

**Watertown Empire Zone  
Administrative Board Meeting  
July 2006**

The Watertown Empire Administrative Board meeting was held on Wednesday, July 26, 2006, in Council Chambers, City Municipal Building, 245 Washington Street, Watertown, New York.

Members Present: Chairman Peter Clough, Tom Cesta, William Welbourn, Joseph Butler, Phillip Gaffney and Peter Sovie

Also Present: Michael N'Dolo of Camoin Associates.

Chairman Clough opened the meeting at 4:31 p.m.

**Minutes**

**Motion was made by Mr. Cesta to approve the May ZAB meeting minutes. Motion was seconded by Mr. Wellborn and carried with all voting in favor thereof.**

**Treasurer's Report**

Mr. Sovie reviewed the balance sheet and the profit and loss statement and told the board that both were preliminary documents.

**Motion was made by Mr. Gaffney to approve the treasurer's report. Motion was seconded by Mr. Wellborn and carried with all voting in favor thereof.**

**Invoice from Camoin Associates**

**Motion was made by Mr. Wellborn to approve the invoice. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.**

**Authorization to submit County Funding Request**

**Motion was made by Mr. Gaffney to approve the request. Motion was seconded by Mr. Butler and carried with all voting in favor thereof.**

**Motion was made by Mr. Sovie to have Dragon & Benware review the financial statements.**

Mr. N'Dolo suggested authorizing Mr. Mills to have the the financial statements reviewed by Dragon & Benware if they would be interested in reviewing the statements.

**Motion withdrawn.**

**Motion was made by Mr. Sovie to have Mr. Mills inquire if Dragon & Benware would be interested in reviewing the financial statements. Motion was seconded by Mr. Gaffney and carried with all voting in favor thereof.**

### **Applications for Certification**

#### **Energy Tan**

Mr. N'Dolo told the board that the applicant had included photos of the new business and a map showing its location.

Mr. Gaffney asked if it is within the boundary of the zone.

Mr. N'Dolo replied that it is in the boundary and that the application required a motion to make an exception to the 15 to 1 rule because this business is in a distressed area.

**Motion was made by Mr. Wellborn to make the exception. Motion was seconded by Mr. Butler and carried with all voting in favor thereof.**

**Motion was made by Mr. Gaffney to approve the application. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.**

#### **Hackett's Hardware**

Mr. N'Dolo reminded the board that this also requires two motions. He added that the state's calculations were incorrect and that only full-time employees should be counted for the Wage Tax Credit.

**Motion was made by Mr. Wellborn to make the exception. Motion was seconded by Mr. Butler and carried with all voting in favor thereof.**

**Motion was made by Mr. Gaffney to approve the application. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.**

### **Applications for Modification**

#### **YMCA**

Mr. N'Dolo said the YMCA is adding an address on Rand Drive.

**Motion was made by Mr. Cesta to approve the modification. Motion was seconded by Mr. Sovie and carried with all voting in favor thereof.**

#### **Olde World Pottery**

Mr. Sovie told the board that he will abstain from voting.

Mr. N'Dolo said that Olde World Pottery is adding an address.

**Motion was made by Mr. Cesta to approve the modification. Motion was seconded by Mr. Gaffney and carried with all voting in favor thereof with the exception of Mr. Sovie who abstained from voting.**

### **Capital Construction**

Mr. N'Dolo reminded the board that they are changing addresses.

**Motion was made by Mr. Gaffney to approve the modification. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.**

### **Jefferson-Lewis Board of Realtors**

**Motion was made by Mr. Sovie to approve the modification. Motion was seconded by Mr. Cesta and carried with all voting in favor thereof.**

### **Other Business**

Mr. N'Dolo asked how the process is coming along in finding a new board member.

Chairman Clough said he spoke with Council members about appointing the new member. He reminded the board that the new appointee must live in the City and must be on a non-profit board.

At this time the board discussed several options for appointment.

**Motion to adjourn was made by Mr. Cesta, seconded by Mr. Sovie and carried with all voting in favor thereof.**

Meeting adjourned at 5:08 p.m.

Amanda C. Lewis  
Deputy City Clerk