

**CITY OF WATERTOWN, NEW YORK**  
**AGENDA**  
**Monday, August 5, 2019**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, August 5, 2019, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF MINUTES**

**COMMUNICATIONS**

**PRIVILEGE OF THE FLOOR**

**RESOLUTIONS**

- Resolution No. 1 - Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Scott D. Atkinson
- Resolution No. 2 - Authorizing Reappointment of Marriage Officer, Ann M. Saunders
- Resolution No. 3 - Authorizing the Issuance of a Quit Claim Deed to a Portion of School District Property
- Resolution No. 4 - Authorizing the Sale of Various Surplus Equipment
- Resolution No. 5 - Accepting Change Order 1 for Flower Avenue East Reconstruction Project
- Resolution No. 6 - Approving the Funding Approval/Agreement for the Fiscal Year 2019 Community Development Block Grant Program
- Resolution No. 7 - Reject Bids for Thompson Park Swimming Pool and Bathhouse, General Construction
- Resolution No. 8 - Reject Bids for Thompson Park Swimming Pool and Bathhouse, Heating & Ventilation
- Resolution No. 9 - Reject Bids for Thompson Park Swimming Pool and Bathhouse, Plumbing

Resolution No. 10 - Reject Bid for Thompson Park Swimming Pool and Bathhouse, Electrical

## **ORDINANCES**

Ordinance No. 1 - An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

Ordinance No. 2 - An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

## **LOCAL LAW**

## **PUBLIC HEARING**

## **OLD BUSINESS**

## **STAFF REPORTS**

1. Property Purchase Offer – 302 High Street
2. Property Purchase Offer – 121 High Street

## **NEW BUSINESS**

## **EXECUTIVE SESSION**

To discuss the employment history of a particular individual.

## **WORK SESSION**

Next Work Session is scheduled for Monday, August 12, 2019, at 7:00 p.m.

## **ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, AUGUST 19, 2018.**

Res No. 1

July 31, 2019

To: Members of the City Council

From: Joseph M. Butler, Jr., Mayor

Subject: Appointment to the Roswell P. Flower Memorial Library Board of Trustees,  
Scott D. Atkinson

We have a vacancy on the Flower Memorial Library Board of Trustees with the resignation of Thom Peterson at the end of his term on December 31, 2018.

I have spoken to Scott Atkinson, who is the News Director for WWNY-TV7 and resident of the City of Watertown, and believe he will be an excellent addition.

I respectfully submit Mr. Atkinson and offer his nomination to the City Council at this time for an 11-year term, such term expiring on December 31, 2029. Attached is a resolution for Council consideration.

**RESOLUTION**

Page 1 of 1

Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Scott D. Atkinson

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

\_\_\_\_\_

BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby appoints Scott D. Atkinson, 277 Thompson Boulevard, Watertown, New York, to the Roswell P. Flower Memorial Library Board of Trustees, to an 11-year term, which term expires December 31, 2029.

**Seconded by**

Res No. 2

July 16, 2019

To: The Honorable Mayor and City Council  
From: Ann M. Saunders, City Clerk  
Subject: Reappointment of Marriage Officer, Ann M. Saunders

The attached resolution has been prepared for Council's consideration to reappoint City Clerk Ann M. Saunders as a Marriage Officer for the City of Watertown. The term of this reappointment is four (4) years, commencing September 1, 2019 and expiring August 31, 2023.

# RESOLUTION

Page 1 of 1

Authorizing Reappointment of  
Marriage Officer, Ann M. Saunders

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa L.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

### *Introduced by*

---

WHEREAS Section 11-C(1) of the New York State Domestic Relations Law permits the City Council of the City of Watertown to appoint one or more Marriage Officers who shall have the authority to solemnize marriages within the City, and

WHEREAS the City Council of the City of Watertown adopted Local Law No. 2 of 2002, establishing the position of City Marriage Officer under Section 45-11.3 of the City Code of the City of Watertown, and

WHEREAS Ann M. Saunders is over the age of 18 and is a resident of the City of Watertown, as required by Section 11-C(2) of the New York State Domestic Relations Law,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that Ann M. Saunders shall be appointed as a Marriage Officer for the City of Watertown with the duties established by Section 45-11.3 of the City Code of the City of Watertown and by Article 3 of the New York State Domestic Relations Law for a term of four (4) years commencing September 1, 2019 and expiring August 31, 2023.

### *Seconded by*

Res No. 3

MEMORANDUM

TO: Watertown City Council  
FROM: Robert J. Slye, Esq.  
DATE: July 23, 2019  
RE: Transfer of School District Property

---

Prior to 1902, the City, itself, owned all School property because, I believe, it also then ran the schools. When the Watertown School District was formed in 1902, all of the School property was thought to have been transferred by the City to the newly-created School District. Apparently, a portion of that property, now located at 643 Lansing Street, was not transferred.

We have now been asked by the School District to provide a quitclaim deed to the balance of the Lansing Street property, which will enable the School District to proceed to a possible conveyance.

The attached proposed Resolution would recognize the 1902 omission and authorize the Mayor to sign all necessary documents to effect the transfer.

# RESOLUTION

Page 1 of 1

Authorizing the Issuance of a Quit Claim Deed to a Portion of School District Property

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS, prior to 1902, title to school district property in the City of Watertown was held by the City of Watertown; and

WHEREAS, the Watertown City school District was subsequently created and empowered to hold title to all school district property; and

WHEREAS, the school district owns property located at 643 Lansing Street, City of Watertown, known as Tax Map No. 3-04-120; and

WHEREAS, title to a portion of Lansing Street was never transferred from the City of Watertown to the Watertown City School District; and

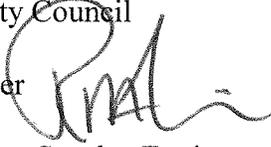
WHEREAS, the City of Watertown and the Watertown City School District seek to correct this title discrepancy,

NOW THEREFORE BE IT RESOLVED that the City’s transfer of title by quitclaim deed to 643 Lansing Street, for the purpose of correction, is approved and the Mayor is directed to take all steps necessary to complete the conveyance.

***Seconded by***

Res No. 4

July 30, 2019

To: The Honorable Mayor and City Council  
From: Richard M. Finn, City Manager   
Subject: Authorizing the Sale of Various Surplus Equipment

The Department of Public Works and the Library have submitted a listing of surplus equipment and a vehicle to the Purchasing Department that is either no longer useful or beyond repair and therefore no longer of value to the City.

Purchasing Manager Dale Morrow advises that the equipment and the vehicle could be sold through Auctions International's online website.

A resolution is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Authorizing the Sale of Various Surplus Equipment

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City of Watertown has various surplus equipment/vehicle, the description of which is attached and made a part of this resolution, and

WHEREAS this equipment may have some value best determined by on-line auction,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the sale, by on-line auction, of the various surplus equipment/vehicle as described in the attached listing, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Council.

***Seconded by***

DPW  
SURPLUS ITEMS & VEHICLE

1. 2010 Ford E450 para-transit bus (PT700)
2. Whelen LED light bars (2)

LIBRARY  
SURPLUS ITEMS

3. Ornate pendant lights (4)

Res No. 5

July 29, 2019

To: The Honorable Mayor and City Council  
From: Richard M. Finn, City Manager   
Subject: Accepting Change Order No. 1 for Flower Avenue East Reconstruction Project, Luck Brothers, Inc.

On March 5, 2018, City Council accepted the bid from Luck Brothers, Inc. for the Flower Avenue East Reconstruction Project in the amount of \$3,299,283.36 per City specifications.

Luck Brothers, Inc. has now submitted Change Order No. 1 for additional work required in the amount of \$58,543.10, bringing the total contract amount to \$3,357,826.46. As stated in the attached report of City Engineer Justin Wood, this additional work included a new 16" water main and services, storm and sanitary sewer mains and services, including back flow preventers, new 5' wide sidewalk, and 49 new trees. The breakdown of the accounting for this amount is attached.

A Resolution for City Council consideration is attached. Approval of this resolution is contingent upon approval of the Bond Ordinance Amendment to fund the Change Order.

	ORIGINAL		CHANGE	REVISED	
	ORIGINAL	PERCENTAGE		REVISED	PERCENTAGE
SIDEWALKS	\$ 312,326.50	9.47%	\$ 8,104.81	\$ 320,431.31	9.54%
STREETS	\$ 729,047.76	22.10%	\$ 127,305.55	\$ 856,353.31	25.50%
STORM SEWER	\$ 706,196.28	21.40%	\$ (44,373.38)	\$ 661,822.90	19.71%
SANITARY SEWER	\$ 596,088.72	18.07%	\$ 19,694.50	\$ 615,783.22	18.34%
WATERMAIN CONSTRUCTION	\$ 955,624.09	28.96%	\$ (52,188.38)	\$ 903,435.71	26.91%
TOTAL	\$ 3,299,283.35	100.00%	\$ 58,543.10	\$ 3,357,826.45	100.00%

**\*\*Number(s) in parenthesis are credits to the fund\*\***

**RESOLUTION**

Page 1 of 1

Accepting Change Order 1 for  
Flower Avenue East Reconstruction Project

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa L.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS on March 5, 2018 City Council accepted the bid from Luck Brothers, Inc. as in the amount of \$3,299,283.36, for the Flower Avenue East Reconstruction Project, per our specifications, and

WHEREAS Luck Brothers, Inc, has now submitted Change Order No. 1 in the amount of \$58,543.10,

NOW THEREFORE BE IT RESOLVED by the City Council that it hereby accepts Change Order No. 1 submitted by Luck Brothers, Inc. in the amount of \$58,543.10 for the Flower Avenue Reconstruction Project, bringing the total amount to \$3,357,826.46, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign all documents necessary to accept Change Order No. 1 on behalf of the City, and

BE IT FURTHER RESOLVED that approval of this resolution is contingent upon approval of the Bond Ordinance Amendment to fund the Change Order.

***Seconded by***



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: July 29, 2019

TO: Richard Finn, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Flower Ave. East Reconstruction – Change Order and Closeout

The Flower Avenue East Reconstruction Project was awarded to Luck Brothers of Plattsburgh, NY, by City Council on March 5, 2018 in the amount of \$3,299,283.36. The reconstruction project on the 100, 200, and 300 block included a new 16" watermain and services, storm and sanitary sewer mains and services, including back flow preventers, new 5' wide sidewalk, and 49 new trees.

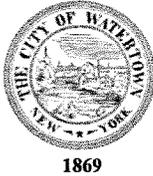
Construction was substantially completed in June 2019, and final punch list items were recently completed. **Accounting of quantity over/under runs of various items results in a final change order increase of \$58,543.10, which is less than 2% of the total contract value.**

This brings the total contract value to \$3,357,826.46.

A memorandum from Civil Engineer I - Ben Arquitt and supporting documentation are attached for your reference.

Please prepare a resolution for Council consideration and approval.

cc: James Mills, City Comptroller



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: July 26, 2019

TO: Justin Wood, P.E. City Engineer

FROM: Ben Arquitt, Civil Engineer I

SUBJECT: Flower Avenue East Change Order #1

The 100, 200, 300 Blocks of Flower Avenue East Reconstruction Project was awarded to Luck Brothers Inc. of Plattsburg, NY, by City Council on March 5, 2018, in the amount of \$3,299,283<sup>.36</sup>.

The Flower Avenue East construction ran from May 2018 to November 2018 and April 2019 to June 2019. During these time periods, Luck Brothers installed a storm sewer main, sanitary main, a 16" watermain, new 5' wide sidewalks, planted 49 trees, and backflow prevention devices. Varied field conditions and quantity overruns resulted in Change Order #1 for a total cost increase of \$58,543<sup>.10</sup>.

Change Order #1 is being presented tonight for approval of \$58,543<sup>.10</sup>, in cost increases, for work performed during the duration of the project. This work includes installation of storm and sanitary sewer mains, watermain, sidewalks and road paving. These cost increased are a combination of varied field conditions and quantity overruns, which are explained in further detail in the attached documents.

Awarded Project Amount: \$3,299,283<sup>.36</sup>

Change Order Amount: \$58,543<sup>.10</sup>

Revised Project Amount: \$3,357,826<sup>.46</sup>

Please prepare resolution for Council consideration.

List of Quantity Overrun Items

Item Number	Item	Unit	Unit Price	Current		Change		Revised	
				Qty	Cost	Qty	Cost	Qty	Cost
1.02.03	Unclassified Excavation	CY	\$ 67.00	100	\$ 6,700.00	142.92	\$ 9,575.64	242.92	\$ 16,275.64
1.05.00	Tree Removal	EA	Varies	8	\$ 7,200.00	13.00	\$ 25,299.93	21.00	\$ 32,499.93
1.05.01	Stump Removal	EA	\$ 300.00	8	\$ 2,400.00	9.00	\$ 2,700.00	17.00	\$ 5,100.00
1.06.05	5" Reinforced Concrete Sidewalk	SF	\$ 8.20	21545	\$ 176,669.00	1,545.00	\$ 12,669.00	23,090.00	\$ 189,338.00
1.06.06	6" Reinforced Concrete Sidewalk	SF	\$ 9.50	5464	\$ 51,908.00	990.00	\$ 9,405.00	6,454.00	\$ 61,313.00
1.06.07	Detectable Warning Strip	SF	\$ 38.15	160	\$ 6,104.00	335.00	\$ 12,780.25	495.00	\$ 18,884.25
1.12.00	Asphalt Driveway Apron - Cold Patch	SY	\$ 66.00	1214	\$ 80,124.00	941.27	\$ 62,123.82	2,155.27	\$ 142,247.82
1.14.02	Seeding	SY	\$ 0.70	1200	\$ 840.00	2,245.00	\$ 1,571.50	3,445.00	\$ 2,411.50
2.02.00	Rock Excavation - Sanitary	CY	\$ 210.00	103.7	\$ 21,777.00	13.26	\$ 2,784.60	116.96	\$ 24,561.60
2.10.08	8" PVC SDR 35 Sanitary Sewer	LF	\$ 118.00	1592	\$ 187,856.00	61.00	\$ 7,198.00	1,653.00	\$ 195,054.00
2.10.10	10" PVC SDR 35 Sanitary Sewer	LF	\$ 205.00	40	\$ 8,200.00	28.00	\$ 5,740.00	68.00	\$ 13,940.00

List of Quantity Overrun Items

Item Number	Item	Unit	Unit Price	Current		Change		Revised	
				Qty	Cost	Qty	Cost	Qty	Cost
2.20.06	06" PVC SDR-35 Sanitary Lateral	LF	\$ 74.00	1428	\$ 105,672.00	324.00	\$ 23,976.00	1,752.00	\$ 129,648.00
2.50.04	4' Diameter Concrete Manhole	VF	\$ 450.00	76.7	\$ 34,515.00	10.75	\$ 4,837.50	87.45	\$ 39,352.50
2.52.00	Self Leveling Sanitary Manhole Frame & Cover	EA	\$ 1,000.00	9	\$ 9,000.00	4.00	\$ 4,000.00	13.00	\$ 13,000.00
2.55.00	Alter Existing Manhole	EA	\$ 1,200.00	3	\$ 3,600.00	2.00	\$ 2,400.00	5.00	\$ 6,000.00
2.56.00	Manhole Removal	VF	\$ 90.00	15	\$ 1,350.00	45.76	\$ 4,118.40	60.76	\$ 5,468.40
3.12.12	12" HDPE Storm Sewer Pipe	LF	\$ 66.00	1406	\$ 92,796.00	25.00	\$ 1,650.00	1,431.00	\$ 94,446.00
3.12.18	18" HDPE Storm Sewer Pipe	LF	\$ 190.00	9	\$ 1,710.00	7.00	\$ 1,330.00	16.00	\$ 3,040.00
3.12.24	24" HDPE Storm Sewer Pipe	LF	\$ 82.00	202	\$ 16,564.00	3.00	\$ 246.00	205.00	\$ 16,810.00
3.50.05	5' Diameter Concrete Manhole	VF	\$ 600.00	35	\$ 21,000.00	18.26	\$ 10,956.00	53.26	\$ 31,956.00
3.52.00	Self Leveling Storm Manhole Frame & Cover	EA	\$ 1,200.00	11	\$ 13,200.00	2.00	\$ 2,400.00	13.00	\$ 15,600.00

List of Quantity Overrun Items

Item Number	Item	Unit	Unit Price	Current		Change		Revised	
				Qty	Cost	Qty	Cost	Qty	Cost
4.04.00	4"-10" Water Main Anchoring	EA	\$ 140.00	41	\$ 5,740.00	26.00	\$ 3,640.00	67.00	\$ 9,380.00
4.04.01	16" Water Main Anchoring	EA	\$ 145.00	29	\$ 4,205.00	14.00	\$ 2,030.00	43.00	\$ 6,235.00
4.10.06	06" Ductile Iron Water Main	LF	\$ 215.00	24	\$ 5,160.00	10.00	\$ 2,150.00	34.00	\$ 7,310.00
4.10.08	08" Ductile Iron Water Main	LF	\$ 127.00	230	\$ 29,210.00	87.00	\$ 11,049.00	317.00	\$ 40,259.00
4.10.10	10" Ductile Iron Water Main	LF	\$ 900.00	8	\$ 7,200.00	8.00	\$ 7,200.00	16.00	\$ 14,400.00
4.10.16	16" Ductile Iron Water Main	LF	\$ 106.00	2918	\$ 309,308.00	161.00	\$ 17,066.00	3,079.00	\$ 326,374.00
4.15.06	06" Gate Valve Box & Cover	EA	\$ 890.00	8	\$ 7,120.00	1.00	\$ 890.00	9.00	\$ 8,010.00
4.15.16	16" Gate Valve Box & Cover	EA	\$14,250.00	11	\$ 156,750.00	1.00	\$ 14,250.00	12.00	\$ 171,000.00
4.30.00	6" Fire Hydrant	EA	\$ 3,500.00	8	\$ 28,000.00	1.00	\$ 3,500.00	9.00	\$ 31,500.00
4.40.01	1" Service Tap Connection	EA	\$ 205.00	90	\$ 18,450.00	1.00	\$ 205.00	91.00	\$ 18,655.00
5.00.01	Street Excavation & 12" Foundation	CY	\$ 30.50	3007	\$ 91,726.01	522.59	\$ 15,939.00	3,530.00	\$ 107,665.00
5.03.00	Pavement Planing	SY	\$ 14.00	121.3	\$ 1,698.62	51.32	\$ 718.48	172.65	\$ 2,417.10
5.04.01	Geogrid Road System	SY	\$ 5.98	9022	\$ 53,952.88	1,567.78	\$ 9,375.32	10,590.00	\$ 63,328.20
5.05.00	Preparing Fine Grade	SY	\$ 2.75	9022	\$ 24,811.11	1,567.78	\$ 4,311.40	10,590.00	\$ 29,122.50

List of Quantity Overrun Items

Item Number	Item	Unit	Unit Price	Current		Change		Revised		
				Qty	Cost	Qty	Cost	Qty	Cost	
5.07.00	4" HDPE Underdrain	LF	\$ 6.00	5800	\$ 34,800.00	222.00	\$ 1,332.00	6,022.00	\$ 36,132.00	
5.08.00	Concrete Curbing	LF	\$ 28.50	5949	\$ 169,546.50	122.00	\$ 3,477.00	6,071.00	\$ 173,023.50	
5.10.03	Asphalt Concrete Binder Type - 3	TON S	\$ 85.00	1529	\$ 129,965.00	79.93	\$ 6,794.05	1,608.93	\$ 136,759.05	
5.10.06	Asphalt Concrete Top Type - 6	TON S	\$ 102.00	764.6	\$ 77,989.20	334.17	\$ 34,085.34	1,098.77	\$ 112,074.54	
1.05.01	Stump Removal	EA	Varies	N/A	N/A	5	\$ 2,132.48	N/A	\$ 2,132.48	
N/A	Installing Nyloplast CBs	N/A	N/A	N/A	N/A	N/A	\$ 18,954.62	N/A	\$ 18,954.62	
							<b>TOTAL</b>	<b>\$ 366,861.32</b>		

List of Quantity CREDIT Items									
Item Number	Item	Unit	Unit Price	Current		Change		Revised	
				Qty	Cost	Qty	Cost	Qty	Cost
1.03.01	Select Granular Fill	TONS	\$ 12.00	180	\$ 2,160.00	33.00	\$ 396.00	147.00	\$ 1,764.00
1.03.20	Control Low Strength Material (CLSM) - Flowable Fill	CY	\$ 190.00	21	\$ 3,990.00	21.00	\$ 3,990.00	0.00	\$ -
1.06.04	4" Reinforced Concrete Sidewalk	SF	\$ 8.00	2500	\$ 20,000.00	218.68	\$ 1,749.44	2,281.32	\$ 18,250.56
1.14.01	Topsoil	CY	\$ 95.00	716.7	\$ 68,083.65	112.52	\$ 10,689.40	604.15	\$ 57,394.25
1.14.03	Sod	SY	\$ 5.00	3100	\$ 15,500.00	967.00	\$ 4,835.00	2,133.00	\$ 10,665.00
1.14.05	Fence Replacement	LF	\$ 40.00	50	\$ 2,000.00	18.00	\$ 720.00	32.00	\$ 1,280.00
2.21.04	PVC Clean Out	EA	\$ 475.00	141	\$ 66,975.00	19.00	\$ 9,025.00	122.00	\$ 57,950.00
2.21.05	Backflow Valve	EA	\$ 445.00	51	\$ 22,695.00	3.00	\$ 1,335.00	48.00	\$ 21,360.00
3.02.00	Rock Excavation - Storm	CY	\$ 210.00	60	\$ 12,600.00	26.70	\$ 5,607.00	33.30	\$ 6,993.00
3.12.30	30" HDPE Storm Sewer Pipe	LF	\$ 120.00	1258	\$ 150,960.00	202.00	\$ 24,240.00	1,056.00	\$ 126,720.00
3.13.12	12" RCP Storm Sewer Pipe	LF	\$ 130.00	77	\$ 10,010.00	50.78	\$ 6,601.40	26.22	\$ 3,408.60
3.15.06	6" Inserta-Tee	EA	\$ 135.00	90	\$ 12,150.00	13.00	\$ 1,755.00	77.00	\$ 10,395.00
3.15.12	12" Inserta-Tee	EA	\$ 400.00	12	\$ 4,800.00	2.00	\$ 800.00	10.00	\$ 4,000.00

List of Quantity CREDIT Items

Item Number	Item	Unit	Unit Price	Current		Change		Revised		
				Qty	Cost	Qty	Cost	Qty	Cost	
3.20.06	06" PVC SDR-35 Storm Lateral	LF	\$ 47.00	2520	\$ 118,440.00	110.00	\$ 5,170.00	2,410.00	\$ 113,270.00	
3.50.04	4' Diameter Concrete Manhole	VF	\$ 500.00	33	\$ 16,500.00	7.03	\$ 3,515.00	25.97	\$ 12,985.00	
3.60.00	2' x 4' Concrete Drainage Structure	VF	\$ 510.00	125	\$ 63,750.00	14.16	\$ 7,221.60	110.84	\$ 56,528.40	
4.02.00	Rock Excavation - Water Main	CY	\$ 210.00	60	\$ 12,600.00	32.00	\$ 6,720.00	28.00	\$ 5,880.00	
4.40.02	1" Curb Stop & Box	EA	\$ 215.00	90	\$ 19,350.00	3.00	\$ 645.00	87.00	\$ 18,705.00	
4.40.03	1" Type K Copper Service Line	LF	\$ 58.00	2520	\$ 146,160.00	385.00	\$ 22,330.00	2,135.00	\$ 123,830.00	
5.06.00	Adjustment of Utility Frames & Covers	EA	\$ 500.00	20	\$ 10,000.00	13.00	\$ 6,500.00	7.00	\$ 3,500.00	
N/A	Field Change	N/A	N/A	N/A	N/A	N/A	\$ 125,000.00	N/A	N/A	
N/A	16" Gate Valves	N/A	N/A	N/A	N/A	N/A	\$ 49,043.55	N/A	N/A	
N/A	16" Tapping Valve	N/A	N/A	N/A	N/A	N/A	\$ 9,026.89	N/A	N/A	
N/A	Frozen Water Service at property 210 Flower Ave	N/A	N/A	N/A	N/A	N/A	\$ 1,402.94	N/A	N/A	
TOTAL							\$	308,318.22		

Res No. 6

July 29, 2019

To: Richard M. Finn, City Manager  
From: Michael A. Lumbis, Planning and Community Development Director  
Subject: Approving the Funding Approval/Agreement for the Fiscal Year 2019  
Community Development Block Grant Program

The City has been notified by the U.S. Department of Housing and Urban Development (HUD) that the City's Community Development Block Grant Program Annual Action Plan for Fiscal Year 2019 has been approved. This year's funding allocation is \$913,077. HUD has prepared a Funding Approval/Agreement and forwarded it for signature.

The attached resolution has been prepared for City Council consideration that approves the Funding Approval/Agreement and authorizes the Mayor to sign it.

ACTION: City Manager recommends approval.



# RESOLUTION

Page 1 of 1

Approving the Funding Approval/Agreement for the Fiscal Year 2019 Community Development Block Grant Program

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa L.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City of Watertown has completed its Fiscal Year 2019 Annual Action Plan for the Community Development Block Grant Program and submitted it to the U.S. Department of Housing and Urban Development (HUD), and

WHEREAS HUD has approved the Annual Action Plan and has prepared a Funding Approval/Agreement which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Funding Approval/Agreement with the U.S. Department of Housing and Urban Development for the Fiscal Year 2019 Community Development Block Grant Program, and

BE IT FURTHER RESOLVED that the Mayor, Joseph M. Butler, Jr., is hereby authorized and directed to sign the Agreement on behalf of the City Council.

***Seconded by***

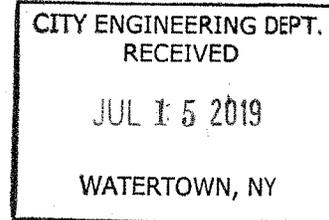


U.S. Department of Housing and Urban Development

Buffalo Office  
465 Main Street  
Buffalo, New York 14203-1780  
(716) 551-5755

July 3, 2019

Mr. Michael Lumbis  
Planning & Community Development Coordinator  
City of Watertown  
Watertown Municipal Building  
245 Washington Street  
Watertown, NY 13601-3334



Dear Mr. Lumbis:

SUBJECT: Fiscal Year (FY) 2019 One-Year Annual Action Plan,  
Watertown, New York

The FY 2019 Annual Action Plan submitted by the City of Watertown has been reviewed by HUD and approved. We are pleased to transmit Grant Agreements for the following programs:

Program Year 07/01/19 – 06/30/20		
Community Development Block Grant (CDBG) Program	B-19-MC-36-0121	\$913,077.00

Enclosed are three copies of the Funding Approval/Agreement for this program. Please have the chief elected official sign, and date the Agreements and return two copies to the Buffalo Office.

Environmental requirements found in 24 CFR Part 58 may apply in carrying out eligible activities in the City’s plan. In instances where such requirements are applicable, the City is not authorized to obligate or otherwise incur costs for any grant activities for which a release of funds is required, until the City has completed the requisite environmental review, has followed the appropriate procedures for submitting a “Request for Release of Funds” (HUD form 7015.15), and HUD has issued the “Authority to Use Grant Funds” (HUD form 7015.16).

We look forward to working with the Erie County. If you have any questions, please contact Caitlin Donovan, Community Planning and Development Representative, on 716-551-5755, extension 5420 or at [caitlin.a.donovan@hud.gov](mailto:caitlin.a.donovan@hud.gov).

Sincerely,

William T. O’Connell  
Director  
Community Planning and  
Development Division

Enclosures

## **Addendum**

**Indirect Costs** - Should your organization choose to charge indirect costs to a formula grant pursuant to 2 CFR 200, Subpart E – Cost Principles, we are requesting that you attach a schedule which is outlined in the Special Conditions (b) of the Grant Agreement. The schedule shall identify each department/agency that will carry out activities with the funding assistance, the indirect cost rate applicable to each department/agency including if the de minimis rate is charged, and the direct cost base to which the rate is applied.

**Fair Housing** - A primary goal of the Department is to reduce housing discrimination, affirmatively further fair housing through CPD programs and promote diverse, inclusive communities. To that end, we encourage your community to take all measures necessary to ensure compliance with the Fair Housing requirements associated with these funds. Guidance is available on the Department's website at: <https://www.hudexchange.info/programs/affh/>.

**Staff / Banking Changes** - In addition, if there is a need to delete or add individuals authorized to access the Integrated Disbursement and Information System (IDIS), an updated IDIS Access Request form (HUD FORM 27055) needs to be prepared, notarized, and returned to the Buffalo Office with the executed Grant Agreement. If there is need to establish or change the depository account to which these grant funds are to be wired, a Direct Deposit Sign-Up Form (SF-1199A) and a voided check must be completed by you and your financial institution and mailed to this Office. Please include the DUNS number as well as the grant number on the SF-1199A.

**Release of Funds** - You have the option to submit your "Request for Release of Funds" electronically. HUD's Office of Environment and Energy has developed an online system, HUD Environmental Review On-Line System (HEROS), for developing, documenting, and managing environmental reviews. It covers all levels of environmental reviews for both Part 50 and Part 58 projects and includes on-screen guidance for completing HUD environmental reviews. Guidance can be found at this website: <https://www.hudexchange.info/heros/>.

# Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)  
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Community Development Block Grant Program

OMB Approval No. 2506-0193  
 exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) Watertown, C.	3a. Grantee's 9-digit Tax ID Number 156000419	3b. Grantee's 9-digit DUNS Number 071600076
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424)  Room 302 245 Washington St Watertown, NY 13601	4. Date use of funds may begin (mm/dd/yyyy) 07/01/2019	
	5a. Project/Grant No. 1 B-19-MC-36-0121	6a. Amount Approved \$913,077.00
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) William T. O'Connell	Grantee Name (Contractual Organization) Watertown (City Of Watertown)
Title CPD Director	Title Hon. Joseph M. Butler, Jr., Mayor, City of Watertown
Signature 	Signature 
Date (mm/dd/yyyy) 07/03/2019	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 05/31/2019	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number	
		9b. Date Grantee Notified (mm/dd/yyyy) 07/03/2019		
9c. Date of Start of Program Year (07/01/2019)				
11. Amount of Community Development				
Block Grant		FY (2019)	FY (2018)	FY (2017)
a. Funds Reserved for this Grantee		\$912,851.00	\$ 226.00	\$ .00
b. Funds now being Approved				
c. Reservation to be Cancelled (11a minus 11b)				

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

## HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
-------------------------------	---------------------------------	--------------	------------------	------------	-------------

8. Special Conditions

- (a) The period of performance for the funding assistance specified in the Funding Approval (“Funding Assistance”) shall begin on the date specified in item 4 and shall end on September 1, 2026. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2026.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities.

Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements". (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

Res Nos. 7, 8, 9, 10

July 30, 2019

To: The Honorable Mayor and City Council  
From: Richard M. Finn, City Manager   
Subject: Recommending the Rejection of All Bids for Thompson Park Swimming Pool and Bathhouse

On Thursday, July 25, 2019, the City opened the bids received for the City's Thompson Park Swimming Pool and Bathhouse. The bids were advertised and sent out to nine (9) prospective bidders.

The following are the low bids received for the construction of the swimming pool and bathhouse:

Contract #1 – General Construction – Low Bid:	\$2,130,631
Contract #2 – Heating and Ventilation – Low Bid:	\$84,240
Contract #3 – Plumbing – Low Bid:	\$151,000
Contract #4 – Electrical –Low Bid:	\$149,800
Sub-total:	<b>\$2,515,671</b>

The City Engineer has estimated that the construction management and project inspection expenses will total approximately \$157,000, bringing the total project cost to \$2,672,671. Adding to this project total are the funds previously spent for the design of the new pool and demolition of the old Thompson Park swimming pool. This cost is \$369,522, which would result in a projected total project cost of \$3,042,193.

The City Comptroller has previously advised the City Council that the previously approved Bond Ordinance for the project was approved at a maximum project cost of \$2,400,000. However, this maximum Bond amount for the project must be reduced by the State grant of \$200,000, which was previously awarded. As a result, the total project cost that would be financed by the approved Bond cannot exceed \$2,200,000.

Based on these project cost numbers, the Thompson Park Swimming Pool and Bathhouse project would require the City to add \$900,000 of additional funds to the project in order to proceed. In reviewing the City's options, Staff identified two options that could potentially allow the project to proceed. They include the following:

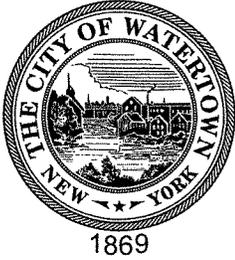
1. For Council to increase the previously approved Bond Ordinance by an amount that would fully cover the total projected expenses of \$3,100,000.

2. For Council to authorize the use of fund balance from the General Fund Budget to make up the shortfall.

It is strongly recommended that the Council NOT proceed with either option since both options would significantly adversely affect the future fiscal stability of the City. Based on the recent notice by Moody's, it is my strong belief that implementing option 1 or 2 above would result in a downgrade by Moody's for the City financial rating. Such action would cost the City a much higher cost to borrow for all future City projects.

Based on the above information, it is my recommendation that the City Council formally reject all bids received for the Thompson Park Swimming Pool and Bathhouse project.

Please be advised that our Swimming Pool project consultants will be present at Monday evening's Council Meeting. They will be prepared to review/discuss the bids and speak to the potential for re-bidding the project if that is Council's desire.



# CITY OF WATERTOWN, NEW YORK

ROOM 302, CITY HALL  
 245 WASHINGTON STREET  
 WATERTOWN, NEW YORK 13601-3380  
 E-MAIL [dmorrow@watertown-ny.gov](mailto:dmorrow@watertown-ny.gov)  
 Phone (315) 785-7749 Fax (315) 785-7752

Dale Morrow  
 Purchasing Manager

## MEMORANDUM

**TO:** Richard M. Finn, City Manager  
**FROM:** Dale Morrow, Purchasing Manager  
**SUBJECT:** Bid 2019-20 – Thompson Park Swimming Pool and Bathhouse - Bid Recommendation  
**DATE:** 7/25/19

The City's Purchasing Department advertised in the Watertown Daily Times on June 28, 2019 calling for sealed bids for the Thompson Park Swimming Pool and Bathhouse as per City Specifications. The City bid three separate contracts for the project as per Wicks Law. New York General Municipal Law § 101, known as Wicks Law, requires that when the total cost of contract work for the erection, construction, reconstruction, or alteration of a public building exceeds \$500,000 or more, independent prime contractors must be used for the 1) plumbing and gas fitting work; 2) steam, hot water heating, ventilation and air conditioning work; and 3) electrical wiring and illuminating fixtures work. Separate specifications are required for each aspect of the project so that each may be separately and independently bid.

The City of Watertown issued Invitations to Bid to nine (9) prospective bidders and nine (9) sealed bids were submitted to the Purchasing Department. The Purchasing Department publically opened the sealed bids on July 25, 2019, 11:00 am, local time. Please see the bid tabulation for each contract below:

Description	Con Tech	Bette & Cring
	Gouverneur, NY	Watertown, NY
<b>CONTRACT #1 - GENERAL CONSTRUCTION</b>		
<b>GC Lump Sum Base Bid Price</b>	<b>\$2,130,631.00</b>	<b>\$2,277,000.00</b>
Contract #1 - Lump Sum Additive Alternate #1	\$8,009.00	\$26,000.00
Contract #1 - Lump Sum Additive Alternate #2	\$53,511.00	\$58,000.00
Subtotal (Sum Alternate #1 and Alternate #2)	\$61,520.00	\$84,000.00
<b>Total Bid Price, Contract No. 1</b>	<b>\$2,192,151.00</b>	<b>\$2,361,000.00</b>

The General Construction contract received two (2) responses to the bid invitation. This contract also includes two (2) alternates for consideration. Alternate #1 would replace plaster with siding and Alternate #2 would provide a pool slide and concrete foundation.

Description	Ontario HVAC	Hyde-Stone
	Dexter, NY	Watertown, NY
<b>CONTRACT #2 - HEATING &amp; VENTILATION</b>		
<b>H&amp;V Lump Sum Base Bid Price</b>	<b>\$92,800.00</b>	<b>\$84,240.00</b>
Contract #2 - Lump Sum Additive Alternate #3	\$18,000.00	\$18,506.00
<b>Total Bid Price, Contract No. 2</b>	<b>\$110,800.00</b>	<b>\$102,746.00</b>

The Heating & Ventilation contract received two (2) responses to the bid invitation. This contract also includes one (1) alternate for consideration. Alternate #3 provides for a heating system.

Description	Brosh Mechanical	Town Mechanical	Hyde-Stone	Tmachanical
	Liverpool, NY	Baldwinsville, NY	Watertown, NY	Glenfield, NY
<b>CONTRACT #3 - PLUMBING</b>				
<b>Plumbing Lump Sum Base Bid Price</b>	<b>\$171,500.00</b>	<b>\$194,600.00</b>	<b>\$167,800.00</b>	<b>\$151,000.00</b>
<b>Total Base Bid Price, Contract No. 3</b>	<b>\$171,500.00</b>	<b>\$194,600.00</b>	<b>\$167,800.00</b>	<b>\$151,000.00</b>

The Plumbing contract received four (4) responses to the bid invitation. There are no alternates on this contract.

Description	Ridley Electric
	Syracuse, NY
<b>CONTRACT #4 - ELECTRICAL</b>	
<b>Electrical Lump Sum Base Bid Price</b>	<b>\$149,800.00</b>
<b>Total Base Bid Price, Contract No. 4</b>	<b>\$149,800.00</b>

The Electrical contract received one (1) response to the bid invitation. There are no alternates on this contract.

<b>Contract #1 - General Construction</b>	
Lump Sum Bid - Low Bid	\$2,130,631.00
<b>Contract #2 - Heating &amp; Ventilation</b>	
Lump Sum Bid - Low Bid	\$84,240.00
<b>Contract #3 - Plumbing</b>	
Lump Sum Bid - Low Bid	\$151,000.00
<b>Contract #4 - Electrical</b>	
Lump Sum Bid - Low Bid	\$149,800.00
	<b>\$2,515,671.00</b>

The total lump sum bids (Contracts #1-#4) for the Thompson Park Swimming Pool & Bath House are **\$2,515,671.00**.

C&S Companies, the Engineering firm hired for the project, the City Engineering Department and the Purchasing Department reviewed the bid responses. Staff recommends that City Council reject all bids as they exceed the budget by over \$300,000.00.

If there are any questions concerning this recommendation, please contact me at your convenience.

# RESOLUTION

Page 1 of 1

Reject Bids for Thompson Park Swimming Pool and Bathhouse, General Construction

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City Purchasing Department has advertised and received sealed bids for Thompson Park Swimming Pool and Bathhouse, as per City specifications, and

WHEREAS bid invitations were also sent to nine prospective bidders, with two sealed bids submitted to the Purchasing Department, and

WHEREAS on Thursday, July 25, 2019, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Dale Morrow reviewed the bids received with the Engineering Department along with C&S Engineers, Inc, the Engineering firm hired for the project, and it is their recommendation that the City Council reject the bids,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown reject the bids for the Thompson Park Swimming Pool and Bathhouse, General Construction, per City specifications.

***Seconded by***

# RESOLUTION

Page 1 of 1

Reject Bids for Thompson Park Swimming Pool and Bathhouse, Heating & Ventilation

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City Purchasing Department has advertised and received sealed bids for Thompson Park Swimming Pool and Bathhouse, as per City specifications, and

WHEREAS bid invitations were also sent to nine prospective bidders, with two sealed bids submitted to the Purchasing Department, and

WHEREAS on Thursday, July 25, 2019, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Dale Morrow reviewed the bids received with the Engineering Department along with C&S Engineers, Inc, the Engineering firm hired for the project, and it is their recommendation that the City Council reject the bids,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown reject the bids for the Thompson Park Swimming Pool and Bathhouse, Heating & Ventilation, per City specifications.

***Seconded by***

# RESOLUTION

Page 1 of 1

Reject Bids for Thompson Park Swimming Pool and Bathhouse, Plumbing

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City Purchasing Department has advertised and received sealed bids for Thompson Park Swimming Pool and Bathhouse, as per City specifications, and

WHEREAS bid invitations were also sent to nine prospective bidders, with four sealed bids submitted to the Purchasing Department, and

WHEREAS on Thursday, July 25, 2019, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Dale Morrow reviewed the bids received with the Engineering Department along with C&S Engineers, Inc, the Engineering firm hired for the project, and it is their recommendation that the City Council reject the bids,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown reject the bids for the Thompson Park Swimming Pool and Bathhouse, Plumbing, per City specifications.

***Seconded by***

# RESOLUTION

Page 1 of 1

Reject Bid for Thompson Park Swimming Pool and Bathhouse, Electrical

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

---

WHEREAS the City Purchasing Department has advertised and received sealed bids for Thompson Park Swimming Pool and Bathhouse, as per City specifications, and

WHEREAS bid invitations were also sent to nine prospective bidders, with one sealed bid submitted to the Purchasing Department, and

WHEREAS on Thursday, July 25, 2019, at 11:00 a.m., the bid received was publicly opened and read, and

WHEREAS City Purchasing Manager Dale Morrow reviewed the bid received with the Engineering Department along with C&S Engineers, Inc, the Engineering firm hired for the project, and it is their recommendation that the City Council reject the bid,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown reject the bid for the Thompson Park Swimming Pool and Bathhouse, Electrical, per City specifications.

***Seconded by***

Ord No. 1

July 29, 2019

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Bond Ordinance – Flower Avenue East Reconstruction

Earlier tonight, City Council was presented with a resolution for Change Order No. 1 submitted by Luck Brothers, Inc. If the resolution was approved, City Council needs to consider amending the bond ordinance to finance the change order.

Luck Brothers, Inc.		
Base contract	\$ 3,299,283	
Change order #1	<u>58,543</u>	\$ 3,357,826
Bonding fees and contingency		<u>42,174</u>
Total		<u>\$ 3,400,000</u>

ACTION: City Manager recommends approval.



**ORDINANCE**

Page 1 of 5

An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

***Introduced by***

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on August 5, 2019, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by \_\_\_\_\_, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_, to wit:

**BOND ORDINANCE DATED AUGUST 5, 2019.**

WHEREAS, by ordinance dated March 5, 2018, the Council of the City of Watertown, Jefferson County, New York, authorized the issuance of \$3,350,000 bonds of said City to pay the cost of the reconstruction of Flower Avenue East in and for the City, including street repaving, sidewalks and related right-of-way improvements, and storm sewer, water main and sanitary sewer work, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a class objects or purposes, at an estimated maximum cost of \$3,350,000, in and for the City of Watertown, Jefferson County, New York; and

ORDINANCE

Page 2 of 5

An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

WHEREAS, the Council now wishes to increase the estimated maximum cost of the aforesaid class objects or purposes from \$3,350,000 to \$3,400,000, an increase of \$50,000 over that previously authorized, and to authorize the issuance of bonds sufficient to pay said estimated maximum cost;

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section A. The title and Sections 1, 2 and 3 of the ordinance of this Council dated and duly adopted March 5, 2018, authorizing the issuance of \$3,350,000 bonds to pay the cost of the reconstruction of Flower Avenue East, a class of objects or purposes, including street repaving, sidewalks and related right-of-way improvements, and storm sewer, water main and sanitary sewer work, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a class objects or purposes, at an estimated maximum cost of \$3,350,000, in and for the City of Watertown, Jefferson County, New York, are hereby amended, in part, to read as follows:

“AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$3,400,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION OF FLOWER AVENUE EAST, INCLUDING STREET REPAVING, SIDEWALKS AND RELATED RIGHT-OF-WAY IMPROVEMENTS, AND STORM SEWER, WATER MAIN AND SANITARY SEWER WORK, IN AND FOR SAID CITY.”

....

“Section 1. For the class objects or purposes of paying the cost of the reconstruction of Flower Avenue East, a class of objects or purposes, including street repaving, sidewalks and related right-of-way improvements, and storm sewer, water main and sanitary sewer work, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, there are hereby authorized to be issued \$3,400,000 bonds of said City pursuant to the provisions of the Local Finance Law.

# ORDINANCE

Page 3 of 5

An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

Council Member COMPO, Sarah V.  
 Council Member HENRY-WILKINSON, Ryan J.  
 Council Member HORBACZ, Cody J.  
 Council Member RUGGIERO, Lisa A.  
 Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

“Section 2. It is hereby determined that the estimated maximum cost of the aforesaid class objects or purposes is \$3,400,000 and that the plan for the financing thereof is by the issuance of the \$3,400,000 bonds of said City authorized to be issued pursuant to this bond ordinance, provided however, that the amount of bonds to be issued shall be reduced by the amount of any grant funds received therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision ninety-one of paragraph a of Section 11.00 of the Local Finance Law, as said class consists of items with a period of probable usefulness of at least twenty years under subdivisions 11 or 63 of said paragraph a.

Section B. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section C. Upon this ordinance taking effect, the same shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section D. This ordinance is effective immediately.

ORDINANCE

Page 4 of 5

An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

Unanimous consent moved by \_\_\_\_\_, seconded by \_\_\_\_\_, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

\_\_\_\_\_ VOTING \_\_\_\_\_  
 \_\_\_\_\_ VOTING \_\_\_\_\_  
 \_\_\_\_\_ VOTING \_\_\_\_\_  
 \_\_\_\_\_ VOTING \_\_\_\_\_  
 \_\_\_\_\_ VOTING \_\_\_\_\_

The ordinance was thereupon declared duly adopted.

\* \* \* \* \*

APPROVED BY THE MAYOR

\_\_\_\_\_, 2019.

Mayor

STATE OF NEW YORK     )  
   ) ss.:  
 COUNTY OF JEFFERSON    )

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on August 5, 2019, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

**ORDINANCE**

Page 5 of 5

An Ordinance Amending the Ordinance Dated March 5, 2018, Authorizing the Issuance of \$3,350,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Reconstruction of Flower Avenue East, Including Street Repaving, Sidewalks and Related Right-of-Way Improvements, and Storm Sewer, Water Main and Sanitary Sewer Work, in and for Said City to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$3,400,000

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on August \_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk  
(CORPORATE SEAL)

***Seconded by***

Ord No. 2

July 30, 2019

To: Richard M. Finn, City Manager  
From: James E. Mills, City Comptroller  
Subject: Bond Ordinance – Water Treatment Plant Soda Ash Dry Chemical System

Included in the Fiscal Year 2018-19 Capital Budget was a project to rehabilitate the Water Treatment Plant's Soda Ash Dry Chemical System at an estimated cost of \$270,000. As staff is beginning to work on this project, a bond ordinance needs to be approved by City Council to provide the necessary funding.

ACTION: City Manager recommends approval.

A handwritten signature in black ink, appearing to read "R. Finn", is written over the end of the "ACTION:" line.

FISCAL YEAR 2018-2019  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
WATER TREATMENT PLANT

PROJECT DESCRIPTION	COST
<p>Soda Ash Dry Chemical System</p> <p>April of 2017 the City hired an engineering firm to perform a water quality and operational evaluation of the treatment process in response to the Lead action level exceed in 2016. As a result of the study, resuming the use of Soda Ash is recommended in the Water Quality and Operational Evaluation, City of Watertown, NY as a means to control corrosion and the leaching of Lead. The project will revamp a dry chemical feed system that was decommissioned 15 years ago. The use of Soda Ash will increase the alkalinity of the finished water entering the distribution system. Creating a finished product that is less aggressive in the corrosion of water mains and house hold plumbing. The improved water chemistry will reduce the leaching of lead from sources found inside some homes.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2019-20 debt service of \$35,100.</p>	<p>\$270,000</p>
<b>TOTAL</b>	<b>\$270,000</b>

ORDINANCE

Page 1 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.
Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Mayor BUTLER, Jr., Joseph M.
Total .....

Table with 2 columns: YEA, NAY. 6 rows for voting members.

Introduced by

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on August 5, 2019, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by \_\_\_\_\_, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_, to wit:

BOND ORDINANCE DATED AUGUST 5, 2019.

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project;

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of a Water Treatment Plant Soda Ash Dry Chemical System, including incidental expenses in connection therewith, all in and for the City of Watertown, Jefferson County, New York, there are hereby authorized to be issued \$270,000 bonds of said City pursuant to the provisions of the Local Finance Law.

# ORDINANCE

Page 2 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.  
 Council Member HENRY-WILKINSON, Ryan J.  
 Council Member HORBACZ, Cody J.  
 Council Member RUGGIERO, Lisa A.  
 Mayor BUTLER, Jr., Joseph M.  
 Total .....

YEA	NAY

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$270,000 and that the plan for the financing thereof is by the issuance of the \$270,000 bonds of said City authorized to be issued pursuant to this bond ordinance; provided, however, that the amount of bonds ultimately to be issued will be reduced by the amount of any State and, or Federal aid or any other revenue received by the City from other sources for such specific object or purpose, which monies are hereby appropriated therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision one of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City of Watertown, Jefferson County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Watertown, Jefferson County, New York, by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

# ORDINANCE

Page 3 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the City Comptroller. Such notes shall be of such terms, form and contents as may be prescribed by said City Comptroller consistent with the provisions of the Local Finance Law.

Section 9. The City Comptroller is hereby further authorized, at his or her sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and, or note issue of said City in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The intent of this resolution is to give the City Comptroller sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and, or notes, without resorting to further action of the City Council.

**ORDINANCE**

Page 4 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.  
 Council Member HENRY-WILKINSON, Ryan J.  
 Council Member HORBACZ, Cody J.  
 Council Member RUGGIERO, Lisa A.  
 Mayor BUTLER, Jr., Joseph M.  
 Total .....

YEA	NAY

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of its City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 12. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 13. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.151-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 14. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

ORDINANCE

Page 5 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.
Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Mayor BUTLER, Jr., Joseph M.
Total .....

Table with 2 columns: YEA, NAY. 6 rows for voting members and 1 row for Total.

Unanimous consent moved by \_\_\_\_\_, seconded by \_\_\_\_\_, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

VOTING \_\_\_\_\_
VOTING \_\_\_\_\_
VOTING \_\_\_\_\_
VOTING \_\_\_\_\_
VOTING \_\_\_\_\_

The ordinance was thereupon declared duly adopted.
\* \* \* \* \*

APPROVED BY THE MAYOR

\_\_\_\_\_, 2019.
Mayor

STATE OF NEW YORK )
) ss.:
COUNTY OF JEFFERSON )

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on August 5, 2019, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

**ORDINANCE**

Page 6 of 6

An Ordinance Authorizing the Issuance of \$270,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of a Water Treatment Plant Soda Ash Dry Chemical System, in and for Said City

Council Member COMPO, Sarah V.  
Council Member HENRY-WILKINSON, Ryan J.  
Council Member HORBACZ, Cody J.  
Council Member RUGGIERO, Lisa A.  
Mayor BUTLER, Jr., Joseph M.  
Total .....

YEA	NAY

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on August \_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk  
(CORPORATE SEAL)

*Seconded by*

July 30, 2019

To: Richard M. Finn, City Manager  
From: James E. Mills, City Comptroller  
Subject: Property Purchase Offer – 121 High Street

The City has been approached by Shane Leween, Delbert Leween and Christine Leween, owners of Plamor Lanes, requesting to purchase 121 High Street for \$250. The City acquired the parcel in June 2019 as a result of its tax sale certificate process.

To be fair to all possible interested parties I recommend that this parcel be included in the next property auction with the minimum price being set at the attached offer of \$250.



ACTION: City Manager recommends this parcel included in the next property auction.

## *Pla Mor Lanes*

---

577 State Street  
Watertown, NY 13601  
Phone (315) 786-3356  
info@plamorlanesny.com

July 30, 2019

Mr. James Mills  
City Comptroller  
City of Watertown  
245 Washington St., Suite 203  
Watertown, NY 13601

Dear Mr. Mills,

My name is Shane Leween and along with Delbert Leween and Christine Leween, we have been the owners of Pla Mor Lanes, located at 577 State St. since 2001. I am writing to you in regards to a vacant property that abuts our property. This property is know as **121 High St, parcel ID: 6-03-307.000**, current lot size 36x68. It had been brought to our attention that the City of Watertown is the current owner. It is our feeling that said property would be in our best interest to acquire to maintain access to the back of our property. We would like to offer the City of Watertown **\$250.00** as consideration for the above listed vacant lot. We hope that your office, along with City Council, find our offer favorable to both get a piece of property back on the tax rolls as well as help a family run business maintain day to day operations. We look forward to hearing back from you in regards to this matter.

Sincerely,



Shane A. Leween  
Owner, Pla Mor Lanes

July 30, 2019

To: Richard M. Finn, City Manager  
From: James E. Mills, City Comptroller  
Subject: Property Purchase Offer – 302 High Street

The City has received the attached purchase offer from Thomas and Linda Chiarely for 302 High Street. The City acquired the parcel from Thomas and Linda Chiarely in June 2019 as a result of its tax sale certificate process. The amount of the offer is the tax sale certificate redemption amount (\$4,455.51) plus two months additional interest and the amount of Fiscal Year 2019/20 City tax plus the applicable late penalty and interest.



ACTION: The City Manager takes no position on this request. However, if the Council decides to approve this request, it is strongly recommended that the Council direct Staff to develop a draft policy which would establish the parameters that would govern future similar requests. Such a policy, once reviewed and approved by the City Council, would clearly identify the criteria that would be required to be present before Council would consider such an action in the future.

Thomas and Linda Chiarelly  
302 High Street  
Watertown , N.Y. 13601  
(315) 489-4885

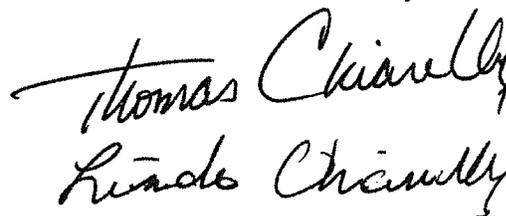
Mayor Joseph M. Butler, Jr.  
Members of the Watertown City Council  
James E. Mills , City Comptroller  
RE: Formal Purchase Offer

I , Thomas Chiarelly and Linda Chiarelly would like to submit a Formal Purchase Offer for Parcel No.6-06-122 , also known as 302 High Street , Watertown , N.Y. 13601. This offer would be the sum of \$4,455.51 plus the interest of one percent per month that this property will accrue starting from the date of June 21,2019 until the date of closing on said property. We will also pay the sum of \$554.26 plus interest of one percent per month for the City of Watertown Property Tax due in August of 2019 from its due date until the date of closing on the property stated above.

We make this offer to the City of Watertown and its Representatives openly and freely on this date of July 18, 2019, knowing that the Watertown City Council must first consider, and then conduct a formal vote in order to accept this offer.

We, Thomas and Linda Chiarelly respectfully request the City of Watertown and its Council Members to consider and accept this offer knowing that all property taxes hereafter will be kept current and up to date and paid when due. THANK YOU.

Sincerely Yours,  
Thomas and Linda Chiarelly



Handwritten signatures of Thomas Chiarelly and Linda Chiarelly.