

**Watertown Empire Zone
Administrative Board Meeting
December 14, 2005**

The Watertown Empire Zone Administrative Board meeting was held on Wednesday, December 14, 2005 in the City Council Chambers, City Municipal Building, 245 Washington Street, Watertown, New York.

Members Present: Chairman Peter Clough, Phillip Gaffney, James Fitzpatrick, Bruce Dempster, Thomas Cesta and Joseph Butler, Jr.

Also Present: Michael N'dolo of Camoin Associates, City Manager Mary M. Corriveau

Chairman Clough called the meeting to order at 4:30 p.m.

Minutes

Motion was made by Mr. Dempster to approve the minutes of the November 2005 meeting. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.

Treasurer's Report

Board members reviewed the November invoice for Camoin Associates.

Mr. N'dolo advised that Supervisor Bartlett has asked him to invoice the Town of Watertown for \$25,000 this year.

Mr. Butler requested that, in the future, the contract summary show the amount that is over or under budget.

Mr. N'dolo explained that there has been much more work year-to-date for the zone administration and that it will diminish after the new year.

Boundary Revisions

Mr. N'dolo advised the board that the document is now on the Commissioner's desk waiting for a signature. He also explained that the applications submitted by the end of the year would have an effective date of January 1, 2005.

Discussion was held relative to the proposed annexation from the Town of Pamela to the City of Watertown. The board was advised that the Pamela Town Board was going to hold another meeting on Thursday.

Mrs. Corriveau commented that if there were another amendment, there would have to be another public hearing.

Business Certifications

- ✓ Watertown Rx

Motion was made by Mr. Gaffney to waive the 15 to 1 requirement because of the downtown location. Motion was seconded by Mr. Fitzpatrick and carried with all voting in favor thereof.

Motion was made by Mr. Gaffney to approve this application for certification. Motion was seconded by Mr. Dempster and carried with all voting in favor thereof.

- ✓ Liberty Glass and Window

Discussion centered on the property location since the application lists 200 Washington Street, but there is also a sign for Liberty Glass at the Liberty Plaza. Mr. N'dolo will check with Mr. Coon.

Motion was made by Mr. Cesta to approve this application for certification. Motion was seconded by Mr. Fitzpatrick and carried with all voting in favor thereof.

Zone Development Plan

Mr. N'dolo explained that this is a draft of the plan which needs to be submitted by December 30th. The State then has 90 days to review it.

Chairman Clough asked that all board members review the draft and if they have any questions, they should contact Mr. N'dolo.

Mr. Gaffney asked what the difference was for the previous plan.

Mr. N'dolo explained that the one before was a development policy. This is an update of the development plan. Mr. N'dolo advised the board that he took into consideration the statutory requirements as well as the existing policy and the original development plan to prepare the draft.

Motion to adjourn was made by Mr. Gaffney, seconded by Mr. Cesta and carried with all voting in favor thereof.

Meeting adjourned at 5:02 p.m.

