

CITY OF WATERTOWN, NEW YORK
REVISED AGENDA
Monday, April 6, 2020

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, April 6, 2020, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

Reminder: Council Meetings are not open to the public at this time and can be live-streamed by going to this website: www.steveweederproductions.com.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

PROCLAMATION

Fair Housing Month

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Authorizing Waiving of Credit Card Fees for Citizens for Until April 30, 2020
- Resolution No. 2 - Rejecting Bid for District 14 Sidewalk Repair Project
- Resolution No. 3 - Rejecting Bid for Soda Ash Improvements Project
- Resolution No. 4 - Accepting Bid for Hydro Plant Canal Maintenance Project
- Resolution No. 5 - Approving the Site Plan for the Construction of 320, 480 and 3,744 Square-Foot (SF) Buildings, an 800 SF Building Addition, a 2,400 SF Event Tent, a 50-Space Parking Lot and Associated Site Improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000
- Resolution No. 6 - Grant of Easements Between the City of Watertown and National Grid, Project No. 13-20-29462020

Resolution No. 7 - Discontinuance of a Portion of a City Street Known as Bellew Avenue South

Resolution No. 8 - Accepting Bid for Hydro Plant Trash/Safety Rack Replacement Project
Added

Resolution No. 9 - Establishing the level of service for Watertown Fire Department Heavy Rescue Truck and EMS calls.
Added

ORDINANCES

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

STAFF REPORTS

1. Sales Tax Revenue – February 2020
2. Sales of Surplus Hydro-electricity – February 2020
3. NYS Office of the State Comptroller – Fiscal Stress Monitoring System
4. Sales Tax Revenue by Category

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Work Session is scheduled for Monday, April 13, 2020, at 7:00 p.m.?

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, APRIL 20, 2020.

Res No. 1

March 19, 2020

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Authorizing Waiving Credit Card Fees for Citizens Through April 30, 2020

City Council members have requested that credit card fees for processing payments be waived through April 30, 2020. A resolution waiving fees has been prepared for Council consideration.

The waiver is for fees related to property tax, water and sewer, trash totes and parking ticket payments. The fees collected by the processing company in April 2019 totaled approximately \$1,300.

This does not include fees for certified copies of marriage certificates, birth certificates or death certificates. Those are handled through a different system that we don't have control over.

RESOLUTION

Page 1 of 1

Authorizing Waiving of Credit Card Fees for
Citizens for Through April 30, 2020

Council Member COMPO, Sarah.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C.P.
 Council Member RUGGIERO, Lisa A.
 Mayor SMITH, Jeffrey M.
 Total

YEA	NAY

Introduced by

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, will waive the credit card fees for all citizens who pay by credit card for fees related to property tax, water and sewer, trash totes and parking ticket payments through April 30, 2020.

Seconded by

Res No. 2

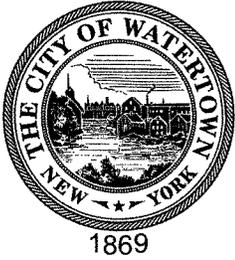
April 2, 2020

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Rejecting Bid for District 14 Sidewalk Repair Project

The description of the bids for the District 14 Sidewalk Repair Project is in the attached memo from Purchasing Manager Dale Morrow.

Considering the economic uncertainty we face now, I am recommending that this project be delayed for a year. If undertaken, its impact on the City's budget will about \$75,000. It will cost property owners about \$100,000 at a time when they may also have trouble absorbing the cost.

A resolution rejecting the bid has been prepared for City Council consideration.



CITY OF WATERTOWN, NEW YORK

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Phone (315) 785-7749 Fax (315) 782-9014

Dale Morrow
Purchasing Manager

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Dale Morrow, Purchasing Manager
SUBJECT: Bid 2020-04 – District 14 Sidewalk Repair Project
DATE: March 18, 2020

The City's Purchasing Department advertised in the Watertown Daily Times on February 1, 2020, and on March 3, 2020, calling for sealed bids for the labor, materials and equipment necessary to perform the sidewalk replacement along Winslow Street, as per City specifications.

The District 14 Sidewalk Repair Project is part of the 2019-20 Capital Budget, pg. 306, in the budgeted amount of \$300,000.

The Purchasing Department issued Invitations to Bid to Bid Net. The City received four (4) sealed bid submittals. The Purchasing Department publicly opened and read the sealed bids on March 17, 2020, at 11:00 am local time. The bid tabulation for the bid is shown below.

Concrete Slipform Inc.	DEW Builders Inc.	Ballard Construction, Inc.	Powis Contracting Inc.
Canastota, NY	Adams Center, NY	Syracuse, NY	Copenhagen, NY
\$175,475.50	\$286,518.70	\$335,856.00	\$361,451.00

City Engineering and the Purchasing Department reviewed the responses to ensure that they complied with the specifications.

RESOLUTION

Page 1 of 1

Rejecting Bids for District 14 Sidewalk Repair Project

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C. P.
 Council Member RUGGIERO, Lisa L.
 Mayor SMITH, Jeffrey M.
 Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for District 14 Sidewalk Repair Project, as per City specifications, and

WHEREAS bid invitations were also issued to Bid Net with four (4) sealed bids submitted to the Purchasing Department, and

WHEREAS on Tuesday, March 17, 2020, at 11:00 a.m., the bids received were publicly opened and read, and

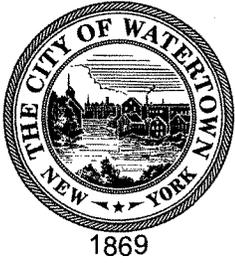
WHEREAS it is the City Manager’s recommendation that the City Council reject all bids submitted for the District 14 Sidewalk Repair Project to allow the project to be delayed for a year,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby rejects all bids for District 14 Sidewalk Repair Project.

Seconded by

FISCAL YEAR 2019-2020
 CAPITAL BUDGET
 INFRASTRUCTURE
 SIDEWALKS

PROJECT DESCRIPTION	COST
<p>Annual City Sidewalk Replacement Program</p> <p>This funding supports the City’s Sidewalk Improvement Special Assessment District #14, which will be evaluated and selected in the Summer/Fall 2019 to install approximately 1.25 miles of 4’ wide sidewalk.</p>  <p>Funding to support this project will be through special assessment billings (\$225,000) and a transfer from the General Fund (A 9950.0900- \$75,000).</p>	<p>\$300,000</p>
TOTAL	\$300,000



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Dale Morrow
 Purchasing Manager

Res No. 3

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Dale Morrow, Purchasing Manager
SUBJECT: Soda Ash System Improvements Project
DATE: March 20, 2020

The City's Purchasing Department advertised in the Watertown Daily Times on February 13, 2020, calling for sealed bids for the Soda Ash System Improvements Project.

The Soda Ash System Improvements Project is part of the 2018-2019 Capital Budget in the amount of \$270,000 (pg. 319).

Bernier, Carr & Associates issued Invitations to Bid to area plan houses and (5) five prospective bidders with a total of one (1) sealed bid being submitted. Bernier, Carr & Associates publicly opened and read the sealed bid on March 17, 2020, at 3:00 pm local time. The bid tabulation for the bid is shown below.

CONTRACT NO. 1 - General Construction					
Contractor	Bid Security	Acknowledge Addenda	Total Base Bid (Bid Item Nos. 1-6)	Delete Alternate No.1 Alkalinity Analyzer	Remarks
Spensiere Diversified Syracuse, New York	X	X	\$ 758,900.00	\$ 25,000.00	Sole Bid

The Staff and Bernier, Carr & Associates are recommending that the City reject the bid for Contract No. 1 and that the City consider rebidding at a later date. Bernier, Carr & Associate's letter is attached for reference.

RESOLUTION

Page 1 of 1

Rejecting Bid for Soda Ash
Improvements Project

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised for sealed bids for Soda Ash System Improvements Project, as per City specifications, and

WHEREAS bid invitations were also issued to area plan houses and (5) five prospective bidders with one (1) sealed bid submitted, and

WHEREAS on Tuesday, March 17, 2020, at 3:00 p.m., the bid received was publicly opened and read, and

WHEREAS Bernier, Carr & Associates, PC reviewed the bid, and it is their recommendation that the City Council reject the bid received,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby rejects the bid received for Soda Ash Improvements Project, per City specifications, in order for the bid to be re-bid at a later date.

Seconded by



BCA ARCHITECTS & ENGINEERS

March 18, 2020

Ms. Vicky Murphy
City of Watertown
245 Washington Street
Watertown, New York 13601

Re: City of Watertown
Soda Ash System Improvements
Contract No. 1 – General Construction
Project No. 2019-047

Dear Ms. Murphy:

Enclosed, please find the bid tabulation for a summary of the bids received on **Tuesday, March 17, 2020**, for the City of Watertown, Soda Ash Improvements project. The following is the apparent low bidder for Contract No.1 – General Construction:

	<u>Bid Price</u>
Contract No. 1 – General Construction:	
Spensieri Diversified, LLC	\$758,900.00

With the resulting bids exceeding the current project budget, Bernier Carr & Associates is recommending that the City reject all bids for Contract No.1. Additionally, Bernier Carr & Associates is also recommending that the City consider rebidding at a later date.

If you should have any questions or comments, please feel free to contact our office.

Very truly yours,

BERNIER, CARR & ASSOCIATES, P.C.

Robert B. Boliver,
Project Manager

Cc: Mr. Aaron Harvill – City of Watertown

FISCAL YEAR 2018-2019
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WATER TREATMENT PLANT

PROJECT DESCRIPTION	COST
<p>Soda Ash Dry Chemical System</p> <p>April of 2017 the City hired an engineering firm to perform a water quality and operational evaluation of the treatment process in response to the Lead action level exceed in 2016. As a result of the study, resuming the use of Soda Ash is recommended in the Water Quality and Operational Evaluation, City of Watertown, NY as a means to control corrosion and the leaching of Lead. The project will revamp a dry chemical feed system that was decommissioned 15 years ago. The use of Soda Ash will increase the alkalinity of the finished water entering the distribution system. Creating a finished product that is less aggressive in the corrosion of water mains and house hold plumbing. The improved water chemistry will reduce the leaching of lead from sources found inside some homes.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2019-20 debt service of \$35,100.</p>	<p>\$270,000</p>
TOTAL	\$270,000

Res No. 4

April 2, 2020

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Accepting Bid for Hydro Plant Canal Maintenance Project

The description of the bids for the Hydro Plant Canal Maintenance Project, which combines the Canal Spillway Resurfacing Project and the Canal Debris Removal Project, is in the attached memo from Purchasing Manager Dale Morrow.

The City has \$513,000 of funding available for this project. City Council approved a bond ordinance in the amount of \$1,800,000 on July 16, 2018 for hydro-electric facility improvements (turbine chamber resurfacing (\$500,000), turbine rehabilitation (\$400,000), excitation system (\$500,000) and the canal spillway resurfacing (\$400,000)). All of the projects except the canal spillway resurfacing have been completed and cost approximately \$78,000 less than expected. The full amount of the ordinance has been borrowed so the remaining funds (\$478,000) are on hand and can only be used for hydro-electric plant improvements. The debris removal project is funded by a General Fund transfer to the Capital Projects Fund in the amount of \$35,000.

I am recommending that the City Council approve the bid for this project, because the Hydro Plant is an important source of revenue for the City and it is vital that it be kept in good operational order.

A resolution accepting the bid has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Hydro Plant Canal Maintenance Project

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for Hydro Plant Canal Maintenance Project, as per City specifications, and

WHEREAS bid invitations were also issued to Bid Net with three (3) sealed bids submitted to the Purchasing Department, and

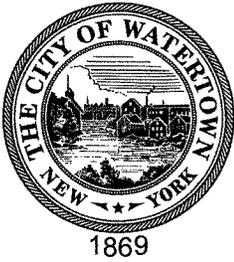
WHEREAS on Thursday, March 19, 2020, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS the City Purchasing Department reviewed the bids received with City Engineering, and it is their recommendation that the City Council accept the bid submitted by DC Building Systems, Inc. in the amount of \$497,499.49,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid of DC Building Systems, Inc. in the amount of \$497,499.49 for Hydro Plant Canal Maintenance Project as the lowest qualified bidder meeting our specifications, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign all contracts associated with implementing the award to DC Building Systems, Inc.

Seconded by



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Dale Morrow
Purchasing Manager

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Dale Morrow, Purchasing Manager
SUBJECT: Bid 2020-02 – Hydro Plant Canal Maintenance Project
DATE: 03/20/20

The City's Purchasing Department advertised in the Watertown Daily Times on January 24, 2020, calling for sealed bids for the resurfacing of the canal spillway wall, removing all of the debris in the canal, and replacing the trash rack in front of the intake to unit number two, as per City specifications.

The Canal Spillway Resurfacing Project is part of the 2018-19 Capital Project, page 284 budgeted at \$400,000 and the Canal Debris Removal Project is part of the 2019-20 Capital Project, page 292 budgeted at \$35,000.

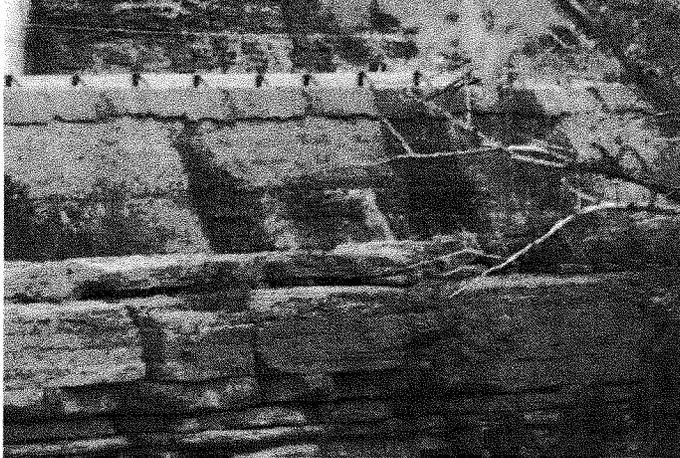
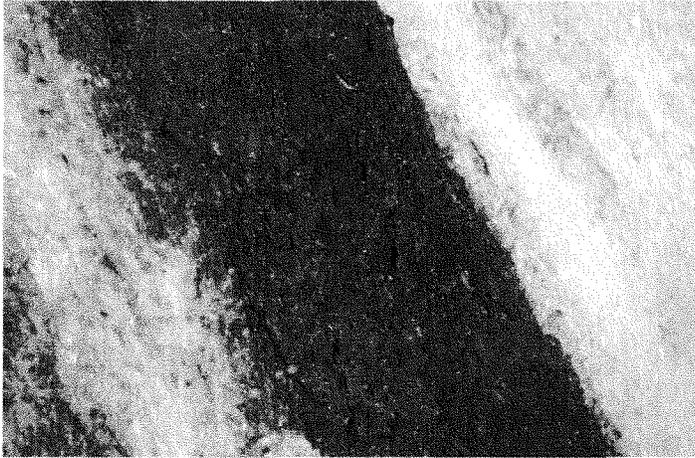
The Purchasing Department issued Invitations to Bid to Bid Net. The City received three (3) sealed bid submittals. The Purchasing Department publicly opened and read the sealed bids on March 19, 2020, at 11:00 am local time. The bid tabulation for the bid is shown below.

Kingsbury Companies	DC Building Systems, Inc.	Tuscarora Construction Co., Inc.
Middlesex, VT	Watertown, NY	Pulaski, NY
\$654,216.50	\$497,499.49	\$560,862.50

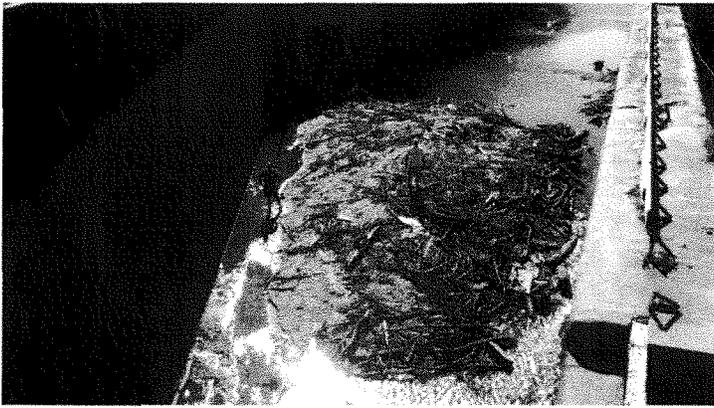
City Engineering and the Purchasing Department reviewed the responses to ensure that they complied with the specifications.

Staff recommends that City Council award the bid for the Hydro Plant Canal Maintenance Project to **DC Building Systems, Inc.** in the amount of **\$497,499.49** as the lowest responsive responsible bidder. If there are any questions concerning this recommendation, please contact me at your convenience.

FISCAL YEAR 2018-2019
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 HYDRO-ELECTRIC FACILITY

PROJECT DESCRIPTION	COST
<p>Canal Spillway Resurfacing The canal spillway wall is suffering from extreme spalling from years of water erosion. There have been patch jobs done over the past few years, however, the surface is slowly getting worse. The erosion is digging deeper into the surface of the wall and across the top of the wall. It is starting to erode at a faster pace, and rebar is starting to show. This could lead to a major breach of the wall, which would cost the city even more money to repair. This breach could happen at the peak of production, which would also cause a loss of revenue during repairs. By controlling when the repairs are done we can prevent both losses.</p> <div style="text-align: center;">   </div> <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2019-20 debt service of \$52,000.</p>	<p>\$400,000</p>
TOTAL	\$400,000

FISCAL YEAR 2019-2020
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 HYDRO-ELECTRIC FACILITY

PROJECT DESCRIPTION	COST
<p>Canal Debris Removal Project:</p> <p>In 2018 the canal had to be dewatered for various projects. When this was done it was discovered that the canal has a large amount of debris in it. This debris consists of sand, stones, small branches, large branches, and different forms of trash. The largest pile is in front of the trash racks, and is over 5 feet high. It is estimated that there is around 300 CY of material that needs to be removed. Removal of this material should cut down on the production of frazzle ice, which is a major contributor to the loss of production in the winter.</p>   <p>Funding to support this project will be through a transfer from the General Fund (A.9950.0900).</p>	<p>\$35,000</p>
TOTAL	\$35,000

Res No. 5

March 31, 2020

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving the Site Plan for the Construction of 320, 480 and 3,744 Square-Foot (SF) Buildings, an 800 SF Building Addition, a 2,400 SF Event Tent, a 50-Space Parking Lot and Associated Site Improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000

Michael E. Lundy, President of Watertown Golf Club, Inc., has submitted a request for the above subject Site Plan Approval. The site plan application and related materials, revised site plan drawings and the Staff Reports prepared for the Planning Board are attached for City Council review.

The City Planning Board reviewed the request at its meeting held on March 3, 2020, and voted to recommend that the City Council approve the site plan with the conditions listed in the resolution. Attached is an excerpt from their meeting minutes.

Staff referred the proposal for Jefferson County Planning Board review, pursuant to General Municipal Law (GML), Section 239-m. According to GML, Section 239-m, the County Planning Board has thirty days to respond to a referral. However, the County needed to cancel its March Planning Board meeting due to the COVID-19 health crisis. Since the County Planning Board was unable to respond to the City within thirty days, the City Council is free to make a decision on the proposal. Although the County Planning Board was not able to act, County Planning Staff reviewed the proposal, and their correspondence is enclosed in this package.

The project is subject to review under the State Environmental Quality Review Act (SEQRA). In order to avoid segmentation of the SEQRA review, the City Council will have to consider all aspects of the proposed project, regardless of whether they will be built all at once or phased in over time. According to the New York State Department of Environmental Conservation's SEQR Handbook, "Proposals or parts of proposals that are related to each other closely enough to be, in effect, a single course of action have to be evaluated as one whole action." The proposed site plan shows all of Mr. Lundy's known proposals for the property, and therefore, the City Council will be evaluating the whole action when it completes its SEQR review.

The project is an Unlisted Action under SEQRA. Within New York State SEQRA law, 6-CRR-NY 617.4 (b) (9) and 6 CRR-NY 617.4 (b) (10) both outline circumstances under which an Unlisted Action would become a Type 1 Action.

6-CRR-NY 617.4 (b) (9) states that "any Unlisted action (unless the action is designed for the preservation of the facility or site), that exceeds 25 percent of any threshold

established in this section, occurring wholly or partially within, or substantially contiguous to, any historic building, structure, facility, site or district or prehistoric site that is listed on the National Register of Historic Places (volume 36 of the *Code of Federal Regulations*, parts 60 and 63, which is incorporated by reference pursuant to section 617.17 of this Part), or that is listed on the State Register of Historic Places or that has been determined by the Commissioner of the Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places pursuant to sections 14.07 or 14.09 of the Parks, Recreation and Historic Preservation Law” becomes a Type 1 Action for the purposes of SEQR review.

and

6 CRR-NY 617.4 (b) (10) states that “any Unlisted action, that exceeds 25 percent of any threshold in this section, occurring wholly or partially within or substantially contiguous to any publicly owned or operated parkland, recreation area or designated open space” becomes a Type 1 Action for the purposes of SEQR environmental review. Those thresholds for activities other than residential construction are, respectively:

(i) a project or action that involves the physical alteration of 10 acres (25 percent is 2.5 acres);

(ii) a project or action that would use ground or surface water in excess of 2,000,000 gallons per day (25 percent is 500,000 gallons per day);

(iii) parking for 500 vehicles in a city, town or village having a population of 150,000 persons or less (25 percent is 125 parking spaces);

(iv) parking for 1,000 vehicles in a city, town or village having a population of more than 150,000 persons (*not applicable to the City of Watertown*);

(v) in a city, town or village having a population of 150,000 persons or less, a facility with more than 100,000 square feet of gross floor area (25 percent is 25,000 SF of gross floor area);

(vi) in a city, town or village having a population of more than 150,000 persons, a facility with more than 240,000 square feet of gross floor area (*not applicable to the City of Watertown*).

The proposed site plan, as submitted, would disturb fewer than 2.5 acres, would use fewer than 500,000 gallons of water per day, would provide fewer than 125 parking spaces and would have less than 25,000 SF of gross floor area. Therefore, it does not exceed any of the thresholds that would classify it as a Type 1 Action.

Unlisted actions require the use of the Short Environmental Assessment Form (EAF) to determine the significance of such actions. The applicant has completed Part 1 of the SEQR Short Environmental Assessment Form (EAF) which is attached for Council review. The City Council must complete Part 2, and Part 3 if necessary, of the Short EAF before it may vote on the resolution.

The resolution prepared for City Council consideration states that the project will not have a significant negative impact on the environment and approves the site plan submitted to the City Engineering Department on March 2, 2020 with the conditions listed in the resolution.

RESOLUTION

Page 1 of 2

Approving the Site Plan for the Construction of 320, 480 and 3,744 Square-Foot (SF) Buildings, an 800 SF Building Addition, a 2,400 SF Event Tent, a 50-Space Parking Lot and Associated Site Improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C. P.
 Council Member RUGGIERO, Lisa A.
 Mayor SMITH, Jeffrey M.
 Total

YEA	NAY

Introduced by

WHEREAS Michael E. Lundy, President of Watertown Golf Club, Inc., has submitted an application for Site Plan Approval for the construction of 320, 480 and 3,744 square-foot (SF) buildings, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000, and

WHEREAS the proposed site plan was referred to the Jefferson County Planning Board, pursuant to New York State General Municipal Law Section 239-m, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on March 3, 2020 and voted to recommend that the City Council of the City of Watertown approve the site plan with the following conditions:

1. The applicant shall provide four (4) ADA accessible parking spaces per United States Department of Justice regulations under the Americans with Disabilities Act. The applicant must locate two of these ADA spaces in the new parking lot, pave them completely, including paving the access aisles. All four ADA spaces must meet all State and Federal ADA requirements.
2. The applicant must submit a revised Engineering Report to include: Site and project description, all nearby utilities (water, sewer, electrical, communication, gas, etc), site lighting, soil classification & and hydrologic analysis prior to issuance of any permits.
3. The applicant must submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details to the satisfaction of the City Engineering Department.
4. The applicant must obtain the following permits, minimally, prior to construction: Building Permit, a General City Permit and a Certificate of Zoning Compliance.

RESOLUTION

Page 2 of 2

Approving the Site Plan for the Construction of 320, 480 and 3,744 Square-Foot (SF) Buildings, an 800 SF Building Addition, a 2,400 SF Event Tent, a 50-Space Parking Lot and Associated Site Improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C. P.
 Council Member RUGGIERO, Lisa A.
 Mayor SMITH, Jeffrey M.
 Total

YEA	NAY

- 5. The applicant must obtain a “Private Sewage Disposal” permit prior to receiving a certificate of occupancy.

And,

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is an Unlisted Action and will not have a significant impact on the environment, and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant impact on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this Site Plan Approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan, which, in the opinion of the City Engineer, would require Amended Site Plan Approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code Enforcement Officer is directed to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that Site Plan Approval is hereby granted to Michael E. Lundy, President of Watertown Golf Club, Inc., for the construction of 320, 480 and 3,744 square-foot (SF) buildings, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000, as depicted on the site plan submitted to the City Engineer on March 2, 2020, contingent upon the applicant meeting the conditions listed above.

Seconded by:

Short Environmental Assessment Form

Part 1 - Project Information

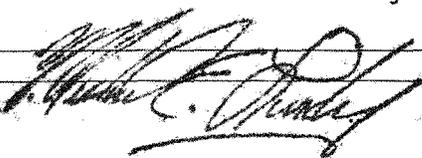
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project: Watertown Golf Club - 2020 upgrades				
Project Location (describe, and attach a location map): 1 Thompson Park, Watertown, NY 13601				
Brief Description of Proposed Action: Construction of new parking lot, Cart storage building and related out buildings, Construction of new septic system.				
Name of Applicant or Sponsor: Watertown Golf Club, Incorporated		Telephone: 315-493-2493		
		E-Mail: collundy@twcny-rr.com		
Address: c/o Lundy Group of Companies, 18841 U.S. Route 11				
City/PO: Watertown	State: New York	Zip Code: 13601		
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS DOH, DEC Approval of Septic System, NYS Building Permit			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			63.848 acres less than one acres 63.848 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (Specify): Recreation Golf Club				
<input checked="" type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: <u>New septic system</u> _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: <u>Minimal drainage to return to existing conditions.</u>		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Michael E. Lundy</u>	Date: <u>02-19-2020</u>	
Signature: 	Title: <u>CEO</u>	

Project:

Date:

***Short Environmental Assessment Form
Part 2 - Impact Assessment***

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM



18841 US Route 11
Watertown, NY 13601
P: 315-493-2493
F: 315-493-2004
mlundy@mlundygroup.com

Lundy Development & Property Management, LLC

February 19, 2020

Mr. Michael Lumbis
Planning and Community Development Director
245 Washington Street
3rd Floor
Watertown, NY 13601

RE: Watertown Golf Club – Site Plan Application

Mike:

Attached is the Site Plan Application for the proposed 2020 upgrades to the Watertown Golf Club. I am working on the building architecture and will have those for the Planning Board Meeting.

Once you look this over can you give me a call? On March 3, 2020 I am out of town on a business conference. I would like to see if I can meet with you and your staff before the meeting.

Thank you,

Michael E. Lundy, CEO

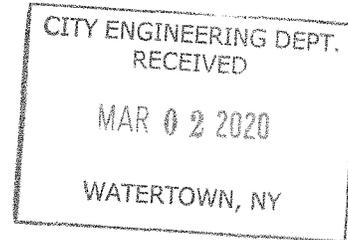
A handwritten signature in black ink, appearing to read 'MEL', written over a light blue horizontal line.

MEL/scc



Watertown Golf Club

March 2, 2020



City of Watertown
245 Washington Street
Watertown, NY 13601
ATTN: Mr. Michael Lumbis

RE: Updated Site Plan and Engineering Report
Watertown Golf Club
1 Thompson Park
Watertown, NY 13601

Dear Mr. Lumbis:

Attached, please find the revised site plan and engineering report addressing your concerns for the planning board meeting on March 3, 2020 for your review. If you have any questions or concerns prior to the meeting, do not hesitate to contact us.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Colleen Lundy".

Colleen Lundy
Watertown Golf Club, Inc.



1869

CITY OF WATERTOWN SITE PLAN APPLICATION

** Provide responses for all sections. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. Failure to submit required information by the submittal deadline will result in **not** making the agenda for the upcoming Planning Board meeting.

PROPERTY LOCATION

Proposed Project Name: WATERTOWN GOLF CLUB - 2020 UPGRADES
Tax Parcel Number: 12-26-104.000
Property Address: 1 Thompson Park, Watertown, NY 13601
Existing Zoning Classification: Residential A

OWNER OF PROPERTY

Name: Watertown Golf Club Incorporated
Address: c/o Lundy Group of Companies
18841 US Route 11, Watertown, N.Y. 13601
Telephone Number: 315-493-2493
Fax Number: 315-493-2004

APPLICANT

Name: Watertown Golf Club Incorporated
Address: c/o Lundy Group of Companies
18841 US Route 11, Watertown, N.Y. 13601
Telephone Number: 315-493-2493
Fax Number: 315-493-2004
Email Address: collundy@twcny-rr.com

ENGINEER/ARCHITECT/SURVEYOR

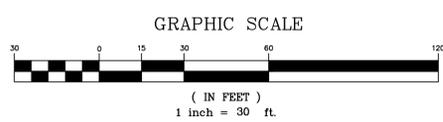
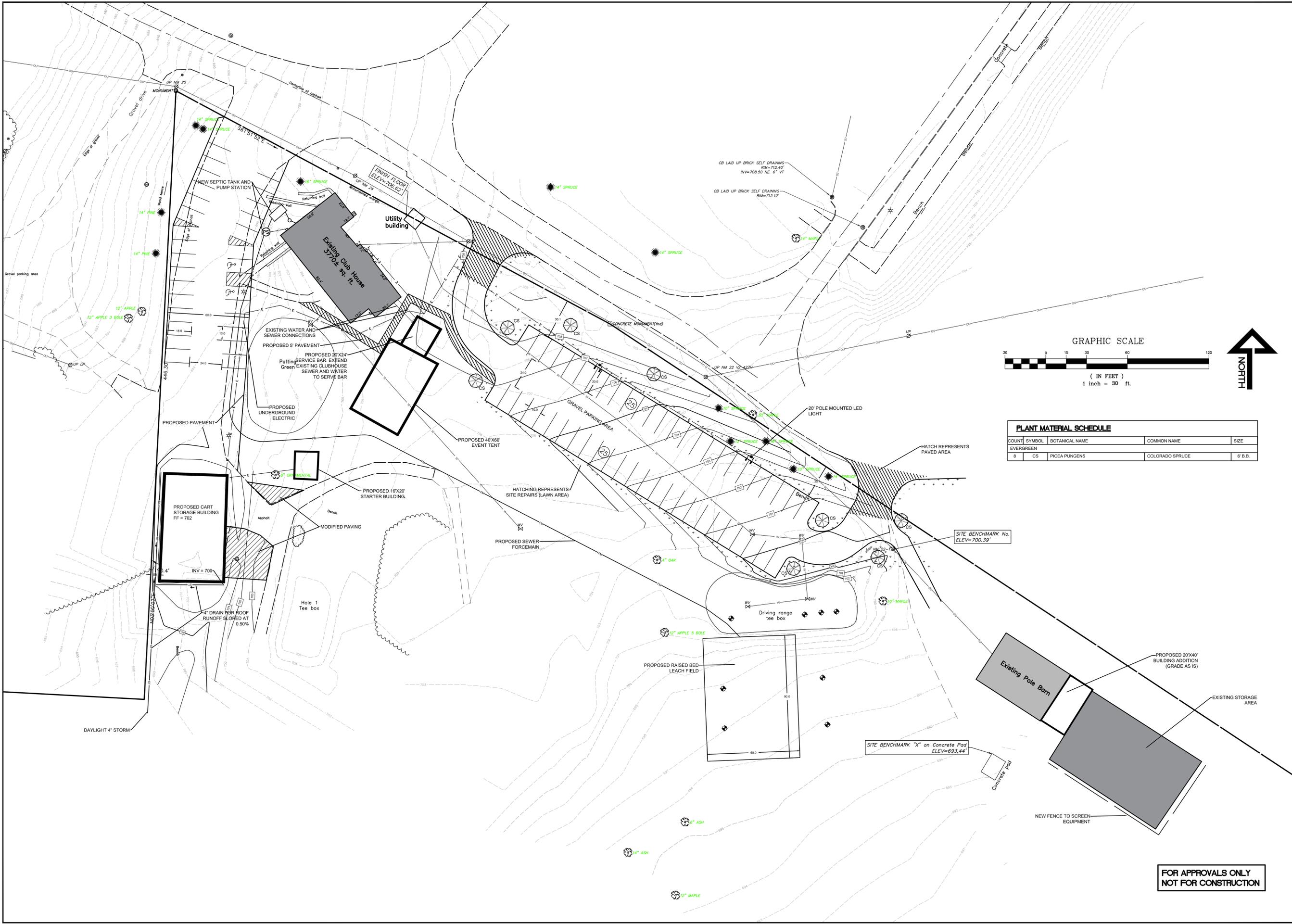
Name: GYMO Architecture Engineering and Land Surveying DPC
Address: 18909 US Rt. 11
Watertown, New York 13601
Telephone Number: 315-788-3900
Fax Number: 315-788-0668
Email Address: _____

Watertown Golf Club Outline and Engineering Report

Revised 03/02/2020

- The project will begin with confirmation of the temporary existing Event Tent location. A 40'x60' aluminum frame fabric event tent was constructed in 2019. The location selected will become the permanent location for the Event Tent.
- A 20'x24' independent Service Bar structure will be constructed adjacent to the Event tent. The building will consist of a small Service Bar designated for events in the Event Tent. A food warming area will be constructed along with two (2) additional handicap restrooms. Water, sewer and electric will be connected from the existing Club house to the Service Bar and Event tent.
- In 2019 the existing 32'x68' Pro Shop and Storage Building was demolished and removed. The existing foundation shall be modified and a new concrete slab shall be poured to accommodate a new storage building. The new Cart Storage Building will consist by a 48'x78' Butler steel building. The building will be a low profile single slope roof with Architectural metal wall panels and decorative stone accent to fit with the character of the property. The existing asphalt adjacent to the former Pro Shop shall be resurfaced to accommodate staging of golf carts. Power for the Cart Storage Building will be a sub feed from the existing Clubhouse service.
- A 16'x20' "Starter Building" will be constructed adjacent to the Number 1 Tee. This will serve the same purpose as a mini Pro Shop, where patrons will register prior to playing. This will also serve as a vending area for golf related accessories prior to play. Power for the starter building will be connected from the Cart Storage Building.

- The existing Maintenance Building is currently unheated. A 20'x40' heated maintenance bay shall be constructed as an addition to the current building. Utilities from the existing building shall be expanded to the new addition.
- The existing Equipment Storage Yard adjacent to the Storage Building shall have a new decorative 6' high fence screen on the East and South sides to screen the contents from the Golf Course.
- A new septic system shall be constructed to meet current and proposed sewage loads of the Clubhouse and Event Tent. GYMO PC is designing the new system and will submit it to all required agencies for approval.
- A new 50 Vehicle Parking Area will be constructed along the North end of the property between the Club house and current Maintenance Building driveway. A new driveway will be constructed at the Thompson Park roadway. The driveways where they connect to Thompson Park Road shall be paved as well as a walkway between the new parking and the current Event Tent walkway. Handicap parking shall remain accommodated at the existing paved parking lot.
- The existing paved parking lot will be expanded from 58' wide to 64' to allow perpendicular parking in lieu of current angled parking condition.
- The Event Tent and Service Bar will be landscaped with perennials around the building. The Parking Area will have minimal trees along the property line but will not hinder the view of the Golf Course from Thompson Park.
- Water/electric will be from existing services. We do not expect any major increase in usage, as this just reorganizes the manner of operations.



PLANT MATERIAL SCHEDULE

COUNT	SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE
8	CS	PICEA PUNGENS	COLORADO SPRUCE	6\" B.B.

WWW.GYMODPC.COM
 18969 US Route 11
 Watertown, NY 13601
 315.788.3900



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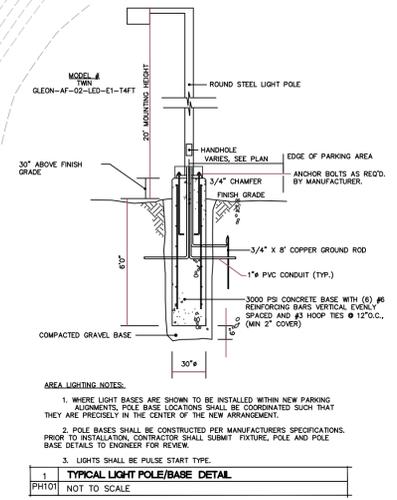
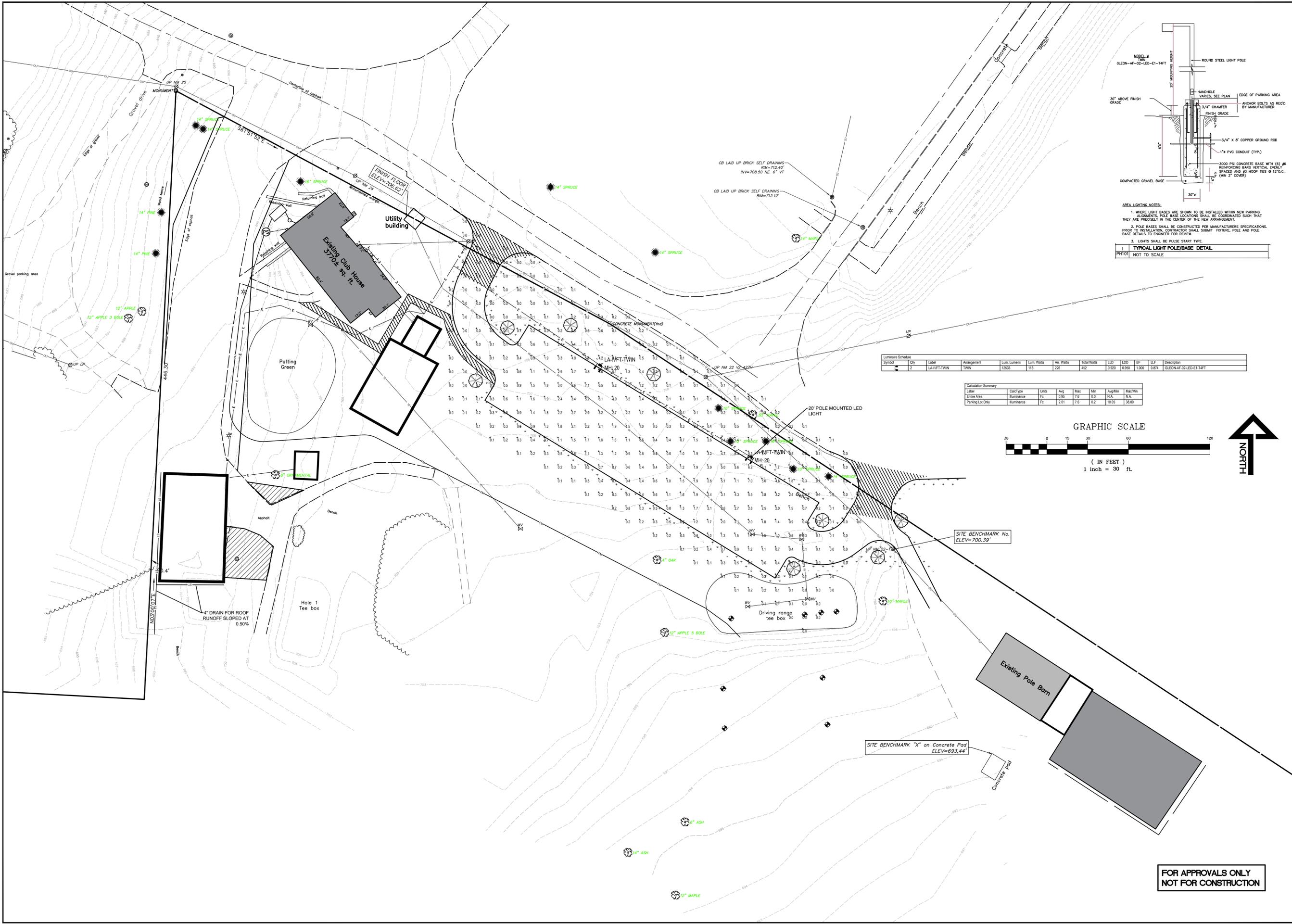
COPYRIGHT © 2018
 GYMO ARCHITECTURE, ENGINEERING & LAND SURVEYING, P.C.
 IT IS A VIOLATION OF SECTION 2209, SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW FOR ANY PERSON, UNLESS ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR TO ALTER THIS DOCUMENT IN ANY WAY. IF ALTERED, SUCH LICENSEE SHALL AFFIX HIS OR HER SEAL AND THE NOTATION "ALTERED BY" FOLLOWED BY HIS OR HER SIGNATURE, DATE AND A SPECIFIC DESCRIPTION OF ALTERATION.

SITE AND LANDSCAPING PLAN
WATERTOWN GOLF CLUB
CITY OF WATERTOWN
JEFFERSON COUNTY, NEW YORK 13601

Project No: 2010-047
 Scale: AS NOTED
 Date: 2/20/20
 Drawn By: GFB
 Designed By: GFB/PJS
 Checked By:
 Date Issued: 3/2/2020
 Drwg. No.

FOR APPROVALS ONLY
NOT FOR CONSTRUCTION

C101



AREA LIGHTING NOTES:

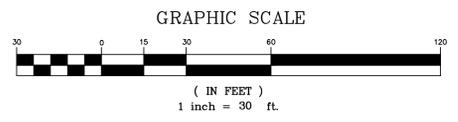
- WHERE LIGHT BASES ARE SHOWN TO BE INSTALLED WITHIN NEW PARKING ALIGNMENTS, POLE BASE LOCATIONS SHALL BE COORDINATED SUCH THAT THEY ARE PRECISELY IN THE CENTER OF THE NEW ARRANGEMENT.
- POLE BASES SHALL BE CONSTRUCTED PER MANUFACTURER'S SPECIFICATIONS. PRIOR TO INSTALLATION, CONTRACTOR SHALL SUBMIT FIXTURE, POLE AND POLE BASE DETAILS TO ENGINEER FOR REVIEW.
- LIGHTS SHALL BE PULSE START TYPE.

TYPICAL LIGHT POLE/BASE DETAIL

PH101	NOT TO SCALE
-------	--------------

Symbol	Qty	Label	Arrangement	Lum. Lumens	Lum. Watts	Air Watts	Total Watts	LLD	LOD	SP	LLF	Description
LA-VFT-TWIN	2	LA-VFT-TWIN	TWIN	12533	113	226	452	0.920	0.960	1.000	0.874	GLEONAF-02-LED-E1-T4FT

Label	Calc. Type	Units	Avg	Mix	Min	AugMin	MaxMin
Entire Area	Illuminance	Fc	0.85	7.6	0.0	N.A.	N.A.
Parking Lot Only	Illuminance	Fc	2.01	7.6	0.2	10.05	38.00



**FOR APPROVALS ONLY
NOT FOR CONSTRUCTION**

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18969 US Route 11
Watertown, NY 13601
315-788-3900



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GYMO ARCHITECTURE, ENGINEERING & LAND SURVEYING, P.C.

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PHOTOMETRICS PLAN
WATERTOWN GOLF CLUB
CITY OF WATERTOWN
JEFFERSON COUNTY, NEW YORK 13601

Project No: 2010-047
Scale: AS NOTED
Date: 2/20/20
Drawn By: GFB
Designed By: GFB/PJS
Checked By:
Date Issued: 3/2/2020
Drwg. No.

PH101



MEMORANDUM

CITY OF WATERTOWN, NEW YORK
OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7740 – FAX: 315-785-7829

TO: Planning Board Members
FROM: Michael A. Lumbis, Planning and Community Development Director
SUBJECT: Site Plan Approval – Watertown Golf Club, 1 Thompson Park
DATE: February 27, 2020

Request: Site Plan Approval for the construction of a 320, 480 and 3,744 square-foot (SF) building, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000

Applicant: Michael E. Lundy, President of Watertown Golf Club, Inc.

Proposed Use: Golf Course

Property Owner: Watertown Golf Club, Inc.

Submitted:

Property Survey: Yes	Preliminary Architectural Drawings: No
Site Plan: Yes	Preliminary Site Engineering Plans: No
Vehicle and Pedestrian Circulation Plan: No	Construction Time Schedule: No
Landscaping and Grading Plan: No	Description of Uses, Hours & Traffic Volume: Yes

SEQRA: Unlisted

Jefferson County 239-m Review: Yes

Zoning Information:

District: Residence A	Maximum Lot Coverage: 30 percent
Setback Requirements: F: 20', S: 5', R: 25'	Buffer Zones Required: No

Project Overview: The applicant proposes to make several alterations at the Watertown Golf Club property, consisting of various construction and parking components. The applicant proposes to construct all of the following:

- 3,744 SF golf cart storage building
- 800 SF building addition to the existing maintenance building
- 2,400 SF event tent
- 480 SF service bar adjacent to the event tent
- 320 SF starter building
- 16,000 SF, 50-space parking lot (total new impervious surface would be greater due to paved access drives)

In addition, to the above, the applicant proposes new utilities on the site, including a new septic system and underground electric to service the various buildings. The applicant also proposes an approximately 3,100 SF leach field.

Site Plan Drawing: Several issues with the C-101 drawing make it difficult to understand the applicant's proposal as a whole action. Existing features (such as the Hole 18 fairway and green as well as several sand traps) are overlaid upon proposed features that will occupy the same space. There is also a lack of consistency to how the drawing depicts existing and proposed features. For example, the proposed event tent and the existing storage area are both the same shade of dark gray, while the proposed golf cart storage building and the existing clubhouse are both clear white.

Vehicular and Pedestrian Circulation: The applicant did not submit a full Vehicular and Pedestrian Circulation Plan as part of the package.

The applicant proposes to provide vehicular access to the new parking lot via two driveways connecting from West Entrance Drive. In addition, the applicant states in his submission that he proposes to widen the existing paved parking lot from 58 to 64 feet to allow perpendicular parking in lieu of angled parking; however, the drawing does not depict this new striping pattern. The cover letter also states that the existing paved lot would accommodate ADA accessible parking, but since the drawing does not depict the proposed striping pattern, locations for proposed accessible spaces are unclear. The applicant must depict the parking space layout in the existing parking lot and clarify the proposed locations for all required ADA accessible parking spaces.

The applicant also proposes a five-foot wide walkway branching off to the east from the existing asphalt path in front of the clubhouse and connecting to the proposed event tent, and then continuing on to the proposed western entrance drive to the new parking lot. However, this connection is in the middle of the entrance driveway, approximately 50 feet west of the westernmost parking space, meaning that a pedestrian walking from their parked car to the event tent or clubhouse would need to walk 50 feet in the driveway against inbound traffic to access the walkway.

The City's adopted Complete Streets policy, which directs that the surface transportation network should meet the needs of all users, states that "privately constructed streets, parking lots and connecting pathways shall also adhere to this policy." The applicant must extend the proposed walkway, paralleling the entrance driveway up to the point where the driveway opens up into the full parking lot, in order to provide a complete and adequately safe pedestrian connection.

Utilities and Hydrology: The applicant did not submit a Utility Plan or a Grading Plan. The applicant has indicated that he is working to complete the design of the new septic system which is reviewed and approved separately by the City in conjunction with the NYS Department of Health and the NYS

Department of Environmental Conservation. If the proposal will disturb more than one acre of land (new disturbance), the applicant must submit a Stormwater Pollution Prevention Plan (SWPPP).

Landscaping and Buffers: The applicant did not submit a Landscaping Plan as part of the package. It appears as though the applicant proposes to plant 18 new trees around the site, primarily around the proposed parking lots. However, the proposed trees are not labeled and the site plan drawing does not contain a planting schedule. The applicant must submit a full landscaping plan that conforms to the Planning Board's adopted Landscaping and Buffer Zone Guidelines.

Lighting: The applicant does not show any proposed lighting on the site plan and did not submit a Photometric Plan. The applicant must provide a lighting plan for the parking area minimally, that depicts the foot-candle measurements, as well as types of lights and poles. Any proposed building mounted fixtures should also be shown on the plan.

Engineering Comments: The applicant submitted an Engineering Report, however it is incomplete. The Engineering Department will require the submission of a complete report that addresses the various items listed in the site plan application. The revised report, the contents of which are to the satisfaction of the City Engineering Department, must be submitted prior to the issuance of any permits. The applicant must also submit detail sheets with notes.

SEQRA: The project is subject to review under the State Environmental Quality Review Act (SEQRA). According to the New York State Department of Environmental Conservation's SEQR Handbook, "Proposals or parts of proposals that are related to each other closely enough to be, in effect, a single course of action have to be evaluated as one whole action." In order to avoid segmentation of the SEQRA review, the City Council, when it completes Parts 2 and 3 of the Short Environmental Assessment Form (EAF), will have to consider all aspects of the proposed project, regardless of whether they will be built all at once or phased in over time.

The submitted Short EAF describes all of the improvements shown on the site plan. However, the applicant previously expressed an interest in building a new club house at some point in the future. If that remains a possibility, the Short EAF will have to be modified to include that future development so that the entire impact of the complete project can be considered. The applicant should clarify his intentions regarding the future clubhouse.

Miscellaneous: The label for the proposed golf cart storage building reads, "DEMO EXISTING PRO SHOP AND REBUILD 48'x78' CART STORAGE BUILDING." This previous pro shop underwent demolition last summer and no longer exists. The dimensions of the structure on the drawing match those of the proposed storage building. The applicant shall correct this label to avoid implying that the pro shop still exists and that the demolition is a future action.

Permits: The applicant must obtain the following permits, minimally, prior to demolition and construction: Building Permit, General City Permit (for work performed within the margin) and a Certificate of Zoning Compliance. The City reserves the right to require further permits, such as a Water Permit and/or Sewer Connection Permits, should the Engineering Department deem them necessary.

Summary:

1. The applicant shall remove any existing features that will no longer exist following implementation, such as the existing Hole 18 layout, from the drawing wherever they overlap proposed features.
2. The applicant shall depict the parking space layout in the existing parking lot and clarify the proposed locations for all required ADA accessible parking spaces.
3. The applicant shall extend the proposed walkway, paralleling the entrance driveway up to the point adjacent to the westernmost parking space, where the driveway opens up into the full parking lot.
4. The applicant must submit a Utility Plan.
5. The applicant must submit a Grading Plan.
6. The applicant must submit a Landscaping Plan.
7. The applicant must submit a Lighting/Photometric Plan.
8. The applicant must submit a revised Engineering Report, the contents of which are to the satisfaction of the City Engineering Department, prior to the issuance of any permits.
9. The applicant must submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details.
10. The applicant shall correct the label for the proposed golf cart storage building, as described in the "Miscellaneous" section of Staff's February 27, 2020 memorandum to the Planning Board.
11. The applicant should clarify his intentions regarding the future construction of a new clubhouse so that it can be included as part of the environmental review if needed.
12. The applicant must obtain the following permits, minimally, prior to construction: Building Permit, a General City Permit and a Certificate of Zoning Compliance.

cc: City Council Members
Benjamin Arquitt, Civil Engineer I
Michael Lundy, Watertown Golf Club, Inc. 18841 US Route 11, Watertown, NY 13601



MEMORANDUM

CITY OF WATERTOWN, NEW YORK
OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7740 – FAX: 315-785-7829

TO: Planning Board Members
FROM: Michael A. Lumbis, Planning and Community Development Director
SUBJECT: Site Plan Approval – Watertown Golf Club, 1 Thompson Park **UPDATE**
DATE: March 3, 2020

Request: Site Plan Approval for the construction of a 320, 480 and 3,744 square-foot (SF) building, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000

Applicant: Michael E. Lundy, President of Watertown Golf Club, Inc.

Proposed Use: Golf Course

Property Owner: Watertown Golf Club, Inc.

Submitted:

Property Survey: Yes	Preliminary Architectural Drawings: No
Site Plan: Yes	Preliminary Site Engineering Plans: No
Vehicle and Pedestrian Circulation Plan: No	Construction Time Schedule: No
Landscaping and Grading Plan: No	Description of Uses, Hours & Traffic Volume: Yes

SEQRA: Unlisted

Jefferson County 239-m Review: Yes

Zoning Information:

District: Residence A	Maximum Lot Coverage: 30 percent
Setback Requirements: F: 20', S: 5', R: 25'	Buffer Zones Required: No

Project Overview: The applicant submitted updated drawings in response to the Summary Items in Staff's February 27, 2020 memorandum to the Planning Board. Staff's notes below reflect the status of each Summary Item following the applicant's resubmission.

Original Summary Items:

1. The applicant shall remove any existing features that will no longer exist following implementation, such as the existing Hole 18 layout, from the drawing wherever they overlap proposed features.

Satisfied: *The applicant has removed existing features from the drawing.*

2. The applicant shall depict the parking space layout in the existing parking lot and clarify the proposed locations for all required ADA accessible parking spaces.

Outstanding: *While the applicant has depicted the parking space layout in the plan, the proposed layout only contains two (2) ADA accessible spaces. The site plan contains 79 total parking spaces between the two lots. The United States Department of Justice (DOJ), per the Americans with Disabilities Act, requires four (4) ADA accessible spaces for any parking lot containing 76-to-100 spaces. The applicant must provide four (4) ADA accessible spaces in accordance with DOJ requirements.*

3. The applicant shall extend the proposed walkway, paralleling the entrance driveway up to the point adjacent to the westernmost parking space, where the driveway opens up into the full parking lot.

Satisfied: *The applicant has extended the proposed walkway as required.*

4. The applicant must submit a Utility Plan.

Satisfied: *The revised plans depict proposed utilities on the site to the satisfaction of the City Engineering Department.*

5. The applicant must submit a Grading Plan.

Satisfied: *The revised plans depict proposed contours on the site to the satisfaction of the City Engineering Department.*

6. The applicant must submit a Landscaping Plan.

Satisfied: *The revised plans depict proposed landscaping, complete with a Planting Schedule, to the satisfaction of the Department of Planning and Community Development.*

7. The applicant must submit a Lighting/Photometric Plan.

Satisfied: *The revised plans depict proposed lighting for the new parking lot to the satisfaction of both the Planning and Engineering Departments.*

8. The applicant must submit a revised Engineering Report, the contents of which are to the satisfaction of the City Engineering Department, prior to the issuance of any permits.

Outstanding: *The City Engineering Department considers the Engineering Report, as submitted, to be incomplete. It requires complete descriptions of all nearby utilities (water, sewer, electrical, communication, gas, etc), site lighting, soil classification and a hydrologic analysis.*

9. The applicant must submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details.

Outstanding: *The applicant has not yet submitted satisfactory detail sheets.*

10. The applicant shall correct the label for the proposed golf cart storage building, as described in the “Miscellaneous” section of Staff’s February 27, 2020 memorandum to the Planning Board.

Satisfied: *The applicant has corrected this label on the revised drawing.*

11. The applicant should clarify his intentions regarding the future construction of a new clubhouse so that it can be included as part of the environmental review if needed.

Outstanding: *The applicant must address this item verbally at the March 3, 2020 Planning Board meeting.*

12. The applicant must obtain the following permits, minimally, prior to construction: Building Permit, a General City Permit and a Certificate of Zoning Compliance.

Outstanding: *The applicant must obtain all of the above permits as well as a “Private Sewage Disposal” Permit.*

Remaining / Revised Summary Items (for inclusion with any Planning Board actions):

1. The applicant shall provide four (4) ADA accessible parking spaces per United States Department of Justice regulations under the Americans with Disabilities Act.
2. The applicant must submit a revised Engineering Report to include: Site and project description, all nearby utilities (water, sewer, electrical, communication, gas, etc), site lighting, soil classification & and hydrologic analysis prior to issuance of any permits.
3. The applicant must submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details to the satisfaction of the City Engineering Department.
4. The applicant should clarify his intentions regarding the future construction of a new clubhouse so that it can be included as part of the environmental review if needed.
5. The applicant must obtain the following permits, minimally, prior to construction: Building Permit, a General City Permit and a Certificate of Zoning Compliance.
6. The applicant must apply for a “Private Sewage Disposal” permit prior to receiving a certificate of occupancy.

cc: Benjamin Arquitt, Civil Engineer I

**SITE PLAN APPROVAL
WATERTOWN GOLF CLUB, INC.
1 THOMPSON PARK, PARCEL NUMBER 12-26-104.000**

The Planning Board then considered a request submitted by Michael E. Lundy, President of the Watertown Golf Club, Inc. for the construction of a 320, 480 and 3,744 SF building, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000.

Patrick Scordo, P.E. of GYMO, DPC, Colleen Lundy and Bob Taylor all attended to represent the request.

Mr. Scordo began by thanking Staff for the rapid review of the revised drawings that the applicant had submitted the previous day. He noted that Mr. Urda had given him a copy of Staff's updated memorandum prior to the meeting. Mr. Scordo then asked if the Planning Board would like to go over all 12 summary items or just the outstanding ones. Ms. Fields replied that she would still prefer to discuss all of them.

Mr. Scordo then addressed the first summary item, which required the applicant to remove any existing features that will no longer exist following implementation, such as the existing Hole 18 layout, from the drawing wherever they overlap proposed features. Mr. Scordo said that the revised drawing now omitted these features and he agreed the drawing was clearer and easier to read.

Mr. Scordo then addressed the second summary item, which required the applicant to depict the parking space layout in the existing parking lot and clarify the proposed locations for all required ADA accessible parking spaces. Mr. Scordo said that the revised drawing did depict the layout, however he acknowledged that they would need to provide two additional ADA spaces, for a total of four, as discussed in Staff's subsequent review, and said they would be adjacent to the existing ADA spaces.

Mr. Scordo then addressed the third summary item, which required the applicant to extend the proposed walkway, paralleling the proposed western entrance driveway up to the point adjacent to the westernmost parking space, where the driveway opens up into the full parking lot. Mr. Scordo said that he agreed and the revised plans depicted this required extension.

Mr. Katzman then returned to the topic of ADA spaces and asked if there would be any ADA spaces in the new parking lot. Mr. Scordo replied in the negative, and explained that the reason was grading, as there is a lot of slope in that area and it would be very expensive to re-grade that lot. Mr. Katzman asked how someone with a disability would get to the event tent. Mr. Scordo replied that the walkway would still provide access from the existing lot. Mr. Katzman then said that someone with a disability would want to be closer and that the grades from the existing lot to the event tent were steeper.

Ms. Fields said she would also like to see two ADA spaces closer to the event tent. Mr. Scordo then suggested the location where the walkway connected to the new parking lot. Mr. Lumbis then noted that if two ADA spaces went there, those two spaces would require pavement to make them accessible and noted that the drawing currently only depicted gravel in that area. Mr. Scordo then said they would have to tweak the locations of ADA spaces and discussion then shifted to other requirements.

Mr. Scordo then addressed the fourth through seventh summary items, which respectively required the applicant to submit a Utility Plan, Grading Plan, Landscaping Plan and a Lighting/Photometric Plan. Mr. Scordo addressed these one-by-one, confirming that he had either submitted a new drawing or added the required features to an existing drawing. Staff's updated memo confirmed that all four of these conditions were satisfied.

Mr. Scordo then addressed the eighth summary item, which required the applicant to submit a revised Engineering Report, the contents of which are to the satisfaction of the City Engineering Department, prior to the issuance of any permits. Mr. Scordo acknowledged that they would need to provide more details in the report, and pledged to provide the Engineering Department with everything it needed.

Mr. Scordo then addressed the ninth summary item, which required the applicant to submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details. Mr. Scordo said that he understood and agreed with the comment.

Mr. Scordo then addressed the tenth summary item, which required applicant to correct the label for the proposed golf cart storage building, as described in the "Miscellaneous" section of Staff's February 27, 2020 memorandum to the Planning Board. Mr. Scordo said that the revised drawing contained a corrected label, acknowledging that the previous building that was there underwent demolition last summer.

Mr. Scordo then addressed the eleventh summary item, which required the applicant to clarify his intentions regarding the future construction of a new clubhouse so that it can be included as part of the environmental review if needed. Mr. Scordo said that he would refer this question to Ms. Lundy, who said that there were no plans for a new clubhouse at this time. She said they went much further with renovating the existing clubhouse than originally planned, including a new kitchen. Ms. Fields then asked Ms. Lundy to confirm that there were no future plans for a new clubhouse. Ms. Lundy replied that there were no plans for a new clubhouse.

Mr. Scordo then addressed the twelfth summary item, which listed all the permits the applicant would need to obtain prior to construction. Mr. Scordo said that he acknowledged all required permits. Mr. Urda then explained that in Staff's updated memorandum, there were two permitting condition, with the "Private Sewage Disposal" permit split into its own condition, separate from the others. Mr. Scordo said that he would submit a basis of design but that he wanted to coordinate that with the New York State Department of Health (DOH) and asked for advice on timing. Mr. Arquitt said that he should submit simultaneously to the City and DOH.

Ms. Fields then asked Ms. Lundy what her timeframe was for getting under way. Ms. Lundy replied, "Immediately." Ms. Fields then asked if there were any other questions. Mr. Katzman then asked about the permitting timeline. Mr. Scordo replied that they would not be able to do percolation tests until April, so that would be the earliest. Discussion then ensued on the construction timeline. Mr. Lumbis emphasized that this proposal required 239-m review by the Jefferson County Planning Board, so the City Council would not be able to act on it until April 6, 2020.

Mr. Urda then asked the Planning Board how they wished to re-word Summary Item No.1, regarding where to locate ADA parking spaces. Discussion ensued on this until the Planning Board agreed on a wording.

Once the Planning Board had finished that, Mr. Babcock then moved to recommend that City Council approve the request for Site Plan Approval submitted by Michael E. Lundy, President of the Watertown Golf Club, Inc. for the construction of a 320, 480 and 3,744 SF buildings, an 800 SF building addition, a 2,400 SF event tent, a 50-space parking lot and associated site improvements at the Watertown Golf Club, 1 Thompson Park, Parcel Number 12-26-104.000, as shown on the site plans submitted to the City on March 2, 2020, contingent upon the following:

1. The applicant shall provide four (4) ADA accessible parking spaces per United States Department of Justice regulations under the Americans with Disabilities Act. The applicant must locate two of these ADA spaces in the new parking lot, pave them completely, including paving the access aisles. All four ADA spaces must meet all State and Federal ADA requirements.
2. The applicant must submit a revised Engineering Report to include: Site and project description, all nearby utilities (water, sewer, electrical, communication, gas, etc), site lighting, soil classification & and hydrologic analysis prior to issuance of any permits.
3. The applicant must submit detail sheets with notes for various utility, asphalt paving, concrete and other relevant construction details to the satisfaction of the City Engineering Department.
4. The applicant must obtain the following permits, minimally, prior to construction: Building Permit, a General City Permit and a Certificate of Zoning Compliance.
5. The applicant must obtain a "Private Sewage Disposal" permit prior to receiving a certificate of occupancy.

Ms. Dermody seconded the motion and all voted in favor except Mr. Katzman, who abstained.



Department of Planning
175 Arsenal Street
Watertown, NY 13601

Michael J. Bourcy
Director of Planning

(315) 785-3144
(315) 785-5092 (Fax)

March 24, 2020

Geoffrey Urda, Planner
City of Watertown
245 Washington Street, Rm 305
Watertown, NY 13601

Re: Watertown Golf Club, Inc., Site Plan Review, JCDP File # C 3 - 20

Dear Geoff,

We received the referral for the Watertown Golf Club site plan review. However, the March 31, 2020 County Planning Board meeting has been cancelled.

Pursuant to General Municipal Law, Section 239m the County Planning Board has thirty days to respond to a referral. Failure of the County Planning Board to respond within the thirty day time period means that the local board is free to make its final decision.

County Planning Department staff has reviewed the project and have the following local advisory comments.

The proposed septic system requires approval from New York State Department of Health.

County planning staff concurs with requiring the conditions identified in the city staff memo to the City Planning Board dated March 3, 2020. In addition, the City should consider the retention of the mature trees located between the city street and the proposed parking lot as they represent continuity of the park's overall landscape.

Please note that the staff comments are not a condition of the County Planning Board's action. They are listed to assist the local board in its review of the project. The local board is free to make its final decision.

General Municipal Law, Section 239m requires the local board to notify the County of its action on this matter within thirty (30) days after taking a final action.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Michael J. Boney".

Sara Freda
Community Development Corrdinator

Short Environmental Assessment Form

Part 1 - Project Information

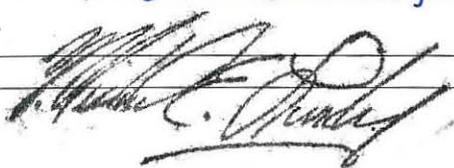
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Watertown Golf Club - 2020 upgrades			
Project Location (describe, and attach a location map): 1 Thompson Park, Watertown, NY 13601			
Brief Description of Proposed Action: Construction of new parking lot, Cart storage building and related out buildings, Construction of new septic system.			
Name of Applicant or Sponsor: Watertown Golf Club, Incorporated		Telephone: 315-493-2493	
		E-Mail: collundy@twc.ny-rr.com	
Address: c/o Lundy Group of Companies, 18841 U.S. Route 11			
City/PO: Watertown		State: New York	Zip Code: 13601
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS DOH, DEC Approval of Septic System, NYS Building Permit			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			acres Less than one acres 163.848 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (Specify): Recreation Golf Club			
<input checked="" type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: <u>New septic system</u> _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline	<input checked="" type="checkbox"/> Forest	<input checked="" type="checkbox"/> Agricultural/grasslands
<input type="checkbox"/> Wetland	<input type="checkbox"/> Urban	<input type="checkbox"/> Suburban
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,		NO YES
		<input type="checkbox"/> <input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?		<input checked="" type="checkbox"/> <input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?		<input type="checkbox"/> <input checked="" type="checkbox"/>
If Yes, briefly describe: <u>Minimal drainage to return to existing conditions.</u>		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Michael E. Lundy</u>		Date: <u>02-19-2020</u>
Signature: 		Title: <u>CEO</u>

Project:

Date:

***Short Environmental Assessment Form
Part 2 - Impact Assessment***

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Res No. 6

March 31, 2020

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Grants of Easement Between the City of Watertown and National Grid,
Project No. 13-20-29462020

National Grid is planning electric service upgrades to City Hall and Roswell P. Flower Memorial Library. The service will come from Sterling Street, go through the parking lot behind City Hall and then go to the rear of the Library. A sketch of the route is attached as part of each Grant of Easement.

City Engineer Michael Delaney has reviewed the plans with National Grid officials and is satisfied with what they are planning.

National Grid needs an easement on Parcel 11-02-201 (City Hall) and Parcel 11-01-211 (Library) to run the electrical lines. They have prepared two Grants of Easement for Council review. The attached resolution approving both easements was prepared for City Council consideration, and because the easements represent the conveyance of an interest in the City's real property, they may only be approved by a 4/5 vote.

RESOLUTION

Page 1 of 1

Grants of Easement Between the City of Watertown and National Grid, Project No. 13-20-29462020

Council Member COMPO, Sarah.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C.P.
 Council Member RUGGIERO, Lisa A.
 Mayor SMITH, Jeffrey M.
 Total

YEA	NAY

Introduced by

WHEREAS National Grid desires to upgrade the electrical services to City Hall and Roswell P. Flower Memorial Library, and

WHEREAS in order to complete the upgrades, National Grid will need to cross City-owned property, and

WHEREAS National Grid and the City have agreed to the location of the work, and the City wishes to grant easements to National Grid so that the electrical conduit and upgrade may be installed,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the two Grant of Easement Agreements between the City of Watertown and National Grid for parcels 11-02-211.000 and 11-01.201.000, and

BE IT FURTHER RESOLVED that the City Manager Kenneth A. Mix is hereby authorized and directed to execute the Grant of Easement Agreements on behalf of the City.

Seconded by

GRANT OF EASEMENT

City of Watertown of 245 Washington St., Watertown, NY 13601 (hereinafter referred to as "Grantor"), for consideration of One Dollar (\$1.00), and other valuable considerations paid, the receipt and sufficiency of which are hereby acknowledged under seal, hereby grants to NIAGARA MOHAWK POWER CORPORATION, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 (hereinafter referred to as "Grantee"), for Grantee and its lessees, licensees, successors, and assigns, the perpetual right and easement as described in Section 1 below (the "Easement") in, under, through, over, across, and upon the Grantor's land, as described in Section 2 below (the "Grantor's Land")

Section 1 – Description of the Easement. The "Easement" granted by the Grantor to the Grantee consists of a perpetual easement and right-of-way, with the right, privilege, and authority to:

a. Construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at its pleasure, abandon or remove underground electric facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances (collectively, the "Facilities"), which the Grantee shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the transmission of intelligence and communication purposes, by any means, whether now existing or hereafter devised, for public or private use, in, upon, over, under, and across that portion of the Grantor's Land described in Section 3 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others;

b. From time to time, without further payment therefore, clear and keep cleared the Easement Area of any and all trees, vegetation, roots, aboveground or belowground structures, improvements, or other obstructions and trim and/or remove other trees, roots and vegetation adjacent to the Easement Area that, in the opinion of the Grantee, may interfere with the construction, operation, and maintenance of the Facilities. The first clearing may be for less than the full width and may be widened from time to time to the full width;

c. Excavate or change the grade of the Grantor's Land as is reasonable, necessary, and proper for any and all purposes described in this Section 1; provided, however, that the Grantee will, upon completion of its work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

d. Pass and repass along the Easement Area to and from the adjoining lands and pass and repass over, across, and upon the Grantor's Land to and from the Easement Area, and construct, reconstruct, relocate, use, and maintain such footbridges, causeways, and ways of access, if any, thereon, as is reasonable and necessary in order to exercise to the fullest extent the Easement.

Section 2 – Description of Grantor's Land. The "Grantor's Land" is described in a certain Deed recorded in the Jefferson County Clerk's Office on 08/27/1963 in Liber 740 of Deeds at Page 329 and consists of land described as being part of Tax Parcel No. 11-01-201.000 of the City of Watertown, County of Jefferson, New York, commonly known as 245 Washington St. (City Hall Building) and/or Tax Parcel No. 11-01-201.000.

Section 3 – Location of the Easement Area. The "Easement Area" shall consist of a portion of the Grantor's Land 10 feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Area is shown on the sketch entitled 13-20-29462020, which sketch is attached hereto as Exhibit A and recorded herewith, copies of which are in the possession of the Grantor and the Grantees. The final and definitive location(s) of the Easement Area shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit A hereto.

Section 4 – Facilities Ownership. It is agreed that the Facilities shall remain the property of the Grantee, its successors and assigns.

Section 5 – General Provisions. The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantee that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantee, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with

the Facilities; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantee's prior written consent; the present grade or ground level of the Easement Area will not be changed by excavation or filling.

The Grantee, its successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein, and the same shall be divisible between or among two or more owners, as to any right or rights created hereunder, so that each assignee or owner shall have the full right, privilege, and authority herein granted, to be owned and enjoyed either in common or severally. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with the Grantor's Land and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

IN WITNESS WHEREOF, _____ have hereunto set his/her hand(s) and seal(s) this _____ day of _____, _____.

CITY OF WATERTOWN

Signature of Grantor-
TITLE _____ (L.S.)

State of New York)
)
County of _____) ss:

On the ____ day of _____ in the year 20____, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

Complete for ALL Grantors:

Please print name and address of Grantor(s) (If Grantor is other than an individual(s), print name and address of Company and include name and title of signer):

Name(s): City of Watertown

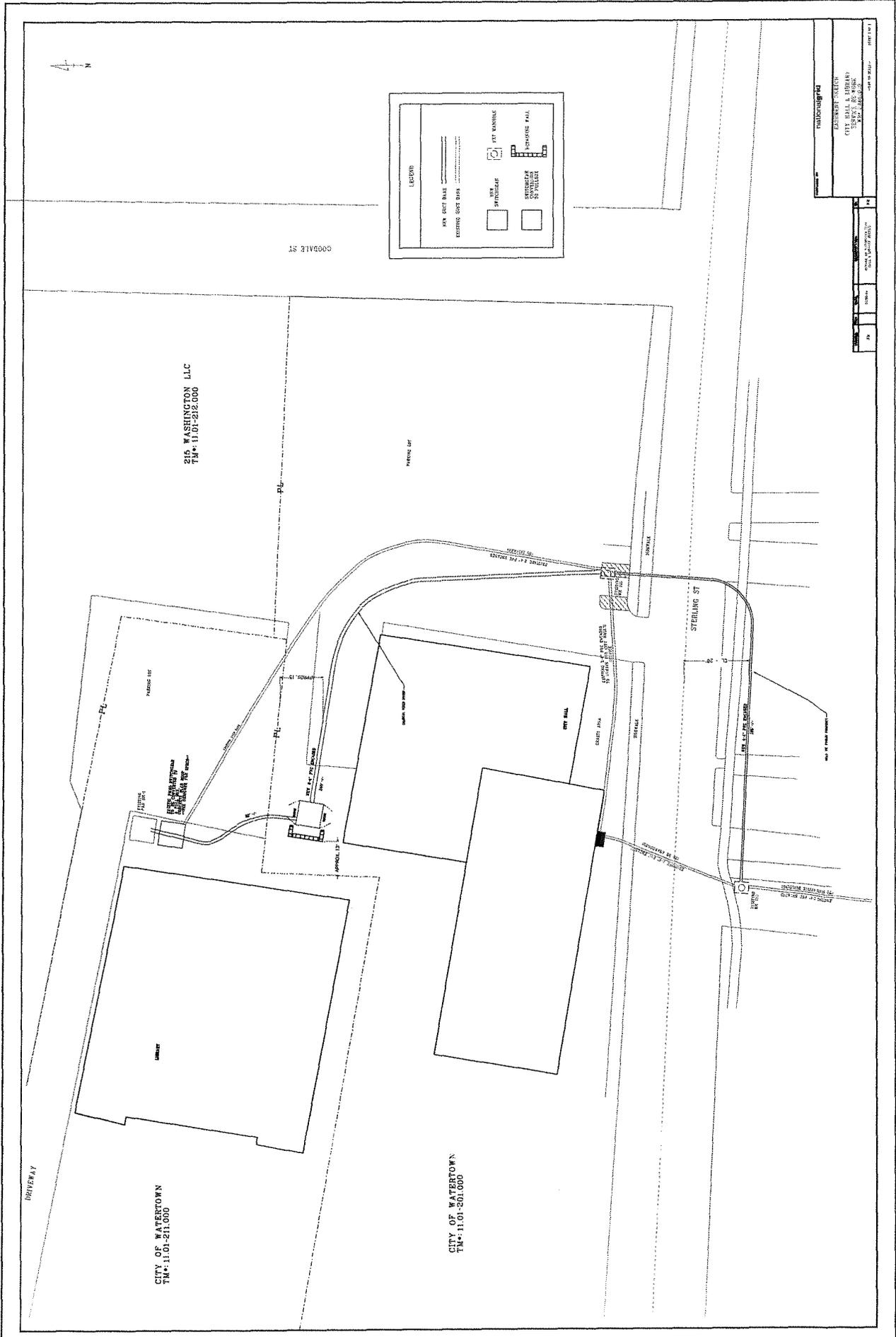
Address: 245 Washington St

Company: _____

City/Village/Town: Watertown

Title: _____

State: Ny Zip Code: 13601



GRANT OF EASEMENT

City of Watertown of 245 Washington St., Watertown, NY 13601 (hereinafter referred to as “Grantor”), for consideration of One Dollar (\$1.00), and other valuable considerations paid, the receipt and sufficiency of which are hereby acknowledged under seal, hereby grants to NIAGARA MOHAWK POWER CORPORATION, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 (hereinafter referred to as “Grantee”), for Grantee and its lessees, licensees, successors, and assigns, the perpetual right and easement as described in Section 1 below (the “Easement”) in, under, through, over, across, and upon the Grantor’s land, as described in Section 2 below (the “Grantor’s Land”)

Section 1 – Description of the Easement. The “Easement” granted by the Grantor to the Grantee consists of a perpetual easement and right-of-way, with the right, privilege, and authority to:

a. Construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at its pleasure, abandon or remove underground electric facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances (collectively, the “Facilities”), which the Grantee shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the transmission of intelligence and communication purposes, by any means, whether now existing or hereafter devised, for public or private use, in, upon, over, under, and across that portion of the Grantor’s Land described in Section 3 below (the “Easement Area”), and the highways abutting or running through the Grantor’s Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others;

b. From time to time, without further payment therefore, clear and keep cleared the Easement Area of any and all trees, vegetation, roots, aboveground or belowground structures, improvements, or other obstructions and trim and/or remove other trees, roots and vegetation adjacent to the Easement Area that, in the opinion of the Grantee, may interfere with the construction, operation, and maintenance of the Facilities. The first clearing may be for less than the full width and may be widened from time to time to the full width;

c. Excavate or change the grade of the Grantor’s Land as is reasonable, necessary, and proper for any and all purposes described in this Section 1; provided, however, that the Grantee will, upon completion of its work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

d. Pass and repass along the Easement Area to and from the adjoining lands and pass and repass over, across, and upon the Grantor’s Land to and from the Easement Area, and construct, reconstruct, relocate, use, and maintain such footbridges, causeways, and ways of access, if any, thereon, as is reasonable and necessary in order to exercise to the fullest extent the Easement.

Section 2 – Description of Grantor’s Land. The “Grantor’s Land” is described in a certain Deed recorded in the Jefferson County Clerk’s Office on --/--/-- in Liber 320 of Deeds at Page 225 and consists of land described as being part of Tax Parcel No. 11-01-211.000 of the City of Watertown, County of Jefferson, New York, commonly known as 229 Washington St. (Flower Memorial Library) and/or Tax Parcel No. 11-01-211.000.

Section 3 – Location of the Easement Area. The “Easement Area” shall consist of a portion of the Grantor’s Land 10 feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Area is shown on the sketch entitled 13-20-29462020, which sketch is attached hereto as Exhibit A and recorded herewith, copies of which are in the possession of the Grantor and the Grantees. The final and definitive location(s) of the Easement Area shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit A hereto.

Section 4 – Facilities Ownership. It is agreed that the Facilities shall remain the property of the Grantee, its successors and assigns.

Section 5 – General Provisions. The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantee that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantee, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with

Res No. 7

March 31, 2020

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Discontinuance of a Portion of a City Street Known as Bellew Avenue South

As was discussed at the February 11, 2020 City Council Work Session, the Watertown Local Development Corporation (WLDC), in conjunction with the Jefferson County Industrial Development Agency, is proposing to relocate an existing rail spur within the City Center Industrial Park. The intent of the relocation of the rail spur is to aid two major economic development initiatives planned for the industrial park resulting in business expansion and job growth. Roth Industries is planning to utilize the rail spur to bring in raw materials for their manufacturing process, which in turn would allow for the expansion of their production. Moving the rail spur to the north would also provide Renzi Foodservice, Inc. additional land to expand their operations over the next 10 years.

Before physically relocating the rail spur, a series of land transfers between the City, the WLDC, the JCIDA and Renzi Foodservice has to take place. The project also requires subdivision approval by the Planning Board. The subdivision was completed during a special meeting of the Board held on February 21, 2020. Now that the subdivision has been approved, all parties are working together to finalize the transfers of the various parcels.

The rail spur will be relocated approximately 200' to the north of its existing location. The new location will bisect a portion of the Bellew Avenue South right-of-way that is southerly of Rail Drive. When the industrial park was built, this portion of the road was stubbed out to the south of Rail Drive to allow for a southerly extension of Bellew Avenue South in the future. As the park developed and new businesses moved in and purchased property, the layout of the parcels and new buildings was such that the extension of Bellew Avenue South as a City street is not needed.

Since the new location of the rail spur will bisect a portion of the Bellew Avenue South right-of-way that is southerly of Rail Drive, Staff is recommending that the City Council discontinue that portion of the street so that it can be utilized for the rail spur parcel. The lot to be discontinued is relatively small at 0.166 acres as shown on the attached drawing.

The City Council is authorized, pursuant to Section 20, Paragraph (7) of the New York General City Law to discontinue streets. The attached resolution discontinues the use of a portion of Bellew Avenue South in the City of Watertown located southerly of the southerly margin of Rail Drive effective immediately.

RESOLUTION

Page 1 of 2

Discontinuance of a Portion of a City Street Known as Bellew Avenue South

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council has established a City Street known as Bellew Avenue South in the City of Watertown, and

WHEREAS a 0.166 acre portion of the street is located southerly of the southerly margin of Rail Drive in the City Center Industrial Park, and

WHEREAS the Watertown Local Development Corporation, in conjunction with the Jefferson County Industrial Development Agency, is proposing to relocate an existing rail spur within the City Center Industrial Park to a location that would include a portion of Bellew Avenue South which is southerly of Rail Drive, and

WHEREAS the relocation of the rail spur will aid two major economic development initiatives planned for the industrial park resulting in business expansion and job growth, and

WHEREAS the City Council of the City of Watertown is authorized, pursuant to Section 20, Paragraph (7) of the New York General City Law, to discontinue streets, and

WHEREAS the City Council deems it in the best interests of the City to discontinue a portion of the Bellew Avenue South that is located southerly of the southerly margin of Rail Drive, more particularly described as follows:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, State of New York and being more particularly described as follows:

BEGINNING at the most southwesterly terminus of Bellew Avenue South;

THENCE N. 02°-55'-14" E., along the westerly margin of Bellew Avenue South a distance of 75.00 feet to a point;

THENCE N. 42°-04'-46" W., along the westerly margin of Bellew Avenue South a

RESOLUTION

Page 2 of 2

Discontinuance of a Portion of a City Street Known as Bellew Avenue South

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

distance of 35.36 feet to a point;

THENCE S. 87°-04'-46" E., a distance of 116.00 feet to a point in the easterly margin of Bellew Avenue South;

THENCE S. 47°-55'-14" W., along said margin a distance of 35.36 feet to a point;

THENCE S. 02°-55'-14" W., continuing along the easterly margin of Bellew Avenue South a distance of 75.00 feet to the most southeasterly terminus thereof;

THENCE N. 87°-04'-46" W., along the southerly terminus of Bellew Avenue South a distance of 66.00 feet the POINT OF BEGINNING

CONTAINING 0.166 acres of land, more or less.

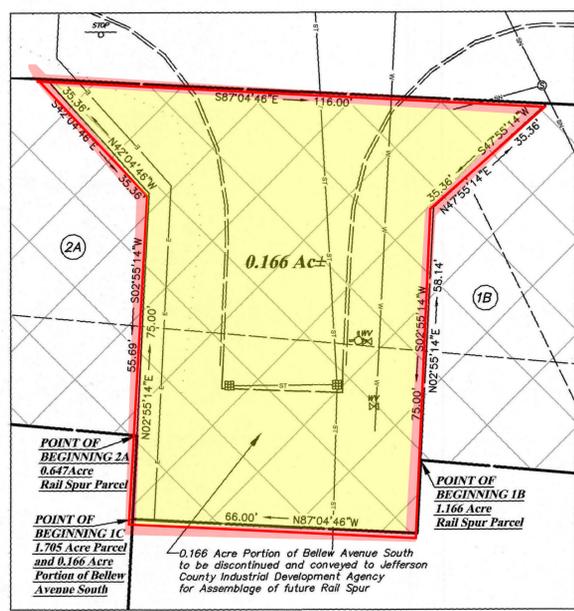
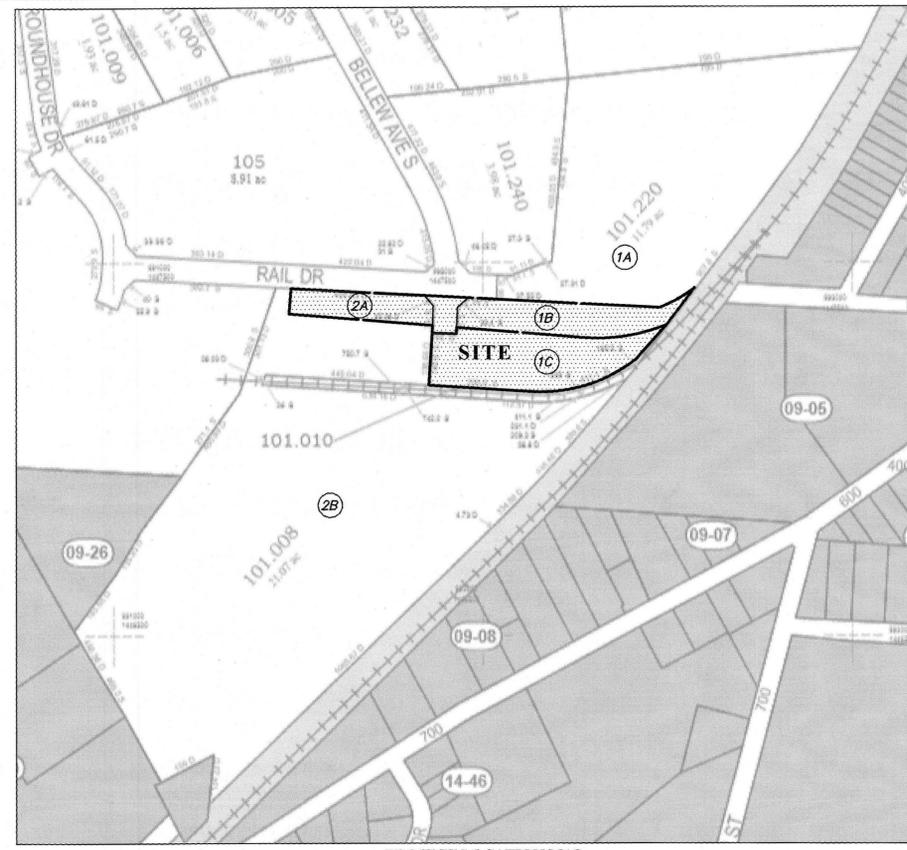
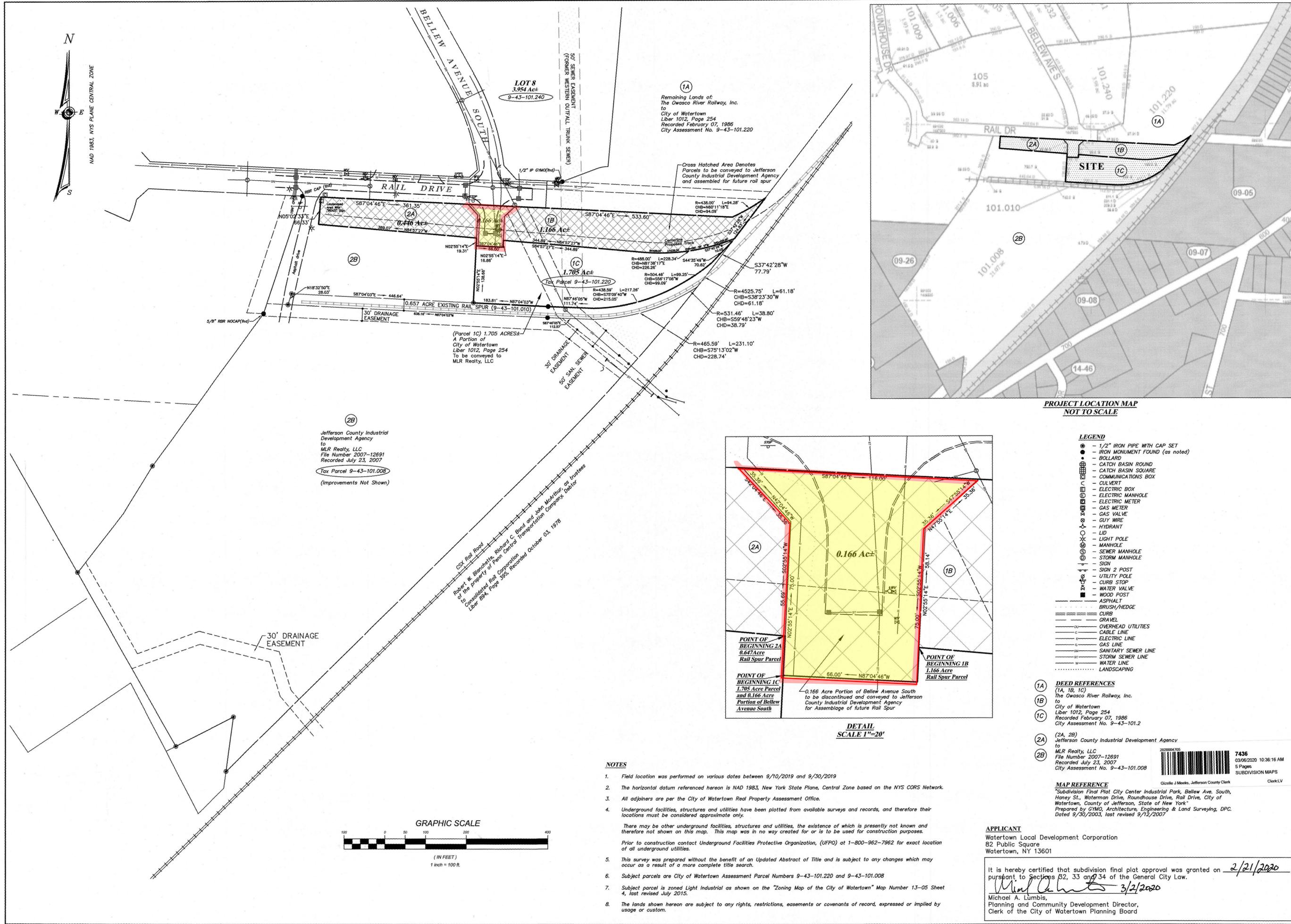
SUBJECT TO a 50' Sanitary Sewer Easement.

SUBJECT TO any other rights or restrictions of record that may exist.

IT BEING the intent to describe all that portion of Bellew Avenue South, located southerly of the southerly Margin of Rail Drive, said parcel of land being a portion of the parcel of land conveyed by the Owasco River Railway, Inc to the City of Watertown by deed recorded in the Jefferson County Clerk's Office in Liber 1012 at Page 254, on February 07, 1986, as shown on a map titled "Final Map of Subdivision and Assemblage of the Lands of MLR Realty LLC Et Al., Rail Drive and Bellew Avenue South, City of Watertown, County of Jefferson, State of New York", dated 02/24/2020, prepared by GYMO, Architecture, Engineering & Land Surveying, D.P.C., Watertown, New York.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the use of a portion of Bellew Avenue South in the City of Watertown located southerly of the southerly margin of Rail Drive, as described above, shall be discontinued effective immediately.

Seconded by



LEGEND

- 1/2" IRON PIPE WITH CAP SET
- IRON MONUMENT FOUND (as noted)
- BOLLARD
- CATCH BASIN ROUND
- CATCH BASIN SQUARE
- COMMUNICATIONS BOX
- CULVERT
- ELECTRIC BOX
- ELECTRIC MANHOLE
- ELECTRIC METER
- GAS METER
- GAS VALVE
- GUY WIRE
- HYDRANT
- LID
- LIGHT POLE
- MANHOLE
- SEWER MANHOLE
- STORM MANHOLE
- SIGN
- SIGN 2 POST
- UTILITY POLE
- CURB STOP
- WATER VALVE
- WOOD POST
- ASPHALT
- BRUSH/HEDGE
- CURB
- GRAVEL
- OVERHEAD UTILITIES
- CABLE LINE
- ELECTRIC LINE
- GAS LINE
- SANITARY SEWER LINE
- STORM SEWER LINE
- WATER LINE
- LANDSCAPING

- 1A (1A, 1B, 1C) The Owasco River Railway, Inc. to City of Watertown Liber 1012, Page 254 Recorded February 07, 1986 City Assessment No. 9-43-101.2
- 1B City of Watertown Liber 1012, Page 254 Recorded February 07, 1986 City Assessment No. 9-43-101.2
- 1C City of Watertown Liber 1012, Page 254 Recorded February 07, 1986 City Assessment No. 9-43-101.2
- 2A Jefferson County Industrial Development Agency to MLR Realty, LLC File Number 2007-12691 Recorded July 23, 2007 City Assessment No. 9-43-101.008
- 2B MLR Realty, LLC File Number 2007-12691 Recorded July 23, 2007 City Assessment No. 9-43-101.008

MAP REFERENCE
 "Subdivision Final Plat City Center Industrial Park, Bellow Ave. South, Haney St., Watertown Drive, Roundhouse Drive, Rail Drive, City of Watertown, County of Jefferson, State of New York" Prepared by GYMO, Architecture, Engineering & Land Surveying, D.P.C. Dated 9/30/2003, last revised 9/12/2007

APPLICANT
 Watertown Local Development Corporation
 82 Public Square
 Watertown, NY 13601

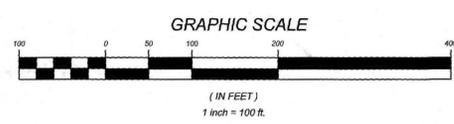
It is hereby certified that subdivision final plat approval was granted on 2/21/2020 pursuant to Sections 32, 33 and 34 of the General City Law.
 Michael A. Lumbis,
 Planning and Community Development Director,
 Clerk of the City of Watertown Planning Board

Jefferson County Industrial Development Agency
 to
 MLR Realty, LLC
 File Number 2007-12691
 Recorded July 23, 2007
 Tax Parcel 9-43-101.008
 (Improvements Not Shown)

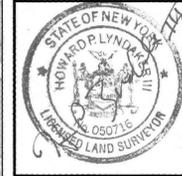
CSX Rail Road
 Robert W. Blanchette, Richard C. Bono and John McArthur, as Trustees
 of the property of Penn Central Transportation Company, Deed
 Liber 894, Page 395, Recorded October 03, 1978

NOTES

- Field location was performed on various dates between 9/10/2019 and 9/30/2019
- The horizontal datum referenced herein is NAD 1983, New York State Plane, Central Zone based on the NYS CORS Network.
- All adjoiners are per the City of Watertown Real Property Assessment Office.
- Underground facilities, structures and utilities have been plotted from available surveys and records, and therefore their locations must be considered approximate only.
 There may be other underground facilities, structures and utilities, the existence of which is presently not known and therefore not shown on this map. This map was in no way created for or is to be used for construction purposes.
 Prior to construction contact Underground Facilities Protective Organization, (UFPD) at 1-800-962-7962 for exact location of all underground utilities.
- This survey was prepared without the benefit of an Updated Abstract of Title and is subject to any changes which may occur as a result of a more complete title search.
- Subject parcels are City of Watertown Assessment Parcel Numbers 9-43-101.220 and 9-43-101.008
- Subject parcel is zoned Light Industrial as shown on the "Zoning Map of the City of Watertown" Map Number 13-05 Sheet 4, last revised July 2015.
- The lands shown hereon are subject to any rights, restrictions, easements or covenants of record, expressed or implied by usage or custom.



WWW.GYMODPCC.COM
 18969 US Route 11
 Watertown, NY 13601
 315.788.3900

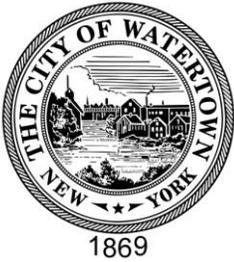


GYMO ARCHITECTURE, ENGINEERING & LAND SURVEYING, D.P.C.
 IT IS A VIOLATION OF SECTION 2208, SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW FOR ANY PERSON, UNLESS ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR TO ALTER ANY PART OF THIS DOCUMENT IN ANY WAY. IF ALTERED, SUCH LICENSEE SHALL AFFIX HIS OR HER SEAL AND THE NOTATION "ALTERED BY" FOLLOWED BY HIS OR HER SIGNATURE, DATE AND A BRIEF DESCRIPTION OF ALTERATION.

FINAL MAP OF SUBDIVISION AND ASSEMBLAGE OF THE LANDS OF
MLR REALTY LLC ET AL.
RAIL DRIVE AND BELLEVUE AVENUE SOUTH
CITY OF WATERTOWN, COUNTY OF JEFFERSON, STATE OF NEW YORK

Project No: 2000-0508.17
 Scale: 1"=100'
 Date: 2/24/2020
 Drawn By: GFA
 Survey Date: See Note 1
 Checked By: HPL
 Date Issued: 2/26/2020
 Drwg. No.

S101



CITY OF WATERTOWN, NEW YORK

ROOM 302, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL DMorrow@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 782-9014

Dale Morrow
Purchasing Manager

Res No. 8

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Dale Morrow, Purchasing Manager
SUBJECT: Bid 2020-05 – Hydro Plant Trash/Safety Rack Replacement Project
DATE: 03/20/20

The City's Purchasing Department advertised in the Watertown Daily Times on January 24, 2020, calling for sealed bids for the fabrication and delivery of a new section of trash rack for in front of the intake to unit number two, as per City specifications.

The Trash/Safety Rack Replacement Project is part of the 2019-20 Capital Project, page 293 budgeted at \$45,000.

The Purchasing Department issued Invitations to Bid to four (4) vendors. The City received three (3) sealed bid submittals. The Purchasing Department publicly opened and read the sealed bids on March 19, 2020, at 11:15 am local time. The bid tabulation for the bid is shown below.

Mecan-Hydro Inc.	DC Building Systems, Inc.	Tuscarora Construction Co., Inc.
Quebec, Canada	Watertown, NY	Pulaski, NY
\$35,064.00	\$37,000.00	\$47,340.00

City Engineering and the Purchasing Department reviewed the responses to ensure that they complied with the specifications.

Staff recommends that City Council award the bid for the Hydro Plant Trash/Safety Rack Replacement Project to **DC Building Systems, Inc.** in the amount of **\$37,000** as the most responsive responsible bidder. Mecan-Hydro Inc. was the lowest bidder; however, the delivery schedule was an issue. If there are any questions concerning this recommendation, please contact me at your convenience.

RESOLUTION

Page 1 of 1

Accepting Bid for Hydro Plant
Trash/Safety Rack Replacement Project

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member ROSHIA, Jesse C. P.
 Council Member RUGGIERO, Lisa L.
 Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for Hydro Plant Trash/Safety Rack Replacement Project, as per City specifications, and

WHEREAS bid invitations were also issued to four (4) vendors with three (3) sealed bids submitted to the Purchasing Department, and

WHEREAS on Thursday, March 19, 2020, at 11:15 a.m., the bids received were publicly opened and read, and

WHEREAS the City Purchasing Department reviewed the bids received with City Engineering, and it is their recommendation that the City Council accept the bid submitted by DC Building Systems, Inc. in the amount of \$37,000,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid of DC Building Systems, Inc. in the amount of \$37,000 for Hydro Plant Trash/Safety Rack Replacement Project as the most qualified bidder meeting our specifications, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign all contracts associated with implementing the award to DC Building Systems, Inc.

Seconded by

RESOLUTION

Page 1 of 2

Establishing the Level of Service for Watertown Fire Department Heavy Rescue Truck and EMS Calls

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS, the City of Watertown enjoys a full-time professional Fire Department which, among its many duties, responds to Emergency Medical Service (EMS) calls providing basic life support (BLS) services on all work shifts; and

WHEREAS, a local private ambulance service provides advanced life support (ALS) services in the City, and holds the certificate of need (issued by New York State Department of Health) to transport individuals with medical conditions; and

WHEREAS, the Watertown Fire Department provides non-transporting BLS services in support of the private ambulance service; and

WHEREAS, the Watertown Fire Department has been sending multiple units to calls for BLS services, the result of which has many times been to provide the support services which are not called for under the County’s EMS program or EMD (Emergency Medical Dispatch) guidelines; and

WHEREAS, the deployment of multiple units in those situations, while otherwise laudable, presents an unnecessary risk to the health, safety and welfare of the members of the Fire Department and of the public; and

WHEREAS, the City’s EMS response by multiple units also does not follow the standards set forth in the dispatching procedures and protocols dictated by the County’s EMS program, or is otherwise inconsistent with the County standardized EMD; and

WHEREAS, the City Council, as the elected body of the City, is responsible for establishing the level of service required of each City department, including the Watertown Fire Department in providing BLS services; now therefore be it

RESOLVED, that the Watertown Fire Department shall be limited in the level of service to be provided in its response to support EMS calls by solely dispatching its designated rescue truck to

RESOLUTION

Page 2 of 2

Establishing the Level of Service for Watertown Fire Department Heavy Rescue Truck and EMS Calls

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member ROSHIA, Jesse C. P.
- Council Member RUGGIERO, Lisa L.
- Mayor SMITH, Jeffrey M.

Total

YEA	NAY

medical calls, as dispatched by Jefferson County EMD program, and consistent with EMD standards, even if multiple medicals occur at the same time. The City Fire Department shall otherwise respond with additional units or the closest unit for the following events:

- a. Pedestrian/vehicle accidents;
- b. Motor vehicle accidents;
- c. Person not breathing;
- d. CPR is in progress/Cardiac Arrest; and
- e. When specifically requested by the City’s Advanced Life Support (“ALS”) provider and holder of the certificate of need, Guilfoyle Ambulance Service; and be it further

RESOLVED that the Watertown City Manager shall instruct the County’s Office of Fire and Emergency Management to only deploy the City’s heavy rescue truck in the above circumstances or where the Watertown Fire Department’s “BLS” services are otherwise necessary, being guided by the programmed EMS guide contained in the County’s EMD Dispatch System.

Seconded by

March 30, 2020

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: Sales Tax Revenue – February 2020

Sales tax revenue was up \$53,726 or 4.67% compared to last February. In comparison to the original budget projection for the month, sales tax was up \$16,792 or 1.41%. The year-to-date actual receipts are up \$526,665 or 4.20%, while the year-to-date receipts on a budget basis are up \$180,934 or 1.40%.

The State withheld \$314,650 from November's sales tax distribution to the County to cover its \$490,677 of AIM related payments to Jefferson County towns and villages that were initially cut in the State's FY 2020 Budget. Therefore the, the City was shorted \$75,516 to fund the State's AIM payments. An additional \$176,027 (City share = \$42,246) will be withheld from the May 2020 sales tax distribution.

	<u>Actual 2016-17</u>	<u>Actual 2017-18</u>	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Variance</u>	<u>% Inc/(Dec) to Prior Year</u>
July	\$ 1,536,214	\$ 1,573,554	\$ 1,606,413	\$ 1,763,856	\$ 157,443	9.80%
August	\$ 1,435,666	\$ 1,498,230	\$ 1,573,047	\$ 1,763,893	\$ 190,846	12.13%
September	\$ 1,982,777	\$ 1,918,505	\$ 2,226,468	\$ 2,129,882	\$ (96,586)	(4.34%)
October	\$ 1,295,166	\$ 1,381,534	\$ 1,423,970	\$ 1,499,868	\$ 75,898	5.33%
November	\$ 1,355,551	\$ 1,435,650	\$ 1,466,279	\$ 1,410,364	\$ (55,915)	(3.81%)
December	\$ 1,752,250	\$ 1,754,106	\$ 1,718,512	\$ 1,868,004	\$ 149,492	8.70%
January	\$ 1,363,372	\$ 1,360,442	\$ 1,384,533	\$ 1,436,294	\$ 51,760	3.74%
February	\$ 1,087,663	\$ 1,163,558	\$ 1,149,846	\$ 1,203,572	\$ 53,726	4.67%
March	\$ 1,548,314	\$ 1,511,911	\$ 1,420,276	\$ -	\$ -	
April	\$ 1,313,100	\$ 1,392,815	\$ 1,410,924	\$ -	\$ -	
May	\$ 1,325,536	\$ 1,383,659	\$ 1,501,095	\$ -	\$ -	
June	<u>\$ 1,821,198</u>	<u>\$ 2,051,011</u>	<u>\$ 1,864,710</u>	<u>\$ -</u>	<u>\$ -</u>	
YTD	<u>\$ 17,816,807</u>	<u>\$ 18,424,974</u>	<u>\$ 18,746,071</u>	<u>\$ 13,075,732</u>	<u>\$ 526,665</u>	<u>4.20%</u>

	<u>Original Budget 2019-20</u>	<u>Actual 2019-20</u>	<u>Variance</u>	<u>%</u>
July	\$ 1,650,196	\$ 1,763,856	\$ 113,660	6.89%
August	\$ 1,616,330	\$ 1,763,893	\$ 147,563	9.13%
September	\$ 2,279,552	\$ 2,129,882	\$ (149,670)	(6.57%)
October	\$ 1,465,016	\$ 1,499,868	\$ 34,852	2.38%
November	\$ 1,507,960	\$ 1,410,364	\$ (97,596)	(6.47%)
December	\$ 1,763,976	\$ 1,868,004	\$ 104,028	5.90%
January	\$ 1,424,988	\$ 1,436,294	\$ 11,306	0.79%
February	\$ 1,186,780	\$ 1,203,572	\$ 16,792	1.41%
March	\$ 1,461,267	\$ -	\$ -	
April	\$ 1,433,395	\$ -	\$ -	
May	\$ 1,424,101	\$ -	\$ -	
June	<u>\$ 2,101,439</u>	<u>\$ -</u>	<u>\$ -</u>	
YTD	<u>\$ 19,315,000</u>	<u>\$ 13,075,732</u>	<u>\$ 180,934</u>	<u>1.40%</u>

March 30, 2020

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: Sale of Surplus Hydro-electricity – February 2020

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last February, the sale of surplus hydro-electric power on an actual to actual basis was down \$93,927 or 30.19%. In comparison to the budget projection for the month, revenue was down \$47,159 or 17.84%. The year-to-date actual revenue is up \$540,957 or 32.20%, while the year-to-date revenue on a budget basis is up \$350,590 or 18.75%. The hydro-electric facility was planned to be shut down in August and September for planned capital improvements. It was shut down in late October – early November for the installation of the excitation system.

	<u>Actual</u> <u>2016-17</u>	<u>Actual</u> <u>2017-18</u>	<u>Actual</u> <u>2018-19</u>	<u>Actual</u> <u>2019-20</u>	<u>Variance</u>	<u>%</u> <u>Inc/(Dec)to</u> <u>Prior Year</u>
July	\$ 73,815	\$ 644,519	\$ 4,063	\$ 265,466	\$ 261,402	6,433.13%
August	\$ 278,611	\$ 308,911	\$ 1,201	\$ 13,330	\$ 12,129	1,009.80%
September	\$ 22,118	\$ 129,629	\$ 46,149	\$ 125,102	\$ 78,953	171.08%
October	\$ 208,586	\$ 219,082	\$ 323,260	\$ 222,218	(\$101,043)	(31.26%)
November	\$ 396,753	\$ 610,656	\$ 572,955	\$ 554,930	(\$ 18,025)	(3.15%)
December	\$ 470,259	\$ 332,344	\$ 249,645	\$ 406,126	\$ 156,482	62.68%
January	\$ 481,938	\$ 243,768	\$ 171,405	\$ 416,391	\$ 244,985	142.93%
February	\$ 325,684	\$ 353,929	\$ 311,149	\$ 217,222	(\$ 93,927)	(30.19%)
March	\$ 418,328	\$ 587,558	\$ 403,524			
April	\$ 688,018	\$ 728,661	\$ 673,362			
May	\$ 711,278	\$ 584,892	\$ 809,967			
June	<u>\$ 681,514</u>	<u>\$ 59,631</u>	<u>\$ 787,591</u>			
YTD	<u>\$4,756,903</u>	<u>\$4,803,579</u>	<u>\$4,354,270</u>	<u>\$2,220,784</u>	<u>\$ 540,957</u>	<u>32.20%</u>

	<u>Original</u> <u>Budget</u> <u>2019-20</u>	<u>Actual</u> <u>2019-20</u>	<u>Variance</u>	<u>%</u>
July	\$ 34,564	\$ 265,466	\$ 230,902	668.04%
August	\$ -	\$ 13,330	\$ 13,330	N/A
September	\$ -	\$ 125,102	\$ 125,102	N/A
October	\$ 344,902	\$ 222,218	(\$122,684)	(35.57%)
November	\$ 491,694	\$ 554,930	\$ 63,236	12.86%
December	\$ 419,771	\$ 406,126	(\$ 13,645)	(3.25%)
January	\$ 314,882	\$ 416,391	\$ 101,509	32.24%
February	\$ 264,381	\$ 217,222	(\$ 47,159)	(17.84%)
March	\$ 439,005			
April	\$ 657,489			
May	\$ 591,362			
June	<u>\$ 338,950</u>			
YTD	<u>3,897,000</u>	<u>\$2,220,784</u>	<u>\$ 350,590</u>	<u>18.75%</u>

April 1, 2020

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: NYS Office of the State Comptroller – Fiscal Stress Monitoring System

The NYS Office of the State Comptroller released on March 19th the fiscal and environmental stress scores for municipalities based upon their FY 2018-19 financial reports and other data. In January 2013 Comptroller DiNapoli implemented a fiscal stress monitoring system to inform municipal leaders and taxpayers of the economic and budgetary challenges facing their localities so that actions can be taken to avoid a fiscal crisis. Based on the State Comptroller’s review of the City’s FY 2018-19 Annual Update Document the City is currently classified as “No Designation” based on a score of 1.67 relative to its fiscal stress which compares to the same designation from last year with a score of 3.33. The State Comptroller classified the City’s environmental stress as “Susceptible Environmental Stress” based on a score of 33.33 compared to “No Designation” in the previous year with a score of 26.7.

The State Comptroller’s stress categories are as follows:

Classification of Stress	Total Fiscal Points	Total Environmental Points
Significant Fiscal Stress	65 – 100	50 – 100
Moderate Fiscal Stress	55 – 64.9	40 – 49.9
Susceptible to Fiscal Stress	45 – 54.9	30 – 39.9
No Designation	0 – 44.9	0 – 29.9

The monitoring system is intended to represent a systematic and objective methodology for identifying the presence of stress conditions in local government. The system looks at financial indicators and environmental indicators however only the scores of the financial indicators directly determine a municipality’s level of fiscal stress. The financial and environmental indicators are based on different calculations within the following categories:

- | | |
|-----------------------------|---------------------------------|
| <u>Financial Indicators</u> | <u>Environmental Indicators</u> |
| - Year end fund balance | - Population |
| - Operating deficits | - Poverty |
| - Cash position | - Age |
| - Use of short-term debt | - Tax Base |
| - Fixed costs | - Income |
| | - Unemployment |
| | - State and Federal Aid |

The City received points for the following financial indicators:

Indicator	FY 2018-19 Score	FY 2017-18 Score	FY 2016-17 Score
Assigned Unassigned Fund Balance / Gross Expenditures (Combined Funds) being less than the same ratio for the General Fund)	0.00	0.00	0.00
Number of Operating Deficits in Last 3 Years	0.00	0.00	0.00
Last 3 Year Average of Personal Services and Fringe Benefits /Net Revenues (69.01%)	1.67	3.33	3.33
Total	1.67	3.33	3.33

It is important to understand that where reference is made to “General Fund” the data used was from the combination of the General Fund, Risk Retention Fund, Workers Compensation Fund and Tourism Fund. Where reference is made to “combined funds” the data used was from the combination of the General Fund, Risk Retention Fund, Workers Compensation Fund, Tourism Fund, Water Fund and Sewer Fund. Where reference is made to “all funds” the data used was from the combination of the General, Risk Retention, Workers Compensation, Tourism, Water, Sewer, Community Development, Library, Self-funded Health Insurance, and Debt Service Funds. **However, in reality, all of these funds should be looked at individually for financial stress and not on a combined level as each funds’ financial resources cannot be combined to offset the stress one of the funds may be experiencing.**

It is also important to look at the accompanying charts that show where the levels were set for municipalities to be assigned points towards a level of fiscal stress. For example assigned and unassigned fund balance as a percentage of gross expenditures needs to get as low as 10% to be assigned any points and be at 0% or below for all points to be assigned. With the City’s reliance on variable revenue sources (sales tax and sale of excess hydro-electricity) those levels should be set much higher to truly indicate if the City is under fiscal stress.

The City received points for the following environmental indicators:

Indicator	FY 2018-19 Score	FY 2017-18 Score	FY 2016-17 Score
Change in Population since 2013 (-6.93%)	10.00	10.00	6.67
Percent of Households with Public Assistance (28.58%)	13.33	13.33	13.33
Percent Change in Home Values since 2013 (+6.93%)	6.67	0.00	0.00
Median Household Income (\$36,365 - \$41,560)	3.33	3.33	0.00
Unemployment Rate	0.00	0.00	3.33
Total	33.33	26.67	23.33

More details on the State Comptroller’s Fiscal Stress Monitoring System can be found on their website at: <http://www.osc.state.ny.us/localgov/fiscalmonitoring/index.htm>

It is extremely important to note that the State Comptroller’s report focuses on the fiscal year ended June 30, 2019 report data which is prior to the impacts that the Coronavirus pandemic will cause and the significant fund balance appropriation for the Thompson Park pool and bathhouse project.

City of Watertown

Category	Indicator	Scoring	Fiscal Year End	Points		
Year End Fund Balance	1 Assigned and Unassigned Fund Balance	General Fund 25 Points ≤ 0% 18.75 Points > 0% But ≤ 3.33% 12.50 Points > 3.33% But ≤ 6.67% 6.25 Points > 6.67% But ≤ 10% 0 Points > 10%	2019	Data Required Assigned and Unassigned Fund Balance (codes 915 & 917) 11,222,800 Gross Expenditures 43,515,471 Calculation Assigned and Unassigned Fund Balance + Gross Expenditures 25.79%	0.00	
				Data Required Total Fund Balance (code 8029) 13,345,797 Gross Expenditures 43,515,471 Calculation Total Fund Balance + Gross Expenditures 30.67%		
Operating Deficits	3 Operating Deficit	Combined Funds 10 Points = Deficit < 0% In 3/3 Last Fiscal Years 6.67 Points = Deficit < 0% in 2/3 Last Fiscal Years 3.33 Points = Deficit < 0% in 1/3 Last Fiscal Years 0 Points = Deficit < 0% in 0/3 Last Fiscal Years	2017	Data Required Gross Revenues 52,823,284 Gross Expenditures 51,136,586 Calculation (Gross Revenues - Gross Expenditures) + Gross Expenditures 3.30%	0.00	
				2018		Data Required Gross Revenues 55,007,241 Gross Expenditures 53,689,493 Calculation (Gross Revenues - Gross Expenditures) + Gross Expenditures 2.45%
						2019
Cash Position	4 Cash Ratio	Combined Funds 10 Points ≤ 50% 6.67 Points > 50% But ≤ 75% 3.33 Points > 75% But ≤ 100% 0 Points > 100%	2019	Data Required Cash and Investments (codes 200-223, 450, 451) 20,264,830 Net Current Liability (codes 600-626, 631-637 & 639-668 less codes 280, 290, 295) 6,217,230 Calculation Cash and Investments + Net Current Liability 325.95%	0.00	
				2019		Data Required Cash and Investments (codes 200, 201, 450, 451) 20,259,080 Average Monthly Gross Expenditures (Gross Expenditures ÷ 12) 4,379,669 Calculation Cash and Investments + Average Monthly Gross Expenditures 462.57%
Use of Short-Term Cash-Flow Debt	6 Short-Term Cash-Flow Debt Issuance	All Funds 5 Points > 15% 3.33 Points > 5% But ≤ 15% 1.67 Points > 0% But ≤ 5% 0 Points = 0%	2019		Data Required Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0 Total Revenues (General Fund Only) 42,554,985 Calculation Short-Term Debt Issued + Total Revenues (General Fund Only) 0.00%	0.00
				2017	Data Required Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0	
					2018	
7 Short-Term Cash-Flow Debt Issuance Trend	All Funds 5 Points = Issuance In Each of Last Three Years 3.33 Points = Issuance In Each of Last Two Years 1.67 Points = Issuance In Current Year 0 Points = No Issuance In Current Year	2018	Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0	0.00		
			2019		Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0	

City of Watertown

Category	Indicator	Scoring	Fiscal Year End		Points	
Fixed Costs	8 Personal Services and Employee Benefits	All Funds (Except Capital Projects) 5 Points = Last Three Fiscal Year Average ≥ 75% 3.33 Points = Last Three Fiscal Year Average ≥ 70% But < 75% 1.67 Points = Last Three Fiscal Year Average ≥ 65% But < 70% 0 Points = Last Three Fiscal Year Average < 65%	2017	Data Required	1.67	
				Personal Services and Employee Benefits		45,088,450
				Total Revenues		62,701,787
				Calculation		
			Personal Services and Employee Benefits + Total Revenues	71.91%		
			2018	Data Required		
				Personal Services and Employee Benefits		47,999,729
	Total Revenues	68,212,103				
	2019	Data Required				
		Personal Services and Employee Benefits		44,505,980		
		Total Revenues		68,723,568		
	Calculation					
	Personal Services and Employee Benefits + Total Revenues	64.76%				
	Calculation (Average)					
3 Year Average (Personal Services and Employee Benefits + Total Revenues)	69.01%					
9 Debt Service % Revenue	All Funds (Except Capital Projects) 5 Points = Last Three Fiscal Year Average ≥ 20% 3.33 Points = Last Three Fiscal Year Average ≥ 15% But < 20% 1.67 Points = Last Three Fiscal Year Average ≥ 10% But < 15% 0 Points = Last Three Fiscal Year Average < 10%	2017	Data Required	0.00		
			Debt Service Expenditures - Current Refunding Bond Proceeds (code 5792)		3,412,717	
			Total Revenues		62,701,787	
			Calculation			
		Debt Service + Total Revenues	5.44%			
		2018	Data Required			
			Debt Service Expenditures - Current Refunding Bond Proceeds (code 5792)		3,543,438	
			Total Revenues		68,212,103	
		2019	Data Required			
			Debt Service Expenditures - Current Refunding Bond Proceeds (code 5792)		3,602,530	
Total Revenues	68,723,568					
Calculation						
Debt Service + Total Revenues	5.24%					
Calculation (Average)						
3 Year Average (Debt Service + Total Revenues)	5.29%					
				Total:	1.7	

General Fund Combined Funds
Cities A A, FX, G, ES, EW

Gross Revenues = Revenues and Other Sources
Total Revenues = Revenues
Gross Expenditures = Expenditures and Other Uses

Point Range (Out of 100 total pts)
Significant Fiscal Stress 65 - 100
Moderate Fiscal Stress 55 - 64.9
Susceptible Fiscal Stress 45 - 54.9
No Designation 0 - 44.9

Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

City of Watertown

Category	Indicator	Scoring	Year	Data Required	Points
Population	1 Change in Population	10 Points < -5% 6.67 Points < -2.5% But ≥ -5% 3.33 Points < 0% But ≥ -2.5% 0 Points ≥ 0%	2013	Population 27,172	10.00
			2018	Data Required Population 25,290	
				Calculation (2018 Population Estimate - 2013 Population Estimate) ÷ 2013 Prior Population -6.93%	
Poverty	2 Percent of Households with Public Assistance	20 Points > 30% 13.33 Point > 25% But ≤ 30% 6.67 Points > 20% But ≤ 25% 0 Points ≤ 20%	2018	Data Required Households with Public Assistance 3,175 Total Number of Households 11,110	13.33
				Calculation Households with Public Assistance ÷ Total Number of Households 28.58%	
Age	3 Percent of Population Under 18 & Over 65	10 Points > 50% 6.67 Points > 47.50% But ≤ 50% 3.33 Points > 45% But ≤ 47.50% 0 Points ≤ 45%	2018	Data Required Percent of Population Under 18 23.70% Percent of Population 65 and Over 12.20%	0.00
				Calculation Percent of Population Under 18 + Percent of Population 65 and Over 35.90%	
Tax Base	4 Percent Change in Home Value	20 Points < 0% 13.33 Points < 5.01% (50% x Consumer Price Index Calculation) 6.67 Points < 10.02% (Consumer Price Index Calculation) 0 Points ≥ 10.02% (Consumer Price Index Calculation)	2013	Data Required Median Value of Owner Occupied Housing 118,400 Housing Consumer Price Index (NY-NJ-PA Region) 270.63	6.67
			2018	Data Required Median Value of Owner Occupied Housing 126,600 Housing Consumer Price Index (NY-NJ-PA Region) 297.74	
				Calculation (Property Value) (2018 Median Home Value - 2013 Median Home Value) ÷ 2013 Median Home Value 6.93% Calculation (Consumer Price Index) (2018 Consumer Price Index - 2013 Consumer Price Index) ÷ 2013 Consumer Price Index 10.02%	
Income	5 Median Household Income	10 Points < 31,170 (150% x Federal Poverty Line (FPL)) 6.67 Points < 36,365 (175% x FPL) But ≥ 31,170 (150% x FPL) 3.33 Points < 41,560 (200% x FPL) But ≥ 36,365 (175% x FPL) 0 Points ≥ 41,560 (200% x FPL)	2018	Data Required Median Household Income 41,339 Federal Poverty Line (Family of 3) 20,780	3.33
Unemployment	6 Unemployment Rate	10 Points > 12% 6.67 Points > 10% But ≤ 12% 3.33 Points > 8% But ≤ 10% 0 Points ≤ 8%	2018	Data Required Unemployment Rate 5.90%	0.00
State and Federal Aid	7 Reliance on State and Federal Aid	20 Points > 30% 13.33 Points > 20% But ≤ 30% 6.67 Points > 15% But ≤ 20% 0 Points ≤ 15%	2017	Data Required State and Federal Revenues (codes 3000-4999) - (codes 3960 & 4960) 6,755,694 Total Revenues (All Funds Except Capital Projects) 62,701,787	0.00
				Calculation State and Federal Revenues ÷ Total Revenues 10.77%	
			2018	Data Required State and Federal Revenues (codes 3000-4999) - (codes 3960 & 4960) 8,241,687 Total Revenues (All Funds Except Capital Projects) 68,212,103	
				Calculation State and Federal Revenues ÷ Total Revenues 12.08%	
			2019	Data Required State and Federal Revenues (codes 3000-4999) - (codes 3960 & 4960) 8,028,346 Total Revenues (All Funds Except Capital Projects) 68,723,568	
				Calculation State and Federal Revenues ÷ Total Revenues 11.68%	
	Calculation (Average) 3 Year Average (State and Federal Revenues ÷ Total Revenues) 11.51%				
	Total:	33.3			

Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Total Revenues = Revenues (Not Including Other Sources)

Point Range (Out of 100 total pts)

Significant Environmental Stress 50 - 100
Moderate Environmental Stress 40 - 49.9
Susceptible Environmental Stress 30 - 39.9
No Designation 0 - 29.9

March 31, 2020

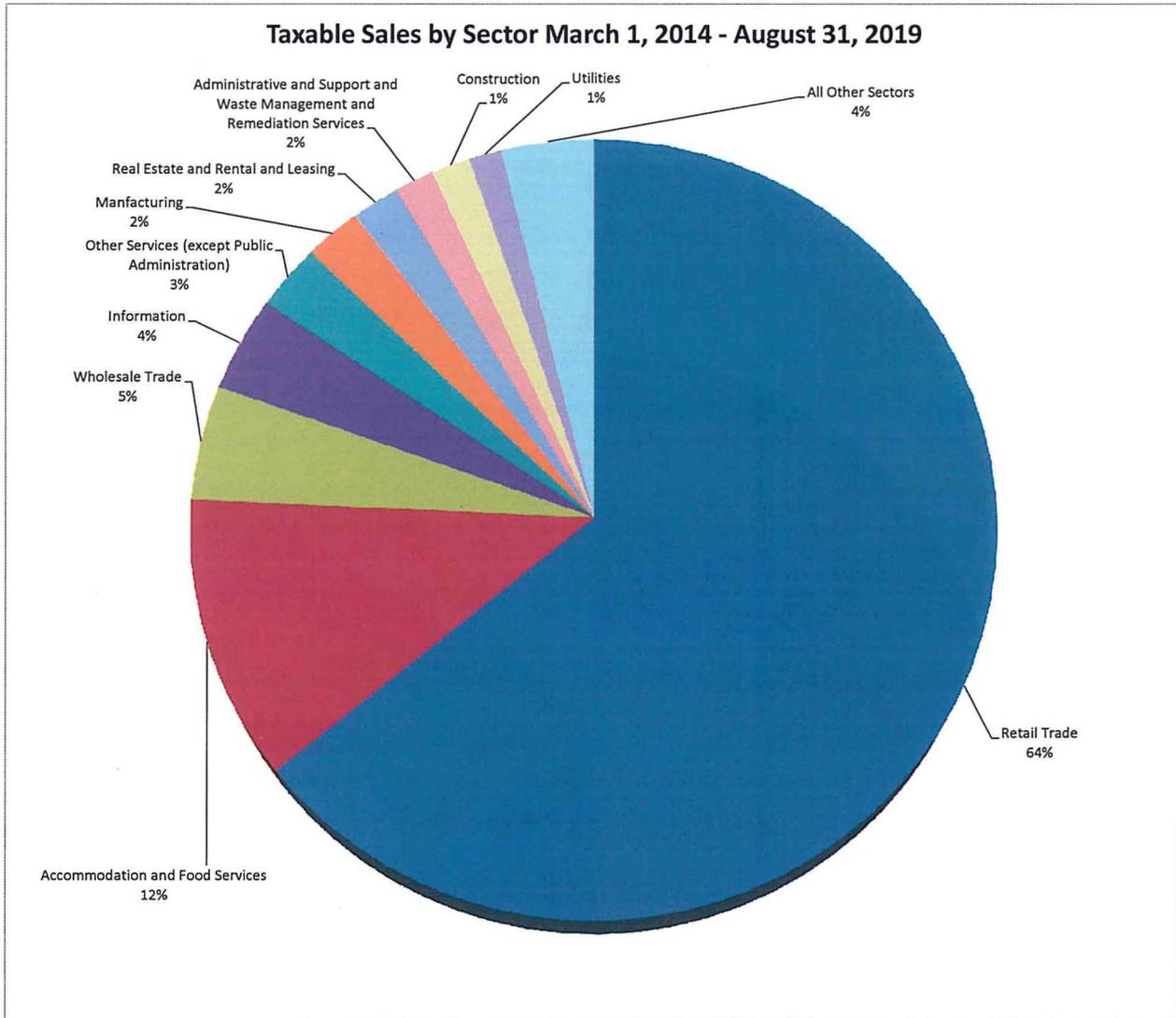
To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Sales Tax Revenue by Category

The following sales tax data was obtained for NYS's quarterly taxable sales and purchases from March 1, 2013 through August 31, 2019 (<https://data.ny.gov/>). The State's sales tax data base is derived from more than three million data items reported on about 250,000 sales tax returns filed quarterly and on about 300,000 returns filed annually (statewide). The dataset categorizes quarterly sales and purchase data by industry group using the National American Industry Classification System (NAICS) (see Attachment A).

The first of the following tables summarize Jefferson County's cumulative taxable sales by NAICS sector for the periods March 1, 2014 – August 31, 2019, the first quarter of Fiscal Year 2019-20, Fiscal Year 2018-19 and Fiscal Year 2017-18. The second table shows the breakdown of the retail trade sector by the industry groups contained within it. The third table provides an estimate of the distribution by category of the budgeted Fiscal Year 2019-20 sales tax (pre-Coronavirus basis).

TAXABLE SALES BY SECTOR

Sector	Overall (3/1/14 - 8/31/19)		FY 2019-20 (YTD as of 9/30/19)		FY 2018 -19		FY 2017-18	
	\$	%	\$	%	\$	%	\$	%
11 Agriculture, Forestry, Fishing and Hunting	\$ 31,374,166	0.2555%	\$ 1,537,784	0.2647%	\$ 5,104,177	0.2622%	\$ 4,876,812	0.2559%
21 Mining, Quarrying, and oil and Gas Extraction	\$ 23,671,007	0.1928%	\$ 1,700,664	0.2928%	\$ 4,594,214	0.2360%	\$ 3,825,685	0.2007%
22 Utilities	\$ 166,122,819	1.3529%	\$ 7,404,598	1.2750%	\$ 28,567,124	1.4678%	\$ 23,975,815	1.2581%
23 Construction	\$ 195,474,156	1.5919%	\$ 8,624,437	1.4851%	\$ 32,355,008	1.6624%	\$ 32,588,246	1.7101%
31-33 Manufacturing	\$ 290,212,271	2.3631%	\$ 14,542,659	2.5041%	\$ 47,372,594	2.4340%	\$ 45,373,067	2.3812%
42 Wholesale Trade	\$ 585,254,394	4.7667%	\$ 27,118,293	4.6697%	\$ 91,335,137	4.6930%	\$ 88,197,165	4.6279%
44-45 Retail Trade	\$ 7,861,618,702	64.0281%	\$ 354,232,410	60.9945%	\$ 1,218,777,812	62.6193%	\$ 1,202,648,542	63.1067%
48-49 Transportation and Warehousing	\$ 43,841,739	0.3569%	\$ 1,696,721	0.2925%	\$ 5,628,426	0.2891%	\$ 7,292,088	0.3827%
51 Information	\$ 487,382,003	3.9692%	\$ 20,346,694	3.5036%	\$ 72,534,306	3.7268%	\$ 71,518,439	3.7527%
52 Finance and Insurance	\$ 16,407,711	0.1337%	\$ 973,899	0.1677%	\$ 3,288,184	0.1689%	\$ 2,815,242	0.1478%
53 Real Estate and Rental and Leasing	\$ 243,766,274	1.9853%	\$ 11,832,225	2.0374%	\$ 41,557,016	2.1351%	\$ 40,078,225	2.1030%
54 Professional, Scientific and Technical Services	\$ 105,925,692	0.8627%	\$ 5,131,088	0.8835%	\$ 18,640,310	0.9577%	\$ 16,272,643	0.8539%
55 Management of Companies and Enterprises	\$ 4,655,352	0.0379%	\$ 157,213	0.0271%	\$ 668,644	0.0344%	\$ 749,253	0.0393%
Administrative and Support and Waste Management and Remediation Services	\$ 204,304,247	1.6638%	\$ 16,747,965	2.8838%	\$ 31,197,318	1.6029%	\$ 30,544,971	1.6028%
61 Educational Services	\$ 3,291,317	0.0267%	\$ 53,373	0.0093%	\$ 484,565	0.0248%	\$ 536,046	0.0281%
62 Health Care and Social Assistance	\$ 15,655,193	0.1275%	\$ 521,224	0.0899%	\$ 2,656,178	0.1364%	\$ 2,171,774	0.1140%
71 Arts, Entertainment and Recreation	\$ 46,256,248	0.3767%	\$ 3,654,855	0.6292%	\$ 8,272,866	0.4251%	\$ 7,333,433	0.3850%
72 Accommodation and Food Services	\$ 1,435,583,994	11.6919%	\$ 79,771,609	13.7358%	\$ 232,188,848	11.9297%	\$ 226,142,867	11.8665%
81 Other Services (except Public Administration)	\$ 338,856,473	2.7596%	\$ 13,435,197	2.3133%	\$ 57,559,743	2.9574%	\$ 57,911,243	3.0390%
92 Public Administration	\$ 106,118,427	0.8643%	\$ 8,647,854	1.4891%	\$ 31,862,412	1.6371%	\$ 28,082,099	1.4736%
99 Unclassified	\$ 72,791,390	0.5928%	\$ 2,624,240	0.4519%	\$ 11,676,270	0.5999%	\$ 12,788,044	0.6710%
	\$ 12,278,563,575	100.0000%	\$ 580,755,002	100.0000%	\$ 1,946,321,152	100.0000%	\$ 1,905,721,699	100.0000%



TAXABLE SALES BY INDUSTRY GROUP

Group	Description	Overall (3/1/14 -		FY 2019-20 (YTD		FY 2018 -19		FY 2017-18		
		8/31/19)	%	as of 9/30/19)	%		%		%	
Agriculture, Forestry, Fishing and Hunting										
1111	Oilseed and Grain Farming	\$ 38	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
1112	Vegetable and Melon Farming	\$ 7,701	0.0001%	\$ 222	0.0000%	\$ 2,689	0.0001%	\$ 2,508	0.0001%	
1113	Fruit and Tree Nut Farming	\$ 115,799	0.0009%	\$ 41	0.0000%	\$ 44,542	0.0023%	\$ 58,181	0.0031%	
1114	Greenhouse, Nursery, and Floriculture Production	\$ 4,404,372	0.0359%	\$ 105,449	0.0182%	\$ 506,411	0.0260%	\$ 620,830	0.0326%	
1119	Other Crop Farming	\$ 137,049	0.0011%	\$ 13,455	0.0023%	\$ 22,748	0.0012%	\$ 13,880	0.0007%	
1121	Cattle Ranching and Farming	\$ 149,630	0.0012%	\$ 22	0.0000%	\$ 22,056	0.0011%	\$ 22,408	0.0012%	
1122	Hog and Pig Farming	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
1123	Poultry and Egg Production	\$ 2,635	0.0000%	\$ 1,299	0.0002%	\$ 1,336	0.0001%	\$ -	0.0000%	
1124	Sheep and Goat Farming	\$ 18,884	0.0002%	\$ -	0.0000%	\$ 1,292	0.0001%	\$ 659	0.0000%	
1125	Aquaculture	\$ 652	0.0000%	\$ 215	0.0000%	\$ 216	0.0000%	\$ 221	0.0000%	
1129	Other Animal Production	\$ 304,959	0.0025%	\$ 9,423	0.0016%	\$ 41,493	0.0021%	\$ 49,842	0.0026%	
1131	Timber Tract Operations	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
1132	Forest Nurseries and Gathering of Forest Products	\$ 59,741	0.0005%	\$ 32	0.0000%	\$ 22	0.0000%	\$ 7,857	0.0004%	
1133	Logging	\$ 1,859,385	0.0151%	\$ 140,520	0.0242%	\$ 328,303	0.0169%	\$ 342,883	0.0180%	
1141	Fishing	\$ 215,694	0.0018%	\$ 29,935	0.0052%	\$ 23,209	0.0012%	\$ 23,176	0.0012%	
1142	Hunting and Trapping	\$ 213,948	0.0017%	\$ -	0.0000%	\$ 51,171	0.0026%	\$ 33,035	0.0017%	
1151	Support Activities for Crop Production	\$ 22,720,659	0.1850%	\$ 1,157,989	0.1994%	\$ 3,864,219	0.1985%	\$ 3,540,755	0.1858%	
1152	Support Activities for Animal Production	\$ 878,180	0.0072%	\$ 71,682	0.0123%	\$ 143,990	0.0074%	\$ 142,143	0.0075%	
1153	Support Activities for Forestry	\$ 284,840	0.0023%	\$ 7,500	0.0013%	\$ 50,480	0.0026%	\$ 18,434	0.0010%	
	Group Subtotal	\$ 31,374,166	0.2555%	\$ 1,537,784	0.2647%	\$ 5,104,177	0.2622%	\$ 4,876,812	0.2559%	
Mining, Quarrying, and oil and Gas Extraction										
2111	Oil and Gas Extraction	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
2121	Coal Mining	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
2122	Metal Ore Mining	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
2123	Nonmetallic Mineral Mining and Quarrying	\$ 23,553,418	0.1918%	\$ 1,700,664	0.2928%	\$ 4,480,513	0.2302%	\$ 3,824,941	0.2007%	
2131	Support Activities for Mining	\$ 117,589	0.0010%	\$ -	0.0000%	\$ 113,701	0.0058%	\$ 744	0.0000%	
	Group Subtotal	\$ 23,671,007	0.1928%	\$ 1,700,664	0.2928%	\$ 4,594,214	0.2360%	\$ 3,825,685	0.2007%	
Utilities										
2211	Electric Power Generation, Transmission and Distribution	\$ 151,424,794	1.2332%	\$ 6,865,048	1.1821%	\$ 26,478,825	1.3605%	\$ 22,142,223	1.1619%	
2212	Natural Gas Distribution	\$ 14,107,067	0.1149%	\$ 528,541	0.0910%	\$ 1,971,379	0.1013%	\$ 1,733,602	0.0910%	
2213	Water, Sewage and Other Systems	\$ 590,958	0.0048%	\$ 11,009	0.0019%	\$ 116,920	0.0060%	\$ 99,990	0.0052%	
	Group Subtotal	\$ 166,122,819	1.3529%	\$ 7,404,598	1.2750%	\$ 28,567,124	1.4678%	\$ 23,975,815	1.2581%	
Construction										
2361	Residential Building Construction	\$ 19,952,297	0.1625%	\$ 835,395	0.1438%	\$ 4,627,594	0.2378%	\$ 4,090,724	0.2147%	
2362	Nonresidential Building Construction	\$ 9,956,711	0.0811%	\$ 373,729	0.0644%	\$ 1,251,867	0.0643%	\$ 1,431,166	0.0751%	
2371	Utility System Construction	\$ 2,700,880	0.0220%	\$ 303,712	0.0523%	\$ 288,333	0.0148%	\$ 354,756	0.0186%	
2372	Land Subdivision	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
2373	Highway, Street, and Bridge Construction	\$ 20,455,485	0.1666%	\$ 892,372	0.1537%	\$ 3,276,991	0.1683%	\$ 3,294,250	0.1729%	
2379	Other Heavy and Civil Engineering Construction	\$ 644,413	0.0052%	\$ 184,029	0.0317%	\$ 160,994	0.0083%	\$ 93,429	0.0049%	
2381	Foundation, Structure, and Building Exterior Contractors	\$ 8,635,805	0.0703%	\$ 384,780	0.0663%	\$ 1,408,983	0.0724%	\$ 1,798,667	0.0944%	
2382	Building Equipment Contractors	\$ 68,638,343	0.5590%	\$ 3,161,772	0.5444%	\$ 11,195,331	0.5752%	\$ 12,353,979	0.6483%	
2383	Building Finishing Contractors	\$ 17,348,447	0.1413%	\$ 312,945	0.0539%	\$ 1,971,106	0.1013%	\$ 2,393,578	0.1256%	
2389	Other Specialty Trade Contractors	\$ 47,141,775	0.3839%	\$ 2,175,703	0.3746%	\$ 8,174,309	0.4200%	\$ 6,777,697	0.3556%	
	Group Subtotal	\$ 195,474,156	1.5919%	\$ 8,624,437	1.4851%	\$ 32,355,008	1.6624%	\$ 32,588,246	1.7101%	
Manufacturing										
3111	Animal Food Manufacturing	\$ 4,504,098	0.0367%	\$ 194,607	0.0335%	\$ 766,828	0.0394%	\$ 790,570	0.0415%	
3112	Grain and Oilseed Milling	\$ 1,214	0.0000%	\$ 80	0.0000%	\$ 251	0.0000%	\$ 320	0.0000%	
3113	Sugar and Confectionery Product Manufacturing	\$ 139,629	0.0011%	\$ 3,586	0.0006%	\$ 23,915	0.0012%	\$ 29,637	0.0016%	
3114	Fruit and Vegetable Preserving and Specialty Food Manufacturing	\$ 101,363	0.0008%	\$ 4,806	0.0008%	\$ 23,098	0.0012%	\$ 31,690	0.0017%	
3115	Dairy Product Manufacturing	\$ 704,822	0.0057%	\$ 28,826	0.0050%	\$ 127,509	0.0066%	\$ 235,894	0.0124%	
3116	Animal Slaughtering and Processing	\$ 236,363	0.0019%	\$ 775	0.0001%	\$ 17,454	0.0009%	\$ 20,751	0.0011%	
3117	Seafood Product Preparation and Packaging	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
3118	Bakeries and Tortilla Manufacturing	\$ 1,346,348	0.0110%	\$ 83,769	0.0144%	\$ 277,136	0.0142%	\$ 280,055	0.0147%	
3119	Other Food Manufacturing	\$ 863,038	0.0070%	\$ 41,186	0.0071%	\$ 154,005	0.0079%	\$ 132,152	0.0069%	
3121	Beverage Manufacturing	\$ 25,967,795	0.2115%	\$ 2,016,375	0.3472%	\$ 4,630,594	0.2379%	\$ 4,367,129	0.2292%	
3122	Tobacco Manufacturing	\$ 72,875	0.0006%	\$ 3,255	0.0006%	\$ 9,115	0.0005%	\$ 7,046	0.0004%	
3130	Textile Mills	\$ 101,495	0.0008%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
3131	Fiber, Yarn, and Thread Mills	\$ 69,672	0.0006%	\$ -	0.0000%	\$ 36,402	0.0019%	\$ 16,696	0.0009%	
3132	Fabric Mills	\$ 344	0.0000%	\$ 29	0.0000%	\$ 315	0.0000%	\$ -	0.0000%	
3133	Textile and Fabric Finishing and Fabric Coating Mills	\$ 720	0.0000%	\$ -	0.0000%	\$ 137	0.0000%	\$ 366	0.0000%	
3140	Textile Product Mills	\$ 413,609	0.0034%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
3141	Textile Furnishings Mills	\$ 124,689	0.0010%	\$ 1,511	0.0003%	\$ 6,894	0.0004%	\$ 27,811	0.0015%	
3149	Other Textile Product Mills	\$ 140,465	0.0011%	\$ 24,043	0.0041%	\$ 33,967	0.0017%	\$ 28,214	0.0015%	
3151	Apparel Knitting Mills	\$ 19,129	0.0002%	\$ 1,212	0.0002%	\$ 12,933	0.0007%	\$ 671	0.0000%	
3152	Cut and Sew Apparel Manufacturing	\$ 543,014	0.0044%	\$ 24,764	0.0043%	\$ 140,882	0.0072%	\$ 110,527	0.0058%	
3159	Apparel Accessories and Other Apparel Manufacturing	\$ 527,350	0.0043%	\$ 23,552	0.0041%	\$ 76,979	0.0040%	\$ 82,081	0.0043%	
3161	Leather and Hide Tanning and Finishing	\$ 4,926	0.0000%	\$ 870	0.0001%	\$ 908	0.0000%	\$ -	0.0000%	
3162	Footwear Manufacturing	\$ 258,116	0.0021%	\$ 14,035	0.0024%	\$ 50,171	0.0026%	\$ 43,252	0.0023%	
3169	Other Leather and Allied Product Manufacturing	\$ 29,813	0.0002%	\$ 3,502	0.0006%	\$ 8,157	0.0004%	\$ 3,315	0.0002%	
3211	Sawmills and Wood Preservation	\$ 704,815	0.0057%	\$ 15,521	0.0027%	\$ 70,559	0.0036%	\$ 216,978	0.0114%	
3212	Veneer, Plywood, and Engineered Wood Product Manufacturing	\$ 1,849,674	0.0151%	\$ 44,196	0.0076%	\$ 276,057	0.0142%	\$ 279,718	0.0147%	
3219	Other Wood Product Manufacturing	\$ 18,792,750	0.1531%	\$ 715,964	0.1233%	\$ 2,480,749	0.1275%	\$ 2,190,243	0.1149%	
3221	Pulp, Paper, and Paperboard Mills	\$ 512,779	0.0042%	\$ 220	0.0000%	\$ 1,267	0.0001%	\$ 167,715	0.0088%	
3222	Converted Paper Product Manufacturing	\$ 2,128,838	0.0173%	\$ 43,087	0.0074%	\$ 127,817	0.0066%	\$ 157,899	0.0083%	
3231	Printing and Related Support Activities	\$ 13,160,640	0.1072%	\$ 563,318	0.0970%	\$ 2,044,491	0.1050%	\$ 1,911,744	0.1003%	
3241	Petroleum and Coal Products Manufacturing	\$ 12,787,144	0.1041%	\$ 676,848	0.1165%	\$ 2,385,081	0.1225%	\$ 2,800,004	0.1469%	
3251	Basic Chemical Manufacturing	\$ 1,100,603	0.0090%	\$ 1,814	0.0003%	\$ 38,569	0.0020%	\$ 268,362	0.0141%	
3252	Resin, Synthetic Rubber, and Artificial Synthetic Fibers and Filaments Manufacturing	\$ 110,571	0.0009%	\$ 4,494	0.0008%	\$ 6,402	0.0003%	\$ 22,731	0.0012%	
3253	Pesticide, Fertilizer, and Other Agricultural Chemical Manufacturing	\$ 3,224	0.0000%	\$ 248	0.0000%	\$ 2,416	0.0001%	\$ 167	0.0000%	
3254	Pharmaceutical and Medicine Manufacturing	\$ 4,474,851	0.0364%	\$ 128,565	0.0221%	\$ 748,499	0.0385%	\$ 809,602	0.0425%	
3255	Paint, Coating, and Adhesive Manufacturing	\$ 252,795	0.0021%	\$ 15,053	0.0026%	\$ 96,432	0.0050%	\$ 25,757	0.0014%	
3256	Soap, Cleaning Compound, and Toilet Preparation Manufacturing	\$ 3,628,278	0.0295%	\$ 103,398	0.0178%	\$ 426,308	0.0219%	\$ 422,578	0.0222%	
3259	Other Chemical Product and Preparation Manufacturing	\$ 9,032,964	0.0736%	\$ 334,603	0.0576%	\$ 1,235,567	0.0635%	\$ 1,295,556	0.0680%	
3261	Plastics Product Manufacturing	\$ 1,540,680	0.0125%	\$ 184,549	0.0318%	\$ 210,349	0.0108%	\$ 334,666	0.0176%	
3262	Rubber Product Manufacturing	\$ 499,553	0.0041%	\$ 39,153	0.0067%	\$ 93,440	0.0048%	\$ 33,716	0.0018%	

Group	Description	Overall (3/1/14 -		FY 2019-20 (YTD		FY 2018 -19		FY 2017-18		
		8/31/19)	%	as of 9/30/19)	%		%		%	
Manufacturing continued										
3271	Clay Product and Refractory Manufacturing	\$ 30,098	0.0002%	\$ -	0.0000%	\$ 5,102	0.0003%	\$ 3,782	0.0002%	
3272	Glass and Glass Product Manufacturing	\$ 165,619	0.0013%	\$ 119	0.0000%	\$ 21,262	0.0011%	\$ 12,085	0.0006%	
3273	Cement and Concrete Product Manufacturing	\$ 31,453,840	0.2562%	\$ 1,765,378	0.3040%	\$ 4,995,067	0.2566%	\$ 4,624,543	0.2427%	
3274	Lime and Gypsum Product Manufacturing	\$ 689,171	0.0056%	\$ 106,048	0.0183%	\$ 106,551	0.0055%	\$ 92,359	0.0048%	
3279	Other Nonmetallic Mineral Product Manufacturing	\$ 1,492,212	0.0122%	\$ 66,945	0.0115%	\$ 239,350	0.0123%	\$ 272,074	0.0143%	
3311	Iron and Steel Mills and Ferroalloy Manufacturing	\$ 4,030	0.0000%	\$ 1,710	0.0003%	\$ 2,263	0.0001%	\$ -	0.0000%	
3312	Steel Product Manufacturing from Purchased Steel	\$ 1,372,925	0.0112%	\$ 3,561	0.0006%	\$ 268,938	0.0138%	\$ 237,813	0.0125%	
3313	Alumina and Aluminum Production and Processing	\$ 208,776	0.0017%	\$ 1,708	0.0003%	\$ 7,810	0.0004%	\$ 6,365	0.0003%	
3314	Nonferrous Metal (except Aluminum) Production and Processing	\$ 259,461	0.0021%	\$ 102	0.0000%	\$ 168,068	0.0086%	\$ 85,989	0.0045%	
3315	Foundries	\$ 46,790	0.0004%	\$ 1,135	0.0002%	\$ 39	0.0000%	\$ 2,928	0.0002%	
3321	Forging and Stamping	\$ 1,117,796	0.0091%	\$ 941	0.0002%	\$ 132,138	0.0068%	\$ 144,637	0.0076%	
3322	Cutlery and Handtool Manufacturing	\$ 66,874	0.0005%	\$ 4,537	0.0008%	\$ 12,128	0.0006%	\$ 16,729	0.0009%	
3323	Architectural and Structural Metals Manufacturing	\$ 7,163,666	0.0583%	\$ 357,072	0.0615%	\$ 985,426	0.0506%	\$ 976,410	0.0512%	
3324	Boiler, Tank, and Shipping Container Manufacturing	\$ 632,486	0.0052%	\$ 3,219	0.0006%	\$ 44,060	0.0023%	\$ 174,553	0.0092%	
3325	Hardware Manufacturing	\$ 52,263	0.0004%	\$ 2,052	0.0004%	\$ 8,100	0.0004%	\$ 10,311	0.0005%	
3326	Spring and Wire Product Manufacturing	\$ 324,493	0.0026%	\$ 27,203	0.0047%	\$ 22,857	0.0012%	\$ 12,401	0.0007%	
3327	Machine Shops; Turned Product; and Screw, Nut, and Bolt Manufacturing	\$ 255,315	0.0021%	\$ 9,326	0.0016%	\$ 37,065	0.0019%	\$ 34,696	0.0018%	
3328	Coating, Engraving, Heat Treating, and Allied Activities	\$ 43,615	0.0004%	\$ 17,009	0.0029%	\$ 5,851	0.0003%	\$ 2,095	0.0001%	
3329	Other Fabricated Metal Product Manufacturing	\$ 8,785,892	0.0716%	\$ 393,932	0.0678%	\$ 977,417	0.0502%	\$ 1,112,920	0.0584%	
3331	Agriculture, Construction, and Mining Machinery Manufacturing	\$ 1,594,269	0.0130%	\$ 394,954	0.0680%	\$ 456,510	0.0235%	\$ 152,646	0.0080%	
3332	Industrial Machinery Manufacturing	\$ 902,639	0.0074%	\$ 27,363	0.0047%	\$ 146,549	0.0075%	\$ 170,109	0.0089%	
3333	Commercial and Service Industry Machinery Manufacturing	\$ 2,069,773	0.0169%	\$ 122,548	0.0211%	\$ 464,717	0.0239%	\$ 269,300	0.0141%	
3334	Ventilation, Heating, Air-Conditioning, and Commercial Refrigeration Equipment Manufacturing	\$ 3,733,647	0.0304%	\$ 410,896	0.0708%	\$ 596,485	0.0306%	\$ 724,636	0.0380%	
3335	Metalworking Machinery Manufacturing	\$ 91,341	0.0007%	\$ -	0.0000%	\$ 27,376	0.0014%	\$ 698	0.0000%	
3336	Engine, Turbine, and Power Transmission Equipment Manufacturing	\$ 852,988	0.0069%	\$ 160,098	0.0276%	\$ 146,621	0.0075%	\$ 339,354	0.0178%	
3339	Other General Purpose Machinery Manufacturing	\$ 1,788,879	0.0146%	\$ 49,218	0.0085%	\$ 474,644	0.0244%	\$ 334,762	0.0176%	
3341	Computer and Peripheral Equipment Manufacturing	\$ 29,633,842	0.2413%	\$ 1,651,041	0.2843%	\$ 6,403,069	0.3290%	\$ 5,259,876	0.2760%	
3342	Communications Equipment Manufacturing	\$ 1,950,895	0.0159%	\$ 160,346	0.0276%	\$ 350,364	0.0180%	\$ 308,816	0.0162%	
3343	Audio and Video Equipment Manufacturing	\$ 182,159	0.0015%	\$ 2,999	0.0005%	\$ 22,530	0.0012%	\$ 32,220	0.0017%	
3344	Semiconductor and Other Electronic Component Manufacturing	\$ 507,588	0.0041%	\$ 10,726	0.0018%	\$ 51,146	0.0026%	\$ 37,766	0.0020%	
3345	Navigational, Measuring, Electromedical, and Control Instruments Manufacturing	\$ 1,253,705	0.0102%	\$ 72,029	0.0124%	\$ 220,001	0.0113%	\$ 193,506	0.0102%	
3346	Manufacturing and Reproducing Magnetic and Optical Media	\$ 70,719	0.0006%	\$ 4,399	0.0008%	\$ 4,815	0.0002%	\$ 7,149	0.0004%	
3351	Electric Lighting Equipment Manufacturing	\$ 783,780	0.0064%	\$ 123,226	0.0212%	\$ 107,071	0.0055%	\$ 208,221	0.0109%	
3352	Household Appliance Manufacturing	\$ 885,205	0.0072%	\$ 116,664	0.0201%	\$ 321,771	0.0165%	\$ 55,346	0.0029%	
3353	Electrical Equipment Manufacturing	\$ 1,243,872	0.0101%	\$ 28,852	0.0050%	\$ 262,738	0.0135%	\$ 189,061	0.0099%	
3359	Other Electrical Equipment and Component Manufacturing	\$ 2,742,495	0.0223%	\$ 173,273	0.0298%	\$ 527,363	0.0271%	\$ 434,383	0.0228%	
3361	Motor Vehicle Manufacturing	\$ 2,704,654	0.0220%	\$ 87,629	0.0151%	\$ 491,550	0.0253%	\$ 435,123	0.0228%	
3362	Motor Vehicle Body and Trailer Manufacturing	\$ 510,565	0.0042%	\$ 34,577	0.0060%	\$ 61,758	0.0032%	\$ 51,493	0.0027%	
3363	Motor Vehicle Parts Manufacturing	\$ 532,225	0.0043%	\$ 38,554	0.0066%	\$ 87,794	0.0045%	\$ 141,747	0.0074%	
3364	Aerospace Product and Parts Manufacturing	\$ 566,122	0.0046%	\$ 180	0.0000%	\$ 16,288	0.0008%	\$ 485,614	0.0255%	
3365	Railroad Rolling Stock Manufacturing	\$ 31,512,566	0.2566%	\$ 1,033,153	0.1779%	\$ 3,862,606	0.1985%	\$ 3,733,907	0.1959%	
3366	Ship and Boat Building	\$ 3,613	0.0000%	\$ 2,059	0.0004%	\$ 523	0.0000%	\$ 16	0.0000%	
3369	Other Transportation Equipment Manufacturing	\$ 299,766	0.0024%	\$ 32,514	0.0056%	\$ 99,576	0.0051%	\$ 44,100	0.0023%	
3371	Household and Institutional Furniture and Kitchen Cabinet Manufacturing	\$ 3,835,366	0.0312%	\$ 222,084	0.0382%	\$ 813,216	0.0418%	\$ 662,900	0.0348%	
3372	Office Furniture (including Fixtures) Manufacturing	\$ 2,459,949	0.0200%	\$ 47,614	0.0082%	\$ 149,002	0.0077%	\$ 447,772	0.0235%	
3379	Other Furniture Related Product Manufacturing	\$ 490,057	0.0040%	\$ 43,951	0.0076%	\$ 108,168	0.0056%	\$ 131,775	0.0069%	
3391	Medical Equipment and Supplies Manufacturing	\$ 8,111,832	0.0661%	\$ 478,110	0.0823%	\$ 1,816,171	0.0933%	\$ 1,432,931	0.0752%	
3399	Other Miscellaneous Manufacturing	\$ 27,981,392	0.2279%	\$ 909,791	0.1567%	\$ 4,601,027	0.2364%	\$ 4,119,537	0.2162%	
Group Subtotal		\$ 290,212,271	2.3631%	\$ 14,542,659	2.5041%	\$ 47,372,594	2.4340%	\$ 45,373,067	2.3812%	

Wholesale Trade

4231	Motor Vehicle and Motor Vehicle Parts and Supplies Merchant Wholesalers	\$ 33,858,908	0.2758%	\$ 1,576,006	0.2714%	\$ 5,326,129	0.2737%	\$ 4,965,320	0.2605%
4232	Furniture and Home Furnishing Merchant Wholesalers	\$ 1,690,708	0.0138%	\$ 77,046	0.0133%	\$ 308,594	0.0159%	\$ 320,080	0.0168%
4233	Lumber and Other Construction Materials Merchant Wholesalers	\$ 55,744,867	0.4540%	\$ 2,807,855	0.4835%	\$ 9,133,885	0.4693%	\$ 8,568,075	0.4496%
4234	Professional and Commercial Equipment and Supplies Merchant Wholesalers	\$ 38,517,811	0.3137%	\$ 1,137,381	0.1958%	\$ 4,372,244	0.2246%	\$ 5,323,846	0.2794%
4235	Metal and Mineral (except Petroleum) Merchant Wholesalers	\$ 5,399,318	0.0440%	\$ 240,323	0.0414%	\$ 1,044,726	0.0537%	\$ 749,569	0.0393%
4236	Household Appliances and Electrical and Electronic Goods Merchant Wholesalers	\$ 34,258,615	0.2790%	\$ 1,828,620	0.3149%	\$ 5,478,090	0.2815%	\$ 5,687,041	0.2984%
4237	Hardware, and Plumbing and Heating Equipment and Supplies Merchant Wholesalers	\$ 66,736,604	0.5435%	\$ 2,896,062	0.4987%	\$ 10,651,384	0.5473%	\$ 10,318,314	0.5414%
4238	Machinery, Equipment, and Supplies Merchant Wholesalers	\$ 91,153,847	0.7424%	\$ 4,613,131	0.7943%	\$ 14,823,257	0.7616%	\$ 14,978,986	0.7860%
4239	Miscellaneous Durable Goods Merchant Wholesalers	\$ 47,026,376	0.3830%	\$ 2,777,392	0.4782%	\$ 8,711,686	0.4476%	\$ 7,448,426	0.3908%
4241	Paper and Paper Product Merchant Wholesalers	\$ 8,940,983	0.0728%	\$ 343,438	0.0591%	\$ 1,154,212	0.0593%	\$ 1,308,210	0.0686%
4242	Drugs and Druggists' Sundries Merchant Wholesalers	\$ 10,124,037	0.0825%	\$ 562,205	0.0968%	\$ 2,112,793	0.1086%	\$ 1,522,894	0.0799%
4243	Apparel, Piece Goods, and Notions Merchant Wholesalers	\$ 3,213,017	0.0262%	\$ 181,688	0.0313%	\$ 768,468	0.0395%	\$ 652,799	0.0343%
4244	Grocery and Related Product Merchant Wholesalers	\$ 25,149,927	0.2048%	\$ 1,827,986	0.3148%	\$ 4,483,400	0.2304%	\$ 4,088,468	0.2145%
4245	Farm Product Raw Material Merchant Wholesalers	\$ 809,901	0.0066%	\$ 16,070	0.0028%	\$ 91,724	0.0047%	\$ 106,048	0.0056%
4246	Chemical and Allied Products Merchant Wholesalers	\$ 3,877,385	0.0316%	\$ 240,948	0.0415%	\$ 886,825	0.0456%	\$ 683,450	0.0359%
4247	Petroleum and Petroleum Products Merchant Wholesalers	\$ 137,327,450	1.1184%	\$ 5,225,408	0.8998%	\$ 19,021,551	0.9773%	\$ 17,992,523	0.9411%
4248	Beer, Wine, and Distilled Alcoholic Beverage Merchant Wholesalers	\$ 1,578,297	0.0129%	\$ 50,467	0.0087%	\$ 139,305	0.0072%	\$ 279,406	0.0147%
4249	Miscellaneous Nondurable Goods Merchant Wholesalers	\$ 17,541,124	0.1429%	\$ 525,314	0.0905%	\$ 2,250,638	0.1156%	\$ 2,732,112	0.1434%
4251	Wholesale Electronic Markets and Agents and Brokers	\$ 2,305,219	0.0188%	\$ 190,953	0.0329%	\$ 576,226	0.0296%	\$ 471,598	0.0247%
Group Subtotal		\$ 585,254,394	4.7667%	\$ 27,118,293	4.6697%	\$ 91,335,137	4.6930%	\$ 88,197,165	4.6279%

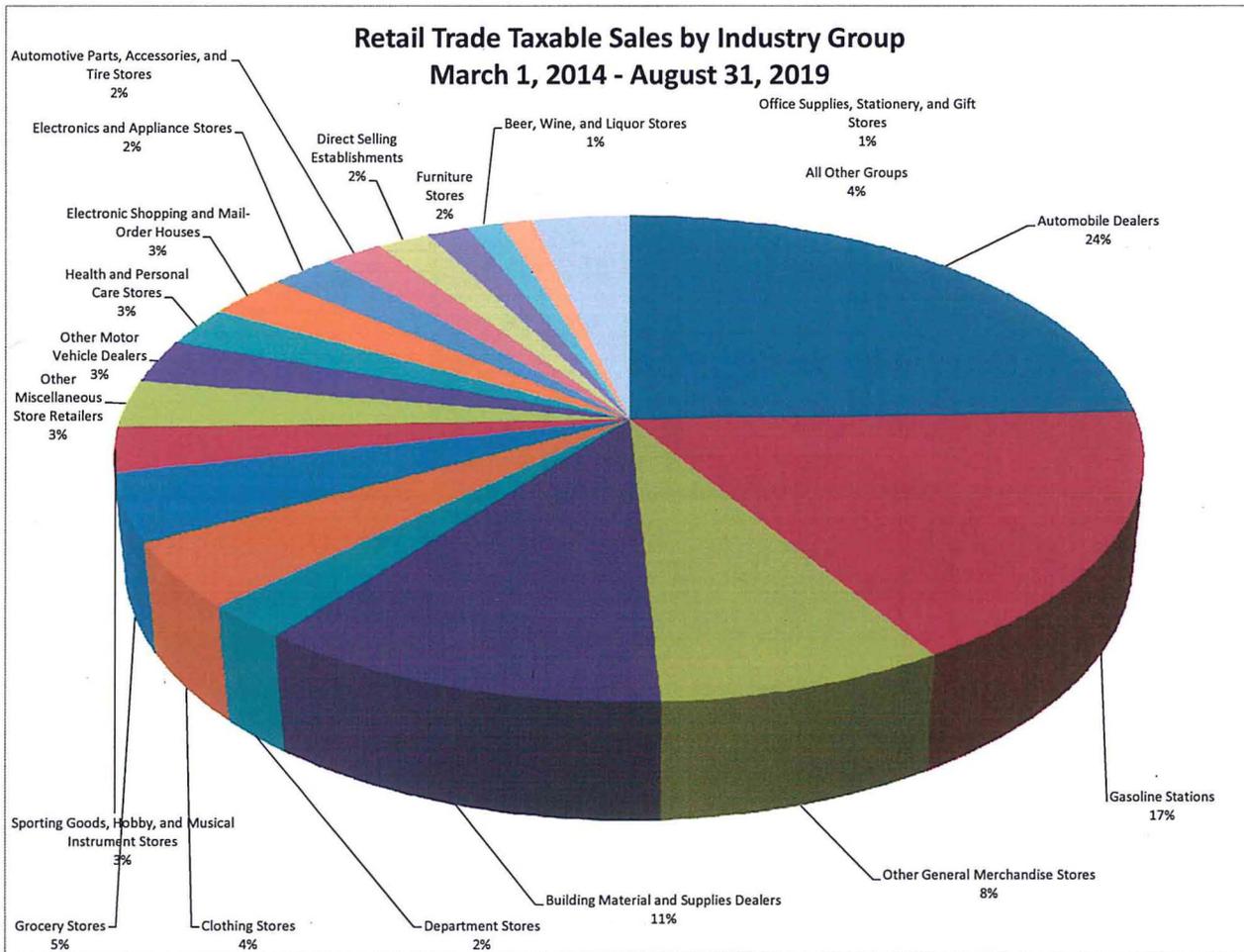
Group	Description	Overall (3/1/14 -		FY 2019-20 (YTD		FY 2018 -19		FY 2017-18		
		8/31/19)	%	as of 9/30/19)	%		%		%	
Retail Trade										
4411	Automobile Dealers	\$ 1,724,890,334	14.0488%	\$ 76,305,705	13.1382%	\$ 270,884,855	13.9174%	\$ 272,575,206	14.3025%	
4412	Other Motor Vehicle Dealers	\$ 204,452,797	1.6651%	\$ 10,647,286	1.8334%	\$ 35,274,480	1.8124%	\$ 32,990,484	1.7311%	
4413	Automotive Parts, Accessories, and Tire Stores	\$ 144,721,934	1.1787%	\$ 6,829,782	1.1760%	\$ 23,163,221	1.1901%	\$ 21,949,094	1.1517%	
4421	Furniture Stores	\$ 108,263,245	0.8817%	\$ 3,968,081	0.6833%	\$ 15,684,750	0.8059%	\$ 16,156,646	0.8478%	
4422	Home Furnishings Stores	\$ 42,953,770	0.3498%	\$ 2,070,258	0.3565%	\$ 6,945,081	0.3568%	\$ 6,657,298	0.3493%	
4431	Electronics and Appliance Stores	\$ 168,613,204	1.3732%	\$ 6,271,404	1.0799%	\$ 25,809,114	1.3260%	\$ 26,742,506	1.4033%	
4441	Building Material and Supplies Dealers	\$ 788,404,692	6.4210%	\$ 40,884,542	7.0399%	\$ 127,878,189	6.5703%	\$ 124,893,192	6.5536%	
4442	Lawn and Garden Equipment and Supplies Stores	\$ 26,428,942	0.2152%	\$ 1,486,310	0.2559%	\$ 4,118,819	0.2116%	\$ 4,189,777	0.2199%	
4451	Grocery Stores	\$ 318,615,127	2.5949%	\$ 28,010,381	4.8231%	\$ 76,698,480	3.9407%	\$ 49,589,197	2.6021%	
4452	Specialty Food Stores	\$ 22,863,715	0.1862%	\$ 1,107,198	0.1906%	\$ 2,682,230	0.1378%	\$ 3,180,693	0.1669%	
4453	Beer, Wine, and Liquor Stores	\$ 88,476,631	0.7206%	\$ 5,152,393	0.8872%	\$ 14,300,068	0.7347%	\$ 13,765,379	0.7223%	
4461	Health and Personal Care Stores	\$ 185,590,181	1.5115%	\$ 6,635,305	1.1425%	\$ 26,554,714	1.3644%	\$ 27,730,931	1.4551%	
4471	Gasoline Stations	\$ 1,188,234,515	9.6773%	\$ 44,452,516	7.6543%	\$ 143,088,937	7.3518%	\$ 160,848,384	8.4403%	
4481	Clothing Stores	\$ 305,195,972	2.4856%	\$ 12,871,694	2.2164%	\$ 46,928,299	2.4111%	\$ 46,784,524	2.4550%	
4482	Shoe Stores	\$ 52,012,549	0.4236%	\$ 2,124,073	0.3657%	\$ 7,861,344	0.4039%	\$ 7,831,660	0.4110%	
4483	Jewelry, Luggage, and Leather Goods Stores	\$ 64,346,943	0.5241%	\$ 2,019,250	0.3477%	\$ 8,210,921	0.4219%	\$ 10,067,954	0.5283%	
4511	Sporting Goods, Hobby, and Musical Instrument Stores	\$ 204,543,471	1.6659%	\$ 5,349,702	0.9212%	\$ 24,349,721	1.2511%	\$ 30,261,551	1.5879%	
4512	Book Stores and News Dealers	\$ 9,094,581	0.0741%	\$ 221,212	0.0381%	\$ 1,342,088	0.0690%	\$ 1,458,667	0.0765%	
4521	Department Stores	\$ 164,642,611	1.3409%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4522	Department Stores	\$ 146,196,728	1.1907%	\$ 8,344,832	1.4369%	\$ 36,508,991	1.8758%	\$ 44,397,286	2.3297%	
	General Merchandise Stores, including Warehouse Clubs and									
4523	Supercenters	\$ 671,996,120	5.4729%	\$ 49,883,953	8.5895%	\$ 193,620,973	9.9480%	\$ 195,154,586	10.2405%	
4529	Other General Merchandise Stores	\$ 550,123,183	4.4804%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4531	Florists	\$ 11,516,634	0.0938%	\$ 346,300	0.0596%	\$ 1,590,118	0.0817%	\$ 1,635,792	0.0858%	
4532	Office Supplies, Stationery, and Gift Stores	\$ 82,226,876	0.6697%	\$ 3,994,840	0.6879%	\$ 11,491,691	0.5904%	\$ 11,500,394	0.6035%	
4533	Used Merchandise Stores	\$ 11,387,916	0.0927%	\$ 460,607	0.0793%	\$ 1,801,627	0.0926%	\$ 1,955,133	0.1026%	
4539	Other Miscellaneous Store Retailers	\$ 224,499,822	1.8284%	\$ 16,637,770	2.8649%	\$ 45,327,967	2.3289%	\$ 32,268,439	1.6932%	
4541	Electronic Shopping and Mail-Order Houses	\$ 204,113,688	1.6624%	\$ 12,559,277	2.1626%	\$ 43,057,700	2.2123%	\$ 36,220,251	1.9006%	
4542	Vending Machine Operators	\$ 10,892,168	0.0887%	\$ 296,275	0.0510%	\$ 1,130,608	0.0581%	\$ 777,679	0.0408%	
4543	Direct Selling Establishments	\$ 136,320,353	1.1102%	\$ 5,301,464	0.9129%	\$ 22,472,826	1.1546%	\$ 21,065,839	1.1054%	
	Group Subtotal	\$ 7,861,618,702	64.0281%	\$ 354,232,410	60.9945%	\$ 1,218,777,812	62.6193%	\$ 1,202,648,542	63.1067%	
Transportation and Warehousing										
4810	Air Transportation	\$ 5,185,870	0.0422%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4811	Scheduled Air Transportation	\$ 122,011	0.0010%	\$ 1,497	0.0003%	\$ 56,247	0.0029%	\$ 3,954	0.0002%	
4812	Nonscheduled Air Transportation	\$ 110,358	0.0009%	\$ 5,250	0.0009%	\$ 33,975	0.0017%	\$ 23,005	0.0012%	
4821	Rail Transportation	\$ 2,645,449	0.0215%	\$ 82,191	0.0142%	\$ 352,446	0.0181%	\$ 1,980,958	0.1039%	
4831	Deep Sea, Coastal, and Great Lakes Water Transportation	\$ 158,352	0.0013%	\$ -	0.0000%	\$ 127,152	0.0065%	\$ 5,000	0.0003%	
4832	Inland Water Transportation	\$ 9,703	0.0001%	\$ 9,703	0.0017%	\$ -	0.0000%	\$ -	0.0000%	
4841	General Freight Trucking	\$ 9,014,857	0.0734%	\$ 249,757	0.0430%	\$ 1,013,305	0.0521%	\$ 881,683	0.0463%	
4842	Specialized Freight Trucking	\$ 2,595,691	0.0211%	\$ 133,917	0.0231%	\$ 530,834	0.0273%	\$ 472,494	0.0248%	
4851	Urban Transit Systems	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4852	Interurban and Rural Bus Transportation	\$ 106,250	0.0009%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4853	Taxi and Limousine Service	\$ 905,163	0.0074%	\$ 501	0.0001%	\$ 61,958	0.0032%	\$ 52,879	0.0028%	
4854	School and Employee Bus Transportation	\$ 575,797	0.0047%	\$ 23,588	0.0041%	\$ 173,228	0.0089%	\$ 89,916	0.0047%	
4855	Charter Bus Industry	\$ 545	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4859	Other Transit and Ground Passenger Transportation	\$ 1,338	0.0000%	\$ -	0.0000%	\$ 139	0.0000%	\$ 619	0.0000%	
4861	Pipeline Transportation of Crude Oil	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4862	Pipeline Transportation of Natural Gas	\$ 14,627	0.0001%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4869	Other Pipeline Transportation	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4870	Scenic & Sight-seeing Transportation	\$ 2,126,767	0.0173%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4871	Scenic and Sightseeing Transportation, Land	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4872	Scenic and Sightseeing Transportation, Water	\$ 3,133,672	0.0255%	\$ 713,158	0.1228%	\$ 819,573	0.0421%	\$ 750,497	0.0394%	
4879	Scenic and Sightseeing Transportation, Other	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4881	Support Activities for Air Transportation	\$ 4,220,705	0.0344%	\$ 520	0.0001%	\$ 5,128	0.0003%	\$ 647,182	0.0340%	
4882	Support Activities for Rail Transportation	\$ 29,772	0.0002%	\$ -	0.0000%	\$ 4,582	0.0002%	\$ 4,306	0.0002%	
4883	Support Activities for Water Transportation	\$ 59,046	0.0005%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4884	Support Activities for Road Transportation	\$ 5,224,175	0.0425%	\$ 277,611	0.0478%	\$ 1,197,523	0.0615%	\$ 1,096,078	0.0575%	
4885	Freight Transportation Arrangement	\$ 63,253	0.0005%	\$ 2,744	0.0005%	\$ 16,215	0.0008%	\$ 15,477	0.0008%	
4889	Other Support Activities for Transportation	\$ 107,838	0.0009%	\$ 8,445	0.0015%	\$ 17,791	0.0009%	\$ 12,444	0.0007%	
4911	Postal Service	\$ 153	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4921	Couriers and Express Delivery Services	\$ 1,293,273	0.0105%	\$ 7,436	0.0013%	\$ 40,201	0.0021%	\$ 67,204	0.0035%	
4922	Local Messengers and Local Delivery	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
4931	Warehousing and Storage	\$ 6,137,074	0.0500%	\$ 180,403	0.0311%	\$ 1,178,129	0.0605%	\$ 1,188,392	0.0624%	
	Group Subtotal	\$ 43,841,739	0.3569%	\$ 1,696,721	0.2925%	\$ 5,628,426	0.2891%	\$ 7,292,088	0.3827%	
Information										
5111	Newspaper, Periodical, Book, and Directory Publishers	\$ 3,217,643	0.0262%	\$ 165,098	0.0284%	\$ 534,960	0.0275%	\$ 444,172	0.0233%	
5112	Software Publishers	\$ 32,721,628	0.2665%	\$ 1,475,135	0.2540%	\$ 7,414,320	0.3809%	\$ 6,098,255	0.3200%	
5121	Motion Picture and Video Industries	\$ 13,882,040	0.1131%	\$ 654,581	0.1127%	\$ 2,130,343	0.1095%	\$ 2,032,147	0.1066%	
5122	Sound Recording Industries	\$ 90,294	0.0007%	\$ 5,599	0.0010%	\$ 22,510	0.0012%	\$ 11,370	0.0006%	
5151	Radio and Television Broadcasting	\$ 589,588	0.0048%	\$ 3,777	0.0007%	\$ 84,076	0.0043%	\$ 91,482	0.0048%	
5152	Cable and Other Subscription Programming	\$ 28,609,661	0.2330%	\$ 966,669	0.1665%	\$ 3,572,340	0.1835%	\$ 4,187,536	0.2197%	
5171	Wired Telecommunications Carriers	\$ 37,130,725	0.3024%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
5172	Wireless Telecommunications Carriers (except Satellite)	\$ 135,510,408	1.1036%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
5173	Wired and Wireless Telecommunications Carriers	\$ 186,477,974	1.5187%	\$ 11,580,404	1.9940%	\$ 49,875,178	2.5625%	\$ 52,758,801	2.7684%	
5174	Satellite Telecommunications	\$ 1,686,880	0.0137%	\$ 30,116	0.0052%	\$ 110,070	0.0057%	\$ 95,177	0.0050%	
5179	Other Telecommunications	\$ 20,925,143	0.1704%	\$ 927,604	0.1597%	\$ 3,883,943	0.1996%	\$ 3,531,663	0.1853%	
5182	Data Processing, Hosting, and Related Services	\$ 8,341,763	0.0679%	\$ 379,653	0.0654%	\$ 2,683,124	0.1379%	\$ 935,886	0.0491%	
5191	Other Information Services	\$ 18,198,256	0.1482%	\$ 4,158,058	0.7160%	\$ 2,223,442	0.1142%	\$ 1,331,950	0.0699%	
	Group Subtotal	\$ 487,382,003	3.9692%	\$ 20,346,694	3.5036%	\$ 72,534,306	3.7268%	\$ 71,518,439	3.7527%	

Group	Description	Overall (3/1/14 - 8/31/19)		FY 2019-20 (YTD as of 9/30/19)		FY 2018 -19		FY 2017-18		
		\$	%	\$	%	\$	%	\$	%	
Finance and Insurance										
5211	Monetary Authorities-Central Bank	\$ 341,460	0.0028%	\$ 4,369	0.0008%	\$ 23,937	0.0012%	\$ 29,213	0.0015%	
5221	Depository Credit Intermediation	\$ 3,140,451	0.0256%	\$ 217,568	0.0375%	\$ 431,671	0.0222%	\$ 426,015	0.0224%	
5222	Nondepository Credit Intermediation	\$ 5,838,954	0.0476%	\$ 529,567	0.0912%	\$ 1,655,187	0.0850%	\$ 1,152,712	0.0605%	
5223	Activities Related to Credit Intermediation	\$ 750,922	0.0061%	\$ 49,153	0.0085%	\$ 155,622	0.0080%	\$ 137,142	0.0072%	
	Securities and Commodity Contracts Intermediation and Brokerage	\$ 159,006	0.0013%	\$ 5,468	0.0009%	\$ 58,260	0.0030%	\$ 15,302	0.0008%	
5232	Securities and Commodity Exchanges	\$ 116,127	0.0009%	\$ 1,088	0.0002%	\$ 4,354	0.0002%	\$ 5,492	0.0003%	
5239	Other Financial Investment Activities	\$ 2,583,366	0.0210%	\$ 94,930	0.0163%	\$ 552,787	0.0284%	\$ 603,173	0.0317%	
5241	Insurance Carriers	\$ 965,988	0.0079%	\$ 37,857	0.0065%	\$ 140,223	0.0072%	\$ 130,933	0.0069%	
5242	Agencies, Brokerages, and Other Insurance Related Activities	\$ 1,836,181	0.0150%	\$ 33,899	0.0058%	\$ 251,223	0.0129%	\$ 301,617	0.0158%	
5251	Insurance and Employee Benefit Funds	\$ 540	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
5259	Other Investment Pools and Funds	\$ 674,716	0.0055%	\$ -	0.0000%	\$ 14,920	0.0008%	\$ 13,643	0.0007%	
	Group Subtotal	\$ 16,407,711	0.1337%	\$ 973,899	0.1677%	\$ 3,288,184	0.1689%	\$ 2,815,242	0.1478%	
Real Estate and Rental and Leasing										
5311	Lessors of Real Estate	\$ 17,202,995	0.1401%	\$ 877,403	0.1511%	\$ 2,833,909	0.1456%	\$ 2,527,467	0.1326%	
5312	Offices of Real Estate Agents and Brokers	\$ 787,179	0.0064%	\$ 6,317	0.0011%	\$ 2,520	0.0001%	\$ 8,163	0.0004%	
5313	Activities Related to Real Estate	\$ 14,142,323	0.1152%	\$ 355,413	0.0612%	\$ 1,852,674	0.0952%	\$ 1,616,785	0.0848%	
5321	Automotive Equipment Rental and Leasing	\$ 77,523,905	0.6314%	\$ 4,285,192	0.7379%	\$ 13,792,110	0.7086%	\$ 12,853,672	0.6745%	
5322	Consumer Goods Rental	\$ 31,421,998	0.2559%	\$ 1,400,004	0.2411%	\$ 5,202,966	0.2673%	\$ 4,732,145	0.2483%	
5323	General Rental Centers	\$ 44,976,922	0.3663%	\$ 2,060,796	0.3548%	\$ 6,440,291	0.3309%	\$ 7,161,975	0.3758%	
5324	Commercial and Industrial Machinery and Equipment Rental and Leasing	\$ 57,525,209	0.4685%	\$ 2,810,902	0.4840%	\$ 11,424,520	0.5870%	\$ 11,168,816	0.5861%	
5331	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	\$ 185,743	0.0015%	\$ 36,198	0.0062%	\$ 8,026	0.0004%	\$ 9,202	0.0005%	
	Group Subtotal	\$ 243,766,274	1.9853%	\$ 11,832,225	2.0374%	\$ 41,557,016	2.1351%	\$ 40,078,225	2.1030%	
Professional, Scientific and Technical Services										
5411	Legal Services	\$ 2,367,025	0.0193%	\$ 63,949	0.0110%	\$ 335,961	0.0173%	\$ 377,916	0.0198%	
5412	Accounting, Tax Preparation, Bookkeeping, and Payroll Services	\$ 3,509,742	0.0286%	\$ 101,780	0.0175%	\$ 406,933	0.0209%	\$ 372,895	0.0196%	
5413	Architectural, Engineering, and Related Services	\$ 8,908,042	0.0725%	\$ 202,521	0.0349%	\$ 1,480,539	0.0761%	\$ 1,423,327	0.0747%	
5414	Specialized Design Services	\$ 7,485,446	0.0610%	\$ 191,751	0.0330%	\$ 1,189,602	0.0611%	\$ 778,989	0.0409%	
5415	Computer Systems Design and Related Services	\$ 40,308,256	0.3283%	\$ 2,532,002	0.4360%	\$ 7,546,587	0.3877%	\$ 7,144,822	0.3749%	
5416	Management, Scientific, and Technical Consulting Services	\$ 7,470,178	0.0608%	\$ 263,797	0.0454%	\$ 1,435,553	0.0738%	\$ 1,029,614	0.0540%	
5417	Scientific Research and Development Services	\$ 229,786	0.0019%	\$ 456	0.0001%	\$ 4,183	0.0002%	\$ 5,203	0.0003%	
5418	Advertising, Public Relations, and Related Services	\$ 4,755,840	0.0387%	\$ 165,285	0.0285%	\$ 517,989	0.0266%	\$ 549,755	0.0288%	
5419	Other Professional, Scientific, and Technical Services	\$ 30,891,377	0.2516%	\$ 1,609,547	0.2771%	\$ 5,722,963	0.2940%	\$ 4,590,122	0.2409%	
	Group Subtotal	\$ 105,925,692	0.8627%	\$ 5,131,088	0.8835%	\$ 18,640,310	0.9577%	\$ 16,272,643	0.8539%	
Management of Companies and Enterprises										
5511	Management of Companies and Enterprises	\$ 4,655,352	0.0379%	\$ 157,213	0.0271%	\$ 668,644	0.0344%	\$ 749,253	0.0393%	
	Group Subtotal	\$ 4,655,352	0.0379%	\$ 157,213	0.0271%	\$ 668,644	0.0344%	\$ 749,253	0.0393%	
Administrative and Support and Waste Management and Remediation Services										
5611	Office Administrative Services	\$ 16,316,029	0.1329%	\$ 8,536,793	1.4699%	\$ 2,765,116	0.1421%	\$ 1,972,487	0.1035%	
5612	Facilities Support Services	\$ 2,572,014	0.0209%	\$ 48,766	0.0084%	\$ 203,060	0.0104%	\$ 358,739	0.0188%	
5613	Employment Services	\$ 930,900	0.0076%	\$ 2,496	0.0004%	\$ 81,005	0.0042%	\$ 410,482	0.0215%	
5614	Business Support Services	\$ 7,775,838	0.0633%	\$ 228,797	0.0394%	\$ 993,581	0.0510%	\$ 1,059,093	0.0556%	
5615	Travel Arrangement and Reservation Services	\$ 11,539,610	0.0940%	\$ 799,807	0.1377%	\$ 1,611,013	0.0828%	\$ 1,604,304	0.0842%	
5616	Investigation and Security Services	\$ 18,398,532	0.1498%	\$ 527,285	0.0908%	\$ 2,142,983	0.1101%	\$ 2,149,510	0.1128%	
5617	Services to Buildings and Dwellings	\$ 87,446,381	0.7122%	\$ 4,326,799	0.7450%	\$ 15,696,156	0.8065%	\$ 15,018,124	0.7881%	
5619	Other Support Services	\$ 4,228,480	0.0344%	\$ 69,989	0.0121%	\$ 246,166	0.0126%	\$ 259,460	0.0136%	
5620	Waste Management & Remediation Services	\$ 29,541,095	0.2406%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
5621	Waste Collection	\$ 20,633,702	0.1680%	\$ 1,759,000	0.3029%	\$ 6,170,073	0.3170%	\$ 6,105,829	0.3204%	
5622	Waste Treatment and Disposal	\$ 2,210,480	0.0180%	\$ 121,114	0.0209%	\$ 584,246	0.0300%	\$ 726,470	0.0381%	
5629	Remediation and Other Waste Management Services	\$ 2,711,186	0.0221%	\$ 327,119	0.0563%	\$ 703,919	0.0362%	\$ 880,473	0.0462%	
	Group Subtotal	\$ 204,304,247	1.6638%	\$ 16,747,965	2.8838%	\$ 31,197,318	1.6029%	\$ 30,544,971	1.6028%	
Educational Services										
6110	Educational Services (including schools, colleges, & universities)	\$ 1,576,524	0.0128%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6111	Elementary and Secondary Schools	\$ 918,776	0.0075%	\$ 10,175	0.0018%	\$ 238,763	0.0123%	\$ 336,994	0.0177%	
6112	Junior Colleges	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6113	Colleges, Universities, and Professional Schools	\$ 199,651	0.0016%	\$ 10,450	0.0018%	\$ 55,012	0.0028%	\$ 53,817	0.0028%	
6114	Business Schools and Computer and Management Training	\$ 18,211	0.0001%	\$ 642	0.0001%	\$ 2,026	0.0001%	\$ 3,363	0.0002%	
6115	Technical and Trade Schools	\$ 27,832	0.0002%	\$ 49	0.0000%	\$ 24,019	0.0012%	\$ 3,279	0.0002%	
6116	Other Schools and Instruction	\$ 294,175	0.0024%	\$ 9,015	0.0016%	\$ 91,975	0.0047%	\$ 84,561	0.0044%	
6117	Educational Support Services	\$ 256,148	0.0021%	\$ 23,042	0.0040%	\$ 72,770	0.0037%	\$ 54,032	0.0028%	
	Group Subtotal	\$ 3,291,317	0.0267%	\$ 53,373	0.0093%	\$ 484,565	0.0248%	\$ 536,046	0.0281%	

Group	Description	Overall (3/1/14 -		FY 2019-20 (YTD		FY 2018 -19		FY 2017-18		
		8/31/19)	%	as of 9/30/19)	%		%		%	
Health Care and Social Assistance										
6211	Offices of Physicians	\$ 530,772	0.0043%	\$ 1,610	0.0003%	\$ 28,190	0.0014%	\$ 19,606	0.0010%	
6212	Offices of Dentists	\$ 113,088	0.0009%	\$ -	0.0000%	\$ 12,370	0.0006%	\$ 14,492	0.0008%	
6213	Offices of Other Health Practitioners	\$ 1,174,620	0.0096%	\$ 74,644	0.0129%	\$ 286,569	0.0147%	\$ 268,405	0.0141%	
6214	Outpatient Care Centers	\$ 1,372,573	0.0112%	\$ 34,666	0.0060%	\$ 249,347	0.0128%	\$ 183,714	0.0096%	
6215	Medical and Diagnostic Laboratories	\$ 667,813	0.0054%	\$ 8,511	0.0015%	\$ 434,776	0.0223%	\$ 16,210	0.0009%	
6216	Home Health Care Services	\$ 746,397	0.0061%	\$ 5,913	0.0010%	\$ 23,535	0.0012%	\$ 47,762	0.0025%	
6219	Other Ambulatory Health Care Services	\$ 398,011	0.0032%	\$ 11,185	0.0019%	\$ 62,223	0.0032%	\$ 64,955	0.0034%	
6220	Hospitals	\$ 2,944,497	0.0240%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6221	General Medical and Surgical Hospitals	\$ 2,716,218	0.0221%	\$ 183,618	0.0316%	\$ 760,451	0.0391%	\$ 821,718	0.0431%	
6222	Psychiatric and Substance Abuse Hospitals	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6223	Specialty (except Psychiatric and Substance Abuse) Hospitals	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6230	Nursing & Residential Care Facilities	\$ 633,028	0.0052%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6231	Nursing Care Facilities (Skilled Nursing Facilities)	\$ 832,572	0.0068%	\$ 69,455	0.0120%	\$ 238,447	0.0123%	\$ 206,801	0.0109%	
6232	Residential Intellectual and Developmental Disability, Mental Health, and Substance Abuse Facilities	\$ 103,897	0.0008%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6233	Continuing Care Retirement Communities and Assisted Living Facilities for the Elderly	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6239	Other Residential Care Facilities	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
6241	Individual and Family Services	\$ 648,025	0.0053%	\$ 23,896	0.0041%	\$ 100,572	0.0052%	\$ 98,615	0.0052%	
6242	Community Food and Housing, and Emergency and Other Relief Services	\$ 2,773,050	0.0226%	\$ 107,150	0.0185%	\$ 459,666	0.0236%	\$ 429,472	0.0225%	
6243	Vocational Rehabilitation Services	\$ 632	0.0000%	\$ 576	0.0001%	\$ 32	0.0000%	\$ 24	0.0000%	
6244	Child Day Care Services	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
	Group Subtotal	\$ 15,655,193	0.1275%	\$ 521,224	0.0899%	\$ 2,656,178	0.1364%	\$ 2,171,774	0.1140%	
Arts, Entertainment and Recreation										
7111	Performing Arts Companies	\$ 70,409	0.0006%	\$ 1,433	0.0002%	\$ 1,825	0.0001%	\$ 5,073	0.0003%	
7112	Spectator Sports	\$ 1,310,340	0.0107%	\$ 193,192	0.0333%	\$ 266,873	0.0137%	\$ 167,778	0.0088%	
7113	Promoters of Performing Arts, Sports, and Similar Events	\$ 239,107	0.0019%	\$ 160,570	0.0276%	\$ 21,638	0.0011%	\$ 12,475	0.0007%	
7114	Agents and Managers for Artists, Athletes, Entertainers, and Other Public Figures	\$ 8,019	0.0001%	\$ -	0.0000%	\$ 1,413	0.0001%	\$ 1,957	0.0001%	
7115	Independent Artists, Writers, and Performers	\$ 541,713	0.0044%	\$ 4,138	0.0007%	\$ 91,053	0.0047%	\$ 109,648	0.0058%	
7121	Museums, Historical Sites, and Similar Institutions	\$ 8,463,195	0.0689%	\$ 763,808	0.1315%	\$ 1,452,992	0.0747%	\$ 1,312,413	0.0689%	
7131	Amusement Parks and Arcades	\$ 476,097	0.0039%	\$ 1,731	0.0003%	\$ 45,157	0.0023%	\$ 41,856	0.0022%	
7132	Gambling Industries	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
7139	Other Amusement and Recreation Industries	\$ 35,147,368	0.2862%	\$ 2,529,983	0.4356%	\$ 6,391,915	0.3284%	\$ 5,682,233	0.2982%	
	Group Subtotal	\$ 46,256,248	0.3767%	\$ 3,654,855	0.6292%	\$ 8,272,866	0.4251%	\$ 7,333,433	0.3850%	
Accommodation and Food Services										
7211	Traveler Accommodation	\$ 263,403,544	2.1452%	\$ 19,522,495	3.3616%	\$ 41,242,145	2.1190%	\$ 39,957,383	2.0967%	
7212	RV (Recreational Vehicle) Parks and Recreational Camps	\$ 4,604,333	0.0375%	\$ 488,629	0.0841%	\$ 576,142	0.0296%	\$ 442,249	0.0232%	
7213	Rooming and Boarding Houses	\$ 33,165	0.0003%	\$ -	0.0000%	\$ 11,900	0.0006%	\$ 11,087	0.0006%	
7223	Special Food Services	\$ 15,787,012	0.1286%	\$ 481,481	0.0829%	\$ 1,031,178	0.0530%	\$ 2,691,303	0.1412%	
7224	Drinking Places (Alcoholic Beverages)	\$ 53,063,778	0.4322%	\$ 2,690,102	0.4632%	\$ 9,219,191	0.4737%	\$ 7,889,651	0.4140%	
7225	Restaurants and Other Eating Places	\$ 1,098,692,162	8.9481%	\$ 56,588,902	9.7440%	\$ 180,108,292	9.2538%	\$ 175,151,194	9.1908%	
	Group Subtotal	\$ 1,435,583,994	11.6919%	\$ 79,771,609	13.7358%	\$ 232,188,848	11.9297%	\$ 226,142,867	11.8665%	
Other Services (except Public Administration)										
8111	Automotive Repair and Maintenance	\$ 235,969,962	1.9218%	\$ 9,302,486	1.6018%	\$ 41,281,662	2.1210%	\$ 41,610,342	2.1834%	
8112	Electronic and Precision Equipment Repair and Maintenance	\$ 8,489,893	0.0691%	\$ 470,546	0.0810%	\$ 1,496,430	0.0769%	\$ 1,713,649	0.0899%	
8113	Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance	\$ 28,412,903	0.2314%	\$ 819,199	0.1411%	\$ 4,418,694	0.2270%	\$ 4,434,333	0.2327%	
8114	Personal and Household Goods Repair and Maintenance	\$ 26,276,827	0.2140%	\$ 1,226,227	0.2111%	\$ 4,136,556	0.2125%	\$ 4,062,410	0.2132%	
8121	Personal Care Services	\$ 4,136,695	0.0337%	\$ 122,055	0.0210%	\$ 553,088	0.0284%	\$ 542,469	0.0285%	
8122	Death Care Services	\$ 40,371	0.0003%	\$ 3,297	0.0006%	\$ 18,918	0.0010%	\$ 13,212	0.0007%	
8123	Drycleaning and Laundry Services	\$ 2,105,008	0.0171%	\$ 69,189	0.0119%	\$ 343,849	0.0177%	\$ 308,662	0.0162%	
8129	Other Personal Services	\$ 18,281,113	0.1489%	\$ 706,702	0.1217%	\$ 2,960,401	0.1521%	\$ 3,020,042	0.1585%	
8131	Religious Organizations	\$ 7,822,019	0.0637%	\$ 311,386	0.0536%	\$ 1,142,136	0.0587%	\$ 1,078,387	0.0566%	
8132	Grantmaking and Giving Services	\$ 17,799	0.0001%	\$ 22	0.0000%	\$ 472	0.0000%	\$ 1,648	0.0001%	
8133	Social Advocacy Organizations	\$ 165,179	0.0013%	\$ 100	0.0000%	\$ 30,654	0.0016%	\$ 23,882	0.0013%	
8134	Civic and Social Organizations	\$ 5,593,790	0.0456%	\$ 213,281	0.0367%	\$ 957,273	0.0492%	\$ 902,980	0.0474%	
8139	Business, Professional, Labor, Political, and Similar Organizations	\$ 1,531,728	0.0125%	\$ 183,099	0.0315%	\$ 214,032	0.0110%	\$ 199,227	0.0105%	
8141	Private Households	\$ 13,186	0.0001%	\$ 7,608	0.0013%	\$ 5,578	0.0003%	\$ -	0.0000%	
	Group Subtotal	\$ 338,856,473	2.7596%	\$ 13,435,197	2.3133%	\$ 57,559,743	2.9574%	\$ 57,911,243	3.0390%	
Public Administration										
9211	Executive, Legislative, and Other General Government Support	\$ 477,120	0.0039%	\$ 4,773	0.0008%	\$ 94,903	0.0049%	\$ 81,630	0.0043%	
9221	Justice, Public Order, and Safety Activities	\$ 2,001,436	0.0163%	\$ 96,390	0.0166%	\$ 349,694	0.0180%	\$ 368,108	0.0193%	
9231	Administration of Human Resource Programs	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
9241	Administration of Environmental Quality Programs	\$ 2,804	0.0000%	\$ -	0.0000%	\$ 474	0.0000%	\$ 400	0.0000%	
9251	Administration of Housing Programs, Urban Planning, and Community Development	\$ 33,775	0.0003%	\$ 2,850	0.0005%	\$ 9,490	0.0005%	\$ 9,000	0.0005%	
9261	Administration of Economic Program	\$ 103,603,292	0.8438%	\$ 8,543,841	1.4712%	\$ 31,407,851	1.6137%	\$ 27,622,961	1.4495%	
9271	Space Research and Technology	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
9281	National Security and International Affairs	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%	
	Group Subtotal	\$ 106,118,427	0.8643%	\$ 8,647,854	1.4891%	\$ 31,862,412	1.6371%	\$ 28,082,099	1.4736%	
Unclassified										
9999	Unclassified	\$ 72,791,390	0.5928%	\$ 2,624,240	0.4519%	\$ 11,676,270	0.5999%	\$ 12,788,044	0.6710%	
	Group Subtotal	\$ 72,791,390	0.5928%	\$ 2,624,240	0.4519%	\$ 11,676,270	0.5999%	\$ 12,788,044	0.6710%	
	Grand Total	\$ 12,278,563,575	100.0000%	\$ 580,755,002	100.0000%	\$ 1,946,321,152	100.0000%	\$ 1,905,721,699	100.0000%	
		\$ -		\$ -		\$ -		\$ -		

TAXABLE SALES FOR RETAIL TRADE ONLY

Group	Description	Overall (3/1/14 - 8/31/19)		FY 2019-20 (YTD as of 9/30/19)		FY 2018 -19		FY 2017-18	
		\$	%	\$	%	\$	%	\$	%
Retail Trade									
4411	Automobile Dealers	\$ 1,724,890,334	21.9407%	\$ 76,305,705	21.5412%	\$ 270,884,855	22.2260%	\$ 272,575,206	22.6643%
4412	Other Motor Vehicle Dealers	\$ 204,452,797	2.6006%	\$ 10,647,286	3.0057%	\$ 35,274,480	2.8943%	\$ 32,990,484	2.7432%
4413	Automotive Parts, Accessories, and Tire Stores	\$ 144,721,934	1.8409%	\$ 6,829,782	1.9281%	\$ 23,163,221	1.9005%	\$ 21,949,094	1.8251%
4421	Furniture Stores	\$ 108,263,245	1.3771%	\$ 3,968,081	1.1202%	\$ 15,684,750	1.2869%	\$ 16,156,646	1.3434%
4422	Home Furnishings Stores	\$ 42,953,770	0.5464%	\$ 2,070,258	0.5844%	\$ 6,945,081	0.5698%	\$ 6,657,298	0.5536%
4431	Electronics and Appliance Stores	\$ 168,613,204	2.1448%	\$ 6,271,404	1.7704%	\$ 25,809,114	2.1176%	\$ 26,742,506	2.2236%
4441	Building Material and Supplies Dealers	\$ 788,404,692	10.0285%	\$ 40,884,542	11.5417%	\$ 127,878,189	10.4923%	\$ 124,893,192	10.3848%
4442	Lawn and Garden Equipment and Supplies Stores	\$ 26,428,942	0.3362%	\$ 1,486,310	0.4196%	\$ 4,118,819	0.3379%	\$ 4,189,777	0.3484%
4451	Grocery Stores	\$ 318,615,127	4.0528%	\$ 28,010,381	7.9073%	\$ 76,698,480	6.2931%	\$ 49,589,197	4.1233%
4452	Specialty Food Stores	\$ 22,863,715	0.2908%	\$ 1,107,198	0.3126%	\$ 2,682,230	0.2201%	\$ 3,180,693	0.2645%
4453	Beer, Wine, and Liquor Stores	\$ 88,476,631	1.1254%	\$ 5,152,393	1.4545%	\$ 14,300,068	1.1733%	\$ 13,765,379	1.1446%
4461	Health and Personal Care Stores	\$ 185,590,181	2.3607%	\$ 6,635,305	1.8732%	\$ 26,554,714	2.1788%	\$ 27,730,931	2.3058%
4471	Gasoline Stations	\$ 1,188,234,515	15.1144%	\$ 44,452,516	12.5490%	\$ 143,088,937	11.7404%	\$ 160,848,384	13.3745%
4481	Clothing Stores	\$ 305,195,972	3.8821%	\$ 12,871,694	3.6337%	\$ 46,928,299	3.8504%	\$ 46,784,524	3.8901%
4482	Shoe Stores	\$ 52,012,549	0.6616%	\$ 2,124,073	0.5996%	\$ 7,861,344	0.6450%	\$ 7,831,660	0.6512%
4483	Jewelry, Luggage, and Leather Goods Stores	\$ 64,346,943	0.8185%	\$ 2,019,250	0.5700%	\$ 8,210,921	0.6737%	\$ 10,067,954	0.8371%
4511	Sporting Goods, Hobby, and Musical Instrument Stores	\$ 204,543,471	2.6018%	\$ 5,349,702	1.5102%	\$ 24,349,721	1.9979%	\$ 30,261,551	2.5162%
4512	Book Stores and News Dealers	\$ 9,094,581	0.1157%	\$ 221,212	0.0624%	\$ 1,342,088	0.1101%	\$ 1,458,667	0.1213%
4521	Department Stores	\$ 164,642,611	2.0943%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%
4522	Department Stores	\$ 146,196,728	1.8596%	\$ 8,344,832	2.3558%	\$ 36,508,991	2.9955%	\$ 44,397,286	3.6916%
4523	General Merchandise Stores, including Warehouse Clubs and Supercenters	\$ 671,996,120	8.5478%	\$ 49,883,953	14.0823%	\$ 193,620,973	15.8865%	\$ 195,154,586	16.2271%
4529	Other General Merchandise Stores	\$ 550,123,183	6.9976%	\$ -	0.0000%	\$ -	0.0000%	\$ -	0.0000%
4531	Florists	\$ 11,516,634	0.1465%	\$ 346,300	0.0978%	\$ 1,590,118	0.1305%	\$ 1,635,792	0.1360%
4532	Office Supplies, Stationery, and Gift Stores	\$ 82,226,876	1.0459%	\$ 3,994,840	1.1277%	\$ 11,491,691	0.9429%	\$ 11,500,394	0.9563%
4533	Used Merchandise Stores	\$ 11,387,916	0.1449%	\$ 460,607	0.1300%	\$ 1,801,627	0.1478%	\$ 1,955,133	0.1626%
4539	Other Miscellaneous Store Retailers	\$ 224,499,822	2.8556%	\$ 16,637,770	4.6969%	\$ 45,327,967	3.7191%	\$ 32,268,439	2.6831%
4541	Electronic Shopping and Mail-Order Houses	\$ 204,113,688	2.5963%	\$ 12,559,277	3.5455%	\$ 43,057,700	3.5329%	\$ 36,220,251	3.0117%
4542	Vending Machine Operators	\$ 10,892,168	0.1385%	\$ 296,275	0.0836%	\$ 1,130,608	0.0928%	\$ 777,679	0.0647%
4543	Direct Selling Establishments	\$ 136,320,353	1.7340%	\$ 5,301,464	1.4966%	\$ 22,472,826	1.8439%	\$ 21,065,839	1.7516%
Group Total		\$ 7,861,618,702	100.0000%	\$ 354,232,410	100.0000%	\$ 1,218,777,812	100.0000%	\$ 1,202,648,542	99.9997%



ESTIMATED DISTRIBUTION OF FY 2019-20 BUDGETED SALES TAX (pre-Coronavirus)

Sector	Overall (3/1/14 - 8/31/19)		%		Estimated
					Distribution of FY 2019-20 Budgeted Sales Tax (pre-Coronavirus)
11	Agriculture, Forestry, Fishing and Hunting	\$ 31,374,166	0.2555%	\$	49,350
21	Mining, Quarrying, and oil and Gas Extraction	\$ 23,671,007	0.1928%	\$	37,239
22	Utilities	\$ 166,122,819	1.3529%	\$	261,313
23	Construction	\$ 195,474,156	1.5919%	\$	307,475
31-33	Manufacturing	\$ 290,212,271	2.3631%	\$	456,433
42	Wholesale Trade	\$ 585,254,394	4.7667%	\$	920,688
44-45	Retail Trade:				
	Automobile Dealers	\$ 1,724,890,334	14.0488%	\$	2,713,525
	Other Motor Vehicle Dealers	\$ 204,452,797	1.6651%	\$	321,614
	Automotive Parts, Accessories, and Tire Stores	\$ 144,721,934	1.1787%	\$	227,666
	Furniture Stores	\$ 108,263,245	0.8817%	\$	170,300
	Home Furnishings Stores	\$ 42,953,770	0.3498%	\$	67,564
	Electronics and Appliance Stores	\$ 168,613,204	1.3732%	\$	265,234
	Building Material and Supplies Dealers	\$ 788,404,692	6.4210%	\$	1,240,216
	Lawn and Garden Equipment and Supplies Stores	\$ 26,428,942	0.2152%	\$	41,566
	Grocery Stores	\$ 318,615,127	2.5949%	\$	501,205
	Specialty Food Stores	\$ 22,863,715	0.1862%	\$	35,965
	Beer, Wine, and Liquor Stores	\$ 88,476,631	0.7206%	\$	139,184
	Health and Personal Care Stores	\$ 185,590,181	1.5115%	\$	291,946
	Gasoline Stations	\$ 1,188,234,515	9.6773%	\$	1,869,170
	Clothing Stores	\$ 305,195,972	2.4856%	\$	480,094
	Shoe Stores	\$ 52,012,549	0.4236%	\$	81,818
	Jewelry, Luggage, and Leather Goods Stores	\$ 64,346,943	0.5241%	\$	101,230
	Sporting Goods, Hobby, and Musical Instrument Stores	\$ 204,543,471	1.6659%	\$	321,769
	Book Stores and News Dealers	\$ 9,094,581	0.0741%	\$	14,312
	Department Stores	\$ 164,642,611	1.3409%	\$	258,995
	Department Stores	\$ 146,196,728	1.1907%	\$	229,984
	General Merchandise Stores, including Warehouse Clubs and Supercenters	\$ 671,996,120	5.4729%	\$	1,057,091
	Other General Merchandise Stores	\$ 550,123,183	4.4804%	\$	865,389
	Florists	\$ 11,516,634	0.0938%	\$	18,117
	Office Supplies, Stationery, and Gift Stores	\$ 82,226,876	0.6697%	\$	129,353
	Used Merchandise Stores	\$ 11,387,916	0.0927%	\$	17,905
	Other Miscellaneous Store Retailers	\$ 224,499,822	1.8284%	\$	353,155
	Electronic Shopping and Mail-Order Houses	\$ 204,113,688	1.6624%	\$	321,093
	Vending Machine Operators	\$ 10,892,168	0.0887%	\$	17,132
	Direct Selling Establishments	\$ 136,320,353	1.1102%	\$	214,435
		\$ 7,861,618,702	64.0281%	\$	12,367,027
48-49	Transportation and Warehousing	\$ 43,841,739	0.3569%	\$	68,935
51	Information	\$ 487,382,003	3.9692%	\$	766,651
52	Finance and Insurance	\$ 16,407,711	0.1337%	\$	25,824
53	Real Estate and Rental and Leasing	\$ 243,766,274	1.9853%	\$	383,461
54	Professional, Scientific and Technical Services	\$ 105,925,692	0.8627%	\$	166,631
55	Management of Companies and Enterprises	\$ 4,655,352	0.0379%	\$	7,320
	Administrative and Support and Waste Management and Remediation Services	\$ 204,304,247	1.6638%	\$	321,363
61	Educational Services	\$ 3,291,317	0.0267%	\$	5,157
62	Health Care and Social Assistance	\$ 15,655,193	0.1275%	\$	24,627
71	Arts, Entertainment and Recreation	\$ 46,256,248	0.3767%	\$	72,760
72	Accommodation and Food Services	\$ 1,435,583,994	11.6919%	\$	2,258,290
81	Other Services (except Public Administration)	\$ 338,856,473	2.7596%	\$	533,017
92	Public Administration	\$ 106,118,427	0.8643%	\$	166,940
99	Unclassified	\$ 72,791,390	0.5928%	\$	114,499
		\$ 12,278,563,575	100.0000%	\$	19,315,000

Attachment A

NAICS classifies all economic activities into the following twenty categories.

11 Agriculture, Forestry, Fishing and Hunting – Activities of this sector are growing crops, raising animals, harvesting timber, and harvesting fish and other animals from farms, ranches, or the animals' natural habitats.

21 Mining, Quarrying, and Oil and Gas Extraction – Activities of this sector are extracting naturally occurring mineral solids, such as coal and ore; liquid minerals, such as crude petroleum; and gases, such as natural gas; and beneficiating (e.g. crushing, screening, washing, and flotation) and other preparation at the mine site, or as part of the mining activity.

22 Utilities – Activities of this sector are generating, transmitting, and/or distributing electricity, gas steam, and water and removing sewage through a permanent infrastructure of lines, mains, and pipes.

23 Construction – Activities of this sector are erecting buildings and other structures (including additions); heavy construction other than buildings; and alterations, reconstruction, installation, and maintenance and repairs.

31-33 Manufacturing – Activities of this sector are the mechanical, physical, or chemical transformation of materials, substances, or components into new products.

42 Wholesale Trade - Activities of this sector are selling or arranging for the purchase or sale of goods for resale; capital or durable non-consumer goods; and raw and intermediate materials and supplies used in production, and providing services incidental to the sale of the merchandise.

44-45 Retail Trade – Activities of this sector are retailing merchandise generally in small quantities to the general public and providing services incidental to the sale of merchandise.

48-49 Transportation and Warehousing – Activities of this sector are providing transportation of passengers and cargo, warehousing and storing goods, scenic and sightseeing transportation, and supporting these activities.

51 Information – Activities of this sector are distributing information and cultural products, providing the means to transmit or distribute these products as data or communications, and processing data.

52 Finance and Insurance – Activities of this sector involve the creation, liquidation, or change in ownership of financial assets (financial transactions) and/or facilitating financial transactions.

53 Real Estate and Rental and Leasing – Activities of this sector are renting, leasing, or otherwise allowing the use of tangible or intangible assets (except copyrighted works), and providing related services.

54 Professional, Scientific, and Technical Services – Activities of this sector are performing professional, scientific and technical services for the operations of other organizations.

55 Management of Companies and Enterprises – Activities of this sector are the holding of securities of companies and enterprises, for the purpose of owning controlling interest or influencing their management decisions, or administering, overseeing, and managing other establishments of the same company or enterprise and normally undertaking the strategic or organizational planning and decision-making role of the company or enterprise.

56 Administrative and Support and Waste Management and Remediation Services – Activities of this sector are performing routine support activities for the day-to-day operations of other organizations.

61 Educational Services – Activities of this sector are providing instruction and training in a wide variety of subjects.

62 Health Care and Social Assistance – Activities of this sector are providing health care and social assistance for individuals.

71 Arts, Entertainment, and Recreation – Activities of this sector are operating or providing services to meet varied cultural, entertainment, and recreational interests of their patrons.

72 Accommodation and Food Services – Activities of this sector are providing customers with lodging and/or preparing meals, snacks, or beverages for immediate consumption.

81 Other Services (except Public Administration) – Activities of this sector are providing services not elsewhere specified, including repairs, religious activities, grant-making, advocacy, laundry, personal care, death care, and other personal services.

92 Public Administration – Activities of this sector are administration, management, and oversight of public programs by Federal, State and local governments.