



# CITY OF WATERTOWN, NEW YORK

ROOM 302, MUNICIPAL BUILDING  
245 WASHINGTON STREET  
WATERTOWN, NEW YORK 13601-3380  
(315) 785-7730  
FAX (315) 782-9014

MARY CORRIVEAU  
CITY MANAGER

October 28, 2009

To: Planning Board Members

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: November 3, 2009 Planning Board Meeting *KAM*

The Chairman of the Planning Board has called a meeting of the Planning Board for Tuesday, November 3, 2009, at 1:30 p.m. in the City Council Chamber of the Municipal Building.

At that meeting, the following agenda will be discussed:

1. Reading of the Minutes of the October 6, 2009 Planning Board meeting.
2. Subdivision Request – Request submitted by Patsy Storino, on behalf of Don and Gail Butterfield to subdivide one parcel to create two new parcels, located at 1346 Richards Drive Parcel Number 14-19-107.006. Public hearing scheduled for 1:35 PM.
3. Special Use Permit Request – Submitted by Mark Bonner to allow an Auto Sales Lot and Auto Detailing Operation located at 804 State Street, Parcel Number 12-06-322.000.

NOTE: All applicants involved in the above requests must attend this meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

\*239-m review required by the Jefferson County Planning Board.

cc: Pat A. Storino, P.O. Box 163, Watertown, NY 13601  
Don and Gail Butterfield, 1338 Richards Drive, Watertown, NY 13601  
Elizabeth Schings, 1346 Richards Drive, Watertown, NY 13601  
Mark Bonner, 261 Franklin Street, Watertown, NY 13601