

CITY OF WATERTOWN, NEW YORK
AGENDA
Tuesday, May 26, 2015

This shall serve as notice that an Adjourned City Council meeting will be held on Tuesday, May 26, 2015, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

RESOLUTIONS

- Resolution No. 1 - Establishing Property Tax Rate for Fiscal Year 2015-16
- Resolution No. 2 - Approving 2015-16 Operating Budgets, City of Watertown, New York
- Resolution No. 3 - Approving 2015-16 through 2019-20 Capital Program Budget, City of Watertown, New York
- Resolution No. 4 - Approving Amendment No. 103 to the Management and Management Confidential Pay Plan for Fiscal Year 2015-16

NEW BUSINESS

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 1, 2015.

May 20, 2015

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Fiscal Year 2015-16 Budget Resolutions

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2015-16 Budget.

The first resolution establishes the Property Tax Rate for Fiscal Year 2015-16 at \$8.1017 per \$1,000 of assessed valuation. This represents a 1.57% increase in tax rates from the current Fiscal Year. The final tax levy increase is \$8,414,664 which is a 1.88% increase over the current year.

The second resolution approves the City's Operating Budgets for the upcoming fiscal year. Combined appropriations of \$54,135,839 are being approved for the General, Water, Sewer, Library and Tourism Funds. An appropriation of \$8,939,015 is proposed for the Reserve and Self Funded Health Insurance Funds.

The third resolution approves the Capital Program budget for Fiscal Years 2015-16 through 2019-20.

The fourth resolution establishes the management/management confidential salaries for the upcoming fiscal year. The Fiscal Year 2015-16 Budget contains an appropriation for a three percent (3.0%) salary increase for Management and Management Confidential employees.

RESOLUTION

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Establishing Property Tax Rate for
Fiscal Year 2015-16

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has determined the Budget for 2015-16 for all operating funds for the City of Watertown in the amount of \$54,135,839 of which \$41,101,253 is the General Fund, and of this amount in the General Fund \$8,414,664 is to be raised by taxes on real estate and \$10,396 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$ 8,414,664 is hereby levied and the rate to produce \$ 8,404,268 of this levy is hereby established at \$ 8.1017 per \$1,000 of assessed valuation, and the remaining \$10,396 is to be collected in omitted taxes.

Seconded by

RESOLUTION

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Approving 2015-16 Operating Budgets,
City of Watertown New York

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2015-16 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2015-16 will be amended as indicated in the Budget Detail of Changes of Revenues and Appropriations, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2015-16 in the total amount of \$54,135,839 of which in the General Fund \$32,686,589 to be raised by estimated revenues other than real property taxes, \$10,396 is estimated to be received from omitted taxes and \$8,404,268 is to be raised by real property tax levy. In adopting the Budget, the City Council hereby appropriates \$54,135,839 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$8,939,015 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Budget Detail of Changes in Revenues and Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

Seconded by

Fiscal Year 2015-16 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

GENERAL FUND BUDGET:		<u>Proposed</u>	<u>Adopted</u>	<u>Change</u>	<u>Reason</u>
		<u>Budget</u>	<u>Budget</u>		
<u>REVENUES:</u>					
A.0000.1001	Property Taxes	\$ 8,677,385	\$ 8,414,664	\$ (262,721)	Lowered levy to property tax cap limit
A.0000.3501	State Aid - CHIPs	\$ 26,000	\$ 141,000	\$ 115,000	Additional revenue to partially reimburse City for labor component of CHIPs street paving plan
A.0000.4389	Federal Aid - Public Safety	\$ 4,000	\$ 24,000	\$ 20,000	Additional fire dept. grant revenue
	Total Revenues	\$ 39,453,050	\$ 39,325,329	\$ (127,721)	
 <u>APPROPRIATED FUND BALANCE:</u>					
A.0000.0888	Appropriated Capital Reserve	\$ 670,000	\$ 520,000	\$ (150,000)	Deleted DPW Newell Street facility exterior freight elevator system
A.0000.0909	Appropriated Fund Balance	\$ 1,100,000	\$ 1,189,424	\$ 89,424	To balance budget within property tax cap limit
 <u>APPROPRIATIONS:</u>					
A.1010.0430	City Council - contracted services	\$ 18,900	\$ 11,100	\$ (7,800)	Deleted security for City Council meetings
A.1210.0850	Mayor - Health Insurance	\$ 5,497	\$ -	\$ (5,497)	Deleted health insurance
					Reclassified Bond Schoeneck & King from Contingency account
A.1420.0440	Law - Professional Services	\$ 300,000	\$ 465,000	\$ 165,000	
A.1990.0430	Contingency	\$ 575,000	\$ 410,000	\$ (165,000)	Reclassified Bond Schoeneck & King to Law account
A.3410.0150	Fire - Overtime	\$ 399,000	\$ 414,000	\$ 15,000	Additional fire dept. grant expenses
A.3410.0230	Fire - Vehicle	\$ 40,000	\$ -	\$ (40,000)	Deleted vehicle replacement
A.3410.0820	Fire - Retirement System	\$ 1,512,818	\$ 1,516,668	\$ 3,850	Additional fire dept. grant expenses
A.3410.0830	Fire - Social Security	\$ 401,212	\$ 402,362	\$ 1,150	Additional fire dept. grant expenses
A.3620.0230	Code Enforcement - Vehicle	\$ 25,000	\$ 20,000	\$ (5,000)	Reduced appropriation for vehicle replacement
					Deleted DPW Newell Street facility exterior freight elevator system
A.9950.0900	Transfer to Capital Fund	\$ 908,125	\$ 758,125	\$ (150,000)	
	Total Appropriations	\$ 41,289,550	\$ 41,101,253	\$ (188,297)	
 WATER FUND BUDGET:					
		<u>Proposed</u>	<u>Adopted</u>	<u>Change</u>	<u>Reason</u>
		<u>Budget</u>	<u>Budget</u>		
<u>APPROPRIATED FUND BALANCE:</u>					
F.0000.0909	Appropriated Fund Balance	\$ 168,290	\$ 174,290	\$ 6,000	Increased debt service related to Factory Street
 <u>APPROPRIATIONS:</u>					
F9710.0600	Serial Bond Principal	\$ 670,610	\$ 673,610	\$ 3,000	Increased debt service related to Factory Street
F9710.0700	Serial Bond Interest	\$ 175,944	\$ 178,944	\$ 3,000	Increased debt service related to Factory Street
	Total Appropriations	\$ 5,240,790	\$ 5,246,790	\$ 6,000	
 SEWER FUND BUDGET:					
		<u>Proposed</u>	<u>Adopted</u>	<u>Change</u>	<u>Reason</u>
		<u>Budget</u>	<u>Budget</u>		
<u>APPROPRIATED FUND BALANCE:</u>					
G.0000.0909	Appropriated Fund Balance	\$ 178,053	\$ 73,053	\$ (105,000)	Decreased debt service related to Factory Street
 <u>APPROPRIATIONS:</u>					
G9710.0600	Serial Bond Principal	\$ 976,396	\$ 903,396	\$ (73,000)	Decreased debt service related to Factory Street
G9710.0700	Serial Bond Interest	\$ 315,961	\$ 283,961	\$ (32,000)	Decreased debt service related to Factory Street
	Total Appropriations	\$ 6,222,893	\$ 6,117,893	\$ (105,000)	

RESOLUTION

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Approving 2015-16 through 2019-20
Capital Program Budget, City of Watertown,
New York

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2015-16, including the Proposed Capital Program for the years 2015-16 through 2019-20 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Proposed Capital Program as amended by the attached detail report, which is made a part of this resolution, shall constitute the Capital Program,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2015-16 through 2019-20.

Seconded by

**Capital Budget Detail of Changes to Proposed Budget
FY 2015-16 through FY 2019-20**

<u>Capital Project</u>	<u>Proposed FY 2015-16</u>	<u>Adopted FY 2015-16</u>
Exterior Freight Delivery System	\$ 150,000	\$ 0
	<u>Proposed FY 2016-17</u>	<u>Adopted FY 2016-17</u>
Fire Command Vehicle	\$ 0	\$40,000

RESOLUTION

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Amendment No. 103 to the Management
And Management Confidential Pay Plan
for Fiscal Year 2015-16

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS with the adoption of the Fiscal Year 2015-16 Budget, the City Council of the City of Watertown appropriated a raise for Management and Management Confidential employees in the amount of three percent (3.0%),

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No.103 to the Management and Management Confidential Pay Plan, in order to establish the annual compensation for the positions listed below effective July 1, 2015,

<u>Position</u>	<u>Salary</u>
Accountant	\$21,424
Benefits Administrator	\$41,200
Assistant Superintendent of Parks and Recreation	\$56,988
Assistant Superintendent of Public Works	\$73,957
Chief Water Treatment Plant Operator	\$57,790
Chief Waste Water Treatment Plant Operator	\$71,073
City Assessor	\$65,197
City Comptroller	\$87,837
City Engineer	\$82,400
Civil Engineer II	\$69,579
Civil Engineer I (2)	\$60,603
Code Enforcement Supervisor	\$65,209
Confidential Assistant to the City Manager	\$51,034
Confidential Secretary to the City Manager	\$48,410
Councilmember (4)	\$13,314
Deputy City Clerk (Lewis)	\$39,365

RESOLUTION

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Amendment No. 103 to the Management
And Management Confidential Pay Plan
for Fiscal Year 2015-16

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Deputy City Clerk (Puccia)	\$36,050
Deputy City Comptroller	\$64,371
Deputy Fire Chief	\$84,119
Executive Secretary to the Civil Service Commission	\$43,260
Fire Chief	\$91,085
Information Technology Manager	\$69,010
Library Director	\$70,040
Mayor	\$17,753
Planning and Community Development Coordinator	\$68,605
Planner (Lumbis)	\$57,018
Planner (2)	\$43,589
Police Captain	\$88,580
Police Chief	\$94,760
Purchasing Manager	\$67,901
Street and Sewer Maintenance Supervisor (3)	\$64,371
Superintendent of Public Works	\$86,555
Superintendent of Water	\$87,010
Superintendent of Parks and Recreation	\$74,267
Supervisor of Water Distribution	\$66,523

Seconded by