



City Council Work Session Agenda September 12, 2011

Presentation:

1. Interoperable Communications Grant Update

Mark Hoppe, Blue Wing

Discussion Items:

1. Regional Economic Development Council; City Council's Role in the Strategic Plan Development Process

Memorandum from Mary M. Corriveau, City Manager, September 8, 2011

2. Review of Zoning Regulations, Fences

Memorandum from Mary M. Corriveau, City Manager, September 8, 2011

3. Crow Hazing Options

Memorandum from Elliott B. Nelson, Confidential Assistant to the City Manager, September 7, 2011

4. Demolition of City Owned Properties

Memorandum from James E. Mills, City Comptroller, September 8, 2011

September 8, 2011

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

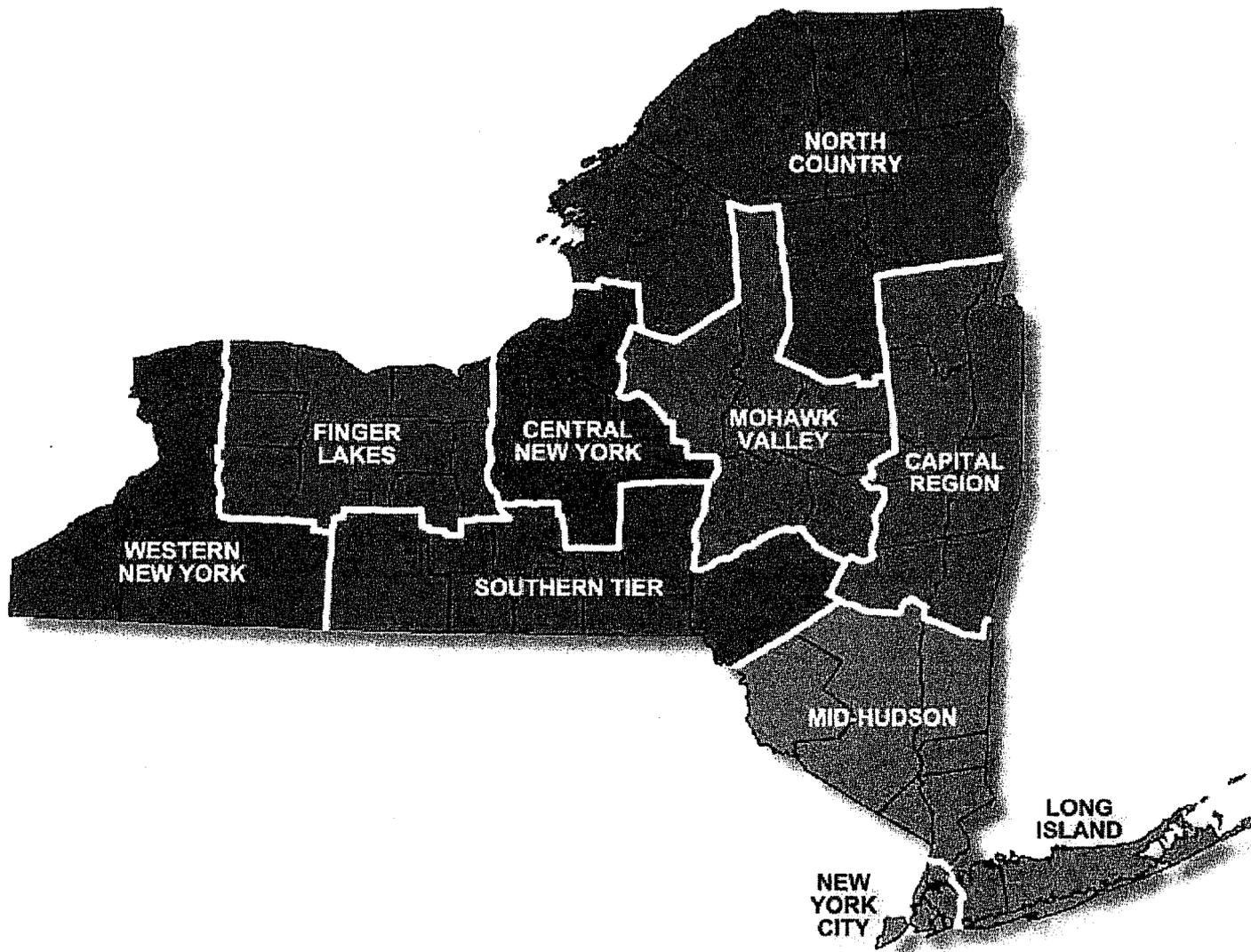
Subject: Regional Economic Development Council; City Council's
Role in the Strategic Plan Development Process

As a result of today's Advantage Watertown meeting, Mayor Jeffrey E. Graham asked that this item be included on the agenda for City Council discussion. Earlier this year, Governor Cuomo established Regional Economic Development Councils (REDC) to represent the 10 regions across New York State including the Capital Region, Central New York, Finger Lakes, Hudson Valley, Long Island, Mohawk Valley, New York City, North Country, Southern Tier, and Western New York, a map of the council areas is attached. Each of these Councils has been charged with developing five-year Regional Strategic Plans that define the strategies that will begin to transform their regions. I have attached for your review the Regional Council's Meeting Milestones established by the State. While Jefferson County has a number of representatives on the North Country Council, stakeholder involvement in the process continues to be critical to identifying those strategic initiatives which will promote economic wellbeing across municipal boundaries.

As a stakeholder in the process, the City Council should dedicate some time to discussing those types of initiatives, which we believe will promote economic development in our Region, such as downtown revitalization, infrastructure improvements, and brownfield redevelopment/smart growth, and share those thoughts with our local representatives on the Regional Economic Council.

Once the Strategic Plan is complete, the Councils will also be reviewing and ranking grant applications before they go to State agencies for review, so it is important that projects are consistent with the strategies identified in their plans. During our discussion this morning at Advantage Watertown, John Bartow, Executive Director of the Tug Hill Commission, suggested that because the Regional Economic Development Councils will now be the first step in the review process for grant funding from New York State, we should also be talking about projects, such as those contained in our five year capital plan, and others that have broader economic impact within the region, so we can submit a list of projects that we believe meet and support the Development Council's strategic plan. Planning Staff has prepared the attached list of projects for discussion by the City Council as potential projects to share with the Work Group looking at projects and priority project criteria.

Mr. Bartow will join us at the work session for this discussion.



Western New York: Allegany, Cattaraugus, Chautauqua, Erie, Niagara

Finger Lakes: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates

Southern Tier: Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga, Tompkins

Central New York: Cayuga, Cortland, Madison, Onondaga, Oswego

Mohawk Valley: Fulton, Herkimer, Montgomery, Oneida, Otsego, Schoharie

North Country: Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, St. Lawrence

Capital Region: Albany, Columbia, Greene, Saratoga, Schenectady, Rensselaer, Warren, Washington

Mid-Hudson: Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester

New York City: Bronx, Kings, New York, Richmond, Queens

Long Island: Nassau, Suffolk

THE STRATEGIC PLANNING PROCESS

A. MEETING MILESTONES

		 Regional Council					
		8/3-11	8/16-24	9/6-14	9/26-10/5	10/18-26	11/1-11/9
Regional Council Meetings		Organization & Critical Issues and Opportunities	Vision & Principal Economic Drivers	Strategies & Criteria	Actions, Projects & Measures	Draft Plan & Implementation Agenda	Final Plan
Regional Council Actions		Identify Critical Issues & Opportunities and Form Work Groups	Develop Regional Vision Statement and Identify Principal Regional Economic Drivers & Opportunities	Develop Strategies and Approve Priority Project Criteria & CFA Evaluation Standards	Identify Strategic Actions, Policies & Projects and Adopt Performance Measures	Review Draft Regional Strategic Plan and Implementation Agenda	Approve Regional Strategic Plan and Evaluation Results of the CFA Applications
Work Groups		Form Initial Work Groups	Work Groups Continue to Work, Review Data, and Report Back New Groups Formed as Needed				
Information for Consideration		Survey, Regional Snapshots, Guidebook, and Manual	Work Group Reports, and Existing Reports, and Manual	Work Group Reports, Public Input, and Manual	Draft Strategies, Priority Project Criteria, and Manual	Actions, Policies & Projects	Revised Strategic Plan & Application Evaluations
Stakeholder and Public Engagement		Council Discusses Strategy	Hold at least one Public Forum & Input Received Online, Through Work Groups, and Other Means		Public Forum, Online, Work Group, and Other Public Comments		Online & Work Group Comments

Meeting Milestones

December	Jan - Feb - March	April - May - June
Operationalize Implementation	Review & Adjust Initial Strategic Plan	Track Performance Identify New Opportunities & Share Successes
Establish Organizational Structure and Operationalize the Implementation Plan Obtain Public & Private Commitments for Action	Take Next Steps Necessary to Advance the Plan Review Status of Projects and Actions & Adjust Strategies as Needed	Evaluate Strategic Plan Against Performance Measures Identify New Projects & Actions Continue to Implement Projects & Actions Share Successful Approaches with Chairman's Committee for Transfer to Other Regions
Monitor Actions	Implement and Monitor Plan & Develop New Strategic Projects and Actions	Review Data, Revise Strategies and Report Back
Regional Strategic Plan Implementation Agenda	Implementation Agenda Reports from Work Groups	Performance Measures Draft Revised Strategies Implementation Matrix Reports from Work Groups
Continue Public and Stakeholder Engagement Through Council Web Site, in Work Groups, at Public Forums and other Means		

September 8, 2011

To: The Honorable Mayor and City Council
From: Mary M. Corriveau, City Manager
Subject: Review of Zoning Regulations, Fences

At the request of Council Member Jeffrey M. Smith the attached materials have been compiled for a discussion on the City's current fence regulations. A printout of the sections of the City Code related to fences is provided along with the memorandums presented to the City Council in 2006 on this subject and excerpts from the City Council meeting discussions regarding proposed changes to the regulations.

The March 29, 2006 memorandum from Planning and Community Development Coordinator Kenneth A. Mix provides the history on the development of the City's fence regulations along with research on twelve (12) other cities in New York State and their fence regulations.

§ 310-26.1 Fences.

[Added 2-18-2003; 3-20-2006; 6-19-2006]

A.

No fence shall be more than six feet in height, except in Light and Heavy Industrial Districts where no fence shall be more than eight feet in height.

B.

Fences located in the front yard shall not be more than four feet in height and shall be at least 33% transparent, except in Light and Heavy Industrial Districts. Examples include, but are not limited to, wrought iron, split rail, picket or chain link fences.

C.

On corner lots, fences located in the front yard and side yard on the street side or in the rear yard within 20 feet of the street/side lot line shall not be more than four feet in height and shall be at least 50% transparent.

D.

The side of the fence facing away from the fence owner's property shall have a finished quality.

E.

Electric fences shall not be allowed in any district.

F.

Barbed-wire fences shall not be allowed except on top of chain link fences at least six feet in height in Light and Heavy Industrial Districts.

G.

No person, firm or corporation shall commence the erection, construction, or alteration of any fence without first applying for, and obtaining, a fence permit from Code personnel for each such fence.

H.

Application for a fence permit shall be made to Code personnel on forms provided by Code personnel and shall contain the information requested on such forms plus any additional information as may be determined as necessary by Code personnel for duly processing such application.

I.

All applications shall be signed by the owner of the real property upon which such work is to be performed. Where such application is made by a person other than the owner, it shall be accompanied by written authorization of the owner that the proposed work is authorized by the owner and that the applicant is authorized to make such application.

City of Watertown, NY

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§ 310-27 Visibility at corners.

[Amended 6-19-2006]

In any Residence District no structure, fence (which is less than 50% transparent), or shrubbery over three feet in height shall be maintained on any corner lot within a triangular area formed by lot lines along the streets to the points on such lines a distance of 40 feet from their intersection and a line connecting such points. Fences which are 50% transparent or more, such as wrought iron, chain link, or split rail, are allowed in this triangular area; the maximum height shall be four feet.

March 29, 2006

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, Planning & Community Development Coordinator
Subject: Fence Regulations

The purpose of this memorandum is to provide the background on fence regulations within the City's zoning ordinance, state some of the concerns voiced by fence companies, and to give information on what other cities have for regulations in preparation for the City Council work session on April 10, 2006. The subject of fence regulations is on the agenda at the request of the Council after hearing criticism of the current regulations by an owner of a local fence company.

In February 2003, the City Council amended the Zoning Ordinance to include regulations for fences. Before that, the only regulation that applied to fences was Section 310-27, which states that structures, fences and shrubs within a 40' triangle on corner lots in residential districts cannot be over 3' high. This section has been in effect since 1959.

The current fence ordinance (Section 310-26.1) is attached for review. The regulations that have received the most criticism are those pertaining to fences in front yards and side yards facing a street. The height limitation and transparency requirement are said to be too restrictive and do not allow the use of standard fencing material.

The City Council discussed these issues at the December 9, 2002 work session before the final version of the ordinance was drafted and adopted. The ordinance restricts fence heights to 3 feet, requires them to be fifty percent transparent and prohibits the use of chain link in the front yard. The same restrictions apply to side yards on a street side and rear yards within 20 feet of a street lot line. The Council's concern at the time was safety. The purpose was to protect visibility of drivers exiting driveways, while controlling aesthetics by prohibiting chain link in the front yard. Three feet is considered low enough for most drivers to see over and the transparency gives a better opportunity to see small children who may be approaching on the sidewalk.

During the preparation of this memo, staff had conversations with representatives of two fence companies. Some of their stated concerns are as follows. There is concern that these stipulations limit a homeowner's choice of fencing materials. Standard wood fencing comes in 4 and 6-foot high sections. The specifications for a standard picket fence are 4" slats with 2" spacing which represents 33 percent transparency. A solid wood or traditional picket fence is not permitted under the current

restrictions. Under these restrictions, fence companies must custom build fences, which increases the costs to the homeowners. They stated that corner lot homeowners have complained that this reduces their street side and rear yard privacy. In order to construct a 6 foot high fence on a corner lot, the fence would have to be located 20 feet in along the corner street side, thus reducing the fenced in area. They've also stated that 3-foot high fences won't contain dogs, and some children, very well.

The City Council asked Staff to find out how other communities regulate fences. Twelve cities in New York State were surveyed and the results are summarized in the attached table. Three of the cities have a front yard transparency restriction, while eight have corner lot side yard height restrictions of 4' or less. Rome restricts front yard fences to 3.5 feet and the rest use 4 feet. Nearly all of the cities limit the height to 3' in a line of sight triangle on corners that ranges from 20' to 65'. Nine municipalities require a permit and only one city (besides Watertown) has no fee for the permit. The rest charge between \$15.00 - \$75.00.

**Table 1-1
Fence Regulations for Local Cities**

City	Residential Zone Front Yard	Residential Zone Interior Lot Side/Rear Yard	Residential Zone Corner Lot * Side Yard	Comm. & Ind. Zone Rear Yard	Permit Required
Troy	4'	8'	8'	10'	Yes
Kingston	4'	6.5'	4'	6.5'	Yes
Rome	42"	6'	42"	10'	No
Saratoga Springs	6'	6'	6'	8'	No
Ogdensburg	4'	6-1/2'	4'	6.5'	Yes
Auburn	4' (transparent)	6'	4' (transparent)	8'	Yes
Utica	4' (can't be solid) **	6'	4' (can't be solid) **	10'	Yes
Elmira	4'	7'	7'		Yes
Syracuse	4' (transparent) **	6'	4' (transparent) **	6'-8'	Yes
Oswego	4'	6'	4'	8'	Yes
Cortland	4'	6'	4'	7'-10'	Yes
Ithaca	Not restricted	Not restricted	Not restricted	Not restricted	No
Watertown	3' (transparent)	6'	3' (transparent)		Yes

* The corner lot restrictions are for fences located outside the area known as an intersection's line of sight triangle. Most zoning ordinances have more restrictive regulations for any structure located within this triangular area.

** Most front yard fences in Auburn, Utica and Syracuse are chain link. Wrought iron is allowed but not usually used due to its expense. Currently, Watertown's zoning regulations prohibit chain link fences in the front yard.

COUNCIL WORK SESSION & BUDGET REVIEW
CITY OF WATERTOWN
May 8, 2006
6:00 P.M.

MAYOR JEFFREY E. GRAHAM PRESIDING

PRESENT: COUNCILMAN STEPHEN J. BRADLEY
COUNCILMAN PETER L. CLOUGH
COUNCILMAN TIMOTHY R. LABOUF
COUNCILMAN JEFFREY M. SMITH
MAYOR GRAHAM

ALSO PRESENT: CITY MANAGER MARY M. CORRIVEAU

Moment of silence was held in remembrance of the 10 Fort Drum soldiers who lost their lives in a helicopter accident this weekend.

Pledge of Allegiance was given.

Fence Regulations

Council reviewed the report that had been prepared by Mr. Mix regarding the background on fence regulations in the City's zoning ordinance, stating the concerns voiced by fence companies and giving information on what other cities have for regulations.

A representative from Butler Fence addressed the chair explaining that standard wood fencing comes in 4 and 6 foot high sections. The specifications for a standard picket fence are 4" slats with 2" spacing which represents 33% transparency. He also commented that under the zoning code, chain link fences are not allowed. He also advised Council that he gets many requests for chain link from homeowners with pets and also from daycare providers. He explained that a 3' fence is too short. He also explained that that standard picket fence does lend itself to good visibility. He showed Council examples of fencing in brochures that are not allowed due to the City's current restrictions. He suggested that the wording of the ordinance state "not solid" instead of a percentage.

Councilman Smith questioned how small children could be seen while backing out of a driveway if there wasn't at least 50% transparency and a 3' height.

Mr. commented that drivers should be responsible to watch for people as they are exiting any driveway.

Mrs. Corriveau referred to fence examples that were listed as not solid, but clearly without visibility through it.

Councilman Bradley suggested that perhaps a 3' setback from the sidewalk would be a good idea.

Mr. McWayne explained that the 3' fence was a result of needing to make sure there was visibility on corner lots.

Councilman LaBouf commented that a city resident should be able to put up a 4' fence unless they are on a corner lot, where the zoning code would take over. He also remarked that a chain link should be allowed also.

Mayor Graham suggested that Section B of 310-26.1 should be changed to allow four foot fences with 33% transparency in the front yard. The corner fences which can also be four foot in height must be at least 50 % transparent. Chain link fences would be allowed.

National Incident Management System (NIMS) Training

Mr. White, Confidential Assistant to the City Manager, explained the training that Council would have to take under this new FEMA system. Mr. White will supply Council with the paper copy of the course material.

Police Department

Mayor Graham complimented Capt. Reff on the Police Annual Report. Capt. Reff explained that Lt. Wells was responsible for most of the work on it.

Councilman Bradley asked if the City tries to hire from other departments.

Capt. Reff explained that they do advertise through word of mouth to other departments. One officer was recently appointed from another department. However, departments are not too fond of other municipalities hiring their officers. It does save a lot of money in training costs. He also advised Council that the current academy class will be ready for the street on August 16th. Capt. Reff explained that the department is barebones. One officer is out on maternity leave, one is out because of extended injuries and three are in the academy. While they are counted in the total officers, they are not available to work at this time.

Councilman Bradley asked if the overtime was affected by not having enough staff.

Mayor Graham asked if the academy in Canton is working better than when the academy was held here.

Capt. Reff explained that when it was held here, the department had more opportunity to interact with the students. Now, the department has to wait 13 weeks to see what the training was and exactly what has been learned by the officers.

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May 11, 2006

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, Planning & Community Development Coordinator
Subject: Amendment of City Code, Section 310-26.1, Fences, and Section 310-27, Visibility at Corners

Attached are revised Sections 310-26.1 and 310-27 of the City Code that reflect Staff's understanding of how the City Council wishes to change the fence regulations from the discussions held at the Work Session on Monday, May 8, 2006.

A change to the fence regulations is an amendment to the Zoning Ordinance. The procedure for a Zoning Amendment includes reviews by the City and County Planning Boards and a public hearing. If the City Council is satisfied with the attached changes, Staff will start the review process.

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PROPOSED REGULATIONS

Stricken text is to be deleted
Italicized text is to be added.

§310-26.1 Fences. [Added 2-18-2003]

- A. No fence shall be more than six feet in height, except in Light and Heavy Industrial Districts where no fence shall be more than eight feet in height.
- B. Fences located in the front yard shall not be more than ~~three~~ *four* feet in height and shall be at least ~~50%~~ *33%* transparent, except in Light and Heavy Industrial Districts. Examples include, but are not limited to, wrought iron, split rail, picket, or *chain link* fences.
- ~~C. Chain link fences are prohibited in the front yard, except in Light and Heavy Industrial Districts. Deleted June 2006~~
- D. On corner lots, fences located in the *front yard and* side yard on the street side or in the rear yard within 20 feet of the street/side lot line shall *not be more than 4 feet in height and shall be at least 50% transparent.* ~~have the same restrictions as fences located in the front yard.~~
- E. The side of the fence facing away from the fence owner's property shall have a finished quality.
- F. Electric fences shall not be allowed in any district.
- G. Barbed wire fences shall not be allowed except on top of chain link fences at least six feet in height in Light and Heavy Industrial Districts.

§310-27. Visibility at corners.

In any Residence District no structure, fence (*which is not at least 50% transparent*), or shrubbery over three feet in height shall be maintained on any corner lot within a triangular area formed by lot lines along the streets to the points on such lines a distance of 40 feet from their intersection and a line connecting such points. *Fences which are over 50% transparent such as wrought iron, chain link, or split rail are allowed in this triangular area; maximum height shall be 4 feet.*

Excerpt from 5/15/06 City Council meeting minutes.

COUNCIL DISCUSSED THE FOLLOWING TOPICS

Revised Fence Ordinance

Mrs. Corriveau advised Council to review the revised Code for fences and visibility at corners.

Mayor Graham reiterated that the Code allows four foot fences everywhere but at corners where the fences must be 50% transparent. He told staff they made a good effort at amending it.

September 9, 2011

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Confidential Assistant to the City Manager
Subject: Crow Hazing Options

After researching the City's options to mitigate the winter crow population, there appears to be three options the Council may elect to pursue. Option one is that the City contract with USDA and have City employees train with the USDA crew with the intent of taking this project on in-house. Option two is that the City contract with the USDA without the intent of training City employees. Option three is to contract with a private enterprise that can perform crow hazing on an as-needed basis. The details of all three options are outlined below.

Option One – Contracting with USDA with City Employee Training. Contract costs, as provided by Mark Carrara of the USDA Wildlife Services Department, increased modestly from years past. A three night hazing effort would cost \$6,500, and a five night effort would cost \$8,500. Follow-up efforts would cost \$1,200 per night. Last year, the City contracted with the USDA for a three night effort at the cost of \$5,950 with a one night follow-up at the cost of \$1,185. While the USDA has shown success at dispersing the City's crow flock, relying solely on the USDA for crow hazing puts the City on their timetable. As such, the timeframe where USDA crews are available to come to the City may not coincide with weather conditions that are favorable for crow dispersal. After last winter's initial USDA effort, a cold spell drew much of the flock right back into the City

Option one involves contracting with the USDA for crow hazing, but includes allowing City employees to train alongside USDA officials so that the City is able to independently undertake a crow hazing program next year. While some City employees did accompany the USDA during their crow hazing efforts last winter, not enough personnel were trained to sufficiently accomplish the task. Last winter, four members of the police department and two members of public works spent a collective 42 hours training with USDA officials, with associated personnel costs of \$1,900. All 42 hours were paid at an overtime rate.

The City of Auburn has developed a successful model for handling crow hazing as an in-house project. Here, the City of Auburn chose to have the USDA train their snowplow drivers to perform crow hazing activities on nights free of inclement weather. Auburn, at 8 square miles, is only somewhat smaller than the City of Watertown. They accomplish crow hazing with an annual budget of \$10,000 to \$13,000, which includes personnel costs. The City of Auburn Assistant Superintendent of Public Works stated that their in-house crow hazing program has been successful and they intend to use the

program again for the fourth consecutive winter. The details of option one have been modeled after the success of the City of Auburn.

In order to successfully take on crow hazing as an in-house project, the City would need to commit to making an investment in man hours and equipment. For a City of our size, three teams of two would need to coordinate their efforts on nights when crow hazing occurs. As such, it would be necessary to train up to 15 employees. City employees would be trained by USDA crews performing crow hazing activities under contract with the City. Here, two City employees would train in the field with each team of USDA personnel. If 15 employees are used for crow hazing and the City contracts with USDA for a five-night hazing effort, each City employee would have the opportunity to receive training on two nights. Under this option, City employees designated to perform crow hazing duties would learn how to perform the task from experts, while becoming familiar with the city-owned equipment. The personnel costs related to this training would be approximately \$6,000 – \$8,000, depending on the use of overtime.

The initial investment in equipment would be approximately \$5,500. The necessary equipment includes three mobile electronic game callers programmed to emit crow distress sounds, three high-powered lasers, pyrotechnic launchers with the appropriate ‘ammunition,’ and the federally mandated storage unit required to house this type of low-yield explosive.

The overall costs related to option one are approximately \$20,000, ranging as high as \$22,000, in the first year. However, in year two costs would drop to \$10,000, which includes the costs of City personnel as well as restocking the necessary ‘ammunition.’

Option Two – Contracting with USDA without City employee training. The costs to contract with USDA remain the same regardless of the inclusion of City employees for training in crow hazing techniques. The price of the contract would remain as described above; a three night hazing effort would cost \$6,500, and a five night effort would cost \$8,500. Follow-up efforts would cost \$1,200 per night.

Option Three – Contracting with a private organization. The Council’s third option is to solicit bids from private organizations in the field of wildlife management. One such organization, Loomacres Wildlife Management, has already contacted the City expressing interest in performing crow hazing for the City. Loomacres Wildlife Management provides crow dispersal and other services for the Watertown International Airport. James Lawrence Jr, Jefferson County Highway Superintendent, stated that Loomacres has a highly professional staff that provides a reliable service. They have submitted a quote for \$3,719 for a five-night hazing effort, which includes 150 man hours. Additional man hours are billed at a rate of \$35 per hour, which includes supplies. Information about Loomacres Wildlife Management services has been attached.

Summary and Recommendation - Providing crow hazing internally appears to be cost-prohibitive and will require a significant investment of time and resources. Further, the Loomacres quote is less expensive than the rates offered by the USDA, and Loomacres offers a number of services not offered by USDA. As part of their contract, Loomacres will: establish a hotline to allow citizens to report the movement of the crow flock, provide public relations assistance through contact with the media and other community outreach efforts, offer technical assistance to City staff as to how to help mitigate the crow flock in the future, and will provide a final report which offers future recommendations and analyses the level of success of the crow roost dispersal.

It is staff's recommendation that the City contract with Loomacres Wildlife Management or a similar entity to provide crow hazing services.

Option One		Option Two		Option Three	
USDA Contract, City Employee Training	Cost	USDA Contract Without City Employee Training	Cost	Contract with Private Organization	Cost
Five Night Hazing Effort by USDA	\$8,500	Five Night Hazing Effort by USDA	\$8,500	Five Night Hazing Effort by Loomacres	\$3,719
Follow Up Hazing Efforts by USDA	\$1,200	Follow Up Hazing Efforts By USDA	\$1,200	Follow Up Hazing by Loomacres**	\$3,150
City Personnel Costs	\$8,000				
Crow Hazing Equipment*	\$5,500			** Estimate of Hours Needed	
Total Year One Costs	\$23,200	Total Cost	9,700	Total Cost:	\$6,869
Total Year Two Costs	\$10,000				

*Equipment	Base Price	Notes	Quantity	Subtotal
Electronic Game Caller	\$179.95		3	\$540
Memory Card With Crow Distress Sounds	\$25	Offer three volumes	3	\$75
High Powered Laser (red)	1,095		3	\$3,285
Pyrotechnic Launcher five shot revolver	\$130		3	\$390
Blank 9mm Caps	\$27	per box of 50	10 boxes	\$270
Bangers and Screamers	\$21	per box of 50 (5 boxes	10 boxes	\$210
Type IV Ammo Storage Box	\$450	Federal Mandate Compliance	1	\$450
				Total: \$5,220 + Shipping Costs

LOOMACRES
Wildlife Management

Company profile

Loomacres Wildlife Management's primary mission is to provide government agencies, municipalities and the private sector with the highest quality of wildlife consulting available. Loomacres Wildlife Management is a company that understands the needs of our clients to provide a safe environment for people. Loomacres staff also understands the requirements that animals need. Often these problems collide creating an unsafe environment for people and wildlife. Our employees utilize their extensive experience and training in order to provide the utmost quality in wildlife management. They use sound, ethical practices to help alleviate the risk to human health and safety. Loomacres' foundation is based upon three basic principles: **professionalism, ethics, and reliability.**

Ethics: Loomacres Wildlife Management sets the standard for ethics in the industry. Loomacres efficiently serves our clients with safe, ethical, and innovative solutions that work.

Reliability: Loomacres Wildlife Management provides reliable service by consistently reacting to unforeseen conditions.

Professionalism: Our staff has the experience and credentials to meet the high standards that are required when working in the unique field of wildlife hazard management. Only the most professional company can provide quality services in this unique operating environment.

Personnel

Loomacres puts its reputation in the selection and the performance of our employees. All of the personnel that will be involved with this project have extensive experience conducting crow harassment, as well as performing ecological studies and surveys.

Our employees work under the direct supervision of the lead Wildlife Biologist and President of Loomacres Wildlife Management, Mr. Cody Baciуска. Mr. Baciуска has conducted Wildlife Hazard Assessments, developed Wildlife Hazard Management Plans, and has conducted numerous Wildlife Damage Management related research studies. Mr. Baciуска is a member of the National Wildlife Control Operators Association, the Wildlife Society and is the current president of the NYS Wildlife Management Association. Mr. Baciуска has provided crow harassment for several large cities in the North East. Mr. Baciуска will be the primary Biologist overseeing the services offered in this proposal; his qualifications are included. (*Appendix I*)

Biologist Kristin Dorsch-Baciуска has been with Loomacres since it was established in 2005. Kristin has a diverse background in the biological sciences to include fisheries and wildlife, wetlands and plant science. Kristin holds a Master's of Science degree in Biology and has conducted several research studies relating to Wildlife Damage Management. She has presented her research at several venues including the USA/Canada Bird Strike Conferences as well as the 2009 Wildlife Damage Management Conference. Kristin has

ample experience in habitat management and is confident in her ability to make recommendations that aid in solving issues regarding wildlife (See Resume, Appendix I).

Biologist Garrett Grilli achieved a bachelor's degree in Wildlife Management and has spent the last few years gaining valuable experience in the field of Wildlife Management. Prior to joining Loomacres, Garrett has experience working with the NYSDEC, VT Fish and Wildlife Department, NYS Office of Parks, Recreation and Historic Preservation and the Albany Pine Bush Commission (See resume, Appendix I).

Recent projects

-Watertown International Airport, : Loomacres Inc. is conducting a Wildlife Hazard Assessment for the airport. Loomacres Inc. also assists the airport with direct control projects and Wildlife Hazard training. For more information please contact Steve Gerstenschloger, Operations Manager, at 315-783-7569.

-Syracuse International Airport, NY, : Loomacres Inc. has a Wildlife Hazard Assessment for the airport. Loomacres Inc. also assists the airport with direct control projects and Wildlife Hazard training. For more information please contact John Carni, Operations Manager, Syracuse Department of Aviation, at 315-455-3680.

-Buffalo Niagara International Airport: Loomacres is the primary consultant providing Wildlife Hazard Management training and consulting services. For more information please contact Dave Macy, Operations Supervisor, Buffalo International Airport at 716863-3586.

-Elmira-Corning Regional Airport: Loomacres is the primary consultant providing Elmira-Corning Regional Airport with an assessment of wildlife hazards at their airport. We have also assisted with the development of their Wildlife Hazard Management Plan, which has been approved by the FAA. Elmira-Corning Regional Airport has also contracted Loomacres to provide direct control of hazardous wildlife for the past several years. For more information please contact Bill DeGraw, Director of Operation, Elmira-Corning Regional Airport, at 607-426-5622.

-Plattsburgh International Airport, NY: Loomacres Inc. has completed a Wildlife Hazard Assessment and developed a Wildlife Hazard Management Plan for PBG. AIP funding was used to fund this project. This project was completed in September 2009. Loomacres Inc. is currently the prime consultant providing wildlife conflict resolution and Wildlife Hazard training for the airport. For more information please contact Frank Dietz, Assistant Manager, Plattsburgh International Airport, at 518-565-4015.

Additional references are available on request.

Objectives

Loomacres Wildlife Management wishes to enter into a 3 month agreement with the City of Watertown
The specific objectives of the agreement are to:

- Conduct crows roost surveys · Reduce the number of crows inhabiting the city · Alert city officials of potential wildlife hazards

Services provided

- I. Loomacres will provide trained Wildlife Biologists to conduct crow population surveys. Crow activity and population numbers will be monitored throughout the length of the contract. The information gathered will be used by the biologists to develop an integrated wildlife hazard management plan to reduce the number of crows utilizing the city.
- II. Crow roost dispersal will be conducted over a five night period. The exact time frame will be determined by the population surveys. In order to conduct the crow dispersal, Loomacres trained personnel will utilize non-lethal harassment methods and techniques including the use of spotlights, forward looking infra-red, and night-vision, to locate the crows. **Loomacres will disperse crows from their roosts by using specialized remote controlled aircraft, playing distress calls, firing pyrotechnics (screamers & bangers), and using handheld lasers.** If additional roost dispersals are necessary they will be conducted based on crow surveys and input from city officials and resident complaints.
- III. Loomacres will provide technical assistance to city management. Loomacres will advise city officials and residents on habitat modification/management techniques as well as additional methods the city and its residents can utilize to reduce the presence of crows.

As necessary, Loomacres can assist the City of Watertown with public relations. This includes public out-reach and media relations. Loomacres will establish a crow sighting and complaint hotline. This service will help Loomacres pinpoint problem areas. It will allow for the distribution of valuable information regarding the project.

Following the completion of the project Loomacres will analyze the data collected during the surveys and roost dispersals. This data will be compiled into a final report that will highlight the results of the 2010-2011 Watertown crow dispersal, compare the results to previous crow dispersals and make future recommendations.

- VI. Loomacres Inc. will investigate potential options to make the city less attractive to crows. Some potential options may include installing physical barriers on the roof tops and implementing habitat management practices that will make prone areas less suitable for roosting.

Once viable options have been determined Loomacres will assist the City with

implementing the options.

VII. Loomacres will conduct a Pyrotechnic handling and safety course for city staff. The course will cover basic handling and safety procedures. It will also cover proper dispersal procedures and techniques.

Licenses and Permits

Loomacres Wildlife Management maintains all necessary permits and licenses to conduct wildlife management activities. Loomacres will act as a liaison with both State and Federal agencies to assist the City if necessary, with applications, permitting and reporting procedures.

Insurance

Loomacres Wildlife Management maintains liability insurance coverage consisting of \$1,000,000.00 per incident and \$2,000,000.00 aggregate. A certificate of Liability Insurance will be provided with this proposal. (*Appendix II*) If necessary, additional insurance will be acquired after the acceptance of this proposal, and prior to the start of the project.

Term

The proposed term of the agreement will begin on December 1, 2010 and conclude on February 29, 2011. Loomacres personnel will be available up to a total of 150 man-hours for the length of the contract to conduct wildlife surveys, wildlife conflict resolution, data analysis, and travel to and from the work site. Additional hours will be billed in addition to the scheduled hours at a rate of \$35/hour. Loomacres guarantees that the agreed upon services will be available for the entire length of the agreement.

Fees

Administration & Personnel Costs: \$2,851.00

Equipment and Supplies: \$868.00

Total: \$3,719.00

Note: The City of Watertown will be billed monthly throughout the contract period. Payments will be due thirty days from the date of each invoice.

Financial Contacts Loomacres Wildlife Management:

Kristin Baciуска Loomacres Wildlife Management: Employer Identification Number:

Mailing Address:

City of Watertown:

Person to contact for billing questions

Tax Identification Number: Billing Address:

_____ (607) 760-8748

20-3626939

**Loomacres Wildlife Management PO Box 361
Warnerville, NY 12187 , NY 12187**

Phone Number

Additional Information

The information that is contained in this proposal is copyrighted. The information may be confidential or proprietary. This proposal should only be reviewed by the intended recipient or a representative of that person. If the proposal is not accepted the original should be returned to Loomacres and all copies should be destroyed.

APPENDIX I

Cody Baciuska 134 Markley Road Cobleskill, NY 12043 **EDUCATION:** · **State University of New York, College of Agriculture and Technology at Cobleskill**

Bachelor of Technology Degree in Animal Science-Concentration Wildlife Management
Date of Graduation-December 2003

Associate of Applied Science Degree-Concentration Fisheries and Wildlife Technology
Date of Graduation-May 2003

· **State University of New York, at Oneonta**

Bachelors of Science Degree in Business Finance
Date of Graduation-December 2008

MAJOR COURSEWORK:

· Biology I · Botany · Chemistry I · Entomology · Environmental Policy · Evolutionary Biology · Fish Nutrition · Fisheries Management · Fisheries Techniques · Herpetology · Integrated Pest Management · Natural History of Vertebrates · Ornithology · Principles of Parasitology

FIELD EXPERIENCE:

Avian

· Bird taxidermy · Bow net trapping · Care of game birds · Care of raptors · Funnel trapping · Mist netting & Banding · Songbird identification, aging & sexing · Waterfowl identification, aging & sexing · Point counts / Breeding bird surveys · MAPS protocol / Pyle Guide · Blood & feather collection · Radio telemetry · Raptor identification

Fisheries

· Creel census · Electro fishing · Haul seining · Invertebrate sampling · Pond/lake/stream mapping · Water quality assessment · Species and age determination
· Woody Plant Material · Wetland Assessment and Delineation · Wetland Ecosystems · Wildlife Law Enforcement · Wildlife Management · Wildlife Techniques · Wildlife Policy · Wildlife Photography · Waterfowl Ecology & Management · Statistics · Soil Science · Soil and Water Conservation · Terrestrial Ecology · Technical Communications

Wildlife

· Amphibian pitfall trapping · Deer aging · Care of herps and mammals · Reptile & Amphibian identification · Identification of frog and toad calls · Mammal identification · Pellet / browse surveys · Small mammal trapping · Use of infrared monitoring devices · Habitat improvement · Rocket netting

Wetlands

· Delineation of wetland boundaries · Federal and State classification · Identification of hydric soils · Identification of wetland vegetation · Identification of wetland hydrology
· Watershed delineation
· Wetland restoration and mitigation

WORK EXPERIENCE:

· Loomacres Wildlife Management-Warnerville, NY

President of Loomacres Wildlife Management. Loomacres provides wildlife and environmental consulting to the aviation industry, government agencies, municipalities, corporations and private individuals. Services range from wildlife and vegetation surveys to development and implementation of wildlife management plans. Loomacres also provides education and training to airport personnel involved in wildlife management.

· USDA, APHIS, Wildlife Services-Castleton, NY -Supervisor: Dan Sullivan

Conducting wildlife surveys, habitat assessments, and wildlife hazard assessments on a number of airports throughout New York. Data collection, entry, analysis, presentation. Development of wildlife management plans. Identifying and addressing, damage, disease, and potential human health and safety issues created by wildlife. Use of pyrotechnics, firearms and traps to haze and remove hazardous wildlife. Public relations and outreach and education.

· Stillman Lawn care and Landscaping-Bainbridge, NY Constructed and maintained numerous lawns and landscapes

-Supervisor: Chris Stillman

· Raptor Project-Roxbury, NY **National Audubon Society-Sharon, CT -Supervisor: Laurie Fortin**

Operated 7 MAPS Bird Banding Stations, responsible for net setup, extracting birds, aging, sexing, banding, data recording and entry, and overall welfare of the birds captured in the nets. Also conducted point counts, breeding bird surveys, nest searching, and vegetation surveys.

-Supervisor: Jonathan Wood

· Wetland Studies and Solutions-Chantilly, VA -Supervisor: Dan Fisk

Wetland restoration and mitigation, Planted a variety of trees and shrubs

Responsible for the health and daily care of the animals at the facility. Also assisted in the preparation and presentation of educational lectures

LICENCES, TRAINING & CERTIFICATIONS:

-Airport Driving Cert., FAA Approved Wildlife Biologist Training, 2007 -NYS Pistol Permit, -NYS Wildlife Control Permit, NYS Hunting and Trapping License, Boater Safety Cert, -International Bird Strike Conference, 2007, 2008.

VOLUNTEER:

· State University of New York at Cobleskill

Spring 2007&2008-Presented several lectures on Bird Identification and Mist netting April 2001-Inspected and maintained kestrel nest boxes January 2003 -December 2003, -Care and maintenance of animals in herpetological museum

· Landis Arboretum

Spring 2007-Instructed students on forest ecology

· New York State Department of Environmental Conservation

November 2000-Assisted with the NYSDEC deer census September 2003-Assisted NYSDEC at waterfowl banding station

ACTIVITIES:

· March 2007-Present-Director of NYS Wildlife Management Association · September 2002-January 2003, Secretary of the SUNY Cobleskill chapter of The Wildlife Society · January 2003-May 2003, Vice President of the SUNY Cobleskill chapter of The Wildlife Society

Kristin M. Baciуска

(518) 542-6305
dorschkm@loomacres.com

- EDUCATION:** State University of New York College at Oneonta
Oneonta, NY 13820
MS Graduate Program in Biology
- State University of New York, College of Agriculture and Technology at
Cobleskill, Cobleskill, NY 12043
Bachelor of Technology Degree in Plant Science- Conc. Environmental Studies
- Dutchess Community College, Poughkeepsie, NY
Associates in Liberal Arts

PROFESSIONAL FIELD EXPERIENCE:

Plant Science

- Identification/Taxonomy
- Care, growing, pruning and planting
- Collections
- Greenhouse Management
- Landscape Design and Installations
- Pathology
- Propagation

Fisheries

- Pond Design and Installations
- Water Quality Monitoring
- Electro fishing
- Surveying
- Fish Husbandry
- Maintenance of Aquatic Features

Wildlife

- Wildlife Hazard Assessments
- Wildlife Hazard Management Plans
- Bird banding, handling and blood collection
- Habitat Assessment and Improvement
- Surveys-avian and mammal
- Rocket Netting
- Trapping

Soils

- Classification of textures/structures
- Diagnostic procedures
- Fertilizers
- Field pH testing
- Preparation of mixes/media

CERTIFICATES/LICENCES:

- FAA Qualified Airport Wildlife Biologist 2009
- NYSDEC Commercial Pesticide Applicator 2008
- Embry Riddle Wildlife Hazard Management Workshop-2010
- Rutgers Wetland Delineation Certificate Series 2008
- NYS Drivers license

PRESENTATIONS:

- USA/Canada Birdstrike Conference 2010 Salt Lake City, Utah (Speaker)
 - Wildlife Management Workshop, Saratoga NY (Poster Presentation)
 - USA/Canada Birdstrike Conference 2007, 2008 & 2009 (Poster Presentation)
-

PUBLICATIONS:

- Baciuska, K. (2010) Native and Naturalized Turf Species Suitable for Use on Airports Managed for Wildlife in the Northeastern US. *State University of New York College at Oneonta. Master's Thesis*

PROFESSIONAL WORK EXPERIENCE:

- **Loomacres Wildlife Management Inc.**
July 2005-Current
FAA Qualified Airport Wildlife Biologist working primarily on Airport Wildlife Hazard Assessments, Wildlife Hazard Management Plans, Training, Data Collection and Vegetation Surveys.
 - **State University of New York- Oneonta, NY**
October 2008-August 2010
Part time Research Assistant. Worked on a FAA funded grant project titled "Native & Naturalized Turf Species Suitable for Use On Airports Managed for Wildlife Hazards"
This work is fulfilling a Master's Thesis Requirement.
 - **State University of New York –Oneonta, NY**
September 2007-February 2009
Part time Research Assistant. Organize collected plant specimens in college herbarium and prepared them for mounting and submission to the NYS Museum and other collections. Plant collection, ID and database creation and entry.
 - **USDA Animal Plant Health Inspection Service Wildlife Services- Castleton, NY**
October 2004 to July 2005
GS-05 Biological Science Technician Wildlife. Used techniques including pyrotechnics to haze avian species on airports, landfills and in urban areas. Avian and Mammalian Surveys, trapping and database entry. Operated West Nile Virus Hotline. Administrative assistance.
 - **Shade and Sun Nursery-Stormville, NY**
April 1998 to January 2004
All aspects of nursery work including pond care, installations, maintenance, fish husbandry and sales as well as plant care, growing, selling, greenhouse work, usage of tools and machinery and landscaping.
-

Garrett M. Grilli

Loomacres Wildlife Management Wildlife Biologist

E-mail: garrettgrilli@loomacres.com

EDUCATION State University of New York at Cobleskill **Bachelor degree in Wildlife Management**
Recipient of the Outstanding Senior in Wildlife Management Award, 2008 GPA-3.5

WORK Albany Pine Bush Preserve **EXPERIENCE Conservation Science Technician**, May 2010 – Present · Conducted bird point counts, Prairie Warbler banding and nest searching, endangered species surveys and vegetation sampling · Collect and manage biological data for analysis

New York State Office of Parks, Recreation, and Historic Preservation **Bird Conservationist/Educator**, July 2009 – May 2010 · Conducted bird related field work, bird banding/mist netting, habitat assessment and enhancement · Assist with development, and coordination of environmental education/outreach programs throughout New York State

Vermont Fish & Wildlife Department **Environmental Assistant C**, May 2008 – December 2008 · Performed Fish sampling via electro-fishing, trawling, and auger trapping · Assisted in Sea Lamprey control efforts in Lake Champlain watershed

State University of New York College of Environmental Science and Forestry **Coyote Research Technician**, January 2008 -April 2008 · Performed live-trapping of Eastern Coyotes via foot holds and cable restraints · Carried out radio telemetry, investigations of areas utilized by coyotes, scat searches, distance deer surveys, snow measurements

New York State Department of Environmental Conservation **Wildlife Technician**, May 2007 -August 2007 · Conducted black bear population study, setting baits to mark black bears throughout the Catskill region
· Performed Canada goose banding, radio telemetry, culvert trapping of black bears, hazing of nuisance bears, and public education on black bear natural history

PROFESSIONAL Treasurer of the Wildlife Society Student Chapter, Fall 2006 to Spring 2007
DEVELOPMENT Environmental Education Camp Counselor, Summer 2006 Resident Assistant, August 2005 until December 2007 Substitute Teacher K-12, January 2009 – June 2009
Lifeguard, 2003 to 2007 Wetland Mitigation Intern Ducks Unlimited member Delta Waterfowl member

RELATED Avian: **FIELD** Bird identification by sight and sound **SKILLS** Mist netting and banding song birds (handling >100 birds)

Anatomy and physiology Waterfowl capturing, handling, and banding (handling several hundred birds) Sexing and aging of waterfowl (ducks and Canada Geese) Radio-telemetry (Wild Turkeys and Ring-necked Pheasants) Live-trapping, handling, and banding of Ruffed Grouse (1 field season) Time-activity budgets of ducks New York State Waterfowl Hunting/Identification Certification Egg oiling (Canada Geese) Nest searching and monitoring

Mammalian: Live trapping and handling of: small mammals, coyotes, & black bears Track Plate boxes Motion-activated camera use Radio-telemetry (black bears, and coyotes) Identification by tracks and scat Deer aging Distance deer Surveys

General: GIS Invasive plant species removal GPS Backpacking and Orienteering Microsoft Office database Environmental education -Excel and Access Wetland delineation

Canoeing and Kayaking Water quality surveys Vegetation Sampling Woody plant identification CPR certified Wilderness First Aid certified Trail work 4WD vehicle and ATV operation

ACORD CERTIFICATE OF LIABILITY INSURANCE		CSR TS BACIU-1	DATE (MM/DD/YYYY) 07/24/08
PRODUCER Christian-Baker Company P.O. Box 158 Camp Hill PA 17001-0158 Phone: 717-761-4712 Fax: 717-761-5810		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Cody Baciuska Loomacres Wildlife Management 134 Markley Road Cobleskill NY 12043		INSURERS AFFORDING COVERAGE	NAC #
		INSURER A AEGIS	31898
		INSURER B The Hartford	19682
		INSURER C	
		INSURER D	
		INSURER E	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PROD LTR (INSR)	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Herb/Pest Endt. GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	NWC337716	07/01/08	07/01/09	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> DIVIDED TO RENTED PREMISES (Ea.occurrence) <input type="checkbox"/> MED EXP (Any one person) <input type="checkbox"/> PERSONAL & ADV INJURY <input type="checkbox"/> CRIMINAL ACTS/CLASH <input type="checkbox"/> PRODUCTS - COMBOP AGG				\$ 10,000 \$ 1,000 \$ 1,000,000 \$ 2,000,000 \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	39UECTE4648	04/01/08	04/01/09	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000
	<input type="checkbox"/> BODILY INJURY (Pw. accidnt) <input type="checkbox"/> BODILY INJURY (Pw. accidnt) <input type="checkbox"/> FULFILLMENT LIABILITY (Pw. accidnt)				\$ \$ \$
	DAMAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA. ACCIDENT \$ OTHER THAN AUTO ONLY EA. ACC \$ AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE DEDUCTIBLE \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA. EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER for information purposes only	FORBID	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>James P. Pace</i>
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September 9, 2011

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Demolition of City Owned Properties

Two of the parcels owned by the City of Watertown are being recommended for demolition by Shawn McWayne, Code Enforcement Supervisor. The City issued itself tax deeds to 522 Mohawk Street and 111 South Orchard Street this past June through its tax sale process. I have attached the reports and pictures from Shawn McWayne on the condition of the two structures.



**BUREAU OF CODE ENFORCEMENT
CITY OF WATERTOWN**

DATE: September 9, 2011
TO: Mary Corriveau, City Manager
FROM: Shawn R. McWayne, Code Enforcement Supervisor *S*
SUBJECT: 522 Mohawk Street – City Owned Property

An inspection performed on September 9, 2011, of the subject property revealed severe water damage throughout the interior. There is evidence of black mold throughout as well. Due to the volume of black mold that can be seen, and in all probability concealed areas containing the worst of the problem i.e. between walls and floors, the removal of the contaminant may prove impossible.

Therefore, I recommend the demolition of the property.

If you have any questions, please contact me.



























**BUREAU OF CODE ENFORCEMENT
CITY OF WATERTOWN**

DATE: September 9, 2011
TO: Mary Corriveau, City Manager
FROM: Shawn R. McWayne, Code Enforcement Supervisor
SUBJECT: 111 Orchard St. S. – City Owned Property

An inspection performed on September 8, 2011, of the subject property revealed structural damages due to fire as indicated by the attached photo.

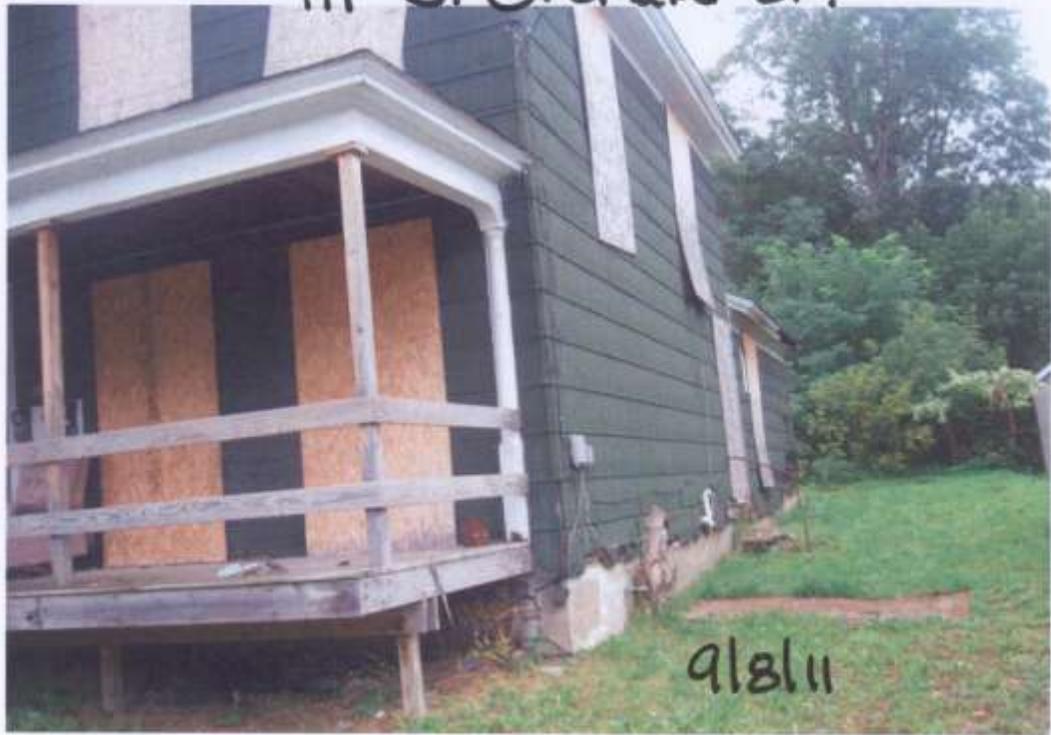
Due to the severity of the fire damage, I recommend demolition.

It should also be noted that there is a City utility easement along the south side of the property.

If you have any questions, please contact me.



111 S. Orchard St.



91811



111 S. Orchard St.





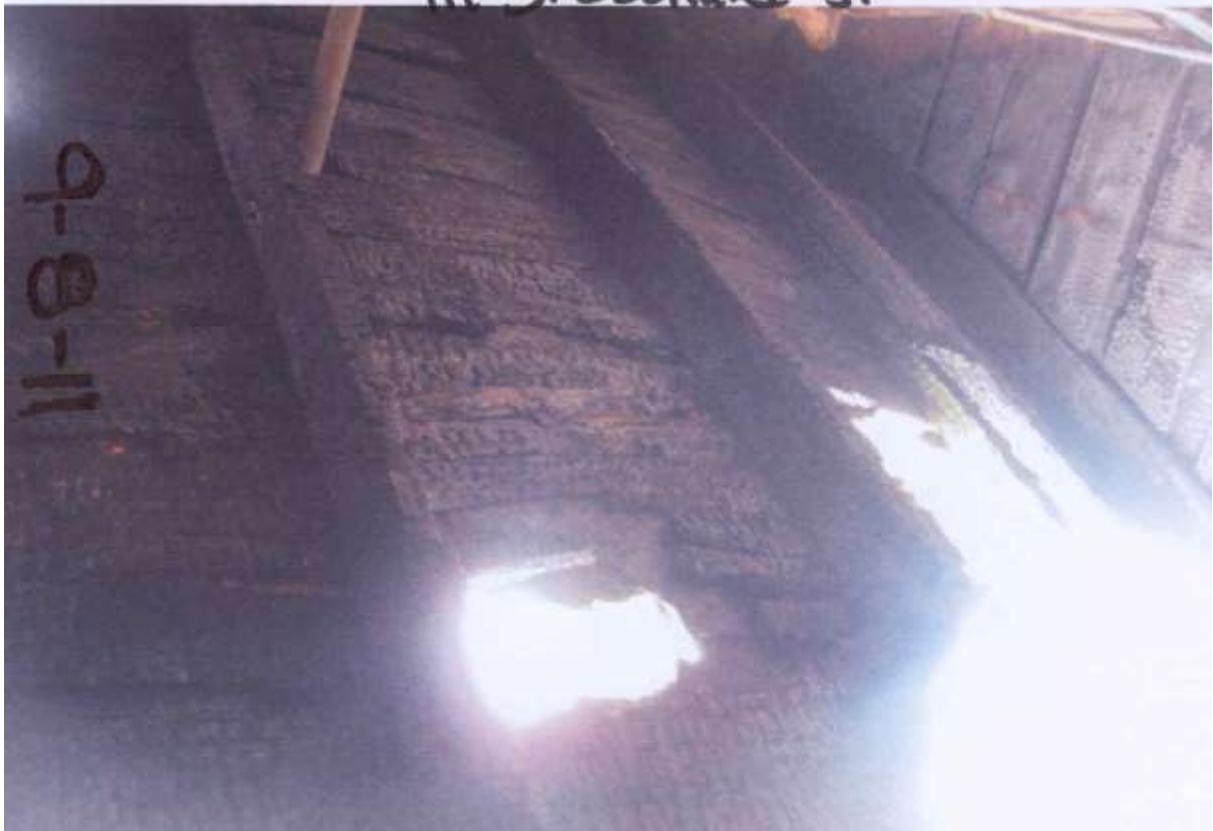
111 S. Orchard St



9-8-11



111 S. Orchard St.



9-8-11



111 S. Orchard St.



9-8-11



111 S. Orchard St.

11-8-11





111 S. Orchard St.





111 S. Orchard St.



9-8-11



111 S. Orchard St.





111 S. Orchard St.

9-8-11

