



## CITY OF WATERTOWN, NEW YORK

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SHARON ADDISON  
CITY MANAGER

July 24, 2012

To: Planning Board Members

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: August 7, 2012 Planning Board Meeting

The Chairman of the Planning Board has called a meeting of the Planning Board for Tuesday, August 7, 2012, at 3:00 p.m. in the City Council Chamber of City Hall.

At that meeting, the following agenda will be discussed:

1. Reading of the Minutes of the July 3, 2012 Planning Board meeting.
2. Zone Change – Request submitted by David Wise of Stebbins Engineering to change the approved zoning classification of a portion of 473 Eastern Boulevard, parcel 5-26-103.004, from Residence B to Light Industrial.
3. Special Use Permit – Request submitted by Stan Layo to operate an automobile detailing business in a Neighborhood Business District at 804 State Street, parcel 12-06-322.
4. Site Plan Approval – Request submitted by Michael Lundy of LUNCO, on behalf of North Country Neurology, for the construction of a 6,000 square foot addition to a medical office building at 1340 Washington Street, parcels 14-21-102 and 14-21-105.
5. LWRP Zone Changes (Phase 6) – Proposed changes along Coffeen St.

NOTE: All applicants (or an authorized representative) involved in the above requests must attend this meeting. If no one is present, the Planning Board will not act upon that request.

Cc: City Council Members  
Robert J. Slye, City Attorney  
David Wise  
Stan Layo  
Mark Bonner

Michael Lundy  
Steven Olmstead