

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, May 5, 2014, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRESENTATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

Resolution No. 1 - Accepting a Bid for the Ogilvie Site Foundation Removal and Environmental Remediation from Bach Environmental, Inc.

ORDINANCES

Ordinance No. 1 - Amending City Municipal Code § A320, Fees

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

Tabled - Resolution for Appointment to the Transportation Commission, Dawn Mills

STAFF REPORTS

1. Barben Avenue Sewer Extension
2. Request for Parking Ordinance Change, First Step Day Care, Inc.
3. Tourism Fund
4. Sales Tax Revenue – March 2014
5. Crow Hazing Summary for the 2013-14 Season
6. Letter from Sackets Harbor Battlefield Alliance

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Work Session is Scheduled for May 12, 2014, at 6:00 p.m.
With Public Hearing at 7:30 p.m.

Additional Work Session Scheduled for May 13, 2014, at 6:00 p.m.

ADJOURNMENT

**SPECIAL MEETING OF CITY COUNCIL IS SCHEDULED FOR TUESDAY,
MAY 6, 2014.**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
MAY 19, 2014.**

Res No. 1

April 25, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: Accepting a Bid for the Ogilvie Site Foundation Removal and Environmental Remediation Project from Bach Environmental, Inc.

The City Purchasing Department has advertised and received sealed bids for the Ogilvie Site Foundation Removal and Environmental Remediation Project per the City's specifications.

Invitations to bid were issued to Northern New York and Syracuse Builders Exchange, the Dodge Reports and The Contract Reporter. Eight (8) sets of bid specifications and plans were requested by area builders with seven (7) sealed bids received and publicly opened and read in the City Purchasing Department on Thursday, April 24, 2014, at 11:00 a.m.

City Purchasing Manager Amy M. Pastuf reviewed the bids received with Planning staff and the environmental consultant, Lu Engineers. It is our recommendation that the City accept the bid from Bach Environmental, Inc. as the lowest qualifying bidder meeting our specifications, in the amount of \$293,694.

Due to the unpredictable nature of the remediation work, some of the bid items have unknown quantities. For these work items, unit prices were requested from bidders. The figure above includes pricing for only one unit of said items—whereas in actuality the project may require many units, or no units. Therefore, there will be change orders after digging commences and the true nature of the underground conditions becomes known.

A \$640,000 bond ordinance for this project was approved in 2013. An EPA grant will pay for up to \$200,000 for the petroleum clean-up. The consultant's contract obligates \$124,015, and the City is required to reimburse DEC for their review costs, which will likely run to about \$10,000. The total un-obligated funding available for this contract is estimated at \$505,985.

May 5, 2014

RESOLUTION

Page 1 of 1

Accepting a Bid for the Ogilvie Site Foundation Removal and Environmental Remediation from Bach Environmental, Inc.

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

| YEA | NAY |
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Introduced by

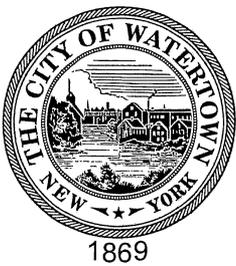
WHEREAS the City Purchasing Department has advertised and received sealed bids for the Ogilvie Site Foundation Removal and Environmental Remediation project, per our specifications, and

WHEREAS invitations to bid were issued to Northern New York and Syracuse Builders Exchange, the Dodge Reports and The Contract Reporter, with eight (8) sets of bid specifications and plans requested by area builders and seven (7) sealed bids received and publicly opened and read in the City Purchasing Department on Thursday, April 24, 2014, at 11:00 a.m., and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with Planning staff and the environmental consultant, Lu Engineers, and it is their recommendation that the City Council accept the base bid submitted by Bach Environmental, Inc. of Clayton,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York accepts the bid submitted by Bach Environmental, Inc. as the lowest qualifying bidder for the Ogilvie Site Foundation Removal and Environmental Remediation, per our specifications, in the amount of \$293,694.00.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2014-04- Ogilvie Demolition and Removal Project – Bid Recommendation
DATE: 4/29/2014

The City's Purchasing Department advertised in the Watertown Daily Times on March 27, 2014 calling for sealed bids for the Ogilvie Demolition and Removal Project as per City Specifications. The project includes complete demolition and disposal of remaining foundations, footings and building slabs within the proposed subdivision parcels. The contractor will remove and dispose of two 10,000 gallon underground storage tanks as well as excavate and dispose of any contaminated soils. The project includes installation of groundwater monitoring wells. The final step will include topsoil, grading and seeding of the disturbed areas.

Bid Specifications were sent to eight (8) vendors and area plan houses as well as the Empire Purchasing Group. Seven (7) sealed bids were submitted to the Purchasing Department. The sealed bids were publically opened and read on Thursday, April 24, 2014 at 11:00 am, local time. The bid tally is provided below:

| Description | A.J. Montclair, Inc. | Bach Environmental, Inc. | Bronze Contracting, LLC | Jordstat Construction, Inc. | Paragon Environmental Construction, Inc. | OP-TECH Environmental Services, Inc. | TREC Environmental, Inc. |
|-------------|----------------------|--------------------------|-------------------------|-----------------------------|--|--------------------------------------|--------------------------|
| Base Bid | \$536,809.00 | \$293,694.00 | \$372,299.00 | \$340,815.00 | \$330,375.00 | \$356,176.60 | \$481,847.50 |

The bids were reviewed by the consultant engineering firm Lu Engineers, the Planning Department and the Purchasing Department to ensure that they meet the required specifications. It is recommended that we accept the base bid proposal from Bach Environmental, Inc. for a bid total of \$293,694.00.

If there are any questions concerning this recommendation, please contact me at your convenience.

May 5, 2014

To: The Honorable Mayor and City Council

From: Elizabeth Morris, Confidential Assistant to the City Manager

Subject: Parks and Recreation Fees

At its April 21, 2014 Regular Meeting, City Council agreed in principal to support a revision proposed by Superintendent Gardner to the Parks and Recreation fees for the use of City owned athletic fields. Attached for Council's review and approval is an ordinance codifying the fees agreed to at that time.

At the request of Superintendent Gardner, the attached ordinance provides the proposed revisions to fees for use of City owned athletic fields. Fields that normally cost \$30 per game will now have a \$15 per hour option. Fields that normally cost \$60 per game will now have a \$30 per hour option. By offering an hourly fee, this will accommodate groups who do not use the fields for a typical game timeframe of 2-2½ hours.

City staff will be available at the meeting to address any questions Council may have regarding this legislation.

ORDINANCE

Page 1 of 2

Amending City Municipal Code § A320,
Fees

Introduced by

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member JENNINGS, Stephen A.
- Council Member MACALUSO, Teresa R.
- Mayor GRAHAM, Jeffrey E.

Total

| YEA | NAY |
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BE IT ORDAINED that Section A320-4 of the City Code of the City of Watertown is amended to read as follows:

§ A320-4. Schedule of Fees.

B. Municipal Fairgrounds facility fees shall be established and enforced as follows. Reserving the use of the Municipal Fairgrounds facilities by any group may be obtained by scheduling in advance with the City’s Parks and Recreation Department and in payment of the appropriate fee as described below to the City Comptroller in advance of the reserve time use unless otherwise stipulated in an agreement between the user and the City. Nothing in this section shall prohibit the City from entering into an agreement for the use of the Municipal Arena, at rates other than the rates described below. However, any such agreement shall require the approval of the City Council.

(1) Municipal Fairgrounds main baseball field fees:

(a) Single game: \$60 per game or \$30 per hour, plus \$50 for lights.

(5) Other athletic fields [NOTE: Other athletic fields include Fairgrounds (3), Marble Street (2), North Elementary (5), and Kostyk Field (1)].

(a) Single games: \$30 per game or \$15 per hour, plus \$25 for lights.

and,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by

April 24, 2014

To: Sharon Addison, City Manager

From: Erin E. Gardner, Superintendent of Parks and Recreation

Subject: Parks and Recreation Fees

Superintendent Gardner is proposing to add an hourly fee for the use of City owned athletic fields. Fields that normally cost \$30 per game will now have a \$15 per hour option. Fields that normally cost \$60 per game will now have a \$30 per hour option. By offering an hourly fee, this will accommodate to groups who don't use the fields for a typical game timeframe of 2-2 ½ hours. Superintendent Gardner is available for questions or concerns.

Tabled

April 30, 2014

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Appointment to the Transportation Commission,
Dawn Mills

At the April 21, 2014 City Council Meeting, Council requested Ms. Mills' resume as part of her nomination package to the Transportation Commission.

At this time, we do not yet have a letter of interest or a resume and recommend that Council again Table this resolution until such time as the background information needed is provided.

RESOLUTION

Page 1 of 1

Appointment to the Transportation Commission,
Dawn Mills

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

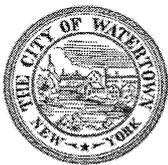
| YEA | NAY |
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Introduced by

Council Member Teresa R. Macaluso

BE IT RESOLVED by the City Council of the City of Watertown, New York, that Dawn Mills, 482 Black River Parkway, Watertown, New York, is hereby appointed to the Transportation Commission, to fill the unexpired term of JoAnna Fassett, which term expires April 1, 2015.

Seconded by Council Member Joseph M. Butler Jr.



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

1869

DATE: 30 April, 2014

TO: Sharon Addison, City Manager

FROM: Kurt Hauk, City Engineer

SUBJECT: Barben Avenue Sewer Extension

The intent of this memorandum is to provide an update to Council concerning the timeline for sewer connections in the City Code and its previous use.

Chapter 253-4.C. requires the homeowner to connect with the sewer within 60 days. It States:

The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purpose, situated within the City and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the City, is hereby required, at his expense, to install suitable toilet facilities therein and to connect such facilities directly with the proper public sewer in accordance with the provisions of this chapter, within 60 days after the date of official notice to do so or after the installation of said sewer, provided that said public sewer abuts or adjoins or benefits the property.

The last time this provision was invoked was in 2004 in conjunction with a sewer extension on Eastern Blvd. As part of that project, nine property owners were compelled to connect to the extended sewer and also decommission their existing septic tanks.

Cc. Gene Hayes, Superintendent of Public Works
Ken Mix, Planning and Community Development Coordinator
Jim Mills, City Comptroller

April 30, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Request for Parking Ordinance Change,
First Step Day Care, Inc.

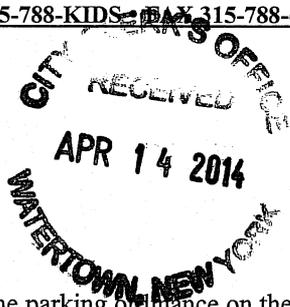
At the April 21, 2014 City Council Meeting, a communication was read from First Step Day Care, Inc. requesting that the City of Watertown remove the Loading Zone sign on Academy Street next to the church. They have also requested that the City of Watertown change the sign on Academy Street that designates Day Care Loading Zone from "7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 5:30 p.m." to "7:30 a.m. to 5:30 p.m." inclusive.

Staff has investigated these requests, and it is their recommendation that the signs should not be changed at this time.



First Step Day Care, Inc.

317 Washington Street • Watertown, NY 13601 • 315-788-KIDS • FAX 315-788-6190 • firststepdulles@aol.com



April 10, 2014

Dear City Clerk, City Mayor and Council Members,

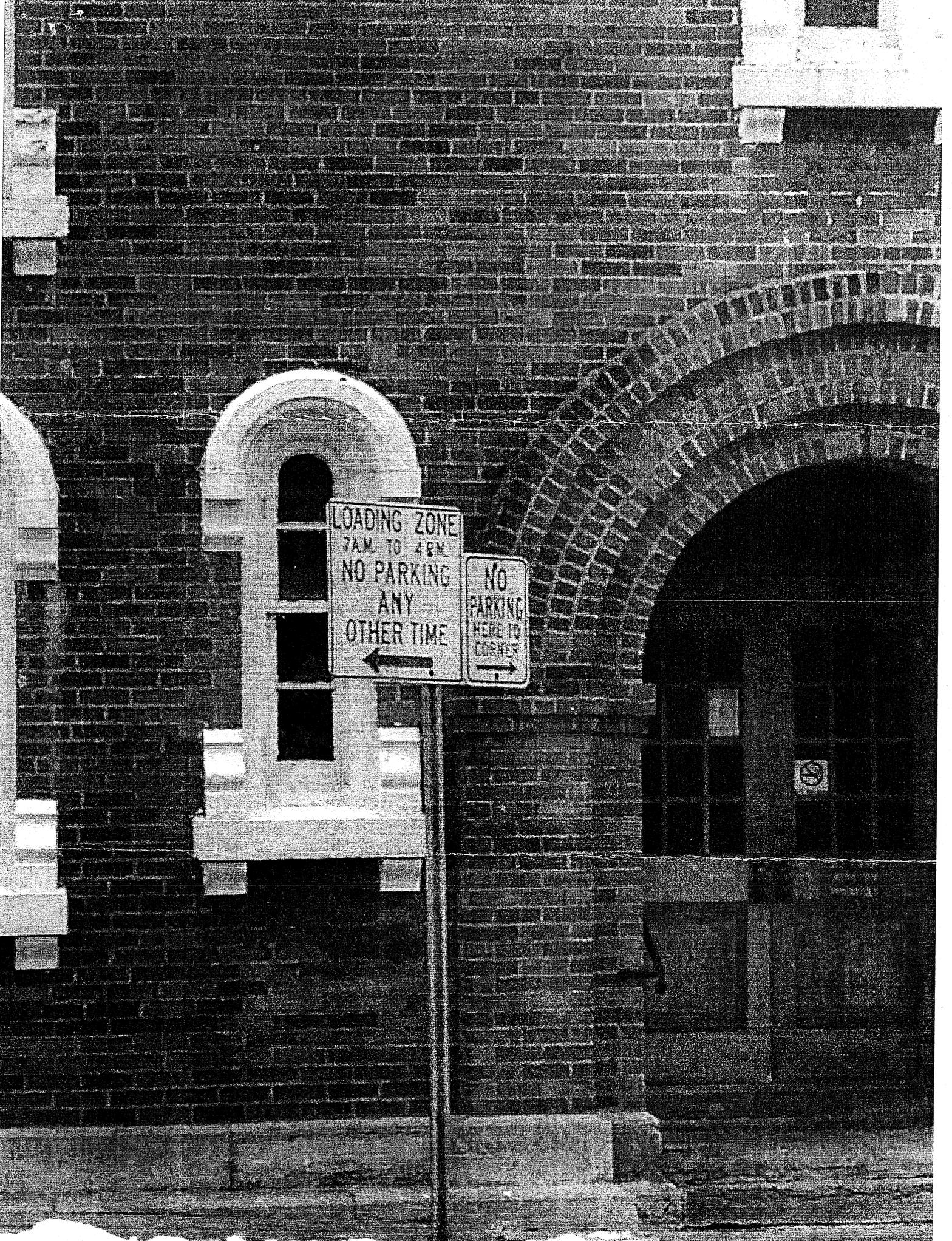
I am writing to you at this time to request a change to the parking ordinance on the Academy Street side of the Dulles State Office Building closest to First Presbyterian Church. Currently there are signs directly next to the church on Academy Street that state **LOADING ZONE 7 AM TO 4 PM NO PARKING ANY OTHER TIME**. The signs were placed there many years ago when there was a daycare located in the church. However, there has not been a daycare there in **MANY** years. Please consider opening up these spots for visitors, employees and patrons of the building. Parking is hard enough to come by especially on Farmers Market Days. Thank you in advance for your consideration.

Respectfully,

Kelly Grass
Director

LOADING ZONE
7AM TO 4PM
NO PARKING
ANY
OTHER TIME
←

NO
PARKING
HERE TO
CORNER
→

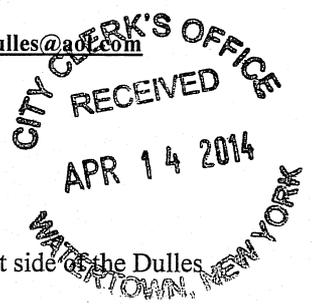




First Step Day Care, Inc.

317 Washington Street • Watertown, NY 13601 • 315-788-KIDS • FAX 315-788-6190 • firststepdulles@aol.com

April 4, 2014



Dear City Clerk, City Mayor and Council Members,

I am writing to you at this time to request a change to the parking ordinance on the Academy Street side of the Dulles State Office Building.

Currently there are signs that state "Day Care Loading Zone- 7 am to 9 am & 4 pm to 530 pm

We are requesting that the signage be changed to 7:30 am to 5:30 pm (which is the hours of operation) for the First Step Day Care that operates out of the state office building. We feel this is necessary for the safety of the children enrolled. We have many families who arrive at various times throughout the day to drop off and pick up their children. Parents are not permitted to use the parking garage. The 2- hour parking spots out front are always taken by state vehicles and state employees of the building. The daycare loading zone allows parents a safe, worry-free, curb-side drop-off for the families that leads directly into the daycare. We have approximately 40-50 children (ages 6weeks to 5 years) enrolled at any given time. Parking has always been a problem here at the state office building. I believe our building superintendent Sean Hennessey had expressed his concerns last year. Motorists drive fast on this strip of Academy and there have been several close calls for parents crossing the street with their children. Parents need to be able to have easy access to their children in case of emergencies and illnesses as well. Parking over in public parking over behind Watertown Savings Bank in mid-January and climbing over snow-banks with an infant in a car seat that has a 104 degree temperature is not safe or ideal. Not to mention neither of the crosswalks have pedestrian crossing lights to assist people crossing the busy intersections. I feel this is a real safety concern. **According to NYS Office of Children and Family Services daycare regulation 418-1.6 (e): Each child must board and/or leave a vehicle from the curb side of the street.**

I appreciate your consideration for the safety of the children enrolled at our center and am hopeful you too will see how important this is.

Respectfully,

Kelly Grass
Director

(z) All window and door blind cords, ropes, wires and other strangulation hazards must be secured and inaccessible to children.

(aa) The following items must be used and stored in such a manner that they are not accessible to children: handbags, backpacks or briefcases belonging to adults; plastic bags; and toys and objects small enough for young children to swallow.

(ab) High chairs.

(1) High chairs, when used, must have a sturdy and steady base and be used only for children who are able to sit up independently.

(2) A safety strap must be fastened around children who are seated in high chairs.

418-1.6 Transportation

(a) The program must obtain written consent on forms furnished by the Office or approved equivalents from the parent of the child for any transportation of the children in care at the center, provided or arranged for by the program.

(b) When transportation is provided or arranged for by the program, parents must be informed when the person who or vendor that is providing transportation changes.

(c) Parents must be informed of and agree to a transportation plan before a child can be transported by the program.

(d) A child must never be left unattended in any motor vehicle or other form of transportation. The program must develop and follow procedures to guarantee no children are left alone on a bus, vehicle or other transportation modes without adult supervision at any time, including insuring all children have departed the vehicle.

(e) Each child must board or leave a vehicle from the curb side of the street.

(f) All children must be secured in child safety seats properly installed per manufacturers recommendations, or with safety belts, as appropriate for the age of the child in accordance with the requirements of the Vehicle and Traffic Law, before any child may be transported in a motor vehicle where such transportation is provided or arranged for by the program.

(g) Programs that offer transportation services either directly or by contract with a third party must ensure that drivers and vehicles meet all Department of Motor Vehicles and Department of Transportation requirements.

(h) Drivers must be 18 years of age or older and hold a current valid license to drive the class of vehicle they are operating.

RESERVED
PARKING



DAY CARE
LOADING ZONE
7AM TO 9AM
4PM TO 530PM
MON THRU FRI



April 28, 2014

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Tourism Fund

At the request of Council Member Burns the attached history of the Tourism Fund expenditures is being provided.

Analysis of Tourism Revenues and Expenditures

FY 2004-05 to current

| | <u>Budget 2013-14</u> | <u>2012-13</u> | <u>2011-12</u> | <u>2010-11</u> | <u>2009-10</u> | <u>2008-09</u> | <u>2007-08</u> | <u>2006-07</u> | <u>2005-06</u> | <u>2004-05</u> |
|--|-----------------------|-------------------|--------------------|---------------------|--------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| <u>Revenues:</u> | | | | | | | | | | |
| Hotel Occupancy Tax | \$ 237,000 | \$ 250,684 | \$ 221,947 | \$ 208,453 | \$ 200,250 | \$ 214,197 | \$ 180,798 | \$ 121,492 | \$ 96,783 | \$ 89,401 |
| Interest and Earnings | 100 | 18 | 214 | 968 | 1,147 | 3,210 | 4,777 | 4,564 | 208 | - |
| Gifts and Donations | - | - | - | - | 795 | - | - | - | - | - |
| Total Revenue | <u>\$ 237,100</u> | <u>\$ 250,702</u> | <u>\$ 222,162</u> | <u>\$ 209,421</u> | <u>\$ 202,192</u> | <u>\$ 217,407</u> | <u>\$ 185,575</u> | <u>\$ 126,056</u> | <u>\$ 106,991</u> | <u>\$ 89,401</u> |
| <u>Expenditures:</u> | | | | | | | | | | |
| Thousand Islands Regional Tourism Development | \$ 41,850 | \$ 41,850 | \$ 34,550 | \$ 32,550 | \$ 35,913 | \$ - | \$ 24,625 | \$ 36,650 | \$ 25,850 | \$ 22,675 |
| Jefferson County Historical Society | 12,500 | 10,682 | 9,851 | 3,703 | 5,000 | 3,297 | 4,537 | 7,080 | - | - |
| Disabled Persons Action Organization | 5,000 | 5,000 | 883 | 4,117 | - | - | - | - | - | - |
| Blackwater Development - kayak events | - | - | - | - | - | 5,678 | 4,988 | - | - | - |
| Infinite Media -Library brochures | - | - | - | - | - | - | 7,978 | - | - | - |
| Miss NYS Scholarship Pagaent | - | - | - | - | - | - | - | - | 5,000 | 5,000 |
| River rock removal | - | - | - | - | - | 11,120 | - | - | 8,000 | - |
| Thompson Park - Mountain lion exhibit | - | - | - | - | - | - | - | - | 10,000 | - |
| Holiday Decorations | - | - | - | - | 3,676 | 5,295 | - | - | - | - |
| Transfer to Capital Fund - Aviary Design | - | - | - | 42,775 | - | - | - | - | - | - |
| Transfer to Capital Fund - Black River Parks Project | - | - | - | - | - | 61,400 | - | - | - | - |
| Transfer to Capital Fund - Hole Brothers Project | - | - | - | - | - | 20,600 | - | - | - | - |
| Transfer to Capital Fund - Thompson Park Pavalion Roof | 46,733 | - | - | - | - | - | - | - | - | - |
| Transfer to General Fund | <u>140,367</u> | <u>161,375</u> | <u>187,000</u> | <u>255,825</u> | <u>231,750</u> | <u>62,500</u> | <u>49,719</u> | <u>70,000</u> | <u>35,000</u> | <u>35,000</u> |
| Total Expenditures | <u>\$ 246,450</u> | <u>\$ 218,907</u> | <u>\$ 232,284</u> | <u>\$ 338,971</u> | <u>\$ 276,339</u> | <u>\$ 169,890</u> | <u>\$ 91,846</u> | <u>\$ 113,730</u> | <u>\$ 83,850</u> | <u>\$ 62,675</u> |
| Net increase / (decrease) in Fund Balance | <u>\$ (9,350)</u> | <u>\$ 31,795</u> | <u>\$ (10,122)</u> | <u>\$ (129,550)</u> | <u>\$ (74,147)</u> | <u>\$ 47,517</u> | <u>\$ 93,729</u> | <u>\$ 12,326</u> | <u>\$ 23,141</u> | <u>\$ 26,726</u> |
| Ending Fund Balance | <u>\$ 42,613</u> | <u>\$ 51,963</u> | <u>\$ 20,168</u> | <u>\$ 30,290</u> | <u>\$ 159,840</u> | <u>\$ 233,987</u> | <u>\$ 186,470</u> | <u>\$ 92,741</u> | <u>\$ 80,416</u> | <u>\$ 57,275</u> |

April 18, 2014

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Sales Tax Revenue – March 2014

The City has received the monthly sales tax revenue amount from Jefferson County. In comparison to March 2013, the March 2014 sales tax revenue on an actual to actual basis is up \$18,510 or 1.27%. In comparison to the original budget projection for the month of March, sales tax is down \$53,303 or 3.49%.

The year-to-date actual receipts are down \$224,232 or 1.73% while the year-to-date receipts on a budget basis are down \$865,156 or 6.36%. Year-to-date sales tax revenue is at \$12,747,531.

The attached spreadsheet shows the detail collections for this year and last year along with the budgeted amounts. Collections for the Fiscal Years' 2009-10, 2010-11, 2011-12 and 2012-13 have been included for historical perspective.

| | <u>Actual 2009-10</u> | <u>Actual 2010-11</u> | <u>Actual 2011-12</u> | <u>Actual 2012-13</u> | <u>Actual 2013-14</u> | <u>Variance</u> | <u>% Inc/(Dec)to Prior Year</u> | <u>Quarterly Variance</u> | <u>% Inc/(Dec) to Prior Quarter</u> |
|-----------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-------------------------------------|-------------------------------|---|
| July | \$ 1,054,235 | \$ 1,294,030 | \$ 1,359,433 | \$ 1,361,364 | \$ 1,492,579 | \$ 131,215 | 9.64% | | |
| August | \$ 1,111,868 | \$ 1,250,127 | \$ 1,319,714 | \$ 1,357,130 | \$ 1,463,877 | \$ 106,747 | 7.87% | | |
| September | \$ 1,805,736 | \$ 1,777,374 | \$ 1,886,899 | \$ 2,071,785 | \$ 1,760,254 | \$ (311,531) | -15.04% | (73,569) | -1.54% |
| October | \$ 1,081,394 | \$ 1,147,531 | \$ 1,215,879 | \$ 1,301,624 | \$ 1,584,174 | \$ 282,550 | 21.71% | | |
| November | \$ 1,056,203 | \$ 1,203,035 | \$ 1,207,881 | \$ 1,274,589 | \$ 1,116,784 | \$ (157,805) | -12.38% | | |
| December | \$ 1,606,018 | \$ 1,681,408 | \$ 1,897,409 | \$ 1,714,672 | \$ 1,543,425 | \$ (171,247) | -9.99% | (46,502) | -1.08% |
| January | \$ 1,103,884 | \$ 1,213,795 | \$ 1,195,675 | \$ 1,276,483 | \$ 1,238,468 | \$ (38,015) | -2.98% | | |
| February | \$ 921,272 | \$ 984,089 | \$ 1,036,230 | \$ 1,160,663 | \$ 1,076,005 | \$ (84,658) | -7.29% | | |
| March | \$ 1,572,098 | \$ 1,445,902 | \$ 1,624,451 | \$ 1,453,454 | \$ 1,471,964 | \$ 18,510 | 1.27% | (104,162) | -4.27% |
| April | \$ 1,121,188 | \$ 1,190,708 | \$ 1,217,913 | \$ 1,293,493 | \$ - | | | | |
| May | \$ 1,079,512 | \$ 1,164,270 | \$ 1,224,057 | \$ 1,373,513 | \$ - | | | | |
| June | \$ 1,709,687 | \$ 1,654,800 | \$ 2,029,525 | \$ 1,609,032 | \$ - | | | | |
| YTD | <u>\$ 15,223,095</u> | <u>16,007,070</u> | <u>\$ 17,215,066</u> | <u>\$ 17,247,801</u> | <u>\$ 12,747,531</u> | <u>\$ (224,232)</u> | <u>-1.73%</u> | | |

| | <u>Original Budget</u> | | <u>Variance</u> | <u>%</u> | <u>Quarterly Variance</u> | <u>% Inc/(Dec) to Prior Quarter</u> |
|--------------|------------------------|-----------------------|---------------------|---------------|-------------------------------|---|
| | <u>2013-14</u> | <u>Actual 2013-14</u> | | | | |
| July | \$ 1,428,628 | \$ 1,492,579 | \$ 63,952 | 4.48% | | |
| August | \$ 1,424,184 | \$ 1,463,877 | \$ 39,692 | 2.79% | | |
| September | \$ 2,174,150 | \$ 1,760,254 | \$ (413,896) | -19.04% | (310,253) | -6.17% |
| October | \$ 1,365,936 | \$ 1,584,174 | \$ 218,238 | 15.98% | | |
| November | \$ 1,337,565 | \$ 1,116,784 | \$ (220,782) | -16.51% | | |
| December | \$ 1,799,393 | \$ 1,543,425 | \$ (255,967) | -14.23% | (258,511) | -5.74% |
| January | \$ 1,339,552 | \$ 1,238,468 | \$ (101,084) | -7.55% | | |
| February | \$ 1,218,010 | \$ 1,076,005 | \$ (142,005) | -11.66% | | |
| March | \$ 1,525,268 | \$ 1,471,964 | \$ (53,303) | -3.49% | (296,393) | -11.59% |
| April | \$ 1,357,403 | \$ - | | | | |
| May | \$ 1,441,377 | \$ - | | | | |
| June | \$ 1,688,534 | \$ - | | | | |
| YTD | <u>\$ 18,100,000</u> | <u>\$ 12,747,531</u> | <u>\$ (865,156)</u> | <u>-6.36%</u> | | |
| Total Budget | <u>\$ 18,100,000</u> | | | | | |

April 29, 2014

To: The Honorable Mayor and City Council
From: Andrew Nichols, Planner
Subject: Crow Hazing Summary for the 2013-14 Season

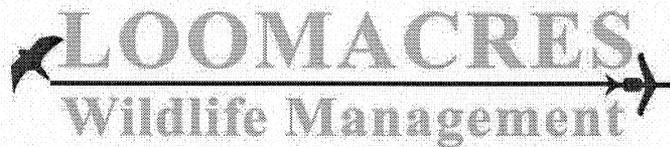
Loomacres Wildlife Management has submitted a summary report of their hazing activities for the 2013-14 winter season. The report is attached for your reference.

To briefly summarize, Loomacres made seven visits this winter to execute a total of 69 harassment events. Lethal means were not employed because the crow flocks were still responding to non-lethal methods. There were also some legal questions regarding use of pellet guns within the city. We believe this issue has been resolved, should their use be necessary next winter.

This winter's program was completed within the base contract price of \$4,740; no additional hours were authorized.

The hazing program appears to have been successful in the goals of reducing the concentrated flock size and removing roosts from sensitive public areas. This is evident in the 85% reduction in complaints and sighting reports between January and February.

Under the current contract, the hazing program will resume in November with a base price of \$4,835 for 2014-15—unless Council acts to terminate the contract early.



LOOMACRES Wildlife Management

April 16th, 2014

Andrew Nichols
Planner-City of Watertown

Dear Mr. Nichols,

Below you will find a summary of our effort during the 2013-2014 crow management program.

Loomacres Wildlife Management Inc. conducted crow harassments from December 2013 through February 2014 in the city of Watertown, New York. Harassment was conducted in response to the thousands of American crows (*Corvus branchyrhynchos*) that were roosting throughout the city's, public, residential and commercial areas. These birds have produced undesirable conditions throughout the city including noise disturbances from their loud calls when congregated in large numbers, as well as the fecal matter produced by flocks in roosting locations.

Initial harassment commenced on the 19th of December. A flock of crows was observed roosting in the city center, consisting of estimated 15-20 thousand crows. The majority of the birds were observed as a main flock perched in trees by the corner of Factory Street and Huntington Street. Loomacres staff utilized several harassment techniques and was able to break the flock up into smaller groups ranging in size of 50-200 individuals, dispersed throughout the city. On succeeding visits, initially observed flock sizes prior to the days harassment, were estimated to range from 5,000-10,000 individuals. Loomacres staff continued to break up and scatter flocks each visit. Loomacres personnel used a variety of non-lethal harassment techniques including: pyrotechnics, lasers, distress callers and other sensory harassments to make crows disperse from city roosting areas.

Staff fielded phone calls and emails from city residents to help located and confirm crow related problems throughout the city. A total of 52 sighting reports were filled, with the first submitted in early December. January had the highest peak with crow sightings submitted, with a total of 26 entries. During February and March, the total number of entries dwindled to 4 each month. Flock size estimates reported by Watertown residents were the greatest during December and into January, with multiple reports stating flocks ranging from 5,000-20,000 crows.

Harassment efforts wrapped up by the end of February 2014 as flock sizes of crows attempting to roost in the city were observed to be less than 1,500 crows. The remaining crows were continually harassed until they were spread out in flocks consisting of a couple hundred individuals, reducing the negative effects they had on residents and their property.

" Bringing Wildlife Management To A Higher Level "

Loomacres Wildlife Management • P.O. 361 • Warnerville, NY 12187

Ph: 800-243-1462 • Fax: 518-618-3129 • www.loomacres.com

E-mail: info@loomacres.com

Overall, the crow harassment operations during the Watertown 2013-2014 winter season were viewed as a success. Loomacres personnel conducted harassments on 7 occasions, with a total of 69 harassment instances performed. The goals of reducing overall flock sizes by means of harassment into small groupings greater dispersed around the city were attained with great success. Public participation in reporting efforts helped to establish an overall positive perception of the effects the harassment has on the city's crows. American crows are an intelligent bird and harassment efforts may need to be re-strategized to include limited lethal control to reinforce current non-lethal harassment strategies in future roosting seasons. Control of the roosting crows in Watertown will likely need to continue in coming winters to avoid issues similar to pre-harassment.

Total Number of Pyrotechnics Used: 88

Total Number of Laser/Distress Deterrents Used: 24

American crows are likely to be a continued issue for the city of Watertown during the winter. Loomacres recommends that the city continue to take a proactive approach to manage the crow population.

Thank you, for the opportunity to work with the City of Watertown. I hope that you will find this information useful. If you have any questions or would like additional information please do not hesitate to contact me.

Sincerely,

Cody Baciuska

Sackets Harbor Battlefield Alliance

P.O. Box 27

Sackets Harbor, New York 13685



April 25, 2014

City of Watertown, City Council
% Mayor Jeffrey E. Graham
245 Washington St, Rm 302A
Watertown, NY 13601

Dear Mayor Graham and Council Members,

The Sackets Harbor Battlefield Alliance cordially invites you to the dedication of the monument commemorating the American armed forces that were present at the Battle of Sackets Harbor May 29, 1813 during the War of 1812. The dedication ceremony is scheduled as part of our annual War of 1812 Weekend on Sunday August 3, 2014. The ceremony will be at Noon, immediately after our land battle re-enactment.

Listed as one of the top ten sites of importance for the War of 1812, Sackets Harbor was the center of military and naval activity for the Upper St. Lawrence River and Lake Ontario. Two thirds of the entire United States Marines Corps were stationed at Sackets Harbor as well as United States regulars, New York State troops, militia and naval forces.

The Alliance is a not-for-profit volunteer organization chartered by the NYS Department of Education that provides support to the NYS Office of Parks, Recreation and Historic Preservation Sackets Harbor Battlefield State Historic Site to enhance the educational mission of the site.

The monument dedication is the culmination of the Alliance's commemoration of the War of 1812 Bicentennial and will join the Crown Forces Monument and New Brunswick Forces Memorial dedicated last year as a lasting memorial to all those who fought during the Sackets Harbor Battle.

Please RSVP by May 15, 2014 by mail, phone (315)646-3634 or email Constance.Barone@parks.ny.gov
We hope you can join us for this important event.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia Shelmidine".

Cynthia Shelmidine
Alliance President