



Watertown City Council
Monday, July 8, 2019
6:00 p.m.

WORK SESSION AGENDA

Discussion Items:

1. Employee Safety Program
 - Review of New Program by Pat Salvador, City Safety Consultant
2. Crows Management Program Update
 - Cody Baciaska, Loomacres
3. Fee Schedule for Parks and Recreation
 - Erin E. Gardner, Superintendent
4. Arsenal Street – Crosswalks and Lane Configuration
 - Justin L. Wood, City Engineer
 - Mark Budash, Barton and Loguidice
5. Proposed Consolidated Funding Applications
 - Michael A. Lumbis, Planning and Community Development Director
 - Leann West, Strategic Development Specialists, LLC
6. Strategic Goals and Objectives Open House Feedback
 - Michael A. Lumbis, Planning and Community Development Director
 - Richard M. Finn, City Manager
7. Brett Street – Offer of “Paperstreet” to Adjoiners
 - Justin L. Wood, City Engineer

July 2, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Crow Management Program Presentation – Loomacres Wildlife Management

The previous crow harassment season was the third in a three-year contract between the City and Loomacres Wildlife Management, the City's crow harassment contractor. As such, the contract is now up for renewal. To provide background on the program, Loomacres' Vice President, Cody Baciuska, will give a short presentation on the history of Watertown's crow issue and Loomacres' mitigation efforts, as well as a recap of last winter's efforts.

Each year, Loomacres submits a season-ending report, which summarizes the crow hazing activities that Loomacres conducted within the City during that harassment season. Attached for City Council review is the report from the 2018-19 season.

ACTION: This report is for your consideration.

A handwritten signature in black ink, appearing to read "R. Finn", is positioned to the right of the "ACTION:" text.



LOOMACRES Wildlife Management

May 2nd, 2019

Geoff Urda
245 Washington Street
Watertown, NY 13601

Mr. Urda,

Below you will find a summary of our effort during the 2018-2019 crow management program in Watertown, New York. Report completed by Julia Priolo, Loomacres Wildlife Biologist.

Loomacres Wildlife Management Inc. conducted crow harassments from December 2018 through March 2019 in the city of Watertown, New York. Harassment was conducted in response to the large flocks of American crows (*Corvus branchyrhynchos*) that would roost throughout the city's residential and commercial areas. These birds have produced undesirable conditions throughout the city including noise disturbances from their loud calls when congregated in large numbers, as well as the fecal matter produced by flocks in roosting locations.

Initial harassment commenced on the 3rd of December, 2018. During the beginning of the crow hazing season, crows were observed in small numbers near Mechanic and Polk, and the river near Knowlton Technologies. As the season progressed on larger numbers of crows congregated in the city. Each evening, as sunset progressed, small groupings of crows had moved towards the city and took refuge in trees adjacent to the Black River, between Moulton St. and Factory Street, and Mill Street near NAPA Auto Parts. Initial harassments began with flock sizes estimated around 200-500 birds, and as the season progressed, flock sizes increased to 1,000-3,000. Loomacres staff utilized several harassment techniques and was able to break the flock up into smaller groups ranging in size of 50-200 individuals, dispersed throughout the city. On succeeding visits, initially observed flocks sizes prior to the days harassment, were estimated to range from 1,000-9,000 individuals. On repeat visits, Loomacres staff noticed initial congregations of crows near Keyes Avenue. Locations within the city that had increased crow hazing activity included the edges of Black River off Newell St., Keyes Ave., Lillian Street, the church by Parker Street, and the collection of trees near the City Snow Dump site off Mill St.

Loomacres staff continued to be vigilant with hazing flocking of crows, with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. Loomacres personnel used a variety of non-lethal harassment techniques including: pyrotechnics, lasers, spotlights, distress callers, and paintball marker to disperse from city roosting areas.

" Bringing Wildlife Management To A Higher Level "

Loomacres Wildlife Management • 242 Hallenbeck Road • Cobleskill, NY 12187

Ph: 800-243-1462 • Fax: 518-618-3129 • www.AirportWildlife.com

E-mail: info@loomacres.com

Similar to previous years, staff fielded phone calls and emails from city residents to help located and confirm crow related problems throughout the city. A total of twelve (12) sighting reports were filled, a decrease from the previous year (27 reports in 2017-2018). First reports were submitted in January. The greatest number of reports from city residents were collected during January, with ten (10) entries. During the subsequent months, entries remained relatively low, with one (1) report in February and one (1) in March. Flock size estimates reported by Watertown residents were similar for each month during the hazing season, with estimates between 75-500 crows reported.

Harassment efforts wrapped up at the end of March 2019 as flock sizes of crows attempting to roost in the city were observed to be less than 1,000 crows and flocks gradually were less persistent to stay within the city. The remaining crows were continually harassed until they were spread out in flocks consisting of a couple hundred individuals, reducing the negative effects they had on residents and their property.

Overall, the crow harassment operations during the Watertown 2018-2019 winter season were viewed as a success. Loomacres personnel conducted harassments on 7 occasions, with a total of 62 harassment instances performed. Overall, total number of crows was observed to have decreased compared to previous years of hazing efforts (2016-2017, 87,950 crows harassed, 2017-2018, 77,200 crows harassed, 2018-2019 44,975 crows harassed). During the 2018-2019 hazing season, Loomacres was able to effectively disperse most of the flocks without resort to lethal reinforcement. Continued availability of the reinforcement method will assist with future harassments in the city. The goals of reducing overall flock sizes by means of harassment into small groupings greater dispersed around the city were attained with great success. Public participation in reporting efforts helped to establish an overall positive perception of the effects the harassment has on the city's crows.

Total Number of Crows Harassed: 44,975

Total Number of Harassment Instances: 62

Total Number of Pyrotechnics Used: 23

Total Number of Laser/Distress Deterrents Used: 57

Total Number of Lethal Crow Takes: 0

American crows are likely to be a continued issue for the city of Watertown during the winter months. Loomacres recommends that the city continue to take a proactive approach to manage crow populations. Thank you for the opportunity to work with the City of Watertown. I hope that you will find this information useful. If you have any questions or would like additional information, please do not hesitate to contact me.

Sincerely,

Cody Baciuska
Loomacres Wildlife Management

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**CITY OF WATERTOWN, NEW YORK
PARKS & RECREATION DEPARTMENT**

Watertown Municipal Arena
600 William T. Field Drive
Watertown, New York 13601
parksrec@watertown-ny.gov
Phone (315) 785-7775 • Fax (315) 785-7776



ERIN E. GARDNER
Superintendent

Date: June 27, 2019
To: Rick Finn, City Manager
From: Erin E. Gardner, Superintendent of Parks & Recreation
Subject: Parks & Recreation Fees

At the City Council Meeting June 17, 2019, it was agreed that the Parks & Recreation Department would be taking over the Sunday Football League. The cost per team will be \$250 to play. In addition, it was also agreed to that the Parks and Recreation Department would add fees for the garbage removal for large groups at Thompson Park as follows: 1-99 people \$25, 100-199 people \$50 and 200+ people \$75.

The Parks & Recreation Department has had extremely positive feedback with offering the military members and their families a discounted rate for recreational programs. Currently, the rate the military is being charged is the "city-resident" rate, which is a 25% discount. The Superintendent of Parks & Recreation is recommending that the military and their families be charged the "city resident" rate for all of the fees charged by Parks and Recreation.

ACTION: This report is for your consideration.

City of Watertown
City Fees and Charges Schedule
FY 2019-20

Parks and Recreation Fees

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$80.00 per hour
Adult and Non City Groups		\$120.00 per hour
Events Where Admission / Donation is Charged	\$150.00	\$188.00 per hour
School Ice Skating (Monday - Friday 12:00 pm - 2:30 pm)		\$2 per student to cover cost of skating and rentals
Arena - Ice Time	City Resident	Non City Resident
Public Skating	\$3.00	\$4.00 per day
Season Public Skating Pass	\$125.00	\$156.00 season
Family Ice Skating Pass	\$250.00	\$313.00 season
Skate & Shoot	\$5.00	\$6.00 per day
Season Skate & Shoot Pass	\$125.00	\$156.00 season
Season Skate & Shoot Pass and Public Skate	\$200.00	\$250.00 season
Ice Skate Rental	\$3.00	\$4.00 per day
Ice Skate Sharpening	\$5.00	\$6.00 per day
Rock & Skate	\$5.00	\$6.00 per day
Slip Slide & Skate		
Per Season	\$25.00	\$50.00 season
Per Season - With Skate Rental	\$35.00	\$70.00 season
Broomball	\$5.00	\$6.00 per day
Broomball Equipment Rental	\$3.00	\$4.00 per broom
Replacement ID Card	\$5.00	\$6.00 per card
Arena - Rental of Space	City Resident	Non City Resident
Arena Rental / Performances	\$1,000.00	\$1,250.00 per day
Performances - Day Before / After	\$500.00	\$625.00 per day
Arena Rental Non Ice Time	\$100.00	\$125.00 per hour
Multipurpose Room - Daily	\$100.00	\$125.00 per day
Multipurpose Room - Hourly	\$25.00	\$31.00 per hour
Vendor Space	\$100.00	\$125.00 per day
Large Stage Set Up	\$1,000.00	\$1,250.00 per event
Small Stage Set Up	\$500.00	\$625.00 per event
Large Bleacher Set Up	\$500.00	\$625.00 per event
Small Bleacher Set Up	\$250.00	\$313.00 per event
PA System Rental	\$50.00	\$63.00 per event
Hang Signage	\$50.00	\$63.00 per hour
Hospitality Room	\$250.00	\$313.00 per day
Office Rental - Seasonal	\$500.00	\$625.00 per season
Office Rental - Daily	\$50.00	\$63.00 per day
Birthday Party Room	\$50.00	\$63.00 per party
Arena Concession - Per Vendor	\$250.00	\$313.00 per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250.00 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50.00 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50.00	\$63.00 per day

City of Watertown
City Fees and Charges Schedule
FY 2019-20

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3.00	\$3.00 per day
Special Events Sponsored by Parks & Rec	\$5.00	\$5.00 per day
Advertising Fees		
Advertising Signs in Arena	\$400.00	\$500.00 May-Aug
Advertising on TV in Lobby	\$100.00	\$125.00 per month
Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1.00	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1.00 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4.00	\$5.00 per day
Table Rental: 21+ Tables	\$3.00	\$4.00 per day
Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5.00	\$6.00
Bubble Ball Event Fee	\$100.00	\$125.00
Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Horse Ring	\$60.00	\$75.00 per day
Municipal Fairgrounds Rental	\$250.00	\$313.00 per day
Other Athletic Fields		
Hourly	\$20.00	\$25.00 per hour
Lights	\$30.00	\$38.00 per day
Performances	\$1,000.00	\$1,250.00 per day
Day Before / After	\$500.00	\$625.00 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr
Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$41.00	\$51.00 per hour
Other Fields - Non-Profit 501C3	\$15.00	\$19.00 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25.00	\$31.00 per lining
Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year
	City Resident	Non City Resident
Turf	\$15.00	\$19.00 per bag

City of Watertown
City Fees and Charges Schedule
FY 2019-20

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500.00	\$1,875.00 per event
Parking - Outdoor Events	\$3,000.00	\$3,750.00 per event
RV sites	City Resident	Non City Resident
With Utility Hookup	\$25.00	\$31.00 per night
Without Utility Hookup	\$15.00	\$19.00 per night
Jefferson County Agriculture Society Fair		
Arena Rental - Fair		\$3,000.00 fair
RV Sites - Fair Week		\$75.00 per site
Concessions - Jeff Co Ag Society		\$1,000.00 fair
Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10.00	\$13.00 per day
Non Parks and Recreation Events - Weekly	\$50.00	\$63.00 per week
Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50.00	\$63.00 per event
Vendor Fee - Large Event	\$300.00	\$375.00 per event
Alcohol Permit Processing Fee	\$10.00	\$13.00 per day
Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50.00	\$63.00 per day
Fairgrounds Pavilion	\$50.00	\$63.00 per day
Veterans Memorial Pavilion	\$50.00	\$63.00 per day
Marble Park Pavilion	\$50.00	\$63.00 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50.00	\$63.00 per day
Large Pavilion - Full	\$200.00	\$250.00 per day
Picnic Areas	\$10.00	\$13.00 per day
Rotary Pavilion	\$50.00	\$63.00 per day
Pinnacle Pavilion	\$50.00	\$63.00 per day
Band Stand	\$25.00	\$31.00 per day
Team Sports Programs		
Men's and Coed Adult Softball		\$300.00 per team
Sunday Softball		\$300.00 per team
Volleyball Team		\$200.00 per team
Kickball Team		\$225.00 per team
Soccer Tournament		\$225.00 per team
Basketball Tournament		\$125.00 per team
Soccer Teams		\$225.00 per team

City of Watertown
City Fees and Charges Schedule
FY 2019-20

Parks and Recreation Fees (con't)

Baseball and Softball Adult	City Resident	Non City Resident
Athletic Tournaments	\$200.00	\$300.00 per team
Parks and Recreation Programs	City Resident	Non City Resident
Tennis Clinic	\$30.00	\$60.00 per person
Golf Lessons	\$35.00	\$70.00 per person
Youth Baseball & Softball Leagues	\$15.00	\$30.00 per person
Youth Swimming Lessons	\$15.00	\$30.00 per person
Fishing Clinic	\$30.00	\$60.00 per person
Family Yoga	\$10.00	\$20.00 per person
Scuba Diving Lessons	\$30.00	\$60.00 per person
Kid's Zumba	\$15.00	\$30.00 per person
Youth Running Club	\$20.00	\$40.00 per person
Horseback Riding Lessons	\$50.00	\$100.00 per person
Archery Day Camp	\$15.00	\$30.00 per person
Archery Week Camp	\$40.00	\$80.00 per person
Boot Camp Exercise Program	\$25.00	\$50.00 per person
Youth Camps	\$25.00	\$50.00 per person
Parks and Recreation Classes	\$25.00	\$50.00 per person



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: July 5, 2019

TO: Richard Finn, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Arsenal Street Crosswalk Safety and Striping Reconfiguration

The 100-200 Blocks of Arsenal Street have been the subject of numerous safety concerns for both vehicular and pedestrian safety. The dual eastbound travel lane configuration, from Massey Street to Public Square allows motorists to weave around turning and slower moving vehicles, drive at higher speeds, and creates visibility issues for both motorist and pedestrians. At greatest risk in this current setup are the pedestrians attempting to cross Arsenal Street. The dual lane configuration creates a dangerous situation where a vehicle in one lane may stop at the crosswalk for a pedestrian, but vehicles traveling in the second lane often drive through the crosswalk. Pedestrian safety concerns attributed with the dual travel lane setup on Washington Street, near Watertown High School, were the major impetus that led the City to take action in 2017 to improve crosswalks and reduce the number of travel lanes.

Several measures have been evaluated to improve pedestrian safety in the 100-200 Arsenal Street corridor, including construction of curb bump outs and pedestrian refuge islands, as well as installation of rectangular rapid flash beacons (RRFB), all of which involve extensive construction. We also evaluated more practical measures to improve visibility by limiting parking near crosswalks, as well as improving signage and striping. The fundamental challenge to improving pedestrian safety is the dual travel lane configuration. No amount of signage and flashing beacons will guarantee BOTH eastbound travel lanes will stop for a pedestrian crossing the road. Between 2012-2017 there were (12) crashes in this corridor, including three pedestrian crashes. There are many close calls which staff has witnessed over the years and the public has relayed to City officials. It is clear more can be done to improve safety.

Instead of constraining the crosswalk safety study to the status quo configuration, we investigated the feasibility of converting the inner eastbound lane into a left turn only lane. A low percentage of vehicles traveling this corridor actually use the inner lane (19% Massey-Sherman, 33% Sherman-Arcade). However, a majority of those vehicles are making left turns at Massey Street, Sherman Street (Convergys parking lot), Top of the Square parking lot, or Arcade Street. The outer lane (closest to curb) serves as the thru lane for an overwhelming majority of traffic heading to Public Square because it allows access to Washington Street (NYS Route 11) and to State St (NYS Route 3, 12, and 26). Converting the inner lane to a turn lane only, does NOT have an appreciable impact on traffic flow through this corridor. The benefit to pedestrians at the midblock crossings, however, is tremendous since they will only have to cross one lane of traffic for each direction at a time and will be provided a refuge space in the center lane. This refuge space could be a permanent curbed island, but due to snow removal needs and emergency vehicle access, would likely be a removable feature which could be used for the peak pedestrian months and removed for winter.

The existing crosswalks would remain where they are this year, and be evaluated for possible modifications/upgrades as a follow up project. We would, however, make traffic signal and pavement striping modifications, and consider proceeding with installation of small curbed islands with a crosswalk sign located in the parking lane. The curbed island will bring the crosswalk sign from the curblines, closer to the travel lane and will greatly improve visibility, without creating drainage impacts since runoff will continue flowing along the existing gutter. The private underground utilities limit what type of drainage and signs can be installed (such as a RRFB's) without extensive utility relocations and significant costs which would delay crosswalk improvements for another season, or longer. We are proposing a simpler solution which could be completed this year, with far greater benefits for both pedestrians and motorists.

As a service provided by the Watertown Jefferson County Transportation Council (WJCTC MPO), NYSDOT staff collected traffic counts and peak turn movements at mid-points along the corridor, as well as the intersections of Arsenal Street at Massey Street, Sherman St, and Public Square. Barton & Loguidice was retaining to analyze the traffic data, and develop traffic models to determine the existing and proposed levels of service. **Based on the results of the traffic counts and modeling, the traffic will continue to operate at a similar level of service through this corridor.** This is not a surprise based on the usage patterns and observations which indicate the inner lane already functions as a turning lane, and isn't relied upon for thru traffic capacity.

The City of Watertown has adopted a Complete Streets Policy to promote accessibility and safety for all modes of transportation. Converting the inner eastbound lane of Arsenal Street to a left turn and center turn lane is consistent with the City's Complete Streets Policy, will NOT have an appreciable effect on traffic flow, and provides a tremendous risk reduction to pedestrians crossing the street, as well as motorists traveling the corridor. The benefits are significant, while the cost to restripe the road and modify the signage at two intersections is insignificant and can be accomplished with in-house forces.

It is my recommendation to proceed with the striping and signage changes on a trial basis. The striping and signage modifications are low cost solutions since no road construction is necessary. If we are able to proceed with the proposed changes, and DPW can complete the associated work this summer, we will implement the new configuration before the annual restriping of Arsenal Street is completed by NYSDOT.

The attached plans show the existing and proposed configuration for your reference. A representative from Barton & Loguidice and I will be available at the meeting to answer questions and review the proposed improvements.

Action Item:

Please forward this memorandum to City Council for their consideration and concurrence.

cc: Charles Donoghue, Police Chief
Patrick Keenan, Superintendent of Public Works
Michael Lumbis, Planning and Community Development Director



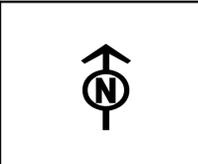
Revision:	Description of Revision:	Date:	By:

Project: Arsenal Street Restriping
100 & 200 Blocks

Title: Existing Striping



CITY OF WATERTOWN, NEW YORK
GIS DEPARTMENT
ROOM 305B, MUNICIPAL BUILDING
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601
TEL: (315) 785-7793 EMAIL: gis@watertown-ny.gov



Project: Arsenal Street Restriping - 100 & 200 Blocks

Requested By: J. Wood

Drawn By: M. Owen

Date: 7/5/2019

Scale: 1 inch = 50 feet

Title: Existing Striping

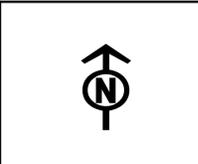


Revision:	Description of Revision:	Date:	By:

Project: Arsenal Street Restriping
100 & 200 Blocks

Title: Proposed Striping

 CITY OF WATERTOWN, NEW YORK
GIS DEPARTMENT
ROOM 305B, MUNICIPAL BUILDING
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601
TEL: (315) 785-7793 EMAIL: gis@watertown-ny.gov



Project: Arsenal Street Restriping - 100 & 200 Blocks

Requested By: J. Wood

Drawn By: M. Owen

Date: 7/5/2019

Scale: 1 inch = 50 feet

Title: Proposed Striping

July 2, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Proposed Consolidated Funding Applications

Staff has been in discussion with Strategic Development Specialists about various grant programs included in this year's Consolidated Funding Application (CFA). There are a number of programs that could provide funding for proposed City projects. If supported by Council, Strategic Development Specialists would write the grant applications and submit them by the July 26, 2019 deadline.

The Local Waterfront Revitalization Program (LWRP) through the Department of State can provide funding to prepare or update a Local Waterfront Revitalization Plan, and/or for the implementation of an LWRP project. The City currently has a draft LWRP Plan that was never adopted, and staff is proposing to apply for funds to update the plan so that it can finally be adopted. Also proposed to be included in the application would be a request for grant funds to be used for Phase 1 of the improvements recommended in the recently completed Downtown-Riverfront Parks Connection Feasibility Study. This would include improving and enhancing a direct and safe pedestrian connection from Public Square, through the JB Wise Parking Lot down to the Riverwalk. There is currently a \$400,000 line item in the Fiscal Year 2020-2021 Capital Budget for this project, so staff is proposing to apply for \$300,000 in funding. The program requires a 25% match (\$100,000) from the City. Awards will be announced in December and if successful, it is anticipated that the City would have a contract for the grant funding by next July.

The New York State Parks Office of Parks, Recreation and Historic Preservation has grant funds available through the Environmental Protection Fund (EPF) Program for Parks, Historic Preservation and Heritage. Through their parks program, funds can be used to preserve or rehabilitate parks. Staff is proposing to apply for grant funding to repair the stonework within Thompson Park which is in need of re-pointing to preserve them from further deterioration. The proposed project would focus on the Pinnacle Pavilion structure and the retaining walls and stairs located nearby. There is currently a \$150,000 line item in the Fiscal Year 2020-2021 Capital Budget for stonework repairs. Staff is proposing to use this funding as the required 25% match and apply for \$450,000 in funding to expand the scope to the nearby staircase and walls.

The New York State Department of State has grant funds available through the Local Government Efficiency Program to provide funding to local governments to reduce the cost of operations and service delivery, thereby limiting growth in property taxes. Projects can include shared services, which staff has been researching with adjacent municipalities. The grants are cost shared between each

municipality, with a grant maximum of \$200,000 per municipality. Each local government must provide a match of at least 10% of the project cost. Staff is proposing to apply as the Lead applicant for a shared application with the Town of Watertown for the purchase of a spray injection road patching unit. Spray injection is recognized as one of the more efficient methods to provide repairs to distressed asphalt. The ability of this machine to make durable repairs over the winter months will provide savings in both materials and labor when compared to traditional cold patching methods. The total cost of the equipment and storage tank is \$180,000. The City's portion of the funding will be covered by CHIPS.

If the City Council concurs with these application ideas, Staff will work with Strategic Development Specialists to finalize the applications and submit them by the July 26 deadline. If any of the applications require the City Council to approve a resolution in support of them, Staff will prepare them for the July 15, 2019 meeting.

ACTION: This report is for your consideration.

A handwritten signature in black ink, appearing to be 'RMF', is written over the end of the 'ACTION' line.

July 2, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Strategic Goals and Objectives Open House Feedback

During the week of June 10-14, Staff held a series of six open houses to solicit citizen input on the City Council's Draft Strategic Goals and Objectives. Although overall attendance fell short of aspirations, many of those that did attend spent over an hour going from board to board and engaging Staff about the materials. While Staff did receive some comments on the Goals and Objectives presented, several citizens mentioned new ideas and recommendations that they felt merited consideration. Those ideas are as follows.

New goal and objective ideas:

- Investigate opportunities to prevent the spread of invasive species along the City's trails and riverfront areas.
- Perform a culvert assessment to proactively guard against a culvert failure similar to one that occurred in Ellisburg.
- Are we exploring all possible grant opportunities for our riparian areas?
- Are we participating in St. Lawrence Watershed projects?
- Evaluate the potential for local youth participation in the Onondaga Lake Conservation Corps, which offers youth engagement projects.
- Pursue becoming a NYS Climate Smart Community, as the City of Syracuse has done.
- Send a "welcome packet" to new City residents with information on garbage pickup, sidewalk responsibilities, winter parking rules, etc.
- Implement an "adopt a fire hydrant" program such as the City of Rochester has done.
- Install a bike rack at the Arcade Street Transfer Center, as passengers are currently tying their bikes up to trees.

- The Black River should become the centerpiece of the community, and the City should set up a Black River working group or committee that includes current river users to study the opportunities.
- Promote the Black River fishery.
- Improve the Veterans Memorial Riverwalk (VMR), by upgrading the lighting and painting murals on the VMR wall.
- Install interpretive signage along the Black River regarding Watertown's waterpower history.
- Create a hydro-relicensing action team.
- As recommended by a member of the public – Citizens should be allowed to participate in Strategic Plan working groups.

In addition to the new ideas above which citizens suggested for inclusion in the Strategic Goals and Objectives, Staff also received feedback on established goals and objectives.

Comments on existing goals and objectives:

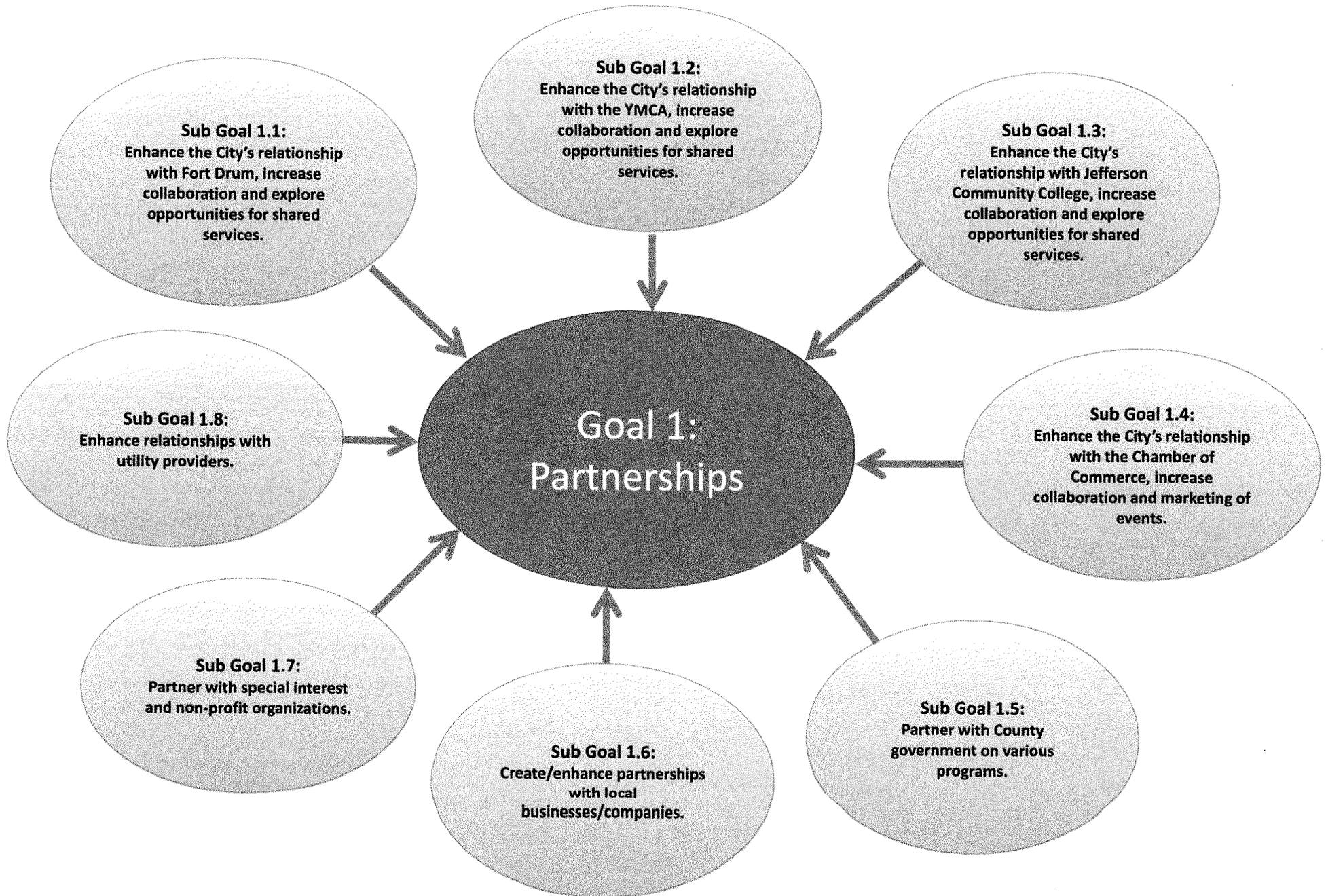
- Two attendees showed significant interest in the proposed neighborhood watch program, particularly the use of technology such as mobile pole cameras.
- Consistently updating the City website with notifications of City problems is most important.
- The current website is difficult to navigate and find information on.
- Customer Service needs to be the highest priority because it is not currently.
- Communication and partnerships (getting the word out) are priorities.
- Emulate the way Massena and Philadelphia deal with their hydropower because their approach helps their citizens.
- We have received a poor return on our investment in the Arena.
- Road maintenance on side streets needs to improve.
- Expand use of the river to increase recreation and tourism.

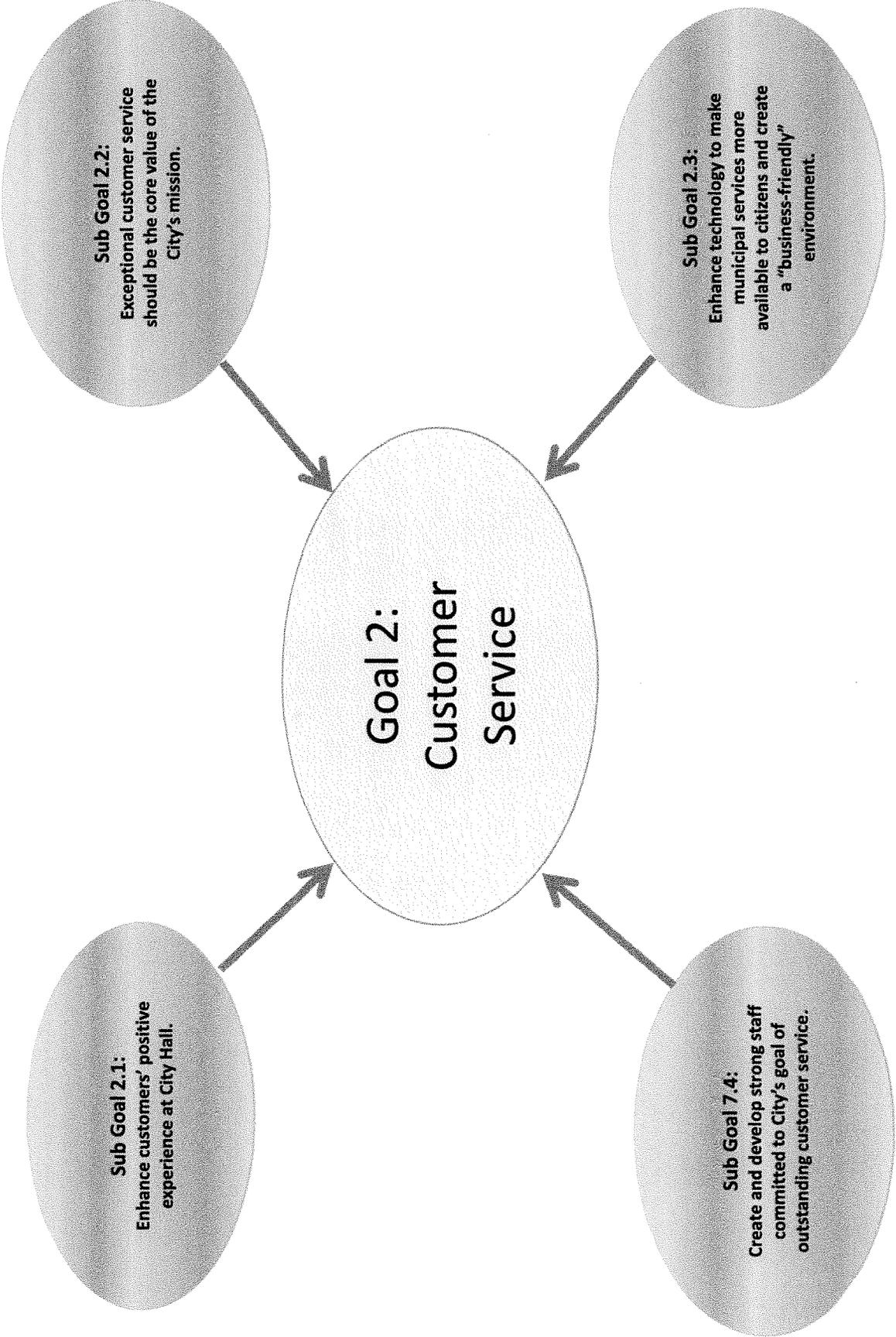
- Creating a river park at Sewall's Island and reusing the old freight railroad bridges for trails are great ideas.
- Work with the owner of the vacant Hudson River Rafting company to redevelop the primary piece of waterfront.
- Create an amphitheater in Thompson Park and hold regular events.
- Upkeep of rental property exteriors should be enforced through annual inspections to help improve neighborhood aesthetics, especially along our City's gateways.

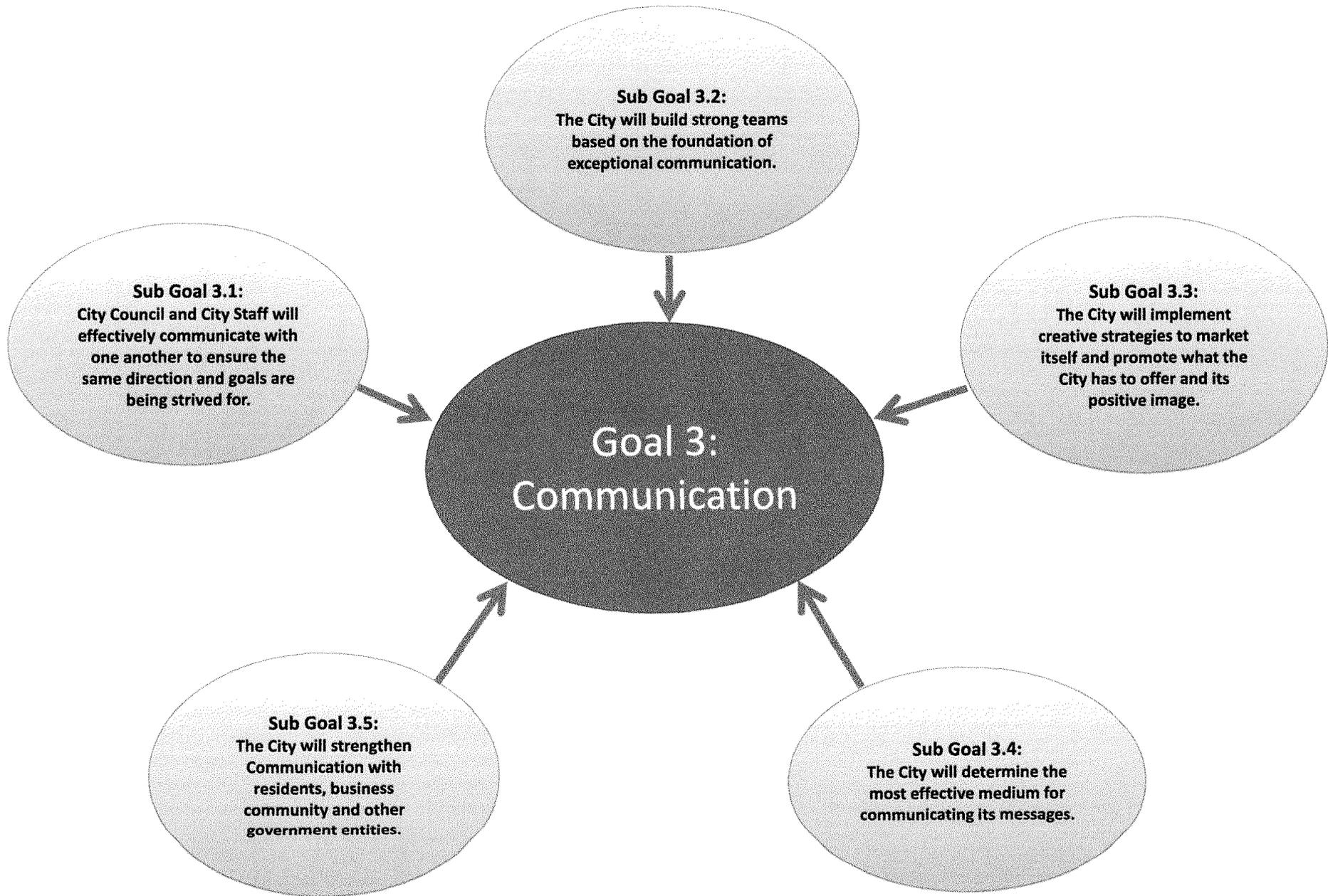
The City Council should decide which of the above ideas, if any, that it would like to add to the Strategic Goals and Objectives. It should also decide if it wishes to modify any of the existing goals based on the feedback received.

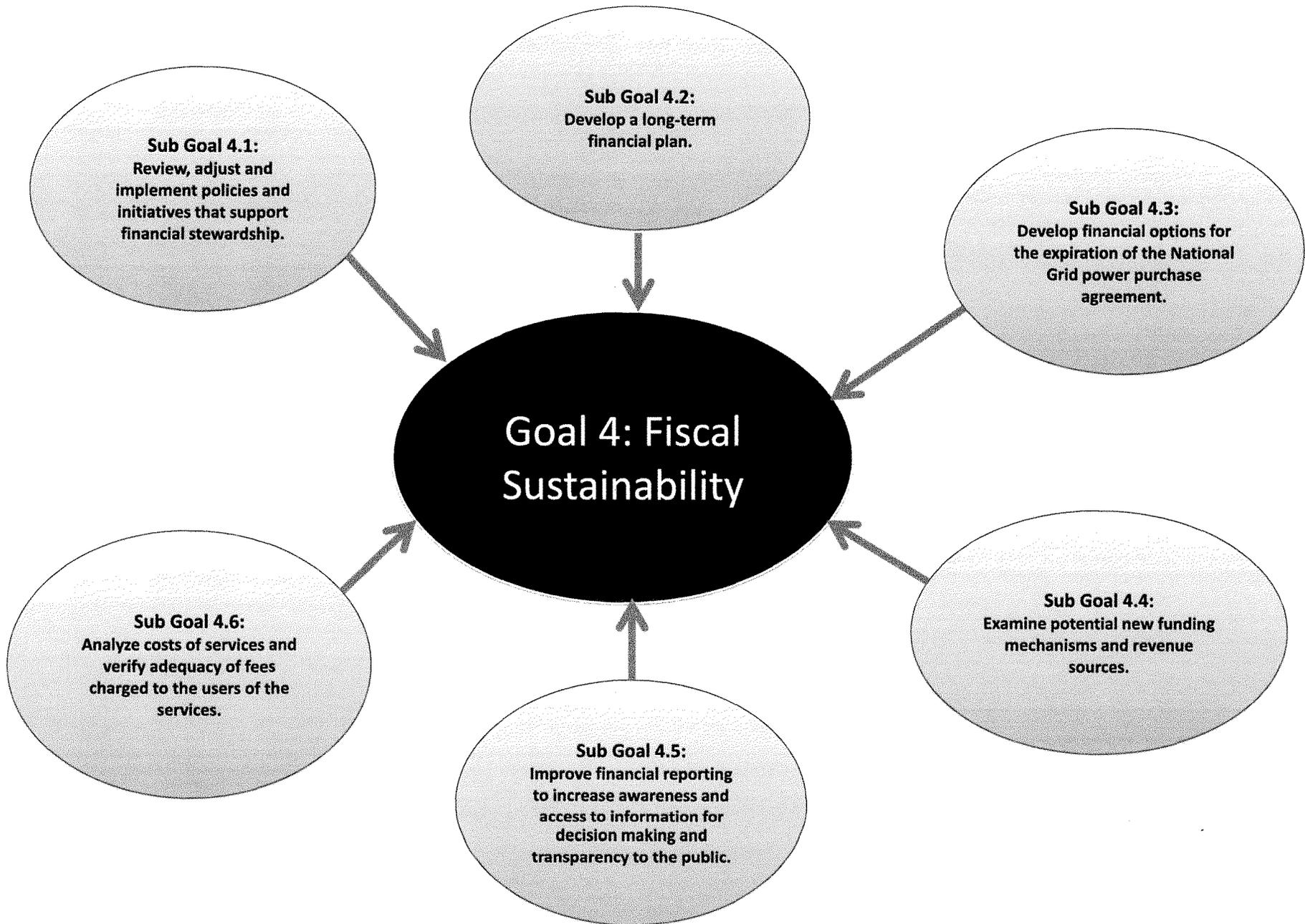
ACTION: This report is for your consideration.

A handwritten signature in black ink, appearing to be 'CRMP', is written to the right of the 'ACTION:' text.



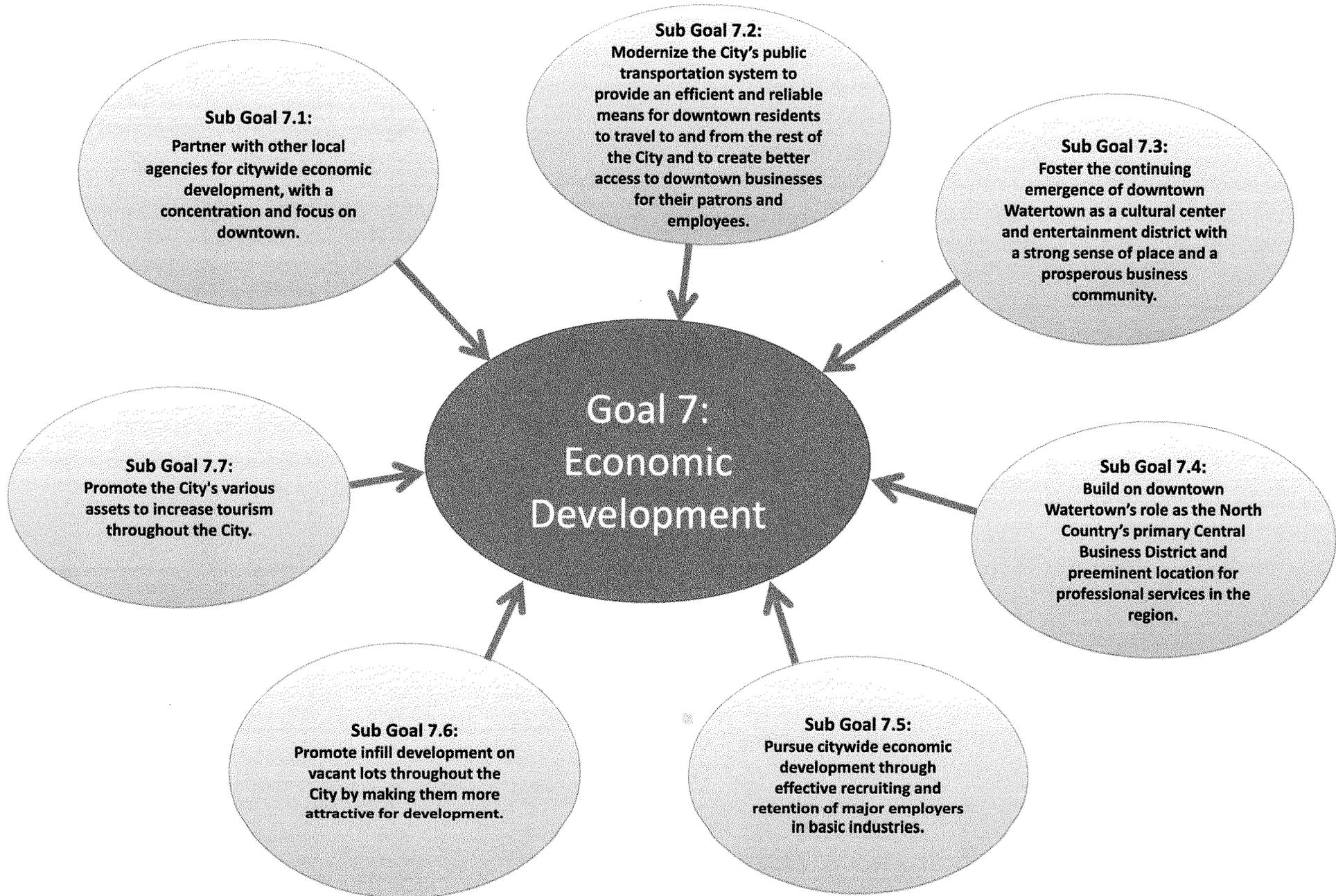


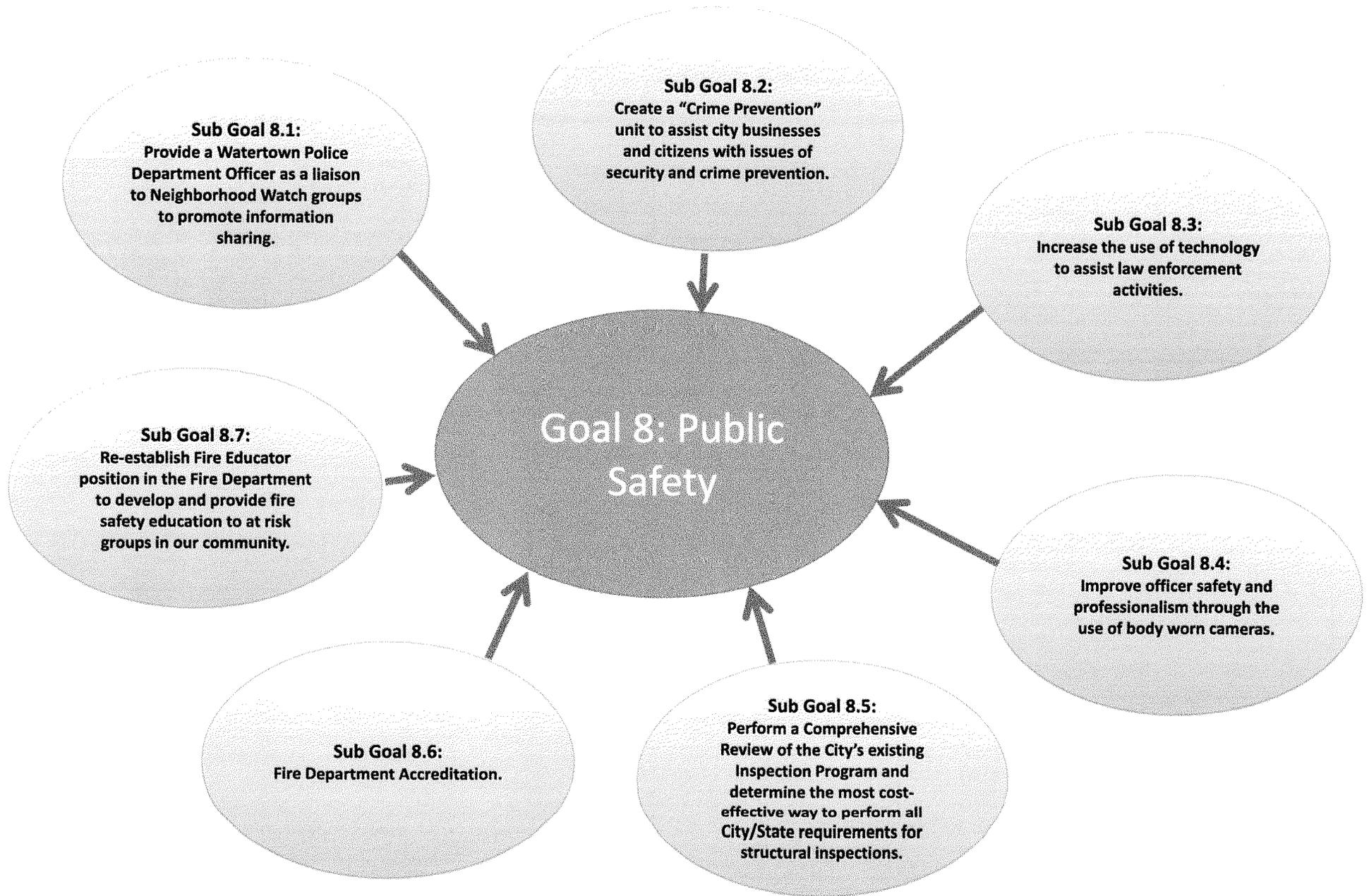














CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: June 27, 2019

TO: Richard Finn, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Brett Street – Offer of “Paperstreet” to Adjoiners

Brett Street is a short dead end street, located off Gotham Street, between Broadway Ave. West and Hamilton St. South. The street boundary is 50’ wide, and about 700’ long, however only the first 400’ is pavement, and serving as access to residences fronting on Brett St. The remaining 300’ “Paper Street” is basically is an extension of adjoining property owner’s back yards, and is not used for access to the rear lots fronting on Brett St beyond the pavement limits

Recently the City received a complaint about some encroachment issues just beyond the paved portion of the street as well as a request to remove a tree which fell across the paper street portion of Brett St. Upon closer inspection, it became clear the City has no interests in continuing to own this 300’ paper street and should consider subdividing the property and offering it to the adjoining property owners. The City’s portion of Brett St would terminate near the end of the paved street. The remainder could be offered to adjoiners fronting along this portion of Brett St, by dividing the street in half and offering a 25’ wide parcel to each side, or possibly the full 50’ width depending on interest. The offer would be contingent on the accepting parties to assemble the paper street parcel with their main parcel.

In conversations with some adjoiners, there is interest in accepting the property from the City. If Council concurs, staff will conduct a survey, reach out to the adjoiners and take the next steps to offer the property.

ACTION: This report is for your consideration.

cc: Michael Lumbis, Planning and Community Development Director
Patrick Keenan, Superintendent of Public Works
Brian Phelps, City Assessor

BRETT STREET "PAPER STREET" OFFER TO ADJOINERS
2019-06-27

