

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, July 2, 2018

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, July 2, 2018, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRESENTATION

Presentation – Chief Dale C. Herman

Career Fire Chief of the Year for 2018 – Presented by Director Bill Owens,
Representing the NYS Association of Fire Chiefs

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Accepting Bid for Sidewalk Replacement, District 12
- Resolution No. 2 - Accepting Bid for Ready-Mix Concrete,
Cranesville Block Company Inc.
- Resolution No. 3 - Accepting Bid for Ready-Mix Concrete,
Watertown Concrete
- Resolution No. 4 - Accepting Bid for Chemicals at the Water Treatment Plant,
Slack Chemical
- Resolution No. 5 - Accepting Bid for Chemicals at the Water Treatment Plant,
Amrex Chemical Company
- Resolution No. 6 - Accepting Bid for Chemicals at the Water Treatment Plant,
Chemical Distributors, Inc.

- Resolution No. 7 - Accepting Bid for Chemicals at the Water Treatment Plant, Univar USA, Inc.
- Resolution No. 8 - Accepting Bid for Chemicals at the Water Treatment Plant, Thatcher Company of New York, Inc.
- Resolution No. 9 - Accepting Bid for Chemicals at the Water Treatment Plant, Kemira Water Solutions
- Resolution No. 10 - Accepting Bid for Concession Food and Supplies, Reinhart Foodservice

ORDINANCES

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

- Tabled Resolution Authorizing Private Sale of Real Property at 424 VanDuzee St. in the City of Watertown

STAFF REPORTS

1. Reaffirming Town of Hounsfield Potential Sewer District No. 1
2. Tax sale properties
3. Letter from Italian American Civic Association

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Work Session is scheduled for Monday, July 9, 2018, at 7:00 p.m.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JULY 16, 2018.

Res No. 1

June 19, 2018

To: The Honorable Mayor and City Council
From: Bradford J. Minnick, City Manager
Subject: Accepting Bid for Sidewalk Replacement, District 12

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the Sidewalk Replacements in District 12, per City specifications.

Invitations to bid were issued to eight (8) prospective contractors, as well as the Northern New York Builders Exchange, with a total of three (3) bids being received that were publicly opened and read in the Purchasing Department on Tuesday, June 12, 2018 at 11:00 a.m.

The Purchasing Department reviewed the bids received with City Engineer Justin Wood, and it is their recommendation that the award be issued to Concrete Slipform Inc. in the amount of \$92,129 as the lowest qualifying bidder meeting City specifications. The other bids received are detailed in the attached report of Purchasing Manager Robert Cleaver.

The remaining District 12 includes 5,152 square feet of sidewalk replacement. The City's share of the sidewalk work will be \$62,505, which will be funded from the \$6,000 unspent from the FY 2017-18 Budget for the sidewalk program, and the remaining \$56,505 from unspent appropriations for the Arsenal Street Bridge Improvements (\$45,868) and the Thompson Park wall repair (\$10,637).

A Resolution for City Council consideration is attached.

RESOLUTION

Page 1 of 1

Accepting Bid for Sidewalk Replacement,
District 12

Introduced by

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Sidewalk Replacements in District 12, as per City specifications, and

WHEREAS bid invitations were sent to eight (8) prospective bidders, as well as Northern New York Builders Exchange, with three (3) sealed bids submitted to the Purchasing Department, and

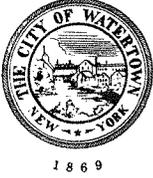
WHEREAS on Tuesday, June 12, 2018, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS the City Purchasing Department reviewed the bids received with City Engineer Justin Wood, and it is their recommendation that the City Council accept the bid submitted by Concrete Slipform, Inc. in the amount of \$92,129,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid of Concrete Slipform Inc. in the amount of \$92,129 for the Sidewalk Replacement District 12 Project as the lowest qualified bidder meeting our specifications, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign all contracts associated with implementing the award to Concrete Slipform Inc.

Seconded by



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601

Tel. (315) 785-7749 • Fax (315) 785-7752

June 15, 2018

To: Bradford Minnick
From: Robert J. Cleaver
Subject: Sidewalk Replacement – District 12

The City's Purchasing Department advertised in the Watertown Daily Times on Friday, May 25, 2018 calling for sealed bids for Sidewalk Replacements in District 12 per City's specifications. The Northern New York Builders Exchange and 8 prospective contractors were notified of the pending bid.

On Tuesday, June 12, 2018 three bids were received in the Purchasing Department where they were publicly opened and read at 11:00 am local time. Results of those bids are as follows:

Concrete Slipform Inc. P.O. Box 503 Canastota, N.Y. 13032	\$ 92,129.00
Rusty Johnson Masonry Inc. 19000 County Route 3 Clayton, N.Y. 13624	\$125,786.41
Upstate Construction Services, Inc. 6057 Corporate Drive East Syracuse, N.Y. 13057	\$159,790.00

I have reviewed the three submittals with City Engineer, Justin Wood and his staff and it is my recommendation that we accept the bid from Concrete Slipform in the full amount of \$92,129.00 the lowest qualifying bidder meeting City's specifications. They took no exceptions.

If you have any questions regarding this bid please feel free to contact me.

Robert J. Cleaver
Interim Purchasing Manager

cc: Justin Wood, P.E., City Engineer
Sean O'Connor, Project Engineer
Jim Mills, City Comptroller

file
rjc

Res Nos. 2 and 3

June 19, 2018

To: The Honorable Mayor and City Council
From: Bradford J. Minnick, City Manager
Subject: Accepting Bids for Ready-Mix Concrete

The City Purchasing Department has advertised and received sealed bids for the purchase of Ready-Mix Concrete products for use by various City Departments during Fiscal Year 2018-2019, on an as needed basis, per our specifications.

Invitations to bid were also issued to six (6) prospective bidders with two (2) bids received and publicly opened and read in the City Purchasing Department on Tuesday, June 12, 2017, at 11:00 a.m.

City Purchasing reviewed the bids received, and it is Mr. Robert Cleaver's recommendation that the City Council split the bid awards between Cranesville Block Company, Inc. and Watertown Concrete based on his analysis.

The bid information is detailed in the attached report of Mr. Cleaver.

Resolutions have been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Ready-Mix Concrete,
Cranesville Block Company Inc.

Introduced by

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of Ready-Mix Concrete products for use by various City Departments during Fiscal Year 2018-2019, and

WHEREAS invitations to bid were also issued to six (6) prospective bidders with two (2) bids received and publicly opened and read in the City Purchasing Department on Tuesday, June 12, 2018, at 11:00 a.m., and

WHEREAS City Purchasing reviewed the bids received, and it is his recommendation that the City Council accept the bid from Cranesville Block Company, Inc. as the lowest qualifying bidder for all requirements six cubic yards and more for 4,000 pound and 5,000 pound mixes:

Description	Cranesville Block Company, Inc.
	Amsterdam, NY
4000 lb. Coarse Mix	\$103.00
4000 lb. Fine Mix	\$104.00
5000 lb. Fine Mix	\$110.00
4000 lb. Coarse Mix / Heated Concrete	\$113.00
4000 lb. Fine Mix / Heated Concrete	\$114.00
5000 lb. Fine Mix / Heated Concrete	\$120.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Cranesville Block Company, Inc. of Amsterdam, New York, as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Ready-Mix Concrete products for use by various City Departments during Fiscal Year 2018-2019 for all requirements 6 cubic yards and more for 4,000 pound and 5,000 pound mixes.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Ready-Mix Concrete,
Watertown Concrete

Introduced by

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of Ready-Mix Concrete products for use by various City Departments during Fiscal Year 2018-2019, and

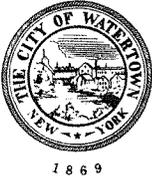
WHEREAS invitations to bid were also issued to six (6) prospective bidders with two (2) bids received and publicly opened and read in the City Purchasing Department on Tuesday, June 12, 2018, at 11:00 a.m., and

WHEREAS City Purchasing reviewed the bids received, and it is his recommendation that the City Council accept the bid from Watertown Concrete as the lowest qualifying bidder for all requirements less than six cubic yards for 4,000 pound and 5,000 pound mixes, as well as Low Strength Material:

Description	Watertown Concrete
	Watertown, NY
4000 lb. Coarse Mix	\$116.00
4000 lb. Fine Mix	\$116.00
5000 lb. Fine Mix	\$119.00
4000 lb. Coarse Mix / Heated Concrete	\$126.00
4000 lb. Fine Mix / Heated Concrete	\$126.00
5000 lb. Fine Mix / Heated Concrete	\$129.00
Controlled Low Strength Material (No Fly Ash)	\$85.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Watertown Concrete of Watertown, New York, as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Ready-Mix Concrete products for use by various City Departments during Fiscal Year 2018-2019 for all requirements less than 6 cubic yards for 4,000 pound and 5,000 pound mixes, as well as Low Strength Material.

Seconded by



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601

Tel. (315) 785-7749 • Fax (315) 785-7752

June 18, 2018

To : Bradford Minnick
From: Robert J. Cleaver
Subject: Ready Mix Concrete Bid

The City's Purchasing Department advertised in the Watertown Daily Times on Wednesday, May 30, 2018 calling for sealed bids for the purchase of Ready Mix Concrete, per or specifications, on an as needed basis, by the various city departments.

Invitations to bid were issued to 6 prospective bidders with 2 bids submitted to the Purchasing Department where they were publicly opened and read on Tuesday, June 12 at 11:00 am local time. Results of those submittals are per attached spread sheet.

In reviewing the 2 bid submittals, Cranesville Block Co. Inc. included surcharges to their base bid prices for all shipments under 7 cubic yards. I did a cost comparison of the two submittals utilizing Cranesville's delivery surcharges for each respective shipment, as detailed in the attached document, and Cranesville's total cost for shipments under 6 cubic yards is greater than Watertown Concrete. All Cranesville's shipments in excess of 6 cubic yards with the exception of 733.0102 Low Strength Material are less than Watertown Concrete.

Therefore it is my recommendation that we split the award to each bid respondent as follows:

Cranesville Block Co Inc. - 1250 Riverfront Center Amsterdam, N.Y. 12010	all requirements 6 cubic yds and more for 4,000 lb and 5,000 lb mixes, pricing per attached bid sheet.
Watertown Concrete 24471 Route 12 Watertown, N.Y. 13601	all requirements less than 6 cubic yds for 4,000 lb and 5,000 lb mixes, inclusive of all requirements for 733.0102 Low Strength Material, pricing per attached bid sheet.

If you have any questions regarding this recommendation please feel free to contact me at your convenience.

Robert J. Cleaver

cc: Pat Keenan, Superintendent of Public Work
Vicky Murphy, Superintendent of Water
Justin Wood, City Engineer
File
attach: bid sheet
cost comparison



CITY OF WATERTOWN, NEW YORK

CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380

Bid Project:	Ready Mix Concrete
Bid Number:	2018-17
Bid Opening Date:	06/12/2018 at 11:30 AM

The following results are bids as presented at the bid opening and do not represent an award.

Description	Qty.	Cranesville Block Company, Inc.	Watertown Concrete			
		Amsterdam, NY	Watertown, N.Y.			
4000 lb. Coarse Mix		\$103.00	\$116.00			
4000 lb. Fine Mix		\$104.00	\$116.00			
5000 lb. Fine Mix		\$110.00	\$119.00			
4000 lb. Coarse Mix / Heated Concrete		\$113.00	\$126.00			
4000 lb. Fine Mix / Heated Concrete		\$114.00	\$126.00			
5000 lb. Fine Mix / Heated Concrete		\$120.00	\$129.00			
733.0102 - Controlled Low Strength Material (No Fly Ash)		\$88.00	\$85.00			
733.0103 - Lightweight Concrete Fill (Type A)		No Bid	No Bid			
733.0104 - Lightweight Concrete Fill (Type B)		No Bid	No Bid			
Minimum Delivery Amount		7 CY	3 CY			
Total						
Non-Collusive Bidding Certificate		X				
Certificate of Compliance with the Iran Divestment Act		X				



Ready-Mix Concrete
 Bid #2018-17
 Cost Comparison

4000 Lb. Coarse						
Order Quantity	Vendor Cranesville Block			Vendor Watertown Concrete		
	Price per yd	Surcharge	Ext. Cost	Price per yd	Surcharge	Ext. Cost
3yd	103.00/yd	\$150.00	\$459.00	\$116.00	N/A	\$348.00
3-3.5yd*	103.00/yd	\$150.00	\$510.00	\$116.00	N/A	\$406.00
4-4.5yd*	103.00/yd	\$120.00	\$583.50	\$116.00	N/A	\$522.00
5-5.5yd*	103.00/yd	\$90.00	\$656.50	\$116.00	N/A	\$638.00
6yd	103.00/yd	\$50.00	\$678.00	\$116.00	N/A	\$696.00
6.5yd	103.00/yd	\$20.00	\$689.50	\$116.00	N/A	\$754.00
5000 Lb. Fine						
Order Quantity	Vendor Cranesville Block			Vendor Watertown Concrete		
	Price per yd	Surcharge	Ext. Cost	Price per yd	Surcharge	Ext. Cost
3yd	110.00/yd	\$150.00	\$480.00	\$119.00	N/A	\$357.00
3-3.5yd*	110.00/yd	\$150.00	\$535.00	\$119.00	N/A	\$416.50
4-4.5yd*	110.00/yd	\$120.00	\$615.00	\$119.00	N/A	\$535.50
5-5.5yd*	110.00/yd	\$90.00	\$695.00	\$119.00	N/A	\$654.50
6yd	110.00/yd	\$50.00	\$710.00	\$119.00	N/A	\$714.00
6.5yd	110.00/yd	\$20.00	\$735.00	\$119.00	N/A	\$773.00

*Calculations were based on the largest amount in quantity range.

Res Nos. 4 through 9

June 26, 2018

To: The Honorable Mayor and City Council
From: Bradford J. Minnick, City Manager
Subject: Accepting Bids for Purchase of Chemicals, Water Treatment Plant

The City Purchasing Department advertised in the *Watertown Daily Times* for sealed bids for the purchase of the City's 2018-2019 fiscal years' requirements of various water treatment chemicals, per specifications.

Invitations to bid were issued to thirty-one (31) prospective bidders, with a total of twenty-one (21) bids being received by 10 bidders that were publicly opened and read in the Purchasing Department on Tuesday, June 19, 2018 at 10:30 a.m.

City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the award be issued to the lowest qualifying bidder meeting City specifications, as follows:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Liquid Chlorine	Ton	30	Slack Chemical	\$868.71
Copper Sulfate	Ton	1	Amrex Chemical Company	\$3,800.00
Sodium Silicate	Ton	500	Chemical Distributors, Inc.	\$352.53
Hydrofluosilic Acid	Ton	18	Univar USA, Inc.	\$420.00
Aluminum Sulfate	Ton	375	Thatcher Company of New York, Inc.	\$274.95
Powdered Activated Carbon	Ton	1	Thatcher Company of New York, Inc.	\$2,068.00
Polyaluminum Chloride	Ton	63	Kemira Water Solutions	\$351.00

The other bids submitted are detailed in the attached report of Mr. Cleaver.

Resolutions have been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant, Slack Chemical

Introduced by

Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa A.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bid from Slack Chemical as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Liquid Chlorine	Ton	30	Slack Chemical	\$868.71

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Slack Chemical as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Liquid Chlorine for use at the City’s Water Treatment Plant.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant,
Amrex Chemical Company

Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.
Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bid from Amrex Chemical Company as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Copper Sulfate	Ton	1	Amrex Chemical Company	\$3,800.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Amrex Chemical Company as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Copper Sulfate for use at the City’s Water Treatment Plant.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant,
Chemical Distributors, Inc.

Introduced by

Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.
Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bid from Chemical Distributors, Inc. as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Sodium Silicate	Ton	500	Chemical Distributors, Inc.	\$352.53

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Chemical Distributors, Inc. as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Sodium Silicate for use at the City’s Water Treatment Plant.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant, Univar USA, Inc.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bid from Univar USA, Inc. as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Hydrofluosilic Acid	Ton	18	Univar USA, Inc.	\$420.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Univar USA, Inc. as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Hydrofluosilic Acid for use at the City’s Water Treatment Plant.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant,
Thatcher Company of New York, Inc.

Introduced by

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bids from Thatcher Company of New York, Inc. as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Aluminum Sulfate	Ton	375	Thatcher Company of New York, Inc.	\$274.95
Powdered Activated Carbon	Ton	1	Thatcher Company of New York, Inc.	\$2,068.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bids submitted by Thatcher Company of New York, Inc. as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Aluminum Sulfate and Powdered Activated Carbon for use at the City’s Water Treatment Plant.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Chemicals at the Water Treatment Plant, Kemira Water Solutions

- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Council Member WALCZYK, Mark C.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of chemicals for use at the City’s Water Treatment Plant, for the City’s 2018-2019 fiscal year’s requirements, and

WHEREAS invitations to bid were issued to thirty-one (31) bidders, with a total of twenty-one (21) bids received by 10 bidders, and

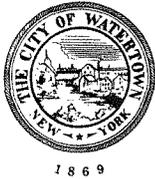
WHEREAS on Tuesday, June 19, 2018, at 10:30 a.m. in the City Purchasing Department, the bids received were publicly opened and read, and

WHEREAS City Purchasing reviewed the bids received with Chief Plant Operator Aaron Harvill of the Water Treatment Plant, and it is their recommendation that the City Council accept the bid from Kemira Water Solutions as detailed below:

Chemical	UOM	Est. Annual Usage	Vendor Name	2018-2019
				Unit Price
Polyaluminum Chloride	Ton	63	Kemira Water Solutions	\$351.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Kemira Water Solutions as detailed above, being the lowest qualifying bidder meeting City specifications, for the purchase of Polyaluminum Chloride for use at the City’s Water Treatment Plant.

Seconded by



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601

Tel. (315) 785-7749 • Fax (315) 785-7752

June 22, 2018

To; Bradford Minnick
From: Robert J. Cleaver
Subject: Process Chemicals Bid - WTP 2018-16

The City's Purchasing Department advertised in the Watertown Daily Times on Friday, May 25, 2018 calling for sealed bids for the purchase of Process Chemicals, per City's specifications, for use by the City's Water Treatment Facility on an as needed basis. This is a one year contract for the fiscal year commencing July 1, 2018 through June 30, 2019.

Notice to bid were issued to 31 prospective bidders with 21 bids submitted by 10 bidders to the Purchasing Department where they were publicly opened and read on Tuesday, June 19, 2018 at 10:30 am.

Results of those bids are per attached bid sheet.

I have reviewed the bid submittals and requested Aaron Harvil, Chief Plant Operator, Water Filtration Plant for his recommendations for awards. Without comment he has made the following recommendations in which I concur:

Liquid Chlorine	Slack Chemical 465 S. Clinton Street Carthage, N.Y. 13619	\$ 868.71/ ton
Copper Sulfate	Amrex Chemical Co. 117 E Frederick Street Binghamton, N.Y. 13904	\$3,800.00/ton
Sodium Silicate	Chemicals Distributors, Inc. 80 Metcalf Street Buffalo, N.Y. 14206	\$ 352.53/ton
Hydrofluosilic Acid	UNIVAR USA Inc. 200 Dean Sievers Place Morrisville, PA 19067	\$ 420.00/ton
Aluminum Sulfate	Thatcher Company of NY, Inc. P.O. Box 27407 Salt Lake City, Utah 84127	\$ 274.95/ton
Powdered Activated Carbon	Thatcher Company of NY, Inc. Cont.	\$2,068.00/ton

Polyaluminum Chloride Kemira Water Solutions \$ 351.00/ton
4321 W. 6th. Street
Lawrence, KS 66049

All of the recommended bidders are in full compliance with City's specifications. Any questions regarding this recommendations, feel free to contact me at your convenience.

A handwritten signature in black ink that reads "Robert J. Cleaver". The signature is fluid and cursive, with a long horizontal stroke at the end.

Robert J. Cleaver
Interim Purchasing Manager

cc: Vicky Murphy, Water Superintendent of Water
 Aaron Harvil, Chief Plant Operator
 File
attach. bid tabulation



CITY OF WATERTOWN, NEW YORK

CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380

Bid Project:	Process Chemicals for Water Treatment Plant
Bid Number:	2018-16
Bid Opening Date:	June 19, 2018 @ 10:30 a.m

The following results are bids as presented at the bid opening and do not represent an award.

Vendor name and Location	Chlorine Liquid	Copper Sulfate	Sodium Silicate Liquid	Hydrofluosilicic Acid	Aluminum Sulfate Liquid	Powdered Activated Charcoal	Polyaluminum Chloride
	Est. Qty. 30 Tons	Est. Qty 1 Ton	Est. Qty. 500	Est. Qty. 18 Tons	Est. Qty. 375	Est. Qty. 1 Ton	Est. Qty. 63
	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
Amrex - Binghamton, NY	No Bid	\$3,800.00	\$369.00	No Bid	\$282.50	\$2,400.00	No Bid
CDI Chemical Dist. - Buffalo, NY	No Bid	No Bid	\$352.53	No Bid	No Bid	No Bid	No Bid
ChemTrade Chemicals - Parsippany, NJ	No Bid	No Bid	No Bid	No Bid	\$297.00	No Bid	No Bid
Coyne Chemical - Cryodon, PA	No Bid	No Bid	\$385.8952	No Bid	No Bid	\$2,185.00	No Bid
Holland Chemical - Kingston, RI	No Bid	No Bid	No Bid	No Bid	\$441.00	No Bid	\$396.60
Kemira - Lawrence, KS	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$351.00
Kuehne Company - South Kearny, NJ	\$3,000.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Slack Chemical - Carthage, NY	\$868.71	No Bid	\$356.84	\$594.31	\$290.61	\$3,998.34	No Bid
Thatcher Company - Salt Lake City, UT	No Bid	No Bid	No Bid	No Bid	\$274.95	\$2,068.00	No Bid
Univar USA - Morrisville, PA	No Bid	No Bid	\$388.42	\$420.00	No Bid	No Bid	No Bid

Res No. 10

June 27, 2018

To: The Honorable Mayor and City Council

From: Bradford J. Minnick, City Manager

Subject: Accepting Bid for Concession Food and Supplies,
Parks and Recreation

The City Purchasing Department has advertised and received sealed bids for Concession Food and Supplies for the Arena for the 2018-2019 Fiscal Year. As stated in the attached report from Purchasing Manager Robert J. Cleaver, this award is based on the aggregate dollar total for all 68 items specified.

Invitations to bid were also issued to five (5) prospective bidders with two (2) bids received and publicly opened and read in the City Purchasing Department on Wednesday, June 20, 2018, at 11:00 a.m.

City Purchasing Manager Cleaver reviewed the bids received with the Parks and Recreation Superintendent Erin Gardner, and it is their recommendation that the City Council accept the bid received from Reinhart Foodservice as the lowest responsive bidder.

A Resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Concession Food and Supplies, Reinhart Foodservice

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Concession Food and Supplies for the Arena, and

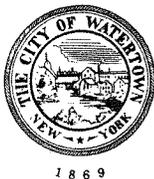
WHEREAS invitations to bid were also issued to five (5) prospective bidders with two (2) bids received and publicly opened and read in the City Purchasing Department on Wednesday, June 20, 2018, at 11:00 a.m., and

WHEREAS City Purchasing Manager Robert J. Cleaver reviewed the bids received with the Parks and Recreation Superintendent Erin Gardner, and it is their recommendation that the City Council accept the bid from Reinhart Foodservice as the lowest responsive bidder,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid submitted by Reinhart Foodservice as being the lowest responsive bidder meeting City specifications for the Concession and Food Supplies for the Arena, and

BE IT FURTHER RESOLVED that City Manager is hereby authorized and directed to sign all contracts associated with implementing the award to Reinhart Foodservice.

Seconded by



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601

Tel. (315) 785-7749 • Fax (315) 785-7752

June 26, 2018

To: Bradford Minnick
From: Robert J. Cleaver
Subject: Parks & Rec. Concession Food & Supplies Bid

The City's Purchasing Department advertised in the Watertown Daily Time on Wednesday, June 6, 2018 calling for sealed bids for Concession Food and Supplies for the 2018 - 2019 fiscal year as specified in our bid specifications. Notices of this bid were sent to 5 perspective bidders with 2 bids submitted to the Purchasing Office where they were publicly opened and read on Wednesday, June 20, 2018 at 11:00 am local time.

This is the City's second year for solicitation of these items. Due to the fact we do not have data for a full year detailing what are annual usage is, for each item, this award is based on the aggregate dollar total for all items specified (68) and the number of items each bidder can supply. Last year's award was based on the same criteria. Our annual bid requirement for the 2018 – 2019 fiscal year is based on current and projected quantities.

In this current fiscal year, the City has spent \$ 30,166.73 with Reinhart foodservice for concession supplies commencing July 1, 2017.

The first bid, submitted by Reinhart Foodservice, Essex, Vt. had an aggregate total of \$1,487.08 and they responded to all 68 items specified.

The second bid, submitted by Renzi Food Service, Watertown, N.Y., was for an aggregate total of \$1,718.30 and they responded to all items except for two and I would not qualify those 2 omissions as a disqualifier.

I spoke with Erin Gardner, Superintendent of Parks and Recreation and she informed me that Reinhart Foodservice is her current provider and that she has no issues with either their product or their service. Therefore it is my recommendation that the City Council award the food service contract to Reinhart Foodservice, 32 Thompson Drive, Essex, VT., the lowest qualifying bidder meeting City's specifications.

If you have any questions regarding this recommendation feel free to contact me at your convenience.

Robert J. Cleaver

cc: Erin Gardner, Superintendent of Parks and Recreation
file

Tabled

June 21, 2018

To: The Honorable Mayor and City Council
From: Bradford J. Minnick, City Manager
Subject: Purchase Offer – 424 Vanduzee Street, Tax Parcel No. 1-18-102.000

At the June 18, 2018 meeting, City Council Tabled the attached Resolution. As you know, the purchase offer has since been rescinded. If no action is taken on this Tabled Resolution by City Council, this will continue to remain on the agenda.

I recommend that this Resolution be removed from the Table and that Council Members withdraw their previous introduction and second.

A second purchase offer has been received and is currently being reviewed by the City Attorney's office.

RESOLUTION

Page 1 of 1

Authorizing Private Sale of Real Property at 424 VanDuzee St. in the City of Watertown

- Council Member HENRY-WILKINSON, Henry J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Council Member WALCZYK, Mark C.
- Mayor BUTLER, Jr., Joseph M.

YEA	NAY

Introduced by

Total

Council Member Mark C. Walczyk

WHEREAS an offer dated May 31, 2018 has been received from Benjamin Waldroff, Matthew Waldroff, Jeffrey Robinson and Jacob S. Johnson for the purchase of City-owned real property located at 424 VanDuzee Street, in the City of Watertown, and

WHEREAS City Council directed that an attempt be made to remove the requirement in Paragraph 3(b) of the offer such that the City would not be obligated to provide a forty-year abstract of title and the attorney for the potential purchasers has agreed that Paragraph 3(b) may be removed, and

WHEREAS the City Council of the City of Watertown deems it to be in the best interests of the citizens of the City to sell the VanDuzee Street property to the potential purchasers and/or any Limited Liability Company to which the Purchase Contract might be assigned for the total sum of \$50,000.00 Dollars, all in accordance with the "Agreement For Sale and Purchase of Property" attached to this Resolution, with the exception that Paragraph 3(b) will be removed and replaced with a provision calling for the Buyer's obligation to provide its own forty-year abstract of title,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of the City of Watertown hereby agrees to sell the property in accordance with the attached agreement, as modified, and

BE IT FURTHER RESOLVED that, upon adoption of this resolution, Mayor Joseph M. Butler, Jr. shall sign the Agreement for Sale and Purchase of Property on behalf of the City and shall then proceed to sign all documents of transfer necessary to transfer title and to receive the purchase price for deposit with the City Comptroller.

Seconded by Council Member Lisa A. Ruggiero

Agreement for Sale and Purchase of Property

This is an Agreement made the ___ day of May, 2018, by and between City of Watertown, residing at 245 Washington Street, Watertown, NY 13601 (hereinafter referred to as "Seller") Jeffrey Robinson, residing at 444 Vanduzee Street, Benjamin Walldroff, residing at 444 Vanduzee Street, Matthew Walldroff, residing at 444 Vanduzee Street, and Jacob S. Johnson, residing at 261 Mullin Street, Watertown, NY 13601 (hereinafter referred to as "Buyer").

1. Agreement to Sell and Purchase. The Seller agrees to sell and the Buyer agrees to purchase, pursuant to the provisions of this Agreement, the property described below in this Paragraph 1 and all of the Seller's right, title and interest in and to or in any way pertaining to the property described below in this Paragraph 1 (collectively referred to herein as the "Property").

- a. Real Property. All of the land known as 424 VanDuzee Street, City of Watertown, Jefferson County, New York (Tax Parcel #1-18-102.000).

The property is being sold "as is" and the Buyer agrees to accept the Property "as is".

Seller shall provide any and all environmental reports in Seller's possession upon execution of this Agreement.

Buyer reserves the right to assign this Agreement to an LLC or other entity, either already in existence or to be formed in the future.

2. Purchase Price and Payment. Subject to adjustments and pro-rations described in Paragraph 7 below, the total purchase price to be paid by Buyer to the Seller for the Property and payment thereof shall be as follows:

- a. The purchase price for the Property shall be Fifty Thousand and 00/100 Dollars (\$50,000.00).
- b. Upon the execution of this Agreement by both parties, the sum of \$1,000.00 shall be deposited with Brown, Dierdorf & Renzi, and shall become part of the Purchase Price at closing.
- c. The remaining balance of \$49,000.00 shall be due at the time of closing in the form of a cashier's check or certified funds.

3. Title to the Real Property.

- a. Quality of Title. Title to the Property shall be good and marketable.

- b. Title Documents. Seller shall furnish to Buyer at Seller's expense a forty (40) year abstract of title commencing with a Quit Claim Deed.
 - c. Effect of Title Defects. If title to the Property at closing shall not be as required by this Agreement, Seller shall remove such title defects that can be satisfied by the payment of money (e.g. liens, judgments), including proof of Bulk Sales Tax and any and all business taxes due, and if such defects cannot be so satisfied, then Buyer shall have the option of either taking such title as Seller can convey, without abatement of price, or of canceling this Agreement.
4. Seller's Representations and Warranties. As a material inducement to cause Buyer to enter into this Agreement, Seller makes the following representations and warranties to Buyer:
- a. Authority. Seller has the authority and power to enter into this Agreement and to consummate the transaction provided for by this Agreement.
5. Buyer's Representations and Warranties. As a material inducement to cause Seller to enter into this Agreement, Buyer makes the following representations and warranties to Seller, all of which shall survive the closing:
- a. Authority. Buyer has the authority and power to enter into this Agreement and to consummate the transaction provided for by this Agreement.
 - b. Survey. Seller will provide existing survey, if any. Buyer will provide a survey at their own expense should Buyer or Buyer's lender require a survey.
6. Closing.
- a. The closing of the transaction contemplated herein (the "Closing") shall be held on or before July 13, 2018 in Jefferson County at the offices of Brown, Dierdorf & Renzi or at such other time and place as the parties may mutually agree upon. The date on which title shall close hereunder is sometimes referred to as the "Closing Date."
 - b. At the Closing, the Seller shall execute, acknowledge (where appropriate) and deliver to Buyer the following items in form and substance reasonably satisfactory to the Buyer and their legal counsel:
 - i. Quit Claim Deed executed by Seller and effective to convey to the Buyer the title to the Property provided for by this Agreement, along with a New York State Department of Taxation and Finance "Form TP-584, Combined Real Property Transfer Gains Tax Affidavit, Real Estate Transfer Tax Return, Credit Line Mortgage Certificate" and "Form RP-5217" (or any similar form in use and required at the time of Closing) for delivery to the County Clerk to allow recordation of the Deed.
 - c. At the closing, Buyer shall deliver to Seller the Purchase Price.
7. Adjustments and Pro-rations. The Purchase Price shall be adjusted at Closing on the following basis:

- a. Real Estate Taxes. Real Property taxes levied or imposed upon the Property on the basis of the fiscal year for which assessed.
8. Possession. Possession of the Property shall be delivered to the Buyer at Closing, unless previously delivered pursuant to an agreement between the parties.
9. Brokerage. Each party represents and warrants to the other that there is no broker involved in this transaction and therefore neither party shall be obligated to pay a commission as a result of the execution of this contract by the parties.
10. Risk of Loss. Risk of loss remains with Seller until Closing.
11. Obligor and Grantor. Buyer agrees to sign the Mortgage Note and Mortgage as principal maker(s) of the Note and guarantor of the terms and conditions of the Mortgage.
12. Miscellaneous.
 - a. Notices. All notices required under this Agreement shall be in writing, sent by certified or registered mail, return receipt requested, postage pre-paid, addressed to the party to be notified at its address first above set forth or to such other address that such party has specified most recently by like notice. At the same time that any notice is given to either party, a copy shall be sent to its attorney. For the purpose of this paragraph, the attorney for the parties is as follows:

Attorney for Buyer: David A. Renzi, Esq.
Brown, Dierdorf & Renzi
165 Mullin Street
Watertown, New York 13601

Attorney for Seller: Robert Slye, Esq.
104 Washington Street
Watertown, New York 13601

Notices given as provided shall be deemed given on the date so mailed.
 - b. Counterparts and Captions. This Agreement may be executed in counterparts, each of which shall be deemed and original. The captions are for convenience of reference only and shall not effect the constructions to be given any of the provisions hereof.
 - c. Entire Agreement. This Agreement (including all exhibits annexed hereto, all of which are expressly made a part hereof) contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect thereto. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder on any person, firm or corporations other than the parties hereto.
 - d. Governing Law. This Agreement shall be governed by, interpreted under, construed and enforced in accordance with the laws of State of New York.

- e. Waiver and Extensions. No waiver of any breach of any agreement or provision herein contained shall be deemed a waiver of any preceding or succeeding breach thereof, or of any other agreement or provision herein contained. No extension of time for performance of any obligation or act shall be deemed an extension of the time for performance of any other obligation or act.
- f. Bonding Effect. This Agreement shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the respective parties.

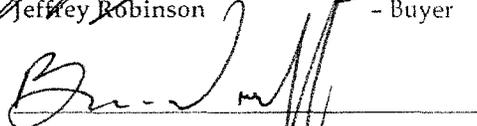
IN WITNESS WHEREOF, this Agreement has been signed by the parties as follows:

Dated: May 31, 2018



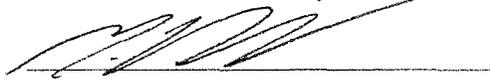
Jeffrey Robinson - Buyer

Dated: May 31, 2018



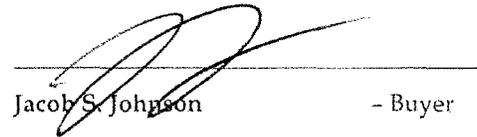
Benjamin Waldroff - Buyer

Dated: May 31, 2018



Matthew Waldroff - Buyer

Dated: May 31, 2018



Jacob S. Johnson - Buyer

Dated: May ___, 2018

City of Watertown

BY: _____ - Seller

June 26, 2018

To: The Honorable Mayor and City Council
From: Bradford J. Minnick, City Manager
Subject: Reaffirming Town of Hounsfield Potential Sewer District No. 1

At the July 5, 2015 meeting, City Council provided approval to proceed in working with the Town of Hounsfield for preliminary analysis for Sewer District No. 1. The Town of Hounsfield has been working with Barton & Loguidice to conduct a feasibility study to serve the Jefferson County Airport and future AirPark, as well as future development along NYS Route 12E.

The Town of Hounsfield has secured a \$2 million ESD grant for this project and will be applying for a New York State Water Infrastructure Improvement Act (WIIA) grant this year. City Engineer Justin Wood and Water Superintendent Vicky Murphy concur that the City of Watertown has the capacity to serve this district and accept the flows and any wastewater discharges. Projected flows are decreasing from the 2015 projections:

2015 Plan: 62,000 GPD (gallons per day) initially and 155,000 GDP future
2018 Plan: 2,200 GPD initially and 133,000 GPD future

Staff is seeking City Council approval to proceed to enter into a formal Inter Municipal Agreement (IMA), which will be presented to Council as a Resolution at a future City Council Meeting.

June 26, 2018

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: Tax sale properties

The two year redemption period ended on June 25th for those parcels included in the tax sale certificate auction held in June 2016. The following is a list of those properties for which the City is eligible to issue itself a tax sale deed.

<u>Address</u>	<u>Parcel #</u>	<u>Previous Owner</u>	<u>Property Class</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Lot size</u>	<u>Active Water Meter</u>
1101 Bronson Street	6-12-205.000	Larry Davis	Single Family	Residential B	\$61,600	50' x 135'	Yes
VL Central Street	6-11-317.000	A D Remington	Residential Vacant Land	Light Industry	\$1,000	.10 acre	N/A
314 Haney Street	9-42-103.000	Rose Pinner	Residential Vacant Land	Residential A	\$3,550	180' x 330'	N/A
214 Hoard Street East	3-09-417.000	William Ferringo	Single Family	Residential A	\$76,800	61' x 212'	Yes
428 Maple Avenue	1-14-105.000	Alice Ferringo	Two Family	Neighborhood Business	\$44,900	50' x 129'	No – removed in 2012
759 Mill Street	2-09-115.000	Roberta Franks	Single Family	Residential C	\$72,000	48' x 150'	Yes
659 Olive Street	6-07-206.000	Michael Vrooman	Residential Vacant Land	Residential C	\$4,300	50' x 98'	N/A

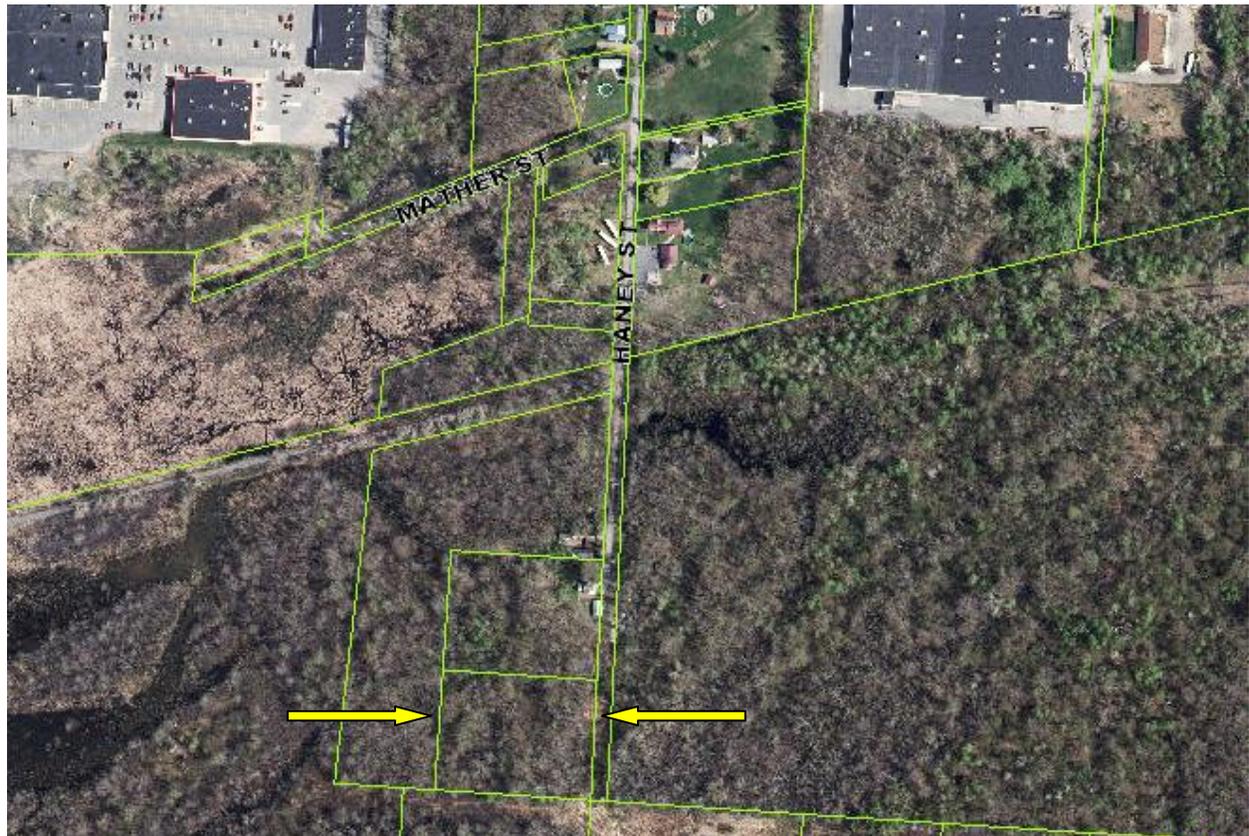
1101 Bronson Street



VL Central Street



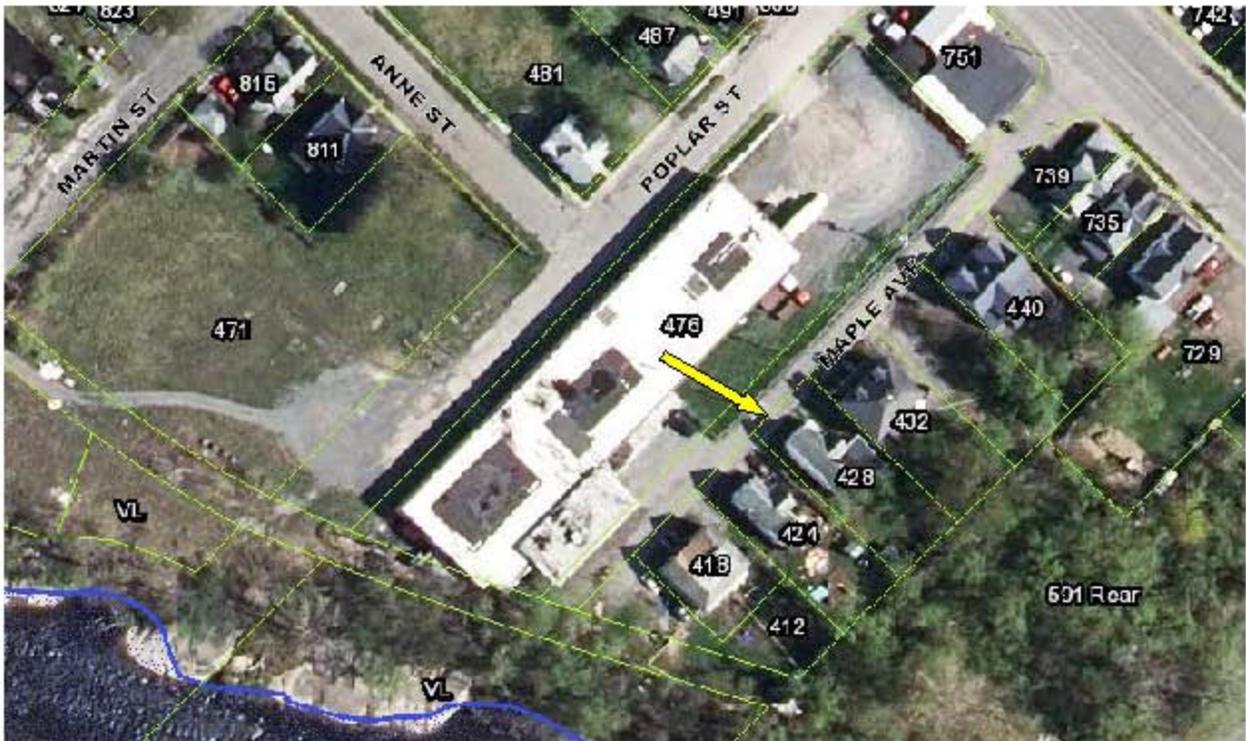
314 Haney Street



214 Hoard Street East



428 Maple Avenue



759 Mill Street



659 Olive Street





Italian American Civic Association
192 Bellew Avenue
Watertown, NY 13601



cc: City Manager

June 23, 2018

Dear Mayor Butler and Members of the City Council,

I have the privilege of representing the Italian American Civic Association as we celebrate the 34th Annual Bravo Italiano Festival August 24-26, 2018. Our Association is anticipating a successful festival as we draw Italians and Non-Italians from the tri-county area to the festival held at the newly remodeled ice arena. We have planned a weekend full of events such as a Bocce Ball Tournament, Miss Italia Pageant, traditional entertainment and more, along with the best authentic Italian food in the North Country served with tasty vino.

We are willing to show our commitment to making the arena our permanent home like the DPAO has done for their events. We hope to find the same receptivity from the council as you agree to our all-inclusive offer of \$3,500 for the use of the arena. This will allow us to make the arena a home for this festival for years to come.

We do hope to receive confirmation from you soon. Thank you for your time and for partnering with us as we draw folks to the North Country.

Sincerely,

Mark S. Alteri, Chairman

2018 Bravo Italiano Festival
192 Bellew Avenue
Watertown, NY 13601
315-767-2742