



2014 - 2015
Adopted
Budget

City of
Watertown
New York



CITY OF WATERTOWN NEW YORK

2014-15 BUDGET

City Council

Jeffrey E. Graham, Mayor

Roxanne M. Burns Joseph M. Butler, Jr.

Stephen A. Jennings Teresa R. Macaluso

City Manager

Sharon Addison

City Management Team

City Assessor, Brian S. Phelps

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Kurt W. Hauk

Executive Secretary to Civil Service, Amie L. Davis

Fire Chief, Dale C. Herman

Information Technology Manager, David S. Wurzburg

Library Director, Barbara J. Wheeler

Planning & Community Development Coordinator, Kenneth A. Mix

Police Chief, Gary R. Comins

Purchasing Manager, Amy M. Pastuf

Superintendent of Parks & Recreation, Erin E. Gardner

Superintendent of Public Works, Eugene P. Hayes

Superintendent of Water, Michael J. Sligar

City Counsel, Slye & Burrows

Confidential Assistant to the City Manager, Elizabeth U. Morris

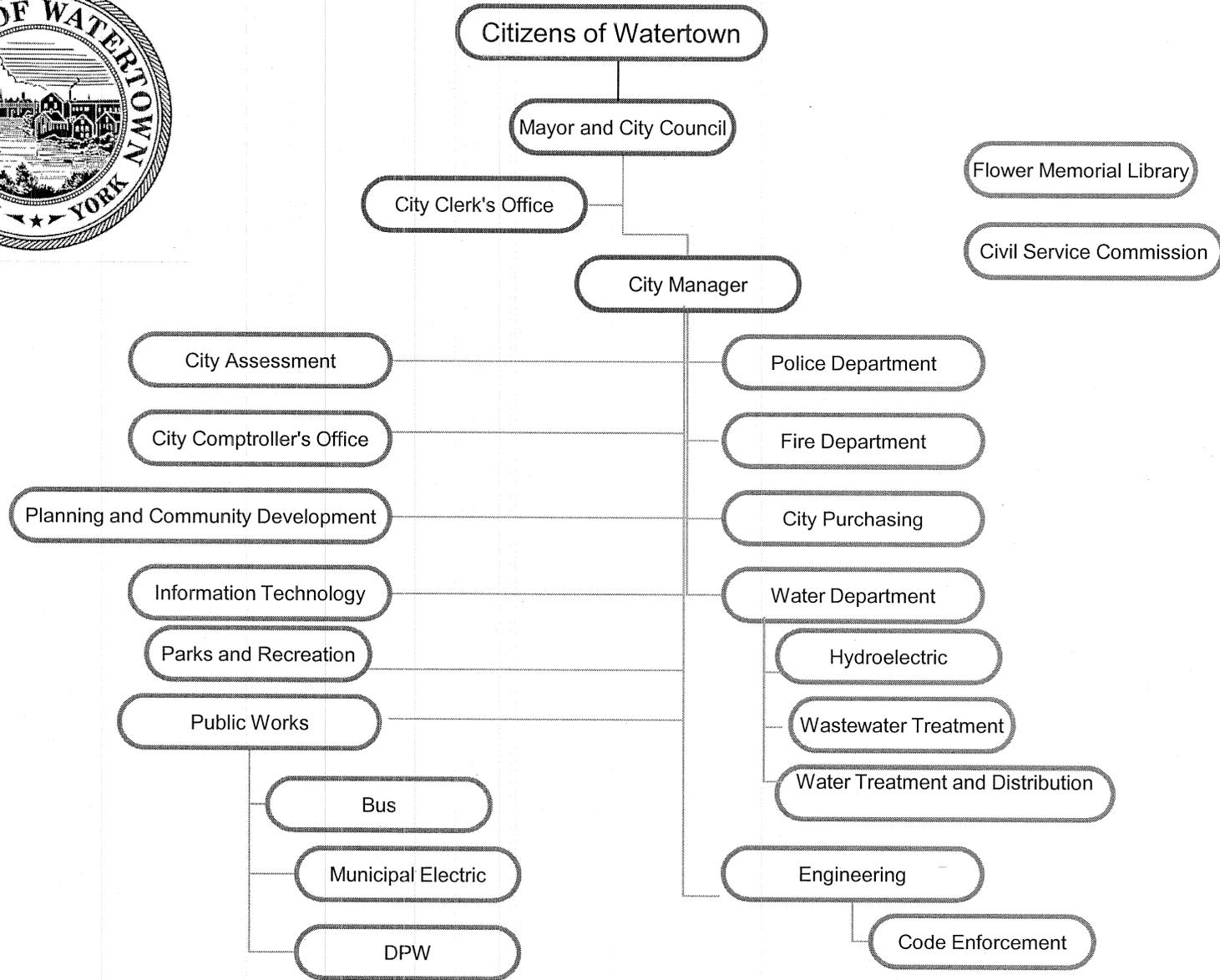
Confidential Secretary to the City Manager, Elaine Giso

City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2012 Census estimate)	27,900
Population Density (per acre)	4.62
Land Area (square miles)	9.4
Annual Unemployment Rate (City) 2013	7.1%
2013 Equalized Full Value of Real Property @ 88%	\$1,690,939,916
Median Household Income (2012)	\$38,511
Building/Maintenance Permits Issued (2013)	695 Permits - \$42,961,043 value
Miles of Street	95.4
Number of Acres of Parks and Playgrounds	491
Number of Streetlights	2,632
Public Utilities (number of active accounts)	
Water and Sewer	8,978
Bond Rating (General Obligation Bonds)	Moody's Investor Services Aa3
Number of Employees	
Full Time	330
Part Time	11
Seasonal	76



1 8 6 9





City of Watertown

Adopted Budget Table of Contents

City of Watertown 2014-15

	Page No.
GENERAL FUND:	
Calculation of Property Tax Rate	2
Constitutional Tax Limit	3
Tax Cap Calculation	4
Revenue Summary	5
Revenue Detail	6
Appropriation Summary	18
General Govt. Support:	
Legislative Board	20
Mayor	23
Municipal Executive	26
Comptroller Dept.	29
Purchasing Dept.	32
Assessment Dept.	35
Tax Advertising Exp.	38
Fiscal Agent Fees	38
Judgments & Claims	38
Purchase of Land	38
Taxes on Municipal Property	38
Contingent	38
Expenses on Property Acquired	39
City Clerk	42
Law	45
Civil Service	48
Engineering	51
Public Works	55
Buildings	60
Central Garage	63
Central Printing & Mail	69
Information Technology	72
Public Safety:	
Police Department	76
Fire Department	82
Control of Animals	87
Bureau of Code Enforcement	90

Transportation:	Building and Grounds Maintenance	93
	Maintenance of Roads	100
	Snow Removal	106
Home and Community Serv.:	Hydroelectric Production	111
Transportation:	Traffic Control and Lighting	114
	Citibus	121
	City Parking Facilities	126
Culture & Recreation:	Administration	130
	Thompson Park	133
	Playgrounds	138
	Fairgrounds	142
	Outdoor Winter Activities	146
	Athletic Programs	149
	Outdoor Pools	153
	Arena	157
Home and Community Serv.:	Planning	163
	Storm Sewers	166
	Refuse and Recycling	171
Fringe Benefits:	Workers' Compensation	175
	Unemployment Insurance	175
	Health Insurance, Retirees	175
	Medicare Part B - Retirees	175
	Compensated Absences	175
	Employee Benefits - Other	175
Transfers/Reserves:	General Liability Reserve	175
	Library Fund Transfer	175
	Transfer to Capital Reserve	175
	Capital Fund Reserve	175
	Transfer Capital Fund	175
	Black River Trust	175
	General Fund Debt	176
WATER FUND:		
	Fund Summary	178
	Revenue Detail	180
Appropriation Detail:	Administration	181
	Source of Supply, Power	185

	Purification	189
	Transmission & Distribution	193
	Reserves & Transfers & Misc. Benefits	200
	Water Fund Debt	200
SEWER FUND:		
	Fund Summary	202
	Revenue Detail	204
Appropriation Detail:		
	Administration	205
	Sanitary Sewer	209
	Sewage Treatment Plant	214
	Sewer Fund Debt	220
LIBRARY:		
	Fund Summary and Detail	222
COMMUNITY DEV. FUND:		
	Fund Summary	230
TOURISM FUND:		
	Fund Summary	234
RESERVE FUNDS:		
	Mandatory Reserve Fund	237
	Compensation Reserve Fund	238
	Risk Retention Fund	239
	Debt Service Fund	240
SELF INSURANCE FUND:		
	Fund Summary and Detail	242
CAPITAL FUND:		
	Computation of Debt Limit	246
	Fund Summary	247
	Fund Detail	248
MULTI YEAR FINANCIAL FORECAST:		
	Multi Year Plan	282
EXEMPT IMPACT RPT::		
	Exemption Impact Report	300

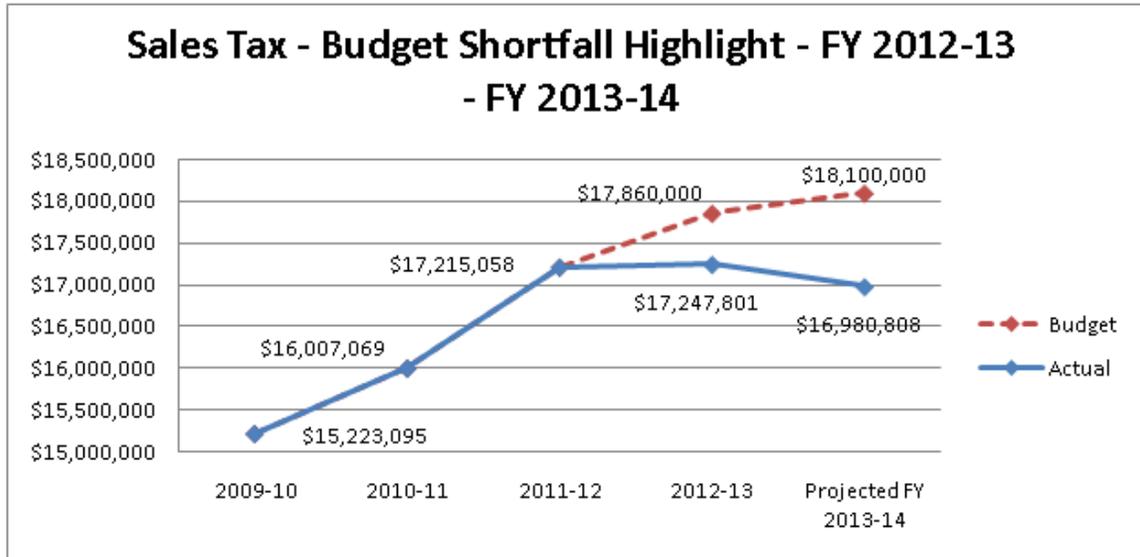
April 25, 2014

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Introduction of Proposed Budget for Fiscal Year 2014/2015

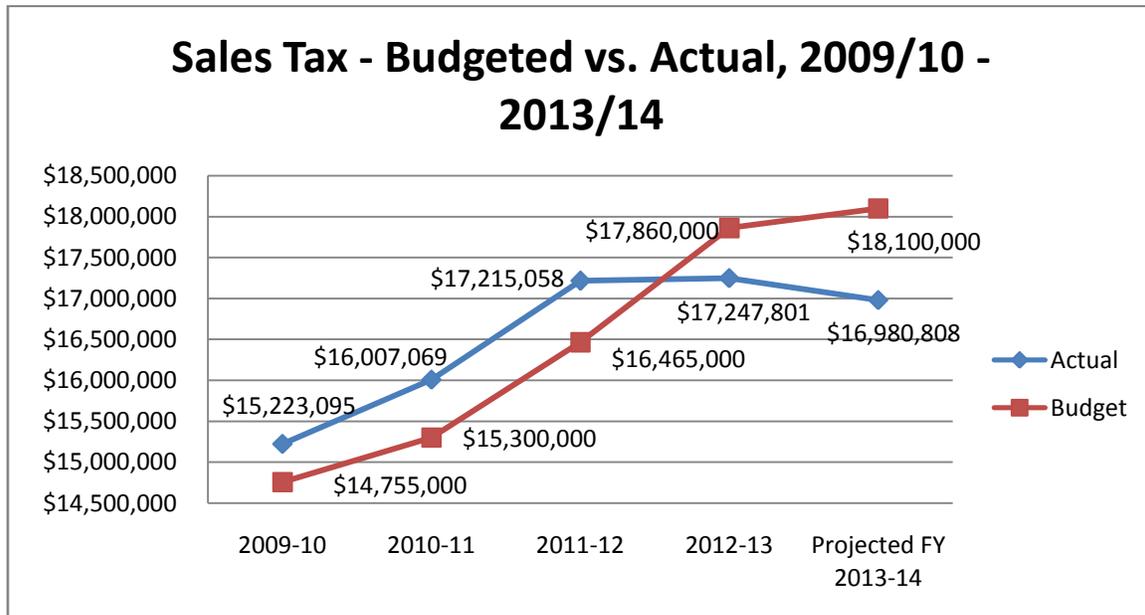
The preparation of the budget book for Fiscal Year 2014/2015 (FY14/15) has been very challenging yet is a strong testament to the caliber and diligence of the City's management team to work together to achieve efficiencies and optimize operations in order to reduce the tax burden to City property owners. The initial build of this year's budget resulted in a net tax levy increase of more than 50%. The proposal before you has reduced that tax levy to 23.59%, a value which factors a \$0 appropriation of General Fund balance. The proposed budget and corresponding 5-year plan are at a state which begs serious consideration and approval for radically changing future planning and operational models to provide the necessary safety, security and services to the taxpayer. Change is required, and essential, in order to restore and sustain the long-term fiscal health of the City.

There are two significant factors that contribute to the projected tax levy increase for the FY14/15 – sales tax revenue under-performance to budget for the last two fiscal years and the necessary consideration to maintain stable levels of General Fund balance. One of Moody's Investor Services comments from their March 27th, 2014 rating of the City was that a further reduction of the fund balance from the current level could result in a lowering of the City's credit rating. The other factor cited by Moody's that could lead to a lower credit rating was a significant increase in debt burden which is concerning with the upcoming Arena rehabilitation project. Due to the volatility of the City's revenues as evidenced over the last two years of under-performing sales tax revenue, the fund balance should not drop below 20% of the subsequent year's revenue. For FY13/14, the projected budget for sales tax revenue was \$18,100,000. This amount, trended forward by 2.5% would have resulted in a sales tax revenue budget of \$18,553,000 for FY14/15. Based on the estimated actual performance of FY13/14 sales tax revenue, trended forward by 2.5%, the projected revenue for FY14/15 is \$17,400,000. The deficit of \$1,153,000 equates to approximately a 15% levy increase just to close the gap due to the reduction of projected sales tax revenue. The opportunity to correct this significant deficit is this fiscal year. Electing not to take this corrective action will jeopardize the General Fund balance for the 5-year plan and beyond, and will make it nearly impossible to comply with Governor Cuomo's mandate to cap property taxes at the lower of 2% or the rate of inflation beginning in FY15/16.

The following graph depicts the sales tax budget shortfall for FY 2012-13 and FY 2013-14.



The following graph depicts the historical sales tax revenue projections versus actual performance for FY09/10 through FY13/14.



Given these factors, I directed a mandatory 10% cut (not to include salary and benefits) to the primary budget lines of DPW, Parks & Recreation, Fire, Police and Library. Sewer and Water budgets were also subject to a 10% cut in an attempt to prevent an unnecessary rate increase for these services. All other budget lines were subject to a mandatory 2% cut. Each department delivered cuts of the appropriate magnitude, if not more. Additionally, the management team was directed to optimize operations and recommend new ways to provide services in order to reduce costs. As a

result of these proposals, the team reduced the initial tax levy by approximately 50% which is reflected in the budget book before you as 23.59%. Specifically, the FY14/15 budget, as proposed, is predicated on the following assumptions:

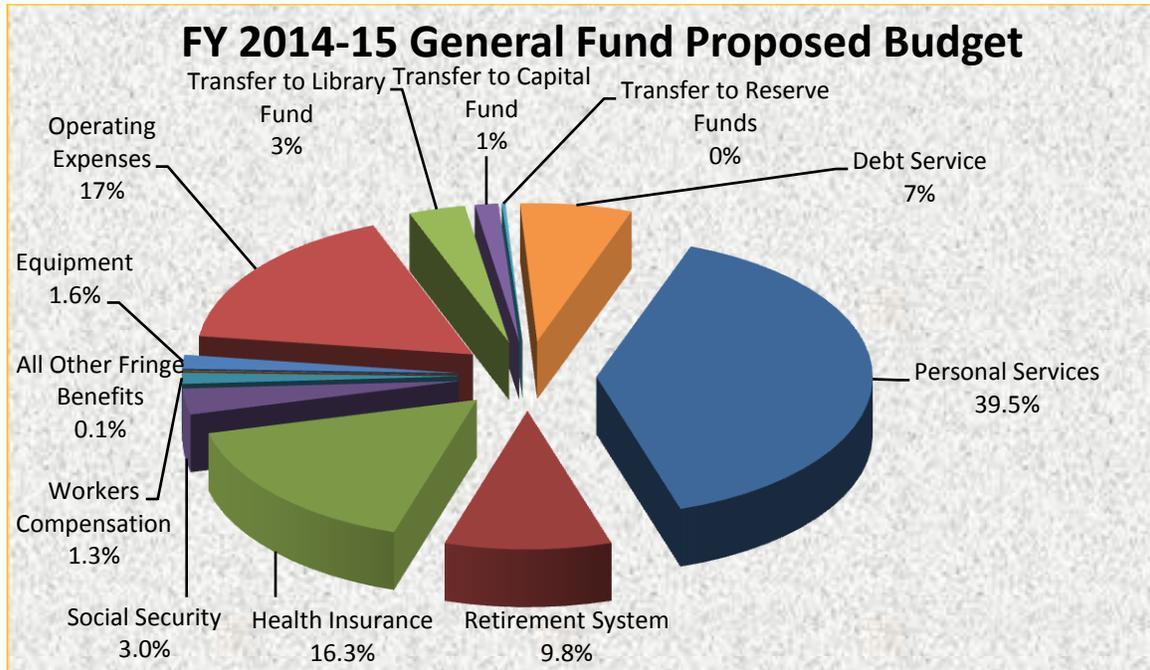
- Zero reliance on the appropriation of General Fund balance
- Reduced sales tax revenue based on historical performance
- Operation of two rather than three City pools based on usage statistics
- New and improved program structure for playgrounds
- Conduct one rather than two bulk drop-off events
- Eliminate pay increase for management
- Rate increase of 5% for metered sewer services and a 20% fee increase for tanker hauled sludge and leachate
- Zero change to health insurance premiums
- Eliminate the availability of flu shots for retirees
- Discontinue the contract with Northern Employee Assistance Services

The following chart compares the General Fund FY13/14 budget with the General Fund FY14/15 proposed budget. Of note, the net decrease in Personal Services is due to the elimination of two full-time positions, one each in the Fire and Police Departments. What is not reflected in this line are resources held in the contingency fund for salary increases pending outcome of contract negotiations with CSEA, Fire and Police. Additionally, this year's proposed budget observed a decrease in the Retirement contributions trend as predicted by the NYS Comptroller. There is a negligible change in the Health Insurance line due to lower than anticipated expenses. Of significance, Operating Expenses fell within a two-percent increase and Debt Service decreased by a little more than one and one-half percent.

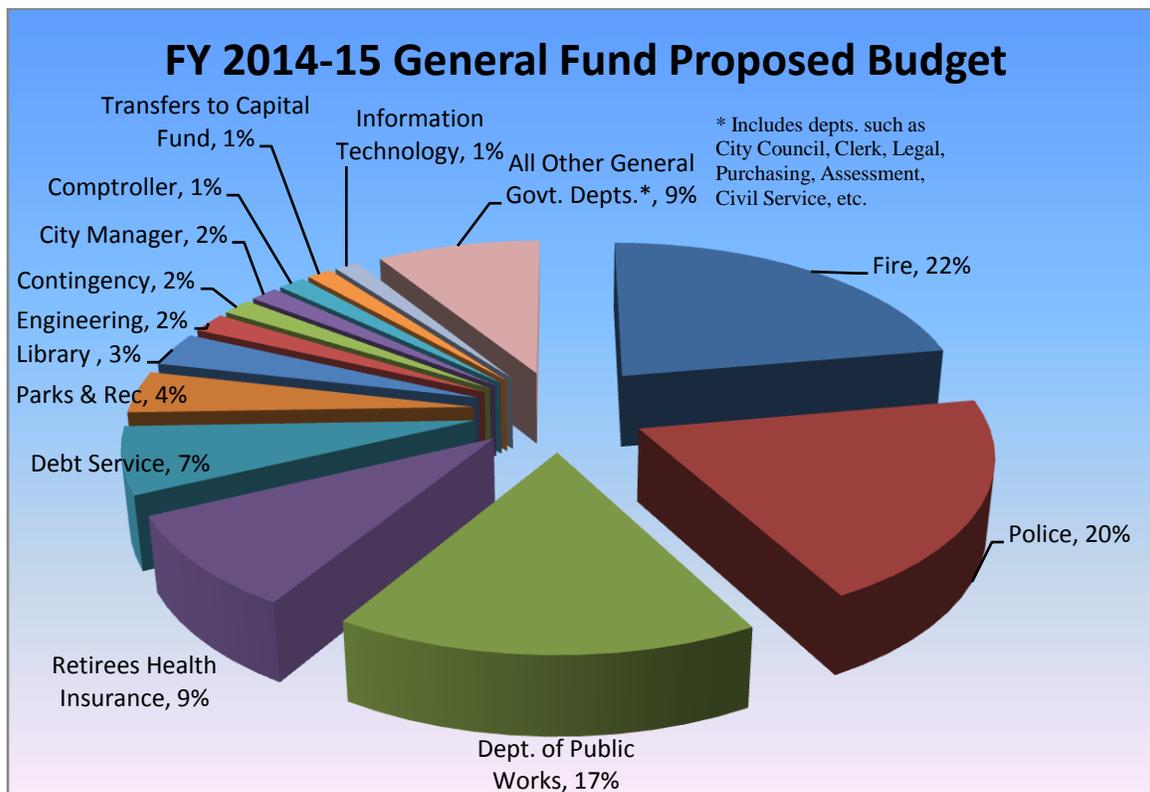
GENERAL FUND

	<u>FY 2013-14</u> <u>Budget</u>	<u>%</u>	<u>FY 2014-15</u> <u>Proposed</u> <u>Budget</u>	<u>%</u>	<u>Increase /</u> <u>(Decrease)</u>	<u>Increase /</u> <u>(Decrease) %</u>
Personal Services	\$15,947,189	38.9%	\$ 15,784,763	39.5%	\$ (162,426)	-1.02%
Retirement System	4,289,081	10.5%	3,894,264	9.7%	(394,817)	-9.21%
Health Insurance	6,493,060	15.8%	6,498,571	16.3%	5,511	0.08%
Social Security	1,220,773	3.0%	1,207,504	3.0%	(13,269)	-1.09%
Workers Compensation	485,100	1.2%	512,100	1.3%	27,000	5.57%
Other Fringe Benefits	40,000	0.1%	27,500	0.1%	(12,500)	-31.25%
Equipment	596,075	1.5%	649,165	1.6%	53,090	8.91%
Operating Expenses	6,705,414	16.3%	6,789,050	17.0%	83,636	1.25%
Transfer to Library Fund	1,186,868	2.9%	1,322,665	3.3%	135,797	11.44%
Transfer to Capital Fund	1,315,000	3.2%	545,000	1.4%	(770,000)	-58.56%
Transfer to Reserve Funds	85,000	0.2%	85,000	0.2%	-	0.00%
Debt Service	<u>2,654,119</u>	<u>6.5%</u>	<u>2,613,235</u>	<u>6.5%</u>	<u>(40,884)</u>	<u>-1.54%</u>
	<u>\$41,017,679</u>	<u>100.0%</u>	<u>\$ 39,928,817</u>	<u>100.0%</u>	<u>\$(1,088,862)</u>	<u>-2.65%</u>

The following graph depicts the FY14/15 proposed budget as percentages of distinguished budget appropriations.



The following graph depicts the FY14/15 proposed budget as a percentage across major organizations and significant budget appropriations whose thresholds are greater than one percent on its own. The General Government Department is comprised of those organizations / departments whose appropriation on its own is less than one percent and consists of Mayor, Council, City Clerk, Assessor, Purchasing, Civil Service, etc.



The management team proposes additional suggestions for Council consideration to correct the course of expenditures and preserve fiscal health during the next five years and beyond. The following recommendations are of consequential magnitude that would net significant cost savings; however, the implementation and savings would not necessarily affect the new fiscal year's budget:

- Reconsider the magnitude of the Arena project and make only necessary improvements
- Reduce Flower Memorial Library hours based on usage data
- Reduce Flower Memorial security
- Eliminate or modify the sidewalk program
- Eliminate refuse and green waste service
- Franchise Arena concessions
- Transfer CitiBus operations to a regional authority structure
- Revamp the City's healthcare and prescription coverage for employees and future retirees

As always, staff will be available to respond to any requests for additional data and / or information which you believe is necessary to adopt and approve this new budget.

GENERAL FUND

**City of Watertown
Fiscal Year 2014-15 Budget
Property Tax Rate Calculation**

	<u>2013-14</u>		<u>2014-15</u>		<u>Change</u>	<u>% Change</u>
Appropriations	\$ 41,021,635	\$	39,721,991	\$	(1,299,644)	-3.17%
Less Revenues Other than Property Tax Levy	\$ 30,634,820	\$	30,472,890	\$	(161,930)	-0.53%
Less Fund Balance	\$ 1,564,310	\$	600,000	\$	(964,310)	-61.64%
Less Sidewalk Reserve	\$ 61,800	\$	66,500	\$	4,700	7.61%
Less Capital Reserve	\$ 1,240,000	\$	280,000	\$	(960,000)	-77.42%
Real Property Tax Levy	\$ 7,520,705	\$	8,302,601	\$	781,896	10.40%
Taxable Assessed Valuation	\$ 1,028,442,627	\$	1,038,766,677	\$	10,324,050	1.00%
Tax Rate per \$1,000 of Taxable Assessed Valuation	\$ 7.299	\$	7.976	\$	0.677	9.28%

**City of Watertown
Fiscal Year 2014-15 Adopted Budget
Constitutional Tax Limit**

Five Year Total Full Valuation	<u>\$ 5,500,669,256</u>
Five Year Average Full Valuation	<u>\$ 1,100,133,851</u>
Constitutional Tax Limit - 2% of 5 Year Average	<u>\$ 22,002,677</u>
Property Tax Levy	\$ 8,302,601
Less Total Exclusions	<u>\$ 4,334,710</u>
Tax Levy Subject to Tax Limit	<u>\$ 3,967,891</u>
Percentage of Tax Limit Exhausted	<u>18.03%</u>
Constitutional Tax Margin	<u>\$ 18,034,786</u>

**City of Watertown
Fiscal Year 2014-15 Budget
Property Tax Cap Calculation**

		<u>FY 2014-15</u>
	Prior Year Adopted Tax Levy	\$ 7,520,705
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>1.0105</u>
	Subtotal	\$ 7,599,672
Plus	PILOTs Receivable from Prior Year	<u>147,850</u>
Equals	Subtotal	7,747,522
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>1.46%</u>
Equals	Subtotal	7,860,636
Less	PILOTs Receivable for Current Year	(139,125)
Plus	Available Carryover from Prior Year	<u>116,027</u>
Equals	Tax Levy Limit Before Adjustments / Exclusions	\$ 7,837,538
Less	Costs Incurred from Transfer of Local Government Functions	-
Plus	Savings Realized from Transfer of Local Government Functions	<u>-</u>
Equals	Tax Levy Limit (Adjusted for Transfer of Local Government Functions)	\$ 7,837,538
Plus	Tax Levy Necessary for Expenditures Resulting from Tort Orders / Judgments over 5% of Prior Year Levy	-
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Employees Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	-
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Police and Fire Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	-
Plus	Available Carryover (if any, up to a maximum of 1.5%)	<u>-</u>
Equals	Tax Levy Limit (Adjusted for Transfers and Exclusions)	<u>\$ 7,837,538</u>

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Revenue Summary**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
Taxes and Penalties	\$ 18,288,581	\$ 18,306,278	\$ 19,118,850	\$ 18,523,125
Departmental Revenues	4,321,481	4,624,828	4,958,050	5,127,200
Intergovernmental Revenues	160,386	125,391	144,360	136,170
Use of Money and Property	96,032	65,548	70,585	90,585
Licenses and Permits	105,310	66,534	83,600	83,350
Fines and Other Revenues	303,923	422,506	236,100	236,600
Interfund Transfers	461,713	367,253	338,450	416,350
State and Federal Aid	5,668,481	8,935,384	5,744,475	5,881,385
Real Property Taxes	<u>7,307,193</u>	<u>7,425,474</u>	<u>7,461,055</u>	<u>8,280,726</u>
Total Revenues	\$ 36,713,100	\$ 40,339,196	\$ 38,155,525	\$ 38,775,491
Appropriated Debt Reserve (Sidewalk Program)	60,631	56,666	61,800	66,500
Appropriated Capital Reserve	387,678	-	1,240,000	280,000
Appropriated Fund Balance	<u>669,162</u>	<u>493,526</u>	<u>1,564,310</u>	<u>-</u>
Total Revenues and Appropriated Reserves / Fund Balance	<u>\$ 37,830,571</u>	<u>\$ 40,889,388</u>	<u>\$ 41,021,635</u>	<u>\$ 39,121,991</u>
Fund Balance				
Beginning reserves and fund balance	\$ 11,838,861	\$ 10,783,564		
+ Revenues	36,713,100	40,339,196		
+ Transfer to debt reserve (sidewalk program)	62,174	39,757		
- Expenses	(37,830,571)	(40,889,388)		
- Transfer to capital reserve	-	3,100,000		
Ending reserve and fund balances	<u>\$ 10,783,564</u>	<u>\$ 13,373,129</u>		
- Reserve for inventory and prepaid expenses	\$ (6,279)	\$ (5,737)		
- Reserve for capital	-	(3,100,022)		
- Reserved for debt (sidewalk program)	(302,145)	(285,236)		
- Reserve for Fairgrounds Stadium	(67,270)	(20,085)		
- Reserve for encumbrances	(441,417)	(253,124)		
- Fund balance appropriated to subsequent fiscal year	<u>(1,581,027)</u>	<u>(1,564,310)</u>		
Unreserved un-appropriated fund balance	<u>\$ 8,385,426</u>	<u>\$ 8,144,615</u>		

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Tax and Penalty Revenues**

	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A1080 Federal PILOTs	\$ 43,613	\$ 46,152	\$ 46,000	\$ 37,500
A1081 Other PILOTs	113,500	108,167	101,850	101,625
A1090 Interest/Penalties Property Tax	135,444	162,492	135,000	150,000
A1110 State Admin. Sales & Use Tax	17,215,058	17,247,801	18,100,000	17,490,000
A1130 Utilities Gross Receipts Tax	351,716	329,528	317,000	340,000
A1170 Franchises	<u>429,250</u>	<u>412,138</u>	<u>419,000</u>	<u>404,000</u>
Taxes and Penalties	<u>\$ 18,288,581</u>	<u>\$ 18,306,278</u>	<u>\$ 19,118,850</u>	<u>\$ 18,523,125</u>

A1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A1090 - Interest & Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A1110 - State Administered Sales & Use Tax - Per agreement with Jefferson County, the City receives 24% of the three and three quarters percent county sales tax collected within the County.

A1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A1170 - Franchises - The City receives 5% of the gross revenue earned by the cable TV company from its subscribers in the City.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Departmental Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
A1235 Tax Sale Advertising	\$ 14,130	\$ 16,518	\$ 14,000	\$ 16,000
A1240 Comptroller's Fees	5,945	10,187	7,500	8,000
A1250 Assessor's Fees	527	521	250	250
A1255 Clerk Fees	121,129	111,426	120,000	115,000
A1260 Civil Service Fees	900	7,937	1,500	1,500
A1520 Police Fees	2,852	16,649	4,000	13,000
A1570 Demolitions	105,348	-	-	-
A1710 Public Works Fee	109,136	74,685	85,000	85,000
A1715 DPW Charges - Fuel	27,269	29,534	28,300	28,700
A1750 Bus Fares	160,702	158,613	160,000	160,000
A1751 Bus Advertising	9,000	11,372	10,000	12,000
A2001 Park & Recreation Charges	10,465	10,812	7,000	7,800
A2002 Field Use Charges	-	15,385	23,000	26,500
A2012 Recreation Concessions	47,145	93,670	91,000	69,700
A2025 Stadium Charges	-	8,600	10,500	14,500
A2026 Pool Fees	(112)	-	-	-
A2030 Arena Fees	142,166	52,321	28,000	7,750
A2065 Skating Rink Charges	53,980	143,864	118,000	128,000
A2110 Zoning Fees	4,200	3,250	3,000	3,500
A2130 Refuse and Garbage Charges	506,100	489,409	500,000	500,000
A2135 Refuse and Garbage Totes	234,496	293,971	300,000	330,000
A2150 Sale of Surplus Power	<u>2,766,103</u>	<u>3,076,104</u>	<u>3,447,000</u>	<u>3,600,000</u>
Departmental Revenues	<u>\$ 4,321,481</u>	<u>\$ 4,624,828</u>	<u>\$ 4,958,050</u>	<u>\$ 5,127,200</u>

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Departmental Revenues**

A1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A1240 - Comptroller's Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A 1250 - Assessor's Fees - Fees for copies of property record cards and sales reports.

A1255- Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A1260 - Civil Service Fees - City share of Civil Service exam fees.

A1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A1715 - DPW Charges - Fuel - Charges to the school district for purchase of fuel.

A1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A1751 - Bus Advertising - Revenue received from advertising on City buses

A2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf, and tennis.

A2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A2026 - Pool Fees - Fee paid by non-residents to use the City pools.

City of Watertown
Fiscal Year 2014-15 Budget
General Fund Departmental Revenues

A2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena

A2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeal.

A2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Intergovernmental Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
A2210 Assessment Services for other Gov	\$ 4,503	\$ 4,953	\$ 4,960	\$ 4,930
A2220 Civil Service Charges School Distr	27,723	31,981	34,500	28,640
A2260 Police Services	94,248	88,457	100,300	97,000
A2300 Transportation, Other Government:	4,605	-	4,600	5,600
A2389 Misc. Revenues, Other Govts	29,307	-	-	-
Intergovernmental Revenues	<u>\$ 160,386</u>	<u>\$ 125,391</u>	<u>\$ 144,360</u>	<u>\$ 136,170</u>

A2210 - Tax & Assess. Svces for Other Governments - The City Assessor's Department charges the Watertown City School District for the preparation of its tax roll and tax bills.

A2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City, and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Use of Money and Property Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A2401 Interest and Earnings	\$ 44,182	\$ 14,214	\$ 20,000	\$ 20,000
A2410 Rental of Real Property	<u>51,850</u>	<u>51,334</u>	<u>50,585</u>	<u>70,585</u>
Use of Money and Property	<u>\$ 96,032</u>	<u>\$ 65,548</u>	<u>\$ 70,585</u>	<u>\$ 90,585</u>

A2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A2410 - Rentals of Real Property - Revenue is received from the rental of land to the Watertown Golf Course, rental of office space at the baseball stadium, the City's health insurance administrator, and water and sewer administration at City Hall.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund License and Permit Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A2501 Business/Occupational Licenses	\$ 4,600	\$ 5,482	\$ 5,000	\$ 5,000
A2530 Games of Chance Licenses	130	1,242	100	100
A2540 Bingo Licenses	2,881	3,098	4,000	3,000
A2555 Building & Alteration Permits	80,276	49,672	66,000	65,000
A2560 City Permits	13,008	2,625	3,000	5,000
A2590 Permits - Other	3,890	4,180	5,000	5,000
A2591 Storm and Sanitary Sewer Permit	<u>525</u>	<u>235</u>	<u>500</u>	<u>250</u>
Licenses and Permits	<u>\$ 105,310</u>	<u>\$ 66,534</u>	<u>\$ 83,600</u>	<u>\$ 83,350</u>

A2501 - Business and Occupation Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A2540 - Bingo Licenses - The City's share of the profit and license fee.

A2555 - Building & Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A2590 - Permits Other - The Municipal Code allows for the City to charge for snow dump permits.

A2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Fines and Other Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A2610 Fines & Forfeited Bail	\$ 131,737	\$ 143,708	\$ 151,000	\$ 145,000
A2650 Scrap & Excess Material Sale	11,339	3,903	5,000	6,000
A2655 Minor Sales	265	-	100	100
A2660 Sale of Real Property	54,470	194,403	25,000	25,000
A2665 Sale of Equipment	1,381	16,012	10,000	15,000
A2680 Insurance Recoveries	58,495	46,615	15,000	15,000
A2701 Refund of Prior Years' Expenses	2,889	10,371	5,000	5,000
A2705 Gifts & Donations	41,235	6,073	22,000	20,500
A2770 Other Unclassified Revenues	2,112	584	1,000	1,000
A2773 Payment Processing Fees	-	837	2,000	4,000
Fines and Other Revenue	<u>\$ 303,923</u>	<u>\$ 422,506</u>	<u>\$ 236,100</u>	<u>\$ 236,600</u>

A2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A2650 - Scrap & Excess Material Sales - Bicycle auction proceeds and sale of excess scrap.

A2655 - Minor Sales - The sale of engineering maps and other items sold by various departments.

A2660 - Sale of Real Property - Revenue received from sale of City owned property.

A2665 - Sale of Equipment - Revenue received from sale of City equipment.

A2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A2701 - Refund of Prior Years Expense - Refunds received for a prior year expenditure.

A2705 - Gifts and Donations - Gifts and donations received by the City.

A2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Interfund Transfer Revenues**

	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
A2802 Central Printing and Mailing	\$ 3,211	\$ 4,012	\$ 6,250	\$ 6,250
A2803 Central Garage	122,936	115,831	120,000	120,000
A5031 Interfund Transfers	<u>335,566</u>	<u>247,410</u>	<u>212,200</u>	<u>290,100</u>
Interfund Revenues	<u>\$ 461,713</u>	<u>\$ 367,253</u>	<u>\$ 338,450</u>	<u>\$ 416,350</u>

A2802 Central Printing & Mailing Interfund Charges - Charges to funds, other than the General Fund, for postage and office supplies used.

A2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A5031- Interfund Transfers - Contributions from the Debt Service and Tourism Funds.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund State and Federal Aid Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
A3001 State Aid, Per Capita	\$ 4,703,208	\$ 7,803,208	\$ 4,703,208	\$ 4,703,208
A3005 State Aid, Mortgage Tax	307,384	480,981	350,000	375,000
A3089 State Reimb. Workers' Comp.	40,522	61,885	59,000	81,500
A3330 State Reimb. Court Security	35,532	38,051	39,000	37,000
A3331 State Reimb. Court Costs	1,752	1,752	1,752	1,752
A3501 CHIPS	9,177	6,174	31,650	81,750
A3589.3 State Mass.Trans. Assist.	226,264	245,809	227,000	234,000
A3594 State Aid - Bus Projects	-	1,640	8,500	6,750
A3820 State Aid, Youth Program	6,499	4,891	4,525	-
A3821 State Aid, Juvenile Program	4,052	3,614	3,300	-
A3989 State Aid, Home & Community Ser	34,134	19,443	5,940	25,000
A4389 Fed Aid, Public Safety	111,265	110,515	95,250	92,925
A4510 Fed. Aid, Highway Safety	8,131	7,001	7,350	8,500
A4589.4 Federal Transportation Assist.	130,800	150,420	208,000	234,000
A4989 Fed. Aid, Home and Community Serv.	49,761	-	-	-
State & Federal Aid	<u>\$ 5,668,481</u>	<u>\$ 8,935,384</u>	<u>\$ 5,744,475</u>	<u>\$ 5,881,385</u>

City of Watertown
Fiscal Year 2014-15 Budget
General Fund State and Federal Aid Revenues

A3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A3005 - State Aid, Mortgage Tax - For each mortgage recorded on property located within the City we receive 1/2% tax as our share.

A3089 - State Reimb., Worker's Compensation - The State reimburses the City for certain worker's compensation expenses incurred by the City.

A3330 - State Reimb., Court Security - The City is reimbursed for the space provided to the State Court system.

A3331 - State Reimb., Court Costs - The Court system reimburses the City for telephone expense.

A3501 - State Reimb., CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A3589.3 - State Mass Transportation Assist. - The City receives operating assistance from the NYS - DOT for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A3820 - State Aid , Youth Program - The State Division for Youth provides assistance for the Recreation Department based on services they provide.

A3821 - State Aid, Juvenile Program - The State Division for Youth provides assistance for the Police Department based on services they provide.

A3989 State Aid, Other Home & Community Service - Grant proceeds from the New York State Department of State for Brownfield related project costs

A4389 - Fed. Aid, Police Block Grant - Grants for bullet proof vests, computers, etc.

A4510 - Fed. Aid, Highway Safety - Revenues received from the Selective Traffic Enforcement Program (STEP).

A4589.4 - Federal Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or capital

A4989 Federal Aid, Other Home & Community Service - Grant proceeds for a refuse route optimization plan.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Property Tax Revenues**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A1001 Real Property Taxes	\$ 7,300,409	\$ 7,373,612	\$ 7,520,705	\$ 8,302,601
A1030 Special Assessments	10,111	8,418	9,350	10,125
A1050 Real Property Tax Reserve	<u>(3,327)</u>	<u>43,444</u>	<u>(69,000)</u>	<u>(32,000)</u>
Real Property Taxes	<u>\$ 7,307,193</u>	<u>\$ 7,425,474</u>	<u>\$ 7,461,055</u>	<u>\$ 8,280,726</u>

A1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law certain properties are tax exempt, ie: school, churches, government buildings.

A1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Expenditure Summary**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
City Council	\$ 72,826	\$ 71,830	\$ 74,809	\$ 81,524
Mayor	28,046	27,938	29,944	34,310
Municipal Executive	504,837	565,499	540,336	600,983
Comptroller Department	544,883	543,146	594,284	590,443
Purchasing Department	124,271	130,523	136,350	134,757
Assessment Department	260,535	260,109	263,450	249,445
Tax Advertising	17,162	20,220	19,875	19,850
Property Acquired	77,819	121,917	137,800	31,750
Fiscal Agent Fees	3,331	920	925	800
City Clerk	239,020	210,646	218,980	203,163
Law	243,549	289,588	267,250	306,500
Civil Service	75,610	82,208	84,979	66,292
Engineering	689,586	683,901	820,205	765,542
Public Works Administration	613,363	510,509	527,422	517,554
Municipal Building	176,201	160,374	196,729	198,814
Central Garage	680,561	733,871	767,319	789,053
Central Printing & Mailing	70,451	65,981	76,650	72,450
Information Technology	508,125	487,961	542,232	526,871
Judgments & Claims	-	-	69,000	5,500
Purchase of Land	27,180	-	-	-
Real Property Taxes	29,150	39,585	39,440	39,525
Contingency	-	-	424,000	618,000
Police Department	7,279,968	7,775,781	8,323,924	7,941,795
Fire Department	8,300,478	8,426,431	8,950,017	8,832,626
Animal Control	3,890	94,344	93,651	96,335
Code Enforcement	368,940	490,459	400,358	420,498
Buildings and Grounds Maintenance	501,650	495,375	567,541	611,246
Maintenance of Roads	704,638	792,365	855,140	1,021,679
Snow Removal	1,019,383	1,138,588	1,220,295	1,306,145
Hydroelectric Production	340,586	343,503	481,942	409,473
Traffic Control and Lighting	736,570	783,154	857,369	908,210
Airport	-	142,914	-	-
Bus	811,545	823,170	951,584	991,646
Parking Facilities	50,976	56,059	63,480	67,172
Community Action Planning Council	62,000	52,000	52,000	47,500
Publicity	100	4,500	5,000	5,000
Private Social Services Agency	11,600	2,200	-	-
Parks and Recreation Administration	191,643	287,611	233,131	230,790
Thompson Park	290,766	343,297	360,558	371,284
Playgrounds	46,237	45,450	129,366	65,671
Fairgrounds	180,346	237,798	209,323	182,606

**City of Watertown
Fiscal Year 2014-15 Budget
General Fund Expenditure Summary**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
Outdoor Winter Activities	-	-	14,246	28,725
Athletic Programs	50,032	93,967	96,121	93,245
Pools	135,469	167,619	213,064	143,601
Ice Arena	429,531	658,769	601,603	544,094
Historian	-	-	250	250
Zoning	3,058	2,346	2,500	3,000
Planning	7,990	16,796	21,800	13,100
Storm Sewer	305,044	317,795	411,042	382,629
Refuse & Garbage	1,012,697	963,158	950,639	958,926
Workers' Compensation	99,333	66,406	105,000	40,000
Unemployment Insurance	3,704	6,451	10,000	7,500
Health Insurance - Retirees	3,055,625	3,227,839	3,412,950	3,306,014
Medicare Part B - Retirees	279,196	298,534	324,775	351,205
Compensated Absences	(19,273)	61,550	15,000	15,000
Other Employee Benefits	11,034	10,053	15,000	5,000
General Liability Reserve	75,000	75,000	75,000	75,000
Transfer to Library Fund	1,499,677	1,393,974	1,186,868	1,298,665
Transfer Capital Fund	1,681,031	314,481	1,315,000	470,000
Black River Trust Reserve	10,000	10,000	10,000	10,000
Debt Service	3,303,601	2,762,925	2,654,119	2,613,235
Total Expenditures	\$ 37,830,571	\$ 40,889,388	\$ 41,021,635	\$ 39,721,991

Fiscal Year: 2014-15
Department: City Council
Account Code: A1010
Function: General Government Support



Description: The City Council is responsible for establishing the overall policies of the City, enactment of Ordinances, Local Laws and Resolutions governing the City including the annual adoption of the Budget. The Council handles legislative matters as a body and its policy decisions are implemented through the office of the City Manager. The general goals of the City Council are to establish legislative policies of the City; adopt and amend the City Code as necessary for the proper management of the City Government, and appropriate municipal resources and set tax and utility rates for the provision of public services.

2013-14 Accomplishments

- ✓ Maintained a modest increase of the tax levy for fiscal year 2013/2014, held at 2 percent.
- ✓ Maintained the City's solid financial strength which earned an Aa3 rating from Moody's Investors Service.
- ✓ Supported the renovation efforts of the Flower Memorial Library which renewed and preserved this historic landmark.
- ✓ Dedicated the newly constructed Zoo pavilion in memory of the late Mayor Karl R. Burns.
- ✓ Provided access to Watertown's underground cave system to the Niagara Frontier Grotto spelunkers.
- ✓ Supported the establishment of the Watertown-Jefferson County Metropolitan Planning Organization to facilitate collaborative transit and transportation planning.
- ✓ Sponsored City of Watertown participation with the Jefferson County Cooperative Stormwater Group's collaborative efforts to meet NYS standards of Municipal Separate Storm Sewer Systems (MS4s).
- ✓ In close coordination with the Superintendent of Parks and Recreation, implemented a fee restructure for concert, festival, athletic and other recreational activities.
- ✓ Hosted the inaugural combined events of the annual Christmas Parade and Tree Lighting ceremonies, with attendance peaking nearly 5000.
- ✓ Endorsed a new three-year contract with I.B.E.W. Local Union 1249.
- ✓ Accepted Entitlement Community designation from the U.S. Department of Housing and Urban Development resulting in \$796,173 in CDBG funds.

City of Watertown

Fiscal Year: 2014-15

Department: City Council

Account Code: A1010

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 50,192	\$ 50,692	\$ 51,704	\$ 51,704
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 50,192</u>	<u>\$ 50,692</u>	<u>\$ 51,704</u>	<u>\$ 51,704</u>
Equipment				
230 Motor Vehicle	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	8,234	6,725	7,500	15,300
440 Fees Non Employees	2,100	465	-	-
450 Miscellaneous	295	976	965	650
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	216	-	150	150
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 10,845</u>	<u>\$ 8,166</u>	<u>\$ 8,615</u>	<u>\$ 16,100</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,949	\$ 9,094	\$ 10,534	\$ 9,767
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,840	3,878	3,956	3,953
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 11,789</u>	<u>\$ 12,972</u>	<u>\$ 14,490</u>	<u>\$ 13,720</u>
Department Total	<u><u>\$ 72,826</u></u>	<u><u>\$ 71,830</u></u>	<u><u>\$ 74,809</u></u>	<u><u>\$ 81,524</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: City Council

Account Code: A1010

Function: General Government Support

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.1010.0110	Salaries		
	Council Members	\$	51,704
	Total Personal Services	\$	<u>51,704</u>
Operating Expenses			
A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	6,900
	Security		7,800
	Legal Ads	<u>600</u>	\$ 15,300
A.1010.0450	Miscellaneous		
	Travel and Training		500
	Membership Dues	<u>150</u>	650
A.1010.0460	Materials and Supplies		
	Business Cards, Letterhead		<u>150</u>
	Total Operating Expenses	\$	<u>16,100</u>
Fringe Benefits			
A.1010.0810	New York State Employees' Retirement System	\$	9,767
A.1010.0830	Social Security		<u>3,953</u>
	Total Fringe Benefits	\$	<u>13,720</u>
	TOTAL BUDGET	\$	<u><u>81,524</u></u>

Fiscal Year: 2014-15
Department: Mayor
Account Code: A1210
Function: General Government Support



Description: The Mayor is the head of City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

2013-14 Accomplishments

- ✓ Collaborated with Community leaders and NYS officials to facilitate the revitalization of the Mercy Complex into a blend of commercial and residential use.
- ✓ Petitioned NYS Governor's office for support to the redevelopment of the Woolworth building resulting in valuable tax-credit exemptions.

City of Watertown

Fiscal Year: 2014-15

Department: Mayor

Account Code: A1210

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 16,731	\$ 16,898	\$ 17,236	\$ 17,236
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 16,731</u>	<u>\$ 16,898</u>	<u>\$ 17,236</u>	<u>\$ 17,236</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	7,870	7,264	7,700	7,100
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 7,870</u>	<u>\$ 7,264</u>	<u>\$ 7,700</u>	<u>\$ 7,100</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,651	\$ 2,997	\$ 3,689	\$ 3,413
820 NYS NYS Police/Fire Retirement Syst	-	-	-	-
830 Social Security	794	779	1,319	1,319
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	5,242
Total Fringe Benefits	<u>\$ 3,445</u>	<u>\$ 3,776</u>	<u>\$ 5,008</u>	<u>\$ 9,974</u>
Department Total	<u><u>\$ 28,046</u></u>	<u><u>\$ 27,938</u></u>	<u><u>\$ 29,944</u></u>	<u><u>\$ 34,310</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Mayor
Account Code: A1210
Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1210.0110	Salaries		
	Mayor		\$ 17,236
	Total Personal Services		<u>\$ 17,236</u>

Operating Expenses

A.1210.0450	Miscellaneous		
	NYCOM Membership	\$ 6,600	
	Travel Expenses	<u>500</u>	<u>\$ 7,100</u>
	Total Operating Expenses		<u>\$ 7,100</u>

Fringe Benefits

A.1210.0810	NYS Employees' Retirement System		\$ 3,413
A.1210.0830	Social Security		1,319
A.1210.0850	Health Insurance		<u>5,242</u>
	Total Fringe Benefits		<u>\$ 9,974</u>

TOTAL BUDGET \$ 34,310

Fiscal Year: 2014-15
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Description: The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager, Planning and Community Development Coordinator, two Planners, Confidential Assistant to the City Manager and a Secretary support this department's activities.

2013-14 Accomplishments:

- ✓ Successfully negotiated Collective Bargaining Agreement with IBEW.
- ✓ Identified "pre-incident planning" as a process to re-engage the Fire Department's access, in a controlled manner, to commercial City buildings.
- ✓ Championed the City membership, roles, and voting structure of the Memorandum of Understanding that defined the Watertown Metropolitan Planning Organization as sanctioned by 2010 census data.
- ✓ Upheld Council's direction to apply consistent and practical fee structures for Parks and Recreation events and activities.
- ✓ Began the process of negotiating with the CSEA, Fire and Police Unions.
- ✓ Successfully appointed replacements for key positions within the organization to include Information Technology Manager, Administrative Specialist to administer employee benefits, Confidential Assistant to the City Manager.

2014-15 Goals and Objectives

- Continue to provide the infrastructure and personnel to achieve a healthy and safe environment responsive to the City's requirements for public safety, water, sewage, public works, transit, recreation and entertainment.

City of Watertown**Fiscal Year: 2014-15****Department: City Manager****Account Code: A1230****Function: General Government Support**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 363,942	\$ 371,041	\$ 373,370	\$ 400,263
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	7,819	-	-
Total Personal Services	<u>\$ 363,942</u>	<u>\$ 378,860</u>	<u>\$ 373,370</u>	<u>\$ 400,263</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ 825
420 Insurance	-	-	-	-
430 Contracted Services	4,614	-	230	14,250
440 Fees Non Employees	2,222	2,430	-	2,500
450 Miscellaneous	5,658	6,385	7,600	6,655
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	914	382	780	750
465 Equipment < \$5,000	399	13,108	-	450
Total Operating Expenses	<u>\$ 13,807</u>	<u>\$ 22,305</u>	<u>\$ 8,610</u>	<u>\$ 25,430</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 47,905	\$ 69,353	\$ 65,033	\$ 66,515
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,996	26,606	28,562	30,621
840 Workers' Compensation	-	-	-	-
850 Health Insurance	53,187	68,375	64,761	78,154
Total Fringe Benefits	<u>\$ 127,088</u>	<u>\$ 164,334</u>	<u>\$ 158,356</u>	<u>\$ 175,290</u>
Department Total	<u>\$ 504,837</u>	<u>\$ 565,499</u>	<u>\$ 540,336</u>	<u>\$ 600,983</u>

City of Watertown

Fiscal Year: 2014-15

Department: City Manager

Account Code: A1230

Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1230.0110	Salaries		
	City Manager	\$ 120,000	
	Planning and Community Development Coord.	66,607	
	Planner (2)	98,007	
	Confidential Assistant to the City Manager	48,649	
	Confidential Secretary to the City Manager	47,000	
	Administrative Specialist (.5)	20,000	\$ 400,263
	Total Personal Services		\$ 400,263

Operating Expenses

A.1230.0410	Utilities		
	Cell phone		\$ 825
A.1230.0430	Contracted Services		
	Background Checks	\$ 1,050	
	Human Resource Consultants	13,200	14,250
A.1230.0430	Fees		
	Flu Shots		2,500
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	1,750	
	Membership/Organizational Dues	1,930	
	Tree Lighting	125	
	Advertising	250	
	Shipping	100	
	Miscellaneous Citywide Training	2,500	6,655
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		750
A.1230.0465	Equipment < \$5,000		
	Filing cabinet		450
	Total Operating Expenses		\$ 25,430

Fringe Benefits

A.1230.0810	New York State Employees' Retirement System	\$ 66,515	
A.1230.0830	Social Security	30,621	
A.1230.0850	Health Insurance	78,154	
	Total Fringe Benefits		\$ 175,290

TOTAL BUDGET \$ 600,983

Fiscal Year: 2014-15
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of seven employees and is highly utilized by the taxpayers of the City and the public in general.

2013-14 Accomplishments

- ✓ Began developing accounting policies and procedures manual.
- ✓ Monitored financial conditions and addressed budget issues timely by implementing budget freezes to minimize the financial impact of a significant decrease in sales tax revenue.
- ✓ Issued approximately \$4,720,000 in debt to refinance existing debt which is estimated to save the City \$326,000 in debt service over the next ten years.
- ✓ Issued \$6,305,000 in debt to finance various capital projects.

2014-15 Goals and Objectives

- Continue to develop accounting policies and procedures manual.
- Monitor economic conditions and address budget issues timely to minimize financial impact to the City.
- Evaluate Governmental Accounting Standards Board (GASB) technical bulletins, exposure drafts or statements for effect on the City's financial reporting.

City of Watertown**Fiscal Year: 2014-15****Department: Comptroller****Account Code: A1315****Function: General Government Support**

Budget Summary	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
Personal Services				
110 Salaries	\$ 155,570	\$ 160,261	\$ 166,252	\$ 173,775
120 Clerical	160,264	164,955	166,666	160,228
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	5,322	3,432	5,500	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,800	2,800	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	\$ 323,956	\$ 331,448	\$ 341,218	\$ 339,003
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	1,056	2,030	2,540	3,310
430 Contracted Services	48,419	46,513	67,225	69,752
440 Fees Non Employees	29,246	18,314	20,340	25,440
450 Miscellaneous	5,839	3,392	6,100	4,720
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,988	2,848	3,630	3,525
465 Equipment < \$5,000	15,953	10,795	6,250	1,550
Total Operating Expenses	\$ 103,501	\$ 83,892	\$ 106,085	\$ 108,297
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 50,391	\$ 57,503	\$ 73,021	\$ 62,312
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	23,630	24,290	26,104	25,935
840 Workers' Compensation	-	114	-	-
850 Health Insurance	43,405	45,899	47,856	54,896
Total Fringe Benefits	\$ 117,426	\$ 127,806	\$ 146,981	\$ 143,143
Department Total	\$ 544,883	\$ 543,146	\$ 594,284	\$ 590,443

City of Watertown**Fiscal Year: 2014-15****Department: Comptroller****Account Code: A1315****Function: General Government Support**

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.1315.0110	Salaries		
	City Comptroller	\$ 85,279	
	Deputy City Comptroller	62,496	
	Accountant (.5)	<u>26,000</u>	\$ 173,775
A.1315.0120	Clerical		
	Principal Account Clerk (2)	88,662	
	Sr. Account Clerk Typist (2)	<u>71,566</u>	160,228
A.1315.0150	Overtime		<u>5,000</u>
	Total Personal Services		<u>\$ 339,003</u>
Operating Expenses			
A.1315.0420	Insurance		\$ 3,310
A.1315.0430	Contracted Services		
	Office Equipment Maintenance	\$ 500	
	Advertising - Tax/audit/debt notices	425	
	Unemployment Services	2,200	
	Bankruptcy Search Services	100	
	KVS Financial Software Maintenance	37,380	
	Parking Ticket Software Maintenance	23,472	
	Credit Card Software and Maintenance	2,500	
	Record Management Services	200	
	Debt Disclosure Filing	1,525	
	Fixed Asset Software Maintenance	<u>1,450</u>	69,752
A.1315.0440	Fees, Non Employees		
	Single Audit	20,000	
	Actuarial Services	<u>5,440</u>	25,440
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	2,670	
	Dues and Publications	2,000	
	Shipping	<u>50</u>	4,720
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	1,250	
	Checks, 1099s, W-2s	<u>2,275</u>	3,525
A.1315.0465	Equipment < \$5,000		
	Miscellaneous Office Equipment		<u>1,550</u>
	Total Operating Expenses		<u>\$ 108,297</u>
Fringe Benefits			
A.1315.0810	New York State Employees' Retirement System		\$ 62,312
A.1315.0830	Social Security		25,935
A.1315.0850	Health Insurance		<u>54,896</u>
	Total Fringe Benefits		<u>\$ 143,143</u>
	TOTAL BUDGET		<u><u>\$ 590,443</u></u>

Fiscal Year: 2014-15
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Description: The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption. This department administers the bidding process and in the past fiscal year oversaw 21 sealed bids, reviewed approximately 3,735 requests for purchase, 3 requests for proposals and numerous requests for quotations.

2013-14 Accomplishments:

- ✓ Implemented the use of the on-line bid notification system Empire State Purchasing Group by Bid Net. The City has free use of the on-line software which helps promote bid contract to potential contractors.
- ✓ Worked in conjunction with the IT department to migrate City cell phones to another carrier to improve call reception and to lower the per phone charge by an average \$90.00 per phone per year.
- ✓ Continued conversations with other governmental agencies in region to work cooperatively in purchasing endeavors. The department met with other Purchasing officials in the area to discuss ways to cooperatively bid or source goods and services in order to save time and money.

2014-15 Goals and Objectives:

- Continue to review City service contracts to formalize a standard system of awarding contracts and managing performance, reporting and payments.
- Continue to work with departments to better utilize New York State and County contracts in order to obtain savings for the City.
- Continue conversations with other governmental agencies in region to work cooperatively in purchasing endeavors.

City of Watertown

Fiscal Year: 2014-15

Department: Purchasing Department

Account Code: A1345

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 59,726	\$ 64,545	\$ 65,923	\$ 65,923
120 Clerical	33,090	33,624	33,624	33,624
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 92,816</u>	<u>\$ 98,169</u>	<u>\$ 99,547</u>	<u>\$ 99,547</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	107	125	125
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	415	1,636	1,600	1,600
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	210	-	-	-
465 Equipment < \$5,000	2,106	-	-	-
Total Operating Expenses	<u>\$ 2,731</u>	<u>\$ 1,743</u>	<u>\$ 1,725</u>	<u>\$ 1,725</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 16,146	\$ 17,253	\$ 21,304	\$ 19,711
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,042	7,445	7,615	7,615
840 Workers' Compensation	-	-	-	-
850 Health Insurance	5,536	5,913	6,159	6,159
Total Fringe Benefits	<u>\$ 28,724</u>	<u>\$ 30,611</u>	<u>\$ 35,078</u>	<u>\$ 33,485</u>
Department Total	<u><u>\$ 124,271</u></u>	<u><u>\$ 130,523</u></u>	<u><u>\$ 136,350</u></u>	<u><u>\$ 134,757</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Purchasing Department

Account Code: A1345

Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1345.0110	Salaries		
	Purchasing Manager	\$	65,923
A.1345.0120	Clerical		
	Account Clerk Typist		<u>33,624</u>
	Total Personal Services	\$	<u>99,547</u>

Operating Expenses

A.1345.0430	Contracted Services		
	Printing	\$	125
A.1345.0450	Miscellaneous		
	Association Fees	\$	100
	Education/Travel & Training		<u>1,500</u>
	Total Operating Expenses	\$	<u>1,725</u>

Fringe Benefits

A.1345.0810	New York State Employees' Retirement System	\$	19,711
A.1345.0830	Social Security		7,615
A.1345.0850	Health Insurance		<u>6,159</u>
	Total Fringe Benefits	\$	<u>33,485</u>

TOTAL BUDGET **\$ 134,757**

Fiscal Year: 2014-15
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Description: The City Assessor's primary function is to provide, on an annual basis, equitable tax rolls. In addition, the department produces over 25,000 City, School and County tax bills annually for all real property located within the City of Watertown. Billing includes the re-levying of delinquent water/sewer, DPW and sidewalk improvement charges. The department maintains inventory and values for over 9,000 parcels with inventory being collected and updated using building permits and periodic area-wide inspections. The department processes approximately 600 property transfers annually, requiring the review of deeds and transfer documents. The department oversees the changes to tax maps required by subdivisions and merges. The department administers over 3,000 escrow accounts and 6,700 real property tax exemptions. The department is comprised of a staff of three; City Assessor, Real Property Appraiser and Real Property Tax Service Aide.

2013-14 Accomplishments:

- ✓ Successfully negotiated settlements for two large outstanding tax challenges from Verizon Inc. and Erie Boulevard Hydro.
- ✓ Won the dismissals of nine separate tax challenges that spanned multiple years.
- ✓ Assisted a large number of City property owners with STAR exemption registration in response to the State's mandated registration of all existing STAR exemptions. In doing so, the department upgraded 109 Basic Star exemptions to the Enhanced STAR.

2014-15 Goals and Objectives:

- Continue to work with the GIS Department to verify accuracy and usability of newly created GIS based tax maps.

City of Watertown

Fiscal Year: 2014-15

Department: Assessment

Account Code: A1355

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 62,386	\$ 62,773	\$ 63,298	\$ 63,298
120 Clerical	-	-	-	-
130 Wages	101,241	91,436	93,583	95,273
140 Temporary	-	-	-	-
150 Overtime	312	152	300	200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 163,939</u>	<u>\$ 154,361</u>	<u>\$ 157,181</u>	<u>\$ 158,771</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ 213	\$ -	\$ 481
420 Insurance	-	-	-	-
430 Contracted Services	3,226	3,520	4,100	3,670
440 Fees Non Employees	25,288	43,259	40,000	25,000
450 Miscellaneous	5,401	5,983	6,545	6,675
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,770	1,463	1,800	1,900
465 Equipment < \$5,000	-	604	100	1,300
Total Operating Expenses	<u>\$ 35,685</u>	<u>\$ 55,042</u>	<u>\$ 52,545</u>	<u>\$ 39,026</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 25,673	\$ 28,119	\$ 30,084	\$ 27,865
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,108	11,452	12,001	12,145
840 Workers' Compensation	-	-	-	-
850 Health Insurance	23,130	11,135	11,639	11,638
Total Fringe Benefits	<u>\$ 60,911</u>	<u>\$ 50,706</u>	<u>\$ 53,724</u>	<u>\$ 51,648</u>
Department Total	<u>\$ 260,535</u>	<u>\$ 260,109</u>	<u>\$ 263,450</u>	<u>\$ 249,445</u>

City of Watertown

Fiscal Year: 2014-15
Department: Assessment
Account Code: A1355
Function: General Government Support

Personal Services

FY 2014-15 Budget

A.1355.0110	Salaries		
	City Assessor		\$ 63,298
A.1355.0130	Wages		
	Real Property Appraiser	\$ 56,866	
	Real Property Tax Service Aide	<u>38,407</u>	95,273
A.1355.0150	Overtime		<u>200</u>
	Total Personal Services		<u>\$ 158,771</u>

Operating Expenses

A.1355.0410	Utilities		
	Tablet data plan		\$ 481
A.1355.0430	Contracted Services		
	Advertising Expenses	\$ 70	
	Repairs/Maintenance of Equip.	500	
	SDG Link Maintenance	1,100	
	Data Processing Service (RPS)	<u>2,000</u>	\$ 3,670
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		25,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues	375	
	Travel and Training	1,100	
	Postage	4,900	
	Mileage	<u>300</u>	6,675
A.1355.0460	Materials and Supplies		
	Tax Bills & Notices	1,550	
	Office Supplies	<u>350</u>	1,900
A.1355.0465	Equipment < \$5,000		
	Desktop windows computers (2)		<u>1,300</u>
	Total Operating Expenses		<u>\$ 39,026</u>

Fringe Benefits

A.1355.0810	New York State Employees' Retirement System		\$ 27,865
A.1355.0830	Social Security		12,145
A.1355.0850	Health Insurance		<u>11,638</u>
	Total Fringe Benefits		<u>\$ 51,648</u>

TOTAL BUDGET

\$ 249,445

City of Watertown

Fiscal Year: 2014-15

Department: Miscellaneous

Account Code: A1362, A1380, A1930, A1950, A1990

Function: General Government Support

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
A1362 Tax Advertising	\$ 17,162	\$ 20,220	\$ 19,875	\$ 19,850
A1380 Fiscal Agent Fees	3,331	920	925	800
A1930 Judgments and Claims	-	-	69,000	5,500
A1940 Purchase of Land	27,180	-	-	-
A1950 Real Property Taxes	29,150	39,585	39,440	39,525
A1990 Contingency	<u>-</u>	<u>-</u>	<u>424,000</u>	<u>618,000</u>
TOTAL BUDGET	<u>\$ 76,823</u>	<u>\$ 60,725</u>	<u>\$ 553,240</u>	<u>\$ 683,675</u>

A1362 Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A1380 Fiscal Agent Fees - Expenses associated with payment of serial bond principal and interest to bond holders.

A1930 Judgments and Claims - Expenses associated with settlements in certiorari cases.

A1940 Purchase of Land - Expenses associated with purchase of land.

A1950 Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A1990 Contingency - Projected salary and benefit increases for Management, CSEA, Fire and Police employees as well deferred compensation payments.

Fiscal Year: 2014-15
Department: Property Acquired
Account Code: A1364
Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes. Expenses include maintenance, repairs and demolitions.

2013-14 Accomplishments:

- ✓ Worked to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.

2014-15 Goals and Objectives:

- Continue to work aggressively to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.
- Continue to work toward reverting properties to the tax roll from City ownership.

City of Watertown
Fiscal Year: 2014-15
Department: Property Acquired
Account Code: A1364
Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	73,133	121,558	136,300	31,250
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	630	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,056	359	1,500	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 77,819</u>	<u>\$ 121,917</u>	<u>\$ 137,800</u>	<u>\$ 31,750</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 77,819</u></u>	<u><u>\$ 121,917</u></u>	<u><u>\$ 137,800</u></u>	<u><u>\$ 31,750</u></u>

City of Watertown
Fiscal Year: 2014-15
Department: Property Acquired
Account Code: A1364
Function: General Government Support

Operating Expenses

		<u>FY 2014-15 Budget</u>	
A.1364.0430	Contracted Services		
	Auction notices	\$ 250	
	Deed filing costs	1,000	
	Asbestos Surveys, Demolitions	<u>30,000</u>	\$ 31,250
A.1364.0460	Materials and Supplies		<u>500</u>
	Total Operating Expenses		<u>\$ 31,750</u>
	TOTAL BUDGET		<u><u>\$ 31,750</u></u>

Fiscal Year: 2014-15
Department: City Clerk
Account Code: A1410
Function: General Government Support



Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of vital statistics and the Clerk for the City Council. The Clerk's office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of which are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the Minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner. The staff strives to provide quality service to the citizens of the area, other government agencies or departments within our City government structure.

2013-14 Accomplishments:

- ✓ Issued 865 marriage licenses, 1,731 birth certificates, 481 death certificates, 5629 certified copies, 1,849 dog licenses and renewals, 16 business licenses, and 449 handicap parking permits. Performed 502 wedding ceremonies and approximately 88 genealogy searches.
- ✓ Implemented the use of VitalChek software in order to electronically accept requests through the internet for certified copies of Vital Records which provided a more user friendly process for our customers.
- ✓ Developed new workflows for the filing and issuance of Vital Records to improve efficiency while maintaining more compliance with NYS Dept of Health.
- ✓ Formulated recommendations to the City Code in respect to business licenses and permits which were either antiquated or pre-empted by NYS statutes.

2014-15 Goals and Objectives:

- Continue to develop and update policies for all the procedures done within the office to ensure compliance with NYS regulations.
- Continue to take advantage of training opportunities while working towards certification.
- As the Records Management Officer, continue to work with other departments within the City in developing a records management program.

City of Watertown

Fiscal Year: 2014-15

Department: City Clerk

Account Code: A1410

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 155,545	\$ 130,517	\$ 134,936	\$ 131,718
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 155,545</u>	<u>\$ 130,517</u>	<u>\$ 134,936</u>	<u>\$ 131,718</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	14,308	7,126	11,595	11,200
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	413	497	2,250	2,300
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,377	1,324	2,650	1,000
465 Equipment < \$5,000	353	9,633	-	-
Total Operating Expenses	<u>\$ 16,451</u>	<u>\$ 18,580</u>	<u>\$ 16,495</u>	<u>\$ 14,500</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 22,814	\$ 21,867	\$ 26,479	\$ 20,661
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	11,210	9,255	10,323	10,077
840 Workers' Compensation	-	-	-	-
850 Health Insurance	33,000	30,427	30,747	26,207
Total Fringe Benefits	<u>\$ 67,024</u>	<u>\$ 61,549</u>	<u>\$ 67,549</u>	<u>\$ 56,945</u>
Department Total	<u><u>\$ 239,020</u></u>	<u><u>\$ 210,646</u></u>	<u><u>\$ 218,980</u></u>	<u><u>\$ 203,163</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: City Clerk

Account Code: A1410

Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1410.0110	Salaries		
	City Clerk	\$ 58,500	
	Deputy City Clerk(2)	<u>73,218</u>	\$ <u>131,718</u>
	Total Personal Services		\$ <u>131,718</u>

Operating Expenses

A.1430.0430	Contracted Services		
	Copier Maintenance & Lease	\$ 2,100	
	BAS Clerk Software Updates	1,700	
	Online Code Book Updates (E-Code)	1,200	
	General Code Supplements	<u>6,200</u>	\$ 11,200
A.1410.0450	Miscellaneous		
	Education/Staff Training	1,800	
	Membership Dues/Travel	300	
	Other Miscellaneous	<u>200</u>	2,300
A.1410.0460	Materials and Supplies		
	Office Supplies		<u>1,000</u>
	Total Operating Expenses		\$ <u>14,500</u>

Fringe Benefits

A.1410.0810	New York State Employees' Retirement System	\$ 20,661	
A.1410.0830	Social Security	10,077	
A.1410.0850	Health Insurance	<u>26,207</u>	
	Total Fringe Benefits		\$ <u>56,945</u>

TOTAL BUDGET \$ 203,163

Fiscal Year: 2014-15
Department: Law
Account Code: A1420
Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, staff and any board or officer of the City, as well as defending and prosecuting all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws. Legal opinions are provided as required. The City employs specialized counsel as the need occurs.

City of Watertown
Fiscal Year: 2014-15
Department: Law
Account Code: A1420
Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	235,160	282,447	261,200	300,000
450 Miscellaneous	8,389	7,141	6,050	6,500
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 243,549</u>	<u>\$ 289,588</u>	<u>\$ 267,250</u>	<u>\$ 306,500</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 243,549</u></u>	<u><u>\$ 289,588</u></u>	<u><u>\$ 267,250</u></u>	<u><u>\$ 306,500</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Law

Account Code: A1420

Function: General Government Support

		<u>FY 2014-15 Budget</u>	
Operating Expenses			
A.1420.0440	Fees, Non Employees		
	Slye and Burrows	\$ 298,500	
	Arbitrators, Stenographers, etc.	<u>1,500</u>	\$ 300,000
A.1420.0450	Miscellaneous		
	Law Book updates		<u>6,500</u>
	Total Operating Expenses		<u>\$ 306,500</u>
	TOTAL BUDGET		<u><u>\$ 306,500</u></u>

Fiscal Year: 2014- 2015
Department: Civil Service
Account Code: A1430
Function: General Government Support



Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 320 competitive, 169 non-competitive, 106 labor, 9 exempt, and 9 unclassified positions (for a total of 613 employees). The department is staffed with a full-time Executive Secretary.

2013- 14 Accomplishments:

- ✓ Combined Civil Service Supplemental Payroll Certification and Report of Personnel Change MSD426) and the Personnel Appointment or Action (PA) forms for ease in use and greater efficiency. Mapped processing of the form to allow for electronic transmittal.
- ✓ Continued to assist all appointing authorities serviced by this office to maintain Civil Service compliance and cohesiveness.
- ✓ Assisted Commission members in recruitment and appointment of the replacement of Executive Secretary to the Commission. Provided training and support to the replacement.
- ✓ Assisted City Manager in recruitment and appointment of eligible candidates to two critical positions within the organization – IT Manager and Administrative Specialist.

2014- 15 Goals and Objectives:

- To develop the knowledge of job functions and to understand the policies, procedures and processes as they relate to the Civil Service mission and my new position as Executive Secretary.
- To assist all appointing authorities serviced by this office to maintain Civil Service compliance and cohesiveness.
- To promote job opportunities for all agencies served by this office by attending job fairs, posting available positions and examinations, and community outreach.

City of Watertown

Fiscal Year: 2014-15

Department: Civil Service

Account Code: A1430

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ 45,702	\$ 48,576	\$ 49,548	\$ 42,000
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	495	552	400	400
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 46,197</u>	<u>\$ 49,128</u>	<u>\$ 49,948</u>	<u>\$ 42,400</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,744	4,887	5,483	5,634
440 Fees Non Employees	251	120	-	-
450 Miscellaneous	999	1,200	1,230	4,976
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,580	248	300	300
465 Equipment < \$5,000	-	1,212	-	-
Total Operating Expenses	<u>\$ 7,574</u>	<u>\$ 7,667</u>	<u>\$ 7,013</u>	<u>\$ 10,910</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,344	\$ 9,011	\$ 10,689	\$ 4,489
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,243	3,445	3,821	3,244
840 Workers' Compensation	-	-	-	-
850 Health Insurance	12,252	12,957	13,508	5,249
Total Fringe Benefits	<u>\$ 21,839</u>	<u>\$ 25,413</u>	<u>\$ 28,018</u>	<u>\$ 12,982</u>
Department Total	<u>\$ 75,610</u>	<u>\$ 82,208</u>	<u>\$ 84,979</u>	<u>\$ 66,292</u>

City of Watertown

Fiscal Year: 2014-15

Department: Civil Service

Account Code: A1430

Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	42,000
A.1430.0170	Out of Code (Exam Monitors)		<u>400</u>
	Total Personal Services	\$	<u>42,400</u>

Operating Expenses

A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	150
	Software Maintenance Agreement		5,184
	Fees, Non Employee		<u>300</u>
		\$	5,634
A.1430.0450	Miscellaneous		
	Membership Dues		150
	Mileage Reimbursement		1,800
	Travel and Training		2,826
	Law Book Updates		<u>200</u>
			4,976
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		<u>300</u>
	Total Operating Expenses	\$	<u>10,910</u>

Fringe Benefits

A.1430.0810	New York State Employees' Retirement System	\$	4,489
A.1430.0830	Social Security		3,244
A.1430.0850	Health Insurance		<u>5,249</u>
	Total Fringe Benefits	\$	<u>12,982</u>

TOTAL BUDGET \$ 66,292

Fiscal Year: 2014-15
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management, property surveys, Planning Board reviews, Zoning and oversight of the Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of two Civil Engineer II and two Civil Engineers I positions, a Computer Aided Design Technician, one Senior Engineering Technician, and a Secretary I. The goals of the department are to continue the practice of prompt response to inter-departmental needs, maximize in-house design effort, perform project management work on capital projects and serve the public as promptly and efficiently as possible.

2013-14 Accomplishments

- ✓ Capital Project design, construction oversight and coordination with City Staff, consultants, contractors, utilities, regulatory and funding agencies. Projects include: Factory Street Design, WWTP Disinfection System design, construction of the Zoo Pavilion, Reservoir Parallel Main design, Arena Storage Building, Sidewalk Replacement District #9, Flynn Pool Rehab, Thompson Park Roof replacement, FML Fountains, Court St Bridge joint replacement, and various projects in support of DPW.
- ✓ Worked with City Manager, Jefferson County and NYSDOT to stand up the Metropolitan Planning Organization.
- ✓ Worked with developers on key projects at the Woolworth Building, Mercy Building, and Masonic Temple.

2014-15 Goals and Objectives

- Capital Project design, construction oversight and coordination with City Staff, consultants, contractors, utilities, regulatory and funding agencies. Projects include: Expansion of City Court, Design of Flower Ave. East, Factory Street Reconstruction, Arena Rehabilitation, WOTS upgrade Chestnut to Ives, DPW Snow Dump, Parallel Main construction, and Dosing Station Dam repair (PH II).
- Prepare for and implement the requirements accompanying the designation as an Urbanized Area (MPO, MS4).
- Ongoing support of the Sidewalk Replacement Program, and developments at the Woolworth Building, Mercy Complex, and Masonic Temple.
- Work with the new IT Manager to continue the process of digital archiving, and move toward an electronic permitting system for Engineering and Code Enforcement.

City of Watertown

Fiscal Year: 2014-15

Department: Engineering Department

Account Code: A1440

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 329,813	\$ 332,070	\$ 345,845	\$ 345,845
120 Clerical	31,659	32,170	32,170	32,632
130 Wages	73,955	80,730	99,176	101,146
140 Temporary	-	-	-	-
150 Overtime	3,349	3,039	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 438,776</u>	<u>\$ 448,009</u>	<u>\$ 483,191</u>	<u>\$ 485,623</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	11,455	-	-	-
Total Equipment	<u>\$ 11,455</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,737	\$ 877	\$ 1,100	\$ 800
420 Insurance	-	-	-	-
430 Contracted Services	24,186	25,822	73,700	46,700
440 Fees Non Employees	19,134	8,083	15,000	15,000
450 Miscellaneous	2,432	2,538	8,200	8,200
455 Vehicle Expenses	883	3,606	2,250	2,250
460 Materials and Supplies	4,200	5,760	17,100	9,600
465 Equipment < \$5,000	8,627	2,106	1,200	1,200
Total Operating Expenses	<u>\$ 61,199</u>	<u>\$ 48,792</u>	<u>\$ 118,550</u>	<u>\$ 83,750</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 73,708	\$ 79,583	\$ 103,401	\$ 89,870
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	32,448	33,006	36,964	37,149
840 Workers' Compensation	1,498	-	500	-
850 Health Insurance	70,502	74,511	77,599	69,150
Total Fringe Benefits	<u>\$ 178,156</u>	<u>\$ 187,100</u>	<u>\$ 218,464</u>	<u>\$ 196,169</u>
Department Total	<u><u>\$ 689,586</u></u>	<u><u>\$ 683,901</u></u>	<u><u>\$ 820,205</u></u>	<u><u>\$ 765,542</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Engineering Department
Account Code: A1440
Function: General Government Support

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$ 93,065	
	Civil Engineer II (2)	117,676	
	Civil Engineer I (2)	<u>135,104</u>	\$ 345,845
A.1440.0120	Clerical		
	Secretary I		32,632
A.1440.0130	Wages		
	CAD Technician	56,866	
	Senior Engineering Technician	<u>44,280</u>	101,146
A.1440.0150	Overtime		<u>6,000</u>
	Total Personal Services		<u>\$ 485,623</u>
Operating Expenses			
A.1440.0410	Utilities		\$ 800
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$ 800	
	Software & Tech Support	15,000	
	Monument Survey and Installation	10,000	
	Legal Advertisements	600	
	Filing Fees for Deeds/Easements	600	
	Pre-Design Engineering Insp.	10,000	
	Traffic Counts	8,500	
	Maintenance Agreements	<u>1,200</u>	46,700
A.1440.0440	Fees, Non Employee		
	Surveying Agreement		15,000
A.1440.0450	Miscellaneous		
	Travel	2,000	
	Training and Professional Development	3,500	
	Mileage Reimbursement	1,500	
	Professional Memberships	800	
	Texts/Reference Materials	<u>400</u>	8,200
A.1440.0455	Vehicle Expense		
	Insurance	750	
	Fuel & Oil	900	
	Maintenance/Repairs	<u>600</u>	2,250

City of Watertown

Fiscal Year: 2013-14
Department: Engineering Department
Account Code: A1440
Function: General Government Support

		<u>FY 2014-15 Budget</u>	
A.1440.0460	Materials & Supplies		
	CAD/Drafting Supplies	700	
	Monument Supplies	7,500	
	Field Supplies	700	
	Office Supplies	700	9,600
		<hr/>	
A.1440.0465	Other Equipment < \$5,000		
	Field Equipment	400	
	Total Station - misc. equipment	400	
	Computer needs, misc.	400	1,200
		<hr/>	<hr/>
	Total Operating Expenses		\$ 83,750
			<hr/>
Fringe Benefits			
A.1440.0810	New York State Employees' Retirement System	\$	89,870
A.1440.0830	Social Security		37,149
A.1440.0840	Workers' Compensation		-
A.1440.0850	Health Insurance		69,150
	Total Fringe Benefits	\$	<hr/> 196,169
			<hr/>
	TOTAL BUDGET	\$	<hr/> 765,542

Fiscal Year: 2014-15
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Description: This account is responsible for the administrative and operational supervision and coordination of a multi-tasked, full service traditional Department of Public Works as well as the CitiBus Public Transit System, Electric and Central Garage with a combined 2013-2014 fiscal year operating budget in excess of \$7,658,420. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility. There are a total of one part time and five full time employees within this account.

2013-14 Accomplishments

- ✓ Participated in joint inter-departmental construction and maintenance activities with projects such as the new walkway in Thompson Park, the Waste Sewage Plant concrete dumping pad and roadway improvements, as well as high voltage electrical repairs to both the Sewage and Water Treatment Plants and fiber optic expansion to the City's Hydro facility.
- ✓ Dealt with a very challenging winter in which we experienced an Ice Storm, the second greatest snowfall total (202 inches) in the past 110 years, prolonged cold snaps with temperatures falling to negative 37 degrees Fahrenheit and flooding along the Black River where the peak flow was the third highest ever recorded.
- ✓ Participated in the creation of the new Metropolitan Planning Organization.
- ✓ Commenced the CitiBus Operations procedural changes as our Federal Transit Administration's classification has changed from a Rural to an Urban Transportation System.
- ✓ Completed the installation of four (4) new Bus Shelters strategically located on our existing routes.

2014-15 Goals and Objectives

- Continue to redefine existing CitiBus operational protocols as they pertain to the Federal Transit Administration's Urban Transportation Rules and Regulations and investigate grants and reimbursement opportunities associated with the FTA funding MPO.
- Participate in the development of the Regional Transportation committee that will be an integral component of the Metropolitan Planning Organization.
- Transition the new Fleet Manager and Transit Supervisor personnel into the department's management structure.
- Address Residential Yard Waste Collection/Disposal Operations resulting from the relocation of the City's compost facility.
- Continue to develop Municipal Storm Water (MS4) protocols.

City of Watertown**Fiscal Year: 2014-15****Department: Public Works Administration****Account Code: A1490****Function: General Government Support**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 207,735	\$ 98,691	\$ 96,747	\$ 91,214
120 Clerical	113,483	116,502	119,644	100,266
130 Wages	15,483	40,162	46,143	41,687
140 Temporary	-	-	-	-
150 Overtime	3,065	3,380	2,500	2,300
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,562	2,800	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 342,566</u>	<u>\$ 261,297</u>	<u>\$ 267,834</u>	<u>\$ 235,467</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 27,500
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 27,500</u>
Operating Expenses				
410 Utilities	\$ 30,102	\$ 32,007	\$ 31,826	\$ 31,652
420 Insurance	3,447	2,994	3,325	2,945
430 Contracted Services	34,931	52,510	46,050	56,210
440 Fees Non Employees	2,932	2,953	2,700	2,600
450 Miscellaneous	17,501	21,775	10,025	11,950
455 Vehicle Expenses	8,798	2,744	4,195	2,792
460 Materials and Supplies	20,618	17,579	26,550	27,950
465 Equipment < \$5,000	1,183	3,817	400	2,425
Total Operating Expenses	<u>\$ 119,512</u>	<u>\$ 136,379</u>	<u>\$ 125,071</u>	<u>\$ 138,524</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 59,233	\$ 45,388	\$ 58,064	\$ 43,089
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,252	18,950	20,490	18,013
840 Workers' Compensation	5,146	4,940	6,000	5,000
850 Health Insurance	61,654	43,555	49,963	49,961
Total Fringe Benefits	<u>\$ 151,285</u>	<u>\$ 112,833</u>	<u>\$ 134,517</u>	<u>\$ 116,063</u>
Department Total	<u><u>\$ 613,363</u></u>	<u><u>\$ 510,509</u></u>	<u><u>\$ 527,422</u></u>	<u><u>\$ 517,554</u></u>

City of Watertown**Fiscal Year: 2014-15****Department: Public Works Administration****Account Code: A1490****Function: General Government Support**

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.1490.0110	Salaries		
	Superintendent of Public Works	\$ 84,034	
	Asst. Super.Public Works (10%)	7,180	\$ 91,214
A.1490.0120	Clerical		
	Principal Account Clerk	46,143	
	Senior Account Clerk Typist	38,477	
	Account Clerk Typist (part-time)	15,646	100,266
A.1490.0130	Wages		
	Senior Engineering Tech		41,687
A.1490.0150	Overtime		2,300
A.1490.0175	Health Insurance Buyout		-
	Total Personal Services		<u>\$ 235,467</u>
Equipment			
A.1490.0230	Vehicles		
	Engineering technician vehicle		\$ 27,500
			<u>\$ 27,500</u>
Operating Expenses			
A.1490.0410	Utilities		
	Water/Sewer	\$ 1,152	
	Electric	5,700	
	Natural Gas	20,000	
	Westelcom Telephone	4,152	
	Cellular Phone Service	648	\$ 31,652
A.1490.0420	Insurance		2,945
A.1490.0430	Contracted Services		
	Janitorial Services	9,150	
	Rug/Mat Rentals	500	
	GIS/GPS Software Service/Maintenance	1,500	
	Cartegraph Subscription Renewal	11,210	
	Weather Forecast Service	825	
	Elevator Maintenance/Repair	3,500	
	Replace Overhead Door Panels	2,050	
	Remove Hazardous Materials & insulate (521a Newell)	14,000	
	HVAC / Plumbing Maintenance	4,000	
	Sprinkler System Maintenance	2,000	
	Generator Maintenance	875	
	Overhead Door Preventive Maintenance (21)	1,900	
	Overhead Door Repairs	1,000	
	Various Fence and Gate Repairs	900	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	1,000	56,210

City of Watertown

Fiscal Year: 2014-15

Department: Public Works Administration

Account Code: A1490

Function: General Government Support

		<u>FY 2014-15 Budget</u>	
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		2,600
A.1490.0450	Miscellaneous		
	Subscriptions & Memberships	950	
	PESH Training	4,000	
	First Aid & CPR	3,000	
	Conference & Special Training/Webinars	3,000	
	Reference Manuals	500	
	Safety Shoes/Related Equipment	500	11,950
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel & Lubricants	1,433	
	Insurance	1,359	2,792
A.1490.0460	Materials and Supplies		
	Public Works Administration:		
	Small Tools & Materials	1,750	
	Building/Grounds Maintenance & Repair Materials	5,000	
	Steel Siding Materials (521b Newell St)	800	
	Materials for In-Fill Window Project (547 Newell St)	600	
	Replacement T-5 Lamps (547 Newell St.)	1,100	
	Electrical Panel (521e Newell St)	1,200	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Carpenter Tools/Supplies	500	
	Small Tools & Safety Lights	1,000	
	Safety Clothing & Equipment	1,000	
	Central Storeroom Materials:		
	Barricade Parts/Batteries	3,000	
	Lumber & Materials	2,000	
	Small Hand Tools/Equip.	1,500	
	Safety Vests,Gloves etc.(Stock)	4,000	
	Miscellaneous Supplies	2,000	27,950
A.1490.0465	Other Equipment < \$5,000		
	Software Upgrades	2,000	
	Video Camera	425	2,425
			<u>\$ 138,524</u>
Fringe Benefits			
A.1490.0810	New York State Employees' Retirement System	\$	43,089
A.1490.0830	Social Security		18,013
A.1490.0840	Workers' Compensation		5,000
A.1490.0850	Health Insurance		49,961
	Total Fringe Benefits	\$	<u>116,063</u>
	TOTAL BUDGET	\$	<u><u>517,554</u></u>

A1490 – Public Works Administration



Fiscal Year 2014-15
Equipment

Senior Engineering Technician Transit Van 1-031 \$27,500

Vehicle 1-031 is a 1998 S10 extended cab 4x4 pickup truck assigned to the Departments Senior Engineering Technician. The truck has corrosion and deterioration to the body, floors, and sub-structure. The truck will be replaced by a small transit style van that will provide the needed secure and weather proof storage for instruments, drawings and records. The new vehicle will be purchased from the NY SOGS or other municipal purchasing agreement, if available. If a municipal contract is not available the van will be let to competitive bid. The present truck will be sold through the City's surplus vehicle auction.



Fiscal Year: 2014-2015
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Description: This Department is responsible for the operation and maintenance of the Municipal Building and the Flower Memorial Library. Responsibilities of the three full-time employees extend to the leased areas of the building, including POMCO and the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

2013-14 Accomplishments:

- ✓ Installation of the air conditioning and heating system with new energy efficient equipment.
- ✓ Upgraded back door access.
- ✓ Maintained City Hall and the Flower Memorial Library as non-smoking facilities and grounds.

2014-15 Goals and Objectives:

- Work with NYS Court System on possible renovations to City Hall to accommodate an additional judge.
- Continue painting and upgrading the offices in City Hall as needed.

City of Watertown

Fiscal Year: 2014-15

Department: Municipal Building

Account Code: A1620

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	53,587	55,281	54,736	54,736
140 Temporary	-	-	-	-
150 Overtime	5,980	5,599	4,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 59,567</u>	<u>\$ 60,880</u>	<u>\$ 58,736</u>	<u>\$ 58,736</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 49,728	\$ 43,467	\$ 55,180	\$ 54,279
420 Insurance	7,915	7,702	8,600	8,100
430 Contracted Services	22,039	7,612	23,810	38,785
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	30	53	-	-
455 Vehicle Expenses	694	411	500	1,050
460 Materials and Supplies	10,205	10,306	16,000	12,500
465 Equipment < \$5,000	3,851	5,543	7,600	-
Total Operating Expenses	<u>\$ 94,462</u>	<u>\$ 75,094</u>	<u>\$ 111,690</u>	<u>\$ 114,714</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,322	\$ 10,967	\$ 12,569	\$ 11,630
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,471	4,563	4,494	4,494
840 Workers' Compensation	-	-	-	-
850 Health Insurance	8,379	8,870	9,240	9,240
Total Fringe Benefits	<u>\$ 22,172</u>	<u>\$ 24,400</u>	<u>\$ 26,303</u>	<u>\$ 25,364</u>
Department Total	<u>\$ 176,201</u>	<u>\$ 160,374</u>	<u>\$ 196,729</u>	<u>\$ 198,814</u>

City of Watertown

Fiscal Year: 2014-15
Department: Municipal Building
Account Code: A1620
Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1620.0130	Wages		
	Custodial and Maintenance Supervisor	\$	22,566
	Laborer I (2)		32,170
			<u>54,736</u>
A.1620.0150	Overtime		4,000
	Total Personal Services	\$	<u>58,736</u>

Operating Expenses

A.1620.0410	Utilities		
	Phone System	\$	17,499
	Water and Sewer		3,600
	Electric		10,000
	Electric (Town Clock)		1,800
	Diesel Fuel		1,380
	Gas		20,000
			<u>54,279</u>
A.1620.0420	Insurance		8,100
A.1620.0430	Contracted Services		
	Stat Contract		360
	Seimen's Contract		11,939
	HVAC Maintenance		20,000
	Grounds & Building Repairs		2,500
	Elevator Maintenance		2,836
	Generator Contract		1,150
			<u>38,785</u>
A.1620.0455	Vehicle Expenses		
	Small Engine repair		750
	Gasoline		300
			<u>1,050</u>
A.1620.0460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops,		
	Wax, Light Bulbs, Paint		12,500
	Total Operating Expenses	\$	<u>114,714</u>

Fringe Benefits

A.1620.0810	New York State Em[ployees' Retirement System	\$	11,630
A.1620.0830	Social Security		4,494
A.1620.0850	Health Insurance		9,240
	Total Fringe Benefits	\$	<u>25,364</u>

TOTAL BUDGET \$ 198,814

Fiscal Year: 2014-15
Department: Central Garage
Account Code: A1640
Function: General Government Support



Description: This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently eight employees in this department consisting of the Assistant Superintendent of Public Works, six Motor Equipment Mechanics and a Senior Account Clerk/Typist.

2013-14 Accomplishments

- ✓ Transitioned into the updated New York State Vehicle Inspection-2 Program.
- ✓ Issued purchase orders for all vehicles authorized in the 2013-14 budget that were available through the New York State OGS purchase plan.
- ✓ Developed detailed bid specifications for non-OGS vehicles.
- ✓ Developed job specification for Head Mechanic and begin the process to formally create this much needed position.

2014-15 Goals and Objectives

- Add additional diagnostic software to enhance vehicle diagnostic and analysis capabilities for a greater coverage of existing fleet.
- Develop detailed specifications and bid all 2014-2015 authorized vehicle purchases utilizing either competitive bidding or New York State OGS contracts.
- Evaluate lighting replacement opportunities for work shop area to identify more cost efficient options to ensure equal or better illumination with a positive "Return on Investment" via initial grant funding and/or long term energy savings.
- Review current Transit Bus maintenance protocol to meet the FTA requirements as it relates to Watertown's new classification of Urban Transportation Provider.
- Prepare for the transition of CitiBus to be managed by a dedicated Fleet Manager.

City of Watertown**Fiscal Year: 2014-15****Department: Central Garage****Account Code: A1640****Function: General Government Support**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 35,786	\$ 36,010	\$ 35,902	\$ 57,442
120 Clerical	37,866	38,477	38,477	38,477
130 Wages	248,381	246,794	262,266	264,213
140 Temporary	893	2,543	-	-
150 Overtime	5,893	4,556	5,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	8,400	8,400	8,400	7,100
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 337,219</u>	<u>\$ 336,780</u>	<u>\$ 350,045</u>	<u>\$ 372,232</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 24,027	\$ -	\$ -
250 Other	-	-	-	8,500
Total Equipment	<u>\$ -</u>	<u>\$ 24,027</u>	<u>\$ -</u>	<u>\$ 8,500</u>
Operating Expenses				
410 Utilities	\$ 17,528	\$ 15,348	\$ 17,140	\$ 15,930
420 Insurance	2,084	2,790	3,150	2,953
430 Contracted Services	37,902	54,873	59,554	70,804
440 Fees Non Employees	850	421	250	300
450 Miscellaneous	655	828	2,990	2,395
455 Vehicle Expenses	10,974	5,914	4,950	5,962
460 Materials and Supplies	141,823	135,479	168,300	144,205
465 Equipment < \$5,000	10,282	10,212	11,550	13,850
Total Operating Expenses	<u>\$ 222,098</u>	<u>\$ 225,865</u>	<u>\$ 267,884</u>	<u>\$ 256,399</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 53,195	\$ 58,029	\$ 74,947	\$ 74,783
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,281	25,073	26,777	28,475
840 Workers' Compensation	508	19,328	1,000	2,000
850 Health Insurance	42,260	44,769	46,666	46,664
Total Fringe Benefits	<u>\$ 121,244</u>	<u>\$ 147,199</u>	<u>\$ 149,390</u>	<u>\$ 151,922</u>
Department Total	<u><u>\$ 680,561</u></u>	<u><u>\$ 733,871</u></u>	<u><u>\$ 767,319</u></u>	<u><u>\$ 789,053</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Central Garage

Account Code: A1640

Function: General Government Support

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.1640.0110	Salaries		
	Assistant Superintendent (80%)	\$	57,442
A.1640.0120	Clerical		
	Senior Account Clerk/Typist		38,477
A.1640.0130	Wages		
	Motor Equipment Mechanic (6)		264,213
A.1640.0150	Overtime		5,000
A.1640.0175	Health Insurance Buyout		7,100
	Total Personal Services	\$	<u>372,232</u>
 Equipment			
A.1640.0250	Other Equipment		
	Air Compressor Replacement		<u>8,500</u>
	Total Equipment Expenses	\$	<u>8,500</u>
 Operating Expenses			
A.1640.0410	Utilities		
	Gas	\$	12,000
	Water/ Sewer		3,300
	Telephone		430
	Cell Phone		200
		\$	<u>15,930</u>
A.1640.0420	Insurance		2,953
A.1640.0430	Contracted Services		
	Janitorial Services	12,000	
	Sanor Service	424	
	Uniforms / Rug Rental	4,000	
	Water Cooler / Delivery	625	
	Part Machine Servicing	2,100	
	Annual Sprinkler Inspection	250	
	Oil, Filters & Antifreeze Disposal	1,100	
	Overhead Door Repair	1,200	
	Overhead Door Preventive Maintenance (11)	1,100	
	Brake Lathe Maintenance	400	
	CO Gas Sensor System Repair	7,500	
	Peak Roof Over Entry Door	3,000	
	Building Roof Repairs	2,000	
	Install Vehicle Exhaust System	4,000	
	Replace (4) Overhead Door Sections	3,800	
	Veeder Root & Leak Detector Testing	1,300	
	Heating/Plumbing Maint./Repairs	2,500	
	HVAC Service Agreement	2,400	
	Car Wash Fresh Water Conversion	6,000	

City of Watertown

Fiscal Year: 2014-15

Department: Central Garage

Account Code: A1640

Function: General Government Support

		<u>FY 2014-15 Budget</u>	
	Fire Alarm Monitoring	330	
	Vehicle Diagnostic Sytem Upgrades	2,200	
	Fuel Master / Fuel Farm Maintenance	1,700	
	Car Wash Maintenance	2,000	
	Vehicle Lift Annual Maint & Inspct	2,150	
	Vehicle Lift Repair	2,000	
	Fork Lift Maintenance	700	
	Pressure Washer Maintenance	600	
	Fleet Maintenance Software (RTA)	850	
	Fleet Support Service (Cartegraph)	225	
	Copier Maintenance. Contract	250	
	Crane Inspection & Certification (3)	1,000	
	Cylinder Rental	<u>1,100</u>	70,804
A.1640.0440	Fees, Non-Employee		
	Employee Testing		300
A.1640.0450	Miscellaneous		
	Safety Shoes & Safety Apparel (7)	945	
	Training/PESH	1,000	
	Repair Manuals	300	
	Licensing/Subscriptions	<u>150</u>	2,395
A.1640.0455	Vehicle Expenses		
	Equipment Maint/Repair	1,000	
	Preventive Maintenance	530	
	Gasoline	2,300	
	Insurance	<u>2,132</u>	5,962
A.1640.0460	Materials and Supplies		
	NYSI Authorization	125	
	Gas & Diesel Fuel *	105,100	
	Lubricants *	2,700	
	Bulk Hydraulic Hose	2,500	
	Shop Tool Replacements	3,000	
	Welding Gas	700	
	Mechanics Supplies	5,000	
	Car Wash Soap	2,000	
	Shop Towels/Hand Soap	3,500	
	Misc. Parts for Maint./ Repair *	<u>19,580</u>	144,205
A.1640.0465	Equipment < \$5,000		
	Tool Cabinet (36x24x82)	1,200	
	Parts Shelving (18x36x78)	400	
	36 Bin Storage Compartment	600	
	DEF Dispensing Equipment	1,500	
	Overhead Vehicle Exhaust Reel	3,750	

City of Watertown

Fiscal Year: 2014-15
Department: Central Garage
Account Code: A1640
Function: General Government Support

		<u>FY 2014-15 Budget</u>	
	Infra-Red Induction Heater	800	
	Drop Lights with Wall Mounts (3)	450	
	Air Hose Reel/Regulator and Wall Brackets (2)	450	
	Heavy Truck/Equipment Diagnostic Software	3,500	
	Allison Trans Adapters for Flush Machine	1,200	<u>13,850</u>
	Total Operating Expenses		<u>\$ 256,399</u>
Fringe Benefits			
A.1640.0810	New York State Employees' Retirement System	\$	74,783
A.1640.0830	Social Security		28,475
A.1640.0840	Workers' Compensation		2,000
A.1640.0850	Health Insurance		<u>46,664</u>
	Total Fringe Benefits	\$	<u>151,922</u>
	TOTAL BUDGET	\$	<u><u>789,053</u></u>

*Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

A1640 – Central Garage

Fiscal Year 2014-15
Equipment



Air Compressor

\$8,500

This is a request for the purchase of a replacement air compressor, stationary, 120 gallon, 15.0 HP, 175 max. PSI

The air compressor that presently services the new maintenance facility was purchased in 1997 and is undersized for capacity and continuously runs to attempt to “keep up” with the nearly 3 x square additional footage that is in the new facility.



Fiscal Year: 2014-15
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Description: It is the responsibility of Central Printing and Mailing to operate and maintain the Kyocera Mita 6030 & 5530 copiers, Hasler IN-600 mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

2013-14 Accomplishments:

- ✓ Continued to review current service contracts for performance and toner usage.
- ✓ Replaced postage machine at City Hall. The new machine has reporting capabilities that allows departments to electronically track postage use. The machine now services the postage needs of the Flower Memorial Library, reducing annual maintenance charges and meter rental fees.
- ✓ The new postage provider has negotiated a reduced first class rate for postage, saving the City \$.01 per first class letter. The 2% savings should result in approximately \$250 to \$300 savings this fiscal year.

2014-15 Goals and Objectives:

- Continue to investigate the use of County, New York State OGS or cooperative contracts to lower paper and basic office supply costs.
- Analyze current copy machine on second floor of City Hall for possible replacement. If a replacement is warranted, work with the successful vendor to establish a service plan that will ensure uninterrupted performance.

City of Watertown

Fiscal Year: 2014-15
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12</u> Actual	<u>FY 2012-13</u> Actual	<u>FY 2013-14</u> Budget	<u>FY 2014-15</u> Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	7,515	6,796	9,150	9,150
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	24,023	25,139	27,500	27,500
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	38,913	34,046	40,000	35,800
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 70,451</u>	<u>\$ 65,981</u>	<u>\$ 76,650</u>	<u>\$ 72,450</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u>\$ 70,451</u>	<u>\$ 65,981</u>	<u>\$ 76,650</u>	<u>\$ 72,450</u>

City of Watertown

Fiscal Year: 2014-15
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support

FY 2014-15 Budget

Operating Expenses

A.1670.0430	Contracted Services		
	Postage Meter Rental	\$	900
	Mail Machine Lease		3,000
	Mail Machine Maintenance		500
	Copier Maintenance (2nd Floor)		2,000
	Copier Maintenance (3rd Floor)		2,750
		<u></u>	\$ 9,150
A.1670.0450	Miscellaneous		
	Postage		27,500
A.1670.0460	Materials and Supplies		
	Office Supplies		<u>35,800</u>
	Total Operating Expenses	\$	<u>72,450</u>
	TOTAL BUDGET	\$	<u>72,450</u>

Fiscal Year: 2014-15
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The IT Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of the City. The department's four staff members operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments. The Manager serves as the City's Chief Information Officer with responsibility for providing information and telecommunications services and protecting the City's information security.

2013-14 Accomplishments:

- ✓ Continued participation in the Local Government Efficiency Grant funded GIS study.
- ✓ Due to department turnover, filled the position of Information Technology Specialist.
- ✓ Conducted successful search which resulted in the appointment of an IT Manager.
- ✓ Completed transition of static tax maps to a data centric GIS model allowing for more efficient map updates, a single source for property boundary information and a direct link to current Assessment data.
- ✓ Completed development and deployment of internal GIS mapping application, improving access to GIS data via web-based services that fully supports querying, buffering, measuring and printing of the most current data available.

2014-15 Goals and Objectives:

- Re-assess the IT department's structure, role, and efficiency.
- Evaluate the tools, software, hardware, and IT services utilized by the City and optimize said items in order to promote operational and financial efficiencies.
- Implement a document management system in order to improve the organization of e-documents, collaboration between City departments, and efficiencies.
- Overhaul the data backup scheme to improve data integrity, reliability, and availability.
- Improve IT equipment tracking and implement a more logical equipment replacement system.
- Devise a GIS vision and long term strategic plan.
- Improve the network structure to promote more reliability and improved speed.
- Develop and implement a long term IT strategic plan.

City of Watertown

Fiscal Year: 2014-15

Department: Information Technology

Account Code: A1680

Function: General Government Support

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ 66,901	\$ 68,085	\$ 67,880	\$ 67,000
120 Clerical	-	-	-	-
130 Wages	159,201	174,940	178,324	182,613
140 Temporary	-	-	-	-
150 Overtime	1,503	1,132	500	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,800	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 230,405</u>	<u>\$ 246,957</u>	<u>\$ 246,704</u>	<u>\$ 252,613</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	17,138	21,220	24,800	25,000
Total Equipment	<u>\$ 17,138</u>	<u>\$ 21,220</u>	<u>\$ 24,800</u>	<u>\$ 25,000</u>
Operating Expenses				
410 Utilities	\$ 12,411	\$ 13,231	\$ 17,600	\$ 16,343
420 Insurance	-	-	-	-
430 Contracted Services	79,498	65,293	70,235	75,983
440 Fees Non Employees	-	910	2,000	2,030
450 Miscellaneous	4,447	3,554	3,000	5,283
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	411	2,987	3,000	3,045
465 Equipment < \$5,000	75,905	24,193	38,328	34,221
Total Operating Expenses	<u>\$ 172,672</u>	<u>\$ 110,168</u>	<u>\$ 134,163</u>	<u>\$ 136,905</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 37,664	\$ 42,049	\$ 48,996	\$ 40,418
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	17,101	18,208	18,873	19,326
840 Workers' Compensation	-	137	-	-
850 Health Insurance	33,145	49,222	68,696	52,609
Total Fringe Benefits	<u>\$ 87,910</u>	<u>\$ 109,616</u>	<u>\$ 136,565</u>	<u>\$ 112,353</u>
Department Total	<u><u>\$ 508,125</u></u>	<u><u>\$ 487,961</u></u>	<u><u>\$ 542,232</u></u>	<u><u>\$ 526,871</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Information Technology
Account Code: A1680
Function: General Government Support

FY 2014-15 Budget

Personal Services

A.1680.0110	Salaries		
	Information Technology Manager	\$	67,000
A.1680.0130	Wages		
	GIS Coordinator	\$	52,960
	GIS Technician		48,305
	Information Technology Specialist (2)		81,348
			<u>182,613</u>
A.1680.0150	Overtime		3,000
	Total Personal Services	\$	<u>252,613</u>

Equipment

A.1680.0250	Other Equipment		
	Tape Backup Replacement		14,000
	Email Archiving		11,000
			<u>25,000</u>
	Total Equipment	\$	<u>25,000</u>

Operating Expenses

A.1680.0410	Utilities		
	Westelcom Data / RPI		13,000
	Time Warner Data		3,343
		\$	<u>16,343</u>
A.1680.0430	Contracted Services		
	Software Maintenance		43,879
	Telephone System Maintenance		14,061
	Equipment Maintenance		18,043
			<u>75,983</u>
A.1680.440	Fees, Non Employees		
	Technical Support Services		2,030
A.1680.0450	Miscellaneous		
	Travel and Training		5,283
A.1680.0460	Materials and Supplies		
	Tapes and Supplies		3,045
A.1680.0465	Equipment < \$5,000		
	Computers/Tablets/Printers		25,000
	ArcGIS 3D Analyst (GIS)		2,071
	Desk and chair		1,200
	Phone Handsets and equipment		1,000
	Network Switch Replacement		4,950
			<u>34,221</u>
	Total Operating Expenses	\$	<u>136,905</u>

Fringe Benefits

A.1680.0810	New York State Employees' Retirement System	\$	40,418
A.1680.0830	Social Security		19,326
A.1680.0850	Health Insurance		52,609
	Total Fringe Benefits	\$	<u>112,353</u>

TOTAL BUDGET

\$ 526,871

A1680 – Information Technology

Fiscal Year 2014-15
Equipment



Tape Backup Replacement: \$14,000

The hardware used to copy data from online disk storage to tape for backup purposes has come to end-of-life and will no longer be covered under warranty from the manufacturer. The function of the backup hardware is to protect and archive information resources used in the day-to-day operation and administration of the City. These resources include data from financial, Real Property, Engineering, Codes, Planning, administrative, personnel, public safety, Public Works, recreation, GIS, City Clerk, Water Department and Pollution Control offices which comprise the majority of the information assets of the City. Without the protection of the tape backup an event that impacted City computer systems such as a disk or general computer failure, or something more serious such as fire or flood would have an unmitigated potential of disabling many fundamental city operations which rely on these data sources for a significant period of time. The two tape backup units are used daily to provide this protection. This funding is for replacement of both units with new hardware consisting of an integrated tape drive and tape library. The function of the tape library is to allow unattended operation of the unit as the volume of data requires multiple tapes to be used to provide a complete backup.

Email Archiving: \$11,000

E-mail comprises one of the largest aggregations of data in the City computer system. E-mail has become the primary conduit for both internal and external communications and the ability to archive and retrieve e-mail is an imperative and a requirement. Many users have equated email with a telephone call: ephemeral, private, and exempt from oversight. The truth about email is much different. This funding request provides for a hardware based email archiving appliance with an internal tape drive for long term storage of email records.

Fiscal Year: 2014-2015
Department: Police Department
Account Code: A3120
Function: Public Safety



Description: The City of Watertown Police Department provides protection and services to the citizens of and visitors to the City. The department is staffed with 64 sworn officers and four civilian personnel. It is divided into three divisions; Administration, Investigations and Patrol. The Watertown Police Department (WPD) in the year 2013 received 28,900 calls for service, of which 1,180 were motor vehicle accidents. In 2013, WPD officers arrested 2,228 adults, 64 juveniles, issued 3,421 uniform traffic tickets, issued 1909 parking citations and investigated 1,607 domestic disputes.

2013-2014 Accomplishments:

- ✓ The WPD purchased, trained and equipped officers with Electronic Control devices to assist them when using less than lethal force.
- ✓ In March 2014, the WPD hired 3 new police officers. The recruits are attending a basic police academy in Binghamton, New York and will graduate in October 2014.
- ✓ Worked diligently to keep overtime under control by monitoring platoon staffing, making adjustments to training scheduling and working closely with supervisors to limit unnecessary overtime.
- ✓ In December 2013, The WPD was re-accredited by the State of New York, being one of only 133 departments statewide to hold the distinction of being an accredited police agency.

2014-2015 Goals and Objectives:

- Work with City Information Technology department to upgrade and keep police computers up to date and in working order.
- Seek external grants and funding sources to enhance the department's equipment, training budget, and also the services that the police department provides to the citizens of Watertown.
- Continue working with the Metro-Jefferson Drug Task Force and State Police Community Narcotics Teams to identify and arrest the traffickers of illegal narcotics in the City and County.
- Maintain staffing levels at the authorized budgeted number to reduce overtime due to staffing shortfalls from vacation, illness or injury.
- Continue to outfit officers with newer body armor through the Bulletproof Vest Partnership Program which is sponsored by the Federal government.

City of Watertown

Fiscal Year: 2014-15

Department: Police

Account Code: A3120

Function: Public Safety

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ 191,132	\$ 184,564	\$ 184,009	\$ 176,134
120 Clerical	92,464	94,012	94,116	61,552
130 Wages	3,673,651	3,776,197	3,943,633	3,849,416
140 Temporary	48,256	50,639	55,000	55,000
150 Overtime	222,914	298,731	280,000	276,500
155 Holiday Pay	46,429	40,231	55,000	46,000
160 Out of Rank	-	-	-	-
170 Out of Code	76	-	-	-
175 Health Insurance Buyout	13,545	9,230	11,250	15,300
180 Roll Call Pay	84,075	85,511	86,000	90,000
185 On Call Pay	11,417	10,833	12,000	12,000
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	4,500	4,000	6,000	6,000
Total Personal Services	<u>\$ 4,388,459</u>	<u>\$ 4,553,948</u>	<u>\$ 4,727,008</u>	<u>\$ 4,587,902</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 138,963	\$ 230,000	\$ 113,500
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 138,963</u>	<u>\$ 230,000</u>	<u>\$ 113,500</u>
Operating Expenses				
410 Utilities	\$ 26,113	\$ 27,663	\$ 31,200	\$ 33,200
420 Insurance	994	1,041	1,160	1,060
430 Contracted Services	427,993	417,744	416,818	405,255
440 Fees Non Employees	1,353	2,745	5,350	24,100
450 Miscellaneous	53,600	66,671	70,350	76,900
455 Vehicle Expenses	258,758	263,902	254,725	253,927
460 Materials and Supplies	31,532	27,208	47,950	63,350
465 Equipment < \$5,000	65,850	91,577	12,655	5,800
Total Operating Expenses	<u>\$ 866,193</u>	<u>\$ 898,551</u>	<u>\$ 840,208</u>	<u>\$ 863,592</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 14,688	\$ 16,460	\$ 27,336	\$ 12,618
820 NYS Police/Fire Retirement System	966,193	1,039,705	1,281,654	1,152,395
830 Social Security	325,295	337,530	361,623	350,975
840 Workers' Compensation	85,519	78,283	75,000	80,000
850 Health Insurance	633,621	712,341	781,095	780,813
Total Fringe Benefits	<u>\$ 2,025,316</u>	<u>\$ 2,184,319</u>	<u>\$ 2,526,708</u>	<u>\$ 2,376,801</u>
Department Total	<u><u>\$ 7,279,968</u></u>	<u><u>\$ 7,775,781</u></u>	<u><u>\$ 8,323,924</u></u>	<u><u>\$ 7,941,795</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Police

Account Code: A3120

Function: Public Safety

FY 2014-15 Budget

Personal Services

A.3120.0110	Salaries		
	Police Chief	\$ 86,650	
	Police Captain	<u>89,484</u>	\$ 176,134
A.3120.0120	Clerical		
	Secretary I	28,981	
	Senior Clerk	5,595	
	Clerk	<u>26,976</u>	61,552
A.3120.0130	Wages		
	Police Lieutenant (4)	321,245	
	Police Sergeant (7)	493,696	
	Detectives (7)	461,390	
	Police Officer (44)	2,546,109	
	Parking Enforcement	<u>26,976</u>	3,849,416
A.3120.0140	Temporary		
	School Crossing Guards		55,000
A.3120.0150	Overtime		276,500
A.3120.0155	Holiday Pay		46,000
A.3120.0175	Health Insurance Buyout		15,300
A.3120.0180	Roll Call Pay		90,000
A.3120.0185	On Call Pay		12,000
A.3120.0195	Clothing/Cleaning Allowance		<u>6,000</u>
	Total Personal Services		<u>\$ 4,587,902</u>

Equipment

A.3120.0230	Motor Vehicles		
	Marked Patrol Cars (3)	\$ 103,500	
	Un-marked Vehicle	<u>10,000</u>	\$ 113,500
	Total Equipment		<u>\$ 113,500</u>

Operating Expenses

A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	7,200	
	Cellular Telephones	13,700	
	Wireless Communication	<u>12,000</u>	\$ 33,200
A.3120.0420	Insurance		1,060

City of Watertown

Fiscal Year: 2014-15

Department: Police

Account Code: A3120

Function: Public Safety

		<u>FY 2014-15 Budget</u>	
A.3120.0430	Contracted Services		
	Software Maintenance	34,000	
	Net motion security contract	5,200	
	Commetex H/W & S/W Maint.	3,600	
	Onondaga Live Scan Maint.	1,000	
	Copier Lease	2,500	
	Ambulance Service	2,500	
	License Plate Reader - software only	500	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	6,500	
	Advertising	500	
	Towing Service	1,800	
	Public Safety Building Maintenance	183,200	
	Public Safety Building Capital	157,555	
	Copier Maintenance - C.I.D.	400	
	Radar Recertification	2,800	
	Portable Toilets	700	
	Laser Printer Maintenance	<u>1,000</u>	405,255
A.3120.0440	Fees, Non Employee		
	NYS Court System arraignment fees	18,750	
	Veterinary Care	1,600	
	New Hires Physicals	1,500	
	New Hires Psychologicals	1,500	
	Crossing Guard Physicals	<u>750</u>	24,100
A.3120.0450	Miscellaneous		
	Tuition Assistance	1,500	
	Training Schools	12,000	
	Quartermaster Program	40,400	
	Shipping Expenses	1,000	
	Travel Reimbursements	3,500	
	Investigation Funds	14,000	
	K9 Boarding	500	
	Printed Materials/Brochures	<u>4,000</u>	76,900
A.3120.0455	Vehicle Expenses		
	Gasoline	160,000	
	Vehicle Leasing - Unmarked (1)	300	
	Replacement Tires	9,200	
	Insurance	30,427	
	General & Collision Repairs	44,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	<u>3,000</u>	253,927

City of Watertown

Fiscal Year: 2014-15

Department: Police

Account Code: A3120

Function: Public Safety

		<u>FY 2014-15 Budget</u>	
A.3120.0460	Materials and Supplies		
	Training Ammo	7,100	
	Service Ammo	3,000	
	Range Supplies	2,300	
	Police Academy supplies	13,000	
	Safety Flares	1,000	
	Identification Materials	5,000	
	K-9 Dog Food	1,200	
	K-9 Maintenance Supplies	1,500	
	Parking Tickets	750	
	General Office Supplies	3,000	
	Printed Forms	3,000	
	Special Response Team (SRT)	1,000	
	Training Supplies	2,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	7,500	
	Electronic Control Devices	3,750	
	Portable Radio Batteries	2,500	
	Pepper Spray Replacement	500	
	Defensive Tactics Supplies	500	63,350
A.3120.0465	Equipment < \$5,000		
	Computer Equipment	5,000	
	Laser Copier	800	5,800
	Total Operating Expenses		<u>\$ 863,592</u>
Fringe Benefits			
A.3120.0810	New York State Employees' Retirement System	\$	12,618
A.3120.0820	New York State Police/Fire Retirement System		1,152,395
A.3120.0830	Social Security		350,975
A.3120.0840	Workers' Compensation		80,000
A.3120.0850	Health Insurance		780,813
	Total Fringe Benefits	\$	<u>2,376,801</u>
TOTAL BUDGET		\$	<u>7,941,795</u>

A3120 – Police Department

Fiscal Year 2014-15
Equipment



Vehicle Replacement (3) - \$103,500

To effectively maintain the department's fleet in a cost effective manner, three high mileage marked patrol cars will be replaced. The NYS contract bid process will be utilized to get the best pricing.



Criminal Investigations Division - Unmarked car \$10,000

The department is requesting to buyout the last of the four leased unmarked cars used by its Criminal Investigations Unit. The unmarked vehicles are not driven as much as the patrol vehicles and do not have to be replaced as often.



Fiscal Year: 2014-15
Department: Fire Department
Account Code: A3410
Function: Public Safety



Description: The City of Watertown Fire Department provides emergency and educational services for the citizens of Watertown and the larger regional area. These essential services includes: Fire Safety Education, Fire Suppression and Investigation, non-transport first response emergency medical care, Hazardous Materials and Technical Rescue services. The demand for services continues to increase with a total of 4, 149 responses in 2013. These include 233 fire incidents (37 residential structures, 56 other structures, and 140 fire situations of various nature), 2,464 emergency medical calls and 308 calls within thirty-six hours during the December Ice Storm. In 2013, there were 13 occasions where the department responded to mutual aid and 4 instances of mutual aid being provided to the City.

2013-14 Accomplishments:

- ✓ Applied for and received funds for both a FEMA Assistance to Firefighters Grant as well as a NYS Technical Rescue Grant. Completed purchases for equipment that included pagers, supply hose, fire attack hose and a hose recovery system with FY 12 AFG monies.
- ✓ Developed a pre-incident plan process in collaboration with the City Manager and department staff.
- ✓ Established a full time Fire Educator position which reached out to both business and citizens groups providing lectures to 3,210 people, fire extinguisher demonstration to 455; the fire safety trailer was visited by 2,572 persons and 2,036 people toured City fire stations.
- ✓ Renewed working relationship with Jefferson County to provide hazardous materials response for our regional area. The department was tasked with responsibilities of inventories and equipment purchase recommendations.
- ✓ Continued to offer a refresher program to the department's Emergency Medical Technicians and 63 personnel successfully passed the skill performance and written testing.

2014-15 Goals and Objectives:

- Continue to seek grant funding for safety equipment, support operations, training, hazard prevention, and building weatherization.
- Close out FY 11 and 12 NYS Division of Homeland Security Technical Rescue Grants.
- Provide training to department EMTs through skill performance.
- Continue to expand fire education efforts to more seniors and citizens with functional needs.
- Compile a specification for acquiring new fire apparatus pumper for the capital budget.
- Continue pre-incident planning process for increased safety and efficiency for responses.
- Perform a risk assessment of the community based on an accredited model to identify threats, hazards and the required services needed to maintain a safe community.

City of Watertown

Fiscal Year: 2014-15

Department: Fire

Account Code: A3410

Function: Public Safety

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 168,234	\$ 169,691	\$ 170,101	\$ 170,101
120 Clerical	33,064	33,570	33,570	34,466
130 Wages	4,535,124	4,508,072	4,520,889	4,519,012
140 Temporary	-	-	-	-
150 Overtime	246,979	217,318	329,000	374,562
155 Holiday Pay	183,742	186,518	191,138	189,989
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	16,503	8,557	15,000	12,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	15,300	16,500	18,900	18,900
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 5,198,946</u>	<u>\$ 5,140,226</u>	<u>\$ 5,278,598</u>	<u>\$ 5,319,530</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other Equipment	7,980	10,275	11,225	-
Total Equipment	<u>\$ 7,980</u>	<u>\$ 10,275</u>	<u>\$ 11,225</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 44,937	\$ 47,305	\$ 46,325	\$ 37,825
420 Insurance	5,248	21,799	14,655	18,936
430 Contracted Services	45,988	78,709	61,680	60,180
440 Fees Non Employees	9,556	4,311	6,400	6,640
450 Miscellaneous	37,667	16,267	35,050	29,050
455 Vehicle Expenses	123,750	127,148	129,480	135,895
460 Materials and Supplies	22,970	23,133	32,000	32,000
465 Equipment < \$5,000	65,231	85,190	145,248	88,661
Total Operating Expenses	<u>\$ 355,347</u>	<u>\$ 403,862</u>	<u>\$ 470,838</u>	<u>\$ 409,187</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 5,219	\$ 5,960	\$ 7,184	\$ 6,824
820 NYS Police/Fire Retirement System	1,337,516	1,491,081	1,751,418	1,641,845
830 Social Security	379,090	374,688	403,807	406,938
840 Workers' Compensation	121,716	75,516	80,000	60,000
850 Health Insurance	894,664	924,823	946,947	988,302
Total Fringe Benefits	<u>\$ 2,738,205</u>	<u>\$ 2,872,068</u>	<u>\$ 3,189,356</u>	<u>\$ 3,103,909</u>
Department Total	<u><u>\$ 8,300,478</u></u>	<u><u>\$ 8,426,431</u></u>	<u><u>\$ 8,950,017</u></u>	<u><u>\$ 8,832,626</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Fire

Account Code: A3410

Function: Public Safety

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.3410.0110	Salaries		
	Fire Chief	\$ 88,432	
	Deputy Fire Chief	<u>81,669</u>	\$ 170,101
A.3410.0120	Clerical		
	Secretary		34,466
A.3410.0130	Wages		
	Battalion Fire Chief (5)	392,458	
	Fire Captain (20)	1,303,519	
	Fire Captain (Code Enforcement)	65,781	
	Firefighter (49)	2,687,569	
	Firefighter (Code Enforcement)	56,685	
	Out of rank	<u>13,000</u>	4,519,012
A.3410.0150	Overtime		
	Overtime	310,331	
	Overtime for Training (USAR grant funded) *	54,331	
	Overtime (Code Enforcement)	<u>9,900</u>	374,562
A.3410.0155	Holiday Pay	184,852	
	Holiday Pay (Code Enforcement)	<u>5,137</u>	189,989
A.3410.0175	Health Insurance Buyout		12,500
A.3410.0190	EMT Incentive		<u>18,900</u>
	Total Personal Services		<u>\$ 5,319,530</u>
Operating Expenses			
A.3410.0410	Utilities		
	Telephone	13,600	
	Westelcom	5,125	
	Gas	7,500	
	Water and Sewer	6,600	
	Electric	<u>5,000</u>	\$ 37,825
A.3410.0420	Insurance		18,936
A.3410.0430	Contracted Services		
	Testing Fire Apparatus	6,180	
	Printing, Copy Machine Service	4,500	
	Tools, Equipment, & Repairs	7,000	
	Fire Alarm Monitoring	1,100	
	Miscellaneous Bldg. Repairs	6,000	
	Electric, Plumbing/HVAC Repairs	6,000	
	Radio Repair & Service	9,500	
	Fit testing machine rental	1,000	
	Testing/Repair SCBA Equipment	5,500	
	Hardware/Software Maintenance	10,000	
	Generator Service	900	
	SCBA Compressor Maintenance	<u>2,500</u>	60,180

City of Watertown

Fiscal Year: 2014-15

Department: Fire

Account Code: A3410

Function: Public Safety

		<u>FY 2014-15 Budget</u>	
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing	6,400	
	Physicals, OSHA Testing (Code Enforcement)	240	6,640
A.3410.0450	Miscellaneous		
	Dues, Memberships	1,000	
	Arson Seminars (Fire/Police)	800	
	Technical Rescue Training	3,000	
	Tuition	10,000	
	Books & Publications	1,500	
	Shipping	750	
	Travel Reimbursement	5,000	
	Misc. Academy Training	2,000	
	Hats, Badges, Clothing	5,000	29,050
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	48,000	
	Code Vehicle Maintenance and Fuel	-	
	DPW Charges, Gas, Oil	25,000	
	Automobile Parts, Repairs	12,500	
	Diesel Fuel & Additive	36,000	
	Insurance	12,895	
	Insurance (Code Vehicles)	1,500	135,895
A.3410.0460	Materials and Supplies		
	Office Supplies	1,800	
	Maintenance and Cleaning Supplies	18,000	
	Training Supplies	1,700	
	Chemicals for Extinguishers	800	
	Medical Supplies	2,900	
	Foam	800	
	Air Filters HVAC Units	500	
	FPB Publications/Supplies	5,500	32,000
A.3410.0465	Equipment < \$5,000		
	Turnout Gear (20)	51,000	
	USAR grant equip.(radios, harnesses, helmets, lights, etc.)	6,750	
	FEMA grant application for smoke/carbon monoxide detectors, audiovisual equipment and training videos (local match)	3,661	
	Boots	2,500	
	Gloves, Face Pieces, Hoods	3,500	
	Fire Helmets (6)	2,250	
	Life Rope, Hose, Nozzles, Ropes	5,000	
	SCBA Cylinders	3,000	
	Rescue Truck Equipment	2,000	

City of Watertown

Fiscal Year: 2014-15

Department: Fire

Account Code: A3410

Function: Public Safety

	<u>FY 2014-15 Budget</u>	
Technical Rescue Equipment	2,000	
Hazardous Monitoring Equipment	3,000	
Pumper Tools	2,000	
Truck Tools	2,000	88,661
Total Operating Expenses		<u>\$ 409,187</u>

Fringe Benefits

A.3410.0810	New York State Employees' Retirement System	\$ 6,824
A.3410.0820	New York State Police/Fire Retirement System	1,641,845
A.3410.0830	Social Security	406,938
A.3410.0840	Workers' Compensation	60,000
A.3410.0850	Health Insurance	<u>988,302</u>
	Total Fringe Benefits	<u>\$ 3,103,909</u>

TOTAL BUDGET

#REF!

* FY '11 USAR grant funding \$16,372 of overtime costs

* FY '12 USAR grant funding \$37,959 of overtime costs

Fiscal Year: 2014-15
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: Control of Animals is provided to enforce the City Code, answer animal complaints, control stray dogs, handle animal bites and dispose of unclaimed and/or dead animals. The general objectives of Animal Control are to enforce the City Dog Control ordinance, the Agricultural Market Law and provide a shelter. Residents are advised of animal control and licensing requirements for dogs. The City also works with the Jefferson County Public Health Department on rabies control and animal bites. Effective April 1, 1999, the City contracted with Jefferson County to provide Animal Control services.

2013-14 Accomplishments

- ✓ Continued negotiations with County Administration regarding a successor agreement to the existing dog control agreement.
- ✓ Conducted a crow dispersal program using a private contractor.

2014-15 Goals and Objectives:

- Finalize a successor Dog Control Agreement between the City and Jefferson County.
- Continue to evaluate cost-effective options to mitigate the winter crow roost within the City limits.

City of Watertown

Fiscal Year: 2014-15
Department: Animal Control
Account Code: A3510
Function: Public Safety

Budget Summary	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	3,719	94,344	93,651	96,335
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 3,719	\$ 94,344	\$ 93,651	\$ 96,335
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 171	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 171	\$ -	\$ -	\$ -
Department Total	\$ 3,890	\$ 94,344	\$ 93,651	\$ 96,335

City of Watertown

Fiscal Year: 2014-15
Department: Animal Control
Account Code: A3510
Function: Public Safety

FY 2014-15 Budget

Operating Expenses

A.3510.0430	Contracted Services		
	Dog Control Services	\$ 91,500	
	Crow Dispersal	<u>4,835</u>	<u>\$ 96,335</u>
	Total Operating Expenses		<u>\$ 96,335</u>
	TOTAL BUDGET		<u>\$ 96,335</u>

Fiscal Year: 2014-15
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Description: The Bureau of Code Enforcement follows and enforces local and State regulations pertaining to life safety and the general welfare of the public. Staff consists of the Supervisor, two officers, two fire personnel and one aide. This department works continually with all City departments, as well as County and State agencies and private organizations in the interest of health, safety and the general progress of quality of life in the City of Watertown. There were 695 building permits issued last year, ranging from fences, plumbing, and minor repairs to new construction, having an approximate construction value of \$42,961,043. Additionally, this office processed 48 sign and 142 heating permits, 20 certificates of occupancy, and 45 certificates of compliance, generating permit revenue of \$70,781. This office fielded and investigated over 1,145 complaints throughout the City concerning a range of issues, each requiring inspection to ensure validity, follow-up, and closure.

2013-14 Accomplishments:

- ✓ Finalized the inspection process of the following projects:
 - Thompson Park Aviary removal and Pavilion project
 - 1308 Washington St. – Topps and Yo-Johnnys
 - 146 Arsenal St. – Stream Expansion & Tenant Spaces
 - Creekwood Ph. I
 - Samaritan Keep Home – Retrofitted Sprinkler System
 - Samaritan Medical Center (Various Projects)
 - 161 Public Assembly Inspections on an annual basis
- ✓ Worked on blight removal through the NYS Property Maintenance Code. Properties demolished and slated for demolition include:
 - City Slated Demos:
 - 424 Vanduzee St. – Emergency Demo-Collapsed Warehouse
 - Privately Owned Demos:
 - 160 Main Ave. – Entire Structure
 - 755 Morrison St. – Entire Structure
 - 707 Pearl St. – Demo Foundry & Core Bldg.
 - 612 Swan St.(Bakery)- Entire Structure
- ✓ Worked with property owners on various construction/remodeling projects.

2014-15 Goals and Objectives:

- Continue the inspection process of the following projects:
 - Mobil-Express Mart-1268 Arsenal St.
 - COR Project – 218 Stone St.
 - Residence Hall – 775 Rand Dr.
 - Samaritan Medical Center (various)
 - Crystal Restaurant – 81 Public Sq.
 - Creekwood Ph. II
 - Woolworth Bldg. – 11 Public Sq.
 - Urban Mission – 247 Factory St.
 - Masonic Hall – 242 Washington St.
 - 217 Washington St. renovation
- Continue blight removal through the NYS Property Maintenance Code to include 718 Superior Street, 158 Academy Street and 233-35 Sterling Street.
- Work with property owners on various construction/remodeling projects.
- Perform inspections required by NYSBC.

City of Watertown

Fiscal Year: 2014-15
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 63,815	\$ 63,502	\$ 63,310	\$ 63,610
120 Clerical	40,670	41,305	41,305	41,305
130 Wages	106,629	107,456	104,937	104,937
140 Temporary	234	329	-	-
150 Overtime	1,018	3,556	2,000	1,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	7,718	5,032	-	-
175 Health Insurance Buyout	1,500	1,500	1,500	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 221,584</u>	<u>\$ 222,680</u>	<u>\$ 213,052</u>	<u>\$ 212,552</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,070	\$ 681	\$ 1,200	\$ 1,200
420 Insurance	112	-	-	-
430 Contracted Services	44,345	159,365	61,408	81,408
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,217	4,917	10,600	10,600
455 Vehicle Expenses	5,823	4,707	9,005	13,803
460 Materials and Supplies	1,343	998	1,500	1,000
465 Equipment < \$5,000	33	1,038	600	600
Total Operating Expenses	<u>\$ 55,943</u>	<u>\$ 171,706</u>	<u>\$ 84,313</u>	<u>\$ 108,611</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 33,685	\$ 40,370	\$ 45,592	\$ 42,005
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	16,274	16,283	16,299	16,230
840 Workers' Compensation	-	-	-	-
850 Health Insurance	41,454	39,420	41,102	41,100
Total Fringe Benefits	<u>\$ 91,413</u>	<u>\$ 96,073</u>	<u>\$ 102,993</u>	<u>\$ 99,335</u>
Department Total	<u>\$ 368,940</u>	<u>\$ 490,459</u>	<u>\$ 400,358</u>	<u>\$ 420,498</u>

City of Watertown

Fiscal Year: 2014-15
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	63,610
	Clerical		
	Code Enforcement Aide		41,305
A.3620.0130	Wages		
	Sr. Code Enforcement Officer	54,360	
	Code Enforcement Officer	<u>50,577</u>	104,937
A3620.0150	Overtime		1,200
A3620.0175	Health Insurance Buyout		<u>1,500</u>
	Total Personal Services	\$	<u>212,552</u>
Operating Expenses			
A.3620.0410	Utilities		
	Cell Phones	\$	1,200
A3620.0430	Contracted Services		
	Health Officer	1,500	
	Printing	700	
	Blight Removal/Demolitions	70,000	
	Fence Rental	3,700	
	Title Searches	1,000	
	Copier Maintenance	4,308	
	Tire Disposal	<u>200</u>	81,408
A.3620.0450	Miscellaneous		
	Travel and Training	7,200	
	NFPA Software License	1,900	
	Dues	300	
	Safety Gear/Supplies	<u>1,200</u>	10,600
A.3620.0455	Vehicle Expenses		
	Gasoline	6,000	
	Insurance	3,303	
	Maintenance	<u>4,500</u>	13,803
A.3620.0460	Materials and Supplies		
	Property Securing Materials		1,000
A.3620.0465	Equipment < \$5,000		
	Small Tools		<u>600</u>
	Total Operating Expenses	\$	<u>108,611</u>
Fringe Benefits			
A.3620.0810	New York State Employees' Retirement System	\$	42,005
A.3620.0830	Social Security		16,230
A.3620.0850	Health Insurance		<u>41,100</u>
	Total Fringe Benefits	\$	<u>99,335</u>
	TOTAL BUDGET	\$	<u>420,498</u>

Fiscal Year: 2014-15
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Description: This is an eight-month account, having a total of 8 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. This unit is responsible for the maintenance and upkeep of the pavilions and public restrooms located within the J.B. Wise parking lot, the Marble Street Park and the Veterans' Memorial Walkway. Grounds maintenance performed by this unit consists of mowing, trash disposal, trimming and weeding of abandoned parcels acquired from tax sale deeds, the City's 78 acre landfill and all downtown parks and walkways. This crew is also responsible for the maintenance of over 3,000 street trees and 1,600 park trees located throughout the City of Watertown. Maintenance responsibilities include the annual pruning of over 1,000 small diameter trees, the removal and trimming of larger diameter trees and the planting, mulching and watering of 185 trees each spring. In addition to this maintenance work, the crew performs numerous other tasks, ranging from fountain maintenance, to the placement of the downtown area holiday decorations, to establishing traffic control for various community events. In 2013, this division responded to 162 Code Enforcement orders ranging from mowing yards, to shoveling sidewalks, to private tree removal, to board up windows and doors, removing infested/ contaminated/ unsanitary personal affects, refuse and debris from private homes.

2013-14 Accomplishments:

- ✓ Facilitated the City's Urban Forestry Plan by planting or supporting the planting of 192 new street trees, by removing 26 ice storm damaged trees, by pruning 500 ice storm damaged trees, and by pruning and removing various trees throughout the course of the year.
- ✓ Support the Factory Street reconstruction project by targeted tree and brush removal along project right of way.
- ✓ Established a maintenance program and schedule for the upkeep of the public restrooms at the Marble Street Park.
- ✓ Initiated the initial/first pass Ice Storm Debris Cleanup operation concentrating on opening the roadways, sidewalks and public parking lots and small park areas.

2014-15 Goals and Objectives:

- Support the City's Urban Forestry Plan with the implementation of the Emerald Ash Borer Management Plan.
- Assist professional conservator in conducting the maintenance treatment program for the Roswell P. Flower Monument.
- Assist the sewer crew in the removal of trees and clearing of brush from the north side trunk sewer right-of-way.
- Continue with scheduled Ice Storm Debris Cleanup operations as we address our right of ways and easements as well as our larger parks and out department facilities.
- Initiate an MS4 related Best Management Practice (BMP) program addressing the clearing & grubbing of encroaching brush and downed trees along Kelsey creek to ensure proper flow of the streambed.

City of Watertown

Fiscal Year: 2014-15

Department: Buildings and Grounds Maintenance

Account Code: A5010

Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 32,080	\$ 41,872	\$ 41,872
120 Clerical	-	-	-	-
130 Wages	158,301	126,822	154,806	152,114
140 Temporary	67,546	37,373	58,000	55,000
150 Overtime	8,060	8,723	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	161	614	-	-
175 Health Insurance Buyout	2,800	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 236,868</u>	<u>\$ 208,412</u>	<u>\$ 265,478</u>	<u>\$ 259,786</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 24,790	\$ -	\$ -
250 Other	-	13,348	22,000	48,000
Total Equipment	<u>\$ -</u>	<u>\$ 38,138</u>	<u>\$ 22,000</u>	<u>\$ 48,000</u>
Operating Expenses				
410 Utilities	\$ 3,267	\$ 3,147	\$ 6,380	\$ 6,777
420 Insurance	1,962	387	240	2,243
430 Contracted Services	5,848	13,664	18,928	46,328
440 Fees Non Employees	1,688	1,466	3,600	3,600
450 Miscellaneous	1,673	5,829	6,250	6,250
455 Vehicle Expenses	76,889	59,007	64,950	63,793
460 Materials and Supplies	40,759	30,567	44,600	41,500
465 Equipment < \$5,000	4,291	18,622	8,050	4,600
Total Operating Expenses	<u>\$ 136,377</u>	<u>\$ 132,689</u>	<u>\$ 152,998</u>	<u>\$ 175,091</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 45,452	\$ 33,104	\$ 55,889	\$ 49,120
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	17,709	15,528	20,307	19,874
840 Workers' Compensation	19,530	22,805	20,000	20,000
850 Health Insurance	45,714	44,699	30,869	39,375
Total Fringe Benefits	<u>\$ 128,405</u>	<u>\$ 116,136</u>	<u>\$ 127,065</u>	<u>\$ 128,369</u>
Department Total	<u>\$ 501,650</u>	<u>\$ 495,375</u>	<u>\$ 567,541</u>	<u>\$ 611,246</u>

City of Watertown

Fiscal Year: 2014-15
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

FY 2014-15 Budget

Personal Services

A.5010.0110	Salaries		
	Street/Sewer Maintenance Supervisor **	\$	41,872
A.5010.0130	Wages		
	Crew Chief (1) *	\$	28,222
	Motor Equipment Operator (1) *		24,645
	Municipal Worker I (4) *		75,565
	Tree Trimmer (1) *		23,682
			<u>152,114</u>
A.5010.0140	Temporary		55,000
A.5010.0150	Overtime		8,000
A.5010.0175	Health Insurance Buyout		2,800
	Total Personal Services	\$	<u>259,786</u>

Equipment

A.5010.0250	Other Equipment		
	Compact tractor w/loader, blower, accessories	\$	35,000
	Bobcat Broom Attachment		5,200
	Dump Trailer 6' x 10'		7,800
			<u>\$ 48,000</u>
	Total Equipment	\$	<u>48,000</u>

Operating Expenses

A.5010.0410	Utilities		
	Water/Sewer	\$	1,455
	Monument , Flag & Sign Lighting		1,150
	Clinton & Marble St Park Lighting		700
	Telephone / Alarm Panels		3,200
	Verizon Cell Phone		160
	Sprint for GPS		112
			<u>6,777</u>
A.5010.0420	Insurance		2,243
A.5010.0430	Contracted Services		
	GPS Tracking		208
	Annual Alarm Monitoring		720
	Material Disposal		1,500
	Repairs/Maintenance on Equipment		1,500
	Misc. B&G Maintenance		1,400
	Cleaning of Flower Monument		10,000
	Private Property Cleanup		5,000
	Tree Inventory *		25,000
	Misc.Equipment Rental		1,000
			<u>46,328</u>

City of Watertown

Fiscal Year: 2014-15

Department: Buildings and Grounds Maintenance

Account Code: A5010

Function: Transportation

		<u>FY 2014-15 Budget</u>	
A.5010.0440	Fees - Non Employee		
	Employee Testing	1,600	
	Employee Vaccinations	2,000	3,600
A.5010.0450	Miscellaneous		
	Safety Shoes/Jackets/ Related Equipt.	2,700	
	Tree Trimmer Training Certification (2)	300	
	Arborist Training (1)	1,800	
	Pesticide Recertification	450	
	Safety Training/Seminars /PESH	1,000	6,250
A.5010.0455	Vehicle Expenses		
	Insurance	8,476	
	Vehicle Maintenance & Repairs	24,000	
	Routine Preventive Maintenance	1,200	
	Bucket Truck Cert and Bushing Repair	4,500	
	Gas and Diesel Fuel	25,617	63,793
A.5010.0460	Materials and Supplies		
	Waferboard Codes Orders	1,000	
	Restroom Supplies (x 3)	6,000	
	Restroom Fixtures (Veteran's)	2,000	
	Top Soil, Crusher Run etc.	5,000	
	Ropes and Related Equipment	1,000	
	Annual Tree Replacement Program ***	15,000	
	Replacement Parts/Supplies for Mowers, Trimmers, Chainsaws etc.	3,500	
	Park Furniture Repairs	1,200	
	Flowers, Bulbs, Mulch	1,800	
	Small Hand Tools	2,000	
	Dogi-Pot Pet Station Supplies	1,000	
	Miscellaneous Supplies	2,000	41,500
A.5010.0465	Equipment < \$5,000		
	Chainsaw	600	
	Weedwackers (4)	1,300	
	Bobcat Grapple Attachment	2,700	4,600
	Total Operating Expenses		<u>\$ 175,091</u>

City of Watertown

Fiscal Year: 2014-15
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

FY 2014-15 Budget

Fringe Benefits

A.5010.0810	New York State Employees' Retirement System	49,120
A.5010.0830	Social Security	19,874
A.5010.0840	Workers Compensation	20,000
A.5010.0850	Health Insurance	<u>39,375</u>
	Total Fringe Benefits	<u>\$ 128,369</u>
	TOTAL BUDGET	<u>\$ 611,246</u>

* Tree inventory expenditure is dependent on receiving grant from NYS Department of Environmental Conservation's Urban and Community Forestry Grant Program

A5010 – Buildings & Grounds Maintenance



Fiscal Year 2014-15
Equipment

Compact Tractor with Loader, Mower, Blower and Salt Spreader \$35,000

Vehicle 1-009 is a 2006 KUBOTA B3030 four wheel drive 30 hp compact tractor that is equipped with an all season cab, under body 60” mower deck, snow thrower, material spreader, and a small front loader bucket. The machine also is used to power a “brush hog”. It is a machine that is used year around for mowing City maintained properties in the summer to clearing snow in the winter to correcting City code violations for tall grass or non-shoveled walks. Due to its compact size it is used during the City tree planting exercise for back filling around the trees due to its ability to maneuver in tight congested areas. It will be replaced by a like size and equipped machine. The present machine will be “traded in” towards the purchase of the new unit.



Bobcat Broom Attachment (1-088) \$5,200

This is a request for the purchase of a bobcat broom attachment for Toolcat (1-088) and may be used on other City-owned skid steer loaders. In winter months crews use the attachment to clear snow from walks and crosswalks in the Downtown Business area. During summer months the attachment will be used to clean debris from walks and roads.



A5010 – Buildings & Grounds Maintenance

Fiscal Year 2014-15
Equipment



Dump Trailer (6' x 10')

\$7,800

This is a request to purchase a (6' x 10') dump trailer to replace (1-150) a home made trailer that is being used during summer months by buildings & grounds crew to haul mulch for tree planting and maintenance of previously planted trees.



Fiscal Year: 2014-15
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Description: This is an eight-month account within the Department of Public Works having a total of 14 budgeted full time employees responsible for in-house maintenance, overlay and rebuilding of 100 miles of accepted City streets, all associated concrete curbing and sidewalk/crosswalk construction as well as the demolition of unsafe structures on properties acquired by the City. Funding for street maintenance and repair is primarily provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT. Capital Project CHIPS funding for this fiscal year is expected to be approximately \$450,000. This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. An average of 1,800 miles of travel ways are swept annually.

2013-14 Accomplishments:

- ✓ Construct and pave 2,100' of trail at Thompson Park in conjunction with Watertown Rotary.
- ✓ Completed site work and installation of 3 bus shelters at East Main St, Gaffney Drive and Arsenal Street. Installed pad at East Hills in November 2013.
- ✓ Installed cave gate at Veterans Memorial Walkway for Rochester based spelunker club to gain access to City's network of caves.
- ✓ Placed 2,456-lf of concrete pin-on curbing for the Jefferson County Highway Department in the Village of Antwerp.
- ✓ Paved ±4,700-lf of roadway and placed ±7,700-lf of concrete pin-on curbing.

2014-15 Goals and Objectives:

- Develop a GIS-based asset management protocol for identifying and inspecting handicap accessible ramps for compliance with the Americans with Disabilities Act (ADA).
- Continue with City wide Bus Shelter installations.
- Continue Street Paving and Pin-On Curb Construction Program as detailed in our Capital Budget Schedule.

City of Watertown

Fiscal Year: 2014-15
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 49,253	\$ 41,872	\$ 41,872
120 Clerical	-	-	-	-
130 Wages	271,027	269,324	296,490	315,790
140 Temporary	6,815	-	7,000	7,000
150 Overtime	3,956	6,566	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	121	-	-	-
175 Health Insurance Buyout	-	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 281,919</u>	<u>\$ 327,943</u>	<u>\$ 354,162</u>	<u>\$ 373,462</u>
Equipment				
230 Motor Vehicle	\$ 24,587	\$ 10,699	\$ -	\$ 27,500
250 Other	8,886	42,507	22,300	47,500
Total Equipment	<u>\$ 33,473</u>	<u>\$ 53,206</u>	<u>\$ 22,300</u>	<u>\$ 75,000</u>
Operating Expenses				
410 Utilities	\$ 980	\$ 1,235	\$ 948	\$ 1,076
420 Insurance	4,908	7,337	7,395	4,596
430 Contracted Services	689	4,870	30,958	24,958
440 Fees Non Employees	692	886	400	900
450 Miscellaneous	1,552	2,993	3,750	3,775
455 Vehicle Expenses	124,847	139,517	145,540	129,755
460 Materials and Supplies	78,884	32,076	71,000	91,000
465 Equipment < \$5,000	4,131	3,742	850	900
Total Operating Expenses	<u>\$ 216,683</u>	<u>\$ 192,656</u>	<u>\$ 260,841</u>	<u>\$ 256,960</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 52,015	\$ 68,309	\$ 75,593	\$ 70,728
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,709	24,132	27,094	28,569
840 Workers' Compensation	27,752	44,398	30,000	118,000
850 Health Insurance	72,087	81,721	85,150	98,960
Total Fringe Benefits	<u>\$ 172,563</u>	<u>\$ 218,560</u>	<u>\$ 217,837</u>	<u>\$ 316,257</u>
Department Total	<u>\$ 704,638</u>	<u>\$ 792,365</u>	<u>\$ 855,140</u>	<u>\$ 1,021,679</u>

City of Watertown
Fiscal Year: 2014-15
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

FY 2014-15 Budget

Personal Services

A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor*	\$	41,872
A.5110.0130	Wages		
	Crew Chief (3) *	\$	82,100
	Heavy Equipment Oper (2)*		56,444
	Motor Equipment Oper (6)*		142,642
	Municipal Worker I (2)*		34,604
			<u>315,790</u>
A.5110.0140	Temporary		7,000
A.5110.0150	Overtime		6,000
A.5110.0175	Health Insurance Buyout		2,800
	Total Personal Services	\$	<u>373,462</u>

Equipment

A.5110.0230	Vehicles		
	Supervisor's Pickup Truck	\$	27,500
A.5110.0250	Other Equipment		
	Skid steer loader	\$	32,000
	Trailer Mounted Asphalt Distributor **		15,500
			<u>47,500</u>
	Total Equipment	\$	<u>75,000</u>

Operating Expenses

A.5110.0410	Utilities		
	Sprint For GPS	\$	240
	Verizon Cell Phone		136
	Veterans' Memorial Walkway Lights		700
			<u>1,076</u>
A.5110.0420	Insurance		4,596
A.5110.0430	Contracted Services		
	GPS Tracking		208
	Bridge Inspection/Repair Materials		7,500
	Material Disposal		4,000
	Miscellaneous Equipment Repairs		2,000
	Mechanical Sweeper Rental		10,000
	Outside Equipment Rentals		1,250
			<u>24,958</u>
A.5110.0440	Fees, Non-Employee		
	Employee Testing		900
A.5110.0450	Miscellaneous		
	Membership Dues		75
	Safety Shoes, Apparel & Related Materials		2,700
	Training/PESH		1,000
			<u>3,775</u>

City of Watertown
Fiscal Year: 2014-15
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

FY 2014-15 Budget

A.5110.0455	Vehicle Expenses		
	Maintenance & Repairs	45,000	
	Routine Preventive Maintenance	5,000	
	Loader (1-76) Tires (4)	-	
	Gas & Diesel Fuel	52,907	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Insurance	<u>15,348</u>	129,755
A.5110.0460	Materials and Supplies		
	Small Tools	3,500	
	Blacktop & Related Materials - road patch only	42,000	
	Top Soil,Crusher Run, etc.	11,000	
	Ready-mix Concrete	12,000	
	Materials for Concrete Forms	2,000	
	Milling Machine Bits	1,000	
	ADA Truncated Sidewalk Domes	10,000	
	Concrete Sealant	1,500	
	Roadsaver Sealant (Crack Sealer)	5,000	
	Miscellaneous Supplies	<u>3,000</u>	91,000
A.5110.0465	Equipment < \$5,000		
	Cold Water Pressure Washer		<u>900</u>
	Total Operating Expenses		<u>\$ 256,960</u>
Fringe Benefits			
A.5110.0810	New York State Employees' Retirement System	\$ 70,728	
A.5110.0830	Social Security	28,569	
A.5110.0840	Workers Compensation	118,000	
A.5110.0850	Health Insurance	98,960	
	Total Fringe Benefits	<u>\$ 316,257</u>	
	TOTAL BUDGET		<u><u>\$ 1,021,679</u></u>

* A5142 33%
 ** CHIPs funded

A5110 – Maintenance of Roads

Fiscal Year 2014-15
Equipment



Supervisor’s Pickup Truck 1-036

\$27,500

Vehicle 1-036 is a 2000 S10 extended cab 4x4 pickup truck assigned to the Supervisor of road maintenance. The truck has extensive corrosion and deterioration to the body, floors, and sub-structure and has had some minor body repair work in the past. The truck has 93,000 miles. The truck will be replaced by a one half ton pickup. The truck will be purchased from the NYSOGS or other municipal procurement contract. The present truck will be sold through the City’s excess vehicle auction.



Trailer-mounted Asphalt Distributor

\$15,500

This is a request to purchase a trailer-mounted asphalt distributor that will be used to apply tack coat in advance of pavement overlay and patching activities. Purchase of this equipment will minimize scheduling delays caused by the limited availability of contractors equipped to apply this material.



A5110 – Maintenance of Roads

Fiscal Year 2014-15
Equipment



Skid Steer Loader 1-093

\$32,000

Vehicle 1-093 is a 1995 BOBCAT Model 753 skid steer loader. The machine is used for road maintenance, snow removal and other maintenance tasks. In addition to the standard bucket this unit powers a stump grinder, hydraulic breaker for removing curbing and a snow blower in the winter. It will be replaced by a slightly larger machine with a greater hydraulic oil flow capacity to operate the attachments more efficiently. Skid steer loaders are available on NYSOGS contract. This machine will be traded in towards the purchase of the replacement unit.



Fiscal Year: 2014-15
Department: Snow Removal
Account Code: A5142
Function: Transportation



Description: The thirty-eight (38) employees in this account within the Department of Public Works are responsible for the seasonal sanding, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 1 sander, 4 sander/plow combination units, 7 full sized plows, (1 equipped with sander unit), 2 rotary blowers, 6 utility plows (1 with sander unit), 3 skid-steer loaders, 1 multi-purpose unit and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 100 inches of snow per year whereas by comparison the previous 5-year average is 100.8 inches of snow per year. During the winter of 2013-2014 approximately 202 inches of snow fell, as compared to approximately 81 inches received during the 2012-2013 season.

2013-14 Accomplishments:

- ✓ Accepted delivery of new “dump truck/sander plow (1-45)”. Began to evaluation of the integral material spreader/urban plow assembly.
- ✓ Trained operators and repair technicians on updated salt spreader ground speed application control systems that were integrated with new vehicle purchases.
- ✓ Developed specifications and prepared purchase orders for the acquisition of a replacement “dump truck/sander plow” (1-33 and 1-45, both of which were 1987 International Dump Trucks) to be purchased from the New York State OGS Contract.
- ✓ Installed a reversible front plow assembly onto 1-97, 2007 International Dump Truck thereby converting it from a salt spreader/sander to a dedicated sander-plow.
- ✓ Retrofitted two existing salt spreaders/sanders (1-42 and 1-97) with self contained, liquid pre-wet systems.

2014-15 Goals and Objectives:

- Retrofit existing salt spreaders/sander (1-51) with self contained, liquid pre-wet system.
- Develop specifications for the purchase of a replacement “dump truck/sander plow” (1-41, 1987 International Dump Truck). An existing stainless steel material spreader will be utilized with the new unit
- Work with New York State Department of Transportation to negotiate a shared service agreement whereby we are able to utilize their salt storage and brine manufacturing facilities. This will result in eliminating the need for the City to build its own storage and manufacturing facility.

City of Watertown

Fiscal Year: 2014-15
Department: Snow Removal
Account Code: A5142
Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 42,418	\$ 41,247	\$ 41,248
120 Clerical	-	-	-	-
130 Wages	441,638	410,270	410,349	431,901
140 Temporary	-	-	-	-
150 Overtime	52,002	83,199	80,000	90,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	9,529	2,971	-	-
175 Health Insurance Buyout	5,600	-	8,400	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 508,769</u>	<u>\$ 538,858</u>	<u>\$ 539,996</u>	<u>\$ 563,149</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 35,000
250 Other	-	-	23,000	34,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 23,000</u>	<u>\$ 69,000</u>
Operating Expenses				
410 Utilities	\$ 4,883	\$ 5,302	\$ 4,330	\$ 4,472
420 Insurance	4,373	6,688	7,425	6,895
430 Contracted Services	4,635	15,841	24,528	21,882
440 Fees Non Employees	-	348	900	900
450 Miscellaneous	38	374	-	-
455 Vehicle Expenses	119,353	127,333	148,170	137,447
460 Materials and Supplies	112,498	171,465	193,200	198,200
465 Equipment < \$5,000	3,681	-	1,000	6,500
Total Operating Expenses	<u>\$ 249,461</u>	<u>\$ 327,351</u>	<u>\$ 379,553</u>	<u>\$ 376,296</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 87,461	\$ 97,407	\$ 111,745	\$ 106,683
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	37,679	39,962	41,313	43,085
840 Workers' Compensation	30,421	19,643	10,000	15,000
850 Health Insurance	105,592	115,367	114,688	132,932
Total Fringe Benefits	<u>\$ 261,153</u>	<u>\$ 272,379</u>	<u>\$ 277,746</u>	<u>\$ 297,700</u>
Department Total	<u>\$ 1,019,383</u>	<u>\$ 1,138,588</u>	<u>\$ 1,220,295</u>	<u>\$ 1,306,145</u>

City of Watertown

Fiscal Year: 2014-15
Department: Snow Removal
Account Code: A5142
Function: Transportation

FY 2014-15 Budget

Personal Services

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2)*		\$ 41,248
A.5142.0130	Wages **		
	Crew Chief (6)	\$ 83,523	
	Heavy Equip Oper (3)	42,047	
	Motor Equip Oper (12)	140,828	
	Sign Maintenance Worker (2)	24,738	
	Tree Trimmer (1)	11,665	
	Refuse/Recycle MEO (3)	34,455	
	Municipal Worker I (9)	83,041	
	Water Maintenance Mechanic	<u>11,604</u>	431,901
A.5142.0150	Overtime		90,000
A.5142.0175	Health Insurance Buyout		-
	Total Personal Services		<u>\$ 563,149</u>

Equipment

A.5142.0230	Vehicles		
	Pickup truck w/plow		\$ 35,000
A.5142.0250	Other Equipment		
	Spreader, back-up camera, computer controls		<u>34,000</u>
	Total Equipment		<u>\$ 69,000</u>

Operating Expenses

A.5142.0 410	Utilities		
	Sprint for GPS	\$ 528	
	Water/Fire Service	254	
	Gas/ Electric	2,000	
	Telephone	1,440	
	Verizon Cell Phone Service	<u>250</u>	\$ 4,472
A.5142.0420	Insurance		6,895
A.5142.0430	Contracted Services		
	GPS Tracking	572	
	Annual Fire Alarm Monitoring	360	
	Overhead Door Preventive Maintenance (4)	200	
	Heat System Annual Maint Inspection	250	
	Heat System Repair	250	
	Private Haulers for Snow Removal	20,000	
	Small Engine Repair	<u>250</u>	21,882

City of Watertown

Fiscal Year: 2014-15
Department: Snow Removal
Account Code: A5142
Function: Transportation

		<u>FY 2014-15 Budget</u>	
A.5142.0440	Fees Non- Employee		
	Post Accident Employee Testing		900
A.5142.0455	Vehicle Expenses		
	Plow Tires & Wheels	2,200	
	Service & Repair Pickup Truck Plows	3,500	
	Sander Chains (2)	2,000	
	Repair (2) Underbody Scrapers 1-15,1-17	5,000	
	Rotary Blower Maintenance	5,000	
	Equipment Maint. & Repair	50,000	
	Gas and Diesel Fuel	45,103	
	Preventive Maintenance	5,200	
	Insurance	<u>19,444</u>	137,447
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	175,000	
	Patching Materials	5,000	
	Top Soil for Margin Repairs	2,000	
	Cutting Edges & Bolts	10,000	
	Wing Braces, Slides, Trip Blocks	6,000	
	Miscellaneous Hand Tools/Supplies	<u>200</u>	198,200
A.5142.0465	Other Equipment < \$5,000		
	Snowblade 72" for Bobcat	1,500	
	12' Snow Wing Replacement (1-21)	4,000	
	GPS Tracking Units (x2)	<u>1,000</u>	6,500
	Total Operating Expenses		<u>\$ 376,296</u>
Fringe Benefits			
A.5142.0810	New York State Employees' Retirement System		\$ 106,683
A.5142.0830	Social Security		43,085
A.5142.0840	Workers Compensation		15,000
A.5142.0850	Health Insurance		<u>132,932</u>
	Total Fringe Benefits		<u>\$ 297,700</u>
TOTAL BUDGET			<u><u>\$ 1,306,145</u></u>

* (1) A5110 (67%) / A5142 (33%); (1) A5010 (67%) / A5142 (33%)

** 67%: A5010 (7), A5110 (13), A5186 (2), A8140 (6), A8160 (3), F8340 (1) or G8120 (5); 33% A5142

A5142 – Snow Removal

Fiscal Year 2014-15
Equipment



4 Wheel Drive Pick-up Truck with Plow Unit 1-029 \$35,000

Vehicle 1-029 is a 2002 Ford F350 one ton, four wheel drive pickup with a snow plow. The truck has in excess of 107,000 miles. It is used for snow removal on the many “dead end” streets where a large plow cannot fit. During the summer this unit is assigned to the Planning Department to support their tree watering program as a portable water tank and pump is setup in the truck. It also serves as the Departments fuel transfer truck that services the sidewalk program and any of the departments off road vehicles that need diesel fuel. The truck has excessive oil consumption. Both the under structure and the box have excessive corrosion. This unit will be replaced with a like unit and a stainless steel “V” snow plow. The replacement truck is available from the NYSOGS procurement plan. This vehicle will be disposed of through the City’s excess vehicle auction.



Salt Spreader with Wet System \$34,000

This request will allow the department to equip its 2010 Western star double wing snow plow (1-022) with a stainless steel material spreader, pre-wet system for the material, back up camera, computerized spreader control system, and all ancillary items to make the system operational. It will remove the past used weight ballast from the rear of the truck which will make the truck more multi-functional in the departments snow removal operation. This equipment is available on a municipal purchase contract.



Fiscal Year: 2014-15
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Description: This account covers costs associated with daily operation and maintenance of the City's hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Upstate Testing & Control which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from the plant within the limits imposed by the requirements of the FERC permit. During Fiscal Year 2012-2013, generation totaled 18,119,902 down from 19,208,676kwh during Fiscal Year 2011-2012.

2013-14 Accomplishments:

- ✓ Performed Toe Inspections on the Delano Island and the Diversion Dams.
- ✓ Installed new fiber optic line to hydro plant computer.
- ✓ Specified, bid, and acquired new trash rake.
- ✓ Updated computer SCADA system.

2014-15 Goals and Objectives:

- Maximize power generation output.
- Complete the installation of new trash rake.
- Perform needed repairs to the fore bay concrete deck.
- Replace all 12 plants to transformer wires.
- Continue systematic upgrade the PLC's and computer systems.

City of Watertown**Fiscal Year: 2014-15****Department: Hydroelectric Production****Account Code: A5184****Function: Home and Community Services**

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ 3,059	\$ 8,282	\$ 8,448	\$ 8,448
120 Clerical	-	-	-	-
130 Wages	-	5,697	8,315	8,701
140 Temporary	-	-	-	-
150 Overtime	-	18	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 3,059</u>	<u>\$ 13,997</u>	<u>\$ 16,763</u>	<u>\$ 17,149</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 855	\$ 882	\$ 1,050	\$ 1,400
420 Insurance	6,788	7,245	8,040	8,515
430 Contracted Services	293,682	265,328	392,900	288,900
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	116	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	91	-	-
465 Equipment < \$5,000	-	2,961	15,000	40,500
Total Operating Expenses	<u>\$ 301,325</u>	<u>\$ 276,623</u>	<u>\$ 416,990</u>	<u>\$ 339,315</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 41	\$ 2,615	\$ 2,797	\$ 2,587
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	228	1,031	1,282	1,312
840 Workers' Compensation	35,519	46,172	40,000	45,000
850 Health Insurance	414	3,065	4,110	4,110
Total Fringe Benefits	<u>\$ 36,202</u>	<u>\$ 52,883</u>	<u>\$ 48,189</u>	<u>\$ 53,009</u>
Department Total	<u><u>\$ 340,586</u></u>	<u><u>\$ 343,503</u></u>	<u><u>\$ 481,942</u></u>	<u><u>\$ 409,473</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.5184.0110	Salaries		
	Water Superintendent*	\$	8,448
A.5184.0130	Wages		
	SCADA Technician**		<u>8,701</u>
	Total Personal Services	\$	<u>17,149</u>
Operating Expenses			
A.5184.0410	Utilities		
	Telephone	\$	800
	Electric (Huntington Dam)	<u>600</u>	\$ 1,400
A.5184.0420	Insurance		8,515
A.5184.0430	Contracted Services		
	Operations & Maintenance	250,000	
	Additional Service & Parts	15,000	
	Repair Concrete Intake Deck	10,400	
	FERC License Fee	<u>13,500</u>	288,900
A.5184.0465	Equipment <\$5,000		
	Security Equipment	10,500	
	Spare Parts	10,000	
	Trash Rake Spare Parts	10,000	
	Spare Cards	<u>10,000</u>	40,500
	Total Operating Expenses		<u>\$ 339,315</u>
Fringe Benefits			
A.5184.0810	New York State Employees' Retirement System	\$	2,587
A.5184.0830	Social Security		1,312
A.5184.0840	Workers Compensation		45,000
A.5184.0850	Health Insurance		<u>4,110</u>
	Total Fringe Benefits	\$	<u>53,009</u>
	TOTAL BUDGET	<u>\$</u>	<u>409,473</u>

* 50% Water/ 40% Sewer/ 10% Hydro

**40% Water/40% Sewer/20% Hydro

Fiscal Year: 2014-15
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Description: This account within the Department of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 39 controlled intersections. This division consists of three IBEW employees; the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level II Traffic Signal Technician, two Line Workers II who are presently classified as Apprentice Lineman and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

2013-14 Accomplishments:

- ✓ Installed/replaced 800 amp primary automatic transfer switch at Sewage Treatment Plant.
- ✓ Installed fiber optics from Water Filtration Plant to City's Power Plant.
- ✓ Relocated CITRIX server and emergency/conditioned power supply from Newell Street to City Hall.
- ✓ Provided standby backup power to the Water Treatment Plant following a scheduled PM failure to their emergency generator.
- ✓ Renegotiated 3-year IBEW union contract.

2014-15 Goals and Objectives:

- Replace traffic signal wiring and hardware and install new wireless vehicle detection system at the Sherman Street/Stone Street Intersection.
- Complete Federal mandated retroreflectivity sign inspection /replacement database.
- Complete Federal mandated retroreflectivity sign inspection /replacement database.
- Update Traffic signal cabinet to TS 2 Washington and Paddock Street.
- Install manual service.
- Upgrade Traffic signal cabinet to TS 2 Washington and Paddock Street.
- Install manual service rated transfer switches for six (6) Sewage Treatment Lift Stations.

City of Watertown

Fiscal Year: 2014-15

Department: Traffic Control and Lighting

Account Code: A5186

Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	203,337	212,870	219,619	222,640
140 Temporary	2,116	4,746	4,500	5,000
150 Overtime	18,238	20,071	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	283	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 223,691</u>	<u>\$ 237,970</u>	<u>\$ 244,119</u>	<u>\$ 247,640</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 33,000	\$ 35,000
250 Other	-	-	18,250	42,750
Total Equipment	<u>-</u>	<u>-</u>	<u>51,250</u>	<u>77,750</u>
Operating Expenses				
410 Utilities	\$ 334,461	\$ 359,709	\$ 333,250	\$ 374,050
420 Insurance	1,371	2,527	2,805	2,661
430 Contracted Services	11,321	7,250	9,920	10,950
440 Fees Non Employees	295	430	300	300
450 Miscellaneous	556	1,971	3,500	2,700
455 Vehicle Expenses	21,948	29,225	20,450	17,634
460 Materials and Supplies	33,603	32,386	52,000	41,300
465 Equipment < \$5,000	8,292	5,432	11,650	9,500
Total Operating Expenses	<u>\$ 411,847</u>	<u>\$ 438,930</u>	<u>\$ 433,875</u>	<u>\$ 459,095</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 37,727	\$ 38,969	\$ 52,241	\$ 49,032
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	16,491	17,594	18,676	18,944
840 Workers' Compensation	2,845	924	2,000	1,000
850 Health Insurance	43,969	48,767	55,208	54,749
Total Fringe Benefits	<u>\$ 101,032</u>	<u>\$ 106,254</u>	<u>\$ 128,125</u>	<u>\$ 123,725</u>
Department Total	<u>\$ 736,570</u>	<u>\$ 783,154</u>	<u>\$ 857,369</u>	<u>\$ 908,210</u>

City of Watertown

Fiscal Year: 2014-15
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

FY 2014-15 Budget

Personal Services

A.5186.0130	Wages		
	Line Crew Chief	\$	65,874
	Lineworker II (2)		106,538
	Sign Maintenance Worker (2)*		<u>50,228</u>
		\$	222,640
A.5186.0140	Temporary		5,000
A.5186.0150	Overtime		<u>20,000</u>
	Total Personal Services	\$	<u>247,640</u>

Equipment

A.5186.0230	Vehicles		
	Pickup truck w/service body		\$ 35,000
A.5186.0250	Other Equipment		
	Wireless Loop Detection **	\$	15,000
	Traffic Signal Cabinet (Washington/Paddock) **		9,250
	Variable Message Board **		<u>18,500</u>
	Total Equipment	\$	<u>77,750</u>

Operating Expenses

A.5186.0410	Utilities		
	Verizon Cellular Phone	\$	600
	Traffic Signals - Electric		13,700
	Street Lighting - Electric		352,000
	Public Square Gazebo / Woodruff Site		1,600
	Electric for Christmas Decorations		750
	Natural Gas/Electric (EngineSt)		4,200
	FAX Line		300
	Water/Sewer		<u>900</u>
		\$	374,050
A.5186.0420	Insurance		2,661
A.5186.0430	Contracted Services		
	Janitorial Services		5,850
	Annual Overhead Door Maintenance		100
	Materials Disposal		1,000
	Equipment Rentals		1,500
	Electrical Inspection Fees		250
	Building Maintenance		1,000
	Tool Repairs		1,000
	Welding/Cylinder Supplies/Rental		<u>250</u>
			10,950
A.5186.0440	Fees, Non Employee		
	Employment Related Testing		300

City of Watertown

Fiscal Year: 2014-15
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

		<u>FY 2014-15 Budget</u>	
A.5186.0450	Miscellaneous		
	Professional Certification/Testing	300	
	ARC Protection Gear	1,200	
	Personnel/Vehicular Safety Equipment	<u>1,200</u>	2,700
A.5186.0455	Vehicle Expenses		
	Maintenance & Repairs	6,300	
	Routine Preventive Maintenance	800	
	Gas and Diesel Fuel	8,734	
	Vehicle Safety Inspection (4)	1,800	
	Insurance	<u>6,245</u>	17,634
A.5186.0460	Materials and Supplies		
	Electrical:		
	Electrical Supplies	2,500	
	Loop Wire & Sealant	2,500	
	Traffic Signal Wire	1,500	
	Signal Maintenance/Repair	2,500	
	Building Maintenance/Repair	1,000	
	Hand Tools & Supplies	2,000	
	Personal Protective Gear	750	
	Electrical Hardware & LEDs	750	
	Miscellaneous Supplies	1,500	
	Sign and Paint Crew:		
	Aluminum Sign Blanks	3,500	
	Hardware and Sign Faces	2,500	
	Reflective Sheeting	8,000	
	Channel Posts	3,500	
	Road Tape & Arrows	5,000	
	Road Paint	500	
	Sign Foundations	1,000	
	Paint Stencils	500	
	Miscellaneous Supplies	<u>1,800</u>	41,300
A.5186.0465	Equipment < \$5,000		
	Traffic Signal Software - StreetSync	5,000	
	Traffic Signal Hardware (Pearl/Water St)	<u>4,500</u>	9,500
	Total Operating Expenses		<u>\$ 459,095</u>
Fringe Benefits			
A.5186.0810	New York State Employees' Retirement System		\$ 49,032
A.5186.0830	Social Security		18,944
A.5186.0840	Workers Compensation		1,000
A.5186.0850	Health Insurance		<u>54,749</u>
	Total Fringe Benefits		<u>\$ 123,725</u>
	TOTAL BUDGET		<u>\$ 908,210</u>

* (1/3) A5142
 ** CHIPS funded

A5186 – Traffic Control and Lighting

Fiscal Year 2014-15
Equipment



Pick-up Truck with Utility Body: \$35,000

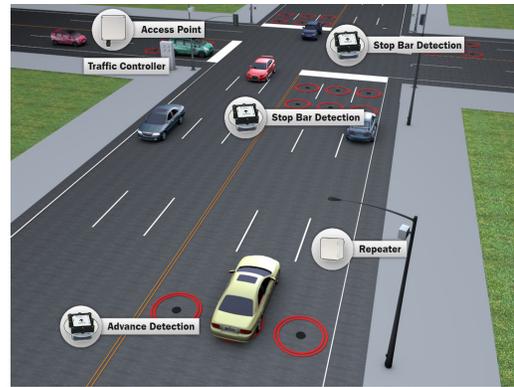
Vehicle 1-083 is a 1997 Ford F350 one ton, two wheel drive, pickup truck with a service body assigned to the City’s Sign Maintenance Division. Originally purchased for the Road Maintenance Division and later transferred to the sign crew, this unit, with 86,000+ miles, sees daily service.

There is large amount of deterioration to the service body and the floors of the truck cab. The rear floor of the service body has been replaced but the individual compartments are poor. The truck will be replaced with a like unit and purchased off NYSOGS procurement plan. This truck will be sold at the City’s surplus vehicle auction.



Traffic Signal Wireless Vehicle Detection System \$15,000

This request is for the installation of a wireless vehicle detection system using a device (POD) located within the travel lanes. This system will replace the loop wire system presently in place. The devices are battery operated using a lithium battery providing 10 years of use. The individual PODs are easily removed if road construction or repairs are needed and re-installed.



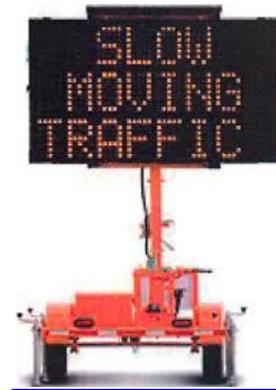
A5186 – Traffic Control and Lighting

Fiscal Year 2014-15
Equipment



Portable Message Board: _____ \$18,500

This is a request to purchase a portable message board. The message board will be an addition to the four (4) presently used by the Public Works Department . This request will add to the existing equipment and will be utilized during road construction, special events and emergencies.



Traffic Signal Cabinet _____ \$9,250

This request is for a NEMA 8-phase TS2 traffic signal cabinet and controller which will replace the 1992 pole mount TS1 controller currently in service at the Washington-Paddock-Winslow Streets intersection.



Fiscal Year: 2014-15
Department: Airport
Account Code: A5610
Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> Actual	<u>FY 2012-13</u> Actual	<u>FY 2013-14</u> Budget	<u>FY 2014-15</u> Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	142,914	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ -</u>	<u>\$ 142,914</u>	<u>\$ -</u>	<u>\$ -</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ -</u></u>	<u><u>\$ 142,914</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Fiscal Year: 2014-15
Department: CitiBus
Account Code: A5630
Function: Transportation



Description: The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

With a total ridership of approximately of 154,293 in the 2012-2013 fiscal year our fixed route system remained steady while experiencing a 33% passenger increase in our Paratransit Program. During this same period, revenues of \$152,601 were generated from passenger sales. Approximately 44% of the funding for bus operations comes from State and Federal Programs, 21% comes from users of the system through fares, advertising, and the remaining cost is supported through the General Fund.

Effective July 1, 2009 the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. 10 and 20 ticket coupon books are available to all passengers at a rate of \$1.00 per ride. In January 2010 also offer a \$40 unlimited ride, monthly pass. Paratransit fares are \$3.00 one-way.

2013-14 Accomplishments:

- ✓ Represented CitiBus in the creation of the Metropolitan Planning Organization.
- ✓ Worked with DOT in developing an updated 4-year State Transportation Improvement Plan which will be utilized in securing Federal transportation equipment and operational funding.
- ✓ Engaged in contract renewal negotiations with the Paratransit service provider as it pertains with the optional contract renewal clause.
- ✓ Completed the installation of the four (4) NYSDOT funded bus shelters as well as a privately donated structure servicing East Hills Apartments.

2014-15 Goals and Objectives:

- Transformation from Rural Transit to Urbanized Transit with NYSDOT and FTA leadership.
- Secure the FTA funding for the purchase of three replacement buses for fixed route service.
- Work with MPO via the new Transit Planning Group to formalize initial bus route expansion plans that will enable CitiBus to begin an extended service outside of the current boundaries.

City of Watertown

Fiscal Year: 2014-15

Department: Citibus

Account Code: A5630

Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	259,717	247,312	272,255	276,762
140 Temporary	48,604	63,930	42,000	40,000
150 Overtime	13,179	9,618	11,000	11,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 321,500</u>	<u>\$ 320,860</u>	<u>\$ 325,255</u>	<u>\$ 327,762</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 65,000	\$ -
250 Other	-	-	20,000	67,500
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 85,000</u>	<u>\$ 67,500</u>
Operating Expenses				
410 Utilities	\$ 6,105	\$ 7,570	\$ 5,836	\$ 6,440
420 Insurance	1,491	1,033	1,150	1,095
430 Contracted Services	95,400	93,439	105,583	164,793
440 Fees Non Employees	1,752	7,568	2,400	2,400
450 Miscellaneous	5,159	6,081	15,600	14,950
455 Vehicle Expenses	203,760	200,757	189,695	208,462
460 Materials and Supplies	5,283	5,662	5,550	5,800
465 Equipment < \$5,000	65	16,597	15,000	1,450
Total Operating Expenses	<u>\$ 319,015</u>	<u>\$ 338,707</u>	<u>\$ 340,814</u>	<u>\$ 405,390</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 49,635	\$ 57,545	\$ 69,605	\$ 64,896
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	23,699	23,794	24,883	25,074
840 Workers' Compensation	34,740	25,600	40,000	35,000
850 Health Insurance	62,956	56,664	66,027	66,024
Total Fringe Benefits	<u>\$ 171,030</u>	<u>\$ 163,603</u>	<u>\$ 200,515</u>	<u>\$ 190,994</u>
Department Total	<u><u>\$ 811,545</u></u>	<u><u>\$ 823,170</u></u>	<u><u>\$ 951,584</u></u>	<u><u>\$ 991,646</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Citibus
Account Code: A5630
Function: Transportation

FY 2014-15 Budget

Personal Services

A.5630.0130	Wages		
	Transit Supervisor	\$	61,381
	Head Bus Driver		36,783
	Bus Driver (5)		178,598
			<u>276,762</u>
A.5630.0140	Temporary		40,000
A.5630.0150	Overtime		11,000
	Total Personal Services	\$	<u>327,762</u>

Equipment

A.5630.0250	Other Equipment		
	Bus Shelter	\$	20,000
	Security Equipment		20,000
	Transit Bus Replacement Engine		27,500
			<u>67,500</u>
	Total Equipment	\$	<u>67,500</u>

Operating Expenses

A.5630.0410	Utilities		
	Water/Sewer	\$	1,140
	Electric - Transfer Site		1,800
	Gas		3,300
	Verizon Cellular Phone		200
			<u>6,440</u>
A.5630.0420	Insurance		1,095
A.5630.0430	Contracted Services		
	Paratransit Contract		89,393
	Urban Transportation Reclassification Consultant		50,000
	Janitorial Services		15,300
	CO Gas Sensor System Repair		5,000
	Yellow Page Listing		540
	Alarm System Monitoring		360
	Overhead Door Maintenance/Repair		1,000
	Overhead Door Preventive Maintenance		200
	Semi Annual Sprinkler Inspections		250
	Heating System Maintenance		1,000
	Miscellaneous Services / Repairs		1,750
			<u>164,793</u>
A.5630.0440	Fees, Non Employee		
	Employee Vaccinations		1,200
	Employment Related Testing		1,200
			<u>2,400</u>

City of Watertown

Fiscal Year: 2014-15

Department: Citibus

Account Code: A5630

Function: Transportation

		<u>FY 2014-15 Budget</u>	
A.5630.0450	Miscellaneous		
	Uniforms	1,500	
	Safety Shoes	900	
	Reference Books	500	
	Miscellaneous Postage	100	
	Seminars	2,500	
	NY Public Transit Dues	450	
	Training for MPO/Urban Public Transp.	7,500	
	Driver Safety Training	<u>1,500</u>	14,950
A.5630.0455	Vehicle Expenses		
	Insurance	15,522	
	Tires CitiBuses(12)	11,000	
	Fuel for Truck	1,040	
	Fuel for Buses	98,000	
	Fuel for Paratransits	21,500	
	Tires Paratransit Buses (12)	2,400	
	Repairs and Maintenance	55,800	
	Repairs and Maintenance Paratransit	<u>3,200</u>	208,462
A.5630.0460	Materials and Supplies		
	Weather Gear	200	
	Office Supplies	500	
	Cleaning & Maintenance Supplies	1,800	
	Printing (tickets, transfers)	<u>3,300</u>	5,800
A.5630.0465	Equipment < \$5,000		
	Portable Underbody Wash	950	
	Digital Camera Replacement	<u>500</u>	1,450
	Total Operating Expenses		<u>\$ 405,390</u>
Fringe Benefits			
A.5630.0810	New York State Employees' Retirement System	\$	64,896
A.5630.0830	Social Security		25,074
A.5630.0840	Workers Compensation		35,000
A.5630.0850	Health Insurance		<u>66,024</u>
	Total Fringe Benefits	\$	<u>190,994</u>
	TOTAL BUDGET	\$	<u>991,646</u>

A5630 – CitiBus



Fiscal Year 2014-15
Equipment

Bus Stop Passenger Shelter

\$20,000

Last year the City installed five (5) bus shelters, four of which measured 7.5 ft by 5 ft capable of accommodating 3 to 4 passengers (funded through an FTA grant); and one larger unit that measured 15 ft by 7.5 ft capable of accommodating 12 to 14 passengers (funded by an anonymous project specific donation).



This request will cover the costs to install a large unit (12 to 14 Passenger) at a location to be determined.

Security Equipment

\$20,000

This request covers the purchase and installation of five internal and eight exterior cameras that will provide continuous coverage of all transit related assets at the Newell Street facility to include fueling island, dedicated maintenance bays, garage parking bays, Fleet Maintenance and CitiBus Operations Buildings exteriors as well as employee and customer parking areas. Federal and State grant funding should cover 90 percent of this cost via the 80/10/10 reimbursement formula.



Transit Bus Replacement Engine

\$27,500

This request covers the “3/4” replacement of the Detroit Diesel Series 50 engine on the City’s 2002 Orion V transit bus Veh ID: B1880. Of our five units this will be the third engine replacement. While we anticipate replacing three of our buses within the next 24 months, it is crucial for the continuance of our program that we keep all of these units operational. Federal and State grant funding should cover 90 percent of this cost via the 80/10/10 reimbursement formula.



Fiscal Year: 2014-15
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account associated with the Department of Public Works:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking.
4. Court Street Parking Lot
5. State Street Parking Lot
6. Arcade Street Parking Lot
7. High Street Parking Lot
8. Union Street Parking Lot

2013-14 Accomplishments:

- ✓ Worked cooperatively with the Parks and Recreation Department to expand usage of J.B. Wise Pavilion in support of the Saturday Farmer's Market from mid Spring through late Fall.

2014-15 Goals and Objectives:

- Replace sidewalk frontage at westerly enter / exit of the Court Street Parking Lot.
- Pave Fiber Optic Trench at Clinton / Stone Street Parking Lot.

City of Watertown

Fiscal Year: 2014-15
Department: Parking Facilities
Account Code: A5650
Function: Transportation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 12,394	\$ 14,089	\$ 10,400	\$ 14,000
420 Insurance	1,394	1,512	1,680	1,637
430 Contracted Services	24,164	25,005	25,200	25,335
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	13,024	15,453	26,200	26,200
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 50,976</u>	<u>\$ 56,059</u>	<u>\$ 63,480</u>	<u>\$ 67,172</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u>\$ 50,976</u>	<u>\$ 56,059</u>	<u>\$ 63,480</u>	<u>\$ 67,172</u>

City of Watertown

Fiscal Year: 2014-15
Department: Parking Facilities
Account Code: A5650
Function: Transportation

		<u>FY 2014-15 Budget</u>	
Operating Expenses			
A.5650.0410	Utilities		
	Electric	\$	14,000
A.5650.0420	Insurance		1,637
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	21,200	
	State Street Parking Lot Lease	2,800	
	State Street Lot Tax Reimbursement	1,335	25,335
A.5650.0460	Materials and Supplies		
	Mulch Material	2,500	
	Top Soil	1,200	
	Asphalt Patching	2,000	
	Court Street Mini-Mall Annex Walk Replacement	10,000	
	Stone Street Fiber Trench Repair	5,000	
	Painting & Striping Road Markings	2,500	
	Routine Maintenance of Lights/Signs/Facilities	3,000	26,200
	Total Operating Expenses		<u>67,172</u>
	TOTAL BUDGET	\$	<u><u>67,172</u></u>

Fiscal Year: 2014-15
Department: Miscellaneous
Account Code: A6310, A6410, A6530, A7510, A8010
Function: Home and Community Services

<u>Budget Summary</u>	<u>FY 2011-12</u> Actual	<u>FY 2012-13</u> Actual	<u>FY 2013-14</u> Budget	<u>FY 2014-15</u> Budget
A6310 CAPC	\$ 62,000	\$ 52,000	\$ 52,000	\$ 47,500
A6410 Publicity	100	4,500	5,000	5,000
A6530 Private Social Service Agency	11,600	2,200	-	-
A7510 Historian	-	-	250	250
A8010 Zoning	<u>3,058</u>	<u>2,346</u>	<u>2,500</u>	<u>3,000</u>
Total Budget	<u>\$ 76,758</u>	<u>\$ 61,046</u>	<u>\$ 59,750</u>	<u>\$ 55,750</u>

A6310 Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A6410 Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A6530 Private Social Services Agency – City support of the Urban Mission and the Volunteer Transportation Center.

A7510 Historian - Expenses for travel and training and supplies for the Historian.

A8010 Zoning - Costs associated with the Zoning Board of Appeals.

Fiscal Year: 2014-15
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Description: Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account contains three full-time employees: the Superintendent, a Program Manager, and a Senior Account Clerk Typist. The Superintendent and Program Manager oversee eight full-time employees and approximately 75 seasonal employees dedicated to Parks and Recreation. The department continually works with organizations throughout the City to meet community needs. A variety of indoor and outdoor concerts, all athletic field usage, arena and fairgrounds events, in addition to golf, tennis, swim, horseback riding, ice skating, scuba diving lessons, youth and adult baseball programs are coordinated through the administration office. The Parks and Recreation Department operates the concession stand at the Arena and is responsible for ordering, scheduling, inventory and collection of revenues relating to concession operations.

2013-14 Accomplishments:

- ✓ Continued with the “pay before you play” policy. This has guaranteed that payments are collected before use.
- ✓ Received a clean audit for the fiscal year 2012-2013.
- ✓ Worked with The Greater Watertown Chamber of Commerce and volunteers to successfully bring back Snowtown USA.
- ✓ Implemented WebTrac, the forward facing piece of RecTrac. Community member can now reserve online.
- ✓ Provided new programs along with returning Free Outdoor Movie, Snow Play, Skate with Santa, Halloween Costume Skate Party, Valentine’s Day Family Skate, Outdoor Ice Rink, Broomball with the Privateer’s, Family Game Night, etc.

2014-15 Goals and Objectives:

- Continue to work on Arena renovations.
- Transition existing youth baseball program to new more standardized concept.
- Work to expand recreational services provided in the community and develop new marketing initiatives to support new and existing programs as well as facility availability.
- Ensure that office staff is proficient in RecTrac and WebTrac.
- Continue to build morale within the department.

City of Watertown**Fiscal Year: 2014-15****Department: Recreation Administration****Account Code: A7020****Function: Culture and Recreation**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 74,707	\$ 124,312	\$ 127,694	\$ 127,694
120 Clerical	39,271	36,633	34,097	35,657
130 Wages	-	-	-	-
140 Temporary	-	82	3,000	3,000
150 Overtime	10,473	5,120	2,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 124,451</u>	<u>\$ 166,147</u>	<u>\$ 169,591</u>	<u>\$ 170,151</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 16,706	\$ -	\$ -
250 Other	9,364	29,586	-	-
Total Equipment	<u>\$ 9,364</u>	<u>\$ 46,292</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,440	\$ 2,107	\$ 1,500	\$ 1,600
420 Insurance	-	-	-	-
430 Contracted Services	15,006	5,497	7,310	7,858
440 Fees Non Employees	-	65	700	700
450 Miscellaneous	1,003	1,543	1,225	1,175
455 Vehicle Expenses	-	728	1,385	1,250
460 Materials and Supplies	696	727	525	525
465 Equipment < \$5,000	2,357	5,670	2,000	-
Total Operating Expenses	<u>\$ 20,502</u>	<u>\$ 16,337</u>	<u>\$ 14,645</u>	<u>\$ 13,108</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,416	\$ 29,604	\$ 24,161	\$ 21,814
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,341	12,272	12,975	13,018
840 Workers' Compensation	-	778	-	-
850 Health Insurance	9,569	16,181	11,759	12,699
Total Fringe Benefits	<u>\$ 37,326</u>	<u>\$ 58,835</u>	<u>\$ 48,895</u>	<u>\$ 47,531</u>
Department Total	<u><u>\$ 191,643</u></u>	<u><u>\$ 287,611</u></u>	<u><u>\$ 233,131</u></u>	<u><u>\$ 230,790</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$ 72,104	
	Program Director	<u>55,590</u>	\$ 127,694
A.7020.0120	Clerical		
	Senior Account Clerk Typist		35,657
A.7020.0140	Temporary		3,000
A.7020.0150	Overtime		1,000
A.7020.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 170,151</u>

Operating Expenses

A.7020.0410	Utilities		
	Telephone		\$ 1,600
A.7020.0430	Contracted Services		
	Copier/Printer Maintenance	1,500	
	HVAC Maintenance	400	
	Cartegraph Subscription Renewal	1,218	
	RecTrac Maintenance	4,500	
	Monitoring of Alarm System	<u>240</u>	7,858
A.7020.0440	Fees, Non-Employee		
	CPR/1st Aid Instructions	450	
	Red Cross Fee	<u>250</u>	700
A.7020.0450	Miscellaneous		
	NYS Rec. & Park Membership	400	
	National Inst. Parks & Recreation	375	
	Conferences and Seminars	300	
	Mileage Reimbursements	<u>100</u>	1,175
A.7020.0455	Vehicle Expenses		
	Fuel	500	
	Insurance	<u>750</u>	1,250
A.7020.0460	Materials and Supplies		
	Paper & Poster Board	300	
	Janitorial/Cleaning Supplies	50	
	Maintenance Supplies	75	
	Miscellaneous Office Supplies	<u>100</u>	525
	Total Operating Expenses		<u>\$ 13,108</u>

Fringe Benefits

A.7020.0810	New York State Employees' Retirement System	\$ 21,814	
A.7020.0830	Social Security		13,018
A.7020.0850	Health Insurance		<u>12,699</u>
	Total Fringe Benefits		<u>\$ 47,531</u>

TOTAL BUDGET \$ 230,790

Fiscal Year: 2014-15
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Description: The John C. Thompson Park, given as a gift to the City of Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th Century. The Park contains 355 acres including large open green spaces, untouched woodlands, a children's creative playground, tennis courts, picnic areas, pavilions, exercise trails, a modern habitat zoo, seasonal swimming, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm and is attended by three full-time and five seasonal employees. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were 277 reservations made for 19,390 people, 10 charity walks, boy and girl scout events, a car show and an agricultural extravaganza, concerts and fireworks display, 153 buses that carried 8,415 school children for various field trips, 32 weddings, 10 military functions, several other events that totaled 31,805 in park attendance. This figure does not include daily activity.

2013-14 Accomplishments:

- ✓ Completed the Mayor Karl R. Burns Pavilion in The NYS Zoo at Thompson Park.
- ✓ Maintained and repaired ski netting at the bottom of Thompson Park Sledding Hill.
- ✓ Hosted annual Fourth of July with assistance from the North Country Arts Council.
- ✓ Replaced the roofs on the Large Pavilion and restrooms at Thompson Park.
- ✓ Offered successful family outdoor movies with sponsorships from the North Country Arts Council and the Heather A. Freeman Foundation.
- ✓ Successfully added a playground program at the Thompson Park Playground.
- ✓ Worked with Rotary Club to upgrade and install new exercise equipment on the exercise trail.

2014-15 Goals and Objectives:

- Complete phase 3 of window replacement at the residence of the Zoo Director.
- Continue development of green space in area around intersection of Pinnacle Wood Drive and East Tower Drive.
- Develop a plan for Thompson Park Pool or Thompson Park Spray Pool.
- Repair sections of the deteriorating stone wall throughout Thompson Park.

City of Watertown

Fiscal Year: 2014-15
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	66,967	82,417	85,967	86,557
140 Temporary	24,244	22,645	29,000	30,740
150 Overtime	9,093	11,328	9,800	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 100,304</u>	<u>\$ 116,390</u>	<u>\$ 124,767</u>	<u>\$ 125,297</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 35,000	\$ -
250 Other	8,896	49,087	-	35,000
Total Equipment	<u>\$ 8,896</u>	<u>\$ 49,087</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>
Operating Expenses				
410 Utilities	\$ 40,782	\$ 42,740	\$ 39,870	\$ 41,700
420 Insurance	4,127	5,200	4,955	5,275
430 Contracted Services	59,678	39,949	42,855	55,205
440 Fees Non Employees	926	760	700	700
450 Miscellaneous	510	-	-	-
455 Vehicle Expenses	24,287	22,407	34,010	37,288
460 Materials and Supplies	8,751	16,951	18,620	15,690
465 Equipment < \$5,000	1,915	3,992	400	-
Total Operating Expenses	<u>\$ 140,976</u>	<u>\$ 131,999</u>	<u>\$ 141,410</u>	<u>\$ 155,858</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 16,123	\$ 22,052	\$ 26,700	\$ 22,408
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,370	8,673	9,545	9,586
840 Workers' Compensation	80	-	100	100
850 Health Insurance	17,017	15,096	23,036	23,035
Total Fringe Benefits	<u>\$ 40,590</u>	<u>\$ 45,821</u>	<u>\$ 59,381</u>	<u>\$ 55,129</u>
Department Total	<u><u>\$ 290,766</u></u>	<u><u>\$ 343,297</u></u>	<u><u>\$ 360,558</u></u>	<u><u>\$ 371,284</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7110.0130	Wages		
	Crew Chief	\$	36,375
	Parks & Rec. Maintenance Worker (.8)		24,358
	Municipal Worker (1)		25,824
			\$ 86,557
A.7110.0140	Temporary		30,740
A.7110.0150	Overtime		8,000
	Total Personal Services		\$ 125,297

Equipment

A.7110.0250	Other Equipment		
	Mower with Cab and Snow Attachments	\$	35,000
	Total Equipment	\$	35,000

Operating Expenses

A.7110.0410	Utilities		
	Water /Sewer	\$	18,300
	Electric		4,900
	Natural Gas		4,000
	Thompson Park Conservancy Electric		7,000
	Natural Gas		6,800
	DSL Internet Connection		700
			\$ 41,700
A.7110.0420	Insurance		5,275
A.7110.0430	Contracted Services		
	Alarm Systems Monitoring		180
	Stone Work Repairs		5,000
	Maintenance Service and Repairs		17,000
	Small Engine Maintenance		600
	Fence Repairs		500
	Automatic locks		2,000
	Welding Lease and Supplies		300
	Solid Waste Disposal		1,500
	Generator Maintenance/Repair		625
	Tennis Court Repair		7,500
	Thompson Park Conservancy Funding		20,000
			55,205
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		700

City of Watertown

Fiscal Year: 2014-15
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2014-15 Budget</u>	
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	5,800	
	Vehicle Maintenance	6,800	
	Preventive Vehicle Maintenance	1,000	
	Fuel	18,500	
	Insurance	5,188	
		<u>37,288</u>	
A.7110.0460	Materials and Supplies		
	Miscellaneous Equipment Supplies	1,750	
	Hardware Materials & Supplies	500	
	Safety Equipment	50	
	Uniforms and protective clothing	500	
	Safety Shoes	390	
	Lumber, Paint & Stain	500	
	Cleaning Supplies	1,500	
	Rakes, Shovels, Lawn Care	150	
	Grass Seed/ Top Soil	1,000	
	Roadway & Walkway Materials	2,500	
	Signage Materials	1,000	
	Plumbing/Electric Supplies	1,200	
	Dogi-Pot Pet Station Supplies	1,000	
	Playground Cushion Material	750	
	Playground Sealant Material	1,400	
	Playground Repairs & Maintenance	1,000	
	Fence Repairs	500	
		<u>15,690</u>	
	Total Operating Expenses		<u>\$ 155,858</u>
Fringe Benefits			
A.7110.0810	New York State Employees' Retirement System		\$ 22,408
A.7110.0830	Social Security		9,586
A.7110.0840	Workers Compensation		100
A.7110.0850	Health Insurance		23,035
	Total Fringe Benefits		<u>\$ 55,129</u>
	TOTAL BUDGET		<u>\$ 371,284</u>

A7110 – Thompson Park



Fiscal Year 2014-15
Equipment

Mower with cab and snow attachments \$35,000

The Parks and Recreation department is requesting 2013 Jacobson TurfCat 600 Series 72” 4WD Mower. The Jacobson TurfCat hydraulic deck drive eliminates the need for a gear box, drive shaft, or clutch, providing a highly efficient transfer of power that requires very little maintenance. The TurfCat also offers six different deck options, including the industry’s only 60 in. fine cut flail making it a versatile high value machine. We are asking for a cab and snow attachments to use this machine for snow removal as well. This is replacing 4-6, which was sold in auction. The cost of the repair was not conducive for the life of the mower. In order to ensure that Thompson Park is properly mowed, staff will change the mowing schedule as well as borrow equipment from the Fairgrounds and/or Playgrounds.



Fiscal Year: 2014-15
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Description: The City owns and maintains seven playgrounds. Three of these playgrounds and the East Hills playground, which is not owned or maintained by the City, were staffed by two supervisors for a seven-week period during the Summer. These four playgrounds sites offer a safe place with structured activities for neighborhood youngsters. Arts and crafts, athletic activities, games and special events are some of the opportunities available at each playground. The playgrounds received 7,212 total daily visits this season, with 168 attending special events. The two recreation centers, located at the Fairgrounds and the North Side Pool, are staffed and opened for the seven week period. The centers offer a variety of recreational opportunities at one central location. Ping pong, pool and other games are available and the facilities remain open even in bad weather. The majority of the playground directors are high school graduates or college students pursuing an interest in education or recreation.

In an effort to continue to provide quality recreation for City residents, the Parks and Recreation Department recommends restructuring the City sanctioned Playground Program. The department would like to offer 4 locations that are staffed with continuous coverage from 8:30 am until 4:00 pm and provide more structured activities. In prior years, staff coverage was not available during the lunch hour. The 4 proposed locations are: Alteri Pool/Fairgrounds, Flynn Pool/North Elementary, Thompson Park and East Hills.

2013-14 Accomplishments:

- ✓ Offered a new playground site at Thompson Park.
- ✓ Increased attendance with the addition of the Thompson Park Playground.

2014-15 Goals and Objectives:

- Continue to ensure all City playgrounds conform to safety standards as per ASTM and CPS regulations.
- Promote the Playground Program to the local schools, media and community groups.
- Offer more special events during the 6 week program.

City of Watertown

Fiscal Year: 2014-15

Department: Playgrounds

Account Code: A7140

Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	16,130	10,212
140 Temporary	26,356	25,954	46,715	21,000
150 Overtime	243	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 26,599</u>	<u>\$ 25,954</u>	<u>\$ 62,845</u>	<u>\$ 31,212</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	13,500	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,500</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 97	\$ 64	\$ 100	\$ 100
420 Insurance	11	36	45	36
430 Contracted Services	125	3,300	4,240	740
440 Fees Non Employees	3,298	1,520	1,800	1,200
450 Miscellaneous	743	663	800	800
455 Vehicle Expenses	4,679	4,489	6,708	5,911
460 Materials and Supplies	1,535	3,317	14,450	10,600
465 Equipment < \$5,000	2,670	-	600	600
Total Operating Expenses	<u>\$ 13,158</u>	<u>\$ 13,389</u>	<u>\$ 28,743</u>	<u>\$ 19,987</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,446	\$ 4,121	\$ 13,335	\$ 5,949
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,034	1,986	4,808	2,388
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	6,135	6,135
Total Fringe Benefits	<u>\$ 6,480</u>	<u>\$ 6,107</u>	<u>\$ 24,278</u>	<u>\$ 14,472</u>
Department Total	<u>\$ 46,237</u>	<u>\$ 45,450</u>	<u>\$ 129,366</u>	<u>\$ 65,671</u>

City of Watertown

Fiscal Year: 2014-15
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7140.0130	Wages		
	Crew Chief (.1)	\$ 3,969	
	Parks & Recreation Maintenance Workers (.2)	<u>6,243</u>	\$ 10,212
A.7140.0140	Temporary		<u>21,000</u>
	Total Personal Services		<u>\$ 31,212</u>

Operating Expenses

A.7140.0410	Utilities		
	Electric		\$ 100
A.7140.0420	Insurance		36
A.7140.0430	Contracted Services		
	Equipment Repairs	\$ 150	
	Solid Waste Disposal	90	
	Fence Repair	<u>500</u>	740
A.7140.0440	Fees, Non Employee		
	Physicals		1,200
A.7140.0450	Miscellaneous		
	Mileage Reimbursements		800
A.7140.0455	Vehicle Expenses		
	Fuel	2,575	
	Repairs & Preventive Maintenance	1,375	
	Small Equipment	500	
	Insurance	<u>1,461</u>	5,911
A.7140.0460	Materials and Supplies		
	Prizes, Special Events	700	
	Arts & Crafts Supplies	750	
	Athletic Equipment	650	
	1st Aid Supplies	150	
	Uniforms & Equipment	250	
	Playground Supplies	1,200	
	Miscellaneous Maintenance Supplies	400	
	Grass Seed/Topsoil	500	
	Equipment Repairs	1,500	
	Rubber Chips	1,500	
	Wood Chips	<u>3,000</u>	10,600

City of Watertown

Fiscal Year: 2014-15
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation

FY 2014-15 Budget

A.7140.0465	Other Equipment < \$5,000	
	Tube Slide	<u>600</u>
	Total Operating Expenses	<u>\$ 19,987</u>
Fringe Benefits		
A.7140.0810	New York State Employees' Retirement System	\$ 5,949
A.7140.0830	Social Security	2,388
A.7140.0850	Health Insurance	<u>6,135</u>
	Total Fringe Benefits	<u>\$ 14,472</u>
	TOTAL BUDGET	<u>\$ 65,671</u>

Fiscal Year: 2014-15
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Description: The Fairgrounds facilities support the athletic and recreation programs of the Parks and Recreation Department, multiple school districts, colleges and other community organizations. The Fairgrounds is the City's busiest year-round facility with well over 150,000 people attending events or using the facilities. The 63 acres include a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area with playground equipment that compliments the Riverfront Development trail, the Fair building, the Municipal Arena, Steve D. Alteri Swimming Pool, and the Fairgrounds YMCA indoor athletic facility.

The Fairgrounds hosts Watertown's largest events with outdoor concerts attended by 7,500 or more people. The four multi-purpose fields are used extensively by high schools, colleges and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The lighted multi-purpose athletic field is used by the Red and Black semi-professional football team, Jefferson Community College Soccer, and various high schools for their home games. The Jefferson County Agricultural Society, Pop Warner Football, the Fairgrounds YMCA, the Black River Valley Horse Association, Relay for Life and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable for additional parking and exits when hosting large events such as concerts.

2013-14 Accomplishments:

- ✓ Served as the "home" field for JCC, WHS and IHC for sports including baseball, softball, soccer, lacrosse, and football.
- ✓ Maintained trail systems by keeping them clear and safe for pedestrians.
- ✓ Worked on Skate Park improvements by adding a bench at the Skate Park location.

2014-15 Goals and Objectives:

- Continue to promote field rentals at the Fairgrounds.
- Continue to improve landscaping in newly developed areas.

City of Watertown

Fiscal Year: 2014-15

Department: Fairgrounds

Account Code: A7141

Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	15,430	45,091	26,496	21,850
140 Temporary	24,244	21,624	30,000	32,000
150 Overtime	6,217	20,407	13,900	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	127	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 46,018</u>	<u>\$ 87,122</u>	<u>\$ 70,396</u>	<u>\$ 58,850</u>
Equipment				
230 Motor Vehicle	\$ 34,270	\$ -	\$ -	\$ -
250 Other	11,541	43,074	-	-
Total Equipment	<u>\$ 45,811</u>	<u>\$ 43,074</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 8,939	\$ 17,752	\$ 17,100	\$ 17,100
420 Insurance	1,515	2,859	2,870	2,990
430 Contracted Services	9,852	14,507	13,740	11,515
440 Fees Non Employees	500	1,130	200	1,000
450 Miscellaneous	50	-	-	-
455 Vehicle Expenses	11,482	10,269	18,005	19,246
460 Materials and Supplies	37,468	31,851	51,550	41,650
465 Equipment < \$5,000	8,165	6,042	6,950	6,150
Total Operating Expenses	<u>\$ 77,971</u>	<u>\$ 84,410</u>	<u>\$ 110,415</u>	<u>\$ 99,651</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,065	\$ 16,597	\$ 14,837	\$ 11,313
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,481	6,482	5,385	4,502
840 Workers' Compensation	-	113	-	-
850 Health Insurance	-	-	8,290	8,290
Total Fringe Benefits	<u>\$ 10,546</u>	<u>\$ 23,192</u>	<u>\$ 28,512</u>	<u>\$ 24,105</u>
Department Total	<u>\$ 180,346</u>	<u>\$ 237,798</u>	<u>\$ 209,323</u>	<u>\$ 182,606</u>

City of Watertown

Fiscal Year: 2014-15
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7141.0130	Wages		
	Crew Chief (.10)	\$	3,969
	Parks & Recreation Maintenance Worker (.60)		<u>17,881</u>
A.7141.0140	Temporary		\$ 32,000
A.7141.0150	Overtime		<u>5,000</u>
	Total Personal Services		<u>\$ 58,850</u>

Operating Expenses

A.7141.0410	Utilities		
	Water / Sewer	\$	10,000
	Electric		3,400
	Telephone/Security		1,000
	Electric - National Grid		2,400
	Gas - National Grid / UGI		<u>300</u>
			\$ 17,100
A.7141.0420	Insurance		2,990
A.7141.0430	Contracted Services		
	Small Equipment Repair		500
	Pest Control		125
	Fairgrounds Building Rental		375
	Bleacher Repairs		1,500
	Audio Repairs		1,250
	Solid Waste Disposal		175
	Facility Building Repairs		1,500
	Alarm Monitor Fees		240
	Annual Fire Inspection & repairs		600
	Key Work		250
	Fence Upgrades and Repairs		<u>5,000</u>
			11,515
A.7141.0440	Fees, Non-Employees		
	Employment Related Testings		1,000
A.7141.0455	Vehicle Expenses		
	Fuel		8,000
	Vehicle Maintenance		5,000
	Outside Repairs/Field Equipment		4,000
	Tines / Aerifier		600
	Insurance		<u>1,646</u>
			19,246

City of Watertown

Fiscal Year: 2014-15
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation

FY 2014-15 Budget

A.7141.0460	Materials and Supplies		
	Bases, Slab	800	
	Field Covers	1,100	
	Soil/Top Dressing for Main Field	1,500	
	Sport Clay	4,500	
	Stone Dust For Warning Track	1,000	
	Sod Main Field Repairs	500	
	Sand/Topsoil Secondary Fields	3,000	
	Marking Chalk and Paint	2,800	
	Lawn Materials All Fields	10,000	
	Turface for Fields	4,000	
	Paint Supplies	1,000	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Lumber and Hardware	1,200	
	Mowing Equipment & Supplies	500	
	Plumbing	750	
	Fence repair	1,500	
	Porta Johns	2,000	
	Porta Johns for Movies	250	
	Top Rail/Fence	1,000	
	Home Plate Mat	500	
	Electrical	2,400	
		2,400	41,650
A.7141.0465	Other Equipment < \$5,000		
	Soccer Nets	1,250	
	L Screen	300	
	Goal Posts Covers	2,000	
	Down Markers	600	
	Sound System	1,500	
	Line Markers	500	
		500	6,150
	Total Operating Expenses		\$ 99,651
 Fringe Benefits			
A.7141.0810	New York State Employees' Retirement System		\$ 11,313
A.7141.0830	Social Security		4,502
A.7141.0850	Health Insurance		8,290
	Total Fringe Benefits		\$ 24,105
	 TOTAL BUDGET		 \$ 182,606

Fiscal Year: 2014-15
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation



Description: This budget account provides for outdoor winter activities and recreation. An outdoor skating rink at the Fairgrounds is flooded and maintained as weather permits to provide recreation. A warming shelter and restrooms are provided at the renovated Park Pool for the comfort of skaters. Parks and Recreation employees staff and supervise the winter recreation shelter when open. After receiving feedback from the community, the Parks and Recreation Department plans to implement new and creative outdoor Winter activities.

2013-14 Accomplishments

- ✓ Successfully implemented the “snow play” program for children at Thompson Park and the Fairgrounds.
- ✓ Offered outdoor education for people interested in pursuing winter outdoor activities.
- ✓ Resurrected Snowtown USA.

2014-15 Goals and Objectives

- Promote Thompson Park as one the City’s Outdoor Winter Facility for recreational and leisure opportunities.
- Work with the media, schools and community groups to publicize winter opportunities provided by the Parks and Recreation Department available in the Community.
- Design and implement “snow play” activities for children at Thompson Park and the Fairgrounds.
- Work with the Chamber of Commerce and Northern New York Community Foundation to ensure Snowtown USA continues in 2015.

City of Watertown

Fiscal Year: 2014-15

Department: Outdoor Winter Activities

Account Code: A7142

Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	5,425	5,751
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,425</u>	<u>\$ 5,751</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ 3,420	\$ 3,420
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	15,200
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	600	300
460 Materials and Supplies	-	-	2,975	2,475
465 Equipment < \$5,000	-	-	250	-
Total Operating Expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,245</u>	<u>\$ 21,395</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ 1,161	\$ 1,139
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	415	440
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,576</u>	<u>\$ 1,579</u>
Department Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 14,246</u></u>	<u><u>\$ 28,725</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.7142.0140	Temporary	\$	5,751
	Total Personal Services	\$	<u>5,751</u>
Operating Expenses			
A.7142.0410	Utilities		
	Gas/Electric	\$ 1,500	
	Water	1,800	
	Cell Phone 1 x 6 months	<u>120</u>	\$ 3,420
A.7142.0430	Contracted Services		
	Snowtown USA	15,000	
	Special Events	<u>200</u>	15,200
A.7142.0455	Vehicle Expenses		
	Fuel		300
A.7142.0460	Materials and Supplies		
	Supervisor Uniforms	100	
	Winter gloves	75	
	Plumbing/Hose Supplies	200	
	Janitorial Supplies	100	
	Electrical Supplies	300	
	Ice Scrapers	50	
	Lumber and Paint	50	
	Winter Activities	1,500	
	Miscellaneous Small Tools	<u>100</u>	2,475
	Total Operating Expenses	\$	<u>21,395</u>
Fringe Benefits			
A.7142.0810	New York State Employees' Retirement System	\$	1,139
A.7142.0830	Social Security		<u>440</u>
	Total Fringe Benefits	\$	<u>1,579</u>
	TOTAL BUDGET	\$	<u><u>28,725</u></u>

* A7180 - 50%, A7142 50%

Fiscal Year: 2014-15
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Description: During the spring and summer months, Parks and Recreation sponsors 5 baseball/softball leagues. The leagues include T-Ball, Midget, Grasshopper, Co-ed and Men's Slow Pitch softball. This program provides for 46 City baseball and Softball teams with over 816 participants. T-Ball's evening session is very successful and a popular choice for parents. Parks and Recreation crews maintain 15 baseball/softball fields, 14 of which are City owned, two outdoor basketball courts, 8 multi-purpose fields, a tennis court and skate park. Recreational opportunities are conveniently located for community use. Golf and tennis clinics were offered with 101 participants.

2013-14 Accomplishments:

- ✓ Expanded youth T-Baseball program by responding to requests and letting 5 year olds play.
- ✓ Completed installation of the playground equipment at Bicentennial Park with help from DPW. This was part of the Black River Parks Project.
- ✓ Implemented new programs such as scuba diving, horseback riding, running programs, etc. All programs were very successful.
- ✓ Increased usage of Marble Fields.
- ✓ Researched and developed rules and regulations for the kickball league.
- ✓ Conducted several meeting with coaches and parents to gather feedback on how to improve current athletic programs.

2014-15 Goals and Objectives:

- Begin the Parks and Recreation kickball league.
- Design and install an outdoor volleyball court and provide an adult volleyball league.
- Increase the number of tennis and golf clinic's offered. Offer a golf clinic in the Spring.
- Add a variety of fitness & recreation opportunities for all ages.
- Continue to have an open dialog with parents and coaches on how to continually improve the programs that Parks and Recreation offers.

City of Watertown

Fiscal Year: 2014-15
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	7,036	5,815	16,338	12,705
140 Temporary	778	1,092	4,200	4,500
150 Overtime	2,665	1,519	2,900	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	127	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 10,606</u>	<u>\$ 8,426</u>	<u>\$ 23,438</u>	<u>\$ 18,205</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 25,520	\$ -	\$ -
250 Other	-	12,251	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 37,771</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,184	\$ 2,563	\$ 1,800	\$ 2,200
420 Insurance	766	2,019	2,345	4,428
430 Contracted Services	2,979	6,923	10,950	9,650
440 Fees Non Employees	4,849	1,850	2,500	3,700
450 Miscellaneous	410	387	775	775
455 Vehicle Expenses	9,263	10,175	12,480	16,345
460 Materials and Supplies	18,209	11,705	30,800	28,600
465 Equipment < \$5,000	320	8,070	300	300
Total Operating Expenses	<u>\$ 37,980</u>	<u>\$ 43,692</u>	<u>\$ 61,950</u>	<u>\$ 65,998</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 651	\$ 3,446	4,788	\$ 3,497
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	795	632	1,793	1,393
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	4,152	4,152
Total Fringe Benefits	<u>\$ 1,446</u>	<u>\$ 4,078</u>	<u>\$ 10,733</u>	<u>\$ 9,042</u>
Department Total	<u>\$ 50,032</u>	<u>\$ 93,967</u>	<u>\$ 96,121</u>	<u>\$ 93,245</u>

City of Watertown

Fiscal Year: 2014-15
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.7143.0130	Wages		
	Crew Chief (.10)	\$ 3,969	
	Parks & Recreation Maintenance Worker (.30)	<u>8,736</u>	\$ 12,705
A.7143.0140	Temporary		4,500
A.7143.0150	Overtime		<u>1,000</u>
	Total Personal Services		<u>\$ 18,205</u>
 Operating Expenses			
A.7143.0410	Utilities		
	Electric	\$ 1,400	
	Water & Sewer	<u>800</u>	\$ 2,200
A.7143.0420	Insurance		
	Facility and Contents	728	
	Youth Baseball Insurance	<u>3,700</u>	4,428
A.7143.0430	Contracted Services		
	Athletic Field Work	250	
	Solid Waste Disposal	100	
	Equipment Rental	100	
	Golf Instruction	4,500	
	Tennis Instructions	2,000	
	Yoga Instructions	500	
	Boot Camp Fitness	1,000	
	Equipment Repairs	<u>1,200</u>	9,650
A.7143.0440	Fees, Non Employee		
	Physicals & Random Testing	100	
	Officials Fees	<u>3,600</u>	3,700
A.7143.0450	Miscellaneous		
	NYS Turfgrass Association	400	
	Sports Turf Managers NY	300	
	Mileage Reimbursements	<u>75</u>	775
A.7143.0455	Vehicle Expenses		
	Fuel	6,500	
	Tires/Aera-Vator	500	
	Repairs & Preventive Maintenance	6,000	
	Tires/Mowers Field Equipment	600	
	Insurance	<u>2,745</u>	16,345

City of Watertown

Fiscal Year: 2014-15
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation

		<u>FY 2014-15 Budget</u>	
A.7143.0460	Materials and Supplies		
	Field Soil / Top Dress Sand	3,000	
	Fertilizer, Grass Seed	6,000	
	Athletic Equipment (Balls, Bats, Bases, Home Plates, Pitching Slabs)	2,750	
	Marking Chalk & Paint	3,500	
	Drag Mats Replacement (2)	500	
	T-League Shirts (20 Teams)	1,750	
	Turf	2,500	
	Awards, Ribbon & Trophies	800	
	Sport Clay For Fields	3,800	
	Youth Programs	2,500	
	Roof repair supplies - Kostyk	500	
	Roof repair supplies - North	500	
	Miscellaneous Equipment & Supplies	500	28,600
A.7143.0465	Other Equipment < \$5,000		
	Field Marker		<u>300</u>
	Total Operating Expenses		<u>\$ 65,998</u>
Fringe Benefits			
A.7143.0810	New York State Employees' Retirement System	\$	3,497
A.7143.0830	Social Security		1,393
A.7143.0850	Health Insurance		<u>4,152</u>
	Total Fringe Benefits	\$	<u>9,042</u>
	TOTAL BUDGET	\$	<u>93,245</u>

Fiscal Year: 2014-15
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Description: The City provides three outdoor pools during Summer months (Thompson Park which was renovated in 1975; Alteri Pool at Fairgrounds which opened in 1974 and Flynn Pool at the North Side which opened in 1979). The Flynn and the Park pools are open for a 9½ week period and the Alteri Pool is open from early June through Labor Day. In total, the pools recorded 13,373 visits from patrons (Alteri – 4,019; Flynn – 4,800; Park – 4,554). All pool personnel are certified and meet New York State requirements for life guarding. The City offers a “Learn to Swim” program in the mornings for a four-week period with an attendance of 181 youth last year. The Fairgrounds pool provides the opportunity for lap swimming. City pools are maintained by Parks and Recreation Maintenance Workers who, as required under New York State Health Department guidelines, are certified pool operators.

In an effort to optimize staff and minimize costs, the Parks and Recreation Department recommends the opening of two pools to the public for the 2014 season rather than all three. Not only will this bring a huge cost savings to the City, it will also allow easier scheduling to continue to maintain the safe environment at the two remaining pools. In the 2013 season, it was extremely difficult to provide an adequate number of lifeguards for all three pools. The Parks and Recreation Department and CitiBus will work together to ensure transportation is available to those residents most affected by the one pool closure.

2013-14 Accomplishments:

- ✓ Provided higher level of monitoring and testing of chemicals used in order to ensure consistent water quality as directed by NYSDOH.
- ✓ Completed the resurfacing of Alteri and Flynn Pools.
- ✓ Passed NYSDOH inspections at all three pool locations.
- ✓ Increased swim lesson attendance.
- ✓ Added scuba diving lessons at Alteri Pool.

2014-15 Goals and Objectives:

- Continue to provide a high level of safety and a family friendly environment for pool patrons.
- Encourage lifeguards to complete their Water Safety Instructor course that is above and beyond their job requirements.
- Research the possibility of charging a fee for use of City Pools.

City of Watertown

Fiscal Year: 2014-15

Department: Pools

Account Code: A7180

Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	7,804	16,434	17,682	18,904
140 Temporary	53,902	59,438	63,000	48,500
150 Overtime	3,349	2,842	5,500	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 65,055</u>	<u>\$ 78,714</u>	<u>\$ 86,182</u>	<u>\$ 69,904</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	25,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 12,404	\$ 25,404	\$ 15,120	\$ 10,775
420 Insurance	1,202	1,241	1,225	1,437
430 Contracted Services	4,662	464	10,450	4,200
440 Fees Non Employees	2,300	580	2,200	2,000
450 Miscellaneous	74	811	1,190	860
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	34,320	38,071	34,850	25,200
465 Equipment < \$5,000	365	-	7,350	5,700
Total Operating Expenses	<u>\$ 55,327</u>	<u>\$ 66,571</u>	<u>\$ 72,385</u>	<u>\$ 50,172</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 10,163	\$ 16,372	\$ 18,443	\$ 13,718
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,924	5,962	6,594	5,347
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	4,460	4,460
Total Fringe Benefits	<u>\$ 15,087</u>	<u>\$ 22,334</u>	<u>\$ 29,497</u>	<u>\$ 23,525</u>
Department Total	<u>\$ 135,469</u>	<u>\$ 167,619</u>	<u>\$ 213,064</u>	<u>\$ 143,601</u>

City of Watertown

Fiscal Year: 2014-15
Department: Pools
Account Code: A7180
Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7180.0130	Wages		
	Crew Chief (.10)	\$	3,969
	Parks & Recreation Maintenance Worker (.50)		14,935
			<u>18,904</u>
A.7180.0140	Temporary		48,500
A.7180.0150	Overtime		<u>2,500</u>
	Total Personal Services	\$	<u>69,904</u>

Operating Expenses

A.7180.0410	Utilities		
	Fuel Oil	\$	1,700
	Water and Sewer		3,500
	Electric		2,750
	Cell Phones		75
	National Grid / UGI - Gas		2,750
			<u>10,775</u>
A.7180.0420	Insurance		1,437
A.7180.0430	Contracted Services		
	Dressing Room Door replacement		2,500
	Building Repairs/Maintenance		800
	Key Work		400
	Fence Repairs/Replacement		500
			<u>4,200</u>
A.7180.0440	Fees, Non Employee		
	Employment Related Testing		2,000
A.7180.0450	Miscellaneous		
	Mileage Reimbursements		200
	CPO Course		660
			<u>860</u>
A.7180.0460	Materials and Supplies		
	Chemicals		12,750
	Pool Supplies		2,000
	Maintenance Supplies		800
	Uniforms		500
	1st Aid Supplies		750
	Lifeguard Equipment		1,700
	Paint and Hardware		1,400
	Pool Repairs		1,700
	Electrical/Plumbing Supplies		1,000
	Swim lesson supplies		1,000
	Filtration Equipment		800
	Pool Filter Covers		600
	Signage		200
			<u>25,200</u>

City of Watertown

Fiscal Year: 2014-15
Department: Pools
Account Code: A7180
Function: Culture and Recreation

FY 2014-15 Budget

A.7180.0465	Other Equipment < \$5,000		
	Rope/Floaters/Covers	600	
	Electric Heaters (4)	2,500	
	Lifeguard Tower Footboard (2)	1,000	
	Pool Pump	1,600	<u>5,700</u>
	Total Operating Expenses		<u>\$ 50,172</u>
Fringe Benefits			
A.7180.0810	New York State Employees' Retirement System	\$	13,718
A.7180.0830	Social Security		5,347
A.7180.0850	Health Insurance		<u>4,460</u>
	Total Fringe Benefits	\$	<u>23,525</u>
	TOTAL BUDGET	\$	<u><u>143,601</u></u>

* A7180 - 50%, A7142 50%

Fiscal Year: 2014-15
Department: Arena
Account Code: A7265
Function: Culture and Recreation



Description: The Municipal Arena, which opened in 1975, provides the community with a variety of services. For six months of the year, a high-quality ice surface is maintained. The Arena welcomed back the Watertown Privateer's Professional Hockey team for the 2013-2014 season. Ice time is rented to the Minor Hockey Association, the Figure Skating Club, IHC/WHS/IRCS, adult hockey groups, Ft. Drum groups and private groups. The ice surface is also used by seasonal broomball groups. Broomball was also added to the monthly calendar to offer another recreational opportunity. Rock N Skate, Slip, Slide & Skate and Family Skate Night continued to be offered with positive feedback. Special events for 2012-2013 included a Halloween Costume Skate Contest, Valentine's Day Family Skate and Skate with Santa. All special events were well received by the community.

During the remaining six months, the Arena is used for community events. It is a popular site and the only facility in this area that can seat 3,000 people for concerts. Some events have been held annually since the late 1970's. The City operates the concession stand during various events offered at the Arena.

2013-14 Accomplishments:

- ✓ Parks and Recreation had a successful season with the Watertown Privateer's Professional Hockey team using the arena as their home ice.
- ✓ Increased Broomball attendance by inviting the Privateer's to be special guests.
- ✓ Successfully held 5 concerts.
- ✓ Hosted a "Hockey for Hero's" hockey tournament. All proceeds went to the Wounded Warrior Project.
- ✓ Chose Stantec as the firm to begin the renovation process for the Ice Arena.

2014-15 Goals and Objectives:

- Continue to work with all users to ensure the best possible customer service.
- Continue with the renovations of the Watertown Municipal Ice Arena.

City of Watertown

Fiscal Year: 2014-15

Department: Arena

Account Code: A7265

Function: Culture and Recreation

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	82,651	99,129	91,216	102,652
140 Temporary	99,495	157,367	155,000	114,300
150 Overtime	26,805	29,995	33,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	782	207	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 209,733</u>	<u>\$ 286,698</u>	<u>\$ 279,216</u>	<u>\$ 236,952</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 28,000	\$ 29,500
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,000</u>	<u>\$ 29,500</u>
Operating Expenses				
410 Utilities	\$ 36,331	\$ 53,408	\$ 45,680	\$ 50,100
420 Insurance	3,723	4,207	4,440	4,307
430 Contracted Services	20,557	56,095	25,975	27,050
440 Fees Non Employees	1,670	950	1,200	1,200
450 Miscellaneous	1,137	1,138	4,910	4,208
455 Vehicle Expenses	7,814	10,467	11,775	11,077
460 Materials and Supplies	41,672	63,915	53,150	49,650
465 Equipment < \$5,000	6,027	18,265	15,600	5,400
Total Operating Expenses	<u>\$ 118,931</u>	<u>\$ 208,445</u>	<u>\$ 162,730</u>	<u>\$ 152,992</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 25,996	\$ 50,035	\$ 59,180	\$ 45,407
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,696	21,621	21,361	18,127
840 Workers' Compensation	32,041	60,851	25,000	35,000
850 Health Insurance	27,134	31,119	26,116	26,116
Total Fringe Benefits	<u>\$ 100,867</u>	<u>\$ 163,626</u>	<u>\$ 131,657</u>	<u>\$ 124,650</u>
Department Total	<u>\$ 429,531</u>	<u>\$ 658,769</u>	<u>\$ 601,603</u>	<u>\$ 544,094</u>

City of Watertown

Fiscal Year: 2014-15

Department: Arena

Account Code: A7265

Function: Culture and Recreation

FY 2014-15 Budget

Personal Services

A.7265.0130	Wages		
	Crew Chief (.60)	\$ 23,811	
	Parks & Recreation Maintenance Workers (2.6)	78,841	\$ 102,652
A.7265.0140	Temporary		114,300
A.7265.0150	Overtime		20,000
	Total Personal Services		<u>\$ 236,952</u>

Equipment

A.7265.0230	Motor Vehicles		
	Jeep with plow	\$ 29,500	
	Total Equipment		<u>\$ 29,500</u>

Operating Expenses

A.7265.0410	Utilities		
	Water / Sewer	\$ 14,000	
	Electric	14,500	
	National Grid / UGI - Gas	12,600	
	National Grid - Electric	9,000	\$ 50,100
A.7265.0420	Insurance		4,307
A.7265.0430	Contracted Services		
	Outside Equipment Rentals	500	
	Facility Maintenance and Repairs	2,400	
	Pest Control	600	
	Zamboni Blades Sharpening	1,500	
	Public Skating Schedules	300	
	Maintenance/Repairs to Floor	1,200	
	Sprinkler Maintenance/Inspection	2,500	
	DJ Service for skating events	1,500	
	Heating Maintenance	3,000	
	PA System Maintenance	500	
	Merchant Processing Fees	1,500	
	Compressor Maintenance	1,750	
	Slip, Slide & Skate Instructor	2,100	
	Audio Subscription	200	
	Refrigeration System Maintenance	7,500	27,050
A.7265.0440	Fees, Non Employee		
	Physicals for Employees		1,200

City of Watertown

Fiscal Year: 2014-15

Department: Arena

Account Code: A7265

Function: Culture and Recreation

		<u>FY 2014-15 Budget</u>	
A.7265.0450	Miscellaneous		
	Safety Shoes	658	
	Mileage Reimbursement	250	
	Safety Equipment, Jackets,Gloves	500	
	Ice Skating Institute	350	
	NE Ice Skating Managers' Assoc.	250	
	ASCAP & SESAC & BMI Charges	900	
	Neisma Training	500	
	Uniforms and Protective Clothing	800	4,208
A.7265.0455	Vehicle Expenses		
	Zamboni Repairs	1,500	
	Zamboni Supplies	1,500	
	Vehicle Repairs	2,800	
	Insurance	1,477	
	Forklift Repair	1,000	
	Fuel	2,800	11,077
A.7265.0460	Materials and Supplies		
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Lamp Replacement	1,000	
	Ballast Replacement	1,500	
	Ice Paint	1,800	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	5,000	
	Dasher Board Maintenance	2,000	
	Emergency Lights	300	
	Hardware, Lumber, Paint	1,000	
	Electrical/Plumbing Supplies	2,500	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	800	
	Concession Food	25,000	
	Concession Supplies	2,100	
	Stage and Concert Supplies	500	49,650

City of Watertown

Fiscal Year: 2014-15

Department: Arena

Account Code: A7265

Function: Culture and Recreation

FY 2014-15 Budget

A.7265.0465	Other Equipment < \$5,000		
	Ice Stencils	1,000	
	Ipad and accessories	1,000	
	Microphone	400	
	Broomball Equipment	1,000	
	Rental Skate replacements	2,000	5,400
	Total Operating Expenses		<u>\$ 152,992</u>
Fringe Benefits			
A.7265.0810	New York State Employees' Retirement System	\$	45,407
A.7265.0830	Social Security		18,127
A.7265.0840	Workers Compensation		35,000
A.7265.0850	Health Insurance		26,116
	Total Fringe Benefits	\$	<u>124,650</u>
	TOTAL BUDGET	\$	<u>544,094</u>

A7265 – Arena

Fiscal Year 2014-15
Equipment



Jeep with plow

\$29,500

Vehicle 3-052 is a 1998 S10 extended cab 4x4 pickup truck assigned to the Athletic Programs at Parks and Recreation. The truck has 70,000+ miles. The truck has rust deterioration to the pickup bed, body, and cab sub-structure. It has had body corrosion repair in the past. The truck has had an engine replacement. It was originally assigned to Public Works. The truck will be replaced by four wheel drive utility vehicle (JEEP) with plow for cleaning up the walkways around the Arena and Fairgrounds property. A Jeep will allow for easier portability of items and can accommodate more staff for travel purposes. Vehicle 3-052 will be disposed through the City's excess vehicle auction.



Fiscal Year: 2014-15
Department: Planning
Account Code: A8020
Function: Home and Community Services



Description: The Planning Office was created in 1984 as a component of the City Manager’s Office. The goal of the Planning Office is to implement programs, projects and legislation that will have a positive effect on the development of the City of Watertown as a community. It is involved in a wide variety of issues that affect the development of this community including zoning, downtown revitalization, riverfront development, tree planting, historic preservation, housing programs and economic development. Many of the projects and programs within those categories involve writing grant applications and contract administration. The office also provides staff support to the Planning Board.

2013-14 Accomplishments:

- ✓ Completed Library Façade Project.
- ✓ Planted 140 trees.
- ✓ Reviewed 5 zone changes, 11 site plans, 2 special use permits and 3 subdivisions.

2014-15 Goals and Objectives:

- Complete Ogilvie Site clean-up and continue redevelopment plan.
- Continue redevelopment plan for Sewall’s Island.
- Plant 185 trees.

City of Watertown

Fiscal Year: 2014-15

Department: Planning

Account Code: A8020

Function: Home and Community Services

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,287	13,032	16,000	8,800
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,508	3,764	5,800	4,300
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	195	-	-	-
Total Operating Expenses	<u>\$ 7,990</u>	<u>\$ 16,796</u>	<u>\$ 21,800</u>	<u>\$ 13,100</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u>\$ 7,990</u>	<u>\$ 16,796</u>	<u>\$ 21,800</u>	<u>\$ 13,100</u>

City of Watertown

Fiscal Year: 2014-15

Department: Planning

Account Code: A8020

Function: Home and Community Services

FY 2014-15 Budget

Operating Expenses

A.8020.0430	Contracted Services		
	Grant Applications	\$ 8,500	
	Legal Ads	<u>300</u>	8,800
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships	2,800	
	Travel and Training	<u>1,500</u>	<u>4,300</u>
	Total Operating Expenses		<u>\$ 13,100</u>
	TOTAL BUDGET		<u><u>\$ 13,100</u></u>

Fiscal Year: 2014-15
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Description: This account associated with the Department of Public Works is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 3300 catch basins and 3200 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

2013-14 Accomplishments:

- ✓ Installed a closed drainage system in the easterly margin on Starbuck Avenue between Clover St. and Division St. to intercept surface flows from adjacent fields.
- ✓ Replaced thirty one substandard drainage structures.
- ✓ Installed a storm water quality unit at the DPW Newell St. facility.

2014-15 Goals and Objectives:

- Address ground water run-off issues that have developed along the 1300 block of Washington St., outer Holcomb St. and on Sunset Ridge/Loomus Drive.
- Inspect storm sewer right of ways and easements for damage from the January ice storm that limits access and/or impedes drainage.
- Develop plans for a cooperative effort with the Town of Watertown to work on improving the open channel flow from Loomus Drive through the Town to the Beaver Meadows outfall on outer Holcomb Street.
- Participate in the initial development of the City's Urban Area MS4 protocol.

City of Watertown**Fiscal Year: 2014-15****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 30,448	\$ 31,343	\$ 31,248	\$ 31,248
120 Clerical	-	-	-	-
130 Wages	132,875	123,891	146,743	142,568
140 Temporary	-	-	6,000	6,000
150 Overtime	1,970	3,987	5,500	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	658	-	-	-
175 Health Insurance Buyout	-	2,800	2,800	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 165,951</u>	<u>\$ 162,021</u>	<u>\$ 192,291</u>	<u>\$ 183,816</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 12,395	\$ 25,000	\$ 25,000
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 12,395</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Operating Expenses				
410 Utilities	\$ 447	\$ 409	\$ 460	\$ 428
420 Insurance	1,014	1,361	1,515	1,347
430 Contracted Services	3,929	2,357	18,056	10,068
440 Fees Non Employees	210	632	500	500
450 Miscellaneous	1,478	1,878	2,520	2,575
455 Vehicle Expenses	28,357	26,119	30,685	27,067
460 Materials and Supplies	21,460	29,183	38,500	35,750
465 Equipment < \$5,000	3,891	2,873	8,500	6,550
Total Operating Expenses	<u>\$ 60,786</u>	<u>\$ 64,812</u>	<u>\$ 100,736</u>	<u>\$ 84,285</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 26,233	\$ 30,532	\$ 39,079	\$ 35,743
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,270	11,966	14,710	14,062
840 Workers' Compensation	11	2,812	500	1,000
850 Health Insurance	39,793	33,257	38,726	38,723
Total Fringe Benefits	<u>\$ 78,307</u>	<u>\$ 78,567</u>	<u>\$ 93,015</u>	<u>\$ 89,528</u>
Department Total	<u><u>\$ 305,044</u></u>	<u><u>\$ 317,795</u></u>	<u><u>\$ 411,042</u></u>	<u><u>\$ 382,629</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services

FY 2014-15 Budget

Personal Services

A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor *	\$	31,248
A.8140.0130	Wages		
	Crew Chief (1) **	\$	29,160
	Heavy Equipment Operator (1) **		28,925
	Motor Equipment Operator (2) **		45,255
	Municipal Worker I (2) **		39,228
			<u>142,568</u>
A.8140.0140	Temporary		6,000
A.8140.0150	Overtime		4,000
A.8140.0175	Health Insurance Buyout		-
	Total Personal Services	\$	<u>183,816</u>

Equipment

A.8140.0230	Motor Vehicles		
	Dump truck cab replacment (1-94)	\$	25,000
	Total Equipment	\$	<u>25,000</u>

Operating Expenses

A.8140.0410	Utilities		
	Wireless Networking (1/2)*	\$	168
	Cellular Phone (1/2)*		80
	Sprint For GPS		180
			<u>428</u>
A.8140.0420	Insurance		1,347
A.8140.0430	Contracted Services		
	GPS Tracking		168
	Material Disposal		4,000
	Recertify Safety Equipment (1/2)*		500
	Camera Software Maintenance		900
	Camera Equipment Repair (1/2)*		1,500
	Small Equipment Repairs		3,000
			<u>10,068</u>
A.8140.0440	Fees, Non-Employee		
	Employee Testing		300
	Employee Vaccinations		200
			<u>500</u>
A.8140.0450	Miscellaneous		
	Safety Apparel		500
	Safety Shoes		1,000
	Public Safety Emp Training /PESH		1,000
	NASSCO Membership		75
			<u>2,575</u>

City of Watertown

Fiscal Year: 2014-15

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services

		<u>FY 2014-15 Budget</u>	
A.8140.0455	Vehicle Expenses		
	Maintenance & Repairs	8,000	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	13,347	
	Insurance	<u>4,520</u>	27,067
A.8140.0460	Materials and Supplies		
	Manholes & Catch Basins	7,000	
	Asphalt Patching Material	2,500	
	Pipes & Fittings	7,000	
	Castings & Grates	7,500	
	Crusher Run & Stone Products	7,000	
	Sewer Camera Supplies (1/2)*	1,500	
	Sewer Vac Hose, 500LF (1/2)*	750	
	Work Zone Safety Devices	500	
	Small Hand Tools, Related Supplies	<u>2,000</u>	35,750
A.8140.0465	Other Equipment <\$5000		
	Replacement 2" Trash Pump	1,200	
	Replacement Pump Hose (1/2)*	250	
	Trench Shoring Equipment (1/2) *	2,500	
	Replacement Multi-Conductor Camera Cable *(1/2)	<u>2,600</u>	<u>6,550</u>
	Total Operating Expenses		<u>\$ 84,285</u>
Fringe Benefits			
A.8140.0810	New York State Employees' Retirement System	\$	35,743
A.8140.0830	Social Security		14,062
A.8140.0840	Workers Compensation		1,000
A.8140.0850	Health Insurance		<u>38,723</u>
	Total Fringe Benefits	\$	<u>89,528</u>
	TOTAL BUDGET	\$	<u><u>382,629</u></u>

* (1/2) G8120

** (1/3) A5142

A8140 – Storm Sewers

Fiscal Year 2014-15
Equipment



Replacement Cab for Dump Truck

\$25,000

Vehicle 1-094 is a 2000 International single axle dump truck. It has been used for the past thirteen years as a sander/ plow truck in the winter and dump truck in the summer. Further deterioration will cause catastrophic failure of major components mounted on the fire wall. Many of the major components (brake pedals, dash mounts) of the truck are starting to pull thru in this area. The cowl and firewall are the major structural areas of the cab. With a replacement cab this truck will give the City service as a backup dump truck. When this truck is retro fitted with a replacement cab it will replace a 1987 that was traded towards the purchase of new dump truck.



Firewall/Cowl

Firewall/Cowl Area

Rocker Panel

Fiscal Year: 2014-15
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Description: There are a total of 9 employees in this division associated with the Department of Public Works who are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables and yard waste. Also included in this account is the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2013, City crews collected approximately 3,350 tons of residential refuse and an additional 500 tons of recyclable materials. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves and grass clippings are collected annually. The semi-annual, spring/fall, Residential Bulk item drop off programs, held in response to the community's request for an economical alternative for bulk item disposal, captured 36 tons of rubbish as well as 5.25 tons of scrap metal and white goods.

2013-14 Accomplishments:

- ✓ Bid the two new recycling units.
- ✓ Commenced temporary compost operation at the City's quarry site located in the Town of Pamela
- ✓ Began refuse and recycle collection at Creek Wood Apartments.
- ✓ Developed detailed job specification for the Refuse & Recycle Collection Supervisor.
- ✓ Met with our DANC partners to address a regional solution to our composting needs.

2014-15 Goals and Objectives:

- Take delivery of new tandem axle refuse collection vehicle authorized in the 2013-2014 Capital Budget.
- Continue with the blending of an additional one hundred (100) residential units of the Creekwood housing complex on outer Mill Street.
- Continue with temporary composting investigating alternative locations and/or opportunities for material disposal.
- Investigate implementation of a mandatory "Paper Leaf Bag" requirement for yard waste presentation at the curbside.

City of Watertown

Fiscal Year: 2014-15

Department: Refuse and Recycling

Account Code: A8160

Function: Home and Community Services

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 21,472	\$ 21,606	\$ 21,541	\$ 7,180
120 Clerical	-	-	-	-
130 Wages	248,411	245,341	274,616	283,412
140 Temporary	28,005	22,611	20,000	20,000
150 Overtime	14,965	14,384	18,000	18,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	249	-	-	-
175 Health Insurance Buyout	2,800	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing Allow. / Reimbursements	-	-	-	-
Total Personal Services	<u>\$ 315,902</u>	<u>\$ 306,742</u>	<u>\$ 336,957</u>	<u>\$ 331,392</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 801	\$ 1,262	\$ 1,213	\$ 1,283
420 Insurance	-	-	-	-
430 Contracted Services	279,308	236,981	261,980	242,100
440 Fees Non Employees	13,271	612	13,900	13,900
450 Miscellaneous	993	2,954	3,200	5,500
455 Vehicle Expenses	96,221	120,661	88,915	101,472
460 Materials and Supplies	21,186	18,528	15,750	26,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 411,780</u>	<u>\$ 380,998</u>	<u>\$ 384,958</u>	<u>\$ 390,755</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 52,197	\$ 54,597	\$ 70,528	\$ 60,220
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	23,373	22,643	25,777	25,351
840 Workers' Compensation	129,288	116,467	50,000	55,000
850 Health Insurance	80,157	81,711	82,419	96,208
Total Fringe Benefits	<u>\$ 285,015</u>	<u>\$ 275,418</u>	<u>\$ 228,724</u>	<u>\$ 236,779</u>
Department Total	<u>\$ 1,012,697</u>	<u>\$ 963,158</u>	<u>\$ 950,639</u>	<u>\$ 958,926</u>

City of Watertown

Fiscal Year: 2014-15
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

		<u>FY 2014-15 Budget</u>	
Personal Services			
A.8160.0110	Salaries		
	Assistant Superintendent (10%)	\$	7,180
A.8160.0130	Wages		
	Crew Chief (1)	43,522	
	Refuse Motor Equipment Operators (5) (3)*	<u>239,890</u>	283,412
A.8160.0140	Temporary		20,000
A.8160.0150	Overtime		18,000
A.8160.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services	\$	<u>331,392</u>
 Operating Expenses			
A.8160.0410	Utilities		
	Nextel for GPS	\$	1,020
	Water/ Sewer	<u>263</u>	\$ 1,283
A.8160.0430	Contracted Services		
	Route Optimization License/Renewal	4,000	
	GPS Tracking	840	
	Tipping Fees (Regular)	217,000	
	Fees (One Drop Off Event)	8,000	
	Education/Public Awareness/Ads	4,000	
	Employee Uniform Rental	1,800	
	Overhead Door Preventative Maint	200	
	Annual Fire Alarm Monitoring	360	
	Pressure Washer Repair	600	
	Mowing of Closed Landfill	<u>5,300</u>	242,100
A.8160.0440	Fees Non Employee		
	Employment Related Testing	900	
	Landfill Monitoring Fees	<u>13,000</u>	13,900
A.8160.0450	Miscellaneous		
	Safety Shoes & Equipment	2,000	
	Bulk Postage for Tote Bills	2,300	
	Safety Training / PESH	1,000	
	Permits & Miscellaneous	<u>200</u>	5,500
A.8160.0455	Vehicle Expenses		
	Vehicle Maint.& Repairs	35,000	
	Preventive Maintenance	3,000	
	Gas & Diesel Fuels	49,113	
	Insurance	<u>14,359</u>	101,472

City of Watertown

Fiscal Year: 2014-15
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

		<u>FY 2014-15 Budget</u>	
A.8160.0460	Materials and Supplies		
	Refuse Bag Stickers and Forms	8,500	
	Totes	14,500	
	Landfill Drainage/Ground Materials	2,500	
	Miscellaneous Supplies	<u>1,000</u>	<u>26,500</u>
	Total Operating Expenses		<u>\$ 390,755</u>
Fringe Benefits			
A.8160.0810	New York State Employees' Retirement System	\$	60,220
A.8160.0830	Social Security		25,351
A.8160.0840	Workers Compensation		55,000
A.8160.0850	Health Insurance		<u>96,208</u>
	Total Fringe Benefits	\$	<u>236,779</u>
	TOTAL BUDGET	\$	<u>958,926</u>

City of Watertown

Fiscal Year: 2014-15

Department: Miscellaneous
A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9945, A9950,

Account Code: A9960

Function: General Government Support

<u>Budget Summary</u>	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
A9040 Workers' Compensation	\$ 99,333	\$ 66,406	\$ 105,000	\$ 40,000
A9050 Unemployment	3,704	6,451	10,000	7,500
A9060 Health Insurance - Retirees	3,055,625	3,227,839	3,412,950	3,306,014
A9065 Medicare Part B - Retirees	279,196	298,534	324,775	351,205
A9070 Compensated Absences	(19,273)	61,550	15,000	15,000
A9089 Employee Benefits - Other	11,034	10,053	15,000	5,000
A9501 General Liability Reserve	75,000	75,000	75,000	75,000
A9512 Library Fund Transfer	1,499,677	1,393,974	1,186,868	1,298,665
A9945 Transfer to Capital Reserve	-	3,100,000	-	-
A9950 Capital Fund Transfer	1,681,031	314,481	1,315,000	470,000
A9960 Black River Trust Reserve	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	<u>\$ 6,695,327</u>	<u>\$ 8,564,288</u>	<u>\$ 6,469,593</u>	<u>\$ 5,578,384</u>

Accounts A9040, A9050, A9060, A9065, A9070 and A9089 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A9501 General Liability Reserve - This represents the annual transfer to support the costs associated with defending claims against the City.

A9512 Transfer to Library Fund - Operating support of the Flower Memorial Library.

A9945 Transfer to Capital Reserve Fund - Represents the transfer to the City's capital reserve fund for future capital equipment purchases and capital projects.

A9950 Transfer to Capital Funds - Represents the City's operating support of capital equipment purchases and capital projects.

A9960 Transfer to Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust as required in our FERC license.

City of Watertown

Fiscal Year: 2014-15
Department: Debt Service
Account Code: A9710
Function: Debt Service

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Serial Bonds				
A9710.6 Principal	\$ 2,569,562	\$ 2,152,448	\$ 2,085,488	\$ 2,099,002
A9710.7 Interest	706,827	610,477	568,631	514,233
Loans				
A9780.6 Principal	27,131	-	-	-
A9780.7 Interest	<u>81</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>\$ 3,303,601</u>	<u>\$ 2,762,925</u>	<u>\$ 2,654,119</u>	<u>\$ 2,613,235</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE</u>	<u>INTEREST RATE</u>	<u>DATE OF MATURITY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
12/1/83	9.60%	12/1/2017	\$ 20,000	\$ 5,760	\$ 25,760	\$ 50,000
1/15/2005	2.75 - 4.25%	1/15/2024	435,777	83,262	519,039	1,634,457
11/15/2005	4.00 - 4.375%	11/15/2020	164,000	33,530	197,530	714,000
5/1/2006	4.50 - 7.50%	11/1/2015	25,000	1,719	26,719	25,000
2/15/2008	3.25 - 4.00%	2/15/2023	223,000	54,912	277,912	1,301,000
2/11/2009	2.50 - 3.25%	9/15/2018	205,500	27,126	232,626	778,000
6/15/2010	3.125 - 4.00%	12/15/2024	166,000	26,555	192,555	708,000
4/15/2011 A	2.00 - 4.00%	11/15/2025	125,000	62,138	187,138	1,685,000
4/15/2011 B	2.00 - 3.75%	5/15/2020	118,425	7,280	125,705	166,809
4/15/2011 C	2.00 - 6.00%	11/15/2022	275,000	141,892	416,892	2,665,000
6/28/2011	2.00 - 3.00%	6/15/2021	167,500	31,185	198,685	872,000
6/12/2013	3.00 - 3.50%	10/15/2027	62,800	22,963	85,763	713,400
4/10/2014 A	1.50 - 2.75%	4/1/2024	<u>111,000</u>	<u>15,911</u>	<u>126,911</u>	<u>759,000</u>
TOTAL			<u>\$ 2,099,002</u>	<u>\$ 514,233</u>	<u>\$ 2,613,235</u>	<u>\$ 12,071,666</u>

WATER FUND

**City of Watertown
Fiscal Year 2014-15 Budget
Water Fund Summary**

Revenues	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
Water Rents	\$ 3,219,422	\$ 3,206,244	\$ 3,200,000	\$ 3,275,000
Unmetered Water	11,247	10,809	12,000	11,000
Outside User Fees	1,152,949	1,331,556	1,271,000	1,437,000
Water Srv. Charges	83,657	108,033	75,000	75,000
Int. & Pen. On Water Rents	56,995	57,910	60,000	60,000
Interest Earnings	3,875	379	1,200	500
Sale of Scrap	5,424	9,284	3,000	5,000
Refund of Prior Year Exp.	574	-	-	-
Unclassified Revenues	1,796	475	1,000	1,000
Payment Processing Fees	-	874	2,500	2,500
Metered Water Sales Other Funds	124,714	128,340	129,000	141,000
State Aid - Workers Comp	25	-	-	-
Interfund Transfer	<u>46,935</u>	<u>2,416</u>	<u>1,000</u>	<u>1,000</u>
Sub-Total	\$ 4,707,613	\$ 4,856,320	\$ 4,755,700	\$ 5,009,000
Appropriated Debt Reserve	52,910	47,554	-	-
Appropriated Coagulation Reserve	87,768	-	138,000	-
Appropriated Fund Balance	-	-	<u>55,000</u>	<u>-</u>
Total Revenues	<u>\$ 4,848,291</u>	<u>\$ 4,903,874</u>	<u>\$ 4,948,700</u>	<u>\$ 5,009,000</u>

Expenditures	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
Administration	\$ 230,541	\$ 238,190	\$ 253,921	\$ 254,007
Source, Supply, Power & Pumping	559,664	539,020	606,105	595,030
Water Purification	1,424,980	1,562,659	1,625,798	1,729,172
Water Distribution	1,145,860	1,159,059	1,285,885	1,253,874
General	490,530	654,410	593,111	572,027
Debt	<u>967,364</u>	<u>518,239</u>	<u>583,880</u>	<u>604,890</u>
Total Expenditures	<u>\$ 4,818,939</u>	<u>\$ 4,671,577</u>	<u>\$ 4,948,700</u>	<u>\$ 5,009,000</u>

Fund Balance				
Beginning reserve and fund balances	\$ 1,173,406	\$ 1,087,080		
+ Revenues	4,707,613	4,856,320		
- Expenses	(4,818,939)	(4,671,577)		
- Transfer to Coagulation Reserve	<u>25,000</u>	<u>-</u>		
Ending reserve and fund balances	\$ 1,087,080	\$ 1,271,823		
Fund balance reserved for debt	(47,545)	-		
Fund balance reserved for coagulation basin	(117,093)	(137,117)		
Fund balance reserved for encumbrances	(14,780)	(161,626)		
Fund balance appropriated to subsequent fiscal year	<u>(22,445)</u>	<u>(55,000)</u>		
Unreserved un-appropriated fund balance	<u>\$ 885,217</u>	<u>\$ 918,080</u>		

**City of Watertown
Fiscal Year 2014-15 Budget
Water Fund Revenue Summary**

	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
F2140 Water Rents	\$ 3,219,422	\$ 3,206,244	\$ 3,200,000	\$ 3,275,000
F2142 Unmetered Water	11,247	10,809	12,000	11,000
F2143 Outside User Fees	1,152,949	1,331,556	1,271,000	1,437,000
F2144 Water Srv. Charges	83,657	108,033	75,000	75,000
F2148 Int. & Pen. On Water Rents	56,995	57,910	60,000	60,000
F2401 Interest Earnings	3,875	379	1,200	500
F2650 Sale of Scrap	5,424	9,284	3,000	5,000
F2701 Refund of Prior Year Expense	574	-	-	-
F2770 Unclassified Revenues	1,796	475	1,000	1,000
F2773 Payment Processing Fees	-	874	2,500	2,500
F2830 Metered Water Sales Funds	124,714	128,340	129,000	141,000
F2830 State Aid - Workers Comp.	25	-	-	-
F5031 Interfund Transfer	<u>46,935</u>	<u>2,416</u>	<u>1,000</u>	<u>1,000</u>
Sub-Total	4,707,613	4,856,320	4,755,700	5,009,000
Appropriated Debt Reserve	52,910	47,554	-	-
Appropriated Coagulation Reserve	87,768	-	138,000	-
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>55,000</u>	<u>-</u>
Total Revenues	<u>\$ 4,848,291</u>	<u>\$ 4,903,874</u>	<u>\$ 4,948,700</u>	<u>\$ 5,009,000</u>

Fiscal Year: 2014-15
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions

F2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F2148 - Interest & Penalties on Water Rents - Charges of 10% penalties for late water payments.

F2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F2650 - Sale of Scrap – Sales of excess scrap.

F2665 – Sale of Equipment – Sales of equipment.

F2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

F2701 - Refund of Prior Years Expense – Refunds for expenditures that were paid for in a prior year.

F2770 - Other Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F2773 – Fees charged in connection with accepting on-line payments

F2830 - Metered Water Sales Other Funds – Sales of water to other City funds.

F5301 – Interfund Transfers – Transfers from other funds.

Fiscal Year: 2014-15
Department: Water Administration
Account Code: F8310
Function: Water Administration



Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,500 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant . Staffing currently includes the Superintendent, a Principal Account Clerk, a newly acquired Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydro-electric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

2013-14 Accomplishments:

- ✓ Commenced the development of duties and functions associated with the integration of the Wastewater Treatment Plant and Hydro-Electric Plant with Water Department Administration. Commenced the writing of a Departmental Standard Operating Procedure and Policy Handbook.
- ✓ Developed an email system for daily inspection sheets to increase efficiency.
- ✓ Integrated new SCADA Technician position into departmental operations; began immediately to link all monitoring, recording and reporting within department sections electronically; unified internal electronic communication; set up SCADA monitors for individual sections at the Administration Office.

2014-15 Goals and Objectives:

- Continue to implement the electronic data/facility asset management and work order systems (Cartêgraph) into the daily work flow process.
- Accelerated the conversion of water meters to radio read capability, focusing more intently on larger meters and incorporation within the data management system.
- Continue to expand electronic dissemination of information in all sections of the Water Department with focus on mobile data access and communication.

City of Watertown

Fiscal Year: 2014-15

Department: Water Administration

Account Code: F8310

Function: Water Administration

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 42,467	\$ 41,410	\$ 42,238	\$ 42,238
120 Clerical	40,461	40,291	42,347	42,979
130 Wages	25,717	42,309	48,641	49,089
140 Temporary	9,078	5,847	5,100	5,100
150 Overtime	789	3,291	1,600	1,600
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,400	759	1,400	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 119,912</u>	<u>\$ 133,907</u>	<u>\$ 141,326</u>	<u>\$ 142,406</u>
Equipment				
230 Motor Vehicle	\$ 16,733	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 16,733</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 502	\$ 545	\$ 600	\$ 600
420 Insurance	-	7,244	-	-
430 Contracted Services	23,173	14,155	16,952	18,927
440 Fees Non Employees	3,876	2,556	2,950	3,580
450 Miscellaneous	12,679	12,990	15,800	15,800
455 Vehicle Expenses	1,995	3,125	3,680	2,750
460 Materials and Supplies	3,513	4,824	3,225	3,225
465 Equipment < \$5,000	1,837	1,091	2,500	-
Total Operating Expenses	<u>\$ 47,575</u>	<u>\$ 46,530</u>	<u>\$ 45,707</u>	<u>\$ 44,882</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 24,686	\$ 22,283	\$ 26,828	\$ 26,578
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	8,884	9,823	10,811	10,893
840 Workers' Compensation	22	-	100	100
850 Health Insurance	12,729	25,647	29,149	29,148
Total Fringe Benefits	<u>\$ 46,321</u>	<u>\$ 57,753</u>	<u>\$ 66,888</u>	<u>\$ 66,719</u>
Department Total	<u>\$ 230,541</u>	<u>\$ 238,190</u>	<u>\$ 253,921</u>	<u>\$ 254,007</u>

City of Watertown

Fiscal Year: 2014-15

Department: Water Administration

Account Code: F8310

Function: Water Administration

		<u>FY 2014-15 Budget</u>	
Personal Services			
F.8310.0110	Salaries		
	Superintendent of Water***	\$	42,238
F.8310.0120	Clerical		
	Principal Account Clerk *	\$	23,772
	Senior Account Clerk Typist *		42,979
		<u>19,207</u>	
F.8310.0130	Wages		
	Water Meter Reader (2) *		31,686
	SCADA Technician****		49,089
		<u>17,403</u>	
F.8310.0140	Temporary *		5,100
F.8310.0150	Overtime *		1,600
F.8310.0175	Health Insurance Buyout		1,400
	Total Personal Services	\$	<u>142,406</u>
Operating Expenses			
F.8310.0410	Utilities		
	Cell phones*	\$	600
F.8310.0430	Contracted Services		
	Office Rental *	\$	7,800
	Software Support Fees*		4,275
	Merchant Fees		2,500
	Debt Disclosure Filing Fees		400
	Equipment Repairs*		300
	Meter Reading Equipment Repairs*		500
	Consumer Confidence Report		2,700
	Equipment Maintenance Contracts**		452
		<u>452</u>	18,927
F.8310.0440	Fees		
	Flu Shots*		400
	Actuarial Services*		680
	Audit Services*		2,500
		<u>2,500</u>	3,580
F.8310.0450	Miscellaneous		
	Uniforms, Meter Readers *		500
	Membership AWWA		1,800
	Travel and Training		500
	Postage*		10,500
	Postage For Annual Report		2,000
	Text/Reference Materials		500
		<u>500</u>	15,800
F.8310.0455	Vehicle Expenses		
	Fuel *		1,400
	Maintenance & Repairs *		600
	Insurance *		750
		<u>750</u>	2,750
F.8310.0460	Materials and Supplies		
	Printed Forms, Bills *		2,500
	Office Supplies *		725
		<u>725</u>	3,225

City of Watertown

Fiscal Year: 2014-15
Department: Water Administration
Account Code: F8310
Function: Water Administration

		<u>FY 2014-15 Budget</u>	
F.8310.0465	Equipment <\$5,000		
	Office Desks (3) *	-	
	Shelf Units (2) *	-	-
	Total Operating Expenses	<u>\$</u>	<u>44,882</u>
Fringe Benefits			
F8310.0810	New York State Employees' Retirement System	\$	26,578
F8310.0830	Social Security		10,893
F8310.0840	Workers' Compensation		100
F8310.0850	Health Insurance		<u>29,148</u>
	Total Fringe Benefits	<u>\$</u>	<u>66,719</u>
	TOTAL BUDGET	<u>\$</u>	<u>254,007</u>

* 1/2 expense shared with Sewer Fund G8110
 ** 4 way split
 *** 50% Water/ 40% Sewer/ 10% Hydro
 ****40% Water/40% Sewer/20% Hydro

Fiscal Year: 2014-15
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station (all of which are located adjacent to NYS Rte. 3, east of the City), and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000 gallon Coagulation Basin. The settled water is then pumped through the Low Lift Pump Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

2013-14 Accomplishments:

- ✓ Purchased the dredge and constructed the storage barn within which it is housed during the “off season.”
- ✓ Acquired and installed third of four lowlift pumps being systematically replaced.
- ✓ Completed the Chemical Bulk Storage inspections and submitted the required regulatory report (required ever 5 years).

2014-15 Goals and Objectives:

- Participate in the resurfacing project for the downstream face of the coagulation basin head dam.
- Will complete the dredging commenced in October 2013 of the coagulation basin.
- Acquire the fourth of four lowlift pumps being systematically replaced.
- Initiate preliminary planning and design for the pH Control Facility to be located near the Coagulation Basin Dosing Station.

City of Watertown

Fiscal Year: 2014-15

Department: Source of Supply, Power and Pumping

Account Code: F8320

Function: Water Operations

<u>Budget Summary</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	36,152	19,246	21,000	21,000
Total Equipment	<u>\$ 36,152</u>	<u>\$ 19,246</u>	<u>\$ 21,000</u>	<u>\$ 21,000</u>
Operating Expenses				
410 Utilities	\$ 417,124	\$ 504,141	\$ 548,900	\$ 525,800
420 Insurance	-	3,448	3,705	4,130
430 Contracted Services	90,096	1,710	17,000	14,600
440 Fees Non Employees	9,554	4,491	-	-
450 Miscellaneous	5,983	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	(392)	2,305	6,500	19,500
465 Equipment < \$5,000	1,147	3,679	9,000	10,000
Total Operating Expenses	<u>\$ 523,512</u>	<u>\$ 519,774</u>	<u>\$ 585,105</u>	<u>\$ 574,030</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 559,664</u></u>	<u><u>\$ 539,020</u></u>	<u><u>\$ 606,105</u></u>	<u><u>\$ 595,030</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Source of Supply, Power and Pumping

Account Code: F8320

Function: Water Operations

FY 2014-15 Budget

Equipment

F.8320.0250	Other Equipment		
	Low Lift Pump Replacement	\$	21,000
	Total Equipment	\$	<u>21,000</u>

Operating Expenses

F.8320.0410	Utilities		
	Electric	\$	515,000
	Natural Gas		10,000
	Water & Sewer (Town of Pamela)	<u>800</u>	\$ 525,800
F.8320.0420	Insurance		4,130
F.8320.0430	Contracted Services		
	Maintenance Contracts Generators	2,500	
	Pump Repairs	5,000	
	Electric Repairs & Service	2,000	
	Boiler Repairs, Maintenance & Service	2,500	
	Miscellaneous Repairs & Services	1,000	
	Propane Tank Rental	400	
	Crane Inspection-Annual	<u>1,200</u>	14,600
F.8320.0460	Materials and Supplies		
	Grease and Oil	500	
	Fuel Oil, Generator	2,000	
	Diesel for Dredge	13,000	
	Propane, Small Generator	1,000	
	Mechanical Repair Parts	2,000	
	Miscellaneous Hardware	<u>1,000</u>	19,500
F.8320.0465	Other Equipment < \$5,000		
	Mechanical Equipment & Repair Parts	5,000	
	Electronic Equipment & Repair Parts	<u>5,000</u>	10,000
	Total Operating Expenses	\$	<u>574,030</u>
	TOTAL BUDGET	\$	<u><u>595,030</u></u>

F8320 – Source of Supply, Power, & Pumping

Fiscal Year 2014-15
Equipment



Equipment Replacement: \$21,000

There are four (4) Flygt submersible pumps at the Low Lift Pump Station that pump the water from the coagulation basin to the water treatment plant filters. They are rotated on a regular basis to equalize wear and tear. Under normal operating conditions, two of three pumps in service are operated at a time. One pump is on standby. The fourth pump is sent away to the factory to be rebuilt and inspected when it is rotated out, then returned and is a stand by unit until the next rotation. The pumps are over 20 years in age and have reached the end of their service life.

The pumps are being systematically replaced with this now being the last of four.



Fiscal Year: 2014-15
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 million gallons per day (MGD) Water Plant purified and delivered more than 2.0 billion gallons of high quality potable water last year. An average of 4.8 MGD was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamela, Leray, Champion, and personnel at Fort Drum. The plant is staffed with a Chief Operator, eight WTP operators, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. All but one staff member are certified and licensed by NYS Dept of Health to operate a community water system (3 at IA and 10 at IIA).

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NY State Department of Health and the US Environmental Protection Agency, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

2013-14 Accomplishments:

- ✓ Began monitoring for Stage 2 Disinfection Byproducts Rule in November 2013.
- ✓ Conducted the Lead & Copper Rule Sampling program (Jun 2012 thru Sep 2013).
- ✓ Obtained 1A training and licensing for two plant operators.
- ✓ Initiated a required unregulated contaminants monitoring program per "Rule #3."
- ✓ Continued a comprehensive disinfection byproduct study in the distribution system initiated in May 2012.

2014-15 Goals and Objectives:

- Complete the unregulated contaminants monitoring program initiated in previous year.
- Continue with Stage 2 Disinfection Byproduct sampling.
- Obtain IA training and licensing for two plant operators.

City of Watertown

Fiscal Year: 2014-15
Department: Water Purification
Account Code: F8330
Function: Water Operations

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 64,195	\$ 64,596	\$ 64,402	\$ 64,402
120 Clerical	-	-	-	-
130 Wages	457,618	470,554	534,467	543,290
140 Temporary	-	1,056	-	-
150 Overtime	23,777	23,303	23,000	26,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	8,400	8,400	-	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 553,990</u>	<u>\$ 567,909</u>	<u>\$ 621,869</u>	<u>\$ 639,292</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	13,621	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 13,621</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 239,222	\$ 264,955	\$ 242,350	\$ 322,350
420 Insurance	14,950	9,351	18,145	10,700
430 Contracted Services	10,600	45,709	45,600	78,775
440 Fees Non Employees	571	960	1,050	650
450 Miscellaneous	5,213	9,176	7,250	15,250
455 Vehicle Expenses	8,352	10,064	14,445	12,540
460 Materials and Supplies	318,374	365,316	369,600	339,400
465 Equipment < \$5,000	35,610	35,761	13,500	21,395
Total Operating Expenses	<u>\$ 632,892</u>	<u>\$ 741,292</u>	<u>\$ 711,940</u>	<u>\$ 801,060</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 86,080	\$ 100,179	\$ 130,376	\$ 119,137
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	41,257	42,336	48,215	48,905
840 Workers' Compensation	-	-	500	250
850 Health Insurance	110,761	97,322	112,898	120,528
Total Fringe Benefits	<u>\$ 238,098</u>	<u>\$ 239,837</u>	<u>\$ 291,989</u>	<u>\$ 288,820</u>
Department Total	<u><u>\$ 1,424,980</u></u>	<u><u>\$ 1,562,659</u></u>	<u><u>\$ 1,625,798</u></u>	<u><u>\$ 1,729,172</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Water Purification
Account Code: F8330
Function: Water Operations

FY 2014-15 Budget

Personal Services

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator		\$ 64,402
F.8330.0130	Wages		
	Water Treatment Plant Maintenance Supervisor	\$ 54,360	
	Laboratory Technician	50,577	
	Water Treatment Plant Maintenance Mechanic (2)	89,214	
	Building Maintenance Worker	30,929	
	Water Treatment Plant Operator (8)	<u>318,210</u>	543,290
F.8330.0150	Overtime		26,000
F.8330.0175	Health Insurance Buyout		<u>5,600</u>
	Total Personal Services		<u>\$ 639,292</u>

Operating Expenses

F.8330.0410	Utilities		
	Sewer Charges	\$ 300,000	
	Natural Gas	20,670	
	Telephone	<u>1,680</u>	\$ 322,350
F.8330.0420	Insurance		10,700
F.8330.0430	Contracted Services		
	AC Boiler Repair & Maintenance	2,000	
	Electric Repair & Maintenance	2,000	
	Equipment Repairs	1,000	
	Advertising	300	
	Chemical Testing	9,500	
	Stage 2 Sampling Analysis	30,000	
	Occupational Tests (hearing, fitting, etc.)	1,500	
	Hazardous Material disposal	2,000	
	Equipment Rental	1,000	
	Cartégraph Upgrade	28,675	
	Inspection of Fire/Intrusion Alarms	<u>800</u>	78,775
F.8330.0440	Fees, Non Employee		
	Lab Accreditation Fee		
	Lab Accreditation Fee		650
F.8330.0450	Miscellaneous		
	Schools, Training, & Textbooks	12,250	
	Travel Expenses, Operator Training	1,500	
	Boots, Helmets, Goggles	<u>1,500</u>	15,250
F.8330.0455	Vehicle Expenses		
	Maintenance & Repairs	2,000	
	Fuel	8,000	
	Insurance	<u>2,540</u>	12,540

City of Watertown

Fiscal Year: 2014-15
Department: Water Purification
Account Code: F8330
Function: Water Operations

		<u>FY 2014-15 Budget</u>	
F.8330.0460	Materials and Supplies		
	Process Chemicals	317,600	
	Materials and Supplies	<u>21,800</u>	339,400
F.8330.0465	Other Equipment <\$5000		
	Repair Parts: Mechanical, Electrical	10,000	
	Credenza and Desk	2,800	
	Sludge Pump repair/replacement	4,700	
	Weather Station	1,195	
	Lab Equipment repair/replacement	1,700	
	Spill Containment Caddy	<u>1,000</u>	<u>21,395</u>
	Total Operating Expenses		<u>\$ 801,060</u>
Fringe Benefits			
F.8330.0810	New York State Employees' Retirement System	\$	119,137
F.8330.0830	Social Security		48,905
F.8330.0840	Workers' Compensation		250
F.8330.0850	Health Insurance		<u>120,528</u>
	Total Fringe Benefits	\$	<u>288,820</u>
	TOTAL BUDGET	\$	<u>1,729,172</u>

Fiscal Year: 2014-15
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Description: This departmental unit consists of 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 850+ fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair and replace several water services and 350 to 500 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs, and the 250,000 gallon elevated water tank. Layout and design assistance, as well as, inspection of water line installation is provided for construction and maintenance projects. An Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks, backhoes and dump trucks used in providing these services.

2013-14 Accomplishments:

- ✓ Participated in the design for the 16" parallel transmission main to Thompson Park and the water main component of the Proposed Factory Street Reconstruction Project.
- ✓ Replaced 720 residential and commercial water meters.
- ✓ Conducted annual distribution flushing program.

2014-15 Goals and Objectives:

- Participate in the installation activities for the 16" parallel transmission main to Thompson Park and the water main component of the Factory Street Reconstruction Project.
- Participate in the restoration of the elevated storage tank at Thompson Park.
- Continue with the intensified meter replacement program.
- Conduct annual distribution flushing program and exercise valves. Replace units as required.
- Install metered flushing hydrant in the southwest quadrant of the City.
- Conduct leak survey of the distribution system.
- Participate in the dredging operations of the coagulation basin. Remove dredged river materials from the drying lagoons (dredging operations).

City of Watertown

Fiscal Year: 2014-15

Department: Transmission and Distribution

Account Code: F8340

Function: Water Operations

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 83,919	\$ 64,780	\$ 64,585	\$ 64,585
120 Clerical	-	-	-	-
130 Wages	489,671	475,583	486,115	471,081
140 Temporary	7,352	4,686	12,000	68,640
150 Overtime	22,315	24,240	30,000	25,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 603,257</u>	<u>\$ 569,289</u>	<u>\$ 592,700</u>	<u>\$ 632,106</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 25,750	\$ 28,000	\$ -
250 Other	5,275	-	37,500	20,000
Total Equipment	<u>\$ 5,275</u>	<u>\$ 25,750</u>	<u>\$ 65,500</u>	<u>\$ 20,000</u>
Operating Expenses				
410 Utilities	\$ 11,211	\$ 10,683	\$ 16,215	\$ 13,000
420 Insurance	1,144	4,484	4,980	5,200
430 Contracted Services	10,407	10,160	7,220	35,695
440 Fees Non Employees	195	6,622	750	850
450 Miscellaneous	7,231	6,306	12,050	12,250
455 Vehicle Expenses	53,390	51,074	79,885	67,500
460 Materials and Supplies	32,950	28,360	42,400	42,400
465 Equipment < \$5,000	145,124	130,699	146,800	110,700
Total Operating Expenses	<u>\$ 261,652</u>	<u>\$ 248,388</u>	<u>\$ 310,300</u>	<u>\$ 287,595</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 96,397	\$ 99,953	\$ 125,551	\$ 120,944
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	44,496	41,785	45,340	48,354
840 Workers' Compensation	(334)	43,003	15,000	13,000
850 Health Insurance	135,117	130,891	131,494	131,875
Total Fringe Benefits	<u>\$ 275,676</u>	<u>\$ 315,632</u>	<u>\$ 317,385</u>	<u>\$ 314,173</u>
Department Total	<u><u>\$ 1,145,860</u></u>	<u><u>\$ 1,159,059</u></u>	<u><u>\$ 1,285,885</u></u>	<u><u>\$ 1,253,874</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

FY 2014-15 Budget

Personal Services

F.8340.0110	Salaries		
	Supervisor Water Dist.Systems		\$ 64,585
F.8340.0130	Wages		
	Crew Chief (2)	\$ 87,044	
	Engineering Technician	40,255	
	Water Meter Service Mechanic (2) *	41,656	
	Stock Attendant	32,772	
	Motor Equipment Operator (2)	75,666	
	Water Maintenance Mechanic (6)	<u>193,688</u>	471,081
F.8340.0140	Temporary		68,640
F.8340.0150	Overtime		25,000
F.8340.0175	Health Insurance Buy-out		<u>2,800</u>
	Total Personal Services		<u>\$ 632,106</u>

Equipment

F.8340.0250	Other Equipment		
	Automated distribution system flushing hydrant		<u>\$ 20,000</u>
	Total Equipment		<u>\$ 20,000</u>

Operating Expenses

F.8340.0410	Utilities		
	Natural Gas	\$ 9,500	
	Cell Phones	2,300	
	Telephone	<u>1,200</u>	\$ 13,000
F.8340.0420	Insurance		5,200
F.8340.0430	Contracted Services		
	Equipment Repair & Maintenance	1,500	
	Equipment Rental	600	
	Maintenance Contract on Copier	295	
	Facility Maintenance	800	
	CAD Maintenance Annual Fee	1,100	
	WaterCad Select Service Fee	1,925	
	Annual Crane Hoist Inspection	400	
	Cartégraph Upgrade	28,675	
	Radio Repairs	<u>400</u>	35,695
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for CDLs	600	
	Physicals	<u>250</u>	850

City of Watertown

Fiscal Year: 2014-15
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2014-15 Budget</u>	
F.8340.0450	Miscellaneous		
	Travel & Training	5,200	
	In-house Training Expenses	300	
	Safety Items	2,500	
	Protective Clothing	3,000	
	Meter Service Uniforms (1/2 x 700)*	350	
	OSHA Training	400	
	AWWA Dues & Manuals	500	
		<hr/>	12,250
F.8340.0455	Vehicle Expenses		
	Fuel & Fluids	40,000	
	Maintenance & Repairs	15,000	
	Insurance	12,500	
		<hr/>	67,500
F.8340.0460	Materials and Supplies		
	Stationary Stores	600	
	Cleaning & Mechanical Supplies	5,800	
	Maintenance Supplies	7,000	
	Hand Tools	1,200	
	Redi-mix Concrete	600	
	Top Soil	1,200	
	Crushed Stone	10,000	
	Black Top-Road Repair & Cold Patch	12,000	
	Fire Hydrant Antifreeze	1,000	
	Facility Repair Supplies	3,000	
		<hr/>	42,400
F.8340.0465	Other Equipment <\$5000		
	Office Chairs	700	
	Rammer Tamper	2,500	
	Fire Hydrants	12,000	
	OSHA Mandated Equipment	1,000	
	Portable Work Lights	100	
	Ductile Iron Pipe & Fittings	8,000	
	Gate Valves & Hydrant Valves	3,500	
	Repair Sleeves and Pipe Clamps	9,000	
	Copper Pipe	9,000	
	Brass Fittings	14,000	
	Curb Boxes, Repair Lids, Extensions	9,500	
	Valve Boxes, Covers, Risers	9,500	
	Fire Hydrant Repair Parts	19,000	
	Tapping Sleeves, Valves & Saddles	4,200	
	Tools & Accessories	3,000	
	2" Electric Pump (Replacement)	700	
	Portable Multi-Gas Detector (Replacement)	2,500	
	Metrotech Line Tracer (Replacement)	2,500	
		<hr/>	110,700
	Total Operating Expenses		<u>\$ 287,595</u>

Fiscal Year: 2014-15
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

FY 2014-15 Budget

Fringe Benefits

F.8340.0810	New York State Employees' Retirement System	\$	120,944
F.8340.0830	Social Security		48,354
F.8340.0840	Workers' Compensation		13,000
F.8340.0850	Health Insurance		<u>131,875</u>
	Total Fringe Benefits		<u>314,173</u>
TOTAL BUDGET			<u>\$ 1,253,874</u>

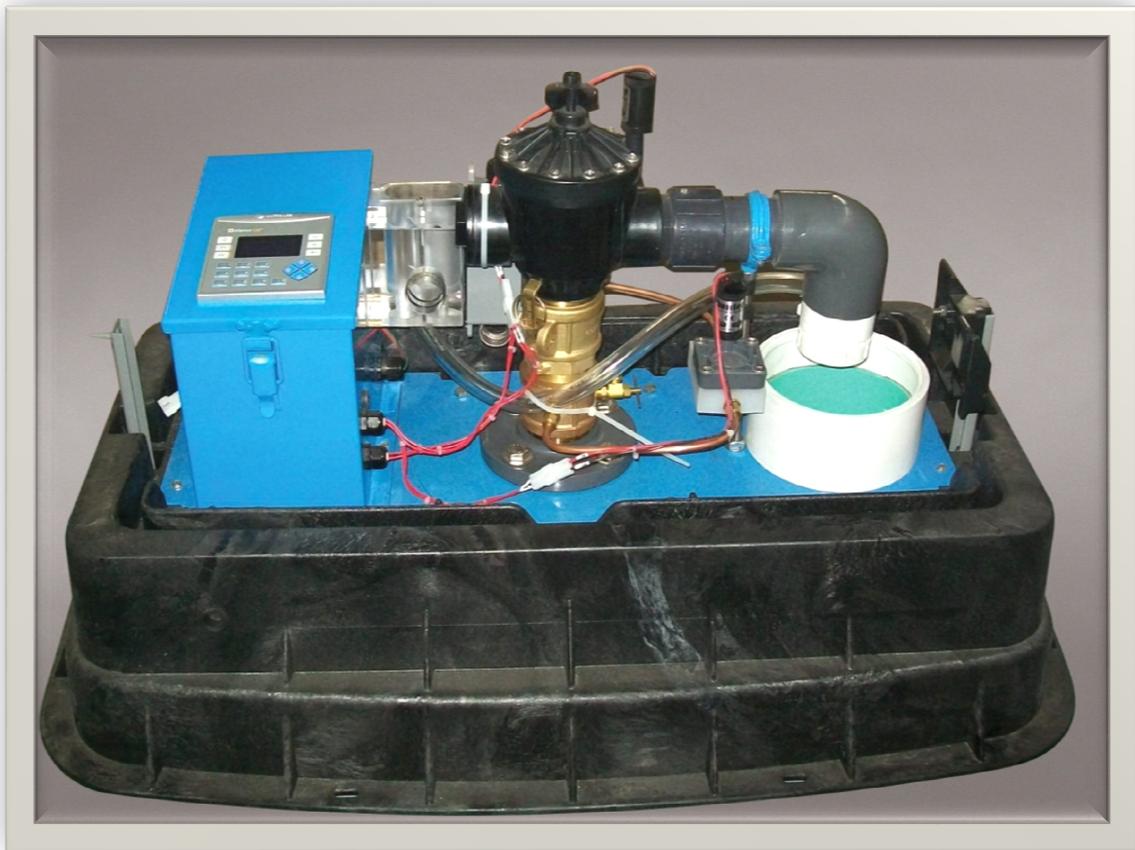
*1/2 expense shared with G8120
 ** 1/2 expense shared with F8330

F8340 – Transmission and Distribution

Fiscal Year 2014-15
Equipment



Water Distribution System Flushing Hydrant: \$20,000



In October 2013 the new Stage II Disinfection By-Products Rule went into effect. This placed more strict requirements upon Water Distribution Systems Operators. The south west quadrant of the City's water distribution system is stressed by low demand for water resulting in high water detention times in the water mains. Long detention times adversely impact our abilities to abide by the newly imposed standards. Flushing hydrants are a most cost effective mechanism to employ that directly addresses long detention times in pipes.

City of Watertown

Fiscal Year: 2014-15

Department: Miscellaneous

F1950, F1990, F9040, F9060, F9061, F9065, F9070, F9089, F9501, F9530,

Account Code: F9950

Function: Government Support

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
F1950 Taxes on Real Property	\$ 717	\$ 718	\$ 750	\$ 750
F1990 Contingency	-	-	65,161	85,296
F9040 Workers' Compensation	6,600	3,653	7,500	3,500
F9060 Health Insurance Premium	118,951	117,166	114,100	120,381
F9061 Other Post Employment Benefits (OPEB)	171,362	338,244	-	-
F9065 Health Insurance Part B	10,341	8,657	12,600	10,700
F9070 Compensated Absences	7,783	1,890	2,000	2,000
F9089 Employee Benefits - Other	694	1,040	1,000	400
F9501 General Liability Reserve	15,000	15,000	15,000	15,000
F9930 Coagulation Reserve	25,000	-	-	-
F9950 Transfer to Capital Fund	<u>134,082</u>	<u>168,042</u>	<u>375,000</u>	<u>334,000</u>
Total Budget	<u>\$ 490,530</u>	<u>\$ 654,410</u>	<u>\$ 593,111</u>	<u>\$ 572,027</u>

These accounts represent charges not directly associated with specific operating departments.

Fiscal Year: 2014-15
Department: Debt Service
Account Code: F9710
Function: Debt Service

	<u>FY 2011-12</u> Actual	<u>FY 2012-13</u> Actual	<u>FY 2013-14</u> Budget	<u>FY 2014-15</u> Budget
Serial Bonds				
F9710.6 Principal	\$ 829,583	\$ 400,450	\$ 459,358	\$ 482,572
F9710.7 Interest	<u>137,781</u>	<u>117,789</u>	<u>124,522</u>	<u>122,318</u>
Total Budget	<u>\$ 967,364</u>	<u>\$ 518,239</u>	<u>\$ 583,880</u>	<u>\$ 604,890</u>

These accounts represent the annual principal and interest payments on Water Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE</u>	<u>INTEREST RATE</u>	<u>DATE OF MATURITY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
5/15/2002	4.00 - 5.00%	5/15/2020	\$ 4,500	\$ 543	\$ 5,043	\$ 7,250
1/15/2005	2.75 - 4.25%	1/15/2024	17,172	2,360	19,532	41,822
11/15/2005	4.00 - 4.37%	11/15/2020	87,000	27,532	114,532	607,000
2/15/2008	3.25 - 4.00%	2/15/2023	147,000	41,374	188,374	998,000
2/11/2009	2.50 - 3.25%	9/15/2018	38,000	5,898	43,898	172,000
6/15/2010	3.125 - 4.00%	12/15/2024	14,000	5,489	19,489	152,000
4/15/2011 B	2.00 - 3.75%	5/15/2020	21,200	3,209	24,409	88,268
6/28/2011	2.00 - 3.00%	6/15/2021	57,500	8,565	66,065	228,000
6/22/2013	3.00 - 3.50%	10/15/2022	62,200	21,194	83,394	661,600
4/10/2014 A	1.50 - 2.75%	4/1/2024	<u>34,000</u>	<u>6,154</u>	<u>40,154</u>	<u>291,000</u>
		TOTAL	<u>\$ 482,572</u>	<u>\$ 122,318</u>	<u>\$ 604,890</u>	<u>\$ 3,246,940</u>

SEWER FUND

**City of Watertown
Fiscal Year 2014-15 Budget
Sewer Fund Summary**

<u>Revenues</u>	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
Sewer Rents	\$ 2,516,492	\$ 2,474,574	\$ 2,525,000	\$ 2,520,000
Sewer Charges	1,033,338	784,253	787,000	714,000
Interest & Pen on Sewer Rents	56,657	49,811	50,000	50,000
Sewer Rents - Governments	1,597,626	1,622,979	1,660,500	1,870,300
Interest Earnings	5,952	2,058	1,800	1,500
Permit Fees	19,500	20,000	20,000	20,000
Sale of Scrap	2,979	13,958	1,000	2,000
Sale of Equipment	-	1,150	1,000	1,000
Insurance Recoveries	-	15,905	16,000	-
Refund of Prior Year Expense	132	-	-	-
Payment Processing Fees	-	874	2,500	2,500
Interfund Revenues	234,942	268,926	244,000	340,200
State Aid Workers' Comp	625	-	-	-
State Aid CHIPs	-	1,113	-	-
Interfund Transfers	17,551	-	1,000	1,000
Sub-Total	\$ 5,485,794	\$ 5,255,601	\$ 5,309,800	\$ 5,522,500
Appropriated Debt Reserves	84,765	40,197	11,853	11,578
Appropriated Fund Balance	-	690,451	167,298	40,074
Total Revenues	\$ 5,570,559	\$ 5,986,249	\$ 5,488,951	\$ 5,574,152

<u>Expenditures</u>	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
Administration	\$ 172,975	\$ 215,640	\$ 233,854	\$ 235,489
Sanitary Sewer	445,867	467,539	486,589	477,790
Sewage Treatment	2,637,861	3,440,151	3,451,428	3,644,528
General	1,054,478	1,280,876	750,716	261,618
Debt	642,445	582,043	566,364	954,727
Total Expenditures	\$ 4,953,626	\$ 5,986,249	\$ 5,488,951	\$ 5,574,152

Fund Balance:

Beginning reserve and fund balances	\$ 1,636,752	\$ 2,168,920
+ Revenues	5,485,794	5,255,601
- Expenses	(4,953,626)	(5,986,249)
Ending reserve and fund balances	\$ 2,168,920	\$ 1,438,272
Fund balance reserved for debt	(65,945)	(25,761)
Fund balance reserved for encumbrances	(131,145)	(68,150)
Fund balance appropriated to subsequent fiscal year	(468,380)	(167,298)
Unreserved un-appropriated fund balance	<u>\$ 1,503,450</u>	<u>\$ 1,177,063</u>

**City of Watertown
Fiscal Year 2014-15 Budget
Sewer Fund Revenue Summary**

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
G2120 Sewer Rents	\$ 2,516,492	\$ 2,474,574	\$ 2,525,000	\$ 2,520,000
G2122 Sewer Charges	1,033,338	784,253	787,000	714,000
G2128 Int. & Pen. On Sewer Rents	56,657	49,811	50,000	50,000
G2370 Sewer Rents - Governments	1,597,626	1,622,979	1,660,500	1,870,300
G2401 Interest Earnings	5,952	2,058	1,800	1,500
G2590 Permit Fees	19,500	20,000	20,000	20,000
G2650 Sale of Scrap	2,979	13,958	1,000	2,000
G2665 Sale of Equipment	-	1,150	1,000	1,000
G2680 Insurance Recoveries	-	15,905	16,000	-
G2701 Refund of Prior Year Exp	132	-	-	-
G2773 Payment Processing Fees	-	874	2,500	2,500
G2810 Interfund Revenues	234,942	268,926	244,000	340,200
G3089 State Aid Workers' Comp	625	-	-	-
G3501 CHIPs	-	1,113	-	-
G5031 Interfund Transfers	17,551	-	1,000	1,000
Sub-Total	<u>5,485,794</u>	<u>5,255,601</u>	<u>5,309,800</u>	<u>5,522,500</u>
Appropriated Debt Reserves	84,765	40,197	11,853	11,578
Appropriated Fund Balance	<u>-</u>	<u>690,451</u>	<u>167,298</u>	<u>40,074</u>
Total Revenues	<u>\$ 5,570,559</u>	<u>\$ 5,986,249</u>	<u>\$ 5,488,951</u>	<u>\$ 5,574,152</u>

Fiscal Year: 2014-15
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions

G2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G2128 - Interest & Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G2370 – Outside User Fees - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G2590 - Permit Fees- Fees charged for the issuance of permits to outside haulers.

G2665 – Sale of Equipment – Sales of equipment.

G2680 - Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

G2701 - Refund of Prior Years Expense – Refunds for expenditures that were paid for in a prior year.

G2773 – Fees charged in connection with accepting on-line payments

G2810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G3089 - State Reimbursement, Worker's Compensation - Reimbursements from the NYS Workers Compensation Board for certain worker's compensation expenses incurred by the City.

G3501 - State Reimbursement, CHIPS - Aid received from highway capital program to offset sanitary sewer crews' overtime and materials costs related to assisting with certain road construction projects.

G5031- Interfund Transfers – Transfers from other funds.

Fiscal Year: 2014-15
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,500 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant . Staffing currently includes the Superintendent, a Principal Account Clerk, a newly acquired Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydro-electric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

2013-14 Accomplishments:

- ✓ Commenced the development of duties and functions associated with the integration of the Wastewater Treatment Plant and Hydro-Electric Plant with Water Department Administration. Commenced the writing of a Departmental Standard Operating Procedure and Policy Handbook.
- ✓ Developed an email system for daily inspection sheets to increase efficiency.
- ✓ Integrated new SCADA Technician position into departmental operations; began immediately to link all monitoring, recording and reporting within department sections electronically; unified internal electronic communication; set up SCADA monitors for individual sections at the Administration Office.

2014-15 Goals and Objectives:

- Continue to implement the electronic data/facility asset management and work order systems (Cartêgraph) into the daily work flow process.
- Accelerated the conversion of water meters to radio read capability, focusing more intently on larger meters and incorporation within the data management system.
- Continue to expand electronic dissemination of information in all sections of the Water Department with focus on mobile data access and communication.

City of Watertown

Fiscal Year: 2014-15
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 12,237	\$ 33,128	\$ 33,790	\$ 33,790
120 Clerical	40,461	40,291	41,530	42,979
130 Wages	25,717	42,308	48,549	49,089
140 Temporary	4,691	5,847	5,100	5,100
150 Overtime	789	3,291	1,600	1,600
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,400	759	1,400	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 85,295</u>	<u>\$ 125,624</u>	<u>\$ 131,969</u>	<u>\$ 133,958</u>
Equipment				
230 Motor Vehicle	\$ 16,733	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 16,733</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 422	\$ 539	\$ 600	\$ 600
420 Insurance	-	254	-	-
430 Contracted Services	17,775	14,507	15,352	17,327
440 Fees Non Employees	3,854	2,556	2,950	3,580
450 Miscellaneous	10,670	10,208	11,000	11,000
455 Vehicle Expenses	1,633	3,125	3,680	2,750
460 Materials and Supplies	1,882	1,779	3,225	3,225
465 Equipment < \$5,000	1,838	392	2,250	-
Total Operating Expenses	<u>\$ 38,074</u>	<u>\$ 33,360</u>	<u>\$ 39,057</u>	<u>\$ 38,482</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 12,273	\$ 23,099	\$ 24,834	\$ 24,905
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	6,241	9,205	10,096	10,247
840 Workers' Compensation	-	-	100	100
850 Health Insurance	14,359	24,352	27,798	27,797
Total Fringe Benefits	<u>\$ 32,873</u>	<u>\$ 56,656</u>	<u>\$ 62,828</u>	<u>\$ 63,049</u>
Department Total	<u>\$ 172,975</u>	<u>\$ 215,640</u>	<u>\$ 233,854</u>	<u>\$ 235,489</u>

City of Watertown

Fiscal Year: 2014-15
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration

		<u>FY 2014-15 Budget</u>	
Personal Services			
G.8110.0110	Salaries		
	Superintendent of Water ***	\$	33,790
G.8110.0120	Clerical		
	Principal Account Clerk *	\$	23,772
	Sr. Account Clerk Typist *	<u>19,207</u>	42,979
G.8110.0130	Wages		
	Water Meter Reader (2) *	31,686	
	SCADA Technician ****	<u>17,403</u>	49,089
G.8110.0140	Temporary *		5,100
G.8110.0150	Overtime *		1,600
G.8110.0175	Health Insurance Buyout		<u>1,400</u>
	Total Personal Services	\$	<u>133,958</u>
Operating Expenses			
G.8110.0410	Utilities		
	Telephones*	\$	600
G.8110.0430	Contracted Services		
	Office Rental *	\$	7,800
	Software Support Fees*	4,275	
	Equipment Repairs*	300	
	Meter Reading Equipment Repairs*	500	
	Merchant Fees	2,500	
	Debt Disclosure Filing Fees	300	
	Fee for Paying Agent	1,200	
	Equipment Maintenance Contracts*	<u>452</u>	17,327
G.8110.0440	Fees, Non Employee		
	Flu Shots*	400	
	Actuarial Fees*	680	
	Audit Services*	<u>2,500</u>	3,580
G.8110.0450	Miscellaneous		
	Uniforms, Meter Readers *	500	
	Postage Expenses *	<u>10,500</u>	11,000
G.8110.0455	Vehicle Expenses		
	Central Garage	1,400	
	Maintenance & Repairs *	600	
	Insurance *	<u>750</u>	2,750
G.8110.0460	Materials and Supplies		
	Printed Forms, Bills *	2,500	
	Office Supplies*	<u>725</u>	3,225
	Total Operating Expenses	\$	<u>38,482</u>

City of Watertown

Fiscal Year: 2014-15
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration

FY 2014-15 Budget

Fringe Benefits

G.8110.0810	New York State Employees' Retirement System *	\$	24,905
G.8110.0830	Social Security		10,247
G.8110.0840	Workers' Compensation *		100
G.8110.0850	Health Insurance *		<u>27,797</u>
	Total Fringe Benefits	\$	<u>63,049</u>

TOTAL BUDGET

\$ 235,489

- * 1/2 expense shared with Water Fund F8310
- *** 50% Water/40% Sewer/10% Hydro
- **** 40% Water/40% Sewer/20% Hydro

Fiscal Year: 2014-15
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations



Description: This department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is lead by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, and a Municipal Worker I. In 2013, the DPW Sewer Crew responded to 1,837 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

2013-14 Accomplishments:

- ✓ Replaced 350 feet of failing 8" sanitary sewer main running between South Massey St and South Orchard St through a newly acquired City lot.
- ✓ Cleaned 21,404 feet of main line sewers and televised 15,295 feet of main line sewers including the mains serving Samaritan Medical Center.
- ✓ Inspected 86 sanitary sewer laterals undertaking repairs on 26. Installed sewer laterals for two Habitat for Humanity housing projects.

2014-15 Goals and Objectives:

- Continue with efforts to integrate existing sewer record drawings, video inspection logs and as built construction drawings with the City wide GIS map.
- Assist the City Engineering Department with obtaining field data for the Flower Avenue West and Harrison St. reconstruction projects. Also, assist with any inspections resulting from the inflow study of the Western Outfall Trunk Sewer.
- Provide training for two new employees in the operation of the sewer video inspection system and GIS sewer map software.
- Continue with sewer right of way land clearing operations between Leray Street and Bradley Street. This work will coincide with an inspection of all Sewer ROW's for damage after the January Ice Storm.

City of Watertown

Fiscal Year: 2014-15
Department: Sanitary Sewer
Account Code: G8120
Function: Sewer Operations

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 30,448	\$ 31,342	\$ 31,248	\$ 31,248
120 Clerical	-	-	-	-
130 Wages	152,677	149,633	159,959	162,219
140 Temporary	-	-	-	-
150 Overtime	5,563	6,867	7,000	7,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	693	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 189,381</u>	<u>\$ 187,842</u>	<u>\$ 198,207</u>	<u>\$ 200,467</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 12,395	\$ -	\$ 38,000
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 12,395</u>	<u>\$ -</u>	<u>\$ 38,000</u>
Operating Expenses				
410 Utilities	\$ 409	\$ 409	\$ 460	\$ 429
420 Insurance	1,848	2,592	2,880	2,596
430 Contracted Services	6,610	8,432	11,056	17,536
440 Fees Non Employees	295	100	300	300
450 Miscellaneous	4,451	3,960	5,745	5,780
455 Vehicle Expenses	59,522	60,774	67,740	60,411
460 Materials and Supplies	40,004	29,394	39,000	36,250
465 Equipment < \$5,000	47,250	62,933	50,100	9,650
Total Operating Expenses	<u>\$ 160,389</u>	<u>\$ 168,594</u>	<u>\$ 177,281</u>	<u>\$ 132,952</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 30,689	\$ 34,023	\$ 42,416	\$ 38,018
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,988	13,816	15,163	15,334
840 Workers' Compensation	525	80	1,000	500
850 Health Insurance	50,895	50,789	52,522	52,519
Total Fringe Benefits	<u>\$ 96,097</u>	<u>\$ 98,708</u>	<u>\$ 111,101</u>	<u>\$ 106,371</u>
Department Total	<u><u>\$ 445,867</u></u>	<u><u>\$ 467,539</u></u>	<u><u>\$ 486,589</u></u>	<u><u>\$ 477,790</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Sanitary Sewer
Account Code: G8120
Function: Sewer Operations

FY 2014-15 Budget

Personal Services

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (1)*	\$	31,248
G.8120.0130	Wages		
	Crew Chief (1)***	\$	29,160
	Water Meter Service Mechanic (2)**		41,656
	Motor Equipment Oper. (3)***		73,388
	Municipal Worker I (1)***		18,015
			<u>162,219</u>
G.8120.0150	Overtime		<u>7,000</u>
	Total Personal Services	\$	<u>200,467</u>

Equipment

G.8120.0230	Vehicles		
	Pick up truck with service body	\$	38,000
	Total Equipment	\$	<u>38,000</u>

Operating Expenses

G.8120.0410	Utilities		
	Wireless Networking (1/2)*	\$	169
	Verizon Cellular Phone (1/2) *		80
	Sprint For GPS (1/2) *		180
			<u>429</u>
G.8120.0420	Insurance		2,596
G.8120.0430	Contracted Services		
	GPS Tracking		156
	Cartegraph Subscription Renewal		740
	Recertify Safety Equipment (1/2)*		500
	Chemical Root Control		6,000
	Material Disposal		4,000
	Camera Software Maintenance (1/2)*		900
	Cartegraph annual license		740
	Camera Equipment Repair (1/2)*		1,500
	Small Equipment Repair		3,000
			<u>17,536</u>
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		300
G.8120.0450	Miscellaneous		
	Safety Apparel		500
	Employee Safety Training		1,000
	DEC Permits		1,500

City of Watertown

Fiscal Year: 2014-15
Department: Sanitary Sewer
Account Code: G8120
Function: Sewer Operations

		<u>FY 2014-15 Budget</u>	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easements	930	
	Safety Shoes and Uniforms**	<u>1,250</u>	5,780
G.8120.0455	Vehicle Expenses		
	Maintenance & Repairs	25,000	
	Preventive Maintenance	6,000	
	Cab Shield (1-51)	2,000	
	Fuel	19,873	
	Insurance	<u>7,538</u>	60,411
G.8120.0460	Materials and Supplies		
	Manholes	3,000	
	Manhole Frames & Covers	4,000	
	Piping and Pipe Fittings	9,000	
	Crusher Run and Related Materials	7,000	
	Asphalt Road Patching Products	2,500	
	Sewer Camera Supplies (1/2) *	1,500	
	Sewer Vac Hose,500LF (1/2)*	750	
	Replacement Sewer Cleaning Tools	2,500	
	Residential Lateral Repair Program	2,500	
	Work Zone Safety Devices	500	
	Miscellaneous Supplies	<u>3,000</u>	36,250
G.8120.0465	Other Equipment < \$5,000		
	Replacement 2" Trash Pump	1,200	
	Replacement Sewer Bypass Plugs	1,200	
	Replacement Multi-Conductor Camera Cable(1/2)*	2,600	
	Replacement Pump Hose (1/2)*	250	
	Replacement Vibratory Tamper (1-91)	1,900	
	Trench Shoring Equipment (1/2)*	<u>2,500</u>	9,650
	Total Operating Expenses		<u>\$ 132,952</u>
 Fringe Benefits			
G.8120.0810	New York State Employees' Retirement System *		\$ 38,018
G.8120.0830	Social Security		15,334
G.8120.0840	Workers' Compensation *		500
G.8120.0850	Health Insurance *		<u>52,519</u>
	Total Fringe Benefits		<u>\$ 106,371</u>
 TOTAL BUDGET			 <u><u>\$ 477,790</u></u>

* (1/2) A8140
 ** (1/2) F8340
 *** (1/3) A5142

G8120 – Sanitary Sewers

Fiscal Year 2014-15
Equipment



Pick-up Truck with Utility Body – 1-091: \$38,000

Vehicle 1-091 is a 2004 Ford F350 one ton, two wheel drive, dual wheel truck equipped with an eleven foot service body. This truck will be replaced by a like unit. It will be purchased from the NY SOGS or other municipal procurement contract. The replaced unit will be transferred to the sidewalk program as it has the towing capacity to be able to tow their enclosed storage trailer. The 1982, former Police entry team van the sidewalk crew presently use will be taken off the road and disposed of through the City surplus vehicle auction.



Fiscal Year: 2014-15
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2012 the facility treated an average 11.9 MGD and removed 6,415 tons of total solids from the waste stream. The facility operates 24 hours per day, 7 days per week, and is staffed with 19 City employees (16 of which are certified by the NYS Department of Environmental Conservation).

2013-14 Accomplishments:

- ✓ Completed preliminary design study of the Sewage Sludge Modification Facility. The CY 2013 grant application was unsuccessful. Sufficient funds remain in the CY 2012 awarded grant to complete the design of the Phase 1 portion of the project.
- ✓ Construction of the NYSDEC mandated Disinfection Facility progressed on schedule throughout the Fiscal Year.
- ✓ Replaced one trickling filter lift pump and one recirculation pump in the facility's pump station (second set of four sets to be systematically replaced).
- ✓ Replaced the first of three Filter Press Feed Pump Assemblies.
- ✓ Installed the 480/277 auto transfer switch in the Main Control Building.

2014-15 Goals and Objectives:

- Complete and take operational control of the new disinfection system.
- Acquire and install new 480/277 auto transfer switch in the Sludge Disposal Building.
- Replace the third of four sets of the trickling filter pump station recirculation and lift pumps.
- Install four replacement distributor assemblies – two for the lead set and two for the lag set of Trickling Filters.
- Continue with the implementation of the Sludge Disposal Building Modifications (which will be primarily focused upon seeking additional funding opportunities).

City of Watertown**Fiscal Year: 2014-15****Department: Sewage Treatment and Disposal****Account Code: G8130****Function: Sewer Operations**

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 68,950	\$ 66,712	\$ 69,003	\$ 69,003
120 Clerical	-	-	-	-
130 Wages	650,240	679,160	758,082	755,461
140 Temporary	-	18,431	-	-
150 Overtime	34,025	38,753	38,400	40,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	11,200	11,200	11,200	8,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 764,415</u>	<u>\$ 814,256</u>	<u>\$ 876,685</u>	<u>\$ 872,864</u>
Equipment				
230 Motor Vehicle	\$ 17,576	\$ -	\$ -	\$ -
250 Other	-	158,539	181,220	148,000
Total Equipment	<u>\$ 17,576</u>	<u>\$ 158,539</u>	<u>\$ 181,220</u>	<u>\$ 148,000</u>
Operating Expenses				
410 Utilities	\$ 950,180	\$ 1,130,356	\$ 1,209,500	\$ 1,210,500
420 Insurance	32,299	30,813	31,387	45,700
430 Contracted Services	81,119	45,613	137,175	135,880
440 Fees Non Employees	17,411	16,066	17,800	18,100
450 Miscellaneous	6,062	10,827	6,050	6,100
455 Vehicle Expenses	24,633	23,351	34,509	23,825
460 Materials and Supplies	364,360	460,564	446,070	656,560
465 Equipment < \$5,000	86,363	172,821	68,120	103,520
Total Operating Expenses	<u>\$ 1,562,427</u>	<u>\$ 1,890,411</u>	<u>\$ 1,950,611</u>	<u>\$ 2,200,185</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 119,859	\$ 141,301	\$ 184,395	\$ 163,209
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	57,548	60,898	67,067	69,364
840 Workers' Compensation	12,361	258,674	40,000	40,000
850 Health Insurance	103,675	116,072	151,450	150,906
Total Fringe Benefits	<u>\$ 293,443</u>	<u>\$ 576,945</u>	<u>\$ 442,912</u>	<u>\$ 423,479</u>
Department Total	<u><u>\$ 2,637,861</u></u>	<u><u>\$ 3,440,151</u></u>	<u><u>\$ 3,451,428</u></u>	<u><u>\$ 3,644,528</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

		<u>FY 2014-15 Budget</u>	
Personal Services			
G.8130.0110	Salaries		
	Chief WWTP Operator	\$	69,003
G.8130.0130	Wages		
	WWTP Operations & Maintenance Supervisor	\$	56,113
	Industrial Pretreatment Laboratory Technician		49,705
	WWTP Lab. Technician		50,577
	WWTP Process Worker III (2)		102,540
	WWTP Process Worker II (2)		84,710
	WWTP Process Worker I (8)		326,948
	Municipal Worker I (3)		84,868
			<u>755,461</u>
G.8130.0150	Overtime		40,000
G.8130.0175	Health Insurance Buyout		8,400
	Total Personal Services		<u>\$ 872,864</u>
 Equipment			
G.8130.0250	Other Equipment > \$5,000		
	Filter Press Pump	\$	120,000
	Trickling Filter Lift & Recirculation Pump, 3rd of 4		28,000
			<u>148,000</u>
	Total Equipment		<u>\$ 148,000</u>
 Operating Expenses			
G.8130.0410	Utilities		
	Water	\$	80,000
	Electric		1,100,000
	Natural Gas		19,500
	Telephone		11,000
			<u>\$ 1,210,500</u>
G.8130.0420	Insurance		45,700
G.8130.0430	Contracted Services		
	Uniform Rental		6,300
	Contract Lab		18,500
	Welding Mach Shop Srv		25,000
	Factory Repair Srv. Elec/Mech		24,700
	Boiler Maint./Contract Maint.		15,000
	Catrégraph Upgrade		45,880
	Maintenance Contract Copier		500
			<u>135,880</u>
G.8130.0440	Fees, Non Employee		
	Permit Fees		17,800
	Medical Physicals / tests		300
			<u>18,100</u>

City of Watertown

Fiscal Year: 2014-15
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

		<u>FY 2014-15 Budget</u>	
G.8130.0450	Miscellaneous		
	Travel and Training	4,000	
	Shipping and Freight Charges	1,100	
	Books and Periodicals	1,000	6,100
G.8130.0455	Vehicle Expenses		
	Maintenance & Repairs	3,000	
	Central Garage	15,000	
	Insurance	5,825	23,825
G.8130.0460	Materials and Supplies		
	Process Chemicals	372,500	
	Boots, Helmets, Gloves	3,850	
	Supplies; Mech., Control, Safety	147,410	
	Grease & Oil	8,000	
	Office Supplies	2,000	
	Cleaning Supplies	4,000	
	Lab Chemicals & Filter	10,000	
	Building & Grounds Supplies	20,800	
	Misc. Personal Supplies	3,000	
	Fuel Oil for Incinerator	85,000	656,560
G.8130.0465	Equipment < \$5,000		
	I/O Boards, Inst. & Control	5,000	
	Repair Parts - Mech, Elec	9,000	
	Lab Equipment and Glass	6,000	
	Equipment Repair/Replacement:	2,000	
	Pressure activated Crt Systems (2)	1,100	
	AC Drive for 100 Hp Motor #4 Raw Sewage Pump	3,870	
	AC Variable Drives for Aeration Blowers (2)	19,500	
	Variable speed motors (8)	19,250	
	Exhauster for Ferric Room	1,500	
	Ferric Pump for SDB	5,000	
	Spare Double Reduction Gear for Flights	3,500	
	Rebuild Kit for Hoffman Blower	9,000	
	Level and Pump Control Conversion	4,950	
	Switch and Receptacles for Remote Lift Stations	13,850	103,520
	Total Operating Expenses		<u>\$ 2,200,185</u>
Fringe Benefits			
G.8130.0810	New York State Retirement		\$ 163,209
G.8130.0830	Social Security		69,364
G.8130.0840	Workers' Compensation		40,000
G.8130.0850	Health Insurance		150,906
	Total Fringe Benefits		<u>\$ 423,479</u>
TOTAL BUDGET			<u><u>\$ 3,644,528</u></u>

G8130 – Sewage Treatment Plant

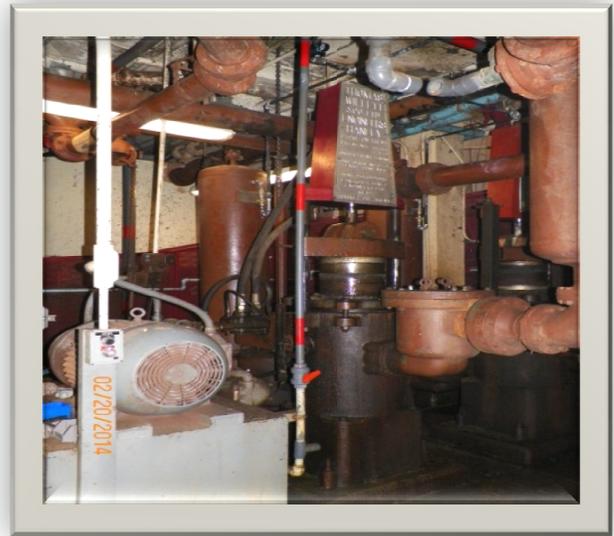
Fiscal Year 2014-15 Equipment



Replace Filter Press Feed Pump #3:

\$120,000

The filter press feed pump is a large piston driven positive displacement pump feeding thickened sludge slurry to the filter presses for dewatering. The facility has three which were originally placed in service in 1981. They have reached their useful life. The first was replaced during FY 2013-14. This request is to replace the second of three.



Trickling Filter (TF) Recirculation and Lift Pump Replacement: \$28,000

There are four TF Recirculation Pumps and four TF Lift Pumps at the facility. These were installed in 1981. They are being systematically replaced. One Lift Pump and one Recirculation pump was replaced in FY 2012-13 and the second set in FY 2013-14. This request is for the third set, with the fourth set scheduled for next Fiscal Year.



City of Watertown

Fiscal Year: 2014-15

Department: Miscellaneous

Account Code: G1990, G9040, G9060, G9061, G9065, G9070, G9089, G9501, G9530, G9950

Function: Government Support

<u>General</u>	<u>FY 2011-12 Actual</u>	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Budget</u>	<u>FY 2014-15 Budget</u>
G1990 Contingency	\$ -	\$ -	\$ 58,066	\$ 46,000
G9040 Workers' Compensation	5,225	3,069	6,000	3,200
G9060 Health Insurance Premium	139,110	155,736	170,800	139,418
G9061 Other Post Employment Benefits (OPEB)	92,182	187,847	-	-
G9065 Health Insurance Part B.	11,616	12,238	13,850	10,700
G9070 Compensated Absences	8,635	(128)	1,000	2,000
G9089 Employee Benefits - Other	694	956	1,000	300
G9501 General Liability Reserve	15,000	15,000	15,000	15,000
G9945 Capital Reserve Transfer	-	-	-	-
G9950 Transfer to Capital	<u>782,016</u>	<u>906,158</u>	<u>485,000</u>	<u>45,000</u>
Total Budget	<u>\$ 1,054,478</u>	<u>\$ 1,280,876</u>	<u>\$ 750,716</u>	<u>\$ 261,618</u>

Fiscal Year: 2014-15
Department: Debt Service
Account Code: G9710
Function: Debt Service

<u>Debt Service</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Serial Bonds				
G9710.6 Principal	\$ 492,301	\$ 451,294	\$ 448,654	\$ 718,926
G9710.7 Interest	148,303	130,749	117,710	235,801
NYPA Loan				
G9780.6 Principal	1,836	-	-	-
G9780.7 Interest	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>\$ 642,445</u>	<u>\$ 582,043</u>	<u>\$ 566,364</u>	<u>\$ 954,727</u>

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE</u>	<u>INTEREST RATE</u>	<u>DATE OF MATURITY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
12/1/1983	9.60%	12/1/2017	\$ 30,000	\$ 8,640	\$ 38,640	\$ 75,000
1/15/2005	2.75 - 4.25%	1/15/2024	47,051	10,948	57,999	223,721
11/15/2005	4.00 - 4.375%	11/15/2020	105,000	25,888	130,888	560,000
2/15/2008	3.25 - 4.00%	2/15/2023	105,000	31,122	136,122	751,000
2/11/2009	2.50 - 3.25%	9/15/2018	81,500	12,071	93,571	350,000
6/15/2010	3.125 - 4.00%	12/15/2024	45,000	9,347	54,347	265,000
4/15/2011 B	2.00 - 3.75%	5/15/2020	25,375	2,662	28,037	69,923
4/10/2014 B	2.00 - 3.25%	4/1/2029	<u>280,000</u>	<u>135,123</u>	<u>415,123</u>	<u>4,830,000</u>
TOTAL			<u>\$ 718,926</u>	<u>\$ 235,801</u>	<u>\$ 954,727</u>	<u>\$ 7,124,644</u>

LIBRARY FUND

**City of Watertown
Fiscal Year 2014-15 Budget
Library Fund Summary**

<u>Revenues</u>	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
L2082 Library Fines	\$ 18,624	\$ 19,306	\$ 19,000	\$ 20,000
L2760 Library Grant	51,484	48,794	46,105	46,105
L5031 General Fund Transfer	<u>1,499,677</u>	<u>1,400,784</u>	<u>1,186,868</u>	<u>1,298,665</u>
Total Revenues	\$ 1,569,785	\$ 1,468,884	\$ 1,251,973	\$ 1,364,770
Appropriated Fund Balance	<u>-</u>	<u>66,419</u>	<u>50,000</u>	<u>-</u>
Total Revenues and Appropriated Reserves / Fund Balance	<u>\$ 1,569,785</u>	<u>\$ 1,535,303</u>	<u>\$ 1,301,973</u>	<u>\$ 1,364,770</u>

<u>Expenditures</u>	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Budget	FY 2014-15 Budget
Public Library	\$ 850,233	\$ 958,281	\$ 1,082,806	\$ 1,046,932
Contingency	-	-	20,500	12,000
Workers' Compensation	2,330	1,461	2,500	1,500
Health Insurance Retirees	102,180	108,074	122,100	121,337
Medicare Part B Retirees	16,489	17,203	17,650	17,625
Employee Benefits Other	4,065	700	1,000	1,000
Compensated Absences	347	476	500	200
Transfer to Capital	483,006	392,472	-	110,000
Debt	<u>90,183</u>	<u>56,636</u>	<u>54,917</u>	<u>54,176</u>
Total Expenditures	<u>\$ 1,548,833</u>	<u>\$ 1,535,303</u>	<u>\$ 1,301,973</u>	<u>\$ 1,364,770</u>

Fund Balance			
Beginning reserves and fund balance	\$ 158,598	\$ 179,550	
+ Revenues	1,569,785	1,468,884	
- Expenses	<u>(1,548,833)</u>	<u>(1,535,303)</u>	
Ending reserve and fund balances	179,550	113,131	
- Reserve for encumbrances	(12,692)	(20,431)	
- Fund balance appropriated to subsequent fiscal year	<u>(150,000)</u>	<u>(50,000)</u>	
Unreserved un-appropriated fund balance	<u>\$ 16,858</u>	<u>\$ 42,700</u>	

**City of Watertown
Fiscal Year 2014-15 Budget
Library Fund Revenue Summary**

	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Revenues				
L2082 Library Fines	\$ 18,624	\$ 19,306	\$ 19,000	\$ 20,000
L2760 Library Grant	51,484	48,794	46,105	46,105
L5031 General Fund Transfer	<u>1,499,677</u>	<u>1,400,784</u>	<u>1,186,868</u>	<u>1,298,665</u>
Total Revenues	\$ 1,569,785	\$ 1,468,884	\$ 1,251,973	\$ 1,364,770
Appropriated Fund Balance	<u>-</u>	<u>66,419</u>	<u>50,000</u>	<u>-</u>
Total Revenues and Appropriated Reserves / Fund Balance	<u>\$ 1,569,785</u>	<u>\$ 1,535,303</u>	<u>\$ 1,301,973</u>	<u>\$ 1,364,770</u>

L2082 - Library Fines - Fees charged for over-due and lost books.

L2760 - Library System Grant- Funds received from the North Country Library System.

L5031 - Transfer from General Fund - The contribution from the General Fund that is needed to fund the expenditures of the Library.

Fiscal Year: 2014-15
Department: Library
Account Code: L7410
Function: Culture and Recreation



Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

2013-14 Accomplishments:

- ✓ Provided regularly scheduled Sunday hours in response to community demand.
- ✓ Responded to security needs by hiring a licensed guard for a 35- hour work week.
- ✓ Provided additional technology training (both hardware and software) to library staff in order to better assist the public and to help with their job duties.
- ✓ Increased usage of the Genealogy Department through community partnerships and marketing the unique collection more comprehensively.

2014-15 Goals and Objectives:

- Respond to the public's increasing demand for electronic books in our holdings by researching and utilizing best uses of funding dollars for this collection.
- Digitize the entire archive of Library Board minutes into a database which will be keyword searchable, thus preserving the historic record as well as making it more accessible.
- Update and/or create an Emergency / Disaster Plan which is Library specific, including staff training and drills.
- Explore grant applications or alternate means of funding which will allow for preservation and/or restoration of the valuable art pieces housed in the Library building.

City of Watertown

Fiscal Year: 2014-15

Department: Library

Account Code: L7410

Function: Library

<u>Budget Summary</u>	<u>FY 2011-12</u> <u>Actual</u>	<u>FY 2012-13</u> <u>Actual</u>	<u>FY 2013-14</u> <u>Budget</u>	<u>FY 2014-15</u> <u>Budget</u>
Personal Services				
110 Salaries	\$ 127,052	\$ 128,695	\$ 130,392	\$ 128,000
120 Clerical	197,736	200,350	371,998	374,512
130 Wages	168,507	191,462	54,736	54,736
140 Temporary	13,994	19,214	44,200	17,000
150 Overtime	2,299	9,609	3,200	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personal Services	<u>\$ 512,388</u>	<u>\$ 549,330</u>	<u>\$ 604,526</u>	<u>\$ 576,248</u>
Equipment				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
220 Office Equipment	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 73,652	\$ 78,743	\$ 80,950	\$ 84,875
420 Insurance	11,599	12,704	12,510	13,386
430 Contracted Services	17,701	25,872	58,265	75,233
440 Fees Non Employees	176	162	250	240
450 Miscellaneous	6,602	7,030	9,325	5,500
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	11,825	9,600	12,500	9,000
465 Equipment < \$5,000	21,894	36,682	34,510	18,332
Total Operating Expenses	<u>\$ 143,449</u>	<u>\$ 170,793</u>	<u>\$ 208,310</u>	<u>\$ 206,566</u>
Fringe Benefits				
810 New York State Retirement	\$ 76,988	\$ 97,960	\$ 119,518	\$ 106,387
820 Police/Fire Retirement	-	-	-	-
830 Social Security	38,015	40,566	44,019	44,084
840 Workers' Compensation	291	112	250	250
850 Health Insurance	79,102	99,520	106,183	113,397
Total Fringe Benefits	<u>\$ 194,396</u>	<u>\$ 238,158</u>	<u>\$ 269,970</u>	<u>\$ 264,118</u>
Department Total	<u><u>\$ 850,233</u></u>	<u><u>\$ 958,281</u></u>	<u><u>\$ 1,082,806</u></u>	<u><u>\$ 1,046,932</u></u>

City of Watertown

Fiscal Year: 2014-15

Department: Library

Account Code: L7410

Function: Library

FY 2014-15 Budget

Personal Services

L.7410.0110	Salaries		
	Library Director	\$ 70,000	
	Librarian III	<u>58,000</u>	\$ 128,000
L.7410.0120	Clerical		
	Librarian II	55,466	
	Librarian I (2)	92,352	
	Secretary	32,776	
	Senior Library Clerk	35,024	
	Library Clerk (4)	129,380	
	Library Clerk- Part-time (2)	<u>29,514</u>	374,512
L.7410.0130	Wages		
	Custodial and Maintenance Supervisor	22,566	
	Laborer (2) (1/2)	<u>32,170</u>	54,736
L.7410.0140	Temporary		17,000
L.7410.0150	Overtime		2,000
L.7410.0175	Health Insurance Buyout		-
	Total Personal Services		<u>\$ 576,248</u>

Operating Expenses

L.7410.0410	Utilities		
	Water and Sewer	1,950	
	Electric	74,000	
	Telephone	2,100	
	Gas	<u>6,825</u>	84,875
L.7410.0420	Insurance		13,386
L.7410.0430	Contracted Services		
	Telephone/elevator/fire alarm system	2,300	
	Security	39,000	
	Security Camera Service Calls	500	
	iTeam Comp.Reser. System	1,078	
	Joint Automation Board Fee (NCLS)	8,895	
	Overdrive fee (ebooks and audiobooks)	3,000	
	NNY Library Network Fee	55	
	TekCollect (Collection Fees)	75	
	Fire Extinguisher Inspection	330	
	Heat Pump and Other Maintenance	<u>20,000</u>	75,233
L.7410.0440	Fees		
	Flu shots		240
L.7410.0450	Miscellaneous		
	Postage	2,000	
	Programming/Promotional	2,000	
	Travel & Training	<u>1,500</u>	5,500

City of Watertown

Fiscal Year: 2014-15

Department: Library

Account Code: L7410

Function: Library

		<u>FY 2014-15 Budget</u>	
L.7410.0460	Materials and Supplies		
	Library Supplies	3,000	
	Office Supplies	2,000	
	Maintenance Supplies	<u>4,000</u>	9,000
L.7410.0465	Equipment < \$5,000		
	Books	<u>18,332</u>	<u>18,332</u>
	Total Operating Expenses		<u>\$ 206,566</u>
Fringe Benefits			
L.7410.0810	New York State Employees' Retirement System	\$	106,387
L.7410.0830	Social Security		44,084
L.7410.0840	Workers' Compensation		250
L.7410.0850	Health Insurance		<u>113,397</u>
	Total Fringe Benefits	\$	<u>264,118</u>
	TOTAL BUDGET	\$	<u><u>1,046,932</u></u>

City of Watertown

Fiscal Year: 2014-15
Department: Debt Service
Account Code: L9710
Function: Debt Service

General	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
L1990 Contingency	\$ -	\$ -	\$ 20,500	\$ 12,000
L9040 Workers' Compensation	2,330	1,461	2,500	1,500
L9060 Health Insurance - Retirees	102,180	108,074	122,100	126,807
L9065 Health Medicare Part B	16,489	17,203	17,650	17,623
L9070 Compensated Absences	4,065	700	1,000	1,000
L9089 Employee Benefits Other	347	476	500	200
L9950 Transfer to Capital	<u>483,006</u>	<u>392,472</u>	<u>-</u>	<u>110,000</u>
General Expenses Total	<u>\$ 608,417</u>	<u>\$ 520,386</u>	<u>\$ 164,250</u>	<u>\$ 269,130</u>

Debt Expenses	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
	Actual	Actual	Budget	Budget
L9710.6 Serial Bond Principal	\$ 57,330	\$ 43,000	\$ 43,000	\$ 44,000
L9710.7 Serial Bond Interest	15,643	13,636	11,917	10,176
L9780.6 Loan Principal	17,159	-	-	-
L9780.7 Loan Interest	<u>51</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Expenses Total	<u>\$ 90,183</u>	<u>\$ 56,636</u>	<u>\$ 54,917</u>	<u>\$ 54,176</u>

OUTSTANDING SERIAL BONDS

DATE OF ISSUE	INTEREST RATE	DATE OF MATURITY	2014-15 PRINCIPAL	2014-15 INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
11/15/2005	4.00 - 4.375%	11/15/2020	<u>\$ 44,000</u>	<u>\$ 10,176</u>	<u>\$ 54,176</u>	<u>\$ 219,000</u>
TOTAL			<u>\$ 44,000</u>	<u>\$ 10,176</u>	<u>\$ 54,176</u>	<u>\$ 219,000</u>

COMMUNITY DEVELOPMENT FUND

Fiscal Year: 2014-15
Department: Community Development
Account Code: CD8668
Function: Home and Community Services



Description: The City has participated in the Community Development Block Grant (CDBG) Small Cities Program since 1979. The Small Cities Program is a competitive application program and the City has been quite successful in obtaining grants. In 2013, the City was informed that it is now eligible to be an entitlement community under the CDBG program. Starting in 2014 the City will be eligible to receive an annual allocation.

The City has been a member of the North Country HOME Consortium (NCHC) since 1993. The Consortium is an entitlement entity for the HOME Investment Partnership Program. The City may apply for HOME funds each year through the Consortium. Neighbors of Watertown, Inc. is also eligible to apply for HOME funds from New York State Homes & Community Renewal (NYSHCR) as a Community Housing Development Organization (CHDO).

The Planning Office is responsible for oversight of the Community Development Programs.

2013-14 Accomplishments:

- ✓ Completed 2011 CDBG grant program.
- ✓ Completed 2011 HOME grant program.
- ✓ Applied for 2013 CDBG grant.
- ✓ Awarded a 2014 NCHC HOME grant.
- ✓ Applied for 2013 NYSHCR HOME grant.
- ✓ Completed 2014 CDBG Consolidated Plan and Annual Action Plan.

2014-15 Goals and Objectives:

- Implement 2014 CDBG Entitlement program.
- Complete 2015 Annual Action Plan.
- Complete 2012 CDBG grant program.
- Complete 2012/13 NCHC HOME grant program.
- Initiate 2014 NCHC HOME grant program.
- Apply for 2014 NYSHCR HOME grant.

City of Watertown

Fiscal Year: 2014-15

Department: Community Development Fund

Account Code: CD8668

Function: Home and Community Services

		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
		ACTUAL	ACTUAL	BUDGET	BUDGET
Revenues					
CD.2170	Program Income	\$ 31,823	\$ 70,591	\$ -	\$ 150,000
CD.2401	Interest Revenue	124	30	-	-
CD.4927	HOME Consortium - 2008	24,404	-	-	-
CD.4928	CDBG Small Cities - 2009	221,905	-	-	-
CD.4930	HOME Consortium - 2010	79,630	-	-	-
CD.4940.8600	HOME Consortium - 2011	96,917	24,907	-	-
CD.4940.8601	CDBG Small Cities - 2011	15,000	94,802	-	-
CD.4940.8602	CDBG Small Cities - 2012	-	15,085	-	200,000
CD.4940.8603	HOME Consortium - 2012	-	30,511	-	-
CD.4940.8604	HOME Consortium - 2013				50,000
CD.4940.8605	Restore NY	-	-	-	1,250,000
CD.4940.8606	CDBG Small Cities - 2013	-	-	-	400,000
CD.4940.8607	CDBG Entitlement - 2014				796,173
CD.4940.8608	HOME Consortium - 2014	-	-	-	110,529
Total Revenues		\$ 469,803	\$ 235,926	\$ -	\$ 2,956,702

		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
		ACTUAL	ACTUAL	BUDGET	BUDGET
Expenditures					
CD.8668.0110	Salaries	\$ -	\$ -	\$ -	\$ 45,000
CD.8668.0430	Contracted Services	453,498	176,676	-	2,886,649
CD.8668.0810	NYS Retirement System	-	-	-	8,910
CD.8668.0830	Social Security	-	-	-	3,443
CD.8668.0850	Health Insurance	-	-	-	12,700
Total Expenditures		\$ 453,498	\$ 176,676	\$ -	\$ 2,956,702

City of Watertown

Fiscal Year: 2014-15

Department: Community Development Fund

Account Code: CD

Function: Home and Community Services

FY 2014-15 BUDGET

Personal Services

CD.8668.0110	Salaries		
	Planner (New staff)	\$	45,000
	Total Personal Services	\$	<u>45,000</u>

Operating Expenses

CD.8668.0430	Contracted Services		
	CDBG Entitlement Administration	\$	40,000
	Redevelopment Planning		50,000
	Public Facilities		150,000
	Blight Removal		150,000
	Public Services		13,200
	Housing Programs		1,233,449
	Restore NY - Woolworth Building		<u>1,250,000</u>
	Total Operating Expenses	\$	<u>2,886,649</u>

Fringe Benefits

CD.8668.0810	New York State Employees' Retirement System	\$	8,910
CD.8668.0830	Social Security		3,443
CD.8668.0850	Health Insurance		<u>12,700</u>
	Total Fringe Benefits	\$	<u>25,053</u>

TOTAL BUDGET

\$ 2,956,702

TOURISM FUND

Fiscal Year: 2014-15
Department: Tourism Fund
Account Code: CT
Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

2013-14 Accomplishments:

- ✓ Worked with the Thousand Islands Regional Tourism Council to promote the attractions within the City of Watertown, to people who are visiting the area and to local residents.
- ✓ Worked with local organizations that hold community wide events that promote the City of Watertown as a destination.
- ✓ Worked with the Thompson Park Conservancy on the reconstruction of the Zoo pavilion in memory of the late Mayor Karl R. Burns.

2014-15 Goals and Objectives:

- Continue to work with the Thousand Islands Regional Tourism Council to promote the attractions within the City of Watertown, to people who are visiting the area and to local residents.
- Continue to work with local organizations that hold community wide events that promote the City of Watertown as a destination.

Tourism Fund

City of Watertown

2014-15

	2011-12	2012-13	2013-14	2014-15
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>
Revenues				
CT.1113 Occupancy Tax	\$ 221,947	\$ 250,684	\$ 237,000	\$ 240,000
CT.2401 Interest and Earnings	214	18	100	100
CT.2705 Gifts and Donations	-	-	-	-
Sub-Total	222,161	250,702	237,100	240,100
Actual Fund Balance	<u>30,290</u>	<u>20,168</u>		
Appropriated Fund Balance			-	<u>7,500</u>
Total Revenues	<u>\$ 252,451</u>	<u>\$ 270,870</u>	<u>\$ 237,100</u>	<u>\$ 247,600</u>

	2011-12	2012-13	2013-14	2014-15
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>
Expenditures				
CT6410 Publicity	\$ 45,283	\$ 57,532	\$ 50,000	\$ 60,000
CT9510 Transfer to General Fund	187,000	161,375	187,100	187,600
CT9950 Transfer to Capital Fund	-	-	-	-
Total Expenditures	<u>\$ 232,283</u>	<u>\$ 218,907</u>	<u>\$ 237,100</u>	<u>\$ 247,600</u>

RESERVE FUNDS

Mandatory Reserve Fund

City of Watertown

2014-15

Revenues	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CM.2401 Interest and Earning	\$ 3,908	\$ 2,475	\$ 1,392	\$ 1,112
Sub-Total	3,908	2,475	1,392	1,112
Actual Fund Balance	<u>132,951</u>	<u>89,314</u>		
Appropriated Fund Balance			<u>5,707</u>	<u>5,746</u>
Total Revenues	<u>\$ 136,859</u>	<u>\$ 91,789</u>	<u>\$ 7,099</u>	<u>\$ 6,858</u>

Expenditures	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CM.9710.6 Serial Bond Principal	\$ 31,224	\$ 22,808	\$ 5,500	\$ 5,500
CM.9710.7 Serial Bond Interest	<u>4,235</u>	<u>2,741</u>	<u>1,599</u>	<u>1,358</u>
Total Expenditures	<u>\$ 35,459</u>	<u>\$ 25,549</u>	<u>\$ 7,099</u>	<u>\$ 6,858</u>

On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. The principal and interest outstanding at the end of the fiscal year ending June 30, 2015 will be \$22,750. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. Debt related to the airport will be retired in the fiscal year ending June 30, 2020.

Compensation Reserve Fund

City of Watertown

2014-15

Revenues	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CR.2401 Interest and Earnings	\$ 952	\$ 439	\$ 325	\$ 325
CR.5031 Interfund Transfers	-	-	-	-
Sub-Total	952	439	325	325
Actual Fund Balance	<u>315,784</u>	<u>316,736</u>		
Appropriated Fund Balance			<u>-</u>	<u>88,000</u>
Total Revenues	<u><u>\$ 316,736</u></u>	<u><u>\$ 317,175</u></u>	<u><u>\$ 325</u></u>	<u><u>\$ 88,325</u></u>

Expenditures	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CR.1930.0430 Compensation Settlement	\$ -	\$ -	\$ -	\$ -
CR.9510.0900 Transfer to General Fund	-	-	-	<u>88,000</u>
Total Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 88,000</u></u>

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2013 the balance in the fund was \$317,175.

Risk Retention Fund

City of Watertown

2014-15

Revenues	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CS.2401 Interest and Earnings	\$ 559	\$ 295	\$ 225	\$ 300
CS.5031 Interfund Transfers	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>
Sub-Total	105,559	105,295	105,225	105,300
Actual Fund Balance	<u>149,273</u>	<u>238,262</u>		
Appropriated Fund Balance			-	-
Total Revenues	<u>\$ 254,832</u>	<u>\$ 343,557</u>	<u>\$ 105,225</u>	<u>\$ 105,300</u>

Expenditures	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
CS.1740.0430 Administration	\$ 15,673	\$ 12,702	\$ 20,000	\$ 20,000
CS.1930.0430 Judgments & Claims	<u>897</u>	<u>210</u>	<u>5,000</u>	<u>5,000</u>
Total Expenditures	<u>\$ 16,570</u>	<u>\$ 12,912</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2013 the balance in the reserve fund was \$ 330,644.

Debt Service Fund

City of Watertown

2014-15

Revenues	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
V.2401 Interest and Earning	\$ 361	\$ -	\$ 100	\$ -
V.2710 Premium and Accrued Interest on Obligations	-	-	25,000	-
V.5031 Interfund Transfers	-	-	-	-
V.5791 Proceeds of Advance Refunding	-	-	-	-
Sub-Total	361	-	25,100	-
Appropriated Fund Balance	141,628	-	-	-
Total Revenues	\$ 141,989	\$ -	\$ 25,100	\$ -

Expenditures	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGET	2014-15 BUDGET
V.9510 Transfer to General Fund	\$ 141,989	\$ -	\$ 25,100	\$ -
V.9991 Payment to Escrow Agent and Professionals	-	-	-	-
Total Expenditures	\$ 141,989	\$ -	\$ 25,100	\$ -

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

**SELF-
FUNDED
HEALTH
INSURANCE
FUND**

Fiscal Year: 2014-15
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, POMCO, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$150,000. At June 30, 2013 the fund balance was \$2,113,225.

2013-14 Accomplishments:

- ✓ Monitored the Federal Health Care Reform Act and assessed its impact on the City's Health Insurance plan. Worked with the Health Insurance Committee to implement changes and communicate changes and potential impact to our employees.
- ✓ Continued to work with Health Insurance Committee and plan enrollees to address growing costs associated with plan benefits. With Unions looked at CanaRx and other options that will reduce the City's cost of providing prescription coverage.
- ✓ Ensured that the City fully complies with the Health Care Reform employer mandate.

2014-15 Goals and Objectives:

- Continue to monitor the Federal Health Care Reform Act and assess its impact on the City's Health Insurance plan. Work with the Health Insurance Committee to implement changes and communicate changes and potential impact to our employees.
- Continue to work with the Health Insurance Committee and plan enrollees to address growing costs associated with plan benefits. With Unions look at CanaRx and other options that will reduce the City's cost of providing prescription coverage.
- Complete an updated summary plan document and actively work with the Health Insurance Committee to complete the RFP process and make recommendations to City Council for third party administrators of City's health insurance and prescription drug plans.

City of Watertown

Fiscal Year: 2014-15

Department: Self-Funded Health Insurance

Account Code: MS

Function: Employee Fringe Benefits

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
Revenues	ACTUAL	ACTUAL	BUDGET	BUDGET
MS.1270 Shared Service Charges	\$ 6,355,488	\$ 6,725,263	\$ 7,043,572	\$ 7,124,986
MS.2401 Interest Revenue	5,925	750	500	500
MS.2680 Insurance Recovery	434,428	40,042	100,000	100,000
MS.2700 Medicare Part D Reimbursement	188,137	199,527	190,000	190,000
MS.2701 Refund of Prior Year Expenditures	-	6,049	-	-
MS.2708 Employee Contribution	420,896	460,161	484,267	505,136
MS.2709 Retired Employee Contribution	118,746	119,410	107,234	149,492
MS.2771 Prescription Reimbursement	157,575	159,832	75,000	120,000
MS.4389 Federal Early Retiree Program	34,974	-	-	-
Sub-Total	<u>7,716,169</u>	<u>7,711,034</u>	<u>8,000,573</u>	<u>8,190,114</u>
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>291,000</u>
Total Revenues and Appropriated Fund Balance	<u>\$ 7,716,169</u>	<u>\$ 7,711,034</u>	<u>\$ 8,200,573</u>	<u>\$ 8,481,114</u>

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
Expenditures	ACTUAL	ACTUAL	BUDGET	BUDGET
MS.1710 Administration	\$ 621,066	\$ 554,435	\$ 611,573	\$ 659,114
MS 9060.0430.0020 Medical Claims	4,354,097	4,474,481	4,942,000	5,025,000
MS 9060.0430.0030 Prescriptions	<u>2,591,076</u>	<u>2,518,304</u>	<u>2,647,000</u>	<u>2,797,000</u>
Total Expenditures	<u>\$ 7,566,239</u>	<u>\$ 7,547,220</u>	<u>\$ 8,200,573</u>	<u>\$ 8,481,114</u>

Fund Balance				
Beginning reserves and fund balance	\$ 1,799,481	\$ 1,949,411		
+ Revenues	7,716,169	7,711,034		
- Expenses	<u>(7,566,239)</u>	<u>(7,547,220)</u>		
Ending reserve and fund balances	\$ 1,949,411	\$ 2,113,225		
- Fund balance appropriated to subsequent fiscal year	<u>(310,000)</u>	<u>(200,000)</u>		
Unreserved un-appropriated fund balance	<u>\$ 1,639,411</u>	<u>\$ 1,913,225</u>		

City of Watertown

Fiscal Year: 2014-15

Department: Self-Funded Health Insurance

Account Code: MS

Function: Employee Fringe Benefits

FY 2014-15 BUDGET

Personal Services

MS.1710.0110	Salaries		
	Administrative Specialist (.5)	\$	20,375
	Total Personal Services	\$	<u>20,375</u>

Operating Expenses

MS.1710.0420	Insurance		
	Stop Loss Insurance	\$	376,554
MS.1710.0430	Contracted Services		
	POMCO and ProAct Admin Fees		187,603
MS.1710.0440	Fees, Non Employee		
	Attestation	\$	1,550
	Patient Protection and Affordable Care Act Fees	<u>60,492</u>	62,042
MS.1710.0450	Miscellaneous		100
MS.1710.0460	Materials and Supplies		
	Supplies		<u>500</u>
	Total Operating Expenses	\$	<u>626,799</u>

Fringe Benefits

MS.1710.0810	New York State Employees' Retirement System	\$	3,960
MS.1710.0830	Social Security		1,530
MS.1710.0840	Workers Compensation		100
MS.1710.0850	Health Insurance		<u>6,350</u>
	Total Fringe Benefits	\$	<u>11,940</u>

TOTAL BUDGET **\$ 659,114**

CAPITAL PROJECTS FUND

**CITY OF WATERTOWN
FISCAL YEAR 2014-15 BUDGET
COMPUTATION OF DEBT LIMIT
As of June 30, 2014**

Five Year Average Full Valuation of Taxable Real Property	\$	1,100,133,851
Debt Limit - 7% thereof	\$	77,009,370

Inclusions:

Outstanding Bonds	\$	26,035,000
-------------------	----	------------

Exclusions:

Self-liquidating Debt	\$	5,026,000	
Water Debt		3,729,512	
Sewer Debt		7,843,570	
Cash on Hand in Mandatory Reserve		28,250	
Refunded Bonds		-	
Appropriations		-	
		16,627,332	\$

Total Net Indebtedness	\$	<u>9,407,668</u>
------------------------	----	------------------

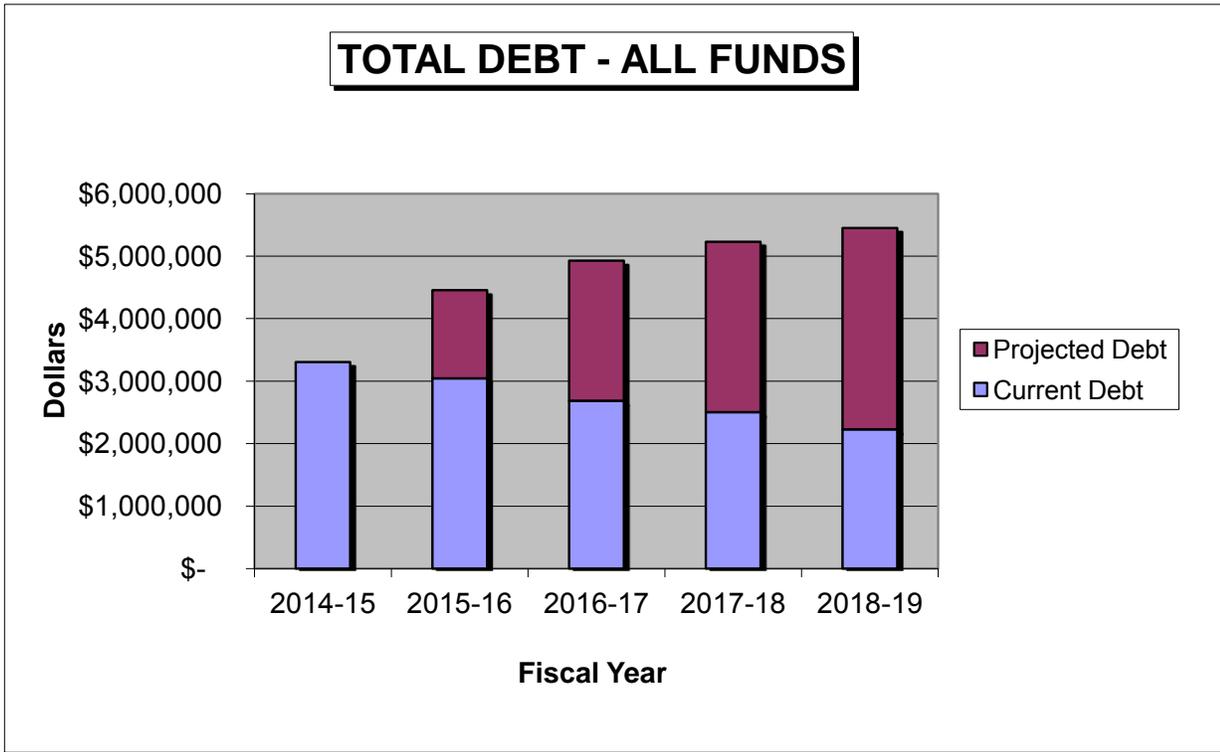
Net Debt Contracting Margin	\$	<u>67,601,702</u>
-----------------------------	----	-------------------

The percent of debt contracting power exhausted is	<u>12.22%</u>
--	---------------

DEBT

ALL FUNDS

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Current Debt **	\$ 3,307,009	\$ 3,045,085	\$ 2,689,028	\$ 2,504,501	\$ 2,231,077
Projected New Debt	\$ -	\$ 1,412,360	\$ 2,238,011	\$ 2,727,910	\$ 3,220,824
TOTAL	<u>\$ 3,307,009</u>	<u>\$ 4,457,446</u>	<u>\$ 4,927,039</u>	<u>\$ 5,232,411</u>	<u>\$ 5,451,901</u>



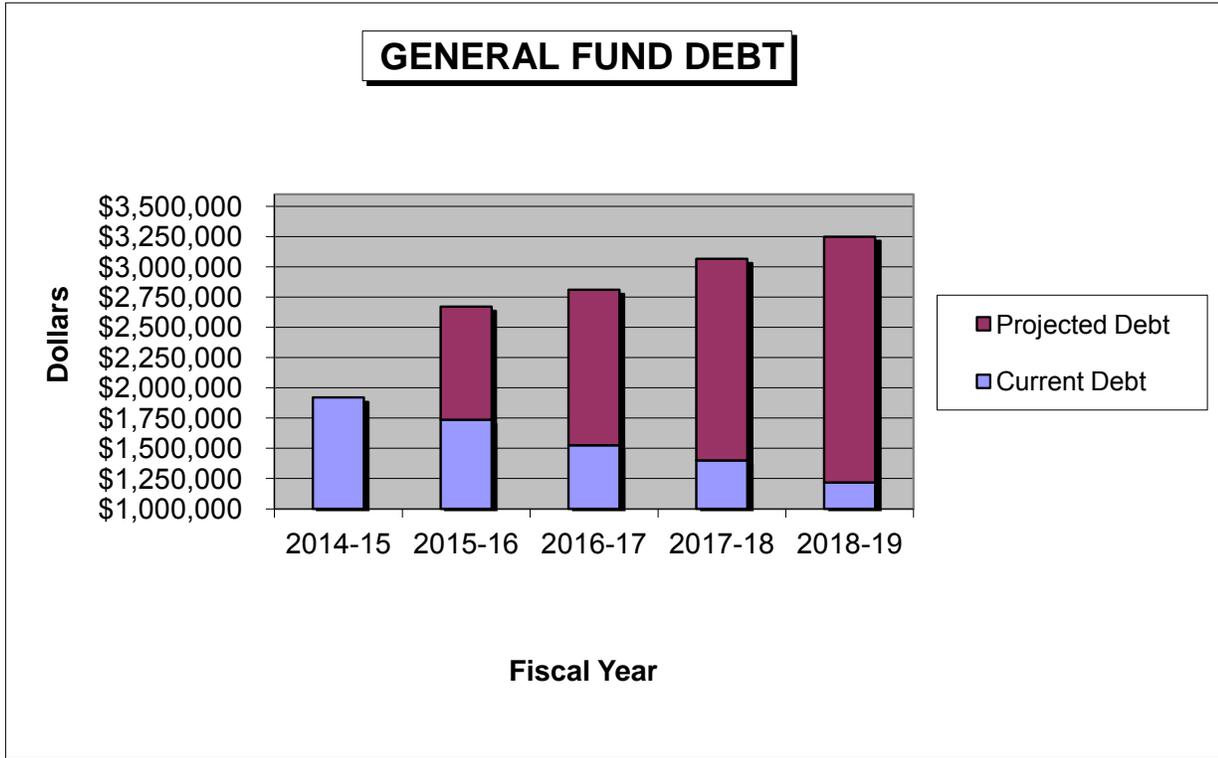
**Current debt is net of the following debt that will have offsetting revenues:

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Hydro-electric debt	\$ 692,436	\$ 656,003	\$ 644,900	\$ 647,398	\$ 647,455
Water Treatment Plant debt applicable to DANC	\$ 31,982	\$ 40,986	\$ 41,416	\$ 52,901	\$ 44,218
Wastewater Treatment Plant debt applicable to DANC	\$ 34,877	\$ 195,390	\$ 223,948	\$ 311,077	\$ 302,845

DEBT

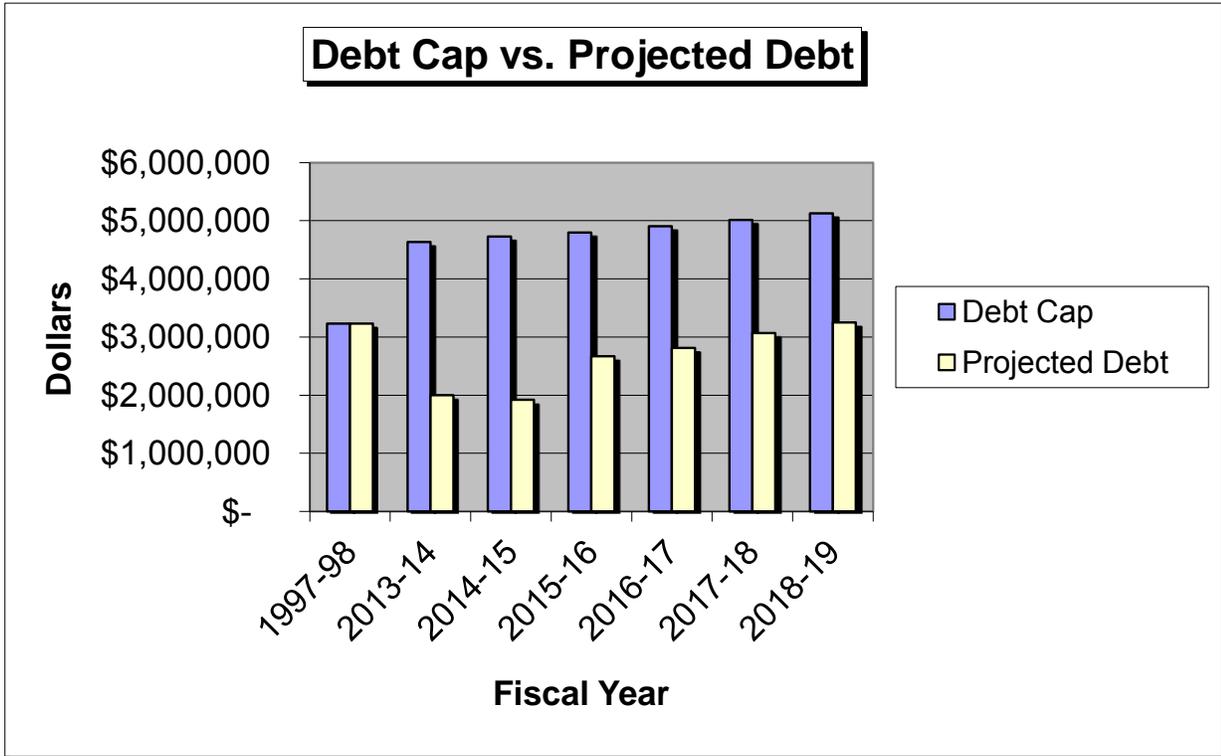
GENERAL FUND

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Current Debt	\$ 1,920,595	\$ 1,737,472	\$ 1,526,583	\$ 1,400,893	\$ 1,218,324
Projected New Debt	\$ -	\$ 934,124	\$ 1,285,726	\$ 1,665,776	\$ 2,031,586
TOTAL	\$ 1,920,595	\$ 2,671,596	\$ 2,812,309	\$ 3,066,669	\$ 3,249,910



GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	Actual / Projected <u>Debt</u>
1997-98	base year	\$ 3,231,475	\$ 3,231,475
2013-14	actual	\$ 4,632,790	\$ 1,999,957
2014-15	actual	\$ 4,728,663	\$ 1,920,595
2015-16	projected	\$ 4,797,927	\$ 2,671,596
2016-17	projected	\$ 4,904,932	\$ 2,812,309
2017-18	projected	\$ 5,014,324	\$ 3,066,669
2018-19	projected	\$ 5,126,156	\$ 3,249,910



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Hydro-electric debt	\$ 692,436	\$ 656,003	\$ 644,900	\$ 647,398	\$ 647,455

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

Funding
Source **FY 2014-15** **FY 2015-16** **FY 2016-17** **FY 2017-18** **FY 2018-19**

GENERAL FUND - Facility Improvements

Arena							
Arena Rehabilitation Project	D	\$ 6,310,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Arena		\$ 6,310,000	\$ -	\$ -	\$ -	\$ -	\$ -
Athletics							
Restroom renovations - North	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total Athletics		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Bus							
Security enhancements	G	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Shelters	G	\$ -	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ 40,000
Total Bus		\$ -	\$ 40,000	\$ 60,000	\$ 20,000	\$ -	\$ 60,000
DPW Newell Street Facilities							
Property acquisition and remediation	D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
Exterior freight delivery system	R	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Newell Street buildings evaluations - master plan	O	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Employee parking lot	O	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Newell Street administration building rehabilitation	O	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -
Buildings and Grounds garage	D	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,250,000
Total DPW Newell Street Facilities		\$ -	\$ 215,000	\$ 300,000	\$ 300,000	\$ 150,000	\$ 2,150,000
DPW Refuse & Recycling							
Compost pad construction	D	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total DPW Refuse & Recycling		\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
DPW Snow Removal							
Brine storage and application system	O	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total DPW Snow Removal		\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Fairgrounds							
Grandstand driveway and parking (phase I, II)	R	\$ -	\$ 105,000	\$ 115,000	\$ -	\$ -	\$ -
Total Fairgrounds		\$ -	\$ 105,000	\$ 115,000	\$ -	\$ -	\$ -
Fire							
Station #1 overhead door system	O	\$ -	\$ 27,500	\$ -	\$ -	\$ -	\$ -
Storage building	D	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total Fire		\$ -	\$ 277,500	\$ -	\$ -	\$ -	\$ -
Hydro-Electric Facility							
Transformer Cable Replacements	R	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -
Turbine intake resurfacing	O	\$ -	\$ 121,000	\$ 130,000	\$ 130,000	\$ -	\$ -
Canal spillway resurfacing	D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Total Hydro-electric Facility		\$ 140,000	\$ 121,000	\$ 130,000	\$ 130,000	\$ -	\$ 300,000
Municipal Building							
Air handling unit replacements (3)	D	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
City Court Renovations	D	\$ 948,000	\$ -	\$ -	\$ -	\$ -	\$ -
Boiler replacement	D	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -
HVAC and building envelope upgrades	D	\$ -	\$ -	\$ 1,055,000	\$ -	\$ -	\$ -
Total Municipal Building		\$ 1,098,000	\$ 170,000	\$ 1,055,000	\$ -	\$ -	\$ -
Police							
Range lead abatement	O	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Total Police		\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Pools							
Flynn Pool Heating System	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Thompson Park splash park	D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,000
Total Pools		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 375,000
Thompson Park							
Restroom renovations	O	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
Pinnacle Wood Walk Wall Rehabilitation	R	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Street repair	O	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Playground cushion replacement	D	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Playground replacement	D	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Stone work rehabilitation	O	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Thompson Park		\$ 70,000	\$ 200,000	\$ 400,000	\$ -	\$ -	\$ -
Total Facility Improvements							
		\$ 7,618,000	\$ 1,463,500	\$ 2,135,000	\$ 450,000	\$ -	\$ 2,885,000
Debt							
Debt	D	\$ 7,408,000	\$ 670,000	\$ 1,405,000	\$ 150,000	\$ -	\$ 2,825,000
Operating fund transfer	O	70,000	352,500	561,000	282,000	-	6,000
Grant	G	-	36,000	54,000	18,000	-	54,000
Reserve fund transfer	R	140,000	405,000	115,000	-	-	-
Total Facility Improvements By Funding Sources		\$ 7,618,000	\$ 1,463,500	\$ 2,135,000	\$ 450,000	\$ -	\$ 2,885,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

**Funding
Source FY 2014-15 FY 2015-16 FY 2016-17 FY 2017-18 FY 2018-19**

GENERAL FUND - Vehicles and Equipment

Arena							
Zamboni	R	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Mower	O	\$ -	\$ 35,000	\$ -	\$ -	\$ -	
4x4 Pickup truck with plow	O	\$ -	\$ 32,000	\$ -	\$ -	\$ -	
4x4 pickup truck w/plow & lift gate	O	\$ -	\$ 35,000	\$ -	\$ -	\$ -	
Total Arena		\$ -	\$ 202,000	\$ -	\$ -	\$ -	
Bus							
Transit bus (5)	G (90%), O (10%)	\$ 1,200,000	\$ 820,000	\$ -	\$ -	\$ -	
Para-transit bus (3)	G (90%), O (10%)	\$ -	\$ 70,000	\$ 150,000	\$ -	\$ -	
Service vehicle	G (90%), O (10%)	\$ -	\$ -	\$ -	\$ 30,000	\$ -	
Total Bus		\$ 1,200,000	\$ 890,000	\$ 150,000	\$ 30,000	\$ -	
Central Garage							
Supervisor pickup truck	O	\$ -	\$ 27,500	\$ -	\$ -	\$ -	
Garage service truck w/crane	R	\$ -	\$ -	\$ 75,000	\$ -	\$ -	
Total Central Garage		\$ -	\$ 27,500	\$ 75,000	\$ -	\$ -	
Code Enforcement							
Pickup truck	O	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	
Total Code Enforcement		\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	
DPW Administration							
Superintendent Vehicle	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Total DPW Administration		\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Engineering							
4x2 Pickup truck with service body (sidewalk program)	O	\$ -	\$ -	\$ 35,000	\$ -	\$ -	
Total Engineering		\$ -	\$ -	\$ 35,000	\$ -	\$ -	
Fire							
Engine 5 replacement	D	\$ 550,000	\$ -	\$ -	\$ -	\$ -	
Turnout gear replacements	O	\$ -	\$ 51,000	\$ 51,000	\$ -	\$ -	
Engine 1 Refurbishment	R	\$ -	\$ 120,000	\$ -	\$ -	\$ -	
Vehicle laptop replacements	O	\$ -	\$ 50,000	\$ -	\$ -	\$ -	
Command vehicle	O	\$ -	\$ 38,000	\$ -	\$ -	\$ -	
Pickup truck with plow	O	\$ -	\$ 38,500	\$ -	\$ -	\$ -	
Ladder Truck 2 Replacement	D	\$ -	\$ -	\$ 1,335,000	\$ -	\$ -	
Vehicle replacement	O	\$ -	\$ -	\$ -	\$ 42,000	\$ -	
Vehicle replacement	O	\$ -	\$ -	\$ -	\$ 40,000	\$ -	
Heavy rescue vehicle	D	\$ -	\$ -	\$ -	\$ -	\$ 550,000	
Total Fire		\$ 550,000	\$ 297,500	\$ 1,386,000	\$ 82,000	\$ 550,000	
Hydro-electric Facility							
Excitation System Upgrade, Unit #1-3	O	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	
Total Hydro-electric Facility		\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	
Information Technology							
Financial management software	D	\$ -	\$ -	\$ -	\$ -	\$ 500,000	
Total Information Technology		\$ -	\$ -	\$ -	\$ -	\$ 500,000	
Maintenance of Roads							
Tandem axle dump truck	R	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	
Semi-tractor (used)	O	\$ -	\$ -	\$ 65,000	\$ -	\$ -	
Lowboy Trailer (35T)	O	\$ -	\$ -	\$ -	\$ 50,000	\$ -	
Single axle dump truck	O	\$ -	\$ -	\$ -	\$ -	\$ 110,000	
Total Maintenance of Roads		\$ 140,000	\$ 140,000	\$ 65,000	\$ 50,000	\$ 110,000	

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

	<u>Funding</u>						
	Source	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
Municipal Maintenance							
Six person 4x2 pickup truck with stake rack and lift gate	O	\$ -	\$ 38,000	\$ -	\$ -	\$ -	
Six person pickup truck with service body	O	\$ -	\$ -	\$ -	\$ -	\$ 38,000	
Utility tractor with brush hog	O	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Toolcat with attachments	O	\$ -	\$ -	\$ -	\$ -	\$ 60,000	
Stump grinder	O	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
Brush chipper	O	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Total Municipal Maintenance		\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ 233,000
Police							
Marked patrol vehicles (3)	O	\$ -	\$ 105,000	\$ 106,500	\$ 108,000	\$ 109,500	
Un-marked vehicles (2)	O	\$ -	\$ -	\$ 24,000	\$ -	\$ -	
Total Police		\$ -	\$ 105,000	\$ 130,500	\$ 108,000	\$ 109,500	
Recreation							
Pickup truck with utility service body	O	\$ -	\$ 32,000	\$ -	\$ -	\$ -	
Total Recreation		\$ -	\$ 32,000	\$ -	\$ -	\$ -	
Refuse & Recycle							
Side-load Refuse Packer	R/O	\$ -	\$ -	\$ 220,000	\$ 220,000	\$ -	
Green waste packer (20 yd3)	O	\$ -	\$ -	\$ -	\$ 160,000	\$ -	
Total Refuse & Recycle		\$ -	\$ -	\$ 220,000	\$ 380,000	\$ -	
Snow Removal							
4x4 snow plow with wing	R	\$ -	\$ 240,000	\$ -	\$ -	\$ -	
Front-end loader (2.5yd3)	R/O	\$ -	\$ 125,000	\$ -	\$ -	\$ 135,000	
Jeep w/snow plow	O	\$ -	\$ 28,000	\$ 29,000	\$ -	\$ -	
Tandem axle dump truck	R	\$ -	\$ -	\$ 145,000	\$ -	\$ -	
4x4 pickup w/plow and liftgate	O	\$ -	\$ -	\$ 37,000	\$ -	\$ 38,000	
4x4 snow plow with wing, underbody scraper and sander	O	\$ -	\$ -	\$ -	\$ 245,000	\$ -	
Total Snow Removal		\$ -	\$ 393,000	\$ 211,000	\$ 245,000	\$ 173,000	
Storm Sewers							
Single axle dump truck	O	\$ -	\$ 105,000	\$ -	\$ -	\$ -	
Trailer Mounted Sewer Jet (50% with sanitary sewer)	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Hydraulic Excavator (used) (50% with sanitary sewer)	R	\$ -	\$ -	\$ 80,000	\$ -	\$ -	
Total Storm Sewers		\$ -	\$ 135,000	\$ 80,000	\$ -	\$ -	
Thompson Park							
Pickup w/plow and liftgate	O	\$ -	\$ 32,000	\$ 37,000	\$ -	\$ -	
Total Thompson Park		\$ -	\$ 32,000	\$ 37,000	\$ -	\$ -	
Total Vehicles and Equipment		\$ 1,890,000	\$ 2,427,000	\$ 2,494,500	\$ 975,000	\$ 1,675,500	
Debt	D	\$ 550,000	\$ -	\$ 1,335,000	\$ -	\$ 1,050,000	
Operating fund transfer	O	120,000	901,000	504,500	948,000	625,500	
Grant	G	1,080,000	801,000	135,000	27,000	-	
Reserve fund transfer	R	140,000	725,000	520,000	-	-	
Total Vehicles and Equipment By Funding Sources		\$ 1,890,000	\$ 2,427,000	\$ 2,494,500	\$ 975,000	\$ 1,675,500	

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

Funding Source FY 2014-15 FY 2015-16 FY 2016-17 FY 2017-18 FY 2018-19

GENERAL FUND - Infrastructure

Maintenance of Bridges						
Cayuga Avenue	D	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Total Maintenance of Bridges		\$ -	\$ 400,000	\$ -	\$ -	\$ -
Sidewalk Construction						
Sidewalk Program	G(50%)/ O(50%)	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Factory Street	G	\$ 689,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 330,000	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 143,000
Western Boulevard	D	\$ -	\$ -	\$ -	\$ -	\$ 163,800
Total Sidewalk Construction		\$ 689,000	\$ 480,000	\$ 150,000	\$ 300,000	\$ 456,800
Storm Sewers						
Factory Street	D	\$ 972,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 535,000	\$ -	\$ -	\$ -
Cooper Street Outfall	D	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 243,000	\$ -
Engine Street CSO Phase I	D	\$ -	\$ -	\$ -	\$ 847,530	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 230,000
Western Boulevard	D	\$ -	\$ -	\$ -	\$ -	\$ 273,000
Total Storm Sewers		\$ 972,000	\$ 760,000	\$ -	\$ 1,090,530	\$ 503,000
Street Construction						
CHIPS	G	\$ 527,543	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Factory Street	G	\$ 3,669,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 990,000	\$ -	\$ -	\$ -
Palmer Street	D	\$ -	\$ -	\$ 570,000	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 895,000	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 830,000
Western Boulevard	D	\$ -	\$ -	\$ -	\$ -	\$ 2,113,200
Total Street Construction		\$ 4,196,543	\$ 1,490,000	\$ 1,070,000	\$ 1,395,000	\$ 3,443,200
Debt	D	\$ 972,000	\$ 2,480,000	\$ 570,000	\$ 2,135,530	\$ 3,753,000
Operating fund transfer	O	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Grant	G	\$ 4,885,543	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000
Reserve fund transfer	R	\$ -	\$ -	\$ -	\$ -	\$ -
Total Infrastructure By Funding Sources		\$ 5,857,543	\$ 3,130,000	\$ 1,220,000	\$ 2,785,530	\$ 4,403,000
GENERAL FUND GRAND TOTAL		\$ 15,365,543	\$ 7,020,500	\$ 5,849,500	\$ 4,210,530	\$ 8,963,500
Facility Improvements		\$ 7,618,000	\$ 1,463,500	\$ 2,135,000	\$ 450,000	\$ 2,885,000
Vehicles and Equipment		\$ 1,890,000	\$ 2,427,000	\$ 2,494,500	\$ 975,000	\$ 1,675,500
Maintenance of Bridges		\$ -	\$ 400,000	\$ -	\$ -	\$ -
Sidewalk Reconstruction		\$ 689,000	\$ 480,000	\$ 150,000	\$ 300,000	\$ 456,800
Storm Sewers		\$ 972,000	\$ 760,000	\$ -	\$ 1,090,530	\$ 503,000
Street Reconstruction		\$ 4,196,543	\$ 1,490,000	\$ 1,070,000	\$ 1,395,000	\$ 3,443,200
General Fund Grand Total by Category		\$ 15,365,543	\$ 7,020,500	\$ 5,849,500	\$ 4,210,530	\$ 8,963,500
Debt	D	\$ 8,930,000	\$ 3,150,000	\$ 3,880,000	\$ 2,285,530	\$ 7,628,000
Operating fund transfer	O	\$ 190,000	\$ 1,328,500	\$ 1,140,500	\$ 1,305,000	\$ 706,500
Grant	G	\$ 5,965,543	\$ 1,412,000	\$ 764,000	\$ 620,000	\$ 629,000
Reserve fund transfer	R	\$ 280,000	\$ 1,130,000	\$ 635,000	\$ -	\$ -
General Fund Grand Total By Funding Sources		\$ 15,365,543	\$ 7,020,500	\$ 6,419,500	\$ 4,210,530	\$ 8,963,500

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA**

PROJECT DESCRIPTION	COST
<p>Fairgrounds Arena Rehabilitation Project:</p> <p>This project entails the rehabilitation and expansion of the arena. The project includes: evaluation and repair of the roof and trusses, replacement and upgrade of the fire suppression system, concrete floor repair, renovation and expansion of the locker rooms and restrooms, improved zamboni access, expansion of the vestibule and administration office areas, and parking expansion/upgrades. The intent of the project is to upgrade the entire facility while creating a venue that supports increased and expanded year-round use.</p> <p>The project cost of \$6,310,000 represents the average of the low end and high end options provided by Stantec Consulting Services, Inc. The cost does include the contracts already approved by City Council with Stantec for the preliminary design (\$99,790) and the detailed design / construction support (\$510,403). The total estimated project is \$6,920,193.</p>  <p>Funding to support this project will be through the issuance of a 25 year serial bond with projected FY 2015-16 debt service of \$511,530.</p>	<p>\$6,310,000</p>
TOTAL	\$6,310,000

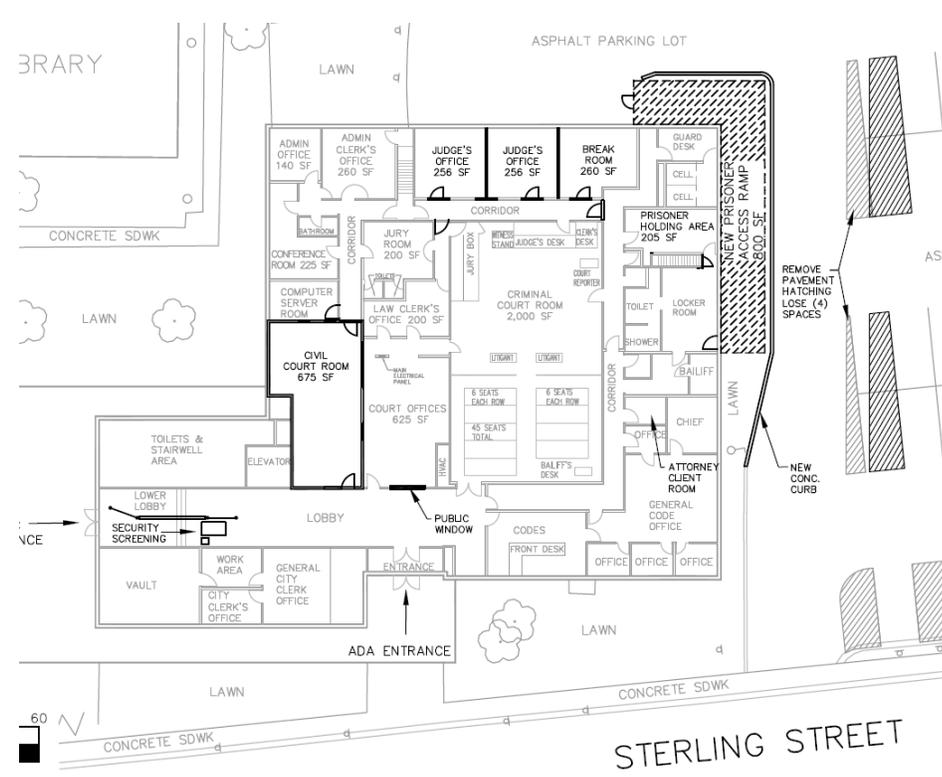
**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
HYDRO-ELECTRIC FACILITY**

PROJECT DESCRIPTION	COST
<p>Transformer Cable Replacements:</p> <p>The City’s Hydro Electrical Plant has lost all of the redundancy in the Transformer Cable system because of cable failure. If any more cables fail we would be unable to use the corresponding generators for power production. It will be almost impossible to not damage the remaining functioning cables, when replacing the damaged cables, because they were encased in concrete to close to each other. This is why we recommend replacing all cables at one time. At this time the Water Department recommends the replacement of the nine cables that currently run from the Hydro Generation Plant to the exterior transformer. The Water Department also recommends the replacement of the three Service Station Transformer Cables that run from the external transformer to the plants internal transformer, to power the plant.</p>  <p>Funding to support this project will be through a transfer from the General Fund (A 9950.0900).</p>	<p>\$140,000</p>
TOTAL	\$140,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
MUNICIPAL BUILDING**

PROJECT DESCRIPTION	COST
<p>City Hall Air Handler Replacement:</p> <p>This funding supports the replacement of the three existing Air Handlers located in City Hall. The units are original to the building and are well beyond their service life.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2015-16 debt service of \$20,250.</p>	<p>\$150,000</p>
TOTAL	\$150,000

FISCAL YEAR 2014-2015 CAPITAL BUDGET FACILITY IMPROVEMENTS MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST				
<p>City Court Expansion:</p> <p>This funding supports the expansion of the City Court Facility to include a second courtroom to accommodate the second full-time judge and perform the secure prisoner entrance upgrades</p> 	<p>\$948,000</p>				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;"> CITY OF WATERTOWN ENGINEERING DEPARTMENT <small>MUNICIPAL BUILDING, ROOM 305 245 WASHINGTON STREET WATERTOWN, NEW YORK 13601</small> </td> <td style="width: 30%; padding: 5px; text-align: center;"> PLAN VIEW PROPOSED COURT LAYOUT OPTION 4 </td> <td style="width: 30%; padding: 5px; text-align: center;"> CITY COURT EXPANSION PROJECT </td> <td style="width: 10%; padding: 5px; vertical-align: top;"> <small>SCALE: 1/60</small>  </td> </tr> </table>	CITY OF WATERTOWN ENGINEERING DEPARTMENT <small>MUNICIPAL BUILDING, ROOM 305 245 WASHINGTON STREET WATERTOWN, NEW YORK 13601</small>	PLAN VIEW PROPOSED COURT LAYOUT OPTION 4	CITY COURT EXPANSION PROJECT	<small>SCALE: 1/60</small> 	
CITY OF WATERTOWN ENGINEERING DEPARTMENT <small>MUNICIPAL BUILDING, ROOM 305 245 WASHINGTON STREET WATERTOWN, NEW YORK 13601</small>	PLAN VIEW PROPOSED COURT LAYOUT OPTION 4	CITY COURT EXPANSION PROJECT	<small>SCALE: 1/60</small> 		
<p>Funding to support this project will be through the issuance of a 15 year serial bond with projected FY 2015-16 debt service of \$96,380.</p>					
TOTAL	\$948,000				

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK**

PROJECT DESCRIPTION	COST
<p>Thompson Park Restroom Renovations:</p> <p>The Parks and Recreation Department is requesting the restrooms at Thompson Park be renovated. Thousands of people visit Thompson Park every year. Currently the restrooms are highly utilized and do not meet the needs of our patrons due to the deteriorating conditions.</p> <div data-bbox="207 779 1227 1629" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund (A 9950.0900).</p>	<p>\$70,000</p>
TOTAL	\$70,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS SYSTEM**

PROJECT DESCRIPTION	COST
<p>Transit Buses:</p> <p>The CitiBus Transit Bus Fleet presently consist of Five (5) each, 12 year, 2002 Orion V, Model 3, High Floor Buses, ADA compliant, 30 feet in length and having a seating capacity of 30 passengers to include 2 wheelchair stations and hydraulic lift. These units were all purchased at the same time through an Federal Transit Agency Section 5311 grant at a per unit cost of \$280,000. These buses are classified as 12-year buses by the FTA. While all five buses are candidates for replacement, subsequent to the City’s reclassification from a rural carrier to an urban carrier the FTA funding grant will be through the Section 5307 which limits the annual funds available. As such we will be purchasing three new units this year and two units next year. The Federal-State-City contributions remain the same 80/10/10 as in previous purchases.</p> <p>We anticipate purchasing similar bus styles and sizes with the only major upgrade/design change is with the wheelchair lifts being replaced with the fold out ramps at the front entry portal which, relative to operating reliability, will be a vast improvement over our existing units.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be Federal reimbursements (80%), NYS reimbursements (10%) and through a transfer from the General Fund (10%) (A 9950.0900).</p>	<p>\$1,200,000</p>
TOTAL	\$1,200,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Dump Truck:</p> <p>Vehicle 1-011 is a 1999 Mack R Model tandem axle dump truck. The chassis has nearly six thousand (6000) operating hours. The engine, transmission, and the rear tandem drive axle assemblies are from the City’s original 1983 Mack dump truck. The original engine and rear axle assembly have in excess of twenty thousand (20,000) hours. The transmission has been replaced. In 1999 a new frame and cab along with a new dump box was purchased and the 1983 drive train was installed in the “new glider” chassis. The cab is showing signs of corrosion deterioration. The engine has excessive oil consumption. The truck will be replaced by a like model from an existing municipal contract. The present truck will be “traded in” towards the purchase of the new truck.</p>  <p>Funding to support this project will be through a transfer from the General Fund’s Capital Reserve Fund.</p>	<p>\$140,000</p>
TOTAL	\$140,000

FISCAL YEAR 2014-2015 CAPITAL BUDGET VEHICLES AND EQUIPMENT FIRE

PROJECT DESCRIPTION	COST
<p><u>Fire Engine</u> The department is seeking approval to purchase a Fire Engine to replace a 1986 Emergency One pumper. This 28 year old vehicle has served the community well. The existing pumper does not have an enclosed cab or three point safety restraints [seat belts] nor did it retain a full complement of hand tools when it was placed in reserve status in 2006. All of which are a requirement of NFPA 1901-<i>Standard for Automotive Fire Apparatus</i>. In its last annual pump service test, it had a number of valves leaking, and multiple gauges that did not work properly. While its turbo charger has wear causing slow acceleration, it did pass the last pump test which was conducted by a third party testing vendor. Keeping this vehicle road worthy may be cost prohibitive based on low market value. This vehicle cannot be sold to another fire department due to its age. The last pumper that we tried to sell was eventually donated to Jefferson Community College for their fire science program after there were no interested purchasers. The new pumper should have a life expectancy of fifteen years of service as a front line vehicle and an additional ten to fifteen years in reserve statues. A recent grant purchase of supply hose in 2013 will ensure that the budget amount will not be exceeded with purchase of a replacement apparatus. The last pumper that the department purchased was in 2007 at a cost of \$375,777. This vehicle was originally scheduled to be replaced in the 2009 capital budget but was reassigned to fiscal year 14-15 with a projected cost increase of \$85,000.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2015-16 debt service of \$74,250.</p>	\$550,000
TOTAL	\$550,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
INFRASTRUCTURE
STREET CONSTRUCTION**

PROJECT DESCRIPTION	COST																		
<p>Factory Street Reconstruction</p> <p>Reconstruction of approximately 2600 LF of street, to include sidewalk, curbs, replacement of water main, and sanitary sewer. The project will also include separation of combined sewer. This is a Federal Aid Pass Through Project. There is approximately \$6.4 M in approved federal and state funding.</p> <p>The project cost included in the FY 2014-15 Capital Budget represents the estimated remaining construction costs and does not include the design, inspection and right of way costs totaling \$2,155,000. The total estimated project is \$9,102,000.</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">STREET</td> <td style="padding-left: 20px;">\$ 3,669,000</td> <td>CHIPs funds for local match</td> </tr> <tr> <td>STORM SEWER</td> <td>972,000</td> <td>15 years - \$ 98,820</td> </tr> <tr> <td>SIDEWALKS</td> <td><u>689,000</u></td> <td>CHIPs funds for local match</td> </tr> <tr> <td>GENERAL FUND</td> <td>\$5,330,000</td> <td></td> </tr> <tr> <td>WATER MAIN</td> <td>\$ 552,000</td> <td>15 years - \$ 56,120</td> </tr> <tr> <td>SANITARY SEWER</td> <td>\$ 1,065,000</td> <td>15 years - \$ 108,275</td> </tr> </table>	STREET	\$ 3,669,000	CHIPs funds for local match	STORM SEWER	972,000	15 years - \$ 98,820	SIDEWALKS	<u>689,000</u>	CHIPs funds for local match	GENERAL FUND	\$5,330,000		WATER MAIN	\$ 552,000	15 years - \$ 56,120	SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275	<p>\$6,947,000</p>
STREET	\$ 3,669,000	CHIPs funds for local match																	
STORM SEWER	972,000	15 years - \$ 98,820																	
SIDEWALKS	<u>689,000</u>	CHIPs funds for local match																	
GENERAL FUND	\$5,330,000																		
WATER MAIN	\$ 552,000	15 years - \$ 56,120																	
SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275																	
TOTAL	\$6,947,000																		



**FISCAL YEAR 2014-2015
CAPITAL BUDGET
INFRASTRUCTURE
CHIPS-STREET PAVING PROGRAM**

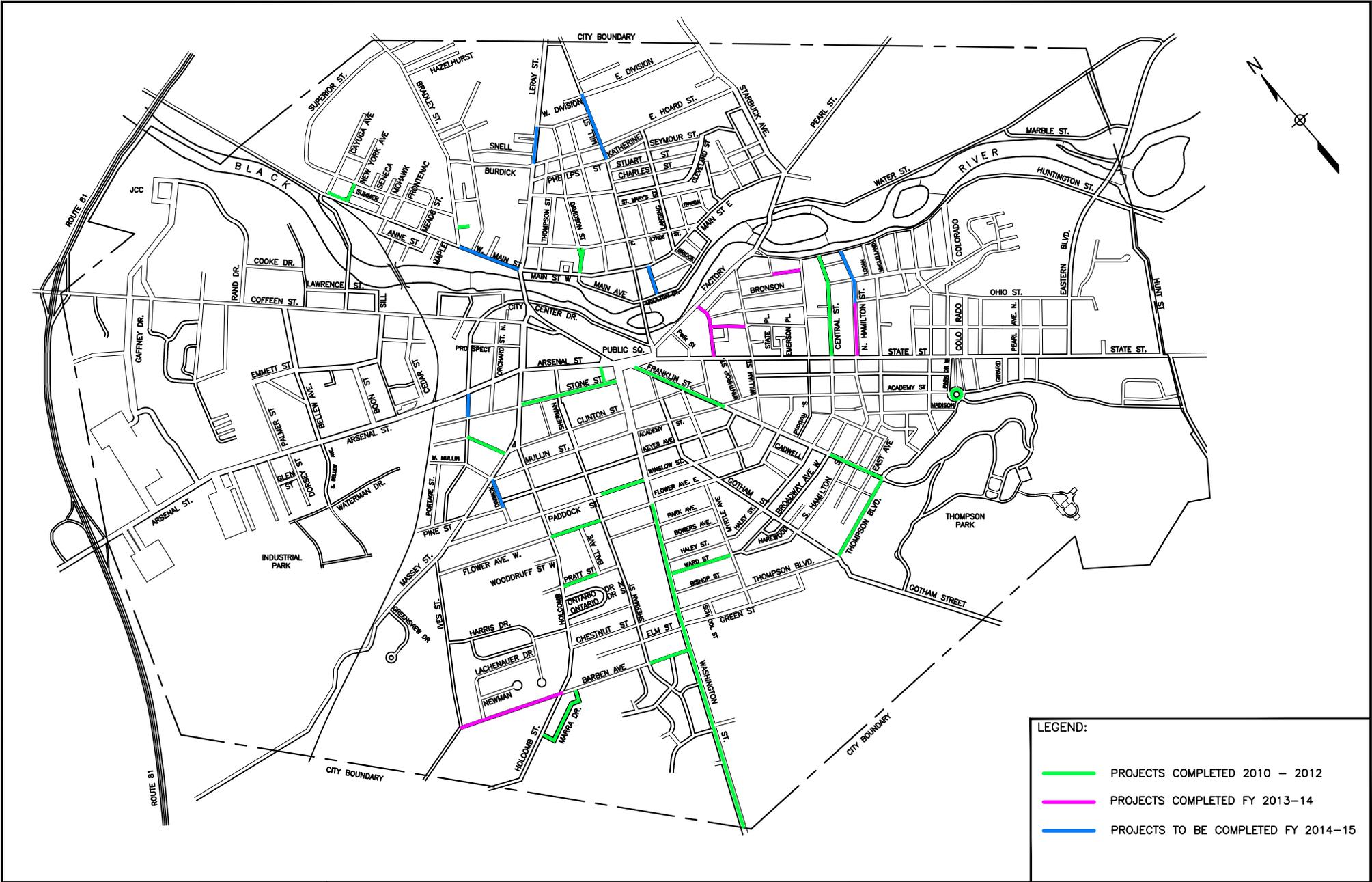
STANDARD STREET PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Grove Street	Main Street East	Moulton Street	\$ 35,277
		Total:	\$ 35,277

SURFACE MILL, CURBING AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Leray Street	Burdick Street	Highland Street	\$ 65,154
Mill Street	Katherine Street	Division Street East	\$ 98,064
Hamilton Street N.	Gill Street	Huntington Street	\$ 86,614
		Total:	\$249,832

SURFACE MILL AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Main Street West	Leray Street	Bradley Street	\$ 99,005
		Total:	\$ 99,005

BASE REBUILD AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Dimmick Street	Mullin Street	Ten Eyck Street W.	\$ 71,157
Meadow Street S.	Stone Street	Arsenal Street	\$ 72,272
		Total:	\$143,429

TOTAL CHIPS STREET PAVING PROGRAM:	\$527,543
---	------------------



REVISION:	DESCRIPTION OF REVISION:	DATE:	BY:
DESIGNED BY:	SD		
DRAWN BY:	FG	REV'D BY:	
DATE:	04/17/14	APP'D BY:	
SCALE:	N.T.S.	DATE:	

PROJECT NAME:
**CITY OF WATERTOWN
 PUBLIC WORKS DEPARTMENT**

TITLE:
**2010-2015 STREET OVERLAY AND
 RECONSTRUCTION PROJECTS**
 264



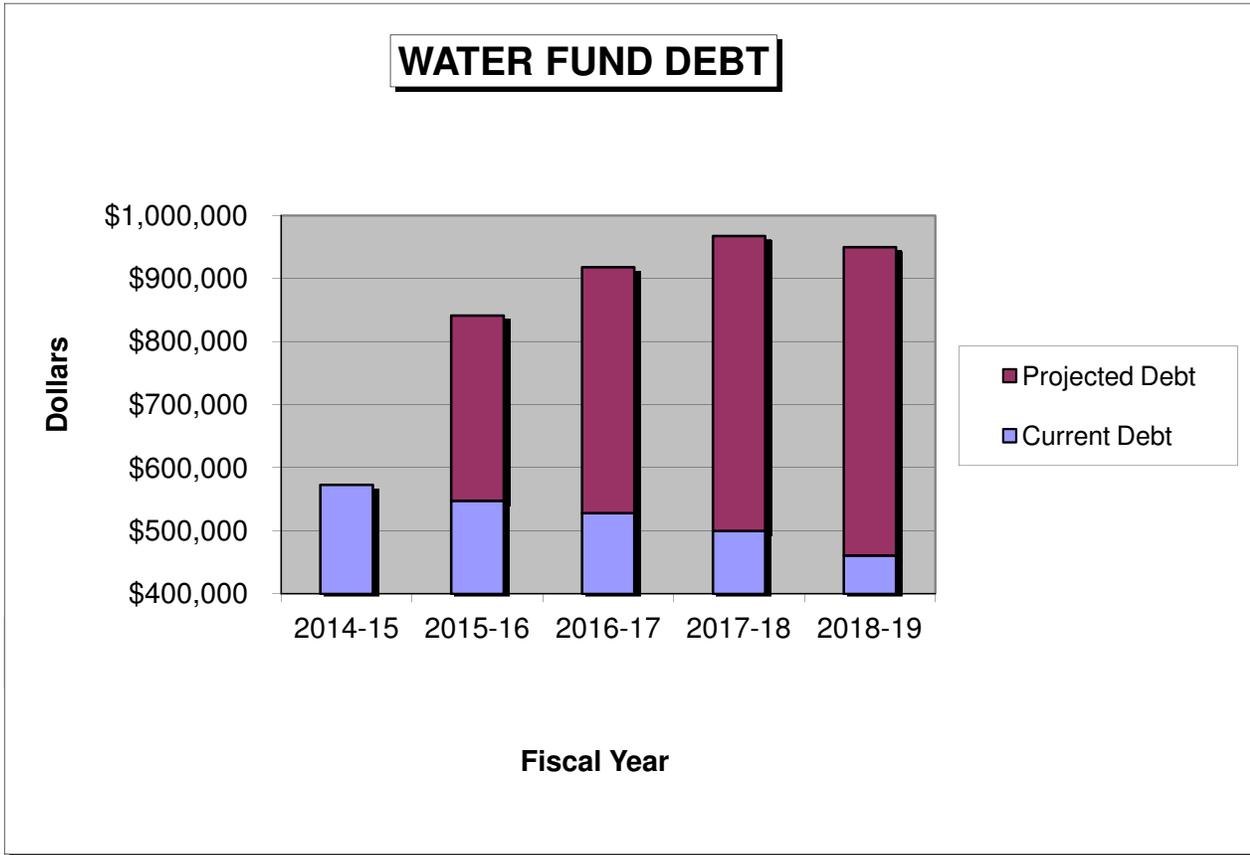
CITY OF WATERTOWN, NEW YORK
DEPARTMENT OF PUBLIC WORKS
 ROOM 206, MUNICIPAL BUILDING
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601

TEL: (315) 785-7770 FAX: (315) 785-7752

DEBT

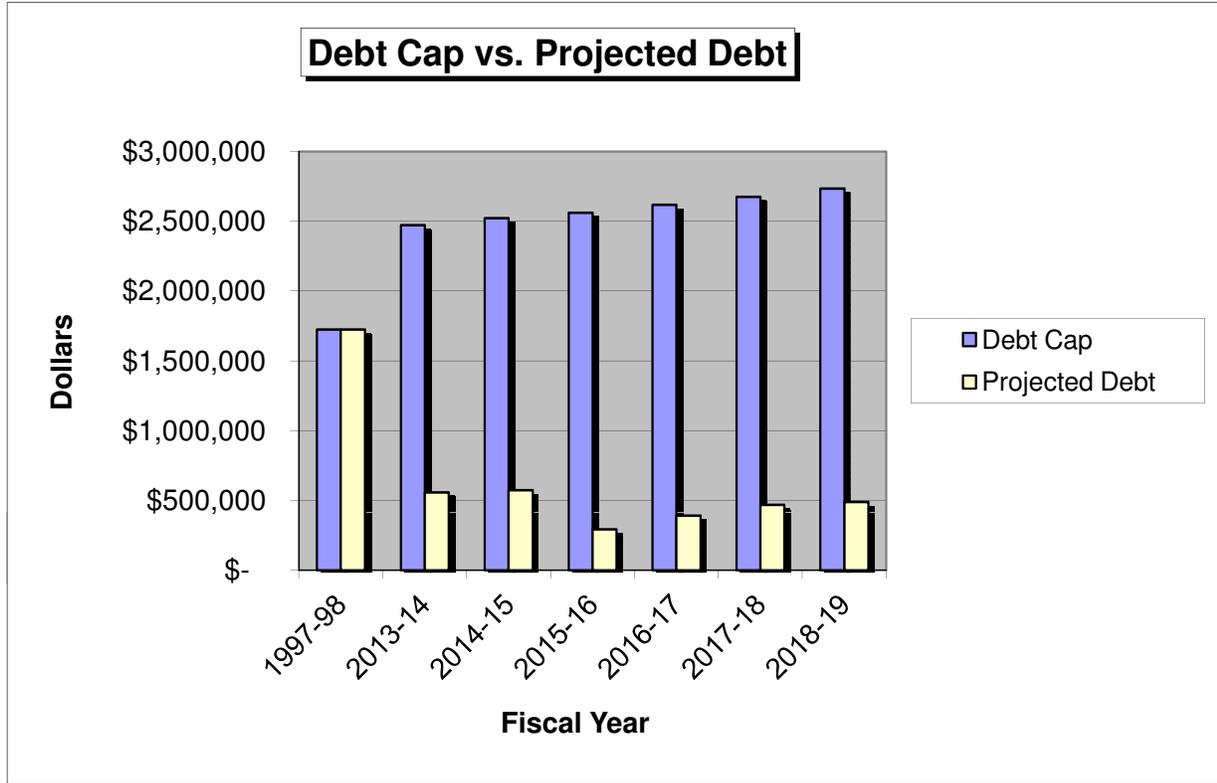
WATER FUND

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Current Debt	\$ 572,904	\$ 547,475	\$ 527,938	\$ 499,699	\$ 460,531
Projected New Debt	\$ -	\$ 293,712	\$ 389,995	\$ 468,179	\$ 489,512
TOTAL	<u>\$ 572,904</u>	<u>\$ 841,187</u>	<u>\$ 917,933</u>	<u>\$ 967,878</u>	<u>\$ 950,044</u>



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected</u> <u>Debt</u>
1997-98	base year	\$ 1,724,127	\$ 1,724,127
2013-14	actual	\$ 2,471,787	\$ 557,578
2014-15	actual	\$ 2,522,940	\$ 572,904
2015-16	projected	\$ 2,559,895	\$ 293,712
2016-17	projected	\$ 2,616,986	\$ 389,995
2017-18	projected	\$ 2,675,352	\$ 468,179
2018-19	projected	\$ 2,735,019	\$ 489,512



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the water service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the water treatment plant's debt service is included as an offsetting revenue in the water fund.

Debt excluded from the debt cap calculation:

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Water Treatment Plant debt applicable to DANC	\$ 31,982	\$ 40,986	\$ 41,416	\$ 52,901	\$ 44,218

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

	<u>Funding Source</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
WATER FUND						
Facility Improvements						
Thompson Park Water Tank rehabilitation	D	\$ 1,005,000	\$ -	\$ -	\$ -	\$ -
Dosing Station Dam - Downstream Refacing	D	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Video surveillance	O	\$ 30,000	\$ 19,500	\$ -	\$ -	\$ -
Fiber optic expansion	O	\$ 54,000	\$ -	\$ 56,000	\$ -	\$ -
Dosing station ph control facility design	O	\$ -	\$ 80,000	\$ -	\$ -	\$ -
Dosing station ph Facility	D	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Total Facility Improvements		\$ 1,589,000	\$ 99,500	\$ 356,000	\$ -	\$ -
Vehicles and Equipment						
Meter replacement program	D	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ -
Automated distribution system flushing hydrants	O	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Backhoe wheeled loader with attachments	O	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Backhoe Loader	O	\$ -	\$ -	\$ 125,000	\$ -	\$ -
4x4 pickup truck with plow and lift gate	O	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Pickup truck (compact)	O	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Total Vehicles and Equipment		\$ -	\$ 425,000	\$ 470,000	\$ 65,000	\$ -
Water Mains						
Factory Street	D	\$ 552,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 665,000	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 303,660	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 290,000
Total Water Mains		\$ 552,000	\$ 665,000	\$ -	\$ 303,660	\$ 290,000
WATER FUND GRAND TOTAL						
		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000
Facility Improvements						
		\$ 1,589,000	\$ 99,500	\$ 356,000	\$ -	\$ -
Vehicles and Equipment						
		\$ -	\$ 425,000	\$ 470,000	\$ 65,000	\$ -
Water Main Replacement						
		\$ 552,000	\$ 665,000	\$ -	\$ 303,660	\$ 290,000
Water Fund Grand Total by Category						
		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000
Debt						
	D	\$ 2,057,000	\$ 990,000	\$ 625,000	\$ 303,660	\$ 290,000
Operating fund transfer						
	O	\$ 84,000	\$ 199,500	\$ 201,000	\$ 65,000	\$ -
Grant						
	G	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve fund transfer						
	R	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources						
		\$ 2,141,000	\$ 1,189,500	\$ 826,000	\$ 368,660	\$ 290,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK WATER TANK**

PROJECT DESCRIPTION	COST
<p>Thompson Park Water Tank Rehabilitation:</p> <p>The elevated water tank in Thompson Park was constructed in 1976 to replace an open standpipe that had originally served the water storage needs in the park. In addition to the park proper, the zoo, and the golf club, the current tank also serves five residences, a church, and the new Hospice acute care facility, all located on upper Gotham Street. In July of 2000, an internal inspection of the tank indicated that there were some signs of degradation of the interior coating material, some minor rusting on the walls and floor, and minor surface rusting on the steel roof struts. The city water supply is not terribly corrosive, but the movement of ice on the water surface can be abrasive. The exterior coating of the tank has also become oxidized in the past few years and there are signs of minor rusting at some of the external welded seams.</p> <div data-bbox="402 1129 997 1675" style="text-align: center;">  </div> <p>Funding to support this project will be through the issuance of a 15 year serial bond with projected FY 2015-16 debt service of \$102,175.</p>	<p>\$1,005,000</p>
TOTAL	\$1,005,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WATER TREATMENT PLANT FACILITIES**

PROJECT DESCRIPTION	COST
<p>Video Surveillance:</p> <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is discussed under a separate request. This is the video equipment component for the Water Filtration Plant on Huntington Street, the Chemical Dosing Station, the Dredge Barn, and the Low Lift Pump Station.</p>   <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$30,000</p>
TOTAL	\$30,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WATER TREATMENT PLANT FACILITIES**

PROJECT DESCRIPTION	COST
<p>Fiber Optic Expansion Project:</p>  <p>During the update of the Vulnerability Assessment of the Water Treatment Plant, video surveillance of certain facilities became identified as a priority. The project is multi-phased, calling for fiber optic expansion and installation of video equipment. The fiber option is in two parts, the first reaching from existing fiber and encompassing the reservoirs at Thompson Park, and the second reaching the dosing station and low lift pumping station at the coagulation basin. This particular project is the second part of the fiber installation which will enable direct Supervisory Collection and Data Acquisition (SCADA) for the facilities at and around the coagulation basin (the Dosing Station and Dosing Station Dam, the Low Lift Pump Station and the Dredge Barn.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F.9950.0900).</p>	<p>\$54,000</p>
TOTAL	\$54,000

FISCAL YEAR 2014-2015 CAPITAL BUDGET INFRASTRUCTURE WATER MAIN

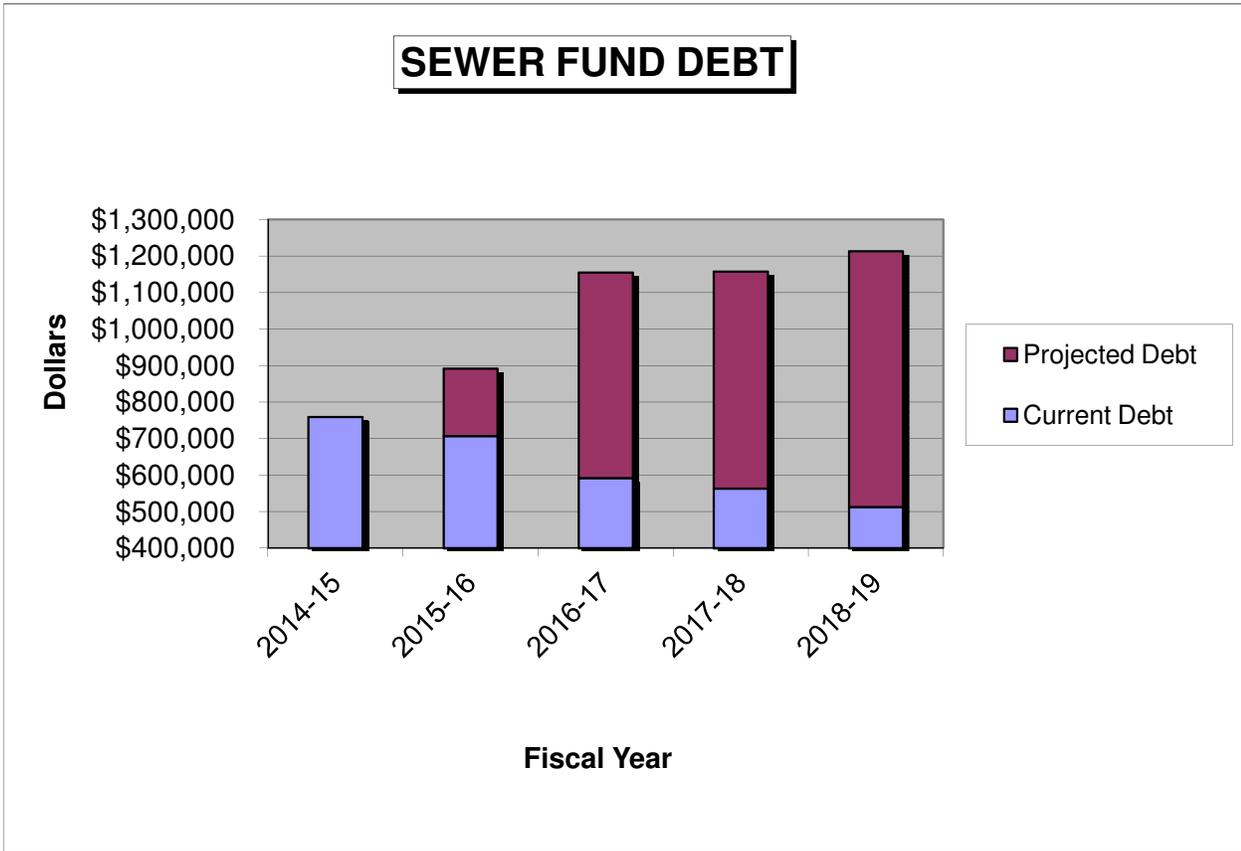
PROJECT DESCRIPTION	COST																		
<p>Factory Street Reconstruction</p> <p>Reconstruction of approximately 2600 LF of street, to include sidewalk, curbs, replacement of water main, and sanitary sewer. The project will also include separation of combined sewer. This is a Federal Aid Pass Through Project. There is approximately \$6.4 M in approved federal and state funding.</p> <p>The project cost included in the FY 2014-15 Capital Budget represents the estimated remaining construction costs and does not include the design, inspection and right of way costs totaling \$2,155,000. The total estimated project is \$9,102,000.</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">STREET</td> <td style="padding-left: 20px;">\$ 3,669,000</td> <td>CHIPs funds for local match</td> </tr> <tr> <td>STORM SEWER</td> <td>972,000</td> <td>15 years - \$ 98,820</td> </tr> <tr> <td>SIDEWALKS</td> <td><u>689,000</u></td> <td>CHIPs funds for local match</td> </tr> <tr> <td>GENERAL FUND</td> <td>\$5,330,000</td> <td></td> </tr> <tr> <td>WATER MAIN</td> <td>\$ 552,000</td> <td>15 years - \$ 56,120</td> </tr> <tr> <td>SANITARY SEWER</td> <td>\$ 1,065,000</td> <td>15 years - \$ 108,275</td> </tr> </table>	STREET	\$ 3,669,000	CHIPs funds for local match	STORM SEWER	972,000	15 years - \$ 98,820	SIDEWALKS	<u>689,000</u>	CHIPs funds for local match	GENERAL FUND	\$5,330,000		WATER MAIN	\$ 552,000	15 years - \$ 56,120	SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275	<p>\$6,947,000</p>
STREET	\$ 3,669,000	CHIPs funds for local match																	
STORM SEWER	972,000	15 years - \$ 98,820																	
SIDEWALKS	<u>689,000</u>	CHIPs funds for local match																	
GENERAL FUND	\$5,330,000																		
WATER MAIN	\$ 552,000	15 years - \$ 56,120																	
SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275																	
TOTAL	\$6,947,000																		



DEBT

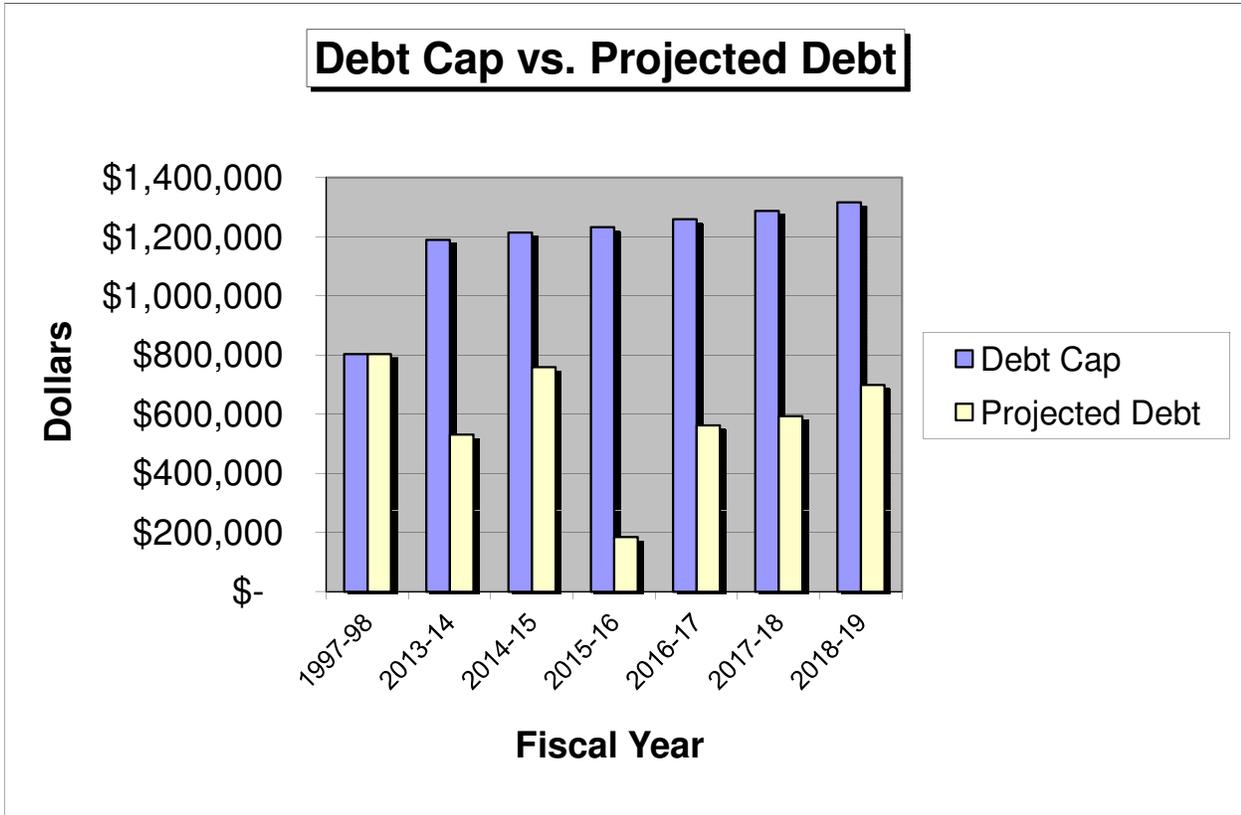
SEWER FUND

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Current Debt	\$ 759,334	\$ 707,749	\$ 592,748	\$ 563,615	\$ 513,416
Projected New Debt	\$ -	\$ 184,525	\$ 562,290	\$ 593,955	\$ 699,725
TOTAL	<u>\$ 759,334</u>	<u>\$ 892,274</u>	<u>\$ 1,155,038</u>	<u>\$ 1,157,570</u>	<u>\$ 1,213,141</u>



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected</u>	
				<u>Debt</u>
1997-98	base year	\$ 803,836	\$	803,836
2013-14	actual	\$ 1,190,208	\$	531,482
2014-15	actual	\$ 1,214,839	\$	759,334
2015-16	projected	\$ 1,232,633	\$	184,525
2016-17	projected	\$ 1,260,124	\$	562,290
2017-18	projected	\$ 1,288,228	\$	593,955
2018-19	projected	\$ 1,316,958	\$	699,725



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the sewer fund.

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Wastewater Treatment Plant debt applicable to DANC	\$ 34,877	\$ 195,390	\$ 223,948	\$ 311,077	\$ 302,845

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

Funding Source FY 2014-15 FY 2015-16 FY 2016-17 FY 2017-18 FY 2018-19

SEWER FUND

Facility Improvements						
Trickling filter distributor assemblies (lead and lag set)	D	\$ 750,000	\$ -	\$ -	\$ -	\$ -
Remote wireless communications (lift pump stations)	O	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Sludge disposal process modification program	D	\$ -	\$ 8,000,000	\$ -	\$ -	\$ -
Boiler replacement (Digester building)	O	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Filter press feed pumps	O	\$ -	\$ 115,000	\$ -	\$ -	\$ -
Final B settling tank chain	O	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Video surveillance	O	\$ -	\$ 17,000	\$ -	\$ -	\$ -
Total Facility Improvements		\$ 795,000	\$ 8,277,000	\$ -	\$ -	\$ -

Vehicles and Equipment						
Meter replacement program	O	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ -
Single axle dump truck	O	\$ -	\$ 125,000	\$ -	\$ -	\$ -
Variable speed drive raw sewage lift pump	O	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -
Maintenance truck with tail lift and crane	O	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Trailer mounted sewer jet (50% with sanitary sewer)	O	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Trailer mounted trash pump	O	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Dump truck (sludge disposal)	O	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Hydraulic Excavator (used) (50% with sanitary sewer)	O	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Front end loader (sludge operations)	O	\$ -	\$ -	\$ -	\$ 40,000	\$ -
4WD Backhoe with attachments	O	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Total Vehicles and Equipment		\$ -	\$ 590,000	\$ 550,000	\$ 40,000	\$ 125,000

Sanitary Sewers						
Factory Street	D	\$ 1,065,000	\$ -	\$ -	\$ -	\$ -
Flower Avenue East	D	\$ -	\$ 570,000	\$ -	\$ -	\$ -
Cooper Street Outfall Replacement	D	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Harrison Street (Riggs Ave. Phase II)	D	\$ -	\$ -	\$ -	\$ 260,000	\$ -
Engine Street CSO Phase I	D	\$ -	\$ -	\$ -	\$ 847,530	\$ -
Newell Street (Engine Street to Whitewater Way)	D	\$ -	\$ -	\$ -	\$ -	\$ 246,000
Total Sanitary Sewers		\$ 1,065,000	\$ 795,000	\$ -	\$ 1,107,530	\$ 246,000

SEWER FUND GRAND TOTAL						
		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000
Facility Improvements						
		\$ 795,000	\$ 8,277,000	\$ -	\$ -	\$ -
Vehicles and Equipment						
		\$ -	\$ 590,000	\$ 550,000	\$ 40,000	\$ 125,000
Sanitary Sewers						
		\$ 1,065,000	\$ 795,000	\$ -	\$ 1,107,530	\$ 246,000
Sewer Fund Grand Total by Category						
		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000
Debt						
	D	\$ 1,815,000	\$ 3,120,000	\$ 325,000	\$ 1,107,530	\$ 246,000
Operating fund transfer						
	O	45,000	542,000	225,000	40,000	125,000
Grant						
	G	-	6,000,000	-	-	-
Reserve fund transfer						
	R	-	-	-	-	-
Sewer Fund Grand Total By Funding Sources						
		\$ 1,860,000	\$ 9,662,000	\$ 550,000	\$ 1,147,530	\$ 371,000

FISCAL YEAR 2014-2015 CAPITAL BUDGET FACILITY IMPROVEMENTS WASTE WATER TREATMENT PLANT

PROJECT DESCRIPTION	COST
<p>Trickling Filter Distributor Assemblies:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;">  </div> <div style="width: 65%;"> <p>The Wastewater Treatment Plant's Trickling Filters are the four large domed structures in the northwest quadrant of the installation. These are a part of the secondary processes at the Facility. The Filters were brought on line in 1981 and are well beyond their service life. Each is</p> </div> </div> <p>comprised of a large bed of rocks with a rotary distributor centered atop the bed spreading the wastewater evenly over the bed (similar to a very large rotary lawn sprinkler). The metal that makes up the center well (shown in the photo above) as well as the four long distributor arms shown to the right has deteriorated.</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;">  </div> <div style="text-align: center; margin-top: 20px;">  </div> <p>Funding to support this project will be through the issuance of a 15 year serial bond with projected FY 2015-16 debt service of \$76,250.</p>	<p>\$750,000</p>
TOTAL	\$750,000

FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WASTE WATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Remote Wireless Communication Upgrades – Lift Stations(10)</p> <p>The Wastewater Treatment Plant Staff operate and maintain 9 remote lift stations throughout the City, with a 10th station to soon come on line. These stations assist in conveying wastewater to the Treatment Plant via the collection sewers. Currently, a leased line provided by Verizon provides a single signal to the Treatment Plant (high water alarm only) for each station. This information is minimal and insufficient for effective operations and control. There are numerous causes of a high water alarm. With no other signal, there is no way to remotely diagnose the most probable cause without a preliminary visit to the failed station. Further, the lift station can fail long before the high water alarm is even reached. Again, the Facility Operators currently have no method of detecting such things, loosing valuable time before even being aware of the failure. The wireless communication will enable multiple signals to register at the Wastewater Treatment Plant such that real time status of a host of things, as well as significantly more comprehensive signals of pending problems are routinely monitored.</p> <p>Funding to support this project will be through a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$45,000</p>
TOTAL	\$45,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER MAIN**

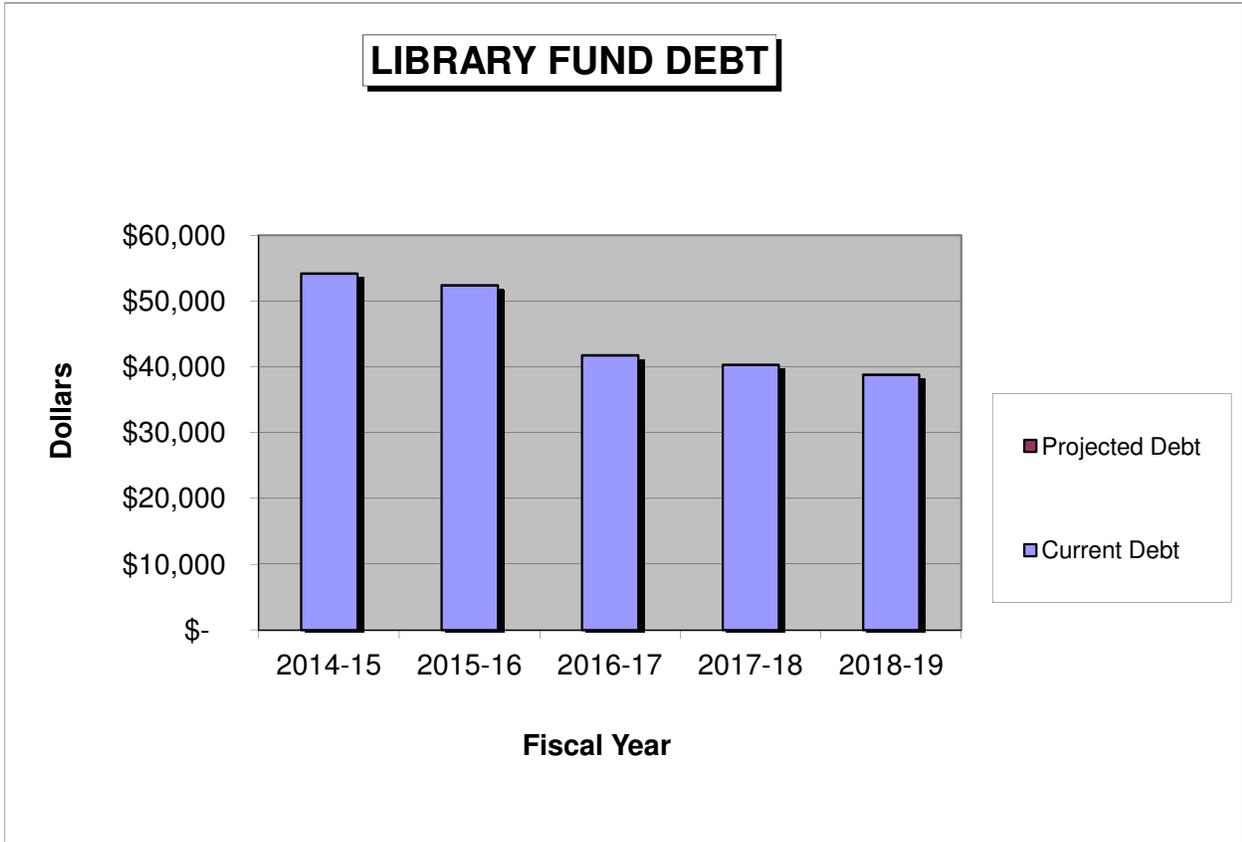
PROJECT DESCRIPTION	COST																		
<p>Factory Street Reconstruction</p> <p>Reconstruction of approximately 2600 LF of street, to include sidewalk, curbs, replacement of water main, and sanitary sewer. The project will also include separation of combined sewer. This is a Federal Aid Pass Through Project. There is approximately \$6.4 M in approved federal and state funding.</p> <p>The project cost included in the FY 2014-15 Capital Budget represents the estimated remaining construction costs and does not include the design, inspection and right of way costs totaling \$2,155,000. The total estimated project is \$9,102,000.</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">STREET</td> <td style="padding-left: 20px;">\$ 3,669,000</td> <td>CHIPs funds for local match</td> </tr> <tr> <td>STORM SEWER</td> <td>972,000</td> <td>15 years - \$ 98,820</td> </tr> <tr> <td>SIDEWALKS</td> <td><u>689,000</u></td> <td>CHIPs funds for local match</td> </tr> <tr> <td>GENERAL FUND</td> <td>\$5,330,000</td> <td></td> </tr> <tr> <td>WATER MAIN</td> <td>\$ 552,000</td> <td>15 years - \$ 56,120</td> </tr> <tr> <td>SANITARY SEWER</td> <td>\$ 1,065,000</td> <td>15 years - \$ 108,275</td> </tr> </table>	STREET	\$ 3,669,000	CHIPs funds for local match	STORM SEWER	972,000	15 years - \$ 98,820	SIDEWALKS	<u>689,000</u>	CHIPs funds for local match	GENERAL FUND	\$5,330,000		WATER MAIN	\$ 552,000	15 years - \$ 56,120	SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275	<p>\$6,947,000</p>
STREET	\$ 3,669,000	CHIPs funds for local match																	
STORM SEWER	972,000	15 years - \$ 98,820																	
SIDEWALKS	<u>689,000</u>	CHIPs funds for local match																	
GENERAL FUND	\$5,330,000																		
WATER MAIN	\$ 552,000	15 years - \$ 56,120																	
SANITARY SEWER	\$ 1,065,000	15 years - \$ 108,275																	
TOTAL	\$6,947,000																		



DEBT

LIBRARY FUND

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Current Debt	\$ 54,176	\$ 52,389	\$ 41,759	\$ 40,294	\$ 38,806
Projected New Debt	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	<u>\$ 54,176</u>	<u>\$ 52,389</u>	<u>\$ 41,759</u>	<u>\$ 40,294</u>	<u>\$ 38,806</u>



**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2014/15 - FY 2018/19**

	<u>Funding Source</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
LIBRARY FUND						
Facility Improvements						
Boiler replacement	O	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Mezzanine stained glass rehabilitation	O	\$ -	\$ 24,000	\$ -	\$ -	\$ -
Carpet Replacement - Lower Floor and Childrens Area	O	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Lighting Project in Historical Part of Building	O	\$ -	\$ -	\$ 48,000	\$ -	\$ -
Window replacements	O	\$ -	\$ -	\$ -	\$ 18,250	\$ -
Total Facility Improvements		\$ 110,000	\$ 64,000	\$ 48,000	\$ 18,250	\$ -
Vehicles and Equipment						
Computer replacements		\$ -	\$ -	\$ -	\$ -	\$ 21,000
Total Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ 21,000
LIBRARY FUND GRAND TOTAL						
		\$ 110,000	\$ 64,000	\$ 48,000	\$ 18,250	\$ 21,000
LIBRARY FUND GRAND TOTAL BY CATEGORY						
Facility Improvements		\$ 110,000	\$ 64,000	\$ 48,000	\$ 18,250	\$ -
Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ 21,000
Library Fund Grand Total by Category		\$ 110,000	\$ 64,000	\$ 48,000	\$ 18,250	\$ 21,000
LIBRARY FUND GRAND TOTAL BY FUNDING SOURCES						
Debt	D	\$ -	\$ -	\$ -	\$ -	\$ -
Operating fund transfer	O	110,000	64,000	48,000	18,250	21,000
Grant	G	-	-	-	-	-
Reserve fund transfer	R	-	-	-	-	-
Library Fund Grand Total By Funding Sources		\$ 110,000	\$ 64,000	\$ 48,000	\$ 18,250	\$ 21,000

**FISCAL YEAR 2014-2015
CAPITAL BUDGET
FACILITY IMPROVEMENTS
LIBRARY**

PROJECT DESCRIPTION	COST
<p>Boiler Replacement:</p> <p>This funding supports the replacement of the existing Fulton Boilers located in the basement of the Flower Memorial Library. The boilers were originally installed in 2001 and are nearing the end of their service life.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the Library Fund (L.9950.0900).</p>	<p>\$110,000</p>
TOTAL	\$110,000

MULTI
YEAR
FINANCIAL
PLAN

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial plan the City continues to prepare the multi-year financial plan as it is a critical component to its financial planning for the future of the City.

This plan uses the 2014-15 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2010-11 through estimated 2013-14). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2014-15 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2013-14

The amounts presented as the 2012-13 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2014 projected to June 30, 2014 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (2.95%) was the historical average of the annual changes in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant at the adopted fiscal year 2014-15 level in the initial surplus/deficit forecast for fiscal years 2015-16 through 2018-19. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by 3% annual growth for fiscal year 2015-16 through 2018-19.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal year 2015-16 through 2018-19 are expected to increase 1% annually.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2015-16 through 2018-19 was held constant at the FY 2014-15 base funding level of \$4,703,208.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to current staffing levels are planned at this time.

Employee Benefits

The Employees' Retirement System rates used for the forecasted fiscal years were decreased from the 19.8% for fiscal year 2014-15 budget to 16.6% for fiscal year 2015-16, 16.6% for fiscal year 2016-17, 15.8% for fiscal year 2017-18 and 15.1% for fiscal year 2018-19 due to the recovery of the NYS Retirement System's assets since the dramatic stock market decline in 2008. The Police and Fire Retirement System rate used for the forecasted fiscal years were decreased from the 26.8% for the fiscal year 2014-15 budget to 25.3% for fiscal year 2015-16, 25.1% for fiscal year 2016-17, 24.4% for fiscal year 2017-18 and 23.6% for fiscal year 2018-19.

Health insurance costs were forecasted to increase 6.9% for fiscal year 2015-16, 7.6% for fiscal year 2016-17, 7.0% for fiscal year 2017-18 and 7.5% for fiscal year 2018-19.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

**City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
Major Fund Summary**

	Actual		Estimated		Adopted	Forecast			
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
General Fund									
Revenues	\$36,160,480	\$36,713,100	\$40,339,196	\$37,282,927	\$38,775,491	\$39,116,920	\$39,951,203	\$40,814,509	\$41,707,956
Expenditures by Object	\$36,454,545	\$37,830,571	\$37,789,388	\$39,616,293	\$39,721,991	\$42,858,859	\$43,297,520	\$43,349,400	\$44,733,169
Surplus (Deficit)	(\$294,065)	(\$1,117,471)	\$2,549,808	(\$2,333,366)	(\$946,500)	(\$3,741,939)	(\$3,346,317)	(\$2,534,891)	(\$3,025,214)
Unreserved Fund Balance	\$11,021,523	\$9,972,732	\$9,714,661	\$8,478,166	\$7,873,126	\$5,322,586	\$2,659,372	\$160,778	(\$2,838,194)
Water Fund									
Revenues	\$4,580,641	\$4,707,612	\$4,856,320	\$5,069,431	\$5,009,000	\$5,004,655	\$5,018,135	\$5,032,495	\$5,036,507
Expenditures by Object	\$4,746,547	\$4,793,938	\$4,671,577	\$5,035,306	\$5,009,000	\$5,198,345	\$5,411,135	\$5,437,069	\$5,466,168
Surplus (Deficit)	(\$165,906)	(\$86,326)	\$184,743	\$34,125	\$0	(\$193,691)	(\$393,000)	(\$404,575)	(\$429,660)
Unreserved Fund Balance	\$776,107	\$907,662	\$973,080	\$1,255,948	\$1,250,948	\$1,052,257	\$654,257	\$244,683	(\$189,977)
Sewer Fund									
Revenues	\$4,482,177	\$5,198,460	\$5,485,794	\$4,997,867	\$5,522,500	\$5,575,213	\$5,696,750	\$5,687,730	\$5,704,583
Expenditures by Object	\$5,046,098	\$4,953,626	\$5,986,250	\$5,416,646	\$5,574,152	\$6,005,742	\$6,425,703	\$6,354,116	\$6,628,424
Surplus (Deficit)	(\$563,921)	\$244,834	(\$500,456)	(\$418,779)	(\$51,652)	(\$430,529)	(\$728,954)	(\$666,385)	(\$923,841)
Unreserved Fund Balance	\$1,462,088	\$1,971,830	\$1,344,360	\$930,576	\$885,502	\$452,311	(\$281,643)	(\$953,029)	(\$1,881,870)
All Major Funds									
Revenues	\$45,223,298	\$46,619,172	\$50,681,310	\$47,350,225	\$49,306,991	\$49,696,787	\$50,666,087	\$51,534,734	\$52,449,046
Expenditures by Object	\$46,247,190	\$47,578,135	\$48,447,215	\$50,068,245	\$50,305,143	\$54,062,946	\$55,134,358	\$55,140,584	\$56,827,761
Surplus (Deficit)	(\$1,023,892)	(\$958,963)	\$2,234,095	(\$2,718,020)	(\$998,152)	(\$4,366,159)	(\$4,468,271)	(\$3,605,851)	(\$4,378,715)
Unreserved Fund Balance	\$13,259,718	\$12,852,224	\$12,032,101	\$10,664,690	\$10,009,576	\$6,827,154	\$3,031,986	(\$547,569)	(\$4,910,041)

City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
Property Tax Worksheet

Levy and Assessed Value / Rate	Actual				Adopted 2014-15	Projected				Avg. Annual Increase 2010- present	Assumptions 2015/16 - 2018/19				Description
	2010-11	2011-12	2012-13	2013-14		2015-16	2016-17	2017-18	2018-19		2015-16	2016-17	2017-18	2018-19	
Levy	\$ 7,472,375	\$ 7,287,119	\$ 7,356,352	\$ 7,506,604	\$ 8,302,601	\$8,302,601	\$8,302,601	\$8,302,601	\$8,302,601	3%	0%	0%	0%	0%	Levy held constant to determine financial effect
Assessed Value of Taxable Property	\$ 999,381,290	\$ 1,009,575,758	\$ 1,020,156,961	\$ 1,028,442,627	\$ 1,038,766,677	\$1,049,154,344	\$1,059,645,887	\$1,070,242,346	\$1,080,944,770	1%	1%	1%	1%	1%	Per City Assessor
Tax Rate per \$1,000 of Assessed Value	\$ 7.477	\$ 7.218	\$ 7.211	\$ 7.299	\$ 7.976	\$7.914	\$7.835	\$7.758	\$7.681	2%	-1%	-1%	-1%	-1%	Calculated from levy and assessed value
Full Value and FV Rate															
Equalization Rate (available from ORPS)	95.00	95.00	89.00	88.00	86.00	84.00	82.00	80.00	78.00	-2%	-2%	-2%	-2%	-3%	Per City Assessor
Full Market Value of Taxable Property (000's)	\$ 1,051,980,305	\$ 1,062,711,324	\$ 1,146,243,776	\$ 1,168,684,803	\$ 1,207,868,229	\$ 1,248,993,266	\$ 1,292,251,082	\$ 1,337,802,933	\$ 1,385,826,628	4%	3%	3%	4%	4%	Calculated from assessed value and equalization rate
Tax Rate per \$1000 of Full Value	\$ 7.103	\$ 6.857	\$ 6.418	\$ 6.423	\$ 6.874	\$ 6.647	\$ 6.425	\$ 6.206	\$ 5.991	-1%	-3%	-3%	-3%	-3%	Calculated from levy and full value
Tax Limit															
Property Tax Limit	\$ 18,156,517	\$ 19,744,495	\$ 20,660,122	\$ 21,381,140	\$ 22,002,677	\$ 22,549,954	\$ 23,338,006	\$ 24,256,165	\$ 25,022,401	5%	2%	3%	4%	3%	2% of full value - 5-yr rolling avg
Exclusions to Tax Limit	\$ 4,642,704	\$ 6,024,590	\$ 5,774,767	\$ 5,573,236	\$ 4,489,710	\$ 7,053,911	\$ 6,552,692	\$ 5,652,140	\$ 5,768,057	-1%	57%	-7%	-14%	2%	Estimated amount of exclusions
Tax Levy Subject to Limit	\$ 2,829,671	\$ 1,262,529	\$ 1,581,585	\$ 1,933,368	\$ 3,812,891	\$ 1,248,690	\$ 1,749,909	\$ 2,650,461	\$ 2,534,544	8%	-67%	40%	51%	-4%	Calculated from levy minus exclusions
Percent of Tax Limit Exhausted	15.58%	6.39%	7.66%	9.04%	17.33%	5.54%	7.50%	10.93%	10.13%	3%	-68%	35%	46%	-7%	Calculated from tax levy subject to limit / limit

City of Watertown
 Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
 General Fund Expenditures

Expenditures by Object**	Actual					Forecast				Avg. Annual Increase 2010-present	Assumptions 2015/16 - 2018/19				Description
	2010-11	2011-12	2012-13	Estimate 2013-14	Proposed 2014-15	2015-16	2016-17	2017-18	2018-19		2015-16	2016-17	2017-18	2018-19	
Personal Services*	14,863,736	15,071,265	15,367,104	15,659,544	15,784,763	16,098,466	16,419,681	16,747,321	17,081,513	2%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay*	672,393	1,842,327	788,929	1,476,270	1,194,165	2,470,500	1,810,500	730,000	756,500	46%	107%	-27%	-60%	4%	CPI
Contractual*	5,253,337	5,298,917	5,902,054	6,245,079	6,789,050	7,045,675	6,994,162	7,012,716	7,201,575	7%	4%	-1%	0%	3%	CPI
Debt (Principal and Interest)*	4,546,364	3,303,602	2,762,927	2,654,119	2,613,235	3,433,719	3,626,428	3,878,445	4,056,901	-12%	31%	6%	7%	5%	Per actual debt schedule + projected capital projects
Employee Benefits*	10,017,216	10,729,783	11,489,400	12,293,048	12,139,939	12,518,381	13,218,149	13,708,839	14,319,992	5%	3%	6%	4%	4%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	1,101,499	1,584,677	1,478,974	1,288,232	1,407,665	1,445,896	1,485,231	1,525,704	1,567,347	8%	3%	3%	3%	3%	CPI
Total Expenditures (by Object)	\$36,454,545	\$37,830,571	\$37,789,388	\$39,616,293	\$39,928,817	\$43,012,636	\$43,554,152	\$43,603,024	\$44,983,828	2%					
Expenditures By Function**															
General Governmental Support	\$3,736,789	\$4,033,169	\$4,105,848	\$4,041,588	\$4,390,318	\$4,558,416	\$4,647,162	\$4,738,561	\$4,855,247	4%	4%	2%	2%	2%	Result of analysis of expenditures by object
Public Safety	15,447,205	15,953,272	16,787,015	17,674,409	17,329,254	17,531,617	17,836,734	18,238,728	18,654,962	3%	1%	2%	2%	2%	Result of analysis of expenditures by object
Transportation	5,228,135	5,118,686	5,476,005	5,858,986	6,212,705	5,964,035	6,138,686	6,280,330	6,454,643	4%	-4%	3%	2%	3%	Result of analysis of expenditures by object
Economic Opp & Developmt	54,183	73,700	58,700	54,950	52,500	54,017	55,579	57,185	58,838	1%	3%	3%	3%	3%	Result of analysis of expenditures by object
Culture and Recreation	1,188,578	1,324,025	1,834,510	1,497,853	1,652,766	1,621,261	1,671,972	1,705,705	1,748,109	10%	-2%	3%	2%	2%	Result of analysis of expenditures by object
Home and Community Services	1,193,893	1,328,790	1,300,095	1,251,992	1,357,655	1,361,546	1,408,931	1,443,871	1,486,418	3%	0%	3%	2%	3%	Result of analysis of expenditures by object
Employee Benefits (retirees only)	3,545,653	3,429,619	3,670,833	3,777,163	3,724,719	3,978,629	4,279,929	4,576,495	4,916,863	1%	7%	8%	7%	7%	Result of analysis of expenditures by object
Debt Service	4,546,364	3,303,602	2,762,927	2,654,119	2,613,235	3,433,719	3,626,428	3,878,445	4,056,901	-12%	31%	6%	7%	5%	Result of analysis of expenditures by object
Interfund Transfers to Other Funds	1,513,745	3,265,708	1,793,455	2,521,232	1,952,665	3,866,396	3,245,731	2,205,704	2,273,847	22%	98%	-16%	-32%	3%	Result of analysis of expenditures by object
Other	-	-	-	284,000	643,000	643,000	643,000	478,000	478,000	#DIV/0!	0%	0%	-26%	0%	Includes contingency
Total Expenditures (by Function)	\$36,454,545	\$37,830,571	\$37,789,388	\$39,616,293	\$39,928,817	\$43,012,636	\$43,554,152	\$43,603,024	\$44,983,828	2%					
Nonrecurring Expenditures Included Above (List):															
Transfer to Capital Reserve Fund	-	-	3,100,000	-	-	-	-	-	-						
Fire / Police grant expenditures	63,207	123,628	122,794	183,919	-	-	-	-	-						
Nonrecurring Expenditures	\$63,207	\$123,628	\$3,222,794	\$183,919	\$0	\$0	\$0	\$0	\$0						

City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
General Fund Expenditures

Expenditures by Object**	Actual				Adopted 2014-15	Forecast				Avg. Annual Increase 2010- present	Assumptions 2015/16 - 2018/19				Description
	2010-11	2011-12	2012-13	2013-14		2015-16	2016-17	2017-18	2018-19		2015-16	2016-17	2017-18	2018-19	
Personal Services*	14,863,736	15,071,265	15,367,104	15,659,544	15,785,775	16,099,498	16,420,734	16,748,395	17,082,609	2%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay*	672,393	1,842,327	788,929	1,476,270	1,071,250	2,508,500	1,810,500	730,000	756,500	44%	134%	-28%	-60%	4%	CPI
Contractual*	5,253,337	5,298,917	5,902,054	6,245,079	6,727,850	6,983,428	6,930,839	6,948,285	7,136,004	6%	4%	-1%	0%	3%	CPI
Debt (Principal and Interest)*	4,546,364	3,303,602	2,762,927	2,654,119	2,613,235	3,327,599	3,457,209	3,714,067	3,897,365	-12%	27%	4%	7%	5%	Per actual debt schedule + projected capital projects
Employee Benefits*	10,017,216	10,729,783	11,489,400	12,293,048	12,140,216	12,518,631	13,218,413	13,709,090	14,320,242	5%	3%	6%	4%	4%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	1,101,499	1,584,677	1,478,974	1,288,232	1,383,665	1,421,202	1,459,824	1,499,562	1,540,449	8%	3%	3%	3%	3%	CPI
Total Expenditures (by Object)	\$36,454,545	\$37,830,571	\$37,789,388	\$39,616,293	\$39,721,991	\$42,858,859	\$43,297,520	\$43,349,400	\$44,733,169	2%					
Expenditures By Function**															
General Governmental Support	\$3,736,789	\$4,033,169	\$4,105,848	\$4,041,588	\$4,337,992	\$4,514,735	\$4,602,216	\$4,692,286	\$4,807,616	4%	4%	2%	2%	2%	Result of analysis of expenditures by object
Public Safety	15,447,205	15,953,272	16,787,015	17,674,409	17,291,254	17,531,617	17,836,734	18,238,728	18,654,962	3%	1%	2%	2%	2%	Result of analysis of expenditures by object
Transportation	5,228,135	5,118,686	5,476,005	5,858,986	6,212,705	5,964,035	6,138,686	6,280,330	6,454,643	4%	-4%	3%	2%	3%	Result of analysis of expenditures by object
Economic Opp & Developmt	54,183	73,700	58,700	54,950	52,500	54,017	55,579	57,185	58,838	1%	3%	3%	3%	3%	Result of analysis of expenditures by object
Culture and Recreation	1,188,578	1,324,025	1,834,510	1,497,853	1,660,266	1,628,977	1,679,912	1,713,874	1,756,515	11%	-2%	3%	2%	2%	Result of analysis of expenditures by object
Home and Community Services	1,193,893	1,328,790	1,300,095	1,251,992	1,357,655	1,361,546	1,408,931	1,443,871	1,486,418	3%	0%	3%	2%	3%	Result of analysis of expenditures by object
Employee Benefits (retirees only)	3,545,653	3,429,619	3,670,833	3,777,163	3,724,719	3,978,629	4,279,929	4,576,495	4,916,863	1%	7%	8%	7%	7%	Result of analysis of expenditures by object
Debt Service	4,546,364	3,303,602	2,762,927	2,654,119	2,613,235	3,327,599	3,457,209	3,714,067	3,897,365	-12%	27%	4%	7%	5%	Result of analysis of expenditures by object
Interfund Transfers to Other Funds	1,513,745	3,265,708	1,793,455	2,521,232	1,853,665	3,879,702	3,220,324	2,179,562	2,246,949	21%	109%	-17%	-32%	3%	Result of analysis of expenditures by object
Other	-	-	-	284,000	618,000	618,000	618,000	453,000	453,000	#DIV/0!	0%	0%	-27%	0%	Includes contingency
Total Expenditures (by Function)	\$36,454,545	\$37,830,571	\$37,789,388	\$39,616,293	\$39,721,991	\$42,858,859	\$43,297,520	\$43,349,400	\$44,733,169	2%					
Nonrecurring Expenditures Included Above (List):															
Transfer to Capital Reserve Fund	-	-	3,100,000	-	-	-	-	-	-						
Fire / Police grant expenditures	63,207	123,628	122,794	183,919	-	-	-	-	-						
Nonrecurring Expenditures	\$63,207	\$123,628	\$3,222,794	\$183,919	\$0	\$0	\$0	\$0	\$0						

City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
General Fund Surplus (Deficit), Reserves, and Impact of Local Actions

	Actual		Estimate		Adopted 2014-15	Forecast			
	2010-11	2011-12	2012-13	2013-14		2015-16	2016-17	2017-18	2018-19
Surplus (Deficit)	\$ (294,065)	\$ (1,117,471)	\$ 2,549,808	\$ (2,333,366)	\$ (946,500)	\$ (3,741,939)	\$ (3,346,317)	\$ (2,534,891)	\$ (3,025,214)
Budgetary Reserves and Other Net Assets									
Fund Equity, Beg. of Year	\$ 12,132,926	\$ 11,901,035	\$ 10,823,320	\$ 13,433,128	\$ 11,099,762	\$ 10,153,262	\$ 6,411,323	\$ 3,065,006	\$ 530,116
Fund Equity, End of Year	\$ 11,838,861	\$ 10,783,564	\$ 13,373,128	\$ 11,099,762	\$ 10,153,262	\$ 6,411,323	\$ 3,065,006	\$ 530,116	\$ (2,495,098)
Reserved Fund Balance - Encumbrances	\$ 70,984	\$ 441,417	\$ 253,124	\$ 260,000	\$ 265,000	\$ 270,000	\$ 275,000	\$ 280,000	\$ 285,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 300,601	\$ 302,145	\$ 285,236	\$ 284,736	\$ 218,236	\$ 151,736	\$ 110,236	\$ 68,736	\$ 37,236
Reserved Fund Balance - Capital Reserve	\$ 378,678	\$ -	\$ 3,100,022	\$ 2,056,755	\$ 1,776,755	\$ 646,755	\$ -	\$ -	\$ -
Reserved Fund Balance - Fairgrounds Stadium	\$ 67,075	\$ 67,270	\$ 20,085	\$ 20,105	\$ 20,145	\$ 20,246	\$ 20,398	\$ 20,602	\$ 20,860
Unreserved Fund Balance - Appropriated	\$ 1,496,223	\$ 1,581,027	\$ 1,564,310	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Unappropriated	\$ 9,525,300	\$ 8,391,705	\$ 8,150,351	\$ 7,878,166	\$ 7,873,126	\$ 5,322,586	\$ 2,659,372	\$ 160,778	\$ (2,838,194)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	30.02%	24.72%	26.06%	21.86%	20.13%	13.32%	6.52%	0.39%	-6.67%
Potential Strategies to Promote Fiscal Balance									
<i>Describe Recurring Local Actions:</i>									
Increase property tax levy by 2% - FY 15/16						\$ 166,052	\$ 166,052	\$ 166,052	\$ 166,052
Increase property tax levy by 2% - FY 16/17						\$ -	\$ 169,373	\$ 169,373	\$ 169,373
Increase property tax levy by 2% - FY 17/18						\$ -	\$ -	\$ 172,761	\$ 172,761
Increase property tax levy by 2% - FY 18/19						\$ -	\$ -	\$ -	\$ 176,216
Reduce departmental operating expenses						\$ -	\$ -	\$ -	\$ -
Cut/delay proposed capital projects						\$ -	\$ -	\$ -	\$ -
Departmental income - increase fees						\$ -	\$ -	\$ -	\$ -
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 600,000	\$ 2,379,387	\$ 2,322,637	\$ 1,985,205	\$ 2,309,312
Appropriate debt reserve fund balance (sidewalk program)					\$ 66,500	\$ 66,500	\$ 41,500	\$ 41,500	\$ 31,500
Appropriate capital reserve fund balance					\$ 280,000	\$ 1,130,000	\$ 646,755	\$ -	\$ -
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 946,500	\$ 3,741,939	\$ 3,346,317	\$ 2,534,891	\$ 3,025,214
Fiscal Condition <u>AFTER</u> Adjusting for Effects of All Strategies to Promote Fiscal Balance									
New Surplus (Deficit)	\$ (294,065)	\$ (1,117,471)	\$ 2,549,808	\$ (2,333,366)	\$ (946,500)	\$ -	\$ -	\$ -	\$ -
Fund Equity, Beg. of Year	\$ 12,132,926	\$ 11,901,035	\$ 10,823,320	\$ 13,433,128	\$ 11,099,762	\$ 10,153,262	\$ 6,577,375	\$ 3,566,483	\$ 1,539,778
Fund Equity, End of Year	\$ 11,838,861	\$ 10,783,564	\$ 13,373,128	\$ 11,099,762	\$ 10,153,262	\$ 6,577,375	\$ 3,566,483	\$ 1,539,778	\$ (801,034)
Reserved Fund Balance - Encumbrances	\$ 70,984	\$ 441,417	\$ 253,124	\$ 260,000	\$ 265,000	\$ 270,000	\$ 275,000	\$ 280,000	\$ 285,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 300,601	\$ 302,145	\$ 285,236	\$ 284,736	\$ 218,236	\$ 151,736	\$ 110,236	\$ 68,736	\$ 37,236
Reserved Fund Balance - Capital Reserve	\$ 378,678	\$ -	\$ 3,100,022	\$ 2,056,755	\$ 1,776,755	\$ 646,755	\$ -	\$ -	\$ -
Reserved Fund Balance - Fairgrounds Stadium	\$ 67,075	\$ 67,270	\$ 20,085	\$ 20,105	\$ 20,145	\$ 20,246	\$ 20,398	\$ 20,602	\$ 20,860
Unreserved Fund Balance - Appropriated	\$ 1,496,223	\$ 1,581,027	\$ 1,564,310	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 9,525,300	\$ 8,391,705	\$ 8,150,351	\$ 7,878,166	\$ 7,873,126	\$ 5,488,638	\$ 3,160,849	\$ 1,170,440	\$ (1,144,130)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	30.02%	24.72%	26.06%	21.86%	20.13%	13.74%	7.74%	2.81%	-2.69%

City of Watertown
 Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
 Water Fund

	Actual				Adopted 2014-15	Forecast				Avg. Annual Increase 2010- present	Assumptions 2015/16 - 2018/19				
	2010-11	2011-12	2012-13	2013-14		2015-16	2016-17	2017-18	2018-19		2015-16	2016-17	2017-18	2018-19	Description
Revenues															
Water Rents and Charges	\$ 4,464,267	\$ 4,591,989	\$ 4,784,982	\$ 4,993,742	\$ 4,939,000	\$ 4,939,640	\$ 4,953,106	\$ 4,967,450	\$ 4,971,447	3%	0%	0%	0%	0%	Water rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 110,171	\$ 68,688	\$ 68,922	\$ 74,689	\$ 69,000	\$ 64,014	\$ 64,029	\$ 64,045	\$ 64,060	-9%	-7%	0%	0%	0%	Incremental increases
Interfund Transfers	\$ 6,203	\$ 46,935	\$ 2,416	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	126%	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 4,580,641	\$ 4,707,612	\$ 4,856,320	\$ 5,069,431	\$ 5,009,000	\$ 5,004,655	\$ 5,018,135	\$ 5,032,495	\$ 5,036,507	2%	2%	1%	0%	0%	
Expenditures															
Personal Services*	\$ 1,287,448	\$ 1,277,160	\$ 1,271,105	\$ 1,382,205	\$ 1,413,804	\$ 1,442,080	\$ 1,470,922	\$ 1,500,340	\$ 1,530,347	2%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay *	\$ 29,612	\$ 58,160	\$ 58,617	\$ 179,500	\$ 69,000	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A	N/A	CPI
Contractual *	\$ 1,340,190	\$ 1,466,345	\$ 1,556,702	\$ 1,606,645	\$ 1,765,613	\$ 1,816,647	\$ 1,869,156	\$ 1,923,182	\$ 1,978,771	7%	3%	3%	3%	3%	CPI
Debt Service (Principal and Interest) *	\$ 985,383	\$ 967,364	\$ 518,239	\$ 583,880	\$ 604,890	\$ 915,923	\$ 992,224	\$ 1,052,779	\$ 1,025,386	-8%	51%	8%	6%	-3%	Per debt schedules plus projected new debt
Employee Benefits *	\$ 917,398	\$ 875,827	\$ 1,083,872	\$ 893,076	\$ 806,693	\$ 809,196	\$ 862,834	\$ 880,768	\$ 916,664	-2%	0%	7%	2%	4%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds *	\$ 186,516	\$ 149,082	\$ 183,042	\$ 390,000	\$ 349,000	\$ 214,500	\$ 216,000	\$ 80,000	\$ 15,000	26%	-39%	1%	-63%	-81%	Projected capital project transfers
Total Expenditures	\$ 4,746,547	\$ 4,793,938	\$ 4,671,577	\$ 5,035,306	\$ 5,009,000	\$ 5,198,345	\$ 5,411,135	\$ 5,437,069	\$ 5,466,168	1%	2%	4%	2%	2%	
Surplus (Deficit)	\$ (165,906)	\$ (86,326)	\$ 184,743	\$ 34,125	\$ -	\$ (193,691)	\$ (393,000)	\$ (404,575)	\$ (429,660)						
Potential Strategies to Promote Fiscal Balance															
<i>Describe Local Actions</i>															
Increase water rates (FY 15/16 = 2.3%)					\$ 93,691	\$ 93,691	\$ 93,691	\$ 93,691	\$ 93,691						
Increase water rates (FY 16/17 = 2.3%)					\$ -	\$ 199,309	\$ 199,309	\$ 199,309	\$ 199,309						
Increase water rates (FY 17/18 = 0.3%)					\$ -	\$ -	\$ 111,575	\$ 111,575	\$ 111,575						
Increase water rates (FY 18/19 = 0.6%)					\$ -	\$ -	\$ -	\$ 25,085	\$ 25,085						
Appropriate fund balance					\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -						
<i>Describe Other Actions</i>															
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ -	\$ 193,691	\$ 393,000	\$ 404,575	\$ 429,660						
Budgetary Reserves and Other Net Assets															
Fund Equity, Beg. of Year	\$ 1,339,312	\$ 1,173,406	\$ 1,087,080	\$ 1,271,823	\$ 1,305,948	\$ 1,305,948	\$ 1,112,257	\$ 719,257	\$ 314,683						
Fund Equity, End of Year	\$ 1,173,406	\$ 1,087,080	\$ 1,271,823	\$ 1,305,948	\$ 1,305,948	\$ 1,112,257	\$ 719,257	\$ 314,683	\$ (114,977)						
Reserved Fund Balance - Encumbrances	\$ 117,626	\$ 14,780	\$ 161,626	\$ 50,000	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 75,000						
Reserved Fund Balance - Debt Service	\$ 100,176	\$ 47,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Reserved Fund Balance - Repair Reserve	\$ 179,497	\$ 117,093	\$ 137,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ 22,245	\$ 14,638	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Unappropriated	\$ 753,862	\$ 893,024	\$ 918,080	\$ 1,255,948	\$ 1,250,948	\$ 1,052,257	\$ 654,257	\$ 244,683	\$ (189,977)						
Unreserved Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	16.01%	18.39%	18.11%	25.07%	25.00%	20.97%	13.00%	4.86%	-3.77%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance															
New Surplus (Deficit)					\$ -	\$ (100,000)	\$ (100,000)	\$ -	\$ -						
Fund Equity, Beg. of Year					\$ 1,305,948	\$ 1,305,948	\$ 1,205,948	\$ 1,105,948	\$ 1,105,948						
Fund Equity, End of Year					\$ 1,305,948	\$ 1,205,948	\$ 1,105,948	\$ 1,105,948	\$ 1,105,948						
Reserved Fund Balances					\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 75,000						
Unreserved Fund Balance					\$ 1,250,948	\$ 1,145,948	\$ 1,040,948	\$ 1,035,948	\$ 1,030,948						
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	16.01%	18.39%	18.11%	25.07%	24.54%	22.84%	20.68%	20.57%	20.47%						

City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
Sewer Fund

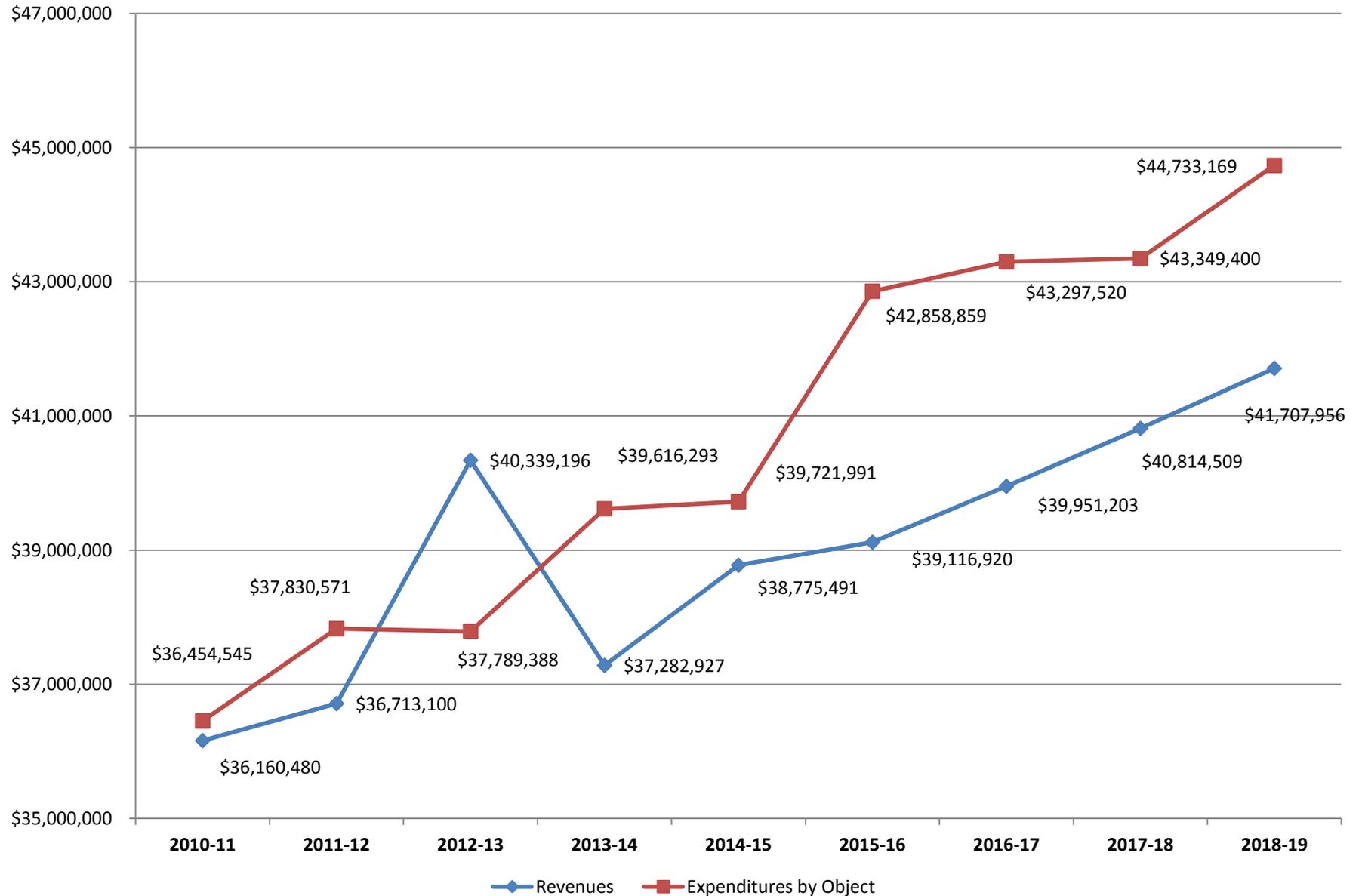
	Actual				Estimate	Adopted	Forecast				Avg. Annual Increase	Assumptions 2015/16 - 2018/19				
	2010-11	2011-12	2012-13	2013-14	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2010-11 present	2015-16	2016-17	2017-18	2018-19	Description
Revenues																
Real Property Tax and Tax Items *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A	N/A	N/A to Sewer Fund
Sewer Rents and Charges	\$ 5,017,475	\$ 5,382,398	\$ 5,150,731	\$ 4,920,937	\$ 4,920,937	\$ 5,444,500	\$ 5,498,169	\$ 5,619,662	\$ 5,610,596	\$ 5,627,402	2%	1%	2%	0%	0%	Sewer rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 96,701	\$ 85,845	\$ 104,870	\$ 75,930	\$ 75,930	\$ 77,000	\$ 76,043	\$ 76,088	\$ 76,134	\$ 76,181	-4%	-1%	0%	0%	0%	Held constant
Interfund Transfers	\$ 84,284	\$ 17,551	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	#DIV/0!	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 5,198,460	\$ 5,485,794	\$ 5,255,601	\$ 4,997,867	\$ 4,997,867	\$ 5,522,500	\$ 5,575,213	\$ 5,696,750	\$ 5,687,730	\$ 5,704,583	2%	1%	2%	0%	0%	
Expenditures																
Personal Services*	\$ 1,013,292	\$ 1,039,092	\$ 1,127,723	\$ 1,216,865	\$ 1,216,865	\$ 1,207,289	\$ 1,231,435	\$ 1,256,063	\$ 1,281,185	\$ 1,306,808	5%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay *	\$ 50,084	\$ 34,309	\$ 170,934	\$ 199,250	\$ 199,250	\$ 186,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	94%	-46%	0%	0%	0%	CPI
Contractual *	\$ 1,779,463	\$ 1,760,889	\$ 2,092,365	\$ 2,148,421	\$ 2,148,421	\$ 2,417,619	\$ 2,487,499	\$ 2,559,398	\$ 2,633,376	\$ 2,709,492	8%	3%	3%	3%	3%	CPI
Debt Service (Principal and Interest) *	\$ 692,420	\$ 642,445	\$ 582,043	\$ 566,364	\$ 566,364	\$ 954,727	\$ 1,116,222	\$ 1,466,115	\$ 1,460,415	\$ 1,511,954	12%	17%	31%	0%	4%	Per debt schedules plus projected new debt
Employee Benefits *	\$ 633,337	\$ 679,875	\$ 1,092,027	\$ 785,746	\$ 785,746	\$ 748,517	\$ 753,586	\$ 804,127	\$ 824,140	\$ 860,170	9%	1%	7%	2%	4%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds *	\$ 877,502	\$ 797,016	\$ 921,158	\$ 500,000	\$ 500,000	\$ 60,000	\$ 317,000	\$ 240,000	\$ 55,000	\$ 140,000	-32%	428%	-24%	-77%	155%	Projected capital project transfers
Total Expenditures	\$ 5,046,098	\$ 4,953,626	\$ 5,986,250	\$ 5,416,646	\$ 5,416,646	\$ 5,574,152	\$ 6,005,742	\$ 6,425,703	\$ 6,354,116	\$ 6,628,424	3%	8%	7%	-1%	4%	
Surplus (Deficit)	\$ 152,362	\$ 532,168	\$ (730,649)	\$ (418,779)	\$ (418,779)	\$ (51,652)	\$ (430,529)	\$ (728,954)	\$ (666,386)	\$ (923,841)						
Potential Strategies to Promote Fiscal Balance																
<i>Describe Local Actions</i>																
Increase sewer rates (FY 15/16 = 9.4%)							\$ 353,191	\$ 353,191	\$ 353,191	\$ 353,191						
Increase sewer rates (FY 16/17 = 6.0%)							\$ -	\$ 325,763	\$ 325,763	\$ 325,763						
Increase sewer rates (FY 17/18 = -1.4%)							\$ -	\$ -	\$ (12,568)	\$ (12,568)						
Increase sewer rates (FY 18/19 = 5.2%)							\$ -	\$ -	\$ -	\$ 232,455						
Appropriate debt reserve fund balance						\$ 11,578	\$ 2,338	\$ -	\$ -	\$ -						
Appropriate fund balance						\$ 40,074	\$ 75,000	\$ 50,000	\$ -	\$ 25,000						
<i>Describe Other Actions</i>																
Total Effect of Strategies to Promote Fiscal Balance						\$ 51,652	\$ 430,529	\$ 728,954	\$ 666,386	\$ 923,841						
Budgetary Reserves and Other Net Assets																
Fund Equity, Beg. of Year	\$ 1,484,390	\$ 1,636,752	\$ 2,168,920	\$ 1,438,271	\$ 1,438,271	\$ 1,019,492	\$ 967,840	\$ 537,311	\$ (191,643)	\$ (858,029)						
Fund Equity, End of Year	\$ 1,636,752	\$ 2,168,920	\$ 1,438,271	\$ 1,019,492	\$ 1,019,492	\$ 967,840	\$ 537,311	\$ (191,643)	\$ (858,029)	\$ (1,781,870)						
Reserved Fund Balance - Encumbrances	\$ 24,377	\$ 131,145	\$ 68,150	\$ 75,000	\$ 75,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000						
Reserved Fund Balance - Debt Service	\$ 150,287	\$ 65,945	\$ 25,761	\$ 13,916	\$ 13,916	\$ 2,338	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ 12,114	\$ 468,380	\$ 167,298	\$ 40,074	\$ 40,074	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance	\$ 1,449,974	\$ 1,503,450	\$ 1,177,062	\$ 890,502	\$ 890,502	\$ 885,502	\$ 452,311	\$ (281,643)	\$ (953,029)	\$ (1,881,870)						
Unreserved Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	26.43%	28.61%	23.55%	16.12%	16.12%	15.88%	7.94%	-4.95%	-16.71%	-32.99%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance																
New Surplus (Deficit)						\$ (40,074)	\$ (75,000)	\$ (50,000)	\$ -	\$ (25,000)						
Fund Equity, Beg. of Year	\$ 1,019,492	\$ 967,840	\$ 892,840	\$ 842,840	\$ 842,840	\$ 842,840	\$ 892,840	\$ 842,840	\$ 842,840	\$ 842,840						
Fund Equity, End of Year	\$ 967,840	\$ 892,840	\$ 842,840	\$ 842,840	\$ 842,840	\$ 817,840	\$ 892,840	\$ 842,840	\$ 842,840	\$ 817,840						
Reserved Fund Balances	\$ 82,338	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000	\$ 100,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000						
Unreserved Fund Balance	\$ 885,502	\$ 807,840	\$ 752,840	\$ 747,840	\$ 717,840	\$ 807,840	\$ 752,840	\$ 747,840	\$ 717,840	\$ 717,840						
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	26.43%	28.61%	23.55%	16.12%	16.12%	15.88%	14.18%	13.24%	13.11%	12.58%						

**City of Watertown
Five Year Financial Plan, Fiscal Years 2014/15 through 2018/19
Employment / Salary Negotiations**

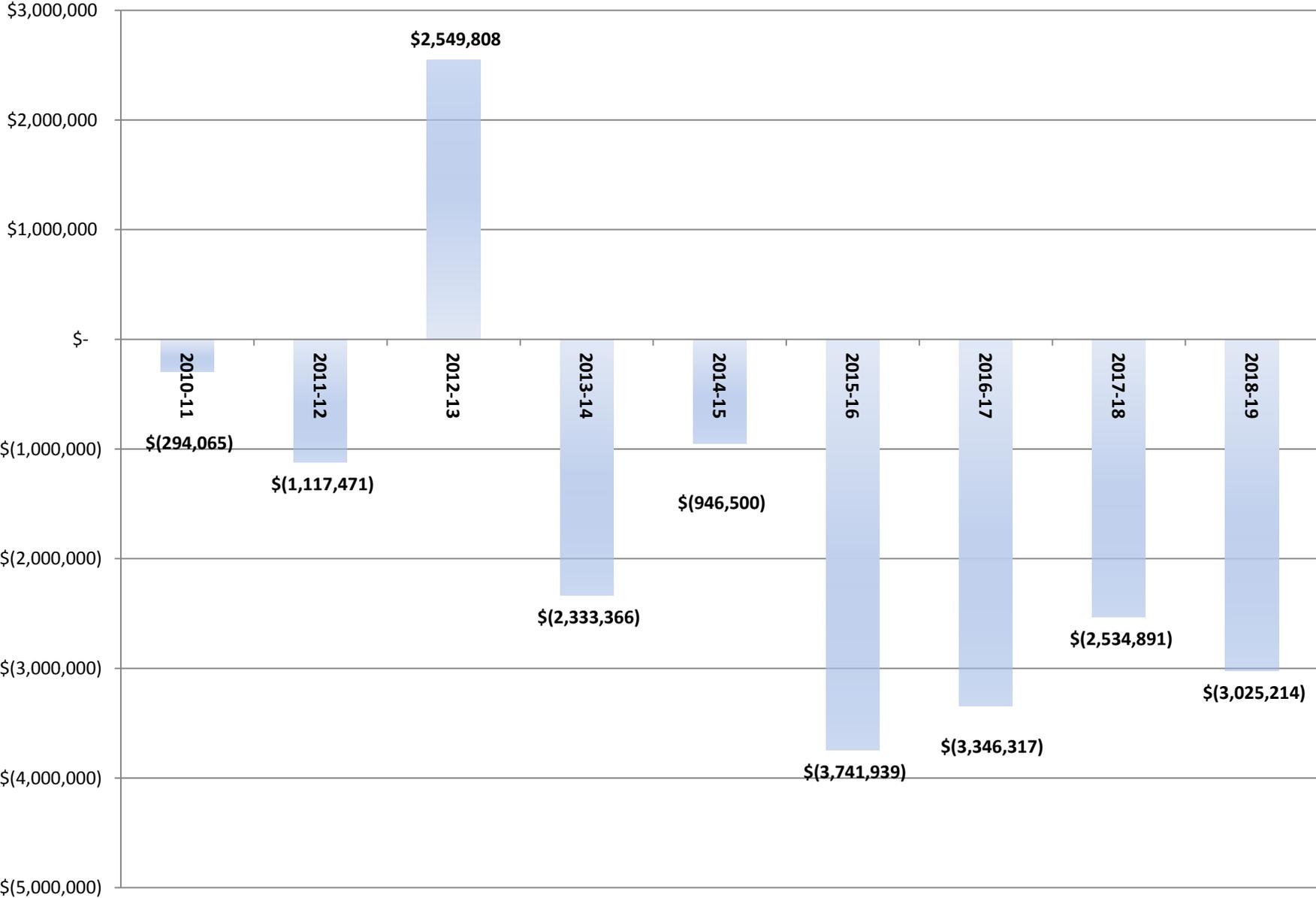
Bargaining Unit	Date of Contract	Length of Contract	Actual		Adopted			Forecast			
			2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Police	7/1/2012	2 years	2.50%	2.00%	2.00%	2.00%	2.00% *	2.00% *	2.00% *	2.00% *	2.00% *
Fire	7/1/2011	3 years	3.00%	2.00%	2.00%	2.00%	2.00% *	2.00% *	2.00% *	2.00% *	2.00% *
CSEA	7/1/2010	3 years	1.50%	1.50%	2.00%	2.00% *	2.00% *	2.00% *	2.00% *	2.00% *	2.00% *
IBEW	7/1/2013	3 years	0.00%	2.00%	2.50%	1.50%	1.50%	1.50%	2.00% *	2.00% *	2.00% *
Number of Employees*											
Total			465	482	472	478	478	478	478	478	478
Full-time			318	314	322	327	327	327	327	327	327
Part-time			45	54	46	46	46	46	46	46	46
Seasonal			102	114	104	105	105	105	105	105	105
Full-time equivalents (FTE's)			359	361	359	368	368	368	368	368	368

* Estimated percentage increase for purposes of preparing the financial forecast and does not in any way indicate the affordability of the percentage used.

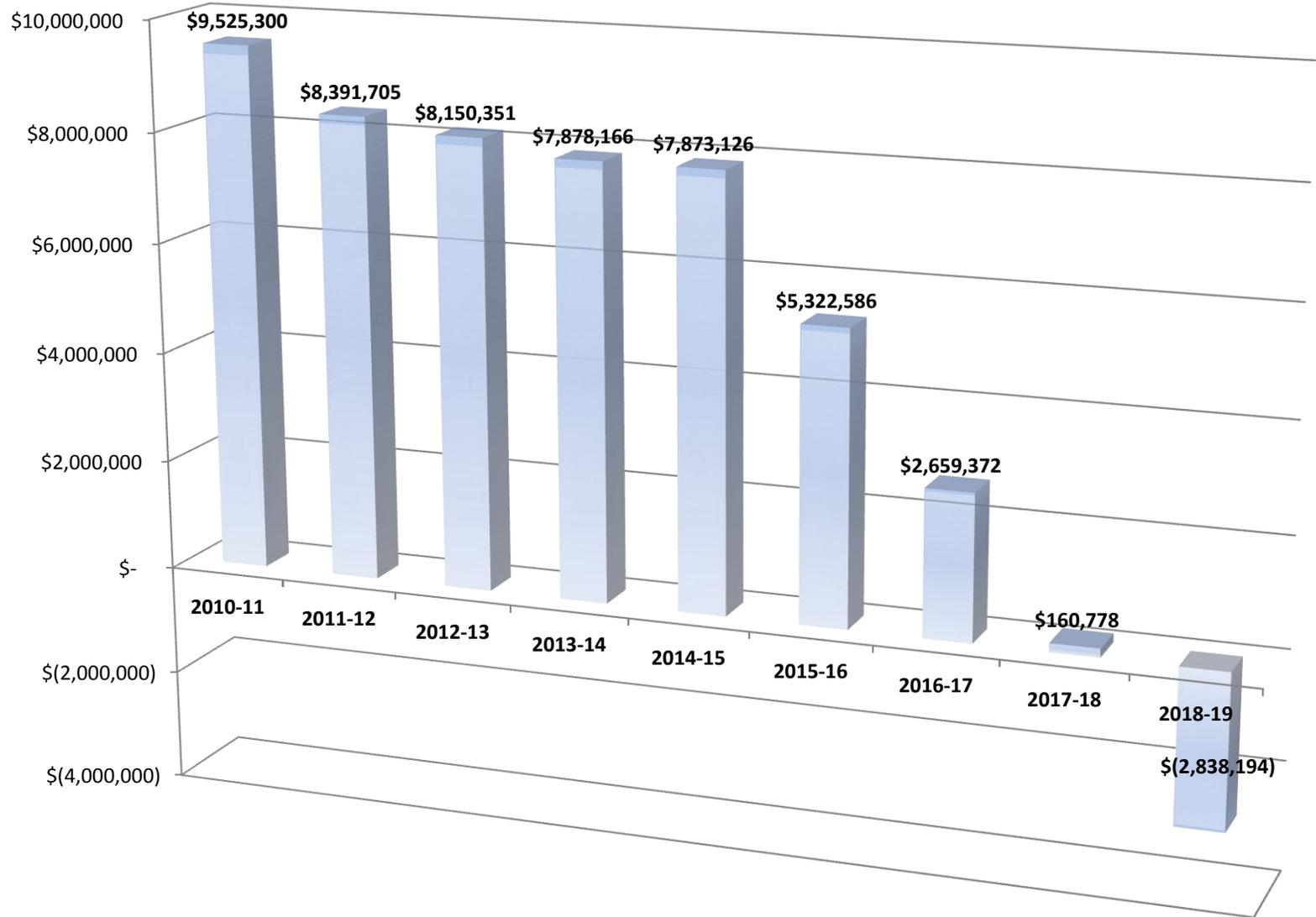
General Fund: Revenues and Expenditures



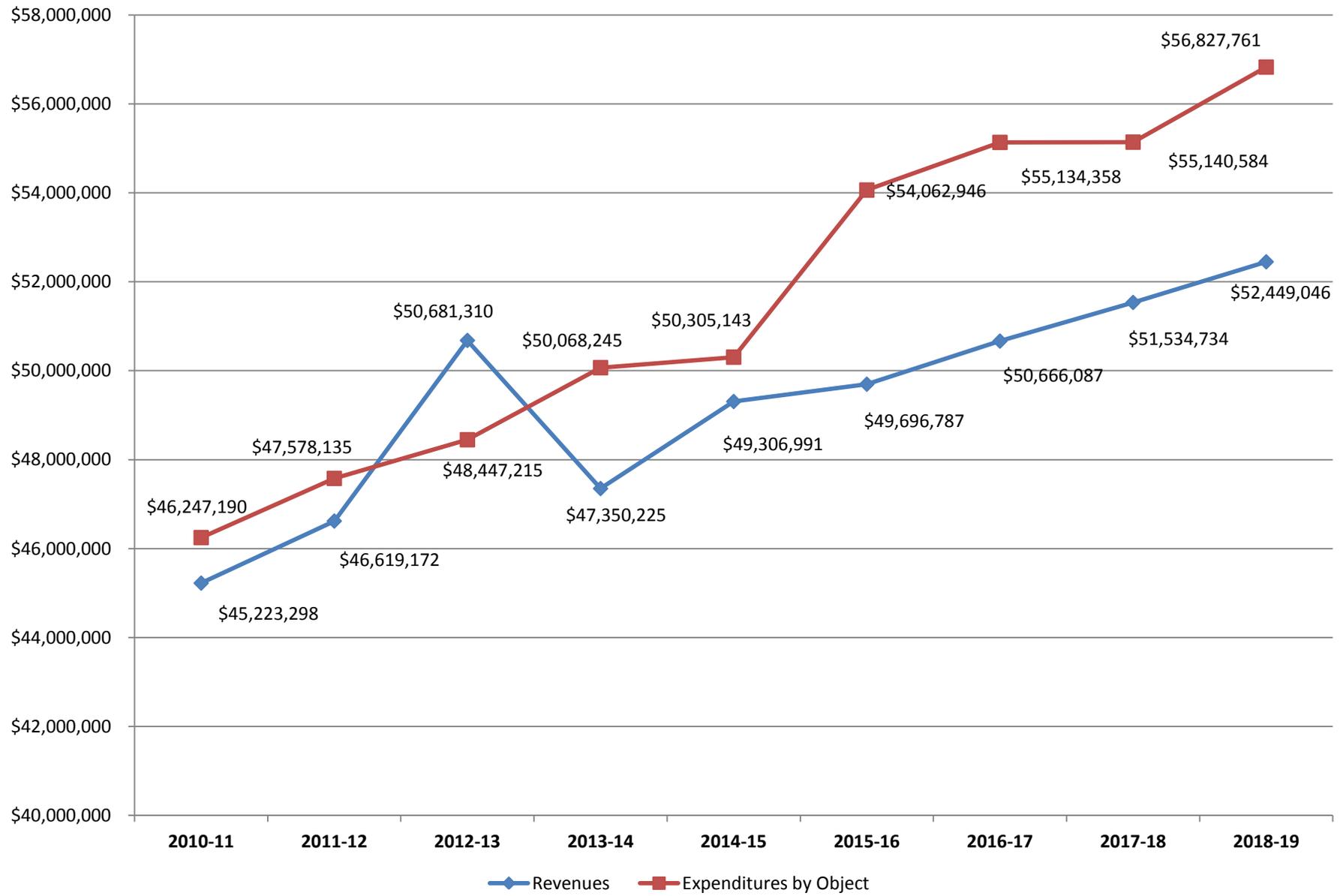
General Fund: Surplus (Deficit)



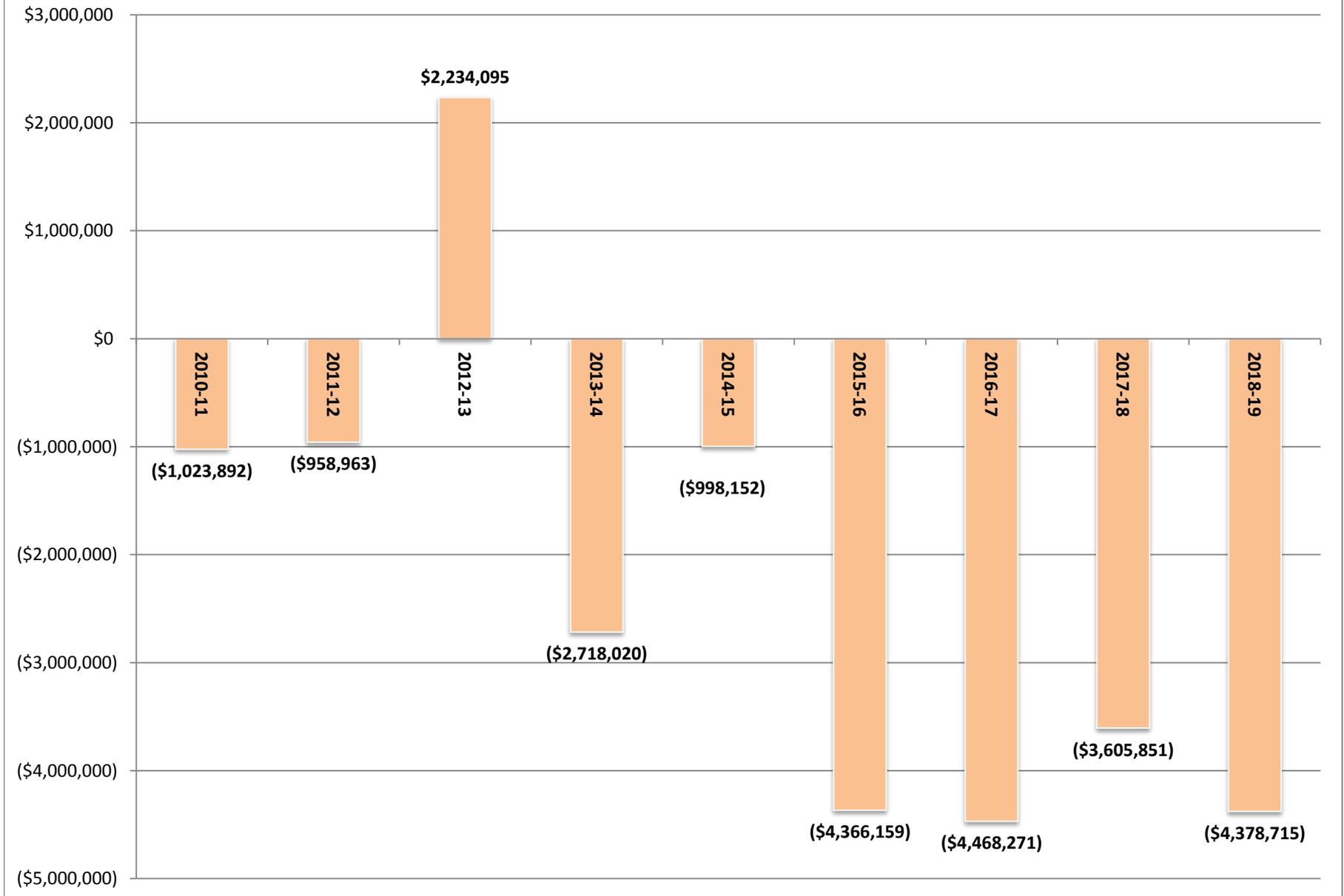
General Fund Unreserved - Unappropriated Ending Fund Balance (Actual and Projected)



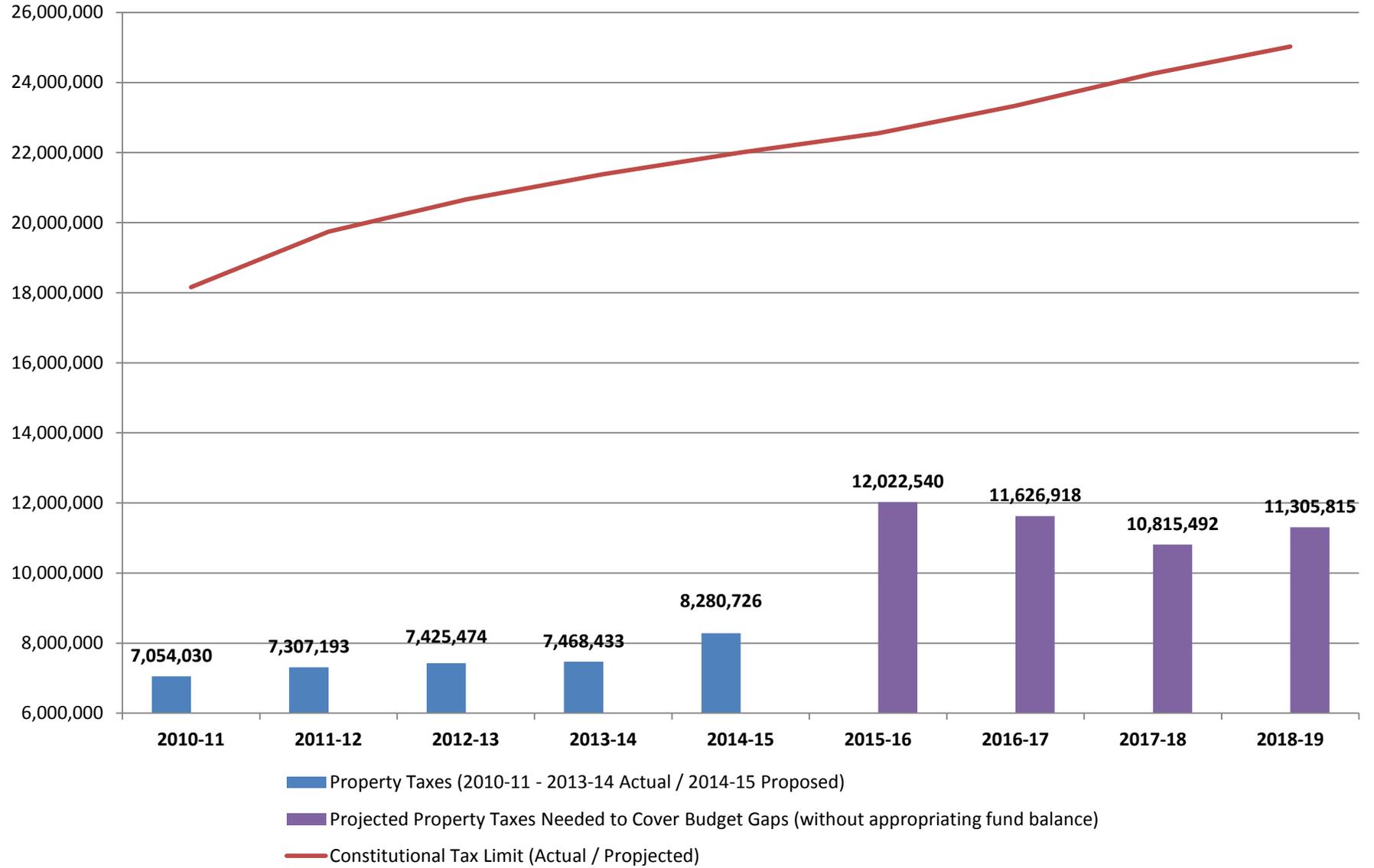
Major Funds: Revenues and Expenditures



Major Funds: Surplus (Deficit)



Property Tax Levy Necessary to Cover Projected Budget Gaps



EXEMPTION IMPACT REPORT

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

U.S.A. OWNED - RPTL §400(1)

Real property that is owned by the U.S. Government.

\$10,542,800 - 0.69%

of parcels 3

PILOT Payments \$0

Impact* \$8.69

STATE MANDATED

NYS OWNED - RPTL §404(1)

Real property owned by the State of New York or any of its departments or agencies.

\$20,315,150 - 1.33%

of parcels 30

PILOT Payments \$0

Impact* \$16.58

STATE MANDATED

CITY OWNED - RPTL §406(1)

Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$102,138,550 - 6.67

of parcels 208

PILOT Payments \$0

Impact* \$77.37

STATE MANDATED

COUNTY OWNED - RPTL §406(1)

Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$42,170,250 - 2.75%

of parcels 51

PILOT Payments \$0

Impact* \$33.72

STATE MANDATED

SCHOOLPROP - RPTL §408

Real property owned by a school district or Board of Cooperative Educational Services (BOCES).

\$35,218,200 - 2.30%

of parcels 10

PILOT Payments \$0

Impact* \$28.35

STATE MANDATED

Ind Develop Agency - RPTL §412-a & Gen Muny L §874

Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.

\$13,039,100 - 0.85%

of parcels 6

PILOT Payments \$69,839

Impact* \$3.57

STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

NotForProfit-Char - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
 \$6,713,100 - 0.44%
 # of parcels 8
 PILOT Payments \$0
 Impact* \$5.55
 STATE MANDATED

NotForProfit-Educ - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
 \$17,147,000 - 1.12%
 # of parcels 4
 PILOT Payments \$0
 Impact* \$14.04
 STATE MANDATED

NotForProfit-Hosp - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
 \$66,063,500 - 4.32%
 # of parcels 14
 PILOT Payments \$0
 Impact* \$51.68
 STATE MANDATED

NotForProfit-Moral - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
 \$12,669,500 - 0.83%
 # of parcels 23
 PILOT Payments \$0
 Impact* \$10.42
 STATE MANDATED

NotForProfit-Relig - RPTL §420-a Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.
 \$44,318,220 - 2.90%
 # of parcels 62
 PILOT Payments \$0
 Impact* \$35.37
 STATE MANDATED

HOSTEL - RPTL §422 Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.
 \$2,371,450 - 0.15%
 # of parcels 19
 PILOT Payments \$0
 Impact* \$1.97
 STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<p>NOPROF-HSG - RPTL §422 \$8,568,700 - 0.56% # of parcels 4 PILOT Payments \$0 Impact* \$7.07 STATE MANDATED</p>	<p>This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.</p>
<p>NPROFNURSG - RPTL §422 \$21,170,700 - 1.38% # of parcels 1 PILOT Payments \$0 Impact* \$17.27 STATE MANDATED</p>	<p>Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.</p>
<p>CEMTRYASSC - RPTL §446 \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.24 STATE MANDATED</p>	<p>Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.</p>
<p>Veterans Organization - RPTL §452 \$691,100 - 0.05% # of parcels 2 PILOT Payments \$0 Impact* \$0.57 STATE MANDATED</p>	<p>Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).</p>
<p>CLERGY - RPTL §460 \$4,500 - 0.00% # of parcels 3 PILOT Payments \$0 Impact* \$0.00 STATE MANDATED</p>	<p>Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.</p>
<p>Religious Residence - RPTL §462 \$1,228,300 - 0.08% # of parcels 8 PILOT Payments \$0 Impact* \$1.02 STATE MANDATED</p>	<p>Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.</p>

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
NOPROFMED - RPTL §486 & Ins L §4310(j) \$1,530,800 - 0.10% # of parcels 2 PILOT Payments \$0 Impact* \$1.27 STATE MANDATED	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.
RAILROAD - RPTL §489-d, 489-dd \$2,979,721 - 0.19% # of parcels 1 PILOT Payments \$0 Impact* \$2.47 STATE MANDATED	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
Sub Totals for State Mandated Exemptions Exempt amount \$409,166,141 # of parcels 460 % of assessment roll 26.73% PILOT payments \$69,839.29 Impact* \$317.24	
Name - Legal Authority	Description
PHFL Article 5 - PHFL §125, §127 \$10,292,450 - 0.67% # of parcels 7 PILOT Payments \$31,784 Impact* \$5.22 LOCAL OPTION	New or rehabilitated dwellings that are located in substandard or insanitary areas, owned by redevelopment companies, and used for low-income or moderate-income housing.
Housing Dev Fund CTS - PHFL §577(1),(3) \$8,538,200 - 0.56% # of parcels 4 PILOT Payments \$0 Impact* \$7.05 LOCAL OPTION	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<p>Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6) \$19,807,200 - 1.29% # of parcels 10 PILOT Payments \$37,500 Impact* \$12.36 LOCAL OPTION</p>	<p>Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.</p>
<p>Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.21 LOCAL OPTION</p>	<p>Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.</p>
<p>NotForProfit-Permis - RPTL §420-b \$831,300 - 0.05% # of parcels 2 PILOT Payments \$0 Impact* \$0.69 LOCAL OPTION</p>	<p>Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).</p>
<p>Home Imp 421-F City - RPTL §421-f \$241,627 - 0.02% # of parcels 8 PILOT Payments \$0 Impact* \$0.20 LOCAL OPTION</p>	<p>One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.</p>
<p>Home Imp 421-F City &S - RPTL §421-f \$555,100 - 0.04% # of parcels 42 PILOT Payments \$0 Impact* \$0.46 LOCAL OPTION</p>	<p>One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.</p>

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<p>% VET CT - RPTL §458 \$2,081,109 - 0.14% # of parcels 49 PILOT Payments \$0 Impact* \$1.73 LOCAL OPTION</p>	<p>Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.</p>
<p>VETFUNDC/T - RPTL §458 \$24,850 - 0.00% # of parcels 11 PILOT Payments \$0 Impact* \$0.02 LOCAL OPTION</p>	<p>Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".</p>
<p>VET COM CT - RPTL §458-a \$10,585,400 - 0.69% # of parcels 521 PILOT Payments \$0 Impact* \$8.72 LOCAL OPTION</p>	<p>The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.</p>
<p>VET DIS CT - RPTL §458-a \$5,728,338 - 0.37% # of parcels 239 PILOT Payments \$0 Impact* \$4.74 LOCAL OPTION</p>	<p>The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.</p>
<p>VET WAR CT - RPTL §458-a \$4,780,995 - 0.31% # of parcels 394 PILOT Payments \$0 Impact* \$3.96 LOCAL OPTION</p>	<p>The primary residence of a veteran of the United States Armed Services who actively served during a period of war.</p>
<p>AGED C/T - RPTL §467 \$70,858 - 0.00% # of parcels 3 PILOT Payments \$0 Impact* \$0.06 LOCAL OPTION</p>	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .

City of Watertown 2014 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

AGED C/T/S - RPTL §467

\$2,275,968 - 0.15%

of parcels 79

PILOT Payments \$0

Impact* \$1.89

LOCAL OPTION

Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.

Bus Improv 485-B - RPTL §485-b

\$8,527,906 - 0.56%

of parcels 31

PILOT Payments \$0

Impact* \$7.04

LOCAL OPTION

Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

EDZ 485-E - RPTL §485-e

\$13,534,390 - 0.88%

of parcels 14

PILOT Payments \$0

Impact* \$11.12

LOCAL OPTION

Real property that is located in a designated empire zone and is constructed or improved after the zone is designated is exempt for 100% of new construction value for 7 years. Exemption expires in year 11 after 3 years of partial exemption.

Sub Totals for Local Option Exemptions

Exempt amount \$88,125,691

of parcels 1415

% of assessment roll 5.76%

PILOT payments \$69,283.82

Impact* \$65.48

Grand Totals for All Exemptions

Exempt amount \$497,291,832

of parcels 1875

% of assessment roll 32.49%

PILOT payments \$139,123.11

Impact* \$382.72

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,061 and a tax levy of \$8,302,601 (Final) .