

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, June 3, 2013, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Approving the 2013 Youth Employment Training Program Contract Between the City of Watertown and the Jefferson-Lewis Workforce Investment Area
- Resolution No. 2 - Accepting Bid for Chemicals at the Water Treatment Plant, Slack Chemical
- Resolution No. 3 - Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, General Construction, C.O. Falter Construction Inc.
- Resolution No. 4 - Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, Electrical Work, Dow Electrical Inc.
- Resolution No. 5 - Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, HVAC and Plumbing, Hyde Stone
- Resolution No. 6 - Accepting Bid for Recycling Bodies, GSP Marketing Inc.
- Resolution No. 7 - Accepting Bid for Pool Chemicals for Parks and Recreation Department, Slack Chemical Company, Inc.

Resolution No. 8 - Authorizing Professional Services Supplemental Agreement for Preliminary Design of the Factory Street Reconstruction Project, PIN 775315, AECOM

Resolution No. 9 - Readopting Fiscal Year 2012-13 General and Library Fund Budgets

ORDINANCES

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

Tabled - Ordinance Amending the Code of the City of Watertown, §310-1, Definition of Family and §310-34, Accessory Uses in Residence Districts

STAFF REPORTS

1. Board and Commission Appointments
2. Invitation to the Mayor Joseph M. Butler Pavilion Dedication
3. North Hamilton Street Curbing/Paving Project

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Work Session is scheduled for Monday, June 10, 2013, at 7:00 p.m.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 17, 2013.

May 30, 2013

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving the 2013 Youth Employment Training Program Contract
Between the City of Watertown and the Jefferson-Lewis Workforce
Investment Area

The City of Watertown has received approval for seven (7) training positions under the 2013 Summer Youth Employment Training Program. The Jefferson County Department of Employment and Training will be the employer and, as such, will pay the wages and fringe benefits of the youths employed under this program.

The seven (7) positions will be assigned to various departments as follows:

Assessment Department (Clerical Aide)	1 position
Wastewater Treatment Plant (Landscape Maintenance Aides)	2 positions
Water Treatment Plant (Landscape Maintenance Aides)	2 positions
Code Enforcement (Clerical Aide)	1 position
Parks and Recreation Department (Landscape Maintenance Aide)	1 position

A copy of the Agreement between the City and the Jefferson-Lewis Workforce Investment Area is attached for City Council review. A resolution has been prepared for City Council consideration that authorizes the City's participation in the 2013 Summer Youth Employment and Training Program.

RESOLUTION

Page 1 of 1

Approving the 2013 Youth Employment Training Program Contract Between the City of Watertown and the Jefferson-Lewis Workforce Investment Area

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.
Total

YEA	NAY

Introduced by

WHEREAS the Jefferson County Department of Employment and Training and the Jefferson-Lewis Workforce Investment Area has allocated to the City of Watertown seven (7) funded training positions under the Summer Youth Employment Training Program, and

WHEREAS various departments of the City of Watertown can provide training opportunities for young people of the community, and

WHEREAS the City and Jefferson County Department of Employment and Training have cooperated in past years with this same program,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the City's participation in the 2013 Summer Youth Employment Training Program, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to execute the Youth Employment Training Program Contract on behalf of the City of Watertown.

Seconded by

YOUTH EMPLOYMENT TRAINING PROGRAM

CONTRACT

Between the following parties:

Jefferson-Lewis Workforce Investment Area
(hereinafter referred to as WORKFORCE INVESTMENT AREA)

AND

City of Watertown
245 Washington St., Room 302
Watertown, NY 13601
(hereinafter referred to as WORKSITE)

The parties agree that:

This agreement shall take effect on July 1, 2013 and terminate on August 10, 2013. (*)

In return for the **WORKSITE** providing work experience for youth in a manner consistent with the terms and conditions herein contained, the **WORKFORCE INVESTMENT AREA** will pay the wages and fringe benefits of such employed youth. This agreement can be modified only by another written agreement if circumstances warrant.

FOR THE WORKFORCE INVESTMENT AREA

FOR THE WORKSITE

Signature

Signature

CHERYL A. MAYFORTH, DIRECTOR

Typed Name and Title

Typed Name and Title

*represents general program parameters,
not necessarily the specific dates of the work experience activity for youth

The **WORKSITE** will comply with the requirements of the **Workforce Investment Act of 1998** and the regulations and policies promulgated thereunder.

These requirements include, but are not limited to the following matters:

The **WORKSITE** must:

1. Permit participants to begin work only with prior approval from the **WORKFORCE INVESTMENT AREA**.
2. Inform participants of supervisor's name, role, and responsibilities and provide youth the opportunity to relate any problems that might arise.
3. Provide contingency plan for inclement weather when Worksites are outdoors.
4. Notify the **WORKFORCE INVESTMENT AREA** within 24 hours of any accidents, special situations, or unusual occurrences.
5. Evaluate each participant with regard to performance as agreed upon by the **WORKFORCE INVESTMENT AREA**.
6. Avoid personal and organizational conflict of interest.
7. Avoid paying or receiving kickbacks.
8. Maintain accurate financial and statistical records that are easily traceable to source documents.
9. Prohibit the charging of a fee to a participant for the referral to a job or placement in a job.
10. Avoid nepotism.
11. Avoid political patronage, lobbying or political activities.
12. Avoid involvement with religious or anti-religious activities.
13. Avoid prompting or opposing unionization and avoid employment of a participant in a place involved in a work stoppage.

14. Avoid Maintenance of Effort, meaning that no funds will be used to fill a job opening created by the action of an employer in laying off or terminating the employment of any other regular employee not supported under the Act in anticipation of filling the vacancy so created by hiring an employee to be supported under the Act.
15. Avoid the theft or embezzlement of WIA funds, improper inducement for employment or contracts, and obstruction of investigation under the Act, its regulations or local policies.
16. Maintain sufficient, auditable and adequate records which support all expenditures under the Act for a period of not less than 3 years after the close of the grant of funds.
17. Recognize the **WORKFORCE INVESTMENT AREA'S** mandated obligation to review and monitor any and all worksite activity, and program related records on a regular basis. Therefore, the **WORKSITE** will allow the **WORKFORCE INVESTMENT AREA** to have unrestricted access to program related forms or documents whether or not they are **WORKFORCE INVESTMENT AREA** forms or **WORKSITE** forms of any source or nature; and the unrestricted right to review worksite activity, with or without prior notification. Furthermore, the **WORKFORCE INVESTMENT AREA** has the right to make inquiries to and procure information from **WORKSITE** non-WIA and WIA employees for the purpose of monitoring and evaluating program operation.
18. Recognize the **WORKFORCE INVESTMENT AREA'S** mandated obligation to have sole control over the intake, eligibility determination and verification of all participants under this contract.
19. Recognize the **WORKFORCE INVESTMENT AREA'S** mandated obligation to provide counseling services for all participants so as to improve their employability. To meet this requirement, the **WORKSITE** will allow private consultation and unrestricted observation of participants during participant working hours by counselors. As part of the effort to improve employability to participants, it may be necessary from time to time to allow participants time off during working hours, for a length of time decided by the **WORKFORCE INVESTMENT AREA** for workshops, assessment, training, job searches or other related activities. These activities will be permitted and encouraged by the **WORKSITE**. The **WORKFORCE INVESTMENT AREA'S** will also ensure that each participant has proper working papers, if required.

20. Recognize the **WORKFORCE INVESTMENT AREA'S** requirement to provide remediation to all program enrollees found deficient in educational skill areas (i.e.-math, reading), as determined by the **WORKFORCE INVESTMENT AREA**. As part of the mandate to provide remediation, the **WORKSITE** shall encourage/promote the attendance of youth at the scheduled classes, and not permit the youth to work when he/she should be attending class. Should the youth attend work instead of class, this will be considered as an absence, and not subject to payment of wages for the unauthorized attendance at the worksite. As such, potential liability coverage for the unauthorized attendance and wages may not be allowable under existing workman's compensation coverage provided to program enrollees, thereby making the worksite liable in a case of on-site injury during unauthorized work time.
21. Recognize that the government, all levels, is committed to carry out Affirmative Action to assure equal employment opportunities for all individuals in the labor force.

The County of Jefferson has a commitment to the spirit and intent of Affirmative Action in the operation of the WIA program. The policy of the United States government on Affirmative Action will be employed in the Jefferson County WIA program and is stated as follows:

"No person in the United States shall, on the grounds of race, color, religion, sex, national origin, age, handicap, or political affiliation or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment if the administration of or in connection with any program or activity funded in whole or in part with funds made available under this Act."

The Jefferson County Department of Employment and Training will require all agencies participating in the WIA program to comply with the intent of Affirmative Action.

22. Recognize that the **WORKFORCE INVESTMENT AREA** has full responsibility and authority to operate the complaint and grievance procedures. The grievance procedure will be utilized for any complaint procedure alleging a violation of the Act, regulations, grant, or any other agreement under the Act.
23. Recognize that the **WORKFORCE INVESTMENT AREA** shall determine participant time limitation for activities on this program. The **WORKSITE** will immediately inform the **WORKFORCE INVESTMENT AREA** of discretionary leaves of absences that might affect participant time limitations. Such leaves of absences are subject to the approval of the **WORKFORCE INVESTMENT AREA**.

24. Conform to the policies of the **WORKFORCE INVESTMENT AREA**, which is responsible for implementation of the federal job training regulations and other state policies which the **WORKFORCE INVESTMENT AREA** may be required or may at its discretion put into effect.
25. Permit the **WORKFORCE INVESTMENT AREA** to issue press releases regarding WIA activities when in the **WORKFORCE INVESTMENT AREA'S** sole discretion it is advisable. The **WORKSITE** must consult with and receive **WORKFORCE INVESTMENT AREA** approval prior to the issuance of press releases on any activity involving WIA participants.
26. Notify the **WORKFORCE INVESTMENT AREA** immediately of any change in participant's status.
27. Provide adequate on-site supervision for each participant which means that there will be at least one supervisor for every five participants and that a substitute supervisor will be available during the absence of the regular supervisor.
28. Provide sufficient work to occupy participants during working hours including adequate equipment and materials for participants to perform those duties.
29. Provide a safe and healthy working environment and adhere to the provisions of the state child labor laws and applicable federal rules and laws.
30. Provide potential supervisors with sufficient time in order that all immediate worksite supervisor(s) receive orientation as to their duties and responsibilities to the Youth Employment Training Program.
31. Comply with the **WORKFORCE INVESTMENT AREA** policy concerning the completion of time sheets and the reporting of attendance as has been detailed by the initial worksite interview and work supervisor orientation. This includes, but is not limited to, the assurance that participants will not be paid for unexcused absences, unworked hours or for solely recreational activities.
32. By signing this contract, the agency certifies the participants of the Youth Program is not displacing any currently employed worker, and no individuals are on layoff status from the same job title or substantially equivalent job task which a participant shall be employed in. This also certifies this agency has not terminated the employment of any regular employee or otherwise reduced the size of the agency workforce for the purpose of filling the vacancy created by hiring a participant.

33. Recognize the **WORKFORCE INVESTMENT AREA's** requirement to provide orientation to participants on program purposes, policies, and procedures.
34. Recognize the **WORKFORCE INVESTMENT AREA's** requirement to provide the **WORKSITE** with instructions and procedure forms.
35. Recognize the **WORKFORCE INVESTMENT AREA's** requirement to provide Labor Market Orientation, Career Exposure Activities, Counseling, and Supportive Services to the participant.
36. Recognize the **WORKFORCE INVESTMENT AREA's** to be considered the employer and provide workman's compensation, social security, federal and state income tax. Payroll checks will be mailed on a bi-weekly basis.
37. Recognize that the performance of work under this contract may be terminated by the **WORKFORCE INVESTMENT AREA** when, for any reason, it is determined that such termination is in the best interest of the program or when it has been determined that the **WORKSITE** has failed to provide any of the services specified or to comply with any of the provisions contained in the contract. The contract is contingent upon the availability of funding from the New York State Department of Labor. In the event such funding is terminated, the **WORKFORCE INVESTMENT AREA** reserves the right to terminate this contract prior to the scheduled determination date.
38. Recognize that trainees will not be terminated without prior notice to the trainee and the **WORKFORCE INVESTMENT AREA**, with reasonable opportunity for correction or improvement of performance. This may include, but is not limited to, sub-standard or unsatisfactory progress or conduct.
39. Agree to maintain the confidentiality of any information regarding workers and/or applicants or their families, which may be obtained through application form, interviews, tests, reports from public agencies or counselors, or any other source.

40. Signing of this contract certifies agency compliance with Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participant's Responsibilities, published as Part VII of the May 26, 1988 Federal Register.

Executive Order 12549 states:

The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

*Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

*Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

*Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses enumerated the above paragraphs of this certification; and

*Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or Local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this contract.

Complete instructions for certification regarding debarment, suspension, and other responsibility matters are available through the Jefferson County Department of Employment and Training.

APPENDIX A
Certification of a Drug-Free Workplace

- A. The Employer hereby certifies that it will or will continue to provide a drug-free work place by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Employer's work place and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - 1. The dangers of drug abuse in the work place;
 - 2. The Employer's policy of maintaining a drug-free work place;
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4. The penalties that may be imposed upon employees for drug violations occurring in the work place;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will--
 - 1. Abide by the terms of the statement; and
 - 2. Notify the employer in writing of his/her conviction for a violation of a criminal drug statute occurring in the work place no later five calendar days after such conviction;
 - (e) Notify the Employer in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice will include the identification number(s) of each affected grant;
 - (f) Taking one of the following action within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted --
 - 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2. Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free work place through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

- B. The Employer may insert the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street Address, city, county, state, and zip code) _____

Check [] if there are workplaces on file that are not identified here.

 Signature

 Name and Title

Res No. 2

May 24, 2013

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bids for Purchase of Chemicals, Water Treatment Plant
Slack Chemical Co. Inc.

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the purchase of the City's 2013-2014 fiscal years' requirements of various water treatment chemicals, per specifications.

Invitations to bid were issued to thirteen (13) prospective bidders, with a total of four (4) bids being received that were publicly opened and read in the Purchasing Department on Thursday, May 23, 2013 at 11:00 a.m. This bid was structured with a one-year or two-year award to be determined in the best interest of the City of Watertown; however, none of the bidders provided the option for a two-year contract.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Water Filtration Department, and it is their recommendation that the award be issued to Slack Chemical Co. Inc. as the lowest qualifying bidder meeting City specifications:

Item Description	2013-2014
Aluminum Sulfate Liquid	\$100,960.80
Powdered Activated Carbon	\$1,460.00
Chlorine Liquid	\$22,218.24
Copper Sulfate, Size B	\$4,578.00
Hydrofluosilicic Acid Solution	\$24,845.70
Sodium Silicate Liquid	\$208,463.60

The other bids submitted are detailed in the attached report of Ms. Pastuf.

A resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant, Slack Chemical

Introduced by

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2013-2014 fiscal years’ requirements, and

WHEREAS invitations to bid were issued to thirteen (13) bidders, with a total of four (4) bids received, and

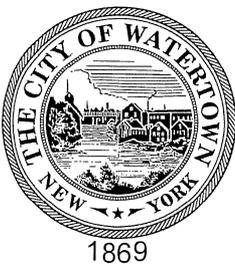
WHEREAS on Thursday, May 23, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Manager Amy M. Pastuf reviewed the bids received with the Water Filtration Department, and it is their recommendation that the City Council accept the bid from Slack Chemical of Carthage, New York, as detailed below:

Item Description	2013-2014
Aluminum Sulfate Liquid	\$100,960.80
Powdered Activated Carbon	\$1,460.00
Chlorine Liquid	\$22,218.24
Copper Sulfate, Size B	\$4,578.00
Hydrofluosilicic Acid Solution	\$24,845.70
Sodium Silicate Liquid	\$208,463.60

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bids submitted by Slack Chemical of Carthage, New York, as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Aluminum Sulfate Liquid, Powdered Activated Carbon, Chlorine Liquid, Copper Sulfate Size B, Hydrofluosilicic Acid Solution, and Sodium Silicate Liquid for use at the City’s Water Treatment Plant.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380
 E-MAIL APastuf@watertown-ny.gov
 Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
 Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2013-10 - Process Chemicals Water Treatment Plant
DATE: 5/29/2013

The City's Purchasing Department advertised in the Watertown Daily Times on April 23, 2013 calling for sealed bids for the purchase of Process Chemicals for use by the Water Treatment Plant as per City specifications. Invitations to bid were issued to thirteen (13) prospective bidders and four (4) sealed bids were submitted to the Purchasing Department. The City received one "No Bid" letter from Kemira Water Solutions, Inc. Amrex Chemical Company sent a bid response that was received late on May 24, 2013 at 9:50 am. This bid was returned unopened as per our bid instructions that state "all bids received after the time stated in the Notice to Bidders may not be considered and will be returned unopened to the bidder". This bid is structured with a one-year or two-year award to be determined in the best interest of the City of Watertown. The sealed bids were publically opened and read on Thursday, May 23, 2013 at 11:00 am, local time. The bid tabulation is provided below.

Although the bid was structured to allow for two-year contracts, none of the bidders provided the option for a two year contract.

Description	Qty.	Chemical Distributors, Inc.	General Chemical Performance Products, LLC	Holland Company, Inc.	Slack Chemical Co. Inc.
		One Year 2013-2013	One Year 2013-2013	One Year 2013-2013	One Year 2013-2013
Aluminum Sulfate Liquid	460	No Bid	\$103,914.00	\$195,500.00	\$100,960.80
Powdered Activated Carbon	1	No Bid	No Bid	No Bid	\$1,460.00
Chlorine Liquid	32	No Bid	No Bid	No Bid	\$22,218.24
Copper Sulfate, Size B	1	No Bid	No Bid	No Bid	\$4,578.00
Hydrofluosilicic Acid Solution	30	No Bid	No Bid	No Bid	\$24,845.70
Sodium Silicate Liquid	580	\$209,960.00	No Bid	No Bid	\$208,463.60

It is recommended that the Process Chemicals for the Water Treatment Plant be awarded at to Slack Chemical Company, Inc. as the lowest responsive responsible bidder. If there are any questions concerning this recommendation, please contact me at your convenience.

Res Nos. 3, 4, 5

May 24, 2013

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bids for Waste Water Treatment Plant Disinfection Improvements Project

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the Waste Water Treatment Plant Disinfection Improvements Project, per specifications.

Invitations to bid were issued to twenty (20) prospective bidders, with a total of fifteen (15) bids being received that were publicly opened and read in the Purchasing Department on Tuesday, May 21, 2013 at 11:00 a.m. The bid is broken down into separate contracts as per Wickes Law, which applies to bids over \$500,000.00. The four contracts are for General Construction, Electrical Work, HVAC Work and Plumbing.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Water Department and GHD Engineering Firm, and it is their recommendation that the awards be issued to the lowest qualifying bidder meeting City specifications. Funding for this project will be from a Bond Ordinance that will be presented to City Council on June 20, 2013.

The other bids submitted are detailed in the attached report of Ms. Pastuf.

Resolutions have been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, General Construction, C.O. Falter Construction Inc.

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the General Construction work for the Waste Water Treatment Plant Disinfection Improvement Project, and

WHEREAS invitations to bid were issued to twenty (20) bidders, with a total of fifteen (15) bids received, and

WHEREAS on Tuesday, May 21, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Manager Amy M. Pastuf reviewed the bids received with the Water Department and GHD Engineering Firm, and it is their recommendation that the City Council accept the bid from C.O. Falter Construction Inc. in the amount of \$3,923,101.00,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by C.O. Falter Construction Inc., in the amount of \$3,923,101.00 as the lowest qualifying bidder meeting City specifications, for the General Construction work for the Waste Water Treatment Plant Disinfection Improvement Project.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, Electrical Work, Dow Electrical Inc.

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Electrical work for the Waste Water Treatment Plant Disinfection Improvement Project, and

WHEREAS invitations to bid were issued to twenty (20) bidders, with a total of fifteen (15) bids received, and

WHEREAS on Tuesday, May 21, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Manager Amy M. Pastuf reviewed the bids received with the Water Department and GHD Engineering Firm, and it is their recommendation that the City Council accept the bid from Dow Electrical Inc. in the amount of \$493,000.00,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Dow Electrical Inc. in the amount of \$493,000.00 as the lowest qualifying bidder meeting City specifications, for the Electrical work for the Waste Water Treatment Plant Disinfection Improvement Project.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Waste Water Treatment Plant Disinfection Improvements Project, HVAC and Plumbing, Hyde Stone

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the HVAC and Plumbing work for the Waste Water Treatment Plant Disinfection Improvement Project, and

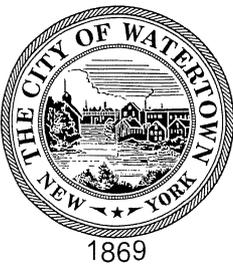
WHEREAS invitations to bid were issued to twenty (20) bidders, with a total of fifteen (15) bids received, and

WHEREAS on Tuesday, May 21, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Manager Amy M. Pastuf reviewed the bids received with the Water Department and GHD Engineering Firm, and it is their recommendation that the City Council accept the bid from Hyde Stone in the amount of \$473,568.00 for the HVAC work and \$147,867.00 for the plumbing work,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Hyde Stone in the amount of \$473,568.00 for the HVAC work and \$147,867.00 for the plumbing work as the lowest qualifying bidder meeting City specifications, for the Waste Water Treatment Plant Disinfection Improvement Project.

Seconded by



CITY OF WATERTOWN, NEW YORK

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 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380
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 Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
 Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2013-04 – WWTP Disinfection Improvements – Bid Recommendation
DATE: 5/29/2013

The City's Purchasing Department advertised in the Watertown Daily Times on April 21, 2013 calling for sealed bids for the Watertown Waste Water Treatment Plan Disinfection Improvements Project. Bid Specifications were filed with the Northern New York and Syracuse Builders Exchange, the Dodge Reports and The Contract Reporter.

The bid was broken down into four (4) separate contracts as per Wickes Law, which applies to construction projects over \$500,000.00. Each separate bid is to be awarded to the lowest responsive responsible bidder.

Twenty (20) sets of bid specifications and plans were requested by area builders. Fifteen (15) sealed bids were submitted to the Purchasing Department. The sealed bids were publically opened and read on Tuesday, May 21, 2013 at 11:00 am, local time. The bid tally for each contract is provided below:

Contract #1 - General Construction	M.A. Bongiovanni, Inc.	C.O. Falter Construction, Inc.	M. Hubbard Construction, Inc.
	Total Price	Total Price	Total Price
Total Bid Price A-1 to A-4	\$4,635,000.00	\$3,756,651.00	\$4,255,878.00
Subtotal B1-B4	\$208,600.00	\$166,450.00	\$25,500.00
Total Bid Price	\$4,843,600.00	\$3,923,101.00	\$4,281,378.00

Contract #2 - Electrical	Dow Electrical, Inc.	O'Connell Electric Co.	Patricia Electric, Inc.	Watson Electric
	Total Price	Total Price	Total Price	Total Price
Total Price - Base Bid A-5 to A-7	\$493,000.00	\$977,800.00	\$670,000.00	\$529,389.00

Contract #3 - HVAC	Black River Plumbing, Heating & AC Inc.	C&S Companies	Ductman Mech., Inc.	Empire Northeast, Inc.	Hyde Stone	Lawman Heating & Cooling, Inc.
	Total Price	Total Price	Total Price	Total Price	Total Price	Total Price
Total Bid Price - Base Bid A-8 to A-10	\$592,300.00	\$578,309.00	\$615,807.00	\$499,426.70	\$473,568.00	\$599,900.00

Contract #4 - Plumbing	Hyde Stone	Lawman Heating & Cooling, Inc.
	Total Price	Total Price
Total Bid Price - Base Bid A-8 to A-10	\$147,867.00	\$154,735.00

The bid proposals were reviewed by GHD, the Engineering firm engaged by the City of Watertown for the design and bid preparation for the project, the Water Department and the Purchasing Department to ensure that each bid proposal meets the required specifications. It is recommended that we accept the proposals from the contractors listed below as the lowest responsive responsible bidders.

Contractor Name	Results	<i>Estimated Price</i>	Difference
C.O. Falter Construction, Inc.	\$3,923,101.00	<i>\$4,500,000.00</i>	-\$576,899.00
Dow Electrical, Inc.	\$493,000.00	<i>\$800,000.00</i>	-\$307,000.00
Hyde Stone	\$473,568.00	<i>\$650,000.00</i>	-\$176,432.00
Hyde Stone	\$147,867.00	<i>\$150,000.00</i>	-\$2,133.00
Total	\$5,037,536.00	<i>\$6,100,000.00</i>	-\$1,062,464.00

If there are any questions concerning this recommendation, please contact me at your convenience.

Res No. 6

May 24, 2013

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bid for Purchase of Recycling Bodies,
GSP Marketing Inc.

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the purchase of two new over-top style recycling bodies for use by the City's Department of Public Works' Refuse and Recycling Program, per specifications.

Invitations to bid were issued to six (6) prospective bidders, with a total of three (3) bids being received that were publicly opened and read in the Purchasing Department on Wednesday, May 22, 2013 at 11:00 a.m.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Department of Public Works, and it is their recommendation that the award be issued to GSP Marketing Inc. as the lowest qualifying bidder meeting City specifications in the amount of \$139,830.00. Funding has been provided by a New York State Department of Environmental Conservation's Municipal Waste Reduction and Recycling State Assistance Program grant and General Fund transfers to the Capital Projects Fund in FY 2010-11 and FY 2011-12.

The other bids submitted are detailed in the attached report of Ms. Pastuf.

A resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Recycling Bodies,
GSP Marketing, Inc..

Introduced by

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.
Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of Recycling Bodies for the City’s department of Public Works, and

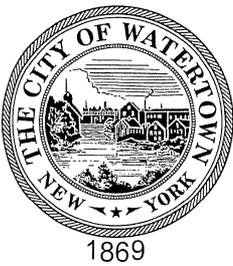
WHEREAS invitations to bid were issued to six (6) bidders, with a total of three (3) bids received, and

WHEREAS on Wednesday, May 22, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Manager Amy M. Pastuf reviewed the bids received with the Department of Public Works, and it is their recommendation that the City Council accept the bid from GSP Marketing Inc., in the amount of \$139,830.00,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by GSP Marketing Inc., in the amount of \$139,830.00 as the lowest qualifying bidder meeting City specifications, for the purchase of Recycling Bodies for use by the Department of Public Works.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380
 E-MAIL APastuf@watertown-ny.gov
 Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
 Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2013-06 – Over-top Style Recycling Bodies - DPW
DATE: 5/29/2013

The City's Purchasing Department advertised in the Watertown Daily Times on May 2, 2013, 2013 calling for sealed bids for two (2) new over-top style recycling bodies for use by the Department of Public Works' Refuse and Recycling Program. The recycling bodies will be mounted on City-provided 2014 Freightliner SD114 as per City specifications. The trucks have been purchased through an Oneida County Contract as allowed though the "piggyback" legislation recently enacted in New York State General Municipal Law Section 103. The funding for the trucks and the recycling bodies was provided in part by a grant through the New York State Department of Environmental Conservation. Bid Specifications were sent to six (6) vendors. Three (3) sealed bids were submitted to the Purchasing Department. One "No Bid" letter was received from Joe Johnson Equipment, stating that they did not provide the specified product. The sealed bids were publically opened and read on Wednesday, May 22, 2013 at 11:00 am, local time. The bid tally is provided below.

Description	Qty.	Cycon Equipment, Inc.		GSP Marketing, Inc.		Hacker's Packers, Inc.	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Over-top Style Recycling Body	2	\$93,763.00	\$187,526.00	\$69,915.00	\$139,830.00	\$94,250.00	\$188,500.00
Less Trade-in vehicles	2	-\$8,000.00	-\$16,000.00	\$0.00	\$0.00	-\$3,000.00	-\$6,000.00
Total			\$171,526.00		\$139,830.00		\$182,500.00

The bids were reviewed by the City of Watertown Department of Public Works and the Purchasing Department to ensure that the bid meets the required specifications. It is recommended that we accept the bid proposal from GSP Marketing, Inc. for a bid total of \$139,830.00. It is further recommended that the two recycling units that are being removed from service be sold in the manner that brings the greater value to the City, whether through auction sale or scrap.

If there are any questions concerning this recommendation, please contact me at your convenience.

Res No. 7

May 29, 2013

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Accepting Bids for Purchase of Pool Chemicals,
Parks and Recreation

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the purchase of the City's 2013-2014 fiscal years' requirements of pool chemicals for use by the Department of Parks and Recreation, per specifications.

Invitations to bid were issued to five (5) prospective bidders, with a total of two (2) bids being received and publicly opened and read in the Purchasing Department on Thursday, May 16, 2013 at 11:00 a.m.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with Erin E. Gardner, Superintendent of Parks and Recreation, and it is their recommendation that the awards be issued to Slack Chemical Co. Inc. as the lowest qualifying bidder meeting City specifications:

Liquid Chlorine	\$2.84 / gallon
Muriatic Acid (HCL)	\$4.44 / gallon
Sodium Bicarbonate	\$16.64 / 50# bag
Calcium Chloride	\$12.84 / 50# bag

The bids submitted are detailed in the attached report of Ms. Pastuf. Please note that the bid price received for each item is lower than the bid awarded last season.

A resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Pool Chemicals for the Parks and Recreation Department, Slack Chemical Company, Inc.

Introduced by

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of pool chemicals for use by the City’s Parks and Recreation Department, for the City’s 2013-2014 fiscal years’ requirements, and

WHEREAS invitations to bid were issued to five (5) bidders, with a total of two (2) bids being received, and

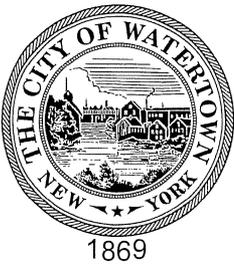
WHEREAS on Thursday, May 15, 2013 at 11:00 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with Erin E. Gardner, Superintendent of Parks and Recreation, and it is their recommendation that the City Council accept the bid from Slack Chemical, Inc., Carthage, New York, for Liquid Chlorine Muriatic Acid (HDCL), Sodium Bicarbonate, and Calcium Chloride as detailed below:

Liquid Chlorine	\$2.84 / gallon
Muriatic Acid (HCL)	\$4.44 / gallon
Sodium Bicarbonate	\$16.64 / 50# bag
Calcium Chloride	\$12.84 / 50# bag

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Slack Chemical, Inc., Carthage, New York, as detailed above being the lowest qualifying bidder meeting City specifications, for the purchase of Liquid Chlorine Muriatic Acid (HDCL), Sodium Bicarbonate, and Calcium Chloride for use at the City’s Parks and Recreation Department.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380
 E-MAIL APastuf@watertown-ny.gov
 Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
 Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2013-07 – Pool Chemicals – Department of Parks and Recreation
DATE: 5/29/2013

The City's Purchasing Department advertised in the Watertown Daily Times on April 17, 2013 calling for sealed bids for the purchase of Pool Chemicals for use by Department of Parks and Recreation as per City specifications. Invitations to bid were issued to five (5) prospective bidders and two (2) sealed bids were submitted to the Purchasing Department. The sealed bids were publically opened and read on Thursday, May 16, 2013 at 11:00 am, local time. The bid tally is provided below.

Description	Qty.	Noble Ace Hardware		Slack Chemical Co. Inc.	
		One Year 2013-2014		One Year 2013-2014	
		Unit Price	Total Price	Unit Price	Total Price
Liquid Chlorine (12.5%)	5723	No Bid	No Bid	\$2.84	\$16,253.32
Muriatic Acid (HCL)	200	\$4.55	\$910.00	\$4.44	\$888.00
Sodium Bicarbonate	168	\$17.79	\$2,988.72	\$16.64	\$2,795.52
Calcium Chloride	112	\$13.49	\$1,510.88	\$12.84	\$1,438.08

It should be noted that each item received a bid price lower than the bid awarded last season, July 1, 2012 to June 30, 2013. This resulted in savings over \$3,000.00 from last year when the bid items are aggregated.

The responses were reviewed by Parks and Recreation Superintendent Erin Gardner, who recommended that the award be made to the Slack Chemical Company as the lowest responsive responsible bidder. It is recommended that the bids be awarded for a one-year contract July 1, 2013 – June 30, 2014. If there are any questions concerning this recommendation, please contact me at your convenience.

May 29, 2013

To: The Honorable Mayor and City Council

From: Elliott B. Nelson, Confidential Assistant to the City Manager

Subject: Factory Street Reconstruction Professional Service Agreement for Design, Supplemental Agreement #1; AECOM

Attached for the consideration of the City Council is Supplemental Agreement #1 for the Professional Service Agreement between the City and AECOM for the design of the Factory Street reconstruction. This Supplemental Agreement is in the amount of \$284,000 and brings the project total to \$896,000.

The approval of this Supplemental Agreement will fund the project through the Design Approval and Detailed Design phases. As City Engineer Hauk notes in his attached memorandum, the Council should anticipate one final Supplemental Agreement related to the design of Factory Street in future months.

There is currently \$940,000 in authorized State and Federal reimbursement for the design of this project.

An amended Bond Ordinance representing this change will be presented to the Council at the Regular Meeting on June 20, 2013.

RESOLUTION

Page 1 of 2

Authorizing Supplemental Agreement #1 to Professional Services Agreement for Design of the Factory Street Project, PIN 7753.15, AECOM

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS a project for the reconstruction of Factory Street, PIN 7753.15, D032467 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the cost of such project to be borne at the ration of 80% Federal and 20% non-Federal funds, and

WHEREAS on April 19, 2010 and October 18, 2010, the City Council adopted resolutions authorizing the Master Federal Aid Local Agreement and the Marchiselli Agreement, respectively, which provide \$752,000 and \$141,000 respectively, for the costs of the Preliminary Engineering and Right-of-Way Incidentals, and

WHEREAS on November 21, 2012 the City Council of the City of Watertown approved a Professional Service Agreement between the City of Watertown and AECOM in the amount of \$612,000, and

WHEREAS the Project Design Phases I-IV have been completed at the total cost of \$896,000, necessitating a Supplemental Agreement in the amount of \$284,000, and

WHEREAS Supplemental Agreement #1 will fund the project through the Design Approval and Detailed Design phase of the project, and

WHEREAS there are currently \$940,000 in authorized State and Federal reimbursements available for the design of the project;

RESOLUTION

Page 2 of 2

Authorizing Supplemental Agreement #1 to Professional Services Agreement for Design of the Factory Street Project, PIN 7753.15, AECOM

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Supplemental Agreement #1 to the Professional Service Agreement between the City of Watertown and AECOM, a copy of which is attached hereto and made part of this resolution, and

BE IT FURTHER RESOLVED that the approval of this resolution is contingent upon the City Council approving a Bond Ordinance to cover the expenses associated with this project, which will be presented to the City Council on June 20, 2013 and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute this Agreement on behalf of the City of Watertown.

Seconded by



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: May 29, 2013

TO: Sharon Addison, City Manager

FROM: Kurt W. Hauk, City Engineer

SUBJECT: Factory Street Reconstruction Project- Supplemental Agreement #1

Enclosed is a copy of Supplemental Agreement #1 for the design of the Factory Street Reconstruction Project in the amount of \$284,000.

The original professional services agreement for Design Phases I-IV was for \$612,000. This brings the current contract total to \$896,000.

This Supplemental Agreement (SA) will carry the project through Design Approval and also provide for AECOM to continue into detailed design. There will be one more supplemental for the design of this project that will carry the design to the bid. That SA is anticipated to be around \$700k-\$900k but will be refined as the project progresses through detailed design.

There is currently \$940k in authorized State and Federal reimbursements for the design of this project. The current anticipated bid date is March-May of 2014.

Please prepare a resolution for City Council review and approval. I will forward the original copies for signature should the resolution be approved.

Cc: Jim Mills, City Comptroller
File



CITY OF WATERTOWN

**SCOPE OF SERVICES/PROPOSAL
HIGHWAY RECONSTRUCTION PROJECT**

**FACTORY STREET:
MILL STREET TO HUNTINGTON STREET**

**SUPPLEMENTAL AGREEMENT NO.1
PHASE IV CONTINUATION**

PIN 7753.15

JEFFERSON COUNTY, NEW YORK

MAY 2013

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

TABLE OF CONTENTS

**Scope of Services/Proposal
SUPPLEMENTAL AGREEMENT NO.1**

PIN 7753.15

**Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County**

Introduction 1

AECOM Completed In-Scope Services Documentation Exhibit A1

AECOM Completed Out-of-Scope Services Documentation Exhibit A2

AECOM Continuation Assumptions and Staffing Effort Exhibit A3

Popli Design Group Continuation Assumptions and Staffing Effort Exhibit B1

Summary.....Exhibit C1

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15
Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

INTRODUCTION

Dated November 21, 2011, an original Agreement for the subject Project was made between the City of Watertown and AECOM USA, Inc. The Agreement was for Design Phases I-IV in the amount of \$612,000, with \$134,506 allocated for AECOM's Sub-Consultant Popli Design Group (PDG) and the remaining \$477,494 allocated for AECOM's technical salaries and various direct non-salary costs.

In the original Agreement, Exhibit A referred to AECOM's costs, Exhibit B to PDG's costs, and Exhibit C to the summary of Project costs.

The Project is awaiting certain Agency reviews in anticipation of Design Approval. This Supplemental Agreement (SA1) is for Consultant and Sub-Consultant work that has been completed or in progress or that is proposed herein to be advanced between April 27, 2013 (the "Phase IV Continuation" start date of SA1) and Design Approval.

In SA1, Exhibits A1, A2, and A3 refer to AECOM's costs, Exhibit B1 to PDG's costs, and Exhibit C1 to the summary of SA1 costs.

Upon execution of SA1 as presented, the contract value would increase from \$612,000 by \$284,000 (see Exhibit C1) to **\$896,000**.

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

Exhibit A1

SUPPLEMENTAL AGREEMENT NO.1

EXHIBIT A1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street

City of Watertown, Jefferson County

DESCRIPTION

Exhibit A1 documents effort expended by AECOM for in-scope services of the original agreement. Limited by the maximum amount payable, AECOM was not able to invoice for this effort. Exhibit A1 requests recovery of cost, but without additional fixed fee.

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

Item 1A, Direct Technical Salaries (estimated) subject to audit	\$5,576
Item 1B, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II, Direct Non-Salary Cost (estimated) subject to audit (AECOM only)	\$0
Item III, Overhead (estimated) subject to audit	\$8,755
Item IV, Fixed Fee (negotiated)	\$0
Computed Subtotal	<hr/> \$14,331
Rounded Exhibit Total	<hr/> \$14,400

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

Exhibit A2

SUPPLEMENTAL AGREEMENT NO.1

EXHIBIT A2

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street

City of Watertown, Jefferson County

DESCRIPTION

Exhibit A2 documents effort expended by AECOM for services that were not part of the original agreement. Recovery of cost plus additional fixed fee is requested.

Any sections or subsections from the typical NYSDOT Scope of Services list that are not listed are omitted intentionally; they are not part of this supplemental agreement.

SECTION 1 – GENERAL

1.06 Meetings

The original agreement assumed 8 project meetings, inclusive of two public information meetings. Through the end of April (the cutoff date for SA1), there have been 10 formal project meetings, one of which was delivered by AECOM at no charge to the client, resulting in 1 net additional meeting.

1.07 Cost and Progress Reporting

The original agreement assumed 9 reporting periods, inclusive of the August 2012 period. Through the end of April (the cutoff date for SA1), there have been 8 additional reporting periods.

Additional general project management, contract administration, client coordination, and Sub-Consultant coordination during the reporting periods is also accounted in this exhibit.

SECTION 5 - RIGHT-OF-WAY

5.03 Right-of-Way Mapping

The number of acquisition maps required by the project exceeded that estimated in the original agreement. The Sub-consultant's additional cost is presented in Exhibit B1 (previously presented to the Sponsor by email on 02/25/13).

The Consultant's additional effort related to the additional acquisition maps is captured on this Exhibit A2.

Exhibit A2

Page 1

Documentation of Direct Technical Salaries, Overhead, and Fixed Fees

AECOM

Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]

PIN 7753.15

ACTUALS FOR WORK NOT IN ORIGINAL SCOPE, THROUGH WEEK ENDING APRIL 26, 2013											
Category	AECOM Task	AECOM SubTask	Task Name	Hours	Raw Cost (Item 1A)	Contract Overhead (Item III)		Total Cost	Projected Cost	Additional Fixed Fee (Item IV)	Total Budget
						1.57					
AECOM Labor	01		General	170.00	\$ 7,730.11	\$ 12,136.27		\$ 19,866.38		\$ 2,383.97	\$ 22,250.35
AECOM Labor	02		Data Collection	0.00	\$ -	\$ -		\$ -		\$ -	\$ -
AECOM Labor	03		Preliminary Design	0.00	\$ -	\$ -		\$ -		\$ -	\$ -
AECOM Labor	04		Environmental	0.00	\$ -	\$ -		\$ -		\$ -	\$ -
AECOM Labor	05		Right-of-Way	49.00	\$ 1,410.43	\$ 2,214.38		\$ 3,624.81		\$ 434.98	\$ 4,059.78
				219.00	\$ 9,140.54	\$ 14,350.65		\$ 23,491.19		\$ 2,818.94	\$ 26,310.13

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

Item 1A, Direct Technical Salaries (estimated) subject to audit	\$9,141
Item 1B, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II, Direct Non-Salary Cost (estimated) subject to audit (AECOM only)	\$0
Item III, Overhead (estimated) subject to audit	\$14,351
Item IV, Fixed Fee (negotiated)	\$2,819
Computed Subtotal	<hr/> \$26,310
Rounded Exhibit Total	<hr/> \$26,400

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

Exhibit A3

SUPPLEMENTAL AGREEMENT NO.1

EXHIBIT A3

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street

City of Watertown, Jefferson County

DESCRIPTION

Exhibit A3 presents an estimate of design work in continuation of Phase IV.

Any sections or subsections from the typical NYSDOT Scope of Services list that are not listed are omitted intentionally; they are not part of this supplemental agreement.

Phases V-VI Services will be presented separately as Supplemental Agreement No.2.

SECTION 1 - GENERAL

1.06 Meetings

During Phase IV Continuation, 3 additional periods are assumed.

1.07 Cost and Progress Reporting

During Phase IV Continuation, 3 additional periods are assumed.

1.10 Sub-consultants

The Consultant will identify additional final design survey collection needs, for purpose of having the Sub-consultant price the work. The Consultant's hours are captured on Exhibit A3. The actual survey work will not be advanced until Final Design (subsequent supplemental agreement).

SECTION 2 - DATA COLLECTION & ANALYSIS

2.02 Design Mapping

Various technical field collection work will occur during this supplemental agreement. The Consultant will, under this section, incorporate any new data into the Microstation mapping, and will also format the sheets for ADP/PS&E purposes.

SUPPLEMENTAL AGREEMENT NO.1

EXHIBIT A3

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street

City of Watertown, Jefferson County

SECTION 3 - PRELIMINARY DESIGN

3.04 Preparation of Final Design Approval Document

The Consultant will revise the DAD from LAFA to PDM format.

Multiple agency permits/approvals are anticipated for this project. As precursor to Section 4.05 (Permits and Approvals) work, under this supplemental agreement, the Consultant will prepare technical outlines or otherwise complete early agency coordinate to set the stage for actual preparation and submittal of the permits, to occur in a subsequent supplemental agreement.

As precursor to Section 6.02 (Advance Detail Plans) work, the Consultant will conduct the field work, analysis, and preparatory plan development for general design, traffic signals, work zone traffic control, lighting, signage, storm drainage, and sanitary sewers.

As precursor to Section 6.05 (Utilities) work, the Consultant will attend one coordination meeting with one or more utility companies as required, will incorporate record mapping and field data (manhole charts, test holes, etc.) into the project mapping, and will coordinate required locations with the affected utilities companies.

AECOM Staffing Estimate													
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]													
								ODC's Table				Subcontractor Table	
01.02													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	01 General	01.02 Contract Administrator	Office										
			AECOM Project Delivery System (PDS) - Update Work Plan	1	58	\$3,720.66	\$0.00				\$0.00		
			AECOM Project Delivery System (PDS) - Technical Task Protocols	2	66	\$4,487.16	\$0.00				\$0.00		
			[IV] AECOM Recurring PQR oversight (0.5 hours/week)	3	6.5	\$514.09	\$0.00		\$75.00	\$15.00	\$90.00		
			[IV] Task 01 general recordkeeping	4	6.5	\$158.15	\$0.00		\$75.00	\$15.00	\$90.00		
			[IV] Filing and organization of start up & contract documents	5	12	\$712.92	\$0.00				\$0.00		
			[IV] General project management not included in other line items (4.0 hrs/wk)	6	104	\$6,178.64	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.02	253	\$15,771.61	\$0.00	\$0.00	\$150.00	\$30.00	\$180.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$44,690.43							
01.06													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	01 General	01.06 Meetings	Office										
			[IV] Client Meetings	1	44	\$2,574.12	\$1,118.00				\$1,118.00		
				2	0	\$0.00	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.06	44	\$2,574.12	\$1,118.00	\$0.00	\$0.00	\$0.00	\$1,118.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$7,294.03							
			Typ. AECOM PM and one additional AECOM attendee at most meetings	all									
			Assume 2 client meetings (not included in other categories)	1									
			See elsewhere for technical meetings (such as w/ agencies)	all									
01.07													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	01 General	01.07 Cost and Progress Reporting	Office										
			[IV] Regular monthly progress report/invoice	1	18	\$903.54	\$0.00				\$0.00		
				2	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.07	18	\$903.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$2,560.27							
			Assume 1 hour each for PM; 3 hours each for DPM; 2 hours each for project controls	1, 2									
01.10													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	01 General	01.10 Subconsultants	Office										
			Coordinate additional survey collection	1	6	\$326.90	\$0.00				\$0.00		
				2	0	\$0.00	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.10	6	\$326.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$926.30							
02.02													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	02 Data Collection	02.02 Design Mapping	Office										
			Make basemap edits to incorporate field work elements	1	8	\$413.12	\$0.00				\$0.00		
			Make basemap edits in preparation for FINAL plan sheet borders	2	24	\$1,218.64	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	02.02	32	\$1,631.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$4,623.76							

AECOM Staffing Estimate							ODC's Table				Subcontractor Table		
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]													
03.07													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	03 Preliminary Design	03.07 Preparation of Final Design Approval Document	Office										
			Revise DAD format from LDSA to PDM format	1	64	\$3,506.64	\$0.00				\$0.00		
			Prepare Joint Application Form for NYSDEC Water Supply Permit including supporting documents, engineer's report, FEAF, etc.	2	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	3	13	\$760.21	\$0.00				\$0.00		
			NYSDOH submittals in conjunction with NYSDEC Water Supply permit	4	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	5	9	\$526.61	\$0.00				\$0.00		
			NYSDEC Municipal NY-2A permit modification (storm/sanitary separation) with engineering report, etc.	6	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	7	7	\$342.75	\$0.00				\$0.00		
			Long-Term Monitoring Plan for CSOs - Update	8	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	9	2	\$122.02	\$0.00				\$0.00		
			NYSDEC SPDES GP-0-10-001 (Construction SWPPP)	10	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	11	5	\$303.45	\$0.00				\$0.00		
			Review/confirm current NYSDEC requirements	12	4	\$244.04	\$0.00				\$0.00		
			Separation Health Department Permit (if applicable)	13	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	14	9	\$547.49	\$0.00				\$0.00		
			USACE Section 10/404 assumed required for CSO work along Black River	15	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	16	9	\$475.57	\$0.00				\$0.00		
			NYSDEC Section 401 Water Quality Certification (tied to USACE 10/404)	17	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	18	9	\$475.57	\$0.00				\$0.00		
			[IV] Task general recordkeeping	19	124	\$3,016.92	\$0.00				\$0.00		
			General Design, Misc. Plans, and Misc. Disciplines not listed below	20	0	\$0.00	\$0.00				\$0.00		
			[Field] Acquire necessary add'l info for architectural design (entrances)	21	24	\$1,090.80	\$0.00				\$0.00		
			Traffic	22	0	\$0.00	\$0.00				\$0.00		
			[Field] reconnaissance of existing roadway lighting, signals, and signage	23	72	\$3,419.04	\$1,604.00				\$1,604.00		
			AutoTURN study	24	44	\$2,652.36	\$0.00				\$0.00		
			[IV] Maintenance and Protection of Traffic design and drafting	25	48	\$2,417.68	\$0.00				\$0.00		
			Lighting Warrant Analysis Report	26	62	\$3,300.78	\$0.00				\$0.00		
			[IV] Pavement marking and signage design and drafting	27	16	\$803.44	\$0.00				\$0.00		
			[IV] Traffic signal design and drafting	28	70	\$4,402.28	\$0.00				\$0.00		
			Storm Design, Sanitary Design, Separation	29	0	\$0.00	\$0.00				\$0.00		
			Drainage basin confirmation	30	0	\$0.00	\$0.00				\$0.00		
			Develop preliminary drainage system layout - locate nodes	31	16	\$810.72	\$0.00				\$0.00		
			Delineate tributary areas for preliminary CB and storm drain layout	32	24	\$1,133.36	\$0.00				\$0.00		
			Assign rational method runoff coefficients	33	24	\$1,133.36	\$0.00				\$0.00		
			[Field] Site visit to confirm tributary area delineations and runoff coeffs	34	16	\$976.16	\$802.00				\$802.00		
			[Field] Storm/Sanitary dye testing to verify uncertain connections (with assistance from City staff)	35	8	\$322.64	\$802.00				\$802.00		
			[Modeling] Storm alignments, profiles, sizing	36	0	\$0.00	\$0.00				\$0.00		
			Input preliminary drainage, areas and coeffs into StormCAD model	37	32	\$1,456.00	\$0.00				\$0.00		
			Sanitary Sewer Design Evaluation	38	0	\$0.00	\$0.00				\$0.00		
			Travel for Meetings/Site Inspections (if required)	39	32	\$1,621.44	\$632.00				\$632.00		
			Assess existing conditions of interceptor and south sewer	40	12	\$566.68	\$0.00				\$0.00		
			Review/summarize projected sanitary flows	41	8	\$405.36	\$0.00				\$0.00		
			Compare existing and proposed hydraulic conditions	42	12	\$566.68	\$0.00				\$0.00		
			Compare feasible alternatives (3) for sewer rehabilitation/replacement	43	8	\$488.08	\$0.00				\$0.00		
			Compare replacement vs lining for interceptor	44	10	\$444.66	\$0.00				\$0.00		
			Review issues with eliminating dual system	45	12	\$649.40	\$0.00				\$0.00		
			Evaluate cost, constructability and schedule issues	46	16	\$810.72	\$0.00				\$0.00		
			Prepare conceptual alternate alignments for comparison	47	24	\$1,133.36	\$0.00				\$0.00		
			Prepare draft report for City review and comment	48	40	\$2,254.16	\$0.00				\$0.00		
			Assess whether CSO regulators require changes (2 sites)	49	12	\$566.68	\$0.00				\$0.00		
			Site inspection to verify existing conditions	50	8	\$322.64	\$0.00				\$0.00		
			Review with NYSDEC for requirements (if changes proposed)	51	8	\$488.08	\$0.00				\$0.00		
			Prepare final report for City incorporating changes/comments	52	18	\$968.90	\$0.00	\$200.00			\$200.00		
			Process and incorporate utility record mapping into project base maps	53	52	\$2,452.52	\$0.00				\$0.00		
			[IV] Meetings related to coordinating with utilities	54	16	\$950.56	\$316.00				\$316.00		
			Determine required relocations; correspond with utilities	55	72	\$3,684.00	\$0.00				\$0.00		
				56	0	\$0.00	\$0.00				\$0.00		
				57	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	03.07	1071	\$52,613.81	\$4,156.00	\$200.00	\$0.00	\$0.00	\$4,356.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$149,086.49							

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	AVERAGE HOURLY RATES				OVERTIME CATEGORY
	Present 2013	Projected 2014	Max 2013	Max 2014	
ASCE VIII - Senior Manager	\$ 92.78	\$ 92.78	\$ 73.50	\$ 73.50	A
ASCE VII - Principal Engineer	\$ 79.09	\$ 79.09	\$ 73.50	\$ 73.50	B
ASCE VII - Project Manager	\$ 78.54	\$ 78.54	\$ 73.50	\$ 73.50	B
ASCE VI - Engineer	\$ 58.40	\$ 58.40	\$ 59.08	\$ 59.08	B
ASCE V - Engineer	\$ 59.41	\$ 59.41	\$ 59.41	\$ 59.41	B
ASCE V - Senior Engineer	\$ 61.01	\$ 61.01	\$ 67.85	\$ 67.85	B
ASCE IV - Engineer	\$ 52.02	\$ 52.02	\$ 69.11	\$ 69.11	C
ASCE III - Associate Engineer	\$ 43.73	\$ 43.73	\$ 46.94	\$ 46.94	C
Other N/A - Principal Environmental Planner	\$ 72.76	\$ 72.76	\$ 73.50	\$ 73.50	C
Other N/A - Technical Assistant	\$ 31.77	\$ 31.77	\$ 40.37	\$ 40.37	C

NOTES:
Hourly rates shall not exceed those shown above or the current NYSDOT
Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY:

- Category A - No overtime compensation.
- Category B - Overtime compensated at straight time rate.
- Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 8 hours per day.

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	01.01	01.02	01.03	01.04	01.05	01.06	01.07	01.08	01.09	01.10	01.11	02.01	02.02	02.03	02.04	02.05	02.06
ASCE VIII - Senior Manager	XX	16	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VIII - Principal Engineer	XX	16.5	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VII - Project Manager	XX	2	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VI - Engineer	XX	32	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE V - Engineer	XX	156	XX	XX	XX	24	12	XX	XX	2	XX	XX	6	XX	XX	XX	XX
ASCE V - Senior Engineer	XX	8	XX	XX	XX	12	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE IV - Engineer	XX	0	XX	XX	XX	8	0	XX	XX	4	XX	XX	0	XX	XX	XX	XX
ASCE III - Associate Engineer	XX	0	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Other N/A - Principal Environmental Planner	XX	8	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Other N/A - Technical Assistant	XX	0	XX	XX	XX	0	6	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Total Hours by Task	0	253	0	0	0	44	18	0	0	6	0	0	32	0	0	0	0
Direct Technical Labor by Task	XX	\$ 15,771.61	XX	XX	XX	\$ 2,574.12	\$ 903.54	XX	XX	\$ 326.90	XX	XX	\$ 1,631.76	XX	XX	XX	XX
Overhead (including fringe) by Task	XX	\$ 24,130.56	XX	XX	XX	\$ 3,938.40	\$ 1,382.42	XX	XX	\$ 500.16	XX	XX	\$ 2,496.59	XX	XX	XX	XX
Fixed Fee by Task	XX	\$ 4,788.26	XX	XX	XX	\$ 781.50	\$ 274.31	XX	XX	\$ 99.25	XX	XX	\$ 495.40	XX	XX	XX	XX
Total Labor Fee by Task	XX	\$ 44,690.43	XX	XX	XX	\$ 7,294.03	\$ 2,560.27	XX	XX	\$ 926.30	XX	XX	\$ 4,623.76	XX	XX	XX	XX
ODC's by Task	XX	\$ 180.00	XX	XX	XX	\$ 1,118.00	\$ -	XX	XX	\$ -	XX	XX	\$ -	XX	XX	XX	XX
Subs by Task	XX	\$ -	XX	XX	XX	\$ -	\$ -	XX	XX	\$ -	XX	XX	\$ -	XX	XX	XX	XX

- 01.01 Project Description and Location
- 01.02 Contract Administrator
- 01.03 Project Classification
- 01.04 Categorization of Work
- 01.05 Project Familiarization
- 01.06 Meetings
- 01.07 Cost and Progress Reporting
- 01.08 Policy and Procedures
- 01.09 Specifications
- 01.10 Subconsultants
- 01.11 Subcontractors
- 02.01 Design Survey
- 02.02 Design Mapping
- 02.03 Determination of Existing Conditions
- 02.04 Accident Data and Analysis
- 02.05 Traffic Counts
- 02.06 Capacity Analysis

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	02.07	02.08	02.09	02.10	02.11	02.12	03.01	03.02	03.03	03.04	03.05	03.06	03.07	04.01	04.02	04.03	04.04
ASCE VIII - Senior Manager	XX	XX	XX	XX	XX												
ASCE VIII - Principal Engineer	XX	XX	XX	XX	XX												
ASCE VII - Project Manager	XX	XX	XX	XX	XX												
ASCE VI - Engineer	XX	XX	XX	XX	XX												
ASCE V - Engineer	XX	XX	XX	XX	XX												
ASCE V - Senior Engineer	XX	XX	XX	XX	XX												
ASCE IV - Engineer	XX	XX	XX	XX	XX												
ASCE III - Associate Engineer	XX	XX	XX	XX	XX												
Other N/A - Principal Environmental Planner	XX	XX	XX	XX	XX												
Other N/A - Technical Assistant	XX	XX	XX	XX	XX												
Total Hours by Task	0	0	0	0	0	0	0	0	0	0	0	0	1071	0	0	0	0
Direct Technical Labor by Task	XX	XX \$ 52,613.81	XX	XX	XX	XX											
Overhead (including fringe) by Task	XX	XX \$ 80,499.13	XX	XX	XX	XX											
Fixed Fee by Task	XX	XX \$ 15,973.55	XX	XX	XX	XX											
Total Labor Fee by Task	XX	XX \$ 149,086.49	XX	XX	XX	XX											
ODC's by Task	XX	XX \$ 4,356.00	XX	XX	XX	XX											
Subs by Task	XX	XX \$ -	XX	XX	XX	XX											

- 02.07 Future Plans for Roadway and Coordination with Other Projects
- 02.08 Soil Investigations
- 02.09 Hydraulic Analysis
- 02.10 Bridges to be Rehabilitated
- 02.11 Pavement Evaluation
- 02.12 Utility Identification (R7)
- 03.01 Design Criteria
- 03.02 Development of Alternatives (03.02A, 03.02B)
- 03.03 Cost Estimates
- 03.04 Preparation of Draft Design Approval Document
- 03.05 Advisory Agency Review
- 03.06 Public Information Meeting(s) and/or Public Hearing(s)
- 03.07 Preparation of Final Design Approval Document
- 04.01 NEPA Classification
- 04.02 SEQRA Classification
- 04.03 Screenings and Preliminary Investigations
- 04.04 Detailed Studies and Analyses

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	06.05	06.06	06.07	06.08	07.01	07.02	07.03	08.01	09.01	09.02	09.03	09.04	09.05	09.06	09.07	Total Hours	Direct Technical	
																by Title	Labor by Title	
ASCE VIII - Senior Manager	XX	16	\$ 1,484.48															
ASCE VII - Principal Engineer	XX	72.5	\$ 5,734.03															
ASCE VII - Project Manager	XX	2	\$ 157.08															
ASCE VI - Engineer	XX	190	\$ 11,096.00															
ASCE V - Engineer	XX	283	\$ 16,813.03															
ASCE V - Senior Engineer	XX	186	\$ 11,347.86															
ASCE IV - Engineer	XX	92	\$ 4,785.84															
ASCE III - Associate Engineer	XX	40	\$ 1,749.20															
Other N/A - Principal Environmental Planner	XX	8	\$ 582.08															
Other N/A - Technical Assistant	XX	6	\$ 190.62															
Total Hours by Task	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1424	\$ 73,821.74	
Direct Technical Labor by Task	XX	\$ -	\$ 73,821.74															
Overhead (including fringe) by Task	XX	\$ -	\$ 112,947.26															
Fixed Fee by Task	XX	\$ -	\$ 22,412.28															
Total Labor Fee by Task	XX	\$ -	\$ 209,181.28															
ODC's by Task	XX	\$ -	\$ 5,654.00															
Subs by Task	XX	\$ -	\$ -															
																		\$ 214,835.28

- 06.05 Utilities
- 06.06 Railroads
- 06.07 Bridge Inventory and Load Rating Forms
- 06.08 Information Transmittal
- 07.01 Advertisement
- 07.02 Bid Opening (Letting)
- 07.03 Award
- 08.01 Construction Support
- 09.01 Equipment
- 09.02 Inspection
- 09.03 Municipal Project Engineer
- 09.04 Ethics
- 09.05 Health and Safety Requirements
- 09.06 Staff Qualifications and Training
- 09.07 Scope of Services/Performance Requirements (9.07A, 9.07B, 9.07C, 9.07D)

Estimate of Direct Non-Salary Costs

AECOM

Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]

PIN 7753.15

Other Direct Costs (ODC's)

1. Travel, Lodging and Subsistence

\$5,274.00 Total Travel including mileage and lodging

2. Reproduction, Drawings & Reports

\$200.00

3. Shipping

\$150.00

4. Miscellaneous Expenses

\$30.00

\$5,654.00 Total ODC's

Subcontract Costs

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

temp:

\$0.00 Total Subcontractor

TOTAL DIRECT NON-SALARY COST

\$5,654.00

Exhibit A3
Page 7
Summary of Costs

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

Item 1A, Direct Technical Salaries (estimated) subject to audit	\$73,822
Item 1B, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II, Direct Non-Salary Cost (estimated) subject to audit (AECOM only)	\$5,654
Item III, Overhead (estimated) subject to audit	\$112,947
Item IV, Fixed Fee (negotiated)	\$22,412
Computed Subtotal	<hr/> \$214,835
Rounded Exhibit Total	<hr/> \$214,900

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

Exhibit B1

DETAILED SCOPE OF SURVEY
For Continuation of Phase IV

PROJECT: Factory Street Reconstruction
City of Watertown, Jefferson Co. New York

PIN: 7753.15

The following scoped items are in addition to tasks described in **Exhibit B:**

5.01 Abstract Request Map (ARM)

- An estimated thirty-six (36) properties will be affected by the need for abstract of title. The original ARM included nineteen (19) parcels. A supplemental ARM will be prepared to the same standards as the original, to catalog the seventeen (17) newly affected parcels.

5.03 Right of Way Mapping

- A second take-line meeting with the City and Region 7 NYSDOT to discuss the impacts of the design on the adjoining properties.
- Produce forty-one (41) additional appropriation maps:
 - Eight (8) Fee Acquisition maps
 - Fourteen (14) Permanent Easement (P.E.) maps
 - Three (3) Fee / P.E. maps
 - Sixteen (16) Temporary Easement (T.E.) maps

5.04 Right of Way Plan

- According to the NYSDOT ROW Mapping Procedure Manual (Chapter 6); the Highway Boundary Plan (HBP), included in design drawings has replaced the standalone Right-of-Way Plan. The HBP will be prepared to Region 7 NYSDOT specifications and will act as a single archive of project right-of-way records.

**FACTORY STREET RECONSTRUCTION - CONTINUATION OF PHASE IV
CITY OF WATERTOWN**

P.I.N. 7753.15

Name of Consultant: POPLI, ARCHITECTURE + ENGINEERING & L.S., P.C.

JOB TITLE	ASCE (A) NICET (N) Grade	Avg. Hourly Rates Mar-13	Popli Overtime Category
Sr. Surveyor	III (N)	\$34.00	B
CADD Drafter	II (N)	\$28.56	C
Surv. Tech. / Inst. Person (Office)	I (N)	\$19.00	C

Party Chief (Field)	III (N)	\$32.62	C
Instrument Person (Field)	I/II (N)	\$29.85	C

NOTES:

Hourly rates shall not exceed those shown above.

HOLIDAYS OBSERVED

- New Years Day
- Memorial Day
- Independence Day
- Day after Independence Day
- Labor Day
- Thanksgiving Day plus Day After
- Christmas Day
- Total Holidays Observed: 8

OVERTIME POLICY

- Category A - No overtime compensation.
- Category B - overtime compensated at straight time rate.
- Category C - overtime compensated at straight time rate x 1.50
- Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

Week is defined as Monday through Sunday.

Holidays count towards 40 hours.

*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

		Prevailing Rate	2013 Rate	Normal Rate	Difference	Payroll Additive	Total
Party Chief	III (N)	\$32.62	\$32.62	\$32.62	\$0.00	\$0.00	\$0.00
Instrument Person	II (N)	\$29.85	\$29.85	\$29.85	\$0.00	\$0.00	\$0.00

Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

		Prevailing Benefit	Normal Rate	Difference (Net)	Wage Adjustment	Payroll Additive	Total
Party Chief	III (N)	\$21.75	\$4.16	\$17.59	\$0.00	\$0.00	\$17.59
Instrument Person	II (N)	\$21.75	\$4.16	\$17.59	\$0.00	\$0.00	\$17.59

**FACTORY STREET RECONSTRUCTION - CONTINUATION OF PHASE IV
CITY OF WATERTOWN**

P.I.N. 7753.15

Name of Consultant: POPLI, ARCHITECTURE + ENGINEERING & L.S., P.C.

JOB TITLE	ASCE (A) OR NICET (N) GRADE	Tasks			TOTAL HOURS	2013 HOURLY RATE	DIRECT TECHNICAL LABOR
		5.01 Abstract Request Map	5.03 ROW Mapping	5.04 ROW Plan			
Sr. Surveyor	III (N)	8	55	8	71	\$34.00	\$2,414.00
CADD Drafter	II (N)	8	160	12	180	\$28.56	\$5,140.80
Surv. Tech./ Party Chief (Office)	I (N)		160		160	\$19.00	\$3,040.00
Party Chief (Field)	III (N)				0	\$32.62	\$0.00
Instrument Person (Field)	I/II (N)				0	\$29.85	\$0.00
Total		16	375	20	411		\$10,594.80

**FACTORY STREET RECONSTRUCTION - CONTINUATION OF PHASE IV
CITY OF WATERTOWN**

P.I.N. 7753.15

Name of Consultant: POPLI, ARCHITECTURE + ENGINEERING & L.S., P.C.

1. Travel & Lodging

Per Diem and Lodging -

\$0

Survey Van

\$0.00

2. Reproduction

Mylar (estimated 100 sheets 11x17)

\$100.00

3. Supplemental Benefits

	Hours	Rate	Total
Party Chief	0	\$17.59	\$0.00
Instrument Person	0	\$17.59	\$0.00

Total Supplemental Wages

\$0.00

4. Differential Wages

	Hours	Rate	Total
Party Chief	0	\$0.00	\$0.00
Instrument Person	0	\$0.00	\$0.00

Total Differential Wages

\$0.00

TOTAL DIRECT NON-SALARY COST

\$100.00

Exhibit B1, Page 4
Summary

**FACTORY STREET RECONSTRUCTION - CONTINUATION OF PHASE IV
CITY OF WATERTOWN**

P.I.N. 7753.15

Name of Consultant: POPLI, ARCHITECTURE + ENGINEERING & L.S., P.C.

Item IA, Direct Technical Salaries (estimated) subject to audit	\$10,595
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II Direct Non-Salary Cost (estimated) subject to audit	\$100
Item III, Overhead (estimated) subject to audit	\$13,561
Item IV, Fixed Fee (negotiated)	\$3,623
Item II Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost)	\$0
Total Estimated Cost	<hr/> \$27,880

SUPPLEMENTAL AGREEMENT NO.1

PIN 7753.15

Factory Street Reconstruction: Mill Street to Huntington Street
City of Watertown, Jefferson County

Exhibit C1

Exhibit C1

Summary

AECOM

Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]

PIN 7753.15

As Reported on Exhibit A1 (AECOM prior in-scope)	\$14,400
As Reported on Exhibit A2 (AECOM prior out-of-scope)	\$26,400
As Reported on Exhibit A3 (AECOM Phase IV Continuation)	\$214,900
As Reported on Exhibit B1 (Popli Design Group Phase IV Continuation)	\$27,880
Computed Subtotal	<hr/> \$283,580
SA1 Total	<hr/> \$284,000

AECOM Staffing Estimate													
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]							ODC's Table				Subcontractor Table		
01.02													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
01 General		01.02 Contract Administrator	Office										
			AECOM Project Delivery System (PDS) - Update Work Plan	1	58	\$3,720.66	\$0.00				\$0.00		
			AECOM Project Delivery System (PDS) - Technical Task Protocols	2	66	\$4,487.16	\$0.00				\$0.00		
			[IV] AECOM Recurring PQR oversight (0.5 hours/week)	3	6.5	\$514.09	\$0.00		\$75.00	\$15.00	\$90.00		
			[IV] Task 01 general recordkeeping	4	6.5	\$158.15	\$0.00		\$75.00	\$15.00	\$90.00		
			[IV] Filing and organization of start up & contract documents	5	12	\$712.92	\$0.00				\$0.00		
			[IV] General project management not included in other line items (4.0 hrs/wk)	6	104	\$6,178.64	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.02	253	\$15,771.61	\$0.00	\$0.00	\$150.00	\$30.00	\$180.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$44,690.43							
01.06													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
01 General		01.06 Meetings	Office										
			[IV] Client Meetings	1	44	\$2,574.12	\$1,118.00				\$1,118.00		
				2	0	\$0.00	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.06	44	\$2,574.12	\$1,118.00	\$0.00	\$0.00	\$0.00	\$1,118.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$7,294.03							
			Typ. AECOM PM and one additional AECOM attendee at most meetings	all									
			Assume 2 client meetings (not included in other categories)	1									
			See elsewhere for technical meetings (such as w/ agencies)	all									
01.07													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
01 General		01.07 Cost and Progress Reporting	Office										
			[IV] Regular monthly progress report/invoice	1	18	\$903.54	\$0.00				\$0.00		
				2	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.07	18	\$903.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$2,560.27							
			Assume 1 hour each for PM; 3 hours each for DPM; 2 hours each for project controls	1, 2									
01.10													
ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
01 General		01.10 Subconsultants	Office										
			Coordinate additional survey collection	1	6	\$326.90	\$0.00				\$0.00		
				2	0	\$0.00	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	01.10	6	\$326.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$926.30							

AECOM Staffing Estimate

Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]

ODC's Table

Subcontractor Table

02.02

ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	02 Data Collection	02.02 Design Mapping	Office										
			Make basemap edits to incorporate field work elements	1	8	\$413.12	\$0.00				\$0.00		
			Make basemap edits in preparation for FINAL plan sheet borders	2	24	\$1,218.64	\$0.00				\$0.00		
				3	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	02.02	32	\$1,631.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$4,623.76							

03.07

ID (above)	Task	Subtask	Description (add/delete rows as needed)	Line Item	Total Hours Per Item	DTL Per Item	Travel	Printing	Shipping	Misc.	Sum of ODC's	Subcontractor	Description
	03 Preliminary Design	03.07 Preparation of Final Design Approval Document	Office										
			Revise DAD format from LDSA to PDM format	1	64	\$3,506.64	\$0.00				\$0.00		
			Prepare Joint Application Form for NYSDEC Water Supply Permit including supporting documents, engineer's report, FEAF, etc.	2	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	3	13	\$760.21	\$0.00				\$0.00		
			NYSDOH submittals in conjunction with NYSDEC Water Supply permit	4	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	5	9	\$526.61	\$0.00				\$0.00		
			NYSDEC Municipal NY-2A permit modification (storm/sanitary separation) with engineering report, etc.	6	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	7	7	\$342.75	\$0.00				\$0.00		
			Long-Term Monitoring Plan for CSOs - Update	8	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	9	2	\$122.02	\$0.00				\$0.00		
			NYSEC SPDES GP-0-10-001 (Construction SWPPP)	10	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	11	5	\$303.45	\$0.00				\$0.00		
			Review/confirm current NYSDEC requirements	12	4	\$244.04	\$0.00				\$0.00		
			Separation Health Department Permit (if applicable)	13	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	14	9	\$547.49	\$0.00				\$0.00		
			USACE Section 10/404 assumed required for CSO work along Black River	15	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	16	9	\$475.57	\$0.00				\$0.00		
			NYSDEC Section 401 Water Quality Certification (tied to USACE 10/404)	17	0	\$0.00	\$0.00				\$0.00		
			[IV] Technical outline or coordination	18	9	\$475.57	\$0.00				\$0.00		
			[IV] Task general recordkeeping	19	124	\$3,016.92	\$0.00				\$0.00		
			General Design, Misc. Plans, and Misc. Disciplines not listed below	20	0	\$0.00	\$0.00				\$0.00		
			[Field] Acquire necessary add'l info for architectural design (entrances)	21	24	\$1,090.80	\$0.00				\$0.00		
			Traffic	22	0	\$0.00	\$0.00				\$0.00		
			[Field] reconnaissance of existing roadway lighting, signals, and signage	23	72	\$3,419.04	\$1,604.00				\$1,604.00		
			AutoTURN study	24	44	\$2,652.36	\$0.00				\$0.00		
			[IV] Maintenance and Protection of Traffic design and drafting	25	48	\$2,417.68	\$0.00				\$0.00		
			Lighting Warrant Analysis Report	26	62	\$3,300.78	\$0.00				\$0.00		
			[IV] Pavement marking and signage design and drafting	27	16	\$803.44	\$0.00				\$0.00		
			[IV] Traffic signal design and drafting	28	70	\$4,402.28	\$0.00				\$0.00		

AECOM Staffing Estimate						ODC's Table				Subcontractor Table			
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]													
			Storm Design, Sanitary Design, Separation	29	0	\$0.00	\$0.00				\$0.00		
			<i>Drainage basin confirmation</i>	30	0	\$0.00	\$0.00				\$0.00		
			Develop preliminary drainage system layout - locate nodes	31	16	\$810.72	\$0.00				\$0.00		
			Delineate tributary areas for preliminary CB and storm drain layout	32	24	\$1,133.36	\$0.00				\$0.00		
			Assign rational method runoff coefficients	33	24	\$1,133.36	\$0.00				\$0.00		
			[Field] Site visit to confirm tributary area delineations and runoff coeffs	34	16	\$976.16	\$802.00				\$802.00		
			<i>[Field] Storm/Sanitary dye testing to verify uncertain connections (with assistance from City staff)</i>	35	8	\$322.64	\$802.00				\$802.00		
			<i>[Modeling] Storm alignments, profiles, sizing</i>	36	0	\$0.00	\$0.00				\$0.00		
			Input preliminary drainage, areas and coeffs into StormCAD model	37	32	\$1,456.00	\$0.00				\$0.00		
			<i>Sanitary Sewer Design Evaluation</i>	38	0	\$0.00	\$0.00				\$0.00		
			Travel for Meetings/Site Inspections (if required)	39	32	\$1,621.44	\$632.00				\$632.00		
			Assess existing conditions of interceptor and south sewer	40	12	\$566.68	\$0.00				\$0.00		
			Review/summarize projected sanitary flows	41	8	\$405.36	\$0.00				\$0.00		
			Compare existing and proposed hydraulic conditions	42	12	\$566.68	\$0.00				\$0.00		
			Compare feasible alternatives (3) for sewer rehabilitation/replacement	43	8	\$488.08	\$0.00				\$0.00		
			Compare replacement vs lining for interceptor	44	10	\$444.66	\$0.00				\$0.00		
			Review issues with eliminating dual system	45	12	\$649.40	\$0.00				\$0.00		
			Evaluate cost, constructability and schedule issues	46	16	\$810.72	\$0.00				\$0.00		
			Prepare conceptual alternate alignments for comparison	47	24	\$1,133.36	\$0.00				\$0.00		
			Prepare draft report for City review and comment	48	40	\$2,254.16	\$0.00				\$0.00		
			Assess whether CSO regulators require changes (2 sites)	49	12	\$566.68	\$0.00				\$0.00		
			Site inspection to verify existing conditions	50	8	\$322.64	\$0.00				\$0.00		
			Review with NYSDEC for requirements (if changes proposed)	51	8	\$488.08	\$0.00				\$0.00		
			Prepare final report for City incorporating changes/comments	52	18	\$968.90	\$0.00	\$200.00			\$200.00		
			Process and incorporate utility record mapping into project base maps	53	52	\$2,452.52	\$0.00				\$0.00		
			[IV] Meetings related to coordinating with utilities	54	16	\$950.56	\$316.00				\$316.00		
			Determine required relocations; correspond with utilities	55	72	\$3,684.00	\$0.00				\$0.00		
				56	0	\$0.00	\$0.00				\$0.00		
				57	0	\$0.00	\$0.00				\$0.00		
			Subtotal Hours (identify task from pulldown)	03.07	1071	\$52,613.81	\$4,156.00	\$200.00	\$0.00	\$0.00	\$4,356.00	\$0.00	
			Estimating Assumptions (add rows as needed)	Line Item	Labor Total:	\$149,086.49							

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	01.01	01.02	01.03	01.04	01.05	01.06	01.07	01.08	01.09	01.10	01.11	02.01	02.02	02.03	02.04	02.05	02.06
ASCE VIII - Senior Manager	XX	16	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VII - Principal Engineer	XX	16.5	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VII - Project Manager	XX	2	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE VI - Engineer	XX	32	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE V - Engineer	XX	156	XX	XX	XX	24	12	XX	XX	2	XX	XX	6	XX	XX	XX	XX
ASCE V - Senior Engineer	XX	8	XX	XX	XX	12	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
ASCE IV - Engineer	XX	0	XX	XX	XX	8	0	XX	XX	4	XX	XX	0	XX	XX	XX	XX
ASCE III - Associate Engineer	XX	0	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Other N/A - Principal Environmental Planner	XX	8	XX	XX	XX	0	0	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Other N/A - Technical Assistant	XX	0	XX	XX	XX	0	6	XX	XX	0	XX	XX	0	XX	XX	XX	XX
Total Hours by Task	0	253	0	0	0	44	18	0	0	6	0	0	32	0	0	0	0
Direct Technical Labor by Task	XX	\$ 15,771.61	XX	XX	XX	\$ 2,574.12	\$ 903.54	XX	XX	\$ 326.90	XX	XX	\$ 1,631.76	XX	XX	XX	XX
Overhead (including fringe) by Task	XX	\$ 24,130.56	XX	XX	XX	\$ 3,938.40	\$ 1,382.42	XX	XX	\$ 500.16	XX	XX	\$ 2,496.59	XX	XX	XX	XX
Fixed Fee by Task	XX	\$ 4,788.26	XX	XX	XX	\$ 781.50	\$ 274.31	XX	XX	\$ 99.25	XX	XX	\$ 495.40	XX	XX	XX	XX
Total Labor Fee by Task	XX	\$ 44,690.43	XX	XX	XX	\$ 7,294.03	\$ 2,560.27	XX	XX	\$ 926.30	XX	XX	\$ 4,623.76	XX	XX	XX	XX
ODC's by Task	XX	\$ 180.00	XX	XX	XX	\$ 1,118.00	\$ -	XX	XX	\$ -	XX	XX	\$ -	XX	XX	XX	XX
Subs by Task	XX	\$ -	XX	XX	XX	\$ -	\$ -	XX	XX	\$ -	XX	XX	\$ -	XX	XX	XX	XX

- 01.01 Project Description and Location
- 01.02 Contract Administrator
- 01.03 Project Classification
- 01.04 Categorization of Work
- 01.05 Project Familiarization
- 01.06 Meetings
- 01.07 Cost and Progress Reporting
- 01.08 Policy and Procedures
- 01.09 Specifications
- 01.10 Subconsultants
- 01.11 Subcontractors
- 02.01 Design Survey
- 02.02 Design Mapping
- 02.03 Determination of Existing Conditions
- 02.04 Accident Data and Analysis
- 02.05 Traffic Counts
- 02.06 Capacity Analysis

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	02.07	02.08	02.09	02.10	02.11	02.12	03.01	03.02	03.03	03.04	03.05	03.06	03.07	04.01	04.02	04.03	04.04
ASCE VIII - Senior Manager	XX	0	XX	XX	XX	XX											
ASCE VII - Principal Engineer	XX	56	XX	XX	XX	XX											
ASCE VII - Project Manager	XX	0	XX	XX	XX	XX											
ASCE VI - Engineer	XX	158	XX	XX	XX	XX											
ASCE V - Engineer	XX	83	XX	XX	XX	XX											
ASCE V - Senior Engineer	XX	166	XX	XX	XX	XX											
ASCE IV - Engineer	XX	80	XX	XX	XX	XX											
ASCE III - Associate Engineer	XX	40	XX	XX	XX	XX											
Other N/A - Principal Environmental Planner	XX	0	XX	XX	XX	XX											
Other N/A - Technical Assistant	XX	0	XX	XX	XX	XX											
Total Hours by Task	0	0	0	0	0	0	0	0	0	0	0	0	1071	0	0	0	0
Direct Technical Labor by Task	XX	XX \$ 52,613.81	XX	XX	XX	XX											
Overhead (including fringe) by Task	XX	XX \$ 80,499.13	XX	XX	XX	XX											
Fixed Fee by Task	XX	XX \$ 15,973.55	XX	XX	XX	XX											
Total Labor Fee by Task	XX	XX \$ 149,086.49	XX	XX	XX	XX											
ODC's by Task	XX	XX \$ 4,356.00	XX	XX	XX	XX											
Subs by Task	XX	XX \$ -	XX	XX	XX	XX											

- 02.07 Future Plans for Roadway and Coordination with Other Projects
- 02.08 Soil Investigations
- 02.09 Hydraulic Analysis
- 02.10 Bridges to be Rehabilitated
- 02.11 Pavement Evaluation
- 02.12 Utility Identification (R7)
- 03.01 Design Criteria
- 03.02 Development of Alternatives (03.02A, 03.02B)
- 03.03 Cost Estimates
- 03.04 Preparation of Draft Design Approval Document
- 03.05 Advisory Agency Review
- 03.06 Public Information Meeting(s) and/or Public Hearing(s)
- 03.07 Preparation of Final Design Approval Document
- 04.01 NEPA Classification
- 04.02 SEQRA Classification
- 04.03 Screenings and Preliminary Investigations
- 04.04 Detailed Studies and Analyses

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	04.05	04.06	05.01	05.02	05.03	05.04	05.05	05.06	05.07	05.08	05.09	05.10	05.11	06.01	06.02	06.03	06.04
ASCE VIII - Senior Manager	XX																
ASCE VII - Principal Engineer	XX																
ASCE VII - Project Manager	XX																
ASCE VI - Engineer	XX																
ASCE V - Engineer	XX																
ASCE V - Senior Engineer	XX																
ASCE IV - Engineer	XX																
ASCE III - Associate Engineer	XX																
Other N/A - Principal Environmental Planner	XX																
Other N/A - Technical Assistant	XX																
Total Hours by Task	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Direct Technical Labor by Task	XX																
Overhead (including fringe) by Task	XX																
Fixed Fee by Task	XX																
Total Labor Fee by Task	XX																
ODC's by Task	XX																
Subs by Task	XX																

- 04.05 Permits and Approvals
- 04.06 Environmental Hearing
- 05.01 Abstract Request Map and Title Search
- 05.02 Right-of-Way Survey
- 05.03 Right-of-Way Mapping
- 05.04 Right-of-Way Plan
- 05.05 Right-of-Way Cost Estimates
- 05.06 Public Hearings/Meetings
- 05.07 Property Appraisals
- 05.08 Appraisal Review
- 05.09 Negotiations and Acquisition of Property
- 05.10 Relocation Assistance
- 05.11 Property Management - Temporary/Permanent Easements
- 06.01 Preliminary Bridge Plans (06.01A, 06.01B, 06.01C)
- 06.02 Advance Detail Plans (ADP)
- 06.03 Contract Documents
- 06.04 Cost Estimate

AECOM
Factory Street Reconstruction: Mill Street to Huntington Street [Design Phase IV Continuation]
PIN 7753.15

JOB TITLE	06.05	06.06	06.07	06.08	07.01	07.02	07.03	08.01	09.01	09.02	09.03	09.04	09.05	09.06	09.07	Total Hours	Direct Technical
																by Title	Labor by Title
ASCE VIII - Senior Manager	XX	16	\$ 1,484.48														
ASCE VII - Principal Engineer	XX	72.5	\$ 5,734.03														
ASCE VII - Project Manager	XX	2	\$ 157.08														
ASCE VI - Engineer	XX	190	\$ 11,096.00														
ASCE V - Engineer	XX	283	\$ 16,813.03														
ASCE V - Senior Engineer	XX	186	\$ 11,347.86														
ASCE IV - Engineer	XX	92	\$ 4,785.84														
ASCE III - Associate Engineer	XX	40	\$ 1,749.20														
Other N/A - Principal Environmental Planner	XX	8	\$ 582.08														
Other N/A - Technical Assistant	XX	6	\$ 190.62														
Total Hours by Task	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1424	\$ 73,821.74
Direct Technical Labor by Task	XX	\$ -	\$ 73,821.74														
Overhead (including fringe) by Task	XX	\$ -	\$ 112,947.26														
Fixed Fee by Task	XX	\$ -	\$ 22,412.28														
Total Labor Fee by Task	XX	\$ -	\$ 209,181.28														
ODC's by Task	XX	\$ -	\$ 5,654.00														
Subs by Task	XX	\$ -	\$ -														
																	\$ 214,835.28

- 06.05 Utilities
- 06.06 Railroads
- 06.07 Bridge Inventory and Load Rating Forms
- 06.08 Information Transmittal
- 07.01 Advertisement
- 07.02 Bid Opening (Letting)
- 07.03 Award
- 08.01 Construction Support
- 09.01 Equipment
- 09.02 Inspection
- 09.03 Municipal Project Engineer
- 09.04 Ethics
- 09.05 Health and Safety Requirements
- 09.06 Staff Qualifications and Training
- 09.07 Scope of Services/Performance Requirements (9.07A, 9.07B, 9.07C, 9.07D)

Res No. 9

May 29, 2013

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Authorizing Re-adoption of the FY 2012-13 General and Library Fund Budgets

On May 20, 2013 City Council accepted the bid submitted by Raymond E. Kelley Building Restoration in the amount of \$253,400 for the Library masonry restoration and fountain construction project. These projects were funded in the Fiscal Year 2012-13 Capital Budget in the amount of \$250,000. Based on the project summary below there is a funding shortfall of \$31,350. As this project is being funded with current financial resources and not from the issuance of debt, City Council needs to consider re-adopting the Fiscal Year 2012-13 General and Library Fund Budgets to appropriate the additional funds necessary to undertake these projects.

FY 2012-13 Capital Budget – Masonry restoration	\$200,000
FY 2012-13 Capital Budget – Fountains restoration	<u>50,000</u>
Total	<u>\$250,000</u>
Crawford & Stearns – Architects	\$ 25,850
Archers Contracting – Attic debris removal	2,100
Raymond E. Kelley Building Restoration and Specialty Contractors	<u>253,400</u>
Total	<u>\$281,350</u>
Funding shortfall	<u>(\$31,350)</u>

RESOLUTION

Page 1 of 2

Readopting Fiscal Year 2012-13
General and Library Fund Budgets

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.
Total

YEA	NAY

Introduced by

WHEREAS on May 26, 2012 the City Council passed a resolution adopting the Budget for Fiscal Year 2012-13, of which \$42,112,872 was appropriated for the General Fund and \$1,519,886 was appropriated for the Library Fund, and

WHEREAS on August 6, 2012 the City Council re-adopted the General Fund Budget to increase appropriations by \$140,450 to pay the costs of the additional personnel and equipment costs of the Parks and Recreation Department, and

WHEREAS on January 22, 2013 the City Council re-adopted the General Fund and Library Fund Budgets to increase appropriations by \$38,000 to pay the increased costs of the Library HVAC upgrade project approved in the Fiscal Year 2011-12 Capital Budget,

WHEREAS on May 20, 2013 the City Council accepted the bid submitted by Raymond E. Kelley Building Restoration and Specialty Contractors in the amount of \$253,400 to complete the masonry and fountain restoration projects approved in the Fiscal Year 2012-13 Capital Budget leaving a budgetary shortfall of \$31,350, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby re-adopts the General Fund Budget for Fiscal Year 2012-13 in the total amount of \$ 42,322,672 and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the following adjustments be included in the re-adopted General Fund Budget:

<u>Revenues</u>	
A.0000.0909 Fund Balance	<u>\$ 31,350</u>
Total	<u>\$ 31,350</u>

RESOLUTION

Page 2 of 2

Readopting Fiscal Year 2012-13
General and Library Fund Budgets

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.
Total

YEA	NAY

<u>Expenditures</u>	
A 9512.0900	Transfer to Library Fund
	<u>\$ 31,350</u>
Total	<u>\$ 31,350</u>

And,

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, New York that it hereby re-adopts the Library Fund Budget for Fiscal Year 2012-13 in the total amount of \$1,589,236 and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the following adjustments be included in the re-adopted Library Fund Budget:

<u>Revenues</u>	
L.0000.5031	Inter-fund Transfer
	<u>\$ 31,350</u>
Total	<u>\$ 31,350</u>

<u>Expenditures</u>	
L 9950.0900	Transfer to Capital Projects Fund
	<u>\$ 31,350</u>
Total	<u>\$ 31,350</u>

Seconded by

Tabled

May 24, 2013

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: Amending the Code of the City of Watertown, Section 310-1, Definition of Family, and Section 310-34, Accessory Uses in Residence Districts

The attached Ordinance was Tabled at the City Council Meeting of May 20, 2013. The next Planning Board meeting is scheduled for June 4, 2013. Staff recommends this Ordinance remain Tabled until the Planning Board makes their recommendation.

ORDINANCE

Amending the Code of the City of Watertown, §310-1, Definition of Family and §310-34, Accessory Uses in Residence Districts

Page 1 of 1

Introduced by

Mayor Jeffrey E. Graham

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

WHEREAS it has been proposed to amend Chapter 310 of the Code of the City of Watertown, New York, by altering the definition of “family” and adding the taking of not more than four non-transient roomers as an allowed accessory use in Residential Districts, and

WHEREAS the City Planning Board reviewed the proposed amendments to §310-1 and §310-34 of the Code of the City of Watertown and made its recommendation on adoption, and

WHEREAS the Jefferson County Planning Board reviewed the proposed amendment pursuant to General Municipal Law Section 239-m, and

WHEREAS a Public Hearing was held on the proposed Zoning Ordinance Amendment after due Public Notice, and

WHEREAS the City Council has determined, pursuant to the State Environmental Quality Review Act that there will not be any significant environmental impacts caused by the adoption of this Ordinance, and

WHEREAS the City Council of the City of Watertown believes that it is in the best interest of the residents of the City of Watertown to make the following changes to Chapter 310 of the City Code,

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown, New York, that §310-1. B. of the Code of the City of Watertown is hereby amended by deleting the sentence: “To distinguish a “family” from a club, fraternity or boarding house, not more than four members of a family shall be other than blood relatives” from the definition of family, and

BE IT FURTHER ORDAINED by the City Council of the City of Watertown, New York, that the following is added to §310-34.B: “(7) The taking of not more than four non-transient roomers, provided that no sign is displayed”, and

BE IT FURTHER ORDAINED that this Amendment to the City Code shall take effect as soon as published once in the official newspaper of the City of Watertown, New York, or printed as the City Manager directs.

Seconded by Council Member Teresa R. Macaluso

May 22, 2013

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Board and Commission Appointments

Below is a listing of current and upcoming vacancies on City Boards and Commissions for City Council review.

If Council wishes, Staff can be of assistance in contacting members for reappointment.

Board or Commission	Appointed By	Term	Name of Member	Date of Appt.	Term Expires
Board of Assessment Review	Council	5 Years	Linda J. Fields (Res.)	7/18/2011	9/30/2016
Board of Assessment Review	Council	5 Years	James W. Fraser	9/2/2008	9/30/2013
DANC	Council	4 Years	John B. Johnson, Jr.	7/6/2009	8/19/2013
Planning Board	Mayor	7 Years	Megan Pistolese	6/21/2012	6/30/2013
Empire Zone Admin. Board	Council	3 Years	William F. Welbourn	5/3/2010	5/31/2013
Empire Zone Admin. Board	Council	3 Years	Joanne St. Croix	5/3/2010	5/31/2013
Empire Zone Admin. Board	Council	3 Years	Mark Lavarney	5/3/2010	5/31/2013

*The City of Watertown Cordially Invites You
To Attend*

*A Dedication Ceremony For
The Mayor Joseph M. Butler Pavilion*

*At
J.B. Wise Parking Lot*

On Saturday, June 8, 2013 at 9:00 a.m.



	<h1>MEMORANDUM</h1>	E.P. Hayes Superintendent
	<h2>Dept. Public Works</h2>	Date: 05-30-13 Ref: PW 020-13
To:	Sharon Addison, City Manager	
Subject:	North Hamilton Street Curbing/Paving Project	

In response to the petition received from residents of North Hamilton Street relative to the scope of the work being performed this construction season as compared to their understanding that the street was to undergo a complete street reclamation I offer the following comments:

In the 2013-2014 Capital Budget, the scope described is limited to a surface mill, curbing and paving by city crews. The work currently being undertaken is the first of two phases with this phase encompassing that section of the roadway from State Street to the Gill Street intersection. Given the total cost of the project it was necessary to break it into two distinct sections because of the limitations placed upon it by the Consolidated Highway Improvement Program which requires street project exceeding \$100,000 to be put out to bid to independent engineering and paving contractors. We anticipate that this year's phase will be approximately \$80,000.

Pin-on curbing projects offer a reasonable upgrade from a standard milling and paving in that it will result in greater curb reveal as well as continuous curbing. This is in comparison to those projects where we mill the top layer of asphalt up to and abutting the existing curbing which is often broken, uneven and/or missing. However with the pin-on curbing we are restricted to placing the new curb along the embedment of the old curb which unfortunately will often result in a finished curb that appears to be an undulating band as it runs along the edge of the roadway. This will soften as the grass begins to germinate and after the road is paved. Recent examples of pin-on paving projects include the 200 block of Flower Avenue West as well as the 100 block of Paddock Street.

When we initially discussed this project it was to be limited to a mill and fill only as our major concern was to create a smooth road surface that would support traffic and allow the surface water to flow to the existing catch basins. Prior to commencing the project City Council gave direction that it was their desire

to include pin-on curbing with this particular project with to idea of upgrading the scope in the hope of extending the future life of the street before progressing into a full bore reconstruction.

Rest assured that the Department will do the best job that we can and that when the final top coat is applied and the grass grows then the overall look will be more acceptable to the residents.

Should you have any questions concerning this summary, please do not hesitate to contact me at your convenience.

A handwritten signature in blue ink that reads "Gene". The signature is written in a cursive, flowing style with a large initial "G".

cc: Peter Monaco, Superintendent of Public Works
Richard harra, Road Maintenance Supervisor
DPW files:
North Hamilton Street Paving 2013