

**CITY OF WATERTOWN
NEW YORK**

**ADOPTED BUDGET
2010-11**

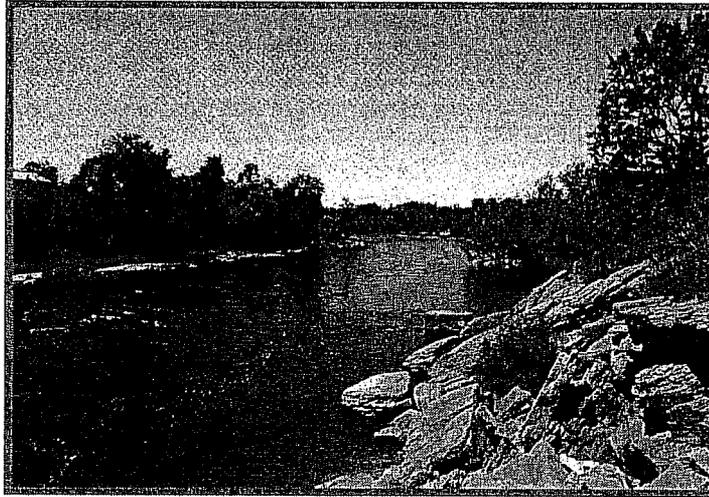
City Council

Jeffrey E. Graham, Mayor

Roxanne M. Burns Joseph M. Butler, Jr.
Teresa R. Macaluso Jeffrey M. Smith

Mary M Corriveau
City Manager

Donna Dutton	City Clerk
James Mills	City Comptroller
Kurt Hauk	City Engineer
Joseph Goss	Police Chief
Eugene Hayes	Superintendent of Public Works
Gary Pilon	Superintendent of Water
Kenneth Mix	Planning and Community Development Coordinator
Peter Keenan	Information Technology Manager
Brian Phelps	City Assessor
Robert Cleaver	Purchasing Agent
Barbara Wheeler	Library Director
Elizabeth Morris	Executive Sec. Civil Service
Slye & Burrows	City Attorney



City Profile

Date of Incorporation		1869
Form of Government		Council-Manager
Current Populations Estimate (2000 Census)		26,705
Population Density (per acre)		4.5
Land Area (square miles)		9.3
Annual Unemployment Rate (City) 2009		8.2%
2009 Equalized Full Value of Real Property @92.5%		\$1,529,168,176
Median Household Income (2000)		\$28,429
Building/Maintenance Permits Issued (2009)	560 Permits - \$56,049,048 value	
Miles of Street		100
Number of Acres of Parks and Playgrounds		574
Number of Streetlights		2,639
Public Utilities (number of accounts)		
Water		8,459
Sewer		
Bond Rating (General Obligation Bonds)	Moody's Investor Services A1	
Number of Employees	Full Time	318
	Part Time	45



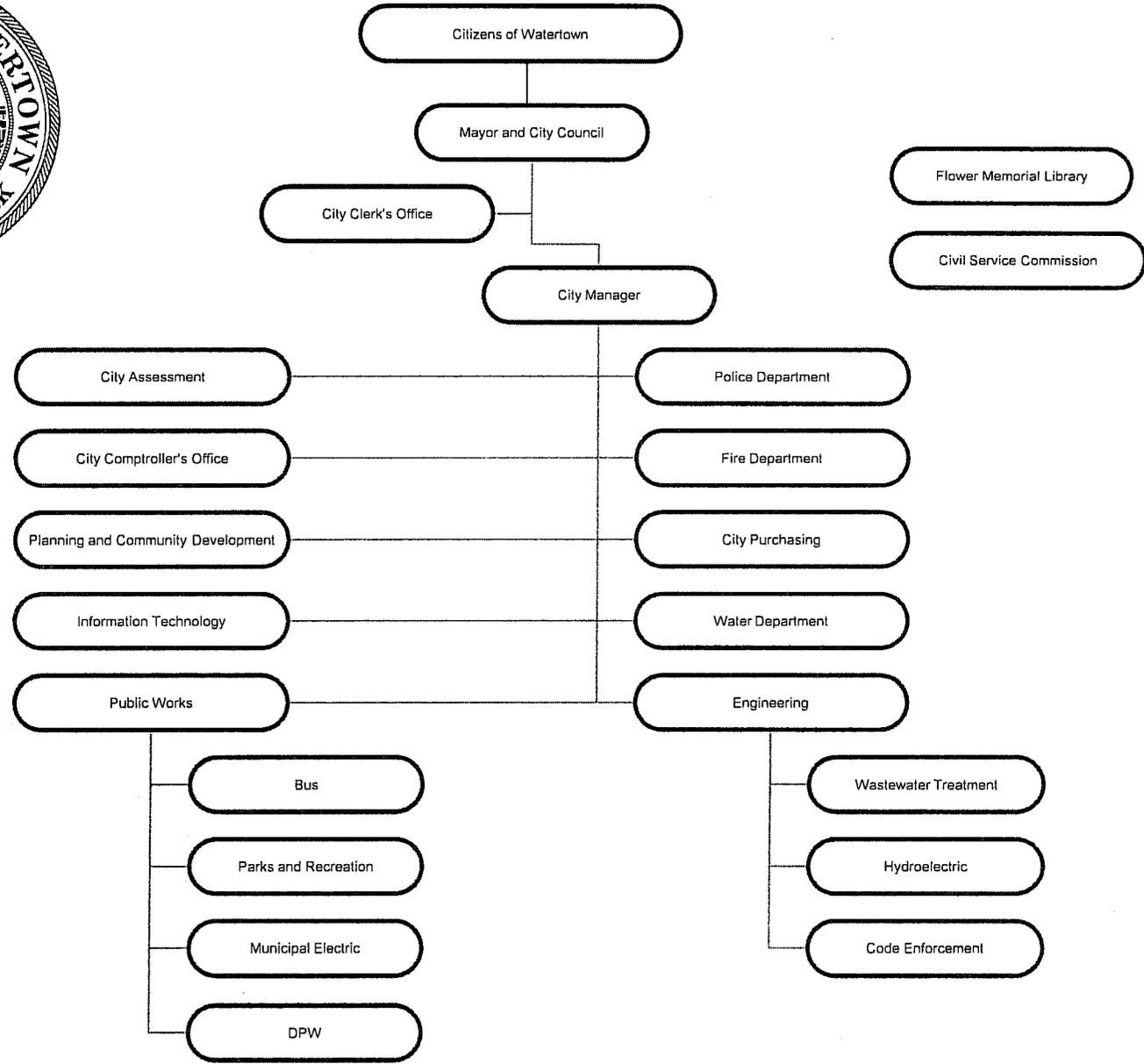
The City of Watertown, New York fosters an environment that ensures the health, safety and general welfare of the community and its visitors by providing responsive services.

Our city government provides leadership to enhance the quality of life while preserving our heritage.

The City of Watertown, New York aspires to be a vibrant, attractive community of rich, recreational, cultural and economic opportunity that maintains a small town appeal.

To succeed in our mission, we believe that:

- Integrity is non negotiable.
- Trust is a two-way street.
- Everyone will be treated with respect and dignity.
- Disagreement does not equal disrespect.
- All employees are accountable.
- Communication is critical to success.
- Safety will not be compromised.
- Quality counts.
- Innovation is encouraged.
- Service with pride.





City of Watertown

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April 19, 2010

Honorable Mayor and City Council Members:

Not much has changed since writing this message last year. The country's financial institutions continue to struggle, foreclosures are on the rise, and unemployment is at an all time high. The Federal Government is considering additional financial assistance through the American Recovery and Reinvestment Act to help create jobs and stimulate the economy.

The City of Watertown is not totally insulated from the downturn in the economy. We are seeing some of the same impacts here locally that are being felt in small towns across the nation. Unemployment is up, interest rates are down, people are worried about their ability to sell their homes, and spending is stagnant. Our proximity to Canada has helped to stabilize our economy this year, as the value of the American dollar continues to fall and more Canadian's are travelling to our area.

These economic challenges are impacting this year's budget and our five year budget projections. The City, like every other business, is dealing with increased cost of doing business with fewer resources to support the operations. Projected increases in retirement rates, low interest rates, and uncertainties related to future state aid, and the newly adopted Health Care Reform Act's uncertain implications are not only influencing this year's operating budget but will be factors for the foreseeable future.

In developing this year's budget, the biggest challenge was assessing how the economic forces at the state level will impact the future financial well being of this community. This year's budget eliminates three positions through attrition, proposes a tax levy increase, holds water and sewer rates at current levels, and presents a five year capital plan that addresses our aging infrastructure and facilities while at the same time preserves fiscally responsible fund balances to help us through these difficult financial times. But in order to control our fiscal well-being, we must look beyond the current year's budget, and plan for the community's future.

Our capital plan is not as aggressive as in prior years, it focuses on needs within the community rather than wants, and also focuses on projects that are in the design pipeline, projects that are assisted by funding from federal and state levels, those that will help decrease operating costs or increase revenues over the long term.

During budget reviews, we kept the focus on our ability to execute the plan, both operationally and financially. This process allowed us to review proposed projects, set priorities, discuss community needs and establish realistic and achievable objectives for the upcoming years.

COMBINED BUDGETS

Total recommended appropriations for Fiscal Year 2010-11 are \$46,846,003. This is a 0.95% increase over the adopted Fiscal Year 2009-10 budget.

Fund	2009-10	2010-11	Change	% Change
General	\$36,195,154	\$36,285,697	\$189,953	0.53%
Water	\$4,748,843	\$4,748,642	(\$201)	0.00%
Sewer	\$4,198,964	\$4,333,826	\$134,862	3.21%
Library	\$1,081,135	\$1,172,013	\$80,878	8.14%
Tourism	\$276,750	\$305,825	\$29,075	10.51%
Total	\$46,403,436	\$46,846,003	\$442,567	0.95%

As I indicated, the most significant factor affecting the Proposed Budget for Fiscal Year 2010-11 and future City Budgets is short and long-term impact of the economic downfall and its growing impact on the State of New York. As we discussed last year, falling interest rates, the uncertainty of sales tax revenues and state aid are not only impacting this year's operating budget but will be factors for the foreseeable future.

The Adopted FY 2009-10 Budget contained retirement rates of 8.03% for CSEA and Management employees and a 15.33% rate for Police and Fire. These rates increase in the Proposed FY 2010-11 Budget to 12.3% for CSEA and Management and 17.8% for Police and Fire. The assets of the State Pension fund lost more than 40% of their value when the market fell, and the only way to make up that value, in the short term, is to raise rates. Over the next four years retirement rates could increase to as much as 30% of payroll for Police and Fire, and 20% of payroll for all other employees. We have confirmed these projections and therefore included them in the City's Multi Year Financial Plan.

Negotiated wage increases for Police and Fire employees along with their associated fringe benefits, are contained in the individual department budgets. Inasmuch as the contract with CSEA, the City's largest union, and I.B.E.W. have not been finalized as of the drafting of this document, proposed salary adjustments and fringe benefits for those employees and Management employees are contained in the contingent account in each fund.

Last year we raised the rates for health insurance premiums by 5.3%, based on where we anticipated claims to come in for 2009-10. Over the past two years, we have had some large claims, but they have been mitigated by our stop loss insurance. At the same time, our claims experience has not grown as anticipated, therefore this budget contains a 5.0% decrease in rates budgeted for health insurance. Over the upcoming months, we will be able to better define how the City will be impacted by the Health Care Reform Act. We continue to actively work with our Unions to mitigate this growing burden.

GENERAL FUND BUDGET

Appropriations:

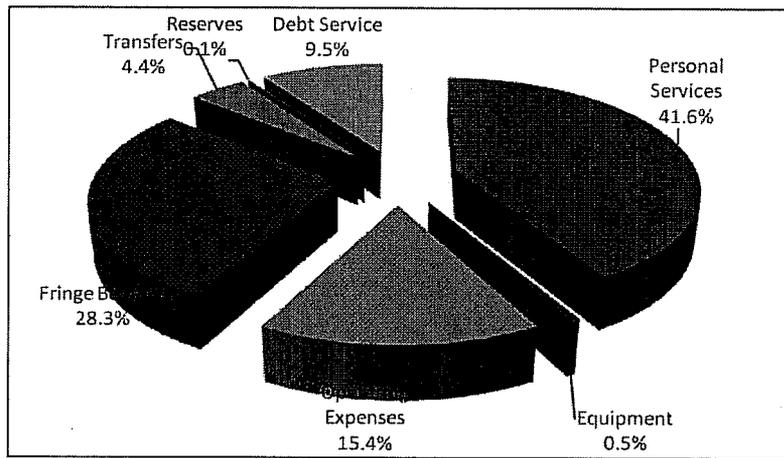
My proposed Fiscal Year 2010-11 General Fund budget calls for an appropriation of \$36,285,697 which is an increase of \$189,953. This represents a 0.53% increase over FY 2009-10. This includes appropriations for wages and fringe benefit increases for all employees.

Over the past five years, my budgets have reduced the City's higher than average debt burden. In the past, many of the items we borrowed for were more operational in nature and I believe should have been paid for out of operations. This budget continues the 'pay as you go' practice for these types of items. The 2010-11 Budget contains an appropriation of \$540,000 in a transfer to the Capital Fund to pay for small capital improvement projects that are not recommending for bonding. This is an increase of \$24,000 or 4.65% more than last year.

This year's budget contains the elimination of three positions, one in the Planning Department, one in the Fire Department and one in the Police Department. All three of these cuts will be attained through attrition.

Department heads have done an outstanding job of reducing their operating costs. The outright purchase of equipment has decreased. As you can see from the adjacent chart, the costs associated with employees' salaries and fringes represent 69.9 % of the overall budget, this is up from 68.7% last year. Much of this is associated with the increase in retirement expenses. The costs

associated with debt service have decreased from 10.5% to 9.5% of General Fund spending.

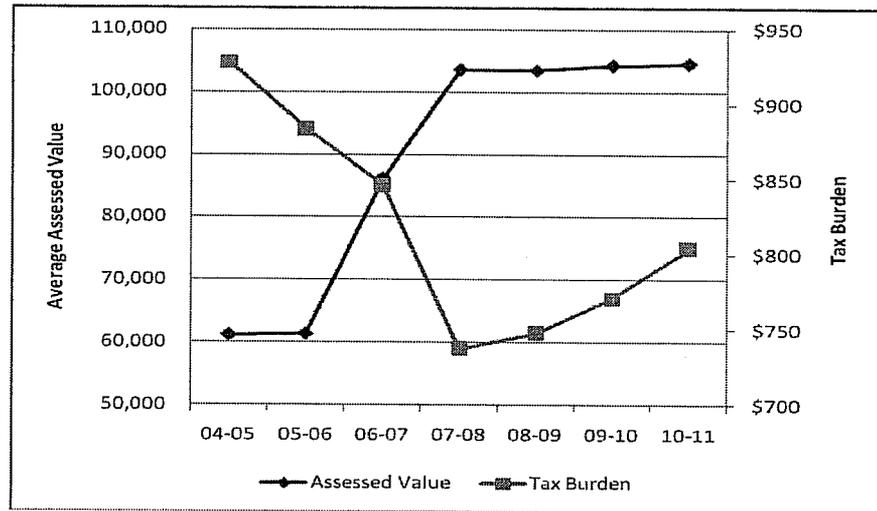


Revenues:

This budget contains \$27,554,904 in revenues other than real property taxes. This is a \$266,533 increase over the current year's budget and represents a 0.98% increase.

The City's General Fund continues to rely heavily on Sales Tax revenue to meet its budgetary needs. It is the single largest revenue, followed by Real Property Taxes, State Aid and Hydro Revenues. During this past year Sales Tax revenues have started to show signs of rebounding, and we are projecting a modest increase for the remainder of FY 2009-10. At this point in time Sales Tax is at our budgeted amount, collections over the last two quarters have grown, so for Fiscal Year 2010-11, Sales Tax is budgeted at \$15,180,000 which is \$425,000 more than originally budgeted for in FY 2009-10, which represents a 2.9% increase.

My proposed General Fund budget requires a Real Property Tax Levy of \$7,699,743. This is an increase of \$355,670 from FY 2009-10 and represents a 4.84% increase over last year's budget. For a property owner whose property has a taxable assessed value of \$200,000, this increased tax levy means an increased tax burden of \$59 for Fiscal Year 2010-11. As shown in



the chart above, over the past 7 years property owners' home values have grown by 71% while their City tax burden has decreased by 13%.

The City's taxable assessed value grew by only \$8,660,922 or 0.87%. The City's equalization rate this year is expected to be 95.0%. This is an increase of 2.7% from last year.

The Real Property Tax residential component has decreased slightly this year to 60.55%. At the same time, the average assessment for a single-family home increased slightly this year to \$104,574 compared to \$104,285 in FY 2009-10. This year's budget proposes a tax rate of \$7.689 per \$1,000 of assessed value, up \$0.296 over the current year's rate. This is a tax rate increase of 4.01%. For the average single family home owner in Watertown, this means an annual increase of \$33 in taxes.

	Residential	Vacant	Commercial	Industrial	Utility
2004	57.90%	1.32%	31.35%	1.08%	8.34%
2005	57.78%	1.32%	31.39%	1.05%	8.45%
2006	60.11%	1.47%	30.38%	1.00%	7.04%
2007	62.75%	1.24%	29.00%	0.89%	6.13%
2008	60.72%	1.21%	31.17%	0.89%	6.01%
2009	60.97%	1.13%	30.81%	0.91%	6.18%
2010	60.55%	1.17%	30.93%	0.92%	6.42%

WATER FUND BUDGET

The total appropriations for the fund are \$4,748,642. This is a decrease of \$201 over the current year. Projected Water Fund revenues are \$4,548,275 this represents a \$15,725 decrease from the FY 2009-10 projected revenues. Water consumption continues to be flat; however Staff has done a great job at holding down costs. Based on this and lower than projected expenses associated with

Breen Avenue, there will be no increase in Water Rates this year. It should be noted, that last year at this time, I was projecting a 6.2% increase in rates for FY 2010-11.

As this budget was formulated, we looked at the long term consumption trends along with projected increases in expenses and debt service. While the Water Fund has some fund balance to help support this year's revenue shortfall, as you will see when you review the five-year budget projections, the reliance on fund balance to meet budgetary requirements cannot continue and rate increases are projected in each of the next two years. An appropriation of \$200,367 in fund balance is recommended to balance the FY 2010-11 budget, \$130,000 of which is for coagulation basin dredging.

SEWER FUND BUDGET

The total appropriations for the fund are \$4,333,826. This is an increase of \$134,862 or 3.21% from the current year. Revenues in the Sewer Fund have increased based on our new contract with the Development Authority. While the community is seeing some of the largest growth in population since the early 1980s, we are still not seeing a corresponding increase in sewer revenues. Fort Drum, with funding from the American Recovery and Reinvestment Act, has made some sewer repairs in their lines that eliminate infiltration and inflow, which reduces their overall flows. At the same time, the City has lost a number of hauled waste customers and Staff is actively pursuing these and other customers in hopes of growing this business.

At this time last year we predicted an increase of 2.0% would be needed to support the FY 2010-11 spending plan. I am happy to say that I am able to propose this year's Sewer budget without a rate increase. This budget also contains projects that will improve operations and controls, and at the same time reduce the plant's overall operating costs. Additionally, there are a number of capital projects that will remove infiltration and inflow in the City's system, which will result in operational savings. These savings will continue to be a benefit to system users in future years.

LIBRARY FUND BUDGET

The total appropriations for the fund are \$1,172,013. This is an increase of \$88,878 or 8.21% over the current year. Projected Library Fund revenues include an appropriation from the General Fund in the amount of \$1,065,089. This increase in appropriation over the current year is primarily due to costs associated with the replacement of the chiller and the roof on the library addition. This year, City DPW employees made repairs to the loading dock on the north side of the library, eliminating a capital project to replace this structure.

The five year plan for the Library contains projects to rehabilitate the elevator, replace computers and rehab the mezzanine stained glass. It is hoped that the Library is able to obtain funding to support some of these capital repairs, as it did last year, when it improved the entrance to the facility with a handicapped door.

SELF FUNDED HEALTH INSURANCE

The total appropriations for the fund are \$7,849,936. This is a decrease of \$2,184 or 0.03% compared to the current year budget. At the beginning of FY 2008-09, the Self Funded Health Insurance Fund had a negative fund balance of (\$121,186). With lower than anticipated claims expenses during FY 2008-09, this fund ended with a \$1,122,192 fund balance. Using the contractual formula for calculating the premium rate, and appropriating \$290,000 in Fund Balance this year's Health Insurance premium will decrease by 5.0% over last year.

One of the biggest unknowns for the City of Watertown and every other employer, is what changes will occur in the health care arena over the next couple of years as the Health Care Reform Act is implemented. Over the next couple of months, we will work with POMCO to determine what changes under the HCRA will need to become part of the City's plan offering to employees. We will also begin to assess the best way for the City to continue providing health care benefits to its employees.

CAPITAL BUDGET

As I said in the beginning of this message, during the development of this year's capital budget, we not only looked at our capacity to complete the work currently outstanding, but to also complete the requested projects. We reviewed and prioritized projects in this year's capital budget, we talked about our capabilities, and made sure there was a linkage between our strategy and our operational ability. We also looked at "needs" versus "wants". This capital budget plan contains one major street project each year, except for the two year period when we will be rebuilding Factory Street. The plan also focuses on facility improvements that will either reduce annual operating costs or increase revenues, or, in some cases, both. We had the people at the table that are responsible for implementing this plan and made sure that we did not exceed our fiscal or operational ability. I believe this Capital Budget sets priorities that meet the City Council's expressed desires, community needs, and establishes realistic and achievable objectives.

This Five Year Capital Fund Budget contains approximately \$34,000,000 in projects. This is up about \$4,000,000 from last year's capital budget proposal, but also includes just under \$9,100,000 for Factory Street.

This year's portion of the budget contains approximately \$6,832,520 in projects. Major projects included in the upcoming budget are the reconstruction of J.B. Wise parking lot, the design of Factory Street, the rehabilitation of Riggs Avenue, recoating the roof at the Fairgrounds Arena rehabilitation of the dosing station dam and upgrades to water mains on Madison Avenue and Columbia Street, design of the reservoir main parallel line, slip lining of WOTS from Wealtha Avenue to Treatment Plant and vehicle replacements. This budget contains the next phase of the City Sidewalk program.

As you look through the Capital Budget you will find fewer capital projects listed for each of the five years. This is reflective of the economic challenges we face over the upcoming years.

MULTI YEAR FINANCIAL PLAN

This section of the City budget presents the five year financial plans for the community. The importance of this portion of the budget grows each year. It is a guide to where the community's finances are headed, based upon trends and assumptions. At the beginning of the plan you will find the assumptions used in developing the plan. All of these assumptions are up for discussion as we review the plan.

A considerable amount of time is spent each year focusing on this plan. It is important to note that based on the assumptions used, this is still not a workable plan over the next five years. Based on the assumptions used, over the next two years we will have to make some very difficult decisions regarding cutting costs to maintain current service levels.

During budget review, Staff is prepared to discuss this document and the community's financial outlook with the City Council.

SUMMARY

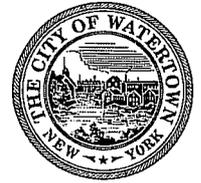
All of the budgets presented were formulated with an eye towards the long term stability of the City's operating funds. While organizational changes will be implemented over the coming year, current service levels have been maintained, and the Capital Fund presents a small but executable plan for the community's future.

As with everything we do as an organization, the development of the budget is a team effort. The City Manager's Office develops the final budget with all City team members' participation. I want to thank all of those involved in the preparation of this spending plan. The departmental budgets presented were fiscally sound and made the development of the overall budget plan a much easier task. It has been a pleasure working with City Comptroller James Mills and admiring his constructive responses to developing this year's challenging spending plan. Jim is a consummate professional who shares his talents and insights; he deserves special thanks for contributing his time to develop this spending plan for the City.

Sincerely,

Mary M. Corriveau
City Manager

General
Fund
Budget



Fiscal Year 2010-2011 CALCULATION OF PROPERTY TAX RATE

	<u>2009-10</u>	<u>2010-11</u>	<u>CHANGE</u>	<u>% CHANGE</u>
Appropriations	\$36,095,744	\$36,193,378	\$97,634	0.27%
Less Revenues	\$27,300,671	\$27,688,454	\$387,783	1.42%
Less Fund Balance	\$1,165,000	\$700,000	-\$465,000	-39.91%
Less Sidewalk Reserve	\$41,000	\$47,500	\$6,500	15.85%
Less Capital Reserve	\$315,000	\$360,000	\$45,000	14.29%
Plus Tax Reserve	\$70,000	\$90,000	\$20,000	28.57%
Real Property Taxes	\$7,344,073	\$7,487,424	\$143,351	1.95%
Taxable Assessed Valuation	\$990,720,368	\$999,381,290	\$8,660,922	0.87%
Tax Rate per 1000	\$7.393	\$7.477	\$0.084	1.14%

CONSTITUTIONAL TAX LIMIT

Fiscal Year 2010-11



FIVE YEAR TOTAL FULL VALUATION	<u>\$ 4,539,129,354</u>
FIVE YEAR AVERAGE FULL VALUATION	<u>\$ 907,825,871</u>
CONSTITUTIONAL TAX LIMIT - 2% OF 5 YEAR AVERAGE	<u>\$ 18,156,517</u>
CITY LEVY	\$ 7,487,424
LESS TOTAL EXCLUSIONS	<u>\$ 4,642,704</u>
TAX LEVY SUBJECT TO TAX LIMIT	<u>\$ 2,844,720</u>
PERCENTAGE OF TAX LIMIT EXHAUSTED	<u>15.67%</u>
CONSTITUTIONAL TAX MARGIN	<u>\$ 15,311,798</u>

Fiscal Year: 2010-11
Department: General Fund
Account Code: Revenues
Function: General Fund Revenue Summary



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
Taxes and Penalties	\$ 16,440,913	\$ 17,778,515	\$ 15,812,310	\$ 16,289,470
Departmental Revenues	3,582,947	4,022,745	4,279,900	4,484,870
Intergovernmental Revenues	112,159	163,225	127,250	123,870
Use of Money and Property	514,016	280,624	161,850	180,550
Licenses and Permits	73,721	127,073	80,700	79,600
Fines and Other Revenues	218,077	211,826	195,600	183,000
Interfund Transfers	269,445	393,622	525,050	529,850
State and Federal Aid	<u>5,887,797</u>	<u>6,311,296</u>	<u>6,105,711</u>	<u>5,803,694</u>
Other Revenues Sub-Total	\$ 27,099,075	\$ 29,288,926	\$ 27,288,371	\$ 27,674,904
Beginning Fund Balance	10,836,093	9,355,533		
Appropriated Fund Balance			1,165,000	700,000
Appropriated Reserve Fund Balance			356,000	407,500
Real Property Taxes	6,953,264	7,101,270	7,291,373	7,410,974
Total Revenues	\$ 44,888,432	\$ 45,745,729	\$ 36,100,744	\$ 36,193,378

Fiscal Year: 2010-11
Department: General Fund
Account Code: Taxes and Penalties
Function: Revenues



Taxes and Penalties	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
A1080 Fed. Pymt's in Lieu of Taxes	\$ 26,749	\$ 22,047	\$ 22,500	\$ 25,500
A1081 Other Pymt's in Lieu of Taxes	365,672	2,395,312	101,810	101,270
A1090 Interest/Penalties Property Tax	112,362	111,184	125,000	110,000
A1110 State Admin. Sales & Use Tax	15,194,501	14,466,732	14,755,000	15,300,000
A1130 Utilities Gross Receipts Tax	447,896	376,670	385,000	318,000
A1170 Franchises	<u>293,733</u>	<u>406,570</u>	<u>423,000</u>	<u>434,700</u>
Taxes and Penalties	\$ 16,440,913	\$ 17,778,515	\$ 15,812,310	\$ 16,289,470

A1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include the 801 Housing Projects, various apartment projects, and properties being financed through the Jefferson County Industrial Development Agency.

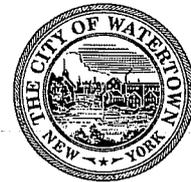
A1090 - Interest & Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A1110 - State Administered Sales & Use Tax - Per agreement with Jefferson County, the City receives 24% of the three and three quarters percent county sales tax collected within the County.

A1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A1170 - Franchises - The City receives 5% of the gross revenue earned by the cable TV company from its subscribers in the City.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Departmental Revenues
Function: Revenues



Departmental Revenues	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
A1235 Tax Sale Advertising	\$ 10,696	\$ 12,160	\$ 10,000	\$ 12,000
A1240 Comptroller's Fees	8,701	7,199	7,500	7,500
A1250 Assessor's Fees	1,231	806	900	375
A1255 Clerk Fees	98,362	113,228	110,800	115,000
A1260 Civil Service Fees	7,300	2,990	4,125	1,200
A1520 Police Fees	9,109	5,532	5,000	4,000
A1570 Demolition Fees	30,000	-	-	-
A1710 Public Works Fee	145,240	63,751	85,000	80,000
A1715 DPW Charges - Fuel	30,587	25,786	21,225	25,695
A1750 Bus Fares	105,001	112,906	165,000	165,000
A1751 Bus Advertising	2,733	10,195	10,000	7,500
A2001 Park & Recreation Charges	14,003	7,291	11,250	7,500
A2012 Recreation Concessions	30,486	29,307	35,000	35,000
A2025 Special Rec. Fac. Charges	10,000	7,500	24,000	-
A2026 Pool Fees	380	1,017	1,000	500
A2030 Arena Fees	100,382	94,708	121,600	121,600
A2065 Skating Rink Charges	48,803	49,642	50,000	50,000
A2110 Zoning Fees	1,756	3,100	2,500	3,000
A2130 Refuse and Garbage Charges	510,242	510,508	510,000	500,000
A2135 Refuse and Garbage Totes	172,836	159,793	185,000	193,000
A2150 Sale of Surplus Power	<u>2,245,099</u>	<u>2,805,326</u>	<u>2,920,000</u>	<u>3,156,000</u>
Departmental Revenues	\$ 3,582,947	\$ 4,022,745	\$ 4,279,900	\$ 4,484,870

A1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A1240 - Comptroller's Fees - The revenue derived is from the fees the City charges for processing returned checks and providing tax payment information.

A 1250 - Assessor's Fees - Fees for copies of property record cards and sales reports.

A1255- Clerk Fees - Fees for certified copies of birth certificates, death certificates and marriage licenses.

A1260 - Civil Service Fees - City share of Civil Service exam fees.

A1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A1570 - Demolition Charges - Charges associated with the demolition and removal of unsafe buildings.

A1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A1715 - DPW Charges - Fuel - Charges to the school district for purchase of fuel.

A1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or they may purchase a book of passes or an unlimited monthly ride pass.

A1751 - Bus Advertising - Revenue received from advertising on City buses.

A2001 - Park and Recreation Charges - The Recreation Department charges roster fees for men's softball leagues, and there is a parking fee paid by patrons attending professional baseball and other events at the Fairgrounds.

A2012 - Recreation Concessions - The revenue consists of fees paid by professional baseball to use the Fairgrounds, lease of the Arena concession stand, and skate sharpening and rentals at the Ice Arena.

A2026 - Pool Fees - Fee paid by non-residents to use the City pools.

A2030 - Arena Fees - The Recreation Department charges for rental of ice time at the arena and for rental of the arena and Fairground facilities.

A2065 - Skating Rink Charges - This is the charge for public skating at the Fairgrounds Ice Arena

A2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeal.

A2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Intergovernmental Revenues
Function: Revenues



		2007-08	2008-09	2009-10	2010-11
		ACTUAL	ACTUAL	BUDGET	BUDGET
Intergovernmental Revenues					
A2210 Taxes/ Assesst. Srv Other Gov.	\$	4,517	\$ 2,255	\$ 4,500	\$ 4,495
A2220 Civil Service Charge School Dist.		23,393	24,030	25,000	26,600
A2260 Police Services		74,249	127,620	97,750	92,775
A2300 Transportation, Other Governments		10,000	9,320	-	-
Intergovernmental Revenues	\$	112,159	\$ 163,225	\$ 127,250	\$ 123,870

A2210 - Tax & Assessment Services for Other Governments - The City Assessor's Department charges the Watertown City School District for the preparation of their tax roll and tax bills.

A2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City, and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Uses of Money and Property
Function: Revenues



		2007-08		2008-09		2009-10		2010-11
		ACTUAL		ACTUAL		BUDGET		BUDGET
Use of Money and Property								
A2401 Interest and Earnings	\$	489,384	\$	251,940	\$	130,000	\$	127,000
A2410 Rental of Real Property		<u>24,632</u>		<u>28,684</u>		<u>31,850</u>		<u>53,550</u>
Use of Money and Property	\$	514,016	\$	280,624	\$	161,850	\$	180,550

A2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A2410 - Rentals of Real Property - Revenue is received from the rental of land to the Watertown Golf Course, Watertown Family YMCA, rental of office space to the Watertown Wizards, the City's health insurance administrator, and water and sewer administration at City Hall.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Licenses and Permits
Function: Revenues



Licenses and Permits	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
A2501 Business/Occupational Lic. \$	7,288	\$ 6,187	\$ 7,000	\$ 6,000
A2530 Games of Chance Licenses	664	105	200	100
A2540 Bingo Licenses	3,920	4,335	4,000	4,000
A2555 Building & Alteration Permits	58,367	114,721	50,000	50,000
A2560 City Permits	847	140	16,000	17,000
A2590 Sanitary Sewer Permit	2,610	1,160	3,000	2,000
A2591 Storm Sewer Permit	25	425	500	500
Licenses and Permits \$	73,721	\$ 127,073	\$ 80,700	\$ 79,600

A2501 - Business and Occupation Licenses - The City receives revenue from the sale of bicycle, taxi cab and plumbing licenses.

A2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A2540 - Bingo Licenses - The City's share of the profit and license fee.

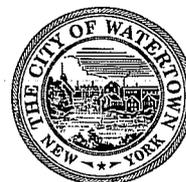
A2555 - Building & Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cuts and snow dump permits.

A2590 - Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for sanitary sewer hook-ups.

A2591 - Storm Sewer Permits - The administrative fee and connection and disconnect fee for storm sewer hook-ups.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Fines and Other Revenues
Function: Revenues



Fines and Other Revenues	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
A2610 Fines & Forfeited Bail	\$ 91,069	\$ 117,660	\$ 135,000	\$ 135,000
A2650 Scrap & Excess Material Sale	4,244	4,937	4,500	4,500
A2655 Minor Sales	36,784	3	100	-
A2660 Sale of Real Property	17,914	18,285	10,000	5,000
A2665 Sale of Equipment	15,443	4,755	2,500	5,000
A2680 Insurance Recoveries	22,207	20,240	25,000	22,500
A2701 Refund of Prior Year Expense	25,808	24,793	7,500	5,000
A2705 Gifts & Donations	3,980	18,649	10,000	5,000
A2770 Other Unclassified Revenues	<u>628</u>	<u>2,504</u>	<u>1,000</u>	<u>1,000</u>
Fines and Other Revenue	\$ 218,077	\$ 211,826	\$ 195,600	\$ 183,000

A2610 - Fines and Forfeited Bail - Parking ticket revenue is credited to this account, along with fines received from the City Court.

A2650 - Scrap & Excess Material Sales - Bicycle auctions and sale of excess scrap provide the revenue for this account.

A2655 - Minor Sales - The sale of engineering maps and other items sold by various departments.

A2660 - Sale of Real Property - This account is credited with the revenue received from the sale of city owned property.

A2665 - Sale of Equipment - Revenue received from sale of City equipment

A2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

A2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

A2705 - Gifts and Donations - Gifts and donations received by the City.

A2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Interfund Transfers
Function: Revenues



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Interfund Transfers				
A2802 Central Printing and Mailing	\$ 2,667	\$ 2,296	\$ 6,300	\$ 2,700
A2803 Central Garage	105,547	96,806	100,000	85,000
A5031 Interfund Transfers	<u>161,231</u>	<u>294,520</u>	<u>418,750</u>	<u>442,150</u>
Interfund Revenues	\$ 269,445	\$ 393,622	\$ 525,050	\$ 529,850

A2802 Central Printing & Mailing Interfund Charges - Charges to other funds, for postage and office supplies used.

A2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A5031- Interfund Transfers – Transfers from the Debt Service and Tourism Funds.

Fiscal Year: 2010-11
Department: General Fund
Account Code: State and Federal Aid
Function: Revenues



State and Federal Aid	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
A3001 State Aid, Per Capita	\$ 4,757,174	\$ 5,090,176	\$ 5,090,177	\$ 4,835,667
A3004 State Aid, RPTL	42,275	-	-	-
A3005 State Aid, Mortgage Tax	502,944	418,469	370,000	400,000
A3040 State Aid, STAR	22,459	10,068	-	-
A3060 State Aid, Records Management	10,000	-	-	-
A3088 State Aid, Other	2,520	-	-	-
A3089 State Reimb. Workers' Comp.	133,034	46,634	65,000	65,000
A3330 State Reimb. Court Security	26,220	38,128	30,325	32,500
A3331 State Reimb. Court Postage	1,898	1,752	1,752	1,752
A3501 CHIPS	-	15,070	14,400	5,000
A3589.3 State Mass. Trans. Assist.	230,493	282,107	170,000	180,000
A3820 State Aid, Youth Program	12,027	12,494	11,500	8,915
A3821 State Aid, Juvenile Program	7,324	7,616	6,700	5,800
A3989 State Aid, Home & Community Service	16,492	16,870	69,900	133,960
A4389 Fed Aid, Public Safety	11,748	197,730	154,957	-
A4510 Fed. Aid, Highway Safety	7,589	7,341	9,000	10,500
A4589.4 Federal Transportation Assist.	103,600	145,792	112,000	124,600
A4989 Fed. Aid-Home & Community Service	-	21,049	-	-
State & Federal Aid	\$ 5,887,797	\$ 6,311,296	\$ 6,105,711	\$ 5,803,694

A3001 - State Aid, Per Capita - This is general revenue sharing provided to localities by the State of New York.

A3004 - State Aid, Real Prop. Tax Law - New York State provides maintenance aid to localities meeting state requirements for assessment administration.

A3005 - State Aid, Mortgage Tax - For each mortgage recorded on property located within the City we receive 1/2% tax as our share.

A3040 - State Aid, STAR - Maintenance aid received to offset the cost of administering the State Tax Relief Program.

A3060 - State Aid, Records Management - Aid received for records management

A3088 - State Aid, Other - Miscellaneous State Aid

A3089 - State Reimb., Worker's Compensation - The State reimburses the City for certain worker's compensation expenses incurred by the City.

A3330 - State Reimb., Court Security - The City is reimbursed for the space provided to the State Court system.

A3331 - State Reimb., Court Telephone - The Court system reimburses the City for telephone expenses.

A3501 - State Reimb., CHIPS - Aid from highway capital program to offset Department of Public Works road crews' overtime costs.

A3589.3 - State Mass Transportation Assist. - The City receives operating assistance from the NYS - DOT for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A3820 - State Aid , Youth Program - The State Division for Youth provides assistance for the Recreation Department based on services they provide.

A3821 - State Aid, Juvenile Program - The State Division for Youth provides assistance for the Police Department based on services they provide.

A3989 State Aid, Other Home & Community Service - Grant proceeds from New York State for brownfield related project costs and construction of the Bicentennial and Marble Street Parks.

A4389 - Fed. Aid, Police Block Grant - Grants for bullet proof vests, computers, etc.

A4510 - Fed. Aid, Highway Safety - Revenues received from the Selective Traffic Enforcement Program (STEP).

A4589.4 - Federal Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or for capital expenditures.

A4989 - Fed. Aid - Other Home & Community Service - Grant funds received from the Environmental Protection Agency for Brownfield project costs.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Real Property Taxes
Function: Revenues



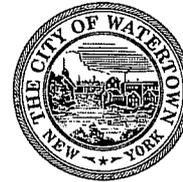
	2007-08	2008-09	2009-10	2010-11
Real Property Taxes	ACTUAL	ACTUAL	BUDGET	BUDGET
A1001 Real Property Taxes	\$ 6,906,017	\$ 7,114,576	\$ 7,349,073	\$ 7,487,424
A1030 Special Assessments	10,173	10,883	12,300	13,550
A1050 Real Property Tax Reserve	<u>37,074</u>	<u>(24,189)</u>	<u>(70,000)</u>	<u>(90,000)</u>
Real Property Taxes	\$ 6,953,264	\$ 7,101,270	\$ 7,291,373	\$ 7,410,974

A1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law certain properties are tax exempt, ie: school, churches, and government buildings.

A1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

Fiscal Year: 2010-11
Department: General Fund
Account Code: Expenses
Function: General Fund Expense Summary



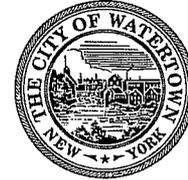
EXPENDITURES	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Legislative Board	54,501	60,902	64,286	66,677
Mayor	20,998	24,308	26,128	27,369
Municipal Executive	553,285	577,228	538,746	496,101
Comptroller Department	445,288	463,290	473,237	506,385
Purchasing Department	114,355	119,268	121,727	129,051
Assessment Department	290,288	272,451	258,469	267,385
Tax Advertising Expenses	12,098	12,648	13,000	14,600
Exp. Property Acquired	150,575	19,459	52,500	52,550
Fiscal Agent Fees	4,198	3,691	3,100	2,390
Clerk	190,747	195,880	200,400	203,481
Law	196,410	186,381	192,600	191,800
Civil Service	85,404	80,111	63,052	64,011
Engineering	588,976	730,880	713,207	731,956
DPW Summary	4,746,585	4,829,048	4,969,879	5,096,486
City Municipal Building	214,450	240,306	187,629	188,448
Central Printing & Mailing	90,391	75,982	82,500	77,150
Information Technology	420,121	454,554	502,260	480,728
Judgments & Claims	12,075	19,115	18,685	50,000
Purchase of Land	40,000	-	-	-
Real Property Taxes	35,148	31,027	32,925	29,200
Contingent	-	-	377,000	180,747
Police Department	6,943,749	6,978,577	6,891,047	7,048,574
Fire Department	7,531,186	7,811,114	7,730,659	7,986,274
Control of Animals	85,382	85,382	85,382	89,651
Code Enforcement	389,746	330,030	343,759	328,158
Hydroelectric Production	312,833	282,146	354,900	303,000
Traffic Control and Lighting	841,318	779,443	834,098	787,942
Bus Operations	734,771	755,667	723,797	746,990
City Parking Facilities	62,818	59,195	39,409	67,219
CAPC	50,000	52,000	52,000	52,000
Publicity	1,505	1,698	5,000	5,000
Economic Development	15,000	5,000	-	-
Parks & Recreation	1,152,179	1,181,006	1,203,354	1,140,401
Historian	25	-	250	250

Fiscal Year: 2010-11
Department: General Fund
Account Code: Expenses
Function: General Fund Expense Summary



	2007-08	2008-09	2009-10	2010-11
	ACTUAL	ACTUAL	BUDGET	BUDGET
Zoning	1,054	2,974	3,000	2,500
Planning	83,502	68,215	139,900	85,000
Workers' Compensation	71,674	87,750	72,000	90,000
Unemployment Insurance	6,330	9,832	7,000	7,500
Health Insurance, Retirees	2,668,737	2,949,868	3,149,098	3,181,827
Medicare Part B - Retirees	219,179	228,082	241,771	251,026
Compensated Absences	20,142	27,066	-	25,000
Health Insurance Other	14,223	5,721	-	12,378
General Liability Reserve	25,000	25,000	25,000	25,000
Transfer to Library	914,747	918,880	984,210	1,066,499
Transfer Capital Fund	1,086,028	482,952	516,000	580,000
Black River Trust Reserve	10,000	10,000	10,000	10,000
Debt	<u>4,091,500</u>	<u>4,033,134</u>	<u>3,792,780</u>	<u>3,444,674</u>
Total Expenditures	35,598,521	35,567,261	36,095,744	36,193,378

Fiscal Year: 2010-11
Department: Legislative Board
Account Code: A1010
Function: General Government Support



Description: The City Council is responsible for establishing the overall policies of the City, enactment of Ordinances, Local Laws and Resolutions governing the City including the annual adoption of the Budget. The Council deals with legislative matters as a body and its policy decisions are implemented through the office of the City Manager. The general goals of the City Council are to establish legislative policies of the City; adopt and amend the City Code as necessary for the proper management of the City Government, and appropriate municipal resources and set tax and utility rates for the provision of public services.

2009-10 Accomplishments

- ✓ Looked at and found ways to stabilize the real property tax, water, and sewer rates within the City.
- ✓ Completed Phase I of City Ice Arena review and developed plan for orderly rehabilitation of this facility.
- ✓ Continued support of tree planting, sidewalk maintenance and curbside bulk waste initiatives.
- ✓ Developed plan and reached consensus on infrastructure enhancements to be undertaken on the western end of the city to support planned commercial development.
- ✓ Alternative energy focus on grant applications and capital improvements.

2010-11 Goals and Objectives

- None discussed or established during budget deliberations.

Fiscal Year: 2010-11
Department: Legislative Board
Account Code: A1010
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	39,571	48,000	48,960	48,960
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	39,571	48,000	48,960	48,960
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	5,948	5,736	5,650	6,100
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,079	465	1,750	1,750
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	16	-	250	100
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	9,043	6,201	7,650	7,950
Fringe Benefits				
810 New York State Retirement	3,089	3,029	3,931	6,022
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,798	3,672	3,745	3,745
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	5,887	6,701	7,676	9,767
Department Total	54,501	60,902	64,286	66,677

Legislative Board
City of Watertown

A1010

Personnel Services

**2010-11
 Budget**

110	Salaries	
	Council Members	<u>\$48,960</u>
	Total Personnel Services	<u>\$48,960</u>

Operating Expenses

430	Contracted Services	
	Broadcasting of Meetings	5,850
	Legal Ads	250
		<u>\$6,100</u>
450	Miscellaneous	
	Travel and Training	1,000
	Membership Dues	750
		<u>\$1,750</u>
460	Materials and Supplies	
	Business Cards, Letterhead	<u>\$100</u>
	Total Operating Expenses	<u>\$7,950</u>

Fringe Benefits

810	New York State Retirement	\$6,022
830	Social Security Expense	<u>\$3,745</u>
	Total Fringe Benefits	<u>\$9,767</u>

TOTAL BUDGET	<u>\$66,677</u>
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Fiscal Year: 2010-11
Department: Mayor
Account Code: A1210
Function: General Government Support



Description: The Mayor is the head of the City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor represents the City at civic events and public occasions throughout the year.

The general goals of the Mayor are to provide leadership and promote teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor also represents the City at local and state level events and private and public occasions with professionalism and dignity.

2009-10 Accomplishments

- ✓ Made mid-year cuts necessary to deal with deteriorating fiscal picture of nation and state.
- ✓ Completed a successful year as President of the Watertown Local Development Corporation with the loan fund solvent and the Trust ensuring the continued progress on the Franklin Building,
- ✓ Mercy Hospital seems to have weathered the storm in part due to City support on its behalf.
- ✓ Received funding for the Woolworth project.
- ✓ Devised and approved plans to provide infrastructure to areas of the the west end not adequately served by water and sewer and in doing so facilitated commercial development.
- ✓ Achieved a smooth transition with the sudden departure of a Council Member and the appointment of an interim member until the election.

2010-11 Goals and Objectives

- Pass a budget that maintains the tenets of our multi-year financial plan including fair treatment of employees, tax rate stability and where possible, investment in key infrastructure related to development.
- Work with other municipal leaders on creating dialogue on the County's use of sales and mortgage tax exemptions, with an eye on the real cost to local governments of these incentives.
- Seek to make reorganization and reform of government structures a part of the debate taking place as part of crucial statewide elections in 2010.
- Take an active role in the activities of the WLDC including restructuring their staffing arrangements to ensure accountability to the Board and goals of the organization.
- Work with the Council to realize their individual goals in the context of a challenging fiscal environment.
- Seek completion of west end sewer projects and the completion of the final phase of downtown rehabilitation and river park construction.

Fiscal Year: 2010-11
Department: Mayor
Account Code: A1210
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	13,190	16,000	16,320	16,565
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	13,190	16,000	16,320	16,565
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	6,299	6,649	7,000	7,500
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	250	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	6,299	6,649	7,250	7,500
Fringe Benefits				
810 New York State Retirement	970	937	1,310	2,037
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	539	722	1,248	1,267
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	1,509	1,659	2,558	3,304
Department Total	20,998	24,308	26,128	27,369

City of Watertown	Mayor	A1210
Personnel Services		2010-11 Budget
110 Salaries Mayor		<u>\$16,565</u>
Total Personnel Services		<u>\$16,565</u>
Operating Expenses		
450 Miscellaneous		
NYCOM Membership	6,500	
Travel Expenses	1,000	<u>\$7,500</u>
Total Operating Expenses		<u>\$7,500</u>
Fringe Benefits		
810 NYS Retirement		\$2,037
830 Social Security Expense		<u>\$1,267</u>
Total Fringe Benefits		<u>\$3,304</u>
TOTAL BUDGET		\$27,369

Fiscal Year: 2010-11
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Description: The City Council appoints the City Manager who is responsible for the implementation of policies established by the Council and the general administration of City operations. In addition, the City Manager's office is responsible for labor relations, insurance and risk management, budgeting, financial analysis, grant management and inter-municipal relations. The City Manager, Planning and Community Development Coordinator, three full time Planners, Confidential Assistant to the City Manager and one Secretary will support this department's efforts. The goals of the City Manager are to lead the activities of the City, manage municipal resources for efficient operation of public services, present plans, reports and analyses to City Council and maintain the financial affairs of the City in both long term and short term perspectives.

2009-10 Accomplishments

- ✓ Successfully addressed challenging fiscal issues associated with downturn in revenues and increases in expenses.
- ✓ Completed negotiations for successor Collective Bargaining Agreement with Police and Fire Unions; intergovernmental agreements with Jefferson County District Attorney for Police Records Management System and Town of Hounsfield, Town of Watertown, Village of Sackets Harbor emergency water supply.
- ✓ Obtained funding from State and Federal agencies under the American Recovery and Reinvestment Act funding to support infrastructure and Public Safety projects, reducing overall City taxpayer burden.
- ✓ Successfully worked with members of Advantage Watertown and Economic Development leaders to obtain funding under RestoreNY to support the redevelopment of the Woolworth Building.

2010-11 Goals and Objectives

- Monitor the City's fiscal condition, review and prepare alternatives for City Council consideration and work on initiatives that will provide long term organizational stability by reducing operating costs and/or increasing revenues.
- Negotiate Collective Bargaining Agreements with CSEA and IBEW Unions; and water supply Agreement with Development Authority.
- Establish Energy Planning committee to develop strategic plan focused on reducing the City's use of energy and defining renewable energy options that can provide long term savings or revenues to taxpayers.
- Work with economic development agencies to market business and housing opportunities and ensure development continues to come our way.

Fiscal Year: 2010-11
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	337,850	406,361	352,166	344,271
120 Clerical	44,610	-	40,300	-
130 Wages	-	-	-	-
140 Temporary	20,752	16,894	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	403,212	423,255	392,466	344,271
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	248	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	6,908	15,742	6,150	6,050
440 Fees Non Employees	350	-	-	-
450 Miscellaneous	25,270	13,655	8,185	7,800
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	630	770	1,000	1,000
465 Equipment < \$5,000	169	-	-	-
Total Operating Expenses	33,575	30,167	15,335	14,850
Fringe Benefits				
810 New York State Retirement	36,688	32,721	31,515	42,345
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	29,290	30,525	30,024	26,337
840 Workers' Compensation	-	-	-	-
850 Health Insurance	50,520	60,560	69,406	68,298
Total Fringe Benefits	116,498	123,806	130,945	136,980
Department Total	553,285	577,228	538,746	496,101

Municipal Executive

City of Watertown

A1230

Personnel Services

2010-11
Budget

110	Salaries		
	City Manager	100,786	
	Planning and Community Development Coordinator	63,068	
	Planner(2)	99,417	
	Conf. Asst. to City Manager	40,000	
	Confidential Secretary City Mgr.	41,000	
	Total Personnel Services		<u>\$344,271</u> \$344,271

Operating Expenses

430	Contracted Services		
	Legal Notices	100	
	USDA Crow Dispersal	5,950	\$6,050
450	Miscellaneous		
	Travel and Training, Seminars	4,500	
	Membership/Organizational Dues	2,200	
	Federal Express	100	
	Miscellaneous Citywide Training	1,000	\$7,800
460	Materials and Supplies		
	Letterhead, Envelopes, Forms		<u>\$1,000</u>
	Total Operating Expenses		\$14,850

Fringe Benefits

810	New York State Retirement		\$42,345
830	Social Security Expense		\$26,337
850	Health Insurance		<u>\$68,298</u>
	Total Fringe Benefits		\$136,980

TOTAL BUDGET

\$496,101

Fiscal Year: 2010-11
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which includes processing of all revenues, accounts payable, payroll and financial reporting to state and federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office currently staffed with a total of seven employees; and is highly utilized by the taxpayers of the City, and the public in general.

2009-10 Accomplishments

- ✓ Implemented ACH debit payment option for water and sewer bills and began research on offering option for refuse tote bills.
- ✓ Selected and implemented new parking ticket management system.
- ✓ Prepared to issue approximately \$4,375,000 in debt to finance various capital projects.
- ✓ Worked with the New York State Office of the State Comptroller on two audits – "Capital Planning" and "Federal Stimulus Program – Procurement for Local Highway Projects".
- ✓ Worked with City Manager, City Council and department heads to monitor the FY 2009-10 operating and capital budgets to minimize financial impacts caused by economic conditions.

2010-11 Goals and Objectives

- Continue to monitor the economic conditions and address budget issues timely to minimize financial impact to the City.
- Implement credit card payment option for various City services such as property taxes and water and sewer bills.
- Implement GASB Statement No. 54 - "Fund Balance Reporting and Governmental Fund Type Definitions" as well as monitor any other GASB technical bulletins, exposure drafts or statements issued.

Fiscal Year: 2010-11
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	144,443	148,769	149,321	149,322
120 Clerical	135,300	142,043	148,268	151,713
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	4,719	2,004	3,000	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	284,462	292,816	300,589	306,335
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	1,953	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	1,953	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	1,027	1,027	1,027	1,056
430 Contracted Services	10,145	6,966	8,515	39,068
440 Fees Non Employees	23,334	27,652	20,725	28,100
450 Miscellaneous	15,466	27,559	27,000	22,165
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	2,677	2,764	3,400	3,200
465 Equipment < \$5,000	4,873	517	3,000	1,000
Total Operating Expenses	57,522	66,485	63,667	94,589
Fringe Benefits				
810 New York State Retirement	25,280	24,103	24,137	37,335
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	20,562	21,151	22,995	23,220
840 Workers' Compensation	962	-	-	-
850 Health Insurance	54,547	58,735	61,849	44,906
Total Fringe Benefits	101,351	103,989	108,981	105,461
Department Total	445,288	463,290	473,237	506,385

Comptroller's Department
City of Watertown

A1315

Personnel Services		2010-11 Budget
110	Salaries	
	City Comptroller	80,748
	Accounting Supervisor	51,079
	Accountant (Part time)	17,495
		\$149,322
120	Clerical	
	Principal Account Clerk	42,906
	Sr. Account Clerk Typist (3)	108,807
		\$151,713
150	Overtime	\$2,500
175	Health Insurance Buyout	<u>\$2,800</u>
	Total Personnel Services	\$306,335

Operating Expenses

420	Insurance		\$1,056
430	Contracted Services		
	Office Equipment Maintenance	590	
	Advertising - Tax/audit/debt notices	390	
	Unemployment Services	1,900	
	KVS Financial Software Maintenance	29,148	
	Parking Ticket Software Maintenance	2,040	
	Credit Card Software and Maintenance	3,500	
	Fixed Asset Software Maintenance	1,500	
			\$39,068
440	Fees, Non Employees		
	Single Audit	20,600	
	Actuarial Services	7,500	
			\$28,100
450	Miscellaneous		
	Travel and Training, Seminars	1,525	
	Dues and Publications	1,715	
	Record management services	125	
	Bank Fees	18,700	
	Shipping	100	
			\$22,165
460	Materials and Supplies		
	Letterhead, Envelopes	1,100	
	Checks, 1099s, W-2s	2,100	
			\$3,200
465	Equipment < \$5,000		
	Miscellaneous Office Equip.		<u>\$1,000</u>
	Total Operating Expenses		\$94,589

Fringe Benefits

810	New York State Retirement	\$37,335
830	Social Security Expense	\$23,220
850	Health Insurance	<u>\$44,906</u>
	Total Fringe Benefits	\$105,461

TOTAL BUDGET **\$506,385**

Fiscal Year: 2010-11
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Description: The Purchasing Department consists of the Purchasing Agent and one Account Clerk Typist. Its primary role is to operate and maintain a Decentralize Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under NYSGL 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption. This Department administers the bidding process and in the past fiscal year oversaw 21 sealed bids, reviewed 6,690 requests for purchase, 2 request for proposals and 8 request for quotations.

2009-10 Accomplishments:

- ✓ Continued to work with IT to reduce City's printing cost.
- ✓ Investigated the feasibility of purchasing electric power from NYPA or other sources

2010-11 Goals and Objectives:

- Implement a surplus equipment disposal policy.
- Implement a vehicle reimbursement / car rental policy.
- Perform a phone line and data network connections inventory with IT to reduce network operating cost.
- Work with City Engineering, Buildings and DPW to determine practicality of Geothermal heating and cooling at City Hall & Flower Memorial Library
- Work with Fire Department to develop an Inter-Operable Communications proposal to evaluate the needs of City Police and Fire Departments along with the Jefferson County Sheriff and Emergency Management.

Fiscal Year: 2010-11
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	64,062	65,979	65,541	65,541
120 Clerical	26,509	29,399	31,373	31,998
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	90,571	95,378	96,914	97,539
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,591	1,083	1,200	900
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	500	200
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	1,591	1,083	1,700	1,100
Fringe Benefits				
810 New York State Retirement	7,973	7,642	7,782	11,997
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	6,909	7,188	7,414	7,462
840 Workers' Compensation	-	-	-	-
850 Health Insurance	7,311	7,977	7,917	10,953
Total Fringe Benefits	22,193	22,807	23,113	30,412
Department Total	114,355	119,268	121,727	129,051

Purchasing Department
City of Watertown

A1345

Personnel Services		2010-11
		Budget
110	Salaries Purchasing Agent	\$65,541
120	Clerical Account Clerk Typist	<u>\$31,998</u>
	Total Personnel Services	<u>\$97,539</u>
Operating Expenses		
450	Miscellaneous Association Fees	100
	Education/Travel & Training	800
460	Materials and Supplies Office Supplies	<u>\$200</u>
	Total Operating Expenses	<u>\$1,100</u>
Fringe Benefits		
810	New York State Retirement	\$11,997
830	Social Security Expense	\$7,462
850	Health Insurance	<u>\$10,953</u>
	Total Fringe Benefits	<u>\$30,412</u>
 TOTAL BUDGET		 \$129,051

Fiscal Year: 2010-11
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Description: The primary function of the City Assessment Department is to provide on an annual basis equitable tax rolls along with City, School and County tax bills for all real property located within the City of Watertown. The office maintains inventory and values for over 9,000 parcels and processes an average of 650 property transfers annually, requiring the review of deeds and transfer documents. Oversees the changes to tax maps required by subdivisions and merges. The office administers over 3,000 escrow accounts and 6,700 real property tax exemptions. 25,300 tax invoices are prepared annually, including the re-levying of delinquent water/sewer and DPW charges. Inventory data is collected and updated using building permit data and periodic area-wide inspections. This department also contracts with the Watertown City School District to produce and print their tax bills and rolls. The department is comprised of a staff of three; City Assessor, Real Property Appraiser and Real Property Tax Service Aide. The goals of the Assessment Department are to continue to produce an equitable assessment roll and provide quality public service to our community.

2009-10 Accomplishments:

- ✓ Created efficiencies in the sales reporting process resulting in the reduction of the time between a deed being filed, to entry on our system and display on our website from more than a month and a half to a week or less. Providing for more accurate ownership information to the public, our office and other City departments.
- ✓ Developed, with the use of a freeware statistical analysis program, a framework for the calculation of residential component valuation models.
- ✓ Instituted new procedures to provide for more accurate name and address information on assessment records.

2010-11 Goals and Objectives:

- Physically inspect and collect data on the approximately 46% of residential properties that had not been inspected as part of the former annual reassessment program.
- Institute a program to systematically identify and correct inequitable assessments throughout the City.

Fiscal Year: 2010-11
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	57,266	58,981	59,936	59,936
120 Clerical	-	-	-	-
130 Wages	91,611	94,122	94,966	94,617
140 Temporary	1,961	-	-	-
150 Overtime	1,539	769	1,000	850
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	152,377	153,872	155,902	155,403
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	1,953	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	1,953	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	8,337	4,115	4,390	3,940
440 Fees Non Employees	50,986	57,190	40,000	40,000
450 Miscellaneous	8,694	6,477	6,300	11,040
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	1,459	1,924	1,850	2,100
465 Equipment < \$5,000	19,216	184	-	-
Total Operating Expenses	88,692	69,890	52,540	57,080
Fringe Benefits				
810 New York State Retirement	13,290	12,889	12,519	19,114
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,381	11,475	11,927	11,888
840 Workers' Compensation	-	-	-	-
850 Health Insurance	22,595	24,325	25,581	23,900
Total Fringe Benefits	47,266	48,689	50,027	54,902
Department Total	290,288	272,451	258,469	267,385

Assessment Department

City of Watertown

A1355

Personnel Services		2010-11 Budget
110	Salaries City Assessor	\$59,936
130	Wages Real Property Appraiser	53,832
	Real Property Tax Service Aide	40,785
150	Overtime	<u>\$850</u>
	Total Personnel Services	\$155,403

Operating Expenses

430	Contracted Services		
	Advertising Expenses	150	
	Repairs/Maintenance of Equip.	590	
	SDG Link Maintenance	1,000	
	Data Processing Service (RPS)	2,200	\$3,940
440	Fees, Non Employees		
	Legal and Appraisals Services		\$40,000
450	Miscellaneous		
	Professional Organization Dues	540	
	Travel and Training*	1,000	
	Postage	8,500	
	Mileage	1,000	\$11,040
460	Materials and Supplies		
	Tax Bills & Notices	1,600	
	Office Supplies	500	<u>\$2,100</u>
	Total Operating Expenses		\$57,080

Fringe Benefits

810	New York State Retirement	\$19,114
830	Social Security Expense	\$11,888
850	Health Insurance	<u>\$23,900</u>
	Total Fringe Benefits	\$54,902

TOTAL BUDGET	\$267,385
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* \$900 subject to NYS reimbursement

Fiscal Year: 2010-11
Department: General Fund
Account Code: A1362, A1380, A1930, A1940,
 A1950, A1990
Function: General Government Support



	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
A1362 Tax Advertising Exp.	12,098	12,648	13,000	14,600
A1380 Fiscal Agent Fees	4,198	3,691	3,100	2,390
A1930 Judgments and Claims	12,075	19,115	18,685	50,000
A1940 Purchase of Land	40,000	0	0	0
A1950 Real Property Taxes	35,148	31,027	32,925	29,200
A1990 Contingent	<u>0</u>	<u>0</u>	<u>377,000</u>	<u>180,747</u>
TOTAL BUDGET	\$103,519	\$66,481	\$444,710	\$276,937

A1362 Tax Advertising Expenses - Expenses related to Tax Sale procedure. Expenses include lien searches, filing fees and advertising fees.

A1380 Fiscal Agent Fees - Expenses associated with payment of serial bond principal and interest to bond holders.

A1930 Judgments and Claims - Expenses associated with settlements in certiorari cases.

A1940 Purchase of Land- Expenses associated with the purchase of real property.

A1950 Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A1990 Contingent - Projected salary increases for CSEA, IBEW and Management employees; and deferred compensation payments.

Fiscal Year: 2010-11
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken over by foreclosure for delinquent real property taxes. Expenses include maintenance, repairs, insurance and demolition.

2009-10 Accomplishments:

- ✓ Disposed of 19 properties through two property auctions

2010-11 Goals and Objectives:

- Continue to work aggressively to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.

Fiscal Year: 2010-11
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Budget	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	262	-	1,000	250
430 Contracted Services	150,103	19,459	50,000	51,300
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	210	-	1,500	1,000
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	150,575	19,459	52,500	52,550
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	150,575	19,459	52,500	52,550

Expenses on Property Acquired

City of Watertown

A1364

Personnel Services

2010-11
Budget

Operating Expenses

420	Insurance		\$250
430	Contracted Services		
	Auction notices	300	
	Deed filing costs	1,000	
	Asbestos Surveys, Demolitions	50,000	\$51,300
460	Materials and Supplies		<u>\$1,000</u>
	Total Operating Expenses		\$52,550
	TOTAL BUDGET		\$52,550

Fiscal Year: 2010-11
Department: City Clerk's Office
Account Code: A1410
Function: General Government Support



Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of vital statistics and the Clerk of the City Council. As such, the Clerk's office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. In addition, the office is a Passport Acceptance Agency. In addition to the City Clerk, the office is staffed by two Deputy Clerks, all of which are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The Clerk's office is also responsible for the preparation and distribution of City Council meeting minutes and periodic revision of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner. The staff strives to provide quality service to the customers we serve, be it citizens of the area, other government agencies or departments within our City government structure.

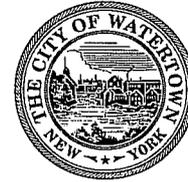
2009-10 Accomplishments:

- ✓ Performed 570 wedding ceremonies, issued 1072 marriage licenses; 1500 birth certificates; 521 death certificates; approximately 15,000 certified copies; answered 250 genealogy requests; issued 1496 dog licenses and processed over 350 passport applications.
- ✓ Prepared 1,168 pages of City Council Minutes
- ✓ Completed the entry of 117,404 vital records into the computer system
- ✓ Researched material for future historian's publications
- ✓ Prepared in-house manual for use by City Clerk's office employees

2010-11 Goals and Objectives:

- Continually assess services offered in an effort to find more cost-saving measures.
- Stay current with the most up-to-date e-government services available.
- Maintain project of inputting early vital records into the computer system

Fiscal Year: 2010-11
Department: City Clerk's Office
Account Code: A1410
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	60,590	133,681	134,876	134,876
120 Clerical	68,217	-	-	-
130 Wages	-	-	-	-
140 Temporary	618	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	129,425	133,681	134,876	134,876
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	10,119	9,919	10,865	10,270
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,374	378	650	400
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	597	699	750	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	12,090	10,996	12,265	11,170
Fringe Benefits				
810 New York State Retirement	11,382	10,951	10,830	16,590
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	9,439	9,725	10,318	10,318
840 Workers' Compensation	-	-	-	-
850 Health Insurance	28,411	30,527	32,111	30,527
Total Fringe Benefits	49,232	51,203	53,259	57,435
Department Total	190,747	195,880	200,400	203,481

City Clerk

City of Watertown

A1410

Personnel Services

2010-11
Budget

110	Salaries		
	City Clerk	62,500	
	Deputy City Clerk(2)	72,376	<u>\$134,876</u>
	Total Personnel Services		\$134,876

Operating Expenses

430	Contracted Service		
	Copier Maintenance & Lease	4,500	
	Clerk Software Updates	1,575	
	City Website Code Updates	1,195	
	Code Supplements	3,000	\$10,270
450	Miscellaneous		
	Education/Staff Training	150	
	Membership Dues/Travel	250	\$400
460	Materials and Supplies		
	Office Supplies		<u>\$500</u>
	Total Operating Expenses		\$11,170

Fringe Benefits

810	New York State Retirement		\$16,590
830	Social Security Expense		\$10,318
850	Health Insurance		<u>\$30,527</u>
	Total Fringe Benefits		\$57,435

TOTAL BUDGET

\$203,481

Fiscal Year: 2010-11
Department: Law
Account Code: A1420
Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, staff and any board or officer of the City, as well as defending and prosecuting all actions and proceedings brought by or against the city or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws. Legal opinions are provided as required. The City employs specialized counsel as the need occurs.

2009-10 Accomplishments:

- ✓ Aggressively defended claims against the City's Self Insured defense fund.
- ✓ Participated in Collective Bargaining Negotiations with Police and Fire unions.
- ✓ Worked with City Manager, City Council and City Boards and Commissions including the Planning Board, Zoning Board of Appeals, and Civil Service Commission.

2010-11 Goals and Objectives:

- Continue to be responsive to legislative and administrative requests for legal opinions, advice and assistance.
- Monitor the ever changing legal mandates at both the Federal and State level and analyze their impact on the City of Watertown.

Fiscal Year: 2010-11
Department: Law
Account Code: A1420
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	192,533	181,726	188,000	187,000
450 Miscellaneous	3,877	4,655	4,600	4,800
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	196,410	186,381	192,600	191,800
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	196,410	186,381	192,600	191,800

City of Watertown

Law

A1420

		2010-11 Budget
Operating Expenses		
440	Fees, Non Employees	
	Slye and Burrows	180,000
	Bond Schoneck & King	1,000
	Lemery Greisler	4,000
	Arbitrators, Stenographers, etc.	2,000
		\$187,000
450	Miscellaneous	
	Updates; Law Books	<u>\$4,800</u>
	Total Operating Expenses	\$191,800
TOTAL BUDGET		\$191,800

Fiscal Year: 2010-11
Department: Civil Service
Account Code: A1430
Function: General Government Support



Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 334 competitive, 185 non-competitive, 90 labor, 11 exempt, and 4 unclassified positions. The department is staffed with a full-time Executive Secretary for a total of 624 employees.

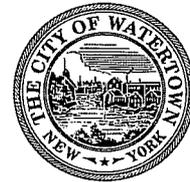
2009-10 Accomplishments

- ✓ In conjunction with the City Manager, rated and scored job titles to provide a consistent structure with which to base salaries.
- ✓ In conjunction with the City Manager, presented an update on the job classification/salary survey to employees.
- ✓ Reviewed job specifications submitted by Fox Lawson & Associates in detail, made changes and provided 82 new specifications to Department Heads for review.
- ✓ In conjunction with the City Manager, continued efforts to recruit candidates for the Fire Chief exam both open competitive and promotional.
- ✓ In 2009, 22 competitive and promotional exams resulting in the receipt of 321 applications for exam.

2010-11 Goals and Objectives:

- Complete job classification/salary survey project. Present revised job specifications to Commission for approval.
- Begin review of Rules of the Commission for modification.
- Continue to promote job opportunities for all agencies served by this office.

Fiscal Year: 2010-11
Department: Civil Service
Account Code: A1430
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	35,913	36,568	37,161	37,161
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	465	640	400	300
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	36,378	37,208	37,561	37,461
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	28,095	23,251	4,537	4,756
440 Fees Non Employees	445	130	500	400
450 Miscellaneous	2,697	1,002	1,150	1,070
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	349	255	100	175
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	31,586	24,638	6,287	6,401
Fringe Benefits				
810 New York State Retirement	3,268	3,201	2,984	4,608
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,441	2,389	2,873	2,866
840 Workers' Compensation	-	-	-	-
850 Health Insurance	11,731	12,675	13,347	12,675
Total Fringe Benefits	17,440	18,265	19,204	20,149
Department Total	85,404	80,111	63,052	64,011

Civil Service

City of Watertown

A1430

Personnel Services

2010-11
Budget

110	Salaries		
	Executive Secretary to Civil Service Commission		\$37,161
170	Out of Code - Exam Monitors		<u>\$300</u>
	Total Personnel Services		\$37,461

Operating Expenses

430	Contracted Services		
	Advertising (Public Hearings)	150	
	Software Maintenance Agrmnt	4,606	\$4,756
440	Fees, Non Employees		
	Monitors for exams		\$400
450	Miscellaneous		
	Mileage Reimbursement	300	
	Travel and Training	600	
	Job and Career Fairs	170	\$1,070
460	Materials and Supplies		
	Printed Forms, Letterhead		<u>\$175</u>
	Total Operating Expenses		\$6,401

Fringe Benefits

810	New York State Retirement		\$4,608
830	Social Security Expense		\$2,866
850	Health Insurance		<u>\$12,675</u>
	Total Fringe Benefits		\$20,149

TOTAL BUDGET

\$64,011

Fiscal Year: 2010-11
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department provides support to other City departments, including capital design (in-house or outside consultant), project management, property surveys, management of hydroelectric generation and development, and oversight of the Pollution Control Plant and Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of two Civil Engineers II positions, two Civil Engineers I positions, a Computer Aided Design Technician, one Engineering Technician, and a Secretary I. The goals of the department are to continue our practice of prompt response to inter-departmental needs, maximize in-house design effort, perform project management work on capital projects and serve the public as promptly and efficiently as possible.

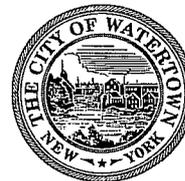
2009-10 Accomplishments

- ✓ Construction completed for Butterfield-Barben-Chestnut Sewer Upgrade, NSTS Lining, Mill Street Sewer Lining, Arsenal Street VPP, Washington Street Sidewalk, Algonquin Sewer, Emmett Street Storm, Arcade Street Water Upgrade and the Washington Street Traffic Signal.
- ✓ In-house design completed for Washington Street Sidewalk, Algonquin Sewer, Emmett Street Storm, Arcade Street Water Upgrade, Breen Ave Reconstruction, Phase I of Gaffney Drive Sewer Upgrade and Greensview/Ives Sanitary Upgrade, Marble Street and Bicentennial Parks.
- ✓ Completed 08-09 Sidewalk Special Assessment District
- ✓ Negotiated Sewer and Leachate Agreement renewals with DANC
- ✓ Completed dedications of Hudson Lane and Howell Drive

2010-11 Goals and Objectives

- Capital Project Design and construction oversight of and in coordination with City Staff, consultants, contractors, utilities, regulatory and funding agencies. Projects include: Gaffney Drive Sewer Upgrade Phases II & III, J.B. Wise Reconstruction, Washington Street VPP, Breen Avenue Reconstruction, Riggs Ave Reconstruction, Greensview/Ives Sanitary Upgrade, WOTS Lining, Dosing Station Dam Rehab Ph I, Barben Ave Design, Flower Ave Storm Design, projects in support of DPW, and proposed developments.
- Complete the current Sidewalk Replacement District, and prepare for follow on districts.
- Negotiate Sewer District Agreements w/ allocations for the Town of Watertown.
- Attain Approval of the CSO LTCP from NYSDEC
- Establish a temporary job title for Project Inspectors

Fiscal Year: 2010-11
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	289,119	411,716	359,929	365,180
120 Clerical	25,978	27,453	28,419	30,614
130 Wages	70,181	72,434	86,317	84,796
140 Temporary	2,140	5,635	20,000	-
150 Overtime	11,251	7,181	10,600	10,600
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	398,669	524,419	505,265	491,190
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	7,496	7,496	-	-
Total Equipment	7,496	7,496	-	-
Operating Expenses				
410 Utilities	1,949	897	1,600	700
420 Insurance	-	-	-	-
430 Contracted Services	18,048	23,446	31,000	30,460
440 Fees Non Employees	2,225	565	600	20,600
450 Miscellaneous	13,284	5,126	8,400	15,225
455 Dept. Vehicle Expense	1,297	996	1,810	1,500
460 Materials and Supplies	3,707	1,874	2,800	2,250
465 Equipment < \$5,000	17,500	5,529	1,750	1,350
Total Operating Expenses	58,010	38,433	47,960	72,085
Fringe Benefits				
810 New York State Retirement	29,238	32,741	38,967	60,416
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	29,376	38,643	38,652	37,576
840 Workers' Compensation	171	-	-	-
850 Health Insurance	66,016	89,148	82,363	70,689
Total Fringe Benefits	124,801	160,532	159,982	168,681
Department Total	588,976	730,880	713,207	731,956

Engineering Department

City of Watertown

A1440

Personnel Services

**2010-11
Budget**

110	Salaries		
	City Engineer	88,121	
	Civil Engineer I (3)	109,923	
	Civil Engineer II (2)	167,136	\$365,180
120	Clerical		
	Secretary I		\$30,614
130	Wages		
	Engineering Technician	30,614	
	CAD Technician	54,182	\$84,796
150	Overtime		<u>\$10,600</u>
	Total Personnel Services		\$491,190

Operating Expenses

410	Utilities		\$700
430	Contracted Services		
	Equipment Service/Repair	800	
	Software & Tech Support	12,860	
	Legal Advertisements	600	
	Pre-Design Engineering Insp.	15,000	
	Maintenance Agreements	1,200	\$30,460
440	Fees, Non Employee		
	Surveying Agreement	20,000	
	Filing Fees for Deeds/Easements	600	\$20,600
450	Miscellaneous		
	Travel	4,000	
	Training and Professional Dev.	8,525	
	Mileage Reimbursement	1,500	
	Professional Memberships	800	
	Texts/Reference Materials	400	\$15,225
455	Dept. Vehicle Expense		
	Insurance	600	
	Fuel & Oil	300	
	Maintenance/Repairs	600	\$1,500
460	Materials & Supplies		
	CAD/Drafting Supplies	750	
	Field Supplies	750	
	Office Supplies	750	\$2,250

465	Other Equipment < \$5,000		
	Field Equipment	450	
	Total Station - misc. equipment	450	
	Computer needs, misc.	450	<u>\$1,350</u>
	Total Operating Expenses		\$72,085

Fringe Benefits

810	New York State Retirement		\$60,416
830	Social Security Expense		\$37,576
850	Health Insurance		<u>\$70,689</u>
	Total Fringe Benefits		\$168,681

TOTAL BUDGET **\$731,956**

Fiscal Year: 2010-11
Department: Public Works Department
Account Code: General Fund
Function: Public Works Summary



	ACTUAL	ACTUAL	BUDGET	BUDGET
Public Works Admin.	623,528	636,449	643,689	647,517
Central Garage	660,535	616,516	656,877	678,342
Buildings/Grounds Maint.	563,807	570,397	549,172	544,815
Maintenance of Roads	627,202	591,869	708,040	754,265
Snow Removal	1,096,301	1,256,390	1,196,453	1,192,309
Storm Sewer	375,701	335,578	344,027	335,681
Refuse & Garbage	<u>799,511</u>	<u>821,849</u>	<u>871,621</u>	<u>943,557</u>
Public Works Total	4,746,585	4,829,048	4,969,879	5,096,486

Fiscal Year: 2010-11
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Description: There are a total of eight full time employees within this account, consisting of the following: the Superintendent, Assistant Superintendent, two Maintenance Supervisors, Sr. Engineering Technician, Office Manager, and two Account Clerks. These employees are responsible for the administrative and operational supervision and coordination of a multi-tasked, full service traditional Department of Public Works as well as the CitiBus Public Transit System, Electric, Central Garage and Parks & Recreation departments, having a cumulative 2009-2010 operating budget in excess of \$8,200,000. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility.

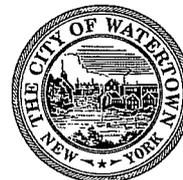
2009-10 Accomplishments

- ✓ Worked with City Police Department to develop Parade Route and Public Square Events Traffic Control Plan to better notify and protect event participants and spectators.
- ✓ Initiated Facility Asset Management through data collection and cataloging into location specific file structure on Public Works common shared drive.
- ✓ Trained in and implemented the CarteGraph Sewer and Pavement Management modules.
- ✓ Completed ARRA paving on Arsenal Street.
- ✓ Completed Washington Street/Algonquin Avenue sewer main installation in support of Summit Woods Housing development.
- ✓ Completed Emmett Street storm sewer installation.

2010-11 Goals and Objectives

- Continue to expand CarteGraph management database system through the implementation of the Signage and Traffic Signal Modules.
- Contractor focused management for the multi-tasked phases of the Black River Parks Project work to be done by force account forces at both the Bicentennial and the Marble Street Parks.
- Develop standardized e-system file management protocol in order to manage and access data as we continue to expand our "Paperless Office" environment.
- Continue to evaluate and critique services offered across all subdivisions to ensure that we meet the needs and expectations of the community.
- Complete ARRA paving on Washington Street.

Fiscal Year: 2010-11
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	205,791	202,569	211,515	211,516
120 Clerical	97,357	103,911	106,662	109,306
130 Wages	36,053	39,286	42,643	43,910
140 Temporary	2,899	1,346	-	-
150 Overtime	434	447	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	342,534	347,559	360,820	367,532
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	49,764	54,680	52,535	51,125
420 Insurance	2,726	3,231	3,016	3,502
430 Contracted Services	46,559	50,125	41,380	35,105
440 Fees Non Employees	3,252	2,656	3,050	3,050
450 Miscellaneous	9,713	1,272	4,562	4,075
455 Dept. Vehicle Expense	7,119	6,378	7,632	9,021
460 Materials and Supplies	21,468	22,836	27,550	22,450
465 Equipment < \$5,000	2,107	1,071	1,250	450
Total Operating Expenses	142,708	142,249	140,975	128,778
Fringe Benefits				
810 New York State Retirement	30,280	28,701	28,974	44,862
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	25,462	25,852	27,603	28,116
840 Workers' Compensation	8,906	12,380	6,000	6,000
850 Health Insurance	73,638	79,708	79,317	72,229
Total Fringe Benefits	138,286	146,641	141,894	151,207
Department Total	623,528	636,449	643,689	647,517

Public Works Administration
City of Watertown

A1490

Personnel Services

**2010-11
Budget**

110	Salaries		
	Superintendent of Public Works	79,568	
	Asst. Super.Public Works (20%)	13,598	
	Street/Sewer Maintenance Super.	59,175	
	Parks/Rec Maintenance Super.	59,175	\$211,516
120	Clerical		
	Office Manager	43,910	
	Account Clerk/Typist (2)	65,396	\$109,306
130	Wages		
	Senior Engineer Technician		\$43,910
175	Health Insurance Buyout		<u>\$2,800</u>
	Total Personnel Services		\$367,532

Operating Expenses

410	Utilities		
	Water/Sewer/City Billed Electric	4,500	
	Natural Gas	41,000	
	Westelcom Telephone	3,725	
	Cellular Phone Service	1,900	\$51,125
420	Insurance		\$3,502
430	Contracted Services		
	Janitorial Services	7,100	
	Rug/Mat Rentals	500	
	GIS/GPS Software Service/Maintenance	2,350	
	Cartegraph Subscription Renewal	5,675	
	Weather Forecast Service	805	
	Elevator Maintenance/Repair	3,500	
	Roof Repair (521e Newell St)	2,500	
	Building, Heating, Phone, etc.	4,000	
	Sprinkler System Maintenance	3,000	
	Generator Maintenance	875	
	Various Overhead Door Repairs	1,100	
	Various Fence and Gate Repairs	900	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	1,000	\$35,105

440	Fees, Non-Employees		
	NYS Pollutant Discharge Fee	50	
	CDL Mandated Random Testing	3,000	\$3,050
450	Miscellaneous		
	Subscriptions & Memberships	775	
	Seminars	800	
	Training Admin. Employees	800	
	PESH Training	1,000	
	Reference Manuals	300	
	Safety Shoes/Related Equipment	400	\$4,075
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (1-31,1-34)	1,200	
	Bodywork (1-36)	1,600	
	Vehicle Maintenance	2,000	
	Routine Preventive Maintenance	150	
	Vehicle Fuel & Lubricants	2,200	
	Insurance	1,871	\$9,021
460	Materials and Supplies		
	Public Works Administration:		
	Building/Grounds Maintenance		
	& Repair Materials	5,000	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Carpenter Tools/Supplies	500	
	Small Tools & Materials	1,000	
	Safety Clothing & Equipment	850	
	Central Storeroom Materials:		
	Barricade Parts/Batteries	3,000	
	Lumber & Materials	2,200	
	Small Hand Tools/Equip.	1,900	
	Safety Vests,Gloves etc.(Stock)	4,000	
	Miscellaneous Supplies	1,500	\$22,450
465	Equipment <\$5,000		
	FCC Mandated Portable Radio Upgrade		<u>\$450</u>
	Total Operating Expenses		\$128,778

Fringe Benefits

810	New York State Retirement	\$44,862
830	Social Security Expense	\$28,116
840	Workers' Compensation	\$6,000
850	Health Insurance	<u>\$72,229</u>
	Total Fringe Benefits	\$151,207

TOTAL BUDGET **\$647,517**

Fiscal Year: 2010-11
Department: Central Garage
Account Code: A1640
Function: General Government Support



Description: This Division is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently eight employees in this department consisting of the Assistant Superintendent of Public Works, six (6) Motor Equipment Mechanics and a Senior Account Clerk/Typist.

2009-10 Accomplishments

- ✓ Completed specifications for the refurbishment of the vehicle wash bay ventilation system and bid same.
- ✓ Developed detail specifications and purchase of all fleet vehicles as detailed in the 2009-2010 Capital budget.
- ✓ Updated the repair manuals for the vehicle maintenance library.
- ✓ By using a comprehensive oil sampling program we have been able to extend the service intervals on select vehicles and still have positive analytical reports.
- ✓ Reviewed product comparison ordering procedures, thereby enabling significant savings in the purchase of many standard expendables.

2010-11 Goals and Objectives

- Develop an operational maintenance plan with regards to cleaning and water usage in the winter to alleviate the use of the salt contaminated recycled water in the wash process.
- Continue to update the vehicle maintenance library.
- Phase in the vehicle comprehensive oil sampling program to departments outside of Public Works.
- Develop specifications for new recycle vehicles and next generation dump trucks.
- Evaluate single axle dump truck utilization to determine fleet optimization.
- Commence initial trial implementation of Cartegraph Fleet module.

Fiscal Year: 2010-11
Department: Central Garage
Account Code: A1640
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	32,479	33,580	33,994	33,994
120 Clerical	34,977	35,869	36,617	36,617
130 Wages	226,242	238,832	249,013	252,983
140 Temporary	1,620	-	-	-
150 Overtime	9,364	4,871	3,000	4,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	7,100
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	304,682	313,152	322,624	335,194
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	26,140	31,270	29,525	26,705
420 Insurance	2,046	1,050	1,381	1,105
430 Contracted Services	34,898	33,697	44,280	43,539
440 Fees Non Employees	300	-	250	250
450 Miscellaneous	4,019	1,306	2,450	2,050
455 Dept. Vehicle Expense	9,550	7,950	6,836	7,068
460 Materials and Supplies	158,639	120,743	134,200	148,900
465 Equipment < \$5,000	10,543	2,910	3,270	3,750
Total Operating Expenses	246,135	198,926	222,192	233,367
Fringe Benefits				
810 New York State Retirement	26,814	25,701	25,907	40,356
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	23,037	24,006	24,681	25,642
840 Workers' Compensation	599	68	500	-
850 Health Insurance	59,268	54,663	60,973	43,783
Total Fringe Benefits	109,718	104,438	112,061	109,781
Department Total	660,535	616,516	656,877	678,342

Central Garage

City of Watertown

A1640

			2010-11 Budget
Personnel Services			
110	Salaries		
	Assistant Superintendent (50%)		\$33,994
120	Clerical		
	Senior Account Clerk/Typist		\$36,617
130	Wages		
	Motor Equip. Mechanic (6)		\$252,983
150	Overtime		\$4,500
175	Health Insurance Buyout		<u>\$7,100</u>
	Total Personnel Services		\$335,194

Operating Expenses

410	Utilities		
	Gas	22,000	
	Fire Service Water	235	
	Water and Sewer	3,460	
	Telephone	360	
	NYSI Phone Line & Calls	100	
	Cell Phone	550	\$26,705
420	Insurance		\$1,105
430	Contracted Services		
	Janitorial Services	11,450	
	Sanor Service	370	
	Uniforms / Rug Rental	3,200	
	Part Machine Servicing	1,720	
	Annual Sprinkler Inspection	300	
	Oil, Filters & Antifreeze Disposal	1,400	
	Overhead Door Repair	600	
	Safety Reversing Edges OH Doors (5)	1,750	
	Brake Lathe Maintenance	350	
	Peak Roof Over Entry Door	2,500	
	Heating/Plumbing Maint./Repairs	2,000	
	HVAC Service Agreement	2,200	
	Fire Alarm Monitoring	360	
	Light & Heavy Equipment		
	Diagnostic System Upgrades	1,620	

	Fuel Master Maintenance	2,200	
	Car Wash Maintenance	2,500	
	Vehicle Lift Annual Maint & Inspct	1,750	
	Vehicle Lift Repair	1,400	
	Fork Lift Maintenance	500	
	Pressure Washer Maintenance	500	
	OTC Truck Scanner Software Update	1,000	
	Fuel Master Software Update	880	
	Fleet Maintenance Software (RTA)	750	
	Fleet Support Service (Cartegraph)	425	
	Copier / FAX Maint. Contract	414	
	Crane Inspection & Certification	600	
	Cylinder Rental	800	\$43,539
440	Fees, Non-Employee		
	Employee Testing		\$250
450	Miscellaneous		
	Safety Shoes (7)	1,100	
	Training/PESH	700	
	Repair Manuals	100	
	Licensing/Subscriptions	150	\$2,050
455	Dept. Vehicle Expense		
	Equipment Maint/Repair	2,000	
	Body Work 1-75	1,750	
	Preventive Maintenance	140	
	Gasoline (2 Vehicles)	1,870	
	Insurance (2 Vehicles)	1,308	\$7,068
460	Materials and Supplies		
	* Gas & Diesel Fuel	85,000	
	* Lubricants	2,700	
	Bulk Hydraulic Hose	2,700	
	Shop Tool Replacements	5,000	
	Welding Gas	500	
	Mechanics Supplies	7,500	
	Shop Towels/Hand Soap	4,000	
	Fuel Farm Maintenance	2,500	
	* Misc. Parts for Maint./ Repair	14,000	
	Unanticipated Repairs	25,000	\$148,900
465	Equipment < \$5,000		
	Welder	2,250	
	Shelving-Oil Storage & Parts	1,500	<u>\$3,750</u>
	Total Operating Expenses		<u>\$233,367</u>

Fringe Benefits

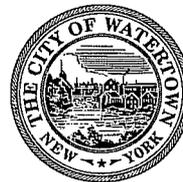
810	New York State Retirement	\$40,356
830	Social Security Expense	\$25,642
850	Health Insurance	<u>\$43,783</u>
	Total Fringe Benefits	\$109,781

TOTAL BUDGET

\$678,342

*Expenditure estimates for funds needed to pay current expenses before charge back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

Fiscal Year: 2010-11
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Description: This is a six-month account, having a total of 11 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. This unit is responsible for turf management ranging from semi-professional to youth playing fields, downtown parks and playgrounds to abandoned parcels acquired from tax sale deeds, to the City's 78 acre landfill. This group is also responsible for the trimming, removal and replacement of all City owned trees. In terms of building maintenance, this group is responsible for the outdoor swimming pools, restrooms, athletic facilities including fences, playground apparatus as well as numerous other tasks assigned, ranging from fountain maintenance to placing holiday decorations to erecting review stands for parades. In 2009, this division responded to 183 Code Enforcement orders ranging from mowing yards, to shoveling sidewalks, to private tree removal, to boarding up windows and doors, removing infested/contaminated/unsanitary personal affects, refuse and debris from private homes.

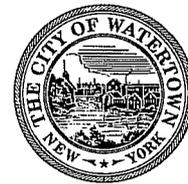
2009-10 Accomplishments:

- ✓ Completed the land grubbing and clearing for the Sewell Island Environmental Restoration Project.
- ✓ Facilitated the planting of 155 new trees and pruned an additional 750 trees maintained under our Urban Forestry Plan.
- ✓ Established a summer maintenance program for the Downtown Streetscape areas including aerification and irrigation.
- ✓ Cleared and grubbed a 20' wide access from Pine Street Southwest approximately 450' long for sewer right-of-way work.
- ✓ Improved efficiency in downtown snow removal operations by utilizing new equipment (high flow Bobcat and Toolcat).
- ✓ Completed training which now allows us to re-certify in house for annual line clearance arborist certification.

2010-11 Goals and Objectives:

- Assist with construction efforts of the Black River Parks development projects at Bi-Centennial and Marble Street Parks.
- Coordinate efforts with the Electric and IT Departments for improvements to display of holiday decorations.
- Improve on data collection to be entered into Cartegraph through better staff interaction.
- Continue to support Watertown's urban forestry plan.

Fiscal Year: 2010-11
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	171,137	211,854	200,015	205,290
140 Temporary	81,156	79,267	92,400	92,400
150 Overtime	5,156	6,859	6,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	4,437	392	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	261,886	298,372	298,415	305,690
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	12,300	-
Total Equipment	-	-	12,300	-
Operating Expenses				
410 Utilities	2,669	2,714	3,100	2,937
420 Insurance	1,726	1,799	1,800	2,050
430 Contracted Services	2,745	972	3,000	4,208
440 Fees Non Employees	3,043	1,518	2,600	1,800
450 Miscellaneous	4,648	5,476	6,300	3,600
455 Dept. Vehicle Expense	76,557	74,177	57,900	64,044
460 Materials and Supplies	33,831	36,322	26,250	20,000
465 Equipment < \$5,000	12,583	11,459	8,500	2,425
Total Operating Expenses	137,802	134,437	109,450	101,064
Fringe Benefits				
810 New York State Retirement	22,254	19,562	16,543	26,235
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	19,620	22,381	22,829	23,385
840 Workers' Compensation	59,964	23,510	28,000	28,500
850 Health Insurance	62,281	72,135	61,635	59,941
Total Fringe Benefits	164,119	137,588	129,007	138,061
Department Total	563,807	570,397	549,172	544,815

Building and Grounds Maintenance

City of Watertown

A5010

Personnel Services

**2010-11
Budget**

130	Wages		
	Crew Chief (1) *	23,639	
	Motor Equipment Operator (1) *	23,453	
	Municipal Worker I (4) *	71,555	
	Tree Trimmer (1) *	23,453	
	Park/Rec.Maintenance Worker (4)**	63,190	\$205,290
140	Temporary		\$92,400
150	Overtime		<u>\$8,000</u>
	Total Personnel Services		\$305,690

Operating Expenses

410	Utilities		
	Nextel For GPS	112	
	Water/Sewer	1,000	
	Monument , Flag & Sign Lighting	1,225	
	Cell Phone	600	\$2,937
420	Insurance		\$2,050
430	Contracted Services		
	GPS Tracking	208	
	Veteran's Walkway Fence Repair	1,000	
	Repairs/Maintenance on Equipment	1,500	
	Misc. B&G Maintenance	1,000	
	Misc.Equipment Rental	500	\$4,208
440	Fees - Non Employee		
	Employee Testing		\$1,800
450	Miscellaneous		
	Safety Shoes and Related Equipt.	1,800	
	Pest Control Certification	500	
	Tree Trimmer Certification In-House	300	
	Safety Training/Seminars /PESH	1,000	\$3,600
455	Dept. Vehicle Expense		
	Insurance	9,844	
	FCC Mndtd Radio Upgrade (1-68,1-88,1-95)	1,800	
	Body Work (1-32)	1,800	
	Vehicle Maintenance & Repairs	23,500	
	Routine Preventive Maintenance	2,500	
	Bucket Truck Certification	1,200	
	Gas and Diesel Fuel	23,400	\$64,044

460	Materials and Supplies		
	Top Soil, Crusher Run etc.	5,000	
	Ropes and Related Equipment	750	
	Annual Tree Replacement Program	5,000	
	Replacement Parts/Supplies for		
	Mowers, Trimmers, Chainsaws etc.	3,500	
	Park Bench Backs & Seats	250	
	Flowers and Bulbs	500	
	Small Hand Tools	1,000	
	Dogi-Pot Pet Station Supplies	1,000	
	Christmas Decorations	1,000	
	Miscellaneous Supplies	2,000	\$20,000
465	Equipment < \$5,000		
	Weedwackers (4)	800	
	Welder (1/2) **	475	
	Pole Saw	475	
	Chain Saw	375	
	Tool Box	300	<u>\$2,425</u>
	Total Operating Expenses		\$101,064

Fringe Benefits

810	New York State Retirement		\$26,235
830	Social Security Expense		\$23,385
840	Workers' Compensation		\$28,500
850	Health Insurance		<u>\$59,941</u>
	Total Fringe Benefits		\$138,061

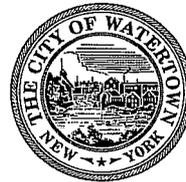
TOTAL BUDGET

\$544,815

* A5142 33%

** A7110 50%

Fiscal Year: 2010-11
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Description: This is a six-month account, having a total of 13 full time employees responsible for in-house maintenance, overlay and rebuilding of 100 miles of accepted City streets, all associated concrete curbing and sidewalk/crosswalk construction as well as the demolition of unsafe structures on properties acquired by the City. Funding for street maintenance and repair is primarily provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT. Capital Project CHIPS funding for this fiscal year is expected to be approximately \$485,000. This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and City owned facilities. Following initial cleanup, scheduled sweeping continues throughout the season with average street being swept up to seven times, while the downtown business district is serviced weekly. An average of 1,800 miles of travel ways are swept annually.

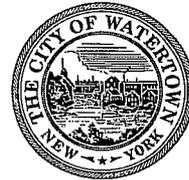
2009-10 Accomplishments:

- ✓ Completed milling, base repair and preparation work for a contractor to place top course on Arsenal Street from Massey to Arcade Street as part of the Federal Stimulus program.
- ✓ Completed the replacement of 2,200 sq ft. of sidewalk on the City lot at Coffeen and Court Street intersection.
- ✓ Replaced entrance, base repair, bollard installation and overlay of a 33,500 Sq. Ft. parking lot at the City Hall Municipal Building.
- ✓ Paved 12,130 feet of roadways and placed 2,375 linear feet of pin-on curbing.

2010-11 Goals and Objectives:

- Complete milling, base repair and preparation work prior to the contractor placing the top course for the Federal Stimulus Program paving of Washington Street from Flower Avenue to the City Limit.
- Assist with construction efforts of the Black River Parks development projects at Bi-Centennial and Marble Street Parks.
- Continue Street Paving and Pin-On Curb Construction Programs as detailed in our Capital Budget Schedule.
- Repair/replace expansion joint and seal on Court Street Bridge.
- Install 830 sq.ft. of concrete sidewalk for the County Buildings and Grounds Office at 175 Arsenal Street as part of the Shared Service agreement.

Fiscal Year: 2010-11
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	234,160	217,954	301,114	291,866
140 Temporary	7,815	15,123	13,200	13,000
150 Overtime	7,200	5,292	16,000	14,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	13,650	2,684	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	262,825	241,053	330,314	318,866
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	38,000
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	38,000
Operating Expenses				
410 Utilities	625	293	263	325
420 Insurance	3,555	3,655	4,020	4,957
430 Contracted Services	4,295	1,333	11,250	11,354
440 Fees Non Employees	961	285	700	800
450 Miscellaneous	3,647	1,651	3,800	3,500
455 Dept. Vehicle Expense	138,170	111,434	110,184	126,124
460 Materials and Supplies	55,846	82,569	68,700	61,700
465 Equipment < \$5,000	9,224	2,355	2,850	1,750
Total Operating Expenses	216,323	203,575	201,767	210,510
Fringe Benefits				
810 New York State Retirement	26,770	23,965	25,464	37,622
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	19,600	17,928	25,269	24,393
840 Workers' Compensation	49,929	33,148	40,000	40,000
850 Health Insurance	51,755	72,200	85,226	84,874
Total Fringe Benefits	148,054	147,241	175,959	186,889
Department Total	627,202	591,869	708,040	754,265

Maintenance of Roads

City of Watertown

A5110

Personnel Services

2010-11
Budget

130	Wages		
	Crew Chief (3) *	81,509	
	Heavy Equipment Oper (2)*	51,914	
	Motor Equipment Oper (6)*	124,974	
	Municipal Worker I (2)*	33,469	\$291,866
140	Temporary		\$13,000
150	Overtime		<u>\$14,000</u>
	Total Personnel Services		\$318,866

Equipment

230	Motor Vehicles		
	Pickup Truck, one ton, dual wheel		<u>\$38,000</u>
	Total Equipment		\$38,000

Operating Expenses

410	Utilities		
	Nextel For GPS	56	
	Walkway Lights	269	\$325
420	Insurance		\$4,957
430	Contracted Services		
	GPS Tracking	104	
	Bridge Inspection/Repair Materials	5,000	
	Misc. Equipment Repairs	3,750	
	Outside Equipment Rentals	2,500	\$11,354
440	Fees, Non-Employee		
	Employee Testing		\$800
450	Miscellaneous		
	Safety Shoes, & Related Materials	2,200	
	Safety Apparel	500	
	Training/PESH	800	\$3,500
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (1-40,1-48)	1,200	
	Maintenance & Repairs	43,500	
	Routine Preventive Maintenance	4,200	
	Gas & Diesel Fuel	50,200	

	Backhoe Tires (2) front	500	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Insurance	15,024	\$126,124
460	Materials and Supplies		
	Small Tools	3,500	
	Blacktop & Related Materials (road patching only)	30,000	
	Top Soil,Crusher Run, etc.	10,000	
	Ready-mix Concrete	9,000	
	Milling Machine Bits	700	
	ADA Truncated Sidewalk Domes	2,000	
	Concrete Sealant	2,000	
	Roadsaver Sealant (Crack Sealer)	2,500	
	Miscellaneous Supplies	2,000	\$61,700
465	Equipment < \$5,000		
	FCC Mandated Portable Radio Upgrade	900	
	14" Demo Saw	850	<u>\$1,750</u>
	Total Operating Expenses		\$210,510

Fringe Benefits

810	New York State Retirement	\$37,622
830	Social Security Expense	\$24,393
840	Workers' Compensation	\$40,000
850	Health Insurance	<u>\$84,874</u>
	Total Fringe Benefits	\$186,889

TOTAL BUDGET **\$754,265**

* A5142 33%

A5110 – Maintenance of Roads



Fiscal Year 2010-11
Equipment Requests

Pickup Truck

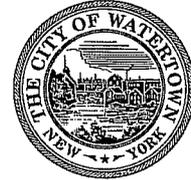
\$38,000

This is a request to purchase a replacement for vehicle 1-82. This vehicle is a 1997 Ford F350 one ton, two wheel drive pickup with a service utility body used primarily by the road maintenance division. During the summer construction season it pulls a trailer with a pavement roller used by the street patching crew on a daily bases. This vehicle has extensive rust and corrosion deterioration to the under structure of the utility body and the truck cab.

The proposed replacement vehicle, which will be purchased from the NYSOGS contract, will be a one ton, dual wheel pickup with an eleven foot utility service body. The present truck will be disposed of at the City's annual surplus vehicle auction or assigned to Parks and Recreation as a summer field use vehicle.



Fiscal Year: 2010-11
Department: Snow Removal
Account Code: A5142
Function: Transportation



Description: The twenty five (25) employees in this account are responsible for the seasonal sanding, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 75 sand barrels located throughout the City. Equipment assigned includes 3 sanders, 3 sander/plow combination units, 7 full sized plows, 2 rotary blowers, 5 utility plows, 2 bobcats and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 100 inches of snow. During the winter of 2008-2009 approximately 181 inches of snow fell, as compared to approximately 110 inches received during the 2007-2008 season.

2009-10 Accomplishments:

- ✓ Initiated a Snow Dump Usage Permit fee for all users.
- ✓ Completed Snow Dump lighting and dump site upgrades to address previously identified operator safety concerns.
- ✓ Commissioned new urban plow 1-022 and new utility vehicle 1-088.
- ✓ Successfully addressed salt utilization management, thereby balancing unprecedented salt prices with the extraordinary snowfall received.

2010-11 Goals and Objectives:

- Continue to investigate preliminary design and potential location for future Salt Storage Structure.
- Pave Snow Dump Access Roadway.
- Continue to implement GIS/GPS technology into our snow fleet operations to better manage cost and service delivery.
- Investigate and proceed with the plow shed ventilation project.

Fiscal Year: 2010-11
Department: Snow Removal
Account Code: A5142
Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	303,006	344,697	431,158	416,408
140 Temporary	4,628	2,242	-	-
150 Overtime	116,518	176,398	80,000	80,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	76,983	14,800	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	501,135	538,137	511,158	496,408
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	5,702	25,200	-
Total Equipment	-	5,702	25,200	-
Operating Expenses				
410 Utilities	2,044	2,282	2,220	5,627
420 Insurance	3,582	3,559	3,582	4,133
430 Contracted Services	17,423	61,960	39,060	52,851
440 Fees Non Employees	-	1,338	2,000	1,700
450 Miscellaneous	3,731	3,962	-	-
455 Dept. Vehicle Expense	146,475	134,073	149,614	154,674
460 Materials and Supplies	231,987	293,754	248,250	245,500
465 Equipment < \$5,000	7,968	2,323	4,000	1,700
Total Operating Expenses	413,210	503,251	448,726	466,185
Fringe Benefits				
810 New York State Retirement	41,383	42,733	41,046	61,058
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	37,487	40,084	39,104	37,975
840 Workers' Compensation	388	5,319	500	1,000
850 Health Insurance	102,698	121,164	130,719	129,683
Total Fringe Benefits	181,956	209,300	211,369	229,716
Department Total	1,096,301	1,256,390	1,196,453	1,192,309

Snow Removal

City of Watertown

A5142

Personnel Services

**2010-11
Budget**

130	Wages *		
	Crew Chief (7)	91,728	
	Heavy Equip Oper (3)	38,409	
	Motor Equip Oper (14)	151,525	
	Sign Maintenance Worker (2)	23,564	
	Tree Trimmer (1)	11,551	
	Park&Rec.Maint.Worker (2)	19,492	
	Municipal Worker I (9)	80,139	\$416,408
150	Overtime		<u>\$80,000</u>
	Total Personnel Services		<u>\$496,408</u>

Operating Expenses

410	Utilities		
	Nextel for GPS	252	
	Water/Fire Service	250	
	Gas/ Electric	3,600	
	Telephone	725	
	Cellular phone service	800	5,627
420	Insurance		4,133
430	Contracted Services		
	GPS Tracking	468	
	Annual Fire Alarm Monitoring	360	
	Heat System Annual Maint Inspection	250	
	Heat System Repair	250	
	Plow Shed Ventilation System	16,273	
	Private Haulers for Snow Removal	20,000	
	Small Engine Repair	250	
	Snow Dump Facility Maint./ Repair	15,000	\$52,851
440	Fees Non- Employee		
	Post Accident Employee Testing		\$1,700
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (1-14,1-15,1-52)	1800	
	Plow Tires & Wheels	2,525	
	Service & Repair Pickup Truck Plows	6,500	
	Repair Wings (2)	2,000	
	Sander Chains (2)	1,700	
	New Fenders (1-53) Jeep	2,600	

	Wing Trip Blocks (2)	2,000	
	Wing Slides (2) 1-F, 1-R	1,100	
	Rotary Blower Maintenance	5,000	
	Equipment Maint. & Repair	60,000	
	Gas and Diesel Fuel	47,700	
	Preventive Maintenance	4,000	
	Insurance	17,749	\$154,674
460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	225,000	
	Patching Materials	5,000	
	Top Soil for Margin Repairs	2,500	
	Cutting Edges & Bolts	9,000	
	Carbide Cutting Edge 11ft (2)	1,800	
	Wing Braces	2,000	
	Miscellaneous Hand Tools/Supplies	200	\$245,500
465	Equipment <\$5,000		
	Compuspred Controller		\$1,700
	Total Operating Expenses		\$466,185

Fringe Benefits

810	New York State Retirement		\$61,058
830	Social Security Expense		\$37,975
840	Workers' Compensation		\$1,000
850	Health Insurance		\$129,683
	Total Fringe Benefits		\$229,716

TOTAL BUDGET

\$1,192,309

* 67% A5010, A5110, A5186, A7110, A8140, A8160, F8340, G8120

Fiscal Year: 2010-11
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Description: This division of Public Works is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 3300 catch basins and 3200 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

2009-10 Accomplishments:

- ✓ Installed a new 12" storm water sewer on Emmett Street from Palmer Street to Bellew Avenue.
- ✓ Completed improvements to the storm water drainage channel on South Massey Street at the CSX Rail Crossing.
- ✓ Assisted NYS DOT with improvements to the CSX rail crossing on Bradley Street by providing video inspections of the existing storm sewer infrastructure.
- ✓ Cleaned and inspected the storm sewer system from Schley Drive to Marra Drive.
- ✓ Made improvements to the storm sewer inlets on Green Street to prevent washouts of the City owned right of way and eliminate freezing water issues during periods of winter run-off.

2010-11 Goals and Objectives:

- Make improvements to the open channel water drainage system on Washington Street adjacent to Hudson Lane.
- Implement the recommended changes for improving the storm water collection within the right of way on Schley Drive, thus alleviating property owners concerns.
- Perform channel clearing maintenance on the outer Mill Street / Leray Street storm water drainage area.

Fiscal Year: 2010-11
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	28,919	29,115	29,587	29,588
120 Clerical	-	-	-	-
130 Wages	146,571	107,366	141,496	134,741
140 Temporary	5,101	3,933	2,500	6,600
150 Overtime	4,006	5,764	6,000	4,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	269	18,142	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	184,866	164,320	179,583	175,429
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	10,054	-	-	-
Total Equipment	10,054	-	-	-
Operating Expenses				
410 Utilities	391	626	600	712
420 Insurance	1,112	1,074	1,074	1,230
430 Contracted Services	9,665	13,056	15,000	6,948
440 Fees Non Employees	570	454	800	800
450 Miscellaneous	2,035	1,703	2,800	2,800
455 Dept. Vehicle Expense	31,565	28,560	29,001	28,796
460 Materials and Supplies	40,045	34,435	34,400	30,650
465 Equipment < \$5,000	550	3,224	400	450
Total Operating Expenses	85,933	83,132	84,075	72,386
Fringe Benefits				
810 New York State Retirement	14,397	15,471	14,220	20,839
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	13,765	12,177	13,738	13,420
840 Workers' Compensation	6,363	15,824	4,000	4,200
850 Health Insurance	60,323	44,654	48,411	49,407
Total Fringe Benefits	94,848	88,126	80,369	87,866
Department Total	375,701	335,578	344,027	335,681

Public Works - Storm Sewer

City of Watertown

A8140

Personnel Services

**2010-11
Budget**

110	Salaries		
	Street/Sewer Maintenance Supervisor *		\$29,588
130	Wages		
	Crew Chief (1) **	27,795	
	Heavy Equipment Operator (1) **	26,069	
	Motor Equipment Operator (2) **	43,705	
	Municipal Worker I (2) **	37,172	\$134,741
140	Temporary		\$6,600
150	Overtime		\$4,500
	Total Personnel Services		\$175,429

Operating Expenses

410	Utilities		
	Wireless Networking (1/2)*	300	
	Cellular Phone (1/2)*	300	
	Nextel For GPS	112	\$712
420	Insurance		\$1,230
430	Contracted Services		
	GPS Tracking	208	
	Cartegraph Subscription Renewal (1/2)*	340	
	Recertify Safety Equipment (1/2)*	500	
	Camera Software Maintenance (1/2)*	900	
	Pavement Saw Service	1,000	
	Small Equipment Repairs	4,000	\$6,948
440	Fees, Non-Employee		
	Employee Testing	600	
	Employee Vaccinations	200	\$800
450	Miscellaneous		
	Safety Apparel	400	
	Public Safety Emp Training /PESH	1,500	
	Safety Shoes	900	\$2,800
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrades (1-28,1-41)	1,200	
	Maintenance & Repairs	12,000	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	10,300	
	Insurance	4,096	\$28,796

460	Materials and Supplies		
	Manholes & Catch Basins	7,000	
	Pipes & Fittings	6,000	
	Castings & Grates	8,000	
	Crusher Run & Stone Products	4,000	
	Sewer Vac Hose, 500LF (1/2)*	950	
	Work Zone Safety Devices	1,200	
	Sewer Camera Supplies (1/2)*	1,500	
	Small Hand Tools, Related Supplies	2,000	\$30,650
465	Other Equipment <\$5000		
	FCC Mandated Portable Radio Upgrade		<u>\$450</u>
	Total Operating Expenses		\$72,386

Fringe Benefits

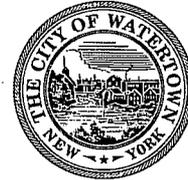
810	New York State Retirement		\$20,839
830	Social Security Expense		\$13,420
840	Workers' Compensation		\$4,200
850	Health Insurance		<u>\$49,407</u>
	Total Fringe Benefits		\$87,866

TOTAL BUDGET **\$335,681**

* (1/2) G8120

** 33% A5142

Fiscal Year: 2010-11
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Description: There are a total of 9 employees in this department who are responsible for the scheduled weekly curbside collection of refuse and garbage from the City's 8,000 residential units as well as bi-weekly collection of recyclables and yard waste. Also included in this account are the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2009, City crews collected approximately 3,194 tons of refuse and an additional 508 tons of recyclable materials. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves and grass clippings are collected annually. The semi-annual, spring/fall, Residential Bulk Item Drop Off Programs, held in response to the community's request for an economical alternative for bulk item disposal, captured 54 tons of rubbish as well as 12 tons of scrap metal and white goods.

2009-10 Accomplishments:

- ✓ Our cart service continues to be popular for many of the new residents with overall active bin placement numbers of 822 in spite of losing our 94 bin contract with Starwood Apartments to Waste Management.
- ✓ Provide "filler" advertising placards to CitiBus identifying our waste collection programs and listing contact information.
- ✓ Applied for grant to develop updated GPS/GIS waste collection routes aimed at streamlining our operational costs and reduce wasted effort.

2010-11 Goals and Objectives:

- Partner with DANC and Jefferson County to address changes in waste reduction through higher recycle participation and reuse programs.
- Continue to market both the cart and blue sticker programs to increase resident participation.
- If successful in our grant application, redesign routes to optimize current and future collection schedules and programs.
- Evaluate pricing schedule to ensure that the refuse and recycle collection components of the program are meeting our current funding goals and needs.

Fiscal Year: 2010-11
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	19,488	20,148	20,396	20,396
120 Clerical	-	-	-	-
130 Wages	227,790	217,130	281,897	288,649
140 Temporary	6,642	13,649	14,000	14,000
150 Overtime	15,302	26,304	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	1,320	3,704	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	270,542	280,935	336,293	345,845
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	245	262	264	264
420 Insurance	14	-	-	-
430 Contracted Services	213,196	221,196	206,185	277,460
440 Fees Non Employees	11,934	8,889	14,100	14,300
450 Miscellaneous	2,588	1,875	3,300	3,000
455 Dept. Vehicle Expense	93,548	93,783	70,586	74,505
460 Materials and Supplies	23,780	13,362	19,000	12,000
465 Equipment < \$5,000	-	-	-	450
Total Operating Expenses	345,305	339,367	313,435	381,979
Fringe Benefits				
810 New York State Retirement	30,703	23,846	25,880	40,473
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	20,010	20,855	25,726	26,457
840 Workers' Compensation	43,097	56,261	50,000	50,000
850 Health Insurance	89,854	100,585	120,287	98,803
Total Fringe Benefits	183,664	201,547	221,893	215,733
Department Total	799,511	821,849	871,621	943,557

Refuse and Recycle

City of Watertown

A8160

Personnel Services

**2010-11
Budget**

110	Salaries		
	Assistant Superintendent (30%)*		\$20,396
130	Wages		
	Crew Chief (1)	41,485	
	Refuse Motor Equipment Oper (6) (2)**	247,164	\$288,649
140	Temporary		\$14,000
150	Overtime		\$20,000
175	Health Insurance Buyout		<u>\$2,800</u>
	Total Personnel Services		\$345,845

Operating Expenses

410	Utilities		
	Water/ Sewer		\$264
430	Contracted Services		
	Tipping Fees (Regular)	185,000	
	Fees (Fall/Spring Drop Off)	15,000	
	Education/Public Awareness/Ads	2,500	
	Brush Chipping At Quarry	14,000	
	Employee Uniform Rental	750	
	Annual Fire Alarm Monitoring	360	
	Pressure Washer Repair	600	
	Route Optimization Grant	54,450	
	Mowing of Closed Landfill	4,800	\$277,460
440	Fees Non Employee		
	Employment Related Testing	800	
	Landfill Monitoring Fees	13,500	\$14,300
450	Miscellaneous		
	Safety Shoes & Equipment	2,000	
	Safety Training / PESH	800	
	Permits & Miscellaneous	200	\$3,000
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (1-7)	600	
	Vehicle Maint.& Repairs	22,800	
	Preventive Maintenance	3,200	
	Gas & Diesel Fuels	37,000	
	Insurance	10,905	\$74,505

460	Materials and Supplies		
	Refuse Bag Stickers and Forms	8,500	
	Landfill Drainage/Ground Materials	2,500	
	Miscellaneous Supplies	1,000	\$12,000
465	Equipment < \$5,000		
	FCC Portable Radio Upgrade		<u>\$450</u>
	Total Operating Expenses		\$381,979

Fringe Benefits

810	New York State Retirement		\$40,473
830	Social Security Expense		\$26,457
840	Workers' Compensation		\$50,000
850	Health Insurance		<u>\$98,803</u>
	Total Fringe Benefits		\$215,733

TOTAL BUDGET

\$943,557

* A8160 (30%), A1490 (20%) A1640 (50%)

** A5142 (33%)

Fiscal Year: 2010-11
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Description: This Department is staffed with three full-time employees and is responsible for the operation and maintenance of the Municipal Building and the Flower Memorial Library. The staff responsibilities extend to the leased areas of the building, including POMCO and the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

2009-10 Accomplishments:

- ✓ Resurfaced City parking lot and sidewalk repairs.
- ✓ Completed driveway entrance upgrade to the City parking lot.
- ✓ Worked with City Electric department on installation and connection of generator to support City Hall.

2010-11 Goals and Objectives:

- Oversee the replacement of the air conditioning system with energy efficient equipment.
- Complete the rest of the Sterling St. sidewalk replacement.
- Continue to upgrade systems and equipment with energy efficient products.

Fiscal Year: 2010-11
 Department: Municipal Building
 Account Code: A1620
 Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	45,447	47,748	50,140	51,420
140 Temporary	-	-	-	-
150 Overtime	3,145	6,826	7,500	3,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	48,592	54,574	57,640	54,920
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	58,235	51,086	54,295	57,949
420 Insurance	12,663	10,021	10,229	12,089
430 Contracted Services	45,234	88,095	25,635	27,620
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	33	473	-	-
455 Dept. Vehicle Expense	175	1,347	650	650
460 Materials and Supplies	10,394	15,529	15,000	15,000
465 Equipment < \$5,000	24,566	1,998	1,750	600
Total Operating Expenses	151,300	168,549	107,559	113,908
Fringe Benefits				
810 New York State Retirement	4,079	4,162	4,829	6,755
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	3,741	4,122	4,409	4,201
840 Workers' Compensation	-	38	-	-
850 Health Insurance	6,738	8,861	13,192	8,664
Total Fringe Benefits	14,558	17,183	22,430	19,620
Department Total	214,450	240,306	187,629	188,448

Municipal Building

City of Watertown

A1620

Personnel Services

2010-11
Budget

130	Wages		
	Custodial and Maintenance Spvr.	21,500	
	Laborer I (2)	29,920	\$51,420
150	Overtime		<u>\$3,500</u>
	Total Personnel Services		\$54,920

Operating Expenses

410	Utilities		
	Phone System	\$16,800	
	Water and Sewer	\$4,000	
	Electric	\$9,149	
	Electric (Town Clock)	\$2,000	
	Gas	\$26,000	\$57,949
420	Insurance		\$12,089
430	Contracted Services		
	Stat Contract	792	
	Seimen's Contract	6,900	
	HVAC Maintenance	10,000	
	Grounds & Bldg, Repairs	5,000	
	Elevator Maintenance	4,200	
	Generator Contract	728	\$27,620
455	Department Vehicle Expense		
	Small Engine repair	400	
	Gasoline	250	\$650
460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint		\$15,000
465	Equipment < \$1,000		
	Small Expense Items		<u>\$600</u>
	Total Operating Expenses		\$113,908

Fringe Benefits

810	New York State Retirement		\$6,755
830	Social Security Expense		\$4,201
850	Health Insurance		<u>\$8,664</u>
	Total Fringe Benefits		\$19,620

TOTAL BUDGET

\$188,448

Fiscal Year: 2010-11
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Description: It is the responsibility of Central Printing & Mailing to operate and maintain the Kyocera Mita 6030 & 5530 copiers, Pitney Bowes DM400 Mailing machine and the electronic mail scale located in CITY HALL for use by all departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

2009-10 Accomplishments:

- ✓ Promoted two sided copying to reduce paper consumption.
- ✓ Worked in conjunction with IT to reduce the City's printing cost by promoting the use of printing by copiers rather than desktop printers.

2010-11 Goals and Objectives:

- Perform an inventory of all printers, copiers and fax machines for consolidation of equipment to reduce printing cost.
- Investigate postal regulations to determine a more cost efficient way to posting our mail.
- Issue monthly electronic reminders to all departments with ideas on how to reduce paper consumption and supply costs.

Fiscal Year: 2010-11
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	14,740	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	14,740	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	6,958	6,699	7,500	7,150
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	29,520	25,806	30,000	25,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	39,173	43,477	45,000	45,000
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	75,651	75,982	82,500	77,150
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	90,391	75,982	82,500	77,150

Central Printing and Mailing

City of Watertown

A1670

2010-11

Operating Expenses

430	Contracted Services		
	Postage Meter Rental	900	
	Copier Maintenance (2nd Floor)	3,000	
	Copier Maintenance (3rd Floor)	3,250	\$7,150
450	Miscellaneous		
	Postage		\$25,000
460	Materials and Supplies		
	Office Supplies		<u>\$45,000</u>
	Total Operating Expenses		\$77,150
	TOTAL BUDGET		\$77,150

Fiscal Year: 2010-11
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The IT Department is responsible for strategic technology planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The Information Technology department's four staff members operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments. The Information Technology Manager serves as the City's Chief Information Officer with responsibility for providing information and telecommunications services and protecting the City's information security.

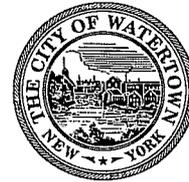
2009-10 Accomplishments

- ✓ NYS Tracs(Traffic and Criminal system)integrated with Police data system
- ✓ Police data sharing with Jefferson County Drug Task Force implemented
- ✓ Full Police data system deployed using Citrix and wireless network to police vehicles
- ✓ Complete City Council & Planning Board Agenda available on Web site
- ✓ Automated weather system interface deployed to City web site.
- ✓ Hydrant maps updated for Fire Department apparatus
- ✓ GIS integrated with Cartegraph software
- ✓ Improved GIS web site and mapping capability
- ✓ Converted electromechanical monitors to digital SCADA with WWTP staff.
- ✓ IP based surveillance system installed at WWTP
- ✓ IP Video Conferencing system installed at Citibus facility
- ✓ ACH Payment module implemented for Utility billing
- ✓ Parking Ticket module implemented with Comptrollers and Police Dept.
- ✓ Continued conversion and consolidation of physical servers
- ✓ Open source document management pilot underway.

2010-11 Goals and Objectives

- Work with the Comptroller's office to provide online payments options.
- Enable cost reduction by continued consolidation of systems and services
- Identify opportunities for cost reduction by replacement of underutilized desktop computers with thin clients.
- Significantly improve disaster recovery capability with virtualization
- Significantly improve information usability with document management
- Significant progress in AutoCAD map to GIS map conversion
- Significant progress in GIS integration with asset management
- Implement Cartgegraph work order module in Codes department
- Implement IP surveillance system for Water, Public Works.

Fiscal Year: 2010-11
 Department: Information Technology
 Account Code: A1680
 Function: General Government Support



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	62,117	63,967	64,274	64,274
120 Clerical	-	-	-	-
130 Wages	139,449	140,716	163,967	170,574
140 Temporary	2,235	-	-	-
150 Overtime	545	229	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	204,346	204,912	228,241	237,648
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	6,500	-	72,000	59,540
Total Equipment	6,500	-	72,000	59,540
Operating Expenses				
410 Utilities	48,986	38,636	19,000	19,000
420 Insurance	-	-	-	-
430 Contracted Services	70,357	81,879	92,000	67,300
440 Fees Non Employees	2,185	12,700	2,000	2,000
450 Miscellaneous	9,577	6,575	5,000	5,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,404	3,334	3,000	3,000
465 Equipment < \$5,000	6,426	37,301	3,000	3,000
Total Operating Expenses	141,935	180,425	124,000	99,300
Fringe Benefits				
810 New York State Retirement	13,279	16,688	18,328	28,886
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	15,112	15,449	17,460	18,180
840 Workers' Compensation	3,945	-	-	-
850 Health Insurance	35,004	37,080	42,231	37,174
Total Fringe Benefits	67,340	69,217	78,019	84,240
Department Total	420,121	454,554	502,260	480,728

Information Technology

City of Watertown

A1680

Personnel Services

**2010-11
Budget**

110	Salaries		
	Information Technology Manager		\$64,274
130	Wages		
	Computer Coordinator	43,000	
	GIS Coordinator	50,399	
	GIS Technician	41,393	
	Computer Support Technician	35,782	\$170,574
175	Health Insurance Buyout		<u>\$2,800</u>
	Total Personnel Services		\$237,648

Equipment

250	Miscellaneous		
	Equipment	38,150	
	Software	21,390	<u>\$59,540</u>
	Total Equipment		\$59,540

Operating Expenses

410	Utilities		
	Network Fees		\$19,000
430	Contracted Services		
	Software Updates	26,800	
	Telephone System Maintenance	15,000	
	Equipment Maintenance	25,500	\$67,300
440	Fees, Non Employees		
	Technical Support Services		\$2,000
450	Miscellaneous		
	Travel and Training		\$5,000
460	Materials and Supplies		
	Tapes and Supplies		\$3,000
465	Equipment < \$5,000		
	Miscellaneous Equipment		<u>\$3,000</u>
	Total Operating Expenses		\$99,300

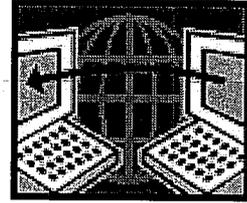
Fringe Benefits

810	New York State Retirement	\$28,886
830	Social Security Expense	\$18,180
850	Health Insurance	<u>\$37,174</u>
	Total Fringe Benefits	\$84,240

TOTAL BUDGET **\$480,728**

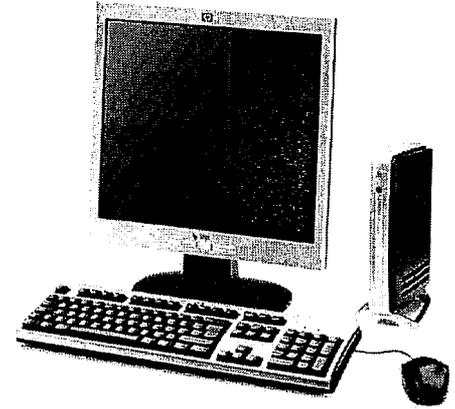
A1680 – Information Technology

Fiscal Year 2010-11
Equipment Requests



Computer and Software Equipment: \$59,540

This funding will be used to replace equipment and update software in the following departments:



Hardware

City Hall Router	2,900
City Hall Servers	3,000
City Hall Core Switch	7,000

Department Computers

Engineering Workstations	9,000
Codes Desktops	1,500
Clerk Laptop	750
Police Desktops	12,500
Fire Desktops	500
Parks & Rec Desktops	1,000

Software

Printer Management System	6,390
VMWare Server Licensing	2,500
WPD 2 Factor Authentication	12,500

Fiscal Year: 2010-11
Department: Police Department
Account Code: A3120
Function: Public Safety



Description: The City of Watertown Police Department provides protection and services to the citizens of and visitors to the City. The department is staffed with 65 sworn officers and four civilian personnel. It is divided into three divisions; Administration, Investigations and Patrol. The Watertown Police Department (WPD) in the year 2009 received 30,151 calls for service, of which 1,541 were motor vehicle accidents. In 2009, WPD officers arrested 2,465 adults, 119 juveniles, issued 5,055 uniform traffic tickets and issued 4,119 parking citations.

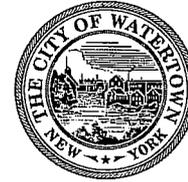
2009-10 Accomplishments:

- ✓ Sponsored the 2008-2009 Police Academy and graduated five WPD officers. The academy was also attended by the Jefferson County Sheriff's, the Lewis County Sheriff's, and the Oswego County Sheriff's Departments.
- ✓ Had patrol cars outfitted with the Motor Vehicle Accident and Traffic Ticket Software (NYS TRAC system) which allows officers to scan bar codes off driver's licenses and registrations which are then automatically plugged into the required report.
- ✓ Added three new patrol cars to the fleet in the new black and white paint scheme with our motto to "Protect and Serve". We now have eight vehicles in the new scheme and almost half the fleet changed over.
- ✓ Showed fiscal restraint in budgeted overtime funds. The July to December use of overtime is approximately \$19,000 under budget. We will be as diligent over the next six months. This was accomplished by pre-hiring recruits prior to officers retiring, changing training days and how officers were deployed on shifts minimizing the need to shift coverage on overtime.
- ✓ Secured two grants for the department to use for the SRO, equipment and training. The Edward Byrne Memorial Grants are in the amounts of \$79,500 and \$10,800. We plan to get bar coding for our evidence and property lockers, heart start defibrillators and range upgrades.

2010-11 Goals and Objectives:

- To exercise fiscal restraint and work toward using budgeted funds in an efficient manner to help keep our costs down during these depressed economic times.
- Continue to seek out grants and funding sources to enhance the department's equipment and training budgets.
- To continue working with the Drug Task Force and State Police Community Narcotics Team to identify and arrest the traffickers of illegal narcotics in the City and County.
- To continue hosting the fall Police Academy for the Tri-County police agencies.

Fiscal Year: 2010-11
 Department: Police Department
 Account Code: A3120
 Function: Public Safety



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	853,755	891,993	923,200	175,480
120 Clerical	82,661	85,904	88,573	89,349
130 Wages	2,836,709	2,892,307	2,677,848	3,576,242
140 Temporary	42,836	48,144	54,000	50,400
150 Overtime	228,552	247,469	275,000	280,000
155 Holiday Pay	56,667	54,225	57,000	55,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout				16,250
180 Roll Call Pay	87,492	91,181	92,500	87,500
185 On Call Pay	11,105	10,895	11,000	11,500
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	5,500	5,500	6,000	5,000
Total Personnel	4,205,277	4,327,618	4,185,121	4,346,721
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	104,666	110,000	98,500
240 Highway and Street	-	-	-	-
250 Other	5,580	-	-	-
Total Equipment	5,580	104,666	110,000	98,500
Operating Expenses				
410 Utilities	28,979	26,006	39,900	35,100
420 Insurance	936	865	1,000	1,200
430 Contracted Services	836,267	653,622	448,794	446,755
440 Fees Non Employees	7,955	6,469	4,550	3,750
450 Miscellaneous	61,280	55,027	70,800	60,100
455 Dept. Vehicle Expense	100,313	97,043	186,600	211,250
460 Materials and Supplies	46,900	33,817	50,950	44,450
465 Equipment < \$5,000	14,776	42,167	97,267	7,450
Total Operating Expenses	1,097,406	915,016	899,861	810,055
Fringe Benefits				
810 New York State Retirement	7,578	7,016	9,510	21,028
820 Police/Fire Retirement	596,055	537,226	619,723	740,390
830 Social Security Expense	312,955	321,524	320,162	332,523
840 Workers' Compensation	44,952	38,702	40,000	45,000
850 Health Insurance	673,946	726,809	706,670	654,357
Total Fringe Benefits	1,635,486	1,631,277	1,696,065	1,793,298
Department Total	6,943,749	6,978,577	6,891,047	7,048,574

Police Department

City of Watertown

A3120

Personnel Services

2010-11
Budget

110	Salaries		
	Police Chief	89,480	
	Police Captain	86,000	\$175,480
120	Clerical		
	Secretary I	30,614	
	Senior Clerk	31,664	
	Clerk	27,071	\$89,349
130	Wages		
	Police Lieutenant (4)	320,318	
	Police Sergeant (7)	469,548	
	Detectives (7)	436,430	
	Police Officer (44)	2,318,733	
	Parking Enforcement	31,213	\$3,576,242
140	Temporary		
	School Crossing Guards		\$50,400
150	Overtime		\$280,000
155	Holiday Pay		\$55,000
175	Health Insurance Buyout		\$16,250
180	Roll Call Pay		\$87,500
185	On Call Pay		\$11,500
195	Clothing/Cleaning Allowance		\$5,000
	Total Personnel Services		\$4,346,721

Equipment

230	Motor Vehicles		
	Prisoner transport retro fit van	7,000	
	Marker Patrol Cars (3)	91,500	\$98,500
	Total Equipment		\$98,500

Operating Expenses

410	Utilities		
	National Grid Range/Speed sign	1,200	
	PSB Phone Charges	9,500	
	Cellular Telephones	10,000	
	Westelcom/broadband	2,400	
	Wireless Communication (22)	12,000	\$35,100

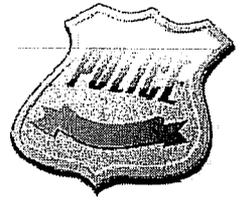
420	Insurance		\$1,200
430	Contracted Services		
	Software Maintenance	31,500	
	Net motion security contract	5,100	
	Commetex H/W & S/W Maint.	4,650	
	Onondaga Live Scan Maint.	1,000	
	Copier Lease	6,000	
	Ambulance Service	2,500	
	NYSPIN Terminal Service	3,300	
	License Plate Reader Warranty	1,000	
	Warranty for laptop go books	4,600	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	6,500	
	Advertising	500	
	Towing Service	1,600	
	PSB Maintenance	175,000	
	PSB Capital	197,405	
	Copier Maintenance - C.I.D.	400	
	Radar Recertification	2,300	
	Portable Toilets	900	
	Laser Printer Maintenance	1,000	\$446,755
440	Fees, Non Employee		
	Veterinary Care Expenses	750	
	New Hires Physicals	1,000	
	New Hires Psychologicals	1,000	
	Crossing Guard Physicals	1,000	\$3,750
450	Miscellaneous		
	Tuition Assistance	1,000	
	Training Schools	10,000	
	Quartermaster Program	30,000	
	Shipping Expenses	900	
	Travel Reimbursements	3,200	
	Investigation Funds	10,000	
	Dickman Directories	500	
	K9 Boarding	500	
	Printed Materials/Brochures	4,000	\$60,100
455	Department Vehicle Expenses		
	Vehicle Leasing - Unmarked (4)	17,000	
	Gasoline	114,000	
	Replacement Tires	9,000	
	Auto Liability Insurance	19,250	
	General & Collision Repairs	42,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	3,000	\$211,250

460	Materials and Supplies		
	Training Ammo	6,600	
	Service Ammo	2,000	
	Range Supplies	1,800	
	Safety Flares	2,000	
	Identification Materials	5,000	
	K-9 Dog Food	750	
	Parking Tickets	1,000	
	General Office Supplies	3,400	
	Printed Forms	2,500	
	Entry Team Supplies	1,000	
	Training Supplies	1,800	
	DARE Supplies	4,000	
	SRO Supplies	1,500	
	Crossing Guard Supplies	900	
	General Police Supplies	7,000	
	Portable Radio Batteries	2,400	
	Pepper Spray Replacement	300	
	Defensive Tactics Supplies	500	\$44,450
465	Equipment < \$5,000		
	Tracs Imager (2)	800	
	Tactical Gas Masks (11)	1,650	
	Computers and equipment	5,000	<u>\$7,450</u>
	Total Operating Expenses		\$810,055

Fringe Benefits

810	New York State Retirement	\$21,028
820	Police Retirement System	\$740,390
830	Social Security Expense	\$332,523
840	Workers' Compensation	\$45,000
850	Health Insurance	<u>\$654,357</u>
	Total Fringe Benefits	\$1,793,298

TOTAL BUDGET **\$7,048,574**



Fiscal Year 2010-11
Equipment Requests

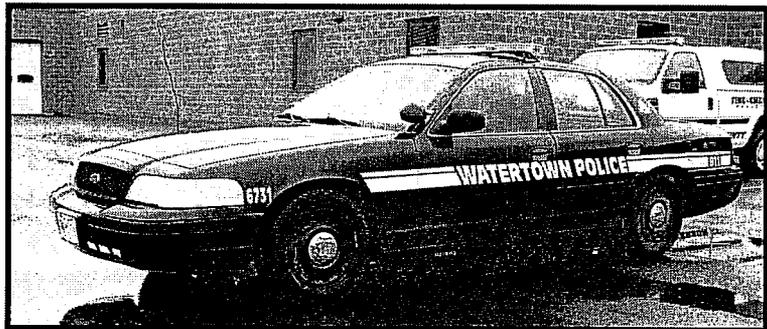
Prisoner Transport Van – Retrofit \$7,000

The Citibus System replaced a 2000 Ford E450 mini bus wheelchair van. This van is a diesel and has 51,000 miles. We propose using this van for prisoner transports. The conversion cost is estimated at \$7,000 for screening and safety features. Utilization of this vehicle will reduce man-hours spent transporting prisoners from the Public Safety Building to City Hall for arraignments.

Vehicle Replacement (3) - \$91,500

To effectively maintain the Departments fleet in a cost effective manner, three marked patrol cars are requested for replacement this year.

This process removes the oldest cars with the highest mileage during each cycle. This year the department proposes ordering four patrol cars of the State Contract bidding procedure. We are phasing out the older dark blue patrol vehicle for the new Black and White scheme.



Fiscal Year: 2010-11
Department: Fire Department
Account Code: A3410
Function: Public Safety



Description: The City of Watertown Fire-Rescue Department provides fire suppression, EMS, technical rescue, fire prevention, code enforcement, and fire education services for the City of Watertown. The Department Staffing is 82 personnel and one clerical person. The Fire Rescue Department is comprised of two divisions; Operations, and Support which includes Administration, Fire Prevention/Code Enforcement and Training. In 2009, the department received 3,201 calls for service. Of those, 603 were for fires and hazardous conditions; 1,996 were EMS/Rescue related. The Department conducted 8,483 building inspections, issued 450 written violations, trained 4,484 civilian personnel, counseled 11 juvenile fire setters, and distributed 50 smoke alarms.

2009-10 Accomplishments

- ✓ With the Water Department and Dispatch, we retained a very favorable ISO 2 rating (in the top 1% statewide).
- ✓ All Operations personnel received new turnout gear and State DOL required escape systems.
- ✓ City and County Stake holders issued an RFP on a more cost effective, productive strategy to administer our Interoperability grant money.
- ✓ Applied for a no match Federal Grant to renovate and weatherize our Fire Stations
- ✓ Received an Assistance to Firefighters Grant to purchase 3 Thermal Imaging Cameras
- ✓ Conducted 7 joint training exercises with outside Fire Departments
- ✓ Installed SCBA compressor/cascade system using AFG 90/10 money

2010-11 Goals and Objectives

- Transition department to a new Fire Chief
- With City and County stake holders, bring the City/County Interoperability radio system online.
- Continue computerizing Property Pre-Plans and finish property addressing.
- Continue to seek Grant funding for Safety, Operations, Training, Prevention, and Building Weatherization.
- Bring our Confined Space Team expertise to the Structural Collapse Team level.
- With Papa Johns Pizza, bring the Safe at Home (Pizza /Smoke Detector program) on line.
- Work to improve the City's ISO rating so we are a stronger 2.

Fiscal Year: 2010-11
 Department: Fire Department
 Account Code: A3410
 Function: Public Safety



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	1,666,231	1,712,861	1,765,541	167,000
120 Clerical	30,297	31,042	31,664	32,014
130 Wages	2,551,630	2,706,482	2,645,175	4,396,365
140 Temporary	-	-	-	-
150 Overtime	265,896	304,855	280,000	288,000
155 Holiday Pay	166,108	171,464	170,000	172,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	57	-	-
175 Health Insurance Buyout	-	-	-	7,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	15,600	15,000	18,000	18,000
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	4,695,762	4,941,761	4,910,380	5,080,879
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	58,574	33,000	-
Total Equipment	-	58,574	33,000	-
Operating Expenses				
410 Utilities	60,370	61,294	61,945	60,500
420 Insurance	4,756	4,669	4,805	4,860
430 Contracted Services	328,124	141,637	64,500	68,000
440 Fees Non Employees	4,650	1,830	2,500	2,000
450 Miscellaneous	16,394	23,539	33,650	35,950
455 Dept. Vehicle Expense	115,764	109,410	140,789	123,114
460 Materials and Supplies	35,250	29,714	96,350	33,500
465 Equipment < \$5,000	74,779	208,907	35,600	37,800
Total Operating Expenses	640,087	581,000	440,139	365,724
Fringe Benefits				
810 New York State Retirement	2,646	2,563	2,543	3,938
820 Police/Fire Retirement	940,158	884,571	948,467	1,108,769
830 Social Security Expense	345,678	363,552	375,644	388,718
840 Workers' Compensation	55,148	42,203	47,000	50,000
850 Health Insurance	851,707	936,890	973,486	988,246
Total Fringe Benefits	2,195,337	2,229,779	2,347,140	2,539,671
Department Total	7,531,186	7,811,114	7,730,659	7,986,274

Fire Department

City of Watertown

A3410

Personnel Services

2010-11
Budget

110	Salaries		
	Fire Chief	87,000	
	Deputy Fire Chief	80,000	\$167,000
120	Clerical		
	Secretary		\$32,014
130	Wages		
	Battalion Fire Chief (5)	375,335	
	Fire Captain (21)	1,291,497	
	Firefighter(53)	2,729,533	\$4,396,365
150	Overtime		\$288,000
155	Holiday Pay		\$172,000
175	Health Insurance Buyout		\$7,500
190	EMT Incentive		<u>\$18,000</u>
	Total Personnel Services		\$5,080,879

Operating Expenses

410	Utilities		
	Telephone	15,600	
	Westelcom	5,000	
	Gas	30,000	
	Water and Sewer	6,500	
	Electric	3,400	\$60,500
420	Insurance		\$4,860
430	Contracted Services		
	Testing Fire Apparatus	4,000	
	Advertising, Copy Machine Serv.	4,000	
	Repairs, Tools, Equip.	12,000	
	Miscellaneous Bldg. Repairs	10,000	
	Electric, Plumbing/HVAC Repairs	8,500	
	Radio Repair & Service	9,500	
	Testing/Repair SCBA Equipment	4,500	
	Hardware/Software Maintenance	12,500	
	SCBA Compressor Maint.	3,000	\$68,000
440	Fees, Non Employee		
	Physicals, OSHA Testing		\$2,000

450	Miscellaneous		
	Dues, Memberships	1,500	
	NFPA Subscriptions	900	
	Arson Seminars (Fire/Police)	500	
	Confined Space Training	3,000	
	Hazardous Materials Training	2,000	
	Water Rescue Training	2,000	
	Fire Recruit Training	8,800	
	Books & Publications	1,500	
	Shipping	750	
	Travel Reimbursement	5,000	
	NYS Code Subscription	2,500	
	Hats, Badges, Clothing	7,500	\$35,950
455	Dept. Vehicle Expenses		
	Fire Apparatus Parts	29,000	
	Vehicle Preventive Maintenance	8,500	
	DPW Charges, Gas, Oil	25,000	
	Automobile Parts, Repairs	12,500	
	Diesel Fuel & Additive	29,200	
	Insurance	18,914	\$123,114
460	Materials and Supplies		
	Office Supplies	3,500	
	Maint. and Cleaning Supplies	18,000	
	Training Supplies	1,500	
	Chemicals for Extinguishers	1,500	
	Medical Supplies	3,500	
	Air Filters HVAC Units	500	
	FPB Publications/Supplies	5,000	\$33,500
465	Equipment < \$5,000		
	Turnout Gear (6)	12,000	
	Boots	2,000	
	Gloves, Face Pieces, Hoods	3,500	
	Fire Helmets (8)	1,600	
	Life Rope, Hose, Nozzles, Ropes	6,000	
	LDH Hose and Connections	3,000	
	Rescue Truck Equipment	2,500	
	Confined Space	1,000	
	Water/River Rescue	1,000	
	Pumper Tools	3,200	
	Truck Tools	2,000	\$37,800
	Total Operating Expenses		\$365,724

Fringe Benefits

810 New York State Retirement	\$3,938
820 Fire Retirement System	\$1,108,769
830 Social Security Expense	\$388,718
840 Worker's Compensation	\$50,000
850 Health Insurance	<u>\$988,246</u>
Total Fringe Benefits	\$2,539,671
TOTAL BUDGET	\$7,986,274

Fiscal Year: 2010-11
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: Control of Animals is provided to enforce the City Code, answer animal complaints, control stray dogs, handle animal bites and dispose of unclaimed and/or dead animals. The general objectives of Animal Control are to enforce the City Dog Control ordinance, the Agricultural Market Law and provide a shelter. Residents are advised of animal control and licensing requirements for dogs. The City also works with the Jefferson County Public Health Department on rabies control and animal bites. Effective April 1, 1999 the City contracted with the County of Jefferson to provide Animal Control services.

2009-10 Accomplishments

- ✓ Reviewed services provided by Jefferson County, met with representatives from Jefferson County regarding renewal of existing Agreement for provision of dog control services by Jefferson County. Negotiating new agreement to cover the City for the next ten (10) years.

2010-11 Goals and Objectives:

- Continue to monitor services provided by Jefferson County to see where there may be alternative methods for providing services.
- Continue to work with City Dog Control Officer to prosecute cases of neglect and abuse within the City of Watertown.

Fiscal Year: 2010-11
 Department: Animal Control
 Account Code: A3510
 Function: Public Safety



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	85,382	85,382	85,382	89,651
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	85,382	85,382	85,382	89,651
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	85,382	85,382	85,382	89,651

Control of Animals

City of Watertown

A3510

Personnel Services

**2010-11
Budget**

Operating Expenses

430 Contracted Services
 Contract with Jefferson County
Total Operating Expenses

\$89,651
\$89,651

TOTAL BUDGET

\$89,651

Fiscal Year: 2010-11
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Description: The Bureau of Code Enforcement follows and enforces Local and State regulations pertaining to life safety and the general welfare of the public. The Code Enforcement staff consists of the Supervisor, two officers, two fire personnel and one aide. The Fire Prevention Bureau Inspectors also deal with various code issues through this office. This department works continually with all City departments, as well as County and State agencies and private organizations in the interest of health, safety and the general progress of quality of life in the City of Watertown. There were 577 Building Permits issued last year, ranging from fences to minor repairs to complete building projects, having an approximate construction value of \$55,496,000. Additionally, this office processed approximately 45 Sign Permits, 119 Heating Permits, 21 Certificates of Occupancy, and 43 Certificates of Compliance, generating total permit revenue of about \$107,100. This office again fielded and investigated over 1,200 complaints throughout the City concerning a range of issues, each requiring inspection to ensure validity, follow-up, and closure.

2009-10 Accomplishments

- ✓ Completion of the Samaritan Medical Center parking garage; and have seen the following major projects to completion:
 - i. Summit Wood
 - ii. United Auto Supply
- ✓ Received and investigated 1200 complaints

2010-11 Goals and Objectives

- Continue the inspection process of the following projects:
 - Samaritan Pavilion
 - Riverview Apartments on Newell Street
 - Credo Expansion on W. Main Street
 - Demolition/ rebuild of Friendly's Restaurant, Arsenal Street
 - Reconstruction of State Street McDonalds
- Continue to work on blight removal through the NYS Property Maintenance Code.
- Support the upper floor apartments downtown revitalization project.
- Anticipate working with property owners on various hotel projects.

Fiscal Year: 2010-11
 Department: Bureau of Code Enforcement
 Account Code: A3620
 Function: Public Safety



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	58,593	60,348	59,947	59,947
120 Clerical	31,685	36,042	36,967	39,358
130 Wages	89,646	94,706	96,990	99,112
140 Temporary	367	241	-	-
150 Overtime	9,050	2,245	5,000	2,300
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	5,266	4,117	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	194,607	197,699	198,904	200,717
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	1,146	1,122	1,150	1,200
420 Insurance	-	-	-	-
430 Contracted Services	105,016	39,746	42,650	17,150
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	4,398	3,078	4,950	4,400
455 Dept. Vehicle Expense	4,225	4,560	7,242	8,304
460 Materials and Supplies	695	103	1,500	1,500
465 Equipment < \$5,000	111	760	1,000	500
Total Operating Expenses	115,591	49,369	58,492	33,054
Fringe Benefits				
810 New York State Retirement	16,735	16,278	15,972	24,688
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	14,196	14,365	15,216	15,355
840 Workers' Compensation	-	626	-	-
850 Health Insurance	48,617	51,693	55,175	44,344
Total Fringe Benefits	79,548	82,962	86,363	84,387
Department Total	389,746	330,030	343,759	318,158

Code Enforcement

City of Watertown

A3620

Personnel Services

**2010-11
Budget**

110	Salaries		
	Code Enforcement Supervisor		\$59,947
120	Clerical		
	Code Enforcement Aide		\$39,358
130	Wages		
	Sr. Code Enforcement Officer	51,799	
	Code Enforcement Officer	47,313	\$99,112
150	Overtime		<u>\$2,300</u>
	Total Personnel Services		\$200,717

Operating Expenses

410	Utilities		
	Cell Phones		\$1,200
430	Contracted Services		
	Health Officer	1,500	
	Printing	500	
	Blight Removal/Demolitions	20,000	
	Title Searches	350	
	Asbestos Surveys	2,000	
	Hansen Software Maintenance	2,600	
	Tire Disposal	200	\$27,150
450	Miscellaneous		
	Travel and Training	3,000	
	Publications	800	
	Dues	300	
	Safety Gear/Supplies	300	\$4,400
455	Vehicle Expense		
	Gasoline	3,000	
	Insurance	1,304	
	Maintenance	4,000	\$8,304
460	Materials and Supplies		
	Property Securing Materials		\$1,500
465	Equipment < \$5,000		
	Small Tools and Cameras		<u>\$500</u>
	Total Operating Expenses		\$43,054

Fringe Benefits

810	New York State Retirement	\$24,688
830	Social Security Expense	\$15,355
850	Health Insurance	<u>\$44,344</u>
	Total Fringe Benefits	\$84,387
TOTAL BUDGET		\$328,158

Fiscal Year: 2010-11
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Description: This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Upstate Testing & Control which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During Fiscal Year 2008.2009, generation totaled 22,776,356 up from 17,750,384kwh during Fiscal Year 2007.2008.

2009-10 Accomplishments:

- ✓ Installed crane on the intake structure.
- ✓ Diver inspected canal and found debris in canal did not warrant de-watering for cleaning. Foundation cracks were sealed from inside scroll cases.
- ✓ Re-built guide bearing oil flow meters for each unit.

2010-11 Goals and Objectives:

- Utilize the new intake structure crane to its' best advantage to improve power generation.
- Develop an RFP for routine maintenance and painting of plant interior and windows.
- Install large diameter cable from power plant to switchyard.

Fiscal Year: 2010-11
 Department: Hydroelectric Production
 Account Code: A5184
 Function: Home and Community Services



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	18,971	-	-	-
Total Equipment	18,971	-	-	-
Operating Expenses				
410 Utilities	1,629	1,538	1,900	1,000
420 Insurance	6,598	6,680	7,000	7,000
430 Contracted Services	239,720	237,257	291,000	251,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	5,000	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	10,000	4,000
465 Equipment < \$5,000	2,650	-	-	2,000
Total Operating Expenses	250,597	245,475	314,900	265,000
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	43,265	36,671	40,000	38,000
850 Health Insurance	-	-	-	-
Total Fringe Benefits	43,265	36,671	40,000	38,000
Department Total	312,833	282,146	354,900	303,000

Hydroelectric Production

City of Watertown

A5184

**2010-11
Budget**

Operating Expenses

410	Utilities		
	Telephone	700	
	Electric (Huntington Dam)	300	\$1,000
420	Insurance		\$7,000
430	Contracted Services		
	Operations & Maintenance	220,500	
	Additional Services	3,500	
	Repair & Paint Windows, Plant	15,000	
	FERC License Fee	12,000	\$251,000
460	Materials & Supplies		
	Miscellaneous Materials/Supplies		\$4,000
465	Equipment <\$5.000		
	Repair Parts & Spares		<u>\$2,000</u>
	Total Operating Expenses		\$265,000

Fringe Benefits

840	Workers' Compensation		<u>\$38,000</u>
	Total Fringe Benefits		\$38,000

TOTAL BUDGET

\$303,000

Fiscal Year: 2010-11
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Description: This division of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 39 controlled intersections. This division consists of three IBEW employees; the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level II Traffic Signal Technician, two Line Workers II who are presently classified as Apprentice Lineman and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

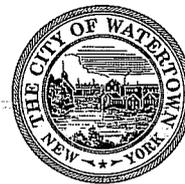
2009-10 Accomplishments:

- ✓ Completed City Hall emergency generator installation project.
- ✓ Installed Fiber run from Arena to Public Safety Building tying into the City's fiber system at the Arena.
- ✓ Completed the River Park Signage project and began installation of the Downtown Way Finding signs.
- ✓ Completed the Fire Pre-emption System.
- ✓ Installed additional video monitoring system at Flower Memorial Library.
- ✓ Installed architectural lighting at Flower Memorial Library.
- ✓ Continued options exploration with private engineering firms, NYSERDA and National Grid on City facilities energy and cost savings programs.
- ✓ Installed new lighting at Snow Dump.

2010-11 Goals and Objectives:

- Continue construction support for IT fiber optic communication systems as it relates to both the Public Safety Building and Stone Street corridor.
- Initiate electrical component installation to both the Bicentennial and Marble Street River Parks Projects, to include new basketball court lighting, new RV stations, and wiring of modular public restrooms.
- Complete the installation of the City's Downtown Way Finding signage plan.
- Continue to work with private engineering firms, NYSERDA and National Grid on energy and cost savings projects for City facilities.

Fiscal Year: 2010-11
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	57,045	59,631	62,067	-
120 Clerical	-	-	-	-
130 Wages	133,839	141,899	148,070	210,291
140 Temporary	3,952	5,152	4,000	4,000
150 Overtime	22,144	23,384	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	90	4,489	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	217,070	234,555	234,137	234,291
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	6,995	8,000	-
Total Equipment	-	6,995	8,000	-
Operating Expenses				
410 Utilities	437,975	380,850	410,825	362,400
420 Insurance	691	1,024	1,141	1,314
430 Contracted Services	10,218	12,682	14,550	13,981
440 Fees Non Employees	575	161	400	400
450 Miscellaneous	1,884	1,329	3,250	2,250
455 Dept. Vehicle Expense	25,346	17,735	20,990	21,356
460 Materials and Supplies	60,828	39,288	57,850	53,050
465 Equipment < \$5,000	6,559	1,849	-	-
Total Operating Expenses	544,076	454,918	509,006	454,751
Fringe Benefits				
810 New York State Retirement	19,144	18,327	18,405	28,818
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	16,026	17,338	17,911	17,923
840 Workers' Compensation	1,258	904	1,000	2,000
850 Health Insurance	43,744	46,406	45,639	50,159
Total Fringe Benefits	80,172	82,975	82,955	98,900
Department Total	841,318	779,443	834,098	787,942

Municipal Traffic Control and Lighting

City of Watertown A5186

Personnel Services			2010-11 Budget
130	Wages		
	Line Crew Chief	62,067	
	Lineworker II (2)	100,380	
	Sign Maintenance Worker (2)*	47,844	\$210,291
140	Temporary		\$4,000
150	Overtime		<u>\$20,000</u>
	Total Personnel Services		<u>\$234,291</u>

Operating Expenses

410	Utilities		
	Cellular Phone	1,300	
	Traffic Signals - Electric	16,000	
	Street Lighting - Electric	330,000	
	Public Square Gazebo / Woodruff Site	1,800	
	Electric for Christmas Decorations	3,500	
	Natural Gas/Electric (EngineSt)	8,000	
	Telecommunication Signals	900	
	Water/Sewer	900	\$362,400
420	Insurance		\$1,314
430	Contracted Services		
	Janitorial Services	4,656	
	Mobile Sign Software Maintenance	1,075	
	Control Traffic Count	4,000	
	Equipment Rentals	1,500	
	Electrical Inspection Fees	250	
	Building Maintenance	1,000	
	Tool Repairs	1,000	
	Welding/Cylinder Supplies/Rental	500	\$13,981
440	Fees, Non Employee		
	Employment Related Testing		\$400
450	Miscellaneous		
	Professional Certification/Testing	1,000	
	Personnel/Vehicular Safety Equipment	1,250	\$2,250

455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (6-3)	600	
	Maintenance & Repairs	5,500	
	Routine Preventive Maintenance	750	
	Gas and Diesel Fuel	6,300	
	Vehicle Safety Inspection (4)	2,500	
	Insurance	5,706	\$21,356
460	Materials and Supplies		
	Electrical: Electrical Supplies	4,000	
	Loop Wire & Sealant	3,500	
	Traffic Signal Wire	2,500	
	Signal Maintenance/Repair	3,000	
	Building Maintenance/Repair	1,000	
	Hand Tools & Supplies	3,000	
	Personal Protective Gear	1,750	
	Electrical Hardware & LED Arrows	3,000	
	Miscellaneous Supplies	2,500	
	Sign and Paint Crew:		
	Aluminum Sign Blanks	4,000	
	Hardware and Sign Faces	4,000	
	Reflective Sheeting	9,000	
	Channel Posts	3,500	
	Road Tape & Arrows	2,000	
	Road Paint	3,300	
	Paint Stencils	1,000	
	Miscellaneous Supplies	2,000	<u>\$53,050</u>
	Total Operating Expenses		\$454,751

Fringe Benefits

810	New York State Retirement		\$28,818
830	Social Security Expense		\$17,923
840	Workers' Compensation		\$2,000
850	Health Insurance		<u>\$50,159</u>
	Total Fringe Benefits		\$98,900

TOTAL BUDGET **\$787,942**

* 33% A5142

Fiscal Year: 2010-11
Department: Citibus
Account Code: A5630
Function: Transportation



Description: The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m. and on Saturdays from 9:40 a.m. until 5:35 p.m.

With a total ridership of approximately 160,000 in the 2008-2009 fiscal year we saw a 2.4 % passenger increase in our fixed route system and a 17% passenger increase in our Paratransit program. During this same period, revenues of \$112,905 were generated from passenger sales. Approximately 50% of the funding for bus operations comes from State and Federal Programs, 16% comes from users of the system through fares, advertising, and the remaining cost is supported through the General Fund.

Effective July 1, 2009 the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. Both 10 and 20 ticket coupon books are available to all passengers at a discounted rate of \$1.00 per ride. In January 2010 we introduced a \$40.00 unlimited ride monthly passes. Paratransit fares are \$3.00 one-way.

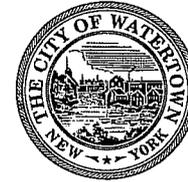
2009-10 Accomplishments:

- ✓ Renewed City/County Contract for Senior Transportation Office for Aging
- ✓ Marketed our services with local organizations to spend their transportation budgets on bus rides, therefore promoting coupon sales to new clients.
- ✓ Awarded a 100% American Recovery and Reinvestment Act of 2009 grant for the 2011 purchase of two replacement paratransit service vehicles.
- ✓ Participate in NYSDOT Spare Bus Program, purchase of a new bus.
- ✓ NYSDOT approval for spending for upgrades to our transit system, training facility, and maintenance facility / wash bay.
- ✓ Introduced the Unlimited Ride Monthly passes for frequent rider's savings

2010-11 Goals and Objectives:

- Install grant funded bus shelters in locations with easement agreements.
- Investigate inter-municipality agreements as a potential alternative to upgrading our transit operating status to Operating Authority.
- Replace two paratransit service vehicles PT-300 and PT-400.
- Network with NYSDOT, NYPTA and Federal leadership to research funding sources available for The City of Watertown Transit.

Fiscal Year: 2010-11
 Department: Citibus
 Account Code: A5630
 Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	250,529	253,363	271,509	259,067
140 Temporary	44,012	49,011	38,000	38,000
150 Overtime	10,548	11,078	11,000	11,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	305,089	313,452	320,509	308,067
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	27,265	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	27,265	-	-
Operating Expenses				
410 Utilities	9,835	9,838	9,550	8,950
420 Insurance	1,368	2,010	1,451	2,109
430 Contracted Services	82,127	85,549	89,932	93,895
440 Fees Non Employees	1,532	1,239	1,900	1,500
450 Miscellaneous	5,813	6,487	6,550	6,600
455 Dept. Vehicle Expense	170,253	134,215	155,228	150,871
460 Materials and Supplies	5,669	8,343	5,200	5,200
465 Equipment < \$5,000	658	19,150	-	-
Total Operating Expenses	277,255	266,831	269,811	269,125
Fringe Benefits				
810 New York State Retirement	25,939	25,421	26,189	37,892
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	22,799	23,399	24,519	23,567
840 Workers' Compensation	57,992	47,187	30,000	45,000
850 Health Insurance	45,697	52,112	52,769	63,339
Total Fringe Benefits	152,427	148,119	133,477	169,798
Department Total	734,771	755,667	723,797	746,990

CitiBus

City of Watertown

A5630

Personnel Services

2010-11
Budget

130	Wages		
	Transit Supervisor	58,480	
	Head Bus Driver	41,485	
	Bus Driver (5)	159,102	\$259,067
140	Temporary		38,000
150	Overtime		<u>11,000</u>
	Total Personnel Services		\$308,067

Operating Expenses

410	Utilities		
	Water/Sewer/City Billed Electric	2,000	
	Electric - Transfer Site	2,150	
	Gas	4,200	
	Cellular Phone	600	\$8,950
420	Insurance		\$2,109
430	Contracted Services		
	Paratransit Contract	78,730	
	Janitorial Services	10,100	
	Yellow Page Listing	360	
	Alarm System Monitoring	360	
	Overhead Door Maintenance/Repair	1,500	
	Semi Annual Sprinkler Inspections	245	
	Heating System Maintenance	1,000	
	Miscellaneous Services	1,600	\$93,895
440	Fees, Non Employee		
	Employment Related Testing		\$1,500
450	Miscellaneous		
	Uniforms	1,500	
	Safety Shoes	600	
	Reference Books	100	
	Miscellaneous Postage	100	
	Seminars (Reimbursed by NYS)	3,350	
	NY Public Transit Dues	450	
	Driver Safety Training	500	\$6,600

455	Dept. Vehicle Expense		
	Insurance for Buses / Truck	11,035	
	Insurance for Paratransit	3,911	
	Tires	4,200	
	Fuel for Truck	950	
	Fuel for Buses	70,000	
	Fuel for Paratransits	15,500	
	Repairs and Maintenance	40,000	
	Repairs and Maintenance Paratransit	5,275	\$150,871
460	Materials and Supplies		
	Weather Gear	200	
	Office Supplies	500	
	Cleaning / Supplies	1,500	
	Printing (tickets, transfers)	3,000	<u>\$5,200</u>
	Total Operating Expenses		\$269,125

Fringe Benefits

810	New York State Retirement		\$37,892
830	Social Security Expense		\$23,567
840	Workers' Compensation		\$45,000
850	Health Insurance		<u>\$63,339</u>
	Total Fringe Benefits		\$169,798

TOTAL BUDGET			\$746,990
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Fiscal Year: 2010-11
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking.
4. Court Street Parking Lot.
5. State Street Parking Lot.
6. Arcade Street Parking Lot.
7. High Street Parking Lot
8. Union Street Parking Lot

2009-10 Accomplishments:

- ✓ Completed northern excavation and settlement repair of State Street Parking Lot.
- ✓ Completed shotcrete repair of Arsenal Street Covered Parking area.
- ✓ Provided technical review of design for J.B.Wise parking lot.

2010-11 Goals and Objectives:

- Conduct negotiations for a new State Street Lease Agreement that will replace the existing contract due to expire in October 2011.
- Complete southern excavation and settlement repair of State Street Parking Lot.
- Overlay and stripe Arsenal Street (Stream) Parking Lot.
- Reconstruct Stone Street Parking Lot pedestrian access walkway to Washington Street.
- Work with contractors and City Staff on J.B. Wise parking lot reconstruction.

Fiscal Year: 2010-11
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	11,581	9,395	9,800	8,800
420 Insurance	1,277	1,256	1,300	1,319
430 Contracted Services	48,511	46,257	23,809	23,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	1,449	2,287	4,500	33,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	62,818	59,195	39,409	67,219
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	62,818	59,195	39,409	67,219

City Parking Facilities

City of Watertown

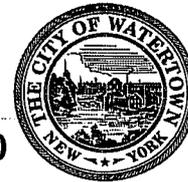
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Operating Expenses

2010-11
Budget

410	Utilities		
	Electric		\$8,800
420	Insurance		\$1,319
430	Contracted Services		
	Stone Street Lease Payments	20,400	
	State Street Parking Lot Lease	1,900	
	State Street Lot Tax Reimbursement	1,300	\$23,600
460	Materials and Supplies		
	Southern State Street Lot Repair	5,000	
	Overlay and Stripe Arsenal (Stream) Lot	18,000	
	Walkway From Stone St Lot to Washington St	6,000	
	Painting & Striping Road Markings		
	Routine Maintenance of Lights,	2,000	
	Signs and Facilities	2,500	<u>\$33,500</u>
	Total Operating Expenses		<u>\$67,219</u>
	TOTAL BUDGET		\$67,219

Fiscal Year: 2010-11
Department: General Fund
Account Code: A6310, A6410, A6989, A7510, A8010
Function: General Government Support



	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
A6310 CAPC	50,000	52,000	52,000	52,000
A6410 Publicity	1,505	1,698	5,000	5,000
A6989 Economic Development	15,000	5,000	0	0
A7510 Historian	25	0	250	250
A8010 Zoning	1,054	2,974	3,000	2,500
Total Budget	\$67,584	\$61,672	\$60,250	\$59,750

A6310 Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A6410 Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A6989 Economic Development - City Support of economic development activities within the community.

A7510 Historian - Expenses for travel and training and supplies for the Historian.

A8010 Zoning - Costs associated with the Zoning Board of Appeals.

Fiscal Year: 2010-11
Department: Parks and Recreation Department
Account Code: General Fund
Function: Parks and Recreation Summary



	ACTUAL	ACTUAL	BUDGET	BUDGET
Administration	177,609	183,404	166,166	163,269
Thompson Park	221,233	269,349	280,097	265,036
Playgrounds	55,862	54,804	65,669	54,338
Fairgrounds	152,616	120,003	122,319	106,007
Athletic Program	50,822	69,314	60,490	58,233
Outdoor Pools	141,428	156,844	163,569	147,641
Ice Arena	<u>352,609</u>	<u>327,288</u>	<u>345,044</u>	<u>345,877</u>
Parks & Recreation	1,152,179	1,181,006	1,203,354	1,140,401

Fiscal Year: 2010-11
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Description: Recreation Administration provides for the financial management, personnel management, planning and support services for the Parks and Recreation Departments. There are 2 year round employees and 7 full time employees for a six month period dedicated to Parks and Recreation along with 82 seasonal employees. The Department continually works with organizations throughout the City to meet Community needs. Daily inquiries regarding scheduling and reservations are handled by this department. The department receives over 8,000 incoming phone calls during the summer. In calendar year 2008-2009, the department generated \$189,464 in revenue, including arena fees, concession fees, advertisement, parking fees, athletic fees, state aid, lease agreements, fairgrounds usage fees and other charges.

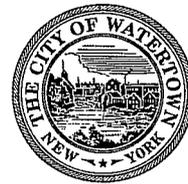
2009-10 Accomplishments:

- ✓ Community's awareness of programs offered substantially improved through our efforts to provide earlier notifications to school system and better media coverage. Handout brochure developed for summer season. Golf and Tennis programs both surpassed capacity.
- ✓ Billing and cost control practices improved through fee structure standardization, energy consumption/conservation awareness as well as expenditure monitoring and control.
- ✓ Working closely with our City Planning Department a standardized signage plan and placement protocol was developed to create a recognizable "brand" as it relates to City facilities.

2010-11 Goals and Objectives:

- As part of the Black River Parks Project team support the federally funded force account construction of park facilities at both the Bicentennial and Marble Street Parks.
- Continue to investigate and introduce changes and modifications to our existing programs and services in an effort to control or reduce costs while maintaining service levels.
- Evaluate electronic scheduling program usage to verify both compatibility and versatility with our existing office operating practices.
- Provide training opportunities for employees and volunteers to help improve quality and safety of programs and facilities.

Fiscal Year: 2010-11
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	61,643	63,489	63,068	63,068
120 Clerical	36,433	37,457	38,017	38,017
130 Wages	-	10	-	-
140 Temporary	3,031	7,771	5,400	7,500
150 Overtime	6,628	6,957	5,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	8	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	107,735	115,692	111,485	113,585
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	2,077	1,263	1,400	1,250
420 Insurance	-	-	-	-
430 Contracted Services	9,409	6,474	6,705	6,655
440 Fees Non Employees	256	-	265	275
450 Miscellaneous	391	686	816	811
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	743	668	725	505
465 Equipment < \$5,000	1,117	3,000	-	-
Total Operating Expenses	13,993	12,091	9,911	9,496
Fringe Benefits				
810 New York State Retirement	16,648	20,980	8,952	13,048
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	7,771	8,419	8,528	8,689
840 Workers' Compensation	7,435	306	-	-
850 Health Insurance	24,027	25,916	27,290	18,451
Total Fringe Benefits	55,881	55,621	44,770	40,188
Department Total	177,609	183,404	166,166	163,269

Recreation Administration

City of Watertown

A7020

Personnel Services

2010-11
Budget

110	Salaries		
	Superintendent of Parks and Rec.		\$63,068
120	Clerical		
	Senior Account Clerk Typist		\$38,017
140	Temporary		\$7,500
150	Overtime		<u>\$5,000</u>
	Total Personnel Services		\$113,585

Operating Expenses

410	Utilities		
	Telephone		\$1,250
430	Contracted Services		
	Reserve Partner Hosting Fee	4,500	
	Copier Maintenance	900	
	HVAC Maintenance	200	
	Cartegraph Subscription Renewal	875	
	Monitoring of Alarm System	180	\$6,655
440	Fees, Non-Employee		
	CPR/1st Aid Instructions	175	
	Red Cross Fee	100	\$275
450	Miscellaneous		
	NYS Rec. & Park Membership	386	
	Nat. Inst. Parks & Recreation	335	
	Mileage Reimbursements	50	
	Uniforms and Protective Clothing	40	\$811
460	Materials and Supplies		
	Copier Supplies	250	
	Paper & Poster Board	100	
	Janitorial/cleaning Supplies	30	
	Maintenance Supplies	50	
	Miscellaneous Office Supplies	75	<u>\$505</u>
	Total Operating Expenses		\$9,496

Fringe Benefits

810	State Retirement	\$13,048
830	Social Security Expense	\$8,689
850	Health Insurance	<u>\$18,451</u>
	Total Fringe Benefits	\$40,188
	TOTAL BUDGET	\$163,269

Fiscal Year: 2010-11
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Description: The John C. Thompson Park, given as a gift to Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the century. The 355 acre park contains sweeping meadows, a children's creative playground, tennis courts, picnic areas, pavilion, exercise trails, a modern habitat zoo, seasonal swimming, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm. For a period of 8 months three full-time and a staff of five seasonal employees maintain the Park. Full time employees also assist with Public Works snow removal during the winter months. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were 393 reservations made for 23,035 people, 9 charity walks, boy scouts, girl scouts car show and agricultural extravaganza, concerts and fireworks display which drew an estimated 5,700 people, 193 buses that carried 11,580 passengers, 47 weddings, antique car cruise in, Boy Scout Camps, and several other events that totaled 28,755 in park attendance, not including daily activity.

2009-10 Accomplishments:

- ✓ More photos of Thompson Park were taken for our records. Stone work repair photos were shared with an Olmstead Project being researched.
- ✓ Painted restrooms and performed minor repairs/replacements in order to maintain serviceability to the public.
- ✓ Established direct internet connection link from City Hall to the Maintenance Facility with the installation of a Citrix portal.
- ✓ Rotary pavilion completed and used during the 2009 season.

2010-11 Goals and Objectives:

- Develop a pavilion roof condition assessment/repair/replacement design plan and job cost estimates for inclusion in future budget.
- Develop Aviary Building screening panel repair plan with the intent to create a phased multi-year replacement plan.
- Work with IT to make the Park's work station more effective.
- Continue work with landscape improvements by cutting back overgrowth of vegetation, cleaning dead trees and maintaining trails.
- Improve upon winter use of Thompson Park with signage and maps for cross country skiing and snow shoeing.

Fiscal Year: 2010-11
 Department: Thompson Park
 Account Code: A7110
 Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	37,375	63,120	66,311	66,434
140 Temporary	21,035	28,898	31,680	29,618
150 Overtime	5,535	4,798	4,800	4,900
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	882	2,404	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	64,827	99,220	102,791	100,952
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	8,825	-
Total Equipment	-	-	8,825	-
Operating Expenses				
410 Utilities	49,841	50,924	49,500	48,795
420 Insurance	3,417	3,302	3,342	3,525
430 Contracted Services	24,979	29,464	35,185	30,335
440 Fees Non Employees	562	450	630	630
450 Miscellaneous	1,159	417	650	620
455 Dept. Vehicle Expense	37,433	32,677	26,200	27,538
460 Materials and Supplies	12,776	18,286	14,550	13,050
465 Equipment < \$5,000	2,887	1,378	1,075	875
Total Operating Expenses	133,054	136,898	131,132	125,368
Fringe Benefits				
810 New York State Retirement	7,257	6,128	5,634	8,774
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	4,898	7,401	7,864	7,723
840 Workers' Compensation	2,420	672	1,000	1,000
850 Health Insurance	8,777	19,030	22,851	21,219
Total Fringe Benefits	23,352	33,231	37,349	38,716
Department Total	221,233	269,349	280,097	265,036

Thompson Park

City of Watertown

A7110

Personnel Services

**2010-11
Budget**

130	Wages		
	Crew Chief (67%) *	26,857	
	Parks & Rec. Maint Wkr (2) *(67%)	39,577	\$66,434
140	Temporary		29,618
150	Overtime		<u>4,900</u>
	Total Personnel Services		\$100,952

Operating Expenses

410	Utilities		
	Water and Sewer	18,300	
	Electric - City	1,925	
	Natural Gas - City	4,500	
	Electric - Conservancy	8,000	
	Natural Gas - Conservancy	15,000	
	DSL Internet Connection	1,070	\$48,795
420	Insurance		\$3,525
430	Contracted Services		
	Cartegraph Subscription Renewal	625	
	Alarm Systems Monitoring	360	
	Stone Work Repairs	2,000	
	Maintenance Service and Repairs	2,250	
	Small Engine Maintenance	500	
	Fence Repairs	300	
	Special Events-Porta Johns, 1st Aid	1,500	
	Ambulance	500	
	Welding Lease and Supplies	300	
	Solid Waste Disposal	1,500	
	Generator Maintenance/Repair	500	
	Conservancy Funding	20,000	\$30,335
440	Fees, Non Employee		
	Employment Related Testing		\$630
450	Miscellaneous		
	Safety Equipment	75	
	Uniforms and protective clothing	125	
	Safety Shoes	420	\$620

455	Dept. Vehicle Expenses		
	Outside Vehicle Maintenance	5,500	
	Vehicle Maintenance	6,000	
	Preventive Vehicle Maintenance	950	
	Fuel	12,305	
	Insurance	2,783	\$27,538
460	Materials and Supplies		
	Miscellaneous Equipment Supplies	1,500	
	Hardware Materials & Supplies	500	
	Sledding Hill Hay/Fencing	1,200	
	Lumber, Paint & Stain	1,000	
	Cleaning Supplies	1,800	
	Rakes, Shovels, Lawn Care	200	
	Grass Seed/ Top Soil	600	
	Safety Supplies/Uniforms	250	
	Roadway & Walkway Materials	2,000	
	Signage Materials	300	
	Plumbing/Electric Supplies	1,200	
	Playground Sealant Material	1,000	
	Playground Repairs & Maintenance	1,500	\$13,050
465	Other Equipment < \$5,000		
	Weedeaters (2)	400	
	Welder (1/2)**	475	\$875
	Total Operating Expenses		\$125,368

Fringe Benefits

810	State Retirement	\$8,774
830	Social Security Expense	\$7,723
840	Workers' Compensation	\$1,000
850	Health Insurance	<u>\$21,219</u>
	Total Fringe Benefits	\$38,716

TOTAL BUDGET

\$265,036

* 33% A5142

Fiscal Year: 2010-11
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Description: Ten playgrounds are maintained throughout the City. Each area is open for a seven-week period in the summer months and is staffed by a male and female supervisor. Supervisors receive training from YMCA, Jefferson County Youth Bureau and in house services by the City. The playgrounds offer a safe place, with structured activities, for neighborhood youngsters. Arts and crafts, athletic activities, games and special events are some of the opportunities available at each playground. The playgrounds received 4,199 total daily visits this season, with 449 attending special events. Over 86% of the Playground Staff were City residents. The majority of the directors are high school graduates or college students pursuing an interest in education or recreational fields. The playground program teamed up with ASAC again this season to administer a drug awareness and prevention program.

2009-10 Accomplishments:

- ✓ Expanded playground program partnerships by adding new activities such as the Zoo Mobile.
- ✓ Publicity was improved not only by increasing media coverage but through program flyers sent home from school and through email contacts.
- ✓ Record keeping was improved upon and attendance figures were kept for daily use and for special events.
- ✓ Swings were replaced at the Kostyk Playground to meet safety standards.

2010-11 Goals and Objectives:

- Implement concentration of staff to primary/pool complex playgrounds for the purpose of providing a greater diversity of team activities to a greater number of youth.
- Initiate CarteGraph Facilities Management module into all of our playgrounds for the purpose of establishing and maintaining asset management as it relates to all of the physical aspects of our inventory.
- Continue to bring playgrounds up to ASTM and CPS standards.
- Replace swing set at the Taylor Playground site.

Fiscal Year: 2010-11
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	37,362	36,975	43,049	33,401
150 Overtime	21	30	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	37,383	37,005	43,049	33,401
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	228	59	94	99
420 Insurance	-	-	-	-
430 Contracted Services	102	219	225	200
440 Fees Non Employees	2,135	2,268	2,510	1,330
450 Miscellaneous	2,026	799	850	700
455 Dept. Vehicle Expense	2,261	3,012	2,848	3,503
460 Materials and Supplies	4,797	7,505	11,400	7,150
465 Equipment < \$5,000	4,070	1,106	1,400	5,400
Total Operating Expenses	15,619	14,968	19,327	18,382
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,860	2,831	3,293	2,555
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2,860	2,831	3,293	2,555
Department Total	55,862	54,804	65,669	54,338

Playgrounds

City of Watertown

A7140

Personnel Services

2010-11
Budget

140	Temporary		<u>\$33,401</u>
	Total Personnel Services		\$33,401

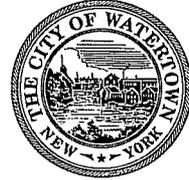
Operating Expenses

410	Utilities		
	Electric		\$99
430	Contracted Services		
	Equipment Repairs	175	
	Solid Waste Disposal	25	\$200
440	Fees, Non Employee		
	Physicals		\$1,330
450	Miscellaneous		
	Mileage Reimbursements		\$700
455	Department Vehicle Expense		
	Fuel	1,525	
	Repairs & Preventive Maintenance	750	
	Small Equipment	600	
	Insurance	628	\$3,503
460	Materials and Supplies		
	Prizes, Special Events	400	
	Arts & Crafts Supplies	1,000	
	Athletic Equipment	750	
	1st Aid Supplies	300	
	Uniforms & Equipment	400	
	Playground Equipment Materials	2,000	
	Misc. Maintenance Supplies	300	
	Grass Seed/Topsoil	500	
	Sand & Wood Chips	1,500	7,150
465	Other Equipment < \$5,000		
	Weedeaters (2)	400	
	Recreation Center Supplies	5,000	<u>5,400</u>
	Total Operating Expenses		\$18,382

Fringe Benefits

830	Social Security Expense	<u>\$2,555</u>
	Total Fringe Benefits	\$2,555
	TOTAL BUDGET	\$54,338

Fiscal Year: 2010-11
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Description: The Fairgrounds facilities support the athletic and recreation programs of the Parks and Recreation Department and other community organizations. It also enhances the quality of life and tourism within the community. The Fairgrounds is the City's busiest year round facility with well over 150,000 people attending events or using the facilities. The 63 acres includes a lighted professional baseball facility, 1 youth baseball field, a lighted basketball court, 2 lighted softball fields, 2 horse rings, 5 multi-purpose fields - two lighted (football, lacrosse, soccer), a picnic area with a playground which will be enhanced with the Riverfront Development, the Fair building, an arena, swimming pool, and the Fairgrounds YMCA indoor athletic facility.

The three multi-use fields are used extensively by high schools, college and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The baseball field hosts major community outdoor concerts attended by 7,500 people or more. The lighted multi-use athletic field is used by the Red and Black semi professional football team for their home games. The Jefferson County Agricultural Society, Watertown Pop Warner, Watertown Revolution semi professional football team, Fairgrounds YMCA, Saturday morning Farmer's Market, Black River Valley Horse Association, Relay for Life and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable in hosting large events such as concerts for additional parking and exits.

2009-10 Accomplishments:

- ✓ New trail system information is provided from our offices with signage recently added.
- ✓ Worked with Watertown Wizards management in the construction and placement of their third base observation deck and affiliated contract.
- ✓ Fairgrounds Multi-Purpose Field #2 was relocated this fall and will be seeded and landscaped this spring for anticipated summer use in 2010.

2010-11 Goals and Objectives:

- Assist in Black River Parks Project by installing new exercise equipment from County Health Grant at the Bicentennial Park.
- Update a comprehensive summary report of Fairgrounds that shows numbers of events, attendance, revenue and associated costs.
- Work with other users of the Fairgrounds to improve communications in an effort to resolve issues such as parking and event scheduling.
- Develop and standardize activity sheet for group and event usage

Fiscal Year: 2010-11
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	26,446	29,471	25,344	27,028
150 Overtime	5,399	3,176	3,500	3,400
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	176	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	31,845	32,823	28,844	30,428
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	8,726	-	12,000	-
Total Equipment	8,726	-	12,000	-
Operating Expenses				
410 Utilities	14,639	9,325	12,100	14,650
420 Insurance	1,403	1,287	1,580	1,383
430 Contracted Services	19,408	11,613	13,540	12,365
440 Fees Non Employees	255	95	475	475
450 Miscellaneous	44	145	-	-
455 Dept. Vehicle Expense	13,506	9,112	10,598	9,428
460 Materials and Supplies	53,036	44,687	40,300	34,550
465 Equipment < \$5,000	7,330	8,332	675	400
Total Operating Expenses	109,621	84,596	79,268	73,251
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,424	2,502	2,207	2,328
840 Workers' Compensation	-	82	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2,424	2,584	2,207	2,328
Department Total	152,616	120,003	122,319	106,007

Fairgrounds

City of Watertown

A7141

2010-11
Budget

Personnel Services

140	Temporary		\$27,028
150	Overtime		<u>\$3,400</u>
	Total Personnel Services		\$30,428

Operating Expenses

410	Utilities		
	Water / Sewer	9,300	
	Telephone/Security	600	
	Electric	4,000	
	National Grid / UGI-Gas	750	\$14,650
420	Insurance		\$1,383
430	Contracted Services		
	Small Equipment Repair	500	
	All Pests Control	100	
	Fairgrounds Building Rental	4,500	
	Bleacher Repairs	1,200	
	Athletic Field Work	1,000	
	Audio Repairs/adjustments	300	
	Solid Waste Disposal	150	
	Facility Building Repairs	1,800	
	Alarm Monitor Fees	240	
	Annual Fire Inspection & repairs	600	
	Carpet Cleaning	475	
	Fence Upgrades and Repairs	1,500	\$12,365
440	Fees, Non-Employees		
	Employment Related Testings		\$475
455	Department Vehicle Expense		
	FCC Mndtd Radio Upgrade (3-5)	600	
	Fuel	3,600	
	Maintenance	4,000	
	Tine replacement	600	
	Insurance	628	\$9,428

460	Materials and Supplies		
	Bases, Slab, Home Plate	500	
	Field Covers	1,000	
	Soil/Top Dressing for Main Field	500	
	Sport Clay	1,800	
	Stone Dust For Warning Track	600	
	Sod Main Field Repairs	400	
	Sand/Topsoil Secondary Fields	2,500	
	Marking Chalk and Paint	3,200	
	Lawn Materials All Fields	12,000	
	Turface for Fields	5,000	
	Paint Supplies	750	
	Janitorial Products	800	
	Rakes, Shovels, Rollers	250	
	Lumber and Hardware	1,000	
	Mowing Equipment & Supplies	500	
	Plumbing	750	
	Top Rail/fence replacement	1,000	
	Electrical	2,000	\$34,550
465	Other Equipment < \$5,000		
	Weedeaters (2)		<u>\$400</u>
	Total Operating Expenses		\$73,251

Fringe Benefits

830	Social Security Expense		<u>\$2,328</u>
	Total Fringe Benefits		\$2,328

TOTAL BUDGET			\$106,007
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Fiscal Year: 2010-11
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Description: During the spring and summer months, Parks and Recreation sponsors 5 baseball/softball leagues. The leagues include T-Ball, Midget, Grasshopper, Co-ed and Men's Slow Pitch softball. This program provides for 49 City baseball and Softball teams with over 820 participants. T-Ball's evening session is very successful and a popular choice for parents. Parks and Recreation crews maintain 14 baseball/softball fields, eleven of which are City owned, two outdoor basketball courts, 8 multi-purpose fields and a tennis court with YMCA indoor center close by. Recreational opportunities are conveniently located for community use. A skate park is located in the parking lot adjacent to the Fairgrounds pool. Golf and tennis clinics were offered with 291 participants.

2009-10 Accomplishments:

- ✓ Fairgrounds field #3 completed and extensively used for the 8-10 year old baseball program for 2009.
- ✓ Baseball programs were discussed among coaches and veterans of the leagues. Interest in baseball programs for toddlers was minimal this past season.
- ✓ Publicity for golf and tennis improved to the point that participation maxed out and additional lesson dates were added.
- ✓ Worked with Planning and our Black River Parks Project consultants on options to improve the availability of public restrooms at the Marble Street and Bicentennial Parks construction projects.
- ✓ Recommissioning of field/parking lot light assembly at Kostyk Field.

2010-11 Goals and Objectives:

- Participate with our Black River Parks Project team to support the federally funded force account construction at both the Bicentennial and Marble Street Parks.
- Assist in relocation of the skate park at the Fairgrounds as a necessary component to the Bicentennial Park upgrade.
- Evaluate tennis and golf programs to see if further expansion is necessary and investigate possible change in fees for participation.
- Continue to research grants and volunteer recruitment to address budgetary impacts to existing and future programs.
- Encourage volunteer coaches to take local training course offered through a partnership with Cortland College and the County Youth Bureau.

Fiscal Year: 2010-11
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	3,387	4,370	5,151	4,471
150 Overtime	3,216	1,940	2,000	2,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>6,603</u>	<u>6,310</u>	<u>7,151</u>	<u>6,671</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	13,902	-	-
Total Equipment	-	<u>13,902</u>	-	-
Operating Expenses				
410 Utilities	6,217	3,693	4,700	3,750
420 Insurance	2,496	2,218	2,558	2,461
430 Contracted Services	1,235	3,291	8,000	9,125
440 Fees Non Employees	4,608	4,996	5,895	5,295
450 Miscellaneous	775	425	500	750
455 Dept. Vehicle Expense	9,972	11,288	8,339	7,171
460 Materials and Supplies	14,054	22,457	22,600	22,000
465 Equipment < \$5,000	4,366	257	200	500
Total Operating Expenses	<u>43,723</u>	<u>48,625</u>	<u>52,792</u>	<u>51,052</u>
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	496	477	547	510
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>496</u>	<u>477</u>	<u>547</u>	<u>510</u>
Department Total	<u>50,822</u>	<u>69,314</u>	<u>60,490</u>	<u>58,233</u>
	150			

Athletic Programs

City of Watertown

A7143

Personnel Services

2010-11
Budget

140	Temporary		\$4,471
150	Overtime		<u>\$2,200</u>
	Total Personnel Services		\$6,671

Operating Expenses

410	Utilities		
	Electric	3,000	
	Water & Sewer	750	\$3,750
420	Insurance		
	Facility and Contents	816	
	Youth Baseball Insurance	1,645	\$2,461
430	Contracted Services		
	Athletic Field Work	500	
	Solid Waste Disposal	75	
	Equipment Rental	250	
	Golf Instruction	7,300	
	Equipment Repairs	1,000	\$9,125
440	Fees, Non Employee		
	Tennis Instructions	1,600	
	Physicals & Random Testing	95	
	Officials Fees	3,600	5,295
450	Miscellaneous		
	NYS Turfgrass Association	350	
	Sports Turf Managers NY	300	
	Mileage Reimbursements	100	\$750
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (3-10)	600	
	Fuel	2,300	
	Repairs & Preventive Maintenance	3,000	
	Tires	600	
	Insurance	671	\$7,171

460	Materials and Supplies		
	Field Soil / Top Dress Sand	1,000	
	Fertilizer, Grass Seed	4,000	
	Athletic Equipment (Balls, Bats, Bases, Home Plates, Pitching Slabs)	2,500	
	Marking Chalk & Paint	3,500	
	Drag Mats Replacement (1)	600	
	T-League Shirts (18 Teams)	1,800	
	Turf	3,000	
	Awards, Ribbon & Trophies	1,600	
	Sport Clay For Fields	3,500	
	Misc. Equipment & Supplies	500	\$22,000
465	Other Equipment < \$5,000		
	Field Marker	300	
	Weedeater	200	<u>\$500</u>
	Total Operating Expenses		\$51,052

Fringe Benefits

830	Social Security Expense		<u>\$510</u>
	Total Fringe Benefits		\$510

TOTAL BUDGET **\$58,233**

Fiscal Year: 2010-11
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Description: The City provides three outdoor pools (Thompson Park, Alteri Pool at Fairgrounds and Flynn Pool at the North side) during the summer months. The pools are open for a 9 ½ week period with the Fairgrounds Pool opening in early June until Labor Day. The pools recorded 10,516 (Alteri – 4,690; Flynn – 2,894; Park – 2,932) visits from patrons throughout the summer. All pool personnel are certified and meet New York State requirements for life guarding with 65% being City residents. The City offers a "Learn to Swim" program in the mornings for a four-week period with 87 youths attending. The Fairground's pool also offers lap swimming. City's pools are maintained by Parks and Recreation Maintenance Workers who are certified pool operators' as required under New York State Health Department guidelines. Annual inspections are also performed by the New York State Health Department. The City collects \$1 for non-City Residents to swim. The Park Pool collected \$255 of the fees; Alteri Pool collected \$20; and the Flynn Pool collected \$42 for a total of \$337.

2009-10 Accomplishments:

- ✓ Started initial and investigative work to repair baby pool at Flynn Pool.
- ✓ Repaired corroded filtration pipes at the Flynn Pool.
- ✓ Secondary chemical containment holding tank completed at the Flynn and Alteri Pools.
- ✓ Discussed chemical filtration process of the pools with a professional pool service, nearby local pools and with the manufacturer of our Chemtrol Units.

2010-11 Goals and Objectives:

- Implement changes in lifeguard work schedule and hours of operation in order to provide a safe program within budget guidelines.
- Work with Council, Manager and Engineering Firm on future plans for the three City pools.
- Implement and monitor changes to filtration system and operation to ensure pools operate safely and under NYS DOH regulations.
- Improve pool operation training opportunities for staff.
- Implement and monitor dress code requirements for lifeguards.

Fiscal Year: 2010-11
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	65,767	68,081	80,187	57,807
150 Overtime	4,170	3,077	4,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	112	390	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	70,049	71,548	84,187	62,807
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	20,029	14,771	16,468	12,691
420 Insurance	1,159	1,156	1,189	1,213
430 Contracted Services	3,120	4,645	5,700	18,800
440 Fees Non Employees	2,475	2,345	2,865	1,995
450 Miscellaneous	640	97	1,040	300
455 Dept. Vehicle Expense	498	263	180	180
460 Materials and Supplies	33,305	50,032	39,000	35,550
465 Equipment < \$5,000	4,816	6,525	6,500	9,300
Total Operating Expenses	66,042	79,834	72,942	80,029
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,337	5,462	6,440	4,805
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	5,337	5,462	6,440	4,805
Department Total	141,428	156,844	163,569	147,641

Swimming Pools - Outdoor

City of Watertown

A7180

Personnel Services

**2010-11
Budget**
\$57,807
\$5,000
\$62,807

140 Temporary
150 Overtime
Total Personnel Services

Operating Expenses

410	Utilities		
	Fuel Oil	3,000	
	Water and Sewer	5,000	
	Electric	1,341	
	Cell Phones 2 x 6 months	350	
	National Grid / UGI - Gas	3,000	\$12,691
420	Insurance		\$1,213
430	Contracted Services		
	Pool Assessment Development	11,300	
	Replace dressing room doors (2)	6,000	
	Building Repairs/Maint.	1,000	
	Fence Repairs/Replacement	500	\$18,800
440	Fees, Non Employee		
	Employment Related Testing		\$1,995
450	Miscellaneous		
	Mileage Reimbursements	50	
	CPO Course	250	\$300
455	Departmental Vehicle Expense		
	Fuel		\$180
460	Materials and Supplies		
	Chemicals	18,500	
	Pool Supplies	4,000	
	Maintenance Supplies	1,000	
	1st Aid Supplies	750	
	Lifeguard Equipment	2,000	
	Paint and Hardware	1,200	
	Pool Repairs	2,500	
	Electrical/Plumbing Supplies	1,500	
	Swim lesson supplies	250	

	Filtration Equipment	1,000	
	Pool Feeder Pumps (2)	1,800	
	Pool Filter Covers	850	
	Signage	200	\$35,550
465	Other Equipment < \$5,000		
	Park Pool Valve replacement	1,500	
	Park Filtration Valve replacement	1,800	
	Diving Boards and Stands (2)	6,000	<u>9,300</u>
	Total Operating Expenses		\$80,029

Fringe Benefits

830	Social Security Expense		<u>\$4,805</u>
	Total Fringe Benefits		\$4,805

TOTAL BUDGET **\$147,641**

Fiscal Year: 2010-11
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Description: The Municipal Arena, which opened in 1975, provides the community with a variety of services. During the six winter months an ice surface is maintained. Combined public attendance totaled 20,843 patrons and hosted over 38 birthday parties. The Arena generates over \$174,636 in yearly revenue. There were 10,369 pairs of skates rented this past season. There were 1,071 pairs of skates sharpened for the public. The Arena rents ice time to the Minor Hockey Association, the Figure Skating Club, IHC, adult hockey groups, Ft. Drum groups and private groups. Rock N Skate and Slip, Slide & Skate have been a success. Rock N Skate attendance was 8,477 skaters this past season. The event is offered weekly and brought in \$33,901 in admission and skate rental revenue last season. Attendance for the current season is about the same as these figures. ASAC sponsors 3 Rock N Skate Safe Nights each year.

During the remaining 6 months the Arena is used for community events. The Arena is a popular site and the only facility in this area that can seat 3,000 people for concerts. Some events have been held annually since the late 70's. A total of \$28,736 was collected in summer season arena rental and revenue for the 2008-2009 seasons.

2009-10 Accomplishments:

- ✓ NYSERDA incentive grant in the amount of \$46,652 was received for energy efficiency improvements made to our ice plant upgrades.
- ✓ ASAC Safe Night partnership continues with Rock N Skate events.
- ✓ Negotiated bulk ice agreement with Minor Hockey.
- ✓ Energy grant submitted for solar panels.
- ✓ Unanticipated replacement of one of our two ten year old industrial grade domestic hot water heaters.

2010-11 Goals and Objectives:

- Examine summer and alternative uses of Arena for program and events.
- Assist with building energy efficiency and conservation survey and plans.
- Seek out contacts to secure funding for the purchase of such items as rental skates for public use.
- Replacement of our second ten year old industrial grade domestic hot water heater.
- Develop blended concession operations with separate automated vending machines contract in order to provide consistent and continuous food and beverage services to our customers.

Fiscal Year: 2010-11
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	60,960	60,938	62,567	63,190
140 Temporary	56,314	54,849	59,928	57,750
150 Overtime	32,839	24,813	30,000	28,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	1,514	270	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	151,627	140,870	152,495	148,940
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	6,445	9,282	-	-
Total Equipment	6,445	9,282	-	-
Operating Expenses				
410 Utilities	51,052	50,027	52,207	49,500
420 Insurance	5,141	3,695	3,752	3,894
430 Contracted Services	27,605	19,802	34,195	26,439
440 Fees Non Employees	2,090	1,383	1,570	1,387
450 Miscellaneous	3,430	1,695	3,055	2,910
455 Dept. Vehicle Expense	7,902	8,537	8,016	8,879
460 Materials and Supplies	29,473	20,173	24,550	21,550
465 Equipment < \$5,000	6,974	7,160	5,080	15,460
Total Operating Expenses	133,667	112,472	132,425	130,019
Fringe Benefits				
810 New York State Retirement	11,664	12,961	7,433	11,216
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,317	10,518	11,666	11,394
840 Workers' Compensation	14,343	19,687	17,000	22,000
850 Health Insurance	23,546	21,498	24,025	22,308
Total Fringe Benefits	60,870	64,664	60,124	66,918
Department Total	352,609	327,288	345,044	345,877

Ice Arena

City of Watertown

A7265

Personnel Services

**2010-11
Budget**

130	Wages	
	Parks and Rec. Maint Wrks (4)*	\$63,190
140	Temporary	\$57,750
150	Overtime	<u>\$28,000</u>
	Total Personnel Services	\$148,940

Operating Expenses

410	Utilities	
	Water / Sewer / Electric	12,500
	National Grid / UGI - Gas	36,000
	National Grid - Electric	1,000
		\$49,500
420	Insurance	\$3,894
430	Contracted Services	
	Outside Equipment Rentals	300
	Facility Maintenance and Repairs	2,500
	Cash Register Maintenance	260
	Pest Control	444
	Zamboni Blades Sharpening	1,500
	Public Skating Schedules	285
	Maintenance/Repairs to Floor	1,000
	Sprinkler Maintenance/Inspection	3,500
	Rock N Skate - DJ Service	3,250
	Heating Maintenance	3,000
	PA System Maintenance	400
	Replace Exit Door	2,500
	Refrigeration System Maintenance	7,500
		\$26,439
440	Fees, Non Employee	
	Program Instructions	912
	Physicals for Employees	475
		\$1,387
450	Miscellaneous	
	Safety Shoes	560
	Mileage Reimbursement	50
	Safety Equipment, Jackets, Gloves	400
	Ice Skating Institute	350
	NE Ice Skating Managers' Assoc.	250
	ASCAP & SESAC & BMI Charges	800
	Uniforms and Protective Clothing	500
		\$2,910

455	Dept. Vehicle Expenses		
	Zamboni Repairs	750	
	Zamboni Supplies	1,500	
	Vehicle Parts	1,800	
	Insurance	1,329	
	Forklift Repair	900	
	Fuel	2,600	\$8,879
460	Materials and Supplies		
	Skate Supplies	1,000	
	Refrigeration Supplies	1,200	
	Edger Supplies	250	
	Lamp Replacement	750	
	Ballast Replacement	1,000	
	Ice Paint	1,500	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	5,000	
	Dasher Board Maintenance	2,000	
	Emergency Lights	500	
	Hardware, Lumber, Paint	1,200	
	Electrical/Plumbing Supplies	3,000	
	First Aid Supplies	800	
	Miscellaneous Supplies	1,500	
	Propane, Oil	750	
	Stage and Concert supplies	600	\$21,550
465	Other Equipment < \$5,000		
	Hand Dryers (2)	880	
	Hot Water Tank replacement	8,000	
	Scaffolding	2,235	
	Ice Measurement Tool	1,345	
	Rental Skates	3,000	<u>\$15,460</u>
	Total Operating Expenses		\$130,019

Fringe Benefits

810	State Retirement		\$11,216
830	Social Security Expense		\$11,394
840	Workers' Compensation		\$22,000
850	Health Insurance		<u>\$22,308</u>
	Total Fringe Benefits		\$66,918

TOTAL BUDGET **\$345,877**

* A5010 (1/2)

Fiscal Year: 2010-11
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Description: The Planning Office was created in 1984 as a component of the City Manager's Office. The goal of the Planning Office is to implement programs, projects and legislation that will have a positive effect on the development of the City of Watertown as a community. It is involved in a wide variety of issues that effect the development of this community including zoning, downtown revitalization, riverfront development, tree planting, historic preservation, housing programs and economic development. Many of the projects and programs within those categories involve writing grant applications and contract administration. The office also provides staff support to the Planning Board and Zoning Board of Appeals.

2009-10 Accomplishments:

- ✓ Awarded 2009 Community Development Block Grant and HOME grants.
- ✓ Awarded 2009 Restore NY grant.
- ✓ Completed 2008 HOME grant.
- ✓ Completed 2003 Environmental Protection Fund grant.
- ✓ Reviewed 12 site plans, 1 waiver, 9 subdivisions, 5 zone changes, and 4 special use permits in 2009.

2010-11 Goals and Objectives:

- Complete 2007 and 2008 CDBG and 2009 HOME grants.
- Initiate implementation of 2009 CDBG grant.
- Complete 2007 Restore NY grant.
- Implement Brownfield Opportunity Area grant program.
- Construct Marble St. and Bicentennial Parks improvements.
- Complete Sewall's Island Environmental Restoration Program grant.
- Complete Local Waterfront Revitalization Program plan.
- Provide Staff support to Advantage Watertown, Downtown Business Association, Planning Board and Zoning Board of Appeals.

Fiscal Year: 2010-11
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	4,676	2,334	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	4,676	2,334	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	65,786	61,339	136,000	81,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	12,641	4,127	3,900	4,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	41	-	-	-
465 Equipment < \$5,000	-	237	-	-
Total Operating Expenses	78,468	65,703	139,900	85,000
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	358	178	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	358	178	-	-
Department Total	83,502	68,215	139,900	85,000

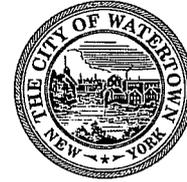
Planning

City of Watertown

A8020

		2010-11 Budget	
Operating Expenses			
430	Contracted Services		
	Grant Applications	20,000	
	DOS Grant Training*	5,000	
	Brownfield Opportunity Area **	56,000	81,000
450	Miscellaneous		
	Subscriptions/Memberships	\$2,500	
	Software Licenses	\$1,000	
	Public Hearing Notices	\$500	<u>\$4,000</u>
	Total Operating Expenses		\$85,000
TOTAL BUDGET			\$85,000
Off-setting Revenue			
	* EPF (State)		\$2,500
	** Brownfield Opportunity Area Grant (State)		\$50,400
Total Revenue			\$52,900

Fiscal Year: 2010-11
Department: General Fund
Account Code: A9040, A9050, A9060, A9065,
A9070, A9501, A9512, A9945,
A9950, A9960



Function: Fringe Benefits and Interfund Transfers

	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
A9040 Workers' Compensation	71,674	87,750	72,000	90,000
A9050 Unemployment	6,330	9,832	7,000	7,500
A9060 Health Insurance - Retirees	2,668,737	2,949,868	3,149,098	3,181,827
A9065 Medicare Part B - Retirees	219,179	228,082	241,771	251,026
A9070 Compensated Absences	20,142	27,066	0	25,000
A9089 Employee Benefits - Other	14,223	5,721	0	12,378
A9501 General Liability Reserve	25,000	25,000	25,000	25,000
A9512 Library Fund Transfer	914,747	918,880	984,210	1,066,499
A9950 Capital Fund Transfer	1,086,028	482,952	516,000	580,000
A9960 Black River Trust Reserve	10,000	10,000	10,000	10,000

Accounts A9040, A9050, A9060, A9065 and A9070 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A9501 General Liability Reserve - This represents the annual transfer to support the costs associated with defending claims against the City.

A9512 Transfer to Library - Operating support of the Flower Memorial Library.

A9940 Compensation Reserve - Transfer to replenish this fund.

A9945 Capital Fund Reserve - Transfer to establish Capital Fund Reserve

A9950 Transfer to Capital Funds - Represents the City's operating support of capital equipment purchases and capital projects.

A9960 Transfer to Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust as required in our FERC license.

Fiscal Year: 2010-11
Department: Debt Service
Account Code: A9710. - A9780.
Function: Debt Service



Debt Service	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Serial Bonds				
A9710.6 Principal	\$2,308,488	\$2,614,314	\$2,716,719	\$2,439,879
A9710.7 Interest	1,083,866	1,101,085	1,045,561	974,295
Bond Anticipation Notes				
A9730.6 Principal	515,300	224,300	0	-
A9730.7 Interest	152,730	62,786	0	-
Loan				
A9780.6 Principal	26,353	27,726	29,000	30,000
A9780.7 Interest	4,763	2,923	1,500	500
Total Budget	\$4,091,500	\$4,033,134	\$3,792,780	\$3,444,674

Fiscal Year: 2010-11
Department: Debt Service
Account Code: General Fund
Function: Debt Service Detail



SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2010-11 PRINCIPAL	2010-11 INTEREST	2010-11 TOTAL	OUTSTANDING BALANCE
12/1/1983	9.60%	12/1/2017	\$ 45,000	\$ 21,840	\$ 66,840	\$ 205,000
10/15/1991	6.30 - 6.37%	10/15/2011	61,700	5,900	67,600	61,700
9/15/1992	5.50 - 5.70%	10/15/2011	135,000	9,833	144,833	105,000
9/15/1992	5.30 - 5.70%	10/15/2010	33,000	941	33,941	-
3/15/1996	4.60 - 5.25%	3/15/2013	15,000	780	15,780	-
11/15/1997	5.00 - 7.10%	11/15/2025	295,000	445,005	740,005	6,765,000
3/15/1998	3.50 - 4.85%	7/15/2010	30,000	728	30,728	-
4/15/2000	5.125 - 5.50%	6/15/2020	201,117	45,056	246,173	653,709
5/15/2002	4.00 - 5.00%	5/15/2017	63,250	16,387	79,637	313,500
5/15/2002	4.00 - 7.50%	5/15/2021	10,000	8,250	18,250	100,000
8/27/2002	2.50 - 4.00%	3/1/2012	101,035	7,712	108,747	98,055
1/15/2005	2.75 - 4.25%	1/15/2024	473,277	151,113	624,390	3,457,065
11/15/2005	4.00 - 4.375%	11/15/2020	160,000	59,170	219,170	1,357,000
5/1/2006	4.50 - 7.50%	11/1/2015	25,000	6,282	31,282	125,000
2/15/2008	3.25 - 4.00%	2/15/2023	430,000	98,314	528,314	2,410,000
2/11/2009	2.50 - 3.25%	9/15/2018	216,500	48,984	265,484	1,616,000
6/15/2010	3.125 - 4.00%	12/15/2024	145,000	48,000	193,000	1,377,000
TOTAL			\$ 2,439,879	\$ 974,295	\$ 3,414,174	\$18,644,029

LOAN -HVAC

			2010-11 PRINCIPAL	2010-11 INTEREST	2010-11 TOTAL	OUTSTANDING BALANCE
6/1/2002	1.92%	6/1/2012	\$ 30,000	\$ 500	\$ 30,500	\$ 27,145

Water
Fund
Budget

Fiscal Year: 2010-11
Department: Water Fund
Account Code: Summary
Function: Water Fund Summary



Revenues	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Water Rents	\$ 3,646,109	\$ 3,763,921	\$ 3,750,000	\$ 3,153,950
Unmetered Water	26,779	10,123	12,000	12,000
Outside User Fees	802,097	688,420	486,000	1,112,000
Water Srv. Charges	46,747	69,446	65,000	65,000
Int. & Pen. On Water Rents	63,431	75,523	65,000	75,000
Interest Earnings	19,211	11,997	10,000	11,000
Sale of Scrap	8,104	1,258	1,000	1,250
Sale of Equipment	1,800	900	-	1,000
Insurance Rec.	1,761	-	1,000	1,000
Refund of Prior Year Exp.	17,749	60	-	100
Premium on Obligations	1,739	2,900	-	-
Unclassified Revenues	(378)	1,747	-	100
Metered Water Sales Other Funds	98,129	95,065	98,000	95,000
State Aid Home & Community	-	-	-	8,075
Interfund Transfer	22,578	11,825	76,000	74,000
Sub-Total	4,755,856	4,733,185	4,564,000	4,609,475
Actual Beginning Fund Balance	1,148,418	1,334,509		
Appropriated Fund Balance Coagulation Reserve				130,000
Appropriated Fund Balance			184,843	26,227
Total Revenues	\$ 5,904,274	\$ 6,067,694	\$ 4,748,843	\$ 4,765,702

Expenditures	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Administration	\$ 239,642	\$ 242,427	\$ 253,965	\$ 262,974
Source, Supply, Power & Pumping	466,601	445,694	486,770	584,900
Water Purification	1,262,612	1,357,822	1,456,593	1,427,475
Water Distribution	1,005,714	1,159,087	1,158,613	1,175,039
General	238,644	318,504	273,161	324,756
Debt	1,356,552	1,401,019	1,119,741	990,558
Total Expenditures	\$ 4,569,765	\$ 4,924,553	\$ 4,748,843	\$ 4,765,702

Fiscal Year: 2010-11
Department: Water Fund
Account Code: Revenues
Function: Revenue Summary



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
F2140 Water Rents	\$ 3,646,109	\$ 3,763,921	\$ 3,750,000	\$ 3,153,950
F2142 Unmetered Water	26,779	10,123	12,000	12,000
F2143 Outside User Fees	802,097	688,420	486,000	1,112,000
F2144 Water Srv. Charges	46,747	69,446	65,000	65,000
F2148 Int. & Pen. On Water Rents	63,431	75,523	65,000	75,000
F2401 Interest Earnings	19,211	11,997	10,000	11,000
F2650 Sale of Scrap	8,104	1,258	1,000	1,250
F2665 Sale of Equipment	1,800	900	-	1,000
F2680 Insurance Rec.	1,761	-	1,000	1,000
F2701 Refund of Prior Year Exp.	17,749	60	-	100
F2710 Premium on Obligations	1,739	2,900	-	-
F2770 Unclassified Revenues	(378)	1,747	-	100
F2830 Metered Water Sales Funds	98,129	95,065	98,000	95,000
F3989 State Aid Home and Comm.	-	-	-	8,075
F5031 Interfund Transfer	<u>22,578</u>	<u>11,825</u>	<u>76,000</u>	<u>74,000</u>
Sub-Total	4,755,856	4,733,185	4,564,000	4,609,475
Actual Beginning Fund Balance	<u>1,148,418</u>	<u>1,334,509</u>		
Appropriated Fund Balance Coagulation Reserve				130,000
Appropriated Fund Balance			184,843	26,227
Total Revenues	\$ 5,904,274	\$ 6,067,694	\$ 4,748,843	\$ 4,765,702

Fiscal Year: 2010-11
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions



F2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F2148 - Interest & Penalties on Water Rents - Charges of 10% penalties for late water payments.

F2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F2650 - Sale of Scrap – Sales of excess scrap.

F2665 – Sale of Equipment – Sales of equipment.

F2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

F2701 - Refund of Prior Years Expense – Refunds for expenditures that were paid for in a prior year.

F2710 – Premium on Obligations – Premiums received from the issuance of bond anticipation notes and serial bonds for capital projects.

F2770 - Other Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F2830 - Metered Water Sales Other Funds – Sales of water to other City funds.

F3989 – State Aid – Home and Community Services – Reimbursements received from New York State related to the construction of the Marble Street and Bicentennial Parks

F5301 – Interfund Transfers – Transfers from other funds.

Fiscal Year: 2010-11
Department: Water Administration
Account Code: F8310
Function: Water Administration



Description: The Water Department administrative staff is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. Staffing includes the Superintendent, a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce water and sewer bills. In addition, all paperwork associated with departmental personnel, payroll and purchases are handled by this staff. Permits and billings for water service installations, repairs and renewals are issued through this office. This office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent coordinates with engineers, architects, and developers in the development of new construction.

2009-10 Accomplishments:

- ✓ Completed the integration of automated meter reading and billing system. We are now using electronic files rather than manual field sheets for meter reading data.
- ✓ 400 of the 423 meters in the Cycle 54 Industrial accounts have been converted to radio read, with a total of 1040 meters having been converted system wide to radio read capability through February 10, 2010. This is 12% of the active water meters in the City.
- ✓ Work on Disinfection Byproducts Study was 80% complete by December 31, 2009.

2010-11 Goals and Objectives:

- Work toward achieving better integration of data files between the business office and the Distribution office.
- Continue to work on the conversion of water meters to radio read capability. Complete the conversion of water meters in the Industrial accounts.
- Renew contract agreement for the sale of water to the Development Authority of the North Country. Current contract expires May 14, 2011.

Fiscal Year: 2010-11
Department: Water Administration
Account Code: F8310
Function: Water Administration



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	79,668	81,132	81,509	81,509
120 Clerical	39,580	39,004	39,187	37,935
130 Wages	31,068	32,490	33,223	33,223
140 Temporary	4,061	4,176	5,100	5,100
150 Overtime	818	976	1,000	800
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	155,195	157,778	160,019	159,967
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	1,953	-	-	-
Total Equipment	1,953	-	-	-
Operating Expenses				
410 Utilities	406	362	500	500
420 Insurance	-	-	-	-
430 Contracted Services	12,095	12,952	19,075	18,970
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	15,246	13,083	13,300	13,200
455 Dept. Vehicle Expense	2,160	2,442	2,035	2,286
460 Materials and Supplies	1,861	3,734	2,500	3,000
465 Equipment < \$5,000	-	-	150	2,075
Total Operating Expenses	31,768	32,573	37,560	40,031
Fringe Benefits				
810 New York State Retirement	13,154	12,808	14,495	21,921
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,461	11,651	12,241	12,130
840 Workers' Compensation	-	193	-	4,000
850 Health Insurance	26,111	27,424	29,650	24,925
Total Fringe Benefits	50,726	52,076	56,386	62,976
Department Total	239,642	242,427	253,965	262,974

Water Fund Administration

City of Watertown

F8310

Personnel Services

2010-11
Budget

110	Salaries		
	Water Superintendent		\$81,509
120	Clerical		
	Principal Account Clerk *	22,480	
	Senior Account Clerk Typist *	15,455	\$37,935
130	Wages		
	Water Meter Reader (2) *		\$33,223
140	Temporary *		\$5,100
150	Overtime *		\$800
175	Health Insurance Buyout		\$1,400
	Total Personnel Services		\$159,967

Operating Expenses

410	Utilities		
	Telephone*		\$500
430	Contracted Services		
	Office Rental *	7,800	
	Audit Services	2,400	
	Bank Fees	2,200	
	Software Update Fees*	2,545	
	Repairs to Equipment *	300	
	Repairs to Meter Reading Equip	500	
	Fee for Paying Agent	335	
	Consumer Confidence Report	2,300	
	Equip Maintenance Contracts*	590	\$18,970
450	Miscellaneous		
	Uniforms, Meter Readers *	500	
	Membership AWWA	1,900	
	Travel and Training	100	
	Postage Expenses *	8,500	
	Postage Expense	2,100	
	Text/Reference Materials	100	\$13,200
455	Dept. Vehicle Expense		
	Fuel *	550	
	Maintenance & Repairs *	1,200	
	Insurance *	536	\$2,286

460	Materials and Supplies		
	Printed Forms, Bills *	2,500	
	Office Supplies *	500	\$3,000
465	Equipment <\$5,000		
	Computer & Software		<u>\$2,075</u>
	Total Operating Expenses		\$40,031

Fringe Benefits

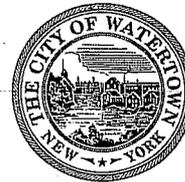
810	New York State Retirement		\$21,921
830	Social Security Expense		\$12,130
840	Workers' Compensation		\$4,000
850	Health Insurance		<u>\$24,925</u>
	Total Fringe Benefits		\$62,976

TOTAL BUDGET **\$262,974**

* 1/2 expense shared with Sewer Fund G8110

** 1/2 expense shared with F8340

Fiscal Year: 2010-11
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000-gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

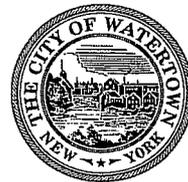
2009-10 Accomplishments:

- ✓ Performed sampling in 2009-10 to keep the City in compliance with the EPA's Long-Term Enhanced Water Treatment Rule. The completion date is April 2010
- ✓ Completed design and obtained DEC permits for the Dam Restoration Project for the Dosing Station Dam.
- ✓ Drafted an RFP and contract documents for Dredging of the Coagulation Basin for the removal of the accumulation of alum residuals and sediment.

2010-11 Goals and Objectives:

- Complete the Dam Restoration Project at Dosing Station
- Assist the dredging contractor with removal of alum residuals from settling basin.

Fiscal Year: 2010-11
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	413,061	412,557	446,970	406,100
420 Insurance	-	-	-	3,500
430 Contracted Services	39,302	13,589	17,300	156,300
440 Fees Non Employees	-	2,450	500	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,366	7,707	12,000	9,000
465 Equipment < \$5,000	9,872	9,391	10,000	10,000
Total Operating Expenses	466,601	445,694	486,770	584,900
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	466,601	445,694	486,770	584,900

Source of Supply, Power and Pumping

City of Watertown

F8320

Operating Expenses		2010-11 Budget
410	Utilities	
	Electric	390,000
	Natural Gas	15,000
	Water & Sewer (Town Pamela)	1,100
		\$406,100
420	Insurance	\$3,500
430	Contracted Services	
	Maintenance Contracts Generators	2,500
	Repairs to Equipment	6,000
	Electric Repairs & Service	2,000
	Boiler Repairs, Maint., Service	2,500
	Miscellaneous Repairs	2,000
	Rental of Propane Tank	300
	Crane Inspection-Annual	1,000
	Enlarge Sodium Silicate Tanks	10,000
	Dredging of Coagulation Basin	130,000
		\$156,300
460	Materials and Supplies	
	Grease and Oil	500
	Fuel Oil, Generator	3,000
	Propane, Small Generator	1,500
	Mechanical Repair Parts	2,000
	Miscellaneous Hardware	2,000
		\$9,000
465	Other Equipment < \$5,000	
	Mechanical Parts	5,000
	Electronic Repair Parts	5,000
		<u>\$10,000</u>
	Total Operating Expenses	<u>\$584,900</u>
	 TOTAL BUDGET	 \$584,900

Fiscal Year: 2010-11
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 1.5 billion gallons of high quality potable water last year. An average of 4.3 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamela, Leray, Champion, and personnel at Fort Drum in 2009. The plant is staffed with a Chief Operator, six WTP operators, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. All but two staff members are certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

2009-10 Accomplishments:

- ✓ In response to USEPA's Stage II Disinfection Byproducts Rule, began working with stakeholders of regional water distribution system customers (DANC and Water Districts), discussing potential solutions to issues arising from the evaluations undertaken by the individual systems.
- ✓ Town and City Watertown partnered to hire a consultant to perform a Disinfection Byproducts Study, which was another requirement of the Stage II Disinfection Byproducts Rule and assisted in large part in gathering data that was used for analysis in the completion of the study.
- ✓ Assisted NYSDOH personnel in performing a Comprehensive Performance Evaluation study of our Water Treatment Plant and Facilities.
- ✓ Installed a large backflow control device in the Process Complex required by NYSDOH as a result of their comprehensive evaluation and performance study.

2010-11 Goals and Objectives:

- Continue working with stakeholders to develop potential solutions to issues arising from the Stage II Disinfection Byproducts Rule IDSE Study.
- Sample for Lead Copper Rule.
- Add Anthracite to the filter beds in the water treatment plant per Department of Health recommendations resulting from the Comprehensive Evaluation and Performance Study.
- Revisit the investigation into the feasibility of installing "mini-hydro" units to supplement electrical supply at the water treatment facilities.

Fiscal Year: 2010-11
Department: Water Purification
Account Code: F8330
Function: Water Operations



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	59,603	62,059	60,980	60,980
120 Clerical	-	-	-	-
130 Wages	437,846	451,485	462,051	455,945
140 Temporary	-	-	-	-
150 Overtime	22,331	21,820	23,000	23,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	519,780	535,364	546,031	546,025
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	165,653	232,907	197,500	218,720
420 Insurance	13,641	14,537	14,988	8,000
430 Contracted Services	16,484	24,714	20,600	13,300
440 Fees Non Employees	408	4,984	1,200	3,450
450 Miscellaneous	3,730	4,497	7,250	6,050
455 Dept. Vehicle Expense	13,894	7,816	11,255	9,792
460 Materials and Supplies	298,746	284,357	410,100	373,300
465 Equipment < \$5,000	15,230	13,999	18,000	18,500
Total Operating Expenses	527,786	587,811	680,893	651,112
Fringe Benefits				
810 New York State Retirement	41,589	43,569	43,846	66,472
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	38,745	40,020	41,771	41,342
840 Workers' Compensation	2,448	66	500	500
850 Health Insurance	132,264	150,992	143,552	122,024
Total Fringe Benefits	215,046	234,647	229,669	230,338
Department Total	1,262,612	1,357,822	1,456,593	1,427,475

Water Purification

City of Watertown

F8330

Personnel Services

**2010-11
Budget**

110	Salaries		
	Chief WTP Operator		\$60,980
130	Wages		
	WTP Maintenance Supv.	51,449	
	Laboratory Technician	49,530	
	WTP Maint. Mechanic (2)	84,950	
	Building Maint. Worker	34,864	
	WTP Operator (6)	235,152	\$455,945
150	Overtime		\$23,500
175	Health Insurance Buyout		<u>\$5,600</u>
	Total Personnel Services		\$546,025

Operating Expenses

410	Utilities		
	Sewer Charges	182,590	
	Natural Gas	34,440	
	Telephone	1,690	\$218,720
420	Insurance		\$8,000
430	Contracted Services		
	AC Boiler Repair & Maintenance	2,000	
	Electric Repair & Maintenance	2,000	
	Repairs to Equipment	3,000	
	Advertising	300	
	Chemical Testing	5,000	
	Inspection of Fire/Intrusion Alarms	1,000	\$13,300
440	Fees, Non Employee		
	Lab Accreditation Fee	700	
	License and Permit Fees	450	
	Physical Exams & Testing	1,300	
	Risk Management Training	1,000	\$3,450
450	Miscellaneous		
	Schools, Training, & Textbooks	1,750	
	Travel Expenses, Operator Training	1,500	
	Boots, Helmets, Goggles	1,000	
	Water Sample Mailing- Overnight	800	
	Miscellaneous	1,000	\$6,050

455	Dept. Vehicle Expense		
	Maintenance & Repairs	5,000	
	Fuel	3,310	
	Insurance	1,482	\$9,792
460	Materials and Supplies		
	Process Chemicals	348,200	
	Materials and Supplies	25,100	\$373,300
465	Other Equipment <\$5000		
	Computers and Software	2,500	
	Repair Parts; Mechanical,Electrical	12,000	
	Mechanical Tools	1,000	
	Laboratory Equipment	2,000	
	Doors,Windows, Gates,etc.	1,000	\$18,500
	Total Operating Expenses		\$651,112

Fringe Benefits

810	New York State Retirement		\$66,472
830	Social Security Expense		\$41,342
840	Workers' Compensation		\$500
850	Health Insurance		<u>\$122,024</u>
	Total Fringe Benefits		\$230,338

TOTAL BUDGET **\$1,427,475**

Fiscal Year: 2010-11
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Description: The Transmission and Distribution section consists of 16 employees who are responsible for the operation and maintenance of the water distribution network with over 100 miles of water mains ranging in size from 4" to 24", more than 830 fire hydrants, 2600 gate valves and 8,500 service lines. These employees make over a thousand service calls and respond to and repair a significant number of leaks and water main breaks each year. Departmental employees also install, repair and replace several water services and more than 200 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs, and the 750,000 gallon elevated water tank. Layout and design assistance, as well as inspection of water line installation is also provided for construction and maintenance projects. Departmental records and maps are compiled and maintained by an Engineering Technician who is also responsible for providing layout and locations for contractors and other utility companies. Employees of this division also maintain a fleet of service trucks, backhoes and dump trucks used in providing these services.

2009-10 Accomplishments:

- ✓ Replaced the old 4" water main on Arcade St. with a new 8" D.I. water main, greatly enhancing fire flows on Arcade and Stone Streets.
- ✓ Abandoned and aging 6" water main in the 200 block of Arsenal Street.
- ✓ Assisted Insurance Services Organization personnel in performing fire flow testing for insurance rating purposes.
- ✓ Updated water distribution map and gate valve book and worked with I.T. in development of the GIS mapping for hydrants and flow data for the Fire Department's use.
- ✓ Began installation and activation of an 8" water main on Commerce Park Drive to service proposed development in the area.
- ✓ Began installation of color coded hydrant markers working with Fire Dept.

2010-11 Goals and Objectives:

- Coordinate with developers and contractors on the installation of water mains and services on proposed development projects throughout the City.
- Complete water main installation on Commerce Park Drive.
- Install 280 l.f. of new 8" water main in Columbia Street between Indiana Ave. and Michigan Ave. to bolster fire flows in that area.
- Replace the 4" water main on Madison Avenue to bolster fire flows.
- Install new access hatches on the reservoirs at Thompson Park and clean and inspect the reservoirs.
- Perform maintenance and inspection on Thompson Park elevated tank.

Fiscal Year: 2010-11
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	107,625	110,603	112,604	112,953
120 Clerical	-	-	-	-
130 Wages	412,707	435,070	447,151	450,559
140 Temporary	4,805	9,953	7,000	7,500
150 Overtime	28,848	23,858	35,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	553,985	579,484	601,755	601,012
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	52,029	30,000	30,000
240 Highway and Street	-	-	-	-
250 Other	15,297	43,561	-	-
Total Equipment	15,297	95,590	30,000	30,000
Operating Expenses				
410 Utilities	14,798	19,378	19,000	16,640
420 Insurance	1,369	1,383	1,392	3,322
430 Contracted Services	6,382	4,464	6,800	10,560
440 Fees Non Employees	1,138	316	-	1,700
450 Miscellaneous	4,901	5,137	6,750	6,650
455 Dept. Vehicle Expense	62,828	49,833	50,862	52,804
460 Materials and Supplies	38,028	45,132	42,400	44,300
465 Equipment < \$5,000	89,484	113,377	132,700	140,255
Total Operating Expenses	218,928	239,020	259,904	276,231
Fringe Benefits				
810 New York State Retirement	45,631	47,066	47,759	73,924
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	41,274	43,187	46,034	45,977
840 Workers' Compensation	3,549	218	13,000	5,000
850 Health Insurance	127,050	154,522	160,161	142,895
Total Fringe Benefits	217,504	244,993	266,954	267,796
Department Total	1,005,714	1,159,087	1,158,613	1,175,039

Transmission and Distribution

City of Watertown

F8340

Personnel Services

**2010-11
Budget**

110	Salaries		
	Supervisor Water Dist.Systems	61,154	
	Water Distribution System Oper.	51,799	\$112,953
130	Wages		
	Crew Chief (2)	82,620	
	Engineering Technician	38,308	
	Water Meter Srv. Mechanic (2) *	39,008	
	Stock Attendant	34,864	
	Motor Equipment Operator (2)	72,108	
	Water Maintenance Mechanic (6)	183,651	\$450,559
140	Temporary		\$7,500
150	Overtime		<u>\$30,000</u>
	Total Personnel Services		\$601,012

Equipment

230	Motor Vehicles		
	Utility Service Truck Replacement		<u>\$30,000</u>
	Total Equipment		\$30,000

Operating Expenses

410	Utilities		
	Natural Gas	13,000	
	Cell Phones	1,500	
	Telephone	2,140	\$16,640
420	Insurance		\$3,322
430	Contracted Services		
	Advertising Expenses	250	
	Equipment Repair & Maintenance	1,500	
	Equipment Rental	2,000	
	Maintenance Contract on Copier	250	
	Facility Maintenance	2,000	
	CAD Maintenance Annual Fee	500	
	Radio Repairs	1,000	
	Annual Crane Hoist Inspection	360	
	Elevated Tank Inspection	2,700	\$10,560

440	Fees, Non Employee		
	Random Drug Testing for CDLs	1,000	
	OSHA Physicals, Audiograms, Etc.	700	\$1,700
450	Miscellaneous		
	Travel & Training	600	
	Safety Items	2,000	
	Protective Clothing	3,000	
	Meter Service Uniforms (1/2 x 700)*	350	
	AWWA Dues & Manuals	700	\$6,650
455	Dept. Vehicle Expense		
	Fuel	21,330	
	Maintenance & Repairs	22,000	
	Insurance	9,474	\$52,804
460	Materials and Supplies		
	Stationary Stores	500	
	Cleaning & Mechanical Supplies	5,000	
	Maintenance Supplies	1,500	
	Hand Tools	2,800	
	Redi-mix Concrete	1,500	
	Top Soil	2,000	
	Crushed Stone	15,000	
	Black Top-Road Repair & Cold Patch	7,500	
	Fire Hydrant Antifreeze	2,500	
	Facility Repair Supplies	6,000	\$44,300
465	Other Equipment <\$5000		
	Water Meters & Parts*1/2	40,000	
	Fire Hydrants	10,200	
	Computer and Software	5,375	
	Pipe & Cable Locator (Replacement)	3,400	
	Magnetic Locator (Replacement)	1,000	
	Ductile Iron Pipe & Fittings	8,000	
	Gate Valves	3,500	
	Tapping Sleeves & Tapping Valves	3,500	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe & Brass Fittings	20,000	
	Curb Boxes, Repair Lids, Extensions	4,000	
	Valve Boxes, Covers, Risers	7,000	
	Fire Hydrant Repair Parts	18,000	
	Tapping Saddles	800	
	Tools & Accessories	4,500	
	Safety Equipment	1,000	
	Air Hoses & Fittings	200	

FAX Machine (Replacement)	900	
Fire Flow Test Kit	1,230	
Chair (Stock Clerk) Replacement	550	
Oxygen/Acetylene Torches & Parts	100	<u>\$140,255</u>
Total Operating Expenses		\$276,231

Fringe Benefits

810	New York State Retirement	\$73,924
830	Social Security Expense	\$45,977
840	Workers' Compensation	\$5,000
850	Health Insurance	<u>\$142,895</u>
	Total Fringe Benefits	\$267,796

TOTAL BUDGET \$1,175,039

*1/2 expense shared with G8120
 ** 1/2 expense shared with F8330

F8340 - Water Transmission and Distribution

Fiscal Year 2010-11
Equipment Requests

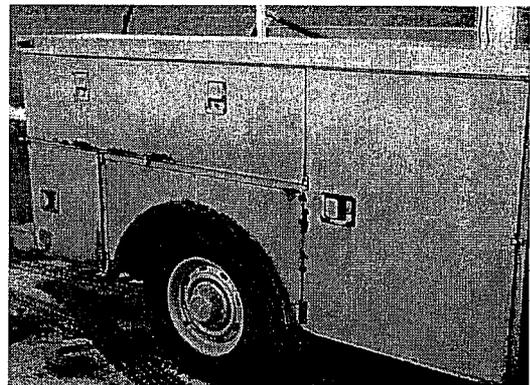
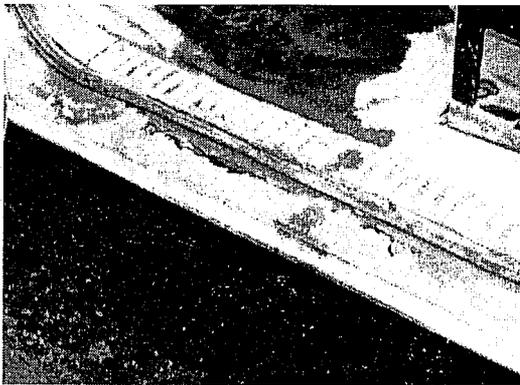


Vehicle Replacement: \$30,000

The vehicle being replaced is Service Truck # 2-2, a 2001 Dodge Ram pickup truck with utility box. The odometer reading is 60,000+ miles. We have been informed by Central Garage that the undercarriage of this vehicle is rusting badly as is the body. This vehicle will be replaced with a ¾ or 1 ton pick-up with a utility box.



This vehicle replacement was requested in the 2009-2010 FY Budget. The purchase was placed on hold.



Fiscal Year: 2010-11
Department: Water Fund General Accounts
Account Code: Water Fund
Function: General Government Support and Debt Service



General	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
F1950 Taxes on Real Property	\$ 633	\$ 668	\$ 695	\$ 725
F1990 Contingent	-	-	10,000	46,750
F9040 Workers' Compensation	2,390	3,921	9,000	5,000
F9060 Health Insurance Premium	153,326	134,540	151,584	147,234
F9061 Other Post Employment Benefits (OPEB)	-	65,056	-	-
F9065 Health Insurance Part B	15,294	11,761	13,882	13,303
F9070 Compensated Absences	3,015	(1,916)	2,500	2,500
F9089 Employee Benefits - Other	-	-	-	1,144
F9501 General Liability Reserve	7,500	7,500	7,500	7,500
F9930 Coagulation Reserve	35,000	40,000	30,000	30,000
F9950 Transfer to Capital Fund	<u>21,486</u>	<u>56,974</u>	<u>48,000</u>	<u>70,600</u>
Total Budget	\$ 238,644	\$ 318,504	\$ 273,161	\$ 324,756

Serial Bonds	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
F97 10.6 Principal	\$ 997,598	\$ 1,107,187	\$ 902,992	\$ 811,782
F97 10.7 Interest	263,205	258,203	216,749	178,776
Bond Anticipation Notes				
F97 30.6 Principal	62,400	27,200	-	-
F97 30.7 Interest	<u>33,349</u>	<u>8,429</u>	<u>-</u>	<u>-</u>
Total Budget	\$ 1,356,552	\$ 1,401,019	\$ 1,119,741	\$ 990,558

Fiscal Year: 2010-11
Department: Debt Service
Account Code: Water Fund
Function: Debt Service Detail



SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
10/15/1991	6.30 - 6.375%	10/15/2011	299,700	28,965	328,665	304,500
9/15/1992	5.25 - 5.70%	10/15/2011	105,000	6,933	111,933	70,000
4/15/2000	5.125 - 5.50%	6/15/2020	9,700	5,224	14,924	87,300
5/15/2002	4.00 - 5.00%	5/15/2020	15,500	6,179	21,679	120,500
8/27/2002	2.50 - 4.00%	3/1/2012	60,710	4,634	65,344	58,930
1/15/2005	2.75 - 4.25%	1/15/2024	41,172	6,946	48,118	145,510
11/15/2005	4.00 - 4.37%	11/15/2020	95,000	42,091	137,091	967,000
2/15/2008	3.25 - 4.00%	2/15/2023	142,000	60,189	202,189	1,571,000
2/11/2009	2.50 - 3.25%	9/15/2018	32,000	9,615	41,615	318,000
6/15/2010	3.125 - 4.00%	12/15/2024	<u>11,000</u>	<u>8,000</u>	<u>19,000</u>	<u>206,000</u>
TOTAL			811,782	178,776	990,558	3,848,740

Sewer
Fund
Budget

Fiscal Year: 2010-11
Department: Sewer Fund
Account Code: Summary
Function: Sewer Fund Summary



	2007-08	2008-09	2009-10	2010-11
Revenues	ACTUAL	ACTUAL	BUDGET	BUDGET
Sewer Rents	2,435,791	2,752,341	2,730,000	2,792,200
Sewer Charges	224,367	249,988	130,000	269,250
Interest & Pen on Sewer Rents	52,011	68,936	55,000	65,000
Sewer Rents - Governments	929,627	1,040,103	1,064,000	1,037,875
Interest Earnings	689	968	1,000	10,275
Permit Fees	22,250	23,250	23,000	22,000
Sale of Scrap	1,066	230	1,000	1,000
Sale of Equipment	180	1,868	-	-
Insurance Recovery	487	-	-	-
Refund of Prior Year Expense	1,225	-	-	-
Premium on Obligations	3,534	6,323	-	-
Unclassified Revenues	-	-	-	-
Interfund Revenues	149,658	209,714	177,000	176,250
State Aid Workers' Comp	17,648	6,447	-	5,500
State Aid CHIPs	-	2,384	-	-
State Aid Home and Community	-	-	-	7,150
Interfund Transfers	15,903	12,129	75,650	75,000
Sub-Total	3,854,436	4,374,681	4,256,650	4,461,500
Actual Beginning Fund Balance	331,364	404,549		
Appropriated Fund Balance			-57,686	-130,649
Total Revenues	4,185,800	4,779,230	4,198,964	4,330,851
Expenditures				
Administration	127,513	128,023	137,040	142,706
Sanitary Sewer	422,709	378,453	416,640	427,025
Sewage Treatment	2,458,859	2,487,778	2,752,572	2,783,819
General	178,781	212,734	200,920	277,503
Debt	593,389	707,685	691,792	699,798
Total Expenses	3,781,251	3,914,673	4,198,964	4,330,851

Fiscal Year: 2010-11
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Summary



	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
G2120 Sewer Rents	2,435,791	2,752,341	2,730,000	2,792,200
G2122 Sewer Charges	224,367	249,988	130,000	269,250
G2128 Int. & Pen. On Sewer Rents	52,011	68,936	55,000	65,000
G2370 Sewer Rents - Governments	929,627	1,040,103	1,064,000	1,037,875
G2401 Interest Earnings	689	968	1,000	10,275
G2590 Permit Fees	22,250	23,250	23,000	22,000
G2650 Sale of Scrap	1,066	230	1,000	1,000
G2665 Sale of Equipment	180	1,868	-	-
G2680 Insurance Recovery	487	-	-	-
G2701 Refund of Prior Yr; Exp.	1,225	-	-	-
G2710 Premium on Obligations	3,534	6,323	-	-
G2770 Unclassified Revenues	-	-	-	-
G2810 Interfund Revenues	149,658	209,714	177,000	176,250
G3089 State Aid Workers' Comp	17,648	6,447	-	5,500
G3501 State Aid - CHIPS	-	2,384	-	-
G3889 State Aid Home and Comm	-	-	-	7,150
G5031 Interfund Transfers	15,903	12,129	75,650	75,000
Sub-Total	<u>3,854,436</u>	<u>4,374,681</u>	<u>4,256,650</u>	<u>4,461,500</u>
Actual Beginning Fund Balance	<u>331,364</u>	<u>404,549</u>		
Appropriated Fund Balance			<u>(57,686)</u>	<u>(130,649)</u>
Total Revenues	\$ 4,185,800	\$ 4,374,681	\$ 4,198,964	\$ 4,330,851

Fiscal Year: 2010-11
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G2128 - Interest & Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G2370 – Outside User Fees - Fees charged to all users located outside of the City limits that are connected to the City's sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G2590 - Permit Fees- Fees charged for the issuance of permits to outside haulers.

G2665 – Sale of Equipment – Sales of equipment.

G2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

G2701 - Refund of Prior Years Expense – Refunds for expenditures that were paid for in a prior year.

G2710 – Premium on Obligations – Premiums received from the issuance of bond anticipation notes and serial bonds for capital projects.

G2770 - Other Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

G2810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G3089 - State Reimbursement, Worker's Compensation - Reimbursements from the NYS Workers Compensation Board for certain worker's compensation expenses incurred by the City.

G3501 - State Reimbursement, CHIPS - Aid received from highway capital program to offset sanitary sewer crews' overtime and materials costs related to assisting with certain road construction projects.

G3989 – State Aid – Home and Community Services – Reimbursements received from New York State related to the construction of the Marble Street and Bicentennial Parks.

G5031- Interfund Transfers – Transfers from other funds.

Fiscal Year: 2010-11
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Description: The Water Department administrative staff provides administrative support to the Sewer Fund and is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. One half of the salary expense of the Water Administration staff is charged to this account. Staffing includes a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce bills and record revenue receipts. In addition, all paperwork associated with departmental personnel, payroll and purchasing are handled by this staff.

2009-10 Accomplishments:

- ✓ Completed the integration of automated meter reading and billing system. We are now using electronic files rather than manual field sheets for meter reading data.
- ✓ 400 of the 423 meters in the Cycle 54 Industrial accounts have been converted to radio read, with a total of 1040 meters having been converted system wide to radio read capability through February 10, 2010. This is 12% of the active water meters in the City.

2010-11 Goals and Objectives:

- Continue to work on the conversion of water meters to radio read capability. Complete the conversion of water meters in the Industrial accounts.
- Renew the Sewer Agreements with the Town of Watertown for Sewer Districts 4, and 5. The renewal date for these contracts is June 13, 2011.

Fiscal Year: 2010-11
 Department: Sewer Administration
 Account Code: G8110
 Function: Sewer Administration



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	39,580	39,004	39,187	37,935
130 Wages	31,068	32,490	33,223	33,223
140 Temporary	4,061	4,176	5,100	5,100
150 Overtime	818	976	1,000	800
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	75,527	76,646	78,510	78,458
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	1,953	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	1,953	-	-	-
Operating Expenses				
410 Utilities	378	362	500	500
420 Insurance	-	-	-	-
430 Contracted Services	10,960	10,507	16,825	17,560
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	8,144	8,291	8,500	9,000
455 Dept. Vehicle Expense	2,017	2,083	2,035	2,286
460 Materials and Supplies	1,387	2,083	2,500	3,000
465 Equipment < \$5,000	276	1,183	150	-
Total Operating Expenses	23,162	24,509	30,510	32,346
Fringe Benefits				
810 New York State Retirement	6,898	6,246	5,711	9,650
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,592	5,679	6,006	6,002
840 Workers' Compensation	-	193	-	4,000
850 Health Insurance	14,381	14,750	16,303	12,250
Total Fringe Benefits	26,871	26,868	28,020	31,902
Department Total	127,513	128,023	137,040	142,706

Sewer Fund Administration
City of Watertown

G8110

Personnel Services		2010-11 Budget
120	Clerical	
	Principal Account Clerk *	22,480
	Sr. Account Clerk Typist *	15,455
130	Wages	
	Water Meter Reader (2) *	\$33,223
140	Temporary *	\$5,100
150	Overtime *	\$800
175	Health Insurance Buyout	<u>\$1,400</u>
	Total Personnel Services	<u>\$78,458</u>

Operating Expenses

410	Utilities	
	Telephones*	\$500
430	Contracted Services	
	Office Rental *	7,800
	Bank Fees	2,400
	Audit Services	2,200
	Equip Maintenance Contracts*	590
	Software Update Fees*	2,545
	Repairs to Equipment*	300
	Fee for Paying Agent	1,725
		\$17,560
450	Miscellaneous	
	Uniforms, Meter Readers *	500
	Postage Expenses *	8,500
		\$9,000
455	Dept. Vehicle Expense	
	Fuel *	550
	Maintenance & Repairs *	1,200
	Insurance *	536
		\$2,286
460	Materials and Supplies	
	Printed Forms, Bills *	2,500
	Office Supplies*	500
		<u>\$3,000</u>
	Total Operating Expenses	<u>\$32,346</u>

Fringe Benefits

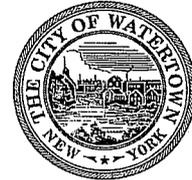
810	New York State Retirement *	\$9,650
830	Social Security Expense *	\$6,002
840	Workers' Compensation *	\$4,000
850	Health Insurance *	<u>\$12,250</u>
	Total Fringe Benefits	\$31,902

TOTAL BUDGET

\$142,706

* ½ expense shared with Water Fund F8310

Fiscal Year: 2010-11
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations



Description: This Department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is lead by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, and a Municipal Worker I. In 2009, the City responded to 1,149 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

2009-10 Accomplishments:

- ✓ Completed ROW maintenance and pipe repair work along the North Side Trunk Sewer ROW between Salisbury Street and Starbuck Avenue.
- ✓ Took delivery and deployed a new 2009 Vac-Con Combination Sewer Cleaning vehicle.
- ✓ Continued implementation of a computerized records system for utility stakeouts.
- ✓ Completed installation of a sanitary sewer system on Algonquin Avenue and an adjacent right of way serving homes on the 1300 block of Washington Street.

2010-11 Goals and Objectives:

- Perform sewer right of way maintenance and inspection on a portion of the North Side Trunk Sewer from Leray Street to Mill Street.
- Undertake replacement of approximately 450' of existing sanitary sewer on Gaffney Drive at Coffeen Street to accommodate increased service demands in the area.
- Perform cleaning and inspection of the sanitary sewers at the former City of Watertown landfill.
- Proceed with the sanitary sewer component installation of the Bicentennial and Marble Street Park Projects.
- Coordinate with Engineering on the Western Outfall Trunk Sewer slip-lining project.

Fiscal Year: 2010-11
 Department: Sanitary Sewers
 Account Code: G8120
 Function: Sewer Operations



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	28,919	29,115	29,588	29,588
120 Clerical	-	-	-	-
130 Wages	136,786	126,445	148,341	155,401
140 Temporary	2,527	2,865	-	-
150 Overtime	8,369	5,328	8,000	4,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	359	7,546	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	176,960	171,299	185,929	189,489
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	4,884	-	-	-
Total Equipment	4,884	-	-	-
Operating Expenses				
410 Utilities	342	335	600	656
420 Insurance	2,155	1,953	1,959	2,247
430 Contracted Services	13,315	4,414	3,800	4,344
440 Fees Non Employees	95	160	-	-
450 Miscellaneous	3,484	4,442	4,825	5,175
455 Dept. Vehicle Expense	55,506	52,375	54,232	54,809
460 Materials and Supplies	49,691	26,456	41,400	35,950
465 Equipment < \$5,000	26,211	36,885	40,400	40,450
Total Operating Expenses	150,799	127,020	147,216	143,631
Fringe Benefits				
810 New York State Retirement	13,814	15,443	14,760	23,307
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	13,164	12,713	14,223	14,496
840 Workers' Compensation	2,812	1,659	1,500	2,000
850 Health Insurance	60,276	50,319	53,012	54,102
Total Fringe Benefits	90,066	80,134	83,495	93,905
Department Total	422,709	378,453	416,640	427,025

Sanitary Sewer

City of Watertown

G8120

Personnel Services

**2010-11
Budget**

110	Salaries		
	Sewer Maintenance Supervisor (1)**		\$29,588
130	Wages		
	Crew Chief (1)***	27,795	
	Water Meter Service Mechanic (2)*	39,008	
	Motor Equipment Oper. (3)***	68,087	
	Municipal Worker I (1)***	20,511	\$155,401
150	Overtime		<u>\$4,500</u>
	Total Personnel Services		\$189,489

Operating Expenses

410	Utilities		
	Wireless Networking (1/2)**	300	
	Cellular Phone (1/2) **	300	
	Nextel For GPS	56	\$656
420	Insurance		\$2,247
430	Contracted Services		
	GPS Tracking	104	
	Cartegraph Subscription Renewal (1/2)**	340	
	Recertify Safety Equipment (1/2)**	500	
	Camera Software Maintenance (1/2)**	900	
	Small Equipment Repair	2,500	\$4,344
450	Miscellaneous		
	Safety Apparel	400	
	Employee Safety Training	600	
	DEC Permits	1,500	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easement	950	
	Safety Shoes and (Uniforms*)	1,125	\$5,175
455	Dept. Vehicle Expense		
	FCC Mandated Radio Upgrade (1-37,1-91)	1,200	
	Maintenance & Repairs	22,000	
	Preventive Maintenance	3,500	
	Fuel	22,300	
	Insurance	5,809	\$54,809

460	Materials and Supplies		
	Manholes	3,500	
	Manhole Frames & Covers	4,000	
	Piping and Pipe Fittings	8,500	
	Crusher Run and Related Materials	4,500	
	Grease Removal Additive	3,000	
	Sewer Camera Supplies (1/2)**	1,500	
	Sewer Vac Hose,500LF (1/2)**	950	
	Replacement Sewer Cleaning Tools	800	
	Residential Lateral Repair Program	5,000	
	Work Zone Safety Devices	1,200	
	Miscellaneous Supplies	3,000	\$35,950
465	Other Equipment < \$5,000		
	Meter and Meter Parts (1/2)*	40,000	
	FCC Mandated Portable Radio Upgrade	450	<u>\$40,450</u>
	Total Operating Expenses		\$143,631

Fringe Benefits

810	New York State Retirement		\$23,307
830	Social Security Expense		\$14,496
840	Workers' Compensation		\$2,000
850	Health Insurance		<u>\$54,102</u>
	Total Fringe Benefits		\$93,905

TOTAL BUDGET **\$427,025**

* (1/2) F8340
** (1/2) A8140
***(33%) A5142

Fiscal Year: 2010-11
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2009 the facility treated an average 11.3 MGD and removed 5,475 tons of total solids from the waste stream. The facility operates 24 hours per day, 7 days per week, and is staffed with 17 City employees (15 of which are certified by the NYS Department of Environmental Conservation).

2009-10 Accomplishments:

- ✓ Continued working with the NYSDEC toward completion of the Phase 1 Long Term Control Plan for the City's sanitary, storm and combined sewers, and its combined sewer overflow devices. Both the USEPA and the NYSDEC have completed their initial review, transmitting comments to the City January 20, 2010. City response to comments by August 1, 2010.
- ✓ Completed phase II of its sewer modeling and calibration program, bringing the model from 84.3% to 94.3% completion. Completed the installation of motion sensor devices in each of its active combined sewer overflows and commenced monitoring and recording in May 2009.
- ✓ Installed new chain and sprockets in the first of two Primary Clarifiers.
- ✓ Hauled nearly 5,800 tons of incinerator ash to the Rodman Landfill.

2010-11 Goals and Objectives:

- Respond to NYSDEC comments and submit revised Phase 1 Long Term Control Plan to the NYSDEC by the August 1, 2010 deadline; complete the modeling and calibration of the combined sewer basins (5.7% remaining).
- Haul remaining ash inventory on site to the Rodman Landfill (approx. 6,000 tons).
- Install new chain and sprockets in the second of two Primary Clarifiers and in two Final A Clarifiers. Complete the installation of the Influent "A" Gates' hydraulic rams and install the upgraded filter press hydraulic packs.
- Because of exhibited deterioration, Engineering Department to conduct evaluation of the concrete "TEE" architectural panels comprising the façade of the Sludge Disposal Building.

Fiscal Year: 2010-11
 Department: Sewage Treatment and Disposal
 Account Code: G8130
 Function: Sewer Operations



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	120,575	123,900	124,619	124,619
120 Clerical	-	-	-	-
130 Wages	602,358	621,897	633,989	625,409
140 Temporary	-	-	-	-
150 Overtime	22,085	31,725	26,000	32,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	7,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	745,018	777,522	784,608	789,828
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	16,826	-	-
240 Highway and Street	-	-	-	-
250 Other	21,333	6,300	61,100	42,300
Total Equipment	21,333	23,126	61,100	42,300
Operating Expenses				
410 Utilities	784,973	948,138	892,216	940,600
420 Insurance	31,581	30,741	31,592	32,381
430 Contracted Services	111,602	45,586	118,000	114,300
440 Fees Non Employees	27,940	19,610	21,500	21,500
450 Miscellaneous	7,383	1,198	2,550	2,550
455 Dept. Vehicle Expense	27,113	19,906	27,000	24,000
460 Materials and Supplies	406,665	265,213	406,550	403,180
465 Equipment < \$5,000	35,153	85,829	116,380	105,780
Total Operating Expenses	1,432,410	1,416,221	1,615,788	1,644,291
Fringe Benefits				
810 New York State Retirement	65,232	62,897	63,004	96,189
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	56,867	59,397	60,023	60,422
840 Workers' Compensation	6,576	6,742	20,000	20,000
850 Health Insurance	131,423	141,873	148,049	130,789
Total Fringe Benefits	260,098	270,909	291,076	307,400
Department Total	2,458,859	2,487,778	2,752,572	2,783,819

Sewage Treatment and Disposal

City of Watertown G8130

Personnel Services		2010-11 Budget
110	Salaries	
	Chief WWTP Operator	66,139
	WWTP O & M Supv.	58,480
		\$124,619
130	Wages	
	Industrial Pretreatment	
	Laboratory Technician (1)	47,018
	WWTP Lab. Technician (1)	49,530
	WWTP Process Worker III (2)	99,060
	WWTP Process Worker II (2)	85,300
	WWTP Process Worker I (8)	312,837
	Municipal Worker I (1)	31,664
		\$625,409
150	Overtime	\$32,000
175	Health Insurance Buyout	<u>\$7,800</u>
	Total Personnel Services	\$789,828

Equipment

250	Other Equipment > \$5,000		
	Mechanical Seals (RSLP) - 2 sets	12,000	
	AC Variable Driver (Aeration Blower)	8,000	
	Gas Meter (P. Digester #2)	5,200	
	Scum Mixer (Thickener #1)	5,500	
	Man Lift (Raw Sewage Pump Room)	5,000	
	Elec. Garage Bay Door (Ctr Bldg)	6,600	
			<u>\$42,300</u>
	Total Equipment		\$42,300

Operating Expenses

410	Utilities		
	Water	60,600	
	Electric	830,000	
	Natural Gas	40,000	
	Telephone	10,000	
			\$940,600
420	Insurance		\$32,381
430	Contracted Services		
	Uniform Rental	6,300	
	Contract Lab	20,350	
	Ash Tipping Fees/Hauling	40,000	

	Welding Mach Shop Srv	25,000	
	Factory Repair Srv. Elec/Mech	12,000	
	Boiler Maint./Contract Maint.	10,000	
	Maintenance Contract Copier	650	\$114,300
440	Fees		
	Permit Fees	16,500	
	Legal Fees	5,000	\$21,500
450	Miscellaneous		
	Travel and Training	500	
	Shipping and Freight Charges	1,250	
	Books and Periodicals	800	\$2,550
455	Dept. Vehicle Expense		
	Maintenance, Repairs, Gas, Insurance		\$24,000
460	Materials and Supplies		
	Process Chemicals	176,000	
	Boots, Helmets, Gloves	3,850	
	Supplies; Mech., Control, Safety	84,530	
	Grease & Oil	10,000	
	Office Supplies	850	
	Cleaning Supplies	4,400	
	Lab Chemicals & Filter	7,150	
	Building & Grounds Supplies	19,000	
	Misc. Personal Supplies	2,000	
	Fuel Oil	95,400	\$403,180
465	Equipment < \$5,000		
	I/O Boards & SCADA Inst.	25,000	
	Tools - Mech, B&G	6,000	
	Repair Parts - Mech, Elec, Ctr	34,600	
	Equipment - Mech, Elec, Ctr, B&G	40,180	\$105,780
	Total Operating Expenses		\$1,644,291

Fringe Benefits

810	New York State Retirement	\$96,189
830	Social Security Expense	\$60,422
840	Workers' Compensation	\$20,000
850	Health Insurance	<u>\$130,789</u>
	Total Fringe Benefits	\$307,400

TOTAL BUDGET

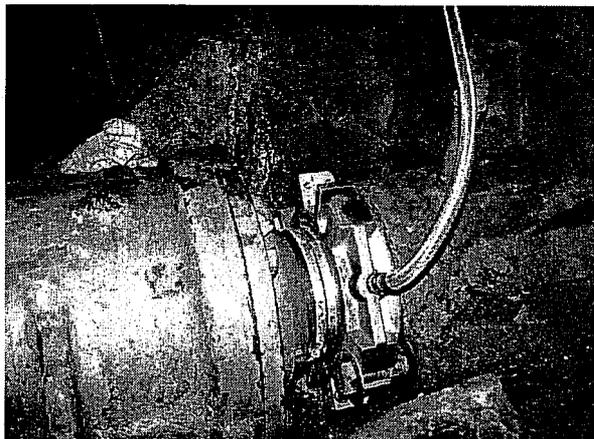
\$2,783,819



G8130 – Sewage Treatment Plant

Fiscal Year 2010-11
Equipment Requests

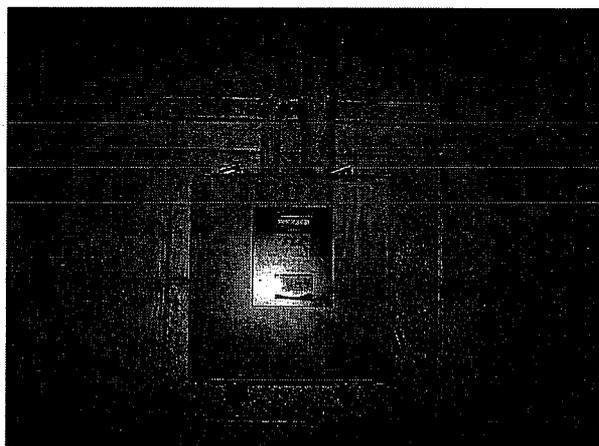
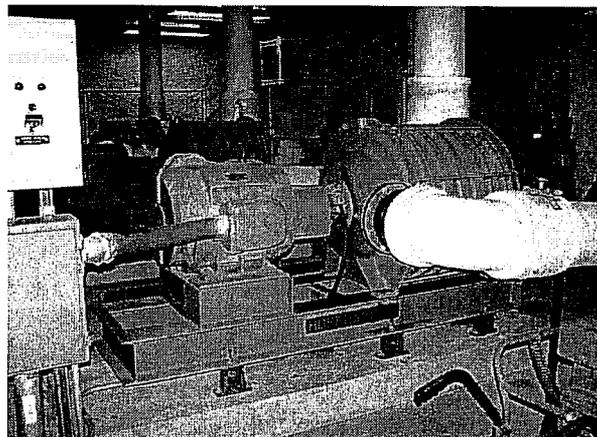
Mechanical Seals for Raw Sewage Lift Pumps: \$12,000



These mechanical seals replace the conventional packing system which requires repacking about every 2 to 3 months and shaft sleeve replacement every 2 to 3 years. Mechanical seals last 6 to 8 years between the replacement of seal cartridges, reducing both the time and expenditures involved. The mechanical seals would also improve the power factor of the motor assembly thus positively impacting electric demand.

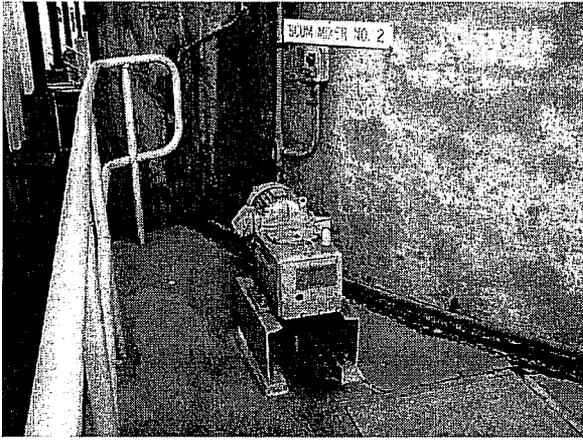
AC Variable Driver (Aeration Blower): \$8,000

These blowers were installed with the 1988-89 plant expansion. Blowers are currently controlled via mechanical valves that limit the amount of air fed to the blower units. Alternatively, control can be affected by the proposed SCADA connectable variable speed driver that would trim up or down the rpm of the blower motor itself. The benefit would be reduced electric demand on the blower motor, projected to be in the order of 5%. This is for one blower only and would precede similar upgrades for the remaining three blowers



Gas Meter for Primary Digester #2: \$5,200

The anaerobic sludge digesters produce natural gas (methane), monitoring of which is important to plant operations. The meters are expensive. The current meter was installed in the 1988-89 plant expansion and is no longer functioning. Replacement is necessary.

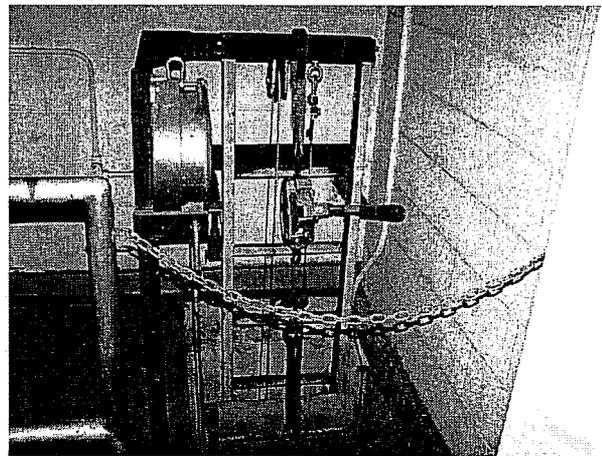


Scum Mixer (Thickener #1): \$5,500

This is similar to last fiscal year's request wherein the identical unit for Thickener #2 was presented. There are 3 thickeners at the STP each configured with a scum mixer unit. The scum Mixer for Thickener #1 was installed in the late 1970s (as was that for Thickener #2). Continued maintenance and repairs of the aging unit is no longer practical and replacement is necessary. This is the second such mixer replacement.

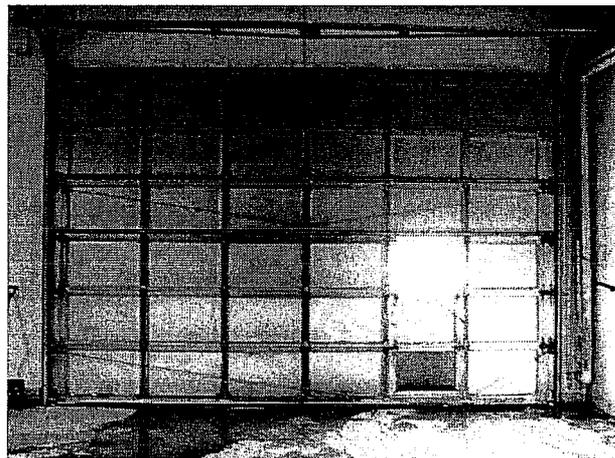
Man Lift (Raw Sewage Pump Room): \$5,000

The man lift is an electric cable operated lift that carries heavy equipment and tools the two story vertical elevation that descends to the raw sewage pump room. The original lift was installed in 1966 and it has required extraordinary maintenance and attention in recent years. It is no longer feasible to continue to repair the unit and replacement of its operational motors and cables is now required.



Electric Garage Bay Door Control Building: \$6,600

The 18' X 12' garage door is part of the original 1966 STP construction. Due to age and wear it is unsightly and the mechanical operation is a significant inconvenience to operators working alone on second and third shifts – often in adverse weather conditions. The replacement door is insulated.



Fiscal Year: 2010-11
Department: General and Debt Service
Account Code: Sewer Fund
Function: General Government Support and Debt Service



General	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
G1990 Contingent	\$ -	\$ -	\$ 20,000	\$ 39,080
G9040 Workers' Compensation	2,012	3,104	6,000	3,200
G9060 Health Insurance Premium	88,728	112,830	99,900	119,394
G9061 Other Post Employment Benefits (OPEB)	-	89,452	-	-
G9065 Health Insurance Part B.	3,146	7,230	7,520	6,362
G9070 Compensated Absences	(1,894)	118	-	1,000
G9089 Employee Benefits - Other	-	-	-	967
G9501 General Liability Reserve	-	-	7,500	7,500
G9950 Transfer to Capital	<u>86,789</u>	<u>-</u>	<u>60,000</u>	<u>100,000</u>
Total Budget	\$ 178,781	\$ 212,734	\$ 200,920	\$ 277,503

Debt Service Serial Bonds	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
G9710.6 Principal	339,806	434,391	504,181	519,231
G9710.7 Interest	154,514	185,956	185,411	178,367

Bond Anticipation Notes

G9730.6 Principal	68,500	78,500	-	-
G9730.7 Interest	28,464	6,764	-	-

Loan

G9780.6 Principal	1,783	1,876	2,000	2,100
G9780.7 Interest	<u>322</u>	<u>198</u>	<u>200</u>	<u>100</u>

Total Budget	\$ 593,389	\$ 707,685	\$ 691,792	\$ 699,798
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Fiscal Year: 2010-11
Department: Debt Service
Account Code: Sewer Fund
Function: Debt Service Detail



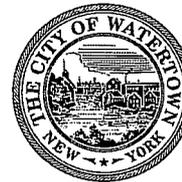
SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2010-11 PRINCIPAL	2010-11 INTEREST	2010-11 TOTAL	OUTSTANDING BALANCE
12/1/1983	9.60%	12/1/2017	30,000	20,160	50,160	195,000
10/15/1991	6.30 - 6.375%	10/15/2011	33,800	3,233	37,033	33,800
9/15/1992	5.25 - 5.70%	7/15/2010	27,000	770	27,770	-
4/15/2000	5.125 - 5.50%	12/15/2016	6,875	2,190	9,065	34,375
5/15/2002	4.00 - 7.50%	5/15/2020	22,250	7,774	30,024	149,750
8/27/2002	2.50 - 4.00%	3/1/2012	8,255	630	8,885	8,015
1/15/2005	2.75 - 4.25%	1/15/2024	60,551	19,604	80,155	447,425
11/15/2005	4.00 - 4.375%	11/15/2020	107,000	42,888	149,888	984,000
2/15/2008	3.25 - 4.00%	2/15/2023	103,000	44,904	147,904	1,169,000
2/11/2009	2.50 - 3.25%	9/15/2018	76,500	20,214	96,714	666,000
6/15/2010	3.125 - 4.00%	12/15/2024	44,000	16,000	68,000	442,000
TOTAL			519,231	178,367	705,598	4,129,365

LOAN -HVAC			2010-11 PRINCIPAL	2010-11 INTEREST	2010-11 TOTAL	OUTSTANDING BALANCE
6/1/2002	1.92%	6/1/2012	2,100	100	2,200	1,843

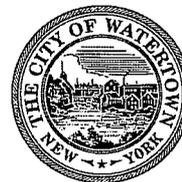
Library
Fund
Budget

Fiscal Year: 2010-11
Department: Library Fund
Account Code: Summary
Function: Library Fund Summary



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
L2082 Library Fines	12,731	15,989	18,500	17,000
L2701 Refund of Prior Year Expense	506	0	0	0
L2760 Library Grant	47,123	49,924	49,925	49,924
L2770 Unclassified Revenues	199	1,211	500	0
L 3840 Library Grant	0	13,767	0	0
L5031 General Fund Transfer	914,747	918,880	984,210	1,066,499
L5031.1 Interfund Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	975,306	999,771	1,053,135	1,133,423
Actual Fund Balance	<u>81,833</u>	<u>83,207</u>		
Appropriated Fund Balance			30,000	40,000
Total Revenues	\$1,057,139	\$1,082,978	\$1,083,135	\$1,173,423
<hr/>				
	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
Public Library	693,312	767,112	853,404	829,006
Contingent	0	0	0	16,297
Workers' Compensation	821	1,384	1,000	1,500
Unemployment Insurance	0	0	0	0
Health Insurance Retirees	124,481	121,375	119,766	90,989
Medicare Part B Retirees	19,463	18,412	17,352	16,195
Employee Benefits Other	3,413	-3,102	0	500
Compensated Absences	0	0	0	515
Transfer to Capital	30,000	19,000	0	130,000
Debt	<u>102,442</u>	<u>95,762</u>	<u>91,613</u>	<u>88,421</u>
Total Expenditures	\$973,932	\$1,019,943	\$1,083,135	\$1,173,423

Fiscal Year: 2010-11
Department: Library Fund
Account Code: Revenues
Function: Revenue Summary



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
L2082 Library Fines	12,731	15,989	18,500	17,000
L2701 Refund Prior Year Exp.	506	0	0	0
L2760 Library Grant	47,123	49,924	49,925	49,924
L2770 Unclassified Revenues	199	1,211	500	0
L 3840 Library Grant	0	13,767	0	0
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Sub-Total	975,306	999,771	1,053,135	1,133,423
Actual Fund Balance	<u>81,833</u>	83,207		
Appropriated Fund Balance			<u>30,000</u>	<u>40,000</u>
Total Revenues	\$1,057,139	\$1,082,978	\$1,083,135	\$1,173,423

Fiscal Year: 2010-11
Department: Library Fund
Account Code: Revenues
Function: Revenue Descriptions



L2082 - Library Fines - Fees charged for over-due and lost books.

L2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

L2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

L2760 - Library System Grant- Funds received from the North Country Library System.

L2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

L3840 Library Grant - State Aid for library services.

L5031 - Transfer from General Fund - The contribution from the General Fund that is needed to fund the expenditures of the library.

L5031.1 - Interfund Transfer- Debt Service/Capital Projects Fund contributions.

Fiscal Year: 2010-11
Department: Library
Account Code: L7410
Function: Culture and Recreation



Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

2010-11 Accomplishments:

- ✓ Planned and implemented a series of health related programs which promoted healthier lifestyles as introduced with our new exercise kits added to the collection in January 2009. (ongoing)
- ✓ Actively promoted the new virtual reference service (Ask Us 24/7) to the community increasing awareness and encourage local usage. (ongoing)
- ✓ Initiated a complete inventory of the children department's collection.
- ✓ Developed a new five-year plan, covering the years 2010-2014.

2010-11 Goals and Objectives:

- Increase the number of teen programs and attendance at those programs, utilizing the Teen Advisory Board's suggestions for programs and marketing ideas.
- Initiate a study of library overdues and develop strategies to prevent further losses to the collection and retrieve overdue items more efficiently.
- Initiate a complete inventory of the adult fiction collection.
- Complete a capital maintenance plan, reviewing building as a whole and create a schedule of maintenance updates and/or replacement.

Fiscal Year: 2010-11
Department: Library
Account Code: L7410
Function: Culture and Recreation



Budget Summary	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personnel Services				
110 Salaries	181,046	197,029	212,249	216,412
120 Clerical	179,070	186,146	191,070	191,070
130 Wages	45,448	47,748	50,140	51,420
140 Temporary	3,059	20,237	15,080	17,000
150 Overtime	1,119	1,193	1,200	1,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	409,742	452,353	469,739	479,902
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	7,640	-	-
Total Equipment	-	7,640	-	-
Operating Expenses				
410 Utilities	73,363	79,105	83,430	78,230
420 Insurance	10,141	11,059	10,520	13,892
430 Contracted Services	8,107	24,562	33,300	17,415
440 Fees Non Employees	-	275	-	-
450 Miscellaneous	7,750	7,945	8,500	7,800
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	14,200	12,878	12,000	11,500
465 Equipment < \$5,000	34,571	24,911	75,500	46,000
Total Operating Expenses	148,132	160,735	223,250	174,837
Fringe Benefits				
810 New York State Retirement	39,184	34,157	36,213	56,592
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	31,072	33,942	35,935	36,712
840 Workers' Compensation	-	-	-	-
850 Health Insurance	65,182	78,285	88,267	80,963
Total Fringe Benefits	135,438	146,384	160,415	174,267
Department Total	693,312	767,112	853,404	829,006

Library

City of Watertown

L7410

		2010-11 Budget	
Personnel Services			
110	Salaries		
	Library Director	71,984	
	Librarian III	51,479	
	Librarian II	49,877	
	Librarian I	43,072	\$216,412
120	Clerical		
	Secretary	34,864	
	Senior Library Clerk	33,048	
	Library Clerk (4)	123,158	\$191,070
130	Wages		
	Custodial and Maintenance Supervisor	21,500	
	Laborer (2) (1/2)	29,920	\$51,420
140	Temporary		\$17,000
150	Overtime		\$1,200
175	Health Insurance Buyout		<u>\$2,800</u>
	Total Personnel Services		\$479,902

Operating Expenses

410	Utilities		
	Water and Sewer	1,920	
	Electric	65,010	
	Telephone	3,000	
	Gas	8,300	\$78,230
420	Insurance		\$13,892
430	Contracted Services		
	Telephone/elevator/fire alarm system	1,140	
	Monthly mop rental	450	
	Library Metricks Comp.Reser. System	585	
	Joint Automation Board Fee (NCLS)	8,790	
	Postage Meter Fee	1,120	
	No. New York Library Network Fee	55	
	TekCollect (Collection Fees)	200	
	Fire Extinguisher Inspection	75	
	Heat Pump and Other Maintenance	5,000	\$17,415

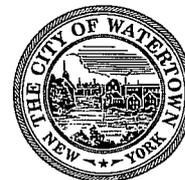
450	Miscellaneous		
	Postage	3,500	
	Programming/Promotional	1,000	
	Travel & Training	1,500	
	Miscellaneous Expenses	1,800	\$7,800
460	Materials and Supplies		
	Library Supplies	3,500	
	Office Supplies	3,000	
	Maintenance Supplies	5,000	\$11,500
465	Equipment < \$5,000		
	Heat Pump Replacements (5)	21,000	
	Books	25,000	<u>\$46,000</u>
	Total Operating Expenses		\$174,837

Fringe Benefits

810	New York State Retirement		\$56,592
830	Social Security Expense		\$36,712
850	Health Insurance		<u>\$80,963</u>
	Total Fringe Benefits		\$174,267

TOTAL BUDGET **\$829,006**

Fiscal Year: 2010-11
Department: Library Fund General Accounts
Account Code: Library Fund
Function: General Government Support and Debt Service



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
L1990 Contingent	\$0	\$0	\$0	\$16,297
L9040 Workers' Compensation	821	1,384	1,000	1,500
L9050 Unemployment Insurance	0	0	0	0
L9060 Health Insurance - Retirees	124,481	121,375	119,766	90,989
L9065 Health Medicare Part B	19,463	18,412	17,352	16,195
L9070 Compensated Absences	3,413	-3,102	0	500
L9089 Employee Benefits Other	0	0	0	515
L9950 Transfer to Capital	<u>30,000</u>	<u>19,000</u>	<u>0</u>	<u>130,000</u>
General Expenses Total	178,178	157,069	138,118	255,996

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Debt Expenses				
L9710.6 Serial Bond Principal	\$57,584	\$ 53,584	\$ 51,084	\$ 51,084
L9710.7 Serial Bond Interest	25,179	22,794	20,529	18,337
L9780.6 Loan Principal	16,667	17,535	18,500	18,750
L9780.7 Loan Interest	<u>3,012</u>	<u>1,849</u>	<u>1,500</u>	<u>250</u>
Debt Expenses Total	102,442	95,762	91,613	88,421

Fiscal Year: 2010-11
Department: Debt Service
Account Code: Library Fund
Function: Debt Service Detail



SERIAL						
BONDS						
DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
4/15/2000	5.125 - 5.20%	12/15/2012	13,084	1,361	14,445	13,084
11/15/2005	4.00 - 4.375%	11/15/2020	<u>38,000</u>	<u>16,976</u>	<u>54,976</u>	<u>392,000</u>
TOTAL			\$ 51,084	\$ 18,337	\$ 69,421	\$ 405,084
LOAN -HVAC						
6/1/2002	1.92%	6/1/2012	\$18,750	\$250	\$19,000	\$17,168

Tourism
Fund
Budget

Fiscal Year: 2010-11
Department: Tourism Fund
Account Code: CT
Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

2009-10 Accomplishments:

- ✓ Worked with NYS Department of State and Department of Transportation and develop wayfinding signage to be installed by the City's Department of Public Works in and around the City with a focus on downtown area and local tourist attractions like, the Zoo at Thompson Park, the Jefferson County Historical Society, the Flower Memorial Library and the Sci-Tech Center.
- ✓ Worked with the Watertown Local Development Corporation on the development of marketing to attract visitors to businesses in and around downtown.
- ✓ Developed River Park signage which has been installed by the City's Department of Public Works.
- ✓ Coordinated City's 2nd Annual tree lighting ceremony in downtown.
- ✓ In collaboration with the Thousand Islands Regional Tourism Council, updated City photography of downtown and areas along the Black River for use in marketing brochures.

2010-11 Goals and Objectives:

- Work with the Thousand Islands Regional Tourism Council to promote the attractions within the City of Watertown, to people who are visiting the area and to local residents.
- Continue to find ways to improve the holiday lighting in downtown.
- Update and refresh marketing copy and photographs to make sure they highlight prominent areas of tourism focus and activities.

Fiscal Year: 2010-11
Department: Tourism
Account Code: CT
Function: Economic Development

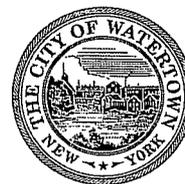


	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
CT 1113 Occupancy Tax	\$ 180,798	\$ 214,197	\$ 175,000	\$ 205,000
CT2401 Interest and Earnings	<u>4,777</u>	<u>3,210</u>	<u>1,750</u>	<u>825</u>
Sub-Total	185,575	217,407	176,750	205,825
Actual Fund Balance	<u>92,741</u>	<u>186,469</u>		
Appropriated Fund Balance			100,000	100,000
Total Revenues	\$ 278,316	\$ 217,407	\$ 276,750	\$ 305,825

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
CT6410 Publicity	\$ 42,127	\$ 25,390	\$ 45,000	\$ 50,000
CT9510 Transfer to General Fund	49,719	62,500	231,750	255,825
CT9950 Transfer to Capital Fund	<u>-</u>	<u>82,000</u>	<u>-</u>	<u>-</u>
Total Expenditures	\$ 91,846	\$ 169,890	\$ 276,750	\$ 305,825

Reserve
Funds
Budgets

Fiscal Year: 2010-11
Department: Mandatory Reserve Fund
Account Code: CM
Function: Debt Service Reserve Fund



Description: On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. The principal and interest outstanding at the end of the fiscal year ending June 30, 2011 will be \$100,986. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. Debt related to the airport will be retired in the fiscal year ending June 30, 2020.

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
CM2401 Interest and Earning	\$ 11,382	\$ 9,526	\$ 7,690	\$ 5,811
Sub-Total	11,382	9,526	7,690	5,811
Actual Fund Balance	<u>260,170</u>	<u>217,899</u>		
Appropriated Fund Balance			42,693	43,638
Total Revenues	\$ 271,552	\$ 227,425	\$ 50,383	\$ 49,449

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
CM9710.6 Serial Bond Principal	\$ 41,724	\$ 41,724	\$ 42,224	\$ 43,224
CM9710.7 Serial Bond Interest	11,929	10,044	8,159	6,225
Total Expenditures	\$ 53,653	\$ 51,768	\$ 50,383	\$ 49,449

Fiscal Year: 2010-11
 Department: Compensation Reserve Fund
 Account Code: CR
 Function: Reserve Fund



Description: In accordance with New York State guidelines, the City has established this reserve fund for payment of large Workers' Compensation settlement claims. Due to the diligent work of the City Attorney, Department Heads and our contracted TPA we have been successful at returning employees to work and reducing the number of long term injury claims. As of June 30, 2008 the balance in the fund was \$312,394.

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
CR2401 Interest and Earnings	\$ 10,654	\$ 5,196	\$ 3,100	\$ 2,355
CR5031 Interfund Transfers	-	-	-	-
Sub-Total	10,654	5,196	3,100	2,355
Actual Fund Balance	<u>296,544</u>	<u>307,198</u>		
Appropriated Fund Balance			-	-
Total Revenues	\$ 307,198	\$ 312,394	\$ 3,100	\$ 2,355

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
CR 1930 Compensation Settlement	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -

Fiscal Year: 2010-11
 Department: Risk Retention Fund
 Account Code: CS
 Function: Reserve Fund



Description: The City is self insured for general liability claims and in accordance with In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2009 the balance in the reserve fund was \$696,249.

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
CS2401 Interest and Earnings	\$ 23,314	\$ 11,185	\$ 6,700	\$ 5,200
CS5031 Interfund Transfers	<u>32,500</u>	<u>32,500</u>	<u>40,000</u>	<u>40,000</u>
Sub-Total	55,814	43,685	46,700	45,200
Actual Fund Balance	<u>647,256</u>	<u>663,797</u>		
Appropriated Fund Balance			<u>-</u>	<u>(5,200)</u>
Total Revenues	\$ 703,070	\$ 707,482	\$ 46,700	\$ 40,000
<hr/>				
	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
CS1740 Administration	\$ 39,273	\$ 11,232	\$ 37,000	\$ 35,000
CS 1930 Judgments & Claims	<u>-</u>	<u>-</u>	<u>9,700</u>	<u>5,000</u>
Total Expenditures	\$ 39,273	\$ 11,232	\$ 46,700	\$ 40,000

Fiscal Year: 2010-11
Department: Debt Service Fund
Account Code: V
Function: Debt Service



Description: The Debt Service Fund is used to record premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
V2401 Interest and Earning	\$ 652	\$ 340	\$ 5,000	\$ 3,000
V2701 Premium and Accrued Interest on Obligations	<u>23,227</u>	<u>15,220</u>	<u>-</u>	<u>-</u>
Sub-Total	23,879	15,560	5,000	3,000
Appropriated Fund Balance	<u>21,508</u>	<u>23,325</u>	<u>182,000</u>	<u>168,000</u>
Total Revenues	\$ 45,387	\$ 38,885	\$ 187,000	\$ 171,000

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
V9510 Transfer to General Fund	\$ 14,838	\$ 23,614	\$ 187,000	\$ 171,000
V9920 Transfer to Water Fund	3,576	-	-	-
V9925 Transfer to Sewer Fund	3,648	-	-	-
V9930 Transfer to Library Fund	-	-	-	-
Total Expenditures	\$ 22,062	\$ 23,614	\$ 187,000	\$ 171,000

Self - Funded
Health
Insurance
Budget

Fiscal Year: 2010-11
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, POMCO, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$100,000. At June 30, 2009 the fund balance was \$1,122,192.

2009-10 Accomplishments:

- ✓ Actively worked with ProAct to provide informational materials to active and retired employees. Presentations were made to management and unionized employees describing ways to save employees and City plan expenses.
- ✓ Worked with POMCO and Health Insurance committee to address areas where cost savings can be obtained and reviewed and presented to the City Council proposed Plan changes.
- ✓ Networked with other plan managers to stay current on changes in the industry and ways that the City can mitigate the increasing health insurance costs and stop loss insurance costs.
- ✓ Provided quarterly POMCO and ProAct updates to City Manager, City Comptroller and Health Insurance Committee.

2010-11 Goals and Objectives:

- ✓ Review and monitor the impacts of the Federal Health Care Reform Act on the City's Health Insurance plan. Work with the Health Insurance Committee to implement changes and communicate changes and potential impact to our employees.
- ✓ Analyze options available to the City to determine the best way to provide benefits under the new Health Care Reform Act, i.e. stay with current health care plan or switch over to national program, in full or in part.
- ✓ Continue to work with Health Insurance Committee and plan enrollees to address growing costs associated with plan benefits.

Fiscal Year: 2010-11
 Department: Self Funded Health Insurance
 Account Code: MS
 Function: Employee Fringe Benefits



	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Revenues				
MS1270 Shared Service Charges	\$6,021,770	\$6,614,140	\$6,998,835	\$6,532,621
MS2401 Interest Revenue	0	1,838	0	10,000
MS 2680 Insurance Recovery	359,208	274,680	50,000	200,000
MS2709 Employee Contributions	500,473	543,194	590,285	572,315
MS 2700 Medicare Part D Reimb.	192,872	181,539	160,000	180,000
MS2771 Prescription Reimbursement	<u>32,535</u>	<u>50,834</u>	<u>53,000</u>	<u>65,000</u>
Sub-Total	7,106,858	7,666,225	7,852,120	7,559,936
Beginning Fund Balance	<u>-177,765</u>	<u>-121,186</u>		
Appropriated Fund Balance			<u>0</u>	<u>290,000</u>
Total Revenues	\$6,929,093	\$7,545,039	\$7,852,120	\$7,849,936

	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 BUDGET	2010-11 BUDGET
Expenditures				
MS1710 Administration	506,282	558,563	588,700	632,833
MS 9060.0800.002 Medical Claims	4,299,127	3,663,440	4,648,420	4,664,073
MS 9060.0800.003 Prescription	<u>2,244,870</u>	<u>2,200,844</u>	<u>2,615,000</u>	<u>2,553,030</u>
Total Expenditures	\$7,050,279	\$6,422,847	\$7,852,120	\$7,849,936

Self Funded Health Insurance

City of Watertown

MS1710

Personnel Services		2010-11 Budget
110	Salaries Fringe Benefits Manager	<u>\$17,495</u>
	Total Personnel Services	\$17,495
 Operating Expenses		
420	Insurance Stop Loss Insurance	\$440,000
430	Contracted Services POMCO and ProAct Admin Fees	\$162,260
440	Fees, Non Employee Attestation	\$3,000
460	Materials and Supplies Supplies	<u>\$250</u>
	Total Operating Expenses	\$605,510
 Fringe Benefits		
810	New York State Retirement	\$2,152
830	Social Security Expense	\$1,338
850	Health Insurance	<u>\$6,338</u>
	Total Fringe Benefits	\$9,828
	 TOTAL BUDGET	 \$632,833

Capital
Project
Budget

**COMPUTATION OF DEBT LIMIT
As of June 30, 2010**

Five Year Average Full Valuation of Taxable Real Property	\$	907,825,871
Debt Limit - 7% thereof	\$	63,547,811

Inclusions:

Outstanding Bonds		\$ 31,010,000
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Exclusions:

Self-liquidating Debt	\$ 7,339,285	
Water Debt	4,660,522	
Sewer Debt	4,648,596	
Cash on Hand in Man. Res.	131,006	
Refunded Bonds	29,800	
Appropriations	-	
		\$ 16,809,209

Total Net Indebtedness	\$	14,200,791
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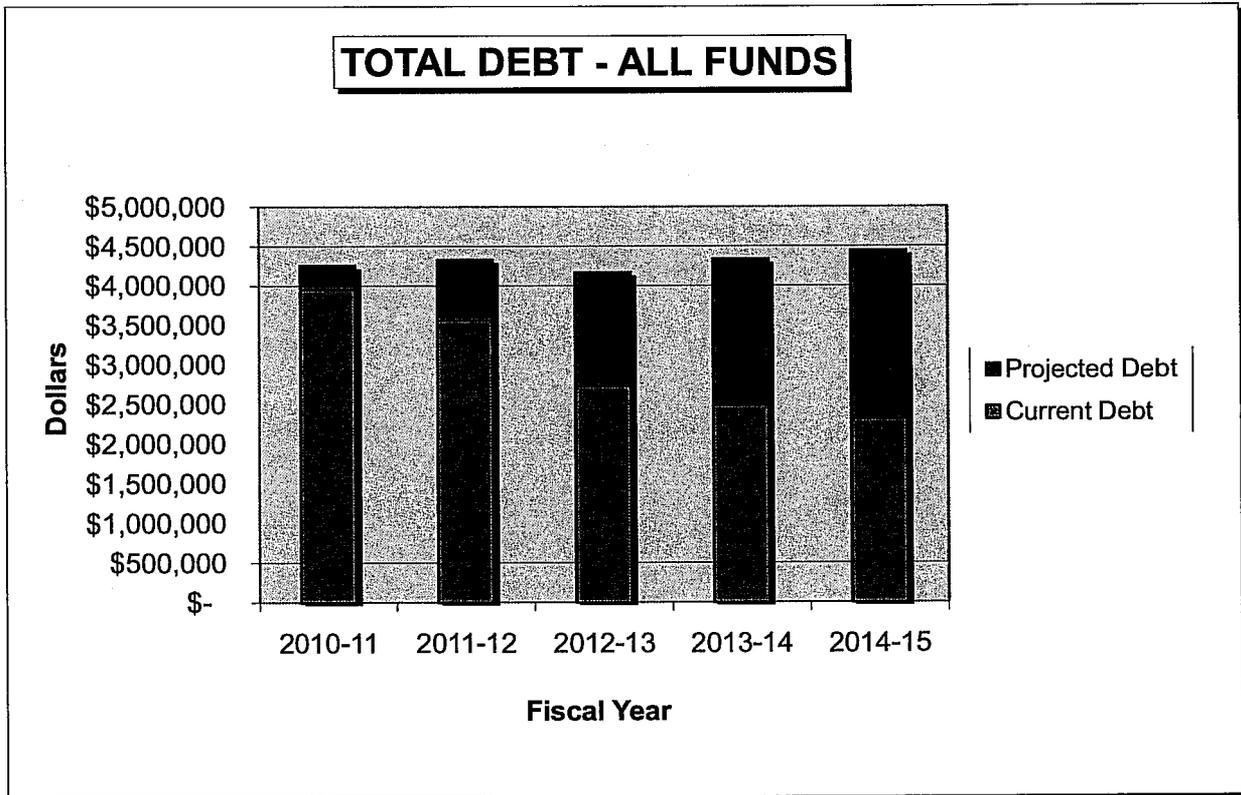
Net Debt Contracting Margin	\$	49,347,020
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The percent of debt contracting power exhausted is	22.35%
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DEBT

ALL FUNDS

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Current Debt **	\$ 3,955,576	\$ 3,562,990	\$ 2,730,692	\$ 2,485,024	\$ 2,311,178
Projected New Debt	\$ 298,625	\$ 767,208	\$ 1,435,357	\$ 1,853,853	\$ 2,134,482
TOTAL	\$ 4,254,201	\$ 4,330,197	\$ 4,166,049	\$ 4,338,877	\$ 4,445,660



**Current debt is net of the following debt that will have offsetting revenues:

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Hydro-electric debt	\$ 880,389	\$ 871,573	\$ 732,490	\$ 731,672	\$ 729,537
Water Treatment Plant debt applicable to DANC	\$ 77,028	\$ 73,751	\$ 6,858	\$ 6,696	\$ 5,454
Wastewater Treatment Plant debt applicable to DANC	\$ 36,973	\$ 35,608	\$ 34,037	\$ 34,996	\$ 30,549

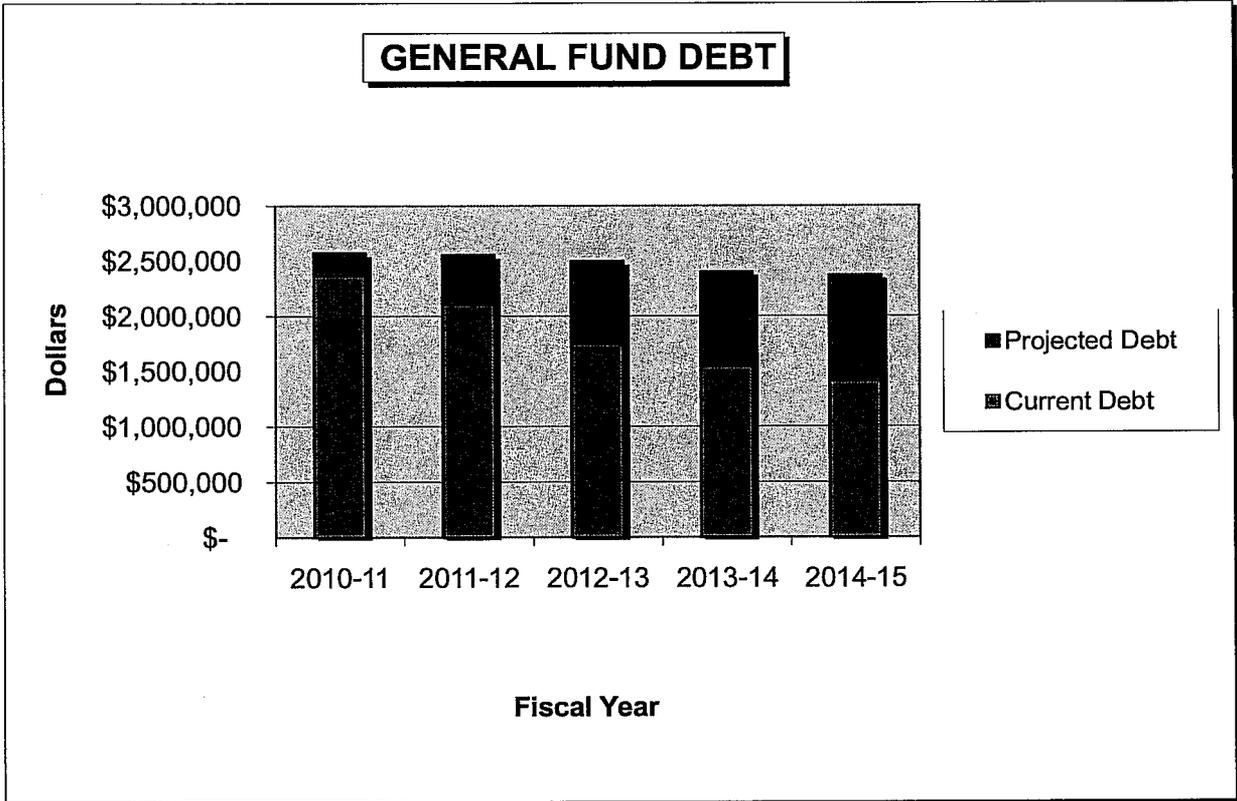
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
GENERAL FUND					
FACILITY IMPROVEMENTS	\$ 2,753,438	\$ 370,000	\$ 180,000	\$ 420,000	\$ 1,325,000
VEHICLES AND EQUIPMENT	160,000	856,375	685,000	768,250	1,264,250
BRIDGE CONSTRUCTION	-	-	-	-	400,000
SIDEWALK CONSTRUCTION	238,000	439,000	889,000	200,000	338,000
STORM SEWER/DRAINAGE	122,000	693,000	1,118,000	225,000	973,000
STREET CONSTRUCTION	<u>1,309,500</u>	<u>1,363,000</u>	<u>4,190,000</u>	<u>460,000</u>	<u>1,334,000</u>
TOTAL GENERAL FUND	<u>\$ 4,582,938</u>	<u>\$ 3,721,375</u>	<u>\$ 7,062,000</u>	<u>\$ 2,073,250</u>	<u>\$ 5,634,250</u>
WATER FUND					
FACILITY IMPROVEMENTS	\$ -	\$ 690,000	\$ -	\$ -	\$ -
WATER MAIN REPLACEMENT	410,368	1,561,000	1,398,000	-	292,000
VEHICLES AND EQUIPMENT	<u>-</u>	<u>52,000</u>	<u>227,000</u>	<u>65,000</u>	<u>40,000</u>
TOTAL WATER FUND	<u>\$ 410,368</u>	<u>\$ 2,303,000</u>	<u>\$ 1,625,000</u>	<u>\$ 65,000</u>	<u>\$ 332,000</u>
SEWER FUND					
SANITARY SEWER	\$ 1,332,214	\$ 901,000	\$ 1,260,000	\$ 1,055,000	\$ 922,000
VEHICLES AND EQUIPMENT	-	22,000	34,500	120,000	-
WASTEWATER PLANT	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>100,000</u>	<u>-</u>
TOTAL SEWER FUND	<u>\$ 1,332,214</u>	<u>\$ 973,000</u>	<u>\$ 1,294,500</u>	<u>\$ 1,275,000</u>	<u>\$ 922,000</u>
LIBRARY FUND					
FACILITY IMPROVEMENTS	\$ 130,000	\$ 60,000	\$ -	\$ 24,000	\$ -
VEHICLES AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>13,000</u>	<u>-</u>	<u>-</u>
TOTAL LIBRARY FUND	<u>\$ 130,000</u>	<u>\$ 60,000</u>	<u>\$ 13,000</u>	<u>\$ 24,000</u>	<u>\$ -</u>
TOTAL CAPITAL FUND	<u>\$ 6,455,520</u>	<u>\$ 7,057,375</u>	<u>\$ 9,994,500</u>	<u>\$ 3,437,250</u>	<u>\$ 6,888,250</u>

DEBT

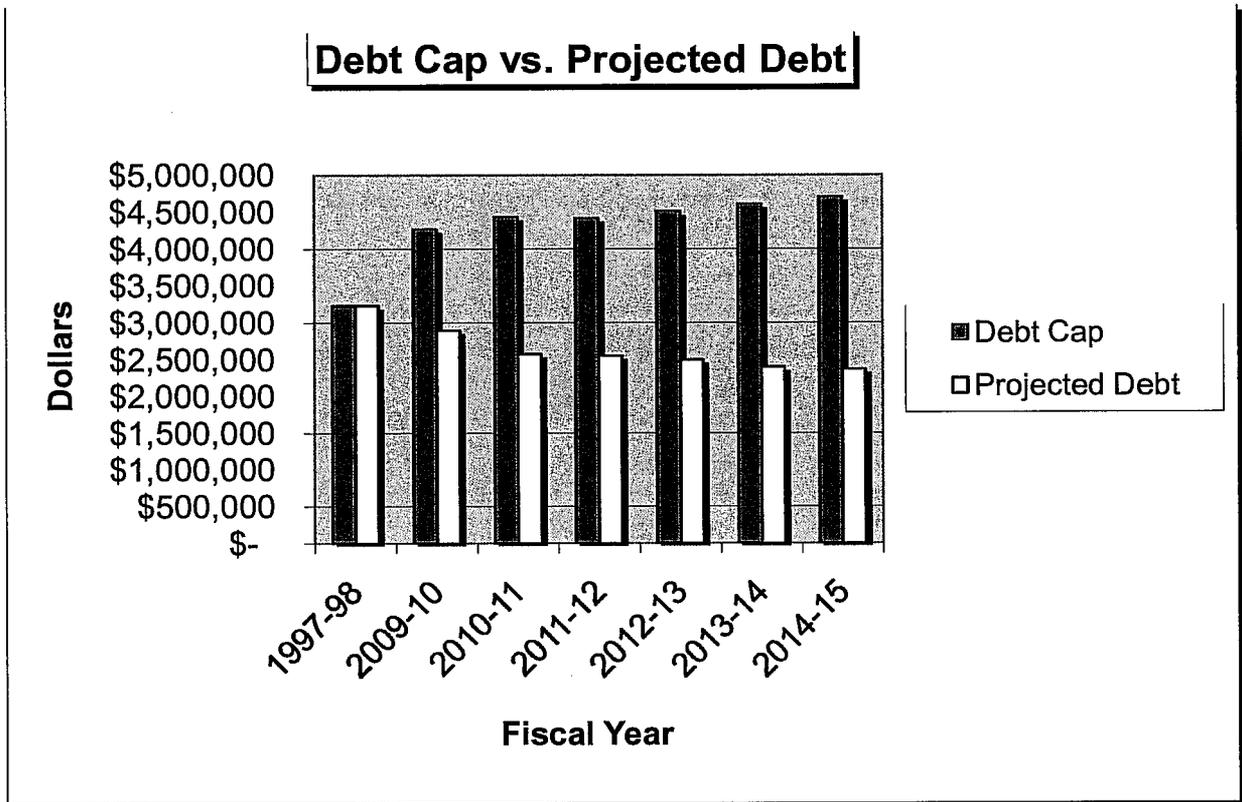
GENERAL FUND

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Current Debt	\$ 2,370,197	\$ 2,107,824	\$ 1,747,248	\$ 1,541,896	\$ 1,406,444
Projected New Debt	\$ 201,372	\$ 444,707	\$ 750,085	\$ 859,203	\$ 963,904
TOTAL	<u>\$ 2,571,569</u>	<u>\$ 2,552,531</u>	<u>\$ 2,497,333</u>	<u>\$ 2,401,099</u>	<u>\$ 2,370,348</u>



GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected Debt</u>
1997-98	base year	\$ 3,231,475	\$ 3,231,475
2009-10	actual	\$ 4,270,366	\$ 2,900,436
2010-11	actual	\$ 4,434,329	\$ 2,571,569
2011-12	projected	\$ 4,418,553	\$ 2,552,531
2012-13	projected	\$ 4,511,814	\$ 2,497,333
2013-14	projected	\$ 4,607,043	\$ 2,401,099
2014-15	projected	\$ 4,704,282	\$ 2,370,348



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Hydro-electric debt	\$ 880,389	\$ 871,573	\$ 732,490	\$ 731,672	\$ 729,537

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
GENERAL FUND:					
FACILITY IMPROVEMENTS:					
Arena	\$ 125,000	\$ 170,000	\$ 180,000	\$ 170,000	\$ 185,000
DPW Facilities	-	-	-	-	125,000
Municipal Buildings	235,000	200,000	-	-	315,000
Parking Lots	2,393,438	-	-	-	-
Thompson Park	-	-	-	250,000	700,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FACILITY IMPROVEMENTS	\$ 2,753,438	\$ 370,000	\$ 180,000	\$ 420,000	\$ 1,325,000
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VEHICLES AND EQUIPMENT:					
Information Technology	\$ -	\$ 60,000	\$ 30,000	\$ 30,000	\$ 30,000
Arena	-	-	-	-	63,000
Bus	-	150,000	-	-	-
DPW Administration	-	-	25,000	-	25,000
DPW Municipal Maintenance	-	-	25,000	-	-
DPW Maintenance of Roads	-	-	170,000	100,000	158,000
DPW Snow Removal	-	310,000	115,000	147,000	57,000
Central Garage	-	-	25,000	-	70,000
Police	-	96,375	172,500	151,250	104,250
Electric	-	-	-	-	32,000
Refuse & Recycle	160,000	160,000	-	155,000	25,000
Recreation	-	30,000	30,000	-	30,000
Thompson Park	-	-	-	97,000	30,000
Storm Sewers	-	-	92,500	-	-
Fire	-	50,000	-	88,000	640,000
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TOTAL VEHICLES & EQUIPMENT	\$ 160,000	\$ 856,375	\$ 685,000	\$ 768,250	\$ 1,264,250
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BRIDGE CONSTRUCTION:					
Cayuga Avenue	\$ -	\$ -	\$ -	\$ -	\$ 400,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL BRIDGE CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ 400,000
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SIDEWALK CONSTRUCTION:					
Citywide Sidewalk Construction	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Riggs Avenue	38,000	-	-	-	-
Clinton Street	-	239,000	-	-	-
Factory Street	-	-	689,000	-	-
N.Michigan / Bronson Street	-	-	-	-	138,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL SIDEWALK CONSTRUCTION	\$ 238,000	\$ 439,000	\$ 889,000	\$ 200,000	\$ 338,000
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**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

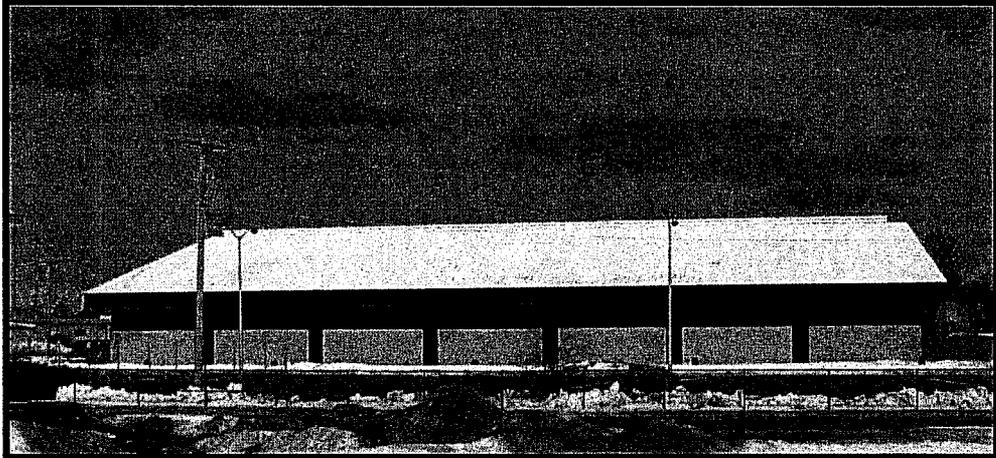
	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
STORM SEWER/DRAINAGE:					
Riggs Avenue	122,000	-	-	-	-
Engine Street CSO abatement design	-	70,000	-	-	-
Clinton Street	-	623,000	-	-	-
Factory Street	-	-	1,118,000	-	-
Cooper Street Outfall	-	-	-	225,000	-
Engine Street CSO abatement Phase I	-	-	-	-	848,000
N.Michigan / Bronson Street	-	-	-	-	125,000
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TOTAL STORM SEWER	\$ 122,000	\$ 693,000	\$ 1,118,000	\$ 225,000	\$ 973,000
STREET CONSTRUCTION:					
CHIPS	\$ 287,500	\$ 460,000	\$ 460,000	\$ 460,000	\$ 460,000
Riggs Avenue	82,000	-	-	-	-
Clinton Street	-	903,000	-	-	-
Factory Street	940,000	-	3,730,000	-	-
N.Michigan / Bronson Street	-	-	-	-	874,000
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TOTAL STREET CONSTRUCTION	\$ 1,309,500	\$ 1,363,000	\$ 4,190,000	\$ 460,000	\$ 1,334,000
TOTAL GENERAL FUND	\$ 4,582,938	\$ 3,721,375	\$ 7,062,000	\$ 2,073,250	\$ 5,634,250

GENERAL FUND	FY 09-10 and past years' outstanding projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects	FY 2014-15 projects					
Arena		Roof surface coating	\$ 90,000	Fire protection upgrades	\$ 120,000	Bleacher replacement	\$ 180,000	Toilet and zamboni room additions	\$ 170,000	Locker room renovations	\$ 185,000
		Concession stand renovations	\$ 35,000	Entrance vestibules	\$ 50,000						
DPW Newell Street Facilities	Vehicle wash facility improvements, ventilation and rail extensions	\$ 125,000								Administration building freight elevator	\$ 125,000
Fire											
Municipal Buildings		Chiller and tower replacement	\$ 235,000	Sally Port	\$ 200,000					City Hall building envelope	\$ 315,000
Parking Lots		J.B. Wise parking lot	\$ 2,393,438								
River Parks Development	Marble Street	\$ 346,000									
	Bi-Centennial Park	\$ 326,000									
Thompson Park	Conservancy administration building roof	\$ 80,000						Stone work rehabilitation	\$ 250,000	Roadway paving	\$ 150,000
										Playground cushion replacement	\$ 150,000
										Playground replacement	\$ 200,000
										Pavilion and restroom roof replacement	\$ 200,000
Traffic Control & Lighting			Holcomb / Mullin / Clinton / Massey intersections (in-house design)	\$ -							
TOTAL FACILITY IMPROVEMENTS		\$ 877,000	\$ 2,753,438	\$ 370,000	\$ 180,000	\$ 420,000	\$ 1,325,000				

GENERAL FUND	FY 09-10 and past years' outstanding projects		FY 2010-11 projects		FY 2011-12 projects		FY 2012-13 projects		FY 2013-14 projects		FY 2014-15 projects	
Information Technology					Network hardware / software	\$ 60,000	Hardware / software	\$ 30,000	Hardware / software	\$ 30,000	Hardware / software	\$ 30,000
Arena											4x4 pickup truck w/plow	\$ 30,000
											4x4 pickup truck w/plow & lift gate	\$ 33,000
Bus					Paratransit buses (2)	\$ 150,000						
DPW Administration							Engineering technician vehicle	\$ 25,000			Supervisor compact pickup truck	\$ 25,000
DPW Municipal Maintenance							Supervisor pickup	\$ 25,000				
DPW Maintenance of Roads							Mechanical sweeper	\$ 170,000	Single axle dump truck	\$ 100,000	Tandem axle dump truck	\$ 130,000
											Skid steer loader	\$ 28,000
DPW Snow Removal					Single axle dump truck w/plow	\$ 115,000	Single axle dump truck w/sander and attachments	\$ 115,000	Single axle dump sander w/plow and attachments	\$ 120,000	Jeep w/snow plow	\$ 27,000
					4x4 snowplow w/underbody scraper	\$ 195,000			Jeep w/snow plow	\$ 27,000	4x4 Pickup w/plow	\$ 30,000
Central Garage							Compact pick-up truck	\$ 25,000			Garage service truck with crane, air compressor & accessories	\$ 70,000
Police	Radio system	\$ 250,000			Marked patrol vehicles (3)	\$ 96,375	Marked patrol vehicles (3)	\$ 97,500	Marked patrol vehicles (3)	\$ 101,250	Marked patrol vehicles (3)	\$ 104,250
							Un-marked vehicle	\$ 25,000	Vehicle laptop replacements	\$ 50,000		
							Vehicle laptop replacements	\$ 50,000				
Electric											Pickup truck w/service body	\$ 32,000
Refuse & Recycle			Recycling Vehicle	\$ 160,000	Recycling Vehicle	\$ 160,000			Side load refuse packer	\$ 155,000	Supervisor compact pickup truck	\$ 25,000
Recreation					4x4 pick-up truck w/plow and stake rack body	\$ 30,000	4x4 pickup w/plow	\$ 30,000			Pickup truck with utility service body	\$ 30,000
Thompson Park	4x4 pick-up truck w/plow and stake rack	\$ 30,000							Field mower	\$ 65,000	4x4 pickup w/plow	\$ 30,000
									4x4 pickup w/plow & liftgate	\$ 32,000		
Storm Sewers							4x4 Backhoe	\$ 80,000				
							Supervisors pickup truck (1/2)	\$ 12,500				
Fire	Radio system	\$ 250,000			Vehicle laptop replacements	\$ 50,000			Turnout gear replacements (40)	\$ 88,000	Turnout gear replacements (40)	\$ 90,000
											Replace Engine 5	\$ 550,000
TOTAL VEHICLES AND EQUIPMENT		\$ 530,000		\$ 160,000		\$ 856,375		\$ 685,000		\$ 768,250		\$ 1,264,250

GENERAL FUND	FY 09-10 and past years' outstanding projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects	FY 2014-15 projects
MAINTENANCE OF BRIDGES						Cayuga Avenue \$ 400,000
TOTAL MAINTENANCE OF BRIDGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SIDEWALK CONSTRUCTION:						
Citywide Sidewalk Construction	\$ 148,500	Sidewalk Program \$ 200,000	Sidewalk Program \$ 200,000	Sidewalk Program \$ 200,000	Sidewalk Program \$ 200,000	Sidewalk Program \$ 200,000
Breen Avenue	\$ 192,000	Riggs Avenue \$ 38,000	Clinton Street \$ 239,000	Factory Street \$ 689,000		N. Michigan / Bronson St \$ 138,000
TOTAL SIDEWALK CONSTRUCTION	\$ 192,000	\$ 238,000	\$ 439,000	\$ 889,000	\$ 200,000	\$ 338,000
STORM SEWER / DRAINAGE						
Breen Avenue	\$ 400,000	Riggs Avenue \$ 122,000	Clinton Street \$ 623,000	Factory Street \$ 1,118,000	Cooper Street Outfall \$ 225,000	Engine St. CSO abatement - Phase I \$ 848,000
Franklin Street (CDBG funded)	\$ 136,000		Engine St. CSO abatement design \$ 70,000			N. Michigan / Bronson St \$ 125,000
TOTAL STORM SEWERS	\$ 536,000	\$ 122,000	\$ 693,000	\$ 1,118,000	\$ 225,000	\$ 973,000
STREET CONSTRUCTION:						
CHIPS	\$ 460,000	CHIPS \$ 287,500	CHIPS \$ 460,000	CHIPS \$ 460,000	CHIPS \$ 460,000	CHIPS \$ 460,000
Breen Avenue	\$ 625,000	Riggs Avenue \$ 82,000	Clinton Street \$ 903,000	Factory Street \$ 3,730,000		N. Michigan / Bronson St \$ 874,000
Washington Street (Stimulus project)	\$ 540,000	Factory Street design \$ 940,000				
TOTAL STREET CONSTRUCTION	\$ 1,625,000	\$ 1,309,500	\$ 1,363,000	\$ 4,190,000	\$ 460,000	\$ 1,334,000
TOTAL GENERAL FUND	\$ 3,760,000	\$ 4,582,938	\$ 3,721,375	\$ 7,062,000	\$ 2,073,250	\$ 5,634,250
GENERAL FUND						
FACILITY IMPROVEMENTS	\$ 877,000	\$ 2,753,438	\$ 370,000	\$ 180,000	\$ 420,000	\$ 1,325,000
VEHICLES AND EQUIPMENT	\$ 530,000	\$ 160,000	\$ 856,375	\$ 685,000	\$ 768,250	\$ 1,264,250
MAINTENANCE OF BRIDGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SIDEWALK RECONSTRUCTION	\$ 192,000	\$ 238,000	\$ 439,000	\$ 889,000	\$ 200,000	\$ 338,000
STORM SEWER / DRAINAGE	\$ 536,000	\$ 122,000	\$ 693,000	\$ 1,118,000	\$ 225,000	\$ 973,000
STREET CONSTRUCTION	\$ 1,625,000	\$ 1,309,500	\$ 1,363,000	\$ 4,190,000	\$ 460,000	\$ 1,334,000
TOTAL GENERAL FUND	\$ 3,760,000	\$ 4,582,938	\$ 3,721,375	\$ 7,062,000	\$ 2,073,250	\$ 5,634,250
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

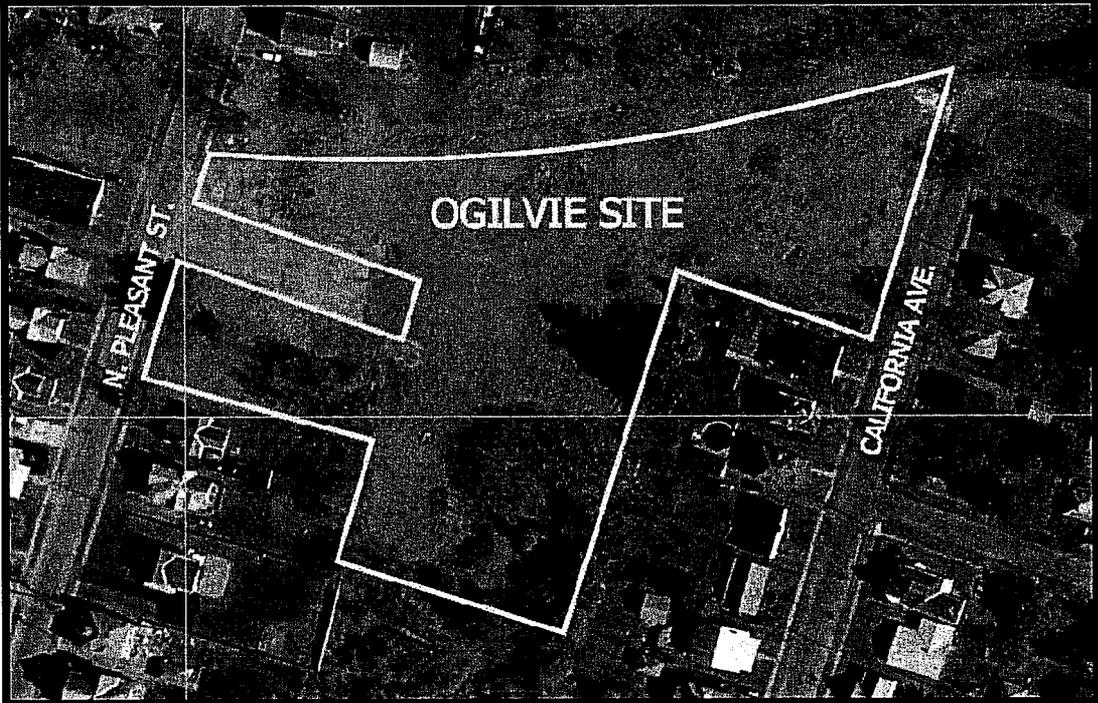
**FISCAL YEAR 2010-2011
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA**

PROJECT DESCRIPTION	COST
<p>Watertown Municipal Arena Roof Rehabilitation</p> <p>In 2000, a multi coat, elastomeric liquid coating system was installed over the arena's 40,000 sq. ft., 25-year old metal roof. This system, carrying a 10-year manufacturer's warranty, was designed to form an impenetrable, continuous, elastomeric 40-dry mil, watertight membrane over the entire roof area. Over the past three years we have had engineers, consultants and contractors inspect this roof to offer recommendations/guidance on whether the original metal structure needs to be replaced or to simply maintain what we have through the reapplication of new coatings. In speaking with our consultants, we have been advised that the current structure should be capable of two additional coating cycles before replacement needs to be considered. As such we propose stabilizing the present system and then applying a new composite system directly over the old.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$90,000</p>
TOTAL	\$90,000

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA**

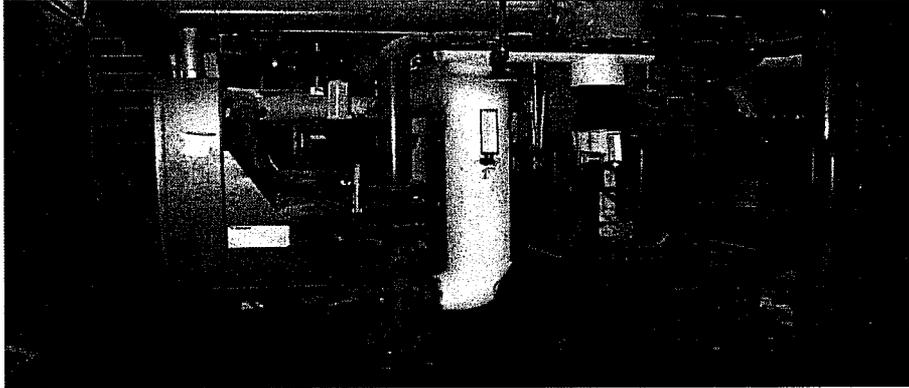
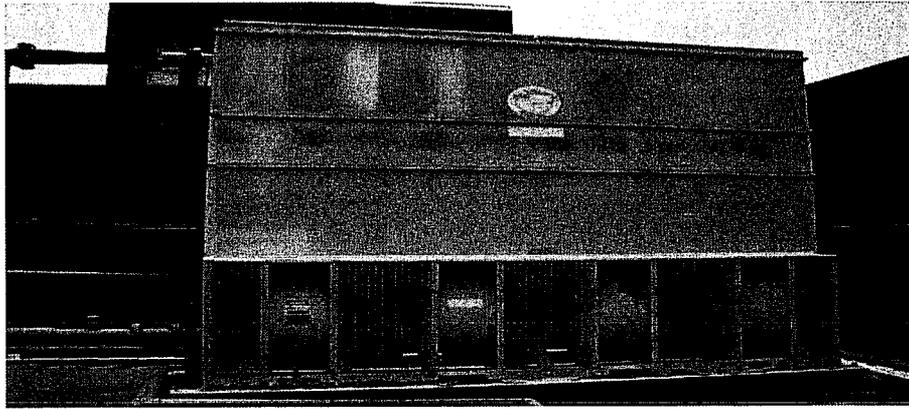
PROJECT DESCRIPTION	COST
<p>Arena Concession:</p> <p>Located in the lobby area of the Municipal Arena the dedicated concession area, which has traditionally been operated by not-for-profit arena user organizations, will this year be staffed and operated by City employees.</p> <p>This funding will be used for the rehabilitation and basic outfitting of the existing facility to facilitate the sale of hot and cold beverages along with the more basic fare of hot dogs, popcorn, nachos and pizza as well as candy bars, and packaged pastries and baked goods.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$35,000</p>
TOTAL	\$35,000

FISCAL YEAR 2010-2011 CAPITAL BUDGET FACILITY IMPROVEMENTS PROPERTY REMEDIATION

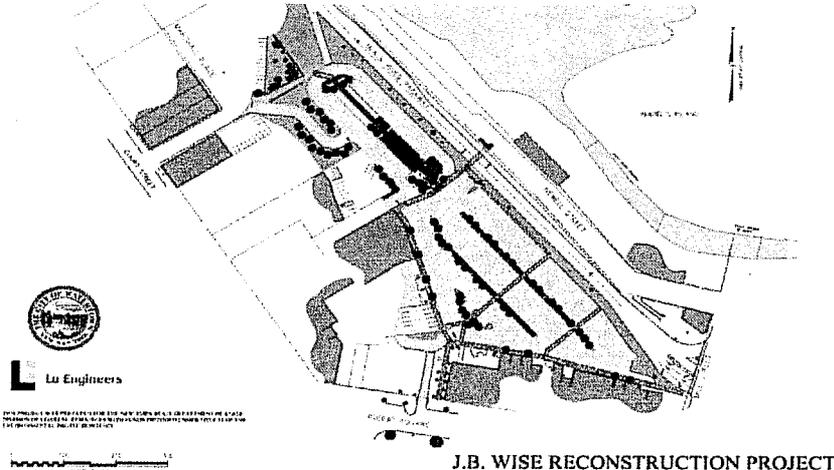
PROJECT DESCRIPTION	COST
<p>Ogilvie Site Petroleum Clean-up:</p> <p>This project consists of cleaning up the petroleum contamination found on the Ogilvie Site between North Pleasant Street and California Avenue. The City has been awarded a \$200,000 grant from the U.S. Environmental Protection Agency for the project. The City took title to the property on October 7, 2009 to be eligible for the grant funds.</p> 	<p>\$240,000</p>
<p>TOTAL</p>	<p>\$240,000</p>

Funding to support the City's share of this project (\$40,000) will be through a transfer from the General Fund (A9950).

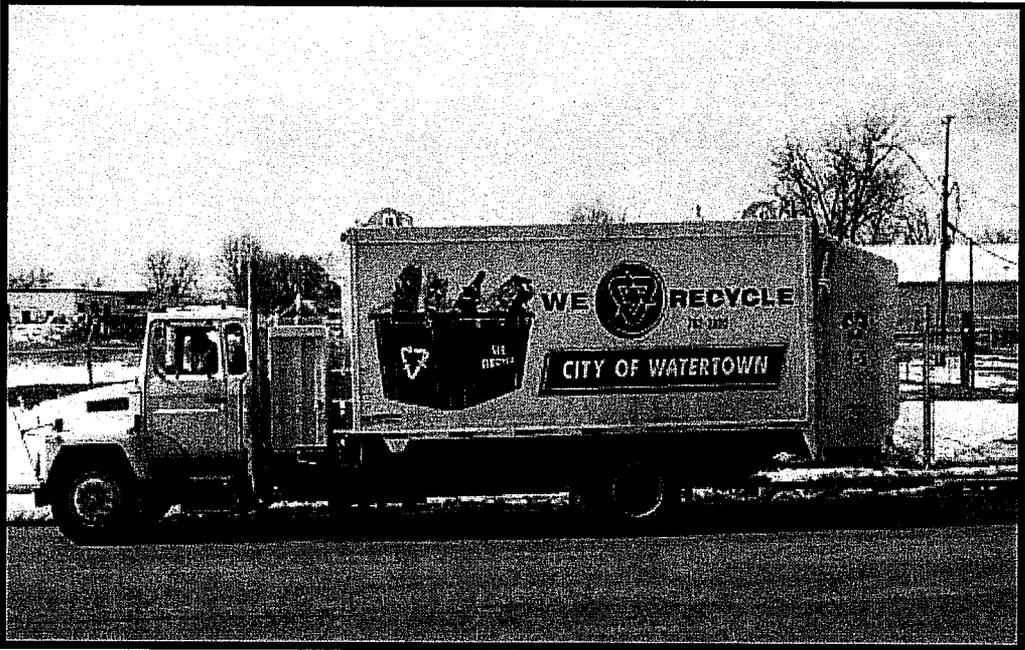
FISCAL YEAR 2010-2011
 CAPITAL BUDGET REQUEST
 FACILITY IMPROVEMENTS
 MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST
<p>Municipal Building Chiller and Tower Replacement:</p> <p>These two air conditioning chillers (one installed in the early 1960's and one replaced in mid 1980's) are well beyond their useful life and require replacement. The units would be replaced with three small energy efficient units. The cooling tower installed in the early 1960's is also beyond it useful life and would also be replaced with an energy efficient unit.</p>   <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$235,000</p>
TOTAL	\$235,000

FISCAL YEAR 2010-2011 CAPITAL BUDGET FACILITY IMPROVEMENTS J. B. WISE PARKING LOT

PROJECT DESCRIPTION	COST																				
<p>Design and reconstruct the parking lot with a partially covered pedestrian connection from Public Square to the Riverwalk, new vehicle drives from Public Square, Court Street and Black River Parkway, and related signage, landscaping, and lighting. The project also includes the replacement of 1,100 l.f. ± of 100+ year old 16" water main and will eliminate one of the City's combined sewer overflows through the construction / separation of a storm and sanitary sewer.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Source of Funds</th> </tr> </thead> <tbody> <tr> <td>2005 NYS EPF grant</td> <td style="text-align: right;">\$310,000</td> </tr> <tr> <td>2007 NYS EPF grant</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td>2006/07 General Fund Capital Budget</td> <td style="text-align: right;">\$310,000</td> </tr> <tr> <td>2008/09 General Fund Capital Budget</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td>2010/11 General Fund Capital Budget</td> <td style="text-align: right;">\$775,000</td> </tr> <tr> <td>2006/07 Water Fund Capital Budget</td> <td style="text-align: right;">(*) \$200,000</td> </tr> <tr> <td>2008/09 Sewer Fund Capital Budget</td> <td style="text-align: right;">\$200,000</td> </tr> <tr> <td>2010/11 Sewer Fund Capital Budget</td> <td style="text-align: right;">\$105,000</td> </tr> <tr> <td>(*) Amount adopted was \$400,000 but current cost estimate is only \$ 200,000</td> <td style="text-align: right;">\$2,900,000</td> </tr> </tbody> </table>	Source of Funds		2005 NYS EPF grant	\$310,000	2007 NYS EPF grant	\$500,000	2006/07 General Fund Capital Budget	\$310,000	2008/09 General Fund Capital Budget	\$500,000	2010/11 General Fund Capital Budget	\$775,000	2006/07 Water Fund Capital Budget	(*) \$200,000	2008/09 Sewer Fund Capital Budget	\$200,000	2010/11 Sewer Fund Capital Budget	\$105,000	(*) Amount adopted was \$400,000 but current cost estimate is only \$ 200,000	\$2,900,000	<p>\$ 880,000</p>
Source of Funds																					
2005 NYS EPF grant	\$310,000																				
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 <p style="text-align: center;">J.B. WISE RECONSTRUCTION PROJECT</p>																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Fund</th> <th style="width: 20%;">Debt to be Issued</th> <th style="width: 15%;">Term</th> <th style="width: 50%;">Estimated FY 2011/12 Debt Service</th> </tr> </thead> <tbody> <tr> <td>General Fund</td> <td style="text-align: right;">\$1,579,313</td> <td style="text-align: center;">10 years</td> <td style="text-align: right;">\$222,683</td> </tr> <tr> <td>Water Fund</td> <td style="text-align: right;">\$205,768</td> <td style="text-align: center;">15 years</td> <td style="text-align: right;">\$22,154</td> </tr> <tr> <td>Sewer Fund</td> <td style="text-align: right;">\$301,214</td> <td style="text-align: center;">15 years</td> <td style="text-align: right;">\$32,431</td> </tr> </tbody> </table>	Fund	Debt to be Issued	Term	Estimated FY 2011/12 Debt Service	General Fund	\$1,579,313	10 years	\$222,683	Water Fund	\$205,768	15 years	\$22,154	Sewer Fund	\$301,214	15 years	\$32,431	<p>TOTAL \$ 880,000</p>				
Fund	Debt to be Issued	Term	Estimated FY 2011/12 Debt Service																		
General Fund	\$1,579,313	10 years	\$222,683																		
Water Fund	\$205,768	15 years	\$22,154																		
Sewer Fund	\$301,214	15 years	\$32,431																		

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE & RECYCLING**

DESCRIPTION	COST
<p>Recycle Collection Vehicle:</p> <p>With more than 14,500 operating hours, vehicle 1-4 is one of two (2) identical, dedicated, sideload recycle collection units which are operated daily. Mounted on a low profile, 2000 MACK Midliner, single axle chassis with dual drive positions, these units are equipped with a 25 yd³, seven compartment, Wallinga recycling body complete with a hydraulic compactor for plastic products. The replacement unit will be functionally identical and purchased through the competitive bid process in the spring of 2011. The City has applied for a 50% matching grant through New York State to offset the purchase cost of the unit.</p>	\$160,000
	
<p>Funding for this replacement will be 50% from a grant, if awarded, and 50% from a transfer from the General Fund (A9950) for the City's share.</p>	
TOTAL	\$160,000

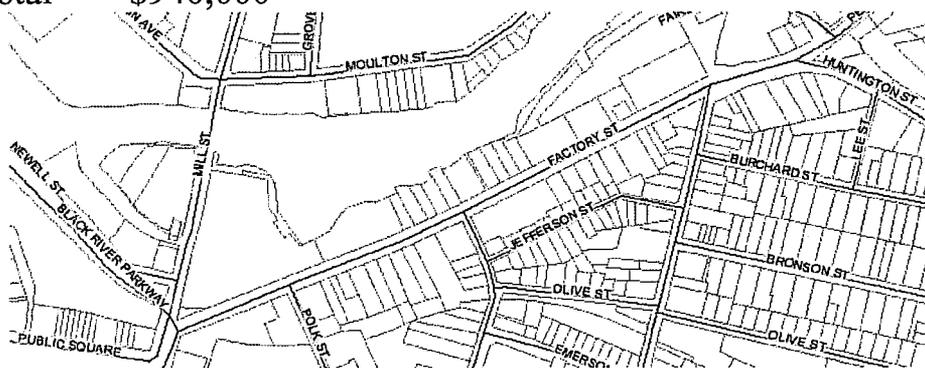
**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALK CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Annual City Sidewalk Replacement Program</p> <p>This funding supports the City's Sidewalk Improvement Special Assessment District #6. Areas included in this district are Curtis Street, Davidson Street, Leray Street, Lynde Street West and Main Street West.</p> <p>This funding also supports the start of the City's Sidewalk Improvement Special Assessment District #7. The streets included in District #7 have yet to be determined.</p> <div style="text-align: center;">  <p>Lynde Street West</p> </div> <p>Funding to support this program will be through special assessment billings (\$100,000) and a transfer from the General Fund (A9950 - \$100,000).</p>	<p>\$200,000</p>
TOTAL	\$200,000

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
STREET CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Riggs Avenue Reconstruction</p> <p>Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 LF of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p> <p>STREET \$ 82,000 15 years - \$ 8,829 STORM SEWER 122,000 15 years - \$13,135 SIDEWALKS 38,000 15 years - \$ 4,091 GENERAL FUND \$ 242,000</p> <p>SANITARY SEWER \$ 124,000 15 years - \$22,154 WATER MAIN \$ 134,000 15 years - \$14,427</p>	<p>\$ 500,000</p>
	
Total	\$ 500,000

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
STREET CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Design of Factory Street Reconstruction</p> <p>This project involves the design and ROW acquisition for the reconstruction of Factory Street. The project limits are from Mill Street to Huntington Street. The actual reconstruction is projected to in FY 2012/13. This will be a “Pass-Thru” project involving Federal funding (80%) and State funding (15%). The City share will be 5% of eligible reimbursable items. The State funding is on hold pending the approval of the State FY 10-11 Budget. The current funding breakout is:</p> <p>Federal: \$752,000 City: <u>\$188,000</u> 15 years - \$ 23,813 starting in FY 2013/14 Total \$940,000</p> <p>Upon adoption of the State budget the funding breakout should become:</p> <p>Federal: \$752,000 State: \$141,000 City: <u>\$ 47,000</u> 15 years - \$ 5,953 starting in FY 2013/14 Total \$940,000</p> 	<p>\$ 940,000</p>
Total	\$ 940,000

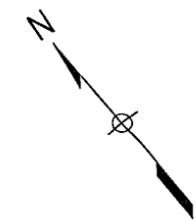
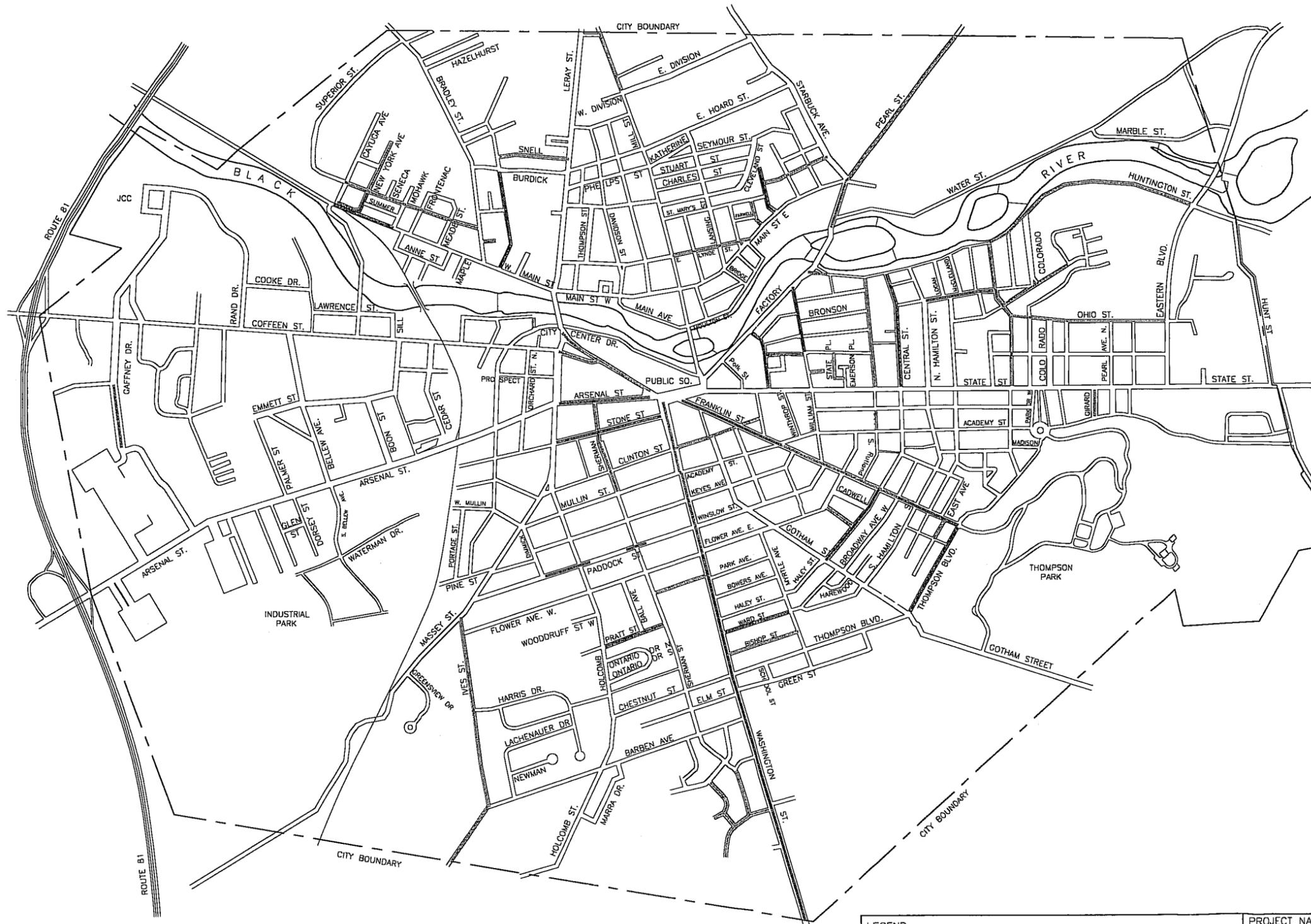
**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
CHIPS STREET PAVING PROGRAM**

STANDARD STREET PAVING BY CITY CREWS			
STREET	FROM	TO	COST
New York Avenue	Superior Street	Railroad Street	\$17,000
Railroad Street	Cayuga Avenue	New York Avenue	\$17,000
Thompson Boulevard	Franklin Street	Gotham Street	\$53,000
Waite Avenue	Bradley Street	Dead End	\$17,000
Total:			\$104,000

SURFACE MILLING & PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Central Street	Huntington Street	State Street	\$76,000
Franklin Street	Academy Street	Public Square	\$57,500
Ward Street	Myrtle Avenue	Washington Street	\$50,000
Total:			\$183,500

Total:			\$287,500
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In addition to the projects identified above the City will be completing the work related to the milling and paving of Washington Street from Flower Avenue to the City limits. The New York State Department of Transportation, through the American Recovery and Reinvestment Act, is providing reimbursement (\$360,000) for the cost of the placement of the tack coat and asphalt. The remaining work is to be funded by the City through its CHIPS allocation (\$180,000) and will begin in June 2010 and be completed by September 2010. The CHIPS funded work includes the milling, hauling, re-striping, some sign replacements and replacement of traffic signal loops.



LEGEND:			
	PROJECTS COMPLETED 2006 - 2008		
	PROJECTS COMPLETED FY 2009-10		
	PROJECTS TO BE COMPLETED FY 2010-11		
REVISION:	DESCRIPTION OF REVISION:	DATE:	BY:

PROJECT NAME:		CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT	
DESIGNED BY:	JAC	APPROVED BY:	
DRAWN BY:	JAC	DATE:	
DATE:	04/08/10	SCALE:	N.T.S
TITLE:	2006-2011 STREET OVERLAY PROJECTS		MAP NUMBER:

MAP NUMBER:	PROJECT NAME:
	CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT

TITLE:
2006-2011 STREET OVERLAY AND RECONSTRUCTION PROJECTS



**CITY OF WATERTOWN, NEW YORK
DEPARTMENT OF PUBLIC WORKS**

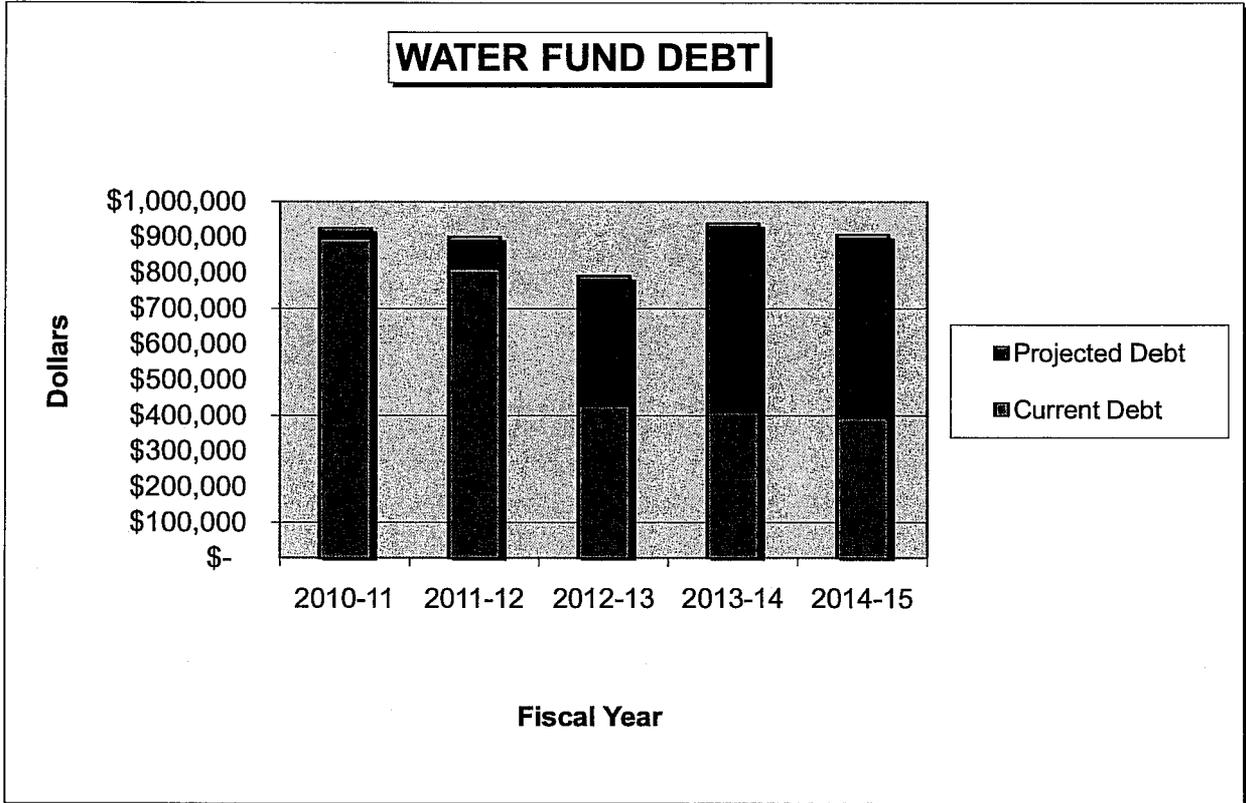
ROOM 206, MUNICIPAL BUILDING
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601

TEL: (315) 785-7770 FAX: (315) 785-7752

DEBT

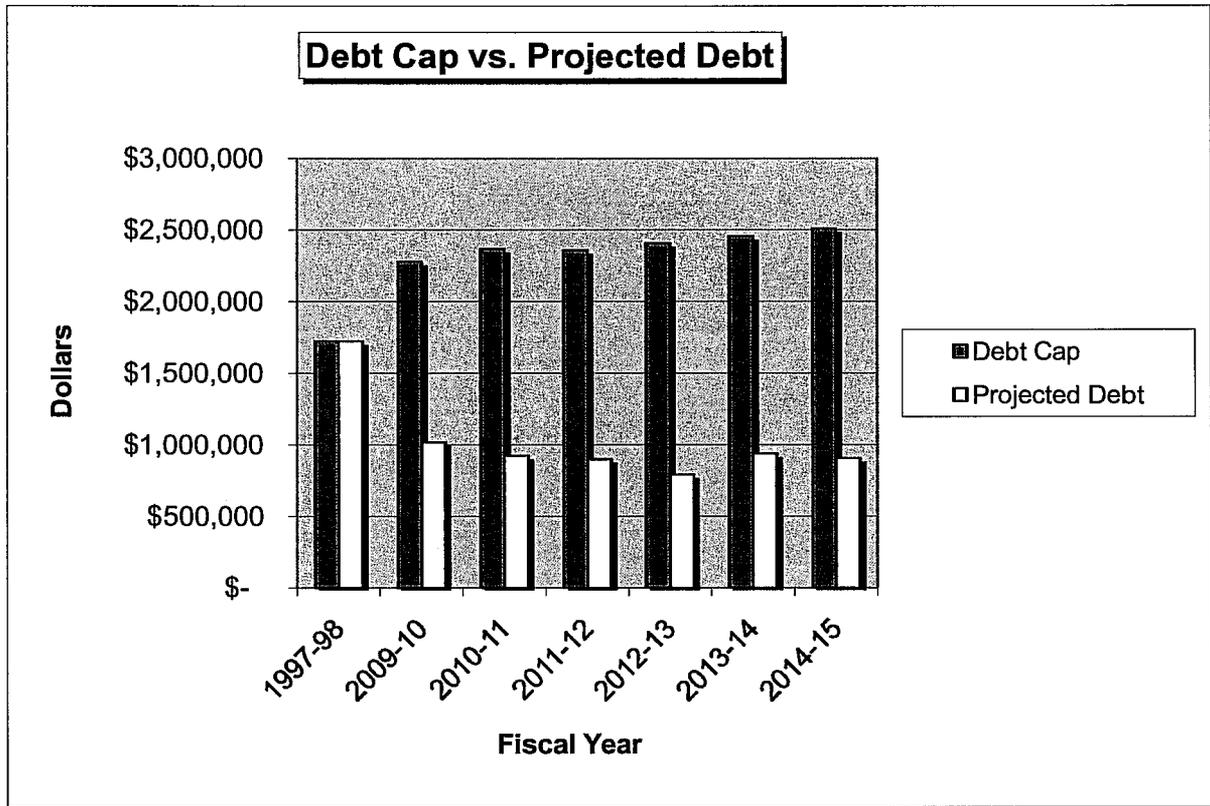
WATER FUND

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Current Debt	\$ 894,529	\$ 810,295	\$ 428,497	\$ 409,733	\$ 393,437
Projected New Debt	\$ 31,008	\$ 90,565	\$ 362,607	\$ 529,608	\$ 513,938
TOTAL	<u>\$ 925,537</u>	<u>\$ 900,860</u>	<u>\$ 791,104</u>	<u>\$ 939,341</u>	<u>\$ 907,375</u>



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected</u> <u>Debt</u>
1997-98	base year	\$ 1,724,127	\$ 1,724,127
2009-10	actual	\$ 2,278,419	\$ 1,018,946
2010-11	actual	\$ 2,365,900	\$ 925,537
2011-12	projected	\$ 2,357,483	\$ 900,860
2012-13	projected	\$ 2,407,241	\$ 791,104
2013-14	projected	\$ 2,458,050	\$ 939,341
2014-15	projected	\$ 2,509,931	\$ 907,375



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represent's FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the water service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the water treatment plant's debt service is included as an offsetting revenue in the water fund.

Debt excluded from the debt cap calculation:

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Water Treatment Plant debt applicable to DANC	\$ 77,028	\$ 73,751	\$ 6,858	\$ 6,696	\$ 5,454

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
WATER FUND:					
FACILITY IMPROVEMENTS:					
Dosing Station Dam Repairs Phase II	\$ -	\$ 190,000	\$ -	\$ -	\$ -
Thompson Park Tank Rehabilitation	-	500,000	-	-	-
TOTAL FACILITY IMPROVEMENTS	<u>\$ -</u>	<u>\$ 690,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
VEHICLES AND EQUIPMENT					
Vehicles & Equipment	\$ -	\$ 52,000	\$ 227,000	\$ 65,000	\$ 40,000
Computer Hardware/Software	-	-	-	-	-
TOTAL VEHICLES AND EQUIPMENT	<u>\$ -</u>	<u>\$ 52,000</u>	<u>\$ 227,000</u>	<u>\$ 65,000</u>	<u>\$ 40,000</u>
WATER MAIN REPLACEMENT:					
Madison Avenue	\$ 48,000	\$ -	\$ -	\$ -	\$ -
Riggs Avenue	134,000	-	-	-	-
Columbia Street	22,600	-	-	-	-
JB Wise Place	205,768	-	-	-	-
Reservoir main-parallel line installation	-	1,000,000	-	-	-
Clinton Street	-	561,000	-	-	-
Factory Street	-	-	1,398,000	-	-
N.Michigan / Bronson Street	-	-	-	-	292,000
TOTAL WATER MAIN REPLACEMENT	<u>\$ 410,368</u>	<u>\$ 1,561,000</u>	<u>\$ 1,398,000</u>	<u>\$ -</u>	<u>\$ 292,000</u>
TOTAL WATER FUND	<u>\$ 410,368</u>	<u>\$ 2,303,000</u>	<u>\$ 1,625,000</u>	<u>\$ 65,000</u>	<u>\$ 332,000</u>

FISCAL YEAR 2010-2011
 CAPITAL BUDGET
 INFRASTRUCTURE
 WATER MAIN CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>Madison Avenue</p> <p>Replacement of approximately 475 l.f. of 4" water main with 8" ductile iron pipe. The project will enhance fire flows in the immediate area.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F9950).</p>	<p>\$48,000</p>
<p>TOTAL</p>	<p>\$48,000</p>

FISCAL YEAR 2010-2011
 CAPITAL BUDGET
 INFRASTRUCTURE
 WATER MAIN CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>Columbia Street – 1200 Block</p> <p>Installation of approximately 280 l.f. of 8” ductile iron pipe on Columbia Street between Michigan Avenue and Indiana Avenue. The purpose of the project is to enhance fire flows in the immediate area where water supply has historically been marginal.</p>  <p>Funding to support this project will be through a transfer from the Water Fund (F9950).</p>	\$22,600
TOTAL	\$22,600

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
WATER MAIN CONSTRUCTION**

PROJECT DESCRIPTION	COST																					
<p>Riggs Avenue Reconstruction</p> <p>Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 LF of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">STREET</td> <td style="padding-left: 20px;">\$ 82,000</td> <td style="padding-left: 20px;">15 years - \$ 8,829</td> </tr> <tr> <td>STORM SEWER</td> <td>122,000</td> <td>15 years - \$13,135</td> </tr> <tr> <td>SIDEWALKS</td> <td style="border-top: 1px solid black;">38,000</td> <td>15 years - \$ 4,091</td> </tr> <tr> <td>GENERAL FUND</td> <td>\$ 242,000</td> <td></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>SANITARY SEWER</td> <td>\$ 124,000</td> <td>15 years - \$22,154</td> </tr> <tr> <td>WATER MAIN</td> <td>\$ 134,000</td> <td>15 years - \$14,427</td> </tr> </table>	STREET	\$ 82,000	15 years - \$ 8,829	STORM SEWER	122,000	15 years - \$13,135	SIDEWALKS	38,000	15 years - \$ 4,091	GENERAL FUND	\$ 242,000					SANITARY SEWER	\$ 124,000	15 years - \$22,154	WATER MAIN	\$ 134,000	15 years - \$14,427	<p>\$ 500,000</p>
STREET	\$ 82,000	15 years - \$ 8,829																				
STORM SEWER	122,000	15 years - \$13,135																				
SIDEWALKS	38,000	15 years - \$ 4,091																				
GENERAL FUND	\$ 242,000																					
SANITARY SEWER	\$ 124,000	15 years - \$22,154																				
WATER MAIN	\$ 134,000	15 years - \$14,427																				
Total	\$ 500,000																					

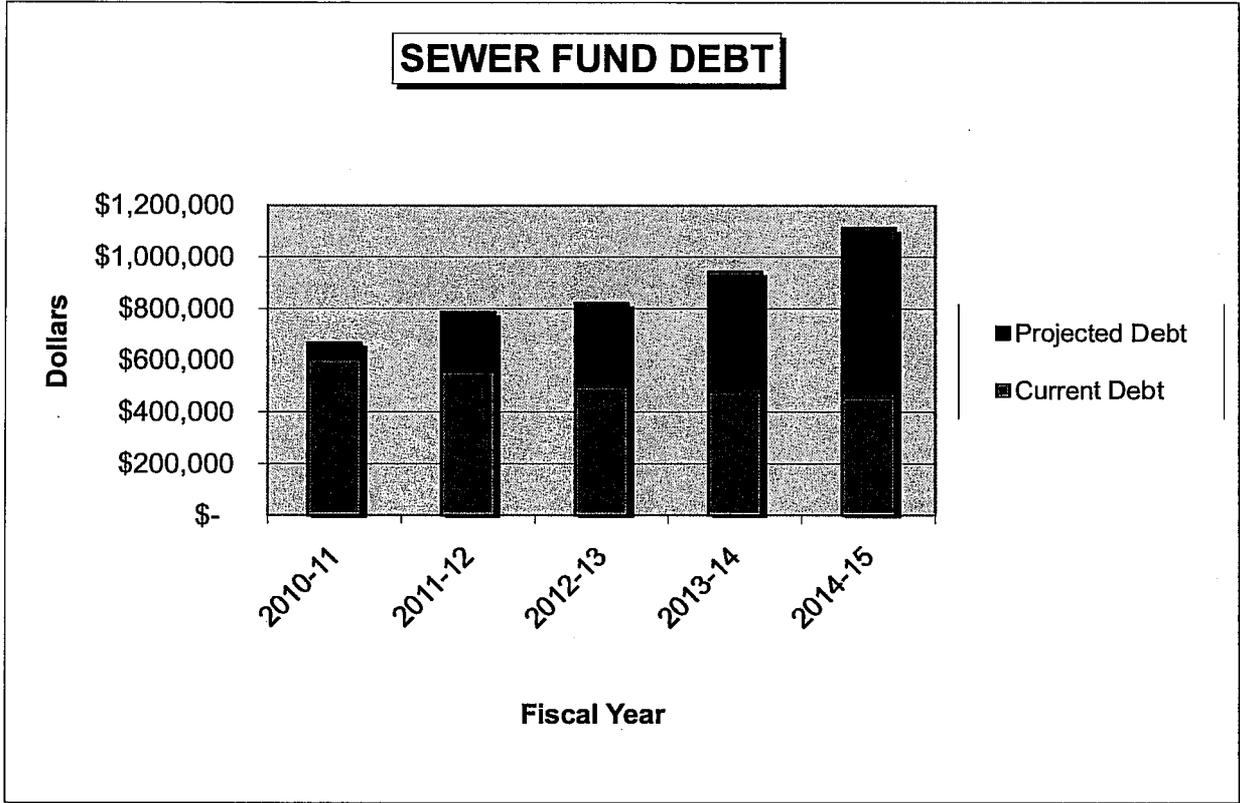


WATER FUND	FY 09-10 and past years' outstanding projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects	FY 2014-15 projects					
FACILITY IMPROVEMENTS	Dosing Station Dam Rehabilitation - Phase I	\$ 220,000		Dosing Station Dam Rehabilitation - Phase II	\$ 190,000						
				Thompson Park Water Tank rehabilitation	\$ 500,000						
TOTAL FACILITY IMPROVEMENTS	\$ 220,000	\$ -	\$ 690,000	\$ -	\$ -	\$ -					
VEHICLES AND EQUIPMENT	Disinfectant by-product study/equipment	\$ 100,000		Pickup truck	\$ 30,000	Pick-up truck	\$ 25,000	4x4 pick-up w/plow gate and lift gate	\$ 40,000	4x4 pickup truck with plow and lift gate	\$ 40,000
				Meter reader car	\$ 22,000	Pick-up truck	\$ 25,000	Pickup truck	\$ 25,000		
						Meter reader vehicle	\$ 22,000				
						Utility vehicle	\$ 30,000				
						Single axle dump truck	\$ 125,000				
TOTAL VEHICLES AND EQUIPMENT	\$ 100,000	\$ -	\$ 52,000	\$ 227,000	\$ 65,000	\$ 40,000					
WATER MAIN REPLACEMENT:	Reservoir Main-Parallel line Installation design	\$ 100,000	Madison Avenue	\$ 48,000	Clinton Street	\$ 561,000	Factory Street	\$ 1,398,000		N. Michigan / Bronson St	\$ 292,000
	Commerce Park Drive	\$ 35,000	Riggs Avenue	\$ 134,000	Reservoir Main-Parallel line Installation	\$ 1,000,000					
	Breen Avenue	\$ 710,000	Columbia Street	\$ 22,600							
			J.B. Wise Place	\$ 205,768							
TOTAL WATER MAIN REPLACEMENTS	\$ 845,000	\$ 410,368	\$ 1,561,000	\$ 1,398,000	\$ -	\$ 292,000					
TOTAL WATER FUND	\$ 1,165,000	\$ 410,368	\$ 2,303,000	\$ 1,625,000	\$ 65,000	\$ 332,000					
WATER FUND											
FACILITY IMPROVEMENTS	\$ 220,000	\$ -	\$ 690,000	\$ -	\$ -	\$ -					
WATER MAIN REPLACEMENT	\$ 845,000	\$ 410,368	\$ 1,561,000	\$ 1,398,000	\$ -	\$ 292,000					
VEHICLES AND EQUIPMENT	\$ 100,000	\$ -	\$ 52,000	\$ 227,000	\$ 65,000	\$ 40,000					
TOTAL WATER FUND	\$ 1,165,000	\$ 410,368	\$ 2,303,000	\$ 1,625,000	\$ 65,000	\$ 332,000					
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					

DEBT

SEWER FUND

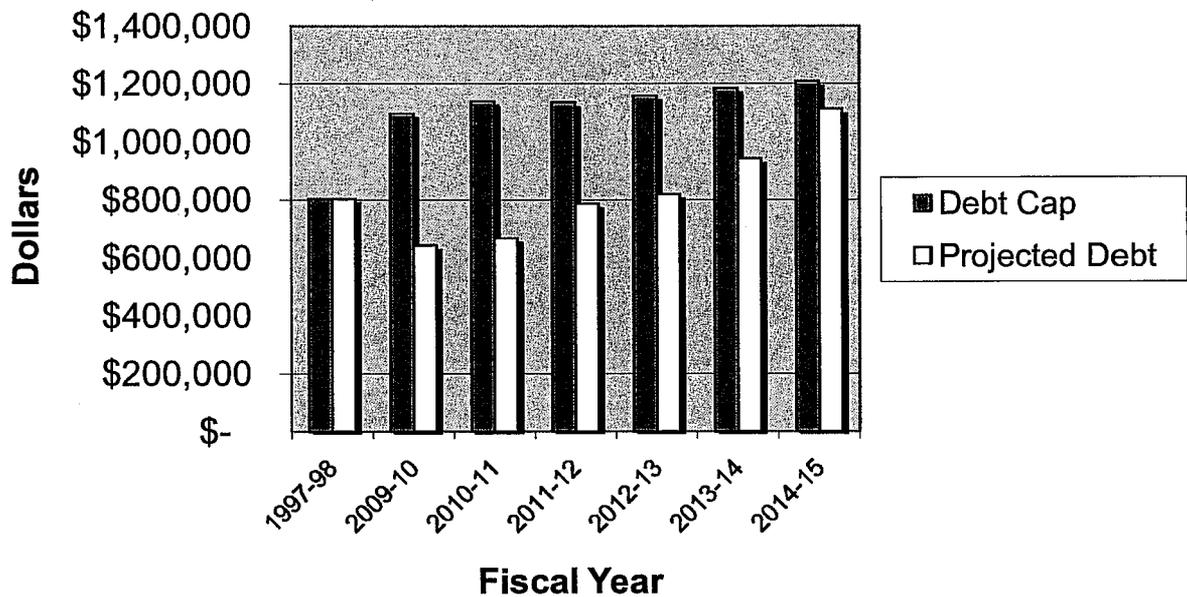
	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Current Debt	\$ 602,632	\$ 555,518	\$ 498,311	\$ 478,479	\$ 457,121
Projected New Debt	\$ 66,245	\$ 231,935	\$ 322,666	\$ 465,042	\$ 656,639
TOTAL	<u>\$ 668,877</u>	<u>\$ 787,454</u>	<u>\$ 820,976</u>	<u>\$ 943,521</u>	<u>\$ 1,113,760</u>



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected</u> <u>Debt</u>
1997-98	base year	\$ 803,836	\$ 803,836
2009-10	actual	\$ 1,097,098	\$ 645,354
2010-11	actual	\$ 1,139,221	\$ 668,877
2011-12	projected	\$ 1,135,168	\$ 787,454
2012-13	projected	\$ 1,159,128	\$ 820,976
2013-14	projected	\$ 1,183,593	\$ 943,521
2014-15	projected	\$ 1,208,575	\$ 1,113,760

Debt Cap vs. Projected Debt



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represents FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the sewer fund.

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Wastewater Treatment Plant debt applicable to DANC	\$ 36,973	\$ 35,608	\$ 34,037	\$ 34,996	\$ 30,549

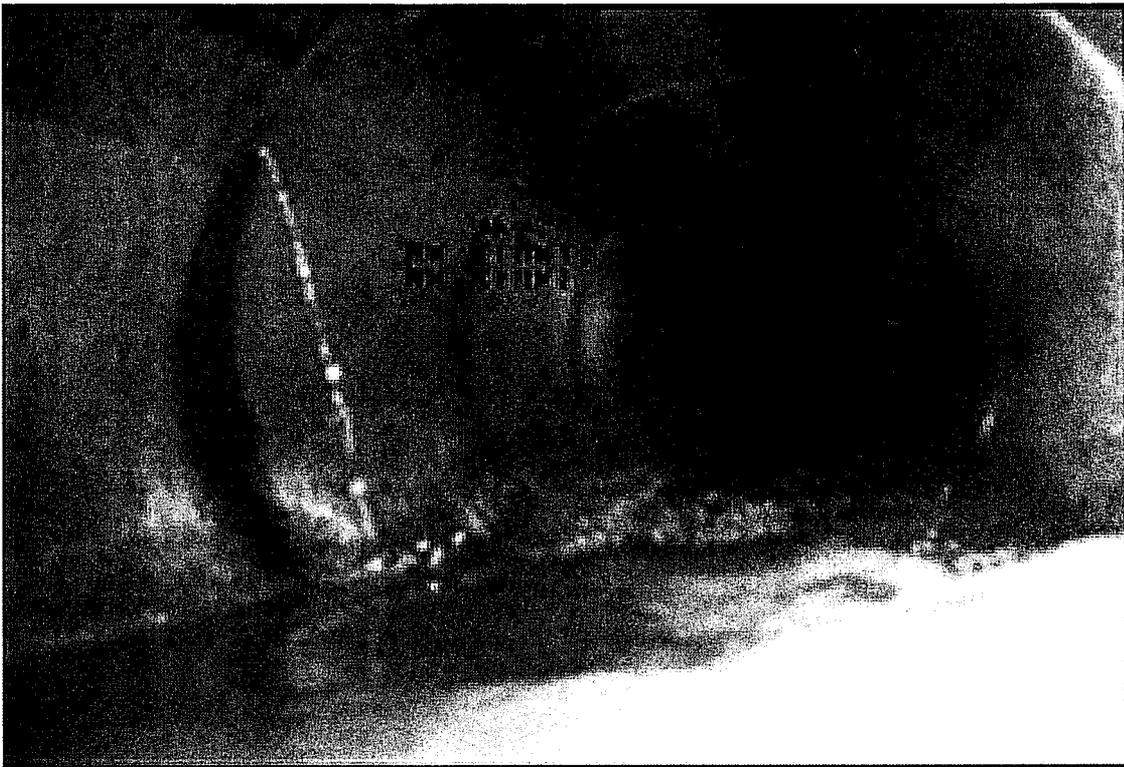
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
SEWER FUND:					
WASTEWATER PLANT:					
Lift pump replacement	\$ -	50,000	\$ -	\$ -	\$ -
Roof replacement - trickling filter pump station	-	-	-	100,000	-
TOTAL WASTEWATER PLANT	\$ -	\$ 50,000	\$ -	\$ 100,000	\$ -
VEHICLES AND EQUIPMENT					
Sanitary Sewer Vehicles	-	-	12,500	120,000	-
Wastewater Plant Vehicles	-	22,000	22,000	-	-
Computer Hardware/Software	-	-	-	-	-
TOTAL VEHICLES AND EQUIPMENT	\$ -	\$ 22,000	\$ 34,500	\$ 120,000	\$ -
SANITARY SEWER:					
Riggs Avenue	\$ 124,000	\$ -	\$ -	\$ -	\$ -
WOTS: Wealtha ave. to Wastewater Treatment Plant	682,000	-	-	-	-
Gaffney Drive lift station	225,000	-	-	-	-
J.B. Wise Parking Lot	301,214	-	-	-	-
Engine Street CSO abatement design	-	70,000	-	-	-
Clinton Street	-	831,000	-	-	-
WOTS: Chestnut to Ives Street	-	-	65,000	830,000	-
Factory Street	-	-	1,195,000	-	-
Cooper Street Outfall	-	-	-	225,000	-
Engine Street CSO abatement Phase I	-	-	-	-	848,000
N.Michigan / Bronson Street	-	-	-	-	74,000
TOTAL SANITARY SEWER:	\$ 1,332,214	\$ 901,000	\$ 1,260,000	\$ 1,055,000	\$ 922,000
TOTAL SEWER FUND	\$ 1,332,214	\$ 973,000	\$ 1,294,500	\$ 1,275,000	\$ 922,000

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Gaffney Drive Pump Station Upgrade</p> <p>This project involves the upgrade of the pump station at Gaffney Drive. This supports the increased development and is the final phase of the expansion of sewer service in this area. It consists of new submersible pumps in a new wet well, meter and valve vault and a standby emergency generator.</p> <p>Funding to support this project will be through a transfer from the Sewer Fund (G9950 - \$100,000) and a 5 year serial bond (\$125,000) with estimated FY 2011-12 projected debt service of \$30,125</p>	<p>\$225,000</p>
TOTAL	\$225,000

FISCAL YEAR 2010-2011
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>WOTS Lining: Wealtha Ave. to Diversion Structure</p> <p>This project involves the Slip Lining of approx. 2800 LF of the Western Outfall Trunk Sewer from Wealtha Avenue to the WWTP diversion structure. This project will eliminate large amounts of infiltration from entering the sewer and is part of the City's Long Term Control Plan.</p>  <p>15 year bond with FY 2011-12 projected debt service of \$73,429</p>	<p>\$682,000</p>
TOTAL	\$682,000

**FISCAL YEAR 2010-2011
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Riggs Avenue Reconstruction</p> <p>Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 LF of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p> <p>STREET \$ 82,000 15 years - \$ 8,829 STORM SEWER 122,000 15 years - \$13,135 SIDEWALKS <u>38,000</u> 15 years - \$ 4,091 GENERAL FUND \$ 242,000</p> <p>SANITARY SEWER \$ 124,000 15 years - \$22,154 WATER MAIN \$ 134,000 15 years - \$14,427</p>	<p>\$ 500,000</p>
Total	\$ 500,000

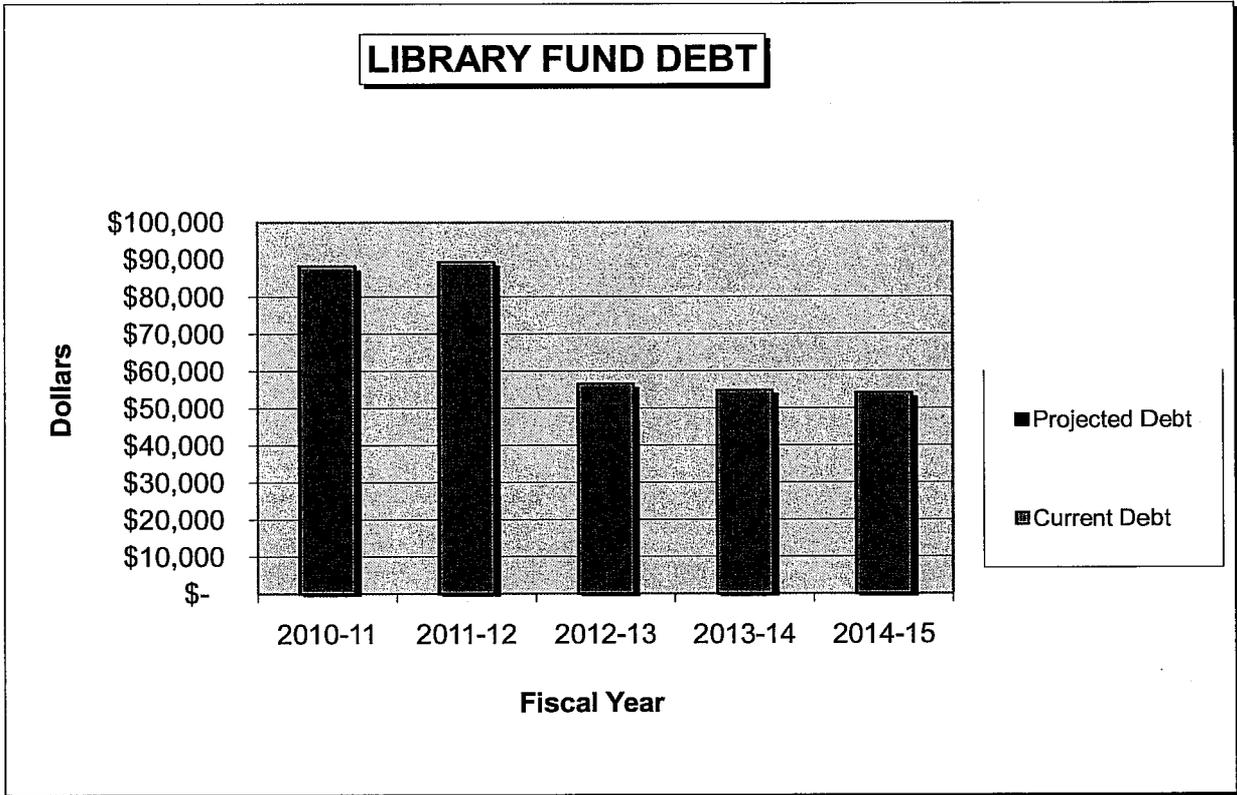


SEWER FUND	FY 09-10 and past years' outstanding projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects	FY 2014-15 projects						
WASTEWATER PLANT:			Lift pump replacements (2)	\$ 50,000		Roof replacement - trickling filter pump station	\$ 100,000					
TOTAL WASTEWATER PLANT	\$ -	\$ -	\$ 50,000	\$ -	\$ 100,000	\$ -						
VEHICLES AND EQUIPMENT	Pumping Station Communication Improvements	\$ 60,000		Treatment plant vehicle	\$ 22,000	Treatment Plant vehicle replacement - operations van	\$ 22,000	Single axle dump truck	\$ 120,000			
						Supervisors pickup truck (1/2)	\$ 12,500					
TOTAL VEHICLES AND EQUIPMENT	\$ 60,000	\$ -	\$ 22,000	\$ 34,500	\$ 120,000	\$ -						
SANITARY SEWER:	Greensview / Ives Hill / Massey St. Phase I and II	\$ 665,000	Western Outfall Trunk Sewer lining - Wealtha Ave. to Diversion Structure	\$ 682,000	Engine St. CSO abatement design	\$ 70,000	WOTS: Chestnut St. to Ives St. DESIGN	\$ 65,000	Cooper Street Outfall Replacement	\$ 225,000	Engine St. CSO abatement - Phase I	\$ 848,000
	Breen Avenue	\$ 343,000	Gaffney Drive sewer lift station	\$ 225,000	Clinton Street	\$ 831,000	Factory Street	\$ 1,195,000	WOTS: Chestnut St. to Ives St.	\$ 830,000	N. Michigan / Bronson St	\$ 74,000
	Gaffney Drive	\$ 100,000	Riggs Avenue	\$ 124,000								
			JB Wise sanitary sewer	\$ 301,214								
TOTAL SANITARY SEWER:	\$ 1,108,000	\$ 1,332,214	\$ 901,000	\$ 1,260,000	\$ 1,055,000	\$ 922,000						
TOTAL SEWER FUND	\$ 1,168,000	\$ 1,332,214	\$ 973,000	\$ 1,294,500	\$ 1,275,000	\$ 922,000						
SEWER FUND												
SANITARY SEWER	\$ 1,108,000	\$ 1,332,214	\$ 901,000	\$ 1,260,000	\$ 1,055,000	\$ 922,000						
VEHICLES AND EQUIPMENT	\$ 60,000	\$ -	\$ 22,000	\$ 34,500	\$ 120,000	\$ -						
WASTEWATER PLANT	\$ -	\$ -	\$ 50,000	\$ -	\$ 100,000	\$ -						
TOTAL SEWER FUND	\$ 1,168,000	\$ 1,332,214	\$ 973,000	\$ 1,294,500	\$ 1,275,000	\$ 922,000						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						

DEBT

LIBRARY FUND

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Current Debt	\$ 88,218	\$ 89,352	\$ 56,636	\$ 54,916	\$ 54,176
Projected New Debt	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 88,218	\$ 89,352	\$ 56,636	\$ 54,916	\$ 54,176



**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2010/11 - 2014/15**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
LIBRARY FUND:					
FACILITY IMPROVEMENTS:					
Roof rehabilitation	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Chiller replacement	30,000	-	-	-	-
Elevator rehabilitation	-	60,000	-	-	-
Mazzanine stained glass rehabilitation	-	-	-	24,000	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FACILITY IMPROVEMENTS	<u>\$ 130,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 24,000</u>	<u>\$ -</u>
VEHICLES AND EQUIPMENT					
Computer Hardware/Software	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,000</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL VEHICLES AND EQUIPMENT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,000</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL LIBRARY FUND	<u>\$ 130,000</u>	<u>\$ 60,000</u>	<u>\$ 13,000</u>	<u>\$ 24,000</u>	<u>\$ -</u>

FISCAL YEAR 2010-2011
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 FLOWER MEMORIAL LIBRARY

PROJECT DESCRIPTION	COST
<p>Roof rehabilitation</p> <p>The roof over the 1975 addition of the library needs to be replaced as it is 35 years old. Cost covers removal of existing roof in its entirety, installation of pressure treated wood blocking, adhesive preparation, installation of new insulation and finally, installation of a new Carlisle .60 fully adhered EPDM roof system complete with all required wall, drain, expansion joint and curb flashings for a completely weather tight installation.</p>  <p>Funding to support this project will be through a transfer from the Library Fund (L9950).</p>	<p>\$100,000</p>
<p>TOTAL</p>	<p>\$100,000</p>

FISCAL YEAR 2010-2011
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 FLOWER MEMORIAL LIBRARY

PROJECT DESCRIPTION	COST
<p>Cooling tower replacement</p> <p>The cooling tower on the Library roof needs to be replaced. It is nearing fifteen years old and the life of this type of equipment is typically about ten years. The cooling tower has been leaking, causing damage to surrounding areas of the roof which has caused some internal leaks inside the library.</p>  <p>Funding to support this project will be through a transfer from the Library Fund (L9950).</p>	<p>\$30,000</p>
TOTAL	\$30,000

LIBRARY FUND	FY 09-10 and past years' outstanding projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects	FY 2014-15 projects	
FACILITY IMPROVEMENTS		Roof rehabilitation	\$ 100,000	Elevator replacement	\$ 60,000	Mezzanine stained glass rehabilitation	\$ 24,000
		Chiller replacement	\$ 30,000				
TOTAL FACILITY IMPROVEMENTS	\$ -	\$ 130,000	\$ 60,000	\$ -	\$ 24,000	\$ -	
VEHICLES AND EQUIPMENT				Computer replacements	\$ 13,000		
TOTAL VEHICLES AND EQUIPMENT	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ -	
TOTAL LIBRARY FUND	\$ -	\$ 130,000	\$ 60,000	\$ 13,000	\$ 24,000	\$ -	
LIBRARY FUND							
FACILITY IMPROVEMENTS	\$ -	\$ 130,000	\$ 60,000	\$ -	\$ 24,000	\$ -	
VEHICLES AND EQUIPMENT	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ -	
TOTAL LIBRARY FUND	\$ -	\$ 130,000	\$ 60,000	\$ 13,000	\$ 24,000	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Multi - Year
Financial
Forecast

CITY OF WATERTOWN, NEW YORK
MULTI-YEAR FINANCIAL PLAN
FISCAL YEARS 2010-2011 THROUGH 2014-2015

Prepared by: Office of the City Comptroller
James E. Mills, City Comptroller
April 19, 2010

Disclaimer

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This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

The *City of Watertown Financial Forecast 2010-2011 through 2014-2015* was prepared to comply with the requirements set forth by New York State in connection with the distribution of revenue sharing through its Aid and Incentives for Municipalities (AIM) program. The AIM funding is contingent upon the City preparing a multi-year financial plan (minimum of four years) that includes at a minimum:

- Projected employment levels
- Projected annual expenditures for personal services, fringe benefits, non-personal services and debt service
- Appropriate reserve fund amounts
- Estimated annual revenues including projection of property tax rates, the value of taxable real property and resulting tax levy
- Annual growth in sales tax and non-property tax revenues
- Proposed use of one-time revenue sources

This report uses the 2010-11 Proposed Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2006-07 through estimated 2009-10). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2010-11 Proposed Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions
- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2009-10

The amounts presented as the 2009-10 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2010 projected to June 30, 2010 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (3.01%) was the historical average of the annual changes in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant in the initial surplus/deficit forecast for fiscal years 2011-12 through 2014-15. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by 2.5% annual growth for fiscal year 2011-12 and 3% for fiscal years 2012-13 through 2014-15.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal year 2011-12 are expected to increase 1% and fiscal years 2012-13 through 2014-15 are expected to increase 2% annually.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2011-12 through 2014-15 was held constant at the FY 2010-11 level of \$4,835,667.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to current staffing levels are planned at this time.

Employee Benefits

The Employees' Retirement System rate used for the forecasted fiscal years increases from 14.00% in FY 2011-12 to 20.00% in FY 2014-15 due to the dramatic stock market decline in 2008. The Police and Fire Retirement System rate used for the forecasted fiscal years increases from 20.00% in FY 2011-12 to 27.00% in FY 2014-15 also due to the dramatic stock market decline.

Health insurance costs were forecasted to increase 5.00% in the fiscal years 2011-12 through 2014-15.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

City of Watertown
Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
Major Fund Summary

	Actual		Estimated		Proposed 2010-11	Forecast			
	2006-07	2007-08	2008-09	2009-10		2011-12	2012-13	2013-14	2014-15
General Fund									
Revenues	\$34,830,486	\$34,052,339	\$36,390,196	\$34,348,739	\$35,085,878	\$35,430,697	\$36,041,782	\$36,708,755	\$37,447,705
Expenditures by Object	\$32,779,415	\$35,598,542	\$35,567,262	\$35,029,407	\$36,193,378	\$37,282,779	\$38,294,626	\$39,883,792	\$41,284,437
Surplus (Deficit)	\$2,051,071	(\$1,546,203)	\$822,934	(\$680,668)	(\$1,107,500)	(\$1,852,081)	(\$2,252,844)	(\$3,175,037)	(\$3,836,732)
Unreserved Fund Balance	\$10,836,094	\$9,355,532	\$10,190,421	\$9,666,484	\$8,962,825	\$7,154,585	\$4,945,582	\$1,814,386	(\$1,978,505)
Water Fund									
Revenues	\$4,484,910	\$4,757,279	\$4,734,488	\$4,573,124	\$4,609,475	\$4,605,195	\$4,557,267	\$4,537,996	\$4,504,855
Expenditures by Object	\$4,635,321	\$4,534,764	\$4,884,554	\$4,616,309	\$4,765,702	\$4,691,319	\$4,819,833	\$5,095,710	\$5,048,049
Surplus (Deficit)	(\$150,411)	\$222,515	(\$150,066)	(\$43,185)	(\$156,227)	(\$86,124)	(\$262,566)	(\$557,714)	(\$543,194)
Unreserved Fund Balance	\$1,104,479	\$1,305,658	\$1,141,004	\$1,025,107	\$968,745	\$852,028	\$558,644	\$105,900	(\$472,594)
Sewer Fund									
Revenues	\$4,482,177	\$3,854,437	\$4,374,681	\$4,503,627	\$4,461,500	\$4,663,865	\$4,737,416	\$4,789,093	\$4,990,951
Expenditures by Object	\$4,519,155	\$3,781,252	\$3,914,674	\$4,340,383	\$4,330,851	\$4,570,799	\$4,619,473	\$4,944,545	\$5,151,534
Surplus (Deficit)	(\$36,978)	\$73,185	\$460,007	\$163,244	\$130,649	\$93,067	\$117,942	(\$155,453)	(\$160,583)
Unreserved Fund Balance	\$266,892	\$333,286	\$739,011	\$727,800	\$858,449	\$951,516	\$1,069,458	\$914,005	\$753,421
All Major Funds									
Revenues	\$43,797,573	\$42,664,055	\$45,499,365	\$43,425,490	\$44,156,853	\$44,699,757	\$45,336,464	\$46,035,843	\$46,943,511
Expenditures by Object	\$41,933,891	\$43,914,558	\$44,366,490	\$43,986,098	\$45,289,931	\$46,544,897	\$47,733,932	\$49,924,047	\$51,484,021
Surplus (Deficit)	\$1,863,682	(\$1,250,503)	\$1,132,875	(\$560,608)	(\$1,133,078)	(\$1,845,139)	(\$2,397,468)	(\$3,888,203)	(\$4,540,509)
Unreserved Fund Balance	\$12,207,465	\$10,994,476	\$12,070,436	\$11,419,392	\$10,790,020	\$8,958,129	\$6,573,684	\$2,834,291	(\$1,697,678)

City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 Property Tax Worksheet

Levy and Assessed Value / Rate	Actual				Proposed 2010-11	Projected				Average Annual Increase 2006- present	Assumptions 2011/12 - 2014/15				Description
	2006-07	2007-08	2008-09	2009-10		2011-12	2012-13	2013-14	2014-15		2011-12	2012-13	2013-14	2014-15	
Levy*	\$ 8,187,961	\$ 6,882,683	\$ 7,105,397	\$ 7,269,995	\$ 7,487,424	\$7,487,424	\$7,487,424	\$7,487,424	\$7,487,424	-2%	0%	0%	0%	0%	Levy held constant to determine financial effect
Assessed Value of Taxable Property*	\$ 833,804,521	\$ 965,989,235	\$ 982,901,620	\$ 931,309,788	\$ 999,381,290	\$1,009,375,103	\$1,029,562,605	\$1,050,153,857	\$1,071,156,934	5%	1%	2%	2%	2%	Per City Assessor
Tax Rate per \$1,000 of Assessed Value*	\$ 9.820	\$ 7.125	\$ 7.229	\$ 7.393	\$ 7.477	\$7.418	\$7.272	\$7.130	\$6.990	-7%	-1%	-2%	-2%	-2%	Calculated from levy and assessed value
Full Value and FV Rate															
Equalization Rate (available from ORPS)	100.00	100.00	97.00	92.50	95.00	95.00	93.00	91.00	88.00	-1%	0%	-2%	-2%	-3%	Per City Assessor
Full Market Value of Taxable Property (000's)*	\$ 833,804,521	\$ 965,989,235	\$ 1,013,300,639	\$ 1,006,821,392	\$ 1,051,980,305	\$ 1,062,500,108	\$ 1,107,056,564	\$ 1,154,015,228	\$ 1,217,223,789	6%	2%	2%	2%	2%	Per City Assessor
Tax Rate per \$1000 of Full Value*	\$ 9.820	\$ 7.125	\$ 7.012	\$ 7.221	\$ 7.117	\$ 7.047	\$ 6.763	\$ 6.488	\$ 6.151	-8%	-1%	-4%	-4%	-5%	Calculated from levy and full value
Tax Limit															
Property Tax Limit	\$ 12,323,585	\$ 13,291,957	\$ 14,697,964	\$ 16,336,178	\$ 18,156,517	\$ 19,487,584	\$ 20,402,367	\$ 20,966,636	\$ 21,529,494	10%	7%	5%	3%	3%	2% of full value - 5-yr rolling avg
Exclusions to Tax Limit	\$ 6,693,779	\$ 6,454,792	\$ 6,078,537	\$ 5,037,660	\$ 4,740,704	\$ 5,381,927	\$ 4,881,323	\$ 5,120,911	\$ 5,244,641	-8%	14%	-9%	5%	2%	Estimated amount of exclusions
Tax Levy Subject to Limit	\$ 1,494,182	\$ 427,891	\$ 1,026,860	\$ 2,232,335	\$ 2,746,720	\$ 2,105,497	\$ 2,606,101	\$ 2,366,513	\$ 2,242,783	16%	-23%	24%	-9%	-5%	Calculated from levy minus exclusions

City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 General Fund Revenues

Revenues	Actual		Estimate		Proposed 2010-11	Forecast				Average Annual Increase 2006- present	Assumptions 2011/12 - 2014/15				
	2006-07	2007-08	2008-09	2009-10		2011-12	2012-13	2013-14	2014-15		2011-12	2012-13	2013-14	2014-15	Description
Real Property Taxes*	\$8,280,453	\$6,953,263	\$7,101,270	\$7,333,375	\$7,410,974	\$7,408,736	\$7,406,836	\$7,404,916	\$7,402,989	-2%	0%	0%	0%	0%	Held constant
Real Property Tax Items	547,658	504,783	2,528,543	228,176	236,770	243,127	249,674	256,419	263,367	76%	3%	3%	3%	3%	Projected PILOT payments 3% based on agreements
Sales and Use Tax*	14,159,944	15,194,501	14,466,732	14,620,331	15,300,000	15,682,500	16,152,975	16,637,564	17,136,691	2%	3%	3%	3%	3%	Projected annual increases of 3% 3%
Other Non-Prop Taxes	658,070	741,628	783,240	741,279	752,700	775,347	798,675	822,706	847,459	4%	3%	3%	3%	3%	CPI
Departmental Income	4,412,816	3,582,947	4,022,745	4,041,357	4,484,870	4,630,722	4,782,769	4,941,273	5,106,513	1%	3%	3%	3%	3%	CPI or held constant 3% depending on revenue item
Other Local Revenue	1,142,266	917,975	782,748	562,779	567,020	599,855	639,986	670,421	691,171	-15%	6%	7%	5%	3%	CPI or held constant 3% depending on revenue item
State Aid - AIM *	4,445,957	4,757,174	5,090,176	4,988,372	4,835,667	4,835,667	4,835,667	4,835,667	4,835,667	2%	0%	0%	0%	0%	Held constant
State Aid - Mortgage Tax *	425,352	502,944	418,469	397,067	400,000	412,035	424,432	437,202	450,357	-1%	3%	3%	3%	3%	CPI
State Aid Other *	355,061	504,742	430,739	408,048	432,927	302,053	305,231	308,504	311,874	7%	-30%	1%	1%	1%	CPI or held constant 1% depending on revenue item
Federal Aid*	116,840	122,937	371,912	387,607	135,100	139,340	143,714	148,225	152,877	37%	3%	3%	3%	3%	CPI
Interfund Transfers	286,069	269,445	393,622	640,348	529,850	401,315	301,822	245,857	248,741	21%	-24%	-25%	-19%	1%	Decreasing transfers from Debt Service Fund
Total Revenues	\$34,830,486	\$34,052,339	\$36,390,196	\$34,348,739	\$35,085,878	\$35,430,697	\$36,041,782	\$36,708,755	\$37,447,705	0%	1%	2%	2%	2%	
Nonrecurring Revenues Included in Revenue, Above (List):*															
Misc. Revenues, other govts. (airport expenses)	-	-	-	-	-	-	-	-	-						
801 housing PILOT balloon payment	-	-	2,270,641	-	-	-	-	-	-						
Fed Aid, Public Safety Grants	-	-	197,730	205,897	-	-	-	-	-						
Nonrecurring Revenues	\$0	\$0	\$2,468,371	\$205,897	\$0	\$0	\$0	\$0	\$0						
Recurring Revenues	\$34,830,486	\$34,052,339	\$33,921,825	\$34,142,842	\$35,085,878	\$35,430,697	\$36,041,782	\$36,708,755	\$37,447,705						

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City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 General Fund Expenditures

						Forecast				Average Annual Increase 2006-present	Assumptions 2011/12 - 2014/15				Description
	2006-07	Actual 2007-08	2008-09	Estimate 2009-10	Proposed 2010-11	2011-12	2012-13	2013-14	2014-15		2011-12	2012-13	2013-14	2014-15	
Expenditures by Object**															
Personal Services*	13,353,199	14,051,966	14,728,081	14,408,511	14,937,591	15,235,502	15,539,371	15,849,317	16,165,463	3%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay*	973,080	1,208,446	716,834	693,401	776,040	753,375	665,000	918,250	864,250	-2%	-3%	-12%	38%	-6%	CPI
Contractual*	5,383,549	6,400,207	5,830,800	5,192,973	5,675,565	5,778,029	5,951,320	6,129,839	6,313,745	2%	2%	3%	3%	3%	CPI
Debt (Principal and Interest)*	4,021,472	4,091,500	4,033,134	3,792,280	3,444,674	3,424,104	3,229,823	3,132,771	3,099,885	-4%	-1%	-6%	-3%	-1%	Per actual debt schedule + projected capital projects
Employee Benefits*	8,091,221	8,896,676	9,304,533	9,923,033	10,258,009	11,061,190	11,848,579	12,762,225	13,717,921	6%	8%	7%	8%	7%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	956,894	949,747	953,880	1,019,210	1,101,499	1,030,579	1,060,533	1,091,389	1,123,173	4%	-6%	3%	3%	3%	CPI
Total Expenditures (by Object)	\$32,779,415	\$35,598,542	\$35,567,262	\$35,029,407	\$36,193,378	\$37,282,779	\$38,294,626	\$39,883,792	\$41,284,437	3%					
Expenditures By Function**															
General Governmental Support	\$3,371,595	\$3,832,149	\$3,849,629	\$3,619,754	\$3,882,282	\$3,978,557	\$4,094,914	\$4,248,440	\$4,407,571	4%	2%	3%	4%	4%	Result of analysis of expenditures by object
Public Safety	13,900,860	14,950,063	15,205,104	14,762,606	15,452,657	16,029,163	16,669,566	17,318,531	17,983,997	3%	4%	4%	4%	4%	Result of analysis of expenditures by object
Transportation	4,737,298	5,210,278	5,265,925	5,277,648	5,419,399	5,580,411	5,780,648	6,001,275	6,230,355	3%	3%	4%	4%	4%	Result of analysis of expenditures by object
Economic Opp & Developmt	75,662	66,505	58,698	52,000	57,000	58,715	60,482	62,301	64,176	-6%	3%	3%	3%	3%	Result of analysis of expenditures by object
Culture and Recreation	1,096,012	1,152,218	1,181,007	1,119,339	1,140,651	1,198,469	1,226,698	1,270,065	1,314,962	1%	5%	2%	4%	4%	Result of analysis of expenditures by object
Home and Community Services	1,115,861	1,259,769	1,228,614	1,264,104	1,366,738	1,360,749	1,410,137	1,465,663	1,523,457	5%	0%	4%	4%	4%	Result of analysis of expenditures by object
Employee Benefits (retirees only)	2,637,157	3,000,285	3,308,319	3,581,678	3,567,731	3,719,472	3,905,038	4,177,548	4,469,110	8%	4%	5%	7%	7%	Result of analysis of expenditures by object
Debt Service	4,021,472	4,091,500	4,033,134	3,792,280	3,444,674	3,424,104	3,229,823	3,132,771	3,099,885	-4%	-1%	-6%	-3%	-1%	Result of analysis of expenditures by object
Interfund Transfers to Other Funds	1,823,498	2,035,775	1,436,832	1,459,747	1,681,499	1,746,954	1,725,533	2,009,639	1,987,423	0%	4%	-1%	16%	-1%	Result of analysis of expenditures by object
Other	-	-	-	100,250	180,747	186,185	191,787	197,558	203,502	#DIV/0!	3%	3%	3%	3%	Includes contingency
Total Expenditures (by Function)	\$32,779,415	\$35,598,542	\$35,567,262	\$35,029,407	\$36,193,378	\$37,282,779	\$38,294,626	\$39,883,792	\$41,284,437	3%					
Nonrecurring Expenditures Included Above (List):															
Fire grant expenditures	\$ -	\$ -	\$ 219,700	\$ 228,774	\$ -	\$ -	\$ -	\$ -	\$ -						
Nonrecurring Expenditures	\$0	\$0	\$219,700	\$228,774	\$0	\$0	\$0	\$0	\$0						

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City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 General Fund Surplus (Deficit), Reserves, and Impact of Local Actions

	Actual				Proposed 2010-11	Forecast			
	2006-07	2007-08	2008-09	Estimate 2009-10		2011-12	2012-13	2013-14	2014-15
Surplus (Deficit)	\$ 2,051,071	\$ (1,546,203)	\$ 822,934	\$ (680,668)	\$ (1,107,500)	\$ (1,852,081)	\$ (2,252,844)	\$ (3,175,037)	\$ (3,836,732)
Budgetary Reserves and Other Net Assets*									
Fund Equity, Beg. of Year	\$ 9,878,964	\$ 11,930,035	\$ 10,449,313	\$ 11,330,181	\$ 10,714,513	\$ 9,607,013	\$ 7,754,932	\$ 5,502,088	\$ 2,327,051
Fund Equity, End of Year	\$ 11,930,035	\$ 10,383,832	\$ 11,272,247	\$ 10,649,513	\$ 9,607,013	\$ 7,754,932	\$ 5,502,088	\$ 2,327,051	\$ (1,509,681)
Reserved Fund Balance - Capital	\$ 850,733	\$ 848,125	\$ 891,436	\$ 783,029	\$ 444,188	\$ 400,347	\$ 356,506	\$ 312,665	\$ 268,824
Reserved Fund Balance - Encumbrances	\$ 243,208	\$ 180,175	\$ 190,390	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Unreserved Fund Balance - Appropriated	\$ 2,000,000	\$ 110,000	\$ 1,165,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Unappropriated	\$ 8,836,094	\$ 9,245,532	\$ 9,025,421	\$ 8,966,484	\$ 8,962,825	\$ 7,154,585	\$ 4,945,582	\$ 1,814,386	\$ (1,978,505)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	31.82%	25.71%	29.67%	27.55%	25.30%	19.85%	13.47%	4.85%	-5.18%
Potential Strategies to Promote Fiscal Balance									
<i>Describe Recurring Local Actions:</i>									
Increase property tax levy by 7% - FY 11/12						\$ 513,869	\$ 513,869	\$ 513,869	\$ 513,869
Increase property tax levy by 7% - FY 12/13						\$ -	\$ 549,840	\$ 549,840	\$ 549,840
Increase property tax levy by 7% - FY 13/14						\$ -	\$ -	\$ 588,329	\$ 588,329
Increase property tax levy by 7% - FY 14/15						\$ -	\$ -	\$ -	\$ 629,512
Reduce departmental operating expenses						\$ -	\$ -	\$ -	\$ -
Cut/delay proposed capital projects						\$ -	\$ -	\$ -	\$ -
Departmental income - increase fees						\$ -	\$ -	\$ -	\$ -
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 700,000	\$ 1,290,712	\$ 1,141,635	\$ 1,475,498	\$ 1,507,681
Appropriate reserved fund balance					\$ 407,500	\$ 47,500	\$ 47,500	\$ 47,500	\$ 47,500
<i>Describe State Actions:</i>									
<i>Describe Other Actions:</i>									
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 1,107,500	\$ 1,852,081	\$ 2,252,844	\$ 3,175,037	\$ 3,836,732
Fiscal Condition <u>AFTER</u> Adjusting for Effects of All Strategies to Promote Fiscal Balance									
New Surplus (Deficit)	\$ 2,051,071	\$ (1,546,203)	\$ 822,934	\$ (680,668)	\$ (1,107,500)	\$ -	\$ -	\$ -	\$ -
Fund Equity, Beg. of Year	\$ 9,878,964	\$ 11,930,035	\$ 10,449,313	\$ 11,330,181	\$ 10,714,513	\$ 9,607,013	\$ 8,268,801	\$ 7,079,667	\$ 5,556,668
Fund Equity, End of Year	\$ 11,930,035	\$ 10,383,832	\$ 11,272,247	\$ 10,649,513	\$ 9,607,013	\$ 8,268,801	\$ 7,079,667	\$ 5,556,668	\$ 4,001,487
Reserved Fund Balance - Capital	\$ 850,733	\$ 848,125	\$ 891,436	\$ 783,029	\$ 444,188	\$ 400,347	\$ 356,506	\$ 312,665	\$ 268,824
Reserved Fund Balance - Encumbrances	\$ 243,208	\$ 180,175	\$ 190,390	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Unreserved Fund Balance - Appropriated	\$ 2,000,000	\$ 110,000	\$ 1,165,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 8,836,094	\$ 9,245,532	\$ 9,025,421	\$ 8,966,484	\$ 8,962,825	\$ 7,668,454	\$ 6,523,161	\$ 5,044,003	\$ 3,532,663
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	31.82%	25.71%	29.67%	27.55%	25.30%	21.28%	17.77%	13.47%	9.25%

* Required by new State multiyear planning requirements for cities.

City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 Sewer Fund

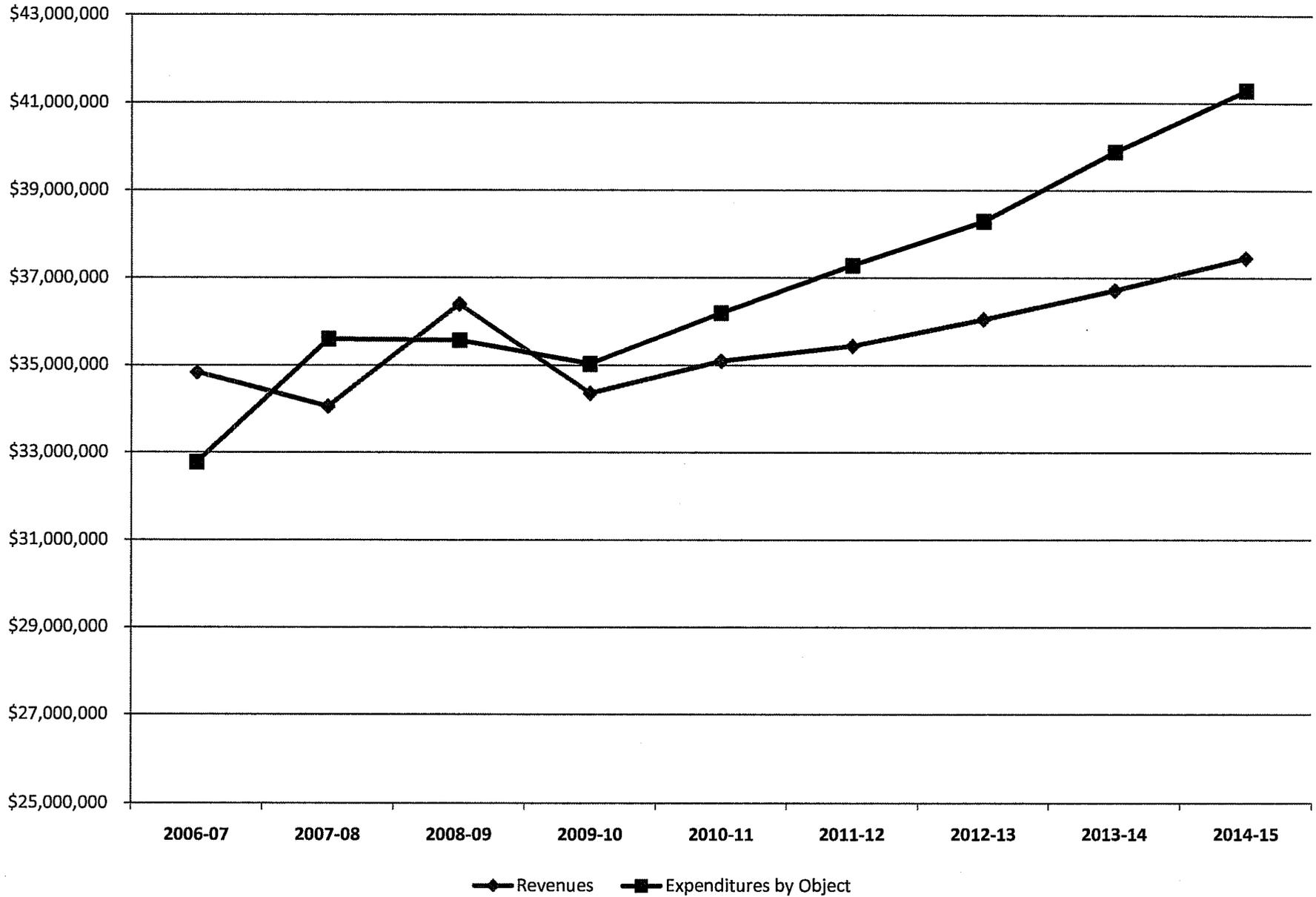
	Actual				Proposed 2010-11	Forecast				Average Annual Increase 2006- present	Assumptions 2011/12 - 2014/15				Description
	2006-07	2007-08	2008-09	2009-10		2011-12	2012-13	2013-14	2014-15		2011-12	2012-13	2013-14	2014-15	
Revenues															
Real Property Tax and Tax Items *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A	N/A	N/A to Sewer Fund
Sewer Rents and Charges	\$ 4,363,507	\$ 3,739,443	\$ 4,252,146	\$ 4,232,700	\$ 4,275,575	\$ 4,487,216	\$ 4,561,902	\$ 4,640,786	\$ 4,885,190	0%	5%	2%	2%	5%	Sewer rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 116,183	\$ 99,091	\$ 110,406	\$ 109,415	\$ 110,925	\$ 103,250	\$ 103,739	\$ 104,242	\$ 104,761	-1%	-7%	0%	0%	0%	Held constant
Interfund Transfers	\$ 2,487	\$ 15,903	\$ 12,129	\$ 161,512	\$ 75,000	\$ 73,400	\$ 71,775	\$ 44,064	\$ 1,000	423%	-2%	-2%	-39%	-98%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 4,482,177	\$ 3,854,437	\$ 4,374,681	\$ 4,503,627	\$ 4,461,500	\$ 4,663,865	\$ 4,737,416	\$ 4,789,093	\$ 4,990,951	0%	5%	2%	1%	4%	
Expenditures															
Personal Services*	\$ 965,339	\$ 1,005,004	\$ 1,033,869	\$ 1,035,020	\$ 1,057,775	\$ 1,078,931	\$ 1,100,509	\$ 1,122,519	\$ 1,144,970	2%	2%	2%	2%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay *	\$ 12,257	\$ 28,170	\$ 23,126	\$ 60,966	\$ 42,300	\$ -	\$ -	\$ -	\$ -	61%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	CPI
Contractual *	\$ 1,593,647	\$ 1,606,373	\$ 1,567,749	\$ 1,790,896	\$ 1,859,348	\$ 1,915,291	\$ 1,972,918	\$ 2,032,278	\$ 2,093,425	4%	3%	3%	3%	3%	CPI
Debt Service (Principal and Interest) *	\$ 1,472,429	\$ 593,389	\$ 707,685	\$ 691,788	\$ 699,798	\$ 823,065	\$ 855,014	\$ 978,517	\$ 1,144,309	-10%	18%	4%	14%	17%	Per debt schedules plus projected new debt
Employee Benefits *	\$ 433,109	\$ 461,527	\$ 582,245	\$ 527,158	\$ 564,130	\$ 604,012	\$ 649,032	\$ 703,731	\$ 761,331	8%	7%	7%	8%	8%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds *	\$ 42,374	\$ 86,789	\$ -	\$ 234,555	\$ 107,500	\$ 149,500	\$ 42,000	\$ 107,500	\$ 7,500	#DIV/0!	39%	-72%	156%	-93%	Projected capital project transfers
Total Expenditures	\$ 4,519,155	\$ 3,781,252	\$ 3,914,674	\$ 4,340,383	\$ 4,330,851	\$ 4,570,799	\$ 4,619,473	\$ 4,944,545	\$ 5,151,534	-1%	6%	1%	7%	4%	
Surplus (Deficit)	\$ (36,978)	\$ 73,185	\$ 460,007	\$ (11,756)	\$ 130,649	\$ 93,067	\$ 117,942	\$ (155,453)	\$ (160,583)						
Potential Strategies to Promote Fiscal Balance															
<i>Describe Local Actions</i>															
Increase sewer rates (FY 11/12 = -1.0%)						\$ (93,067)	\$ (93,067)	\$ (93,067)	\$ (93,067)						
Increase sewer rates (FY 12/13 = -1.0%)						\$ -	\$ (24,876)	\$ (24,876)	\$ (24,876)						
Increase sewer rates (FY 13/14 = 8.2%)						\$ -	\$ -	\$ 273,396	\$ 273,396						
Increase sewer rates (FY 14/15 = 0.0%)						\$ -	\$ -	\$ -	\$ 5,130						
Appropriate fund balance						\$ -	\$ -	\$ -	\$ -						
<i>Describe State Actions</i>															
<i>Describe Other Actions</i>															
Total Effect of Strategies to Promote Fiscal Balance					\$ -	\$ (93,067)	\$ (117,942)	\$ 155,453	\$ 160,583						
Budgetary Reserves and Other Net Assets															
Fund Equity, Beg. of Year	\$ 368,342	\$ 331,364	\$ 404,549	\$ 864,556	\$ 852,800	\$ 983,449	\$ 1,076,516	\$ 1,194,458	\$ 1,039,005						
Fund Equity, End of Year	\$ 331,364	\$ 404,549	\$ 864,556	\$ 852,800	\$ 983,449	\$ 1,076,516	\$ 1,194,458	\$ 1,039,005	\$ 878,421						
Reserved Fund Balance - Encumbrances	\$ 64,472	\$ 71,263	\$ 125,545	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000						
Unreserved Fund Balance - Appropriated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance	\$ 266,892	\$ 333,286	\$ 739,011	\$ 727,800	\$ 858,449	\$ 951,516	\$ 1,069,458	\$ 914,005	\$ 753,421						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance															
New Surplus (Deficit)					\$ 130,649	\$ -	\$ -	\$ -	\$ -						
Fund Equity, Beg. of Year					\$ 852,800	\$ 983,449	\$ 983,449	\$ 983,449	\$ 983,449						
Fund Equity, End of Year					\$ 983,449	\$ 983,449	\$ 983,449	\$ 983,449	\$ 983,449						
Reserved Fund Balance					\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000						
Unreserved Fund Balance					\$ 858,449	\$ 858,449	\$ 858,449	\$ 858,449	\$ 858,449						

**City of Watertown
 Five Year Financial Plan, Fiscal Years 2010/11 through 2014/15
 Employment / Salary Negotiations**

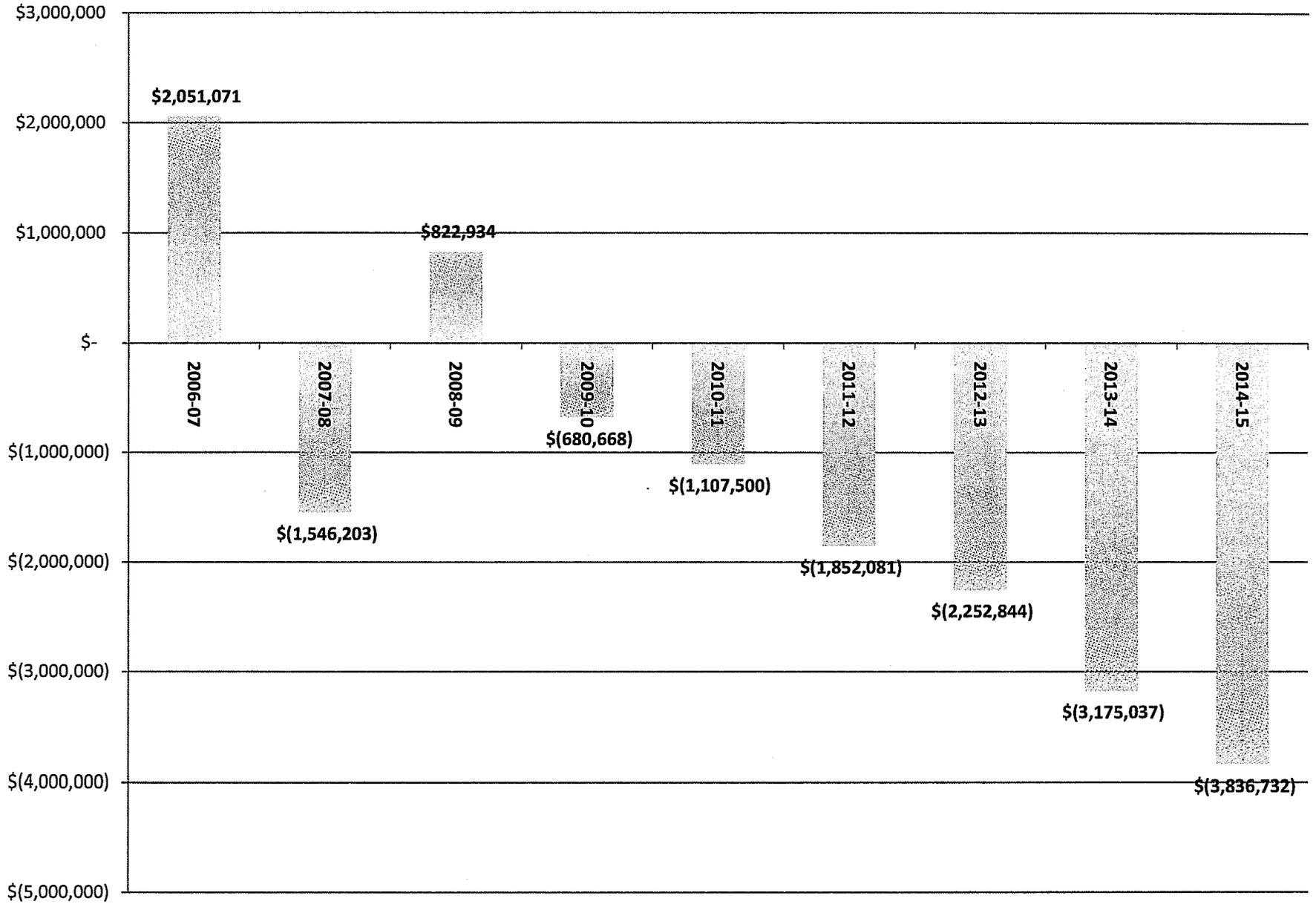
Bargaining Unit	Date of Contract	Length of Contract	Actual				Proposed		Forecast		
			2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Police	7/1/2009	3 years	4.00%	4.00%	3.50%	2.50%	2.50%	2.00%	2.00%	2.00%	2.00%
Fire	7/1/2009	2 years	4.00%	4.00%	3.50%	0.00%	3.00%	2.00%	2.00%	2.00%	2.00%
CSEA	7/1/2008	2 years	3.00%	3.00%	2.50%	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%
IBEW	7/1/2007	3 years	3.00%	3.25%	3.25%	3.25%	2.00%	2.00%	2.00%	2.00%	2.00%
Number of Employees*											
Total			434	448	459	442	442	442	442	442	442
Full-time			324	336	334	325	325	325	325	325	325
Part-time			32	25	30	31	31	31	31	31	31
Seasonal			78	87	95	86	86	86	86	86	86
Full-time equivalents (FTE's)			339	349	355	354	350	349	349	349	349

* Required by new State multiyear planning requirements for cities.

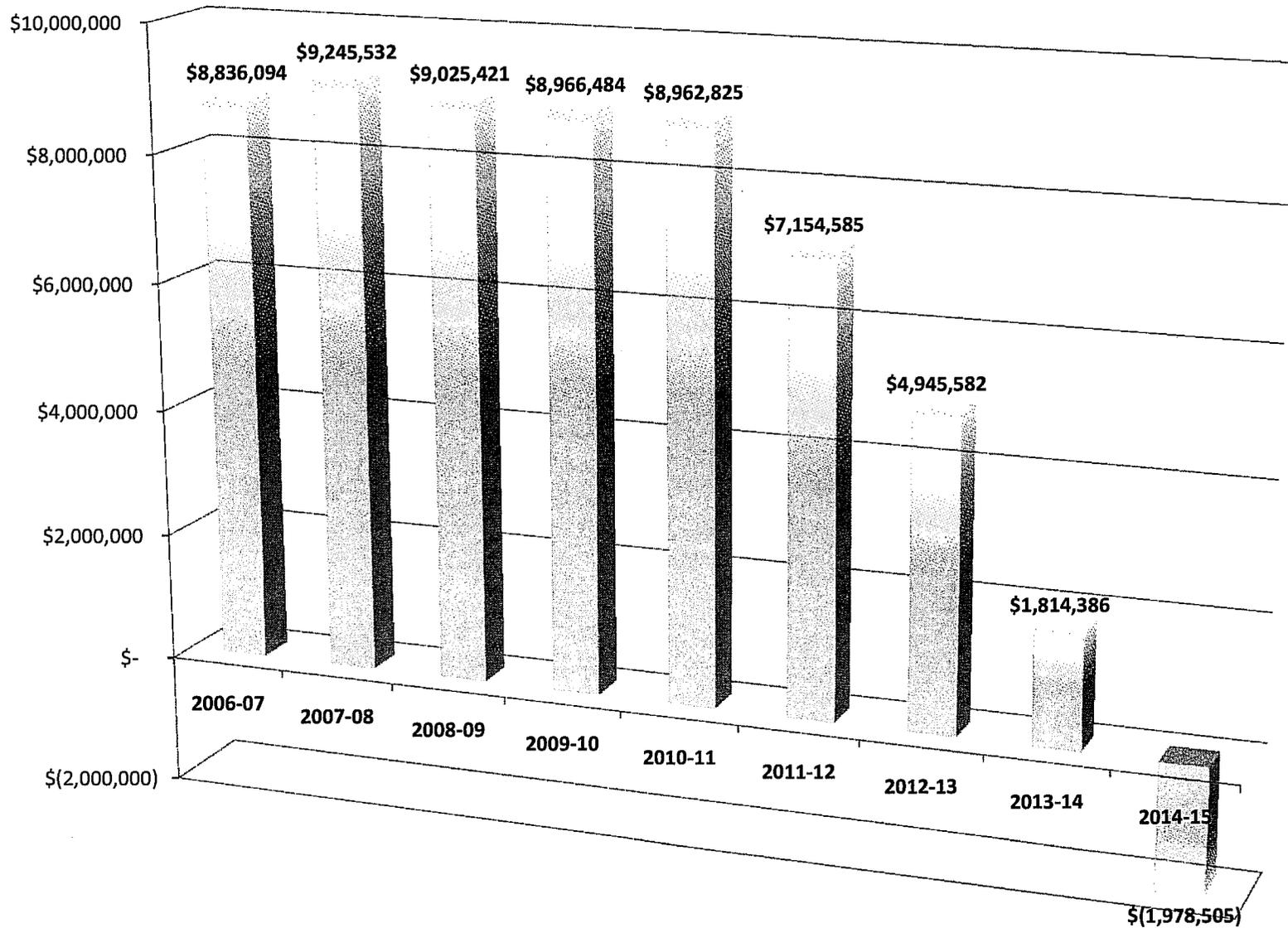
General Fund: Revenues and Expenditures



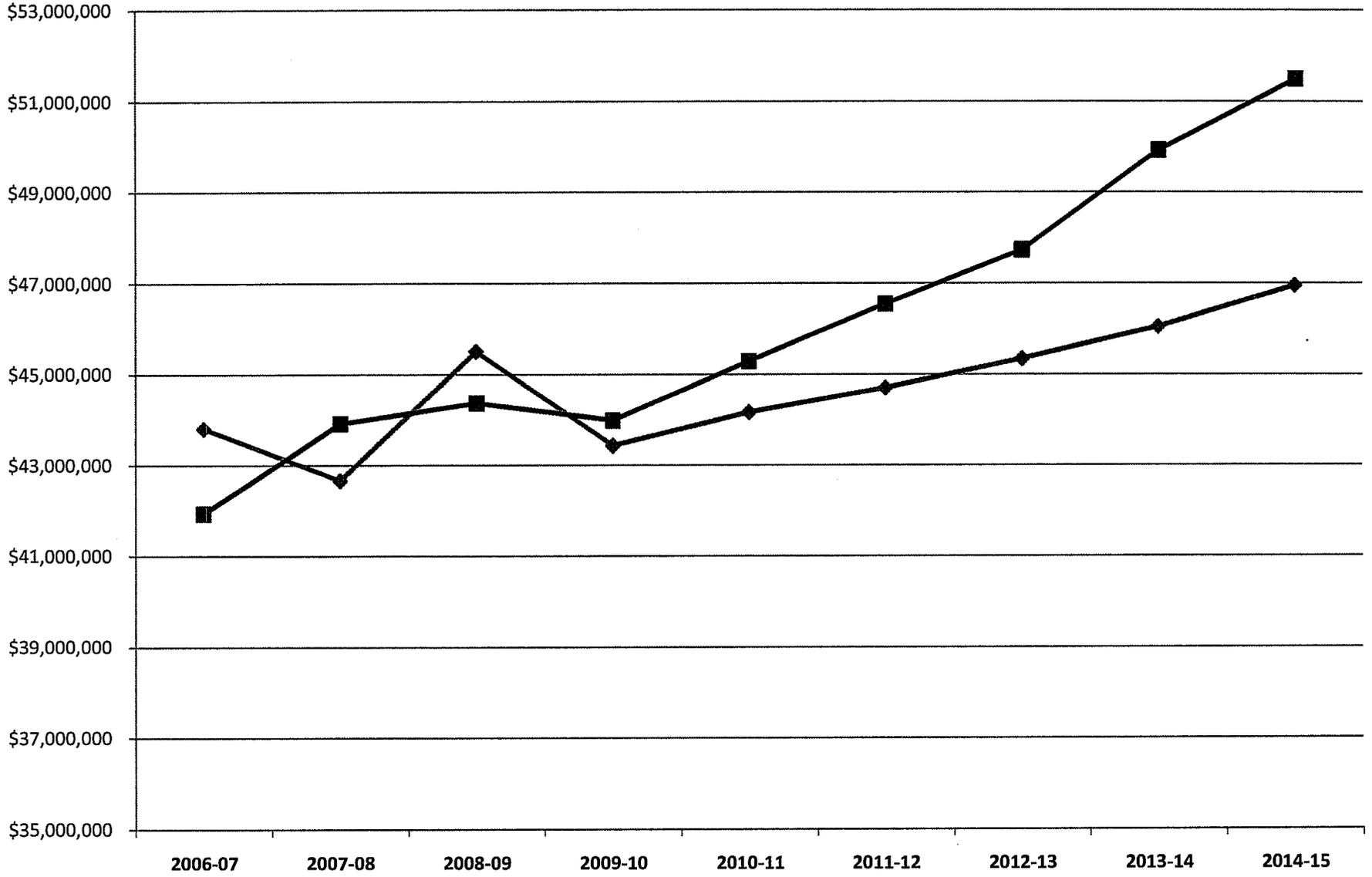
General Fund: Surplus (Deficit)



General Fund Unreserved - Unappropriated Ending Fund Balance (Actual and Projected)

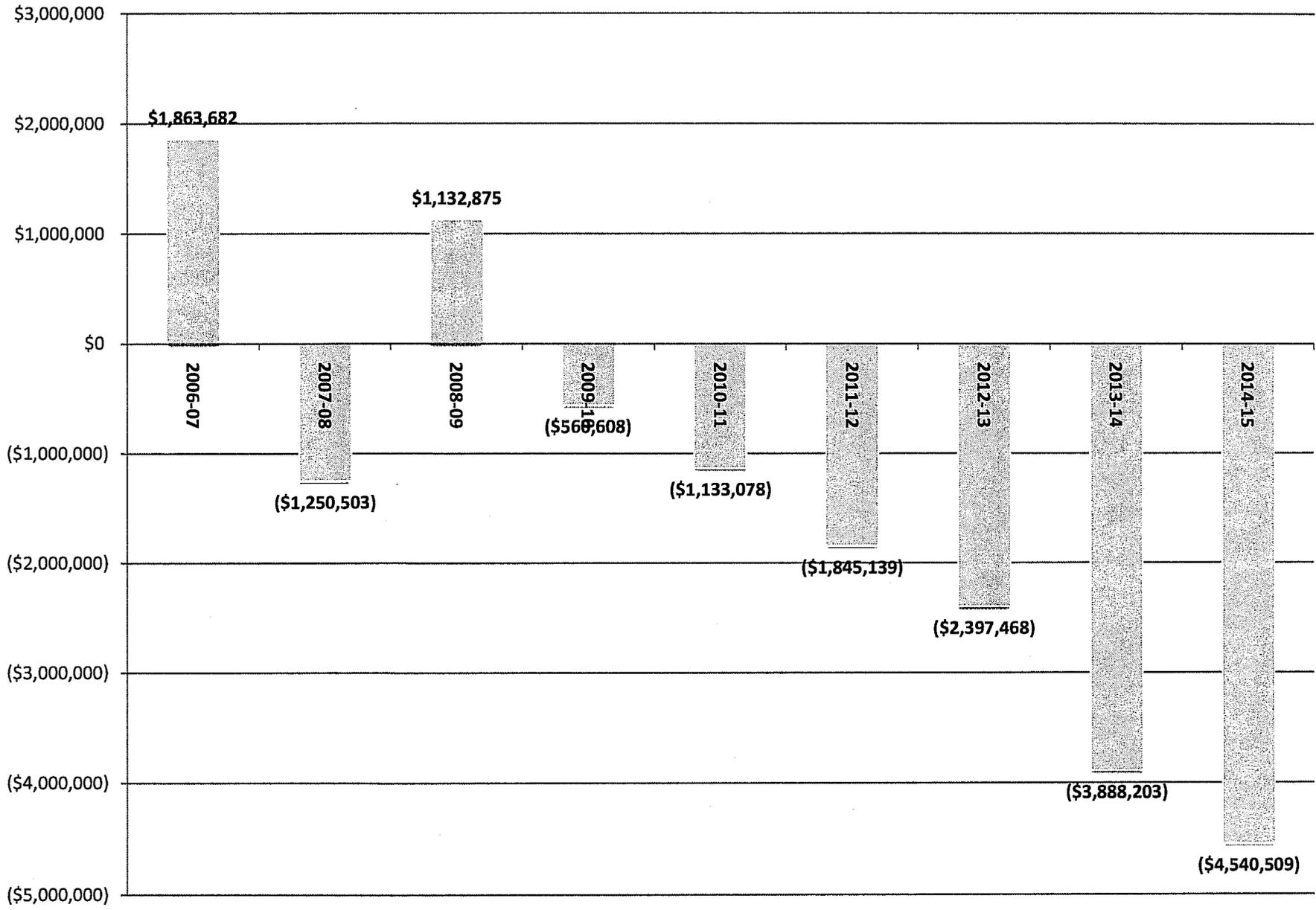


Major Funds: Revenues and Expenditures

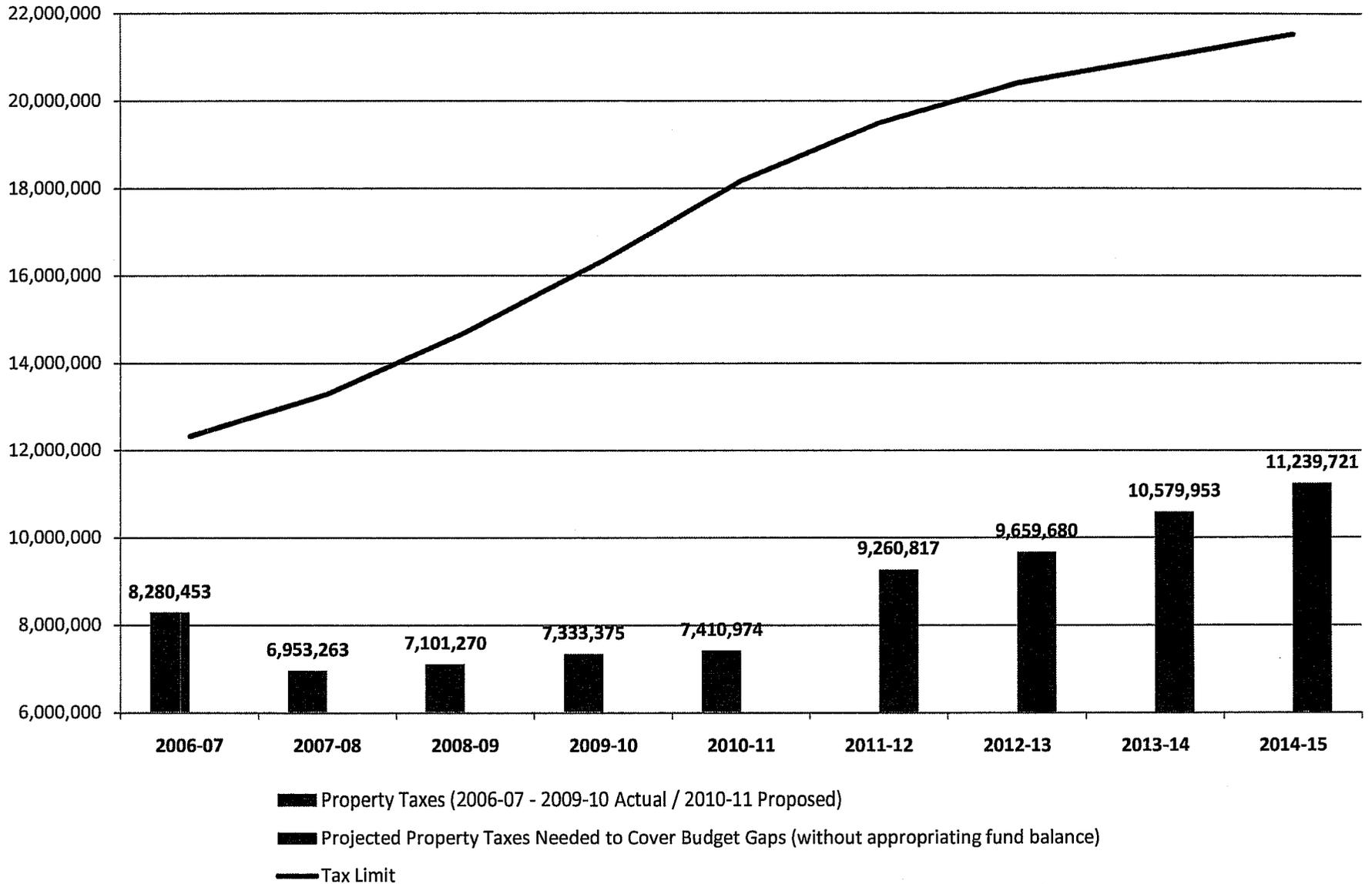


◆ Revenues ■ Expenditures by Object

Major Funds: Surplus (Deficit)



Property Tax Levy Necessary to Cover Projected Budget Gaps



Exemption
Impact
Report



NYS BOARD OF REAL PROPERTY SERVICES
 LOCAL GOVERNMENT EXEMPTION IMPACT REPORT
 (for local use only -- not to be filed with NYS Board of Real Property Services)

RP-495 (9/08)

Date: 3/22/2010

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2010

Total equalized value in taxing jurisdiction: \$1,504,048,925

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS - GENERALLY	RPTL 404(1)	34	\$22,032,474	1.46%
13100	CO - GENERALLY	RPTL 406(1)	108	\$37,588,738	2.50%
13350	CITY - GENERALLY	RPTL 406(1)	220	\$87,219,105	5.80%
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	\$263,158	0.02%
13800	SCHOOL DISTRICT	RPTL 408	11	\$37,570,528	2.50%
14100	USA - GENERALLY	RPTL 400(1)	3	\$11,097,684	0.74%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	6	\$12,900,315	0.86%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	8	\$20,496,000	1.36%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	10	\$1,605,684	0.11%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	60	\$44,156,867	2.94%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	3	\$1,404,842	0.09%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	6	\$5,337,158	0.35%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	17	\$39,834,895	2.65%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	19	\$11,197,474	0.74%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	1	\$541,895	0.04%
25500	NONPROF MED, DENTAL, HOSP SVCE	RPTL 486	2	\$1,062,000	0.07%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$727,474	0.05%
27200	RAILROAD - WHOLLY EXEMPT	RPTL 489-d&dd	1	\$2,677,003	0.18%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$300,526	0.02%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	\$9,019,684	0.60%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	1	\$22,284,947	1.48%
28540	NOT-FOR-PROFIT HOUS CO - HOSTELS	RPTL 422	24	\$4,553,211	0.30%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	20	\$41,843	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	81	\$3,491,835	0.23%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	430	\$5,675,891	0.38%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	614	\$13,467,113	0.90%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	200	\$4,451,998	0.30%
41400	CLERGY	RPTL 460	3	\$4,737	0.00%
41800	PERSONS AGE 65 OR OVER	RPTL 467	140	\$4,036,466	0.27%
44213	HOME IMPROVEMENTS	RPTL 421-f	6	\$441,159	0.03%
44216	HOME IMPROVEMENTS	RPTL 421-f	68	\$830,700	0.06%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/04	RPTL 485-b	38	\$7,668,374	0.51%
47670	PROPERTY IMPRVMT IN EMPIRE ZONE	RPTL 485-e	32	\$20,154,241	1.34%
48660	HOUSING DEVELOPMENT FUND CO	P H F I L 577,654-a	1	\$1,070,632	0.07%
48670	REDEVELOPMENT HOUSING CO	P H F I L 125 & 127	14	\$17,029,421	1.13%
Totals			2,189	\$452,236,072	30.07%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$126,758.28
 (details contained on RP-495-PILOT)

City of Watertown 2010 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
U.S.A. OWNED - RPTL §400(1) \$10,542,800 - 0.74% # of parcels 3 PILOT Payments \$0 Impact* \$8.18 STATE MANDATED	Real property that is owned by the U.S. Government.
NYS OWNED - RPTL §404(1) \$20,930,850 - 1.46% # of parcels 34 PILOT Payments \$0 Impact* \$16.07 STATE MANDATED	Real property owned by the State of New York or any of its departments or agencies.
CITY OWNED - RPTL §406(1) \$82,858,150 - 5.80% # of parcels 220 PILOT Payments \$0 Impact* \$59.98 STATE MANDATED	Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.
COUNTY OWNED - RPTL §406(1) \$35,709,300 - 2.50% # of parcels 108 PILOT Payments \$0 Impact* \$27.03 STATE MANDATED	Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.
SCHOOLPROP - RPTL §408 \$35,692,000 - 2.50% # of parcels 11 PILOT Payments \$0 Impact* \$27.02 STATE MANDATED	Real property owned by a school district or Board of Cooperative Educational Services (BOCES).
Ind Develop Agency - RPTL §412-a & Gen Muny L §874 \$12,255,300 - 0.86% # of parcels 6 PILOT Payments \$60,625 Impact* \$3.22 STATE MANDATED	Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final).

NotForProfit-Char - RPTL §420-a \$5,070,300 - 0.35% # of parcels 6 PILOT Payments \$0 Impact* \$3.95 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
NotForProfit-Educ - RPTL §420-a \$1,334,600 - 0.09% # of parcels 3 PILOT Payments \$0 Impact* \$1.04 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
NotForProfit-Hosp - RPTL §420-a \$37,843,150 - 2.65% # of parcels 17 PILOT Payments \$0 Impact* \$28.59 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
NotForProfit-Moral - RPTL §420-a \$10,637,600 - 0.74% # of parcels 19 PILOT Payments \$0 Impact* \$8.25 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
NotForProfit-Relig - RPTL §420-a \$41,949,020 - 2.94% # of parcels 60 PILOT Payments \$0 Impact* \$31.56 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.
HOSTEL - RPTL §422 \$4,325,550 - 0.30% # of parcels 24 PILOT Payments \$0 Impact* \$3.38 STATE MANDATED	Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final).

NOPROF-HSG - RPTL §422

\$8,568,700 - 0.60%

of parcels 4

PILOT Payments \$0

Impact* \$6.66

STATE MANDATED

This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.

NPROFNURSG - RPTL §422

\$21,170,700 - 1.48%

of parcels 1

PILOT Payments \$0

Impact* \$16.25

STATE MANDATED

Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.

CEMTRYASSC - RPTL §446

\$285,500 - 0.02%

of parcels 1

PILOT Payments \$0

Impact* \$0.22

STATE MANDATED

Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.

Veterans Organization - RPTL §452

\$691,100 - 0.05%

of parcels 2

PILOT Payments \$0

Impact* \$0.54

STATE MANDATED

Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).

CLERGY - RPTL §460

\$4,500 - 0.00%

of parcels 3

PILOT Payments \$0

Impact* \$0.00

STATE MANDATED

Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.

Religious Residence - RPTL §462

\$1,525,400 - 0.11%

of parcels 10

PILOT Payments \$0

Impact* \$1.19

STATE MANDATED

Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.

NOPROFMED - RPTL §486 & Ins L §4310(j)

\$1,008,900 - 0.07%

of parcels 2

PILOT Payments \$0

Impact* \$0.79

STATE MANDATED

Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final).

RAILROAD - RPTL §489-d, 489-dd

\$2,543,153 - 0.18%

of parcels 1

PILOT Payments \$0

Impact* \$1.99

STATE MANDATED

Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.

Sub Totals for State Mandated Exemptions**Exempt amount \$334,946,573****# of parcels 535****% of assessment roll 23.44%****PILOT payments \$60,624.96****Impact* \$245.93****Name - Legal Authority****Description****PHFL Article 5 - PHFL §§125, 127**

\$16,177,150 - 1.13%

of parcels 14

PILOT Payments \$40,633

Impact* \$8.30

LOCAL OPTION

New or rehabilitated dwellings that are located in substandard or insanitary areas, owned by redevelopment companies, and used for low-income or moderate-income housing.

Housing Dev Fund CTS - PHFL §577(1),(3)

\$1,017,100 - 0.07%

of parcels 1

PILOT Payments \$0

Impact* \$0.80

LOCAL OPTION

Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.

Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)

\$19,471,200 - 1.36%

of parcels 8

PILOT Payments \$25,500

Impact* \$12.36

LOCAL OPTION

Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.

Town O/S Limits - RPTL §406(2)

\$250,000 - 0.02%

of parcels 1

PILOT Payments \$0

Impact* \$0.20

LOCAL OPTION

Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final).

NotForProfit-Permis - RPTL §420-b

\$514,800 - 0.04%

of parcels 1

PILOT Payments \$0

Impact* \$0.40

LOCAL OPTION

Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).

Home Imp 421-F City - RPTL §421-f

\$419,100 - 0.03%

of parcels 6

PILOT Payments \$0

Impact* \$0.33

LOCAL OPTION

One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.

Home Imp 421-F City &S - RPTL §421-f

\$789,164 - 0.06%

of parcels 68

PILOT Payments \$0

Impact* \$0.62

LOCAL OPTION

One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.

% VET CT - RPTL §458

\$3,317,242 - 0.23%

of parcels 81

PILOT Payments \$0

Impact* \$2.59

LOCAL OPTION

Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.

VETFUNDC/T - RPTL §458

\$39,750 - 0.00%

of parcels 20

PILOT Payments \$0

Impact* \$0.03

LOCAL OPTION

Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".

VET COM CT - RPTL §458-a

\$12,793,788 - 0.90%

of parcels 614

PILOT Payments \$0

Impact* \$9.90

LOCAL OPTION

The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final) .

VET DIS CT - RPTL §458-a

\$4,229,402 - 0.30%
of parcels 200
PILOT Payments \$0
Impact* \$3.30
LOCAL OPTION

The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.

VET WAR CT - RPTL §458-a

\$5,392,163 - 0.38%
of parcels 430
PILOT Payments \$0
Impact* \$4.20
LOCAL OPTION

The primary residence of a veteran of the United States Armed Services who actively served during a period of war.

AGED C/T/S - RPTL §467

\$3,834,638 - 0.27%
of parcels 140
PILOT Payments \$0
Impact* \$2.99
LOCAL OPTION

Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.

Bus Improv 485-B - RPTL §485-b

\$7,284,956 - 0.51%
of parcels 38
PILOT Payments \$0
Impact* \$5.67
LOCAL OPTION

Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

EDZ 485-E - RPTL §485-e

\$18,988,163 - 1.33%
of parcels 32
PILOT Payments \$0
Impact* \$14.61
LOCAL OPTION

Real property that is located in a designated empire zone and is constructed or improved after the zone is designated is exempt for 100% of new construction value for 7 years. Exemption expires in year 11 after 3 years of partial exemption.

Sub Totals for Local Option Exemptions

Exempt amount \$94,518,616

of parcels 1654

% of assessment roll 6.62%

PILOT payments \$66,133.32

Impact* \$66.30

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final) .

Grand Totals for All Exemptions
Exempt amount \$429,465,189
of parcels 2189
% of assessment roll 30.06%
PILOT payments \$126,758.28
Impact* \$312.23

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,574 and a tax levy of \$7,487,424 (Final) .