

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, September 15, 2014, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRESENTATIONS

Service Awards for Employees

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Reappointment to the Empire Zone Administrative Board, James Fitzpatrick
- Resolution No. 2 - Reappointment to the Empire Zone Administrative Board, Robert Lawlor
- Resolution No. 3 - Reappointment to the Empire Zone Administrative Board, Peter Sovie
- Resolution No. 4 - Approving Position of Account Clerk Typist Within Police Department
- Resolution No. 5 - Approving Position of Records Clerk Within Police Department
- Resolution No. 6 - Amendment No. 99 to the Management And Management Confidential Pay Plan
- Resolution No. 7 - Approving an Amendment to the Intermunicipal Agreement - County/City Public Safety Building

- Resolution No. 8 - Approving Production Agreement Between the City of Watertown and Steve Weed Productions
- Resolution No. 9 - Approving Change Order No. 1 for The Trash Rake for the Hydro Electric Plant, Tuscarora Construction Company, Inc.
- Resolution No. 10 - Amending the Approved Site Plan for 163 Bellew Avenue South, Parcel 9-11-117
- Resolution No. 11 - Authorizing Abate of Water and Sewer Charges To Real Property Tax Bill for Property at 934 Academy Street
- Resolution No. 12 - Authorizing Abate of Water and Sewer Charges To Real Property Tax Bill for Property at 662 Leray Street
- Resolution No. 13 - Authorizing Abate of Water and Sewer Charges To Real Property Tax Bill for Property at 513 Olive Street
- Resolution No. 14 - Authorizing the Filing of Applications With the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53; Title 23, United States Code, or Other Federal Statutes Administered by the Federal Transit Administration (FTA)

ORDINANCES

- Ordinance No. 1 - Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

STAFF REPORTS

1. Disposal of City Properties
2. Tax Sale Certificate – 591 Rear Main Street West
3. NYS Retirement System 2016 Employer Contribution Rates
4. 10th Mountain Division Memorial
5. FY 2013/14 Empire Zone Financial Statements
6. Watertown Sunday Softball

7. Usage of City Property for Fort Drum Events
8. Admission waiver for Public Skate
9. DANC Flyer of Open House September 18, 2014
10. City of Watertown Fire Department Flyer of Open House October 4, 2014

NEW BUSINESS

EXECUTIVE SESSION

The proposed acquisition, sale or lease of real property when publicity would affect the value thereof.

WORK SESSION

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
OCTOBER 6, 2014.**

Res Nos. 1, 2, 3

September 4, 2014

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Reappointments to the Empire Zone Administrative Board

The terms of James Fitzpatrick, Robert Lawlor and Peter Sovie on the Empire Zone Administrative Board expired on May 31, 2014. All have expressed an interest in being reappointed.

Attached for City Council consideration are resolutions reappointing all to a three-year term, such terms expiring on May 31, 2017.

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board – James Fitzpatrick

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

RESOLVED that the following individual is reappointed to the Empire Zone Administrative Board for a three-year term, such term expiring on May 31, 2017:

James Fitzpatrick
837 Holcomb Street
Watertown, NY 13601

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board – Robert Lawlor

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

RESOLVED that the following individual is reappointed to the Empire Zone Administrative Board for a three-year term, such term expiring on May 31, 2017:

Robert Lawlor
1006 Holcomb Street
Watertown, NY 13601

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board – Peter Sovie

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

RESOLVED that the following individual is reappointed to the Empire Zone Administrative Board for a three-year term, such term expiring on May 31, 2017:

Peter Sovie
 19250 Woodside Drive
 Watertown, NY 13601

Seconded by

Res Nos. 4, 5

September 9, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Request to Establish Positions of Account Clerk Typist and Records Clerk
Within the Police Department

Request Council's approval to establish an Account Clerk Typist and Records Clerk positions within the Administrative Staff of the Police Department. At the start of FY14/15, this staff comprised of a Clerk and Senior Clerk positions. The Senior Clerk position was abolished after the recent retirement of the incumbent in August 2014. The City recently received notice that the individual holding the title of Clerk will retire at the end of October 2014.

The establishment of the Records Clerk position will replace the Clerk title according to the Fox Lawson Study recommendation. The establishment of the Account Clerk Typist position will accommodate a personnel transfer.

The Civil Service Commission has reviewed and approved the request to establish the Account Clerk Typist position.

Resolutions approving these positions have been prepared for City Council consideration.

RESOLUTION

Approving Position of Account Clerk Typist
Within Police Department

Page 1 of 1

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the position of Senior Clerk was removed from the Police Department with a retirement in August 2014, and

WHEREAS the City of Watertown wishes to establish an Account Clerk Typist position within the Police Department, and

WHEREAS the Civil Service Commission has reviewed and approved the request to establish the Account Clerk Typist position,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves adding the position of Account Clerk Typist within the Police Department.

Seconded by

RESOLUTION

Approving Position of Records Clerk
Within Police Department

Page 1 of 1

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown wishes to establish a Records Clerk position within the Police Department upon the pending retirement of the Clerk in October 2014, and

WHEREAS the establishment of the Records Clerk title follows the recommendation of the Fox Lawson Study,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves adding the position of Records Clerk within the Police Department.

Seconded by

Res No. 6

September 8, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Amendment No. 99 to the Management and
Management Confidential Pay Plan

With the departure of City Engineer Kurt W. Hauk, Justin L. Wood will serve as City Engineer until such time as a new City Engineer is appointed.

The attached resolution provides for Amendment No. 99 to the Management and Management Confidential Pay Plan setting the salary for the position of City Engineer to \$80,000 at this time.

RESOLUTION

Page 1 of 1

Amendment No. 99 to the Management
And Management Confidential Pay Plan

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby approves Amendment No. 99 to the Management and Management Confidential Pay Plan for the position listed below. With the departure of Kurt W. Hauk, Justin L. Wood will serve as City Engineer effective September 15, 2014 until such time as a new City Engineer is appointed.

<u>Position</u>	<u>Salary</u>
City Engineer	\$80,000

Seconded by

SLYE & BURROWS

Res No. 7

MEMORANDUM

TO: Mayor Jeffrey E. Graham and Members of Watertown City Council
Sharon Addison, City Manager

FROM: Robert J. Slye

DATE: September 11, 2014

RE: Amendment to City/County Public Safety Building Agreement

As the Council is aware, actions taken by the Commission of Correction earlier this year prohibited the County Sheriff from holding City pre-arraignment detainees. This action resulted in the restoration of two holding cells at City Hall; the County proceeding to obtain an amendment to Section 500-a of the Corrections Law to permit the County to continue its cooperative efforts under the existing City/County Public Safety Building Agreement; an increase in the City's overtime budget due to watching pre-arraignment detainees until arraignment; and the involved tremendous cooperation of Office of Court Administration (Hon. James Tormey, J.S.C.) and our City Court Judges, who, with the assistance of specially-assigned local Town Judges, were "on call" to arraign City detainees at all times. This cooperative effort by all parties concerned, including the leadership of the Police Department and the PBA, resulted in a safe and fairly efficient handling of the issue. It has not been, however, without additional expense.

The County has, through the efforts of our State representatives, secured authorization for the County PSB to again hold City pre-arraignment detainees.

The Commission published a document entitled "New York State Commission of Correction Maximum Facility Capacity for Jefferson County Jail, in Watertown, New York," dated May 20, 2014. This document, among other things, established timelines for the holding of pre-arraignment City detainees. It was not published until almost two months after the Commission brought the issue to light. The document contains specific guidelines for each holding cell for the City's pre-arraignment detainees, and the Sheriff is obligated to follow those guidelines.

The guidelines also address inmate capacities for the entire County Jail and, as the Council is aware, the Sheriff is constrained to "outsource" County Jail inmates so that the capacity of the jail will not be exceeded. An issue created by the holding of City pre-arraignment detainees is that, if they are not removed from their holding cells in the State-governed facility within certain timelines, they must be moved into the "general population." That move, alone, creates additional costs associated with bedding, meals, shower facilities, etc. Accordingly, if that happens, the County seeks an amendment to

the Intermunicipal Agreement to the effect that the City will then pay a full day's charge for housing the inmate if additional services are provided.

The second issue created by the Commission of Correction's timelines is that, if transfer of a pre-arraignment detainee into the general population directly results in an "overcrowding" and, therefore, the "outsourcing" requirement under the Maximum Facility Capacity guidelines, the County seeks the cost of that outsourcing.

The County Attorney, David Paulsen, and I have discussed these two issues, both of which the City must attempt to avoid by pursuing either an accelerated arraignment procedure or an alternative holding arrangement until arraignment can be held. Essentially, the amendment states that, before a pre-arraignment detainee is moved into the general population, the City must be given the opportunity to retrieve the detainee so that additional financial charges may be avoided.

With regard to the arraignment issue, further discussions need to be held with Justice Tormey and our City Court Judges to see what recommendations they might make and how the City can best accommodate them. With regard to alternate holding pending arraignments, the County Attorney has agreed that the City should receive actual notice before a detainee is transferred to the general population, so that the detainee may be "retrieved" from the holding cell by City Police. Whether we will be able to prevail upon the judiciary to appear in City Court; prevail upon a Town Justice in an adjoining Town to perform an arraignment in his or her Court; or we must transfer the prisoner to other secure facilities, are issues which must be addressed by the Police Chief and his staff. It is known, however, that the City must avoid even a claim that its pre-arraignment detainees have directly resulted in the outsourcing of a County prisoner. The fact that a pre-arraignment detainee, who will only be held in general population for likely a matter of hours prior to arraignment, and likely prior to any regularly scheduled transport of prisoners, is irrelevant to Commission of Correction's view of the matter: either the jail is overcrowded or it is not.

The attached proposed amendment to the Intermunicipal Agreement addresses negotiated procedures designed to avoid the jail overcrowding problem and to avoid a claim that the City is adding to that problem. The amendment seeks the additional signature of the Sheriff, who will be required, through the corrections officers, to advise the City of certain timelines.

I respectfully ask that the Council consider, and vote on, the proposed amendment at its regularly scheduled meeting on Monday, September 15th, so that we can immediately sign the agreement and renew our pre-arraignment detention process with the County.

RESOLUTION

Page 1 of 2

Approving an Amendment to the Intermunicipal Agreement - County/City Public Safety Building

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

Introduced by

WHEREAS the City of Watertown and the County of Jefferson entered into a certain Intermunicipal Agreement for the joint construction, operation and maintenance of a County/City Public Safety Building on October 16, 1989, which Agreement was amended on October 7, 1991 and July 26, 1993, and

WHEREAS in part, the Intermunicipal Agreement called for the County to hold City prisoners within certain spaces of the Public Safety Building, until such time as they could be arraigned, and

WHEREAS in March of this year, the New York State Commission of Corrections determined that, in absence of specific statutory authority, the County of Jefferson was not authorized to hold the City’s pre-arraignment prisoners, and

WHEREAS through home rule legislation requested by Jefferson County, the State Legislature has passed, and the Governor has signed, a bill authorizing the Jefferson County Sheriff to hold the City’s pre-arraignment detainees, and

WHEREAS the Commission of Correction has issued a document entitled “Maximum Capacity for Jefferson County Jail,” dated May 20, 2014, which document establishes maximum holding times for the City’s pre-arraignment detainees, and

WHEREAS, the Commission of Correction’s directive prohibits the County Sheriff from holding the detainees in designated cells beyond the mandated times, the County and City must amend their Intermunicipal Agreement to comply with the Commission of Correction’s guidelines, and

WHEREAS the City Council of the City of Watertown determines it to be in the best interests of the citizens of the City to amend the Intermunicipal Agreement to permit the County Sheriff’s housing of the City’s pre-arraigned detainees to the extent possible within the Commission of Corrections guidelines,

RESOLUTION

Page 2 of 2

Approving an Amendment to the Intermunicipal Agreement - County/City Public Safety Building

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York

1. That the amendment to the Intermunicipal Agreement for the Joint Construction, Operation and Maintenance of a County/City Public Safety Building, first approved on October 16, 1989, attached to this resolution, shall be approved, and
2. Be it further resolved that the City Mayor, Hon. Jeffery E. Graham, shall sign the Agreement on behalf of the City.

Seconded by

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Watertown, New York, acting on behalf of the City of Watertown, New York, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the City Council of the City of Watertown, New York held on _____

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)

**AMENDMENT TO INTERMUNICIPAL AGREEMENT –
COUNTY/CITY PUBLIC SAFETY BUILDING**

PARTIES:

THE COUNTY OF JEFFERSON, New York, a municipal corporation organized and existing under the laws of the State of New York, having a principal place of business and office located at 195 Arsenal Street, Watertown, New York 13601, hereinafter referred to as “COUNTY” or “the COUNTY”,

and

THE CITY OF WATERTOWN, New York, a municipal corporation organized and existing under the laws of the State of New York, having a principal place of business and office located at Watertown Municipal Building, 245 Washington Street, Watertown, New York 13601, hereinafter referred to as “CITY” or “the CITY”,

and

THE JEFFERSON COUNTY SHERIFF, a public officer with offices at 753 Waterman Drive, Watertown, New York 13601

WITNESSETH:

WHEREAS, The COUNTY and CITY previously entered into an intermunicipal agreement dated October 16, 1989, entitled “INTERMUNICIPAL AGREEMENT FOR THE JOINT CONSTRUCTION, OPERATION AND MAINTENANCE OF A COUNTY/CITY PUBLIC SAFETY BUILDING”, and

WHEREAS, The document was later amended on August 7, 1991 to address the issues of the cost of roads in and around the site; and further amended on July 26, 1993 to provide additional details and to clarify the terms of the original agreement, and

WHEREAS, The PARTIES, including the Jefferson County Sheriff, desire to further amend the agreement for purposes of ensuring that the pre-arraignment detainee holding facilities utilized by the City, and the operation thereof, comply with the mandates of the State

Commission of Correction, which mandates were most recently published by the Commission on May 20, 2014, the PARTIES hereby agree as follows:

Section 18(A)(iv) of the INTERMUNICIPAL AGREEMENT is hereby amended to read as follows:

(iv.) Holding of CITY Prisoners.

a. Facilities and Fees: Within the limits of space in the initially constructed PSB which were intended for such purpose, the COUNTY will provide the CITY with appropriately supervised secure holding cells for prisoners in the custody of the Watertown Police Department awaiting arraignment at a per diem cost equal to one-half of the COUNTY's established per diem charge for boarding inmates. In cases where a prisoner of the City Police Department is held for less than 24 hours in a given day, the per diem cost will be pro-rated to the nearest hours.

b.. Holding Times: The COUNTY, CITY and SHERIFF acknowledge that the New York State Commission of Correction issued a document entitled "Maximum Facility Capacity for Jefferson County Jail in Watertown, New York" on May 20, 2014, imposing "group holding" requirements for the City's prisoners as follows:

Name of Housing Area/Section	Number of Toilets	Number of Sinks	Number of Showers	Total Size of Unit (Sq. Ft. of Floor Space)	Capacity	Description of use (Limit as to use, time frame, etc.)
Group Holding Right Side						
Holding Pen 1	1	1	-0-	135 sq. ft.		The facility shall limit individual occupancy holding to 12 hours . Multiple occupancy holding shall be limited to four (4) hours . When utilized for holding the facility may hold up to nine (9) inmates in this cell.
Holding Pen 2	1	1	-0-	68 sq. ft.		The facility shall limit individual occupancy holding to 12 hours . Multiple occupancy holding shall be limited to four (4) hours . When utilized for holding the facility may hold up to [four] (4) inmates in this cell.
Holding Pen 3	1	1	-0-	68 sq. ft.		The facility shall limit individual occupancy holding to 12 hours . Multiple occupancy holding shall be limited to four (4) hours . When utilized for holding the facility may hold up to [four] (4) inmates in this cell.

This housing may be used only for the type of housing, or for the duration shown, as listed in the right hand column. Any other use is prohibited. This housing is non-standard and will not be added to the MFC.

If the State Commission of Correction changes the above holding time-frames, the SHERIFF, as the party responsible for compliance, must notify the CITY, in writing, of any such change, and the CITY shall then have five (5) working days from the receipt of such notice before any changes to the following provisions of this section 18(A)(iv) shall be effective as against it.

c. Moving of City Pre-Arrest Detainees into Approved General Population Housing: Any pre-arrest detainee not removed from holding by the City Police Department within the applicable time frames established by the Commission of Correction will be classified and moved into approved "general population housing" by the Sheriff. The fee for any detainee so admitted to general population shall be the per diem amount established for the boarding of inmates at the Jefferson County Correctional Facility based upon the previous year's audited amount for housing. Said amount shall not be prorated. (Current established amount based on 2012 audit is \$149.53 per day).

d. Outbound Costs Created Directly by the Hold of CITY Prisoners: In the event that the addition of one or more CITY detainees in the general population occurs at a time when the approved housing unit for such inmates is at capacity and the addition(s) of said detainee(s) directly results in the need to outboard other inmates, CITY shall be responsible for the reasonable and necessary outbound transportation costs of such displaced inmate or inmates consisting of round trip personnel cost, fuel, meals, and lodging, etc. In the event of the simultaneous transport of more than one inmate, the City shall only be responsible for the proportionate cost of the inmate or inmates displaced by placement of City pre-arrest detainees.

Notwithstanding the foregoing, the CITY's obligation to pay for the out-boarding of other inmates shall only be imposed if, at least one hour prior to an anticipated transfer to general population, the City's Duty Lieutenant or Duty Sergeant receives an actual telephone call from the on-duty corrections officer who is supervising the pre-arrest detainees, informing him or her that the movement of the detainee into the general population will exceed capacity of the jail such that, as a result, an inmate will be required to be moved to another corrections facility. The telephone number for notification of the City Duty Patrol Lieutenant is (315) 778-4744. The telephone number for notification of the City Duty Patrol Sergeant is (315) 778-7432. The telephone number for non-emergency dispatch is (315) 786-2601.

It is the express purpose of this provision that the City will have the opportunity to make every effort to retrieve the detainee and remove that person from the holding facility or general population such that the capacity of the jail, as established by the Commission of Correction, is not exceeded as a result of the Sheriff's holding of that detainee.

WHEREFORE, the parties have set forth their signatures to this agreement of amendment this ____ day of September 2014.

COUNTY OF JEFFERSON

Dated: _____

By:

THE CITY OF WATERTOWN, NEW YORK

Dated: _____

By: Jeffrey E. Graham, Mayor

SHERIFF OF JEFFERSON COUNTY

Dated: _____

JOHN BURNS

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

On the ___ day of September, 2014, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

On the ___ day of September, 2014, before me, personally appeared JEFFREY E. GRAHAM, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

On the ___ day of September, 2014, before me, personally appeared JOHN BURNS, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

Res No. 8

September 4, 2014

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: City Council Meeting Production Agreement, Steve Weed Productions

Attached for Council's consideration is a resolution approving a Production Agreement between the City of Watertown and Steve Weed Productions. This Agreement provides the City with a digital recording of all City Council meetings and Work Sessions. Steve Weed Productions has provided this service to the City since November 2006. The recordings are produced by Steve Weed Productions and provided to Time Warner Cable to be aired on the Public Access Channel. Recorded Council meetings are also linked on the City's website to the Steve Weed Productions website.

The term of the Agreement is through June 30, 2015. Under the terms of the contract, Steve Weed Productions will be paid \$200.00 per session effective with the September 2, 2014 City Council Meeting. This represents an increase over the previous contract amount of \$175.00 per session.

A resolution approving this contract has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Production Agreement
Between the City of Watertown and
Steve Weed Productions

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS The City Council of the City of Watertown meets every month for Regular Meetings and Work Sessions, and

WHEREAS meetings of the City Council are open to the public and Council wishes to have them digitally recorded and available for public access television and the internet, and

WHEREAS the City of Watertown has contracted with Steve Weed Productions to record City Council meetings since 2006, and

WHEREAS Steve Weed Productions is willing to continue to provide their services to the City under the term of the attached Agreement, and

WHEREAS the City of Watertown wishes to continue to retain the services of Steve Weed Productions under the terms of the attached Agreement;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Production Agreement between the City of Watertown and Steve Weed Productions, a copy of which is attached and made part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Agreement on behalf of the City.

Seconded by

**PRODUCTION AGREEMENT
BY AND BETWEEN
THE CITY OF WATERTOWN, NEW YORK
AND
STEVE WEED PRODUCTIONS**

This contract is entered into this ___ day of _____, 2014 between the City of Watertown, a municipal corporation of the State of New York, hereafter called "City" and Steve Weed d/b/a Steve Weed Productions, a sole proprietorship, hereafter called "Contractor" of the State of New York.

All notifications necessary under this contract shall be addressed to:

City of Watertown
Sharon Addison, City Manager
245 Washington St., Suite 302
Watertown, NY 13601
315-785-7730

Steve Weed Productions
7 Paddock Arcade
Watertown, NY 13601
315-782-8383

1. TERM

1.1 This contract shall be effective from September 1, 2014 through June 30, 2015.

2. SCOPE OF SERVICES

2.1 Contractor shall videotape all City Council meetings at 7:00 p.m. on the first and third Mondays of each month (unless the Monday is a holiday in which case the meetings are held the following Tuesday). Videotaping shall also include City Council Work Sessions which fall on the second or fourth Monday of the month. In addition, Contractor will also be asked from time to time to videotape special or adjourned meetings that fall outside the times listed above. All meetings shall be recorded in digital format.

2.2 City Council meetings are held in the City Council Chamber located at the City of Watertown City Hall. A larger meeting room is scheduled when greater than normal public interest in a subject or issue is anticipated. Contractor shall provide appropriate camera equipment necessary to videotape meetings held in alternative locations. Contractor will be notified in advance if a change of venue is anticipated.

2.3 Contractor shall provide all necessary supplies and resources to complete the productions including but not limited to cameras, videotapes, DVD's, appropriate electronic equipment, staff, etc.

2.4 Contractor shall not edit audio or video recordings of City Council meetings.

- 2.5 All meeting recordings shall become the property of the City of Watertown. Contractor shall be allowed to post recorded City Council meetings on personal website located at URL www.steveweedproductions.com. No advertisements of any kind shall be sold, included or displayed relating to recorded City Council meetings on Contractor's website.
- 2.6 In the event the Contractor's video recording equipment fails and the Contractor is unaware of an equipment problem prior to a session, or if such an issue arises during a session, the Contractor will not be expected to provide backup equipment and will not be held accountable for failing to record that session. Additionally, the City will not be charged for the recording of that meeting.
- 2.7 Contractor shall deliver the master recording on DVD to the City of Watertown City Manager's Office at 245 Washington St., Suite 302, no later than the close of business the day after the City Council meeting.
- 2.8 Contractor shall assist the City in reviewing ways to improve cable casting of City Council meetings, including advising the City relative to procedures, equipment, programming of equipment, or training relative to these services. Contractor will assist the City in training City staff to operate and maintain the City's videotaping system or portions thereof.
- 2.9 All recordings of City Council meetings must adhere to the broadcasting rules and regulations of Time Warner Cable and their Public, Educational and Governmental (P.E.G.) access channel.
- 2.10 Contractor shall be responsible for archiving and hosting all meetings of the Watertown City Council dating back to February 2006 until such time as the City of Watertown hosts at the City's website..

3. COMPENSATION

- 3.1 In consideration of Contractor's performance of all of its obligations here under, City agrees to pay Contractor \$200.00 per recorded City Council session. For sessions which will require minimal recording time, limited camera views and generally be used for documentation purposes only, Contractor will be allowed to use one camera for appropriated session. Contractor will be notified of short meetings in advance and will be paid \$100.00 per recorded session. A session is defined as the Council convening at 7:00 p.m., or a special convening of the City Council at another time (i.e. 5:30 p.m.), and ending when the meeting has been officially adjourned by the City Council.
- 3.2 City agrees to pay Contractor on a monthly basis upon receiving an invoice for services satisfactorily performed.

4. LIABILITY

- 4.1 Contractor shall indemnify, protect, defend, and hold City, its officers, agents, volunteers, and employees harmless against any actions, claim for injury or damage and all loss, liability, cost or expense, including court costs and attorneys fees, growing out of or resulting directly or indirectly from the performance of this contract, except for that resulting from the sole negligence of the City.
- 4.2 The Contractor agrees to furnish the City with a Certificate of Insurance naming the City as an additional insured covering public liability in the amounts of \$500,000 per person and \$1,000,000 per occurrence and property damage in the amount of \$100,000.
- 4.3 The Contractor shall procure and obtain Workers' Compensation Insurance in accordance with the laws of the State of New York. Said insurance shall cover all persons defined or determined to be employees of Contractor by the laws of the State of New York.

5. GENERAL PROVISIONS

- 5.1 ASSIGNABILITY: This contract calls for personal performance by Contractor, and Contractor may not assign its obligations here under.
- 5.2 TERMINATION: City may terminate this contract in the event Contractor fails to comply with any of the terms or conditions set forth herein or if City determines Contractor is in any way unfit, unqualified, or unable to perform all of the services outlined in this contract. City will provide 30 days prior written notice by certified mail, return receipt requested of its intent to terminate or have it hand delivered.
- 5.3 WAIVER: Waiver of any breach of any provision of this contract by either party shall not operate as a waiver of any subsequent breach of the same or any other provision of this contract.
- 5.4 ATTORNEY'S FEES: In the event either party shall initiate any suit, action or appeal on any matter related to this contract, then the court before whom such suit, action or appeal is taken shall award to the prevailing party such attorney's fees as the Court shall deem reasonable, considering the complexity, effort and result against the party who shall not prevail, and such award and all allowable costs of the event may be either added to or deducted from the balance due under this contract, or be a separate obligation as appropriate.
- 5.5 EXTENT OF CONTRACT: This contract supersedes any prior or contemporaneous oral or written agreements or understandings entered into by the parties.

IN WITNESS WHEREOF, the parties have herewith executed their signatures.

THE CITY OF WATERTOWN, NEW YORK

By: _____
Sharon Addison, City Manager

STEVE WEED PRODUCTIONS

By: _____
Steve Weed, Owner

Res No. 9

September 10, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Order No. 1 for the Trash Rake for the Hydro Electric Plant, Tuscarora Construction Company, Inc.

On October 7, 2013, City Council accepted the bid submitted by Tuscarora Construction Company, Inc. for the Trash Rake in the amount of \$238,761.00.

Tuscarora Construction Company, Inc. has submitted Change Order No. 1 for this project reducing the amount by \$542.76. As detailed in Water Superintendent Michael Sligar's attached report, this project is approaching final closeout and brings the final contract amount to \$238,218.24.

The current bond ordinance does not need to be adjusted for the change order.

A Resolution is attached for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Change Order No. 1 for The Trash Rake for the Hydro Electric Plant, Tuscarora Construction Company, Inc.

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

YEA	NAY

Introduced by

WHEREAS on October 7, 2013, the City Council of the City of Watertown approved a bid submitted by Tuscarora Construction Company, Inc. in the amount of \$238,761.00 for the Trash Rake for the Hydro Electric Plant, and

WHEREAS Tuscarora Construction Company, Inc. has now submitted Change Order No. 1 reducing the amount of \$542.76 bringing the total contract amount to \$238,218.24,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 1 to the contract with Tuscarora Construction Company, Inc., a copy of which is attached and made part of this resolution, bringing the total to \$238,218.24 for the Trash Rake for the Hydro Electric Plant, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

Seconded by

Change Order

No. 1

Date of Issuance: Sept. 8, 2014

Effective Date: Sept. 8, 2014

Project: Trash Rake Replacement Project	Owner: City of Watertown	Owner's Contract No.: (315) 785-7740
Contract: Trash Rake Replacement Project	Date of Contract: 10/11/13	
Contractor: Tuscarora Construction Co Inc	Engineer's Project No.:	
4530 US route 11, PO Box 520, Pulaski, NY 13142		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: The City of Watertown is being compensated for having to build their own reel cover for the new trash rake, after the one that was provided proved to be inadequate.

Attachments: (List documents supporting change):

Invoice No. 98345 from Metal Man Services for the amount of \$328.06

Invoice No. 567841 from Hanes Supply, Inc for the amount of \$214.70

Invoices totaling \$542.76

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT/TIMES:

Original Contract Price:

\$238,761.00

Original Contract Times: Working days Calendar days

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

\$ _____

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Price prior to this Change Order:

\$238,761.00

Contract Times prior to this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [~~Decrease~~] of this Change Order:

\$542.76

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Price incorporating this Change Order:

\$238,218.24

Contract Times with all approved Change Orders:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: Jeffrey C. Hammond
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: E. C. Brown
Contractor (Authorized Signature)

Date: Sept. 8, 2014

Date: _____

Date: Sept. 9, 2014

Approved by Funding Agency (if applicable): _____

Date: _____

Change Order Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Metal Man Services
 (A Division of Kenal Services Corp.)
 1109 Water Street
 Watertown, NY 13601



Bill To

Mercer Construction Co., LLC
 606 Northway 10 Industrial Park
 Clifton Park, NY 12065

Invoice

Kenal Services Corp.
 Federal ID# 20-1420291
 DUNS: 17-577-8401 Cage Code: 352Q5

Date	Invoice #	P.O. No.	Terms	Ship Via	Project
8/18/2014	98345	CW391242	Net 30		
Quantity	Description		Rate	Amount	
2	2 pcs 11GA x 45" OD A36 STEEL DISK		87.72	175.44	
2	2 PCS 1/4 X 1" X 12' HRF ROLLED TO 45" DIAMETER W/ OVERLAP		22.66	45.32	
1	1 PC 11GA X 13" X 144" A36 STEEL PLATE ROLLED TO 45" DIAMETER W/ OVERLAP		107.30	107.30	
ESTIMATED AVAILABILITY: 1 WEEK ARO					
Customer Signature			Subtotal	\$328.06	
			Sales Tax (7.75%)	\$0.00	
Total			\$328.06		

Metal Man Services
 (A Division of Kenal Services Corp.)
 1109 Water Street - Watertown, NY 13601
 (315) 788-9226 - (800) 498-7833 - Fax (315) 788-9440
 www.metalmanservices.com



A+
 BBB Rating
 as of
 12/1/2010



HANES SUPPLY, INC.
 55 JAMES E. CASEY DRIVE
 BUFFALO, NY 14206

Phone: (716) 826-2636
 Fax: (716) 826-4412

Website: www.hanessupply.com

INVOICE

Customer Copy	
Number	567841
Date	08/22/14
Page	1

Bill To: M179	MERCER CONSTRUCTION ATTN: NANCY BROWN 606 PIERCE RD CLIFTON PARK, NY 12065	Ship To: 0	MERCER ASSET MANAGEMENT INC CPU WATERTOWN, NY 13601
		Ord By: FRED OBRIEN	U/S: JGA.

Reference #	Shipped	Salesperson	Terms	Tax Code	Doc #	Wh	Freight	Ship Via
CW3912444	08/21/14	HSE HOUSE ACCT	NET 30	NYJEF	302780	08	PREPAID	CPU

Item	Description	Ordered	Shipped	Backordr	UM	Price	UM	Extension
OIL35116	WATERTOWN 04016 LPS 15OZ NO-FLASH ELECTRO CONTACT CLEANER OIL35116 IS TAXABLE	5.00	5.00	.00	EA	21.400	EA	107.00
SAF50050	TY122S-XL 01414 TYVEK CVRL HOOD, BOOTS, ELASTIC WRISTS SAF50050 IS TAXABLE	8.00	8.00	.00	EA	5.916	EA	47.33
MA111010	50LB COTTON RAGS MA111010 IS TAXABLE	1.00	1.00	.00	BX	31.467	BX	31.47
PRO72008	62-322PF/L DISPOSABLE LATEX IND. GRADE POWDER FREE (100/BX PRO72008 IS TAXABLE	1.00	1.00	.00	BX	13.975	BX	13.98

INVOICE

Merchandise	Misc	Discount	Tax	Freight & Handling	Total Due
199.78			14.92	0.00	214.70

"THANK YOU FOR YOUR ORDER "



Michael J. Sligar
Superintendent

Julie Bailey
Principal Account Clerk

Water Department City of Watertown, New York

Municipal Building, Suite 202
245 Washington Street
Watertown, New York 13601

Phone: (315) 785-7757
Fax: (315) 785-7738
Email: msligar@watertown-ny.gov

Aaron T. Harvill
Chief Plant Operator
Water Treatment

R. Mark Crandall
Chief Plant Operator
Wastewater Trmt

Kevin Patchen
Supervisor
Water Distribution

Date: September 11, 2014
To: Sharon Addison, City Manager
From: Michael J. Sligar, Superintendent of Water 
Subject: Change Order No. 1, Trash Rake Replacement Project

The Trash Rack Replacement Project is completed and approaching final closeout. One issue remains.

The unit arrived without a sufficient cover to protect an outside reel of cable from weather intrusion and also provide an adequate safety barrier for personnel working in the vicinity of the reel. A replacement cover that was provided by the manufacturer was equally deficient.

City Staff elected to approach local vender and caused a suitable cover to be manufactured on site. The contractor had agreed to reimburse the City for its cost in the matter.

Change Order No. 1 is a decrease in the contract price of \$542.76 to cause the appropriate reimbursement.

Res No. 10

September 9, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Amending the Approved Site Plan for 163 Bellew Avenue South, Parcel 9-11-117

A request has been submitted by Christopher Todd of Aubertine & Currier to amend the approved site plan for 163 Bellew Avenue South, Parcel 9-11-117 to allow construction of an additional parking area, removal of previously proposed lighting, extension of a wooden fence, and modifications to the landscaping plan.

The City Planning Board reviewed the request on September 2, 2014 and voted to recommend that City Council approve the site plan amendment as submitted.

Attached are copies of the report on the request prepared for the Planning Board and an excerpt from their meeting minutes.

The City Council must respond to the questions in Part 2 of the Short Environmental Assessment Form before it may vote on the resolution. The resolution prepared for City Council consideration states that the project will not have a significant negative impact on the environment, and approves the site plan submitted to the City Engineering Department on August 13, 2014.

RESOLUTION

Page 1 of 2

Amending the Approved Site Plan for 163 Bellew Avenue South, Parcel 9-11-117

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS Christopher Todd of Aubertine and Currier has submitted a request to amend the approved site plan for 163 Bellew Avenue South, parcel 9-11-117, to allow construction of an additional parking area, removal of previously proposed lighting, extension of a wooden fence, and modifications to the landscaping plan, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on September 2, 2014, and voted to recommend that the City Council of the City of Watertown approve the site plan amendment as submitted on August 13, 2014, and

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is an Unlisted Action and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

RESOLUTION

Page 2 of 2

Amending the Approved Site Plan for 163 Bellew Avenue South, Parcel 9-11-117

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the approved site plan for 163 Bellew Avenue South, parcel 9-11-117, is hereby amended to allow construction of an additional parking area, removal of previously proposed lighting, extension of a wooden fence, and modifications to the landscaping plan, as depicted on plans submitted to the City Engineer on August 13, 2014.

Seconded by

Landscaping: Plantings differ slightly from the approved plan, but are substantially compliant with the Guidelines as installed. The fence along the eastern property line has been extended all the way to northern edge of the lot. The amendment request describes an 8' fence, but the fence is actually 6' tall and code compliant.

cc: City Council Members
Robert J. Slye, City Attorney
Justin Wood, Civil Engineer II
Christopher Todd, 522 Bradley St
Gerald Schneeberger, 545 Merrick St, Clayton 13624

August 13, 2014

Kurt W. Hauk, P.E.
City Engineer
Room 305, City Hall
245 Washington Street
Watertown, NY 13601

**Re: Site Plan Ammdement Application
Oral Surgeon's Office
(A&C Project #2013-093)
163 Bellew Avenue South, Watertown, NY**

Dear Mr. Hauk:

Aubertine and Currier Architects, Engineers & Land Surveyors, PLLC on behalf of Gerald Schneeberger is requesting to be included on the agenda for the September 3, 2014 City of Watertown Planning Board meeting for a Site Plan Amendment review for an Oral Surgeon's Office, located at 163 Bellew Avenue South, on tax parcel no. 9-11-117.000. Included with this cover letter is a review fee check for \$50.00, seventeen (17) copies of the letter, Short SEQR Environmental Assessment Form, and four (4) copies of the revised Engineering Report. Also attached are four (4) full size copies of the Site Plan, Site Details and Thirteen (13) 11"x17" copies.

The original site plan consisted of a 3,624 SF Oral Surgeon's Office and associated site amenities including a 6,900 SF, 21 space parking lot, concrete sidewalks, site lighting, and landscape buffers. The building will be serviced by public sewer and water, and private electric, gas and telephone utilities.

The site amendment slightly differs from the original site plan in a variety of areas including the parking area, landscaping and site lighting. An additional 2,500 SF parking area containing 8 parking spaces has been constructed adjacent to the building creating a total of 28 parking spaces for the site. This increase in parking spaces results in an additional required handicap space. No site lighting has been provided on the site aside from the exterior building lighting. Due to the operating hours of the office, 8:00 AM – 5:00 PM, the exterior building lighting and the spillage of the street lighting onto the site, the owner felt additional site lighting wouldn't be necessary for the parking area. An 8' tall wooden fence has been installed along the east property line of the site. The fence acts as a buffer between the Neighborhood Business zone and the Residential zone, effectively replacing the proposed landscaping buffer. A variety of thirteen oak, maple, spruce and pine trees are planted along Bellew Avenue South and around the perimeter of the parking areas and building. 80 LF of 1" Type K copper water service has been connected to the 6" service stub, rather than the 1" service stub, utilizing a 1" tapping saddle, corp stop and curb stop. The remaining utilities (sanitary sewer, storm sewer, gas, etc.) have been installed as intended on the original site plan.

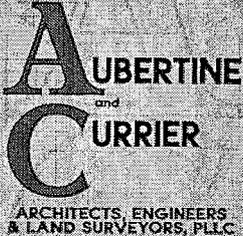
If there are any questions, please feel free to contact our office at your earliest convenience.

Sincerely,
Aubertine and Currier Architects, Engineers & Land Surveyors, PLLC

Christopher W. Todd

Christopher W. Todd
Civil Designer

Attachments



NYS WBE Certified
SBA Woman Owned
Small Business (WOSB)

aubertinecurrier.com

522 Bradley Street
Watertown, New York 13601

Phone: 315.782.2005
Fax: 315.782.1472

Managing Partner
Annette M. Mason, P.E.
Structural Engineer

Partners
Michael L. Aubertine, R.A.
Architect

Patrick J. Currier, R.A.
Architect

Brian A. Jones, AIA.,
LEED AP BD+C
Architect

Matthew R. Morgia, P.E.
Civil Engineer

Jayson J. Jones, P.L.S.
Land Surveyor

6'

RECEIVED
AUG 16 2014
WATERTOWN, NEW YORK

Excerpt from 9/2/14 Planning Board Meeting Minutes

**SITE PLAN AMENDMENT – DR. SCHNEEBERGER
163 BELLEW AVE SOUTH – PARCEL 9-11-117**

The board then considered a request submitted by Christopher Todd of Aubertine & Currier to amend the approved site plan for 163 Bellew Ave South, parcel 9-11-117, to allow construction of an additional parking area, removal of previously proposed lighting, extension of wooden fence, and modifications to the landscaping plan.

Matt Morgia of Aubertine & Currier approached the board to explain the project. He said that sometime during construction of the project, the owner and contractor decided to pave an additional area to the south of the building and extend the fence along the western property line to the end of the property. The additional parking lot was a staging area for construction that was simply paved rather than restored to turf. Further, no lighting was installed in the parking lot.

Mrs. Freda asked why no lighting had been installed. Mr. Morgia said that the owner felt it was not worth the expense when the hours of operation are always during daylight.

Mr. Katzman said that he feels the lighting should still be installed. He asked whether the city has a minimum lighting requirement. Mrs. Freda also questioned the lighting. She said in the winter it can often be dark by 4:00 p.m. as well as in the early morning.

Mr. Mix said that the city has no minimum requirement. Typically in reviewing site plans, the concern is over-lighting and light spillage. There are already National Grid streetlights in the area. He said part of the owner's argument is that there are building lights which illuminate the area as well as light spillage from the streetlights.

Mr. Coburn said that he sees no reason to put additional requirements on the site plan. The project as built looks fine and works well, despite being built without proper permission. There is no need to penalize the applicant.

Mr. Katzman moved to recommend that City Council approve the request submitted by Christopher Todd of Aubertine & Currier to amend the approved site plan for 163 Bellew Ave South, parcel 9-11-117, to allow construction of an additional parking area, removal of previously proposed lighting, extension of wooden fence, and modifications to the landscaping plan, as submitted on August 13, 2014.

Mr. Davis seconded, all voted in favor.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

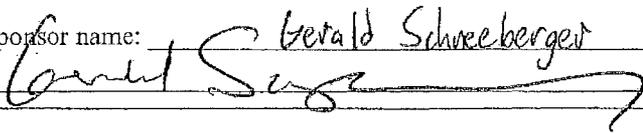
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Project: Oral Surgeon's Office Sponsor: Gerald Schneeberger			
Name of Action or Project: Oral Surgeon's Office			
Project Location (describe, and attach a location map): 163 Bellew Avenue South Just North of the Bellew Avenue South Railroad Crossing			
Brief Description of Proposed Action: The project consists of a 3,624 SF Oral Surgeon's Office and associated site amenities. The building will contain two offices, six examination rooms, two restrooms, a reception area, a break room, multiple storage rooms, and a basement. Site amenities include the construction of two asphalt parking areas (one 6,960 SF area containing 20 parking spaces and one 2,500 SF area containing 8 parking spaces), concrete sidewalks, and landscape buffers. The building will be serviced by public sewer and water, and private electric, gas and telephone utilities.			
Name of Applicant or Sponsor: Gerald Schneeberger		Telephone: (315) 771-5833 E-Mail: dschnee59@yahoo.com	
Address: 545 Merrick Street			
City/PO: Clayton		State: New York	Zip Code: 13624
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: City of Watertown Planning Board - Building Permit			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		1.175 acres	
b. Total acreage to be physically disturbed?		0.92 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.175 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Gerald Schreeberger Date: 08/13/2014
 Signature: 

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part I and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Res Nos. 11, 12, 13

September 9, 2014

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Property tax abatements

Alan Russo, owner of multiple properties in the City, filed for bankruptcy protection on April 30, 2014. Three of his properties had past due water and sewer charges that were re-levied onto the 2014-15 City taxes.

Upon reviewing the amounts re-levied, it was determined that most of the water and sewer charges were due prior to his bankruptcy filing date. Accordingly, these charges should have been considered pre-petition and not re-levied to the City taxes. The following resolution removes the water and sewer charges from the 2014-15 City taxes for the applicable parcels.

Mr. Russo paid all the current City taxes on September 4th except for the amounts that are considered pre-petition which will be paid through his Chapter 13 plan.

RESOLUTION

Page 1 of 1

Authorizing Abate of Water and Sewer Charges
To Real Property Tax Bill for Property at
934 Academy Street

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the owner of the parcel filed for bankruptcy protection on April 30, 2014,
and

WHEREAS there were outstanding water and sewer charges dated prior to the bankruptcy
filing date, and

WHEREAS an error was made in the re-levying of the pre-petition outstanding water and
sewer charges in the amount of \$227.92 onto the 2014-15 City property tax bill for 934 Academy
Street, tax parcel 12-09-321.000,

WHEREAS Section 120 of the City Charter authorizes the City Council to correct any
error made in the levying or extending of any tax,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown
that the 2014-15 City property tax amount due for 934 Academy Street, parcel 12-09-321.000 be
reduced by \$227.92, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the
above amount is hereby abated and the City Comptroller is hereby authorized to mark his books
and records accordingly.

Seconded by

RESOLUTION

Page 1 of 1

Authorizing Abate of Water and Sewer Charges
To Real Property Tax Bill for Property at
662 Leray Street

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the owner of the parcel filed for bankruptcy protection on April 30, 2014,
and

WHEREAS there were outstanding water and sewer charges dated prior to the bankruptcy
filing date, and

WHEREAS an error was made in the re-levying of the pre-petition outstanding water and
sewer charges in the amount of \$364.54 onto the 2014-15 City property tax bill for 662 LeRay
Street, tax parcel 02-04-229.000,

WHEREAS Section 120 of the City Charter authorizes the City Council to correct any
error made in the levying or extending of any tax,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown
that the 2014-15 City property tax amount due for 662 LeRay Street, parcel 02-04-229.000 be
reduced by \$364.54, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the
above amount is hereby abated and the City Comptroller is hereby authorized to mark his books
and records accordingly.

Seconded by

RESOLUTION

Page 1 of 1

Authorizing Abate of Water and Sewer Charges
To Real Property Tax Bill for Property at
513 Olive Street

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the owner of the parcel filed for bankruptcy protection on April 30, 2014,
and

WHEREAS there were outstanding water and sewer charges dated prior to the bankruptcy
filing date, and

WHEREAS an error was made in the re-levying of the pre-petition outstanding water and
sewer charges in the amount of \$449.30 onto the 2014-15 City property tax bill for 513 Olive
Street, tax parcel 06-04-109.000,

WHEREAS Section 120 of the City Charter authorizes the City Council to correct any
error made in the levying or extending of any tax,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown
that the 2014-15 City property tax amount due for 513 Olive Street, parcel 06-04-109.000 be
reduced by \$449.30, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the
above amount is hereby abated and the City Comptroller is hereby authorized to mark his books
and records accordingly.

Seconded by

Res No. 14

September 9, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Authorizing the Filing of Applications With the Federal Transit Administration

The Federal Transit Administrator (FTA) has been delegated authority to award federal financial assistance for transportation projects. The New York State Department of Transportation (NYSDOT) receives the funds from the FTA with the duty to authorize direct recipients of the Federal Funds.

The attached resolution for Council consideration authorizes the filing of applications to receive these funds.

RESOLUTION

Page 1 of 3

YEA	NAY

Authorizing the Filing of Applications With the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53; Title 23, United States Code, or Other Federal Statutes Administered by the Federal Transit Administration (FTA)

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

Introduced by

WHEREAS the Federal Transit Administrator has been delegated authority to award federal financial assistance for a transportation project, and

WHEREAS the State is responsible for administering the FTA urban programs on behalf of all urbanized areas under 200,000 in population, which includes the Watertown, New York Urbanized Area, and

WHEREAS the New York State Department of Transportation (NYSDOT), being designated by the Governor as the designated recipient of FTA funds with the duty to authorize direct recipients of Federal Funds, does recognize the City of Watertown, New York to be the direct recipient of FTA funds for the Jefferson County – Watertown, NY urbanized area, and

WHEREAS the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost, and

WHEREAS the applicant has or will provide all annual certifications and assurances to the FTA required for the project,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York

1. That the City Manager of the City of Watertown, New York is authorized to execute and file applications for federal assistance on behalf of the City of Watertown, New York with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other federal statutes authorizing a project administered by the FTA.

RESOLUTION

Page 2 of 3

Authorizing the Filing of Applications With the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53; Title 23, United States Code, or Other Federal Statutes Administered by the Federal Transit Administration (FTA)

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

2. That the City Manager of the City of Watertown, New York is authorized to execute and file applications for State Assistance on behalf of the City of Watertown, New York with the New York State Department of Transportation for State assistance as authorized by the annually enacted State Budget.
3. That the City Manager of the City of Watertown, New York and the Legal Counsel for the City are authorized to execute and file with the City’s applications the annual certifications and assurances and other documents including, but not limited to, such certifications and assurances as may be required, from time to time, by the FTA before awarding a federal assistance grant or cooperative agreement.
4. That the City Manager of the City of Watertown, New York is authorized to execute grant and cooperative agreements with the FTA and NYSDOT on behalf of the City of Watertown, New York.

Seconded by

RESOLUTION

Page 3 of 3

Authorizing the Filing of Applications With the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53; Title 23, United States Code, or Other Federal Statutes Administered by the Federal Transit Administration (FTA)

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member JENNINGS, Stephen A.
- Council Member MACALUSO, Teresa R.
- Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Watertown, New York, acting on behalf of the City of Watertown, New York, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the City Council of the City of Watertown, New York held on _____

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)

Ord No. 1

September 9, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

Lee Alcott has submitted the above subject zone change request on behalf of the property owner, Ronald Granger.

The Planning Board reviewed the request at its September 2, 2014 meeting and unanimously defeated a motion recommending that City Council approve the request.

Attached are the report on the zone change request prepared for the Planning Board and an excerpt from the minutes.

The attached ordinance adopts the change as requested. The Council must hold a public hearing on the ordinance before it may vote. It is recommended that a public hearing be scheduled for 7:30 pm on Monday, October 6, 2014. A SEQRA resolution will also be presented for City Council consideration at that meeting.

ORDINANCE

Page 1 of 1

Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

BE IT ORDAINED where Lee Alcott, on behalf of Ronald Granger, has submitted an application to change the approved zoning classification of 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C, and

WHEREAS the Planning Board of the City of Watertown considered the request at its September 2, 2014 meeting and unanimously defeated a motion recommending that City Council approve the zone change, and

WHEREAS a public hearing was held on the proposed zone change on October 6, 2014, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the approved zoning classification of 253 Clinton Street, parcel 10-08-115, be changed to Residence C District, and

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect these changes, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

Seconded by



MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7730 – FAX: 315-782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator *KAM*

SUBJECT: Zone Change – 253 Clinton Street

DATE: August 25, 2014

Request: To change the zoning classification of 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C

Applicant: Lee Alcott

Owner: Kenneth R Granger

SEQRA: Unlisted

County review: Not required

Comments: The applicant is requesting this zone change to improve the marketability of the property. No specific use has been proposed at this time.

The subject parcel is currently zoned Residence A and is occupied by a single-family residence. It was changed from Residence B to Residence A in 1999, along with most of the rest of the 200 block of Clinton Street. Prior to that change, the properties were a mix of Residence B and C.

Surrounding land uses are primarily residential, but include several multi-unit properties, despite the Residence A designation. For the most part, these existed prior the 1999 zone change, and have remained in place as legal non-conforming uses under § 310-38.

The city's Land Use Plan designates this area for "medium density residential" use.

While this request would be an extension of an existing Residence C district to the south, the subject property would be the only Residence C frontage on the 200 block of Clinton Street.

cc: City Council Members
Robert J. Slye, City Attorney
Justin Wood, Civil Engineer II
Lee Alcott, 300 South State St, Syracuse NY 13202

- Legend**
-  REQUESTED ZONE CHANGE
 -  RIVER DEVELOPMENT DISTRICT
 -  DOWNTOWN CORE OVERLAY
 -  Open Space and Recreation
 -  DOWNTOWN
 -  RESIDENCE A
 -  RESIDENCE B
 -  RESIDENCE C
 -  WATERFRONT
 -  LIMITED BUSINESS
 -  NEIGHBORHOOD BUSINESS
 -  COMMERCIAL
 -  HEALTH SERVICES
 -  LIGHT INDUSTRY
 -  HEAVY INDUSTRY
 -  PLANNED DEVELOPMENT



CITY OF WATERTOWN, NEW YORK
 GIS DEPARTMENT
 ROOM 305B, MUNICIPAL BUILDING
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601
 TEL: (315) 785-7793

Drawn By: J. Carlsson					
Date: 8/25/2014					
Requested By: A. Nichols					
Date:					
Scale: As Noted					
Map Number: 14-22					
Revision:	Description of Revision:	Date:	By:		



Project: ZONE CHANGE MAP
 (Residence A to Residence C)

Title: 253 Clinton Street
 (10-08-115.000)

FRENCH-ALCOTT, PLLC
ATTORNEYS AT LAW

Daniel J. French
dfrench@frenchalcott.com

Lee Alcott
lalcott@frenchalcott.com

VIA OVERNIGHT DELIVERY

August 14 , 2104

Hon. Mayor and City Council
Engineering Department, Room 305
245 Washington St.
Watertown, NY 13601

**Re: Application for Change of Zone
Property Located at: 253 Clinton St.
Applicant: Ronald K. Granger**

Dear Hon. Mayor and Members of the City Council:

This application for a change of zoning is submitted on behalf of Ronald K. Granger for his property located at 253 Clinton St.¹

As detailed in the accompanying "Short Environmental Assessment Form," the property in question is an historic property originally built for Senator James Starbuck. The property is presently unoccupied and has been listed for sale at a price of \$498,000 by Marzano Real Estate.

The property is an extremely large residence, consisting of 6,016 sq. ft. and featuring eight bedrooms and five and one-half baths. It is located on .71 acres of land. It has been previously used as a personal residence as well as a "Bed and Breakfast."

Mr. Granger originally purchased the property at a distressed sale in 1998. At that time, he placed title to the property in the name of a friend, Ms. Kendra Tooley. Mr. Granger subsequently invested approximately \$700,000 in renovating the property which, at the time, was zoned as Residence B.

Because the property was in the name of Ms. Tooley, Mr. Granger was not made aware of the zone change that was initiated in 1999. Records maintained by the City show that the City attempted to contact Ms. Tooley, as the titled owner of the property; however, Ms. Tooley was never actually contacted. As detailed in his "Statement" submitted herewith, had Mr.

¹ The presentation on behalf of Mr. Granger will be made by the undersigned who will also respond to any questions as Mr. Granger is speech-disabled.

Granger been informed of the proposed action to change the entire 200 block of Clinton Street to exclusively Residence A, he would have objected to the proposed change.

As the City is aware, several properties located on the same block of Clinton Street were "grandfathered" at the time of the zoning change in 1999. As depicted in the photographs submitted herewith, these properties include a transitional living house which is occupied by multiple tenants; a multiple unit apartment house, and, most notably, the "Taylor Mansion" which is a nine-unit apartment building immediately adjacent to Mr. Granger's property. It should also be noted that the property located at the corner of Clinton Street and Sherman Street was rezoned as "Limited Business" in 2012 to provide a parking lot for Howard Orthotics. This required the structure on the site to be demolished.

As is also depicted in the photographs submitted herewith, the area in general contains a mix of residential and commercial properties which are zoned Residence C. Some of these properties include a large multiunit apartment building located at the corner of Mullin and Holcomb Streets; a law office with rental space available located to the rear of Mr. Granger's property on Mullin Street; and the Cleveland Funeral Home, located at 404 Sherman St., less than two-tenths of a mile from the subject property.

Mr. Granger is requesting this rezoning in order to render the property more attractive to potential buyers. The property has proven to be largely unmarketable as a single-family residence due to its sheer size. While Mr. Granger cannot predict the use to which a potential buyer would put the property, a zone change to Residence C would afford potential buyers additional options that are presently unavailable. It is suggested that the City would retain site plan approval authority for any subsequent reuse of the property.²

It is respectfully submitted that the proposed change of zone is consistent with the City's "adopted comprehensive plan," being the "1987/1991 Land Use Plan." The area around western Clinton St. was designated for Medium Density Residential, which roughly correlates to a Residence B zoning district.

Mr. Granger has obtained consent to the proposed rezoning from adjoining property owners: River Rat Properties (owner of the Taylor Mansion); Brian L. and Brooke K. Berthelotte, which properties are immediately adjacent to Mr. Granger's property on either side; and, the First United Methodist Church, which adjoins Mr. Granger's property to the rear on Mullin Street and is also zoned Residence A.

As evidenced from the photographs below, the property contains both a four-car garage and a large parking lot, thus making it amenable for commercial use as may be permitted by a Residence C designation.

² The property is not suitable for a multi-family residence as it contains only one kitchen.

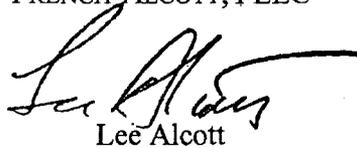
Following the photographs below that depict the property and neighboring properties, submitted with this statement in support of the application are the following:

- Exhibit A: Statement of Applicant, Ronald K. Granger;
- Exhibit B: Consents of adjoining property owners;
- Exhibit C: Survey of the property;
- Exhibit D: Deed to the property to applicant with metes and bounds description;
- Exhibit E: Tax map for the property;
- Exhibit F: Completed Short Form State Environmental Quality Review Act Assessment Form.

Based on the foregoing, it is respectfully requested that the application be granted.

Respectfully submitted,

FRENCH-ALCOTT, PLLC

A handwritten signature in black ink, appearing to read "Lee Alcott", written in a cursive style.

Lee Alcott



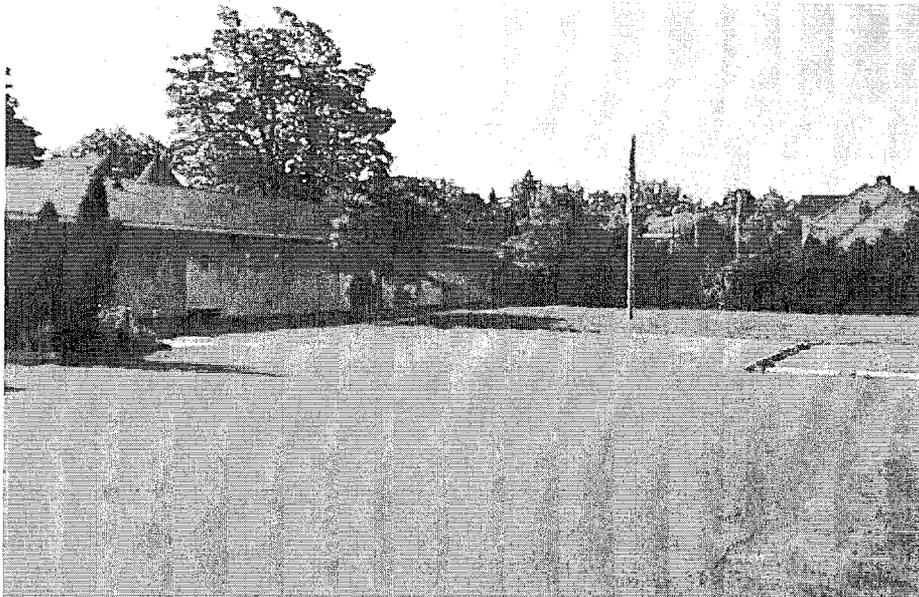
**AERIAL PHOTOGRAPH OF SUBJECT PROPERTY AND
SURROUNDING AREA**



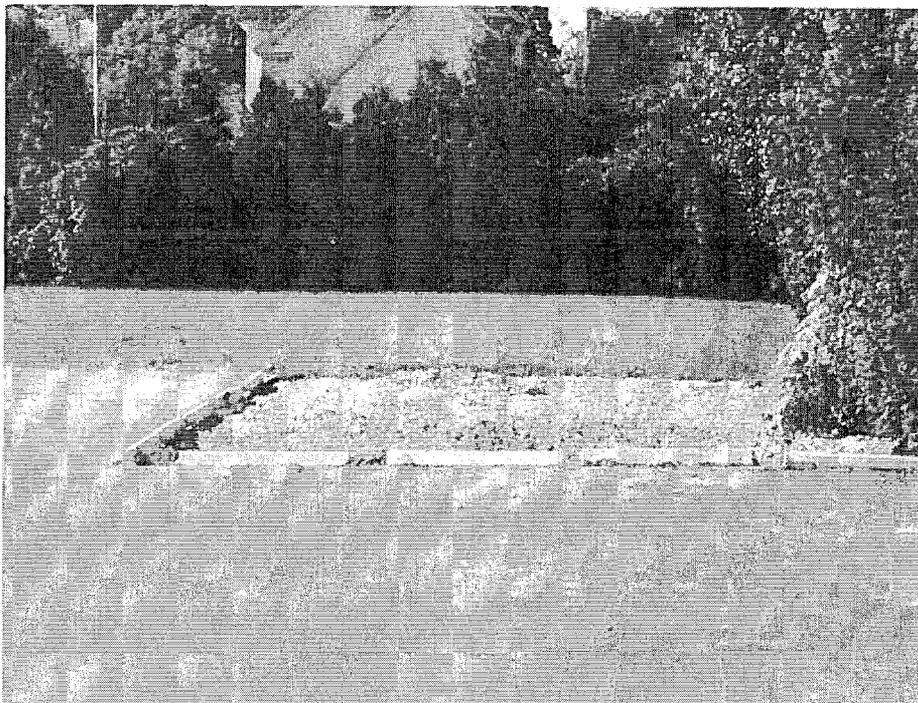
SUBJECT PROPERTY – FRONT VIEW



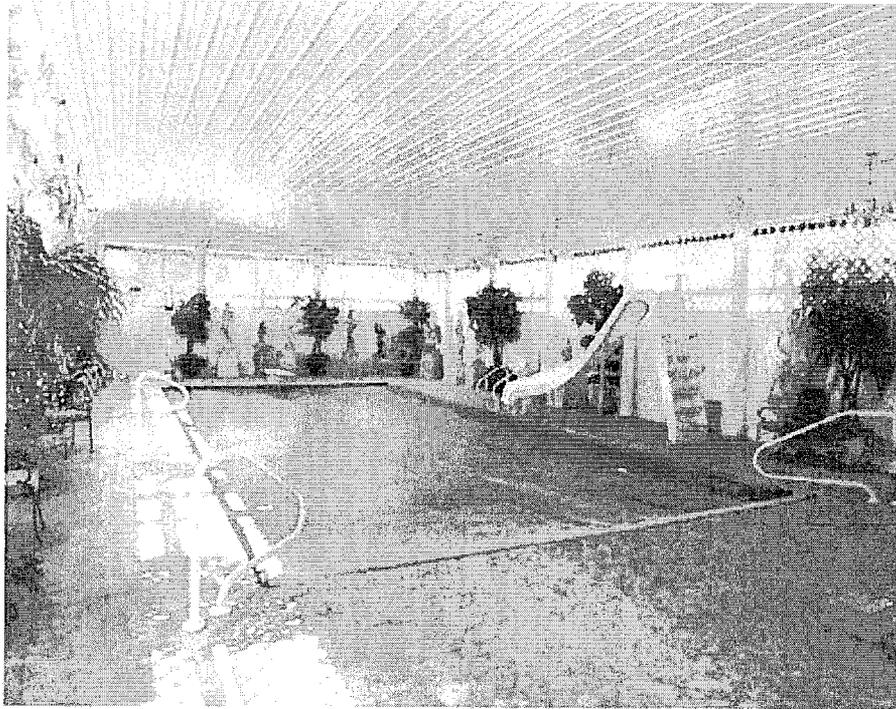
SUBJECT PROPERTY – SIDE VIEW



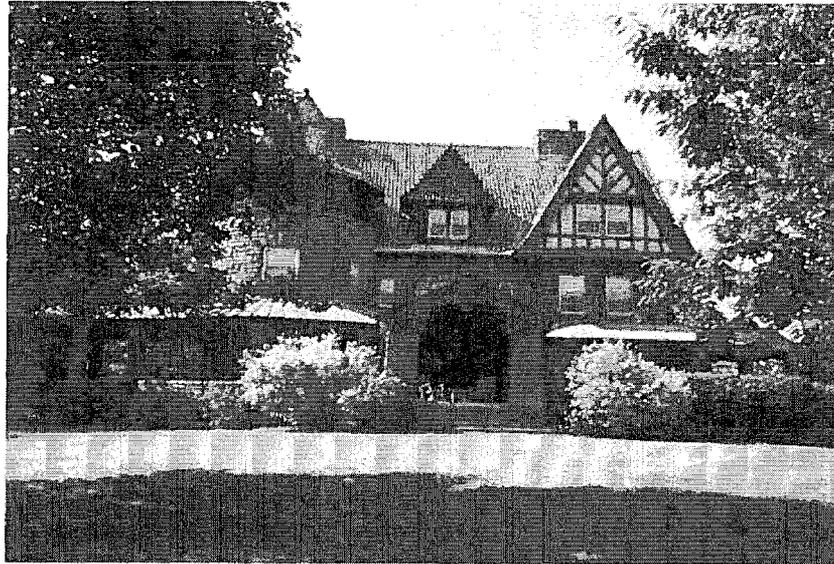
SUBJECT PROPERTY – PARKING AREA



SUBJECT PROPERTY – DETAIL OF PARKING AREA



SEASONAL POOL AT SUBJECT PROPERTY



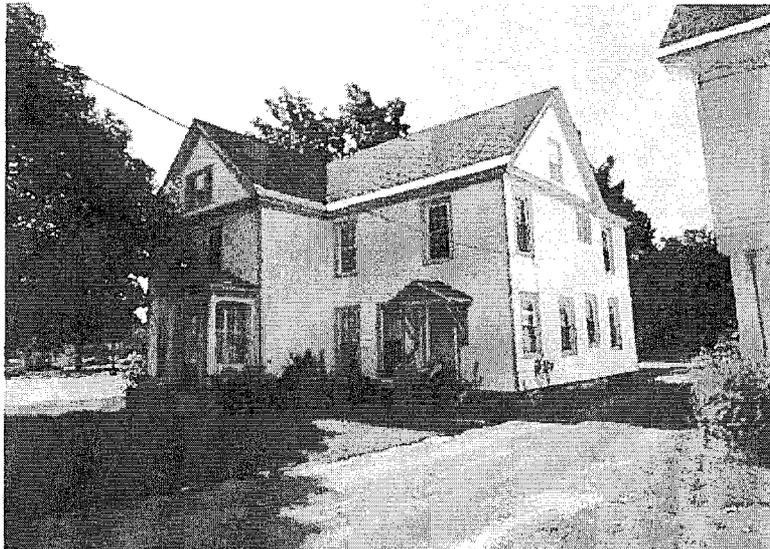
**"TAYLOR MANSION", 9-UNIT APARTMENT BUILDING
ADJOINING SUBJECT PROPERTY TO THE EAST
ALSO ZONED RESIDENCE A**



**BERTHELOTTE PROPERTY ADJOINING
SUBJECT PROPERTY TO THE WEST**



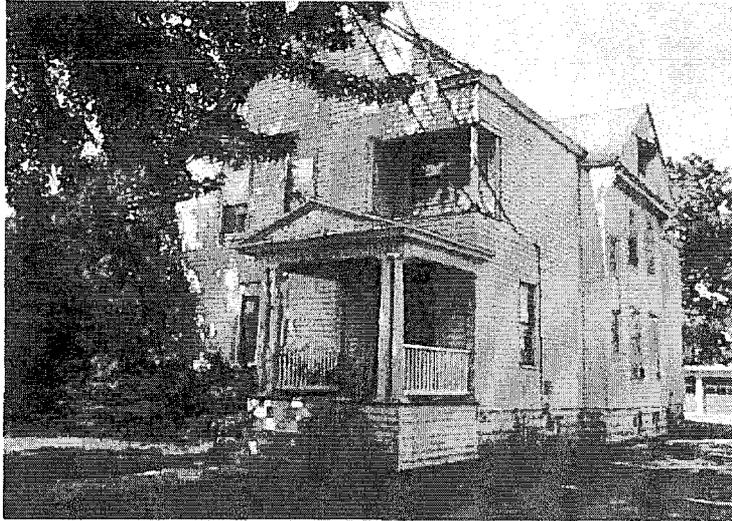
FIRST UNITED METHODIST CHURCH
ADJOINING SUBJECT PROPERTY TO
THE REAR ON MULLIN STREET
ALSO ZONED RESIDENCE A



**MULTIPLE UNIT APARTMENT HOUSE ON CLINTON ST.
600 FEET WEST OF SUBJECT PROPERTY
ALSO ZONED RESIDENCE A
(AREA TO THE LEFT IS PARKING LOT
RE-ZONED "LIMITED BUSINESS" IN 2012)**



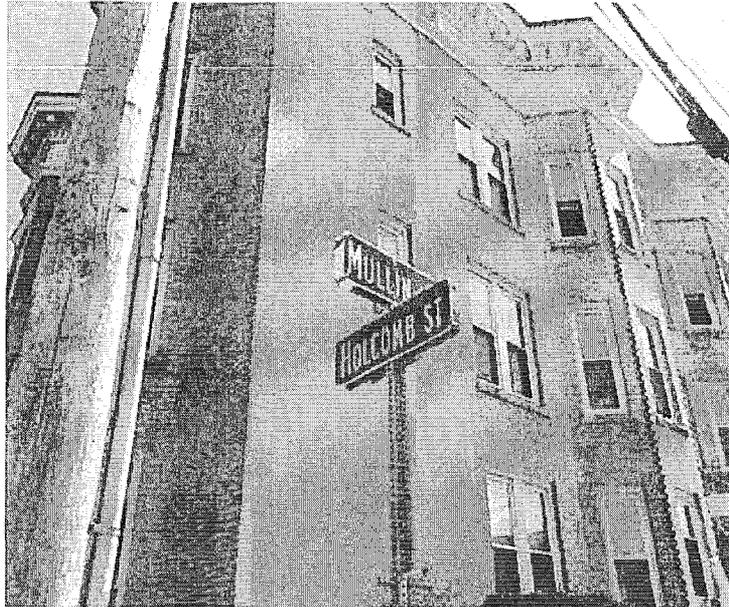
**PARKING LOT REFERENCED ABOVE
RE-ZONED TO PROVIDE PARKING
FOR HOWARD ORTHOTICS
(STRUCTURE ON SITE WAS DEMOLISHED)**



**MULTI-FAMILY PROPERTY ON CLINTON STREET
400' EAST OF SUBJECT PROPERTY
ZONED RESIDENCE A**



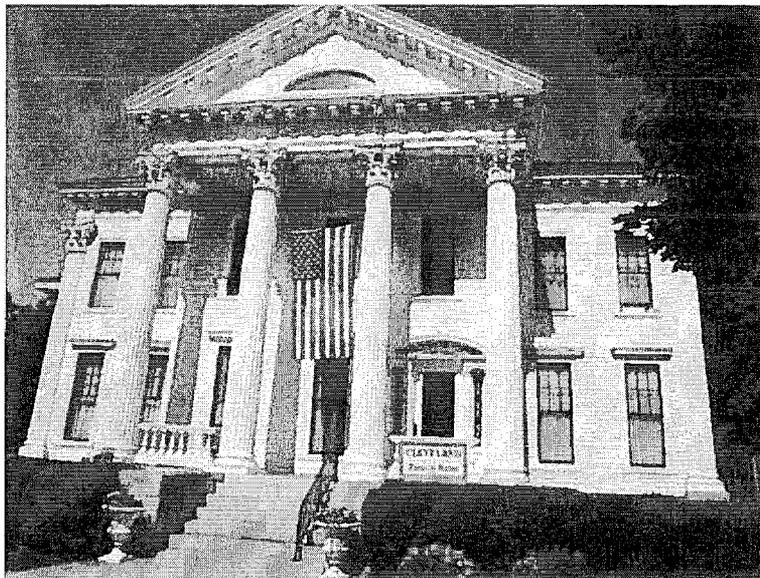
**TRANSITIONAL LIVING HOUSING FOR MULTIPLE TENANTS
LOCATED SAME BLOCK/OPPOSITE SIDE OF CLINTON STREET
APPROXIMATELY 600' WEST OF SUBJECT PROPERTY,
ALSO ZONED RESIDENCE A**



LARGE MULTI-APARTMENT BUILDING LOCATED
500' SOUTHWEST OF SUBJECT PROPERTY
CORNER OF MULLIN STREET AND HOLCOMB STREET
ZONED RESIDENCE C



LAW OFFICE WITH RENTAL SPACE AVAILABLE
LOCATED TO THE REAR OF SUBJECT PROPERTY
ON MULLIN STREET, ZONED RESIDENCE C



CLEVELAND FUNERAL HOME
404 SHERMAN ST.
.20 MILES FROM SUBJECT PROPERTY
ZONED RESIDENCE C

EXHIBIT A

STATEMENT OF APPLICANT RONALD K. GRANGER

1. I am the applicant in this matter.
2. I make this statement to advise the City of certain facts concerning the ownership of the subject premises.
3. I originally purchased the premises in 1998. At the time I purchased the premises, I placed the deed in the name of a friend, Ms. Kendra Tooley.
4. It is my understanding that in 1999, at the request of one T. Urling Walker, the zoning for the 200 block of Clinton Street was changed from Residence "B" and Residence "C" to exclusively Residence "A."
5. I understand that, in accordance with standard practice, prior to this zoning change taking effect, notices of the proposed action were sent to property owners in the area.
6. I have been advised that the City's records reveal that attempts were made to contact Ms. Tooley – as owner of record – regarding this zoning change; however, these records also reveal that no contact was actually made. As such, she did not communicate this information concerning the proposed change to me.
7. Inasmuch as my name was not on the deed for the property as the owner of record, I never received notice of the proposed change.
8. Had I been advised of the proposed change, I would not have consented to it.
9. In 2002, Ms. Tooley formally deeded the property back to me for \$1.00. A copy of the subject deed is submitted with this application.

Dated: July 30, 2014

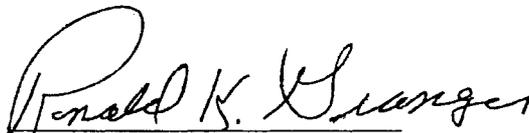

Ronald K. Granger

EXHIBIT B

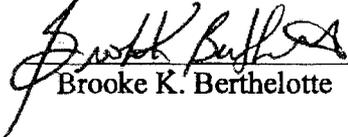
Joint Statement of Brian L. Berthelotte and Brooke K. Berthelotte

1. We are the owners of a residential property located at 263 Clinton St. in the City of Watertown.
2. Our property adjoins the westerly side of the property owned by Ronald K. Granger, located at 253 Clinton St.
3. It is our understanding that Mr. Granger has made an application to the City of Watertown to have the zoning designation for his property change from "Residential A" to "Residential C."
4. As adjoining property owners, we hereby give our consent to this application.

Dated: 24 JULY, 2014

Dated: 24 JULY, 2014

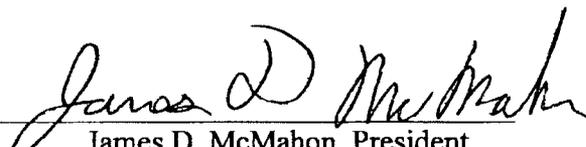

Brian L. Berthelotte


Brooke K. Berthelotte

Statement of James D. McMahon, President
Board of Trustees, First United Methodist Church

1. I am the President of the Board of Trustees of the First United Methodist Church, located at 236 Mullin St. in the City of Watertown. The Board of Trustees is the governing body of the church.
2. The church adjoins rear of the property owned Ronald K. Granger, located at 253 Clinton St.
3. It is my understanding that Mr. Granger has made an application to the City of Watertown to have the zoning designation for his property changed from "Residence A" to "Residence C."
4. On behalf of the church, as an adjoining property owner, I hereby give my consent to this application.

Dated: 7/28, 2014


James D. McMahon, President
Board of Trustees, First United Methodist Church

Statement of Katherine Perry-Pyne

1. I am the owner of River Rat Properties, a company that owns and manages residential real estate in the city of Watertown.

2. Among the properties owned by River Rat is the "Taylor Mansion" located at 241 Clinton Street. This property adjoins the easterly side of the property owned by K. Ronald Granger, located at 253 Clinton St.

3. It is my understanding that Mr. Granger has made an application to the city of Watertown to have the zoning designation for his property change from "Residential A" to "Residential C."

4. As an adjoining property owner, I hereby give my consent to this application.

Dated: June 30, 2014

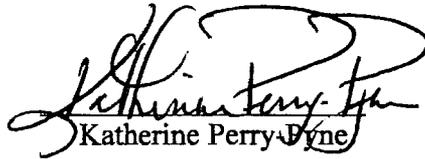
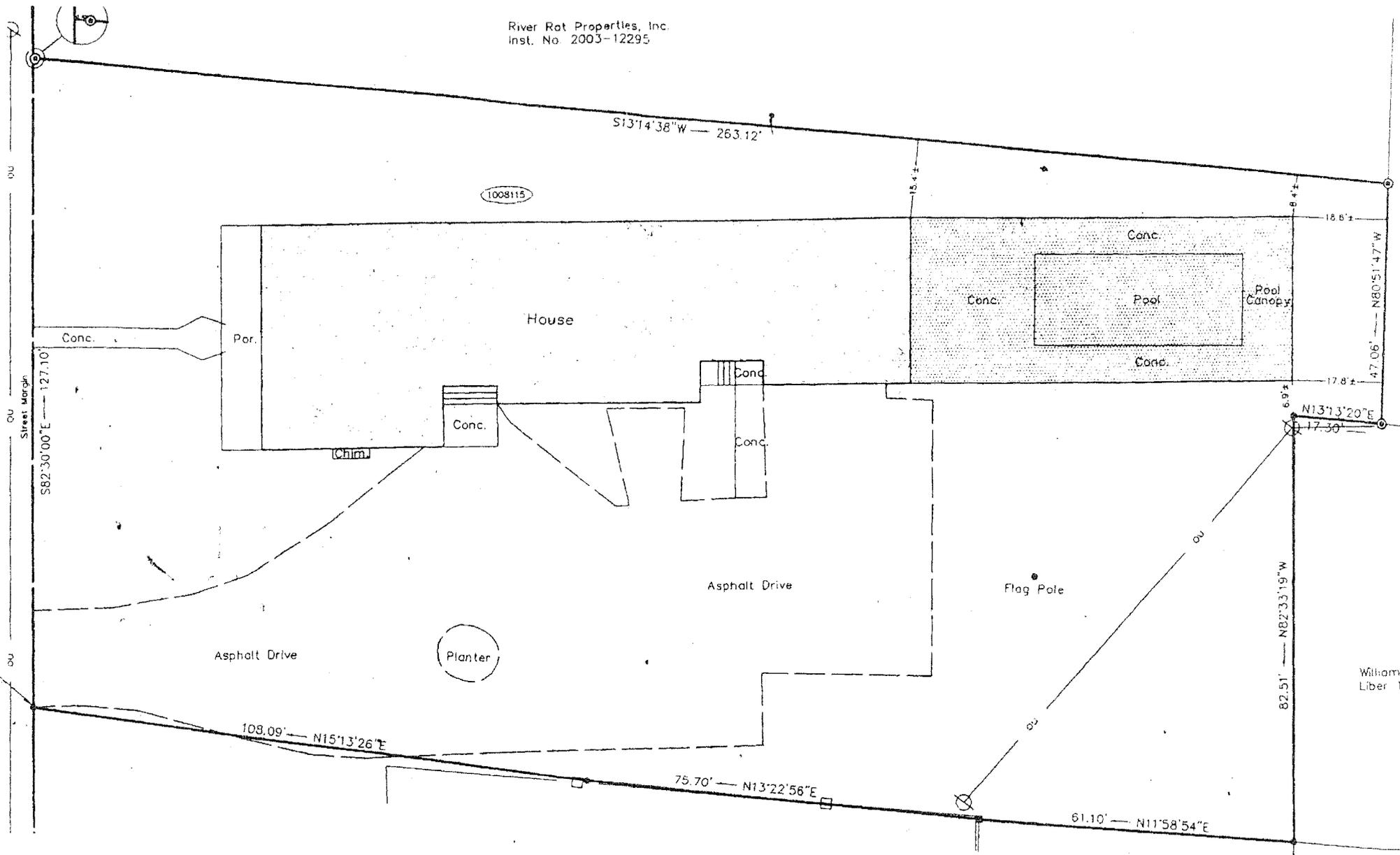

Katherine Perry-Pyne

EXHIBIT C

River Rat Properties, Inc.
Inst. No. 2003-12295



William
Liber 11

EXHIBIT D

COPY

Jefferson County - New York
Jo Ann M. Wilder

RECORDING CERTIFICATE

09849

Transaction Number: 020830348959

Type of Instrument: DEED RECORD

Received From: SCHNERZMANN & WISE, ATTORNEYS
RETURN DOCUMENT AS MARKED

Recording Charge: 69.00 Recording Pages: 3

** EXAMINED AND CHARGED AS FOLLOWS : **

** TRANSFER TAX **

** MTG/DEED AMOUNT **

.00

.00

RS#: 0528

Mortgage#:

Received Tax on Above Mortgage

Basic: .00

Special Addl: .00

Town:

Additional: .00

Mortgage Tax Total: .00

Total Recording Fees: 69.00

** THIS PAGE IS PART OF THE INSTRUMENT **

I HEREBY CERTIFY THAT THE WITHIN AND FOREGOING WAS RECORDED IN THE
CLERK'S OFFICE FOR Jefferson County - New York

LIBER 1879 PAGE 04

IN (Book/Page):

ON (Recorded Date): 08/30/02

AT (Time): 03:42 Terminal ID: 113



Jo Ann M. Wilder

Deed - Warranty with Lien Covenant

THIS INDENTURE

Made the 29 day of ^{AUGUST} ~~July~~, Two Thousand Two (2002).

BETWEEN

KENDRA TOOLEY
253 Clinton Street
Watertown, NY 13601

grantor,

-and-

KENNETH R. GRANGER
521 Cayuga Avenue
Watertown, New York 13601

grantee.

JEFFERSON COUNTY CLERK
2002 AUG 30 PH 3:42
John M. ...
CLERK

WITNESSETH that the grantor(s) in consideration of One (\$1.00) Dollar, lawful money of the United States, and other good and valuable consideration, paid by the grantee(s), hereby grant(s) and release(s) unto the grantee(s), their heirs, successors or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, and State of New York, as described in the attached Schedule "A" which is hereby incorporated herein by reference (referred to as the "Premises"), together with interest, if any, of the Grantor(s) in and to any streets and roads abutting the Premises to the centerlines thereof.

This Deed was prepared with the benefit of an abstract of title.

TOGETHER with the appurtenances and all the estate and rights of the grantor(s) in and to said premises.

TO HAVE AND TO HOLD the premises herein granted unto the grantee(s), their successors heirs and assigns forever.

And the grantor(s) covenant(s) as follows:

FIRST. That the grantee(s) shall quietly enjoy the said premises:

SECOND. That the grantor(s) will forever WARRANT the title to said premises.

This deed is subject to the trust provisions of Section 13 of the Lien Law. The words "grantor(s)" and "grantee(s)" shall be construed to read in the plural whenever the sense of this deed so requires.

IN WITNESS WHEREOF, the grantor(s) has/have executed this deed the day and year first above written. In presence of:

Kendra Tooley
KENDRA TOOLEY L.S.

STATE OF NEW YORK)
COUNTY OF JEFFERSON) s.s.:

On the 29 day of ^{AUGUST} ~~July~~, in the year 2002, before me, the undersigned, a Notary Public in and for said state, personally appeared KENDRA TOOLEY, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities, and that by their signatures on the instrument, the individuals or the person upon behalf of which the individuals acted, executed the instrument.

Keith Caughlin
Notary Public

KEITH B. CAUGHLIN
Notary Public, State of New York
Qualified in Jefferson County No. 4878001
Commission Expires December 31, 2002

record & return to:
SCHWERZMANN & WISE, P.C.
ATTORNEYS AT LAW
25 WASHINGTON STREET
PO BOX 24
WATERTOWN, NEW YORK 13603

SCHEDULE A

THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, State of New York, and being further described as follows:

BEGINNING at an iron pipe set in the southerly street margin of Clinton Street, said iron pipe is situate S. 82°-30'-00"E. along the southerly street margin of Clinton Street a distance of 178.43 feet from the intersection of the southerly street margin of Clinton Street and the cut-back line connecting the southerly street margin of Clinton Street with the easterly street margin of Holcomb Street:

THENCE S. 82°-30'-00" E. along the southerly street margin of Clinton Street a distance of 127.10 feet to a point;

THENCE S. 13°-05'-14"W. passing through an iron pipe set and a fence post at 0.40 feet and 243.05 feet respectively and continuing a total distance of 263.05 feet to an iron pipe set;

THENCE N. 80°-51'-47"W. a distance of 47.06 feet to an iron pipe set;

THENCE N. 13°-13'-20"E. a distance of 17.30 feet to an iron pipe found;

THENCE N. 82°-33'-19"W. a distance of 82.51 feet to an iron pipe found;

THENCE N. 11°-49'-08"E. a distance of 60.86 feet to a fence post;

THENCE N. 14°-56'-16"E. passing through an iron pipe found at 61.46 feet and continuing a total distance of 71.00 feet to an iron pipe set;

THENCE N. 13°-49'-43"E. a distance of 106.94 feet to the point of beginning.

EXHIBIT E

Drawing prepared by Swisher & Associates, Inc. (315) 862-7778 - Fax (315) 862-3413 - Email: swisher@swisher.com

SCALE: 1" = 30' FEET
FOR TAX PURPOSES ONLY
NOT TO BE USED FOR CONVEYANCE

DISTRICT 10 MAP 8
REVISED JANUARY 21, 2004

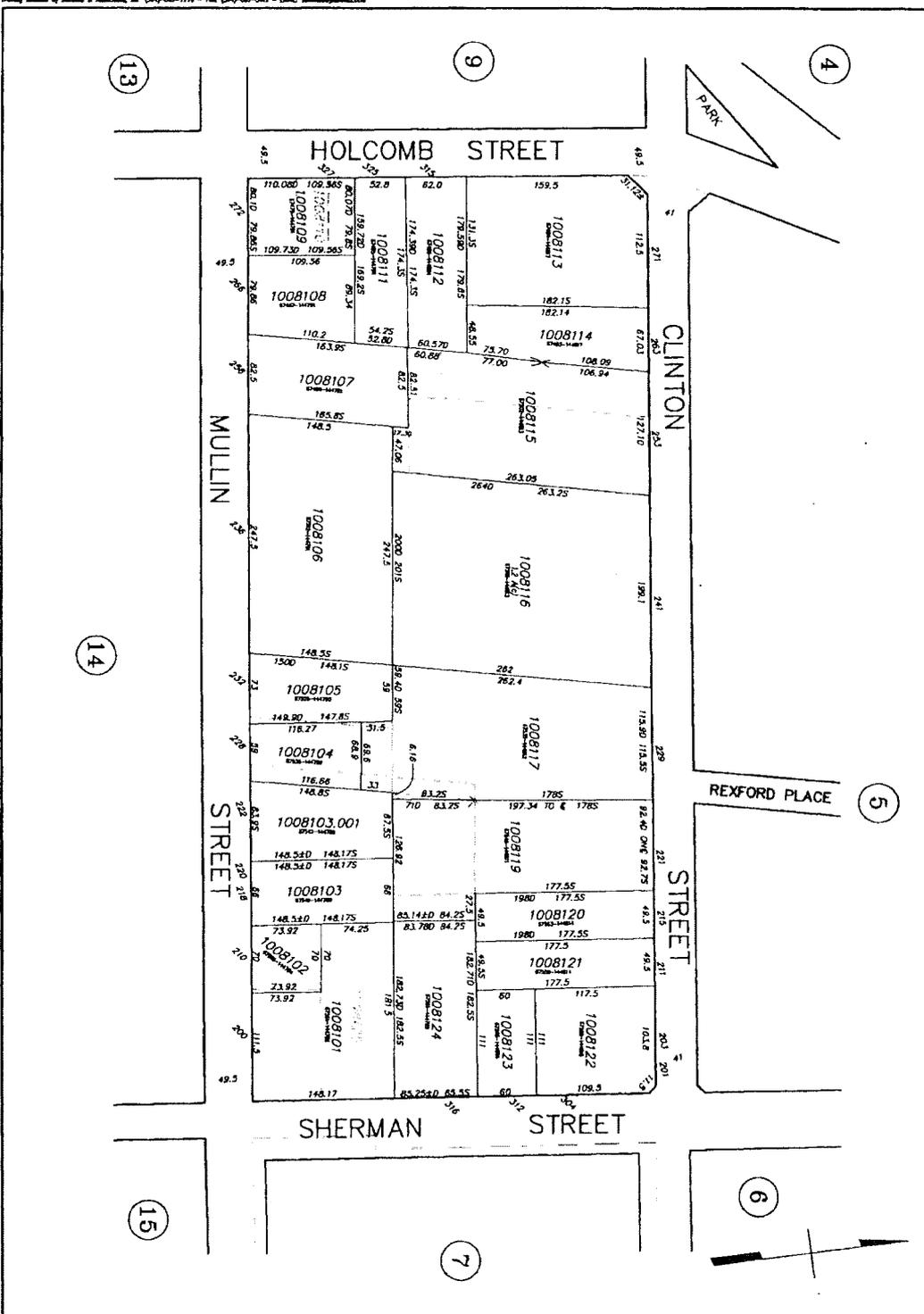


EXHIBIT F

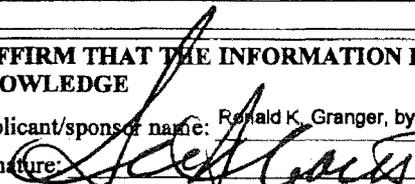
617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Rezoning of applicant's property located at 253 Clinton St. from Residence A to Residence C. Applicant is Ronald K. Granger.			
Project Location (describe, and attach a location map): 253 Clinton St., Watertown. Location map submitted herewith as Exhibit A.			
Brief Description of Proposed Action: See attached narrative. The property in question, known as the "Starbuck House," was purchased by the applicant, Ronald K. Granger, in 1998 as a distressed property; however, Mr. Granger placed title to the property in the name of a friend, Ms. Kendra Tooley. Mr. Granger invested approximately \$700,000 in renovating the property. At the time of purchase, the property was zoned Residence B. As detailed in applicant's "Statement," Mr. Granger was not notified of the zone change initiated in 1999 by which the zoning for the entire 200 block of Clinton St. was changed from Residence B and C to exclusively Residence A. Ms. Tooley deeded the property to applicant by deed recorded on August 30, 2002, a copy which, together with a legal description, is attached as Exhibit D. Mr. Granger is a Watertown native and the retired owner of Granger Paving. The property has been on the market for several years; however, as a result of its size, (over 6,000 sq. ft.), it has been difficult to market as a single-family residence. A rezoning will provide a prospective buyer with more options for use.			
Name of Applicant or Sponsor: Ronald K. Granger by his Attorney, Lee Alcott, Esq.		Telephone: N/A: Applicant is speech-disabled E-Mail: c/o lalcott@frenchalcott.com	
Address: 23810 County Route 32			
City/PO: Watertown		State: NY	Zip Code: 13601
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input checked="" type="checkbox"/> YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		.71 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		.71 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Ronald K. Granger, by his Attorney, Lee Alcott, Esq.</u>		Date: <u>August 14, 2014</u>
Signature: <u></u>		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

Petitions for changes of zone will be heard by the Planning Board and the City Council. A change of zone requires approval of the City Council after a public hearing. Under the rules, the public hearing is held at least two weeks after the City Council receives the application.

The Planning Board normally meets the first Tuesday of the month at 3:00 pm. All requests must be submitted **two weeks before the scheduled meeting**, and only those requests included on the prepared meeting agenda will be considered.

In the case of a petition for a Planned Development District, the petition shall contain all the additional data stipulated in Section 310-12 of the Zoning Ordinance.

It should be pointed out that a change of zone by the City Council will not be considered complete and established until copies of the resolution affecting the change have been filed with the City Clerk and the City Engineer, and the official zoning map is marked to show the approved change.

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Excerpt from 9/2/14 Planning Board Meeting Minutes

ZONE CHANGE – RES A TO RES C 253 CLINTON STREET – PARCEL 10-08-115

The Board then considered a request submitted by Lee Alcott, on behalf of Ronald Granger, to change 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C.

Mr. Alcott was present to explain the request. He mentioned that his client, Mr. Granger, preferred not to appear in person due to a speech disability.

Mr. Alcott summarized to content of the application packet. He noted that the property is 0.71 acres, and the building has 6,000 square feet, 8 bedrooms, and 5 bathrooms. He said that his client was not aware of the 1999 zone change from Residence B to A, otherwise he would have opposed it at that time.

He said that his client is simply interested in selling the property, and that a change to Residence C would allow it to be marketed for use as a bed and breakfast or a medical office.

He said that the owners of the Taylor Mansion and the church have both stated support of the change.

Mrs. Fields asked how long the property had been on the market.

Mr. Alcott said it had been listed at \$500,000 for about two years with no offers.

Mr. Katzman said that he does not see a good rationale for changing the zoning. He said that he knows Mr. Granger and feels badly about the situation, but circumstances do not warrant a zone change.

Mrs. Fields said that the applicant seeks improved marketability, but she does not want to set precedent for the block to help out one person.

Mr. Davis noted that the Taylor Mansion next door contains nine apartments, despite being zoned Residence A. He said in a lagging real estate market, attempting to preserve every big old house as single-family could lead to blight. If the subject property cannot be sold and put to use, it will begin to deteriorate.

Mrs. Capone said that she does not like the idea of changing the zoning on a speculation of its future use. She would rather consider a zone change once a buyer has made a contingent purchase offer for something that is not allowed in Residence A.

Mrs. Freda said that she is not supporting a change at all to Residence C. She said she feels the Board should protect the neighborhood as 9-12 units would be allowed if the change were to happen.

Mr. Davis said he felt the change was appropriate for the economic growth of the City. Mrs. Fields said that any proposed change should be made at a future date once a use has been identified.

Pam Kennedy of 256 Clinton Street approached the board. She said that she has lived on the street since 1976. She knew the former occupants of 253 Clinton St., Mr. and Mrs. Robert Horr. She recalled Mrs. Horr relaying a story to her that the original owner, Senator Starbuck, had only sold the house to the Horr Family (in 1929) on the condition that it should remain a single family residence.

Mrs. Freda asked if there were deed restrictions in place.

Mr. Alcott said that he had checked, and there were none recorded.

Mr. Katzman moved to recommend that the City Council approve the zone change request submitted by Lee Alcott, on behalf of Ronald Granger, to change 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C.

Mrs. Capone seconded, all voted in opposition.

September 9, 2014

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Disposal of City Properties

The City of Watertown foreclosed on two houses, and three vacant lots this past June for non-payment of taxes. Staff is looking to City Council for direction on its interest to participate in the NDC program for the two houses.

The NDC Rehabilitation Program was set up as a partnership between Neighbors of Watertown, Inc., the Development Authority of the North Country and the City (NDC) to rehabilitate properties that the City acquires through tax foreclosure and then sells them to first time homebuyers. The City receives up to the amount owed in back taxes upon the sale to the new homeowner, if the project can financially support it. Ten projects have been completed to date and the City has received \$67,663 for the properties. So far, only one project has not supported the full payment of the back taxes by \$1,585.

Attached is a report from Shawn McWayne, Code Enforcement Supervisor regarding the two houses.

Staff is requesting direction from City Council on the disposal of the two houses – public auction, rehabilitation program such as the NDC program or CDBG funds or demolition.

<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Back Taxes Owed</u>
739 Main St West	Single Family	42' x 92'	Neighborhood Business	\$52,500	\$4,482.42



<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Back Taxes Owed</u>
115 St. Mary St	Two Family	50' x 100'	Residential B	\$56,800	\$4,584.35



<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Back Taxes Owed</u>
109 Morrison Avenue	Residential Vacant Land	149' x 70'	Residential B	\$4,100	\$531.66
119 Morrison Avenue	Residential Vacant Land	60' x 67'	Residential B	\$2,700	\$379.46



<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Back Taxes Owed</u>
507 Cross St	Residential Vacant Land	77' x 52'	Residential C	\$6,400	\$51,355.73





CITY OF WATERTOWN, NEW YORK
BUREAU OF CODE ENFORCEMENT

Suite 105, City Hall
245 Washington Street
Watertown, New York 13601-3380

Telephone (315) 785-7735
Facsimile (315) 785-7854

MEMORANDUM

DATE: September 3, 2014

TO: Jim Mills, City Comptroller
Sharon Addison, City Manager
Kurt Hauk, City Engineer

FROM: Shawn McWayne, Code Enforcement Supervisor 

SUBJECT: City Owned Property Inspection

I have completed my investigation of the tax properties recently taken by the City. Both structures appear to be structurally sound. Both structures will require considerable work to meet the most common living standards.

- 739 Main St. W. is a single family home located on a small corner lot in a Neighborhood district. This lot is only 42'x92' with approximately 3780 square feet of lot area. As the attached aerial photo indicates, the houses in the block are very tight with approximately 6' between 739 and 735 Main St. W. There was an attempt to photograph the interior, but there is a large volume of junk and debris as with a severe flea infestation.
- 115 St. Mary Street is a two (2) family resident located on a substandard lot in a Residential B district. The city zoning requirements for a Residential B district requires 3000 square foot of lot area P/household and this lot is only 50x100 or 5000 square feet and falls short of the requirements. This property is also full of junk and debris along with the garage. It appears from the condition of the structure that the lack of water did not discourage the use of the sanitary facilities. Due to the condition and the health concerns associated with the same any cleanup must be performed by qualified personnel.

The two structures in question are candidates for rehabilitation. The problem with this is the cost to the City for the cleanup, given the amount of junk and debris, the infestation, and the unsanitary conditions the cost of cleanup may be in the range of \$10,000 to \$15,000.

The rehabilitation of these structures will depend on the financial ability of the purchaser and their willingness to invest in these neighborhoods. The City Council has a tough decision to make whether to invest in the cleanup and possibly sell for rehabilitation or remove some of the old housing stock from the neighborhood.



Property Description Report For: 739 Main St W, Municipality of City of Watertown



Status: Active
Roll Section: Wholly Exem
Swis: 221800
Tax Map ID #: 1-14-109.000
Account #: 13070790
Property Class: 210 - 1 Family Res
Site: RES 1
In Ag. District: No
Site Property Class: 210 - 1 Family Res
Zoning Code: NB - Nbhd Business
Neighborhood Code: 00608
School District: Watertown
Total Assessment: 2014 - \$52,500
 2013 - \$52,500
Legal Property Desc: 42x92 114109
Deed Page: 9743
Grid North: 1452541

Total Acreage/Size: 42 x 92
Land Assessment: 2014 - \$6,400
 2013 - \$6,400
Full Market Value: 2014 - \$59,659
 2013 - \$59,659
Equalization Rate: 2014 - N/A
 2013 - N/A
Deed Book: 2014
Grid East: 995201

Area

Living Area: 1,651 sq. ft. **First Story Area:** 872 sq. ft.
Second Story Area: 572 sq. ft. **Half Story Area:** 286 sq. ft.
Additional Story Area: 0 sq. ft. **3/4 Story Area:** 207 sq. ft.
Finished Basement: 0 sq. ft. **Number of Stories:** 2.5

Structure

Building Style: Old style **Bathrooms (Full - Half):** 1 - 0
Bedrooms: 4 **Kitchens:** 1
Fireplaces: 0 **Basement Type:** Full
Porch Type: Porch-enclsd **Porch Area:** 30.00
Basement Garage Cap: 0 **Attached Garage Cap:** 0.00 sq. ft.
Overall Condition: Normal **Overall Grade:** Economy
Year Built: 1869

Owners

City of Watertown
 245 Washington St
 Watertown NY 13601

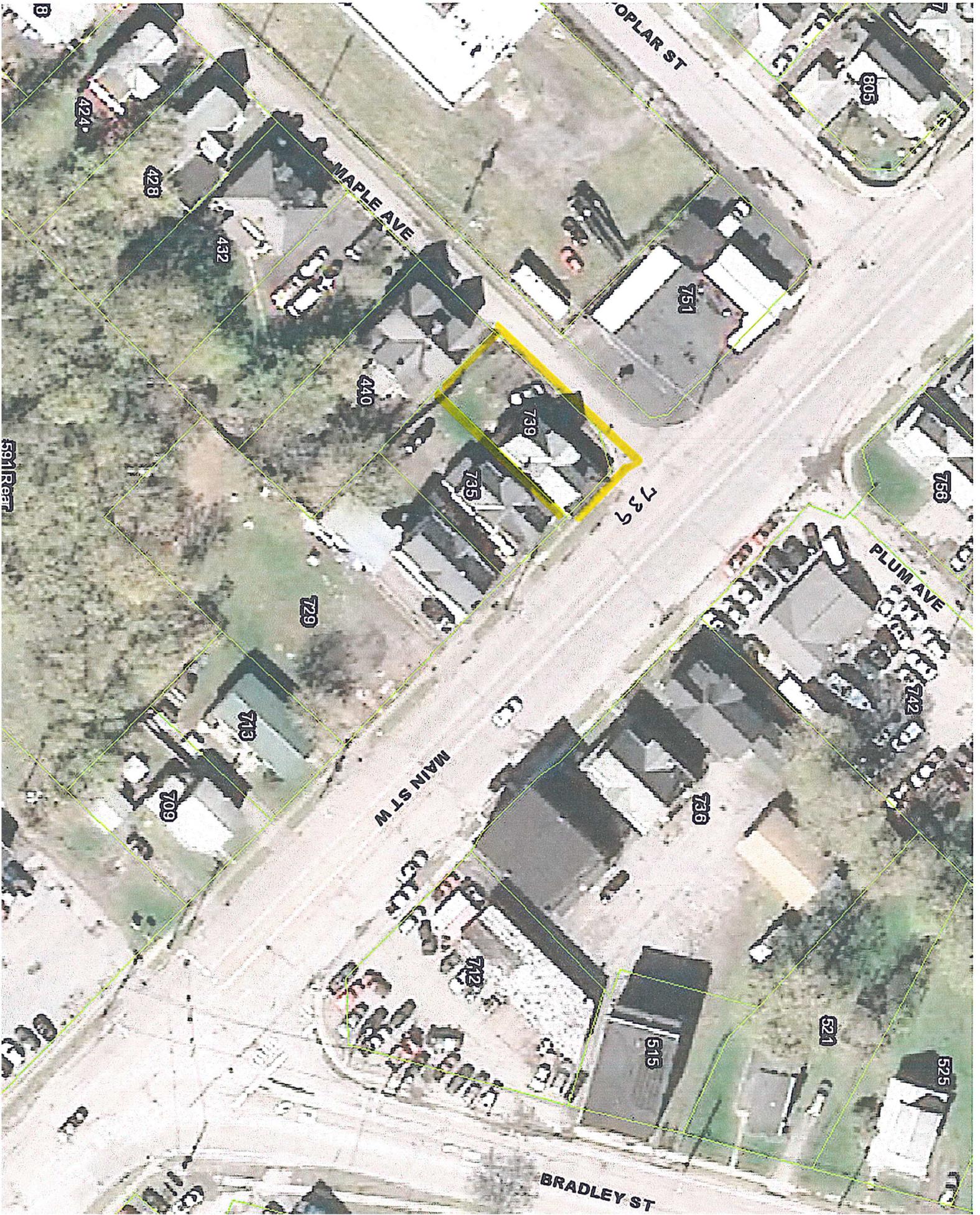
Sales

Sale Date	Price	Property Class	Sale Type	Prior Owner	Value Usable	Arms Length	Add. Parcels	Deed Book and Page
6/27/2014	\$1,134	210 - 1 Family Res	Land & Building	Busler, Patricia	No	No	No	2014/9743
4/29/2009	\$0	210 - 1 Family Res	Land & Building	Moran Estate, Pauline K	No	No	No	2009/18891

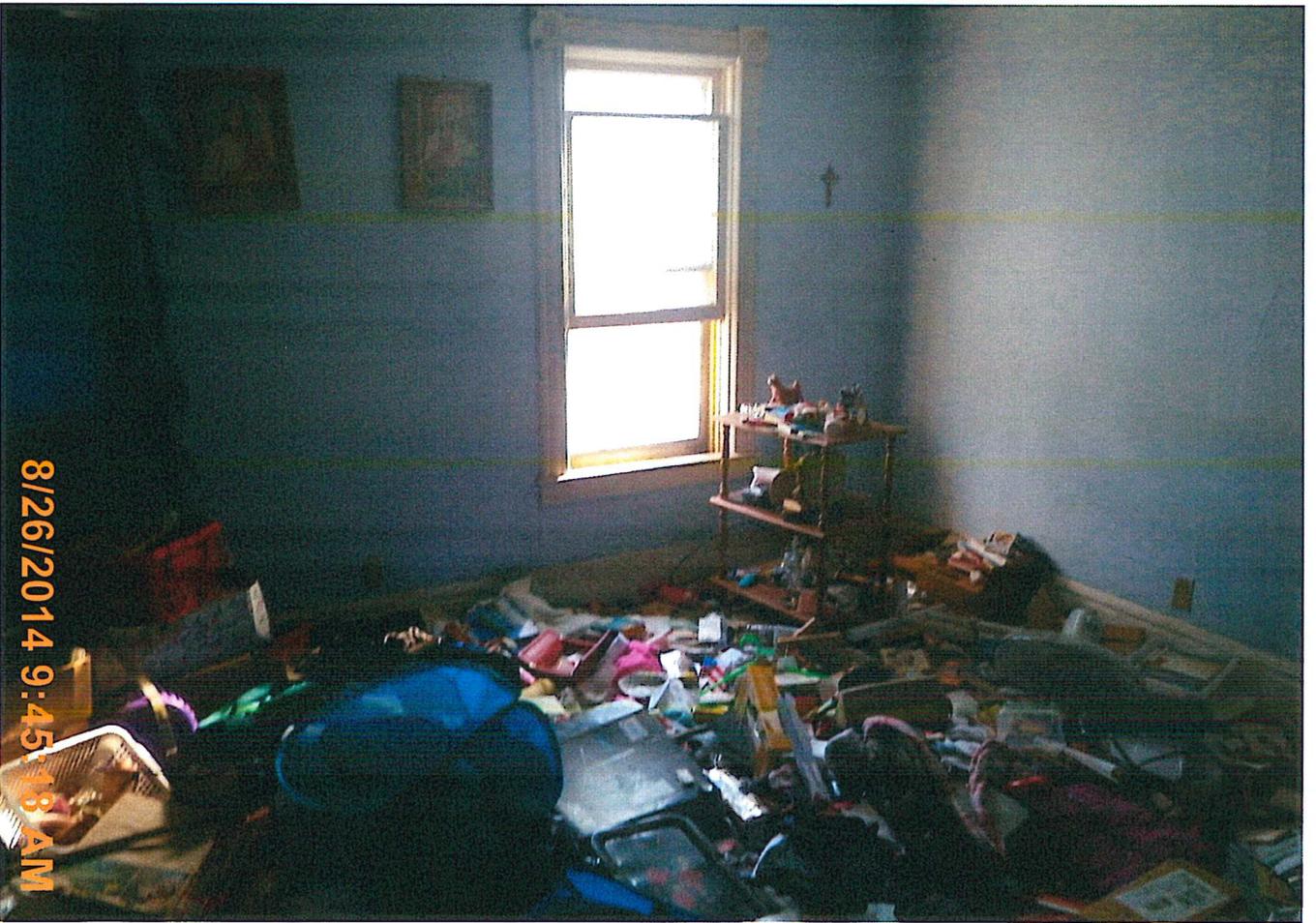
Utilities

Sewer Type:	Comm/public	Water Supply:	Comm/public
Utilities:	Gas & elec	Heat Type:	Hot air
Fuel Type:	Oil	Central Air:	No

739 West main st.









8/26/2014 9:44:52 AM



8/26/2014 9:44:59 AM



8/26/2014 9:43:00 AM



8/26/2014 9:43:05 AM



Property Description Report For: 115 St Mary St, Municipality of City of Watertown



Status: Active
Roll Section: Wholly Exem
Swis: 221800
Tax Map ID #: 3-07-113.000
Account #: 18098910
Property Class: 220 - 2 Family Res
Site: RES 1
In Ag. District: No
Site Property Class: 220 - 2 Family Res
Zoning Code: RB - Residential B
Neighborhood Code: 00608
School District: Watertown
Total Assessment: 2014 - \$56,800
 2013 - \$56,800

Total Acreage/Size: 50 x 100
Land Assessment: 2014 - \$7,100
 2013 - \$7,100
Full Market Value: 2014 - \$64,545
 2013 - \$64,545
Equalization Rate: 2014 - N/A
 2013 - N/A
Deed Book: 2014
Grid East: 998730

Legal Property Desc: 50x100 307113
Deed Page: 9744
Grid North: 1452068

Area

Living Area: 1,768 sq. ft. **First Story Area:** 926 sq. ft.
Second Story Area: 842 sq. ft. **Half Story Area:** 0 sq. ft.
Additional Story Area: 0 sq. ft. **3/4 Story Area:** 0 sq. ft.
Finished Basement: 0 sq. ft. **Number of Stories:** 2

Structure

Building Style: Old style **Bathrooms (Full - Half):** 2 - 0
Bedrooms: 4 **Kitchens:** 2
Fireplaces: 0 **Basement Type:** Full
Porch Type: Porch-enclsd **Porch Area:** 96.00
Basement Garage Cap: 0 **Attached Garage Cap:** 0.00 sq. ft.
Overall Condition: Normal **Overall Grade:** Economy
Year Built: 1905

Owners

City of Watertown
 245 Washington St
 Watertown NY 13601

Sales

Sale Date	Price	Property Class	Sale Type	Prior Owner	Value Usable	Arms Length	Addl. Parcels	Deed Book and Page
6/27/2014	\$1,321	220 - 2 Family Res	Land Only	Mallette, Robert J	No	No	No	2014/9744
2/13/2002	\$16,500	220 - 2 Family Res	Land & Building	Federal National, Mortgage	No	No	No	1842/135
8/2/2001	\$35,000	220 - 2 Family Res	Land & Building	Taylor, Robert/Ruth	No	No	No	1809/198
1/12/1996	\$30,000	220 - 2 Family Res	Land & Building	Redfield, George	Yes	Yes	No	1492/16
12/29/1994	\$3,500	220 - 2 Family Res	Land & Building	Gleason, Pt	No	No	No	1442/256

Utilities

Sewer Type:	Comm/public	Water Supply:	Comm/public
Utilities:	Gas & elec	Heat Type:	Hot air
Fuel Type:	Natural Gas	Central Air:	No



115
SAINT MARY ST

MUNDY ST

FRANCIS ST

646

656

662

668

680

686

692

694

112

116

111

115

110

114

118

635

639

643

647

119

123

125

122

126

129

130

134

MUNDY ST

638

644

138

133

137

138

642

140

143

142

115 St. Mary St.



08/19/2014 02:14PM



08/14/2014 02:42PM



08/14/2014 02:43PM



08/19/2014 02:17PM



08/19/2014 02:17PM



08/19/2014 02:17PM



08/19/2014 02:17PM





08/19/2014 02:18PM

September 11, 2014

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Tax Sale Certificate – 591 Rear Main Street West

The City of Watertown is the holder of the tax sale certificate for 591 Rear Main Street West for which the redemption period expired. The City has yet to issue itself a tax deed to this parcel due to possible environmental issues with the property. The owner of record of the parcel is Watertown River Properties, Inc.

The redemption price at the end of the two year period was \$32,068.94. As this parcel is along the Black River it is also currently charged \$3,734 for the “Annual Assessment for Maintenance and Operation of the Black River Area Storage Reservoirs” by the Hudson River – Black River Regulating District which if unpaid is re-levied to the County tax bill. The total amount outstanding including the taxes and interest unpaid since the end of the redemption period is \$49,660.10.

Staff is looking for direction from City Council as to whether it would like to hold a public auction to assign our tax sale certificate like we have done in the past with parcels for which the City did not want to accept the tax deed or keep the tax sale status of the parcel the same until possible grants are obtained to remediate any environmental issues with the property.





September 9, 2014

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: NYS Retirement System 2016 Employer Contribution Rates

The New York State Retirement System has issued the final 2016 contribution rates for the Employees Retirement System (ERS) and the Police and Fire Retirement System (PFRS). A ten year history of the rates is as follows:

Employees Retirement System:

	% of City's Salaries in Tier	2007 Rates	2008 Rates	2009 Rates	2010 Rates	2011 Rates	2012 Rates	2013 Rates	2014 Rates	2015 Rates	2016 Rates
Tier 2	1%	12.2%	11.1%	9.9%	8.6%	14.0%	19.7%	23.2%	26.2%	25.3%	23.1%
Tier 3 & 4	78%	9.8%	8.9%	8.0%	7.0%	11.3%	15.8%	18.6%	21.0%	20.3%	18.7%
Tier 5	7%					9.1 %	12.7 %	15.1%	16.9%	16.5%	15.4%
Tier 6	14%								11.5%	10.9%	10.5%

Police and Fire Retirement System:

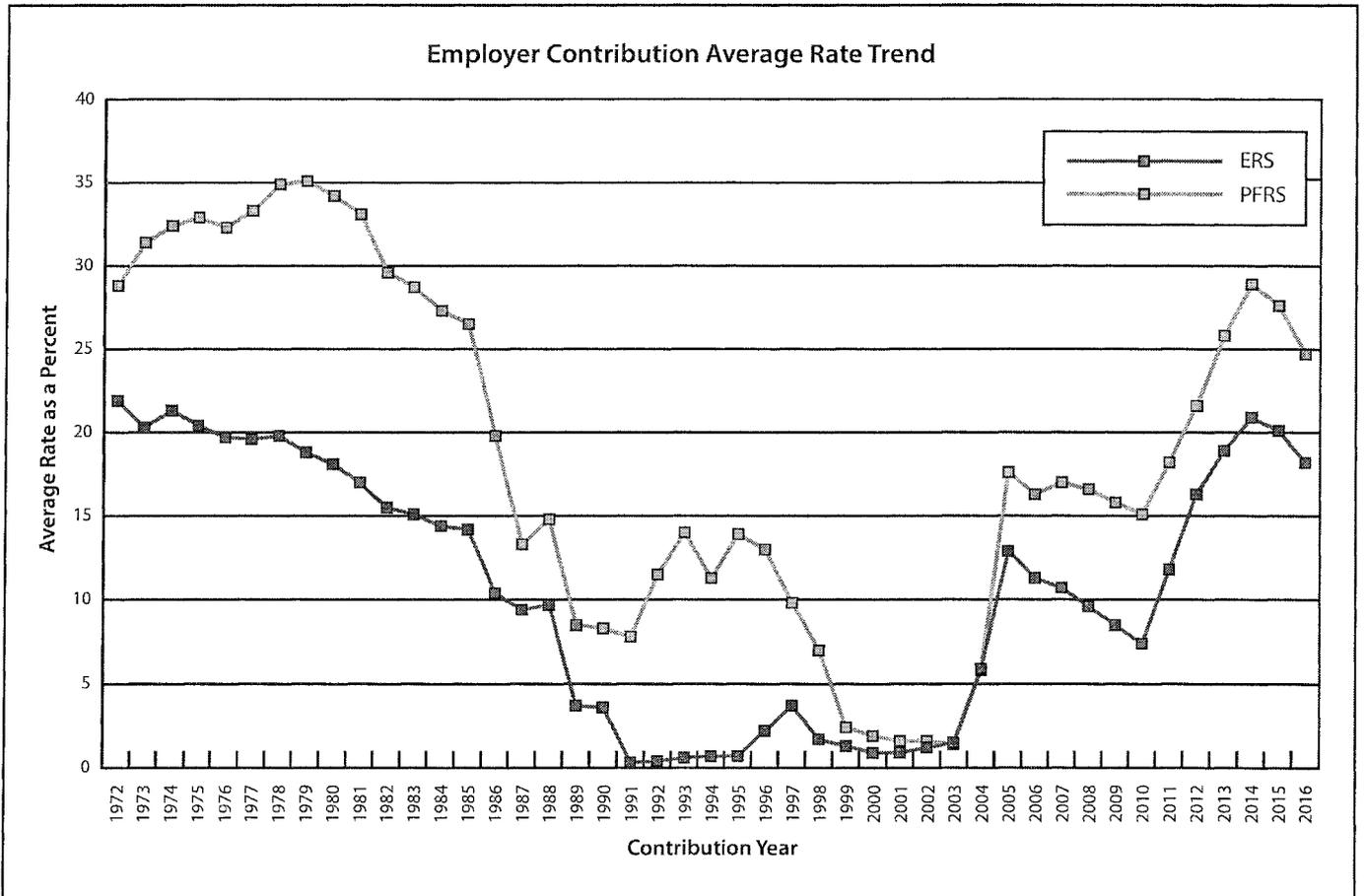
	% of City's Salaries in Tier	2007 Rates	2008 Rates	2009 Rates	2010 Rates	2011 Rates	2012 Rates	2013 Rates	2014 Rates	2015 Rates	2016 Rates
Tier 2	86%	15.0%	14.7%	14.5%	13.8%	16.8%	20.9%	25.1%	28.4%	27.3%	24.7%
Tier 5 (Non-contributory)	7%					16.2%	20.0%	24.1%	27.1%	26.1%	23.6%
Tier 5 (Contributory)	2%					13.7%	16.7%	20.1%	22.7%	22.0%	20.1%
Tier 6 (Contributory)	5%								15.3%	15.4%	14.3%

The 2016 rates cover the salary period of April 1, 2015 through March 31, 2016. For Fiscal Year 2014-15's budget development the City used a blended retirement rate based on 75% of the known rates for 2015 and 25% of estimated rates for 2016 to match the City's fiscal year. The estimated rate for 2016 was established after discussions were held with an actuary of the NYS Retirement System. The final 2016 retirement rates were in line with the actuary's forecasted rates.

Attached is a report from the NYS Retirement System showing the historical contribution average rates.

New York State and Local Retirement System Historical Employer Contribution Average Rate

Year	Average Rate		Year	Average Rate		Year	Average Rate	
	ERS	PFRS		ERS	PFRS		ERS	PFRS
1972	21.9	28.8	1987	9.4	13.3	2002	1.2	1.6
1973	20.3	31.4	1988	9.7	14.8	2003	1.5	1.4
1974	21.3	32.4	1989	3.7	8.5	2004	5.9	5.8
1975	20.4	32.9	1990	3.6	8.3	2005	12.9	17.6
1976	19.7	32.3	1991	0.3	7.8	2006	11.3	16.3
1977	19.6	33.3	1992	0.4	11.5	2007	10.7	17.0
1978	19.8	34.9	1993	0.6	14.0	2008	9.6	16.6
1979	18.8	35.1	1994	0.7	11.3	2009	8.5	15.8
1980	18.1	34.2	1995	0.7	13.9	2010	7.4	15.1
1981	17.0	33.1	1996	2.2	13.0	2011	11.9	18.2
1982	15.5	29.6	1997	3.7	9.8	2012	16.3	21.6
1983	15.1	28.7	1998	1.7	7.0	2013	18.9	25.8
1984	14.4	27.3	1999	1.3	2.4	2014	20.9	28.9
1985	14.2	26.5	2000	0.9	1.9	2015	20.1	27.6
1986	10.4	19.8	2001	0.9	1.6	2016	18.2	24.7



September 10, 2014

To: The Honorable Mayor and City Council
From: Michael A. Lumbis, Planner
Subject: 10th Mountain Division Memorial

At the September 2, 2014 City Council meeting, Council Members discussed the location of the proposed 10th Mountain Division Memorial being planned by the volunteer committee, North Country Honors the Mountain. Over fifteen potential locations were originally identified and the Committee, working with City Staff, identified the top seven sites. These sites were discussed at the meeting and the City Council narrowed the number to four. The final sites were as follows: Thompson Park – Bandstand Area, Thompson Park – Tower Square, Thompson Park – Flagpole Area and an area near the Mayor Butler Pavilion in the J.B. Wise Parking Lot.

Staff was then requested to complete an investigation of each of the remaining sites to identify any design, engineering and infrastructure issues. Working with the Engineering Department, we have developed the attached preliminary design sketches. The design for each of the sites was nearly identical in scope and included walkways to access the monument, electrical for lighting, and ramps and handicapped parking spaces for accessibility. Keeping the design scope identical allowed for a fair comparison of each of the sites.

Using the preliminary designs, Engineering then developed the attached cost estimates for each of the sites. The cost estimates were developed so that the committee could determine what their costs would be for site development and restoration at each of the four sites and to aid in the site selection process. The estimates only include site development and restoration costs and do not include the cost of the monument or artwork, as that was assumed to be the same for each location.

The **Thompson Park – Bandstand** site development and restoration costs are estimated to be \$20,300. This cost includes pavement replacement around the location of the monument, a handicap ramp and parking space, topsoil, electrical conduit and lighting.

The **Thompson Park – Tower Square** site development and restoration costs are estimated to be \$43,600. This cost includes the installation of new pavement around the monument area and a 100' long walkway to access the monument, a handicap ramp and parking space, topsoil, electrical conduit and lighting.

The **Thompson Park – Flagpole** site development and restoration costs are estimated to be \$51,500. This cost includes the installation of new pavement around the flagpole and monument area, a 210' long walkway to access the monument, a handicap parking space, topsoil, electrical conduit and lighting.

The **Mayor Butler Pavilion Area** site development and restoration costs are estimated to be \$31,500. This cost includes the installation of new pavement around the monument area, a 35' long walkway to access the monument, topsoil, electrical conduit and lighting, as well as the relocation of an electrical transformer.

The site development costs are fairly straight forward at all three of the Thompson Park locations. There are no infrastructure concerns or major obstacles that would prohibit the construction at any of the three sites. The main difference in cost between the sites is the length of walkways needed to access the monument and the distance that electrical lines would need to be run to provide power for lighting.

At the Mayor Butler Pavilion site, there are several major site and infrastructure concerns. There is an existing electrical transformer in the middle of the site that would have to be relocated by National Grid. A preliminary estimate to move it would be \$10,000. There are also several underground electric lines that would have to be considered as well as an existing water main. These would likely conflict with the monument foundation. In addition, the overall site is much smaller and has a fairly steep slope on the west side that limits the size of the monument area. The drawings depict a 20' diameter paved area on which to place the monument compared to a 35' paved area provided at each of the Thompson Park sites.

Based on the evaluations completed of each of the sites, the Thompson Park – Bandstand site and the Thompson Park – Tower Square site appear to be the two sites that would best accommodate the proposed monument. The Mayor Butler Pavilion site has several major utility conflicts and is not physically big enough to accommodate the proposed monument. The Thompson Park – Flagpole site is the farthest away from existing walkways and is therefore the most expensive site to access.

On September 9, Staff from the Planning and Engineering Departments met with Michael Plummer and Gil Pearsall from the Memorial Sub-Committee and discussed the preliminary design sketches and cost estimates. The Memorial Sub-Committee also met on September 10 to discuss and evaluate the four sites. Attached is a letter from Mr. Plummer that summarizes the sub-committee's discussions. As you will see, the sub-committee felt that the Thompson Park – Bandstand site and the Thompson Park – Tower Square site were also the best two choices out of the remaining four. After completing further analysis of the two sites, the sub-committee agreed that the Thompson Park – Tower Square site would be a better choice for the location of the monument.

As requested, I have also attached the original correspondence from Michael Plummer which lists the members of the Honor the Mountain Committee as well as the members of their Memorial Sub-Committee.

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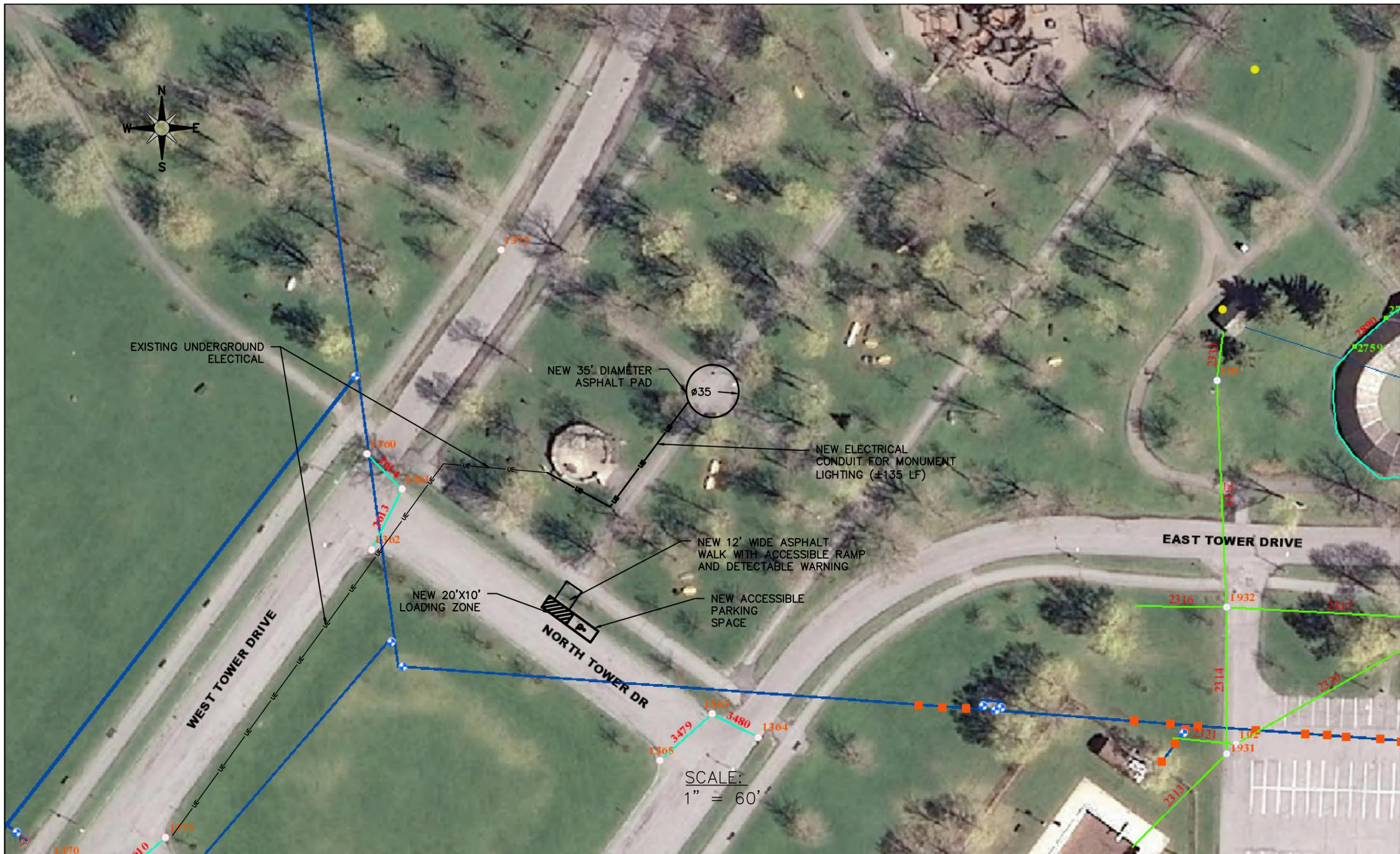
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SCALE:
1" = 60'

DESIGNED BY: BJD	REVISIONS:
DRAWN BY: BJD	
DATE: 09/24/14	
SCALE: 1" = 60'	
CHECKED BY: XXX	
APPROVED BY: XXX	
PROJECT NAME: 10TH MOUNT. MON.	
PROJECT NUMBER: XX-XXXX-XX	
FILE NAME: .DWG	

WARNING: It is a violation of Section 7209, Subdivision 2, of the New York State Education Law for any person other than a Licensed Professional Engineer to alter this map.

CITY OF WATERTOWN
ENGINEERING DEPARTMENT

MUNICIPAL BUILDING, ROOM 305
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601

PHONE: 315-785-7740
FAX: 315-785-7829

BANDSTAND SITE OPTION
PLAN VIEW

10TH MOUNTAIN
MONUMENT

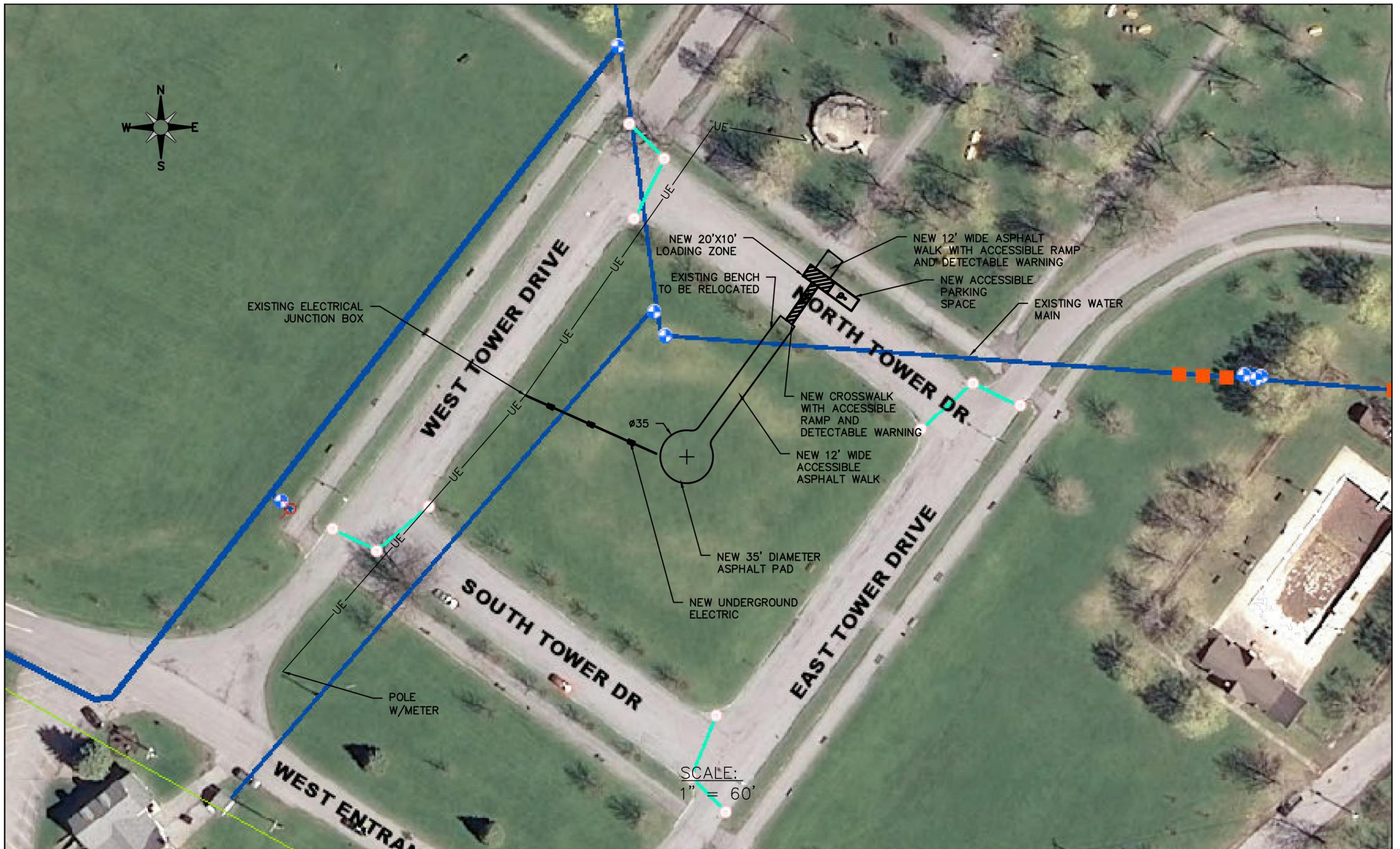
SHEET NO.
PL-3
SHEET 3 OF 4

10TH MOUNTAIN MONUMENT PROPOSED ITEMS & UNIT PRICE WORKSHEET

DATE 8-Sep-14

BANDSTAND SITE LOCATION

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Geotechnical	20	VF	\$11.44	\$228.80
Stakeout, Engineering	1	LS	\$410.68	\$410.68
Miscellaneous Work, & Mobilization	1	LS	\$684.46	\$684.46
Dust Control & SWPP	14	Day	\$182.00	\$2,548.00
Detectable Warning Strip	24.00	SF	\$35.36	\$848.64
Top Soil & Seeding / Restoration	140.00	SY	\$11.89	\$1,664.23
Excavation & 12" Backfill	45.00	CY	\$57.32	\$2,579.62
Geotextile Road Fabric	125.00	SY	\$1.57	\$195.88
Preparing Fine Grade	125.00	SY	\$2.48	\$310.47
Limestone Curbing	20.00	LF	\$35.36	\$707.20
Clean Existing Pavement	120.00	SY	\$1.35	\$162.24
Asphalt Conc. Binder Type - 3	13.00	TN	\$78.00	\$1,014.00
Asphalt Conc. Top Type - 7	10.00	TN	\$88.40	\$884.00
Pavement Markings - Delineation	110.00	LF	\$1.35	\$148.72
Pavement Markings - Characters, etc.	2.00	EA	\$114.40	\$228.80
Signage 2'x2' and smaller	2.00	EA.	\$135.20	\$270.40
Electrical Panel Box	1	EA	\$1,000.00	\$1,000.00
Monument Lighting	1.00	EA	\$3,000.00	\$3,000.00
Electrical Conduit and wire	135	LF	\$5.00	\$675.00
			subtotal	\$16,922.00
			20% contingency	\$3,384.00
			Total	\$20,306.00



DESIGNED BY: BJD	REVISIONS:
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 WATERTOWN, NEW YORK 13601
 PHONE: 315-785-7740
 FAX: 315-785-7829

TOWER SITE OPTION
 PLAN VIEW

10TH MOUNTAIN
 MONUMENT

SHEET NO.
PL-2
 SHEET 2 OF 4

10TH MOUNTAIN MONUMENT PROPOSED ITEMS & UNIT PRICE WORKSHEET

DATE 8-Sep-14

TOWER SQUARE

DESCRIPTION	QTY	UNIT		TOTAL
Geotechnical	20	VF	\$11.44	\$228.80
Stakeout, Engineering	1	LS	\$939.36	\$939.36
Miscellaneous Work, & Mobilization	1	LS	\$1,565.60	\$1,565.60
Dust Control & SWPP	14	Day	\$182.00	\$2,548.00
Detectable Warning Strip	48	SF	\$35.36	\$1,697.28
Top Soil & Seeding / Restoration	1035	SY	\$11.89	\$12,303.40
Excavation & 12" Backfill	90	CY	\$57.32	\$5,159.23
Geotextile Road Fabric	260	SY	\$1.57	\$407.43
Preparing Fine Grade	260	SY	\$2.48	\$645.78
Limestone Curbing	40	LF	\$35.36	\$1,414.40
Clean Existing Pavement	350	SY	\$1.35	\$473.20
Asphalt Conc. Binder Type - 3	27	TN	\$78.00	\$2,106.00
Asphalt Conc. Top Type - 7	21	TN	\$88.40	\$1,856.40
Pavement Markings - Delineation	100	LF	\$1.35	\$135.20
Pavement Markings - Characters, etc.	3	EA	\$114.40	\$343.20
Signage 2'x2' and smaller	2	EA.	\$135.20	\$270.40
Monument Lighting	1	EA	\$3,000.00	\$3,000.00
Electrical Panel Box	1	EA	\$1,000.00	\$1,000.00
Electrical Conduit and wire	100	LF	\$5.00	\$500.00
			subtotal	\$36,365.00
			20% contingency	\$7,273.00
			Total	\$43,638.00



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PROJECT NAME: 10TH MOUNT. MON.	
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FLAG SITE OPTION
 PLAN VIEW

10TH MOUNTAIN
 MONUMENT

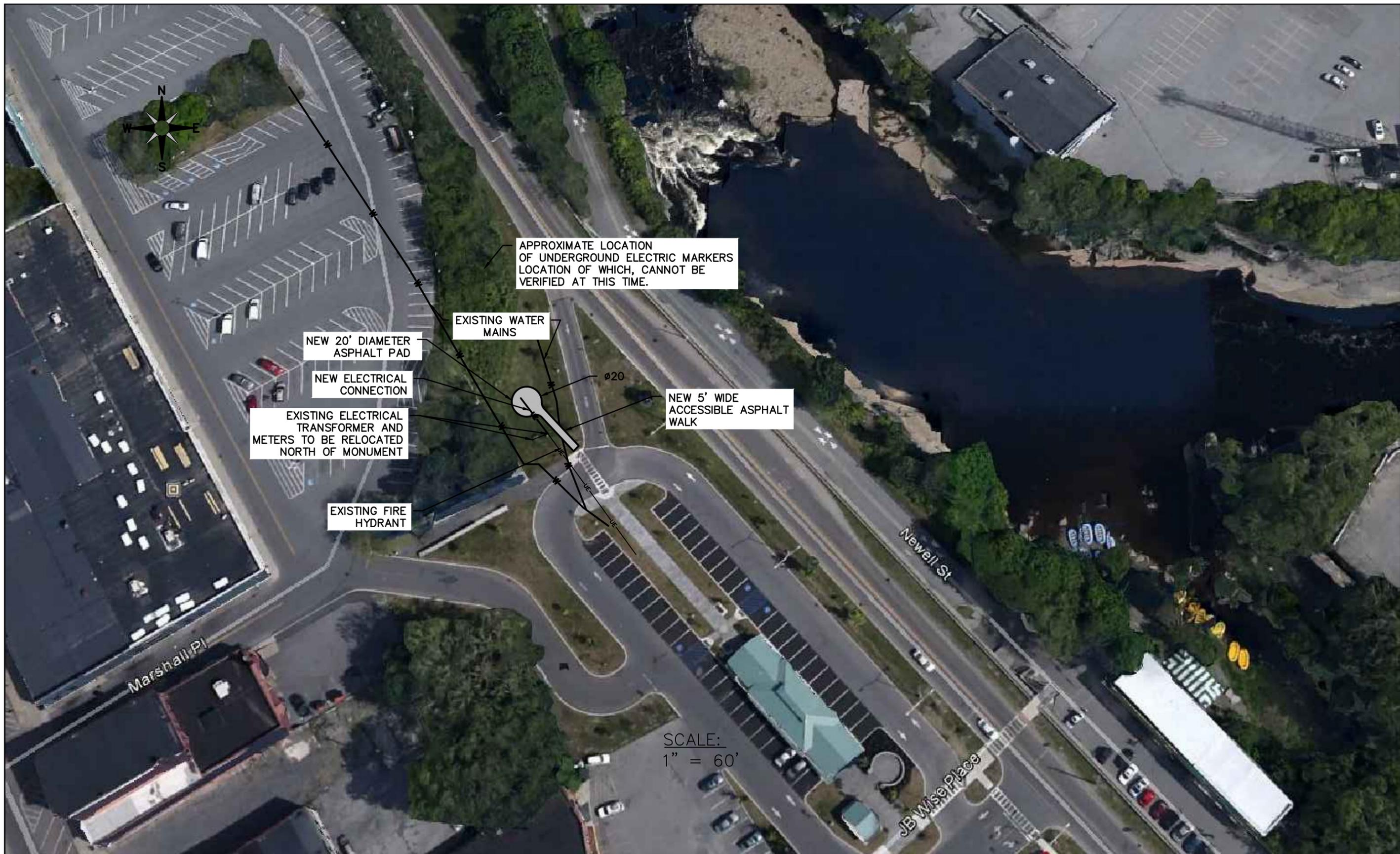
SHEET NO.
PL-1
 SHEET 1 OF 4

10TH MOUNTAIN MONUMENT PROPOSED ITEMS & UNIT PRICE WORKSHEET

DATE 8-Sep-14

FLAG SITE LOCATION

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Geotechnical	20	VF	\$11.44	\$228.80
Stakeout, Engineering	1	LS	\$1,114.67	\$1,114.67
Miscellaneous Work, & Mobilization	1	LS	\$1,857.78	\$1,857.78
Dust Control & SWPP	14	Day	\$182.00	\$2,548.00
Detectable Warning Strip	40	SF	\$35.36	\$1,414.40
Asphalt Driveway Apron	10	SY	\$62.92	\$629.20
Top Soil & Seeding / Restoration	1240	SY	\$11.89	\$14,740.30
Excavation & 12" Backfill	110	CY	\$57.32	\$6,305.73
Geotextile Road Fabric	330	SY	\$1.57	\$517.12
Preparing Fine Grade	330	SY	\$2.48	\$819.65
Asphalt Conc. Binder Type - 3	35	TN	\$78.00	\$2,730.00
Asphalt Conc. Top Type - 7	26	TN	\$88.40	\$2,298.40
Pavement Markings - Delineation	260	LF	\$1.35	\$351.52
Pavement Markings - Characters, etc.	2	EA	\$114.40	\$228.80
Signage 2'x2' and smaller	2	EA.	\$135.20	\$270.40
Electrical conduit and wire	570	LF	\$5.00	\$2,850.00
Electrical Panel Box	1	EA	\$1,000.00	\$1,000.00
Monument Lighting	1	EA	\$3,000.00	\$3,000.00
			subtotal	\$42,905.00
			20% contingency	\$8,581.00
			Total	\$51,486.00



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 WATERTOWN, NEW YORK 13601

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JB WISE OPTION
 PLAN VIEW

10TH MOUNTAIN
 MONUMENT

SHEET NO.
PL-4
 SHEET 4 OF 4

10TH MOUNTAIN MONUMENT PROPOSED ITEMS & UNIT PRICE WORKSHEET

DATE 8-Sep-14

JB WISE PLACE LOCATION

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
Geotechnical	20	VF	\$11.44	\$228.80
Stakeout, Engineering	1	LS	\$635.89	\$635.89
Miscellaneous Work, & Mobilization	1	LS	\$1,059.81	\$1,059.81
Maintenance & Protection of Traffic	1	LS	\$635.89	\$635.89
Dust Control & SWPP	14.00	Day	\$182.00	\$2,548.00
Top Soil & Seeding / Restoration	200.00	SY	\$11.89	\$2,377.47
Excavation & 12" Backfill	60.00	CY	\$57.32	\$3,439.49
Geotextile Road Fabric	60.00	SY	\$1.57	\$94.02
Preparing Fine Grade	75.00	SY	\$2.48	\$186.28
Asphalt Conc. Binder Type - 3	6.50	TN	\$78.00	\$507.00
Asphalt Conc. Top Type - 7	5.00	TN	\$88.40	\$442.00
Monument lighting	1.00	EA	\$3,000.00	\$3,000.00
Electrical Conduit and wire	30.00	FT	\$5.00	\$150.00
Relocate Electric Meter	1.00	EA	\$1,000.00	\$1,000.00
Relocate Electric transformer	1.00	EA	\$10,000.00	\$10,000.00
			subtotal	\$26,305.00
			20% contingency	\$5,261.00
			Total	\$31,566.00



The North Country Honors the Mountain Committee

121 Paddock Street

Watertown, New York 13601



10 September, 2014

Subject: Memorial Sub-Committee September Meeting

To: Mike Lumbis

1. The Memorial Sub-Committee met on 10 September, 2014 to discuss the site preparation costs provided by the City Planning Office for the four site options identified by the City Council:

- A. Thompson Park Bandstand Site.
- B. Thompson Park Tower Square Site.
- C. Thompson Park Flag Pole Site.
- D. Butler Pavilion Site.

2. Committee members all complimented the City Planning Officer for the great work they did in bring the cost data together and the professional packet they provided.

3. The committee decided to eliminate the Butler Pavilion because it was too congested, had low crowd appeal, required the movement of an electrical apparatus and low score on the committee rank order (6 of 7). We also eliminated the Flag Pole site due to high site improvement costs, maintenance costs, low crowd appeal and low score on the committee rank order (10 of 14).

4. Comparative analysis of remaining sites:

Factors	Bandstand	Tower Square
1. 25 August committee ranking	1	2
2. Site preparation costs	\$20K	\$43K
3. Crowd Traffic Sunday 7 September	500+	40+
4. Increased cost for mowing, plowing and pavement maintenance	None	High
5. Potential for Future development	Low	High
6. Fit in Thompson Park Master Plan	Low	High
7. Parking	Same	Same
8. Vandalism		Advantage
9. Photogenic		Advantage*
10. Is reflective and contemplative		Advantage*

* If the Tower Square block is fully developed

5. The committee agreed that for the short term the Bandstand is the better choice but for the long term the Tower Square, while more expensive, would be a better choice since it would allow development around the monument that compliments it as opposed to the Bandstand where little or no development could take place and what is already there doesn't necessarily compliment the monument.

6. For the benefit of the community the committee elected to take the long term approach (Tower Square) but asked that routine maintenance (mowing, plowing pavement maintenance, etc.) be provided by the City.



Michael T. Plummer

North Country Honors the Mountain

4 August, 2014

Subject: The North Country Honors the Mountain

To: Sharon Addison

City Manager Watertown, NY

1. Background: 2015 will be the 30th anniversary of the re-activation of the 10th Mountain Division and the 70th Anniversary of Victory in Italy, Europe and Japan and the end of World War II. On May 16, 2015, the North Country will celebrate these historic events as well as honor the Soldiers of the 10th Mountain Division, their Family Members and the Fort Drum Army Civilian employees for their sacrifice and service to our country with a parade followed by the presentation of a memorial which we would like to place in Thompson Park.

2. Actions taken to date:



A. A group of North Country citizens has formed a committee to develop, execute and raise funds for a mega event and memorial to Honor the Mountain (HTM). Members include: Gill Pearsall (Chairman); Keith Caughlin; Mary Corriveau; Beth Fipps; Judy Gentner; Ann McCann; Joe McLaughlin; Lynn Pietroski; Mike Plummer; Eric Wagnaar; and Peter Whitmore.



B. In order to complete a memorial in time for the event a Memorial Sub-Committee was formed. Members include Mike Plummer, Chairman; Mary Corriveau; Beth Fipps; Judy Gentner; Gill Pearsall; and Terry Roche).

C. Susan Raymond, who sculpted the Military Mountaineer Stature and the Fallen Warrior Memorial located at Fort Drum, was contacted and agreed to consider the project. Our guidance to her was that the Memorial had to be completed and in place by 1 May, 2015. Cost for completion, transportation and siting was not to exceed \$150,000.

D. Susan asked for a general concept upon which to base her decision. The following has provided: Four bronze relief plaques on four 7' X 10' X 1' granite slabs (WWII 10th Mt; Reactivation and train-up; Contingency Operations; and OIF/OEF). Site work would be subcontracted so it could be ready when Susan had completed the plaques. Susan agreed to complete the project and asked for pictures of the potential sites.

E. Four sites were examined: The front of the State Office Building; the front of the City Office Building; City Center Square and Thompson Park. After lengthy discussions and visits the sub-committee selected a Thompson Park location by the Band Stand (see attached). The criteria for site selection follows:

1) Site Selection Criteria:

a) Site preparation low

ORIGINAL REQUEST.

- b) Site can be prepared NLT 1 April and Installation completed NLT 1 May 2015
- c) Minimum maintenance required
- d) Facilitates future add-ons
- e) Will stand up to the North Country weather
- f) Minimizes vandalism
- g) Photogenic
- h) Not divisive
- i) Appeals to both civilian and military mind sets
- j) Is reflective and contemplative
- k) Makes a statement in all four seasons
- l) Something you would travel to see
- m) Something you would go to see again
- n) Best located (write in)

2) Pictures were sent to Susan and she agrees with the Thompson Park site selection.

3. The road ahead:

A. Obtain site approve from the City Manager, City of Watertown.

B. Get HTM Committee approval of concept design and site location and send that information to Susan.

C. Review Susan's renditions and make recommendation on the final design to the HTM Committee NLT 15 Oct.

D. Develop a contract for Susan and one for the site preparer.

E. Work with the PR and fund raising sub-committees.

F. Maintain oversight of the contracts.

G. Coordinate the arrival and set up of the memorial with Susan and the site contractor.

MTE

Michael T. Plummer
Sub-Committee Chairman

September 11, 2014

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: FY 2013/14 Empire Zone Financial Statements

At the City Council meeting of September 2nd questions were asked regarding the finances of the Watertown Empire Zone. Attached is the balance sheet and income statement for the fiscal year ending June 30, 2014. Research will need to be done as to the dissolution of the organization and return of the remaining funds.

Watertown Empire Zone
Balance Sheet
As of June 30, 2014

	<u>Jun 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	27.38
Savings	231,725.24
Total Checking/Savings	<u>231,752.62</u>
Total Current Assets	<u>231,752.62</u>
TOTAL ASSETS	<u><u>231,752.62</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	318.76
Total Accounts Payable	<u>318.76</u>
Total Current Liabilities	<u>318.76</u>
Total Liabilities	318.76
Equity	
Retained Earnings	235,758.73
Net Income	<u>-4,324.87</u>
Total Equity	<u>231,433.86</u>
TOTAL LIABILITIES & EQUITY	<u><u>231,752.62</u></u>

5:25 PM
09/10/14
Accrual Basis

Watertown Empire Zone
Profit & Loss
July 2013 through June 2014

	<u>Jul '13 - Jun 14</u>
Income	
Interest Income	50.71
Total Income	<u>50.71</u>
Expense	
Consultant/Legal Services Exp.	2,092.32
D & O Insurance	1,521.00
Telephone	762.26
Total Expense	<u>4,375.58</u>
Net Income	<u><u>-4,324.87</u></u>

September 11, 2014

To: Sharon Addison, City Manager
From: Erin E. Gardner, Superintendent of Parks and Recreation
Subject: Watertown Sunday Softball

Martin Lamon, Watertown Sunday Softball Board President and Chris Tehonica, Amateur Softball Association Commissioner, recently approached the Superintendent of Parks and Recreation and requested the City officially manage the league. The establishment and management of this league will be of minimal cost to the City, yet it enables the City to better control participation and collection of fees. Superintendent Gardner will further research the league setup including fees and will approach Council at that time for approval. It is estimated that the cost per team will be less than what the Watertown Sunday Softball teams have paid in the past.

September 5, 2014

To: Sharon Addison, City Manager

From: Erin E. Gardner, Superintendent of Parks and Recreation

Subject: Usage of City Property for Fort Drum Events

On several occasions, various groups from Fort Drum have requested to reserve City-owned fields, pavilions, and areas at Thompson Park. The City requires a certificate of insurance for any group reserving a City facility whose event is open to the public. There are exceptions made for church functions, family reunions, or an entity which has blanket coverage such as the Boy Scouts. Fort Drum, however, is unable to provide the City with a certificate of insurance because under the Federal Torte Claims Act, the federal government acts as a self-insurer. Absent a certificate of insurance, the City is at risk of liability. Request Council's direction on allowing Fort Drum sponsored events on City-owned property without a certificate of insurance.

September 5, 2014

To: Sharon Addison, City Manager
From: Erin E. Gardner, Superintendent of Parks and Recreation
Subject: Admission waiver for Public Skate

Superintendent of Parks and Recreation requests Council's approval to waive the skate rental and admission fees for those individuals presenting a gift for Toys for Tots at the "Skate with Santa" Family Skate Night in December 2014.

Additionally, Superintendent of Parks and Recreation requests Council's approval to waive the admission fee for the three Snowtown USA Public Skating events for those individuals presenting at least two non-perishable food items for donation to the Urban Mission.

We feel that these events would be excellent opportunities for the City to "give back" to the community.

Thursday, September 18th Open House 4pm to 7pm “Fall Festival”

*Solid Waste
Management
Facility*

*Route 177,
Rodman, NY*



www.danc.org



Highlights:

- *Live* Fiddle Music
- Fun Activities for the Kids
- Agricultural Product & Environmental Displays
- Electronic waste collection
- Bus Tours
- Nature Trails
- *Live* Birds of Prey
- NYS Zoo at Thompson Park Exhibit



www.northcountryrecycles.org



**Working Smoke Detectors Save Lives....
Have Two Ways Out
Change your Clock-Change your Batteries!!**

**City of Watertown Fire Department
Emma Flower Taylor Fire Station
Open House
Saturday October 4, 2014
1pm-4pm**



October is National Fire Prevention Month and the City of Watertown Fire Department is hosting our annual open house at the Emma Flower Taylor Fire Station 224 S. Massey St, Watertown, New York 13601. All events are free. Events scheduled for the Open are listed below.

Representatives

Watertown Fire Department will display the Fire Safety & Smoke Trailer, Truck Displays, Swift Water Rescue Equipment, and a Rappelling demonstration (3 PM).

Watertown Police K-9 team will demonstrate the dogs search abilities (2:30 PM)

New York State Police will demonstrate seat belt safety with the crash simulator

Jefferson County Sheriffs Department will participate with Operation Safe Child

Fort Drum Fire Department will be participating with their animated fire safety model and Airport Crash Vehicle if available.

Guilfoyle Ambulance Service will have an ambulance for visitors to tour

Jefferson County Public Health will promote poison prevention

Schedule of Events

- 2:00 PM **Art Contest Awards Ceremony (Area 3rd graders Fire Safety Art Contest)**
- 2:30 PM **Watertown Police K-9 Dog**
- 3:00 PM **Watertown Fire Department Rappelling Demonstration**

For more information contact Capt. T.G. Kolb in our Public Education Office at (315) 785-7809

Fire Facts..

Fire kills more Americans than ALL natural disasters combined annually
Fire is the single largest cause of property loss in the United States annually
2013 Statistics: 3240 Deaths from Fire/206 deaths related to natural disasters