$ 405,000	\$ 875,500	\$ 20,000	\$ 125,000	\$ 2,613,000
Water Fund Grand Total by Category							
Facility Improvements		\$ 80,000	\$ 375,500	\$ -	\$ -	\$ -	\$ -
Vehicles and Equipment		\$ 325,000	\$ 500,000	\$ 20,000	\$ 125,000	\$ -	\$ 25,000
Water Main Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,588,000
Water Fund Grand Total by Category		\$ 405,000	\$ 875,500	\$ 20,000	\$ 125,000	\$ -	\$ 2,613,000
Water Fund Grand Total By Funding Sources							
Debt	Debt	\$ 325,000	\$ 625,000	\$ -	\$ -	\$ -	\$ 2,588,000
Operating fund transfer	Operating Transfer	\$ 80,000	\$ 250,500	\$ 20,000	\$ 125,000	\$ -	\$ 25,000
Grant	Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve fund transfer	Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources		\$ 405,000	\$ 875,500	\$ 20,000	\$ 125,000	\$ -	\$ 2,613,000

FISCAL YEAR 2015-2016
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WATER TREATMENT FACILITY

PROJECT DESCRIPTION	COST
<p>Coagulation Basin pH Control Facility (design phase):</p> <p>The pH Control Facility is a component of the longer term implementation of the Disinfection ByProduct Monitoring and Control Program promulgated by the USEPA (enforcement effective date October 2013). The effectiveness of the chemical coagulant (liquid Alum) mixed with the raw river water is very much a function of alkalinity and pH. These two parameters vary during the calendar year and performance is adversely impacted by this fact. The purpose of the pH Control Facility (which will be collocated with the dosing station at the Black River's entrance to the coagulation basin) is to enhance the performance of the chemical coagulant. The overall aim is to more efficiently capture sediments and reduce the quantity of coagulant needed to accomplish the requisite task. Last autumn, the Water Department Staff conducted laboratory bench testing to identify pH control chemicals of choice and target dosages to be employed. Beginning in late Spring of 2015, the Water Department will with the approval of the NYS Department of Health (already approved in concept by not final details) commence full scale pilot testing on the coagulation basin to determine optimum dosing rates and chemical storage requirements. Successful completion of these tests will enable a proper design (targeted to be completed during the later part of the 2015-16 Fiscal Year. That would enable construction and start up the following year. The \$80,000 estimate for the design phase presumes a building addition added to the existing dosing station and an third party engineer consultant accomplishing the design work. All these assumptions are predicated on the results of the full scale pilot testing yet to be accomplished.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$80,000</p>
TOTAL	\$80,000

CITY OF WATERTOWN
CAPITAL BUDGET
FY 2015/16 - FY 2019/20

Funding Source **FY 2015-16** **FY 2016-17** **FY 2017-18** **FY 2018-19** **FY 2019-20**

SEWER FUND

Facility Improvements						
Sludge disposal process modification program	Debt	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -
Boiler replacement (Digester building)	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Tank chain, sprockets and appetencies	Operating Transfer	\$ -	\$ 108,000	\$ -	\$ 24,000	\$ 25,000
Total Facility Improvements		\$ 2,875,000	\$ 108,000	\$ -	\$ 24,000	\$ 25,000

Vehicles and Equipment						
Meter replacement program	Debt	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -
Double axle dump truck (sludge disposal)	Debt	\$ 140,000	\$ -	\$ -	\$ -	\$ -
Front end loader (sludge disposal)	Debt	\$ 140,000	\$ -	\$ -	\$ -	\$ -
Trailer Mounted Sewer Jet (50% with Storm Sewer)	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Variable speed drive raw sewage lift pumps (2)	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Single axle dump truck	Operating Transfer	\$ -	\$ 125,000	\$ -	\$ -	\$ -
Pick-up Truck with Liftgate and Crane	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Pretreatment SUV	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Trailer Mounted Trash Pump	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Automatic Transfer Switch and Cables	Operating Transfer	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Hydraulic Excavator (used) (50% with sanitary sewer)	Operating Transfer	\$ -	\$ -	\$ -	\$ 85,000	\$ -
4WD Backhoe with attachmments	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Front end loader (wet side operations)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Total Vehicles and Equipment		\$ 605,000	\$ 670,000	\$ -	\$ 85,000	\$ 265,000

Sanitary Sewers						
Cooper Street Outfall Replacement	Debt	\$ 225,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	Debt	\$ -	\$ -	\$ -	\$ -	\$ 785,000
Harrison Street (Riggs Ave. Phase II)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 675,000
Newell Street (Engine Street to Whitewater Way)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 527,000
Engine Street CSO Phase I - Flower Ave West reconstruction	Debt	\$ -	\$ -	\$ -	\$ -	\$ 380,000
Western Outfall Trunk Sewer rehabilitation	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total Sanitary Sewers		\$ 225,000	\$ -	\$ -	\$ -	\$ 3,867,000

SEWER FUND GRAND TOTAL		\$ 3,705,000	\$ 778,000	\$ -	\$ 109,000	\$ 4,157,000
Facility Improvements		\$ 2,875,000	\$ 108,000	\$ -	\$ 24,000	\$ 25,000
Vehicles and Equipment		\$ 605,000	\$ 670,000	\$ -	\$ 85,000	\$ 265,000
Sanitary Sewers		\$ 225,000	\$ -	\$ -	\$ -	\$ 3,867,000
Sewer Fund Grand Total by Category		\$ 3,705,000	\$ 778,000	\$ -	\$ 109,000	\$ 4,157,000
Debt	Debt	\$ 1,530,000	\$ 325,000	\$ -	\$ -	\$ 3,867,000
Operating fund transfer	Operating Transfer	75,000	453,000	-	109,000	290,000
Grant	Grant	2,100,000	-	-	-	-
Reserve fund transfer	Capital Reserve Fund	-	-	-	-	-
Sewer Fund Grand Total By Funding Sources		\$ 3,705,000	\$ 778,000	\$ -	\$ 109,000	\$ 4,157,000

CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19

Funding
Source FY 2014-15 FY 2015-16 FY 2016-17 FY 2017-18 FY 2018-19

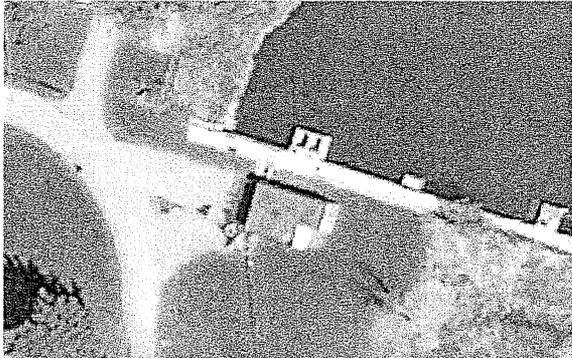
WATER FUND

Facility Improvements							
Thompson Park Water Tank rehabilitation	D	\$ 1,005,000	\$ -	\$ -	\$ -	\$ -	\$ -
Dosing Station Dam - Downstream Refacing	D	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Video surveillance	O	\$ 30,000	\$ 19,500	\$ -	\$ -	\$ -	\$ -
Fiber optic expansion	O	\$ 54,000	\$ -	\$ 56,000	\$ -	\$ -	\$ -
Dosing station ph control facility design	O	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Dosing station ph Facility	D	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Total Facility Improvements		\$ 1,589,000	\$ 99,500	\$ 356,000	\$ -	\$ -	\$ -
Vehicles and Equipment							
Meter replacement program	D	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -
Automated distribution system flushing hydrants	O	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Backhoe wheeled loader with attachments	O	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Backhoe Loader	O	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -
4x4 pickup truck with plow and lift gate	O	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Pickup truck (compact)	O	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Total Vehicles and Equipment		\$ -	\$ 425,000	\$ 470,000	\$ 65,000	\$ -	\$ -
Water Mains							
Factory Street	D	\$ 552,000	\$ -	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 665,000	\$ -	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 303,660	\$ -	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 290,000	\$ -
Total Water Mains		\$ 552,000	\$ 665,000	\$ -	\$ 303,660	\$ 290,000	\$ -
WATER FUND GRAND TOTAL		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000	\$ -
Summary by Category							
Facility Improvements		\$ 1,589,000	\$ 99,500	\$ 356,000	\$ -	\$ -	\$ -
Vehicles and Equipment		\$ -	\$ 425,000	\$ 470,000	\$ 65,000	\$ -	\$ -
Water Main Replacement		\$ 552,000	\$ 665,000	\$ -	\$ 303,660	\$ 290,000	\$ -
Water Fund Grand Total by Category		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000	\$ -
Summary by Funding Source							
Debt	D	\$ 2,057,000	\$ 990,000	\$ 625,000	\$ 303,660	\$ 290,000	\$ -
Operating fund transfer	O	\$ 84,000	\$ 199,500	\$ 201,000	\$ 65,000	\$ -	\$ -
Grant	G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve fund transfer	R	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000	\$ -

FISCAL YEAR 2014-2015
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 WATER TREATMENT PLANT FACILITIES

PROJECT DESCRIPTION	COST
<p>Video Surveillance:</p> <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is discussed under a separate request. This is the video equipment component for the Water Filtration Plant on Huntington Street, the Chemical Dosing Station, the Dredge Barn, and the Low Lift Pump Station.</p>   <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$30,000</p>
TOTAL	\$30,000

FISCAL YEAR 2014-2015
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 WATER TREATMENT PLANT FACILITIES

PROJECT DESCRIPTION	COST
<p>Fiber Optic Expansion Project:</p>  <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is in two parts, the first reaching from existing fiber and encompassing the reservoirs at Thompson Park, and the second reaching the dosing station and low lift pumping station at the coagulation basin. This particular project is the second part of the fiber installation which will enable direct Supervisory Collection and Data Acquisition (SCADA) for the facilities at and around the coagulation basin (the Dosing Station and Dosing Station Dam, the Low Lift Pump Station and the Dredge Barn.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$54,000</p>
TOTAL	\$54,000

CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19

Funding

SEWER FUND Source FY 2014-15 FY 2015-16 FY 2016-17 FY 2017-18 FY 2018-19

Facility Improvements						
Trickling filter distributor assemblies (lead and lag set)	D	\$ 750,000	\$ -	\$ -	\$ -	\$ -
Remote wireless communications (lift pump stations)	O	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Sludge disposal process modification program	D	\$ -	\$ 8,000,000	\$ -	\$ -	\$ -
Boiler replacement (Digester building)	O	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Filter press feed pumps	O	\$ -	\$ 115,000	\$ -	\$ -	\$ -
Final B settling tank chain	O	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Video surveillance	O	\$ -	\$ 17,000	\$ -	\$ -	\$ -
Total Facility Improvements		\$ 795,000	\$ 8,277,000	\$ -	\$ -	\$ -

Vehicles and Equipment						
Meter replacement program	O	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ -
Single axle dump truck	O	\$ -	\$ 125,000	\$ -	\$ -	\$ -
Variable speed drive raw sewage lift pump	O	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -
Maintenance truck with tail lift and crane	O	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Trailer mounted sewer jet (50% with sanitary sewer)	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Trailer mounted trash pump	O	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Dump truck (sludge disposal)	O	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Hydraulic Excavator (used) (50% with sanitary sewer)	O	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Front end loader (sludge operations)	O	\$ -	\$ -	\$ -	\$ 40,000	\$ -
4WD Backhoe with attachments	O	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Total Vehicles and Equipment		\$ -	\$ 590,000	\$ 550,000	\$ 40,000	\$ 125,000

Sanitary Sewers						
Factory Street	D	\$ 1,065,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 570,000	\$ -	\$ -	\$ -
Cooper Street Outfall Replacement	D	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 260,000	\$ -
Engine Street CSO Phase I	D	\$ -	\$ -	\$ -	\$ 847,530	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 246,000
Total Sanitary Sewers		\$ 1,065,000	\$ 795,000	\$ -	\$ 1,107,530	\$ 246,000

SEWER FUND GRAND TOTAL						
		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000
Facility Improvements						
		\$ 795,000	\$ 8,277,000	\$ -	\$ -	\$ -
Vehicles and Equipment						
		\$ -	\$ 590,000	\$ 550,000	\$ 40,000	\$ 125,000
Sanitary Sewers						
		\$ 1,065,000	\$ 795,000	\$ -	\$ 1,107,530	\$ 246,000
Sewer Fund Grand Total by Category		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000
Debt						
	D	\$ 1,815,000	\$ 3,120,000	\$ 325,000	\$ 1,107,530	\$ 246,000
Operating fund transfer						
	O	45,000	542,000	225,000	40,000	125,000
Grant						
	G	-	6,000,000	-	-	-
Reserve fund transfer						
	R	-	-	-	-	-
Sewer Fund Grand Total By Funding Sources		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000

FISCAL YEAR 2014-2015
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 WASTE WATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Remote Wireless Communication Upgrades – Lift Stations(10)</p> <p>The Wastewater Treatment Plant Staff operate and maintain 9 remote lift stations throughout the City, with a 10th station to soon come on line. These stations assist in conveying wastewater to the Treatment Plant via the collection sewers. Currently, a leased line provided by Verizon provides a single signal to the Treatment Plant (high water alarm only) for each station. This information is minimal and insufficient for effective operations and control. There are numerous causes of a high water alarm. With no other signal, there is no way to remotely diagnose the most probable cause without a preliminary visit to the failed station. Further, the lift station can fail long before the high water alarm is even reached. Again, the Facility Operators currently have no method of detecting such things, loosing valuable time before even being aware of the failure. The wireless communication will enable multiple signals to register at the Wastewater Treatment Plant such that real time status of a host of things, as well as significantly more comprehensive signals of pending problems are routinely monitored.</p> <p>Funding to support this project will be through a transfer from the Sewer Fund (G.9950.0900).</p>	\$45,000
TOTAL	\$45,000

Res No. 5

August 24, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Accepting Bid for Fire Department Pumper Truck

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the purchase of a Pumper Truck for use by the City of Watertown Fire Department, per specifications.

Bid specifications were sent to fifteen (15) fire apparatus providers, with a total of five (5) bids being received that were publicly opened and read on Friday, August 7, 2015 at 11:00 a.m.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the award be issued Colden Enterprises Fire and Rescue as the lowest qualifying bidder meeting City specifications in the amount of \$469,529.00.

The other bids submitted are detailed in the attached report of Ms. Pastuf. You will note that Northern Fire Equipment's bid was rejected as non-responsive to the bid specifications. Also attached is a report from Fire Chief Dale Herman on the bid proposals.

Funding to support this purchase is included in the 2015-16 Budget. A Resolution has been prepared for City Council consideration. Approval of this Resolution is contingent upon approval of the Bond Ordinance in tonight's Council Agenda to cover the cost of this purchase.

RESOLUTION

Page 1 of 1

Accepting Bid for Fire Department Pumper Truck

Introduced by

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member JENNINGS, Stephen A.
- Council Member MACALUSO, Teresa R.
- Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of a Pumper Truck for use at the City’s Fire Department, per City specifications, and

WHEREAS bid specifications were sent to fifteen (15) fire apparatus providers, with a total of five (5) bids received, and

WHEREAS on Friday, August 7, 2015 at 11:00 a.m., the City Purchasing Department the publicly opened and read the bids received, and

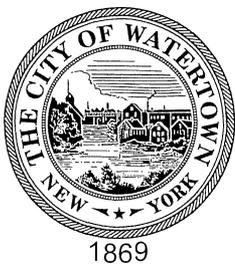
WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from Colden Enterprises Fire and Rescue in the amount of \$469,529.00 as the lowest qualifying bidder meeting City specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Colden Enterprises Fire and Rescue in the amount of \$469,529.00 for the Pumper Truck as the lowest qualifying bidder meeting City specifications for use at the City’s Fire Department, and

BE IT FURTHER RESOLVED that the approval of this Resolution is contingent upon the City Council approving a Bond Ordinance to cover the expenses associated with this purchase, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign all contracts associated with implementing the award to Colden Enterprises Fire and Rescue.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2015-13 –Pumper Truck for Fire Department – Bid Recommendation
DATE: 8/24/2015

The City's Purchasing Department advertised in the Watertown Daily Times on July 2, 2015 calling for sealed bids for a Pumper Truck for use by the City of Watertown Fire Department as per City Specifications.

Bid Specifications were sent to fifteen (15) fire apparatus providers. Five (5) sealed bids were submitted to the Purchasing Department. The sealed bids were publicly opened and read on Friday August 7, 2015 at 11:00 am, local time. The bid tally is provided below:

Description	Churchville Fire Equipment Corporation	Colden Enterprises Fire and Rescue	J.P.B. Fire Sales, Inc.	Northern Fire Equipment, Inc.	Wilde Fire Equipment Company
Brand	Pierce	Spartan	Toyne	HME	Alexis
Location	Churchville, NY	Kenmore, NY	Syracuse, NY	Watertown, NY	Mayfield, NY
Total Lump Sum Price	\$516,845.00	\$469,529.00	\$484,976.00	\$426,000.00	\$535,204.80

The bids were reviewed by the City Fire Department and the Purchasing Department to ensure that they met the required specifications. Fire vehicles are in essence a moving building that house mechanicals to fight fires, carry equipment fire fighters need to do their job and provide transportation to any location in the City. The specifications are numerous and some are quite complex.

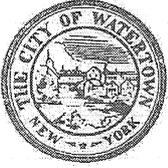
The apparent low bid from Northern Fire Equipment was first reviewed for adherence to the specifications. Upon review, it was determined that Northern Fire Equipment had nine (9) significant deviations from the required specifications. A significant deviation is considered to be a modification from the specification that impedes or changes the operation of the vehicle, does not meet the intended design or creates a potential safety concern. There were several other exceptions noted by the bid submission that were found to be acceptable. These exceptions were not considered sizeable enough to change the scope of the intention or design.

The second lowest bid, from Colden Enterprises Fire and Rescue was reviewed for compliance to the specifications. There were no significant deviations found from the required specifications.

There were several exceptions noted, but none of these were considered sizeable enough to change the scope of the intention or design.

It is recommended that the bid from Northern Fire Equipment be rejected as non-responsive to the bid specifications. It is recommended that the bid from Colden Enterprises Fire and Rescue be awarded as the lowest responsive responsible bid for \$469,529.00.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

FIRE DEPARTMENT

224 South Massey Street
Watertown, New York 13601

(315) 785-7800

Fax: (315) 785-7821

Dale C. Herman, Fire Chief

dherman@watertown-ny.gov



To: Amy Pastuf, Purchasing Manager
From: D. Herman, Fire Chief *DCH*
Date: August 17, 2015
Subject: Bid Proposal HME Ahrens-Fox

Bids for the new fire department pumper were opened on August 7th with a total of five vendors submitting proposals. I and members of the department started reviewing the technical components portion of the proposals and have the following concerns with regards to the proposal from Northern Fire Equipment who submitted the lowest bid proposal for a HME Ahrens-Fox.

The following items were found to be significant deviations from the specifications as written:

1. At the pre-bid conference held on July 9th, both the need for a weight analysis and change of emergency light package from Whelen 600 and 900 to Whelen M6 and M9 were discussed. These changes were added to addendum #2 to the specification. Neither of these changes was reflected in their bid proposal and therefore does not comply with the specification as written. On page 4, dated August 5, there is a 24,000 lb rear axle proposed and on page 5 they state the spring to bring suspension to a rated of 27,000 lb. We are unsure without a weight analysis if their option for a 27,000 lb. rear axle at a cost of an additional \$1,900 should not be added on to the overall price.
2. The specification stated a pump throttle for a FRC model 300 series, the HME Ahrens-Fox proposal is for a model 400 which is not similar in features to the rest of our apparatus fleet. This modification does not comply with the specification as written.
3. The rear step was specified to be 18" to provide an ample work space while loading fire hose on the back of the apparatus, their proposal is for a 12" work step area. This modification does not comply with the specification as written.
4. The L1 compartment was specified with the following dimensions: 67" height x 35.75" in width x 26" usable depth. A clarification was provided in Addendum #2 which reads "the dimensions of the compartment sizes listed in the specification can be considered approximate and may be rounded to the nearest inch. Their proposal for this compartment is 48" in width, 66" in height and 24" in depth in the lower 30" section of the

compartment and a depth of 12” in the upper 33” of the compartment. The intent of our specification was to have full depth compartment for both L1 and L3. This proposal only provides a full depth compartment in one compartment. We do not take issue that the compartment dimensions vary greatly between what they propose and what we specified, but we do take issue with the compartment not being full depth for entire height of the compartment. This proposal does not comply with the written specification.

5. Body scene lights were specified to be mounted in two separate locations, two to be mounted in the body and two to be telescoping near the pump operator area. Their proposal has only the telescoping lights and they are affixed to the body and not the pump area. This modification does not meet the specifications as written.
6. The rear compartment B1 was specified to have a minimum usable depth of 30” and their proposal is a depth of 22”. This does not comply with the written specification.
7. The specification has the water tank being built by UPF with a lifetime warranty. On page 62 of the proposal they write “water tank manufacture shall be either APR or UPF selected by the apparatus builder.” This could be cleared up with a phone call, but the UPF tank may affect the overall cost of the proposal.
8. Items such as supplying training to department personnel and installation of a David Clark intercom system were circled YES in our specification literature in their proposal, but there was no direct confirmation in their written documentation.
9. The specifications were explicit as to how much fire hose was to be carried in each cross lay, however their proposal indicates the hose to be carried is less than specified:
 - Cross lay #2 specified 300’ of 1 ¾ they propose 200’
 - Cross lay #1 specified 250’ of 2 ½ they proposed 200’
 - The front hose compartment in the bumper was to carry 150’ of 1 ¾ hose however they only provided a size of this compartment with no hose equivalency.

This proposal does not comply with the written specification.

Note: Use in this report, a significant deviation is one that either impedes the operation of the vehicle or does not meet the intended design specification.

The department takes no issues with the following clarification – exceptions – modifications that were submitted by HME Ahrens-Fox. These include:

- Cab and chassis not being stored outside,
- The 10” raised roof does not start over the driver/officer area of the cab,
- We will be able to provide them with the frequency of the traffic control device,
- Substituted the valve controllers with stainless steel cable,

- Gauges manufactured by SPAN,
- Stainless steel overlays
- Rear step construction in stainless steel
- SCBA storage compartment requires clarification as two of the storage tubes were to hold a water extinguisher and a dry powder extinguisher.

Although our specifications called for a UL testing and certification, that language was not identified as a NO EXCEPTION clause, therefore if we wish to have this apparatus certified by UL, the cost will need to be increased by \$2,375.

Their proposal is for a stainless steel finish without paint on the wheel wells, front and rear body panels and hose bed sides. These items were expected to be painted and having these items painted increases the cost an additional \$3,466.

There was other less significant deviation from the specification in their bid proposal that were not individually addressed in this report. The cumulative exception, modification and deviation from the original specification with addendums indicate that this bid proposal should not be considered as meeting our specification for a new pumper.

I will defer to your review of the boiler plated requirements of the specifications of their proposal.

In reviewing the second lowest bid proposal submitted by Colden Enterprises for a Spartan ER chassis and body we find the following:

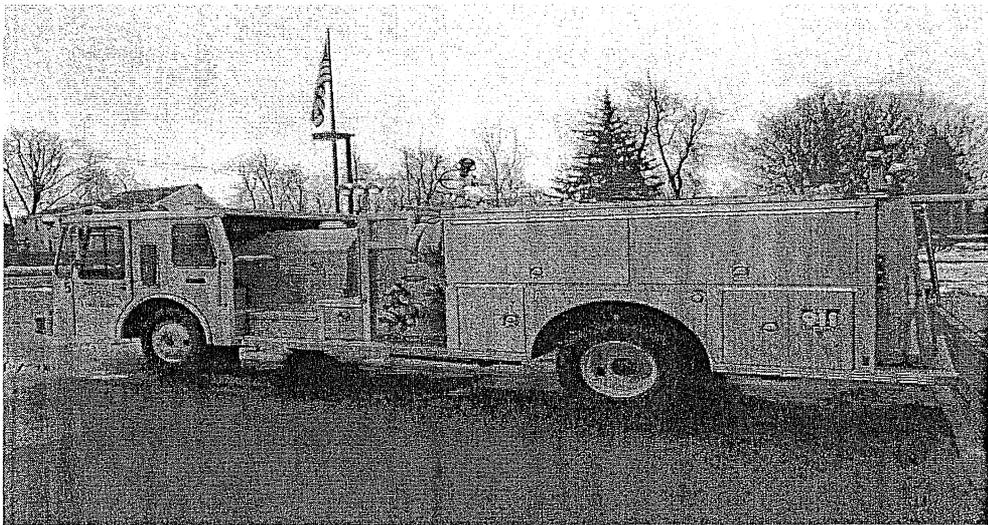
1. There was only one item that was not specifically addressed in their proposal and that was the mounting of handheld equipment. However, they did not take exception to the mounting of equipment but in their specification they have two tool boards with Pac Trac mounting boards which would allow our members to mount this hand held equipment. This addition of these mounting boards was not in our bid specifications, and should be considered an upgrade to the proposal from Colden Enterprises.
2. There was no issue with their exceptions/clarifications to our specifications as they mainly addressed items that were placed in Addendum #2 or at the pre-bid conference.
3. There is a couple of items within their proposal which include: a limited lifetime warranty on the frame, a 2 ½" inlet rather than the 3" inlet as specified, a drain valve for a 1" drain for the water tank. These items can either be addressed in the pre-construction meeting or deemed not needed on the apparatus.

I will defer to your review of the boiler plated requirements of the specifications of their proposal.

It is my recommendation that we accept the bid proposal from Colden Enterprises.

If you have any questions, please feel free to contact me.

FISCAL YEAR 2015-2016
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE

PROJECT DESCRIPTION	COST
<p>Fire Engine: The department seeks approval to purchase a Fire Engine to replace a 1986 Emergency One pumper. This 28 year old vehicle has served the community well. The existing pumper does not have an enclosed cab or three point safety restraints [seat belts] nor did it retain a full complement of hand tools when it was placed in reserve status in 2006. All of which are a requirement of NFPA 1901-<u>Standard for Automotive Fire Apparatus</u>. In its last annual pump service test, it had a number of valves leaking, and multiple gauges that did not work properly. While its turbo charger has wear causing slow acceleration, it did pass the last pump test which was conducted by a third party testing vendor. Keeping this vehicle road worthy may be cost prohibitive based on low market value. This vehicle cannot be sold to another fire department due to its age. The last pumper that we tried to sell was eventually donated to Jefferson Community College for their fire science program after there were no interested purchasers. The new pumper should have a life expectancy of fifteen years of service as a front line vehicle and an additional ten to fifteen years in reserve statues. A recent grant purchase of supply hose in 2013 will ensure that the budget amount will not be exceeded with purchase of a replacement apparatus. The last pumper that the department purchased was in 2007 at a cost of \$375,777. This vehicle was originally scheduled to be replaced in the 2009 capital budget but was reassigned to fiscal year 14-15 with a projected cost increase of \$85,000.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2016-17 debt service of \$71,500.</p>	\$550,000
TOTAL	\$550,000

Ord No. 1

August 28, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Bond Ordinance – Fire Pumper Truck

Included in the Fiscal Year 2015-16 Capital Budget was the purchase of a fire pumper truck at an estimated cost of \$550,000. Earlier tonight, City Council considered a Resolution to accept the bid submitted by Colden Enterprises Fire and Rescue in the amount of \$469,529. If the bid was accepted, City Council needs to consider the Bond Ordinance to provide financing for the project.

A summary of the project's current costs are as follows:

Colden Enterprises Fire and Rescue	\$ 469,529
Estimated equipment for pumper truck	70,000
Estimated bonding fees and contingency	<u>10,471</u>
	<u>\$ 550,000</u>

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 1 of 6

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on September 8, 2015, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by _____, who moved its adoption, seconded by _____, to wit:

BOND ORDINANCE DATED SEPTEMBER 8, 2015.

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section 1. For the specific object or purpose of paying part of the cost of the purchase of a fire pumper truck, including incidental expenses in connection therewith, all in and for the City of Watertown, Jefferson County, New York, there are hereby authorized to be issued \$550,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$550,000 and that the plan for the financing thereof is by the issuance of the \$550,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 2 of 6

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty years, pursuant to subdivision twenty-seven of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City of Watertown, Jefferson County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Watertown, Jefferson County, New York, by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 3 of 6

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Section 8. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the City Comptroller. Such notes shall be of such terms, form and contents as may be prescribed by said City Comptroller consistent with the provisions of the Local Finance Law.

Section 9. The City Comptroller is hereby further authorized, at his or her sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and, or note issue of said City in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The intent of this resolution is to give the City Comptroller sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and, or notes, without resorting to further action of the City Comptroller.

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of its City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 4 of 6

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 12. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 13. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.151 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 14. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 5 of 6

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

_____, 2015.
Mayor

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on September 8, 2015, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

ORDINANCE

An Ordinance Authorizing the Issuance of \$550,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a Fire Pumper Truck, in and for Said City

Page 6 of 6

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice	Date of Posting
---	-----------------

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on September __, 2015.

City Clerk

(CORPORATE SEAL)

Local Law No. 1 of 2015

August 24, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Local Law No. 1 of 2015 - A Local Law Amending Section 48-3, and Adopting Sections 48-4 and 48-5 of the Code of the City of Watertown

City Council directed staff to proceed to have the Parks and Recreation Department change the fee schedule for the Arena over the course of the next three years based on the new amenities that will be available after the Municipal Arena Renovations are completed.

Local Law No. 1 of 2015 is attached for City Council consideration. It amends Section 48-3 and adopts Sections 48-4 and 48-5 to establish that the Superintendent of Parks and Recreation has supervisory control and to allow fees and charges to be established annually by the City Council.

Prior to considering this Local Law, a Public Hearing must be held. Staff is recommending that the City Council schedule the Public Hearing for Monday, September 21, 2015.

LOCAL LAW

Page 1 of 1

A Local Law Amending Section 48-3, and Adopting Sections 48-4 and 48-5 of the Code of the City of Watertown

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

A Local Law to amend Section 48-3 and to adopt Sections 48-4 and 48-5 of the Code of the City of Watertown, to establish that the Superintendent of Parks and Recreation has supervisory control of the parks and recreational areas of the City and to allow certain fees and charges to be established annually by resolution of the City Council.

BE IT ENACTED by the City Council of the City of Watertown that Section 48-3 of the Code of the City of Watertown shall be amended to read as follows:

§ 48-3. Department Head.

The administrative head of the Department of Parks and Recreation shall be the Superintendent of Parks and Recreation.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that new Sections 48-4 and 48-5 of the Code of the City of Watertown should be adopted as follows:

§ 48-4. Supervisory Control.

The Superintendent of Parks and Recreation shall have the supervisory control of the maintenance and operation of all parks, playgrounds, and recreational areas identified in Chapter 216 of the Watertown City Code.

§ 48-5. Establishment of Fees for Parks and Recreational Areas.

Various fees associated with the use and/or rental of various City Parks and Recreational Areas have heretofore been established by ordinance amending Chapter A320 of Watertown City Code. Effective with the effective date of this Local Law, said fees and charges shall be established at least annually by the City Council through a budget resolution that adopts a City Fee Schedule. Said fee schedule shall be available to the public at the Office of the Superintendent and at the Office of the Watertown City Clerk.

This Local Law shall take effect immediately upon its filing with the New York Secretary of State.

Seconded by

7:30 p.m. – Public Hearing

August 31, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Palmer Street Acquisition Process

A Public Hearing has been scheduled for 7:30 p.m. on the Palmer Street acquisition process. This is adjourned from the August 17, 2015 City Council Meeting.

Attached is the material previously provided to the City Council.

SLYE & BURROWS

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Robert J. Slye
DATE: July 13, 2015
RE: Palmer Street Extension

This memorandum is given in conjunction with Mr. Wood's memorandum outlining the acquisition process for Palmer Street. My purpose, here, is to recommend that you ask for the scheduling of a public hearing concerning the proposed taking pursuant to Article 2 of the Eminent Domain Procedure Law. The purpose of the public hearing is to "inform the public and to review the public use to be served by the proposed project and the impact on the environment and residents of the locality where such project will be constructed. . . ."

Under §202(A) of the Eminent Domain Procedure Law, not less than (10) nor more than thirty (30) days prior to the public hearing, the City must publish notice in at least five (5) successive issues of the City's official newspaper. We also will be required to provide direct notice to any affected property owners.

In general, this "taking" is as against the heirs of A. Palmer Smith and Timothy A. Smith. No attempt at direct mailing will be made for those heirs, and the issue of due process will be addressed by the Court when the City ultimately files its Order to Show Cause seeking the taking. A separate, and very small, taking is being proposed for a small "wedge" of land owned by Frank and Debra Battista from tax parcel no. 8-12-104.001. In the City's conversations with Mr. Battista, City representatives

have generally discussed a “swap” of small triangles of land, seeking lands from the Battistas’ property to the east in exchange for a similar-sized parcel to the west, which would abut their properties on the west side of the road. Those discussions have been very fruitful, but in order to avoid any misunderstanding and/or to avoid filing two separate petitions for taking in the event a settlement cannot be finally reached, it will be necessary to name the Battistas in the eminent domain proceeding and to give them actual notice of the public hearing.

Given the strictures of the public hearing, I respectfully suggest that the hearing be scheduled for Monday, August 17, 2015.

Once the Council has set the public hearing date, we will proceed to prepare the notice and to publish it as required by the statute.



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: 13 July 2015

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Palmer Street Acquisition Process

The following memo is intended to provide a brief outline of the steps necessary for the City to acquire all of the lands encompassing Palmer Street, from Arsenal Street to Wealtha Avenue. This process entails essentially three steps:

- Step 1: Acquire Palmer Street "Extension" (733 ± feet in length)
- Step 2: Subdivide and exchange property with F. Battista (VL-8 Palmer St.)
- Step 3: Acquire a section of Palmer St. across the lands of 224 Palmer St, Palmer Street Apartments (670 ± in length)

The City took ownership of a portion of Palmer Street from Arsenal Street to a point 966 feet north thereof, in 1879. The street boundary is 33 feet in width, with an asphalt width of approximately 20', intermittent concrete sidewalk, and is served by public water and sanitary sewer.

The subsequent 1,400 linear feet (LF) of Palmer Street, which is not owned by the City, has been the subject of acquisition by City Council, to provide a wholly City owned connection from Arsenal St. to Wealtha Ave.

The last leg of what is considered to be Palmer St, a 400 foot section between Wealtha Ave. and Palmer St Apartments, lies on property owned by the City. In March 1986, City Council agreed to maintain this section of road for public use as part of the Palmer Street Apartments approval process.

Step 1 – Acquire Palmer Street "Extension":

A 733 foot section of Palmer Street, which is depicted as 33 feet in width in the original subdivision map and City tax maps, was never conveyed to the City. While there is much history in the debate of ownership for this section of street which I will not go into detail here, what is clear now is that the City has conducted research, and has not been able to identify an owner or heir to the original owner of the property. Therefore, the street must be acquired through a court process. Subsequent to Council directive to initiate the process, staff proceeded with the mapping and deed descriptions and obtained a final abstractor's opinion on title in the names of A. Palmer Smith and Timothy A. Smith. All of this work needed to be completed before the City could begin the process of commencing eminent domain proceedings. We are now ready to commence the eminent domain proceedings, and will initiate this step with the holding of a public hearing.

Step 2 - Subdivide and exchange property with F. Battista (VL-8 Palmer St.).

Once Step 1 is complete and Palmer Street Extension is acquired, the City must address an issue with the location of the actual street pavement, relative to the street boundary. A portion of the existing street pavement, north of Emmett St., lies outside the street boundary to be acquired. In lieu of relocating the street, the City can simply exchange property with the owner of the land where the actual street lies. I have already met with the owner, Mr. Frank Battista, and reviewed the maps which have been prepared to convey a sliver of Palmer St Ext. to Mr. Battista, in exchange for him conveying a sliver of his property at VL-8 Palmer St to the City. He is supportive of this action and will sign off accordingly when the City is ready to take this step, which will also be submitted to the City Planning Board for Subdivision Approval.

Step 3 - Acquire a section of Palmer St. across the lands of 224 Palmer St

Approximately 640 feet of Palmer Street lies on property at 224 Palmer St, otherwise known as Palmer Street Apartments. The street and a 50 foot wide strip of land across this parcel were proposed to be dedicated to the City when the site was developed in 1985. While another long history of events ensued on that topic which resulted in construction of a substandard street without dedication to the City, the current the owner, Brian Murray, has expressed a willingness to convey the 50 foot wide parcel to the City. A Bill of Sale and Agreement with the owner can be drawn up and executed to complete this step.

Conclusion

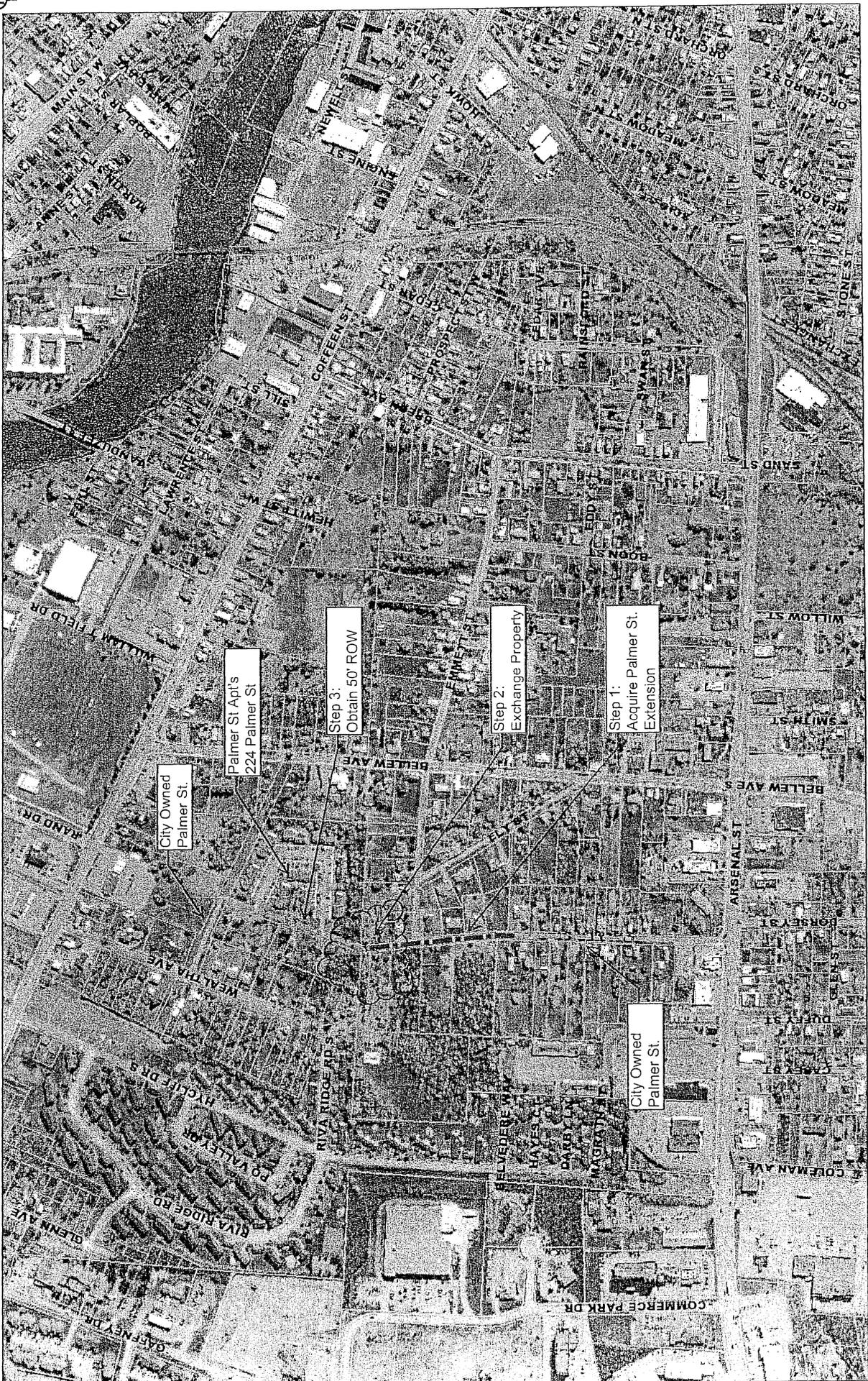
Once the necessary parcels are acquired, City Council would have to determine what level of reconstruction of Palmer Street, if any, is desired. The purpose of ownership is presumably to put the City in a position to make improvements, and to maintain the street at some minimum acceptable level. Will the street pavement be partially repaired or fully reconstructed? If so, at what width, will it include sidewalks, will it include utility extensions of water and sanitary sewer? These questions are important, and will require due diligence and serious consideration. The answers will define the scope of work and rough order of magnitude (ROM) cost. The section of Palmer Street in obvious need of pavement reconstruction is approximately 1,300 linear feet. \$570,000 is currently budgeted for reconstruction of Palmer Street in the Capital Budget for FY 18-19. The scope of work at this budgeted amount covers reconstruction of pavement at a substandard width and storm sewer installation only. Depending on the scope of work, reconstruction of this street will very easily be discussed in the \$1 plus Million range.

Cc. Ken Mix, Planning and Community Development Coordinator
Gene Hayes, Department of Public Works Superintendent
Jim Mills, City Comptroller
Robert Slye, City Attorney



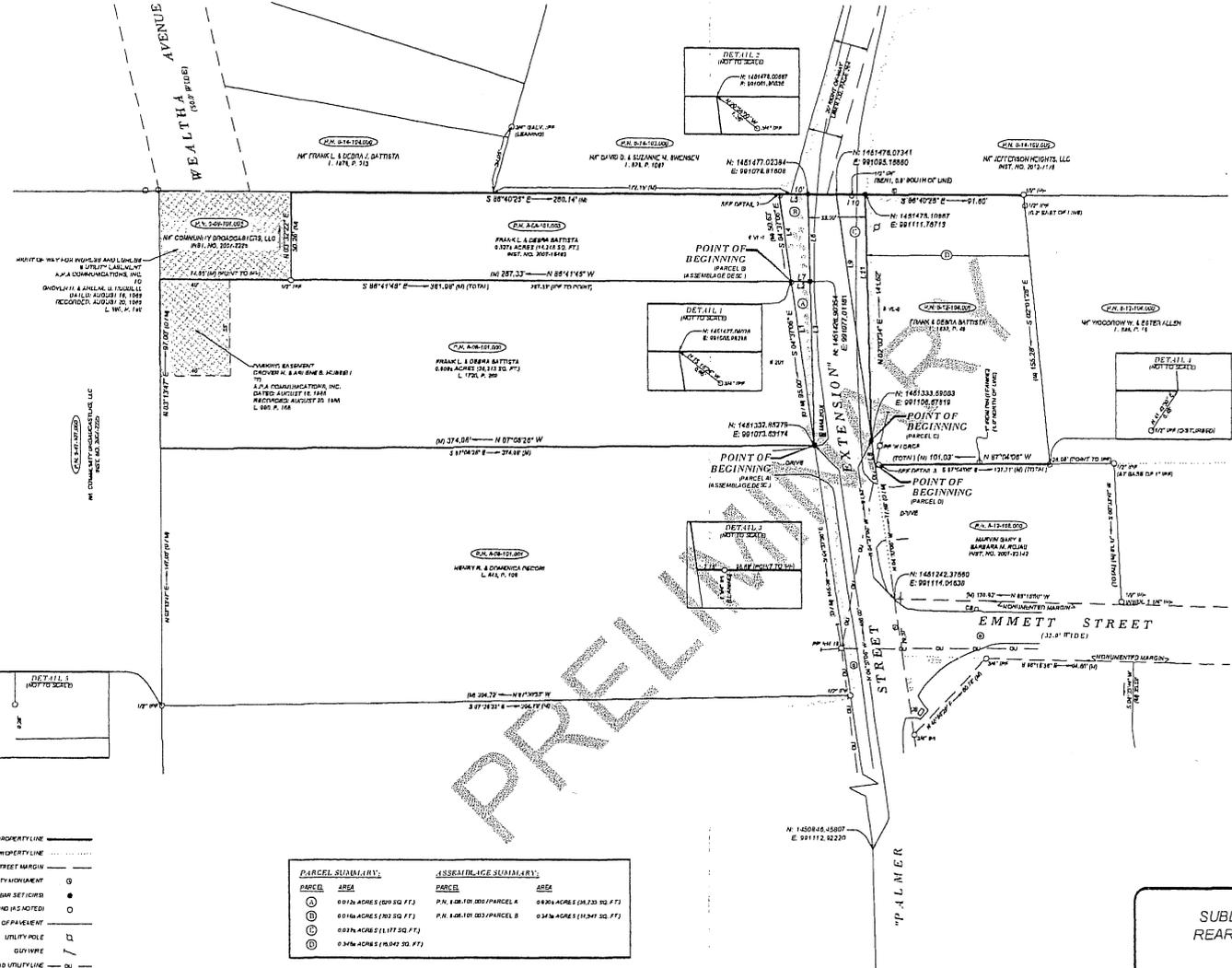
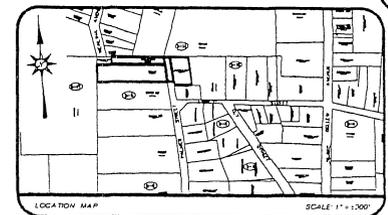
PALMER STREET ACQUISITION PROCESS

City of Watertown
GIS Division
2013.10.22



1 inch = 400 feet

STEP 2: SUBDIVIDE AND EXCHANGE PROPERTY WITH F. BATTISTA (VL-8 PALMER ST)



- NOTES:**
- THE BOUNDARIES SHOWN ARE REFERENCED TO THE NEW YORK STATE PLANE CENTRAL MERIDIAN. ALL PLATTED FROM OBSERVATIONS MADE BY THE SURVEYOR OR FROM THE DATA PROVIDED TO HIM BY HIS CLIENTS. THE DATA PROVIDED TO HIM BY HIS CLIENTS IS ASSUMED TO BE TRUE AND CORRECT. THE SURVEYOR HAS NOT CONDUCTED A FIELD CHECK OF THE DATA PROVIDED TO HIM BY HIS CLIENTS. THE SURVEYOR HAS NOT CONDUCTED A FIELD CHECK OF THE DATA PROVIDED TO HIM BY HIS CLIENTS. THE SURVEYOR HAS NOT CONDUCTED A FIELD CHECK OF THE DATA PROVIDED TO HIM BY HIS CLIENTS.
 - SURVEY DATES: APRIL - MAY 2014, NOVEMBER 2014
 - ALL ADJOINING AND REFERENCES ARE PER THE CITY OF WATERTOWN ASSESSMENT DEPARTMENT
 - PALMER STREET EXTENSION IS PRESUMED TO BE 12' IN WIDTH
 - PERMANENT FEATURES INCLUDING BUILDINGS ON THE LOTS OF BATTISTA WERE NOT LOCATED AS A PART OF THIS SURVEY.
 - THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF UPDATED ABSTRACTS OF TITLE. SURVEYOR HAS MADE NO INVESTIGATION NOR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, CONVEYANCE TITLE EVIDENCE OR ANY OTHER FACTS THAT MAY AFFECT ACCURACY AND CURRENT ABSTRACT TITLE SEARCHED BY FIELD OFFICE.
 - NO UNDERGROUND FACILITIES, STRUCTURES OR UTILITIES ARE SHOWN ON THIS MAP. PRIOR TO CONSTRUCTION CONTRACT UNDERGROUND UTILITIES CALL CENTER OF NEW YORK FOR LOCATIONS OF ALL UNDERGROUND UTILITIES, 1-800-871-7121 IS TO BE USED.
 - THE MEASURED DISTANCE IS THE DISTANCE.
 - YELLOW CAPS SHALL BE CAPPED FROM REBAR SET/CURED ROAD SURF DEPTH PLUS 3" MIN.
- REAR REFERENCES:**
- P. N. 8-24-10-000 (CITY CLAM DEED) DEED DATE: MAY 13, 2010 DATE RECORDED: FEBRUARY 12, 2010 LIBER 170, PAGE 210
 - P. N. 8-24-10-000 (FRANK & DEBRA BATTISTA DEED) DEED DATE: AUGUST 21, 2007 DATE RECORDED: AUGUST 21, 2007 INSTRUMENT NUMBER: 2007-1042
 - P. N. 8-24-10-000 (WOODROW W. ALLEN TO FRANK & DEBRA BATTISTA DEED) DEED DATE: FEBRUARY 9, 2009 DATE RECORDED: FEBRUARY 9, 2009 LIBER 174, PAGE 41
- ADJACENT REFERENCES:**
- P. N. 8-24-10-000 (FRANK & DEBRA BATTISTA DEED) DEED DATE: AUGUST 21, 2007 DATE RECORDED: AUGUST 21, 2007 LIBER 174, PAGE 41
 - P. N. 8-24-10-000 (FRANK & DEBRA BATTISTA DEED) DEED DATE: AUGUST 21, 2007 DATE RECORDED: AUGUST 21, 2007 LIBER 174, PAGE 41
 - P. N. 8-24-10-000 (FRANK & DEBRA BATTISTA DEED) DEED DATE: AUGUST 21, 2007 DATE RECORDED: AUGUST 21, 2007 LIBER 174, PAGE 41

- ADJACENT REFERENCES:**
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 - P. N. 8-24-10-000 (FRANK & DEBRA BATTISTA DEED) DEED DATE: AUGUST 21, 2007 DATE RECORDED: AUGUST 21, 2007 LIBER 174, PAGE 41
- MAP REFERENCE:**
- "SURVEY PLAT OF A PORTION OF PALMER STREET, PALMER STREET EXTENSION, AND ADJACENT PROPERTY, THIS AND TADOR CORN. BY STORINO GEOMATICS, PLLC, DATED MAY 11, 2014

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 02°07'00" W	13.00'
L2	S 06°41'25" E	11.00'
L3	S 02°07'00" W	84.12'
L4	N 02°07'00" E	32.83'
L5	S 06°40'25" E	18.04'
L6	S 02°07'00" W	30.12'
L7	N 06°40'45" W	11.00'
L8	N 01°37'00" W	13.38'
L9	N 01°37'00" W	142.53'
L10	S 06°40'25" E	18.03'
L11	S 02°07'00" W	141.82'

PARCEL SUMMARY (ASSEMBLED)

PARCEL	AREA	BEARING	AREA
⊙	0.112 ACRES (0.99 SQ. FT.)	P. N. 8-24-10-000 (PARCEL A)	0.091 ACRES (0.81 SQ. FT.)
⊙	0.016 ACRES (1.43 SQ. FT.)	P. N. 8-24-10-000 (PARCEL B)	0.047 ACRES (0.41 SQ. FT.)
⊙	0.023 ACRES (1.97 SQ. FT.)		
⊙	0.036 ACRES (3.16 SQ. FT.)		

IT IS HEREBY CERTIFIED THAT THIS SUBDIVISION FINAL PLAT APPROVAL WAS GRANTED ON _____ PURSUANT TO SECTIONS 31, 32, AND 34 OF THE GENERAL CITY LAW.

BRANETHA, MD.

PLANNING & ECONOMIC DEVELOPMENT COORDINATOR
CITY OF WATERTOWN PLANNING BOARD

STORINO GEOMATICS, PLLC
LAND SURVEYING SERVICES & CONSULTING, PLLC
110 CORTLAND ST.
WATERTOWN, NY 13151-2814
TEL: 518-738-1800
WWW.STORINOGEOMATICS.COM



SUBDIVISION FINAL PLAT OF PARCELS A, B, C, AND D REARRANGEMENT OF THE NORTHERLY TERMINUS OF PALMER STREET EXTENSION

201, VL-1, VL-8 PALMER STREET EXTENSION
COUNTY OF JEFFERSON

CITY OF WATERTOWN
STATE OF NEW YORK

DATE: 11/20/2014
SCALE: 1" = 30'
DRAWN BY: A.M.S.
CHECKED BY: T.M.S./A.M.S.
FILE NO: 14009 P1.CDW
DWD, HD

ADAM MICHAEL STORINO
P.L.S. NO. 58578

NEW YORK - VERMONT

V101
1 OF 1

- LEGEND**
- PROPERTY LINE
 - FORMER PROPERTY LINE
 - STREET MARGIN
 - CITY MARGINAL
 - SAFETY CAPED FROM REBAR SET/CURED
 - IRON FOUND (AS NOTED)
 - EDGE OF PAVEMENT
 - UTILITY POLE
 - GUY WIRE
 - OVERHEAD UTILITY LINE
 - CATCH BASIN
 - STORM MANHOLE
 - UNDERGROUND TELEPHONE BOX
 - GAS MANHOLE
 - SEW
 - EDGE OF BRUSH
 - SECURITY TREE
 - CONCRETE TREE



Mayor Graham said the fire department, for instance, is a \$9 million department and you cannot achieve \$900,000 without cutting pay or laying off people.

Palmer Street Reconstruction Options

Mayor Graham said this has various costs attached to it and asked if Council wished to discuss it.

Council Member Burns said she would prefer to have more time to digest the information but appreciates staff doing the work.

Council Member Jennings asked if there was any movement on who owns the property.

Attorney Slye replied that they have not been asked to continue the search with Brownell so there has been nothing done further to determine the ownership.

Mayor Graham said this property does not appear on the assessment maps as a parcel that anyone owns or pays taxes on. The City has decided to use the property for its own purposes and maintain it at a level that is not satisfactory to some. What stops a municipality from drawing a deed that follows the boundary measurements and filing the deed, he asked.

Attorney Slye said a deed from whom to whom is the question. Currently we know the City does not own it, he said, and if the assessor knew who owned it, he would like to put the name on the tax roll. He added in a three year period of time, the City would effect the same result as it would as a result of a condemnation, because no one would pay taxes on it. The City cannot take property under the eminent domain procedure law unless, to the best of the City's and abstractor's knowledge, we can identify who the heirs of the last known owners are. Once that is known, the City can put those people on notice. There is no one now to give the City a deed, so the City has to apply to a court to have them tell us it is now the City's. Attorney Slye said from the best he can tell, and according to the abstractor, lots were sold on either side of this imaginary line and described abutting Palmer Street, which never was a street given to the City, and remained in the ownership of the original Smith family. The Smith family, he said, owns it and the heirs own it.

Mayor Graham asked about the area where the purported road is, is not on any piece of land that currently has taxes paid on it. The individual who owns the apartment buildings said he was donating land, he said.

Attorney Slye explained there is Palmer Street and Palmer Street Extension and to his understanding the particular roadway that is near the apartments is owned by the apartment complex.

Mayor Graham inquired if that is part of the parcel in which the apartments are located.

Attorney Slye said he believes it is.

Mayor Graham added that in order to proceed, a description of the property is needed then the City would prepare a deed for that portion.

Attorney Slye mentioned that a few years ago, Kurt Hauk, City Engineer, prepared some charts on the issue which identified which portion was owned by Palmer Street apartments.

Mr. Hauk said there are several different pieces that make up Palmer Street as people would recognize it; mentioning the portion that has technically been on the City's books since 1897 which is about 600 feet off of Arsenal Street. There is a section from there to the property line which was just being discussed, which would be considered the Palmer Street Extension, and the owner of that section is unknown. In addition, there is a portion that falls on the parcel of the housing development and yet another that is located on a sewer easement that the City has for the Western Outfall Trunk Sewer, in total making Palmer Street consist of four sections.

Mayor Graham asked if the part that turns left and goes toward Wealtha Avenue is owned by the City.

Mr. Hauk replied that section is on the Western Outfall Trunk Sewer easement, owned by the City, which is 50 feet wide. The easement itself extends from Wealtha to Bellew Avenues, he said, and it just so happens that Palmer Street turns and follows a City-owned sewer easement.

Mayor Graham questioned if the City built that section of roadway.

Mr. Hauk noted that he has not seen any information that shows the City built any of it. There was talk in the 1980s of building a parallel access road from the apartments to what is called Palmer Street, and it has been an unknown since then.

Mayor Graham commented that one usually thinks of the planning process being more diligent, but at the time there was a lot of political pressure to build the apartments. He added that he still thinks it is a good idea to pursue acquisition of that stretch of land.

Council Member Macaluso noted that she does not want to invest a lot of money in something the City does not own. She added that she does not want it to come back in a negative way on the City and everyone who owns private streets will want the same thing.

Mayor Graham said he is suggesting the City own it then decide if something will be done with it.

Council Member Jennings said acquisition is the first step and the street is a disaster. He added that the City should move to acquire it and fix it.

Council Member Macaluso noted there are sections that are bad, by Wealtha Avenue and by Emmett but the middle section of that street seems fine and added that she drove down there today. People in the City will argue that their street is worse than that street and much more traveled, she said. She asked about a car count.

Mr. Hauk replied that he has some older counts that were taken prior to November of 2011. Traffic on the north leg above Emmett Street was 520 cars a day and the south leg saw 965 cars, he said.

Council Member Burns asked if that was before much of the new construction took place but after the apartments were constructed. She asked how long the section in question has been utilized as part of the

street. Council Member Burns said Brownell Abstract did some work on the matter, and asked what year the research was traced back to, prior to the City starting to use that section.

Attorney Slye responded the last deed out from Palmer Smith was 1884, from his recollection. He stated that it is unlikely that the City will know who the heirs are, even with publication notice by court order in the newspaper and as long as the appropriate constitutional guidelines are followed, the City will have met the requirements.

Just for the benefit of the public, Council Member Burns said she does not believe there has been anyone since approximately 1884 that has wanted to claim that portion of the street.

Mayor Graham said he thinks the first step is to either make that City property and maintain it as such or stop maintaining it and stop spending taxpayer money on private property. He added that he thinks the majority would like to see that process commence. If it is not a street, he said, then the City should not allow people to traverse it.

Attorney Slye noted another street, due to its physical constraints, the City did a lot of water and storm sewer work was Riggs Avenue. It is by no means a dedicate-able City street because of its width, he said. He said his recommendation is two-fold, first the City does not have to do something to the width of a 50 foot wide City right-of-way, as Riggs serves as a good example of that. Secondly, he said, he would caution Council that taking title should go hand in hand with the plan to do something with it. Just to take title, he said, and not then proceed and do the work is an invitation to liability. If the City is not prepared to do the work, the moment it takes title, he would not recommend the City take title.

Council Member Butler responded that from his standpoint, he has not been getting calls from constituents regarding Palmer Street. If title is taken, he asked when will it be done and he questioned how it will be paid for as there are other streets that are in the five year capital plan, such as Factory Street and Flower Avenue East, Harrison Street, Newell, Michigan Avenue and Bronson. He said he has been receiving calls from constituents on Flower Avenue East for four or five years, given the amount of water line breaks that occur there. East Avenue is awful, he said, and mentioned the traffic counts on other streets, and calls are being placed from people on those same streets. He asked how Council can represent the interest of the citizens if Palmer Street is put ahead of these other ones. He added that he thinks Palmer Street should be done but put it out in the five year plan. He said he agrees with Attorney Slye on the liability issue as well.

Council Member Burns said she would not suggest putting Palmer Street ahead of other streets and said there are no talks of a total reconstruction plan or new infrastructure, curbs or that degree of improvement. Her impression is that the City could just go in and do some remedial work so it is at least somewhat safe and passable and noted it will not be built to the standard of other City streets. It is an area where there has been a lot of new construction and added she thinks the people who have invested in that area should have a passable street. City crews have cut back some of the brush which has made it much safer and passable, she said.

Mayor Graham noted that three members want to move ahead with the acquisition process and asked if that was sufficient and if a resolution is needed on the matter.

Attorney Slye said he would recommend it.

Council Member Butler commented that there may be three votes on moving forward for the acquisition, but questioned how it will be paid for and reminded the Mayor that a bond needs four votes to pass.

Mayor Graham mentioned that the City spruces up streets every year using CHIPS funds so not everything is a bonded project. He mentioned trying to make improvements internally within DPW and have City staff do the work so there would be no need to bond for the project.

The following resolution was offered:

Introduced by Mayor Graham

BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes City staff to move ahead with the acquisition of the corridor for what is now known as Palmer Street Extension and the unnamed areas that connect to Wealtha Avenue.

Seconded by Council Member Jennings

Rules were waived by Council Member Burns, seconded by Council Member Jennings and carried with Council Member Burns, Council Member Jennings and Mayor Graham voting yea, and Council Member Butler and Council Member Macaluso voting nay.

At the call of the chair vote was taken on the foregoing Resolution and carried with Council Member Burns, Council Member Jennings and Mayor Graham voting yea, and Council Member Butler and Council Member Macaluso voting nay.

The following reports were available for Council to review:

Request for Crosswalks – Samaritan Medical Center

Community Action Planning Council of Jefferson County

Job Career Expo Bus Shuttle

WTP Dosing Station Dam Rehab Phase II

Sales Tax Revenue – February 2014

Emerald Ash Borer Management Plan from Tree Watertown

Letter from Washington Street Properties

NEW BUSINESS

Ornamental Light Poles

Council Member Burns wished to bring to the City Manager's and staff's attention the condition of some of the ornamental light poles due to the harsh weather conditions over the winter. She explained that some of the light fixtures are actually listing to one side or another and suggested DPW keep an eye on them.

August 27, 2015

To: The Honorable Mayor and City Council
From: Brian Phelps, City Assessor
Subject: Proposed Consolidation and Extension of PILOT Agreements

Neighbors of Watertown has proposed a plan to consolidate a number of low to moderate income housing projects under a single ownership with a uniform payment in lieu of taxes agreement.

The proposal calls for the creation of a redevelopment company under NYS Private Housing Finance Law Article 5. Creation of this company requires approval by the “supervising agency,” which in this case is the City Comptroller.

Article 5 allows for and Neighbors is asking to enter into an agreement with the City for an exemption from real property taxes so that the amount of taxes paid is equal to 10% of the “shelter rent.” Shelter rent is defined as the rent received minus the cost of utilities paid by the property owners. This agreement requires approval by City Council and would affect City, County and School taxes.

The proposed plan would include 5 properties: Olympic Apartments, Brighton Apartments, Centennial Apartments, Bugbee Apartments and Henry Keep Apartments on the Square.

Olympic and Brighton Apartments enjoy PILOT agreements based on 5% of total rent set to expire in 2020. Last year these two properties paid \$26,026 in PILOT payments. Under the proposed revisions the properties would have paid \$41,485.

The remaining properties are currently 100% exempt for all taxes. If the proposed agreement were in place last year, the three would have paid \$130,500 in PILOT payments.

The 100% property exemptions will expire 2020 (Centennial), 2026 (Bugbee) and 2031(Henry Keep). Upon expiration of exemptions, properties would be assessed under 581a rules that would likely result in total revenues less than the proposed plan.

September 1, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Donation Offer of 825 Academy Street

The City has again been contacted by Wells Fargo to offer 825 Academy Street as a donation to the City. Additionally, Wells Fargo has offered to pay all closing costs for the property transfer and give the City \$15,000 as a concession to accepting the property. There are no restrictions as to the use of the monetary donation.

Attached are photos provided by Wells Fargo, as well as Code Enforcement Supervisor Shawn McWayne's report and pictures of the house and property.

Staff is looking for direction from City Council as to accepting this donation.



Interior Property Evaluation with Photos

Subject Property

Valuation Number:	5929841	Loan Number:	106 - 1205328597
Street Address:	825 ACADEMY STREET	City:	WATERTOWN
State:	NY	Zip Code:	13601
MLS #:			

Subject Photos



Front -



Side -



Street -



Bedroom 1 -



Bedroom 4 -



Bedroom 5 -



Interior Property Evaluation with Photos

Subject Property

Valuation Number:	5929841	Loan Number:	106 - 1205328597
Street Address:	825 ACADEMY STREET	City:	WATERTOWN
State:	NY	Zip Code:	13601
MLS #:			

Subject Photos



Bedroom 2 -



Bedroom 3 -



Bathroom 2 -



Bathroom 1 -



Kitchen -



Living Room -



Interior Property Evaluation with Photos

Subject Property

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MLS #:			

Subject Photos



Dining Room -



CITY OF WATERTOWN, NEW YORK
BUREAU OF CODE ENFORCEMENT

Suite 105, City Hall
245 Washington Street
Watertown, New York 13601-3380

Telephone (315) 785-7735
Facsimile (315) 785-7854

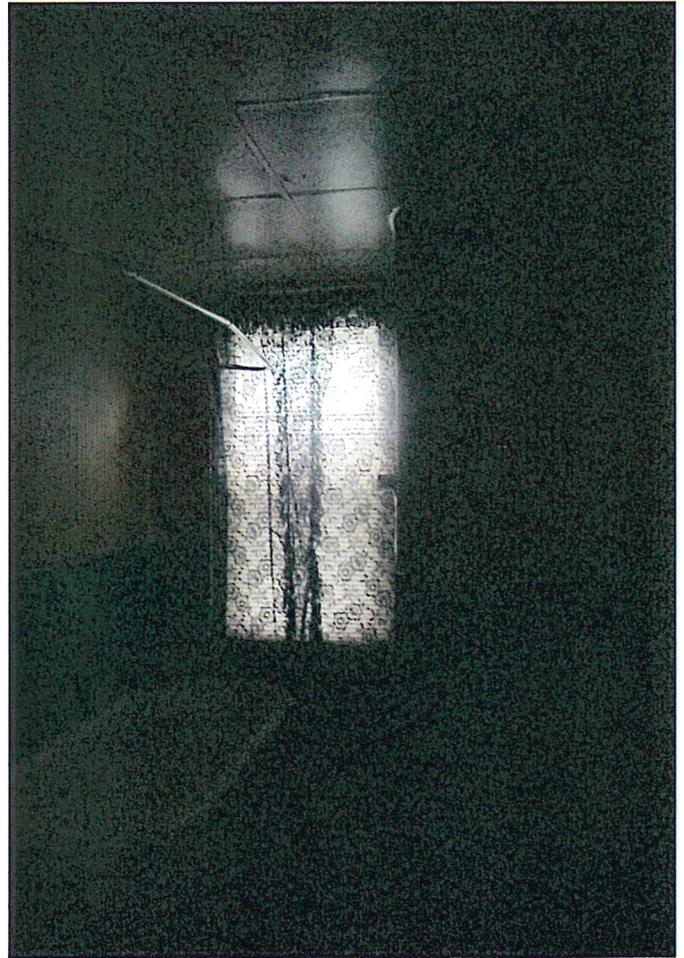
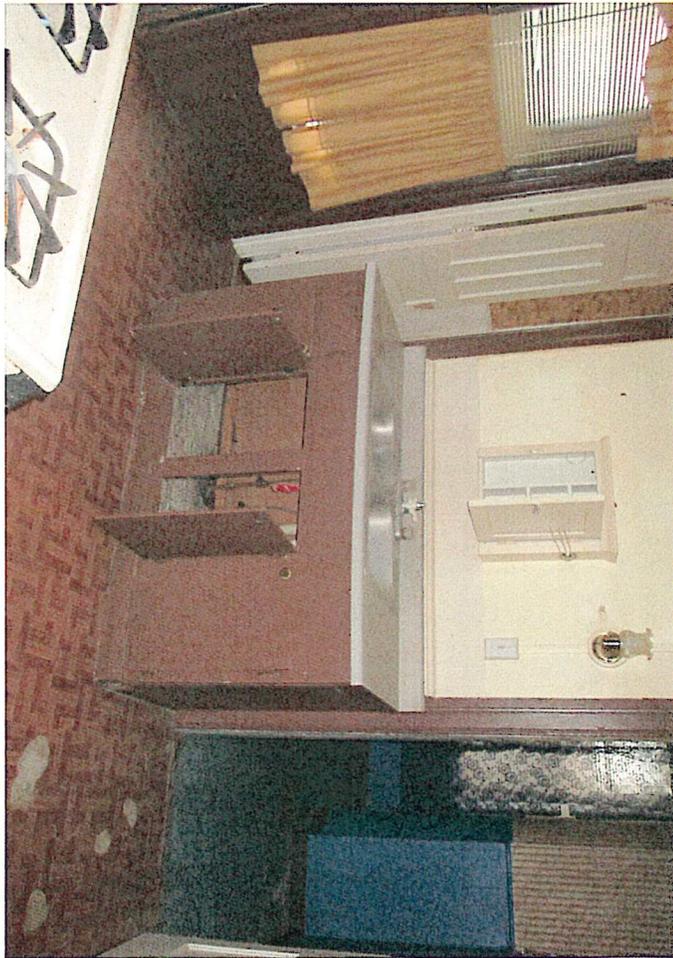
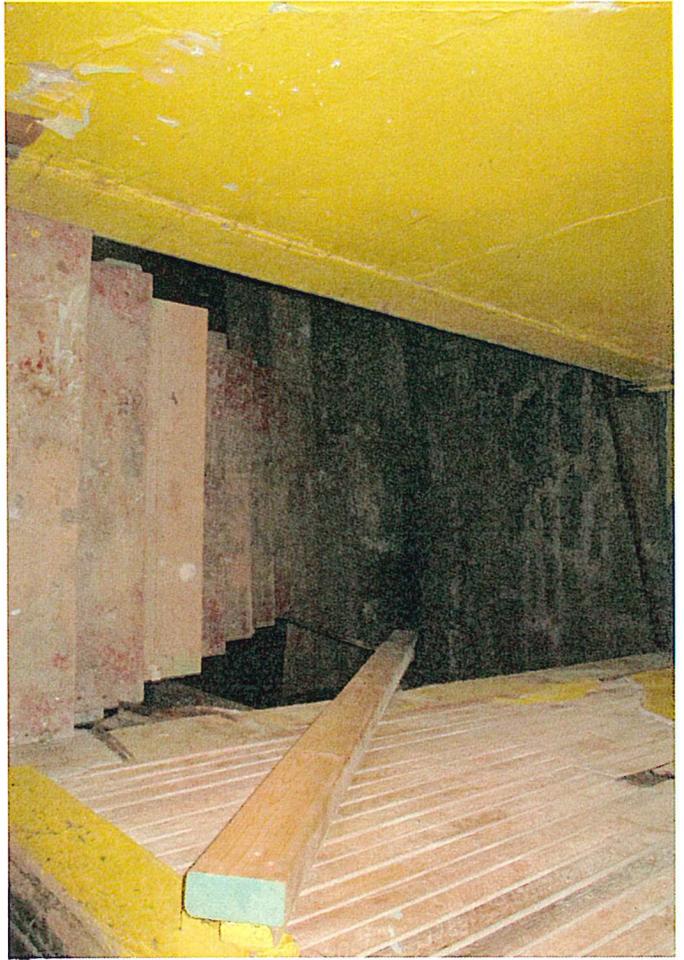
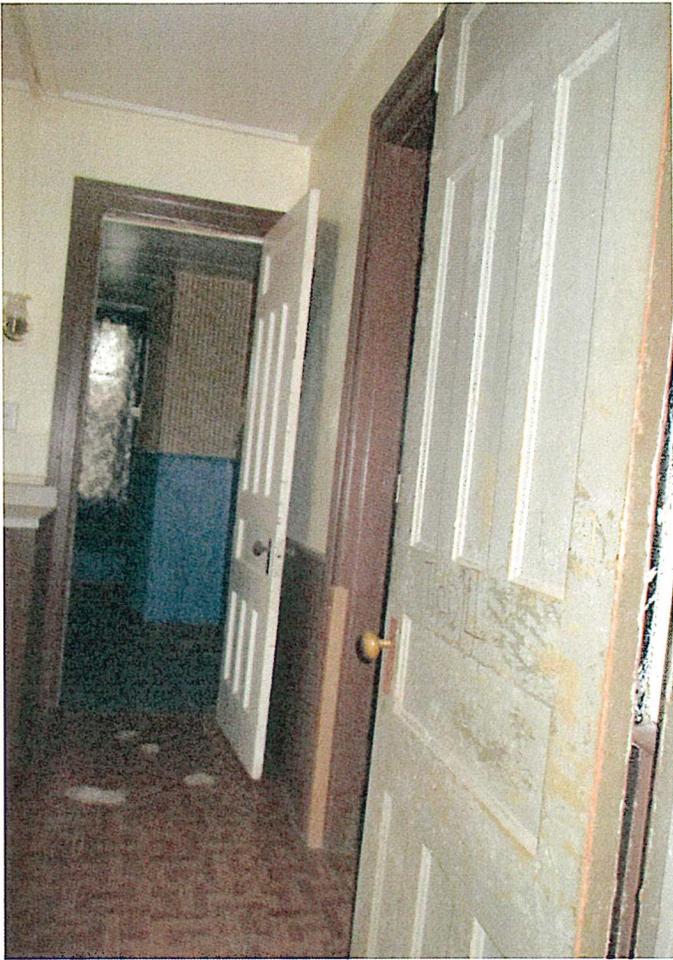
MEMORANDUM

DATE: September 1, 2015
TO: Jim Mills, City Comptroller
FROM: Shawn McWayne, Code Enforcement Supervisor
SUBJECT: 825 Academy Street

This property, for the most part, is in decent shape. There is work that is required to make the structure livable, but the property is worth taking.

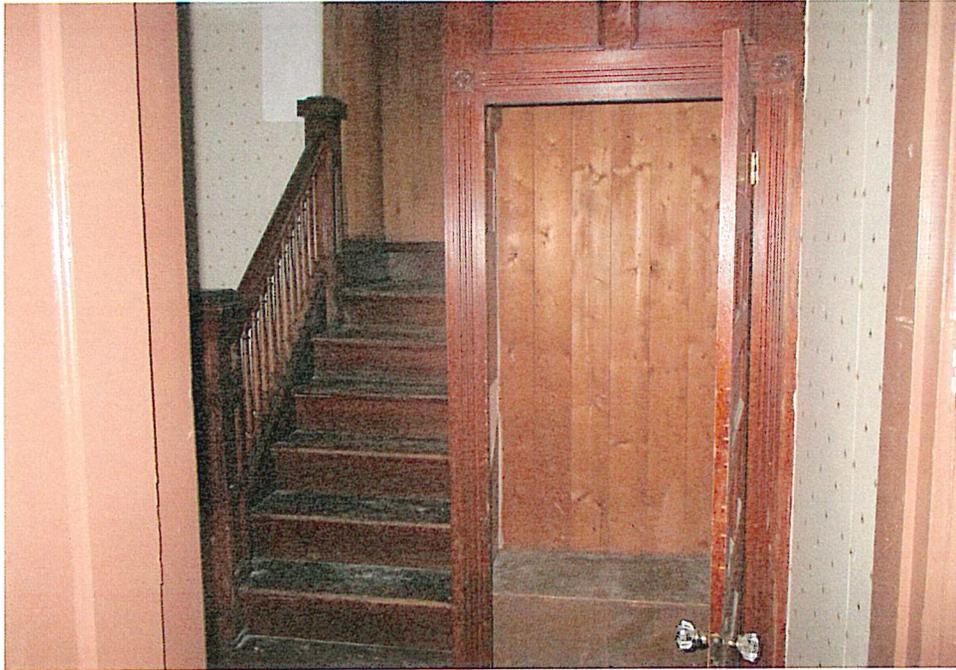
Any questions, please contact me.

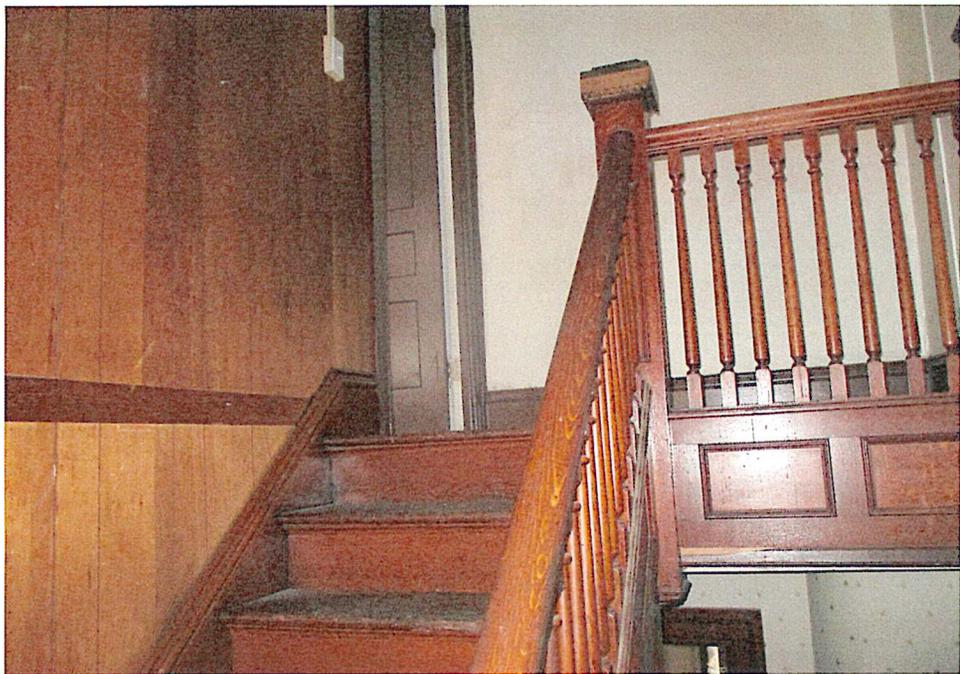




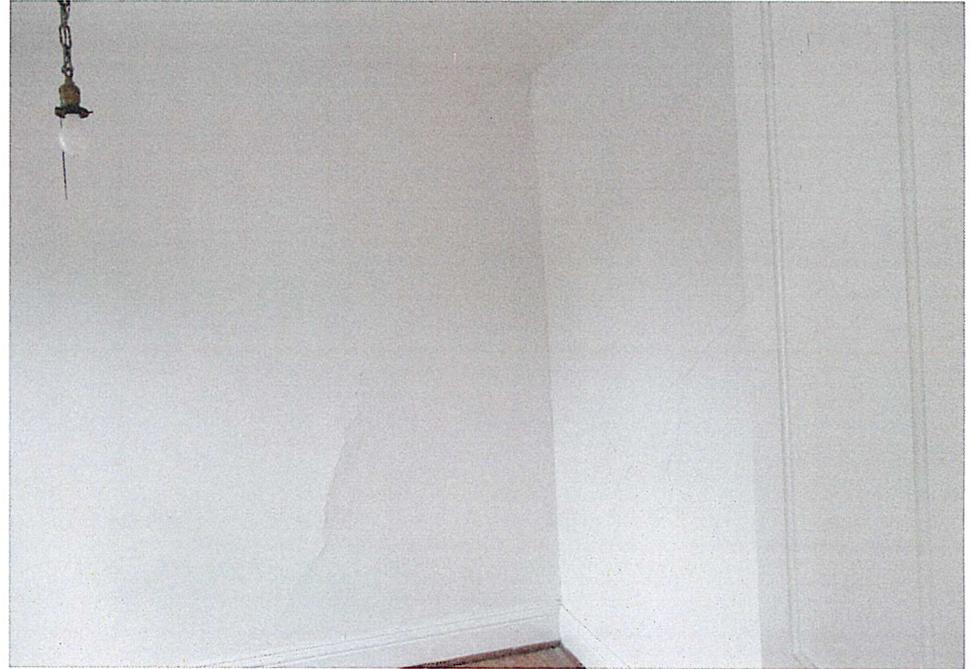
















September 1, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Board and Commission Appointments

Below is a listing of upcoming vacancies on City Boards and Commissions for City Council review.

With Council approval, Staff will contact the members for reappointment. Staff would also be happy to reach out to any new individual recommended by City Council.

Board or Commission	Appointed By	Term	Name of Member	Date of Appt.	Term Expires
Board of Assessment Rev.	Council	5 Years	Dean Gillen	1/18/11	9/30/15
Board of Ethics	Council	1 Year	Jean A. Bilow	12/15/14	12/31/15
Board of Ethics	Council	1 Year	Charles P. Donoghue	12/15/14	12/31/15
Board of Ethics	Council	1 Year	Rande S. Richardson	12/15/14	12/31/15
Board of Ethics	Council	1 Year	James St. Croix	12/15/14	12/31/15
Board of Ethics	Council	1 Year	Arthur C. Stever III	12/15/14	12/31/15
CAPC	Council	2 Years	Thomas J. Bruno	11/18/13	12/31/15
CAPC	Council	2 Years	Christina E. Stone	11/18/13	12/31/15
CAPC	Council	2 Years	Stanley Zaremba	11/18/13	12/31/15
City Constable	Council	1 Year	Patricia J. Hennegan	12/15/14	12/31/15
Deputy City Constable	Council	1 Year	Michael J. Hennegan	12/15/14	12/31/15

August 17, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Sales Tax Revenue – July 2015

The City has received the monthly sales tax revenue amount from Jefferson County. In comparison to July 2014, the July 2015 sales tax revenue on an actual to actual basis is up \$96,496 or 6.83%. In comparison to the original budget projection for the month of July, sales tax is up \$59,767 or 4.12%.

The attached spreadsheet shows the detail collections for this year and last year along with the budgeted amounts. Collections for the Fiscal Years' 2011-12, 2012-13, 2013-14 and 2014-15 have been included for historical perspective.

Please note that this payment as well as next month's payment represents an estimated payment made by the State to the County and will be trued up by the State with the October payment.

	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Variance</u>	<u>% Inc/(Dec)to Prior Year</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
July	\$ 1,359,433	\$ 1,361,364	\$ 1,492,579	\$ 1,412,829	\$ 1,509,325	\$ 96,496	6.83%		
August	\$ 1,319,714	\$ 1,357,130	\$ 1,463,877	\$ 1,247,954	\$ -				
September	\$ 1,886,899	\$ 2,071,785	\$ 1,760,254	\$ 2,206,655	\$ -			96,496	1.98%
October	\$ 1,215,879	\$ 1,301,624	\$ 1,584,174	\$ 1,405,774	\$ -				
November	\$ 1,207,881	\$ 1,274,589	\$ 1,116,784	\$ 1,398,402	\$ -				
December	\$ 1,897,409	\$ 1,714,672	\$ 1,543,425	\$ 1,540,727	\$ -			-	0.00%
January	\$ 1,195,675	\$ 1,276,483	\$ 1,238,468	\$ 1,261,235	\$ -				
February	\$ 1,036,230	\$ 1,160,663	\$ 1,076,005	\$ 1,059,321	\$ -				
March	\$ 1,624,451	\$ 1,453,454	\$ 1,471,964	\$ 1,295,074	\$ -			-	0.00%
April	\$ 1,217,913	\$ 1,293,493	\$ 1,271,765	\$ 1,286,204	\$ -				
May	\$ 1,224,057	\$ 1,373,513	\$ 1,298,653	\$ 1,288,547	\$ -				
June	\$ 2,029,525	\$ 1,609,032	\$ 1,699,052	\$ 1,726,963	\$ -			-	0.00%
YTD	<u>\$ 17,215,066</u>	<u>\$ 17,247,801</u>	<u>\$ 17,017,001</u>	<u>\$ 17,129,685</u>	<u>\$ 1,509,325</u>	<u>\$ 96,496</u>	<u>6.83%</u>		

	<u>Original Budget</u>		<u>Variance</u>	<u>%</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
	<u>2015-16</u>	<u>Actual 2015-16</u>				
July	\$ 1,449,558	\$ 1,509,325	\$ 59,767	4.12%		
August	\$ 1,280,396	\$ -				
September	\$ 2,264,021	\$ -			59,767	1.20%
October	\$ 1,442,320	\$ -				
November	\$ 1,434,756	\$ -				
December	\$ 1,580,780	\$ -			-	0.00%
January	\$ 1,294,023	\$ -				
February	\$ 1,086,860	\$ -				
March	\$ 1,328,741	\$ -			-	0.00%
April	\$ 1,319,641	\$ -				
May	\$ 1,322,045	\$ -				
June	\$ 1,771,860	\$ -			-	0.00%
YTD	<u>\$ 17,575,000</u>	<u>\$ 1,509,325</u>	<u>\$ 59,767</u>	<u>4.12%</u>		

September 3, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Update on Stateway Plaza and Loomis Drive Dedication

Regarding Stateway Plaza, following the trial, City Attorneys have filed the brief on behalf of the City of Watertown. They expect that Judge Gilbert will rule on the case on or before September 30.

The City is in receipt of revised documents from Kim Donegan's attorney for the Dedication of Loomis Drive. These documents are being reviewed and if acceptable, which they appear to be, a Resolution accepting the offer of dedication will be forwarded to City Council for approval at an upcoming Council Meeting.