

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, February 2, 2015, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

Resolution No. 1 - Establishing Standard Work Day and Reporting
For Appointed Officials – Matthew Roy

Resolution No. 2 - Approving Contract for Use of Buildings and Grounds,
Watertown City School District

ORDINANCES

LOCAL LAW

PUBLIC HEARING

7:30 p.m. Resolution Establishing Assessment Charge for Sidewalks,
Spring and Fall 2015 Pursuant to Section 93 of the
City Charter

OLD BUSINESS

Tabled Resolution Approving Intergovernmental Agreement
Relative to Dog Control Services With County of Jefferson

Tabled Resolution Approving Whitewater Park Public Access
Limited Use Agreement with Hole Brothers Holdings, LLC

STAFF REPORTS

1. Property Offer – VL-1 Mather Street (Parcel 09-21-102.000)
2. Tax Sale Certificate Assignment - 591 Rear Main Street West
3. 26th Annual Local Government Conference
4. Quarterly Financial Report
5. 2014 Annual Report – Fire Department

NEW BUSINESS

EXECUTIVE SESSION

To discuss the proposed acquisition, sale or lease of real property when publicity would affect the value thereof.

WORK SESSION

Next Work Session is scheduled for Monday, February 9, 2015, at 7:00 p.m.

ADJOURNMENT

To February 9, 2015

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS TUESDAY,
FEBRUARY 17, 2015.**

Res No. 1

January 27, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Establishing Standard Work Day and Reporting for Appointed Officials –
Matthew Roy

Attached for Council consideration is a resolution indicating the new appointment of the Confidential Assistant to the City Manager for the purposes of reporting the Standard Workday to the NYS Retirement System.

RESOLUTION

Page 1 of 1

Establishing Standard Work Day and Reporting
For Appointed Officials – Matthew Roy

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Introduced by

Total

BE IT RESOLVED, that the City of Watertown (Location Code 20056) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Appointed Officials

Title	Name	Standard Work Day (Hrs/day)	Current Term Begin & End Dates	Participates in Employer's Time Keeping System	Record of Activities Result
Confidential Assistant to the City Manager	Matthew Roy	7	02/02/14 – 06/30/16 *	Yes	N/A

* Current Term Begin and End Dates defined only for the purpose of this resolution

I, Ann M. Saunders, Clerk of the governing board of the City of Watertown, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 2nd day of February 2015 on file as part of the minutes of such meeting, and the same is a true copy thereof and whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Watertown on this 2nd day of February 2015.

(Signature of Clerk)

Date enacted _____

Seconded by

Res No. 2

January 27, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Contract for Use of Buildings and Grounds, Watertown City School District

Attached for City Council consideration is a resolution that authorizes the City to enter into a contractual agreement with the Watertown City School District for use of buildings and grounds. This contract grants the City permission to use, at no cost to the City, the School District's facilities for running the City's recreation program.

The contract identifies the time frames and the properties and grounds that the City will utilize. The City of Watertown will submit a Letter of Understanding to the School District holding the District harmless for incidents that might occur at any of the City's programs held on District property.

RESOLUTION

Page 1 of 1

Approving Contract for Use of Buildings and Grounds,
Watertown City School District

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown desires to run a Summer Recreation Program within the City of Watertown, and

WHEREAS the Watertown City School District is willing to authorize the City to use its facilities for said purpose, and

WHEREAS there is no cost associated with the Agreement between the City of Watertown and the Watertown City School District, and

WHEREAS the City deems the providing of a Summer Recreation Program to be a benefit to the citizens of the City,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Agreement between the City and the Watertown City School District, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that Mayor Jeffrey E. Graham is hereby authorized and directed to execute the contract on behalf of the City of Watertown.

Seconded by

BOARD OF EDUCATION
WATERTOWN CITY SCHOOL DISTRICT
CONTRACT FOR USE OF BUILDINGS AND GROUNDS

It is agreed, understood, and covenanted as follows:

1. The undersigned will pay the Watertown City School District - \$0 - dollars to defray expenses for the proposed use of District property, including the opening of the building, lights, heat, janitorial personnel at the rate of pay under the Federal Wage and Hour Law, and other incidental expenses. All personnel employed for the use of District property will be considered special employees of the undersigned organization while performing their duties in conjunction with the planned activities.
2. There will be no sale of tickets or admission beyond the seating capacity of N/A
3. The undersigned will reimburse the Board of Education for loss or damage to school property resulting from such use.
5. The above insurance requirements notwithstanding, the undersigned agrees to defend, indemnify and hold harmless the Watertown City School District, to the extent allowed by law, from any judgments against it including costs, disbursements, attorney fees, etc. for any liability arising from the planned activities of the undersigned on the School District property.
6. The undersigned has familiarized themselves with the regulations of the Board of Education pertaining to the use of such property (see attached) and all said regulations are agreed to and will be observed.
7. The undersigned will provide for Worker's Compensation Insurance and any other insurance pertaining to the activities of the undersigned as may be required by law.
8. That the permission now applied for, if granted, is revocable at any time by the Board of Education.
9. If this application is made in the name of an organization, the person signing below is authorized to do so and will be responsible for full compliance with the terms hereof and all payments hereunder.

(City of Watertown Recreation Department)

BY _____
(Jeffrey E. Graham, City Mayor)

**North Elementary School – Playground only. Building will be closed.
Last week in June until Mid August.
Hours: 9 a.m. – 12:00 p.m., and 1:00 p.m. – 4:00 p.m.**

* * * * *

FOR OFFICE USE ONLY

Cleared with principal – Date _____

Cleared with Michael Lennox - Date _____

Approved by Superintendent - Date JNF 1-20-15

Approved by John Forsythe – Date JDF 1-21-15

Except for performances or events open to the general public, all buildings will remain locked at the end of the day. Groups that have reserved facilities for use after a building has been locked will gain access to the building by the building custodial staff at the designated time. After the first arrival(s), it is expected that the group will be responsible for allowing other members of the group, who are authorized, into the building.



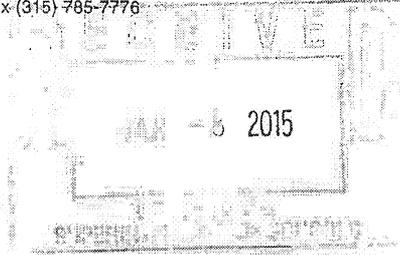
CITY OF WATERTOWN, NEW YORK

PARKS AND RECREATION DEPARTMENT
600 WILLIAM T. FIELD DRIVE
WATERTOWN, NEW YORK 13601-3380
E-MAIL: EGardner@watertown-ny.gov
Tel. (315) 785-7775 • Fax (315) 785-7776

ERIN E. GARDNER
Superintendent of
Parks and Recreation

January 5th, 2015

Mr. Terry Fralick
Superintendent of Schools
Watertown City School District
Administrative Offices
1351 Washington Street
Watertown, New York



Re: Use of the District's North Elementary School Playground

Dear Mr. Fralick,

The City's Parks and Recreation Department would like to request permission to use the Watertown City School District's North Elementary School playground during the 2015 summer season.

The City will operate our Flynn Pool Summer Recreation Program beginning in the last week of June and running through mid-August. The Flynn Pool Recreation Center's hours of operation will be Monday through Friday from 9:00am-12:00pm and 1:00pm-4:30pm. As a component of our program, we would like to take periodic visits to the North Elementary Playground. All visits will be supervised by at least one City of Watertown Playground Supervisor.

A favorable response by the Watertown City School District will be greatly appreciated. In an attempt to expedite the necessary paperwork, I would ask that you delete Item 4 of the standard Watertown City School District's Contract for use of Building and Grounds noting that City is self-insured and that the District has a Letter of Understanding holding the district harmless. As was done in previous years, I would ask that the Organization be identified as the City of Watertown, Recreation Department and the Authorized Agent be the City Mayor, Jeffery E Graham.

Should you have any questions concerning this request, please do not hesitate to contact me at your convenience.

Sincerely,

Erin E. Gardner
Superintendent of Parks and Recreation

Public Hearing – 7:30 p.m.

January 28, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Establishing Assessment Charge, Sidewalk Special Assessment District 10, Spring and Fall 2015

On December 15, 2014, the City Council approved the establishment of the Sidewalk Improvement Special Assessment for District 10. As you will recall, under the Charter provisions related to Special Assessment Programs, after a Public Hearing, the City Council must officially determine whether all or a portion of the cost for the proposed sidewalk improvements should be a charge or expense upon the abutting property owner.

Notices were sent to all property owners in the defined area notifying them of their inclusion in this year's program and also notifying them of the Public Hearing to consider whether all or a portion of the cost for the proposed sidewalk improvements should be a charge or expense upon the abutting property owner. The attached report provides a detailed listing of the properties that will be included in Sidewalk Special Assessment District #10.

Staff prepared the notices to property owners based on a proposed rate of \$6.50 per sq. ft. price.

As in previous years, this Special Assessment Program provides taxpayers with an opportunity to pay the cost of work performed by the City over a ten-year period. Property owners will have the option of having the City perform the work, hiring a contractor to do the work, or doing the work themselves.

A bond ordinance was approved by City Council on February 3, 2014 for District #10. This bond ordinance will allow the City to borrow for the costs associated with those property owners that choose to enroll in the 10-year Special Assessment Program. Pending the approval of the Fiscal Year 2015-16 Budget it is anticipated that the City's share of the costs associated with the sidewalk program will be funded with a transfer from the General Fund and not through the proceeds of this bond ordinance.

A Public Hearing for Special Assessment District #10 has been scheduled for Monday, February 2, 2015, at 7:30 p.m., in City Council Chambers. Following the Public Hearing, the City Council can consider the attached resolution, which establishes the assessment charge for the Special Assessment District #10.

RESOLUTION

Page 1 of 1

Establishing Assessment Charge for Sidewalks, Spring and Fall 2015 Pursuant to Section 93 of the City Charter

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS a public hearing was held in accordance with Section 93 of the City Charter on February 2, 2015, at 7:30 p.m. to hear public comment concerning whether all or a portion of the cost for proposed sidewalk improvements to the properties identified in the attached report, which constitutes Special Assessment District #10, shall be a charge or expense upon the abutting properties, and

WHEREAS the City Council has determined that it shall fix the charge to be paid by the abutting property owner at \$_____ per square foot, with the remaining cost being paid by the City,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, pursuant to Section 93 of the City Charter, hereby fixes the charge to be paid for by the abutting property owner's of Special Assessment District #10 at \$_____ per square foot, with the remaining cost being paid by the City.

Seconded by



CITY OF WATERTOWN
ENGINEERING DEPARTMENT

1869

Proposed Residents in District #10:
Please Reference Attached:

301	BRAINARD	11-10-111.000	Moglia Mary Ellen
351	BRAINARD	11-10-101.000	Kehoe Sherri
401	BRAINARD	11-09-106.000	Shaughnessy Mary L/Edward
711	CADWELL	11-09-113.000	O'Hara Muzeyyen/Mark
712	CADWELL	11-09-218.000	Murphy Richard E/Clara
714	CADWELL	11-09-219.000	Lalonde Pamela
716	CADWELL	11-09-220.000	Lynough Elizabeth K
717	CADWELL	11-09-112.000	Varno S
718	CADWELL	11-09-221.000	Sandoval Ramiro
723	CADWELL	11-09-111.000	Marinez Robert J/Shawna
724	CADWELL	11-09-222.000	Widrick KB/Patricia D
726	CADWELL	11-09-223.000	Pearson Hilarie E/Martin
727	CADWELL	11-09-110.000	Mclaughlin Bryan M
730	CADWELL	11-09-224.000	Currier Gretchen L
733	CADWELL	11-09-109.000	Gray Michael W/Shelia
736	CADWELL	11-09-225.000	Currier Albert J
737	CADWELL	11-09-108.000	Davis William R Jr
740	CADWELL	11-09-226.000	Murdock Paula
741	CADWELL	11-09-107.000	Smith Quintin A/Epreliza
744	CADWELL	11-09-201.000	Mendez Paul M
	FLOWER AVE		
178	E	11-12-143.000	Martusewicz Kim H
	FLOWER AVE		
188	E	11-11-134.000	Hall Dustin D
	FLOWER AVE		
210	E	11-10-128.000	John J/Melissa A Puccia
	FLOWER AVE		
227	E	11-07-101.000	Cean David
	FLOWER AVE		
264	E	11-10-142.000	Laney Thomas J / Heather
	FLOWER AVE		
301	E	11-08-120.000	Meyers Stephen E
	FLOWER AVE		
302	E	11-09-213.000	Barlow Joshua J /Carole
	FLOWER AVE		
318	E	11-09-217.000	Douthit Luciana Braga / Lonny Lynn
	FLOWER AVE		
326	E	11-09-114.000	Campbell Eleanor M, Slate Eila M, Kidder Eileen M



CITY OF WATERTOWN
ENGINEERING DEPARTMENT

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602	FRANKLIN	11-08-137.000	Sandoval Ramiro
607	FRANKLIN	12-04-105.000	Kirkland Wendell J
608	FRANKLIN	11-08-138.000	Matney Sophia M/Conner
610	FRANKLIN	11-08-139.000	Fry John A G
611	FRANKLIN	12-04-104.000	Sprouse Grace
614	FRANKLIN	11-08-140.000	LaLonde Heather M/Noel
617	FRANKLIN	12-04-103.000	Johnson Laura H/David
618	FRANKLIN	11-08-141.000	Chapman Valerie A/Kevin
623	FRANKLIN	12-04-102.000	Catlin William J/SA/WH
624	FRANKLIN	11-08-101.000	Lachine Properties LLC
627	FRANKLIN	12-04-101.000	Spooner Living Trust / Brien / Cynthia
702	FRANKLIN	11-09-118.000	Quencer Aaron P/ Sandy
703	FRANKLIN	12-07-321.000	Frazier Ricky E
707	FRANKLIN	12-07-320.000	McCormick Diane M/Jack
708	FRANKLIN	11-09-119.000	Kalk James A/Louise
713	FRANKLIN	12-07-320.000	McCormick Diane M/Jack
716	FRANKLIN	11-09-120.000	Ives Gertrude,Louis G,Gerald E,Johnny A
719	FRANKLIN	12-07-317.100	Duffy Adrian M
720	FRANKLIN	11-09-121.000	Romeo Vincent G/Karen
723	FRANKLIN	12-07-316.000	Carnahan Kimberly T/Charles
724	FRANKLIN	11-09-122.000	Bates Lynne / Charles
608	GOTHAM	11-06-135.000	Hall John H
614	GOTHAM	11-06-136.000	Brown Adam M
617	GOTHAM	11-07-111.000	Malloy Gabriella C/Robert
620	GOTHAM	11-06-137.000	Pollock Mitchell/Shannon
622	GOTHAM	11-06-138.000	Kehoe Myron C Jr
623	GOTHAM	11-07-110.000	Fursman Andrea K/Christopher
629	GOTHAM	11-07-109.000	Fleming Troy M
630	GOTHAM	11-06-139.000	Levier Ryan S
635	GOTHAM	11-07-108.000	Thoma Andrew R
636	GOTHAM	11-06-101.000	Macaluso Teresa R
637	GOTHAM	11-07-107.000	Burkard Robert B / Tammy
708	GOTHAM	11-11-102.000	Wisner Louise S/ Scott
712	GOTHAM	11-11-103.000	Jenkins Lori A
715	GOTHAM	11-10-125.000	Bolton Anita M
716	GOTHAM	11-11-104.000	Cornaire James
719	GOTHAM	11-10-124.000	Quencer Aaron P / Sandy
720	GOTHAM	11-11-105.000	Irwin Mark D
724	GOTHAM	11-11-	Ignat Adriana



CITY OF WATERTOWN
ENGINEERING DEPARTMENT

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		106.000	
		11-10-	
727	GOTHAM	123.000	Busler Melvin J Jr / Rose
		11-11-	
732	GOTHAM	108.000	Davis Anne
		11-11-	
734	GOTHAM	109.200	Northern Federal Credit Union
		11-10-	
735	GOTHAM	121.000	Perry Karen A
		11-11-	
740	GOTHAM	111.000	Hornbeck Bruce L
		11-10-	
741	GOTHAM	120.000	Plante William P
		11-11-	
744	GOTHAM	112.000	Voss Rodger H / Jennifer
		11-10-	
749	GOTHAM	119.000	Misercola Christopher G / Kristin
		11-11-	
752	GOTHAM	113.000	Coleman James V
		11-10-	
755	GOTHAM	118.000	Garland Timothy R / Katrina
		11-11-	
758	GOTHAM	114.000	Cloutier Marc A
		11-10-	
761	GOTHAM	116.000	Hoistion Eric L
		11-11-	
764	GOTHAM	115.000	Boulter Elizabeth H / Anne
		11-10-	
765	GOTHAM	115.000	LeFrancois Adriene / Judy
		11-10-	
769	GOTHAM	114.000	Hough Joseph M / Lourdes
		11-15-	
770	GOTHAM	101.000	Netto Aaron A
		11-10-	
773	GOTHAM	112.000	Burkard Tammy / Robert
		11-08-	
13	HAMLIN	122.000	Gianfagna Joseph C / Rachael
		11-07-	
614	HAMLIN	125.000	Parsell John C & Joyce S / Bennett Susan
		11-08-	
617	HAMLIN	121.000	Grosse Timothy
		11-07-	
618	HAMLIN	126.000	Woiwode Joseph / Jennifer
		11-07-	
624	HAMLIN	127.000	Woiwode Joseph / Jennifer
		11-11-	
709	MYRTLE	133.000	Nilhad Group LLC
		11-11-	
713	MYRTLE	132.000	McCarty Michael M Jr



CITY OF WATERTOWN
ENGINEERING DEPARTMENT

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714	MYRTLE	11-12- 143.001	Jackson Dennis/Kimberly
717	MYRTLE	11-11- 131.000	Kocsi Geraldine L / Ronald
720	MYRTLE	11-12- 144.000	Deline Catherine D / Michael
721	MYRTLE	11-11- 130.000	Hutchinson Franklin D
724	MYRTLE	11-12- 145.000	Ehrig Becky S / Thomas Shane
725	MYRTLE	11-11- 129.000	Deline Michael N
731	MYRTLE	11-11- 128.000	Bartlett Jeanne / Schroeder Doris
735	MYRTLE	11-11- 127.000	Nortz Dennis / Patricia
741	MYRTLE	11-11- 125.000	Bolton Nola C
706	NELLIS	11-10- 143.000	Lafferty James L
710	NELLIS	11-10- 144.000	McKinney Nicholas D / Vanessa
713	NELLIS	11-09- 212.000	Burns Gary W / Burns K
714	NELLIS	11-10- 145.000	Petrie Christopher J / Alison
717	NELLIS	11-09- 211.000	Bolton Orrin P / Beth
718	NELLIS	11-10- 146.000	Eades Jean C
721	NELLIS	11-09- 210.000	Brunson Roscoe D
722	NELLIS	11-10- 147.000	Gorgeny Thomas P / Jennifer
724	NELLIS	11-10- 148.000	Fulton Karl A / Thomas
725	NELLIS	11-09- 209.000	Thomas Oswald M
729	NELLIS	11-09- 208.000	Harberson Margaret L
731	NELLIS	11-09- 207.000	Augustus Craig S/Janet M
739	NELLIS	11-09- 206.000	King Brian A
183	PARK AVE	11-12- 101.000	Lamson James P / Molly
339	WILLIAMS	12-04- 106.000	Spooner Living Trust / Brien / Cynthia
170	WINSLOW	11-06- 106.000	Lee Stephen H / Sally



CITY OF WATERTOWN
ENGINEERING DEPARTMENT

1869

		134.000	
		11-07-	
204	WINSLOW	112.000	Marilley John D/Shirley A
		11-07-	
252	WINSLOW	124.000	Siver John R
		11-08-	
300	WINSLOW	123.000	Gianfagna Joseph C / Rachael

Tabled

January 28, 2015

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Intergovernmental Agreement Relative to Dog Control
Services With County of Jefferson

The attached Resolution was introduced and Tabled on December 15, 2014, as there were additional questions raised by City Council.

It is recommended that this Resolution remain Tabled until all information requested is available to be presented to Council.

RESOLUTION

Page 1 of 1

Approving Intergovernmental Agreement
Relative to Dog Control Services With
County of Jefferson

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Stephen A. Jennings

WHEREAS New York State Law requires the City of Watertown to provide the services of a Dog Control Officer and maintain a shelter for dogs, and

WHEREAS the City has the ability to contract with another municipal corporation to provide the services required by law, and

WHEREAS the County of Jefferson has provided Dog Control Service to the towns within the County for a number of years, and

WHEREAS the City of Watertown and the County of Jefferson have successfully consolidated their functions and facilities used for Dog Control since 1999,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Intergovernmental Agreement Relative to Dog Control Services, a copy of which is attached and made part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager Sharon Addison is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by Council Member Joseph M. Butler Jr.

INTERGOVERNMENTAL AGREEMENT RELATIVE TO DOG CONTROL SERVICES

This sets forth an Agreement made the _____ day of _____, 2015, by and between the County of Jefferson (the "County"), with municipal offices located at 195 Arsenal Street, Watertown, New York 13601, and the City of Watertown (the "City"), with municipal offices located at 245 Washington Street, Watertown, New York 13601.

Recitals

Article 7 of the New York Agriculture and Markets Law requires the City to provide the services of a dog control officer and to maintain a shelter for dogs.

Under Section 115 of the New York Agriculture and Markets Law, the City may contract with another municipal corporation to provide the services required to be provided by the City.

The County has the authority, facilities and personnel to provide the required dog control services under contract with the City; to that end, it has successfully done so for sixteen years, thus provided operational efficiencies and better overall service to all taxpayers within Jefferson County.

Both the City and County wish to extend the intermunicipal agreement for dog control services because it is in the parties best interest to do so.

Agreement

In consideration of the mutual covenants contained herein, the parties agree as follows:

1. Term:

This Inter-Municipal Agreement shall be for a term of five (5) years, beginning on January 1, 2015 and ending on December 31, 2019.

2. Obligations of the County:

- a. The County shall provide the City with the dog control officer services required by Article 7 of the New York Agriculture and Markets Law and will enforce certain provisions of Chapter 81 of the Watertown City Code, Article I (Sections 81-1, 81-5.1, 81-6, 81-9 and 81-13), Article IA and Article IV, as may be amended, and hereby attached for reference.
- b. The County shall provide and maintain a shelter for seized dogs; will properly care for all dogs in such shelter; will make available for adoption seized dogs not redeemed as provided for in the City Code and when required will make necessary arrangements to humanely euthanize. The shelter shall at all times during the term of this Agreement be under the care and charge of the County and shall be open to the public at reasonable hours.

- c. The County shall adhere to all provisions of Article 7 regarding the seizure, holding, care, redemption and disposition of seized dogs, and will keep all records required by New York Agriculture and Markets Law.
- d. The County shall collect and retain all impoundment fees.
- e. Enumeration services will be provided annually, with approximately one half of the city being done each year. The Dog Control Office shall notify the City Clerk in advance of the provision of these services.
- f. The County shall maintain complete financial records concerning the operation of the dog shelter and its dog control services. The County shall submit an annual program report to the City on or about January 31st of the following year.
- g. The City hereby authorizes the County Dog Control Officer to prosecute actions arising under Section 118 (1) of the Agriculture and Markets Law as violations under the Penal Law. The County will prepare all paperwork necessary for the prosecution of violations of the City Code, and the County's dog control officers will cooperate with the City Attorney for those prosecutions.
- h. The County shall report to the City every 30 days, in a clear and legible manner, the name, address and contact number of City residents responsible for adopting a dog from the County shelter.
- i. The County shall be responsible for removing all dog carcasses from public property within the City.
- j. The County shall investigate the status of an unlicensed dog, as documented in the City's monthly report, and will provide to the City a monthly report which includes the status of the dog, the attempt(s) to contact the owner, and the issue of an appearance ticket, if required.

3. Obligations of the City:

- a. Prior to the adoption of any amendments to Chapter 81 of the Watertown Municipal Code, the City will notify the County. A copy of Chapter 81 of the Watertown Municipal Code is attached for reference.
- b. The City shall remit to the County for 2014, \$91,500 for services provided during the City's Fiscal Year 2014-15; The City shall remit to the County for services provided during Fiscal Year 2015-16, \$93,788. In subsequent years, the amount the City pays will be adjusted by the lesser of the C.P.I. or the overall percentage increase in deficit funding.

- c. In addition to the money described in sub-paragraph b, the City shall remit to the County, on a monthly basis, a portion of all license fees collected by it in the preceding month equal to \$2.50 per dog.
- d. The City shall be responsible for the removal and disposition of animal carcasses on City-owned property.
- e. The City shall remit to the County on a monthly basis, a report of owners whose dog's license has expired.

4. Severability:

If any portion of this Agreement is determined to be invalid by a Court of Law, such invalidity shall not render invalid any remaining portions of this Agreement.

5. Obligation Limited to Funds Available:

The County shall provide the services herein agreed upon within the confines of the funds available therefor and no funds shall be raised by taxation by the County to finance said dog control program.

6. Amendment and/or Modification:

The parties hereto agree that this agreement may be revised, amended and/or modified only in writing, signed by all parties and attached hereto.

7. Termination:

This agreement may be terminated by either party at the end of any calendar year by the giving of notice in writing at least six months prior to the end of said calendar year, said six month period to commence on the day of mailing of said notice.

8. No Waiver:

In the event that the terms and conditions of this agreement are not strictly enforced by the County, such non-enforcement shall not act or be deemed to act as a waiver or modification of this agreement, nor shall such non-enforcement prevent the County from enforcing each and every term of this agreement thereafter.

9. Compliance With All Laws:

The County agrees that during the performance of the work required pursuant to this agreement, the County and all employees working under its direction and within the scope of employment shall comply with all applicable federal, state, and local laws, ordinances, rules, and/or regulations controlling or limiting in any way the performance of the work required by this

agreement. Any and all provisions required by law to be incorporated into this agreement shall be deemed to be inserted herein, and this agreement shall be read and enforced in conformance with such provision(s).

10. Right of County to Subcontract Services:

The County retains the right to subcontract for veterinarian, euthanising and cremation services or any other services not enumerated and/or otherwise required under this Agreement.

11. Choice of Law:

This agreement shall be governed by and under the laws of the State of New York. In the event of a dispute between the parties under this agreement, venue for resolution of such dispute shall be the County of Jefferson, New York.

12. Notices:

Any and all notices and payments required hereunder shall be addressed as follows, or to such other address as may be designated hereafter in writing by either party:

Notice to the County:

County Administrator's Office
195 Arsenal Street
Watertown, NY 13601

Notice to the City:

City Manager's Office
245 Washington Street
Watertown, NY 13601

13. Extent of Agreement:

This agreement constitutes the entire integrated agreement between and among the parties hereto.

All of the above was established by the following signatures authorized by the respective parties.

Dated: _____

The City of Watertown

By: _____

Dated: _____

The County of Jefferson

By: _____

Tabled

January 27, 2015

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, Planning & Community Development Coordinator
Subject: Approving Whitewater Park Public Access Limited Use Agreement
With Hole Brothers Holdings, LLC

The attached Resolution was introduced and Tabled on October 20, 2014.
A copy of the Agreement can be found in the Agenda for the October 20 meeting.

It is recommended that this Resolution remain Tabled until a response is
received from the New York State Department of State.

RESOLUTION

Page 1 of 1

Approving Whitewater Park Public Access Limited Use Agreement with Hole Brothers Holdings, LLC

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY
	4

Introduced by

Council Member Teresa R. Macaluso

WHEREAS an Agreement with Hole Brothers Holdings LLC for the limited use for a portion of Whitewater Park has been drafted, and is attached and made part of this resolution, and

WHEREAS the City Council wishes to enter into said Agreement for the reasons recited in the Agreement,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby approves the Whitewater Park Public Access Limited Use Agreement between the City of Watertown, New York, and Hole Brothers Holdings LLC, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to sign the Limited Use Agreement on behalf of the City Council.

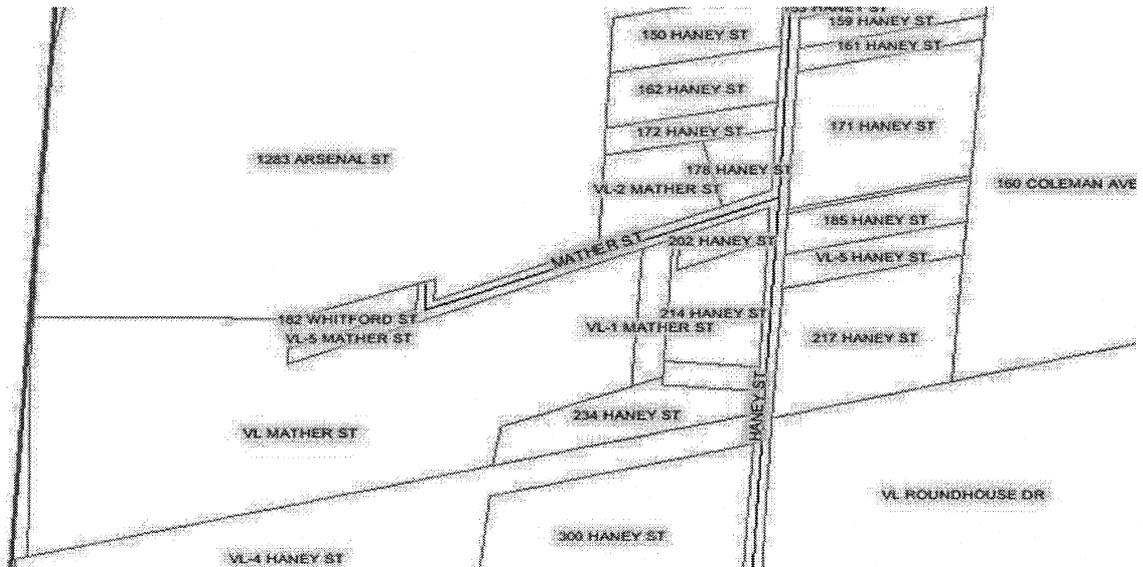
Seconded by Council Member Roxanne M. Burns

January 28, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Property Offer – VL-1 Mather Street (Parcel 09-21-102.000)

The City has received the attached letter from Ray Worcester offering \$500 for VL-1 Mather Street. This parcel was included in the recent public property auction held on November 5th. The offer price matches the minimum price City Council had set on this parcel for the auction. Mr. Worcester purchased VL Mather Street from the November auction. He has submitted a 10% deposit of \$50.

Staff recommends a resolution be prepared for the February 17th City Council meeting to accept this offer as the parcel as been recently offered in a public auction and received no bids.



Mr. James Mills

Members of City Counsel

Jan 14, 2015

I would like to purchase the Parcel Number 09-21-102.000 VL-1 Mather Street that was offered for sale in the November auction for the bid price of \$500.

Enclosed is a 10% deposit of \$50.00.

Thank you for your consideration in this matter.

Ray Worcester

152 Winthrop St.

Watertown, NY 13601

January 29, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Tax Sale Certificate Assignment – 591 Rear Main Street West

On November 5th the City held a public auction to assign its tax sale certificate for 591 Rear Main Street West. The high bidder from that auction, Steven Yelle, declined to follow through with the assignment due to the excessive and potential environmental risks associated with the parcel along with the additional expense of the Hudson River Black River Regulating District Annual Assessment. At the City Council meeting held on January 20th City Council was informed that the only other bidder for this certificate, Reg Schweitzer, was still interested in being assigned the certificate at his opening bid of \$1,000. City Council directed staff to prepare a resolution to assign the tax sale certificate to him.

Subsequent to the City Council meeting on January 20th, Eugene Hayes, Superintendent of Public Works has requested the assignment not take place at this time due to the potential future use of this site for a single stream recycling facility.

	MEMORANDUM	E.P. Hayes
	Dept. Public Works	Superintendent
		Date: 01-29-15
		Ref: PW 002-15
To:	Sharon Addison, City Manager	
Subject:	Sale of City Owned Property:591 Rear Main Street West	

With reference to the recent discussions related to possible changes in our Refuse and Recycling Collection Service as we expand our investigation into Single Stream Recyclable Collect I am requesting that we "hold" the sale of the City owned property located at 591 Rear Main Street West in order to evaluate its' potential as a possible site for the location of a Single Stream Recycle Transfer Station.

While we are only beginning to investigate our options we must be aware that, without the County's active participation, the City will very likely be required to transport the mixed recyclables to a processing facility located elsewhere in the state. If we do decide to do this then we will need to consolidate our daily loads into a single haul vehicle that can transport several days collection in a single trip. To do this we will need a staging building where our daily loads can be dumped and then transferred into the haul vehicle. This will require an enclosed structure with a tipping floor with backstops to enable us to load the product into a transfer bucket and then the structure will need adequate height to allow the top loading of the haul unit. We currently have no facility capable for this type of operation.

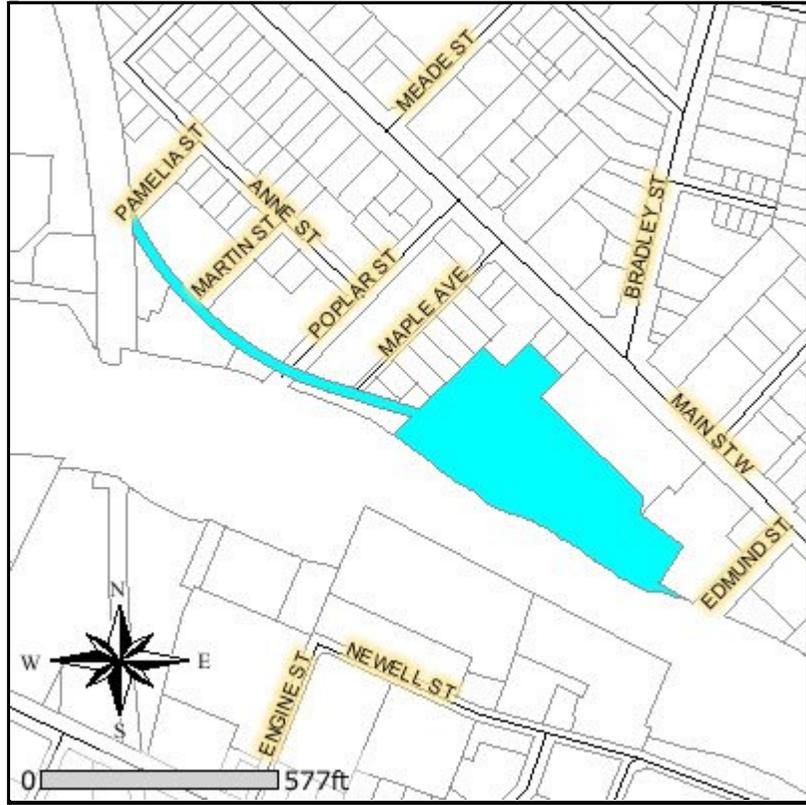
As such, in the event that we will construct our own facility we will need a sizable lot with access to a main road and utilities. Property meeting this description is very scarce and given the fact that the lot at 591 Rear Main Street West is in excess of four acres and in fact located in a commercial district I feel that it would be prudent for the City to keep this property until a more extensive investigation can be conducted.

Should you have any questions concerning this request, please do not hesitate to contact me at your convenience.

Gene

cc: James Mills, City Comptroller
Peter Monaco, Assistant Superintendent of Public Works

591 Rear Main Street West



Legend

-  Roads
-  Tax Parcels
-  City Boundary

January 29, 2015

Disclaimer: This map was prepared by the City of Watertown Internet Mapping Application. The information was compiled using the most current data available. It is deemed accurate, but is not guaranteed.



Property Description Report For: 591 Rear Main St W, Municipality of City of Watertown



Status: Active
Roll Section: Taxable
Swis: 221800
Tax Map ID #: 1-14-121.000
Account #: 13070710
Property Class: 710 - Manufacture
Site: COM 1
In Ag. District: No
Site Property Class: 710 - Manufacture
Zoning Code: LI - Light Industry
Neighborhood Code: 00608
School District: Watertown
Total Assessment: 2014 - \$237,700
 2013 - \$237,700
Legal Property Desc: 4.33 Acres 114121
Deed Page: 10282
Grid North: 1452125

Total Acreage/Size: 4.33
Land Assessment: 2014 - \$52,000
 2013 - \$52,000
Full Market Value: 2014 - \$270,114
 2013 - \$270,114
Equalization Rate: ----
Deed Book: 2006
Grid East: 995254

Owners

Watertown River Properties
 Inc
 56 W Minster Rd
 Chatham NJ 07928

Utilities

Sewer Type: Comm/public **Water Supply:** Comm/public
Utilities: Gas & elec

Buildings

AC%	Sprinkler%	Alarm%	Elevators	Basement Type	Year Built	Condition	Quality	Gross Floor Area (sqft)	Stories
0	0	0	0	Unfinished	1950	Fair	Average	14644	2.00
0	0	0	0	0	1960	Fair	Economy	2988	1.00
0	0	0	0	0	2002	Normal	Average	1008	1.00

Site Uses

Use	Rentable Area (sqft)	Total Units
Light mfg	7,216	0
Row storage	5,428	0
Walk-up off	2,000	0
Row storage	2,988	0
Row storage	1,008	0

Improvements

Structure	Size	Grade	Condition	Year
Ld dock-st/c	900 sq ft	Average	Fair	1960

Land Types

Type	Size
Waterfront	4.33 acres

January 26, 2015

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: 26th Annual Local Government Conference

The NYS Tug Hill Commission is again offering their Annual Local Government Conference. This year it will be held on March 26, 2015 at Jefferson Community College.

Please review the Conference Sessions and let us know if you would like to attend, noting the Workshop for which you would like to sign up. So that we are able to process the payment, I ask that you return the Registration Information page by the next regular Council Meeting.

NYS TUG HILL COMMISSION 26TH ANNUAL LOCAL GOVERNMENT CONFERENCE

Thursday, March 26, 2015, Jefferson Community College

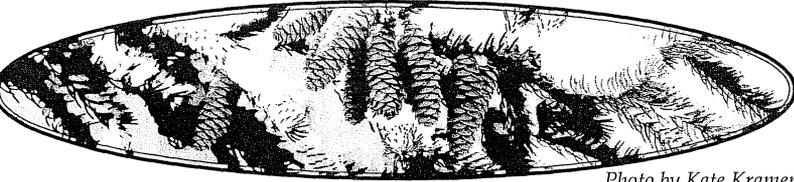


Photo by Kate Kramer

About the Conference

The March 26, 2015 Local Government Conference is an annual event organized by the staff at the Tug Hill Commission attracting as many as 650 local officials from across the North Country.

Workshops on a variety of topics are geared toward village and town board members, clerks, planning boards, zoning boards, highway departments, and assessors.

Registration Information

Please mail the registration form inside with your check or voucher. **Refunds will not be granted after Wednesday, March 11th.**

Directions to Jefferson Community College

Take Interstate 81 to Exit 46 (Coffeen Street). Travel east on Coffeen Street 0.25 mile. The college entrance is on your left. Parking at the college is in the back in lots C & D. Registration is in the Gymnasium.

Overview of the Day

7:30 a.m. - 8:30 a.m.

Registration & Breakfast w/ Exhibitors

8:30 a.m. - 9:00 a.m.

Welcoming Remarks & Keynote

9:15 a.m. - 10:30 a.m.

1st Concurrent Session

10:45 a.m. - Noon

2nd Concurrent Session

Noon - 1:00 p.m. ~ Lunch

1:15 p.m. - 2:30 p.m.

3rd Concurrent Session

2:45 p.m. - 4:00 p.m.

4th Concurrent Session

4:00 p.m. ~ Reception



Photo by Cindy Burdge

2015 Conference Sessions

Town Boards ~ Village Boards ~ Clerks ~ Planning Boards ~ Zoning Boards ~ Highway Departments ~ Assessors

Assessor Training - 8:30 a.m. - 4:00 p.m.

This six hours of certified training for assessors will cover the procedures to be followed by assessors in reviewing applications for exemptions from the real property tax.

Keynote: 8:30 a.m. - 9:00 a.m.

Commanding General, 10th Mountain Division and Fort Drum (invited)

Session 1: 9:15 a.m. - 10:30 a.m.

1A. Negotiating Fire Protection Contracts in the Cap and Freeze Era

There are many things to think about when negotiating fire protection contracts and this session will discuss them all.

1B. Interaction of Town & Village Boards with Justice Courts

This session will discuss the roles of the municipal board, clerk, planning board, ZBA, code enforcement office, highway department and municipal attorney with the municipal court system and the responsibilities of each.

1C. Record Keeping Tips for PB & ZBAs

This session will discuss why board members and support staff should strive to make records that are of value to enforcement personnel, applicants, municipal attorneys, and current and future boards. *Code Enforcement Officers may receive 1 hour of In-Service Credit.*

1D. Dealing with Difficult Players in the Planning and Zoning Game

This session will discuss how a board can get through an application with as little friction as possible when dealing with difficult people.

1E. Bulk Storage & Hazardous Materials in the Highway Garage

This session will address some of the top incidents where DEC and municipalities cross jurisdiction and regulations, and discuss ways to avoid regulatory conflicts, fines and incidents.

1F. The Many Duties of the Clerk

The powers and duties of the clerk and all the responsibilities they have to deal with will be discussed in this session. There will be plenty of time for questions as well as sharing experiences from one clerk to another.

1G. Property Tax Freeze and What it Means to Your Community

An overview of the tax freeze, municipal compliance and certifications for years 1 and 2, government efficiency plans and calculating the tax credit to homeowners will be some of the topics covered in this session.

Session 2: 10:45 a.m. - Noon

2A. "How To" Guides to Shared Services and Cooperation

Explore the "How To's" of shared services, including laying the ground work to implementing shared service agreements successfully; discuss how to determine the true cost of services; and analyze key stakeholders of shared services.

2B. NYS Grant Gateway

portal called the Grants Gateway designed to improve the way NYS administers grants by simplifying and streamlining the grants management process. Find out more about registering and "prequalifying" for the Grants Gateway in this session.

2C. Open Government Issues in Planning and Zoning Decisions

This session focuses on planning and zoning decision-making at public meetings, communications outside of public meetings, site inspections and "FOIL-ability" of various planning and zoning documents.

2D. Public Meetings and Hearings

This session addresses the goals and requirements associated with holding meetings, in contrast to the purposes and legal requirements surrounding a public hearing. *Code Enforcement Officers may receive 1 hour of In-Service Credit.*

2E. Roads By Use

This session will examine a municipality's responsibility with respect to its highways, including: highways by prescription (use); width and bounds; abandonment by non-use and discontinuance; minimum maintenance highways; and seasonally limited use roads.

2F. Guidelines for Minute Taking

As the clerk, you are responsible for accurately preparing the minutes of your board meetings. What you need to know to prepare them; how to index them properly; and what auditors look for in minutes will be some of the topics discussed.

2G. Importance of a Community Tree Program

This presentation will provide all the tools, funding resources, and inspiration needed to create a tree planting and maintenance program in your community.

Lunch: Noon - 1:00 p.m.

Session 3: 1:15 p.m. - 2:30 p.m.

3A. Developing an Effective Fund Balance Policy

How much fund balance a municipality should keep each year, and what factors they need to think about when deciding the amount to keep will be the subject of this session.

3B. Resources Available Through Consolidated Funding Process

This session will feature a general overview of the CFA process by Empire State Development and specific overviews of grants North Country communities are typically interested in.

3C. Zoning for Small & Large Scale Solar Energy Projects

What are the issues communities need to think about when putting together regulations for solar energy systems? This session will discuss those issues and review examples of regulations adopted around NYS.

3D. Powers & Duties of the ZBA

This session will address the powers and duties of the ZBA and its interrelationships

board. Also discussed will be the issuance of use and area variances and the importance of making good findings.

3E. Consolidated Local Street and Highway Improvement Program (CHIPS)

This session will review what the CHIPS program is and how it affects your community.

3F. Ethics: What is it, What is it Not, & Why Focus On It? Part I

To be discussed: issues related to ethics in local government; core principles of public service; whether your municipality is ethically fit; and tips on how to make sure ethics is being incorporated into day to day local government business.

3G. Innovative Stormwater Practices

This session will focus on unique stormwater infrastructure practices that use resilient cutting-edge green technologies.

Session 4: 2:45 p.m. - 4:00 p.m.

4A. Internal Controls for Town & Village Boards

Designed to assist municipal officials in carrying out their fiscal oversight responsibility. Topics to be covered include the fiscal oversight duties of the board; the purpose of an audit and who is responsible; and what to do if you suspect fraud.

4B. Cyber Security for Local Governments

This session will discuss the current cyber threat environment, with an emphasis on those threats of greatest concern to state, federal and local governments.

4C. Enforcement of Zoning and Other Local Laws

Learn how the legislative body, ZBA, planning board, and zoning enforcement officer interact together in carrying out enforcement of zoning and other local laws.

4D. Q & A for PB & ZBA

This is your chance to ask the expert your burning legal questions. Back by popular demand, open floor for questions on planning and zoning issues with Scott Chatfield.

4E. Emergency Response to Flooding & Problems in Responding

This session will focus on the do's and don'ts of emergency response to flooding and what you can do to protect highway infrastructure in a manner that protects habitat and the river ecosystem.

4F. Ethics: What is it, What is it Not, & Why Focus On It? Part II

Continuation of Session 3F Part I.

4G. Improving Broadband Access in Rural Areas

The NYS Broadband Program Office and the Development Authority of the North Country will discuss how to improve broadband service in rural areas.

Reception: 4:00 p.m.

*** * Sessions subject to change due to weather conditions * ***

~ ~ Registration Information ~ ~

Please complete and return this registration form with your check or voucher (please do not send cash) payable to:



Only one attendee per registration form. You may copy this form for multiple registrations or download a copy from our website at www.tughill.org. Any questions, please call (315)785-2380

The Tug Hill Commission will not accept registrations by phone, fax, e-mail or credit card payment.

Amount Paid: \$50 (postmarked by 3/4/15) \$75 (postmarked by 3/11/15) \$100 (received after 3/11/15)

We can not issue refunds after March 11, 2015.

**** Please Print ****

Name: _____ Town/Village: _____

County: (please check one) Jefferson Lewis Oneida Oswego St. Lawrence Other: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____ Daytime Phone: w/h () _____

Municipal Position Held: (please check one)

Assessor Attorney Clerk Councilman DPW Highway Justice Mayor

Planning Board Supervisor Trustee Zoning Board of Appeals Other: _____

Note: Registration confirmations and program changes will be done by email in order to save on postage.

In order for us to provide adequate seating, please check any workshop session(s) you might be interested in attending. This is not set in stone. You may choose any session you would like to attend on the day of the conference.

	Session 1	Session 2	Session 3	Session 4
Workshop A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop G	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessors Session	<input type="checkbox"/> a.m.	<input type="checkbox"/> p.m.		

Certificates of Attendance will be available in classrooms at the end of the day



New York State Tug Hill Commission
Dulles State Office Building
317 Washington Street
Watertown, New York 13601

Address Service Requested

U.S. Postage

PAID

Watertown, NY 13601

Permit #100



**NYS Tug Hill Commission
26th Annual Local Government Conference
March 26, 2015**



Photo by Jennifer Harvil

January 28, 2015

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Quarterly Financial Report

Attached for City Council review is the Financial Report for the quarter ended December 2014.

**CITY OF WATERTOWN
FY 2014/15 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING DECEMBER 31, 2014**

GENERAL FUND SUMMARY

General Fund Summary	2014-15 Revised Budget	YTD Actual	%	Prior YTD Actual	2013-14 Actual
Revenues	\$ 38,775,491	\$ 21,426,127	55.26%	\$ 20,304,507	\$ 37,863,001
Expenditures	\$ 40,087,085	\$ 20,063,043	50.05%	\$ 19,701,734	\$ 38,825,886
Net Change in Fund Balance	\$ (1,311,594)	\$ 1,363,084		\$ 602,773	\$ (962,885)

GENERAL FUND REVENUES

General fund revenues were up \$1,121,620 or 5.52% compared to last year due mostly to the increase in the property tax levy by \$739,000, sales tax by \$251,148 and sale of excess hydro-electric power by \$174,502. Revenue decreases were realized in mortgage tax by \$78,660 and building permits by \$43,751. The 10 largest general fund budgeted revenues account for over 94% of the total general fund revenues. A summary of general fund revenues is as follows:

GENERAL FUND REVENUES	2014-15 Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	2013-14 Actual
State Admin. Sales & Use Tax	\$ 17,490,000	\$ 9,212,341	52.67%	\$ 8,961,193	\$ 17,017,001
Real Property Taxes(net of reserve)	\$ 8,280,726	\$ 8,266,355	99.83%	\$ 7,528,110	\$ 7,601,671
State Aid, Per Capita	\$ 4,703,208	\$ 83,452	1.77%	\$ 83,452	\$ 4,703,208
Sale of Surplus Power	\$ 3,600,000	\$ 1,831,915	50.89%	\$ 1,657,413	\$ 3,906,347
Refuse and Garbage Charges	\$ 830,000	\$ 489,049	58.92%	\$ 460,823	\$ 823,699
State Aid, Mortgage Tax	\$ 375,000	\$ 135,210	36.06%	\$ 213,870	\$ 363,701
Utilities Gross Income Tax	\$ 340,000	\$ 148,678	43.73%	\$ 122,599	\$ 350,345
Interfund Transfers	\$ 290,100	\$ 32,633	11.25%	\$ 1	\$ 343,444
State Mass Transportation Assistance	\$ 234,000	\$ 90,013	38.47%	\$ 131,198	\$ 234,921
Bus Fares	\$ 160,000	\$ 79,009	49.38%	\$ 80,145	\$ 161,090
Subtotal	\$ 36,303,034	\$ 20,368,654	56.11%	\$ 19,238,804	\$ 35,505,428
All Other General Fund Revenues	\$ 2,472,457	\$ 1,057,473	42.77%	\$ 1,065,703	\$ 2,357,573
Total	\$ 38,775,491	\$ 21,426,127	55.26%	\$ 20,304,507	\$ 37,863,001

Real Property Tax Collections: Gross property tax revenue for FY 14-15 is \$8,259,585 which represented an increase of \$739,000 representing an increase of 9.83% over FY 13-14. Property tax receivables at the end of the quarter were \$265,901 or 3.11% of the gross levy as compared to last year's \$318,168 or 4.03% uncollected.

Interest and Penalties on Property Taxes: Revenue is up compared to last year by \$10,026 or 26.52%.

Sales Tax Revenue: The City's sales tax collections were down compared to last year by \$251,148 or 2.80%. Compared to the adopted budget revenue is up only slightly by \$2,168 or 0.02%.

Sale of Surplus Power: The City's sale of surplus power is \$174,502 or 10.53% higher than last year.

Utilities Gross Income Tax Revenue: Under General Municipal Law, the City imposes a 1% tax on the gross income from every utility doing business in the City. Revenue is up compared to last year by \$26,079 or 21.27%.

Mortgage Tax Revenue: The City receives 1/2% tax for each mortgage recorded on property located within the City. Revenue for the year is down \$78,660 or 36.78% compared to last year.

NYS Unrestricted Aid and AIM funding: The City's revenue from the NYS Aid and Incentives to Municipalities (AIM) program is the same as last year.

**CITY OF WATERTOWN
FY 2014/15 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING DECEMBER 31, 2014**

GENERAL FUND EXPENDITURES

The following 10 departments / categories represent over 85% of the General Fund budgeted expenditures. General fund expenditures were up by \$361,309 or 1.83% compared to last year mostly due to increased debt service for the refunding bonds issued in June 2014 that changed the timing of some debt service payments. Fire department expenditures were down \$140,929 due to grant purchases that occurred in FY 13-14.

GENERAL FUND EXPENDITURES	2014-15			2013-14	
	Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Fire	\$ 8,882,571	\$ 4,809,323	54.14%	\$ 4,950,252	\$ 8,953,245
Police	\$ 7,945,688	\$ 4,149,713	52.23%	\$ 4,148,129	\$ 7,899,168
Department of Public Works	\$ 5,614,327	\$ 2,354,580	41.94%	\$ 2,378,182	\$ 5,098,628
Health Insurance-Retirees	\$ 3,306,014	\$ 1,703,183	51.52%	\$ 1,673,371	\$ 3,335,795
Debt Service	\$ 2,613,235	\$ 1,744,516	66.76%	\$ 1,351,896	\$ 2,644,204
Parks and Recreation	\$ 1,643,629	\$ 900,949	54.81%	\$ 891,862	\$ 1,676,563
Library Transfer	\$ 1,298,665	\$ 758,188	58.38%	\$ 631,000	\$ 1,209,204
Bus	\$ 998,382	\$ 388,354	38.90%	\$ 430,540	\$ 858,116
Traffic Control & Lighting	\$ 910,148	\$ 365,787	40.19%	\$ 439,161	\$ 929,154
Transfer to Capital Projects	\$ 470,000	\$ 239,836	51.03%	\$ 256,890	\$ 1,312,295
SUBTOTAL	\$ 33,682,659	\$ 17,414,429	51.70%	\$ 17,151,283	\$ 33,916,371
All Other Departments/Transfers	\$ 6,404,426	\$ 2,648,614	41.36%	\$ 2,550,451	\$ 4,909,515
TOTAL	\$ 40,087,085	\$ 20,063,043	50.05%	\$ 19,701,734	\$ 38,825,886

GENERAL FUND - PERSONAL SERVICES

Personal service expenditures account for 39% of the general fund budgeted expenditures. The following table presents the 10 largest departmental budgeted personal services. These 10 departments represent 80% of the budgeted general fund personal service expenditures. Fire department overtime is up slightly compared to last year by \$4,245 or 1.90%. Police department overtime is up by \$71,961 or 54.58%.

Department	2014-15			2013-14	
	Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Fire	\$ 5,307,030	\$ 2,448,981	46.15%	\$ 2,535,478	\$ 5,131,669
Police	\$ 4,560,602	\$ 2,158,643	47.33%	\$ 2,165,178	\$ 4,533,884
DPW Snow Removal	\$ 521,901	\$ 73,979	14.17%	\$ 69,179	\$ 538,858
Engineering	\$ 485,623	\$ 202,473	41.69%	\$ 186,917	\$ 448,009
Municipal Executive	\$ 400,263	\$ 189,053	47.23%	\$ 168,066	\$ 371,041
DPW Central Garage	\$ 365,132	\$ 156,796	42.94%	\$ 163,182	\$ 328,648
Comptroller	\$ 339,003	\$ 157,458	46.45%	\$ 142,562	\$ 325,837
DPW Refuse & Garbage	\$ 328,592	\$ 129,885	39.53%	\$ 148,212	\$ 320,861
Bus	\$ 327,762	\$ 128,479	39.20%	\$ 145,113	\$ 303,941
DPW Administration	\$ 233,167	\$ 112,013	48.04%	\$ 103,779	\$ 255,356
SUBTOTAL	\$ 12,869,075	\$ 5,757,760	44.74%	\$ 5,827,666	\$ 12,558,103
All Other Departments	\$ 2,916,700	\$ 1,507,846	51.70%	\$ 1,431,216	\$ 2,809,001
TOTAL	\$ 15,785,775	\$ 7,265,605	46.03%	\$ 7,258,882	\$ 15,367,104

**CITY OF WATERTOWN
FY 2014/15 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING DECEMBER 31, 2014**

WATER FUND

Revenues are down compared to last year by \$46,912 or 1.97%. Revenues from outside City users is exceeding budgeted revenues by \$52,044 while inside City user revenue is trailing budgeted revenues by \$99,010. Expenditures are down \$54,846 or 2.20% compared to last year.

	2014-15			2013-14	
Water Fund Summary	Revised Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Revenues	\$ 5,009,000	\$ 2,333,243	46.58%	\$ 2,380,155	\$ 5,056,742
Expenditures	\$ 5,106,868	\$ 2,435,174	47.68%	\$ 2,490,020	\$ 4,811,263
Net Change in Fund Balance	\$ (97,868)	\$ (101,931)		\$ (109,865)	\$ 245,479

SEWER FUND

Revenues are up compared to last year by \$210,787 or 8.85% primarily due to revenues from other governments increasing \$70,543 and tanker hauled sludge and leachate \$53,393. Expenditures are up by \$283,606 or 12.23% compared to last year due to the timing of large equipment purchases of \$114,690 and debt service of \$54,009 due to the June 2014 refunding.

	2014-15			2013-14	
Sewer Fund Summary	Revised Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Revenues	\$ 5,522,500	\$ 2,593,717	46.97%	\$ 2,382,930	\$ 5,186,948
Expenditures	\$ 5,649,250	\$ 2,602,720	46.07%	\$ 2,319,114	\$ 5,195,373
Net Change in Fund Balance	\$ (126,750)	\$ (9,003)		\$ 63,816	\$ (8,425)

LIBRARY FUND

Excluding the transfer from the General Fund, revenues are up compared to last year by \$2,347 or 7.02%. Expenditures were are up compared to last year by \$143,355 or 21.61% due the transfer to the capital projects fund of \$115,000 for the boiler replacement. Direct Library operating expenses increased \$20,989 compared to last year as the security services were not started until the second half of the fiscal year.

	2014-15			2013-14	
Library Fund Summary	Revised Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Revenues	\$ 1,364,770	\$ 793,984	58.18%	\$ 664,450	\$ 1,276,426
Expenditures	\$ 1,378,780	\$ 806,708	58.51%	\$ 663,353	\$ 1,299,956
Net Change in Fund Balance	\$ (14,010)	\$ (12,724)		\$ 1,097	\$ (23,530)

The majority of the Library revenues shown in this fund are a result of the library transfer expense (\$758,188) shown up above in the General Fund Expenditures section. All available library revenues such as fines and grants are utilized prior to any transfer from the General Fund.

SELF-INSURANCE FUND

Revenues are up compared to last year by \$84,387 or 2.13%. Expenditures are up by \$790,651 or 24.09% compared to last year.

	2014-15			2013-14	
Self-Insurance Fund Summary	Revised Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual (Unaudited)
Revenues	\$ 8,190,114	\$ 4,054,316	49.50%	\$ 3,969,929	\$ 8,047,614
Expenditures	\$ 8,481,114	\$ 4,072,353	48.02%	\$ 3,281,702	\$ 7,484,937
Net Change in Fund Balance	\$ (291,000)	\$ (18,037)		\$ 688,227	\$ 562,676

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	2014-15			2013-14		Current YTD vs. Prior YTD	
	Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	Actual	Variance	%
General Fund Revenues							
Real Property Taxes	\$ 8,302,601	\$ 8,259,585	99.48%	\$ 7,520,585	\$ 7,518,661	\$ 739,000	9.83%
Special Assessments (sidewalks)	\$ 10,125	\$ 6,770	66.87%	\$ 7,525	\$ 8,574	\$ (755)	-10.03%
Real Property Tax Reserve	\$ (32,000)	\$ -	0.00%	\$ -	\$ 74,437	\$ -	0.00%
Federal Payments in Lieu of Taxes	\$ 37,500	\$ -	0.00%	\$ -	\$ 37,108	\$ -	0.00%
Other Payments in Lieu of Taxes	\$ 101,625	\$ 109,048	107.30%	\$ 108,024	\$ 103,154	\$ 1,024	0.95%
Interest/Penalties on Property Taxes	\$ 150,000	\$ 47,838	31.89%	\$ 37,812	\$ 184,062	\$ 10,026	26.52%
State Admin. Sales & Use Tax	\$ 17,490,000	\$ 9,212,341	52.67%	\$ 8,961,193	\$ 17,017,001	\$ 251,148	2.80%
Utilities Gross Income Tax	\$ 340,000	\$ 148,678	43.73%	\$ 122,599	\$ 350,345	\$ 26,079	21.27%
Franchises	\$ 404,000	\$ 131,694	32.60%	\$ 162,293	\$ 388,550	\$ (30,599)	-18.85%
Tax Sale Advertising	\$ 16,000	\$ -	0.00%	\$ 90	\$ 20,925	\$ (90)	-100.00%
Comptroller's Fees	\$ 8,000	\$ 3,363	42.04%	\$ 3,369	\$ 7,745	\$ (6)	-0.18%
Assessor's Fees	\$ 250	\$ 141	56.40%	\$ 137	\$ 508	\$ 4	2.92%
Clerk Fees	\$ 115,000	\$ 58,370	50.76%	\$ 57,687	\$ 113,781	\$ 683	1.18%
Civil Service Fees	\$ 1,500	\$ -	0.00%	\$ -	\$ 1,385	\$ -	0.00%
Police Fees	\$ 13,000	\$ 957	7.36%	\$ 1,142	\$ 2,050	\$ (185)	-16.17%
Demolition Charges	\$ -	\$ 22,249	0.00%	\$ 16,450	\$ -	\$ 5,799	35.25%
Public Works Fees	\$ 85,000	\$ 53,993	63.52%	\$ 43,929	\$ 88,169	\$ 10,064	22.91%
DPW Charges - Fuel	\$ 28,700	\$ 12,074	42.07%	\$ 13,753	\$ 33,305	\$ (1,679)	-12.21%
Bus Fares	\$ 160,000	\$ 79,009	49.38%	\$ 80,145	\$ 161,090	\$ (1,136)	-1.42%
Bus Advertising	\$ 12,000	\$ 10,125	84.38%	\$ 3,575	\$ 14,395	\$ 6,550	183.22%
Parks & Recreation Charges	\$ 7,800	\$ 4,086	52.39%	\$ 4,164	\$ 16,204	\$ (78)	-1.87%
Field Use Charges	\$ 26,500	\$ 6,429	24.26%	\$ 18,410	\$ 36,290	\$ (11,981)	-65.08%
Recreation Concessions	\$ 69,700	\$ 47,051	67.50%	\$ 29,414	\$ 74,760	\$ 17,637	59.96%
Stadium Charges	\$ 14,500	\$ 11,144	76.85%	\$ 8,895	\$ 17,050	\$ 2,249	25.28%
Arena Fees	\$ 7,750	\$ 3,375	43.55%	\$ 28,363	\$ 44,472	\$ (24,988)	-88.10%
Skating Rink Charges	\$ 128,000	\$ 100,566	78.57%	\$ 104,902	\$ 127,101	\$ (4,336)	-4.13%
Zoning Fees	\$ 3,500	\$ 1,050	30.00%	\$ 1,950	\$ 3,500	\$ (900)	-46.15%
Refuse and Garbage Charges	\$ 500,000	\$ 241,125	48.23%	\$ 245,319	\$ 486,041	\$ (4,194)	-1.71%
Toter Fees	\$ 330,000	\$ 247,924	75.13%	\$ 215,504	\$ 337,659	\$ 32,420	15.04%
Sale of Surplus Power	\$ 3,600,000	\$ 1,831,915	50.89%	\$ 1,657,413	\$ 3,906,347	\$ 174,502	10.53%
Taxes/Assessment Svcs. Other Govt.	\$ 4,930	\$ 4,929	99.98%	\$ 4,959	\$ 4,959	\$ (30)	-0.60%
Civil Service Charges-School District	\$ 28,640	\$ 31,193	108.91%	\$ -	\$ 33,500	\$ 31,193	#DIV/0!
Police Services	\$ 97,000	\$ 33,622	34.66%	\$ 16,807	\$ 110,537	\$ 16,815	100.05%
Transportation Services, Other Govts.	\$ 5,600	\$ -	0.00%	\$ -	\$ 5,600	\$ -	0.00%
Interest and Earnings	\$ 20,000	\$ 5,684	28.42%	\$ 6,843	\$ 11,526	\$ (1,159)	-16.93%
Rental of Real Property	\$ 70,585	\$ 41,858	59.30%	\$ 53,858	\$ 84,384	\$ (12,000)	-22.28%
Business and Occupational Licenses	\$ 5,000	\$ 1,477	29.55%	\$ 4,000	\$ 6,911	\$ (2,523)	-63.07%
Games of Chance Licenses	\$ 100	\$ 91	91.36%	\$ 53	\$ 73	\$ 38	72.38%
Bingo Licenses	\$ 3,000	\$ 1,289	42.95%	\$ 1,483	\$ 2,326	\$ (194)	-13.11%
Building & Alterations Permits	\$ 65,000	\$ 20,582	31.66%	\$ 64,333	\$ 85,272	\$ (43,751)	-68.01%
City Permits	\$ 5,000	\$ 1,285	25.70%	\$ 9,471	\$ 9,621	\$ (8,186)	-86.43%
Plumbing Permits	\$ -	\$ 250	0.00%	\$ 250	\$ 250	\$ -	0.00%
Sanitary Sewer Permits	\$ 5,000	\$ 2,635	52.70%	\$ 3,445	\$ 5,245	\$ (810)	-23.51%
Storm Sewer Permits	\$ 250	\$ 550	220.00%	\$ 150	\$ 400	\$ 400	266.67%
Fines & Forfeited Bail	\$ 145,000	\$ 46,417	32.01%	\$ 53,444	\$ 120,182	\$ (7,027)	-13.15%
Scrap & Excess Materials Sale	\$ 6,000	\$ 9,959	165.99%	\$ 4,400	\$ 17,459	\$ 5,559	126.35%
Minor Sales	\$ 100	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Sale of Real Property	\$ 25,000	\$ 40,279	161.12%	\$ 3	\$ 3	\$ 40,276	1342533.67%
Sale of Equipment	\$ 15,000	\$ 6,050	40.33%	\$ 14,355	\$ 18,202	\$ (8,305)	-57.85%
Insurance Recoveries	\$ 15,000	\$ 13,494	89.96%	\$ 10,414	\$ 21,035	\$ 3,080	29.58%
Refund of Prior Year Expense	\$ 5,000	\$ 3,758	75.15%	\$ 1,564	\$ 35,282	\$ 2,194	140.26%
Gifts & Donations	\$ 20,500	\$ 4,300	20.98%	\$ 3,500	\$ 21,273	\$ 800	22.86%
Other Unclassified Revenues	\$ 1,000	\$ 1,769	176.95%	\$ 418	\$ 987	\$ 1,351	323.32%
Payment Processing Fees	\$ 4,000	\$ 2,558	63.94%	\$ 1,655	\$ 4,129	\$ 903	54.55%
Central Printing & Mailing	\$ 6,250	\$ 2,289	36.62%	\$ 1,464	\$ 4,587	\$ 825	56.35%
Central Garage	\$ 120,000	\$ 53,977	44.98%	\$ 52,648	\$ 108,088	\$ 1,329	2.52%
State Aid, Per Capita	\$ 4,703,208	\$ 83,452	1.77%	\$ 83,452	\$ 4,703,208	\$ -	0.00%
State Aid, Mortgage Tax	\$ 375,000	\$ 135,210	36.06%	\$ 213,870	\$ 363,701	\$ (78,660)	-36.78%
State Reimbursement-Worker's Comp.	\$ 81,500	\$ 14,439	17.72%	\$ 27,320	\$ 73,140	\$ (12,881)	-47.15%
State Reimbursement-Court Security	\$ 37,000	\$ -	0.00%	\$ -	\$ 36,540	\$ -	0.00%
State Reimbursement-Court Postage	\$ 1,752	\$ 876	50.00%	\$ 896	\$ 1,772	\$ (20)	-2.23%
State Reimbursement-CHIPS	\$ 81,750	\$ 6,471	7.92%	\$ 4,643	\$ 5,349	\$ 1,828	39.38%

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THROUGH THE QUARTER ENDING DECEMBER 31, 2014**

	2014-15			2013-14		Current YTD vs. Prior YTD	
	Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	Actual	Variance	%
State Mass Transportation Assistance	\$ 234,000	\$ 90,013	38.47%	\$ 131,198	\$ 234,921	\$ (41,185)	-31.39%
State Aid-Bus Projects	\$ 6,750	\$ -	0.00%	\$ -	\$ 830	\$ -	0.00%
State Aid, Youth Program	\$ -	\$ -	0.00%	\$ 4,528	\$ 4,528	\$ (4,528)	-100.00%
State Aid, Juvenile Program	\$ -	\$ -	4.32%	\$ -	\$ 3,316	\$ 1,080	#DIV/0!
State Aid, Other Home & Community Service	\$ 25,000	\$ 1,080	0.00%	\$ -	\$ 4,320	\$ -	0.00%
Federal Aid Police Block Grant	\$ 92,925	\$ 72,078	77.57%	\$ 67,090	\$ 187,442	\$ 4,988	7.43%
Federal Aid Highway Safety	\$ 8,500	\$ 8,679	102.11%	\$ 7,350	\$ 7,350	\$ 1,329	18.08%
Federal Transportation Assistance	\$ 234,000	\$ -	0.00%	\$ -	\$ 6,640	\$ -	0.00%
Interfund Transfers	\$ 290,100	\$ 32,633	11.25%	\$ 1	\$ 343,444	\$ 32,632	3263183.00%
Total Revenue	\$ 38,775,491	\$ 21,426,127	55.26%	\$ 20,304,507	\$ 37,863,001	\$ 1,121,620	5.52%
Appropriated Fund Balance	\$ 365,094	\$ -	0.00%	\$ -	\$ 962,885	\$ -	0.00%
Revenue and Fund Balance	\$ 39,140,585	\$ 21,426,127	54.74%	\$ 20,304,507	\$ 38,825,886	\$ 1,121,620	5.52%

General Fund Expenditures

Legislative Board	\$ 136,924	\$ 93,921	68.59%	\$ 40,978	\$ 73,331	\$ 52,943	129.20%
Mayor	\$ 34,310	\$ 18,813	54.83%	\$ 19,130	\$ 28,211	\$ (317)	-1.66%
Municipal Executive	\$ 600,983	\$ 326,152	54.27%	\$ 300,941	\$ 580,210	\$ 25,211	8.38%
Comptroller	\$ 590,443	\$ 293,520	49.71%	\$ 289,082	\$ 527,290	\$ 4,438	1.54%
Purchasing	\$ 134,757	\$ 72,228	53.60%	\$ 72,850	\$ 134,802	\$ (622)	-0.85%
Assessment	\$ 249,445	\$ 129,184	51.79%	\$ 133,493	\$ 245,007	\$ (4,309)	-3.23%
Tax Advertising	\$ 19,850	\$ 170	0.86%	\$ 200	\$ 21,053	\$ (30)	-15.00%
Property Acquired for Taxes	\$ 31,750	\$ 678	2.14%	\$ 1,240	\$ 2,700	\$ (562)	-45.30%
Fiscal Agent Fees	\$ 800	\$ -	0.00%	\$ -	\$ 920	\$ -	0.00%
Clerk	\$ 203,185	\$ 110,159	54.22%	\$ 113,970	\$ 213,697	\$ (3,811)	-3.34%
Law	\$ 308,358	\$ 127,363	41.30%	\$ 116,675	\$ 289,009	\$ 10,688	9.16%
Civil Service	\$ 66,292	\$ 40,914	61.72%	\$ 42,131	\$ 73,645	\$ (1,217)	-2.89%
Engineering	\$ 794,985	\$ 390,033	49.06%	\$ 359,598	\$ 686,722	\$ 30,435	8.46%
DPW Administration	\$ 520,660	\$ 230,238	44.22%	\$ 253,130	\$ 471,011	\$ (22,892)	-9.04%
Buildings	\$ 198,814	\$ 90,490	45.51%	\$ 87,153	\$ 178,476	\$ 3,337	3.83%
Central Garage	\$ 798,233	\$ 319,492	40.02%	\$ 366,074	\$ 775,901	\$ (46,582)	-12.72%
Central Printing & Mailing	\$ 72,726	\$ 28,484	39.17%	\$ 33,324	\$ 71,133	\$ (4,840)	-14.53%
Information Technology	\$ 526,871	\$ 230,136	43.68%	\$ 268,583	\$ 458,527	\$ (38,447)	-14.31%
Judgements & Claims	\$ 5,500	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Taxes on Property	\$ 39,525	\$ 39,106	98.94%	\$ 39,076	\$ 39,466	\$ 30	0.08%
Contingency	\$ 618,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Police	\$ 7,945,688	\$ 4,149,713	52.23%	\$ 4,148,129	\$ 7,899,168	\$ 1,584	0.04%
Fire	\$ 8,882,571	\$ 4,809,323	54.14%	\$ 4,950,252	\$ 8,953,245	\$ (140,929)	-2.85%
Control of Animals	\$ 271,368	\$ -	0.00%	\$ -	\$ 4,740	\$ -	0.00%
Safety Inspection	\$ 421,241	\$ 205,040	48.68%	\$ 200,471	\$ 365,847	\$ 4,569	2.28%
DPW Municipal Maintenance	\$ 620,132	\$ 324,860	52.39%	\$ 305,904	\$ 644,530	\$ 18,956	6.20%
DPW Road Maintenance	\$ 1,022,105	\$ 422,714	41.36%	\$ 438,437	\$ 733,369	\$ (15,723)	-3.59%
DPW Snow Removal	\$ 1,310,380	\$ 406,573	31.03%	\$ 380,906	\$ 1,325,241	\$ 25,667	6.74%
Hydro Electric Production	\$ 409,849	\$ 212,196	51.77%	\$ 170,905	\$ 380,986	\$ 41,291	24.16%
Traffic Control & Lighting	\$ 910,148	\$ 365,787	40.19%	\$ 439,161	\$ 929,154	\$ (73,374)	-16.71%
Airport	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Bus	\$ 998,382	\$ 388,354	38.90%	\$ 430,540	\$ 858,116	\$ (42,186)	-9.80%
Off Street Parking	\$ 67,172	\$ 31,556	46.98%	\$ 32,582	\$ 42,615	\$ (1,026)	-3.15%
Community Action	\$ 47,500	\$ -	0.00%	\$ 26,000	\$ 52,000	\$ (26,000)	-100.00%
Publicity	\$ 5,000	\$ -	0.00%	\$ 300	\$ 450	\$ (300)	-100.00%
Private Social Services Agency	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Recreation Administration	\$ 232,542	\$ 194,317	83.56%	\$ 131,768	\$ 305,083	\$ 62,549	47.47%
Thompson Park	\$ 373,371	\$ 173,329	46.42%	\$ 148,884	\$ 307,464	\$ 24,445	16.42%
Recreation Playgrounds	\$ 66,589	\$ 35,560	53.40%	\$ 48,990	\$ 65,981	\$ (13,430)	-27.41%
Recreation Fairgrounds	\$ 184,723	\$ 64,788	35.07%	\$ 122,405	\$ 178,633	\$ (57,617)	-47.07%
Recreation Outdoor Winter Activities	\$ 28,725	\$ 868	3.02%	\$ 179	\$ 678	\$ 689	384.84%
Recreation Athletic Programs	\$ 98,236	\$ 39,046	39.75%	\$ 28,928	\$ 74,200	\$ 10,118	34.98%
Recreation Swimming Pools	\$ 144,021	\$ 82,996	57.63%	\$ 130,882	\$ 160,793	\$ (47,886)	-36.59%
Recreation Ice Arena	\$ 544,147	\$ 310,912	57.14%	\$ 280,005	\$ 584,410	\$ 30,907	11.04%
Historian	\$ 250	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Zoning	\$ 3,000	\$ 334	11.13%	\$ 1,752	\$ 2,733	\$ (1,418)	-80.95%
Planning	\$ 13,100	\$ 3,226	24.63%	\$ 4,581	\$ 24,512	\$ (1,355)	-29.57%
DPW Storm Sewer	\$ 383,013	\$ 242,008	63.19%	\$ 198,252	\$ 320,430	\$ 43,756	22.07%
DPW Refuse & Garbage	\$ 959,803	\$ 408,695	42.58%	\$ 435,479	\$ 828,145	\$ (26,784)	-6.15%

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	Revised Budget	Current Y-T-D	Y-T-D % of Budget	Prior Y-T-D	Actual	Variance	%
Worker's Compensation	\$ 40,000	\$ 32,207	80.52%	\$ 19,794	\$ 52,950	\$ 12,413	62.71%
Unemployment Insurance	\$ 7,500	\$ 21	0.28%	\$ 8,847	\$ 17,714	\$ (8,826)	-99.76%
Health Insurance-Retirees	\$ 3,306,014	\$ 1,703,183	51.52%	\$ 1,673,371	\$ 3,335,795	\$ 29,812	1.78%
Medicare Reimbursements	\$ 351,205	\$ 169,833	48.36%	\$ 161,861	\$ 325,715	\$ 7,972	4.93%
Compensated Absences	\$ 15,000	\$ -	0.00%	\$ -	\$ (77,980)	\$ -	0.00%
Other Employee Benefits	\$ 5,000	\$ 1,984	39.68%	\$ 4,755	\$ 7,355	\$ (2,771)	-58.28%
General Liability Reserve Transfer	\$ 75,000	\$ -	0.00%	\$ -	\$ 75,000	\$ -	0.00%
Library Transfer	\$ 1,298,665	\$ 758,188	58.38%	\$ 631,000	\$ 1,209,204	\$ 127,188	20.16%
Serial Bonds - Principal	\$ 2,099,002	\$ 1,479,686	70.49%	\$ 1,064,300	\$ 2,082,288	\$ 415,386	39.03%
Serial Bonds-Interest	\$ 514,233	\$ 264,830	51.50%	\$ 287,596	\$ 561,916	\$ (22,766)	-7.92%
Capital Reserve Fund	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Capital Fund Transfer	\$ 470,000	\$ 239,836	51.03%	\$ 256,890	\$ 1,312,295	\$ (17,054)	-6.64%
Black River Trust Fund Transfer	\$ 10,000	\$ -	0.00%	\$ -	\$ 10,000	\$ -	0.00%
TOTAL	\$ 40,087,085	\$ 20,063,043	50.05%	\$ 19,701,734	\$ 38,825,886	\$ 361,309	1.83%

Water Fund Revenues

Water Rents	\$ 3,275,000	\$ 1,408,411	43.00%	\$ 1,507,421	\$ 3,328,569	\$ (99,010)	-6.57%
Unmetered Water	\$ 11,000	\$ 3,088	28.07%	\$ 4,165	\$ 8,713	\$ (1,078)	-25.87%
Outside User Fees	\$ 1,437,000	\$ 774,660	53.91%	\$ 722,616	\$ 1,407,196	\$ 52,044	7.20%
Water Service Charges	\$ 75,000	\$ 35,907	47.88%	\$ 23,699	\$ 78,093	\$ 12,208	51.51%
Interest & Penalties on Water Rents	\$ 60,000	\$ 32,228	53.71%	\$ 29,276	\$ 57,203	\$ 2,952	10.08%
Interest Earnings	\$ 500	\$ 652	130.48%	\$ 318	\$ 792	\$ 334	105.16%
Sale of Scrap	\$ 5,000	\$ 8,548	170.96%	\$ 2,502	\$ 7,288	\$ 6,046	241.66%
Sale of Equipment	\$ -	\$ -	0.00%	\$ 8,225	\$ 8,225	\$ (8,225)	-100.00%
Insurance Recoveries	\$ -	\$ 2,822	0.00%	\$ 678	\$ 903	\$ 2,144	316.22%
Refund of Prior Years Expenditure	\$ -	\$ 1,750	0.00%	\$ 3,450	\$ 3,450	\$ (1,700)	-49.28%
Unclassified Revenues	\$ 1,000	\$ 1,979	197.89%	\$ 205	\$ 334	\$ 1,774	865.34%
Payment Processing Fees	\$ 2,500	\$ 1,494	59.76%	\$ 1,103	\$ 2,636	\$ 391	35.44%
Metered Water Sales Funds	\$ 141,000	\$ 61,704	43.76%	\$ 76,497	\$ 131,517	\$ (14,793)	-19.34%
Interfund Transfers	\$ 1,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 5,009,000	\$ 2,333,243	46.58%	\$ 2,380,155	\$ 5,056,742	\$ (46,912)	-1.97%
Appropriated Fund Balance	\$ 193,000	\$ 101,931	52.81%	\$ 109,865	\$ -	\$ (7,934)	-7.22%
Revenue and Fund Balance	\$ 5,202,000	\$ 2,435,174	46.81%	\$ 2,490,020	\$ 5,056,742	\$ (54,846)	-2.20%

Water Fund Expenditures

Taxes on Property	\$ 750	\$ 373	49.77%	\$ 357	\$ 710	\$ 16	4.57%
Contingency	\$ 85,296	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Water Administration	\$ 255,916	\$ 140,020	54.71%	\$ 132,381	\$ 265,310	\$ 7,639	5.77%
Source of Supply, Power and Pump	\$ 595,201	\$ 287,404	48.29%	\$ 258,465	\$ 535,275	\$ 28,939	11.20%
Water Purification	\$ 1,811,519	\$ 844,784	46.63%	\$ 876,759	\$ 1,779,934	\$ (31,975)	-3.65%
Transmission and Distribution	\$ 1,267,316	\$ 560,938	44.26%	\$ 587,674	\$ 1,185,598	\$ (26,736)	-4.55%
Worker's Compensation	\$ 3,500	\$ 1,680	48.00%	\$ 641	\$ 2,270	\$ 1,039	162.11%
Unemployment Insurance	\$ -	\$ -	0.00%	\$ -	\$ 3,177	\$ -	0.00%
Health Insurance	\$ 120,381	\$ 65,941	54.78%	\$ 60,192	\$ 120,385	\$ 5,749	9.55%
Medicare Reimbursements	\$ 10,700	\$ 5,035	47.06%	\$ 5,035	\$ 10,070	\$ 0	0.00%
Compensated Absences	\$ 2,000	\$ -	0.00%	\$ -	\$ 5,911	\$ -	0.00%
Other Employee Benefits	\$ 400	\$ 73	18.25%	\$ 495	\$ 570	\$ (422)	-85.25%
General Liability Transfer	\$ 15,000	\$ -	0.00%	\$ -	\$ 15,000	\$ -	0.00%
Serial Bonds - Principal	\$ 482,572	\$ 223,834	46.38%	\$ 217,200	\$ 465,558	\$ 6,634	3.05%
Serial Bonds - Interest	\$ 122,318	\$ 53,091	43.40%	\$ 62,821	\$ 126,343	\$ (9,730)	-15.49%
Transfer to Coagulation Reserve	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Transfer to Capital	\$ 334,000	\$ 252,000	75.45%	\$ 288,000	\$ 295,152	\$ (36,000)	-12.50%
TOTAL	\$ 5,106,868	\$ 2,435,174	47.68%	\$ 2,490,020	\$ 4,811,263	\$ (54,846)	-2.20%

CITY OF WATERTOWN
FY 2014/15 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING DECEMBER 31, 2014

	2014-15		Y-T-D % of Budget	Prior Y-T-D	2013-14		Current YTD vs. Prior YTD	
	Revised Budget	Current Y-T-D			Actual		Variance	%
Sewer Fund Revenues								
Sewer Rents	\$ 2,520,000	\$ 1,114,341	44.22%	\$ 1,056,547	\$ 2,414,606	\$ 57,794		5.47%
Sewer Charges	\$ 714,000	\$ 348,871	48.86%	\$ 295,478	\$ 648,422	\$ 53,393		18.07%
Interest & Penalties on Sewer Rents	\$ 50,000	\$ 30,309	60.62%	\$ 26,052	\$ 51,301	\$ 4,257		16.34%
Sewer Rents-Governments	\$ 1,870,300	\$ 844,459	45.15%	\$ 773,916	\$ 1,658,158	\$ 70,543		9.12%
Interest Earnings	\$ 1,500	\$ 197	13.13%	\$ 474	\$ 562	\$ (277)		-58.46%
Permit Fees	\$ 20,000	\$ 17,500	87.50%	\$ 18,875	\$ 19,000	\$ (1,375)		-7.28%
Sale of Scrap	\$ 2,000	\$ -	0.00%	\$ 2,087	\$ 2,193	\$ (2,087)		-100.00%
Sale of Equipment	\$ 1,000	\$ -	0.00%	\$ 1,160	\$ 1,160	\$ (1,160)		-100.00%
Insurance Recovery	\$ -	\$ 31,968	0.00%	\$ 678	\$ 903	\$ 31,290		4614.97%
Refund of Prior Years Expenditure	\$ -	\$ 1,755	0.00%	\$ 23	\$ 23	\$ 1,732		7528.96%
Unclassified Revenues	\$ -	\$ 413	0.00%	\$ -	\$ -	\$ 413		#DIV/0!
Payment Processing Fees	\$ 2,500	\$ 1,494	59.76%	\$ 1,102	\$ 2,635	\$ 392		35.56%
Interfund Revenues	\$ 340,200	\$ 200,917	59.06%	\$ 204,185	\$ 358,521	\$ (3,268)		-1.60%
State Aid - Workers Compensation	\$ -	\$ 615	0.00%	\$ -	\$ 133	\$ 615		#DIV/0!
State Aid - CHIPSS	\$ -	\$ 880	0.00%	\$ 2,353	\$ 3,088	\$ (1,473)		-62.58%
Interfund Transfer	\$ 1,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Total Revenue	\$ 5,522,500	\$ 2,593,717	46.97%	\$ 2,382,930	\$ 5,186,948	\$ 210,787		8.85%
Appropriated Fund Balance	\$ 51,652	\$ 9,003	17.43%	\$ -	\$ 8,425	\$ 9,003		#DIV/0!
Total Revenue	\$ 5,574,152	\$ 2,602,720	46.69%	\$ 2,382,930	\$ 5,195,373	\$ 219,790		9.22%

Sewer Fund Expenditures								
Sewer Administration	\$ 238,165	\$ 130,498	54.79%	\$ 122,843	\$ 247,473	\$ 7,655		6.23%
Sanitary Sewer	\$ 482,949	\$ 235,665	48.80%	\$ 258,132	\$ 405,749	\$ (22,467)		-8.70%
Sewage Treatment and Disposal	\$ 3,711,791	\$ 1,769,645	47.68%	\$ 1,533,393	\$ 3,317,337	\$ 236,252		15.41%
Contingency	\$ 46,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Worker's Compensation	\$ 3,200	\$ 1,495	46.73%	\$ 570	\$ 2,020	\$ 925		162.36%
Unemployment Insurance	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Health Insurance- Retirees	\$ 139,418	\$ 69,711	50.00%	\$ 76,244	\$ 145,955	\$ (6,533)		-8.57%
Medicare Reimbursements	\$ 10,700	\$ 5,035	47.06%	\$ 5,455	\$ 10,490	\$ (420)		-7.70%
Compensated Absences	\$ 2,000	\$ -	0.00%	\$ -	\$ (619)	\$ -		0.00%
Other Employee Benefits	\$ 300	\$ 85	28.33%	\$ 450	\$ 609	\$ (365)		-81.11%
General Liability Transfer	\$ 15,000	\$ -	0.00%	\$ -	\$ 15,000	\$ -		0.00%
Serial Bonds - Principal	\$ 718,926	\$ 314,509	43.75%	\$ 260,500	\$ 448,654	\$ 54,009		20.73%
Serial Bonds - Interest	\$ 235,801	\$ 48,077	20.39%	\$ 61,527	\$ 117,705	\$ (13,450)		-21.86%
Transfer to Capital Reserve Fund	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Transfer to Capital Fund	\$ 45,000	\$ 28,000	62.22%	\$ -	\$ 485,000	\$ 28,000		#DIV/0!
TOTAL	\$ 5,649,250	\$ 2,602,720	46.07%	\$ 2,319,114	\$ 5,195,373	\$ 283,606		12.23%

Library Fund Revenues								
Library Fines	\$ 20,000	\$ 8,795	43.98%	\$ 10,398	\$ 21,116	\$ (1,603)		-15.41%
Library Grant	\$ 46,105	\$ 23,052	50.00%	\$ 23,052	\$ 46,105	\$ 0		0.00%
Unclassified Revenues	\$ -	\$ 110	0.00%	\$ -	\$ -	\$ 110		#DIV/0!
Interfund Transfer	\$ 1,298,665	\$ 758,188	58.38%	\$ 631,000	\$ 1,209,205	\$ 127,188		20.16%
Total Revenue	\$ 1,364,770	\$ 793,984	58.18%	\$ 664,450	\$ 1,276,426	\$ 129,534		19.49%
Appropriated Fund Balance	\$ -	\$ 12,724	0.00%	\$ -	\$ 23,530	\$ 12,724		#DIV/0!
Revenue and Fund Balance	\$ 1,364,770	\$ 806,708	59.11%	\$ 664,450	\$ 1,299,956	\$ 142,258		21.41%

Library Fund Expenditures								
Contingency	\$ 12,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Library Fund Expenditures	\$ 1,055,474	\$ 571,538	54.15%	\$ 550,549	\$ 1,058,933	\$ 20,989		3.81%
Worker's Compensation	\$ 1,500	\$ 749	49.94%	\$ 286	\$ 1,012	\$ 463		161.92%
Health Insurance	\$ 126,807	\$ 61,499	48.50%	\$ 54,719	\$ 115,387	\$ 6,780		12.39%
Medicare Reimbursements	\$ 17,623	\$ 8,182	46.43%	\$ 8,182	\$ 16,574	\$ 0		0.00%
Compensated Absences	\$ 1,000	\$ -	0.00%	\$ -	\$ (1,438)	\$ -		0.00%
Other Employee Benefits	\$ 200	\$ 36	18.00%	\$ 229	\$ 274	\$ (193)		-84.28%
Serial Bonds - Principal	\$ 44,000	\$ 46,971	106.75%	\$ 43,000	\$ 43,000	\$ 3,971		9.23%
Serial Bonds - Interest	\$ 10,176	\$ 2,733	26.86%	\$ 6,388	\$ 11,916	\$ (3,655)		-57.22%
Transfer to Capital	\$ 110,000	\$ 115,000	104.55%	\$ -	\$ 54,297	\$ 115,000		#DIV/0!
TOTAL	\$ 1,378,780	\$ 806,708	58.51%	\$ 663,353	\$ 1,299,956	\$ 143,355		21.61%

CITY OF WATERTOWN
FY 2014/15 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING DECEMBER 31, 2014

	2014-15		Y-T-D % of Budget	Prior Y-T-D	2013-14		Current YTD vs. Prior YTD	
	Revised Budget	Current Y-T-D			Actual		Variance	%
Self-Insurance Fund Revenues								
Shared Service Charges	\$ 7,124,986	\$ 3,491,607	49.01%	\$ 3,491,610	\$ 6,960,819	\$ (3)		0.00%
Interest and Earnings	\$ 500	\$ 1,459	291.78%	\$ 535	\$ 1,454	\$ 924		172.70%
Insurance Recoveries	\$ 100,000	\$ -	0.00%	\$ -	\$ 56,273	\$ -		0.00%
Medicare Part D reimbursement	\$ 190,000	\$ 55,159	29.03%	\$ 51,526	\$ 236,896	\$ 3,633		7.05%
Refund of Prior Years Expenditure	\$ -	\$ 71,107	0.00%	\$ 34,307	\$ 34,307	\$ 36,800		107.27%
Employee Contributions	\$ 654,628	\$ 341,362	52.15%	\$ 336,118	\$ 610,442	\$ 5,244		1.56%
Unclassified Revenues	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Prescription Reimbursements	\$ 120,000	\$ 93,621	78.02%	\$ 55,833	\$ 147,423	\$ 37,788		67.68%
Federal Early Retiree Reinsurance Program	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Total Revenue	\$ 8,190,114	\$ 4,054,316	49.50%	\$ 3,969,929	\$ 8,047,614	\$ 84,387		2.13%
Appropriated Fund Balance	\$ 291,000	\$ 36,075	12.40%	\$ -	\$ -	\$ 36,075		#DIV/0!
Revenue and Fund Balance	\$ 8,481,114	\$ 4,072,353	48.02%	\$ 3,969,929	\$ 8,047,614	\$ 102,424		2.58%

Self-Insurance Fund Expenditures

Administration	\$ 659,114	\$ 304,828	46.25%	\$ 307,005	\$ 553,857	\$ (2,177)		-0.71%
Medical Claims	\$ 5,025,000	\$ 2,441,903	48.60%	\$ 1,793,006	\$ 4,319,677	\$ 648,897		36.19%
Pharmacy Claims	\$ 2,797,000	\$ 1,325,622	47.39%	\$ 1,181,691	\$ 2,611,404	\$ 143,931		12.18%
TOTAL	\$ 8,481,114	\$ 4,072,353	48.02%	\$ 3,281,702	\$ 7,484,937	\$ 790,651		24.09%

City of Watertown

2014 ANNUAL REPORT



This annual report has been compiled for your review of the department's operations and services that were provided to our customers, the citizens that dial 911 to report incidents, those that request information or non-emergency services, and our partner agencies; the Watertown Police department, New York State Police, Jefferson County Sheriff department, Jefferson County Emergency Management, Guilfoyle Ambulance and the neighboring fire departments during the 2014 calendar year.

This report is also a requirement of NFPA 1710, *The Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments 2010 edition*. Specifically section 4.1.2.6 states; "The fire department shall provide the AHJ with a written annual report."

The cover photo was taken by a member of Guilfoyle Ambulance Service while they stood by while members of "B" Platoon worked to extinguish a fire at 340 Factory Street on November 7, 2014. This building of ordinary construction [wood framing and masonry walls] contained 13 apartments and an alarm system, however not the type which would automatically notify the dispatch center. An occupant, who could smell smoke in the building, dialed 911 to report the incident. Luckily the apartment where the fire originated was unoccupied at the time and there were no injuries reported.

This structure fire was reported to our dispatch center as only an odor of smoke in the building and clearly demonstrates the importance of providing adequate resources for immediate fire suppression efforts. When fire crews arrived on scene there was no smoke or fire visible during outside size-up. The flames in the photo presented moments after crews located the fire in a second floor apartment and were actively advancing hose streams to extinguish the fire.

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FIRE STATIONS

The Emma Flower Taylor Fire Station was placed in operation and dedicated in 1992. The building has a unique history. Originally built in the 1970's to serve as an indoor municipal pool, the structure was dormant for a number of years until it was re-purposed as the City's central fire station.

Station 1 also houses four first line apparatus. A *2004 Pierce Tower Ladder* which is staffed with three personnel, a *2001 Emergency One pumper* that has a pumping capacity of 1500 gallons per minute and is staffed with three personnel, a *2004 American LaFrance Rescue* truck staffed with two personnel, and a *2008 Chevy Tahoe* serves the shift commander as a command vehicle. The minimum staffing of Station 1 is nine line personnel.



Also housed at Station 1 in an unmanned reserve status are Engine 4, a *1996 Ferrara pumper*, and Truck 2, a *1986 Emergency One reserve 95' tower ladder*.

Tech Rescue 1 & Tech Rescue 2 are trailers which contains equipment for specialized rescue situations, namely; confined space rescue, trench rescue, rope rescue, and structural collapse rescue. The *Water Rescue Team* trailer contains all the necessary equipment for fire department personnel to perform water and ice rescue of victims. *R.I.T. 8-17*, multi-purpose utility vehicle serves as a Rapid Intervention Team response vehicle and tow vehicle for the technical rescue trailers. A *Fire Safety Trailer* used by the Fire Educator and the *County Hazardous Materials Decontamination* trailer are also located at Station 1. All but two of the trailer units are stored outside due to lack of usable space within the station.

Station 2 is staffed with a minimum of three personnel and responds with a 2006 *Pierce pumper* having a pumping capacity of 1500 gallons per minute and carries 750 gallons of water. This station also houses an unmanned reserve Engine 5, a 1986 *Emergency One pumper* which has a pumping capacity of 1250 gallons per minute and is minimally equipped. This 29 year old pumper is scheduled for replacement.



Station 3 is staffed with a minimum of three personnel and responds with a 2007 *Pierce pumper* that has 1500 gallons per minute pumping capacity and 750 gallons of water on board. This station also houses the County's Hazardous Materials Response Vehicle (CAR 70) and the members assigned to station 3 maintain and inspect the specialized equipment assigned to that vehicle. The City has full use of the equipment on CAR 70 in the event that there is a hazardous materials incident within our boundaries. In 2014 the department responded with Car 70 to requests for mutual aid with incidents involving hazardous materials in Adams and Great Bend.

FIRST LINE APPARATUS



Engine 1 - “EMMA”

Named after Mrs. Emma Flower Taylor, Engine One is a 2000 Emergency One pumper with the rated capacity to flow 1500 gallons per minute. This engine carries 750 gallons of onboard water. This 14 year old engine has 64,846 road miles and 8,866.2 engine hours.

Staffing consist of an Officer and two Firefighters.

Engine 2 - “NOLAN”

Named for Fallen Fire Captain William Nolan, Engine 2 is a 2006 Pierce pumper with the rated capacity to flow 1500 gallons per minute. This engine carries 750 gallons of onboard water. This 8 year old engine has 36,947 road miles and 6,212.6 engine hours

Staffing consist of an Officer and two Firefighters.





Engine 3

Engine 3 is a 2007 Pierce pumper with the rated capacity to flow 1500 gallons per minute. This engine carries 750 gallons of onboard water. This 7 year old engine has 37,831 road miles and 4,705.5 engine hours

Staffing consist of an Officer and two Firefighters.

Truck 1 – “Homer”

Truck 1 is a 2004 Pierce “Quint” aerial platform. This apparatus is named for Mr. Homer Perkins, a prominent businessman who served as a Jefferson County Fire Coordinator, and friend to City Fire. The term quint reflects the apparatus’ five capabilities; pumping, aerial ladder, ground ladders, water, & hose. This vehicle has a 100’ aerial platform and a rated pumping capacity of 2000 gallons per minute. 300 gallons of water are carried on board along with a full compliment of ground ladders. This 10 year old rig has 9,324 miles and 4662.5 engine hours.



Staffing consist of an Officer and two Firefighters.



Heavy Rescue – “McCarthy”

Named for long time department Chaplain, Monsignor Robert McCarthy, Rescue 1 is a 2004 American LaFrance Heavy Rescue. As the name implies, this vehicle is equipped to support rescue and medical aid request. Pneumatic, hydraulic, and battery operated rescue equipment are among the tools available to aid in rescue type situations. At 10 years old, the vehicle

mileage is 53,055 with 7,898 engine hours.

Staffing is an Officer and a Firefighter.

8-12 Command Vehicle

This 2008 Chevy Tahoe serves as a command vehicle utilized by the shift commander. It is equipped with an array of communication and metering, equipment as well as a reference library for hazardous materials. This vehicle is six years old and has 33,407 miles.

Staffing is the on-duty Battalion Chief.



RESERVE APPARATUS



Engine 4

Engine 4 is a 1996 Ferrara [HME] pumper. This engine has a rated pumping capacity of 1500 gallons per minute. It carries 750 gallons of on board water and is also equipped with a 40 gallon foam tank. This 19 year old vehicle was refurbished in 2008. Mileage is estimated at 30,000 and an estimated 6366.1 engine hours due to a

replacement instrument cluster.

This is an un-staffed reserve vehicle.

Engine 5 - “Old Smokey”

Engine 5 is a 1986 Emergency One pumper and has been nicknamed Old Smokey by the DPW staff given its propensity to emit very dense diesel exhaust. This 29 year old engine has literally pumped millions of gallons of water over its career. It pre-dates the standard for fully enclosed cab and three point safety belts for occupants. It has a rated capacity of 1250 gallons per minute and carries 750 gallons of onboard water. This vehicle is scheduled for replacement. Mileage is 71,098 with 11,229.27 engine hours.



This is an un-staffed reserve vehicle located at Station 2



Truck 2

Truck 2 is a 1986 Emergency One 95' aerial platform. This truck carries a full complement of ground ladders. It was refurbished in 2003 enclosing the jump seats to meet NFPA standards. This truck has 17,765 miles and 3785.87 engine hours.

This is an un-staffed reserve vehicle located at Station 1

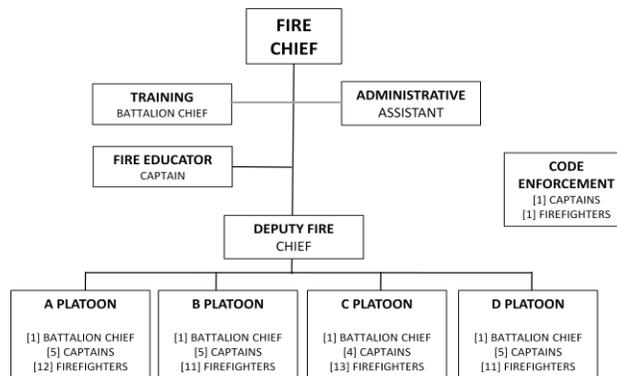
The fleet of reserve apparatus is maintained in a state of readiness. These vehicles are placed in front line service whenever mechanical issues arise or required maintenance of the front line apparatus is performed.

Reserve apparatus are also staffed in the event of recall for emergency incidents that surpass the on-duty personnel numbers. Examples of which would be a large influx of call volume as seen with severe weather emergencies, or the inability of responders to depart the current situation to respond to another call for assistance, such as during a structure fire.

DEPARTMENT ORGANIZATION and PERSONNEL

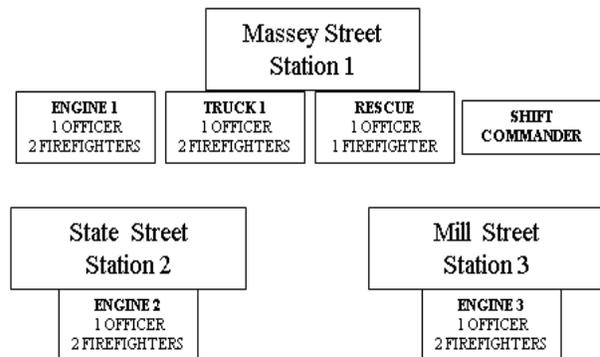
The department is currently staffed with 76 career firefighters, 70 of whom are deployed in a four platoon system. Two platoons (A & C) rotate tours for three days with each consisting of 10 hour days and 14 hour nights, followed by the remaining two platoons (B & D) using the same schedule. Administration consists of four personnel; the Fire Chief, the Deputy Chief, Battalion Chief in charge of Training, and the department’s Fire Educator (a Captain). A Captain and a Firefighter are detailed with the Engineering Department’s Bureau of Code Enforcement working four 10 hour days per week. Two budgeted positions are currently vacant.

THE ORGANIZATIONAL CHART



THE LINE ASSIGNMENT CHART

The department’s minimum staffing for each day is fifteen personnel assigned to the apparatus. The fifteen personnel on duty assigned as described in the line assignment chart are designed to provide a minimum of three engine companies in order to meet an ISO



(Insurance Service Office) pumping requirement of 3500 gallons per minute for our community. This fire flow recommendation is based on the ISO team’s review of the City’s building inventory and fire load in 2009.

Fifteen personnel is also a benchmark in order to contain a fire within a *2000 sq. foot two story single family dwelling without a basement*. The City Assessor's office records list 5,028 single family homes, 1,104 two family homes, and 187 three family homes within the City.

This benchmark is referenced as section 5.2.4.2.2 of NFPA 1710 with the following critical tasks assigned:

- 1 Incident Commander
- 1 Pump Operator
- 1 Aerial Operator
- 2 personnel assigned to Initial Rapid Intervention
- 2 personnel assigned to raise ground ladders
- 2 personnel assigned to victim search
- 4 personnel assigned to deploy an attack line and one back-up line
- 2 personnel assigned to support hose line advancement

Although NFPA 1710 identifies that a company shall be staffed with a minimum of four personnel, (5.2.3.1.1 and 5.2.3.2.1), the departments' current deployment model assigns a minimum of three personnel to an apparatus in order to provide three engines, a ladder truck, rescue company and a shift commander with a minimum staffing of fifteen personnel on duty. This model was implemented in 1988 and was reaffirmed after a 2002 study. Fifteen personnel on the scene of a fire allows for multiple tasks to be accomplished simultaneously, such as;

- Deployment of fire streams for an effective water delivery of 300 gpm and the ventilation of the structure
- Search of the structure for occupants and the laddering of the upper floors
- Establishing a water supply from municipal hydrants and conducting an initial and ongoing size up of the situation.

These are just a few of the multiple combinations of tasks that need to be accomplished at a structure fire.

RETIREMENTS

2014 saw the retirement of the last three department members who were hired in the 1970's. Captain Joseph Compo retired with over 36 years of service serving the last 14 at the State Street Fire station as "B" platoon's officer on Engine 2. Next to retire was Roland Edmonds who finished his career at 23:59 hours on June 28th, with just over 35 years of service. Rolly was among the first Emergency Medical Technicians on the department. He completed his service at the Mill Street Fire station as a firefighter on Engine 3. The third to retire was Patrick Wiley. Pat completed an iconic 40 year career. He served the last 25 years at the rank of Battalion Chief.

The retirement of these men left the department void of their combined 111 years of firefighting experience. Presently, only 14 personnel have more than 20 years experience within the ranks of the department.

Years	<5	5-10	10-15	15-20	20-25	25-30	30-35	>35
Battalion Chief Years of Service				3	1	1		
Battalion Chief Time in Grade	3	2						
Captain Years of Service			9	6	4	1	1	
Captain Time in Grade	8	8	4	1				
Firefighter Years of Service	11	22	8	2	2	1	2	

INCIDENT RESPONSES

In 2014 the department responded to 3993 calls for assistance. The department utilizes Firehouse Reporting Software for recording and tracking incident data as well as occupancy records. The Firehouse incident reporting template is compatible with the National Incident Reporting System [NFIRS]. The NFIRS system allows export of our community's fire experience to the State of New York which subsequently sends data to be tracked nationally for trends.

NFIRS breaks incident responses into 9 major categories; 100-Fires, 200-Overpressure/Explosion, 300-Rescue/Emergency Medical Services, 400-Hazardous Conditions, 500-Service Calls, 600-Good Intent Calls, 700-False Alarms/False Calls, 800-Severe Weather, 900-Special Type Calls. The system allows communities to subdivide categories for more detailed tracking of incidents. Examples of this could include the tracking of wildland fires in a given region or distinguishing between an alarm system activation due to poor maintenance as opposed to an alarm system that is functioning as designed, but is the wrong type for the location it's protecting.

The following is a breakdown of incident response times which shows the department's 2014 response times for the 3,993 request for assistance by averages and calculated to the 90th percentile. A total of 621 calls had a response time greater than six minutes; three of which were mutual aid responses. 307 responses which were greater than six minutes were responded to in a non-emergency mode.

Response time is the total time from when the phone call is answered at the dispatch center to the first arriving unit arrival at scene.

INCIDENT RESPONSE TIMES		
	Average Response Time	90th Percentile Response Time
RESPONSES INCLUDING ALL CATEGORIES	04:57	06:50
100 - FIRE CALLS	04:02	05:24
200 - OVERPRESSURE/EXPLOSIONS CALLS	04:19	04:48
300 - MEDICAL/EMS CALLS	05:25	07:12
400 - HAZARDOUS CONDITION CALLS	04:32	07:01
500 - SERVICE CALLS	05:29	07:26
600 - GOOD INTENT CALLS	03:10	06:16
700 - FALSE CALLS	03:40	05:38
800 - SEVERE WEATHER CALLS	05:10	07:09
900 - SPECIAL TYPE CALLS	01:38	05:05

The following is a breakdown of the request for service sorted by National Incident Fire Reporting System [NFIRS] categories.

TYPE 100 -FIRE CALLS		
NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
100	Fire, Other	13
111	Building fire	21
111A	Appliance fire	9
111B	Industrial Machinery Fire	1
112	Fires in structure other than in a building	2
113	Cooking fire, confined to container	22
116	Fuel burner fire	1
118	Trash or rubbish fire, contained	5
130	Mobile property (vehicle) fire, Other	2
131	Passenger vehicle fire	8
132	Road freight or transport vehicle fire	1
140	Natural vegetation fire, Other	17
142	Brush or brush-and-grass mixture fire	4
150	Outside rubbish fire, Other	11
151	Outside rubbish, trash or waste fire	16
154	Dumpster /Trash Receptacle fire	1
160	Special outside fire, Other	1
162	Outside equipment fire	1
	TOTAL	136

Average Response Time 00:04:02
90th Percentile 00:05:24

TYPE 200 – OVERPRESSURE/EXPLOSION CALLS		
NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
200	Overpressure rupture, explosion, overheat other	1
210	Overpressure rupture from steam, Other	1
243	Fireworks explosion (no fire)	1
251	Excessive heat, scorch burns with no ignition	1
	TOTAL	4

Average Response Time 00:04:19
90th Percentile 00:04:48

The NFIRS incident type 300 category includes medical aid calls, type 311. Medical aid calls total 2304 requests for assistance or 57.7% of the total annual calls. Request for medical assistance are received via the 911 system. The response to medical emergencies is conducted on a two tiered system with the City Fire dispatched via the Jefferson County 911 center. The dispatch center then transfers the caller to Guilfoyle Ambulance for Emergency Medical Dispatching protocols and a transporting ambulance. The geographic locations of our fire stations allows for early intervention of medical emergencies by fire department personnel when seconds may be the difference between life and death. The department sends the closest engine company when the caller indicates that the patient is unconscious, not breathing, choking or having difficulty breathing. The nearest engine company officer has the discretion to self dispatch if they believe they can intervene in a life threatening emergency. We recently outfitted our response apparatus with EPI-pens in order to treat victims of anaphylaxis. Below the list of incidents continues with E.M.S./Medical assistance calls.

TYPE 300 – EMS/MEDICAL		
NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
300	Rescue, EMS incident, other	10
300L	Rescue, emergency medical (EMS) call, Other(life)	4
311	Medical assist, assist EMS crew	117
311#	Medical assist, assist EMS crew (Burns)	2
311&	Medical assist, assist EMS crew (Stabbing]	5
311*	Medical assist, assist EMS crew [unknown medical]	160
311A	Medical assist, assist EMS crew (allergic)	33
311B	Medical assist, assist EMS crew (Bleeding)	77
311C	Medical assist, assist EMS crew (cva)	31
311D	Medical assist, assist EMS crew (Diff. Breathing)	324
311E	Medical assist, assist EMS crew (ETOH)	39
311F	Medical assist, assist EMS crew (full arrest)	19
311G	Medical assist, assist EMS crew (gen. illness)	66
311H	Medical assist, assist EMS crew (cardiac)	52
311I	Medical assist, assist EMS crew (Diabetic)	99
311J	Medical assist, assist EMS crew (chest pain)	123
311K	Medical assist, assist EMS crew (syncope)	74
311L	Medical assist, assist EMS crew (Person fell)	483
311M	Medical assist, assist EMS Crew (Gunshot Wound)	1
311O	Medical assist, assist EMS crew (overdose)	66
311P	Medical assist, assist EMS crew (pregnancy)	39
311Q	Medical assist, assist EMS crew [altered mental]	23
311R	Medical assist, assist EMS crew (assault/altercation)	131
311S	Medical assist, [Seizures]	134
311T	Medical assist, assist EMS crew (trauma)	66
311U	Medical assist, assist EMS crew (unconscious/unresponsive)	83
311W	Medical assist, assist EMS crew (possible D.O.A.)	19
311X	Medical assist, assist EMS crew (unfounded)	18
311Y	Medical assist, assist EMS crew (choking)	12
311Z	Medical assist, assist EMS crew (suicidal) Standby	8
320	Emergency medical service, other	2
321	EMS call, excluding vehicle accident with injury	1

322	Motor vehicle accident with injuries	66
323	Motor vehicle/pedestrian accident (MVA Car/Pedestrian)	20
324	Motor Vehicle Accident with no injuries	58
331	Lock-in (if lock out , use 511)	10
341	Search for person on land	1
342	Search for person in water	5
350	Extrication, rescue, Other	2
350W	Extrication, rescue, Other	2
351	Extrication of victim(s) from building/structure	3
352	Extrication of victim(s) from vehicle	5
353	Removal of victim(s) from stalled elevator	23
356	High-angle rescue	1
363	Swift water rescue	6
381	Rescue or EMS standby	13
	TOTAL	2536
	Average Response Time 00:05:25	
	90th Percentile 00:07:12	

TYPE 400 - HAZARDOUS CONDITION

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
400	Hazardous condition, Other	16
400C	Hazardous condition, Electric, cable &/or telephone.	57
400I	Hazardous condition, Other (investigation)	18
400M	Hazardous condition, Other (mva/no injuries)	77
410	Combustible/flammable gas/liquid condition, other	14
411	Gasoline or other flammable liquid spill	13
412	Gas leak (natural gas or LPG)	33
413	Oil or other combustible liquid spill	6
420	Toxic condition, Other	3
421	Chemical hazard (no spill or leak)	3
422	Chemical spill or leak	1
424	Carbon monoxide incident	27
440	Electrical wiring/equipment problem, Other	17
4401	Electrical wiring/equipment problem, Other (wire)	12
441	Heat from short circuit (wiring), defective/worn	5
442	Overheated motor	5
443	Breakdown of light ballast	3
444	Power line down	13
4441	Cable or Telephone Wire Down	48
445	Arcing, shorted electrical equipment	8
461	Building or structure weakened or collapsed	1
462	Aircraft standby	1
463	Vehicle accident, general cleanup	36
480	Attempted burning, illegal action, Other	4
	TOTAL	421

Average Response Time 00:04:32
90th Percentile 00:07:01

TYPE 500 - SERVICE CALLS

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
500	Service Call, other	13
500H	Service Call, Other(helicopter stand-by)	5
510	Person in distress, Other	4
510A	Lifeline activation	2
511	Lock-out	15
512	Ring or jewelry removal	1
520	Water problem, Other	62
521	Water evacuation	1
522	Water or steam leak	36
531	Smoke or odor removal	6
5311	Smoke or odor removal (Investigation)	44
542	Animal rescue	3
550	Public service assistance, Other	3
551	Assist police or other governmental agency	24
554	Assist invalid	2
561	Unauthorized burning	13
	TOTAL	234
	Average Response Time 00:05:29	
	90th Percentile 00:07:26	

TYPE 600 - GOOD INTENT CALLS

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
600	Good intent call, Other	41
611	Dispatched & cancelled en route	64
622	No Incident found on arrival at dispatch address	36
631	Authorized controlled burning	14
651	Smoke scare, odor of smoke	2
652	Steam, vapor, fog or dust thought to be smoke	2
671	HazMat release investigation w/no HazMat	6
	TOTAL	165
	Average Response Time 00:03:40	
	90th Percentile 00:05:38	

FALSE ALARMS FALSE CALLS

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
700	False alarm or false call, Other	23
710	Malicious, mischievous false call, Other	10
714	Central station, malicious false alarm	1
715	Local alarm system, malicious false alarm	1
721	Bomb scare - no bomb	1
730	System malfunction, Other	16
731	Sprinkler activation due to malfunction	12
733	Smoke detector activation due to malfunction	41
734	Heat detector activation due to malfunction	1
735	Alarm system sounded due to malfunction	25
736	CO detector activation due to malfunction	15
740	Unintentional transmission of alarm, Other	31
741	Sprinkler activation, no fire - unintentional	14
742	Extinguishing system activation	1
743	Smoke detector activation, no fire - unintentional	160
744	Detector activation, no fire - unintentional	42
745	Alarm system activation, no fire - unintentional	64
746	Carbon monoxide detector activation, no CO	8
	TOTAL	466
	Average Response Time 00:03:40	
	90th Percentile 00:05:38	

SEVERE WEATHER

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
813	Wind storm, tornado/hurricane assessment	4
813W	Winter Storm (Tree/Wires Down)	2
	TOTAL	6
	Average Response Time 00:05:10	
	90th Percentile 00:07:09	

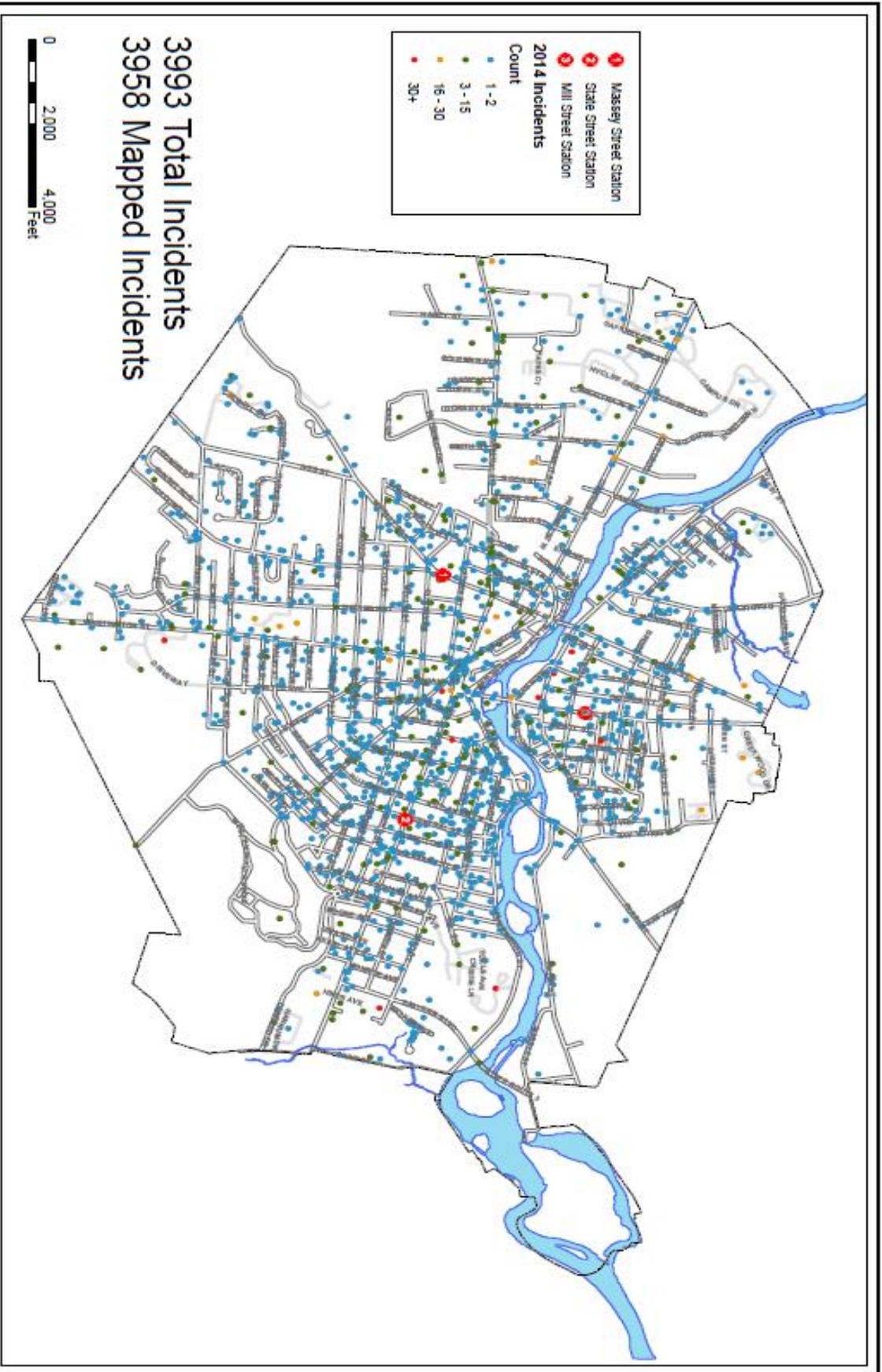
SPECIAL TYPE CALLS

NFIRS TYPE	INCIDENT TYPE DESCRIPTION	NUMBER OF CALLS
9001	Second Alarm Status	15
9002	Firework standby	1
9003	Fair duty standby	4
911	Citizen complaint	5
	TOTAL	25
	Average Response Time 00:01:38	
	90th Percentile 00:05:05	

INCIDENT MAPPING

A map of the City displaying incident responses was created by the City's Information Technology department with information supplied from fire department records. Incident locations are plotted by merging Firehouse reporting software incident response tables with the most current G.I.S. data [2011 Inspection Data] associated with Firehouse occupancy tables. Thirty-five incident locations were unable to be mapped. Significant structures that were not able to be mapped include the new JCC dormitory, Fairfield Inn, Hilton Garden Inn, and sections of Creekwood apartments.

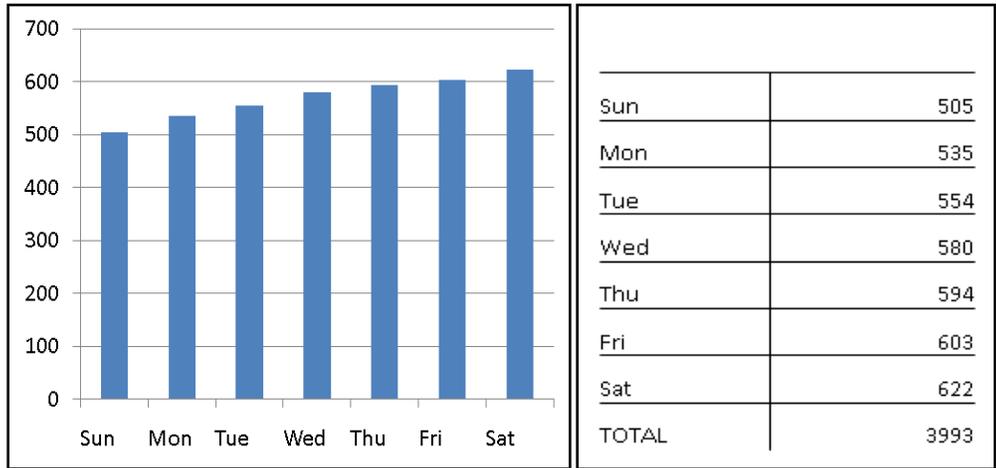
The map displays the occupancies which experienced an incident response during 2014. Some housing units, such as Midtown Towers and Hilltop Towers for example, have multiple living units and expectedly show multiple responses. The map also illustrates the areas of the city with the greatest call volume.



City of Watertown - Fire Department		CITY OF WATERTOWN, NEW YORK	
2014 Fire Incident Response		GIS DEPARTMENT	
245 WASHINGTON STREET		ROOM 3088, MUNICIPAL BUILDING	
WATERTOWN, NEW YORK 13601		245 WASHINGTON STREET	
TEL: (315) 798-7793		WATERTOWN, NEW YORK 13601	
TEL: (315) 798-7793		TEL: (315) 798-7793	
Prepared by: Watertown GIS Department Date: 11/20/2015 User: GIS/MS/MS		Prepared by: Watertown GIS Department Date: 11/20/2015 User: GIS/MS/MS	
Title: 2014 Fire Incident Response		Title: 2014 Fire Incident Response	

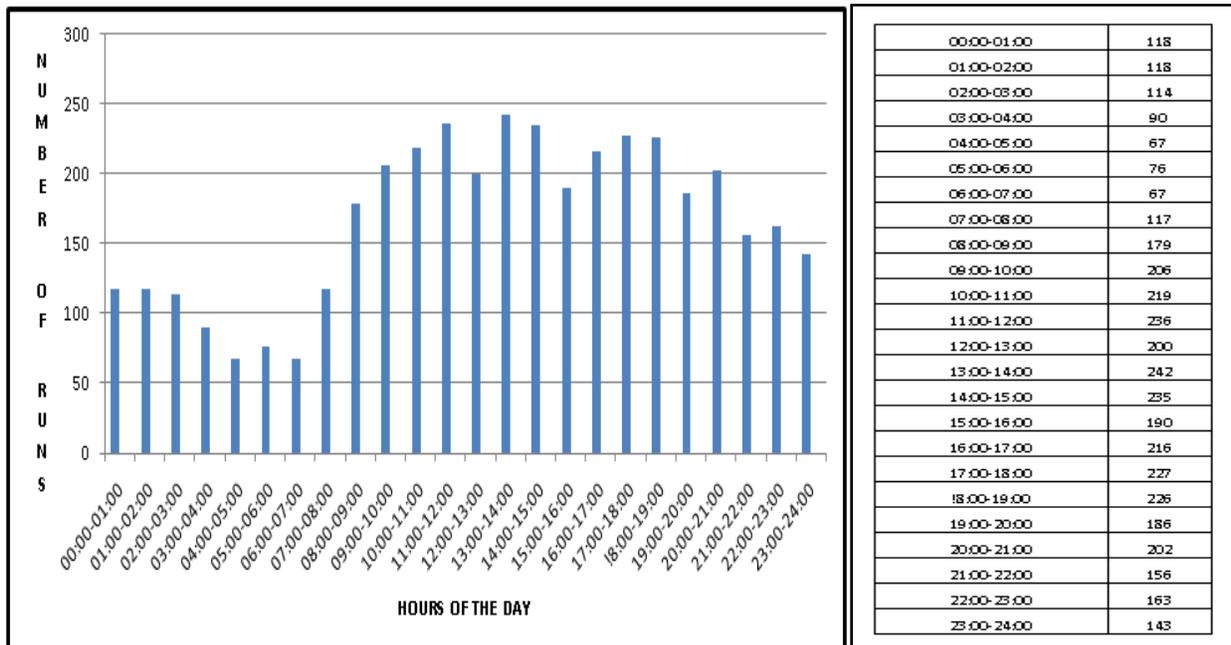
CALL VOLUME BY DAY OF WEEK

The following charts represent the call volume by day of the week for 2014. This is expressed in the total number of calls received for that day of the week.



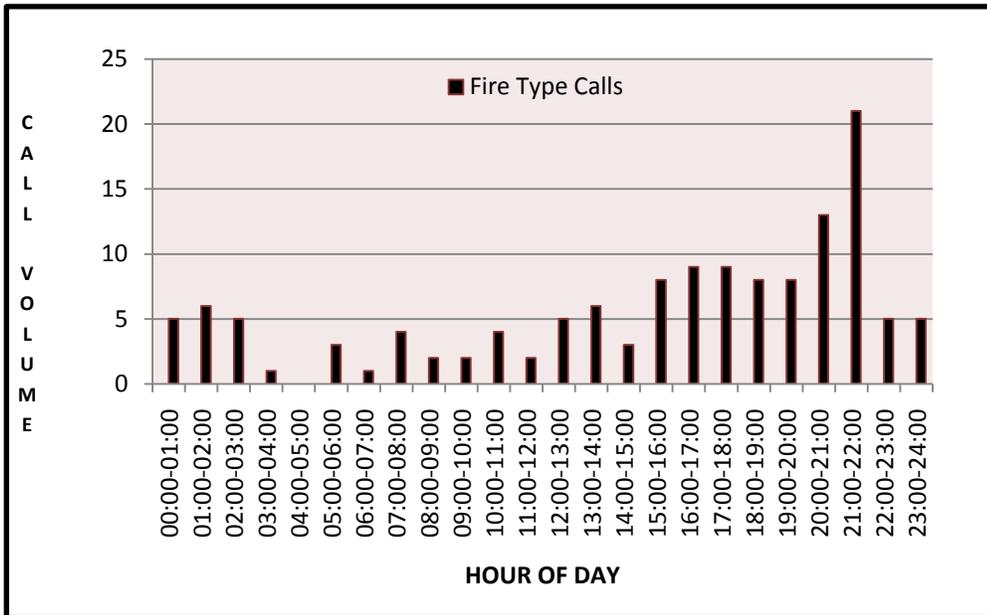
CALLS BY HOUR OF DAY

The next two charts represent the volume of calls for assistance by hour of day for 2014.



CALLS BY HOUR OF DAY with FIRE CALLS

The next two charts display the hours of the day isolating NFIRS type-100 Fire type Incidents. In 2014, only the hour between 04:00 and 05:00 did not have a Fire Incident.



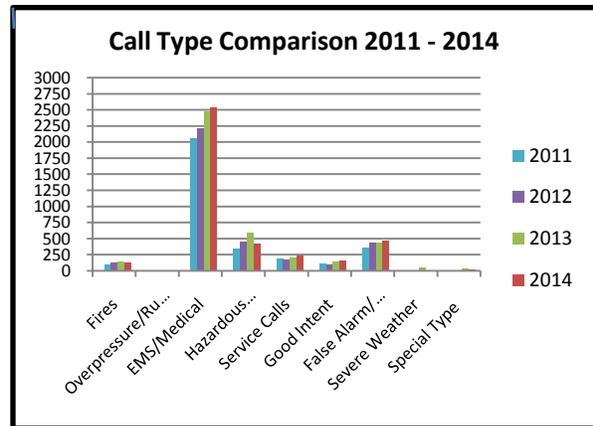
HOUR OF DAY	NUMBER OF CALLS	NUMBER OF FIRES
00:00-01:00	118	5
01:00-02:00	118	6
02:00-03:00	114	5
03:00-04:00	90	1
04:00-05:00	67	0
05:00-06:00	76	3
06:00-07:00	67	1
07:00-08:00	117	4
08:00-09:00	179	2
09:00-10:00	206	2
10:00-11:00	219	4
11:00-12:00	256	2
12:00-13:00	200	5
13:00-14:00	242	6
14:00-15:00	255	3
15:00-16:00	190	8
16:00-17:00	216	9
17:00-18:00	227	9
18:00-19:00	226	8
19:00-20:00	186	8
20:00-21:00	202	13
21:00-22:00	156	21
22:00-23:00	163	5
23:00-24:00	143	5
TOTAL	3993	135

Comparisons

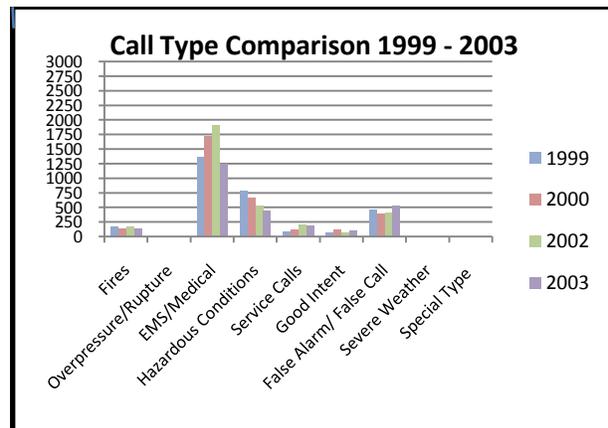
There are hurdles to overcome when analyzing data relating to the fire service. A one year snapshot does not necessarily represent trending data. Changes in technology and the reporting process itself can create variations in statistical data. As an example, weather emergencies are becoming more prevalent, the data from a year with a weather emergency may skew data analysis. With that knowledge brings the reality that when these types of events occur, such as a severe weather, each call for assistance must still require a response and verification of a hazardous condition exist. Most weather emergencies being wide spread virtually eliminate the possibility of either utilizing or the ability to render mutual aid.

The following charts and graphs display the recorded calls for assistance for the years 2011 – 2014 and the calls recorded during the 1999 – 2003 timeframe.

Incident Type	2011	2012	2013	2014
100 - Fires	99	124	145	136
200 - Overpressure/Rupture	7	5	11	4
300 - EMS/Medical	2060	2214	2475	2536
400 - Hazardous Conditions	343	448	589	421
500 - Service Calls	199	172	212	234
600 - Good Intent	113	104	138	165
700 - False Alarm/ False Call	363	440	441	466
800 - Severe Weather	3	12	53	6
900 - Special Type	9	8	34	25
Totals	3196	3527	4098	3993



Incident Type	1999	2000	2002	2003
100 - Fires	175	143	174	140
200 - Overpressure/Rupture	0	0	0	7
300 - EMS/Medical	1369	1714	1909	1236
400 - Hazardous Conditions	779	672	529	445
500 - Service Calls	87	112	205	182
600 - Good Intent	69	118	70	94
700 - False Alarm/ False Call	458	380	402	530
800 - Severe Weather	0	0	0	8
900 - Special Type	0	0	0	6
Total	2937	3139	3289	2648

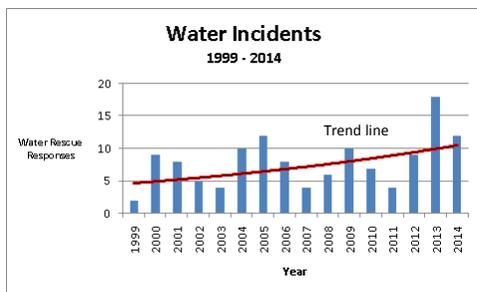


Water and Ice Rescue Program

The Watertown Fire Department began actively providing water and ice rescue services in 2003 after observing the continued loss of life due to drowning in our community and noting the increased recreational use of the Black River. The department is trained and equipped to rescue victims in; both still and fast moving water, victims clinging to stationary objects, victims fallen through ice and many more scenarios.



Initially, the equipment and training was acquired through the Federal Assistance to Firefighters Grant (AFG) program in 2002. Those initial acquisitions and skill sets have been maintained by the department over the years. In 2012 the department was awarded a second grant (**\$138,000**), this one through New York State's Urban Search and Rescue grant program. Much of this grant was expended in 2014, funding swiftwater rescue swimmer and swiftwater boat operator classes, an enclosed response trailer and additional rescue equipment. This additional equipment supplemented our existing equipment and brought us in line with New York State's water rescue team equipment requirements for a Type III response team. Currently, more than half of our officers and firefighters are trained as water rescue swimmers and the larger rescue equipment is housed in a response trailer and the Emma Flower Taylor station-ready for immediate response.



2014 brought an all too regular tragedy, a drowning in the Black River just upstream from Eastern Boulevard. A Victim drowned when he fell from his capsized canoe. His wife, was rescued by the heroic efforts of three Fort Drum soldiers prior to WFD's arrival. City fire aided the Jefferson County Sheriff's Office efforts to locate the

deceased. In April, the department responded into Lewis County, where a family's home was surrounded by the rising waters of the Black River. Department personnel made multiple trips through the fridge waters to transport the family and other responders to high land. Other calls for the year included searches of the river for victims who were ultimately found on land

FIRE INVESTIGATIONS

General Municipal Law places the responsibility of reporting the causes of fire upon the Fire Chief. In order to fulfill this obligation, the Watertown Fire Department has a two tiered system of determining cause and origin of fires. Tier 1 is that all company officers receive training in basic fire cause determination and use their skill set on some of the less complicated fires. Tier 2 is a selected handful of department members received advanced training in fire cause and origin as well as training in working with law enforcement and the insurance industry in order to make a case for possible charges of wrong doing. These individuals are called upon for the more complicated investigations that have significant fire damage or possibility of criminal activity.

In 2014, members of the department's specialized team were used to determine the cause of four structure fires and one vehicle fire. In one of these investigations, charges were brought against an individual who intentionally started a fire.



Youths who are reported to agencies with tendencies of playing with fire or starting a fire, are referred to one of our specially trained Juvenile Fire Setter counselors who interview both the child and responsible adults and make recommendations to monitor and modify the child's behavior or have the child placed with a trained professional for additional help. In 2014, eleven youths were referred from County Probation or the Department of Social Services PINS (Persons in need of supervision) for this intervention.

TRAINING

“Proper Prior Preparation, Prevents Poor Performance”

Learning is defined as mastery of through experience or study. The training of department personnel is a continuous cycle of acquiring new knowledge and skill sets along with the practicing and evaluation of existing abilities.

Under the new knowledge category; Captain A. Naklick attended mandatory First Line Supervisors Training Program at Fort Totten, NYC. There were a total of eight deliveries of technical rescue courses conducted by instructors from NYS Office of Fire Prevention and Control. These deliveries were for rope operations to all four platoons, Rope Tech 1 to a selected group of individuals whom excelled in the Rope Operations class, Swift Water rescue to 20 department members who have not received this type of training and a Rescue Boat Operations course to sixteen members of the department.



Five personnel obtained credentials to become Clinical Lab Instructors to aid in our EMT re-certification program and Captain T. Kolb attended his first class at the National Fire Academy (NFA) for the Executive Fire Officer Program. Captains Derouin and Seeber attended the NFA for a one week course on Command and Control of Multiple Company Operations.



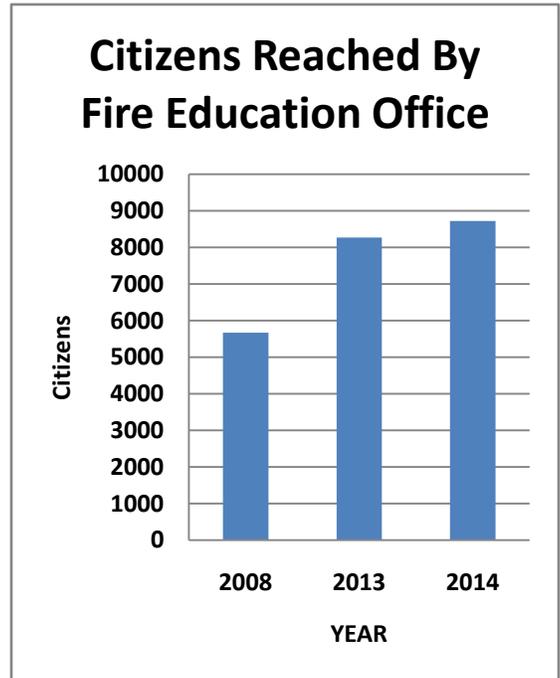
Regarding in-service training that meets the requirement of NYCRR 426.7, the department continues to provide training in the traditional format. We are striving to put into place a prescribed in-service training program that will evaluate the member's ability to perform skills rather than be based on the amount of time the individual spent doing the specified category according to the standard. For 2014, all members of the department obtained the minimum of 100 hours of in-service training in the categories ranging from fire behavior to health and wellness.

In 2014, with retirements and promotions, the training office has a new person assigned. Battalion Fire Chief James Holland replaces Battalion Fire Chief Michael Kellogg as the department's new Municipal Training Officer (MTO).

PUBLIC EDUCATION

The Public Education Office continued to play a vital role in coordinating the safety education to over 8700 adults and children during 2014. Captain T.G. Kolb, utilized the fire safety trailer to provide fire safety education to all the public and private schools within the City of Watertown.

Public agencies in the City such as Disabled Persons Action Organization, CAPC, Credo Community, Watertown Housing Authority and others have looked to our office to help them promote fire safety to those utilizing their services. Appearances for these agency programs have allowed important fire safety messages to reach many households. The office is the point of contact for the department's lock box system which minimizes damage to business by allowing quick access using a key to enter an unoccupied building when fire alarms and sprinkler systems have activated.



The Public Education Office continues to work with many local businesses to promote fire safety and education to their employees and residence. Nine of the city's senior citizen housing complexes all received fire safety programs for their community in an outreach adult program held in their community rooms. BOCES, Knowlton Specialties, Angels Inn, Samaritan Medical Center and Keep Home, Family Home Care, Jefferson Community College and others, all received training for their employees in fire extinguisher usage.

The office also was present at the 20/20 workforce as well as career days at local schools to help students ready themselves for the occupational world when searching for a career in public safety.

Each season of the year is welcomed with a Public Service Announcement promoting a fire safety message specific to that season, including holiday safety, grilling outdoors and turkey frying to name a few topics.

Fire Prevention Week is typically celebrated in the City of Watertown with an open house at the fire station. This Open house is planned along with other area organization related to public safety, and often includes a fun evolution by fire personnel showing off the talents and trades utilizing specialized equipment.

The Public Education Office is often the connecting lifeline with the general public. Fire personnel promote fire safety interest to the general public while responding to fire and medical emergencies; however this office has the ability to sit with a city resident and counsel them, as long as needed, to understand the dangers or confusion they might be facing with regards to fire safety initiatives.



MISSION STATEMENT

The mission of the City of Watertown Fire Department is to provide services to the citizens and visitors of Watertown by preventing and or minimizing the losses of life and property by utilizing department resources and personnel to provide prevention/education, suppression, medical services and response to other emergency and non-emergency incidents.

Department members will continually strive for excellence in all that we do and will perform our jobs in a timely, professional manner to the best of our abilities through cooperative work environment that includes support, training and encouragement for all.

Effective the 31st day of May 2013 by order of the Fire Chief

REPORT SUMMARY

This report is a snapshot in time depicting the requests for service received by City Fire in 2014, and when those services were provided by department personnel; as well as the age and condition of stations and response apparatus. A study of similar data from a different time frame was conducted by Center for Public Safety Management [CPSM]. (*Final report not completed as of the writing of this document*) The focus of the study is to provide Council with recommendations regarding the delivery of emergency services to the community.

The department periodically does a self assessment to determine where improvements can be made to the some of the existing services and their methods of delivery. However, we must not only continue to provide today's essential services, but plan for the future. Analysis of the risk facing the community and needs of the citizens should be placed at the forefront. Accuracy in providing service levels cannot be attained without understanding what is needed and where.

We will continue, to the best of our ability, to balance our resources and implement procedures and training that maximize services opportunities to those citizens who request aid from our organization.

If you have questions or wish to meet to discuss this annual report, we are at your service.

CITY OF WATERTOWN FIRE DEPARTMENT

Dale C. Herman
Fire Chief, E.F.O.

