



CITY OF WATERTOWN, NEW YORK
AGENDA
Wednesday, May 29 2019
7:00 p.m.

This shall serve as notice that an Adjourned City Council Meeting from May 20, 2019, is scheduled to be held on Wednesday, May 29, 2019, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

AGENDA

RESOLUTIONS

- Resolution No. 7 - Approving 2019-20 Operating Budgets, City of Watertown, New York
- Resolution No. 8 - Establishing Property Tax Rate for Fiscal Year 2019-20
- Resolution No. 9 - Approving 2019-20 through 2023-24 Capital Program Budget, City of Watertown, New York
- Resolution No. 10 - Establishing Annual City Fees and Charges Schedule
- Resolution No. 11 - Authorizing Spending From Capital Reserve Fund

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
JUNE 3, 2019.**

Res Nos. 7, 8, 9, 10, and 11

May 24, 2019

To: Richard M. Finn, City Manager
From: James Mills, City Comptroller
Subject: Fiscal Year 2019-20 Budget Resolutions

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2019-20 Budget.

The first resolution approves the City's Operating Budgets for the upcoming fiscal year

The second resolution establishes the Property Tax Rate for Fiscal Year 2019-20 at \$8.7835 per \$1,000 of assessed valuation. This represents a 1.66% increase to the property tax rate from the current year. The tax levy of \$9,514,963 represents a 2.18% increase over the current year.

The third resolution approves the Capital Program Budget for Fiscal Years 2019-20 through 2023-24.

The fourth resolution establishes the fees and charges for the upcoming fiscal year.

The fifth resolution authorizes spending from the Capital Reserve Fund. A public hearing will need to be scheduled for June 17th.

A resolution for the Management and Management Confidential Pay Plan for the Fiscal Year 2019-20 will be presented at the June 3, 2019 City Council Meeting.

ACTION: City Manager recommends approval.

A handwritten signature in black ink, appearing to read 'R. Finn', is written over the 'ACTION' line.

RESOLUTION

Page 1 of 1

Approving 2019-20 Operating Budgets,
City of Watertown, New York

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa L.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2019-20 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2019-20 will be amended as indicated in the Fiscal Year 2019-20 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2019-20 in the total amount of \$60,819,129 of which in the General Fund \$33,837,642 is to be raised by estimated revenues other than real property taxes, \$500,000 is to be appropriated from fund balance, \$35,426 is to be appropriated from the sidewalk program reserve, \$260,000 is to be appropriated from the Capital reserve, \$12,588 is estimated to be received from omitted taxes and \$9,502,375 is to be raised by real property tax levy. In adopting the Budget, the City Council hereby appropriates \$60,819,129 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$10,155,675 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Fiscal Year 2019-20 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

Seconded by

		<u>Proposed</u>		<u>Adopted Fiscal</u>		
		<u>Fiscal Year</u>	<u>Fiscal Year</u>	<u>2019/20</u>	<u>Year 2019/20</u>	
		<u>Budget</u>	<u>Budget</u>			<u>Change</u>
						<u>Reason</u>
<u>GENERAL FUND REVENUE</u>						
A.0000.3989	State Aid, Home and Comm	\$ 205,830	\$ 155,830	\$ (50,000)	City not awarded Local Initiatives Support Corporation's (LISC) "Zombie 2.0" grant	
	Total	\$ 205,830	\$ 155,830	\$ (50,000)		

GENERAL FUND EXPEDITURES

A.1010.0110	City Council - Salary	\$ 54,588	\$ 53,256	\$ (1,332)	City Council deleted 2.5% increase
A.1010.0810	City Council - Retirement	\$ 4,442	\$ 4,333	\$ (109)	City Council deleted 2.5% increase
A.1010.0830	City Council - Social Security	\$ 4,176	\$ 4,076	\$ (100)	City Council deleted 2.5% increase
A.1210.0110	Mayor - Salary	\$ 18,197	\$ 17,753	\$ (444)	City Council deleted 2.5% increase
A.1210.0810	Mayor - Retirement	\$ 2,921	\$ 2,849	\$ (72)	City Council deleted 2.5% increase
A.1210.0830	Mayor - Social Security	\$ 1,392	\$ 1,358	\$ (34)	City Council deleted 2.5% increase
A.1364.0430	Property Acquired - Contract	\$ 30,750	\$ 15,750	\$ (15,000)	Eliminate repair fund as City not awarded Local Initiatives Support Corporation's (LISC) "Zombie 2.0" grant Reduce legal services as City not awarded Local Initiatives Support Corporation's (LISC) "Zombie 2.0" grant
A.1420.0440	Legal - Fees	\$ 310,000	\$ 295,000	\$ (15,000)	Corporation's (LISC) "Zombie 2.0" grant
A.1435.0810	Human Resources - Retirement	\$ 17,356	\$ 11,483	\$ (5,873)	To correct a formula error
A.1435.0830	Human Resources - Social Security	\$ 5,647	\$ 5,750	\$ 103	To correct a formula error
A.1435.0850	Human Resources - Health Insurance	\$ 16,766	\$ 17,472	\$ 706	To correct a formula error
A.1440.0430	Engineering - Contracted Services	\$ 90,450	\$ 85,450	\$ (5,000)	To eliminate dog park phase I funding
A.1990.0430	Contingency - Contracted Services	\$ 1,309,433	\$ 1,296,588	\$ (12,845)	To reduce contingency to balance budget
A.7140.0140	Playgrounds - Temporary	\$ 28,000	\$ 35,000	\$ 7,000	To add Portage Street and Academy Street playgrounds
A.7140.0430	Playgrounds - Contracted Services	\$ 540	\$ 840	\$ 300	To add Portage Street and Academy Street playgrounds
A.7140.0440	Playgrounds - Fees	\$ 2,420	\$ 2,820	\$ 400	To add Portage Street and Academy Street playgrounds
A.7140.0460	Playgrounds - Materials and Supplies	\$ 6,295	\$ 7,615	\$ 1,320	To add Portage Street and Academy Street playgrounds
A.7140.0810	Playgrounds - Retirement	\$ 2,625	\$ 3,069	\$ 444	To add Portage Street and Academy Street playgrounds
A.7140.0830	Playgrounds - Social Security	\$ 2,688	\$ 3,224	\$ 536	To add Portage Street and Academy Street playgrounds
A.9501.0900	General Liability Reserve -	\$ 45,000	\$ 40,000	\$ (5,000)	To reduce reduce transfer to Risk Retention Fund
	Total	\$ 1,953,686	\$ 1,903,686	\$ (50,000)	

Total Net Change \$ -

RISK RETENTION FUND REVENUE

CS.0000.5031	Interfund Transfers	\$ 75,000	\$ 70,000	\$ (5,000)	Decreased General Fund Transfer
	Total	\$ 75,000	\$ 70,000	\$ (5,000)	

RESOLUTION

Page 1 of 1

Establishing Property Tax Rate for
Fiscal Year 2019-20

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa L.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has adopted the General Fund Budget for Fiscal Year 2019-20 to be in the amount of \$44,148,031, and of this amount \$9,502,375 is to be raised by taxes on real estate and \$12,588 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$9,514,963 is hereby levied and the rate to produce \$9,502,375 of this levy is hereby established at \$8.7835 per \$1,000 of assessed valuation, and the remaining \$12,588 is to be collected in omitted taxes.

Seconded by

RESOLUTION

Page 1 of 1

Approving 2019-20 through 2023-24
Capital Program Budget, City of Watertown,
New York

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa L.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2019-20, including the Proposed Capital Program for the years 2019-20 through 2023-24 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Proposed Capital Program as amended by the attached detail report, which is made a part of this resolution, shall constitute the Capital Program Budget,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2019-20 through 2023-24.

Seconded by

**Capital Budget Detail of Changes to Proposed Budget
FY 2019-20 through FY 2023-24**

<u>Capital Project</u>	<u>Proposed FY 2019-20</u>	<u>Adopted FY 2019-20</u>
Downtown Riverfront Connection Project	\$ 400,000	\$ 0
Sewer Cleaner / Vac Truck	\$390,000	\$390,000 * Change is to the footnote identifying that the Sewer Fund's portion is to be funded with a transfer from the Sewer Fund in the amount of \$195,000

FISCAL YEAR 2019-2020
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Sewer Cleaner/Vac Truck (1-071)</p> <p>This request is to replace the Departments 2009 Vac-Con Combination Sewer Cleaner. We consider this as an indispensable asset to insure proper operation of the Cities sewer collection system. This truck is equipped with a high pressure sewer jetting pump and 500 feet of hose for cleaning sanitary and storm sewer pipes. The unit is also equipped with a 3 stage centrifugal compressor and tubing which vacuums debris from sanitary manholes and storm sewer drains. The unit also functions as a hydro-excavator to assist with sewer main repair work and lift station maintenance. The current units has had numerous repairs to the compressor unit as well as the water system. The debris tank is showing signs of wear and will require repairs in the near future.</p> 	<p>\$390,000</p>
<p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2020-21 debt service of \$25,350 for the General Fund and a transfer from the Sewer Fund for \$195,000 (G.9950.0900).</p>	
TOTAL	\$390,000

RESOLUTION

Page 1 of 1

Establishing Annual City Fees and Charges Schedule

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa L.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS City Council established a City Fees and Charges Schedule for the City of Watertown, as authorized by Local Law No. 2 of 2016, and

WHEREAS through budget deliberations, fees being collected by the City have been updated for the FY 2019-2020 and is reflected in the City Fees and Charges Schedule,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the City Fees and Charges Schedule attached and made a part of this Resolution for FY 2019-2020.

Seconded by



City of Watertown

City Fees and Charges Schedule

Effective for: July 1, 2019

City of Watertown City Fees and Charges Schedule

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10.00
Certified Death Certificate	\$10.00
Certified Marriage Certificate	\$10.00
Genealogy Search	\$22.00

Marriage License and Wedding Ceremony

Marriage License	\$40.00
Duplicate Marriage License	\$20.00
Wedding Ceremony	\$70.00

Dog License

Spayed or Neutered, per year	\$15.00
Not Spayed or Neutered, per year	\$25.00

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2.00 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25.00
Casino Nights, per occasion	\$25.00 + 5% of proceeds
Raffle - Category 1	\$25.00 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25.00
-----------------	---------

Business Permits and Licenses

Vending in Public Streets, per year	\$100.00
-------------------------------------	----------

Garbage Collector, Private, per year

License Fee	\$250.00
Each Additional Vehicle	\$125.00
Inspection Fee for Each Vehicle	\$45.00

Liquidation Sale, per month

License Fee for 30 Days	\$500.00
Renewal of License for Additional 30 Days	\$50.00

If Sale is completed within 30 days, fee will be refunded all except for \$75

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

City of Watertown City Fees and Charges Schedule

City Comptroller Fees

Parking Ticket	\$30.00
15 Days After Issue Date	\$40.00
30 Days After Issue Date	\$45.00
Handicap Parking Ticket	\$50.00
Second or Subsequent Offense Within 2 Years	\$75.00
Returned Check Fee	\$20.00
Tax Certification	\$5.00
Tax Search	\$10.00
Lien Search Fee	\$95.00
Tax Sale Advertising Fee	\$15.00
Tax Sale Certificate Filing Fee	\$50.00
Tax Deed Preparation Fee	\$15.00
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

**City of Watertown
City Fees and Charges Schedule**

Civil Service Fees

Open Competitive and Promotional Exams	\$15.00
Decentralized Exams	\$15.00
Uniformed Service Exams	\$25.00
Uniformed Promotional Exams	\$15.00

City of Watertown City Fees and Charges Schedule

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$2,000	\$34.50
\$2,001 - \$25,000	\$34.50 for the first \$2,000; \$4.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$138.00 for the first \$25,000; \$2.00 for each additional \$1,000 or fraction thereof
\$50,000 - \$100,000	\$188.00 for the first \$50,000; \$2.00 for each additional \$1,000 or fraction thereof
\$100,000 - \$250,000	\$288.00 for the first \$100,000; \$2.00 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$588.00 for the first \$250,000; \$1.90 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$1,063.00 for the first \$500,000; \$1.80 for each additional \$1,000 or fraction thereof
\$100,001 - \$5,000,000	\$1,963.00 for the first \$1,000,000; \$1.75 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$150.00 per sq ft
Commercial	\$300.00 per sq ft
Industrial	\$400.00 per sq ft
Garage/Misc.	\$30.00 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$2,000	\$5.00 for the first \$500; \$2.00 for each additional \$100 or fraction thereof
\$1,001 and above	\$17.00 for the first \$1,000; \$2.00 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$50.00 per sq ft
Commercial	\$100.00 per sq ft
Industrial	\$150.00 per sq ft
Garage/Misc.	\$15.00 per sq ft

Penalty Fee (Work Prior To Permit)

\$50.00

City of Watertown City Fees and Charges Schedule

Code Enforcement Fees (con't)

Various Permits

Sign - Residential	\$10.00
Sign - Business	\$75.00
Sign - Billboard/Sky Sign	\$100.00
Furnace	\$20.00
Woodstove	\$20.00
Hot Water Heater	\$20.00
Plumbing	\$20.00
Propane	\$20.00
Fence	\$20.00
Alarm System	\$20.00
Blasting	\$20.00
Fireworks	\$20.00
Operating Permit	\$20.00

Certificate of Occupancy

Final Certificate of Occupancy	\$0.00
First Provisional Certificate of Occupancy (up to 120 Days)	\$50.00
Extension Beyond the 120 Days From Date of Issuance	\$150.00

Certificate of Compliance

\$20.00

Licensed Master Plumber

Application Fee	\$50.00
Examination Fee (3 Exams)	\$75.00 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100.00 per exam
License Fee, Annual	\$250.00
Replacement of License Due to Loss	\$5.00

Demolition of Property Surcharge *

\$3,000.00

* in addition to direct costs of demolition

Code Violation Surcharge **

\$250.00

**in addition to actual cost of restraining, correcting or abating such condition (minimum charge of one hour labor and one hour equipment) plus materials [Code Section 120-37]

Miscellaneous Fees

Records Search	\$0.00
Plan Review - Residential 1 & 2 Family	\$0.00
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0.00
Projects costing \$20,000 or more w/NYS required stamped plans	\$50.00 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1.00 per page

City of Watertown City Fees and Charges Schedule

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.25
Trash Tote Service	
32-Gallon Tote	\$48.10 per quarter
64-Gallon Tote	\$72.15 per quarter
96-Gallon Tote	\$96.20 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5.00 per bag
-------------------------	----------------

Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10.00
Regular (10 Rides), Half-Fare *	\$5.00
Regular (20 Rides)	\$20.00
Regular (20 Rides), Half-Fare *	\$10.00
Monthly Unlimited	\$40.00
Monthly Unlimited, Half-Fare *	\$20.00

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3.00
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150.00
Flat Fee For Four or More Trucks Per Business	\$600.00

City of Watertown City Fees and Charges Schedule

Department of Public Works (con't)

Advertising Displays on CitiBus (prices do not include cost of sign)

Street Side Showcase (30" x 88")	
Monthly Per Bus	\$55.00
Monthly On All Buses	\$275.00
Yearly On All Buses *	\$3,300.00
Curb Side Showcase (30" x 48")	
Monthly Per Bus	\$45.00
Monthly On All Buses	\$225.00
Yearly On All Buses *	\$2,700.00
Front Showcase (12" x 40")	
Monthly Per Bus	\$50.00
Monthly On All Buses	\$250.00
Yearly On All Buses *	\$3,000.00
Rear Showcase (12" x 60")	
Monthly Per Bus	\$55.00
Monthly On All Buses	\$275.00
Yearly On All Buses *	\$3,300.00
Interior Advertising (11" x 28")	
Monthly On All Buses	\$100.00
Yearly On All Buses *	\$1,200.00

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500.00
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

City of Watertown City Fees and Charges Schedule

Engineering Fees

Zoning Reviews

Special Use Permit	\$100.00
Site Plan Minor Review *	\$150.00
Site Plan Major Review **	\$250.00
Site Plan Waiver	\$50.00
Variance of Use or Area	\$150.00
Zone Change	\$100.00
Subdivision Review	\$150.00

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the disturbance of 1 acre or more of ground/soil disturbance and/or construction

Floodplain Development Permit*** \$25.00

***in addition to any costs necessary for the review, inspection and approval of the project

Dumpster Permit \$50.00

Sidewalk Permit \$0.00

Curbs and Pavement Cuts

Curb Cuts	\$100.00
Pavement Cuts, up to 3 sq yds	\$200.00
Pavement Cuts, each additional sq yd thereafter	\$30.00
Specialty Pavement Cut	\$150.00 + actual cost of repair and replacement

Septic Tanks and Lateral Disconnections

Septic Tank Permit	\$50.00
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50.00
Repair/Renewal of Existing Sanitary	\$0.00

Sewer Permits - Inside the City

Residential Sanitary	\$100.00
Residential Storm	\$100.00
Commercial Sanitary	\$200.00
Commercial Storm	\$200.00
Industrial Sanitary	\$300.00
Industrial Storm	\$300.00

Sewer Permits - Outside the City

Residential Sanitary	\$300.00
Residential Storm	\$300.00
Commercial Sanitary	\$550.00
Commercial Storm	\$550.00
Industrial Sanitary	\$550.00
Industrial Storm	\$550.00

City of Watertown City Fees and Charges Schedule

Parks and Recreation Fees

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$80.00 per hour
Adult and Non City Groups		\$120.00 per hour
Events Where Admission / Donation is Charged	\$150.00	\$188.00 per hour
School Ice Skating (Monday - Friday 12:00 pm - 2:30 pm)		\$2 per student to cover cost of skating and rentals
Arena - Ice Time	City Resident	Non City Resident
Public Skating	\$3.00	\$4.00 per day
Season Public Skating Pass	\$125.00	\$156.00 season
Family Ice Skating Pass	\$250.00	\$313.00 season
Skate & Shoot	\$5.00	\$6.00 per day
Season Skate & Shoot Pass	\$125.00	\$156.00 season
Season Skate & Shoot Pass and Public Skate	\$200.00	\$250.00 season
Ice Skate Rental	\$3.00	\$4.00 per day
Ice Skate Sharpening	\$5.00	\$6.00 per day
Rock & Skate	\$5.00	\$6.00 per day
Slip Slide & Skate		
Per Season	\$25.00	\$50.00 season
Per Season - With Skate Rental	\$35.00	\$70.00 season
Broomball	\$5.00	\$6.00 per day
Broomball Equipment Rental	\$3.00	\$4.00 per broom
Replacement ID Card	\$5.00	\$6.00 per card
Arena - Rental of Space	City Resident	Non City Resident
Arena Rental / Performances	\$1,000.00	\$1,250.00 per day
Performances - Day Before / After	\$500.00	\$625.00 per day
Arena Rental Non Ice Time	\$100.00	\$125.00 per hour
Multipurpose Room - Daily	\$100.00	\$125.00 per day
Multipurpose Room - Hourly	\$25.00	\$31.00 per hour
Vendor Space	\$100.00	\$125.00 per day
Large Stage Set Up	\$1,000.00	\$1,250.00 per event
Small Stage Set Up	\$500.00	\$625.00 per event
Large Bleacher Set Up	\$500.00	\$625.00 per event
Small Bleacher Set Up	\$250.00	\$313.00 per event
PA System Rental	\$50.00	\$63.00 per event
Hang Signage	\$50.00	\$63.00 per hour
Hospitality Room	\$250.00	\$313.00 per day
Office Rental - Seasonal	\$500.00	\$625.00 per season
Office Rental - Daily	\$50.00	\$63.00 per day
Birthday Party Room	\$50.00	\$63.00 per party
Arena Concession - Per Vendor	\$250.00	\$313.00 per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250.00 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50.00 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50.00	\$63.00 per day

City of Watertown City Fees and Charges Schedule

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3.00	\$3.00 per day
Special Events Sponsored by Parks & Rec	\$5.00	\$5.00 per day
Advertising Fees		
Advertising Signs in Arena	\$400.00	\$500.00 May-Aug
Advertising on TV in Lobby	\$100.00	\$125.00 per month
Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1.00	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1.00 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4.00	\$5.00 per day
Table Rental: 21+ Tables	\$3.00	\$4.00 per day
Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5.00	\$6.00
Bubble Ball Event Fee	\$100.00	\$125.00
Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Horse Ring	\$60.00	\$75.00 per day
Municipal Fairgrounds Rental	\$250.00	\$313.00 per day
Other Athletic Fields		
Hourly	\$20.00	\$25.00 per hour
Lights	\$30.00	\$38.00 per day
Performances	\$1,000.00	\$1,250.00 per day
Day Before / After	\$500.00	\$625.00 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr
Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$41.00	\$51.00 per hour
Other Fields - Non-Profit 501C3	\$15.00	\$19.00 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25.00	\$31.00 per lining
Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year
	City Resident	Non City Resident
Turf	\$15.00	\$19.00 per bag

City of Watertown City Fees and Charges Schedule

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500.00	\$1,875.00 per event
Parking - Outdoor Events	\$3,000.00	\$3,750.00 per event
RV sites	City Resident	Non City Resident
With Utility Hookup	\$25.00	\$31.00 per night
Without Utility Hookup	\$15.00	\$19.00 per night
Jefferson County Agriculture Society Fair		
Arena Rental - Fair		\$3,000.00 fair
RV Sites - Fair Week		\$75.00 per site
Concessions - Jeff Co Ag Society		\$1,000.00 fair
Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10.00	\$13.00 per day
Non Parks and Recreation Events - Weekly	\$50.00	\$63.00 per week
Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50.00	\$63.00 per event
Vendor Fee - Large Event	\$300.00	\$375.00 per event
Alcohol Permit Processing Fee	\$10.00	\$13.00 per day
Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50.00	\$63.00 per day
Fairgrounds Pavilion	\$50.00	\$63.00 per day
Veterans Memorial Pavilion	\$50.00	\$63.00 per day
Marble Park Pavilion	\$50.00	\$63.00 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50.00	\$63.00 per day
Large Pavilion - Full	\$200.00	\$250.00 per day
Picnic Areas	\$10.00	\$13.00 per day
Rotary Pavilion	\$50.00	\$63.00 per day
Pinnacle Pavilion	\$50.00	\$63.00 per day
Band Stand	\$25.00	\$31.00 per day
Team Sports Programs		
Men's and Coed Adult Softball		\$300.00 per team
Sunday Softball		\$300.00 per team
Volleyball Team		\$200.00 per team
Kickball Team		\$225.00 per team
Soccer Tournament		\$225.00 per team
Basketball Tournament		\$125.00 per team
Soccer Teams		\$225.00 per team

City of Watertown City Fees and Charges Schedule

Parks and Recreation Fees (con't)

Baseball and Softball Adult	City Resident	Non City Resident
Athletic Tournaments	\$200.00	\$300.00 per team
Parks and Recreation Programs	City Resident	Non City Resident
Tennis Clinic	\$30.00	\$60.00 per person
Golf Lessons	\$35.00	\$70.00 per person
Youth Baseball & Softball Leagues	\$15.00	\$30.00 per person
Youth Swimming Lessons	\$15.00	\$30.00 per person
Fishing Clinic	\$30.00	\$60.00 per person
Family Yoga	\$10.00	\$20.00 per person
Scuba Diving Lessons	\$30.00	\$60.00 per person
Kid's Zumba	\$15.00	\$30.00 per person
Youth Running Club	\$20.00	\$40.00 per person
Horseback Riding Lessons	\$50.00	\$100.00 per person
Archery Day Camp	\$15.00	\$30.00 per person
Archery Week Camp	\$40.00	\$80.00 per person
Boot Camp Exercise Program	\$25.00	\$50.00 per person
Youth Camps	\$25.00	\$50.00 per person
Parks and Recreation Classes	\$25.00	\$50.00 per person

City of Watertown City Fees and Charges Schedule

Police Fees

Bike License	\$1.00
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10.00

Police Academy

Tuition	\$1,700.00 per enrollee
Tuition Credits	\$25.00 per instructor hour provided to Academy Training
Books and Supplies	\$300.00

Res No. 11

May 23, 2019

To: Richard M. Finn, City Manager
From: James E. Mills, City Comptroller
Subject: Authorizing Spending of Funds from the Capital Reserve Fund

The City transferred \$3,100,000 into a Capital Reserve Fund in FY 2012-13 due to the acceptance of the City to a proposal from the State to change the timing of the State AIM payments. Included in the Fiscal Year 2019-20 Capital Budget and General Fund Budget was the following equipment purchase that was to be funded from the Capital Reserve Fund.

4x4Snow Plow with wing, underbody scraper and spreader	\$ <u>260,000</u>
Total	\$ <u>260,000</u>

The estimated ending FY 2019-20 balance of the Capital Reserve Fund will be \$166,433 which has been included as a future funding source in the City's multi-year financial and capital plans contained in the FY 2019-20 adopted budget.

Prior to any funds being spent from the Capital Reserve Fund on these projects a public hearing must be held. Accordingly, staff is recommending that a Public Hearing be set for June 17, 2019 at 7:30 p.m. to discuss the appropriation of these capital reserve funds.

ACTION: City Manager recommends approval.

RESOLUTION

Page 1 of 1

Authorizing Spending
From Capital Reserve Fund

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa L.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS on June 19, 2006, the City Council approved establishing a Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law to finance future capital improvements, and

WHEREAS the Adopted 2019-20 Capital Fund Budget and General Fund Budget included the following projects and equipment purchases: Snow plow with wing, underbody scraper and spreader (\$260,000), and

WHEREAS the City Council desired to fund these projects and equipment purchases from the Capital Reserve Fund, and

WHEREAS on Monday, June 17, 2019 at 7:30 p.m., the City Council of the City of Watertown held a public hearing to discuss the expenditure of funds from this capital reserve fund, and

WHEREAS it has been determined that the expenditure of these funds is in keeping with the purpose for the capital reserve fund,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the appropriating of Capital Reserve funds in an amount not to exceed \$260,000 to pay for the cost of the Snow plow with wing, underbody scraper and spreader.

Seconded by