



CITY OF WATERTOWN, NEW YORK
Special Use Permit Application

I. Applicant Information

Name: Tamara Pulley (315) 486-4866

Mailing Address: 905 Vine St
Liverpool NY 13088

II. Property Information

Address: 426, 432, 438 Arsenal St

Tax Parcel #: 7-05-206-7-05-207 7-05-208

Property Owner (if not applicant): Steven C Daily

If applicant is not owner, does applicant have a signed purchase agreement Yes No

Zoning District: Neighborhood business

Attachments Required:

- 8 1/2" x 11" parcel map with tax parcel involved in request outlined with a thick black line
- A sketch of the site drawn to an engineering scale (e.g. 1"=20', 1"= 30').
- Completed Part I of an Environmental Assessment Form (SEQR)

III. Request Information

Proposed Use:

Explain Proposal: Looking to sell smart ~~cars~~
ATV 4 wheelers and snow mobiles. Also
up to but no more than 5 Autos. There
will be no repairs done on the site.

Use additional 8 1/2" x 11" sheets as needed.

I certify that the information provided above is true to the best of my knowledge.

Signature: Tamara Pulley

Date: 7-12-11

SPECIAL USE PERMITS

What It Is - A "Special Use Permit" is a special authorization by City Council vote of a particular land use subject to requirements imposed by the Zoning Ordinance. The purpose of the permit is to assure that the proposed use is in harmony with the Zoning Ordinance and regulations and will not adversely affect the neighborhood.

What The Process Is - The procedure for special use permits follows Section 27-b of the General City Law, the City Zoning Ordinance, 6 NYCRR Part 617 (SEQRA Regulations) and General Municipal Law Section 239. Special use permits are Subject to approval by the City Council after a recommendation by the City Planning Board.

What To Submit - One (1) "Special Use Permit Application" form; completely filled in. Be sure all requirements listed under *II. Property Information* on that form are provided. A non-refundable \$100.00 check, made payable to the City of Watertown, New York is also required.

Where To Submit - Special use permit applications, in complete form, shall be submitted to the City Engineer, 245 Washington Street, Watertown, NY 13601, at least two (2) weeks prior to the next scheduled Planning Board Meeting in order to be on that meeting's agenda.

Public Hearing Required - The City Council will conduct a public hearing within sixty-two days from the day an application is received.

Posting Notice on Property - The applicant shall post a sign provided by the Planning Department on the parcel to be affected by the proposal for a period of at least 2 weeks before the public hearing. The applicant shall submit an affidavit to the City Council stating that this requirement has been met.

Decision Deadline - The City Council will decide upon the application within sixty-two days after the hearing. The time may be extended by mutual consent. The decision of the City Council shall be filed in the office of the City Clerk within five days after such decision is rendered, and a copy thereof will be mailed to the applicant.

SEQRA - The City Council will comply with the provisions of the State Environmental Quality Review Act under Article 8 of the Environmental Conservation Law and the regulations contained therein.

County Planning Board Review - Those applications that involve General Municipal Law Section 239, will be referred to the County Planning Board for review. A recommendation from that board is required before the City Council can take action.

Conditions - The City Council may impose such reasonable conditions and restrictions as are directly related to and incidental to the proposed Special Use Permit. Such conditions must be met in connection with the issuance of any permits by the City Engineer, Code Enforcement Bureau or any other officer of the City.

Expiration - A Special Use Permit shall expire one year from the date it was granted by the City Council if the involved property has not been used for the approved use. A special use permit shall also expire immediately upon the cessation of the approved use on the involved property.

SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

PART 1 - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR <u>Tamara Pulley</u>	2. PROJECT NAME <u>ATV and Auto business</u>
3. PROJECT LOCATION: Municipality <u>City of Waterdown</u> County <u>JEFFERSON</u>	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) <u>426 A Arsenau</u> <u>The nearest intersection would be W. Meadow and Arsenau St.</u>	
5. IS PROPOSED ACTION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: <u>Planning to open ATV and Auto sale business.</u>	
7. AMOUNT OF LAND AFFECTED: Initially <u>150' w by 100'</u> acres Ultimately _____ acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open Space <input checked="" type="checkbox"/> Other Describe: <u>Neighborhood Business</u>	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency(s) and permit/approvals	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals	
12. AS A RESULT OF PROPOSED ACTION, WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Tamara Pulley</u> Date: <u>7-12-11</u> Signature: <u>Tamara Pulley</u>	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

AFFIDAVIT OF POSTING NOTICE ON PROPERTY

I, _____, the undersigned, do hereby certify that the sign provided by the Zoning Enforcement Officer giving notice of my special use permit request was posted on _____ for a continuous period of at least 2 weeks immediately before the public hearing scheduled for _____.

Applicant Signature

Date

Witness

Date

TENANT:

TENANTS agree to rent the dwelling known as ^{Office} Apartment 426A at ~~10~~ ARSENAL STREET WATERTOWN, NEW YORK for successive monthly periods, commencing on the 8th Day of AUG at a monthly rent of 300.00 payable in advance on the FIRST DAY of each month.

TENANTS shall be responsible for recycleable/refuse collection costs, heating and electric services.

The security/cleaning deposit on this dwelling is 300.00. It is refundable within thirty Days after the tenant has moved out completely and returned the keys, provided tenants

1. Have given at least 30 days notice in writing, and
2. Leave dwelling clean and undamaged.

If the above provisions are not met, all cleaning, repairs and rental expenses will be deducted from The security deposit and the balance, if any, will be forwarded to the tenant.

ONLY THE FOLLOWING MAY LIVE AT THIS DWELLING:

NA

No other persons or PETS may live there without OWNER'S prior written permission, and this Dwelling MAY NOT be sublet.

TENANTS AGREE TO THE FOLLOWING

1. To pay rent by cash, check or money order made out to the owner. Social Services receipts agree to have rent vouchered to owner; rescinding such a voucher shall be deemed as written notice to vacate immediately; security deposit shall be forfeit to owner.
2. To hand deliver, or cause to be delivered, a monthly rent to the owner by the THIRD day of each month. Any rents not received shall be assessed a late charge of \$15.00. Any rents not received by the 10th day of each month shall be cause for immediate issuance of a 3 day notice of eviction.
3. To keep from making or allowing loud noises and disturbances, music and/or broadcast programs as to disturb other people's peace and quiet,
4. To pay for the repair of any and all damaged that they or their guests have caused.

A VIOLATION OF ANY PART OF THIS AGREEMENT, OR NONPAYMENT OF RENT WHEN DUE, SHALL BE CAUSE FOR EVICTION UNDER THE APPROPRIATE SECTIONS OR CODES, AND THE PREVAILING PARTY SHALL RECOVER COURT COSTS AND REASONABLE ATTORNEY FEES INVOLVED.

OWNER: [Signature]

TENANT: [Signature]