

**C**ITY OF WATERTOWN, NEW YORK

---

*FINANCIAL STATEMENTS*

June 30, 2019

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CITY OF WATERTOWN, NEW YORK

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CPAs PLLC**

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**INDEPENDENT AUDITOR'S REPORT**

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**SENIOR MANAGEMENT, MAYOR AND  
MEMBERS OF THE CITY COUNCIL OF  
THE CITY OF WATERTOWN, NEW YORK**

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the **CITY OF WATERTOWN, NEW YORK** (the City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Watertown, New York as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

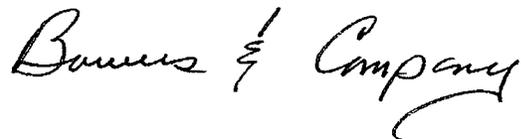
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 - 23, the Schedule of Changes in the City's Total OPEB Liability and Related Ratios on page 88, Budgetary Comparison Schedule – General Fund on page 89, the Schedule of the City's Proportionate Share of the Net Pension Liability – NYSLRS Pension Plan on page 90, and the Schedule of the City's Contributions – NYSLRS Pension Plan on page 91 to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Watertown, New York's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards on pages 98-99 is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards on pages 98-99 is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 24, 2020, on our consideration of the City of Watertown, New York's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Watertown, New York's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Watertown, New York's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Bowers & Company". The signature is written in dark ink and is positioned to the right of the date and location text.

Watertown, New York  
January 24, 2020

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

As management of the City of Watertown (the "City") we offer this overview and analysis of the financial activities of the City of Watertown for the fiscal year ended June 30, 2019. This discussion and analysis is designed to (a) assist the reader in focusing on the significant financial issues, (b) provide an overview of the financial activity, (c) identify changes in the City's financial position (its ability to address the next and subsequent year challenges), (d) identify any material deviations from the approved budget, and (e) identify individual fund issues or concerns. Since management's discussion and analysis is designed to focus on the current year's activities, resulting changes, and known facts, readers are encouraged to consider the information presented here in conjunction with the financial statements that follow.

**FINANCIAL HIGHLIGHTS**

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- Government-wide unrestricted net position showed a deficit of (\$117,438,998) at June 30, 2019. The accumulated deficit results primarily from the implementation of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in fiscal year 2017-2018.
- The City's total net position increased \$12,341,538 in fiscal year 2018-2019.
- At the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$18,235,855, an increase of \$2,608,123 from the previous year. Approximately 56% of this total amount or \$10,282,898, or 23% of General Fund expenditures and other financing uses, is available for spending at the government's discretion (unassigned fund balance).
- General Fund revenues of \$46,954,612 on a budgetary basis exceeded budgeted revenues by \$1,711,645 or 3.78% while budgetary basis expenditures and year-end encumbrances finished \$2,362,580 lower than budgeted expenditures. These results reduced the need to use the full \$2,308,666 in the original appropriated fund balance budgeted for in the 2018-2019 General Fund budget.
- The City issued \$5,965,749 in serial bonds dated March 29, 2019 maturing September 1, 2033 at interest rates ranging from 5.00% downwards to 3.00% (priced to yield 2.26%) to provide financing for various capital projects.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**OVERVIEW OF FINANCIAL STATEMENTS**

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Management's discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The financial statements' focus is on both the City as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major fund) allow users to address relevant questions, broaden a basis for comparison (inter-period or intergovernmental) and enhance the City's accountability. This report also contains supplementary information in addition to the basic financial statements, which further explains and supports the information presented in these statements.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. All of the activities of the City, except of a fiduciary nature, are included in these statements. The government-wide statements provide short-term and long-term information about the City's financial status as a whole.

The Statement of Net Position presents information on all the City's assets (including capital assets), deferred outflows of resources, liabilities (including long-term debt), and deferred inflows of resources, and net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. To assess the overall health of the City, other indicators, including non-financial indicators like the City's property tax base, bond ratings, the condition of its infrastructure, and the County's sales tax base, should also be considered.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. Since full accrual accounting is used for the government-wide statements, all changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and interest payments on debt). This statement also focuses on both the gross and net costs of the various functions of the City, based only on direct functional revenues and expenses. This is designed to show the extent to which the various functions are self-supporting and/or dependent on general taxes and other revenues for support.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**OVERVIEW OF FINANCIAL STATEMENTS - Continued**

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**Government-Wide Financial Statements - Continued**

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include most of the City's basic services such as the City's fire and police services, public works, parks and recreation, the bus system, library, and general government support. Sales tax, property taxes, and State Aid finance most of these services. The business-type activities of the City include the water and sewer utilities. User fees support these activities.

The government-wide financial statements include not only the City of Watertown itself (known as the primary government), but also the Watertown Empire Zone as a blended component unit as it is not a legally separate entity and the Roswell P. Flower Memorial Library Board of Trustees as a discretely presented component unit.

**Fund Financial Statements**

The fund financial statements are designed to report information about groupings of related accounts, which are used to maintain control over resources that have been segregated for specific activities or objectives. These statements provide more detailed information about the City's most significant funds (major funds) and not the City as a whole. All of the funds of the City can be divided into three categories: (1) governmental funds, (2) proprietary funds, and (3) fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term sources and uses of available resources. These funds are reported using the modified accrual method of accounting that measures cash and all other financial assets that can be readily converted to cash.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**OVERVIEW OF FINANCIAL STATEMENTS - Continued**

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**Fund Financial Statements - Continued**

The governmental fund financial statements provide a more detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because the focus (current financial resources) of governmental funds is narrower than that of the government-wide financial statements (total economic resources), it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Watertown maintains numerous individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures and changes in fund balance for the General, Capital Projects, and Community Development Funds, which are considered to be the City's major governmental funds. Data for the other governmental funds is combined into a single, aggregated presentation.

The City adopts an annual appropriated budget for all governmental funds. To demonstrate compliance with the budget, a Budgetary Comparison Schedule for the General Fund has been provided as Required Supplemental Information following the Basic Financial Statements.

Proprietary Funds

Proprietary funds are generally used to account for services for which the City charges customers (both external and internal). These funds use accrual accounting, which is the same method used by the private sector. The City of Watertown has two proprietary or enterprise funds. The City's proprietary funds are the Water and Sewer Funds. Proprietary funds provide the same type of information as shown in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for each of the enterprise funds, both of which are considered to be major funds of the City.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the City, these assets are restricted in purpose and do not represent discretionary assets of the City. Therefore, these assets are not reflected in the government-wide financial statements. These funds are reported using the accrual accounting method.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**OVERVIEW OF FINANCIAL STATEMENTS - Continued**

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**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information**

Following the basic financial statements is additional required supplementary information that further explains and supports the information in the financial statements. This section includes the budgetary comparison schedule for the General Fund.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

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As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At June 30, 2019, the City had a deficit net position (total liabilities and deferred inflows of resources exceed total assets and deferred outflows of resources) of (\$15,280,907) compared to a deficit net position of (\$27,622,445) at June 30, 2018, which represents an increase of \$12,341,538. The accumulated deficit results primarily from the implementation of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in fiscal year 2017-2018. The City's Other Postemployment Benefits total \$133,349,942, which represents an increase of \$2,321,651. The largest portion of the City's net position reflects its investment in capital assets (e.g. land, building, equipment, improvements, construction in progress, and infrastructure), less any related debt used to acquire those assets that is still outstanding. Capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets are reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Net investment in capital assets at the end of the year was \$100,107,742, which represents an increase of \$5,480,081 or 5.79%.

An additional \$2,050,349 of the net position represents resources that are subject to external restrictions on how they may be used. Currently, the amount of restricted net position represents the net position of the Watertown Empire Zone, Alex T. Duffy Fairgrounds Stadium Repair Reserve Fund, Capital Reserve Fund, Tourism Fund, Community Development Fund, Capital Projects Fund, Workers Compensation Fund, Insurance Liability Fund, and Debt Service Fund.

**CITY OF WATERTOWN, NEW YORK**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

The following schedule summarizes, on a comparison basis, the City's net position. The complete Statement of Net Position for the year ended June 30, 2019 can be found in the City's basic financial statements.

<i>City of Watertown's Net Position</i>						
	Governmental Activities		Business-type Activities		Total	
	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>
Current and Other Assets	\$ 29,435,784	\$ 26,338,758	\$ 10,716,442	\$ 12,403,305	\$ 40,152,226	\$ 38,742,063
Capital Assets	88,897,895	81,783,181	46,135,493	44,272,635	135,033,388	126,055,816
Total Assets	<u>\$118,333,679</u>	<u>\$108,121,939</u>	<u>\$ 56,851,935</u>	<u>\$ 56,675,940</u>	<u>\$ 175,185,614</u>	<u>\$ 164,797,879</u>
Deferred Outflows of Resources	<u>\$ 13,558,579</u>	<u>\$ 12,025,479</u>	<u>\$ 1,521,982</u>	<u>\$ 1,213,766</u>	<u>\$ 15,080,561</u>	<u>\$ 13,239,245</u>
Long-term Liabilities						
Outstanding	\$146,533,943	\$138,479,607	\$ 27,605,884	\$ 28,034,202	\$ 174,139,827	\$ 166,513,809
Other Liabilities	12,540,788	13,142,005	3,095,711	4,804,730	15,636,499	17,946,735
Total Liabilities	<u>\$159,074,731</u>	<u>\$151,621,612</u>	<u>\$ 30,701,595</u>	<u>\$ 32,838,932</u>	<u>\$ 189,776,326</u>	<u>\$ 184,460,544</u>
Deferred Inflows of Resources	<u>\$ 14,049,812</u>	<u>\$ 18,667,086</u>	<u>\$ 1,720,944</u>	<u>\$ 2,531,939</u>	<u>\$ 15,770,756</u>	<u>\$ 21,199,025</u>
Net Position:						
Net Investment in Capital Assets						
Assets	\$ 66,478,598	\$ 62,098,554	\$ 33,629,144	\$ 32,529,107	\$ 100,107,742	\$ 94,627,661
Restricted	2,018,757	2,270,211	31,592	32,505	2,050,349	2,302,716
Unrestricted	<u>(109,729,640)</u>	<u>(114,510,045)</u>	<u>(7,709,358)</u>	<u>(10,042,777)</u>	<u>(117,438,998)</u>	<u>(124,552,822)</u>
Total Net Position	<u>\$(41,232,285)</u>	<u>\$(50,141,280)</u>	<u>\$ 25,951,378</u>	<u>\$ 22,518,835</u>	<u>\$ (15,280,907)</u>	<u>\$ (27,622,445)</u>

The schedule on the following page summarizes, on a comparison basis, the City's activities. The complete Statement of Activities can be found in the City's basic financial statements.

**CITY OF WATERTOWN, NEW YORK**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

City of Watertown's Comprehensive Budget						
	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>
<b>Revenues:</b>						
Program Revenues:						
Charges for Services	\$ 9,851,926	\$ 11,598,792	\$ 12,032,378	\$ 11,921,933	\$ 21,884,304	\$ 23,520,725
Operating Grants and Contributions	4,870,545	2,017,946	-	-	4,870,545	2,017,946
Capital Grants and Contributions	5,959,312	1,471,690	315,584	1,249,414	6,274,896	2,721,104
General Revenues:						
Property Taxes	9,699,588	9,335,317	-	-	9,699,588	9,335,317
Sales Tax	18,746,071	18,424,974	-	-	18,746,071	18,424,974
Utilities Gross Receipts Tax	273,724	291,913	-	-	273,724	291,913
Franchise Tax	352,457	365,200	-	-	352,457	365,200
Hotel Occupancy Tax	215,613	213,470	-	-	215,613	213,470
Mortgage Tax	249,933	303,280	-	-	249,933	303,280
Unrestricted Grants and Entitlements	4,703,208	4,703,208	-	-	4,703,208	4,703,208
Investment Earnings	223,223	75,253	116,216	26,729	339,439	101,982
<b>Total Revenues</b>	<b>\$ 55,145,600</b>	<b>\$ 48,801,043</b>	<b>\$ 12,464,178</b>	<b>\$ 13,198,076</b>	<b>\$ 67,609,778</b>	<b>\$ 61,999,119</b>
<b>Expenses:</b>						
General Government Support	\$ 13,093,563	\$ 16,000,561	\$ -	\$ -	\$ 13,093,563	\$ 16,000,561
Hydroelectric Production	779,117	693,337	-	-	779,117	693,337
Fire	8,182,333	8,892,486	-	-	8,182,333	8,892,486
Police	7,949,198	7,741,336	-	-	7,949,198	7,741,336
Other Public Safety	619,286	572,310	-	-	619,286	572,310
Public Works	7,420,510	6,683,319	-	-	7,420,510	6,683,319
Bus	1,076,843	912,062	-	-	1,076,843	912,062
Watertown Empire Zone	2,699	4,625	-	-	2,699	4,625
Other Economic Assistance	18,678	19,789	-	-	18,678	19,789
Library	1,175,708	1,144,678	-	-	1,175,708	1,144,678
Other Culture and Recreation	2,633,994	2,484,483	-	-	2,633,994	2,484,483
Refuse and Recycling	757,417	732,127	-	-	757,417	732,127
Other Home and Comm. Serv.	1,801,057	1,554,028	-	-	1,801,057	1,554,028
Interest on Debt Service	747,282	712,146	-	-	747,282	712,146
Water	-	-	4,238,241	5,201,453	4,238,241	5,201,453
Sewer	-	-	4,772,314	5,844,081	4,772,314	5,844,081
<b>Total Expenses</b>	<b>\$ 46,257,685</b>	<b>\$ 48,147,287</b>	<b>\$ 9,010,555</b>	<b>\$ 11,045,534</b>	<b>\$ 55,268,240</b>	<b>\$ 59,192,821</b>
<b>Excess of Revenues over Expenses</b>	<b>\$ 8,887,915</b>	<b>\$ 653,756</b>	<b>\$ 3,453,623</b>	<b>\$ 2,152,542</b>	<b>\$ 12,341,538</b>	<b>\$ 2,806,298</b>
Transfers	21,080	30,000	(21,080)	(30,000)	-	-
<b>Change in Net Position</b>	<b>\$ 8,908,995</b>	<b>\$ 683,756</b>	<b>\$ 3,432,543</b>	<b>\$ 2,122,542</b>	<b>\$ 12,341,538</b>	<b>\$ 2,806,298</b>
<b>Net Position - Beginning</b>	<b>\$(50,141,280)</b>	<b>\$(50,825,036)</b>	<b>\$ 22,518,835</b>	<b>\$ 20,396,293</b>	<b>\$(27,622,445)</b>	<b>\$(30,428,743)</b>
<b>Net Position - Ending</b>	<b>\$(41,232,285)</b>	<b>\$(50,141,280)</b>	<b>\$ 25,951,378</b>	<b>\$ 22,518,835</b>	<b>\$(15,280,907)</b>	<b>\$(27,622,445)</b>

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

**Governmental Activities**

Governmental activities increased the City's net position by a total \$8,908,995 compared to last year's increase of \$683,756.

The major factors contributing to the overall revenue increase of \$6,344,557 were:

- Charges for services decreased by \$1,746,866, primarily due to a decrease of \$449,309 for the sale of the City's excess hydro-electricity due to planned shut-downs for capital improvements to the facility and a decrease of \$1,658,878 for stop loss insurance policy recoveries related to the City's health plan. Offsetting these decreases was an increase of \$165,992 for interest earnings, an increase of \$40,394 for prescription rebates related to the City's health plan, an increase \$96,813 in health insurance premiums to the City's health insurance plan from the Water and Sewer Funds and an increase of \$43,757 in retiree premiums paid to the City's health plan.
- Revenue from the City's sales tax distribution agreement with Jefferson County is the City's largest revenue source. Sales tax totaled \$18,746,071 for the year which was an increase of \$321,097, or 1.74%, over last year's total of \$18,424,974. Sales tax revenue represented 33.56% of the governmental activities' revenue in FY 18/19 compared to 37.76% in FY 17/18.
- Revenues from property tax related items increased \$364,271 or 3.90% due to the levy being increased \$207,138, or 2.27%, the increase of \$42,275 in payments in lieu of taxes (PILOTs) and a decrease of \$131,357 to the allowance for uncollectible property taxes on certain parcels that were in bankruptcy or demolished.
- Operating grants increased by \$2,852,599, or 141.36%, primarily due to the increase of \$195,720 in New York State Department of Transportation Consolidated Local Street and Highway Improvement Program (CHIPs) funding for Department of Public Works' personnel costs and equipment purchases, the increase of \$1,997,868 (actually \$1,606,864 when last year's prior period adjustment of \$391,004 is factored in also) in Federal Transportation System Section 5307 funding for bus operating and maintenance costs and the increase of \$417,856 in Community Development Block grants for various programs. The base level of New York State Aid to Municipalities (AIM) has remained unchanged since the FY 2011-2012 level of \$4,703,208.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

**Governmental Activities – Continued**

- Capital grants received by the City increased by \$4,487,622. The City did receive \$5,768,511 in Federal and State Aid for various capital projects compared to \$1,471,690 in the previous year. Some of the major capital projects receiving aid include the Consolidated Local Street and Highway Improvement Program for various streets (\$569,613), the Western Boulevard construction project (\$3,452,823), the Mill Street bridge reconstruction project (\$168,770), the Pearl Street bridge reconstruction project (\$209,074), and various bus and bus-related equipment purchases (\$1,002,276).
- Revenues received from the mortgage tax decreased by \$53,347, or 17.59%, from last year to \$249,933.
- Revenues received from investment earnings increased \$147,970, or 196.63%, due to an increase of \$166,480 in earnings on cash.

The major factors contributing to the overall expense decrease of \$1,889,602 were:

- General government support decreased \$2,906,998, primarily due to a decrease in non-pharmacy health insurance claim costs of \$2,364,524, and a decrease of \$1,232,408 to the annual OPEB expense. Offsetting this decrease was an increase of \$193,158 for pharmacy health insurance claim costs.
- Fire expenses decreased \$710,153 due to a decrease in the department's long-term workers compensation liability of \$317,276, a decrease in the change to the compensated absences liability of \$193,705, a decrease in the change to the net Other Postemployment Benefits (OPEB) liability of \$173,732, and a decrease in workers compensation claim costs of \$85,823. Offsetting these decreases was an increase in the department's net pension obligation of \$102,560.
- Police expenses increased \$207,862 due to an increase in the department's net pension obligation of \$201,954 and an increase in the department's wages line of \$340,330. Decreases were realized in the change to the department's long-term workers compensation liability of \$142,262 and in their change to their liability for OPEB of \$133,898.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

**Governmental Activities – Continued**

- Public Works expenses increased \$737,191 due to an increase in the department's long-term workers compensation liability of \$242,015, an increase in the department's depreciation expense of \$142,366 and an increase of \$114,061 to the operating expenses of the roads maintenance division within Public Works. Decreases were realized in the department's net pension obligation of \$59,371.

**Business-Type Activities**

Business-type activities increased the City's net position by \$3,432,543 compared to \$2,122,542 last year. Key elements for this year are as follows:

- Water operating revenues increased by \$129,071, or 2.43%, to \$5,449,167, while operating expenses decreased by \$963,212, or 18.52%, to \$4,238,241 due to a decrease of \$947,651 to the annual OPEB expense. Revenues related to City customers decreased \$95,862, or 2.58%.
- The City has a contract with the Development Authority of the North Country (DANC) to produce and deliver treated fresh water to Fort Drum as well as other outside water districts connected to the Development Authority of the North Country's water distribution line. In the current fiscal year, the revenue derived from this agreement was \$530,239, or an increase of \$43,126, or 8.85% over last year's total of \$487,113 due to a 7.77% increase in volume purchased. Water revenues from this agreement accounted for 9.73% of the total water revenues compared to 9.16% last year.
- Total revenues from water sales to outside of the City customers such as the Development Authority of the North Country and Town of Watertown water districts was \$1,423,169 or an increase of \$110,131, or 8.39%, over last year's total of \$1,313,038. Water revenues to outside of the City customers represented 26.12% of the water operating revenues compared to 24.68% last year.
- Sewer operating revenues decreased by \$18,626, or 0.28%, to \$6,583,211 and operating expenses decreased by \$1,071,767, or 18.34%, to \$4,772,314 due to a decrease of \$756,798 to the annual OPEB expense. Revenues related to City customers increased \$103,312, or 4.28%.

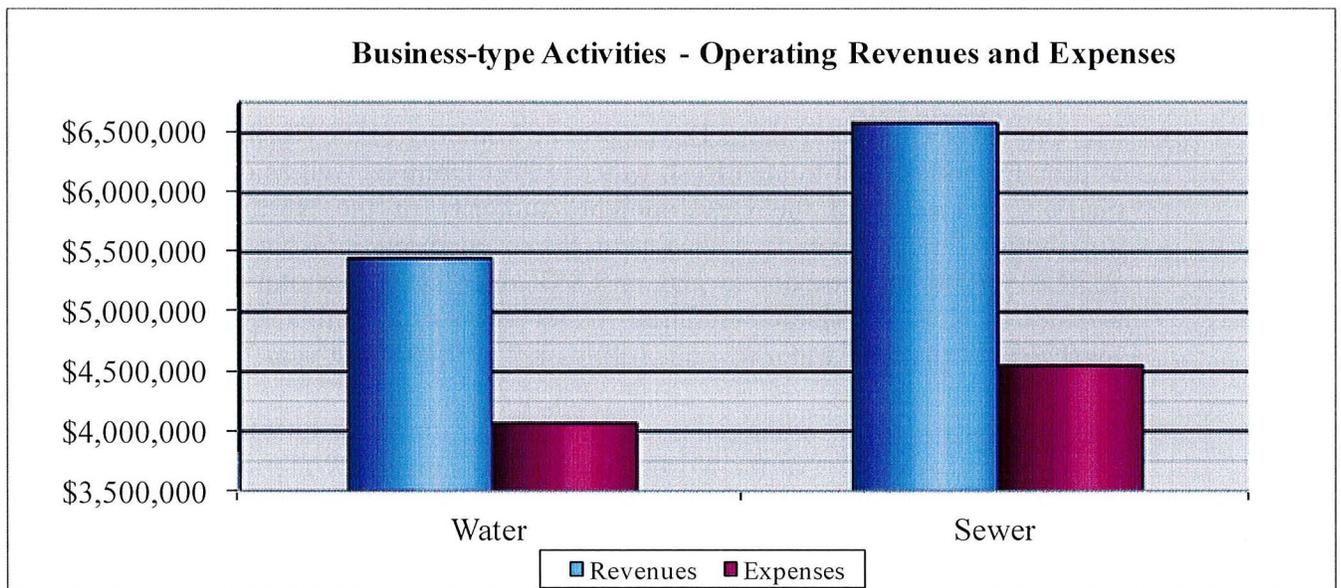
MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2019

GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued

Business-Type Activities – Continued

- The City has a contract with the Development Authority of the North Country to provide wastewater treatment services to Fort Drum as well as other outside sewer districts. In the current fiscal year, the revenue derived from this agreement was \$977,780, or an increase of \$143,958, or 17.26% over last year's total of \$833,822. Sewer revenues from this agreement accounted for 14.85% of the total sewer revenues compared to 12.63% last year.
- Total sewer revenues from outside of the City customers such as the Development Authority of the North Country and Town of Watertown districts was \$2,091,281, or a decrease of \$106,748, or 4.86% over last year's total of \$2,198,029 due primarily to last year's 5% sewer rate reduction. Sewer revenues to outside of the City customers represented 31.77% of the sewer operating revenues compared to 33.29% last year.



**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At June 30, 2019, the City's governmental funds reported combined ending fund balances of \$18,235,855, representing an increase of \$2,608,123, or 16.69%, in comparison with the prior year. Approximately 56%, or \$10,282,898, represents the unassigned fund balance, which is available for spending at the City's discretion. The remainder of fund balance is 1) *non-spendable* to indicate that it is not available for new spending because it must be maintained intact for prepaid expenditures (\$24,467), and 2) *restricted* to indicate limitations on its use imposed by grants, debt, or legislation (\$2,018,757).

**General Fund**

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$10,282,898, while the total General Fund balance equaled \$16,890,085 compared to \$14,761,993 in the prior year. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total expenditures and other financing uses. Unassigned fund balance represents 22.94% of total General Fund expenditures and other financing uses compared to 21.72% last year, while total fund balance represents 37.68% of that same amount compared to 31.61% last year.

During the current fiscal year, the fund balance of the City's General Fund increased by \$2,128,092 compared to last year's decrease of \$396,789.

**Capital Projects Fund**

The Capital Projects Fund accounts for the construction and acquisition of the capital assets of the City. At the end of the current fiscal year, the fund balance was \$1,021,393 compared to \$210,525 in the previous year. Within the current year \$129,396 is considered restricted due to debt financing and \$891,997 is considered assigned due to the funding being from operating fund transfers.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

- Continued

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**Proprietary Funds**

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position (deficit) at the end of the fiscal year of the Water Fund was (\$4,463,011) compared to (\$5,570,419) in the prior fiscal year. The deficit unrestricted net position is due to the implementation of GASB Statement No. 75 in fiscal year 2017-2018. The water fund had an increase in net position in the amount of \$1,273,322 compared to an increase of \$146,988 in the previous year.

Unrestricted net position (deficit) at the end of the fiscal year of the Sewer Fund was (\$3,246,347) compared to (\$4,472,358) in the prior year. The Sewer Fund had an increase in net position in the amount of \$2,159,221 compared to an increase of \$1,975,554 in the prior fiscal year. Other factors concerning the finances of these funds have already been addressed in the discussion of the City's business-type activities.

**General Fund Budgetary Highlights**

The General Fund budget was re-adopted numerous times throughout the year for various reasons, such as to increase the revenue and expenditures related to starting the Department of Homeland Security's Staffing for Adequate Fire and Emergency Response (SAFER) grant sooner than anticipated in the original budget (\$73,150), to increase the revenue and cost related to a bid for the para-transit services (\$86,433), to fund an increase in the number of Fire Captains from thirteen to seventeen (\$13,364), and to transfer funds from the Capital Reserve Fund for a rehabilitation of a Fire engine truck (\$115,000). The Risk Retention Fund budget was re-adopted once during the fiscal year to add \$20,400 to cover higher than anticipated expenses. The Debt Service Fund budget was re-adopted during the fiscal year to add \$738,000 for an unanticipated bond premium receipt. Additionally, other routine budget amendments between departmental expenditure accounts did occur.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

- Continued

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**General Fund Budgetary Highlights – Continued**

General Fund revenues of \$46,954,612 on a budgetary basis exceeded final budgeted revenues of \$45,242,967 by \$1,711,645, or 3.78%. Areas where actual revenues to budgeted revenues fell short were the sale of real property (\$25,000), mortgage tax (\$60,067), bus fares (\$10,239), parks and recreation field use charges (\$36,600), arena skating revenues (\$24,106), and stop loss insurance recoveries for the health insurance plan (\$150,000). Revenues that did exceed budgetary expectations were sales tax (\$236,071), sale of hydro-electric power (\$248,270), interest earnings (\$33,969), CHIPs reimbursements for labor and equipment purchases (\$245,135), federal transportation Section 5307 assistance (\$574,070) due to receiving multiple years of bus operating and maintenance support, refund of prior years' expenditures (\$112,621), arena rentals (\$16,762), arena concessions (\$15,380), health insurance plan prescription rebates (\$136,249), and building permits (\$40,734).

General Fund budgetary basis expenditures of \$44,826,520 were \$2,362,580, or 4.96%, lower than the final budgeted expenditures of \$47,704,319 plus \$515,219 of open year-end encumbrances. Actual expenditures were lower than the budgeted expenditures due mostly to non-pharmacy medical claim costs (\$1,715,292), health insurance premiums (\$198,991), personal services (\$170,951), miscellaneous expenses (\$88,282), contracted services (\$58,848), materials and supplies (\$52,713), and retirement system contributions (\$42,326). These combined results reduced the use of \$2,308,666 in appropriated fund balance that was budgeted in the 2018-2019 General Fund original adopted budget to a surplus of \$2,128,092.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

The City's investment in capital assets, net of accumulated depreciation, for its governmental and business-type activities as of June 30, 2019, amounts to \$135,033,388. This investment in capital assets includes land, buildings, improvements, vehicles, machinery and equipment, traffic signals, and other infrastructure.

<i>City of Watertown's Capital Assets, Net of Accumulated Depreciation</i>						
	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2019</u>	<u>6/30/2018</u>
Land	\$ 2,621,285	\$ 2,621,285	\$ -	\$ -	\$ 2,621,285	\$ 2,621,285
Construction in Progress	8,228,609	1,812,615	5,375,786	2,460,627	13,604,395	4,273,242
Land Improvements	3,124,429	2,907,096	-	-	3,124,429	2,907,096
Building and Improvements	29,308,090	29,308,661	16,020,379	16,668,416	45,328,469	45,977,077
Infrastructure	39,260,369	40,743,685	21,542,511	21,991,705	60,802,880	62,735,390
Machinery and Equipment	2,920,170	2,148,466	2,836,659	2,707,692	5,756,829	4,856,158
Vehicles	3,434,943	2,241,373	360,158	444,195	3,795,101	2,685,568
<b>Total Capital Assets</b>	<b>\$ 88,897,895</b>	<b>\$ 81,783,181</b>	<b>\$ 46,135,493</b>	<b>\$ 44,272,635</b>	<b>\$ 135,033,388</b>	<b>\$ 126,055,816</b>

Major capital asset events during the current fiscal year included the following projects:

- Utilized \$528,780 of NYS Department of Transportation Consolidated Local Street and Highway Improvement Program (CHIPs) funding for streets such as Knickerbocker Drive (\$204,452), Gaffney Drive (\$43,717), Bellew Avenue (\$118,393), Mundy Street (\$45,748), College Heights (\$23,610), and Portage Street (\$33,451).
- Purchased four buses at a total cost of \$890,087 and two paratransit buses at a total cost of \$119,671.
- Completed the construction of a 4,000 square foot splash pad in Thompson Park at a cost of \$371,942.
- Re-invested in the City's hydro-electric facility with the rehabilitation of turbine #1 (\$352,695) and resurfaced the turbine chambers (\$502,560).
- Replaced the Massey Street fire station HVAC system at a cost of \$395,599.
- Replaced the boiler system (\$92,924) and filter system (\$87,084) at the Flynn pool.

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2019

CAPITAL ASSETS AND DEBT ADMINISTRATION -

Continued

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- Constructed sidewalks on Huntington Street (\$267,043) with funding from Community Development program entitlement funds.
- Put in service two new refuse trucks at a cost of \$361,178.
- Continued with the design of renovating and expanding the Watertown City Court, which is estimated to cost \$2,900,000. Construction in progress at year-end was \$82,656 which represents design-only costs thus far.
- Continued with the design of the sludge modification project for the wastewater treatment plant. The project is being segmented into Phases 1a and 1b. Phase 1a achieves a significant carbon footprint reduction through the elimination of the use of fuel oil as an auxiliary fuel, as well as a reduction in electrical consumption and enables the discontinuance of sewage sludge incineration. Phase 1b enables biogas conditioning and beneficial reuse, which will enable a further reduction of the plant's electrical demand. The project is estimated to cost \$9,850,000. The City was awarded a grant from the New York State Energy and Research Authority in the amount of \$585,646. The City has also been awarded a New York State Environmental Facilities Corporation grant of the lesser of 25% of the project cost or \$2,301,715. Additionally, the City has qualified for a zero percent loan for the project balance through the New York State Environmental Facilities Corporation. Construction in progress at fiscal year-end was \$1,969,714.
- Continued with the construction of the Western Boulevard extension, which is estimated to cost approximately \$6,500,000 and include the construction of 1,500 linear feet of street as well as sidewalks and curbs. Construction in progress at year-end was \$4,200,363.
- Continued with the replacement of the bar screens and grit removal equipment at the waste water treatment plant at an estimated cost of \$1,925,000. Construction in progress at year-end was \$1,815,434.
- Started the project of upgrading the excitation system at the hydro-electric facility at an estimated cost of \$500,000. Construction in progress at year-end was \$340,555.
- Started the rehabilitation of the north span of the Mill Street bridge at an estimated cost of \$1,300,000. Construction in progress at year-end was \$209,533.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**CAPITAL ASSETS AND DEBT ADMINISTRATION -**

Continued

- Started the rehabilitation of the north span of the Pearl Street bridge at an estimated cost of \$500,000. Construction in progress at year-end was \$266,882.
- Continued with the design of the Thompson Park pool and bathhouse project, which is estimated to cost \$3,100,000. Construction in progress at year-end was \$369,733, which represents design costs and demolition of the previous pool structure.
- Continued the reconstruction of Flower Avenue East, which was originally estimated to cost approximately \$4,075,000 and reconstruct 2,900 linear feet of street, sidewalks and curbs, as well as the installation of a dedicated storm sewer, an upgrade to a 16" water main, and new sanitary sewer. Construction in progress at year-end was \$3,382,231.
- Began to design the estimated \$7,100,000 project to rehabilitate the Court Street bridge and resurface Massey Street and Coffeen Street. Construction in progress at year-end was \$283,083.

Additional information on the City's capital assets can be found in the notes to the audited basic financial statements.

**Long-Term Debt**

At the end of the current fiscal year, the City had total bonded debt outstanding of \$33,865,749. This entire amount is backed by the full faith and credit of the City of Watertown. Following is a comparative statement of outstanding debt:

<i>City of Watertown's Outstanding Long-Term Debt</i>						
	Governmental Activities		Business-type Activities		Total	
	6/30/2019	6/30/2018	6/30/2019	6/30/2018	6/30/2019	6/30/2018
General Obligation Bonds	\$ 21,906,984	\$ 19,739,953	\$ 11,958,765	\$ 12,080,047	\$ 33,865,749	\$ 31,820,000
Total	\$ 21,906,984	\$ 19,739,953	\$ 11,958,765	\$ 12,080,047	\$ 33,865,749	\$ 31,820,000

The New York State Constitution restricts the City's level of indebtedness to an amount no greater than 7% of the average full valuation of taxable real property for the most recent five years. Water debt, sewer debt, self-sustaining debt, and refunded debt are excluded from the debt limit calculation. Accordingly, as of June 30, 2019, the City's NYS constitutional debt limit was \$81,246,078 with total net indebtedness of \$19,231,984 after statutory exclusions, thus exhausting 23.67% of the City's debt limit.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**CAPITAL ASSETS AND DEBT ADMINISTRATION -**

Continued

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The City issued \$5,965,749 in serial bonds dated March 29, 2019, maturing September 1, 2033 at interest rates ranging from 5.00% downwards to 3.00% (priced to yield 2.26%) to provide financing for various capital projects. The bonds are reflected in the capital projects fund and enterprise funds. The bonds are backed by the full faith and credit of the City of Watertown.

Additional information on the City's capital debt can be found in the notes to the financial statements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS  
AND RATES**

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The City's elected and appointed officials considered many factors when adopting the fiscal year 2019-2020 budget, most importantly the state and local economy.

The City of Watertown is the county seat of Jefferson County. The unemployment rates in June 2019 were 4.5% for Watertown, 4.2% for Jefferson County, 3.8% for New York State, and 3.7% for the United States. The unemployment rates in June 2018 were 5.3% for Watertown, 4.7% for Jefferson County, 4.1% for New York State, and 4.0% for the United States.

Budget factors considered during the preparation of the FY 2019-2020 budget included the national and state economies, increasing interest rates, unemployment rates, and NYS Retirement System contribution rates. With the continued uncertainties overseas, it was difficult to predict how many of the 14,960 soldiers of the 10<sup>th</sup> Mountain Division at Fort Drum would be deployed and for how long they would be gone fighting the War on Terrorism.

Like most local governments, the City's 2019-2020 budget continued to be impacted by the high costs for retirement benefits although FY 2019-2020 was the sixth year in a row that saw the retirement rates decrease. The budgeted contribution to the Employees' Retirement System will range from 9.6% to 19.8% of salaries, up slightly from a range of 9.2% to 19.5% in the previous year. The budgeted contribution rate for the Police and Fire Retirement System will range from 14.9% to 24.6% of salaries, up from 14.3% to 23.9% of salaries in the previous year. Due to the dramatic drop in the stock market from April 2008 to April 2009, the State Pension Fund lost approximately 40% of its value. Due to the NYS Retirement System's smoothing techniques, the retirement rates are now starting to decline after years of increases to keep the pension fund adequately funded.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS  
AND RATES - Continued**

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Due to positive trends in health claim costs in FY 2018-2019, the self-insurance fund premiums decreased by 11.27% over the FY 2018-2019 premiums, as compared to last year's 9.42% increase. The City did not override the NYS Property tax cap, and thus only increased its property tax levy by \$202,781, or 2.18%, which was slightly under the allowable increase under the NYS property tax cap law of \$205,459, or 2.20%. The City saw an increase of only \$5,113,354, or 0.47%, in taxable assessed value. Accordingly, the property tax rate increased 1.66% to \$8.7835 per \$1,000 of taxable assessed valuation.

The City's FY 2019-2020 General Fund operating costs decreased by \$249,401, or 0.56%, to \$44,148,031, due largely to the decrease in health insurance premium costs of \$1,097,290. Increases were realized in transfers to the Capital Fund for pay-as-you-go projects (\$197,000), transfer to the Library Fund (\$71,218), and personal services (\$665,102). The City appropriated \$500,000 of fund balance, a decrease of \$1,500,000 over FY 2018-2019. The City increased its estimate for sales tax revenue, the largest General Fund revenue source, by \$805,000 or 4.35% over the FY 2018-2019 budgeted amount. The City decreased its estimate for the sale of excess hydro-electricity by \$209,000, or 5.09%, due to planned down-time at the hydro-electric facility for capital projects. The City has an agreement with National Grid for the purchase of the City's excess hydro-electricity that increases 4.33% per year of the agreement, which expires December 31, 2030.

The City's FY 2019-2020 General Fund budget was re-adopted on August 19, 2019 to appropriate \$2,900,000 of fund balance to the Thompson Park pool and bath house project as there was not sufficient support to issue debt for the project. The City's FY 2019-2020 General Fund budget was re-adopted again on January 21, 2020 to reduce the appropriation of fund balance to the Thompson Park pool and bath house project from \$2,900,000 to \$1,500,000 as there was support with the newly elected City Council to issue debt for the part of project.

Appropriations for the Water Fund decreased by \$233,262, or 3.94%, while revenues decreased \$205,734, or 3.55%. The decrease in revenues was primarily due to a decrease of \$203,815 in grant revenues for a NYS Department of Health lead service line replacement program. The Water Fund was able to appropriate \$76,784 of fund balance to avoid any water rate increases. The Sewer Fund appropriations decreased by \$268,650, or 3.99%, while revenues increased \$187,897, or 3.00%. Revenues from sewer charges for sludge and leachate haulers increased \$146,000, or 13.24%, while revenue from other governments decreased \$127,000, or 5.47%. The Sewer Fund also was able to maintain the sewer rates.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2019

**REQUESTS FOR INFORMATION**

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The financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City Comptroller, City of Watertown, Municipal Building, 245 Washington Street, Watertown, New York 13601.

## AUDITED BASIC FINANCIAL STATEMENTS

## STATEMENT OF NET POSITION

June 30, 2019

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	The Trustees of the Roswell P. Flower Memorial Library
<b>ASSETS</b>				
Unrestricted Cash and Cash Equivalents	\$ 17,200,762	\$ 7,933,047	\$ 25,133,809	\$ 123,929
Restricted Cash and Cash Equivalents	2,112,902	125,459	2,238,361	127,307
Certificates of Deposit	-	-	-	61,341
Receivables (Net of Allowance for Uncollectibles)				
Accounts	3,498,673	2,140,177	5,638,850	58
Taxes	383,248	-	383,248	-
Due from Other Governments	1,955,234	302,395	2,257,629	-
State and Federal Aid Receivables	4,300,526	174,700	4,475,226	-
Prepaid Expenses	24,467	636	25,103	-
Internal Balances	(40,028)	40,028	-	-
	<u>29,435,784</u>	<u>10,716,442</u>	<u>40,152,226</u>	<u>312,635</u>
Capital Assets				
Non-Depreciable	10,849,894	5,375,786	16,225,680	14,516
Depreciable, Net	78,048,001	40,759,707	118,807,708	58,757
Total Capital Assets	<u>88,897,895</u>	<u>46,135,493</u>	<u>135,033,388</u>	<u>73,273</u>
<b>TOTAL ASSETS</b>	<u>\$ 118,333,679</u>	<u>\$ 56,851,935</u>	<u>\$ 175,185,614</u>	<u>\$ 385,908</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferred Charge on Bond Refunding	\$ 39,672	\$ -	\$ 39,672	\$ -
Deferred Outflows of Resources, Pensions	4,504,305	395,643	4,899,948	-
Deferred Outflows of Resources, OPEB	9,014,602	1,126,339	10,140,941	-
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<u>\$ 13,558,579</u>	<u>\$ 1,521,982</u>	<u>\$ 15,080,561</u>	<u>\$ -</u>
<b>LIABILITIES</b>				
Accounts Payable	\$ 2,593,180	\$ 473,642	\$ 3,066,822	\$ 219
Accrued Interest Payable	104,693	67,836	172,529	-
Accrued Liabilities	3,605,117	81,401	3,686,518	-
Current Debt Obligations Due Within One Year, Net of Unamortized Premium	2,355,909	1,593,529	3,949,438	-
Compensated Absences Due Within One Year	31,871	-	31,871	-
Other Liabilities	-	14,397	14,397	-
Bond Anticipation Note	-	728,883	728,883	-
Due to Other Governments	189,641	860	190,501	-
Due to Retirement System	1,262,286	88,468	1,350,754	-
Unearned Revenue	2,398,321	46,695	2,445,016	-
Other Post Employment Benefits Payable	117,865,061	15,484,881	133,349,942	-
Other Long-Term Liabilities	798,000	87,254	885,254	-
Net Pension Liability - Proportionate Share	6,509,654	681,430	7,191,084	-
Workers' Compensation Liability	1,239,937	772,189	2,012,126	-
Serial Bonds Due and Payable After One Year, Net of Unamortized Premium	20,121,061	10,580,130	30,701,191	-
<b>TOTAL LIABILITIES</b>	<u>\$ 159,074,731</u>	<u>\$ 30,701,595</u>	<u>\$ 189,776,326</u>	<u>\$ 219</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred Inflows of Resources, Unavailable Property Tax Revenues	\$ 240,664	\$ -	\$ 240,664	\$ -
Deferred Inflows of Resources, Pensions	2,787,421	272,931	3,060,352	-
Deferred Inflows of Resources, OPEB	11,021,727	1,448,013	12,469,740	-
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>\$ 14,049,812</u>	<u>\$ 1,720,944</u>	<u>\$ 15,770,756</u>	<u>\$ -</u>
<b>NET POSITION</b>				
Net Investment in Capital Assets	\$ 66,478,598	\$ 33,629,144	\$ 100,107,742	\$ -
Restricted for:				
Capital Reserve	426,872	-	426,872	-
Workers' Compensation Reserve	235,266	-	235,266	-
Insurance Reserve - General	765,575	-	765,575	-
Tourism Reserve	38,596	-	38,596	-
Economic Development and Assistance	212,009	-	212,009	-
Community Development	34,461	-	34,461	-
Capital Projects	129,396	-	129,396	-
Debt Service	176,582	31,592	208,174	-
Library	-	-	-	152,307
Unrestricted (Deficit)	(109,729,640)	(7,709,358)	(117,438,998)	233,382
<b>TOTAL NET POSITION</b>	<u>\$ (41,232,285)</u>	<u>\$ 25,951,378</u>	<u>\$ (15,280,907)</u>	<u>\$ 385,689</u>

See notes to audited basic financial statements.



**CITY OF WATERTOWN, NEW YORK**

**BALANCE SHEET - GOVERNMENTAL FUNDS**

June 30, 2019

	<u>General</u>	<u>Capital Projects</u>	<u>Community Development</u>	<u>Non Major Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>					
Unrestricted Cash and Cash Equivalents	\$ 15,680,266	\$ 1,518,112	\$ -	\$ 2,384	\$ 17,200,762
Restricted Cash and Cash Equivalents	1,456,808	288,961	150,586	216,547	2,112,902
Receivables (Net of Allowance for Uncollectibles)					
Accounts	1,122,479	151,940	2,221,346	2,908	3,498,673
Taxes	383,248	-	-	-	383,248
Due from Other Governments	1,955,234	-	-	-	1,955,234
State and Federal Aid Receivables	2,297,214	1,954,622	48,690	-	4,300,526
Prepaid Expenses	24,467	-	-	-	24,467
Due from Other Funds	1,553,111	309,540	80	115,000	1,977,731
<b>TOTAL ASSETS</b>	<u>\$ 24,472,827</u>	<u>\$ 4,223,175</u>	<u>\$ 2,420,702</u>	<u>\$ 336,839</u>	<u>\$ 31,453,543</u>
<b>LIABILITIES</b>					
Accounts Payable	\$ 892,517	\$ 1,687,671	\$ 2,284	\$ 10,708	\$ 2,593,180
Accrued Liabilities	3,590,094	-	309	14,714	3,605,117
Compensated Absences	31,871	-	-	-	31,871
Due to Other Funds	335,709	1,514,111	166,468	1,471	2,017,759
Due to Other Governments	189,641	-	-	-	189,641
Due to Retirement System	1,242,256	-	-	20,030	1,262,286
Unearned Revenue	181,141	-	2,217,180	-	2,398,321
Total Liabilities	<u>6,463,229</u>	<u>3,201,782</u>	<u>2,386,241</u>	<u>46,923</u>	<u>12,098,175</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable Grant Revenues	878,849	-	-	-	878,849
Unavailable Property Tax Revenues	240,664	-	-	-	240,664
Total Deferred Inflows of Resources	<u>1,119,513</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,119,513</u>
<b>FUND BALANCES</b>					
Nonspendable					
Prepaid Expenses	24,467	-	-	-	24,467
Restricted					
Capital Reserve - General	426,872	-	-	-	426,872
Workers Compensation Reserve	235,266	-	-	-	235,266
Insurance Reserve - General	765,575	-	-	-	765,575
Tourism Reserve	38,596	-	-	-	38,596
Debt Service Reserve	172,044	-	-	4,538	176,582
Community Development Reserve	-	-	34,461	-	34,461
Economic Development and Assistance Reserve	-	-	-	212,009	212,009
Capital Projects	-	129,396	-	-	129,396
Assigned					
Self-Funded Health Insurance Plan	2,429,148	-	-	-	2,429,148
General Government Support	85,745	-	-	-	85,745
Fire	75,474	-	-	-	75,474
Police	39,869	-	-	-	39,869
Other Public Safety	10,625	-	-	-	10,625
Public Works	155,770	-	-	-	155,770
Bus	21,892	-	-	-	21,892
Other Culture and Recreation	55,352	-	-	-	55,352
Hydroelectric Production	1,400	-	-	-	1,400
Refuse and Recycle	10,480	-	-	-	10,480
Other Home and Community Services	58,612	-	-	-	58,612
Capital Projects	-	891,997	-	-	891,997
Subsequent Year's Expenditures	2,000,000	-	-	73,369	2,073,369
Unassigned	10,282,898	-	-	-	10,282,898
Total Fund Balances	<u>16,890,085</u>	<u>1,021,393</u>	<u>34,461</u>	<u>289,916</u>	<u>18,235,855</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 24,472,827</u>	<u>\$ 4,223,175</u>	<u>\$ 2,420,702</u>	<u>\$ 336,839</u>	<u>\$ 31,453,543</u>

See notes to audited basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION**

June 30, 2019

**TOTAL FUND BALANCE - GOVERNMENTAL FUNDS** \$ 18,235,855

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds:

Cost of Capital Assets	\$	176,148,847	
Accumulated Depreciation		<u>(87,250,952)</u>	88,897,895

Deferred outflows of resources that are not available to pay for current-period expenditures and, therefore, are not reported in the governmental fund statements consist of:

Deferred Charge on Bond Refunding		39,672	
Deferred Outflows of Resources, Pensions		4,504,305	
Deferred Outflows of Resources, OPEB		<u>9,014,602</u>	13,558,579

Long-term liabilities, including serial bonds and other long-term debt, are not due and payable in the current period and therefore not reported as liabilities in governmental funds. Long-term liabilities at year-end consist of:

Bonds Payable		(21,906,984)	
Accrued Interest on Bonds Payable		(104,693)	
Compensated Absences		(726,000)	
Workers Compensation Liability		(1,239,937)	
Landfill Post-Closure Liability		(90,000)	
Net Pension Liability - Proportionate Share		(6,509,654)	
Other Postemployment Benefits Payable		<u>(117,865,061)</u>	(148,442,329)

Premium on bond obligation issuance is a revenue in the governmental funds, however, the amount is recorded as a component of long-term liabilities in the Statement of Net Position and the initial amount affects the Statement of Net Position. (551,986)

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available", whereas, the Statement of Activities reports revenues when earned. Therefore, deferred inflow of resources are not reported on the Statement of Net Position for earned revenues. 878,849

Deferred inflows of resources that are not available to pay for current-period expenditures and, therefore, are not reported in the fund statements consist of:

Deferred Inflows of Resources, Pensions		(2,787,421)	
Deferred Inflows of Resources, OPEB		<u>(11,021,727)</u>	(13,809,148)

**TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES** \$ (41,232,285)

**CITY OF WATERTOWN, NEW YORK**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS**

Year Ended June 30, 2019

	General	Capital Projects	Community Development	Non Major Funds	Total Governmental Funds
<b>REVENUES</b>					
Real Property Taxes	\$ 9,341,352	\$ -	\$ -	\$ -	\$ 9,341,352
Real Property Tax Items	358,236	-	-	-	358,236
Nonproperty Taxes	19,587,867	-	-	-	19,587,867
Departmental Income	6,253,754	-	-	-	6,253,754
Intergovernmental Charges	119,661	-	-	-	119,661
Use of Money and Property	299,097	9,477	91	385	309,050
Licenses and Permits	145,672	-	-	-	145,672
Fines and Forfeitures	108,315	-	-	17,177	125,492
Sale of Property and Compensation for Loss	91,611	-	-	-	91,611
Miscellaneous Local Sources	1,440,020	182,302	113,381	47,026	1,782,729
Interfund Revenue	1,561,051	-	-	-	1,561,051
State Sources	5,847,370	4,744,956	77,550	-	10,669,876
Federal Sources	1,524,461	1,023,555	1,669,617	-	4,217,633
Total Revenues	<u>46,678,467</u>	<u>5,960,290</u>	<u>1,860,639</u>	<u>64,588</u>	<u>54,563,984</u>
<b>EXPENDITURES</b>					
General Government Support	4,967,005	19,400	-	-	4,986,405
Public Safety	17,068,816	19,685	-	-	17,088,501
Transportation	4,716,608	10,609,209	-	-	15,325,817
Economic Assistance and Opportunity	18,678	-	-	2,699	21,377
Culture and Recreation	2,027,617	998,629	-	854,661	3,880,907
Home and Community Services	1,458,394	6,607	1,405,348	-	2,870,349
Employee Benefits	9,389,858	-	-	444,442	9,834,300
Debt Service	3,034,559	-	-	176,355	3,210,914
Total Expenditures	<u>42,681,535</u>	<u>11,653,530</u>	<u>1,405,348</u>	<u>1,478,157</u>	<u>57,218,570</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>3,996,932</u>	<u>(5,693,240)</u>	<u>455,291</u>	<u>(1,413,569)</u>	<u>(2,654,586)</u>
<b>OTHER FINANCING SOURCES AND (USES)</b>					
Serial Bond Proceeds	-	4,518,643	-	-	4,518,643
Interfund Transfers In	276,145	2,053,294	-	1,378,771	3,708,210
Interfund Transfers Out	(2,144,985)	(238,829)	(732,820)	(570,496)	(3,687,130)
Premium on Bond Obligation	-	-	-	551,986	551,986
BAN Redeemed from Appropriations	-	171,000	-	-	171,000
Total Other Financing Sources (Uses)	<u>(1,868,840)</u>	<u>6,504,108</u>	<u>(732,820)</u>	<u>1,360,261</u>	<u>5,262,709</u>
Net Change in Fund Balances	<u>2,128,092</u>	<u>810,868</u>	<u>(277,529)</u>	<u>(53,308)</u>	<u>2,608,123</u>
Fund Balances, Beginning of Year	14,761,993	210,525	311,990	343,224	15,627,732
Fund Balances, End of Year	<u>\$ 16,890,085</u>	<u>\$ 1,021,393</u>	<u>\$ 34,461</u>	<u>\$ 289,916</u>	<u>\$ 18,235,855</u>

See notes to audited basic financial statements.

**RECONCILIATION OF GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES**

Year Ended June 30, 2019

**Net Change in Fund Balances - Total Governmental Funds** \$ 2,608,123

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which the capital outlays exceeded the depreciation expense in the period, net of related losses on disposal of capital assets.

Capital Outlays	\$ 11,954,619	
Depreciation Expense	(4,819,734)	
Loss on Disposal	<u>(20,171)</u>	7,114,714

Governmental funds report repayment of bond principal as an expenditure. However, in the Statement of Net Position, the principal payments reduce the liability and do not result in an expense in the Statement of Activities. 2,351,612

Governmental funds report revenues only when they are considered "available", whereas the Statement of Activities report revenues when earned. Long-term revenue differences relating to Federal Transportation Administration support is reported as revenue in the Statement of Activities and a deferred inflow in the governmental funds, and therefore not reported as revenue in the governmental funds. 878,849

Governmental funds report bond proceeds as a source of funding. However bond proceeds are not revenues in the Statement of Activities, but long-term liabilities in the Statement of Net Position. (4,518,643)

Increase in proportionate share of net pension liability and related deferred outflows/inflows reported in Statement of Activities do not provide for or require the use of current financial resources and, therefore, are not reported as revenues or expenditures in the governmental funds.

Employees' Retirement System	(167,890)	
Police and Fire Retirement System	<u>(592,010)</u>	(759,900)

Interest on long-term debt in the Statement of Activities differs from the amounts reported in the governmental funds because interest is recorded as an expenditure in the funds when it is paid, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is paid. The following items resulted in a net increase in interest expense being reported in the Statement of Activities.

Change in Accrued Interest Payable	(43,326)	
Amortization of Deferred Charge on Bond Refunding	<u>(15,654)</u>	\$ (58,980)

**RECONCILIATION OF GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES – CONTINUED**

Year Ended June 30, 2019

Premium on bond obligation issuance is a revenue in the governmental funds, however, the amount is recorded as a component of long-term liabilities in the Statement of Net Position and the initial amount does not affect the Statement of Activities.	\$ (551,986)
In the Statement of Activities, certain operating expenses - compensated absences (vacations and sick pay), special early termination benefits (early retirement) and OPEB costs - are measured by the amounts earned during the current period. In the governmental funds, however, expenditures for these items are measured by the amount of current financial resources used.	1,493,779
Long-term portions of accrued claims and judgments, and landfill monitoring liability are included in the outstanding liability in the Statement of Net Position. Accordingly, the net change in the long-term portion is reported as a reduction to that liability rather than an expense in the Statement of Activities.	<u>351,427</u>
<b>Change in Net Position of Governmental Activities</b>	<u><u>\$ 8,908,995</u></u>

STATEMENT OF NET POSITION - PROPRIETARY FUNDS

June 30, 2019

	Business - Type Activities		
	Enterprise Funds		
	Water	Sewer	Total
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Unrestricted Cash and Cash Equivalents	\$ 3,403,524	\$ 4,529,523	\$ 7,933,047
Accounts Receivable,			
Net of Allowance for Uncollectible Accounts	1,182,802	957,375	2,140,177
Due from Governmental Funds	38,913	70,532	109,445
Due from Other Governments	-	302,395	302,395
State and Federal Aid Receivables	25,033	149,667	174,700
Prepaid Expenses	318	318	636
Total Current Assets	<u>4,650,590</u>	<u>6,009,810</u>	<u>10,660,400</u>
<b>NON-CURRENT ASSETS</b>			
Restricted Cash and Cash Equivalents	79,017	46,442	125,459
Capital Assets, Net of Accumulated Depreciation	20,241,746	25,893,747	46,135,493
Total Non-Current Assets	<u>20,320,763</u>	<u>25,940,189</u>	<u>46,260,952</u>
<b>TOTAL ASSETS</b>	<u>\$ 24,971,353</u>	<u>\$ 31,949,999</u>	<u>\$ 56,921,352</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Outflows of Resources, Pensions	\$ 219,224	\$ 176,419	\$ 395,643
Deferred Outflows of Resources, OPEB	571,510	554,829	1,126,339
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<u>\$ 790,734</u>	<u>\$ 731,248</u>	<u>\$ 1,521,982</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts Payable	\$ 41,180	\$ 432,462	\$ 473,642
Accrued Interest Payable	26,280	41,556	67,836
Accrued Liabilities	36,041	45,360	81,401
Due to Retirement System	50,594	37,874	88,468
Due to Governmental Funds	51,141	18,276	69,417
Due to Other Governments	860	-	860
Other Liabilities	14,397	-	14,397
Unearned Revenue	27,210	19,485	46,695
Bond Anticipation Notes Payable	-	728,883	728,883
Current Portion of Long-Term Liabilities, Net of Unamortized Premium	753,599	839,930	1,593,529
Total Current Liabilities	<u>1,001,302</u>	<u>2,163,826</u>	<u>3,165,128</u>
<b>LONG-TERM LIABILITIES</b>			
Workers' Compensation Liability	291,048	481,141	772,189
Compensated Absences	48,332	38,922	87,254
Net Pension Liability	374,085	307,345	681,430
Other Post Employment Benefits Liability	8,028,788	7,456,093	15,484,881
Serial Bonds Payable, Net of Unamortized Premium	4,311,060	6,269,070	10,580,130
Total Long-Term Liabilities	<u>13,053,313</u>	<u>14,552,571</u>	<u>27,605,884</u>
<b>TOTAL LIABILITIES</b>	<u>\$ 14,054,615</u>	<u>\$ 16,716,397</u>	<u>\$ 30,771,012</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Inflows of Resources, Pensions	\$ 149,831	\$ 123,100	\$ 272,931
Deferred Inflows of Resources, OPEB	750,783	697,230	1,448,013
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>\$ 900,614</u>	<u>\$ 820,330</u>	<u>\$ 1,720,944</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	\$ 15,238,277	\$ 18,390,867	\$ 33,629,144
Restricted for Debt	31,592	-	31,592
Unrestricted	(4,463,011)	(3,246,347)	(7,709,358)
<b>TOTAL NET POSITION</b>	<u>\$ 10,806,858</u>	<u>\$ 15,144,520</u>	<u>\$ 25,951,378</u>

See notes to audited basic financial statements.

**CITY OF WATERTOWN, NEW YORK**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - PROPRIETARY FUNDS**

Year Ended June 30, 2019

	<b>Business - Type Activities</b>		
	<b>Enterprise Funds</b>		
	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
<b>OPERATING REVENUES</b>			
Charges for Services	\$ 3,936,734	\$ 4,465,105	\$ 8,401,839
Intergovernmental Charges	1,423,169	2,091,281	3,514,450
Other Operating Revenue	89,264	26,825	116,089
Total Operating Revenues	<u>5,449,167</u>	<u>6,583,211</u>	<u>12,032,378</u>
<b>OPERATING EXPENSES</b>			
Salaries, Wages and Employee Benefits	1,555,354	1,379,630	2,934,984
Contractual Services	1,814,912	2,399,677	4,214,589
Depreciation	697,356	772,010	1,469,366
Total Operating Expenses	<u>4,067,622</u>	<u>4,551,317</u>	<u>8,618,939</u>
Income from Operations	<u>1,381,545</u>	<u>2,031,894</u>	<u>3,413,439</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>			
Interest Revenue	54,659	61,557	116,216
Interest Expense	(170,619)	(220,997)	(391,616)
Gain on Disposal of Fixed Assets	15,000	-	15,000
Total Non-Operating Revenue (Expenses)	<u>(100,960)</u>	<u>(159,440)</u>	<u>(260,400)</u>
Income Before Contributions and Transfers	1,280,585	1,872,454	3,153,039
Capital Contributions	1,730	298,854	300,584
Transfers In	6,007	2,913	8,920
Transfers Out	(15,000)	(15,000)	(30,000)
Change in Net Position	1,273,322	2,159,221	3,432,543
Net Position, Beginning of Year	<u>9,533,536</u>	<u>12,985,299</u>	<u>22,518,835</u>
Net Position, End of Year	<u>\$ 10,806,858</u>	<u>\$ 15,144,520</u>	<u>\$ 25,951,378</u>

See notes to audited basic financial statements.

**STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS**

Year Ended June 30, 2019

	Business - Type Activities		
	Enterprise Funds		
	Water	Sewer	Total
Cash Flows from Operating Activities			
Cash Received from Providing Services	\$ 4,904,918	\$ 6,147,655	\$ 11,052,573
Cash Payments for Contractual Expense	(1,822,585)	(2,398,738)	(4,221,323)
Cash Payments for Personal Services and Benefits	(2,013,847)	(1,748,148)	(3,761,995)
Other Operating Revenue	82,275	26,824	109,099
Net Cash Provided by Operating Activities	<u>1,150,761</u>	<u>2,027,593</u>	<u>3,178,354</u>
Cash Flows from Non-Capital Financing Activities			
Transfers (to) Other Funds	(8,993)	(12,087)	(21,080)
Cash Flows from Capital and Related Financing Activities			
Proceeds of Capital Debt	939,647	1,236,342	2,175,989
Premium Received on Bond Obligation	109,853	57,541	167,394
Principal Paid on Capital Debt	(2,117,090)	(1,471,298)	(3,588,388)
Interest Paid on Capital Debt	(164,463)	(220,893)	(385,356)
Proceeds from Sale of Capital Assets	15,000	-	15,000
Purchase of Capital Assets	(1,084,903)	(2,675,337)	(3,760,240)
Capital Grants	767	298,853	299,620
Net Cash Used In Capital and Related Financing Activities	<u>(2,301,189)</u>	<u>(2,774,792)</u>	<u>(5,075,981)</u>
Cash Flows from Investing Activities			
Interest Income	67,549	73,129	140,678
Net Cash Provided By Investing Activities	<u>67,549</u>	<u>73,129</u>	<u>140,678</u>
Net Decrease in Cash and Cash Equivalents	(1,091,872)	(686,157)	(1,778,029)
Cash and Cash Equivalents, Beginning of Year	4,574,413	5,262,122	9,836,535
Cash and Cash Equivalents, End of Year	<u>\$ 3,482,541</u>	<u>\$ 4,575,965</u>	<u>\$ 8,058,506</u>
Reconciliation of Income from Operations to Net			
Cash Provided By Operating Activities			
Income from Operations	\$ 1,381,545	\$ 2,031,894	\$ 3,413,439
Depreciation	697,356	772,010	1,469,366
Change in Operating Assets			
Accounts Receivable	(308,508)	(190,433)	(498,941)
Due from Other Governments	(142,686)	(208,875)	(351,561)
Due from Other Funds	(2,455)	(9,675)	(12,130)
Due from Federal and State Governments	(6,989)	-	(6,989)
Prepaid Expenses	(318)	(318)	(636)
Deferred Outflows of Resources, Pensions	249,709	216,285	465,994
Change in Operating Liabilities			
Accounts Payable	(11,048)	(1,456)	(12,504)
Accrued Liabilities	2,733	9,910	12,643
Compensated Absences	(13,041)	(6,979)	(20,020)
Due to Retirement System	3,729	(1,591)	2,138
Due to Other Governments	807	-	807
Other Liabilities	(15,878)	(65,887)	(81,765)
Net Pension Liability	203,920	164,930	368,850
OPEB Liability	(457,646)	(306,208)	(763,854)
Customer Deposits and Overpayments	(1,334)	-	(1,334)
Due to Other Funds	2,884	2,962	5,846
Deferred Inflows of Resources, Pensions	(418,310)	(352,389)	(770,699)
Deferred Inflows of Resources, OPEB	(13,709)	(26,587)	(40,296)
Net Cash Provided By Operating Activities	<u>\$ 1,150,761</u>	<u>\$ 2,027,593</u>	<u>\$ 3,178,354</u>
Reconciliation of Total Cash and Cash Equivalents			
Current Assets - Unrestricted Cash and Cash Equivalents	\$ 3,403,524	\$ 4,529,523	\$ 7,933,047
Non-Current Assets - Restricted Cash and Cash Equivalents	79,017	46,442	125,459
Total Cash and Cash Equivalents	<u>\$ 3,482,541</u>	<u>\$ 4,575,965</u>	<u>\$ 8,058,506</u>

See notes to audited basic financial statements.

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**CITY OF WATERTOWN, NEW YORK**

**STATEMENT OF FIDUCIARY NET POSITION**

June 30, 2019

	<u>Private Purpose Trusts</u>	<u>Agency Funds</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 30,906	\$ 423,803	\$ 454,709
<b>TOTAL ASSETS</b>	<u>\$ 30,906</u>	<u>\$ 423,803</u>	<u>\$ 454,709</u>
<b>LIABILITIES</b>			
Deposits Held and Due to Others	\$ -	\$ 367,718	\$ 367,718
Cafeteria Plan	-	52,530	52,530
Other Accrued Liabilities	-	3,555	3,555
<b>TOTAL LIABILITIES</b>	<u>\$ -</u>	<u>\$ 423,803</u>	<u>\$ 423,803</u>
<b>NET POSITION</b>			
Held in Trust for Other Purposes	\$ 879	\$ -	\$ 879
Held in Trust for Scholarships	30,027	-	30,027
<b>TOTAL NET POSITION</b>	<u>\$ 30,906</u>	<u>\$ -</u>	<u>\$ 30,906</u>

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See notes to audited basic financial statements.

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**

Year Ended June 30, 2019

	<u>Private Purpose Trusts</u>
<b>ADDITIONS</b>	
Interest Revenue	<u>\$ 36</u>
Total Additions	<u>36</u>
<b>DEDUCTIONS</b>	
Other	<u>6,947</u>
Total Deductions	<u>6,947</u>
Change in Net Position	(6,911)
Net Position, Beginning of Year	<u>37,817</u>
Net Position, End of Year	<u><u>\$ 30,906</u></u>

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See notes to audited basic financial statements.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES**

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The financial statements of the City of Watertown, New York (the City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies used by the City are discussed below.

**Reporting Entity**

The City was incorporated in 1869. The Charter of the City of Watertown, City law and other general laws of the State of New York, govern the City. The City Council, which is the governing body of the City, consists of the Mayor and four Councilpersons. The City Manager serves as Chief Executive Officer of the City and is appointed by the Council. The City Comptroller serves as the Chief Fiscal Officer of the City and is appointed by the City Manager.

The City provides the following basic services: public safety (police and fire), water and sewer, library, recreation, refuse collection, economic assistance, street maintenance, snow removal, and general administrative services.

The financial reporting entity consists of:

1. The primary government which is the City of Watertown.
2. Organizations for which the primary government is financially accountable.
3. Other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statement 61, *The Financial Reporting Entity: Omnibus – an Amendment of GASB Statement No. 14 and No. 34*.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Reporting Entity - Continued**

Based on the forgoing criteria and the significant factors presented below, the following organizations are included in the reporting entity:

Watertown Empire Zone

Portions of the City of Watertown were designated as an Economic Development Zone on July 27, 1994. The program is designed to attract new businesses to the area and to enable existing businesses to expand and create jobs by offering a variety of financial incentives and economic benefits. The City Council appoints a voting majority of the Program's governing body and significantly influences the activities of the Watertown Empire Zone Program. The City includes the Watertown Empire Zone as a blended component unit.

The Trustees of Roswell P. Flower Memorial Library

The Trustees of the Roswell P. Flower Memorial Library, a nonprofit organization, was formed May 1, 1901 to care for and maintain the library as a free public library for the City of Watertown. The City Council appoints the Organization's governing body and significantly influences the activities of the Organization. The decision to include a potential component unit in the City's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the Trustees of the Roswell P. Flower Memorial Library is included as a discretely presented component unit. Copies of their financial statements may be obtained at 229 Washington Street, Watertown, New York 13601.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

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**New Accounting Standards**

The City has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable.

**Future New Accounting Standards**

GASB has issued the following new statements for which the City is reviewing and plans on adopting as required.

- Statement No. 84, *Fiduciary Activities* effective for the year ending June 30, 2020
- Statement No. 87, *Leases* effective for the year ending June 30, 2021
- Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period* effective for the year ending June 30, 2021
- Statement No. 90, *Majority Equity Interests – and amendment of GASB Statements No. 14 and No. 61*, effective for the year ending June 30, 2020
- Statement No. 91, *Conduit Debt Obligations*, effective for the year ending June 30, 2022

The City will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Basis of Presentation**

The City's basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City's major funds). Both the government-wide statements and fund financial statements categorize primary activities as either governmental or business-type. The City's police and fire protection, parks, library and recreation, public works, sports arena, and general administrative services are classified as governmental activities. The City's water and sewer services are classified as business-type activities.

**Government-Wide Financial Statements**

The government-wide statements include a Statement of Net Position and a Statement of Activities. These statements present summaries of activities for the primary government (governmental and business-type) statements and its component units except those that are fiduciary. The focus of the government-wide statements addresses the sustainability of the City as an entity and the change in the City's net position resulting from the current year's activities.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position.

The Statement of Activities reports both the gross and net cost for each of the City's functions or programs. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (police, public works, community and youth services, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. The net costs (by function or business-type activity) are normally covered by general revenue (property tax, sales tax, intergovernmental revenues, interest income, etc.).

NOTES TO AUDITED BASIC FINANCIAL STATEMENTS

June 30, 2019

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued

**Basis of Presentation - Continued**

Fund Financial Statements

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The City records its transactions in the fund types described below:

**1. Governmental Funds**

The focus of the governmental fund's measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the City:

General Fund - The General Fund is the general operating fund of the City and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund. In addition, risk-based activities and central garage activities have been recorded in the General Fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of special revenue sources that are legally restricted for specified purposes. The City maintains the following special revenue funds:

**Community Development Fund** - To account for the use of federal grant monies received under the Community Development Block Grant Program and any other state economic development project revenue. The Community Development Fund is considered a major fund for reporting purposes.

**Public Library Fund** - To account for the operation of the Roswell P. Flower Memorial Library.

Debt Service Fund - To account for the accumulation of resources for and the payment of general long-term debt principal and interest for the mandatory reserve fund. The debt service fund also accumulates interest earned on borrowed money.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Basis of Presentation - Continued**

Capital Projects Fund - The Capital Projects Fund is used to account for financial resources used for the acquisition or construction of major capital expenditures. The Capital Projects Fund is considered a major fund for reporting purposes.

**2. Proprietary Funds**

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the City:

Enterprise Funds - To account for water and sewer operations.

**Water Enterprise Fund** - established by law to account for revenues derived from charges for water consumption and benefited assessments and the application of such revenues toward related operating expenses and debt retirement.

**Sewer Enterprise Fund** - established by law to account for revenues derived from charges for sewer usage and benefited assessments, and the application of such revenues toward related operating expenses and debt retirement.

**3. Fiduciary Funds**

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support City programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

The City's fiduciary funds are presented in the fiduciary fund financial statements by type (private purpose or agency). Since, by definition, these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Basis of Accounting / Measurement Focus**

Basis of accounting refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounts and reported in the basic financial statements. Basis of accounting relates to the timing of the measurements made regardless of the measurement focus. Measurement focus is the determination of what is measured, i.e., expenditures or expenses.

Accrual Basis - The government-wide financial statements and the proprietary fund financial statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets, as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred.

Modified Accrual Basis - The governmental fund financial statements are prepared using the modified accrual basis of accounting. Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. City revenues are generally considered available if collected within 60 days of year-end. Material revenues that are accrued include real property taxes, state and federal aid, sales tax, and certain user charges. Expenditures are recorded when incurred except for prepaid expenditures and inventory items, which are recognized at the time of purchase; principal and interest on indebtedness, which are not recognized as expenditures until due; and compensated absences, such as vacation, which vests or accumulates and is charged as expenditures when paid.

**Property Taxes**

Real property tax levies are fully accrued at the beginning of the fiscal year and are received and accounted for in the General Fund. The current year's property taxes are levied, and the prior year's unpaid water and sewer bills are re-levied on a warrant to collect taxes due as of July 5<sup>th</sup> based on the assessed value of real property within the City. The City also levies and collects property taxes on behalf of Jefferson County, which become due as of January 15<sup>th</sup>, and enforces collection of unpaid City school taxes transmitted by the school district to the City in December of each year.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Property Taxes - Continued**

Uncollected property taxes assumed by the City as a result of the settlement proceedings are reported as receivables in the General Fund to maintain central control and provide for tax settlement and enforcement proceedings. The amount owed to the School District for uncollected school taxes is \$140,909 and is included in "Due to other Governments". A portion of the total property taxes receivable, \$240,664, is considered unavailable and is presented as a deferred inflow of resources.

An allowance for uncollectible taxes of \$793,441 has been included in the General Fund accounts receivable balance at June 30, 2019. Amounts considered to be uncollectible are based on historical trends and specific knowledge related to particular parcels.

The City is permitted by the Constitution of New York State to levy property taxes up to 2% of the five-year average full-assessed valuation for general governmental services other than the payment of debt service and capital expenditures. For the year ended June 30, 2019, the City had exhausted 15.76% of its tax limit and had a constitutional margin of \$19,674,032.

**Budget Policies**

The budget policies are as follows:

1. Prior to April 30<sup>th</sup> of each year, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1<sup>st</sup>. The operating budget includes proposed expenditures and the sources of financing.
2. Public hearings are conducted to obtain taxpayers' comments.
3. At the last regular or special meeting in May, the budget is adopted by the City Council through the adoption of various resolutions.
4. City taxes included in the budget are levied on July 5<sup>th</sup>. The collection period is July 5<sup>th</sup> through August 5<sup>th</sup>.
5. Subsequent budget re-adoptions or transfers are approved by City Council.
6. For year-end financial reporting, adjustments are made to actual results to conform to modified budget classifications and reflect year-end encumbrances.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

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**Budget Policies - Continued**

The City prepares a legally adopted annual operating budget for the General Fund. The City's budget is adopted using a basis of accounting consistent with generally accepted accounting principles (GAAP). The City's actual amounts in the financial statements are presented on a GAAP basis; therefore, no reconciliation is necessary.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Cash and Cash Equivalents**

The City considers cash and cash equivalents to include cash on hand, time and demand deposits, U.S. Treasury Bills, and certificates of deposit with original maturities of three months or less.

**Receivables**

Receivables are stated net of the estimated allowance for uncollectible amounts. Amounts considered to be uncollectible are based on collection experience. Amounts due from state and federal governments represent amounts owed to the City to reimburse it for expenditures incurred pursuant to state and federal programs. Other receivables represent amounts owed to the City, which include sales tax, tax sale certificates, sewer rents, water rents, rehabilitation loans, and assessments. The allowance for uncollectible accounts receivable was \$182,033 at June 30, 2019.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Capital Assets**

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is calculated on the straight-line basis over the following estimated useful lives:

Buildings	50 years
Water and Sewer System	60 - 65 years
Machinery and Equipment	5 - 30 years
Building Improvements	5 - 25 years
Land Improvements	20 - 50 years
Other Infrastructure	10 - 50 years

**Compensated Absences**

Employees are granted the following compensated absences each year:

Sick Leave	12 days
Vacation	10 - 30 days

Sick leave may be accumulated from year-to-year, up to 180 days. Upon retirement or other termination, no payment is made for accumulated sick time except for police, firemen, and electrical workers who may receive a portion of their sick leave at retirement. The liability for sick leave is recorded in the Statement of Net Position, since it is anticipated that none of the liability will be liquidated with expendable available financial resources. Vacation time vests and may be accumulated from year-to-year up to 10 days for management, civil service employee's association members, police, and electrical workers, and 5 days for all other employees. The liability will be liquidated with expendable available financial resources; therefore, it is accounted for in the respective governmental fund type. The non-current portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

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**Insurance and Risk Management**

In accordance with New York State guidelines and GASB Statement No. 10, *Accounting and Financial Reports for Risk Financing and Related Insurance Issues*, the City self-insures for the following:

1. General Liability - The City has a self-insurance program for general liability insurance. The reserved fund balance is recorded within the General Fund.
2. Workers' Compensation - On May 10, 1920 the City became self-insured for the purposes of providing benefits under the Workers' Compensation Law of the State of New York. The City recognizes workers compensation expenditures when paid. Annual estimates are appropriated from the General and Enterprise funds, as determined by the City Council. An estimated liability of \$2,059,626 as of June 30, 2019 has been recorded on the Statement of Net Position representing the long-term liability of open workers' compensation cases.
3. Unemployment Insurance - The City has a self-insurance program for unemployment, but has not established a reserve for claims. Expenditures are recorded as claims are submitted. Total unemployment insurance expenditures for the year ended June 30, 2019 were \$10,650.
4. Health Care Benefits - On July 1, 1992, the City became self-insured for health care benefits for all eligible City employees and retirees. A third-party administrator selected by the City manages this self-insurance plan. A stop loss policy was also purchased to protect and insure this plan against major claims in excess of \$175,000. The City has calculated a monthly premium equivalent based upon historical experience and projected costs that are billed to the respective funds on a monthly basis. An estimated liability of \$989,109 has been recorded in the self-insurance fund for claims incurred as of June 30, 2019, but not reported based upon historical experience.

**Operating Revenue and Expenses**

The City's proprietary funds distinguish between operating and nonoperating revenues and expenses. Operating revenues and expenses of the City's water and sewer funds consist of charges for services and the costs of providing those services, including depreciation and excluding interest costs. All other revenues and expenses are reported as nonoperating.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Deferred Outflows and Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has three items that qualify for reporting in this category. The first is the deferred charge on refunding reported in the government-wide Statement of Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the life of the refunding debt. The second item is related to pensions reported in the government-wide Statement of Net Position. This represents the effect of the net change in the City's proportion of the collective net pension asset or liability and difference during the measurement period between the City's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The third item is the City's contributions to the PFRS and ERS pension systems and to the Other Postemployment Benefit (OPEB) plan subsequent to the measurement date.

In addition to liabilities, the Statement of Net Position includes a separate section for deferred inflows of resources. This separate statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resource (revenue) until that time. The City has three items that qualifies for reporting in this category. The first item is related to property taxes and is reported as unavailable revenue. The second item is related to pensions reported in the government-wide Statement of Net Position. This represents the effect or the net change in the City's proportion of the collective net pension asset or liability and difference during the measurement periods between the City's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The third item is related to OPEB reported in the government-wide Statement of Net Position. This represents the effect of net changes of assumptions or other inputs.

The Balance Sheet – Governmental Funds includes a section of deferred inflows of resources. The City has two types, which arise under the modified accrual basis of accounting that qualify for reporting in this category. The governmental funds report unavailable revenues from property taxes and grant revenue.

NOTES TO AUDITED BASIC FINANCIAL STATEMENTS

June 30, 2019

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued

**Equity Classifications**

Government-Wide Statements

In the Government-wide statements there are three classes of net position:

**Net Investment in Capital Assets** – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction, or improvement of those assets.

**Restricted Net Position** – reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

**Unrestricted Net Position** – reports the balance of net position that does not meet the definition of the above two classifications and is deemed to be available for general use by the City.

Fund Statements

Fund balance is the excess of assets over liabilities in a governmental fund. There are five separate components of fund balance, each of which identifies to what extent the City is bound to honor constraints on the specific purpose for which amounts can be spent. The five components are:

1. **Nonspendable Fund Balance** - The portion of a fund balance that cannot be spent because they are either: (a) not in a spendable form, such as prepaid items, inventories of supplies, or loans receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment.
2. **Restricted Fund Balance** - The portion of a fund balance that has constraints placed on the use of resources that are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
3. **Committed Fund Balance** - The portion of a fund balance that includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council and remain binding unless removed in the same manner.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Fund Statements - Continued**

4. Assigned Fund Balance - The portion of a fund balance that includes amounts that are constrained by the government's intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established either by the City Council or by an official designated for that purpose.
5. Unassigned Fund Balance - The portion of a fund balance that includes amounts that do not fall into one of the above four categories.

The City considers restricted fund balances to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be used first, followed by assigned amounts and then unassigned amounts.

The City does not currently have a formal minimum fund balance policy. The City Council shall approve all commitments by formal action. The action to commit funds must occur prior to fiscal year-end to report such commitments in the balance sheet of the respective period, even though the amount may be determined subsequent to fiscal year-end. A commitment can only be modified or removed by the same formal action.

When it is appropriate for fund balance to be assigned for items, such as encumbrance amounts, the City Council delegates the responsibility to assign funds to the City Comptroller. Assignments may occur subsequent to fiscal year-end.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

State statutes govern the City investment policies. In addition, the City has its own written investment policy. City monies must be deposited in FDIC insured commercial banks or trust companies located within the State. The City Comptroller is authorized to use demand accounts, certificates of deposits, and permissible investments. Permissible investments include obligations of the U.S. Government and its agencies, repurchase agreements, and obligations of the State of New York, obligations issued by any municipality, school district or corporation other than the City of Watertown, and obligations of public authorities, public housing authorities, urban renewal agencies, and industrial development agencies where the State authorizes such investments. During the fiscal year ended June 30, 2019, the City limited its investments to demand and savings accounts, certificates of deposit, and U.S. Treasury Bills.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 2 – CASH AND CASH EQUIVALENTS - Continued**

The City does not typically purchase investments and is not exposed to material interest rate risk.

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. While the City does not have a specific policy for custodial credit risk, New York State statutes govern the City's investment policies.

The City does not typically purchase investments denominated in foreign currency and is not exposed to foreign currency risk.

Collateral is required for demand, savings deposits, and certificates of deposit not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies, obligations of the State, its municipalities and school districts, treasury strips, and other obligations as outlined in the City's investment policy.

Separate bank accounts are not maintained for all City funds. Instead, the majority of the cash is deposited in pooled checking and savings accounts with accounting records maintained to show the portion of the balance attributable to each fund.

For purposes of the statement of cash flows, the proprietary funds consider all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Deposits - GASB Statement No. 40, *Deposit and Investment Risk Disclosure*, directs that deposits be disclosed as to custodial risk if they are not covered by depository insurance, and the deposits are either:

- a) Insured by Federal Deposit Insurance Corporation (FDIC) or by collateral held by the City or by the City's agent in the City's name; or
- b) Collateralized with securities held by the pledging financial institution's trust department or agency in the entity's name; or
- c) Uncollateralized. (This includes any bank balance that is collateralized with securities held by the pledging financial institution, its trust department, or agent but not in the entity's name.)

Total financial institution (bank) balances at June 30, 2019 per the banks were \$11,224,275. These deposits are categorized as follows:

(a)	(b)	(c)
\$ 785,704	\$ 10,438,571	\$ -

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 2 – CASH AND CASH EQUIVALENTS - Continued**

As of June 30, 2019, the City had the following cash equivalents:

U.S. Treasury Bills - 13 week term, 2.131% - 2.455% interest rates	\$	17,725,000
Certificates of Deposit - Trust & Agency Funds		25,981
State and Local Government Series Securities		4,519
Total	\$	17,755,500

**NOTE 3 – CAPITAL ASSETS**

A summary of the changes in capital assets for the year ended June 30, 2019 were as follows:

<u>Governmental Activities</u>	<u>Balance</u> <u>June 30, 2018</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>June 30, 2019</u>
Non-Depreciable Capital Assets:				
Land	\$ 2,621,285	\$ -	\$ -	\$ 2,621,285
Construction in Progress	1,812,615	11,496,759	(5,080,765)	8,228,609
Total	4,433,900	11,496,759	(5,080,765)	10,849,894
Depreciable Capital Assets:				
Land Improvements	10,077,587	486,957	-	10,564,544
Buildings and Improvements	45,775,495	1,140,806	-	46,916,301
Infrastructure	79,838,238	951,061	-	80,789,299
Machinery and Equipment	12,897,900	1,123,917	(102,384)	13,919,433
Vehicles	11,725,741	1,835,884	(452,249)	13,109,376
Total	160,314,961	5,538,625	(554,633)	165,298,953
Less: Accumulated Depreciation:				
Land Improvements	7,170,491	269,624	-	7,440,115
Buildings and Improvements	16,466,833	1,141,378	-	17,608,211
Infrastructure	39,094,553	2,434,377	-	41,528,930
Machinery and Equipment	10,749,435	352,212	(102,384)	10,999,263
Vehicles	9,484,368	622,143	(432,078)	9,674,433
Total	82,965,680	4,819,734	(534,462)	87,250,952
Depreciable Capital Assets, Net	77,349,281	718,891	(20,171)	78,048,001
Total	\$ 81,783,181	\$ 12,215,650	\$ (5,100,936)	\$ 88,897,895

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 3 – CAPITAL ASSETS - Continued**

Depreciation expense was charged to governmental activities as follows:

General Government Support	\$	87,939
Hydroelectric Production		275,370
Police		138,786
Fire		222,356
Other Public Safety		12,279
Public Works		2,985,032
Bus		151,894
Library		205,823
Other Culture and Recreation		664,661
Refuse and Recycling		75,594
Total Depreciation Expense	\$	4,819,734

<u>Business-Type Activities</u>	<u>Balance June 30, 2018</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2019</u>
Non-Depreciable Capital Assets:				
Construction in Progress	\$ 2,460,627	\$ 3,186,130	\$ (270,971)	\$ 5,375,786
Total	2,460,627	3,186,130	(270,971)	5,375,786
Depreciable Capital Assets:				
Land Improvements	250,568	-	-	250,568
Buildings and Improvements	34,820,100	62,078	-	34,882,178
Infrastructure	30,143,490	-	-	30,143,490
Machinery and Equipment	17,234,336	354,987	(117,200)	17,472,123
Vehicles	1,291,269	-	(16,770)	1,274,499
Total	83,739,763	417,065	(133,970)	84,022,858
Less: Accumulated Depreciation:				
Land Improvements	250,568	-	-	250,568
Buildings and Improvements	18,151,684	710,115	-	18,861,799
Infrastructure	8,151,785	449,194	-	8,600,979
Machinery and Equipment	14,526,644	226,020	(117,200)	14,635,464
Vehicles	847,074	84,037	(16,770)	914,341
Total	41,927,755	1,469,366	(133,970)	43,263,151
Depreciable Capital Assets, Net	41,812,008	(1,052,301)	-	40,759,707
Total	\$ 44,272,635	\$ 2,133,829	\$ (270,971)	\$ 46,135,493

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 3 – CAPITAL ASSETS - Continued**

Depreciation expense was charged to business-type activities as follows:

Water	\$	697,357
Sewer		772,009
		772,009
Total Depreciation Expense	\$	1,469,366

**NOTE 4 – RESTRICTED CASH AND CASH EQUIVALENTS**

Restricted cash and cash equivalents are as follows as of June 30, 2019:

<b>Fund</b>	<b>Restriction</b>	<b>Amount</b>
General	Reserve for Capital Projects	\$ 426,873
General	Reserve for Special Assessment Sidewalk Program Debt	20,173
General	Reserve for Workers' Compensation Claims	236,597
General	Reserve for General Liability Claims	773,165
Capital Projects	Reserve for Capital Project Acquisitions and Construction	288,961
Community Development	Federal and State Community Development Grants	150,586
Non Major	Reserve for Airport Debt Service	4,538
Non Major	Reserve for Empire Zone	212,009
Water	Reserve for Capital Project Acquisitions and Construction	47,425
Water	Reserve for Debt Service	31,592
Sewer	Reserve for Capital Project Acquisitions and Construction	46,442
Total Restricted Cash and Cash Equivalents		\$ 2,238,361

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 5 – NOTES RECEIVABLE**

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To assist in the rehabilitation of homes and apartments of low and moderate-income persons, the City has been awarded various grants for its "Housing Improvement Program" from the Community Development Block Grant Program (CDBG) Small Cities Program and the North Country HOME Consortium. The purpose of this program is to improve living conditions in Watertown by promoting repair and rehabilitation of the local housing stock. The primary objective is to eliminate conditions that might become hazardous to the health or safety of local residents. Energy conservation improvements, historic preservation, and other necessary repairs will also be encouraged whenever assistance is provided under this program. Grants are subject to repayment if the owner moves or sells the property within the number of years established by the grant, prorated equally per year. Loans are repaid in monthly installments ranging from five to thirty years and are subject to immediate repayment if the owner moves or sells the property. The loans are collateralized by a mortgage on the home. The grants are not collateralized.

The City participates as an Entitlement Community in the Community Development Block Grant Program administered by the U.S. Department of Housing and Urban Development (HUD). The City partially uses HUD CDBG funds to perform housing rehabilitations through its Rental Rehabilitation Program and Owner-Occupied Housing Program. Grants are subject to repayment if the owner moves or sells the property within the number of years established by the grant, prorated equally per year. Loans are repaid in monthly installments ranging from five to ten years and are subject to immediate repayment if the owner moves or sells the property. The loans are collateralized by a mortgage on the home. The grants are not collateralized.

The balance of the Small Cities, Home Consortium, and Entitlement grants subject to repayment at June 30, 2019 was \$1,688,847. The balance of the Small Cities and Program Income loans subject to repayment at June 30, 2019 was \$532,499.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 5 – NOTES RECEIVABLE - Continued**

The following table summarizes notes receivable at June 30, 2019:

Grant Source	Grant Purpose	Grant	Loan Terms	Loan Balance
NYS Rental Rehabilitation Section 17 Program -1989	Rehabilitate apartment building	\$ -	Loan is subordinate to existing mortgages, maturing 2024 and bearing interest at 6.25%. All accrued interest and principal are payable at maturity. Deferred revenue has also been recorded equivalent to the amount of the loan outstanding	\$ 71,500
CDBG Small Cities - 2005	Single purpose home ownership	\$ -	Loans not to exceed \$20,000 to be repaid at 0% interest in monthly installments over 20 - 30 years	\$ 152,769
CDBG Small Cities - 2006	Single purpose housing rehabilitations	\$ -	Over 5 years in monthly installments at a rate of \$18 per \$1,000	\$ 3,715
CDBG Small Cities - 2008	Rental rehabilitations and downtown apartments	\$ -	Over 5-10 years in monthly installments at a rate of \$18 per \$1,000	\$ 48,085
CDBG Small Cities - 2009	Rental rehabilitations and downtown apartments	\$ 2,527	Up to 20 years at 0% interest for downtown apartments and up to 10 years at 0% for rental rehabilitations	\$ 69,250
CDBG Small Cities -2011	Rental rehabilitations and downtown apartments	\$ 8,032	Up to 20 years at 0% interest for newly developed rental apartments and up to 10 years at 0% for rental rehabilitations	\$ 63,380
CDBG Small Cities - 2012	Rental rehabilitations and downtown apartments	\$ 108,908	Up to 20 years at 0% interest for newly developed rental apartments and up to 10 years at 0% for rental rehabilitations	\$ 35,000
CDBG Small Cities - 2013	City-wide housing rehabilitations	\$ 233,695	5 years - 20 years at 0% interest for newly developed rental apartments and 5 – 10 years at 0% for City-wide rehabilitations	N/A
North Country HOME Consortium –	Repair and rehabilitate the local housing stock	\$ 54,160	N/A	N/A
CDBG Entitlement	Housing rehabilitations	\$1,132,181	5 years - 10 years at 0% interest for owner-occupied or rental rehabilitations	\$ 88,800
Program Income - CDBG Small Cities	Repair and rehabilitate the local housing stock	\$ 149,344	Loan repayments received from recipients of previous CDBG Small Cities grant awards	\$ -
	<b>Total</b>	<b>\$1,688,847</b>	<b>Total</b>	<b>\$ 532,499</b>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 6 – SHORT-TERM DEBT**

The bond anticipation note issued to finance various projects reflected in the Capital Projects Fund and Enterprise Funds in the amount of \$4,360,000 issued on May 31, 2018 matured on April 1, 2019. The bond anticipation note was repaid with \$311,000 of principal payments, \$240,000 return of excess funds not needed, and \$3,809,000 from proceeds of serial bond debt. On March 28, 2019, a bond anticipation note to finance waste water treatment projects in the enterprise fund in the amount of \$728,883 was issued with 0% interest to mature on March 28, 2022. The bond anticipation note is backed by the full faith and credit of the City of Watertown.

<b>Governmental Activities</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>
Bond Anticipation Note	\$ 2,340,000	\$ -	\$ (2,340,000)	\$ -

<b>Business-Type Activities</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>
Bond Anticipation Note	\$ 2,020,000	\$ 728,883	\$ (2,020,000)	\$ 728,883

**NOTE 7 – LONG-TERM DEBT**

During the year ended June 30, 2019, the following changes occurred in long-term obligations for governmental activities:

<b>Governmental Activities</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>	<b>Due Within One Year</b>
General Obligation Debt					
Serial Bonds	\$ 19,739,953	\$ 4,518,643	\$ (2,351,612)	\$ 21,906,984	\$ 2,300,880
Premium on Debt Issuance	-	551,986	-	551,986	37,029
Total	<u>\$ 19,739,953</u>	<u>\$ 5,070,629</u>	<u>\$ (2,351,612)</u>	<u>\$ 22,458,970</u>	<u>\$ 2,337,909</u>
Compensated Absences	\$ 912,511	\$ -	\$ (186,511)	\$ 726,000	\$ 31,871
Workers' Compensation	1,573,364	-	(333,427)	1,239,937	-
Landfill Monitoring	108,000	-	(18,000)	90,000	18,000
Total	<u>\$ 2,593,875</u>	<u>\$ -</u>	<u>\$ (537,938)</u>	<u>\$ 2,055,937</u>	<u>\$ 49,871</u>

The Statement of Net Position at June 30, 2019 includes a deferred amount of \$39,672 on the advance refunding of bonds.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 7 – LONG-TERM DEBT - Continued**

Changes in the net pension liability – proportionate share and the changes in the total OPEB liability are reported in Notes 9 and 10, respectively.

Payments on general obligation bonds are made by the General Fund, Library Fund, and Mandatory Reserve Fund.

During the year ended June 30, 2019, the following changes occurred in long-term obligations for business-type activities:

<b>Business-Type Activities</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>	<b>Due Within One Year</b>
General Obligation Bonds					
Serial Bonds - Water	\$ 4,717,249	\$ 939,647	\$ (702,090)	\$ 4,954,806	\$ 746,275
Serial Bonds - Sewer	7,362,798	507,459	(866,298)	7,003,959	788,594
Premium on Debt Issuance - Water	-	109,853	-	109,853	7,324
Premium on Debt Issuance - Sewer	-	57,541	-	57,541	3,836
<b>Total</b>	<b>\$ 12,080,047</b>	<b>\$ 1,614,500</b>	<b>\$ (1,568,388)</b>	<b>\$ 12,126,159</b>	<b>\$ 1,546,029</b>
Workers Compensation					
Water	\$ 306,926	\$ -	\$ (15,878)	\$ 291,048	\$ -
Sewer	594,528	-	(65,887)	528,641	47,500
<b>Total</b>	<b>\$ 901,454</b>	<b>\$ -</b>	<b>\$ (81,765)</b>	<b>\$ 819,689</b>	<b>\$ 47,500</b>
Compensated Absences					
Water	\$ 61,373	\$ -	\$ (13,041)	\$ 48,332	\$ -
Sewer	45,901	-	(6,979)	38,922	-
<b>Total</b>	<b>\$ 107,274</b>	<b>\$ -</b>	<b>\$ (20,020)</b>	<b>\$ 87,254</b>	<b>\$ -</b>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 7 – LONG-TERM DEBT - Continued**

General Obligation Bonds

General obligation bonds are direct obligations and pledge the full faith and credit of the City. These bonds generally are issued as 10 to 30-year serial bonds with equal amounts of principal maturing each year. General obligation bonds at June 30, 2019 are as follows:

	<u>Interest Rate</u>	<u>Original Amount</u>	<u>Paid June 30, 2019</u>	<u>Outstanding June 30, 2019</u>	<u>Maturity Date</u>
Public Improvements	4.00-5.00%	\$ 2,310,000	\$ 5,000	\$ 5,000	5/15/2021
Public Improvements	3.25-4.00%	7,345,000	350,000	1,350,000	2/15/2023
Public Improvements	2.50-3.25%	3,220,000	325,000	-	9/15/2018
Public Improvements	3.125-4.00%	2,225,000	150,000	525,000	12/15/2024
Public Imp. Refunding, Ser.A	2.00-4.00%	2,175,000	140,000	1,150,000	11/15/2025
Public Imp. Refunding, Ser.B	2.00-3.75%	1,635,000	35,000	20,000	5/15/2020
Public Imp. Refunding, Ser.C	2.00-6.00%	3,695,000	320,000	1,465,000	11/15/2022
Public Improvements	2.00-3.00%	2,035,000	175,000	350,000	6/15/2021
Public Improvements	3.00-3.50%	1,645,000	125,000	875,000	10/15/2027
Public Imp. Refunding	1.00- 2.625%	4,485,000	670,000	825,000	11/15/2022
Public Improvements, Ser.A	1.50-2.75%	1,195,000	150,000	450,000	4/1/2024
Public Improvements, Ser.B	2.00-3.25%	5,110,000	310,000	3,650,000	4/1/2029
Public Improvements, Ser.A	3.00-3.50%	10,000,000	280,000	8,920,000	6/15/2040
Public Improvements, Ser.B	2.00-3.125%	5,810,000	425,000	4,100,000	6/15/2030
Public Improvements	2.00-3.00%	5,130,000	460,000	4,215,000	6/15/2032
Public Improvements	3.00-5.00%	5,965,749	-	5,965,749	9/1/2033
Total Serial Bonds		<u>\$ 63,980,749</u>	<u>\$ 3,920,000</u>	<u>\$ 33,865,749</u>	

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 7 – LONG-TERM DEBT - Continued**

General Obligation Bonds - Continued

Annual debt service requirements to maturity for general obligation bonds for fiscal year ending June 30, 2019 are as follows:

**Governmental Activities**

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 2,300,880	\$ 749,613	\$ 3,050,493
2021	2,220,541	685,226	2,905,767
2022	1,965,042	604,326	2,569,368
2023	1,984,042	526,076	2,510,118
2024	1,474,056	458,741	1,932,797
2025-2029	5,644,784	1,604,717	7,249,501
2030-2034	3,042,639	860,922	3,903,561
2035-2039	2,680,000	392,175	3,072,175
2040	595,000	20,825	615,825
Totals	<u>\$ 21,906,984</u>	<u>\$ 5,902,621</u>	<u>\$ 27,809,605</u>

**Business-type Activities**

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 1,534,869	\$ 354,302	\$ 1,889,171
2021	1,484,459	318,739	1,803,198
2022	1,239,958	279,811	1,519,769
2023	1,200,958	240,453	1,441,411
2024	1,005,944	202,562	1,208,506
2025-2029	4,645,216	559,874	5,205,090
2030-2032	847,361	42,090	889,451
Totals	<u>\$ 11,958,765</u>	<u>\$ 1,997,831</u>	<u>\$ 13,956,596</u>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 7 – LONG-TERM DEBT - Continued**

Airport Debt

The City transferred ownership of the Watertown International Airport to Jefferson County on March 1, 2006. In accordance with the transfer agreement, Jefferson County provided the City with the necessary funds to retire all outstanding general obligation bonds as they mature. The City invested \$301,168 in State and Local Government Series securities with the proceeds received from Jefferson County in various amounts and at various interest rates, which will produce the funds necessary to meet the principal and interest obligations of the outstanding airport debt. The outstanding principal balance of airport debt at June 30, 2019 was \$4,500.

**NOTE 8 – UNEARNED REVENUE**

Unearned revenue consisted of the following as of June 30, 2019:

General Fund:

Unearned Refuse Tote Revenue, Interest on Investments, and Prepaid Interest Installments on Special Assessments	\$ 181,141
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Community Development Fund:

Notes Receivable Funded from Grant Proceeds	\$ 2,217,180
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Water Fund:

Unearned Water Rents	\$ 27,210
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Sewer Fund:

Unearned Sewer Rents	\$ 19,485
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**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS**

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**Plan Descriptions**

The City of Watertown participates in the New York State and Local Employees' Retirement System (ERS) becoming a member on June 25, 1923, and the New York State and Local Police and Fire Retirement System (PFRS) becoming a member on February 1, 1932, which are collectively referred to as New York State and Local Retirement System (the System). These are cost-sharing multiple-employer retirement systems. The System provides retirement benefits, as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund, which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four-year term. Thomas P. Dinapoli has served as Comptroller since February 7, 2007. In November 2014, he was elected for a new term commencing January 1, 2015. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The City of Watertown also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided, may be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php) or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, New York 12244.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**ERS and PFRS Benefits Provided**

The System provides retirement benefits as well as death and disability benefits.

*Tiers 1 and 2*

Eligibility: Tier 1 members, with the exception of those retiring under special retirement plans, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

Final average salary is the average of the wages earned in the three highest consecutive years of employment. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

*Tiers 3, 4, and 5*

Eligibility: Tier 3 and 4 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, with the exception of those retiring under special retirement plans, must have 10 years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4, and 5 is 62.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**ERS and PFRS Benefits Provided - Continued**

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with 10 or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of the wages earned in the three highest consecutive years of employment. For Tier 3, 4, and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

*Tier 6*

Eligibility: Tier 6 members, with the exception of those retiring under special retirement plans, must have 10 years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tier 6 is 63 for ERS members and 62 for PFRS members.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with 10 or more years of service can retire as early as age 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years of employment. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

*Special Plans*

The 25-Year Plans allow a retirement after 25 years of service with a benefit of one-half of final average salary, and the 20-Year Plans allow a retirement after 20 years of service with a benefit of one-half of final average salary. These plans are available to certain police and fire retirement system members.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**ERS and PFRS Benefits Provided - Continued**

*Ordinary Disability Benefits*

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after 10 years of service; in some cases, they are provided after five years of service.

*Accidental Disability Benefits*

For all eligible Tier 1 and Tier 2 ERS and PFRS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5, and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement waived.

*Ordinary Death Benefits*

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

*Post-Retirement Benefit Increases*

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for 10 years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor but cannot be less than 1 percent or exceed 3 percent.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

**Funding Policies**

The ERS system is contributory except for employees who joined the New York State and Local Employees' Retirement System before July 26, 1976. Employees hired between July 27, 1976 and December 31, 2009 contribute 3% of their salary and after ten years of service become noncontributory as well. Employees hired between January 1, 2010 and March 31, 2012 contribute 3% of their salary for all years of public service and there is a limitation on the amount of overtime that can be included as wages. Employees hired after April 1, 2012 contributed 3% of their salary through March 31, 2013 and thereafter the percentage of salary contributed ranges from 3.0% to 6.0% depending on annual wages.

The PFRS system is contributory except for employees who joined the New York State and Local Employees' Retirement System before June 30, 2009. Employees hired between July 1, 2009 and January 8, 2010 contribute 3% of their salary for 25 years or until retirement. Employees hired between January 9, 2010 and March 31, 2012 contribute 3% of their salary for all years of public service and there is a limitation on the amount of overtime that can be included as wages. Employees hired after April 1, 2012 contributed 3% of their salary through March 31, 2013 and thereafter the percentage of salary contributed ranges from 3.0% to 6.0% depending on annual wages.

Under the authority of the NYSRSSL, the state comptroller shall certify annually the rates expressed as proportions of payroll of members, which shall be used in computing the contributions required to be made by employers to the pension accumulation fund.

The City of Watertown is required to contribute at an actuarially determined rate. The required contributions for the current year and two preceding years were:

	<b>June 30, 2019</b>		<b>June 30, 2018</b>		<b>June 30, 2017</b>
<b>Employer Contributions</b>					
ERS	\$ 1,255,658	\$	1,268,232	\$	1,305,395
PFRS	\$ 2,305,182	\$	2,354,924	\$	2,276,464
 <b>Employee Contributions</b>					
ERS	\$ 135,172	\$	128,357	\$	131,687
PFRS	\$ 69,566	\$	48,960	\$	41,595

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**Funding Policies – Continued**

The City's contributions made to the Systems were equal to 100 percent of the contributions required for each year. Each retirement system issues a publicly available financial report that includes financial statements and supplementary information. The reports may be obtained by writing to: New York State and Local Employees' Retirement System, 110 State Street, Albany, New York 12244.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2019, the City of Watertown reported a liability of \$2,418,135 for its proportionate share of the Employees' Retirement System net pension liability and a liability of \$4,772,949 for its proportionate share of the Police and Fire Employees' Retirement System net pension liability. The net pension liability was measured as of March 31, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of April 1, 2018. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At June 30, 2019, the City's proportionate share was 0.0341289% for the Employees' Retirement System and 0.2846016% for the Police and Fire Employees' Retirement System. The change in proportion since the last measurement date was (0.0002641)% for ERS and (0.0061112)% for PFRS.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – Continued**

For the year ended June 30, 2019, the City recognized a pension expense of \$167,890 for the Employees' Retirement System and a pension expense of \$592,010 for the Police and Fire Employees' Retirement System. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Employees' Retirement System</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 476,181	\$ 162,325
Changes of Assumption	607,820	-
Net Difference Between Projected and Actual Earnings on Plan Investments	-	620,627
Changes in Proportion and Differences Between City Contributions and Proportionate Share of Contributions	6,047	185,573
City Contributions Subsequent to Measurement Date	316,305	-
Total	<u>\$ 1,406,353</u>	<u>\$ 968,525</u>

<u>Police and Fire Retirement System</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 1,159,481	\$ 509,591
Changes of Assumption	1,734,140	-
Net Difference Between Projected and Actual Earnings on Plan Investments	-	955,905
Changes in Proportion and Differences Between City Contributions and Proportionate Share of Contributions	7,319	626,331
City Contributions Subsequent to Measurement Date	592,655	-
Total	<u>\$ 3,493,595</u>	<u>\$ 2,091,827</u>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - Continued**

The City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

	<b>Employees' Retirement System</b>	<b>Police and Fire Retirement System</b>
2020	\$ 420,623	\$ 741,234
2021	(522,561)	(365,058)
2022	(83,341)	(113,462)
2023	306,802	470,090
2024	-	76,309

**Changes in Net Pension Liability – Proportionate Share**

	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>
<b>Governmental Activities</b>				
Net Pension Liability – Proportionate Share	\$ 3,735,835	\$ 2,773,819	\$ -	\$ 6,509,654
Total	\$ 3,735,835	\$ 2,773,819	\$ -	\$ 6,509,654

	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance June 30, 2019</b>
<b>Business-Type Activities</b>				
Net Pension Liability – Proportionate Share				
Water	\$ 170,165	\$ 203,920	\$ -	\$ 374,085
Sewer	142,415	164,930	-	307,345
Total	\$ 312,580	\$ 368,850	\$ -	\$ 681,430

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**Payables to the Pension Plan**

For ERS and PFRS pension plans, employer contributions are paid annually based on the System’s fiscal year which ends on March 31<sup>st</sup>. Accrued retirement contributions as of June 30, 2019 represent the projected employer contributions for the period April 1, 2019 through June 30, 2019 based on ERS and PFRS wages multiplied by the employer’s rate, by tier. The accrued ERS retirement contributions as of June 30, 2019 were \$227,833 for governmental activities and \$88,468 for business-type activities. The accrued PFRS retirement contribution as of June 30, 2019 was \$1,034,453 for governmental activities.

**Actuarial Assumptions**

The total pension liability at March 31, 2019 was determined by using an actuarial valuation as of April 1, 2018, with update procedures used to roll forward the total pension liability to March 31, 2019. The actuarial valuation used the following actuarial assumptions.

Significant actuarial assumptions used in the April 1, 2018 valuation were as follows:

	<u>Employees'</u> <u>Retirement System</u>	<u>Police and Fire</u> <u>Retirement System</u>
Inflation Rate	2.50%	2.50%
Salary Scale	4.20%	5.00%
Interest Rate	7.00%	7.00%
Cost of Living Adjustments	1.30%	1.30%

Annuitant mortality rates are based on April 1, 2010 – March 31, 2015 System’s experience with adjustments for mortality improvements based on Society of Actuaries’ Scale MP-2014.

The actuarial assumption used in the April 1, 2018 valuation are based on the results of an actuarial experience study for the period April 1, 2010 – March 31, 2015.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

**Actuarial Assumptions – Continued**

The long term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2019 are summarized in the following table:

	<b>Long-Term Expected Real Rates of Return</b>
Asset Type:	
Domestic Equity	4.55%
International Equity	6.35%
Private Equity	7.50%
Real Estate	5.55%
Absolute Return Strategies	3.75%
Opportunistic Portfolio	5.68%
Real Assets	5.29%
Bonds and Mortgages	1.31%
Cash	-0.25%
Inflation - Indexed Bonds	1.25%

**Discount Rate**

The discount rate used to calculate the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based upon the assumptions, the System’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

**Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption**

The following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as the City’s proportionate share of the net pension liability if it were calculated using a discount rate that is 1 percentage point lower (6.00%) or 1 percentage point higher (8.00%) than the current rate:

<b>ERS</b>	<b>1% Decrease (6.00%)</b>	<b>Current Assumption (7.00%)</b>	<b>1% Increase (8.00%)</b>
City's Proportionate Share of the Net Pension Liability (Asset)	\$ 10,572,472	\$ 2,418,135	\$ (4,432,087)
<b>PFRS</b>	<b>1% Decrease (6.00%)</b>	<b>Current Assumption (7.00%)</b>	<b>1% Increase (8.00%)</b>
City's Proportionate Share of the Net Pension Liability (Asset)	\$ 17,248,725	\$ 4,772,949	\$ (5,645,772)

**Pension Plan Fiduciary Net Position**

The components of the current-year net pension liability of the employers as of March 31, 2019, were as follows:

	<b>Employees' Retirement System</b>	<b>(In Thousands) Police and Fire Retirement System</b>	<b>Total</b>
Employers' Total Pension Liability	\$ 189,803,429	\$ 34,128,100	\$ 223,931,529
Fiduciary Net Position	182,718,124	32,451,037	215,169,161
Employers' Net Pension Liability	\$ 7,085,305	\$ 1,677,063	\$ 8,762,368
Ratio of Fiduciary Net Position to the Employers' Total Plan Pension Liability	96.27%	95.09%	

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 9 – RETIREMENT BENEFITS - Continued**

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**Bonus Retirement Plan**

Under the terms of the police and fire union contracts, the City also made available a bonus retirement plan to all eligible employees. To be eligible, the employee must have accumulated 20 years of service within the retirement system and must retire within 3 years from that date. The following is a schedule of the benefits paid based upon the retirement date:

1 <sup>st</sup> Year	\$ 5,000
2 <sup>nd</sup> Year	\$ 4,000
3 <sup>rd</sup> Year	\$ 3,000

The City has reported \$22,000 relating to this bonus retirement plan as part of the accrued compensated absences balance in the General Fund.

**NOTE 10 – POSTEMPLOYMENT (HEALTH INSURANCE) BENEFITS**

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**General Information about the OPEB Plan**

*Plan Description* – The City’s defined benefit OPEB plan, provides OPEB for all permanent full-time employees of the City. The plan is a single-employer defined benefit OPEB plan administered by the City and funded on a pay-as-you go basis. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75. Benefit provisions are established through negotiations between the City and the unions representing the employees and are renegotiated at the end of each of the bargaining periods.

The City administers its Health Plan (the plan) as a single-employer, self-insured benefit plan. The City provides postemployment healthcare benefits to certain employees that are eligible to retire under the New York State Retirement Systems and additional contract specific stipulations. The plan provides medical and prescription drug coverage to certain retirees and their dependents based upon the City's collective bargaining agreements with its various unions. Substantially all the City’s employees may become eligible for these benefits if they reach normal retirement age while working for the City. The financial information for the City's plan is contained solely within these basic financial statements.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 10 – POSTEMPLOYMENT (HEALTH INSURANCE)**

**BENEFITS - Continued**

**General Information about the OPEB Plan - Continued**

*Benefits Provided* - The City provides healthcare benefits to current and future retirees and their dependents through a self-funded plan administered by UMR. Benefits are dependent on which employee contract each member falls under, hire date, and years of service. The specifics of each contract are on file at the City and are available upon request.

*Contributions* – The contribution requirements are dependent on which employee contract each member falls under, hire date, and management level. The specifics of each contract are on file at the City and are available upon request.

The City reimburses the full Medicare Part B premium rates to retirees, spouses, and surviving spouses for all contracts, with the exclusion of the Civil Service Employees Association (Local 1000) contract. The City reimburses the civil service contracted retirees the full Medicare Part B premium rates to retirees, spouses, and surviving spouses who retire prior to July 1, 2019, and no reimbursement to members who retire on/after July 1, 2019.

*Employees Covered by Benefit Terms* – As of the Valuation Date, the following employees were covered by the benefit terms.

Inactive Members or Beneficiaries Currently Receiving Payments	303
Inactive Members Entitled to but Not Yet Receiving Benefits	-
Active Members	310
Total Covered Employees	613

**Total OPEB Liability**

The City has obtained an actuarial valuation report as of June 30, 2019 which indicates that the total liability for other postemployment benefits is \$133,349,942 which is reflected in the Statement of Net Position. The OPEB liability was measured as of September 1, 2018 and was determined by an actuarial valuation as of September 1, 2018.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 10 - POSTEMPLOYMENT (HEALTH INSURANCE)**

**BENEFITS - Continued**

**Total OPEB Liability – Continued**

*Actuarial Assumptions and Other Inputs* – The total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

**Actuarial Methods and Assumptions**

Measurement Date	09/01/18
Rate of Compensation Increase	2.00%
Inflation Rate	2.40%
Discount Rate	3.96%

**Assumed Health Care Trend Rates at June 30**

Health Care Cost Trend Rate Assumed for Next Fiscal Year	6.75%
Rate to Which the Cost Trend Rate is Assumed to Decline (the Ultimate Trend Rate)	3.94%
Fiscal Year that the Rate Reaches the Ultimate Trend Rate	2089

**Additional Information**

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage
Amortization Period (Years)	5.61
Method Used to Determine Actuarial Value of Assets	N/A

The discount rate was based on the rate for a 20-year high-quality tax-exempt municipal bond index as of the measurement date.

Mortality rates were based on the sex-distinct RPH-2014 SOA Mortality Tables for employees and healthy annuitants, adjusted to 2006 using scale MP-2014, and projected forward with scale MP-2018.

The actuarial assumptions used in the September 1, 2018 valuation were based on the results of an actuarial experience study rolled forward for the period July 1, 2017 – June 30, 2018.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 10 - POSTEMPLOYMENT (HEALTH INSURANCE)  
BENEFITS - Continued**

**Changes in the Total OPEB Liability**

Balance at June 30, 2018	\$	131,028,291
Changes for the Year:		
Service Cost		1,611,408
Interest		4,577,420
Changes in Benefit Terms		(1,135,737)
Differences Between Expected and Actual Experience		5,942,389
Changes of Assumptions or Other Inputs		(4,216,123)
Benefit Payments		(4,457,706)
Net Changes		<u>2,321,651</u>
Balance at June 30, 2019	\$	<u>133,349,942</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.51 percent as of September 1, 2017 to 3.96 percent as of September 1, 2018.

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate* – The following presents the total OPEB liability of the City, as well as what the City’s total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.96 percent) or 1 percentage point higher (4.96 percent) than the current discount rate:

	<u>1% Decrease</u> <u>2.96%</u>	<u>Discount Rate</u> <u>3.96%</u>	<u>1% Increase</u> <u>4.96%</u>
Total OPEB Liability	\$ 152,075,775	\$ 133,349,942	\$ 117,895,207

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 10 - POSTEMPLOYMENT (HEALTH INSURANCE)  
BENEFITS - Continued**

**Changes in the Total OPEB Liability- Continued**

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates* – The following presents the total OPEB liability of the City, as well as what the City’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (trend decreasing to 5.75%) or 1 percentage point higher (trend increasing to 7.75%) than the current healthcare cost trend rate:

	<b>1% Decrease (6.75% decreasing to 5.75%)</b>	<b>Healthcare Cost Trend Rates (6.75%)</b>	<b>1% Increase (6.75% increasing to 7.75%)</b>
Total OPEB Liability	\$ 117,480,576	\$ 133,349,942	\$ 152,511,391

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2019, the City recognized total OPEB expense of \$2,321,651. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between Expected and Actual Experience	\$ 4,883,140	\$ -
Changes of Assumptions or Other Inputs	-	12,469,740
Employer Contributions Subsequent to the Measurement Date (Expected Employer Contribution including Implicit Subsidy)	5,257,801	-
Total	<b>\$ 10,140,941</b>	<b>\$ 12,469,740</b>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 10 - POSTEMPLOYMENT (HEALTH INSURANCE)  
BENEFITS - Continued**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources  
Related to OPEB – Continued**

City benefit payments subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2019. Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<b>For the Fiscal Year Ending June 30, 2019</b>	
2020	\$ (1,937,963)
2021	(1,937,963)
2022	(1,937,963)
2023	(1,937,963)
2024 and Thereafter	165,252
<b>Total</b>	<u><u>\$ (7,586,600)</u></u>

**NOTE 11 – FUND BALANCES**

**Nonspendable Fund Balances**

Non-spendable fund balance consists of prepaid stop loss insurance on the City’s health insurance plan.

**Restricted Fund Balances**

Restricted fund balances consist of the following:

General Fund

**Capital Reserves** - Pursuant to Section 6-c of the General Municipal Law of the State of New York, the City established a capital reserve fund to finance future capital improvement projects.

**Workers’ Compensation** - An amount reserved to pay workers' compensation claims.

**Insurance** - An amount reserved to pay claims and judgments for the City's general liability and the cost of providing health care benefits to eligible employees and retirees.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 11 – FUND BALANCES - Continued**

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**Restricted Fund Balances - Continued**

**Tourism** - Balance of City's share of the hotel occupancy tax enacted by Jefferson County which must be used to promote and develop tourism in the City.

**Debt Service** - Balance of debt issued on behalf of property owners who elected to participate in the City's ten-year special assessment program for sidewalk replacements.

Community Development Fund

**Community Development** – An amount restricted as to use for providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons.

Other Governmental Funds

**Mandatory Reserve for Indebtedness** - Pursuant to Section 165.00 of the Local Finance Law of the State of New York, the proceeds, which will not be used for the specific purpose of the borrowing, plus any interest earned or capital gain realized on these proceeds must be used only for payment of principal and/or interest from which these proceeds were derived.

**Economic Development** – An amount which represents the net position of the Watertown Empire Zone.

**Other Fund Balance Disclosures**

Deficit Fund Balance

No funds as of June 30, 2019 had a deficit fund balance.

**Excess of Expenditures over Appropriations**

Interfund transfers to other funds were over expended by \$13,341 due to a change order for a capital project.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 12 – INTERFUND TRANSACTIONS**

During the course of normal operations, the City records numerous transactions between funds including expenditures for services as well as transfers to finance various projects and debt payments.

Interfund receivable and payable balances arising from these transactions as of June 30, 2019 were as follows:

	<b>Interfund</b>		<b>Interfund</b>	
	<b>Receivables</b>	<b>Payables</b>	<b>Revenue</b>	<b>Expenditures</b>
General Fund	\$ 1,553,111	\$ 335,709	\$ 276,145	\$2,144,985
Capital Project Funds	309,540	1,514,111	2,053,294	238,829
Community Development	80	166,468	-	732,820
Water Fund	38,913	51,141	6,007	15,000
Sewer Fund	70,532	18,276	2,913	15,000
Non-Major Funds	115,000	1,471	1,378,771	570,496
<b>Total</b>	<b>\$ 2,087,176</b>	<b>\$ 2,087,176</b>	<b>\$3,717,130</b>	<b>\$3,717,130</b>

**Interfund Eliminations**

For financial statement purposes, the following inter-fund balances have been eliminated:

	<b>General Fund</b>	<b>Self-funded Health Insurance Fund</b>
Revenues	\$ -	\$ 8,029,543
Expenditures	8,029,543	-
<b>Total</b>	<b>\$ 8,029,543</b>	<b>\$ 8,029,543</b>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 13 – OPERATING LEASES**

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**State Street Parking Lot**

The City leases a parking lot located at 250-270 State Street from Washington Street Properties. The term of the original lease is for a five-year period from October 22, 2016 through October 21, 2021. The annual rent for the current fiscal year is \$3,100. The lease payment is payable in advance by September 15th of the previous year.

Minimum future rentals to be paid over the term of the lease for fiscal year ended June 30<sup>th</sup> are as follows:

2020	\$	3,300
2021		3,400
Total	<u>\$</u>	<u>6,700</u>

**Stone Street Parking Lot**

The City leases a parking lot located on Stone Street from Jefferson County Historical Society. The lease dated September 18, 2007 is for a term of twenty years. The lease payment is payable by October 1<sup>st</sup> of each year. The annual payment made during the year end June 30, 2019 amounts to \$22,050.

Minimum future rentals to be paid over the term of the lease for fiscal year ended June 30<sup>th</sup> are as follows:

2020	\$	22,050
2021		22,050
2022		22,050
2023		22,950
2024		22,950
Thereafter		68,850
Total	<u>\$</u>	<u>180,900</u>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 13 – OPERATING LEASES - Continued**

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**Fairgrounds Property Lease**

The City is the lessor of a portion of the Fairgrounds property to the Watertown Family YMCA. The lease dated July 9, 2009 is for a term of twenty-five years with an option to renew by Watertown Family YMCA for an additional fifteen years if such renewal is approved by the New York State Legislature.

Minimum future rentals on the lease as of June 30<sup>th</sup> are as follows:

2020	\$	27,735
2021		27,735
2022		27,735
2023		27,735
2024		27,735
Thereafter		295,464
Total	<u>\$</u>	<u>434,139</u>

**Public Safety Building Lease**

The City has entered into an amended Inter-Municipal Agreement with the County of Jefferson, New York, for the joint operation and maintenance of a County/City Public Safety Building. Minimum annual lease payments are calculated on a pro rata basis of square footage utilized by the City and consist of the costs incurred for debt service, operation and maintenance expenses. These lease payments are offset by a percentage of the costs incurred by the City for the construction of the facility. Furthermore, the City is liable for a portion of the debt regardless of the City continuing the lease or not. Total rental expenditures for the year ended June 30, 2019 were \$143,686. The final debt service payment on the initial construction was made in the fiscal year ended June 30, 2014.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 13 – OPERATING LEASES - Continued**

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**Equipment Leases**

The City is the lessor of certain office equipment. The lease dated June 14, 2018 is for a term of three years. Minimum future rentals on the lease as of June 30<sup>th</sup> are as follows:

2020	\$	2,393
2021		2,393
Total	\$	<u>4,786</u>

The City is the lessor of certain office equipment. The lease dated August 16, 2018 is for a term of five years. Minimum future rentals on the lease as of June 30<sup>th</sup> are as follows:

2020	\$	1,387
2021		1,387
2022		1,387
2023		1,387
2024		116
Total	\$	<u>5,664</u>

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 14 – TAX ABATEMENTS**

The City receives revenue through numerous Payment in Lieu of Taxes (PILOT) agreements with various local businesses and housing developments. The PILOT agreements were granted by either the Jefferson County Industrial Agency or by the City itself. During the year ended June 30, 2019, the City collected approximately \$179,000 of PILOT payments.

<b>Owner Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>% Abated</b>	<b>Assessed Value</b>	<b>(A) Abated Total</b>	<b>(B) Tax Rate</b>	<b>(A) * (B) Appr. Taxes Foregone</b>
JCIDA - WICLDC	2017	2025	100%	\$ 1,374,000	\$ 1,374,000	8.6405	\$ 11,872
JCIDA - Stream	2003	2018	100%	4,488,600	4,488,600	8.6405	38,784
JCIDA - Roth Industries	2006	2032	100%	2,722,400	2,722,400	8.6405	23,523
JCIDA - Woolworth							
Watertown LLC	2015	2029	100%	2,708,800	2,708,800	8.6405	23,405
JCIDA - New York Airbrake	2017	2032	100%	960,000	960,000	8.6405	8,295
JCIDA - Current Applications	2016	2030	100%	435,700	435,700	8.6405	3,765
JCIDA - Rail Spur	2006	None	100%	60,000	60,000	8.6405	518
Watertown Housing Authority	Various	None	100%	19,873,900	19,873,900	8.6405	171,720
HKBBE Apartments	2017	2058	100%	11,258,300	11,258,300	8.6405	97,277
Creekwood Housing Development Fund Company Inc	2013	2022	94%	3,024,200	2,842,748	8.6405	24,563
Creekwood II Housing Development Fund Company Inc	2014	2023	96%	5,809,800	5,577,408	8.6405	48,192
Creekwood Housing Development Fund Company Inc	2013	2022	92%	2,188,300	2,013,236	8.6405	17,395
Curtis Apartments Assoc	1978	2018	100%	2,121,300	2,121,300	8.6405	18,329
BFS Housing Development	2018	2020	100%	4,927,050	4,927,050	8.6405	42,572
							<u>\$ 530,210</u>

The Jefferson County Industrial Agency (JCIDA) also has the authority to exempt sales tax and mortgage recording taxes which could lower City tax revenues. For the fiscal year ended June 30, 2019, there were no mortgage recording tax abatement agreements entered into by the Jefferson County Industrial Agency that reduced these City tax revenues. The JCIDA issued a New York State and Jefferson County sales tax exemption starting February 19, 2019 and expiring December 31, 2020 estimated at \$65,280.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 15 – COMMITMENTS AND CONTINGENCIES**

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**Litigation**

The City has been named in several claims arising out of the conduct of its business, including claims for property damage, personnel practices, personal injury, false arrest, and disputes over union contracts and suits contesting assessments. These claims, in the opinion of City officials, will not result in material judgments against the City, and, therefore, are not expected to have a material effect on the general-purpose financial statements. Additionally, as of June 30, 2019, the financial impact of these claims, if any, cannot be determined. Accordingly, the general-purpose financial statements have not been adjusted to reflect the potential result of these claims. However, the City has accumulated a reserve of \$765,575 as of June 30, 2019 for un-funded general liability claims.

**Grant Programs**

The City participates in a number of Federal and State grant programs. These programs are subject to financial and compliance audits by the grantors of their representatives. The City believes, based upon its review of current activity and prior experience, the amount of disallowances resulting from these audits, if any, will not be significant to the City's financial position or results of operations.

**Environmental Concerns**

On April 27, 2007, the City acquired several parcels of property from Black Clawson known as Sewall's Island. On December 26, 2006, the City received a grant under the Environmental Restoration Program (ERP) from the New York State Department of Conservation for the investigation of the Sewall's Island project site. The ERP grant provided \$705,540 towards the investigation phase of the project. The City's local share to the ERP grant was funded from a U.S. Environmental Protection Agency Brownfields Pilot Program grant. The City Council has spent \$900,545 for a professional services contract with Lu Engineers to prepare the investigation phase of the Environmental Restoration Program. As of June 30, 2019, the City is not expected to have any liability for this potential environmental clean-up due to the "safe harbor" provisions of the ERP grant.

The City is engaged in many activities (i.e. water and sewer service, refuse collection, and gasoline storage) in the normal course of operations that are potentially hazardous to the environment. As of June 30, 2019, the City is not aware of any significant environmental problems that should be disclosed in the financial statements.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 15 – COMMITMENTS AND CONTINGENCIES - Continued**

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**Landfill Closure**

State and federal laws and regulations required the City to close its landfill site in 1993. Although the closure has been completed, the City must continue to perform certain maintenance and monitoring functions at the site for thirty years after closure. The costs incurred during the closure were expensed as incurred. The post-closure monitoring occurs three times a year at an estimated annual expenditure of \$18,000. At June 30, 2019, an estimated \$90,000 in post-closure care cost will be incurred over the remaining 5-year period. This liability is recorded as long-term debt in the Statement of Net Position and is amortized in the General Fund at approximately \$18,000 each year. The current landfill-monitoring contract expired in 2000. The estimated total liability was computed assuming future contracts monitoring costs would be comparable.

**Black River Fund**

The City of Watertown owns a hydroelectric facility on the Black River. On November 21, 1994, the City Council approved an agreement between the City and New York Rivers United, an environmental group, for the establishment of a Black River Fund. On June 16, 1995, the Federal Energy Regulatory Agency (FERC) issued the City a hydroelectric generation license.

This Fund is established in consideration of the immitigable impacts of the Watertown Project and for the purpose of financing projects and facilities that enhance the natural resources and human values of the Black River within the City's boundaries. This Fund will be used to finance projects and facilities which conserve and enhance the fish, plant, and wildlife resources of the Black River, improve water quality, educate the public about the river and its uses, and provide for recreation.

This Fund is being administered by a Black River Fund Committee, which shall determine the distribution of funding each year. If able to demonstrate that their proposal provides a clear public benefit, governmental agencies, non-profit organizations, education institutions, and individuals shall be eligible to receive funding from the Black River Fund. On December 16, 2006, the Committee allocated \$20,000 to New York Rivers United to document the river's ecology in terms of quality, water quantity, general biodiversity, and ecological status since the passage of the 1977 Federal Clean Water Act. The Committee contributed \$80,000 to the City for its Hold Brothers Access Improvement Project between 2008 and 2009.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 15 – COMMITMENTS AND CONTINGENCIES - Continued**

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**Black River Fund - Continued**

Under the terms of the agreement, within sixty (60) days of the City's acceptance of a new FERC license, the City agreed to contribute \$30,000 to cover the first three (3) years of the license's forty (40) year term. The City started to contribute \$10,000 annually beginning in the fiscal year ending June 30, 2003, for a total agreed contribution of \$400,000. The balance in the fund as of June 30, 2019 was \$186,498.

Additionally, the City agreed to establish a replacement reserve to accumulate funds towards the anticipated cost of repairing, replacing, or retiring of energy generation equipment at the facility.

**Electrical Distribution System Agreement**

The City approved a sale of its Electrical Distribution System in March 1991. In connection with the sale, the parties agreed to the following:

1. National Grid was to operate the existing municipal hydro plant at no cost to the City beginning January 1, 1991 and extending until removal of the plant from service for reconstruction.
2. The City would proceed in the process of undertaking re-licensing of the hydro plant in accordance with the Federal Energy Regulatory Commission (FERC) rules and regulations and would undertake the refurbishing of the plant.
3. The City will lease all of its surplus power to National Grid for a term not exceeding forty years.

The City commenced reconstruction of the hydroelectric plant on June 2, 1997. The project, which cost \$9,075,000, was completed in January 2000.

**Metropolitan Planning Organization**

After the 2010 Census was completed, the U.S. Census Bureau delineated an Urbanized Area that includes the City of Watertown. The Urbanized Area designation set in motion changes to the City's relationship with several federal programs.

**NOTES TO AUDITED BASIC FINANCIAL STATEMENTS**

June 30, 2019

**NOTE 15 – COMMITMENTS AND CONTINGENCIES - Continued**

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**Metropolitan Planning Organization – Continued**

A Metropolitan Planning Organization (MPO) was formed to plan for the expenditure of federal highway and transit funds within a Metropolitan Planning Area (MPA) that was delineated around the Urbanized Area. The Watertown-Jefferson County Transportation Council was designated as the MPO on September 19, 2014 by the Commissioner of the NYS Department of Transportation on behalf of the Governor. The MPO is governed by a Memorandum of Understanding between the City, Jefferson County, and NYS Department of Transportation.

The federal Office of Management and Budget used the Urbanized Area to create the Watertown-Fort Drum, NY Metropolitan Statistical Area (MSA) on February 28, 2013. As a Principal City in the MSA, Watertown became an Entitlement Community under U.S. Housing and Urban Development's Community Development Block Grant program. This means the City will be receive an annual allocation of community development funds.

The City will also become responsible for enforcing U. S. Environmental Protection Agency storm water regulations under the Municipal Separate Storm Sewer System (MS4) program.

**NOTE 16 – SUBSEQUENT EVENTS**

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Subsequent events have been evaluated through January 24, 2020, which is the date the financial statements were available to be issued.

**CITY OF WATERTOWN, NEW YORK**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGES IN THE CITY'S TOTAL OPEB LIABILITY AND RELATED RATIOS**

**LAST TWO FISCAL YEARS**

Ended June 30, 2019

<b>Total OPEB Liability</b>	<b>June 30, 2019</b>	<b>June 30, 2018</b>
Service Cost	\$ 1,611,408	\$ 1,961,321
Interest	4,577,420	4,050,342
Changes of Benefit Terms	(1,135,737)	-
Differences Between Expected and Actual Experience	5,942,389	-
Changes of Assumptions or Other Inputs	(4,216,123)	(13,496,504)
Benefit Payments	<u>(4,457,706)</u>	<u>(4,286,372)</u>
Net Change in total OPEB Liability	2,321,651	(11,771,213)
Total OPEB Liability - Beginning	<u>131,028,291</u>	<u>142,799,504</u>
Total OPEB Liability - Ending	<u><u>\$ 133,349,942</u></u>	<u><u>\$ 131,028,291</u></u>
Covered Payroll	\$ 20,028,068	\$ 19,575,482
Total OPEB as a Percentage of Covered Payroll	665.82%	669.35%

10 years of historical information was not available upon implementation. An additional year of information will be added each year subsequent to the year of implementation until 10 years of historical data is available.

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See paragraph on supplementary schedules included in independent auditor's report.

**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**

Year Ended June 30, 2019

	Original Budget	Final Budget	Actual		Variance With Final Budget Favorable (Unfavorable)
<b>Resources (Inflows)</b>					
Real Property Taxes	\$ 9,315,619	\$ 9,315,619	\$ 9,341,352	\$	25,733
Real Property Tax Items	350,500	350,500	358,236		7,736
Non-Property Taxes	19,342,000	19,342,000	19,587,867		245,867
Departmental Income	5,952,550	5,952,550	6,253,754		301,204
Intergovernmental Charges	142,051	142,051	119,661		(22,390)
Use of Money and Property	265,125	265,125	299,097		33,972
Licenses and Permits	112,100	112,100	145,672		33,572
Fines and Forfeitures	100,000	100,000	108,315		8,315
Sale of Property and Compensation for Loss	225,000	225,000	91,611		(133,389)
Miscellaneous Local Sources	1,205,635	1,205,635	1,440,020		234,385
Interfund Revenue	1,413,937	1,390,787	1,561,051		170,264
State Source	5,730,344	5,730,344	5,847,370		117,026
Federal Sources	772,960	915,256	1,524,461		609,205
Transfers from Other Funds	196,000	196,000	276,145		80,145
	<u>45,123,821</u>	<u>45,242,967</u>	<u>46,954,612</u>		<u>1,711,645</u>
<b>Amounts Available for Appropriation</b>					
<b>Charges to Appropriations (Outflows)</b>					
General Government Support	6,724,581	5,372,742	4,967,005	\$ 110,139	295,598
Public Safety	15,922,004	17,256,467	17,068,816	125,968	61,683
Transportation	4,930,117	4,994,920	4,716,608	146,120	132,192
Economic Assistance and Development	17,000	19,650	18,678	-	972
Culture and Recreation	1,972,044	2,173,524	2,027,617	55,352	90,555
Home and Community Services	1,703,729	1,592,229	1,458,394	77,640	56,195
Employee Benefits	11,105,309	11,118,584	9,389,858	-	1,728,726
Debt Service	3,041,059	3,044,559	3,034,559	-	10,000
Transfers to Other Funds	2,016,644	2,131,644	2,144,985	-	(13,341)
	<u>47,432,487</u>	<u>47,704,319</u>	<u>44,826,520</u>	<u>\$ 515,219</u>	<u>2,362,580</u>
<b>Total Charges to Appropriations</b>					
Excess (Deficiency) of Resources Over					
Charges to Appropriations	(2,308,666)	(2,461,352)	2,128,092		4,589,444
Appropriation of Prior Year Fund Balance/ Reserves	2,308,666	2,461,352	-		(2,461,352)
Excess of Resources Over					
Charges to Appropriations	<u>\$ -</u>	<u>\$ -</u>	<u>2,128,092</u>		<u>\$ 2,128,092</u>
Fund Balance, Beginning of Year			<u>14,761,993</u>		
Fund Balance, End of Year			<u>\$ 16,890,085</u>		

See paragraph on supplementary schedules included in independent auditor's report.

**SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY – NYSLRS PENSION PLAN  
LAST FIVE FISCAL YEARS**

Ended June 30, 2019

	2019	2018	2017	2016	2015
<b>Employees' Retirement System (ERS)</b>					
City's Proportion of the Net Pension Liability	0.03412890%	0.03439300%	0.03452640%	0.03415490%	0.35340500%
City's Proportionate Share of the Net Pension Liability	\$ 2,418,135	\$ 1,110,015	\$ 3,244,181	\$ 5,481,964	\$ 1,193,889
City's Covered Payroll	\$ 9,150,789	\$ 9,130,292	\$ 8,906,648	\$ 8,685,504	\$ 8,549,403
City's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	<u>26.43%</u>	<u>12.16%</u>	<u>36.42%</u>	<u>63.12%</u>	<u>13.96%</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	96.27%	98.24%	94.70%	90.70%	97.90%
<b>Police and Fire Retirement System (PFRS)</b>					
City's Proportion of the Net Pension Liability	0.28460160%	0.29071280%	0.29512720%	0.31948320%	0.30481120%
City's Proportionate Share of the Net Pension Liability	\$ 4,772,949	\$ 2,938,400	\$ 6,116,959	\$ 9,459,217	\$ 839,022
City's Covered Payroll	\$ 10,891,734	\$ 10,604,741	\$ 10,390,767	\$ 9,983,832	\$ 9,556,238
City's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	<u>43.82%</u>	<u>27.71%</u>	<u>58.87%</u>	<u>94.75%</u>	<u>8.78%</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	95.09%	96.93%	93.50%	97.90%	99.00%

10 years of historical data was not available upon implementation. An additional year of historical information will be added each year subsequent to the year of implementation until 10 years of historical data is available.

**SCHEDULE OF THE CITY'S CONTRIBUTIONS – NYSLRS PENSION PLAN****LAST FIVE FISCAL YEARS**

Ended June 30, 2019

	2019	2018	2017	2016	2015
<b>Employees' Retirement System (ERS)</b>					
Contractually Required Contribution	\$ 1,255,658	\$ 1,268,232	\$ 1,305,395	\$ 1,343,922	\$ 1,657,173
Contributions in Relation to the Contractually Required Contribution	1,255,658	1,268,232	1,305,395	1,343,922	1,657,173
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -
City's Covered Payroll	\$ 9,150,789	\$ 9,130,292	\$ 8,906,648	\$ 8,685,504	\$ 8,549,403
Contributions as a Percentage of Covered Payroll	13.72%	13.89%	14.66%	15.47%	19.38%
<b>Police and Fire Retirement System (PFRS)</b>					
Contractually Required Contribution	\$ 2,305,182	\$ 2,354,924	\$ 2,276,464	\$ 2,136,795	\$ 2,494,595
Contributions in Relation to the Contractually Required Contribution	2,305,182	2,354,924	2,276,464	2,136,795	2,494,595
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -
City's Covered Payroll	\$ 10,891,734	\$ 10,604,741	\$ 10,390,767	\$ 9,983,832	\$ 9,556,238
Contributions as a Percentage of Covered Payroll	21.16%	22.21%	21.91%	21.40%	26.10%

10 years of historical data was not available upon implementation. An additional year of historical information will be added each year subsequent to the year of implementation until 10 years of historical data is available.

**FEDERAL AWARDS PROGRAM INFORMATION**



**BOWERS & COMPANY  
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

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**SENIOR MANAGEMENT, MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF WATERTOWN, NEW YORK**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the **CITY OF WATERTOWN, NEW YORK**, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise City of Watertown, New York's basic financial statements, and have issued our report thereon dated January 24, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Watertown, New York's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Watertown's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Watertown, New York's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

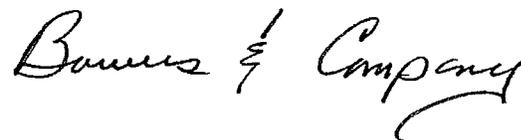
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Watertown, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

The image shows a handwritten signature in cursive script that reads "Bowers & Company". The signature is written in dark ink and is positioned to the right of the main text block.

Watertown, New York  
January 24, 2020



**BOWERS & COMPANY  
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY  
THE UNIFORM GUIDANCE**

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**SENIOR MANAGEMENT, MAYOR AND  
MEMBERS OF THE CITY COUNCIL OF  
THE CITY OF WATERTOWN, NEW YORK**

**Report on Compliance for Each Major Federal Program**

We have audited the City of Watertown, New York's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Watertown, New York's major federal programs for the year ended June 30, 2019. The City of Watertown, New York's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City of Watertown, New York's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Watertown, New York's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major program. However, our audit does not provide legal determination of City of Watertown, New York's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, City of Watertown, New York, complied, in all material respects, with the types of compliance requirements referred to above that could have direct and material effect on each of its major federal programs for the year ended June 30, 2019.

### **Report on Internal Control Over Compliance**

Management of City of Watertown, New York is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered City of Watertown, New York's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Watertown, New York's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Bannister & Company*

Watertown, New York  
January 24, 2020

**CITY OF WATERTOWN, NEW YORK**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Year Ended June 30, 2019

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Total Federal Expenditures</u>	<u>Passed Through to Subrecipients</u>
<b>U.S. Department of Housing &amp; Urban Development</b>				
Direct Award:				
Community Development Block Grant / Entitlement Grant	14.218	B-14-MC-36-0121	\$ 52,270	\$ 47,687
Community Development Block Grant / Entitlement Grant	14.218	B-15-MC-36-0121	289,286	225,662
Community Development Block Grant / Entitlement Grant	14.218	B-16-MC-36-0121	288,766	274,630
Community Development Block Grant / Entitlement Grant	14.218	B-17-MC-36-0121	559,975	309,857
Community Development Block Grant / Entitlement Grant	14.218	B-18-MC-36-0121	352,614	24,294
Total Community Development Block Grant /Entitlement Grant Cluster			<u>1,542,911</u>	<u>882,130</u>
Passed Through New York State Homes & Community Renewal:				
Community Development Block Grant / Program Income	14.228		496,706	126,321
Total Community Development Block Grant / Program Income			<u>496,706</u>	<u>126,321</u>
Total U.S. Department of Housing & Urban Development			<u>2,039,617</u>	<u>1,008,451</u>
<b>U.S. Department of Transportation</b>				
Direct Award:				
Federal Transit - Formula Grants	20.507		506,876	
Federal Transit - Formula Grants	20.507		258,745	
Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs	20.526		47,868	
Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs	20.526		122,119	
Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs	20.526		48,257	
Total Federal Transit Cluster			<u>983,865</u>	
Passed Through New York State Department of Transportation:				
Highway Safety Cluster				
State and Community Highway Safety	20.600	PD-00126-(023)	4,166	
Total Highway Safety Cluster			<u>4,166</u>	
Highway Planning and Construction Cluster				
Highway Planning and Construction	20.205	PIN 7753.62.121	80,000	
Highway Planning and Construction	20.205	PIN 7753.70.121	377,844	
Highway Planning and Construction	20.205	PIN 7830.02.321	44,000	
Highway Planning and Construction	20.205	PIN 70PS.02.121	44,000	
Total Highway Planning and Construction Cluster			<u>545,844</u>	
Total Passed Through New York State Department of Transportation			<u>550,010</u>	
Total U.S. Department of Transportation			<u>1,533,875</u>	
TOTAL TO NEXT PAGE			\$ <u>3,573,492</u>	\$ <u>1,008,451</u>

See paragraph on supplementary schedules included in independent auditor's report and accompanying notes to schedule of expenditures of federal awards.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS – CONTINUED**

Year Ended June 30, 2019

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Total Federal Expenditures</u>	<u>Passed Through to Subrecipients</u>
TOTAL FROM PREVIOUS PAGE			\$ 3,573,492	\$ 1,008,451
<b>U.S. Department of Homeland Security</b>				
Direct Awards:				
Assistance to Firefighters Grant	97.044		46,364	
Staffing for Adequate Fire and Emergency Response (SAFER)	97.083		<u>155,925</u>	
Total U.S. Department of Homeland Security			<u>202,289</u>	
<b>U.S. Department of Justice</b>				
Direct Awards:				
Bullet Proof Vest Partnership	16.607		2,628	
Edward Byrne Memorial Justice Assistance Grant Program	16.738		<u>973</u>	
Total U.S. Department of Justice			<u>3,601</u>	
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 3,779,382</u>	<u>\$ 1,008,451</u>

See paragraph on supplementary schedules included in independent auditor's report and accompanying notes to schedule of expenditures of federal awards.

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

June 30, 2019

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

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The accompanying schedule of expenditures of federal awards presents the activity of federal award programs administered by the City, which is described in Note 1 to the City's accompanying financial statements, using the modified accrual basis of accounting. Federal awards that are included in the schedule may be received directly from federal agencies, as well as federal awards that are passed through from other government agencies. The information is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as a source of the data presented. The City has elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance applied to overall expenditures.

Matching costs (the City's share of certain program costs) are not included in the reported expenditures.

The amounts reported as federal expenditures were obtained from the federal financial reports for the applicable programs and periods. The amounts reported in these reports are prepared from records maintained for each program, which are reconciled with the City's financial reporting system.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

June 30, 2019

**NOTE A - SUMMARY OF AUDITOR'S RESULTS**

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1. The auditor's report expresses an unmodified opinion on the financial statements of City of Watertown, New York.
2. No significant deficiencies related to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of the City of Watertown, New York were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by Uniform Guidance. No material weaknesses are reported.
5. The auditor's report on compliance for the major federal award programs of the City of Watertown, New York expresses an unmodified opinion on all major federal programs.
6. No audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) are reported in this Schedule.
7. The programs tested as major federal programs were:
  - Community Development Block Grant / Entitlement Grant – CFDA #14.218
  - Federal Transit Cluster – CFDA #20.507 and 20.526
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. The City of Watertown, New York was determined to be a low-risk auditee.

**NOTE B - FINANCIAL STATEMENT AUDIT FINDINGS**

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There were no findings to report.

**NOTE C - MAJOR FEDERAL AWARD PROGRAMS FINDINGS AND QUESTIONED COSTS**

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There were no findings to report.

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

June 30, 2019

**NOTE A – FINANCIAL STATEMENT AUDIT FINDINGS**

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There were no prior year audit findings.

**NOTE B – MAJOR FEDERAL AWARD PROGRAMS FINDINGS AND  
QUESTIONED COSTS**

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There were no prior year audit findings.

**STATE TRANSPORTATION ASSISTANCE PROGRAMS**



**BOWERS & COMPANY  
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER STATE TRANSPORTATION ASSISTANCE EXPENDED BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

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**SENIOR MANAGEMENT, MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF WATERTOWN, NEW YORK**

**Report on Compliance for State Transportation Assistance Programs**

We have audited the City of Watertown, New York's compliance with the types of compliance requirements described in Part 43 of the New York State Codification of Rules and Regulations (NYCRR) that are applicable to each state transportation assistance program tested for the year ended June 30, 2019. The programs tested are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for state transportation assistance expended.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state transportation assistance programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on City of Watertown, New York's compliance for each state transportation assistance program tested based on our audit of compliance. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Part 43 of NYCRR. Those standards and Part 43 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above, that could have a direct and material effect on the state transportation assistance programs tested, has occurred. An audit includes examining, on a test basis, evidence about City of Watertown, New York's compliance with those requirements and performing other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on compliance for each state transportation assistance program tested. However, our audit does not provide a legal determination of City of Watertown, New York's compliance with those requirements.

## **Opinion on Each State Transportation Assistance Program Tested**

In our opinion, City of Watertown, New York complied, in all material respects, with the requirements referred to above that are applicable to each of its state transportation assistance programs tested for the year ended June 30, 2019.

## **Report on Internal Control Over Compliance**

The management of City of Watertown, New York is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to state transportation assistance programs tested. In planning and performing our audit of compliance, we considered City of Watertown, New York's internal control over compliance with requirements that could have a direct and material effect on state transportation assistance programs tested in order to determine our auditing procedures that are appropriate for the purpose of expressing an opinion on compliance for each state transportation assistance program tested and to test and report on the internal control over compliance in accordance with Part 43 of NYCRR, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Watertown, New York's internal control over compliance.

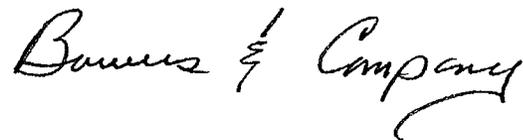
*A deficiency in internal control over compliance* exists when the design or operation of a control does not allow management of employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a state transportation assistance program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a state transportation assistance program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state transportation assistance program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Report on Schedule of State Transportation Assistance Expended**

We have audited the financial statements of City of Watertown, New York as of and for the year ended June 30, 2019, and have issued our report thereon dated January 24, 2020 which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on City of Watertown, New York's financial statements taken as a whole. The accompanying schedule of state transportation assistance expended is presented for purposes of additional analysis as required by Part 43 of NYCRR and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state transportation assistance expended is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Part 43 of NYCRR. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Banner & Company". The signature is written in black ink and is positioned to the right of the main body of text.

Watertown, New York  
January 24, 2020

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**SCHEDULE OF STATE TRANSPORTATION ASSISTANCE EXPENDED**

June 30, 2019

<b>Program Title</b>	<b>Ref. Number</b>	<b>Expenditures</b>
Consolidated Local Street and Highway Improvement		
Program Capital - Reimbursement / CHIPS	732059	\$ 1,149,636
Marchiselli Match for Federal Aid Highway Projects	D035666	15,000
State Aid	D035315, D035316	3,410,553
Bus Transit Capital Assistance		525,288
Bus Transit Operating Assistance		<u>313,567</u>
Total		<u>\$ 5,414,044</u>

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See accompanying notes to schedule of state transportation assistance expended.

**NOTES TO SCHEDULE OF STATE TRANSPORTATION ASSISTANCE EXPENDED**  
June 30, 2019

**NOTE A - GENERAL**

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The Schedule of State Transportation Assistance Expended of the City of Watertown, New York, presents the activity of all major financial assistance programs provided by the New York State Department of Transportation.

**NOTE B - BASIS OF ACCOUNTING**

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The Schedule of State Transportation Assistance Expended is presented using the accrual basis of accounting.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR STATE  
TRANSPORTATION ASSISTANCE EXPENDED**

June 30, 2019

**Summary of Auditor's Results**

Internal control over state transportation assistance expended:

Material weaknesses identified None reported

Significant deficiencies identified that are not  
considered to be material weaknesses None reported

Type of auditor's report issued on compliance for  
Program tested: Unmodified

Summary of Audit Findings: N/A

Identification of State Transportation Assistance  
Programs tested: State Aid  
#D035315  
#D035316

**Compliance Findings and Questioned Costs**

No matters were reported.



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CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

Senior Management, Mayor, and  
Members of the City Council of  
the City of Watertown, New York

In planning and performing our audit of the financial statements of the City of Watertown, New York for the year ended June 30, 2019, we considered the City's internal control structure to plan our auditing procedures for expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted suggestions involving operational matters that are presented for your consideration. We previously reported on the City's internal control structure in our report dated January 24, 2020. This letter does not affect our report dated January 24, 2020 on the financial statements of the City of Watertown, New York.

We will review the status of the comment during our next audit engagement. Our comment and recommendation, which have been discussed with appropriate members of management, are intended to improve the internal control structure or result in other operating efficiencies. We will be pleased to discuss the comment in further detail at your convenience, to perform any additional study of this matter, or to assist you in implementing the recommendation. Our comment is summarized as follows:

**Update Federal Awards Internal Control Policies and Procedures (Uniform Guidance)**

The City currently has effective procedural controls in place over the management of federal award Programs. Key changes under the Office of Management and Budget (OMB) Uniform Guidance expand the rules regarding internal controls over federal awards to require that they be documented in writing in the City's policies and that management should evaluate and document the results of ongoing monitoring to identify internal control issues. The written internal controls should specifically address each of the applicable compliance requirements of the Federal Award Programs. The City has written policies and procedures for allowable costs and procurement. Furthermore, some federal award programs (e.g. CDBG) require that policies and procedures be written to address the compliance requirements of the specific program.

Senior Management, Mayor, and Members of the City Council  
City of Watertown, New York  
January 24, 2020  
Page 2

**Recommendation**

We recommend that the City continue to update their written federal award internal control policies and procedures to include other applicable provisions under the Uniform Guidance such as reporting, program income, subrecipient monitoring and period of performance. The City should also address compliance areas specific to the CDBG grant program.

We wish to thank the Comptroller and staff for their support and assistance during our audit.

This report is intended solely for the information and use of City of Watertown, New York's Senior Management, Mayor and Members of the City Council.

*Bowers & Company*

Watertown, New York  
January 24, 2020



**BOWERS & COMPANY**  
**CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

January 24, 2020

Senior Management, Mayor  
And Members of the City Council  
The City of Watertown  
Watertown, NY 13601

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Watertown, New York for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 1, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Watertown, New York are described in Note 1 to the financial statements. City of Watertown, New York adopted all new applicable accounting standards issued by the Governmental Accounting Standards Board (“GASB”). No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by City of Watertown, New York during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City of Watertown, New York’s financial statements was:

Management's estimate of the depreciation of fixed assets is based on estimated useful lives. We evaluated the key factors and assumptions used to develop the estimated useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management estimates actuarial assumptions that are used to determine pension liabilities and annual pension costs for the year in accordance with GASB Statement No. 68.

Management estimates actuarial assumptions that are used to determine annual postretirement cost for the year in accordance with GASB Statement No. 75.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no material misstatements to report.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 24, 2020.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Watertown, New York's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Watertown, New York's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the schedule of the changes in the City's total OPEB liability and related ratios, the budgetary comparison schedule – general fund, schedule of the City's proportionate share of the net pension liability – NYSLRS Pension Plan, and the schedule of the City's Contributions – NYSLRS Pension Plan which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the schedule of expenditures of federal awards , which accompanies the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of management, the Mayor and members of the City Council of the City of Watertown, New York and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Bowers & Company*